

COUNCIL MEETING MINUTES – December 17, 2018

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on December 17, 2018 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Roland Roy, Jr.
Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Certificate of Appreciation – Floyd “Flash” Hughes

Certificate of Appreciation - Mary Calfina

Mayor Simonsen and Council presented a Certificate of Appreciation to Mary Calfina for her many years of service as a volunteer coach, team parent and board member.

Mayor Simonsen and Council presented a Proclamation to Floyd “Flash” Hughes in appreciation for his dedicated years of service to the youth of Lower Township.

Coach Frank Simonsen offered his grateful appreciation to Floyd “Flash” Hughes and Mary Calfina for their valued assistance with the youth football program.

Consent Agenda

Approval of Minutes December 3, 2018

Approval of Closed Session Minutes – December 3, 2018

Res. #2018-374 Payment of Vouchers \$ 789,889.67

Res. #2018-375 Authorization for Refund of Taxes (4 properties)

Res. #2018-376 Amending Resolution #2018-24; Designation of Official Depositories (adding OceanFirst Bank)

Res. #2018-377 Authorizing Use of Facsimile Signature for Payroll Checking

Res. #2018-378 Authorizing Use of Facsimile Signature for Council Checking

Res. #2018-379 Authorization for the Payout of Accumulated Compensatory Time (J.Saini \$4,339.05)

Res. #2018-380 Transfer of 2018 Appropriations

Res. #2018-381 A Resolution Consenting to the Lower Township Municipal Utilities Authority Supplying Water to the Del Haven Section of Middle Township

Res. #2018-382 A Resolution of the Township of Lower Canceling Certain Taxes per Agreement/Resolution #2013-271(\$77.69)

Res. #2018-383 Approving a Professional Service Contract with Mott MacDonald for Professional Landscape Architecture and Engineering Services for the Mulligan Field Renovations Project (\$34,150)

Res. #2018-384 A Resolution Authorizing the Transfer of Firearms No Longer Needed By Lower Township Police Department to a Licensed Firearms Dealer for Private Sale

Res. #2018-385 Approval of Change Order #3 for Marcus Karavan, Esq. (\$3,000)

Res. #2018-386 Bid Acceptance and Award of One (1) 2019 Ford Explorer XLT 4WD(Kindle Ford \$31,505)

Res. #2018-387 Approving the Amended Shared Service Agreement Between the Township of Lower and Lower Cape May Regional School District – School Resource Officer (Sick, Vacation, Holiday time)

Res. #2018-388 Re-Appointment to the Recreation Advisory Board (R.Osborn)

Res. #2018-389 A Resolution Requesting Release of Performance Guarantee for Harborview Marina; Block 822.03, Lot 8 Escrow #P-01-01-05

Res. #2018-390 Approving a Partnership Agreement Between the County of Cape May and Strategic Partners for the New Jersey Economic Development Authority (NJEDA) Innovation Challenge Grant

Res. #2018-391 Authorizing a Shared Service Agreement Between the Township of Lower and the County of Cape May to Develop An Economic Development Plan for the Cape May County Airport and the Surrounding Opportunity Zone

Res. #2018-394 Authorization: Determination of Municipal Service Fee for 2019 – Required

Res. #2018-395 Authorization to Cancel Tax and Interest on a County Owned Property (\$4,315.87)

Councilmember Perry motioned to table Res.#2018-386 and immediately rescinded the motion upon learning that the CFO has certified the funds.

Tom Poussart, Shawmount Ave, inquired about Res. #2018-387, whether the SRO is a current officer or a new hire. Mayor Simonsen informed that Officer Coombs is the current LEAD Officer. His salary as the SRO will be shared between the Township and LCMR School District.

On the Consent Agenda:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL						X
SIMONSEN			X			

Regular Agenda

Res. #2018-392 Authorizing the Payment of Vouchers (D. Perry Contractual Reimbursement \$502.99)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY					X	
ROY			X			
SIPPEL						X
SIMONSEN	X		X			

Ordinance #2018-20 - Salary and Benefit Ordinance for the Township of Lower – This is the second reading and public hearing of this Ordinance. This Ordinance has been posted, published and made available to the public.

Tom Poussart, Shawmount Ave, commented on the timing of the salary increase just following the election. Mayor Simonsen informed that the Township code requires the salaries of Mayor and Council be reviewed every two years.

Councilmember Conrad added that the Salary and Benefit Ordinance is required to be adopted annually.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY			X			
SIPPEL						X
SIMONSEN			X			

Manager's Report

Manager Ridgway gave an update on several topics including the future of Opportunity Zones; the Mulligan Field Project; Upgrades to wireless services, RAB plans for future projects; and the Schellengers' Landing Project. He also wished everyone a Merry Christmas.

Engineer's Report

Mark Sray, Mott MacDonald, gave updates on the following projects: Roseann Avenue Roadway and Utility Improvements; Roseann Avenue Phase 3; Beach Access Improvements; Recreation Center Restrooms Upgrade; and Emergency Repair to the Pipeline on Clubhouse Drive.

Administrative Reports

Clerk, Construction, Dog, Fire, Police, Treasurer, Tax, Vital Statistics

Council Comments

Councilmember Conrad shared memories of Steve Sheftz, gave an update on the Delaware Bayshore Council, commented on the opportunity zone, and wished everyone a blessed and merry Christmas and a safe new year.

Councilmember Perry informed about AC Electric and other agencies offering utility assistance programs. He wished everyone a merry Christmas and a safe and happy new year.

Councilmember Roy wished everyone a merry Christmas and a safe, happy and healthy new year.

Mayor Simonsen, on behalf of Deputy Mayor Sippel, applauded the Recreation Department for a successful Ferry Merry Christmas event.

Mayor Simonsen spoke about the importance of school safety and the Township's shared service agreement with LCMR. He communicated progress from NJ Transit about adding the airport to their bus route, and reminded about the Reorg Meeting and the New Year's Eve Party. He also shared kind words in memory of Steve Sheftz, and wished every a blessed and merry Christmas.

Councilmember Conrad thanked the Rotary Club and the Recreation, Police and Public Works Departments for a great Christmas parade.

Call to the Public

Chris Marlowe, Seagrove Ave, inquired about board updates on the Twp website. Eileen Kreis addressed Mr. Marlowe's question.

Closed Session

Res. #2018-393 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Possible Acquisition of Land**

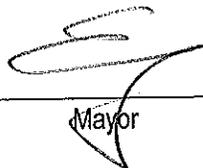
	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
ROY		X	X			
SIPPEL						X
SIMONSEN			X			

Council adjourned to Closed Session at 7:38 p.m.

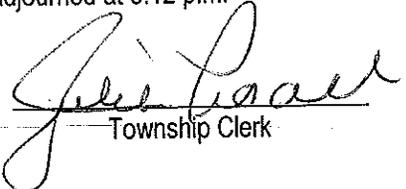
Council returned to Open Session at 8:12 p.m.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Perry, seconded by Councilmember Conrad. Motion to adjourn was unanimous. Meeting adjourned at 8:12 p.m.



Mayor



Township Clerk

Approved: 1/2/2019