

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

June 20, 2016 - 7:00 P.M.

## Meeting called to order

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

## Consent Agenda

Approval of Minutes June 6, 2016  
Res. #2016-183 Payment of Vouchers \$711,452.38  
Res. #2016-184 Cancellation of Taxes on County Property (per DRBA memorandum of agreement \$2,768.69 - 3 properties)  
Res. #2016-185 Authorization for Refund of Taxes ( 7 properties \$11,177.36 )  
Res. #2016-186 Authorization for the Payout of Accumulated Compensatory Time (M.Szemcsak \$3,951.06)  
Res. #2016-187 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Alcohol Education & Rehabilitation \$1,027.39)  
Res. #2016-188 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (FEMA Storm Reimbursement \$6,393.73)  
Res. #2016-189 Annual Renewal of Liquor Licenses for the Year 2016-2017 (final 4 licenses)  
Res. #2016-190 Issuance of 2016 Limousine, Taxi and Operator License (one driver/2 taxi vehicles - Easy Rider)  
Res. #2016-191 Certification to the Local Finance Board of Receipt and Review of Audit Sections General Comments & Recommendations  
Res. #2016-192 Adoption of 2016 Cape May County Hazard Mitigation Plan (requirement of OEM)  
Ordinance #2016-05 An Ordinance Amending Chapter 529, Secondhand Merchants and Dealers of Precious Metals of the Code of the Township of Lower – 1<sup>st</sup> reading of Ordinance. 2nd reading and public hearing scheduled for Wednesday, July 6<sup>th</sup>)

## Regular Agenda

Res. #2016-193 Authorizing the Payment of Vouchers (L/T Rescue \$10,000 Expenses)

## Administrative Reports

Monthly Reports – Clerk, Dog, Fire, Tax, Treasurer, Vital Statistics

## Council Comments

## Call to the Public

## Adjournment

## COUNCIL MEETING MINUTES – June 6, 2016

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on June 6, 2016 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember David Perry  
Councilmember Erik Simonsen  
Deputy Mayor Clark  
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Jersey Shore Youth Lacrosse League Champions – Councilman David Perry  
Councilman Perry honored the third and fourth grade boys Jersey Shore Youth Lacrosse League Champions, under the direction of Head Coach Ken Brown and Assistant Coach Kurt Lindsay, and highlighted their team record for the 2016 season. Mayor Beck and Council presented each player and coach with a Certificate of Congratulations.

### Work Session

Captain Jack Moran of Sea Tow – Life Jacket Loaner Program Presentation - Councilman Erik Simonsen  
Captain Jack Moran, franchise owner of Sea Tow, was unable to attend the meeting. Councilman Simonsen read a portion of a press release regarding the lifejacket loaner program located at Spicer Creek boat ramp and thanked Captain Jack Moran and David Craig for their contributions.

### Consent Agenda

Mayor Beck questioned an item on the bill list. After a brief search, Public Works Supervisor, Gary Douglass, informed that the item was reimbursement for damages due to a raised manhole cover.

Jim Yost, General Manager of Seapointe Village, addressed Council regarding Resolution #2016-175, renewal of Liquor License to Hotel Icona. On behalf of the Master Council at Seapointe Village, he voiced opposition to the neighborly actions and behaviors controlled by Hotel Icona and requested that their liquor license be denied. Solicitor Stefankiewicz stated for the record that he was not the Township Solicitor during the timeframe Mr. Yost referred to.

Larry Willis, Seapointe Village, voiced frustration with the noise and light pollution coming from Hotel Icona past midnight. He stated that numerous complaints have been made to the Police Department. After several allegations against Hotel Icona, he respectfully requested that restrictions be put on their license.

Manager Ridgway informed that Police Reports from the last two weeks were indicative of three total complaints, one of which was anonymous. He also informed that he contacted the ABC to inquire about violations on the eighteen liquor licenses being renewed; all of which have a clean record.

Eustice Mita, owner of Hotel Icona, countered Mr. Yost's comments and made reference to his meeting with Mr. Yost upon which the above items were discussed and Mr. Mita generously compromised. He also spoke of property value by pointing out the investment he made in Lower Township, contributing to Diamond Beach being rated one of the most famous places in the country. He advised Mr. Yost to come to him directly with any problems.

Kathy Chiaro, Seapointe Village #205, voiced frustration with the noise from the events at Hotel Icona infringing on the family atmosphere at Seapointe Village. She expressed a desire for the Township to modify their liquor license.

Randall Davis, General Manager of Hotel Icona, communicated that he was unaware of underage drinking at Hotel Icona. He countered the comments about noise complaints and informed about a situation that occurred with Seapointe Village guests.

Jim Yost apologized to Council and stated his intention in revealing code violations with Hotel Icona's Beach Bar. A brief exchange took place with Mayor Beck.

Mayor Beck made suggestions to Mr. Yost in an attempt to create a peaceful coexistence between Hotel Icona and Seapointe Village.

Councilman Simonsen reminded that a meeting took place last summer regarding this matter.

Manger Ridgway confirmed the same and spoke about the increased number of events taking place. He also commented about the direction of the speakers and wind being factors in the sound traveling.

Councilman Simonsen suggested another meeting. All parties present agreed.

- Approval of Minutes May 16, 2016
- Res. #2016-166 Payment of Vouchers \$544,793.60
  - Res. #2016-167 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Clean Communities \$90,672.08)
  - Res. #2016-168 Reappointment to the Zoning Board of Adjustment (R. Sweeten)
  - Res. #2016-169 Reappointment to the Zoning Board of Adjustment (M. DiStefano)
  - Res. #2016-170 Reappointment to the Planning Board (C. McDuell)
  - Res. #2016-171 Approving a Professional Service Contract with Hatch Mott MacDonald for Standby Generator Set Replacements, Public Works Facility and Recreation Center (\$28,130)
  - Res. #2016-172 Approving a Professional Service Contract with Hatch Mott MacDonald for Professional Engineering Services and Permit Application Service for Water Allocation Permit/Temporary Dewatering Permit Roseanne Avenue Stormwater Improvement Project (\$18,500)
  - Res. #2016-173 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (FEMA Hazard Mitigation \$75,000)
  - Res. #2016-174 Authorization to Award Ecoverse through the Houston Galveston Area Council (H-GAC Buy) Doppstadt Trommel Screen (\$293,484.)
  - Res. #2016-175 Annual Renewal of Liquor Licenses for the Year 2016-2017
  - Res. #2016-176 Authorizing the Sale of Township Surplus No Longer Needed for Public Use on Govdeals Online Auction Website (Office Furniture/Misc Equipment)
  - Res. #2016-177 A Resolution Authorizing the Sale of Certain Real Property Located in the Township of Lower (Block 703, Lot 1 Approx lot size 100 X 150 Seaview & Rochester)
  - Res. #2016-178 Bid Acceptance and Contract Award for Re-Bid of Tennis/Basketball Court Renovations at the Freeman Douglass Park (\$232,185.)
  - Res. #2016-179 Issuance of Ice Cream Peddling and Ice Cream Salesman Licenses for the Year 2016 (Kona Ice)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
SIMONSEN			X			
CLARK			X			
BECK			X			

**Regular Agenda**

Councilman Conrad pointed out that this is a great savings to the Township.

- Res # 2016-180 Authorization for 2016 Incentive Award for Insurance Waiver (\$56,833.33 per Contracts)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY					X	
SIMONSEN		X	X			
CLARK			X			
BECK			X			

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY	X		X			
SIMONSEN			X			
CLARK		X	X			
BECK			X			

**Administrative Reports**

April - Treasurer

**Manager's Comments**

Manager Ridgway gave Council an update and power point presentation on the status of select Township departments upon review of first quarter performances. He reported safety compliance from the state with the integration of Municipal Court at Townhall, and he informed of a safety meeting with Lower Township Elementary Schools Superintendent, Resource Officers and Head of Security.

**Council Comments**

Councilman Conrad reminded to use caution with children playing, as school will let out soon. He informed that the butterfly habitat plantings have been pushed back to July.

Councilman Perry made reference to the Youth LaCrosse Champions and applauded the parents for steering their children in the right direction. He also reminded drivers along the Bayfront to slow down, be careful and share the road.

Councilman Simonsen spoke of Council's attendance at the Villas VFW Memorial Day Service. He informed of a project to construct a two-lane boulevard as a gateway to the CMC Airport Complex. He reminded of the upcoming Escape the Cape Triathlon Event and encouraged people to be aware of road closures and to stay safe.

Deputy Mayor Clark shared news about the Early Childhood Education Program and the use of the Fishing Creek School. He also reported development with the Delaware Bayshore Council concerning beach resiliency and beach preservation.

Mayor Beck announced the following upcoming events: Escape the Cape Triathlon and the Independence Day Festival and Fireworks.

**Call to Public**

Ray Flickenger, 1700 Washington Boulevard, read a letter stating support of the beach access improvement project for reasons of public safety and environmental protection. He pointed out that access paths are overgrown.

Jan Tirrell, 105 Beach Drive, addressed Council to voice her support of the beach access improvement project for reasons of dune preservation, pedestrian safety and environment sensitivity.

Tom Frisoli, Villas, Vice-Chairman of LTMUA, spoke of his meeting with NJDEP Commissioner and his conversation regarding saltwater intrusion, water and sewer problems throughout the state, and assistance he can offer. He also discussed the problem with the Local Finance Board approving dissolutions of Municipal Utilities Authorities.

**Closed Session**

Res. #2016-182

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **POSSIBLE LITIGATION / SHARED SERVICE NEGOTIATIONS / CONTRACT NEGOTIATION UPDATE**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Council adjourned to Closed Session at approximately 8:20 p.m.  
 Council returned to Open Session at approximately 8:58 p.m.

**Adjournment**

There being no further business to address, motion to adjourn moved by Councilmember Perry, seconded by Councilmember Conrad. Motion to adjourn unanimous. Meeting adjourned at 8:59 p.m.

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 Mayor

\_\_\_\_\_  
 Township Clerk

Approved:

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2016- 183**

**TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
NJ MOTOR VEHICLES	16-01569	TRANSFER TITLE/PLAN	57500	\$ 60.00
		Total Manual Checks		\$ 60.00
		Total Computer		\$ 711,392.38

**Total Bill List \$ 711,452.38**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

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Julie A Picard, Township Clerk



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00443	BSN SPORTS INC*							
	16-01296	05/11/16	FOOTBALL EQUIPMENT	Open	1,892.00	0.00		
00445	NJBOA							
	16-01081	04/22/16	MEMBERSHIP GARY & DON	Open	200.00	0.00		
00508	JOAN K. BURNS							
	16-01628	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
00509	CAPE REGIONAL MEDICAL CENTER							
	16-01164	04/28/16	HEPATITIS SHOTS/DPW	Open	120.00	0.00		
00611	COUNTY OF CAPE MAY							
	16-01533	06/07/16	GASOLINE/DIESEL/MARCH	Open	13,658.13	0.00		
00784	CAPE MAY STAR & WAVE							
	16-01505	06/06/16	LEGAL PUBLICATION	Open	29.14	0.00		
	16-01717	06/13/16	LEGAL PUBLICATIONS 6-8-16	Open	131.44	0.00		
					160.58			
00807	CDW GOVERNMENT INC*							
	16-01260	05/09/16	OFFICE SUPPLIES	Open	100.17	0.00		
00825	COMCAST*							
	16-01728	06/14/16	INTERNET SERVICE	Open	342.99	0.00		
	16-01734	06/14/16	FIRE SAFETY 8499050090215761	Open	125.90	0.00		
					468.89			
01087	ANTHONY J. COSTANZO							
	16-01591	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
01170	VERIZON WIRELESS* F/S							
	16-01537	06/07/16	CELL FIRE 4/27/16-5/26/16	Open	52.45	0.00		
01171	VERIZON WIRELESS - TOWNHALL							
	16-01544	06/08/16	CELL PHONE 05/24/16-6/23/16	Open	503.40	0.00		
	16-01545	06/08/16	IPHONE BILL 5/29/16-6/28/16	Open	922.78	0.00		
					1,426.18			
01200	DELTA DENTAL PLAN OF NJ							
	16-01493	06/02/16	MAY 2016 DENTAL	Open	16,023.60	0.00		
01246	ROCCO SANSONE							
	16-01705	06/13/16	SPRING SOCCER OFFICIAL	Open	285.00	0.00		
01251	BRIAN DICKINSON							
	16-01726	06/14/16	CONTRACTUAL REIMBURSEMENT-M	Open	1,587.81	0.00		
01399	ENFORSYS POLICE SYSTEMS INC*							
	16-01354	05/17/16	ANNUAL MAINT 7/1/2016-06/30/17	Open	7,950.00	0.00		
01443	ERMA VOLUNTEER FIRE CO							
	16-01688	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	300.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01490 ROBERT FESSLER	16-01504	06/06/16	TRAINING MEALS	Open	10.89	0.00		
01519 TOM FOLS ELECTRICALCONTRACTOR*	16-01546	06/08/16	MULLIGAN CONCESSION STAND	Open	250.00	0.00		
01530 FIRE DISTRICT #1	16-00778	03/15/16	2016 FIRE DISTRICT TAXES	Open	126,503.55	0.00		
01532 JACQUELINE U HENDERSON	16-01612	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
01540 FIRE DISTRICT #2	16-00274	01/26/16	2016 FIRE TAXES	Open	186,818.00	0.00		
01550 FIRE DISTRICT #3	16-00779	03/15/16	2016 FD #3 TAXES	Open	169,941.60	0.00		
01581 FIRST ASSEMBLY OF GOD CHURCH	16-01687	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	150.00	0.00		
01637 ANN G.HEAP-HELVESTON	16-01586	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
01653 GENTILINI FORD*	16-00760	03/14/16	PARTS FOR TRUCKS	Open	321.89	0.00		
01734 CHURCH'S SEASHORE NURSERY INC*	16-01418	05/25/16	EMERGENCY CALL- MILLMAN CENTER	Open	420.80	0.00		
01767 WILLIAM R. HARTLEY, SR	16-01570	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
01768 ROBERT HARTMAN JR	16-01534	06/07/16	TRAINING MEALS	Open	46.44	0.00		
01781 HATCH MOTT MACDONALD, LLC*	16-01506	06/06/16	PROFESSIONAL ENGINEERING	Open	1,488.45	0.00		
	16-01507	06/06/16	PROFESSIONAL ENGINEERING	Open	338.25	0.00		
	16-01508	06/06/16	PROFESSIONAL ENGINEERING	Open	198.00	0.00		
	16-01509	06/06/16	PROFESSIONAL ENGINEERING	Open	749.75	0.00		
					2,774.45			
01791 CINDY S. HARTLEY	16-01572	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ	16-01502	06/06/16	RESOLUTIONS	Open	150.00	0.00		
01968 ITS MAILING SYSTEMS, INC*	16-01037	04/14/16	INK FOR POSTAGE MACHINE	Open	419.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02025 HUNTER JERSEY PETERBILT*	16-00965	04/08/16	PARTS FOR TRUCKS/MAY	Open	1,059.68	0.00		
02108 KEEN COMPRESSED GAS CO*	16-00733	03/14/16	BOTTLED WATER/APRIL	Open	446.25	0.00		
02134 THOMAS KEYWOOD	16-01497	06/02/16	CONTRACTUAL REIMBURSEMENT-M	Open	602.16	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	16-00739	03/14/16	PARTS FOR POLICE VEHICLES/APRI	Open	1,447.48	0.00		
02175 BRUCE KLAUSING	16-01535	06/07/16	CONTRACTUAL REIMBURSEMENT-V	Open	115.00	0.00		
02208 PENNY BEGICA-KRAUS	16-01579	06/10/16	PRIMARY ELECTION JUNE 7, 2016	Open	225.00	0.00		
02248 LAWMEN SUPPLY*	16-00604	03/03/16	BALLISTIC VESTS	Open	5,341.00	0.00		
	16-00652	03/10/16	BALLISTIC VEST	Open	143.00	0.00		
	16-01229	05/05/16	BALLISTIC VEST ARMOR SKINS	Open	375.00	0.00		
					5,859.00			
02294 MARIE A. LOMONACO	16-01536	06/07/16	CONTRACTUAL REIMBURSEMENT-M	Open	140.90	0.00		
02411 MENEAR'S TREE SERVICE*	16-01385	05/20/16	TREE TRIMMING @ CLEM MULLIGAN	Open	400.00	0.00		
02465 BARBARA MAHON	16-01573	06/10/16	PRIMARY ELECTION JUNE 7, 2016	Open	225.00	0.00		
02466 ROBERT E. MAHON	16-01577	06/10/16	PRIMARY ELECTION JUNE 7, 2016	Open	225.00	0.00		
03001 STATE TOXICOLOGY LABORATORY*	16-01355	05/17/16	APPLICANT TESTING	Open	45.00	0.00		
03008 NJ DEPT OF TREASURY/FEES	16-01441	05/26/16	SOLID WASTE REGISTRATION	Open	3,330.00	0.00		
03034 SAFEGUARD DOCUMENT DESTRUCTION	16-00897	03/31/16	LOWER TOWNSHIP SHREDDING DAY	Open	575.00	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	16-01347	05/17/16	TRASH BAGS-VARIOUS LOCATIONS	Open	494.57	0.00		
03284 STEPHEN H. PARKER	16-01704	06/13/16	SPRING SOCCER OFFICIAL	Open	180.00	0.00		
03285 PARA PLUS TRANSLATIONS, INC.*	16-01371	05/18/16	INTERPRETER	Open	183.44	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03288 KATHRYN PATTERSON	16-01594	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
03289 THOMAS W. PATTERSON	16-01674	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
03296 PARISH OF ST. JOHN NEUMANN	16-01689	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	675.00	0.00		
03455 PUBLIC WORKS ASSOCIATION*	16-01317	05/12/16	2016 /ASSOCIATION DUES	Open	100.00	0.00		
03458 JOANN H. RASH	16-01593	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
03466 R & R SPECIALTIES	16-01417	05/25/16	SOCCER SPONSOR PLAQUE	Open	75.00	0.00		
	16-01489	06/01/16	LACROSSE TROPHIES	Open	192.00	0.00		
	16-01539	06/07/16	MEMORIAL PLAQUE-WALKER	Open	270.00	0.00		
					537.00			
03507 JEAN ROBSON	16-01667	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
03512 JEANETTE SMITH-REEVES	16-01574	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
03518 RIGGINS, INC.*	16-01707	06/13/16	OFF HIGHWAY DIESEL	Open	463.79	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	16-00980	04/08/16	TIRES/RDS/SANT/RECY/DPW/MAY	Open	6,324.60	0.00		
03640 MADELINE R. SHOWERS	16-01685	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
03671 SOUTH JERSEY OVERHEAD DOOR, INC	16-01292	05/11/16	PUBLIC SAFETY DOOR	Open	451.02	0.00		
03679 BARBARA SLONIS	16-01587	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
03729 FLORENCE STATKIEWICZ	16-01645	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
03734 STEWART INDUSTRIES, INC.*	16-00914	04/04/16	PRINTER MAIN 3/23/16-6/23/16	Open	2,850.54	0.00		
03805 TOWNBANK VOLUNTEER FIRE CO.	16-01686	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	450.00	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	16-01384	05/20/16	ONE CALL MESSAGES	Open	269.38	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03844 GIACOMO TROMBETTA	16-01693	06/13/16	CONTRACTUAL REIMBURSEMENT-M	Open	10.00	0.00		
03852 CATHERINE A. TURNEY	16-01651	06/10/16	PRIMARY ELECTION JUNE 7, 2016	Open	200.00	0.00		
03910 UNIFORM CONST. CODE OFF. OF SJ*	16-01082	04/22/16	2016 MEMBERSHIP	Open	150.00	0.00		
03960 VECTOR SECURITY*	16-01330	05/13/16	COURT KEYS AND OTHER OFFICES	Open	262.32	0.00		
	16-01394	05/24/16	ANNUAL FIRE INSPECTION	Open	190.00	0.00		
					452.32			
03971 VERIZON WIRELESS MDT POLICE	16-01503	06/06/16	MDT WIRELESS	Open	691.19	0.00		
03985 VILLAS NAPA AUTO PARTS	16-00971	04/08/16	RDS/SANT/RECY/MAY	Open	661.36	0.00		
03992 VAL-U AUTO PARTS LLC*	16-00982	04/08/16	RDS/SANT/RECYC/DPW/MAY	Open	2,001.55	0.00		
04017 WILDWOOD LINEN SUPPLY*	16-01299	05/11/16	CLEANING OF FOOTBALL EQUIPMENT	Open	54.65	0.00		
04085 CHRISTOPHER WINTER (EMPLOYEE)	16-01496	06/02/16	CONTRACTUAL REIMBURSEMENT-M	Open	12.00	0.00		
04097 GINTAS FIRST AID AND SAFETY*	16-01532	06/07/16	FIRST AID SUPPLIES	Open	126.72	0.00		
04176 CHRISTOPHER J WINTER SR*CALEA	16-00655	03/10/16	ACCRED. CONSULTANT- MAY	Open	450.00	0.00		
04235 COLLEEN P GALLAGHER	16-01578	06/10/16	PRIMARY ELECTION JUNE 7, 2016	Open	225.00	0.00		
04283 CATHERINE JOSAPHOUITCH	16-01677	06/10/16	PRIMARY ELECTION JUNE 7, 2016	Open	200.00	0.00		
04300 W B MASON CO INC*	16-01261	05/09/16	OFFICE SUPPLIES	Open	932.56	0.00		
	16-01352	05/17/16	OFFICE SUPPLIES	Open	348.38	0.00		
					1,280.94			
04445 TRICOMM SERVICES CORP*	15-03061	12/09/15	IP500 PHONE SYSTEM RES 15-349	Open	21,431.66	0.00		B
	15-03199	12/28/15	FAX SERVER POLICE DEPARTMENT	Open	1,821.70	0.00		
	16-00217	01/21/16	ANALOG SWITCH FOR RECORDING PD	Open	1,400.00	0.00		
	16-01479	06/01/16	TELEPHONE/NETWORK MOVE POLICE	Open	4,777.50	0.00		
					29,430.86			

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04532	ROBERTA K YOUNG	16-01671	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
6061	AMERIHEALTH ADMINISTRATORS	16-01540	06/07/16	5/31/2016 HEALTH	Open	1,195.66	0.00		
6066	THOMAS E PRICE JR	16-01684	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
6068	WARREN F MCLAUGHLIN	16-01600	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
6074	CAPE ATLANTIC JUNIOR FOOTBALL	16-01300	05/11/16	2016 CAJFL LEAGUE & OFFICIALS	Open	3,960.00	0.00		
6083	GENE DOWE	16-01498	06/02/16	LACROSSE OFFICIAL	Open	28.00	0.00		
7005	JULIE OSBORN	16-01650	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7006	SARA EL-SHOUBARY	16-01648	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7008	RICHARD A PAUL	16-01654	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7022	CAMPBELL & PRUCHNIK LLC*	16-01724	06/13/16	LEGAL SERVICES	Open	62.50	0.00		
7050	DAVID F BRAND	16-01672	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7051	MARIE SCHMINT	16-01655	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7053	ROBERTA A ZAKRZEWSKI	16-01618	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7067	FRANCES GUINAN	16-01602	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7070	MARIE D COLL	16-01642	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7183	BEYER FLEET, LLC*	16-01359	05/17/16	2016 FORD EXPLORER PLANNING	Open	28,181.00	0.00		
7186	PATRICIA CHACE	16-01629	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7188	CHRISTINE CRAIG	16-01644	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7190	STEPHEN W SHEFTZ	16-01657	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7194	CONSTANCE ARRIVIELLO	16-01673	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7205	DREAMSCAPES POOLS LLC*	16-01512	06/06/16	REPLACE OR RESET STONES	Open	1,850.00	0.00		
7286	PETER H ZEREGA	16-01603	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7288	DAWN E BUCHER	16-01607	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7289	ANTHONY AMAND	16-01625	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7292	CHRISTINE D. CLOER	16-01681	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7310	CORELOGIC REAL ESTATE TAX SER	16-01694	06/13/16	RES#16-185 REFUND 2016 1ST QRT	Open	1,366.66	0.00		
		16-01695	06/13/16	RES#16-185 REFUND 2016 2ND QRT	Open	1,047.48	0.00		
		16-01696	06/13/16	RES#16-185 REFUND 2016 2ND QRT	Open	656.88	0.00		
						3,071.02			
7335	MAIL FINANCE/NEOPOST	16-01160	04/28/16	2/16-5/16/2016 POSTAGE MACHI	Open	1,890.00	0.00		
7354	FLEETPRIDE INC.*	16-00735	03/14/16	RDS/SANT/RECY/DPW/APRIL	Open	412.70	0.00		
		16-00960	04/08/16	RDS/SANT/RECY/DPW/MAY	Open	507.41	0.00		
						920.11			
7376	RYAN DOW	16-01702	06/13/16	LACROSSE OFFICIAL	Open	56.00	0.00		
7380	GAILE ROCKEY	16-01703	06/13/16	LACROSSE OFFICIAL	Open	120.00	0.00		
7410	MARILYN MIEKLE	16-01638	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7411	MARTIAN ANNE CILIBERTI	16-01635	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7412	EUGENE STROLLE	16-01682	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7414	DANIELLE MORRISON	16-01571	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		

June 15, 2016  
12:00 PM

Lower Township  
Bill List By Vendor Id

Page No: 9

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7416	NICHOLAS C RANDAZZO	16-01589	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
7475	SUZANNE M SCHEID	16-01727	06/14/16	CONTRACTUAL REIMBURSEMENT-M	Open	1,128.25	0.00		
7478	WINDSTREAM COMMUNICATION INC*	16-01543	06/08/16	PHONE SERVICE- MILLMAN/PW/TOWN	Open	829.54	0.00		
7480	DENISE L JONES	16-01641	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7483	MATT SCHELLING	16-01722	06/13/16	SPRING SOCCER OFFICIAL	Open	75.00	0.00		
7508	BLANEY & KARAVAN PC*	16-00061	01/07/16	2016-32 LABOR ATTORNEY \$25 DNE	Open	2,637.50	0.00		B
7532	HEATHER MCNULTY*	16-01720	06/13/16	HIFITNESS ACADEMY 12 WEEK SESS	Open	720.00	0.00		
7574	CIRKIEL ACTUARIAL CONSULT LLC*	16-01243	05/06/16	2016 ACTUARIAL SERVICES	Open	4,500.00	0.00		
7575	CAPE MAY COUNTY COAST GUARD	16-01245	05/06/16	CONTRIB - CMC COAST GUARD COMM	Open	1,000.00	0.00		
7576	ROBERT THOMPSON JR.	16-01500	06/02/16	CONTRACTUAL REIMBURSEMENT-M	Open	138.00	0.00		
7581	ASSOC OF STATE FLOODPLAIN	16-01421	05/25/16	CFM Renewal-DOWE	Open	70.00	0.00		
7584	ROBERT A POST	16-01599	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7585	SHARON A TAYLOR	16-01611	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7586	KAREN GRASCH	16-01620	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7587	JOSE SOTO	16-01622	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7588	MAX KLINKOSKI	16-01627	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7589	JUDITH GREENER	16-01631	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7590	STEPHEN D ACKERMAN	16-01640	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7591	SUSAN WIGGINS	16-01658	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7592	PATRICIA RANDAZZO	16-01659	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7593	FRANK SARACCO	16-01661	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7594	JUDITH SARACCO	16-01662	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7595	GLORIA PERROTTA	16-01675	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7596	VINCENT PERROTTA	16-01676	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7597	DIANE BAKER	16-01680	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7598	DIANA MARVA MCNAIR	16-01690	06/13/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
7599	KAREN HOFFMAN	16-01697	06/13/16	RES#16-185 REFUND 2016 1/2 QRT	Open	3,958.76	0.00		
7600	ANDREA WEHMAN	16-01698	06/13/16	RES#16-185 REFUND 2016 1/2 QRT	Open	2,165.52	0.00		
7601	STEVEN & MARGARET LOCKE	16-01699	06/13/16	RES#16-185 REFUND 2016 2ND QRT	Open	751.80	0.00		
7602	ROBERT GRECO	16-01701	06/13/16	LACROSSE OFFICIAL	Open	56.00	0.00		
7604	STEVEN & TASHA WILSON	16-01719	06/13/16	RES#2016-185 REFUND 2ND QRT TA	Open	1,230.26	0.00		
7605	RAY VOZZELLI	16-01732	06/14/16	SPRING SOCCER OFFICIAL	Open	420.00	0.00		
ACME	ACME MARKETS INC	16-00891	03/30/16	DRINKS FOR COMMUNITY DAY	Open	75.00	0.00		
ADAMC	ROSEMARY ADAMCZYK	16-01613	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
AGHAK	MARYAM AGHAKHANI	16-01652	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
AMAND	BERNICE AMAND	16-01614	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		

June 15, 2016  
12:00 PM

Lower Township  
Bill List By Vendor Id

Page No: 11

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BAKERF FRED BAKER								
	16-01606	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
BOERN RALPH BOERNER								
	16-01653	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
BUCKD DIANE E PANNELI								
	16-01595	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
BUONO MARTHA BUONOPANE								
	16-01636	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
CLEBLANC CAROLYN LEBLANC								
	16-01669	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
CZES MARY LOU CZESCIK								
	16-01630	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
DOUGHE MARK DOUGHERTY								
	16-01624	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
	16-01706	06/13/16	SPRING SOCCER OFFICIAL	Open	90.00	0.00		
					290.00			
DOUGHERT GEORGIA DOUGHERTY								
	16-01623	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
EDWA RITA EDWARDS								
	16-01664	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
FREAS JEAN FREAS								
	16-01619	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
GAFF PATRICIA A. GAFFNEY								
	16-01634	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
GASSER COZETTE GASSER								
	16-01617	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
GIAIRO ANN GIAIRO								
	16-01646	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
GIBBONS ALAN J. GIBBONS								
	16-01588	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
HARTLEY CHRISTINE HARTLEY								
	16-01608	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
KEEND DOLORES RAMBO								
	16-01585	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
KINGR RICHARD KING								
	16-01665	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
KIRSCHN SCOTT KIRSCHNER	16-01678	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
LAMOC CHARLES LAMONTE	16-01598	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
LETTI MARY LETIZIO	16-01656	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
LIPS JOHN LIPSETT	16-01580	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
LIPSM MARGARET LIPSETT	16-01679	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
MALMGREN CHRISTINA MALMGREN	16-01637	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
MANSFIEL JAMES E MANSFIELD	16-01601	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
MARROR ROBERT H MARRO	16-01626	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
MCGR DANIEL MCGRANAGHAN	16-01584	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
MCGRAN CARLIE MCGRANAGHAN	16-01581	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
MILLER PAULA MILLER	16-01621	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
MOORER REBECCA MOORE	16-01597	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
MORNI CARRISE MORNICK	16-01605	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
MORRIC CRAIG R MORRISON	16-01609	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
NOLAN MICHELLE NOLAN	16-01643	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
OBRI PHYLIS O'BRIEN	16-01649	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
OSBORN VIRGINIA OSBORN	16-01610	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
PALME WALTER J PALMER	16-01683	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
PETERSON PATRICIA PETERSON	16-01668	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
RAUD DOROTHY M RAUDENBUSH	16-01670	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
ROMANOW FRED ROMANOWSKI	16-01499	06/02/16	LACROSSE OFFICIAL	Open	38.00	0.00		
SANTA DENISE SANTAGATA	16-01647	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
SCHI ELAINE SCHIANO	16-01660	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
SHEMAN KAREN A SHEMANSKI	16-01604	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
SKOWR CATHERINE SKOWRONSKI	16-01666	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
SMITHKM KATHLEEN M SMITH	16-01615	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
SOMER ELIZABETH M SOMERS	16-01576	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
STEBL RALPH P STEBLEIN	16-01663	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
TOWNWATC NATIONAL ASSOC OF TOWN WATCH	16-01444	05/26/16	NATW MEMBERSHIP RENEWAL	Open	35.00	0.00		
WEISSM BEATRICE WEISSMAN	16-01639	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	200.00	0.00		
WEISSMAN WAYNE WEISSMAN	16-01583	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
WOLTJ JOAN WOLTJEN	16-01592	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
YABOR PATRICIA YABOR	16-01575	06/10/16	PRIMARY ELECTION JUNE 7,2016	Open	225.00	0.00		
Total Purchase Orders: 241 Total P.O. Line Items: 0 Total List Amount:					711,392.38	Total Void Amount:	0.00	

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-184

**TITLE: CANCELLATION OF TAXES ON COUNTY PROPERTY**

**WHEREAS**, the Township of Lower passed Resolution #2013-271 to enter into a memorandum of agreement with the County of Cape May and the Delaware River and Bay Authority; and

**WHEREAS**, the memorandum of agreement states that when a tenant vacates the property the Township will remove the property from the tax rolls; and

**WHEREAS**, the following properties were vacant for the years and quarters listed below.

**NOW, THEREFORE BE IT RESOLVED**, the following list of taxes and interest be canceled by the tax collector and the interest on the balance of 2014, 2015 and first 2 quarters of 2016 be waived if paid within 60 days.

<u>Block</u>	<u>Lot</u>	<u>2014 1<sup>st</sup> &amp; 2<sup>nd</sup></u>	<u>2015 4<sup>th</sup></u>	<u>2016 1<sup>st</sup> &amp; 2<sup>ND</sup></u>
410.01	36.10			445.47
410.01	36.16		220.32	445.47
410.01	36.18	1,657.43		

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-185

**TITLE: AUTHORIZATION FOR REFUND OF TAXES**

**WHEREAS**, the Township Tax Collector has certified an overpayment due to the reasons listed below;  
and

**WHEREAS**, a refund is due.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
499.15	6	Corelogic	Paid twice	656.88
499.20	15	Corelogic	Paid twice	1,047.48
724	9 C-116	Corelogic	Paid twice	1,366.66
500.01	46.07	Steve & Tasha Wilson	Paid twice	1,230.26
512.38	9	Andrea Wehman	Disabled veteran	2,165.52
535	36.02	Steven & Margaret Locke	Paid twice	751.80
823.01	3 C0310	Karen Hoffman	Paid twice	3,958.76

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-186

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature \_\_\_\_\_ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Michael Szemcsak in the amount of \$3,951.06 is authorized and chargeable to the 2016 Budget account 6-01-25-240-122.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held June 20, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana  
FROM: Ptlm. Michael Szemcsak  
DATE: 06/01/2016  
SUBJECT: Compensation time, cash out.

To whom it may concern,

I am respectfully requesting to sell back my accrued compensation time, totaling 89.63.  
. Thank you in advance for  
your consideration in this matter.

Respectfully Submitted,

Signature  
Goes here



Michael Szemcsak  
Patrolman Badge 180

0 \* \*

89.63 x  
44.0819 =  
3,951.06 \*

C File  
Date

Date	Officer	Comments
6/1/2016	Michael Szemcsak	Request to forward to township for processing

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-187

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$1,027.39 for an item of revenue in the budget of the year 2016 as follows:

Miscellaneous Revenues –  
Revenue Offset with Appropriations - Alcohol Education and Rehabilitation  
Total with increase to be \$ 1,027.39

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$1,027.39 be and the same is hereby appropriated under the caption of:

General Appropriations –  
Public & Private Programs Offset by Revenues - Alcohol Education and Rehabilitation  
State/Federal Share \$ 1,027.39  
Non State Share \$  
Total with increase to be \$ 1,027.39

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

		2015 DWI DISBURSEMENTS				
		JANUARY 1 - DECEMBER 31, 2015				
		NJSA 26:2B-35		FILINGS	FILINGS	
		MUNICIPALITY	Court Code	BASE YR.	2015	2015
						BASE YR.
\$9,971.18	0432	STRATFORD BORO	0432	29	194	165
\$1,329.49	0434	VOORHEES TWP	0434	21	43	22
\$1,873.37	0435	WATERFORD TWP	0435	8	39	31
\$302.16	0437	WOODLYNNE BORO	0437	4	9	5
\$56,140.25		COUNTY TOTAL				
<b>CAPE MAY COUNTY</b>						
\$60.43	0503	CAPE MAY POINT BORO	0503	0	1	1
\$1,450.43	0504	DENNIS TWP	0504	49	73	24
\$1,027.39	0505	LOWER TWP	0505	57	74	17
\$1,148.26	0506	MIDDLE TWP	0506	83	102	19
\$423.04	0512	WEST CAPE MAY BORO	0512	1	8	7
\$5,197.38	0514	WILDWOOD CITY	0514	50	136	86
\$9,306.93		COUNTY TOTAL				
<b>CUMBERLAND COUNTY</b>						
\$4,411.73	0601	BRIDGETON CITY	0601	84	157	73
\$543.91	0603	DEERFIELD TWP	0603	80	89	9
\$181.29	0611	SHILOH TWP	0611	0	3	3
\$10,515.07	0614	VINELAND CITY	0614	105	279	174
\$15,652.00		COUNTY TOTAL				
<b>ESSEX COUNTY</b>						
\$1,148.20	0701	BELLEVILLE TOWN	0701	28	47	19
\$2,900.71	0702	BLOOMFIELD TOWN	0702	183	231	48
\$1,933.81	0703	CALDWELL BORO	0703	18	50	32
\$1,148.20	0707	ESSEX FELS	0707	3	22	19
\$3,746.75	0704	FAIRFIELD TWP	0704	55	117	62
\$362.59	0708	GLEN RIDGE TWP	0708	12	18	6
\$181.29	0712	MILLBURN TWP	0712	20	23	3
\$1,148.20	0713	MONTCLAIR TWP	0713	25	44	19
\$966.90	0715	N CALDWELL BORO	0715	6	22	16
\$543.88	0716	NUTLEY TOWN	0716	37	46	9
\$302.16	0717	ORANGE CITY	0717	29	34	5
\$423.02	0719	SOUTH ORANGE VILLAGE	0719	16	23	7
\$604.31	0720	VERONA BORO	0720	42	52	10
\$15,410.02		COUNTY TOTAL				
<b>GLOUCESTER COUNTY</b>						
\$2,296.39	0802	DEPTFORD TWP	0802	169	207	38
\$10,877.65	0806	GLASSBORO BORO	0806	24	204	180
\$423.02	0807	GREENWICH TWP	0807	9	16	7
\$423.02	0808	HARRISON TWP	0808	29	36	7
\$785.61	0815	PITMAN BORO	0815	13	26	13
\$120.86	0816	SOUTH HARRISON	0816	2	4	2

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GLENN A. GRANT, J.A.D.  
Acting Administrative Director of the Courts

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www.njcourts.com • Phone: 609-984-0275 • Fax: 609-984-6968

**MEMORANDUM TO:** Municipal Treasurer  
**FROM:** Glenn A. Grant, J.A.D.   
**SUBJECT:** N.J.S.A. 26:2B-35(b)(3) – Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund  
**DATE:** May 31, 2016

A municipality is eligible to receive funds from the "Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund" if the number of DWI arrests made in the municipality during 2015 was greater than the number of DWI arrests made in the municipality during the statutorily assigned base year. N.J.S.A. 26:2B-35.

The Administrative Office of the Courts is responsible for collecting these statistics and calculating the amount each municipality receives from the fund. An analysis of your municipality's base year figure and its 2015 DWI arrests indicate that your municipality qualifies to receive such funds this year. The Department of the Treasury will soon issue a check to your municipality in accordance with the statutory formula in the amount set forth on the attached sheet.

Those municipalities receiving funds should be cognizant that the statute expressly provides that these funds must be used solely for the purpose of maintaining the Municipal Courts in their efforts to dispose of DWI cases. This includes "payments to municipal court judges, municipal prosecutors and other municipal court personnel for work performed in addition to regular employment hours[,]" N.J.S.A. 26:2B-35(b). To assist you in budgeting these funds, please refer to the attached August 20, 1985 memorandum from the Division of Local Government Services. That memorandum indicates that "municipalities may budget such funds as they would a categorical grant-in-aid" (see N.J.S.A. 40A:4-67). As with other such grants, "these funds are to be appropriated as an exception to the Cap Law." As noted, however, use of these funds is restricted to the statutorily specified areas, i.e., for the maintenance of the Municipal Courts. The monies are not intended to replace amounts normally budgeted to fund the operation of a Municipal Court, but rather should be viewed as funding only for the court's additional DWI-related work.

Additionally, please keep in mind the policy that I promulgated on May 18, 2009 that requires preapproval of the Assignment Judge before the expenditure of any DWI Fund monies (as well as any P.O.A.A. monies). Please do not hesitate to contact your municipal court judge or municipal court administrator if you have any questions regarding the preapproval requirement policy.

Any questions on this subject should be directed to Steven Somogyi, Assistant Director, Municipal Court Services Division, at (609) 984-8241.

*Attachments*

- c: Chief Justice Stuart Rabner (w/o attachments)
- Assignment Judges (w/o attachments)
- Presiding Judges – Municipal Court (w/attachments)

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- Municipal Court Judges (w/attachments)
- Timothy Cunningham, Director, Div. of Local Government Services (w/o attachments)
- Steven D. Bonville, Chief of Staff (w/o attachments)
- Jennifer M. Perez, Director (w/o attachments)
- Steven Somogyi, Assistant Director, MCSD (w/o attachments)
- Melaney Payne, Special Assistant (w/o attachments)
- Ann Marie Fleury, Special Assistant (w/o attachments)
- Trial Court Administrators (w/o attachments)
- Jorge F. Carmona, Municipal Auditor, NJ Div. of Local Government Services (w/o attachments)
- Municipal Division Managers (w/attachments)
- Municipal Court Directors and Administrators (w/attachments)



363 West State Street  
CN 803  
Trenton, N.J. 08625-0803

**STATE OF NEW JERSEY**  
**DEPARTMENT OF COMMUNITY AFFAIRS**  
**DIVISION OF LOCAL GOVERNMENT SERVICES**

August 20, 1985

M E M O R A N D U M

TO: Robert D. Lipscher, Director  
~~Administrative Office of the Courts~~

FROM: Barry Skokowski, Director  
Division of Local Government Services

SUBJECT: Municipal Court Administration Reimbursement Fund  
(P.L. 1983 c.531)

This is in response to inquiries from members of your staff as to how municipalities are to budget monies paid from the referenced fund.

Please be advised that municipalities may budget such funds as they would a categorical grant-in-aid. Anticipation of revenues from this source requires prior written consent pursuant to N.J.S. 40A:4-25, or N.J.S. 40A:4-67. Appropriations of this revenue must fall within the areas specified in the law treating the fund - ". . . for the purpose of maintaining [the] municipal court which may include payments to municipal prosecutors and other municipal court personnel for work performed in addition to regular employment hours" (P.L. 1983, c531, section 5.b.(3)).

As is the case with other categorical grants-in-aid, these funds are to be appropriated as an exception to the CAP law (N.J.S. 40A:4-45.1 et seq.).

cc: John Podeszwa, Project Director  
N.J. Administrative Office of the Courts

Joseph Scrivo, Bureau Chief  
Bureau of Financial Regulation and Assistance



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-188

**TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

**NOW, THEREFORE BE IT RESOLVED** that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$6,393.73 for an item of revenue in the budget of the year 2016 as follows:

Miscellaneous Revenues –  
Revenue Offset with Appropriations - FEMA Storm Reimbursement  
Total with increase to be \$ 6,393.73

SECTION 2.

**BE IT FURTHER RESOLVED** that a like sum of \$6,393.73 be and the same is hereby appropriated under the caption of:

General Appropriations –  
Public & Private Programs Offset by Revenues - FEMA Storm Reimbursement  
State/Federal Share \$ 6,393.73  
Non State Share \$  
Total with increase to be \$ 6,393.73

**FURTHER RESOLVED** that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER

CASH MANAGEMENT ACCOUNT 455000505

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
DEPOSIT		70,206.69	05/09/16	14277,962.92
DEPOSIT		84,863.52	05/09/16	14362,826.44
DEPOSIT		148,856.44	05/09/16	14511,682.88
EFT PAYMT ST OF NEW JERSEY NTE*PA4086PW990-FEMA-Sandy		6,393.73	05/09/16	14518,076.61
Online Tax April Interest		15.91	05/09/16	14518,092.52
Transfer April online tax receipt less nsf		141,288.56	05/09/16	14659,381.08
RETURNED DEPOSIT ITEMS	1,218.84		05/09/16	14658,162.24
CHECK # 57105	20.00		05/09/16	14658,142.24
CHECK # 57283	60.00		05/09/16	14658,082.24
CHECK # 57286	108.12		05/09/16	14657,974.12
CHECK # 57254	650.00		05/09/16	14657,324.12
CHECK # 57272	745.95		05/09/16	14656,578.17
CHECK # 57261	1,842.06		05/09/16	14654,736.11
CHECK # 57245	3,225.93		05/09/16	14651,510.18
CHECK # 57225	7,500.00		05/09/16	14644,010.18
DEPOSIT		10.00	05/10/16	14644,020.18
DEPOSIT		25.00	05/10/16	14644,045.18
DEPOSIT		76.00	05/10/16	14644,121.18
DEPOSIT		1,435.00	05/10/16	14645,556.18
DEPOSIT		4,945.00	05/10/16	14650,501.18
DEPOSIT		65,274.41	05/10/16	14715,775.59
DEPOSIT		72,575.81	05/10/16	14788,351.40
DEPOSIT		97,672.10	05/10/16	14886,023.50
DEPOSIT		106,875.41	05/10/16	14992,898.91
DEPOSIT		120,955.10	05/10/16	15113,854.01
Reimburse Feb 2016 storm expenses		1,262.18	05/10/16	15115,116.19
Transfer FEMA funds into storm reserve		6,393.73	05/10/16	15108,722.46
CHECK # 57216	57.80		05/10/16	15108,664.66
CHECK # 57258	60.00		05/10/16	15108,604.66
CHECK # 57263	60.00		05/10/16	15108,544.66
CHECK # 57275	60.00		05/10/16	15108,484.66
CHECK # 57271	69.20		05/10/16	15108,415.46
CHECK # 57208	119.73		05/10/16	15108,295.73
CHECK # 57252	120.00		05/10/16	15108,175.73
CHECK # 57270	132.14		05/10/16	15108,043.59
CHECK # 57233	176.54		05/10/16	15107,867.05
CHECK # 57273	210.00		05/10/16	15107,657.05
CHECK # 57279	215.00		05/10/16	15107,442.05
CHECK # 57241	333.04		05/10/16	15107,109.01
CHECK # 57207	382.68		05/10/16	15106,726.33
CHECK # 57264	528.00		05/10/16	15106,198.33
CHECK # 57202	539.86		05/10/16	15105,658.47
CHECK # 57235	625.15		05/10/16	15105,033.32

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-189

TITLE: ANNUAL RENEWAL OF LIQUOR LICENSES FOR THE YEAR 2016-2017

**WHEREAS**, applications have been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses, Plenary Retail Distributions Licenses and/or Club Licenses, heretofore granted by this issuing authority; and

**WHEREAS**, all requirements of the applicants have been met, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

**WHEREAS**, no written objections to the renewals have been received; and

**WHEREAS**, this governing body is of the opinion that said applications should be granted and licenses issued.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council, the Municipal Issuing Authority, that the licenses be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2015 through June 30, 2016.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

Julie A Picard, Township Clerk

Schedule A

0505-33-012-008	JEL Liquor LLC. 5101 Shawcrest Road, Lower Township Wildwood, NJ 08260 t/a The Bay Club	PRC	\$2,000.00
0505-33-011-005	Five P's Inc. 8100 Bayview Drive, Lower Twp. Wildwood Crest, NJ 08260 t/a Bayview InnAnnual Renewal	PRC	\$2000.00
0505-33-005-005	Cape May Pub Inc Rt. 9 Florence Avenue Cape May, NJ 08204 t/a Cape May National Golf Club	PRC	\$2,000.00
0505-33-003-007	Buttonwood Manor Inc. 3832 Bayshore Road N. Cape May, NJ 08204 t/a The Bayshore Inn Red Brick Ale House	PRC	\$2,000.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-190

Title: ISSUANCE OF 2016 LIMOUSINE, TAXI AND OPERATOR LICENSES

WHEREAS, an application has been submitted by Easy Ride pursuant to Ord. #2000-4 for Taxi, Limo and Operator Licenses; and

WHEREAS, the applicant has submitted the appropriate fees, provided the required documentation, and the Police have reviewed and approved the application packet.

NOW, THEREFORE BE IT RESOLVED, the Clerk is hereby authorized to issue the following:

Easy Ride

<u>License Type</u>	<u>Description</u>
Taxi	2009 Dodge Caravan Vin #2D8HN541X9R658630
Taxi	2005 Chrysler Town car Vin #2C4GP44R55R152010
Operator	Alexey Ryabechkov

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-191

**TITLE: CERTIFICATION TO LOCAL FINANCE BOARD OF RECEIPT AND REVIEW OF AUDIT SECTIONS GENERAL COMMENTS & RECOMMENDATIONS**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

**WHEREAS**, the Annual Report of Audit for the year 2015 has been filed by a Registered Municipal Accountant with the Township Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, the Local Finance Board of the State of new Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

*GENERAL COMMENTS  
RECOMMENDATIONS*

**WHEREAS**, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

*GENERAL COMMENTS  
RECOMMENDATIONS*

as evidenced by the group affidavit form of the governing body; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

*R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director, under the provisions of this Article, Shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office."*

**NOW, THEREFORE BE IT RESOLVED** that the Township Council governing body of the Township of Lower hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

Julie A Picard, Township Clerk

# TOWNSHIP OF LOWER

2600 Bayshore Road  
Villas, New Jersey 08251



Incorporated 1798

\_\_\_\_\_  
(609) 886-2005

**TOWNSHIP OF LOWER  
COUNTY OF CAPE MAY  
CORRECTIVE ACTION PLAN:                   2015 AUDIT RECOMMENDATIONS**

**Prior Year Audit Findings (2014)**

**THERE WERE NO AUDIT RECOMMENDATIONS IN 2014.**

# TOWNSHIP OF LOWER

2600 Bayshore Road  
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

**TOWNSHIP OF LOWER  
COUNTY OF CAPE MAY  
CORRECTIVE ACTION PLAN:           2015 AUDIT RECOMMENDATIONS**

**Current Year Audit Findings (2015)**

**THERE WERE NO AUDIT RECOMMENDATIONS IN 2015.**

**CERTIFICAION OF THE GOVERNING BODY OF THE ANNUAL AUDIT  
GROUP AFFIDAVIT FORM**

STATE OF NEW JERSEY  
COUNTY OF CAPE MAY

We, the members of the governing body of the Township of Lower, County of Cape May, being dully sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Council of the Township of Lower in the County of Cape May
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2015
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations"

\_\_\_\_\_  
Michael E Beck, Mayor

\_\_\_\_\_  
Norris Clark, Deputy Mayor

\_\_\_\_\_  
Thomas Conrad, Councilmember

\_\_\_\_\_  
David Perry, Councilmember

\_\_\_\_\_  
Erik Simonsen, Councilmember

Sworn and subscribed before me this  
20<sup>TH</sup> day of June, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STTE OF NEW JERSEY

RESOLUTION # 2016-192

Title: ADOPTION OF THE 2016 CAPE MAY COUNTY HAZARD MITIGATION PLAN

WHEREAS the Township of Lower, NJ, has experienced natural hazards that result in public safety hazards and damage to private and public property; and

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk; and

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan; and

WHEREAS a Hazard Mitigation Plan has been developed by the Mitigation Planning Committee; and

WHEREAS the Cape May County Multi-Jurisdictional All Hazards Mitigation Plan Update (May 2016) includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the County Hazard Mitigation Plan Update website so as to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law.

NOW THEREFORE BE IT RESOLVED by the Township of Lower, County of Cape May, State of New Jersey:

- 1. The Cape May County Multi-Jurisdictional All Hazards Mitigation Plan Update (May 2016), as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on June 7, 2016 by Cape May County is hereby adopted as an official plan of the Township of Lower; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Lower Township departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Lower Township Council, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Cape May County Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and rows for CONRAD, PERRY, SIMONSEN, CLARK, BECK.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

Julie A Picard, Township Clerk

# LOCAL MITIGATION PLAN REVIEW

## For Cape May County, NJ

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The *Local Mitigation Plan Review Tool* demonstrates how the Local Mitigation Plan meets the regulation in 44 CFR §201.6 and offers States and FEMA Mitigation Planners an opportunity to provide feedback to the community.

- Section 1: The Regulation Checklist provides a summary of FEMA's evaluation of whether the Plan has addressed all requirements. It may also note where modifications are required to comply with federal regulations.
- The Plan Assessment has two parts
  - Part A identified the plan's strengths and recommends areas for future improvement.
  - Part B identifies potential resources for implementing your plan.

<b>Jurisdiction:</b> Cape May County, New Jersey	<b>Title of Plan:</b> Cape May County Multi-Jurisdictional All-Hazards Mitigation Plan	<b>Date of Plan:</b> May 2016
<b>Local Point of Contact:</b> Scott Morgan	<b>Address:</b> Cape May County Office of Emergency Management 30 W. Mechanic Street Cape May Court House, NJ 08210	
<b>Title:</b> Deputy Director		
<b>Agency:</b> Cape May County Office of Emergency Management		
<b>Phone Number:</b> 609-463-6570	<b>E-Mail:</b> <a href="mailto:scott.morgan@co.cape-may.nj.us">scott.morgan@co.cape-may.nj.us</a>	

<b>State Reviewer:</b>	<b>Title:</b>	<b>Date</b>
------------------------	---------------	-------------

<b>FEMA Reviewer:</b> Sarah Bowen (CERC) Taryn Murray (CERC) Gary Monitz, FEMA QA/QC	<b>Title:</b> Hazard Mitigation Planner Hazard Mitigation Planner Hazard Mitigation Planner	<b>Date:</b> June 3, 2016 June 7, 2016
<b>Date Received</b>		
<b>Plan Not Approved</b>		
<b>Plan Approvable Pending Adoption</b>	6/07/2016	
<b>Plan Approved</b>		

**REGULATION CHECKLIST**

<b>1. REGULATION CHECKLIST</b>		<b>Location in Plan</b> (section and/or page number)	<b>Met</b>	<b>Not Met</b>
<b>Regulation (44 CFR 201.6 Local Mitigation Plans)</b>				
<b>ELEMENT A. PLANNING PROCESS</b>				
A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))	Section 3; Appendices B, C and D	X		
A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))	Section 3; Section 9; Appendices B, C, and D	X		
A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))	Section 3; Appendices B and D	X		
A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))	Section 3.5	X		
A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))	Section 3.7; Section 7	X		
A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i))	Section 7	X		
<b>ELEMENT A: REQUIRED REVISIONS</b>				
All requirements have been met. Please see Opportunities for Improvement, below.				

<b>ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT</b>				
B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i))	Section 5.4, each hazard profile includes description, location and extent sections	X		
B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))	Section 5.4, each hazard profile includes past and future occurrence sections; Appendix G	X		
B3. Is there a description of each identified hazard's impact on the community as well as an overall summary of the community's vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii))	Section 5.4, each hazard profile in vulnerability assessment; Section 9 for each jurisdiction	X		
B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))	Section 5.4.3; Section 9 for each jurisdiction	X		

**ELEMENT B: REQUIRED REVISIONS**

All requirements have been met. Please see Opportunities for Improvement, below.

**ELEMENT C. MITIGATION STRATEGY**

C1. Does the plan document each jurisdiction's existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))	Section 6.5; Section 9 for each jurisdiction	X	
C2. Does the Plan address each jurisdiction's participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii))	Section 6.2; Section 6.5.1; Section 9 for each jurisdiction	X	
C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i))	Section 6.4	X	
C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii))	Section 6; Section 9 for each jurisdiction	X	
C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))	Section 6.6.4; Section 9 for each jurisdiction	X	
C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii))	Section 1.1.3; Section 6.5; Section 7.2; Section 9 for each jurisdiction	X	

**ELEMENT C: REQUIRED REVISIONS**

All requirements have been met. Please see Opportunities for Improvement, below.

**ELEMENT D. PLAN REVIEW, EVALUATION AND IMPLEMENTATION (applicable to updates only)**

D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))	Section 4; Section 9 for each jurisdiction	X	
D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))	Section 6.2; Section 6.6; Section 9 for each jurisdiction	X	
D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))	Section 5.2 Section 6.4; Section 9 for each jurisdiction	X	

**ELEMENT D: REQUIRED REVISIONS**

All requirements have been met. Please see Opportunities for Improvement, below.

**ELEMENT E. PLAN ADOPTION**

E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))	Resolution drafted in Appendix A		NA
E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5))	To be completed		NA
<b>ELEMENT E: REQUIRED REVISIONS</b> Pending adoption by local governing body.			

**SECTION 2:  
PLAN ASSESSMENT**

**A. Plan Strengths and Opportunities for Improvement**

**General**

***Strengths:***

The participation of varied stakeholders from planning, emergency management, schools, and the Jacques Cousteau National Estuarine Research Reserve led to a very comprehensive plan that addresses multiple planning mechanisms and opportunities for mitigation.

The documentation of varied jurisdictional risk, capability, and mitigation strategies is strong.

Excellent use of mapping throughout the plan.

Long list and wide range of specific mitigation projects.

***Opportunities for Improvement:***

Slightly more organized planning process documentation will help prepare for maintenance and the next plan update.

**Element A: Planning Process**

***Strengths:***

The enhanced outreach and RL/SRL Property Owner informational mitigation workshops are a strong example of implementing mitigation outreach in the HMP update process.

The survey reached out to and gained input from citizens and varied stakeholders.

***Opportunities for Improvement:***

Stakeholder outreach should be better documented in one location with names, titles and organizations. It is difficult to ascertain exact participation from plan text and sifting through sign-in sheets. Appendix C only includes Cape May County and Cape May municipalities. The requirement to invite neighboring communities is weakly met through a statement at the top of page 3-9 and attendance at the Atlantic-Cape May Coastal Coalition Meeting. More documentation of Atlantic and Cumberland Counties' invitation and participation would make the planning process description more clear. Completing something similar to Appendix C for other stakeholders would better document stakeholder participation. A table or description of individuals and/or organizations that were sent invitations to meetings or input opportunities would also be helpful.

**Element B: Hazard Identification and Risk Assessment**

***Strengths:***

The Climate Change and Sea Level Rise profile is strong and forward looking for a coastal, flood-prone county like Cape May.

The mapping throughout the HIRA analysis is strong and clear, enabling viewers to see differentiated risk between jurisdictions.

***Opportunities for Improvement:***

The introduction to each vulnerability assessment states that it will include, “Impacts on: (1) life, health and safety of residents, (2) general building stock, (3) critical facilities, (4) economy, (5) environment and (6) future growth and development”, yet the assessments merged or skipped some of these categories. Descriptions and actual section should match and explain why impacts were described differently by hazard.

In Section 5.3, Tables 5.3-4, 5 and 6, reconsider ranking for climate change and sea level rise and its differing effect on mainland vs beach resort communities

**Element C: Mitigation Strategy**

***Strengths:***

Strong descriptions of Past Mitigation Initiative Status for each jurisdiction.

Varied mitigation strategies address mitigation through multiple paths and show jurisdictional interest and preferences in varied actions.

***Opportunities for Improvement:***

- The mitigation strategy in the base plan could better explain what changed in the update of goals and objections and provide an overall summary of how actions changed.
- Municipal Annexes – Past Mitigation Initiative Status table: “Description of Status” column is inconsistent between annexes. In some annexes this column just says “Status”, while in other annexes it asks for more specific information (1. % complete, 2. Obstacles, 3. Funding). This should be consistent across the board.
- Prioritization Table: Most jurisdictions did not quantify prioritization criteria for all actions. All actions are prioritized but only some have numerical rankings for STAPLEE.
- Section 9.2 Borough of Avalon municipal annex, Table 9.2-12 Proposed Hazard Mitigation Initiatives: This numbering scheme is confusing and inconsistent with the other municipalities
- Section 9.13 Borough of West Cape May municipal annex: West Cape May does not include any new actions, only carryover actions from the previous plan.

**Element D: Plan Update, Evaluation, and Implementation (*Plan Updates Only*)**

***Strengths:***

The plan review and evaluation process has been well documented from how hazards were reviewed to how mitigation actions were evaluated and prioritized.

The annual plan review/plan maintenance process has been nicely detailed and outlined for the Cape May County Hazard Mitigation Planning Partnership.

**Opportunities for Improvement:**

Documentation of annual plan review meetings should be included in next plan update.

**TECHNICAL REVISIONS AND CORRECTIONS**

- General note: All tables should carry over table identification and numbering onto all subsequent pages
- Page 1.4, Table 1-2 “FEMA Local Mitigation Plan Review Crosswalk”. Change “Crosswalk” to “Plan Review Tool”
- Based on CIS and the rest of the plan the statement on page 3-5 is incorrect or misleading: “It is noted that all but one of the participating municipalities actively participate in the National Flood Insurance Program (NFIP).” All communities are participating.
- P.4.7, Table 4-1: North Wildwood missing from resort list. Since the plan separates the mainland communities from the resorts in the profile, the information in the rest of the plan should also follow suit – impact of climate change and sea level being the prime examples.
- Page 5.2-3, Table 5.2-1: Remove last bullet “The Steering and Planning Committees did not identify earthquake as a hazard of concern for Cape May County” which is a duplicate comment from the earthquake hazard.
- Page 5.4.9-9 references flood instead of wildfire in the wildfire profile under Previous Occurrences and Losses. “For this 2016 Plan update, flood events were summarized from 2009 to 2016.”
- The statement that 10 out of 16 communities participate in CRS on page 6-1 is unclear as written. Page 6-10 indicates that 9 out of 16 participate, and one (West Wildwood Borough) is working on getting re-instated.
- Section 9.13, p.9.13-4, Table 9.13-6 “Planning and Regulatory Tools”: Stormwater Management Plan and Open Space plan have text highlighted in blue saying “please verify”. This should not be left this way in the final version. In future updates, FEMA will not accept draft submissions that are not complete.

**INSTRUCTIONS:** For multi-jurisdictional plans, a Multi-jurisdiction Summary Spreadsheet may be completed by listing each participating jurisdiction, which required Elements for each jurisdiction were 'Met' or 'Not Met,' and when the adoption resolutions were received. This Summary Sheet does not imply that a mini-plan be developed for each jurisdiction; it should be used as an optional worksheet to ensure that each jurisdiction participating in the Plan has been documented and has met the requirements for those Elements (A through E).

#	Jurisdiction Name	Jurisdiction Type (city/borough/ township/ village, etc.)	Plan POC	Mailing Address	Email	Telephone	Requirements Met (Y/N)					
							A. Planning Process	B. Hazard Identification and Risk Assessment	C. Mitigation Strategy	D. Plan Review, Evaluation, and Implementation	E. Local website to promote LHMP	
1	Cape May County						9/10/2015		YES			YES
2	Avalon Borough						9/10/2015		YES			NO
3	Cape May City						9/17/2015		YES			NO
4	Cape May Point Borough						9/17/2015		YES			NO
5	Dennis Township						9/17/2015		YES			NO
6	Lower Township						9/17/2015		YES			NO
7	Middle Township						9/17/2015		YES			NO
8	North Wildwood City						9/17/2015		YES			NO

**MULTI-JURISDICTION SUMMARY SHEET**

#	Jurisdiction Name	Jurisdiction Type (city/borough/ township/ village, etc.)	Plan POC	Mailing Address	Email	Telephone	Requirements Met (Y/N)					
							A. Planning Process	B. Hazard Identification and Risk Assessment	C. Mitigation Strategy	D. Plan Review, Evaluation, and Implementation	E. Local website promote LHMP	
9	Ocean City						9/10/2015		YES			NO
10	Sea Isle City						9/10/2015		YES			NO
11	Stone Harbor Borough						9/17/2015		YES			NO
12	Upper Township						9/10/2015		YES			NO
13	West Cape May Borough						9/17/2015		YES (see comment above)			NO
14	West Wildwood Borough						9/17/2015		YES			NO
15	Wildwood City						9/17/2015		YES			NO
16	Wildwood Crest Borough						9/17/2015		YES			NO
17	Woodbine Borough						2/17/2016		YES			NO

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE # 2016-05

**TITLE: ORDINANCE AMENDING CHAPTER 529, SECONDHAND MERCHANTS AND DEALERS OF PRECIOUS METALS OF THE CODE OF THE TOWNSHIP OF LOWER**

**WHEREAS**, the Township Council of the Township of Lower desires to amend Chapter 529, Secondhand Merchants and Dealers of Precious Metals of The Code of the Township of Lower.

**NOW, THEREFORE, BE IT ORDAINED** that the Township Council of the Township of Lower, County of Cape May, State of New Jersey hereby determines and declares that the following sections of Chapter 529 read as follows:

**Section 1. 529-2 Definitions.** Secondhand goods shall be amended to read as follows:

**SECONDHAND GOODS**

Any used or previously owned goods, merchandise or used article whatsoever, including , but not limited to, coins, gemstones, gift cards, any tools, telephones, typewriters, word processors, GPS devices, computers, computer hardware and software, television sets, radios, record or stereo sets, electronic devices, musical instruments, sporting goods, automotive equipment, collectibles, game cartridges, DVDs, CDs, and other electronically recorded material, cameras and camera equipment, video equipment, furniture, clothing, and other valuable articles.

**Section 2. 529-7 Record of Purchases, sales and exchanges; daily reports; maintenance of records; inspection.** Sections A (1), (2) (3) and (4) shall be amended to read as follows:

- A. Every licensee shall, at the time of a transaction, make a record of every secondhand good or precious metal received, purchased, sold or exchanged, which contains at a minimum, or as may further be required by the Chief of Police, the following information:
- (1) name, age, sex, residence and digital photograph of the individual with whom the transaction is made and a general description of the person;
  - (2) a digital photograph of the secondhand good or precious metal with a detailed, legible description of the item(s) and the manufacturer and model of the item(s) if known; in the case of jewelry and other precious metals, the descriptions must include style, length, color, design, and stones, if any; any identifying marks, including numbers, dates, sizes, shapes, initials, names monograms, social security numbers, series numbers, or any other information which sets apart the particular object from others of like kind; Strict adherence to this provision is required, failure to adhere to the requirements set forth engraved herein will result in revocation of license
  - (3) the manufacturer's name or other marks of identification appearing on the secondhand good or precious metal;
  - (4) the price or consideration paid or received for the secondhand good or precious metal

**Section 3.** *529-10 Violations and Penalties.* Shall be amended to read as follows:

For the violation of any provision of this chapter, the maximum penalty, upon conviction of the violation, shall be a fine of not less than \$100 nor more than \$1,000 or imprisonment in the county jail for a period not exceeding 90 days, or both. In addition thereto, upon such conviction, the person, firm or corporation violating any of the provisions of this chapter shall be subject to suspension or revocation of the license issued.

**Section 4.** All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

**Section 5.** Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

**Section 6.** This Ordinance shall become effective immediately upon final passage and publication, according to law.

\_\_\_\_\_  
Thomas Conrad, Councilmember

\_\_\_\_\_  
David Perry, Councilmember

\_\_\_\_\_  
Erik Simonsen, Councilmember

\_\_\_\_\_  
Norris Clark, Deputy Mayor

\_\_\_\_\_  
Michael E Beck, Mayor

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
Julie A Picard, Township Clerk

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2016- 193**

**TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
LOWER TWP RESCUE	16-00070	EXPENSES		\$10,000.00

**Total Bill List \$ 10,000.00**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 20, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

May, 2016 - Clerk

Register Report - Last month

5/1/2016 through 5/31/2016

6/1/2016

Page 1

Account	Description	Memo	Category	Amount
<b>INCOME</b>				<b>32,561.00</b>
Business Mercantile 2014-2015				275.00
Business Mercantile 2016-2017				3,625.00
Campgrounds & Trailers				321.00
Licenses & Permits				150.00
Liquor Licenses				25,600.00
Rental Merc 2014-2015				1,575.00
Taxi & Limo				530.00
Yard Sales				485.00
<b>EXPENSES</b>				<b>7,075.00</b>
Rental Merc 2016-2017				7,075.00
<b>TRANSFERS</b>				<b>-39,636.00</b>
Council Checking				-39,636.00
			<b>OVERALL TOTAL</b>	<b>0.00</b>





## BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Lower Township Recreation Center  
2600 Bayshore Road  
Villas, NJ 08251  
Phone: (609) 889-0404  
Fax: (609) 889-8876

Mailing Address:  
2600 Bayshore Road  
Villas, NJ 08251

For the month of MAY 2016, the Lower Township Bureau of Fire Safety made deposits of \$40,105.00 in the Lower Township Tax office.

Sincerely,

**Donna Blackley**  
**Fire Official**

cc: file

**Board Members**

**Lauren Read**

**James Ridgway**

**2016 CASH RECEIPTS  
MAY**

Township of Lower  
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
<b>Receipts</b>		
Current year taxes (2016)	8,326,883.31	27,311,556.84
Prior year taxes (2015)	1,214.83	814,244.33
Arrears (2014)	250.00	5,045.48
Municipal lien		315.26
Recording		12.00
Bankruptcy		641.00
6% Penalty		3,740.03
Tax Search Fees		10.00
Interest	8,462.75	79,829.81
Advertising/tax sale cost		13,587.57
Municipal Service Fees	420.00	39,120.00
Lot clearing		4,510.00
Returned Check Fees	120.00	340.00
Duplicate Bills	135.00	460.00
MUA Charges		142,757.11
MUA Interest		26,287.40
Trash	4,288.75	22,567.75
Premium		511,500.00
<b>TOTAL DEPOSITS</b>	<b>8,341,774.64</b>	<b>28,976,524.58</b>
<b>DEPOSITED TO COUNCIL CHECK</b>	<b>7,981,911.81</b>	<b>27,245,717.77</b>
<b>DEPOSITED TO WIPP ACCOUNT</b>	<b>359,862.83</b>	1,219,306.81
<b>DEPOSITED TO PREMIUM ACCT</b>	-	511,500.00
<b>TOTAL DEPOSITS</b>	<b>8,341,774.64</b>	<b>28,976,524.58</b>
NSF Reversals	9,603.18	32,960.95
WIPP NSF Reversals	769.38	13,032.29
<b>TOTAL</b>	<b>8,331,402.08</b>	<b>28,930,531.34</b>

Prepared by Susan Jackson

	Total	Jan	Feb	Mar	Apr	May
<b>BEG. BAL. JAN. 1, 2016</b>	<b>8,187,891.43</b>	<b>8,187,891.43</b>	<b>7,585,890.64</b>	<b>11,148,385.84</b>	<b>5,302,628.54</b>	<b>10,197,157.44</b>
<b>RECEIPTS:</b>						
Per Revenue Status	34,744,187.69	3,960,999.37	10,606,216.27	5,810,061.58	5,860,728.30	8,506,182.17
less: post cash surplus	(2,180,000.00)			(2,180,000.00)		
Interest due from Capital	(6,400.25)	(1,774.05)	(1,906.12)	(1,811.81)	(843.46)	(64.81)
Interest due from Escrow	(322.10)			(113.35)	(105.50)	(103.25)
	<b>32,557,465.34</b>	<b>3,959,225.32</b>	<b>10,604,310.15</b>	<b>3,628,136.42</b>	<b>5,859,779.34</b>	<b>8,506,014.11</b>
<b>Transfers:</b>						
Capital	5,000,000.00			(123,000.00)	5,123,000.00	
<b>Grants Received:</b>						
SC \$ RECD 0144	2,500.50		2,500.50			
COASTAL RES. \$ RECD	38,740.00			34,420.00	4,320.00	
RECYCLING TONNAGE \$	46,517.52	46,517.52				
CLICKIT OR TICKET \$	5,000.00				5,000.00	
BODY CAMERA \$	23,000.00					23,000.00
CC \$	90,672.08					90,672.08
FEMA \$	6,393.73					6,393.73
BODY ARMOR \$	745.00					745.00
2015 Commercial Trash	0.00					
213,568.83						
<b>TOTAL RECEIPTS:</b>	<b>37,771,034.17</b>	<b>4,005,742.84</b>	<b>10,606,810.65</b>	<b>3,539,556.42</b>	<b>10,992,099.34</b>	<b>8,626,824.92</b>
<b>DISBURSEMENTS:</b>						
2015 Reserves	756,998.88	379,018.26	167,587.65	88,956.66	109,615.44	11,820.87
2016 Current	32,896,623.00	4,218,168.61	6,861,765.88	9,469,829.12	5,668,797.73	6,678,061.66
2016 Capital	981,888.24	45,761.03	53,335.04	66,969.22	491,444.81	324,378.14
less: CIF post	(150,000.00)			(150,000.00)		
less: Def chgs reassess	(47,000.00)			(47,000.00)		
less: Due capital	(1,000.00)			(1,000.00)		
34,635,510.12						
<b>Appropriation Refunds:</b>	<b>(457,943.04)</b>	<b>(35,204.27)</b>	<b>(38,373.12)</b>	<b>(42,441.28)</b>	<b>(172,287.54)</b>	<b>(169,636.83)</b>
<b>TOTAL DISBURSEMENTS</b>	<b>33,979,567.08</b>	<b>4,607,743.63</b>	<b>7,044,315.45</b>	<b>9,385,313.72</b>	<b>6,097,570.44</b>	<b>6,844,623.84</b>
<b>END. BAL. DEC. 31, 2016</b>	<b>11,979,358.52</b>	<b>7,585,890.64</b>	<b>11,148,385.84</b>	<b>5,302,628.54</b>	<b>10,197,157.44</b>	<b>11,979,358.52</b>
Total Appropriation Refunds	(457,943.04)	(35,204.27)	(38,373.12)	(42,441.28)	(172,287.54)	(169,636.83)
<b>Bank Balance</b>						
Checking	6,854,679.89	10,595,373.52	5,860,075.05	9,439,670.51	11,217,362.50	
Online Payment Acct	165,909.98	379,284.01	89,903.05	100,136.37	345,884.16	
Total Bank Balance	7,020,589.87	10,974,657.53	5,949,978.10	9,539,806.88	11,563,246.66	
ADD: Deposits in Transit	663,087.43	185,868.89	52,598.42	676,288.44	495,788.99	
LESS: Outstanding Checks	(97,786.66)	(12,140.58)	(699,947.98)	(18,937.88)	(79,677.13)	
<b>Adjusted Bank Balance</b>	<b>7,585,890.64</b>	<b>11,148,385.84</b>	<b>5,302,628.54</b>	<b>10,197,157.44</b>	<b>11,979,358.52</b>	
	0.00	0.00	0.00	0.00	0.00	0.00
<b>Monthly Interest Received-</b>						
Current Fund	22,686.82	4,265.38	5,555.03	5,510.10	3,041.32	4,314.99
Interest Rate		0.45%	0.45%	0.40%	0.40%	0.36%

## DIT'S

## Treasurer's Report

10,875.00
167.00
1,733.00
118.00
489.00
530.00
4,725.00
134.00
1,245.00
2,515.00
5.00
600.00
10.00
10,718.29
34,943.85
2,260.75
16,499.24
385,577.63
125.00
495.66
2,611.52
6,108.51
3,949.30
2,959.51
6,393.73
495,788.99

## Outstanding checks:

55491	20.00
56083	21.17
56411	25.00
56596	15.84
56858	1,200.00
57020	213.00
57130	12.00
57191	300.00
57192	15.00
57206	4,725.60
57249	300.00
57300	4.00
57306	244.90
57307	310.49
57311	879.41
57314	63,878.60
57326	350.00
57327	225.00
57329	400.00
57331	1,268.07
57337	2,254.32
57359	120.00
57364	60.00
57369	60.00
57370	159.94
57376	700.00
57377	1,016.80
57384	178.00
57386	120.00
57389	449.99
57391	150.00
	79,677.13

## CASH RECONCILIATION MAY 31, 2016

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	497,958.99	11,991,235.62	483,964.51	12,005,230.10
Trust - Assessment				
Trust - Dog License	18.40	11,540.46	168.30	11,390.56
Trust - Other	10.00	2,080,791.07	24,428.55	2,056,372.52
Capital - General		211,988.71		211,988.71
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
<b>Total</b>	<b>497,987.39</b>	<b>14,295,555.86</b>	<b>508,561.36</b>	<b>14,284,981.89</b>

\*Include Deposits in Transit (and change funds)

\*\*Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

### REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2016

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at December 31, 2016

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: 

Title: CFO, Township of Lower

**2016 MAY  
VITAL STATISTICS**

Marriages,Civil Unions	22
Domestic Partners	0
Ceritified Copies	174
Certified Copies EDRS	0
Burial Permits	0

Marriages, Civil Unions State	\$550.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$66.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,740.00
Certified Copies EDRS	\$0.00
Burial Permits State	\$0.00
Burial Permits Twp	\$0.00

<b>TOTAL</b>	<b>\$2,356.00</b>
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