

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

November 17, 2014 - 6:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Consent Agenda

Approval of Minutes November 3, 2014
Res. # 2014-299 Payment of Vouchers \$ 342,551.20
Res. #2014-300 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Emergency Management Assistance \$5,000)
Res. #2014-301 Approval of Contribution to Lower Township Chamber of Commerce (\$1,000 Hospitality Day and \$3,000 Annual Directory)
Res. #2014-302 Authorizing the Pay Out of Terminal Leave (R. Thompson \$26,853.44)
Res. #2014-303 Authorizing the Pay Out of Terminal Leave (E. Macomber \$45,938.02)
Res. #2014-304 Authorizing the Pay Out of Terminal Leave (G. Lutzgus \$3,763.60)
Res. #2014-305 Authorization to Cancel General Ledger Balances (\$121,747.78)
Res. #2014-306 Award of Extraordinary Unspecified Service Without Public Bidding to Wizards Festival Of Fun Entertainment at Ferry Merry Christmas Event December 21, 2014 and New Years Eve Celebration December 31, 2014 (\$4,985 Ferry Merry & \$4,450 New Years Eve)
Res. #2014-307 Approval of Contribution to Lower Township Rotary (\$800. Tree Lighting/Veterans Ceremony/Parade)
Res. #2014-308 A Resolution Authorizing and Approving a Shared Services Agreement between the Township of Lower and the Cape May County Municipal Utility Authority for the Temporary Use of a Walking Floor Trailer

Regular Agenda

Res. #2014-309 Authorizing the Payment of Vouchers \$ 5,000. Lower Twp Rescue – Final 2014 Expense Payment
Res. #2014-310 Authorizing the Payment of Vouchers \$ 9,250. Oliveri, Shousky & Kiss – Public Safety Building
Res. #2014-311 Appointment to the Municipal Utilities Authority Board

Administrative Reports

Personnel Action Report
Monthly Reports – Clerk, Construction, Dog, Fire, Police, Tax, Vital Statistics

Council Comments

Call to the Public

Closed Session

Res. #2014-312 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. – Discussion on Professional Service Contracts

Adjournment

COUNCIL MEETING MINUTES – November 3, 2014

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on November 3, 2014 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

- Councilmember Thomas Conrad
- Councilmember James Neville
- Councilmember Erik Simonsen
- Deputy Mayor Clark
- Mayor Michael Beck

Also present: Michael Voll, Township Manager, Ron Gelzunas, Township Solicitor and Karen Fournier, Clerk's Office.

Consent Agenda

Approval of NJ State Firemen's Membership Application- Brian A. Rodgers, Jr -Town Bank Volunteer Fire Company

- Approval of Minutes October 20, 2014
- Res. #2014-289 Payment of Vouchers \$2,896,326.03
- Res. #2014-290 Issuance of a 2014 Limousine and Operator Licenses (G Transportation)
- Res. #2014-291 Authorization for Refund of Taxes (3 properties \$1,716.42)
- Res. #2014-292 Authorization for the Payout of Accumulated Compensatory Time (D.Bohn \$4,376.41)
- Res. #2014-293 Authorization for the Payout of Accumulated Compensatory Time (R.Hansberry \$5,153.70)
- Res. #2014-294 Bid Acceptance and Award for One (1) 2014 or Newer Six Wheel Regenerative Air Street Sweeper (Granturk \$222,597.05)
- Res. #2014-295 Bid Acceptance and Award for One (1) 2014 or Newer Wheel Loader Backhoe (Jesco, Inc \$107,100.00)
- Res. #2014-296 Transfer of 2014 Appropriations (\$116,100.00)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE		X	X			
SIMONSEN			X			
CLARK			X			
BECK			X			

Regular Agenda

Res. #2014-297 Authorizing the Payment of Vouchers \$9,230.00 (EDA \$4,930. & Craig Testing \$4,300. For DPS Bldg)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD				X		
NEVILLE		X	X			
SIMONSEN				X		
CLARK	X		X			
BECK			X			

A Resolution Authorizing the Solicitor to Expand Collection of Information and Evidence for Presentation to the Local Finance Board and Attorney General's Office Regarding Mismanagement and/or Official Misconduct of Board Members at the Lower Township Municipal Utilities Authority

Councilmember Conrad addressed Solicitor Gelzunas about the last investigation by the prosecutor. Solicitor Gelzunas explained that the previous resolution was limited to a certain time frame. This resolution expands the scope of time. Councilmember Conrad commented in favor of the operations of the LTMUA since the new board took over. Councilmember Simonsen inquired about this interfering with the first investigation. Solicitor Gelzunas explained that the County Prosecutor is looking at the criminal allegations, whereas the Local Finance Board encompasses a much broader scope. Discussion ensued. Deputy Mayor Clark clarified his intent of the proposed motion to include all three authorities. Councilmember Conrad voiced his concern about impeding on an existing investigation. Solicitor Gelzunas explained the chain of command. Mayor Beck discussed the purpose of expanding the time frame.

Tom Frisoli, LTMUA Board Member, commented about what took place at the last Council meeting in his absence. He expressed discontent at the allegations of mismanagement of the LTMUA and faulted the Township for being the leader.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD				X		
NEVILLE		X	X			
SIMONSEN			X			
CLARK	X		X			
BECK			X			

Administrative Reports

Finance Quarterly Report

Council Comments

Councilmember Conrad encouraged all residents to vote "no" on the school question.

Councilmember Neville also encouraged a "no" vote on the ballot question pertaining to the school funding issue. He gave an update on the Clubhouse Drive project to start after the contract date. He also commented on the LTMUA budget and his eagerness to see the line item for penalties to the DEP.

Councilmember Simonsen reminded everyone to exercise their right to vote and pay close attention to the questions.

Deputy Mayor Clark expressed his gratitude for Council's accord on the school issue and discussed the potential consequences if Cape May succeeds in their pursuit. He remains prayerful that Cape May City Council will back out, but stressed the importance of everyone's vote.

Mayor Beck commented on the newspaper article, crediting Glenn Sundstrom for his courage. He also thanked the Lower Township Taxpayer's Association for their efforts encouraging residents to vote "no".

Manager Voll informed of the loss of valued Public Works employee, George Letzgas. He authorized the use of the Millman Center for his funeral reception.

Call to Public

John Skowronski, 607 Arctic Avenue, addressed Mayor Beck, Deputy Mayor Clark and Councilmember Neville to express his gratitude for the admirable work they have done for the Township.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Neville, seconded by Councilmember Simonsen. Motion to adjourn unanimous. Meeting adjourned at 6:20 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00652 CAPE COUNTY CLIPPERS LLC*	14-01466	06/02/14	LOT CLEARING	Open	600.00	0.00		
00710 CAPE MAY COUNTY SHERIFF	14-02713	10/24/14	TRIATHLON PAYMENT	Open	6,840.00	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*	14-02616	10/10/14	PORTA POTTIES -HAUNTED TRAILS	Open	236.00	0.00		
00776 CAPE MEDIATION SERVICES, INC.	14-02728	10/27/14	2014 MEDIATION SERVICES	Open	2,743.92	0.00		
00784 CAPE MAY STAR & WAVE	14-02781	11/03/14	LEGAL PUBLICATION 10-22-14	Open	70.68	0.00		
00807 CDW-GOVERNMENT, INC*	14-02517	09/29/14	OFFICE EQUIPMENT	Open	1,261.77	0.00		
	14-02621	10/14/14	PHOTOGRAPHY EQUIPMENT	Open	1,547.66	0.00		
					<u>2,809.43</u>			
00820 COMCAST OF WILDWOOD* DPW	14-02768	10/31/14	MONTHLY BILL-INTERNET=DPW	Open	108.86	0.00		
00825 COMCAST*	14-02959	11/12/14	11/15-12/14 TWNHALL CABLE	Open	8.15	0.00		
01075 COPIERS PLUS*	14-02644	10/15/14	2015 YARD SALE PERMITS	Open	199.00	0.00		
01087 ANTHONY J. COSTANZO	14-02807	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
01170 VERIZON WIRELESS* F/S	14-02920	11/06/14	09/27/14-10/26/14 CELL FIRE SA	Open	67.49	0.00		
01171 VERIZON WIRELESS - TOWNHALL	14-02783	11/03/14	CELL SERVICE 10/24/14-11/23/14	Open	434.69	0.00		
	14-02924	11/06/14	I PHONE BILL OCT 29-NOV 28	Open	827.11	0.00		
					<u>1,261.80</u>			
01200 DELTA DENTAL PLAN OF NJ	14-02928	11/07/14	DENTAL NOVEMBER 2014	Open	16,091.42	0.00		
01201 DELL CORPORATION*	14-02671	10/20/14	OPTIPLEX 3020 COMPUTER	Open	982.78	0.00		
01220 DRAEGER SAFETY DIAGNOSTICS*	14-02452	09/22/14	ANNUAL RECERTIFICATION	Open	165.00	0.00		
01239 DIANA L DeNOTE	14-02947	11/10/14	CONTRACT REIMB	Open	227.86	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01443 ERMA VOLUNTEER FIRE CO	14-02905	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	300.00	0.00		
01519 TOM FOLS ELECTRICALCONTRACTOR*	14-02960	11/12/14	REPAIR REGEN BURNER	Open	250.00	0.00		
01532 JACQUELINE U. HENDERSON	14-02824	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
01581 FIRST ASSEMBLY OF GOD CHURCH	14-02903	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	150.00	0.00		
01602 THOMSON WEST*	14-02931	11/07/14	NJ STST 2014 PP 4TH V34/V35	Open	228.00	0.00		
01603 GENERAL CODE PUBLISHERS*	14-02661	10/16/14	LAND USE BOOKS	Open	198.00	0.00		
01657 GOPHER SPORT*	14-02666	10/20/14	LEAGUE BASKETBALLS	Open	253.48	0.00		
01661 GENERAL SALES ADMINISTRATION*	14-02646	10/15/14	INTERCEPTOR OUTFITTING	Open	1,268.24	0.00		
01734 CHURCH'S SEASHORE NURSERY INC*	14-02752	10/28/14	EMERGENCY REPAIRS AND SERVICES	Open	493.00	0.00		
01751 GRINDER WEAR PARTS, INC	14-02410	09/16/14	SCREEN FOR TUB GRINDER	Open	801.07	0.00		
01767 WILLIAM R. HARTLEY, SR	14-02786	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	225.00	0.00		
01781 HATCH MOTT MACDONALD, LLC*	13-02313	08/08/13	TAX MAP REVISIONS RES 2013-216	Open	928.00	0.00		
	14-02952	11/12/14	PROFESSIONAL ENGINEERING	Open	753.55	0.00		
	14-02953	11/12/14	PROFESSIONAL ENGINEERING	Open	776.00	0.00		
					<u>2,457.55</u>			
01791 CINDY S. HARTLEY	14-02788	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	225.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ	14-02949	11/10/14	RES LILLY/HUNT & VANMOURIK	Open	300.00	0.00		
01807 MARLIN HEDUM	14-02946	11/10/14	CONTRACT REIM V	Open	340.00	0.00		
02045 LIBERTY PARKS AND PLAYGROUNDS*	14-02502	09/25/14	RUBBER MULCH & INSTALLATION	Open	11,412.50	0.00		
02136 TED KINGSTON INC*	14-02761	10/31/14	RADIO FOR DET. OFFICE	Open	907.83	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02175 BRUCE KLAUSING	14-02948	11/10/14	CONTRACT REIMB	Open	10.00	0.00		
02208 PENNY BECICA-KRAUS	14-02795	11/05/14	GENERAL ELECTION NOV 4,2014	Open	212.50	0.00		
02402 MGL PRINTING SOLUTIONS	14-02669	10/20/14	MARRIAGE CERT BINDER	Open	78.50	0.00		
02465 BARBARA MAHON	14-02789	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
02466 ROBERT E. MAHON	14-02793	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
02585 WILLIAM MASTRIANA	14-02919	11/06/14	TRAVEL REIM 10/25-29 ORLANDO F	Open	391.39	0.00		
	14-02933	11/07/14	TRAINING MEALS	Open	24.24	0.00		
	14-02951	11/12/14	MEDICAL CLAIMS	Open	741.00	0.00		
					1,156.63			
02607 MICHAEL MAJANE	13-01065	04/16/13	2013 EQUIP. ALLOWANCE	Open	78.00	0.00		
03029 NJ DIVISION OF FIRE SAFETY	14-02942	11/07/14	2014 ANNUAL LIFE HAZARD FEE	Open	397.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALITI*	14-02458	09/22/14	LEAGUE OF MUNICIPALITIES 11/18	Open	1,045.00	0.00		
03158 NYSCA*	14-02681	10/20/14	WRESTLING RECERTIFICATION	Open	40.00	0.00		
03288 KATHRYN PATTERSON	14-02810	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
03289 THOMAS W. PATTERSON	14-02891	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
03296 PARISH OF ST. JOHN NEUMANN	14-02906	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	675.00	0.00		
03305 PEDRONI FUEL*	14-02907	11/05/14	NO LEAD GAS	Open	622.02	0.00		
03366 AMERI-GAS*	14-02934	11/07/14	PROPANE- BENNETTS CROSSING	Open	391.15	0.00		
03458 JOANN H. RASH	14-02809	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
03507 JEAN ROBSON	14-02808	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03512 JEANETTE SMITH-REEVES	14-02790	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
03518 RIGGINS, INC.*	14-02913	11/05/14	OFF ROAD DIESEL	Open	1,005.45	0.00		
03608 SEAWAVE CORPORATION*	14-02724	10/27/14	HELP WANTED AD-FIRE SAFETY	Open	324.26	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	14-02749	10/28/14	TIRES	Open	7,985.04	0.00		
03640 MADELINE R. SHOWERS	14-02897	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
03656 JOHN W. SKOWRONSKI	14-02799	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
03664 AUDREY L. SMITH	14-02867	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
03679 BARBARA SLONIS	14-02803	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
03692 SOUTH JERSEY GAS CO*	14-02720	10/27/14	GAS FOR OCTOBER 2014	Open	515.47	0.00		
03706 NICHOLAS C. SMARGIASSI	14-02812	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
03723 STAPLES, INC.*	14-02732	10/28/14	OFFICE SUPPLIES - CLERK/COUNCI	Open	82.92	0.00		
03729 FLORENCE STATKIEWICZ	14-02868	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
03805 TOWNBANK VOLUNTEER FIRE CO.	14-02904	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	450.00	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	14-02704	10/22/14	REIMBURSE HALF OF BILL/SEPTEMB	Open	187.45	0.00		
03971 VERIZON WIRELESS MDT POLICE	14-02769	10/31/14	VERIZON - MDT	Open	539.17	0.00		
03985 VILLAS NAPA AUTO PARTS	14-01896	07/11/14	PARTS FOR POLICE VEHICLE/OCT	Open	2,102.55	0.00		
03995 VITAL COMMUNICATIONS, INC.*	14-02525	09/30/14	POSTAGE FOR ASSESSMENT NOTICES	Open	2,462.02	0.00		
04039 TIMOTHY WHITTINGTON	13-01056	04/16/13	2013 EQUIP. ALLOWANCE	Open	150.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04042 CHAS S WINNER INC	14-02645	10/15/14	(2) 2015 PD FORD INTERCEPTORS	Open	62,970.00	0.00		
04077 RONALD J. GELZUNAS*	14-00018	01/07/14	2014 LEGAL SERVICES DNE \$90	Open	4,404.50	0.00		
04176 CHRISTOPHER J WINTER SR*CALEA	14-01402	05/23/14	CALEA- ACCRED. CONSULT SERVICE	Open	450.00	0.00		
04235 COLLEEN P GALLAGHER	14-02834	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	14-02916	11/05/14	STATE DOG LICENSE FEES-OCTOBER	Open	39.00	0.00		
04283 CATHERINE JOSAPHOUITCH	14-02893	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
04300 W B MASON CO INC*	14-02677	10/20/14	OFFICE SUPPLIES	Open	724.56	0.00		
	14-02691	10/21/14	OFFICE SUPPLIES	Open	<u>42.97</u>	0.00		
					767.53			
04327 SHI INTERNATIONAL CORP*	14-02511	09/29/14	SCHEDULE SOFT 10/1/14-9/30/15	Open	1,471.75	0.00		
04445 TRICOMM SERVICES CORP*	14-02777	11/03/14	TOWNHALL PHONES VERIZON ISSUE	Open	510.00	0.00		
04514 WILLIAM BLANEY*	14-00398	02/10/14	DNE 25K RES 2014-23 CONTRACTS	Open	125.00	0.00		
04532 ROBERTA K YOUNG	14-02898	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
05071 SHORE SOUND ENTERTAINMENT*	14-02602	10/09/14	MOVIE NIGHT AT HAUNTED TRAILS.	Open	350.00	0.00		
4104 DOUGLASS LANDSCAPING LLC*	14-00833	04/01/14	LANDSCAPING CONTRACT PAYMENTS	Open	5,547.50	0.00		
	14-01467	06/02/14	LOT CLEARING	Open	<u>600.00</u>	0.00		
					6,147.50			
6043 TIFFANY HUTCHINSON	14-02957	11/12/14	REIMBURSEMENT- SOCCER	Open	25.00	0.00		
6061 AMERIHEALTH ADMINISTRATORS	14-02774	10/31/14	NOVEMBER 2014 ADMIN	Open	39,194.14	0.00		
	14-02914	11/05/14	OCTOBER 31 HEALTH & RX	Open	30,991.76	0.00		
	14-02945	11/10/14	11-10-14 HEALTH/RX INSURANCE	Open	<u>76,189.08</u>	0.00		
					146,374.98			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6066 THOMAS E PRICE JR	14-02902	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
6068 WARREN F MCLAUGHLIN	14-02816	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	14-02412	09/16/14	UNIFORMS	Open	1,590.99	0.00		
7003 VICTORIA KELLY-KUHN	14-02815	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7005 JULIE OSBORN	14-02870	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7007 NANCY A NEWBY	14-02878	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7008 RICHARD A PAUL	14-02853	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7044 A SHORE THING CLEANING*	14-02753	10/28/14	FULL SERVICE CLEANING-MILLMAN	Open	175.00	0.00		
7048 JULIA DISILVECTIO	14-02835	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7050 DAVID F BRAND	14-02887	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7051 MARIE SCHMINT	14-02866	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7053 ROBERTA A ZAKRZEWSKI	14-02879	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7067 FRANCES GUINAN	14-02814	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7069 ROSEMARIE A LUTERI	14-02849	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7070 MARIE D COLL	14-02861	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
7119 ENGINEERING DESIGN ASSOC*	14-02773	10/31/14	ENGINEERING BBALL/TENNIS COURT	Open	125.00	0.00		
	14-02950	11/10/14	FLCH LLC	Open	112.00	0.00		
					<u>237.00</u>			
7142 LINDSAY BECHTLER	14-02771	10/31/14	ZUMBA INSTRUCTOR OCT 2014	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7147 VICTORIAN GARDENS LANDSCAPING*	14-02383	09/10/14	BENNETTS CROSSING FIELD	Open	1,987.50	0.00		
7185 GLORIA R BISHOP	14-02794	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	225.00	0.00		
7188 CHRISTINE CRAIG	14-02862	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7189 ANTHONY MONTANARO	14-02869	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7190 STEPHEN W SHEFTZ	14-02850	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7192 ANGEL T MURPHY	14-02854	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7193 FRANCIS W MURPHY	14-02855	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7245 EVER READY FIRST AID & MEDICA*	14-02679	10/20/14	PATROL SUPPLIES	Open	231.50	0.00		
7286 PETER H ZEREGA	14-02805	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	225.00	0.00		
7287 ANNE GEORGE	14-02817	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7288 DAWN E BUCHER	14-02821	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7289 ANTHONY AMAND	14-02837	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7290 JUDITH M HAUSER	14-02863	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7291 WILLIAM FREDERICKSDART	14-02874	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7292 CHRISTINE D. CLOER	14-02888	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7293 GERALDINE PALMER	14-02900	11/05/14	GENERAL ELECTION NOV 4, 2014	Open	200.00	0.00		
7295 USPS HASLER #8007584 & #8007605	14-02932	11/07/14	POSTAGE	Open	6,800.00	0.00		
7296 MELISSA O'DONNELL	14-02954	11/12/14	REIMBURSEMENT - REGISTRATION	Open	50.70	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7297 JAY DICAVE	14-02958	11/12/14	REIMBURSEMENT-BASKETBALL	Open	15.00	0.00		
8201 DIRECT ENERGY BUSINESS	14-02956	11/12/14	10/01/14-11/01/14 ELECTRIC	Open	4,983.33	0.00		
ADAMC ROSEMARY ADAMCZYK	14-02828	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
AGHAK MARYAM AGHAKHANI	14-02873	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
AMAND BERNICE AMAND	14-02830	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
BAKERF FRED BAKER	14-02820	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
BOERN RALPH BOERNER	14-02872	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
BOSNA KAREN MANETTE BOSNA	14-02772	10/31/14	YOGA INSTRUCTOR OCT 2014	Open	135.00	0.00		
BOYLEK KATHLEEN BOYLE	14-02844	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
BUONO MARTHA BUONOPANE	14-02851	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
CLEBLANC CAROLYN LEBLANC	14-02885	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
CONGL CHRISTINA CONGLETON	14-02822	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
CZES MARY LOU CZESCIK	14-02845	11/05/14	GENERAL ELECTION NOV 4,2014	Open	212.50	0.00		
DOLLARD MADELINE DOLLARD	14-02843	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
DOLLJ JAMES T. DOLLARD	14-02871	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
DOUGHE MARK DOUGHERTY	14-02840	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
DOUGHERT GEORGIA DOUGHERTY	14-02839	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
EDWA RITA EDWARDS	14-02881	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
FREAS JEAN FREAS	14-02836	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
GAFF PATRICIA A. GAFFNEY	14-02852	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
GASSER COZETTE GASSER	14-02832	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
GIAIRO ANN GIAIRO	14-02865	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
GIBBONSA ALAN J. GIBBONS	14-02875	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
HARTLEY CHRISTINE HARTLEY	14-02823	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
HUGH CHARLES HUGHES III	14-02841	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
JASP JANET JASPERSE	14-02884	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
KANEP PATRICIA D. KANE	14-02895	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
KEEND DOLORES RAMBO	14-02856	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
KINGR RICHARD KING	14-02882	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
KIRSCHN SCOTT KIRSCHNER	14-02811	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
LAMOC CHARLES LAMONTE	14-02813	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
LETI MARY LETIZIO	14-02804	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
LETIZIO BARTOLOMEO J LETIZIO	14-02876	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
LIPS JOHN LIPSETT	14-02796	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
LIPSM MARGARET LIPSETT	14-02894	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
LOGUEC CHARLOTTA LOGUE	14-02899	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
LONEP PATRICIA LONERGAN	14-02818	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
MARROR ROBERT H MARRO	14-02842	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
MCGR DANIEL MCGRANAGHAN	14-02800	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
MCGRAN CARLIE MCGRANAGHAN	14-02797	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
MCLAUGHB BARBARA K. MC LAUGHLIN	14-02877	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
MILLER PAULA MILLER	14-02838	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
MOORER REBECCA MOORE	14-02896	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
MORNI CARRISE MORNICK	14-02825	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
MORRIC CRAIG R MORRISON	14-02826	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
MORRIS DANIELLE MORRISON	14-02787	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
MUHOLL ROSEMARY MULHOLLAND	14-02890	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
NOLANM MICHELLE NOLAN	14-02864	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
OBRI PHYLLIS O'BRIEN	14-02802	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00		
OSBORN VIRGINIA OSBORN	14-02827	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
PALME WALTER J. PALMER	14-02901	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
PETERSON PATRICIA PETERSON	14-02886	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
RAUD DOROTHY M RAUDENBUSH	14-02889	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		
RODG ROSE MARIE RODGERS	14-02858	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
SANTA DENISE SANTAGATA	14-02801	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00			
SHEMAN KAREN A SHEMANSKI	14-02819	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
SILCOTT JAMES SILCOTT	14-02892	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
SIXSM LLOYD SIXSMITH*	14-02508	09/26/14	UNIFORMS/DPW SUPERVISORS	Open	434.90	0.00			
SKOWR CATHERINE SKOWRONSKI	14-02857	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
SMITHKM KATHLEEN M SMITH	14-02829	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
SOMER ELIZABETH M SOMERS	14-02792	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00			
STEBL RALPH P STEBLEIN	14-02883	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
TWEED GAIL TWEED	14-02833	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
WEISSM BEATRICE WEISSMAN	14-02859	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
WEISSMAN WAYNE WEISSMAN	14-02860	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
WOLTJ JOAN WOLTJEN	14-02880	11/05/14	GENERAL ELECTION NOV 4,2014	Open	200.00	0.00			
YABOR PATRICIA YABOR	14-02791	11/05/14	GENERAL ELECTION NOV 4,2014	Open	225.00	0.00			
Total Purchase Orders: 214				Total P.O. Line Items:	0	Total List Amount:	342,431.20	Total Void Amount:	0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2014-299

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
NJ DIVISION MOTOR VEH	14-02778	REGISTRATION NEW VEHICLE	53745	\$ 120.00

Total Manual Checks \$ 120.00

Total Computer Generated \$ 342,431.20

Total Bill List \$ 342,551.20

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-300

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$5,000.00 for an item of revenue in the budget of the year 2014 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Emergency Management Assistance
Total with increase to be \$ 5,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$5,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Emergency Management Assistance
State/Federal Share \$ 5,000.00
Non State Share \$
Total with increase to be \$ 5,000.00

BE IT FURTHER RESOLVED that a certified copy of this resolution with a copy of the appropriate documentation be filed with the Division of Local Government Services.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

COUNTY OF CAPE MAY Cap

New

Court House

CHECK NO.

5604

DATE	P.O. NO.	ACCOUNT NO.	INVOICE NO/DESCRIPTION	NET AMOUNT
8/26/2014	140001145		2013 EMMA GRANT PROGRAM	5,000.00
TOTAL				5,000.00

TOWNSHIPOF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2014-301

Title: APPROVAL OF CONTRIBUTION TO LOWER TOWNSHIP CHAMBER OF COMMERCE

WHEREAS, The Lower Township Chamber of Commerce is organized to achieve the objective of promoting business and community growth and development within by promoting economic programs designed to strengthen and expand the income potential of all business within the Township of Lower and promoting programs of civic, social and cultural nature which are designed to increase the functional and aesthetic values of the community and discovering and correcting abuses which prevent the promotion of business expansion and community growth; and

WHEREAS, the Lower Township Chamber of Commerce has partnered with the Township in hosting the Annual Hospitality Day; and

WHEREAS, the Lower Township Chamber of Commerce prints and supplies an Annual Directory to the residents of Lower Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower does hereby authorize and approve a contribution of \$1,000.00 towards the Hospitality Day and a contribution of \$3,000.00 towards the Annual Directory.

BE IT FURTHER RESOLVED that the CFO, Lauren Read is hereby authorized to issue the above checks chargeable to the following line item where sufficient funds are available as evidenced by her signature

Budget Account: _____

CFO's Signature: _____

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						



Lower Township Chamber of Commerce

P.O. Box 374 ♦ Villas, New Jersey 08251

www.lowertownship.org

October 30, 2014

Mayor Michael Beck and Council:

On behalf of the Lower Township Chamber of Commerce, I am asking for your continued support of our Annual Day of Hospitality and the mailing for our 2015 Directory.

We are very thankful for the support you have given us over the years. This year, we will be celebrating our 8th Annual Hospitality Day and hope you will be able to support us with the \$1,000.00 donated previous years that helps us provide up to 70 gift prizes to our community members at this event.

We will also be printing our Annual Directory this year for the 9th year in a row, and with your support of \$3,000.00 we will, once again, be able to mail this directory to every resident in Lower Township. The Directory is a terrific resource for our residents throughout the year, providing important Township phone numbers, calendar and points of interest in our great community.

Once more, please accept our deep appreciation for your constant support.

Respectfully,

Kathleen E. Louderback
LTCC President
Officers and Board of Directors
Lower Township Chamber of Commerce

First Community in Cape May County, New Jersey, 1640

Cold Spring ♦ Diamond Beach ♦ Erma ♦ Fishing Creek ♦ North Cape May

Schellenger's Landing ♦ Shawcrest ♦ Sunset Beach ♦ Townbank ♦ Villas

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2014-302

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below is scheduled to retire from the Township and is entitled to payment for accumulated vacation, sick, compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature, _____ that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to Robert Thompson in the amount of \$ 26,853.44 is authorized and chargeable to the 2014 Budget Account 4-01-26-305-101.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 DATE:

EMPLOYEE: Thompson, Robert
 DATE OF RETIREMENT 11/21/2014
 DATE OF PAYMENT: _____
 RESOLUTION #: _____

Annual Salary:	\$60,114.01
Hourly Rate:	\$28.90
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	28.90	0.00
Personal	(3.08)	28.90	(88.93)
Sick	943.46	28.90	27,266.95
Vacation	(11.23)	28.90	(324.58)
	929.15		
Terminal Leave Payout			\$26,853.44

	(A)	(B)	(C)	(B * C)	(E)	A + D - E	
	Carryover	Annual	47 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp				0.00		0.00	
Personal		32.00	0.90	28.92	32.00	(3.08)	contract max
Sick	2,219.00	120.00	0.90	108.46	1,384.00	943.46	960 hours
Vacation	72.00	200.00	0.90	180.77	264.00	(11.23)	
Total	2,291.00	352.00	2.71	318.15	1,680.00	929.15	

Accrual and time used are current to _____ subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2014-303

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below is scheduled to retire from the Township and is entitled to payment for accumulated vacation, sick, compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature, _____ that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to Ernest Macomber in the amount of \$ 45,938.02 is authorized and chargeable to the 2014 Budget Account 4-01-25-240-125.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 2014

EMPLOYEE: Macomber, Ernest
 DATE OF RETIREMENT: 12/1/2014
 DATE OF PAYMENT: _____
 RESOLUTION #: 2014-

Annual Salary:	\$98,295.56
Longevity 6%	
Longevity 8%	\$7,863.64
Hourly Rate:	\$48.61
College Credits	

SALARY:	
Salary due to	12/1/2014
Salary paid thr	12/1/2014
Balance due	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	219.50	48.61	10,669.39
Personal	9.31	48.61	452.43
Sick	483.65	48.61	23,509.30
Vacation	120.62	48.61	5,862.84
Holidays	112.00	48.61	5,444.06
College Credits			0.00
Terminal Leave Payout			\$45,938.02
Salary Due			
Total Amount			\$45,938.02

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)
	Carryover	Annual Accrual	48 weeks / 52 weeks	Prorated Time Due	Time Used	Hours Available
Comp	293.00	94.50		94.50	168.00	219.50
Personal		48.00	0.92	44.31	35.00	9.31
Sick	365.50	128.00	0.92	118.15	0.00	483.65
Vacation	290.00	200.00	0.92	184.62	354.00	120.62
Holidays (8)		120.00		112.00		112.00
Total	948.50	590.50		441.58	557.00	945.08

1440 Max

Accrual and time used are current to 11/28/14 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2014-304

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below is deceased and his estate is entitled to payment for accumulated vacation, sick, compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature, _____ that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to George Letzgus in the amount of \$ 3,763.60 is authorized and chargeable to the 2014 Budget Account 4-01-26-305-134.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

Letzgas

TOWNSHIP OF LOWER
RETIREMENT PAYOUT ANALYSIS
DATE:

EMPLOYEE: Letzgas, George
DATE OF RETIREMENT 10/31/2014
DATE OF PAYMENT: _____
RESOLUTION #: _____

Annual Salary:	\$51,306.84
Hourly Rate:	\$24.67
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	24.67	0.00
Personal	(4.92)	24.67	(121.44)
Sick	94.77	24.67	2,337.67
Vacation	62.73	24.67	1,547.36
	152.58		
Terminal Leave Payout			\$3,763.60

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	44 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp				0.00		0.00	
Personal		32.00	0.85	27.08	32.00	(4.92)	contract max
Sick	162.00	120.00	0.85	101.54	74.00	94.77	94.77 hours
Vacation	0.00	200.00	0.85	169.23	106.50	62.73	
Total	162.00	352.00	2.54	297.85	212.50	152.58	

Accrual and time used are current to _____ subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-305

Title: AUTHORIZATION TO CANCEL GENERAL LEDGER BALANCES

WHEREAS, it has been determined that there are appropriated and receivable balances in the general ledger of the federal and state grant fund that are no longer viable; and

WHEREAS, it has been determined by an internal audit that these balances totaling \$121,747.78 should be cancelled to properly reflect the financial position of the Township; and

WHEREAS, it is necessary to formally authorize cancellation of said balances so that they can be adjusted to show a true reflection of the financial position of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following cancellation is authorized to the corresponding Receivable and Appropriated General Ledger Balances:

FEDERAL & STATE GRANT FUND:	DR	CR
APPROPRIATED: DEDR	51,429.32	
APPROPRIATED: OLUVA	196.32	
APPROPRIATED: CLICKIT	357.39	
APPROPRIATED: NPP	88,680.93	
APPROPRIATED: NHP	34,164.00	
APPROPRIATED: GREEN	3,000.00	
APPROPRIATED: WALMART	1,000.00	
RECEIVABLE: SC	30,531.00	
RECEIVABLE: DEDR		27,524.29
RECEIVABLE: COPS		200.00
RECEIVABLE: ARTS		2,018.80
RECEIVABLE: NPP		54,662.83
RECEIVABLE: OLUVA		205.26
RECEIVABLE: GREEN		3,000.00
DUE CURRENT		121,747.78
TOTAL	209,358.96	209,358.96

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 17, 2014

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

RESOLUTION #2014-306

TITLE: AWARD OF AN EXTRAORDINARY UNSPECIFIED SERVICE WITHOUT PUBLIC BIDDING TO WIZARDS FESTIVAL OF FUN FOR ENTERTAINMENT AT FERRY MERRY CHRISTMAS EVENT DECEMBER 21, 2014 AND NEW YEARS EVE CELEBRATION DECEMBER 31, 2014

WHEREAS, the Township of Lower Recreation Department has a need to contract specialty entertainment for two (2) Events with Wizard's Festival of Fun under an Extraordinary Unspecified Service pursuant to the provisions of N.J.S.A.40A:11-6.1 and N.J.A.C 5:34-2.2b; and

WHEREAS, the amount of said contract shall be in accordance with the services set forth on Exhibit A and Exhibit B, which will be paid upon the completion of each event; and

WHEREAS, the events and payments are as follows:

FERRY MERRY CHRISTMAS \$4,985.00 Exhibit A

Date: Sunday 12/21/2014
 Time: 12:00 Noon-3:00
 Location: DRBA Ferry Terminal

New Years Eve Event \$4,450.00 Exhibit B

Date: Wednesday 12/31/2014
 Time: 6:00 p.m. – 9:00 p.m.
 Location: Township Recreation Center

WHEREAS the CFO has determined sufficient funds are available in the budget under Celebration of Public Events 4-01-30-420-299

Signature CFO _____

WHEREAS, Wizards Festival of Fun has completed and submitted a Business Entity Disclosure Certification which certifies that Wizards Festival of Fun has not made any reportable contributions to a political or candidate committee in the Township of Lower in the previous one year, and that the contract will prohibit Wizards Festival of Fun from making any reportable contributions through the term of the contract.

Now, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower hereby approves a contract with Wizards Festival of Fun for the services herein described and that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and that a notice of Award of Professional Contract for the above appointment shall be published in the Township's Official paper.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 17, 2014.

 Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

Wizards Festival of Fun Inc

125 Coles Road
Blackwood, NJ 08012
Phone (609) 206-5244
www.wizardsfestivaloffun.com
e-mail: abelmont@wizardsfestivaloffun.com

November 11, 2014

Mr. Mitchell Plenn, Ass't Director of Parks and Recreation
Township of Lower
2600 Bayshore Road
Villas, NJ 08251 (Via Fax (609) 886-7838) recreation@townshipoflower.org
Dear Mr. Plenn:

Thanks for your interest in our proposal for your ***Ferry Merry Christmas Party***. Our credentials include more than twenty years experience in creating exciting Special Events for government and corporate clients, compliance with all New Jersey regulations, membership in leading trade groups and one-million dollar Liability Insurance including certificate of insurance with our clients named as additional insured. **From Noon until 3 PM on Sunday, Dec 21, 2014, we propose to provide:**

Crafts in the Gallery. Three Craft Stations with attendants means lots of fun for kids from 3 to 9. Each child will receive 3 craft tickets to use at any of the three stations either *Decorated Christmas Tree, Decorated Hanging Ornament and decorated Christmas Cookie.*

Face Painting by Lynn. This accomplished artist uses all non-allergenic paints. She will work with an assistant and be a real treat for your young guests with her beautiful Christmas Designs.

Ferry Merry Christmas Themed Winter Carnival Games. Four fun-filled themed games with operators - Penguin Bean Bag Knockdown, Ice Fishing, Polar Bear Hoop Toss and Sow Ball Tic-Tac-Toe. Each child will receive 4 tickets to play the games. Each child will receive a prize coupon, win or lose, every time they play. Winners will receive additional prize coupons based. Every child will be able to trade his or her coupons in at our prize station to claim inexpensive winner keepsake type prizes.

Join Santa in the Lobby. Our beautifully costumed Santa, seated in a colorful Christmas Sleigh, will personally meet and greet each of your young guests.

The Christmas Balloonatic. A colorfully costumed pitchman presenting Balloon Sculpture at its best.

Christmas Inflatable. An adorable Christmas Inflatable will mark the entrance to your event.

All of the above will add up to a memorable and fun-filled party. Total cost as outlined above will be \$4,985. At the Christmas season is so busy, most performers will not give holds on their services; therefore a prompt reply will be appreciated. Thanks again for your consideration.

Sincerely,

Al Belmont

President/Executive Producer
Wizard's Festival of Fun Inc.
125 Coles Road
Blackwood, NJ 08012
E-mail: abelmont@wizardsfestivaloffun.com

AMB/sp

Wizards Festival of Fun Inc

125 Coles Road
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November 11, 2014

Mr. Mitchell Plenn, Ass't Director of Parks and Recreation
Township of Lower
2600 Bayshore Road
Villas, NJ 08251 (Via Fax (609) 886-7838) recreation@townshipoflower.org

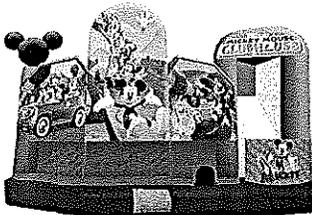
Dear Mr. Plenn:

We propose to provide the items listed below for your New Years Eve Celebration from 6:30 PM until 9 PM on Tuesday, December 31, 2014. We will comply with all New Jersey regulations. In addition, we will provide one million dollar of liability insurance naming Lower Township as additional insured.

- **Magic Show**

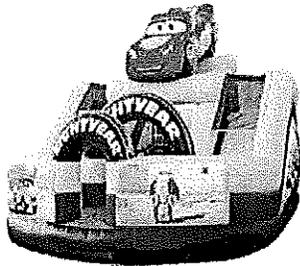
- *Magical Wonders!* A skilled professional magician will present two highly interactive; twenty-five minute Magic Shows.

- **Mickey Mouse Club House Combination Unit with one attendant.**



Our 5-in-1 Bounce is the ultimate in inflatable jumpers offering a basketball hoop, both log and pop-up obstacles in addition to a climb and an exit slide. Parents have a clear view through the 360-degree mesh sides. Dimensions: 18'L x 19'W x 15'H.

- **Speedway Bounce & Slide**



Put the pedal to the metal. This fantastic bounce and slide Cars Speedway Bounce & Slide is a colorful fully licensed play unit with a bounce area, tire obstacles and two slides for the kids to have fun. Cars measures 29'L x 18'W x 15'H. Children must be at least 40" tall (Approximately 5 years old) to ride. □

- **Two (2) Country Fair Games of Skill.** Two fun-filled games including Fat Cat Fuzzy Cat Beanbag Toss Knockdown and Crazy Kan Beanbag Toss Knockdown.

- **Engine Company 1 Humvee 4 X 4 Fun Bounce with one attendant.** Your young guests through age 10 will love this beautiful Fire Engine themed bounce. Dimensions: 24"L x 16'6"W x 13'H.

All the above adds up to a memorable, fun-filled party. Total cost will be \$4,450. You must supply two eight-foot tables for each game (Total of four tables), a separate dedicated 20 amp line of 110 volt of electricity within 100 feet of each inflatable and additional helpers to serve as attendants for the Sports Combo Unit and two country fair games.

If you accept our proposal, we will provide everything specified above for the price and under the terms and conditions specified above. Any additions or changes to this proposal that you request will be provided at extra cost to you. Due to the high demand for New Years Eve activities, we cannot give holds on services. We must continue to solicit business for the items above until you approve and accept our proposal. No dates or services will be reserved and Wizard's will have no obligation to provide the

above until we have received your purchase order accepting the proposal as outlined above and we acknowledge and accept your purchase order. Therefore, please respond as soon as possible.

Sincerely,

Al Belmont

President/Executive Producer

Wizard's Festival of Fun Inc.

125 Coles Road

Blackwood, NJ 08012

E-mail: abelmont@wizardsfestivaloffun.com

AMB/sp



State of New Jersey
Division of Purchase and Property
 Two-Year Chapter 51 / Executive Order 117 Vendor Certification and
 Disclosure of Political Contributions

For AGENCY USE ONLY

General Information

Solicitation, RFP or Contract No. _____ Award Amount _____
 Description of Services _____

Agency Contact Information

Agency _____ Contact Person _____
 Phone Number _____ Agency Email _____

Part 1: Vendor Information

Full Legal Business Name WIZARD'S FESTIVAL OF FUN INC.
 (Including trade name if applicable)

Business Type Corporation Limited Partnership Professional Corporation General Partnership
 Limited Liability Company Sole Proprietorship Limited Liability Partnership

Address 1 22 MONROE DRIVE Address 2 _____
 City LAUREL SPRINGS State NI Zip 08021 Phone (609) 206-5244
 Vendor Email WIZARDSFESTIVALOFFUN@VERIZON.NET Vendor FEIN 22-2977470

Part 2: Public Law 2005, Chapter 51/ Executive Order 117 (2008) Certification

I hereby certify as follows:

1. On or after October 15, 2004, neither the below-named entity nor any individual whose contributions are attributable to the entity pursuant to Executive Order 117 (2008) has solicited or made any contribution of money, pledge of contribution, including in-kind contributions, company or organization contributions, as set forth below that would bar the award of a contract to the vendor, pursuant to the terms of Executive Order 117 (2008).
 - a) Within the preceding 18 months, the below-named person or organization has not made a contribution to:
 - (i) Any candidate committee and/or election fund of any candidate for or holder of the public office of Governor or *Lieutenant Governor*;
 - (ii) Any State, county, *municipal* political party committee; OR
 - (iii) Any *legislative leadership committee*.
 - b) During the term of office of the current Governor(s), the below-named person or organization has not made a contribution to
 - (i) Any candidate, committee and/or election fund of the Governor or *Lieutenant Governor*; OR
 - (ii) Any State, county or *municipal* political party committee nominating such Governor in the election preceding the commencement of said Governor's term.
 - c) Within the 18 months immediately prior to the first day of the term of office of the Governor(s), the below-named person or organization has not made a contribution to
 - (i) Any candidate, committee and/or election fund of the Governor or *Lieutenant Governor*; OR
 Any State, county, *municipal* political party committee of the political party nominating the successful gubernatorial candidate(s) in the last gubernatorial election.

PLEASE NOTE: Prior to November 15, 2008, the only disqualifying contributions include those made by the vendor or a principal owning or controlling more than 10 percent of the profits or assets of a business entity (or 10 percent of the stock in the case of a business entity that is a corporation for profit) to any candidate committee and/or election fund of the Governor or to any state or county political party within the preceding 18 months, during the term of office of the current Governor or within the 18 months immediately prior to the first day of the term of Office of Governor.

Part 4: Certification

I have read the instructions accompanying this form prior to completing this certification on behalf of the above-named business entity. I certify that, to the best of my knowledge and belief, the foregoing statements by me are true. I am aware that if any of the statements are willfully false, I am subject to punishment.

I understand that this certification will be in effect for two (2) years from the date of approval, provided the ownership status does not change and/or additional contributions are not made. If there are any changes in the ownership of the entity or additional contributions are made, a new full set of documents are required to be completed and submitted. By submitting this Certification and Disclosure, the person or entity named herein acknowledges this continuing reporting responsibility and certifies that it will adhere to it.

(CHECK ONE BOX A, B or C)

(A) I am certifying on behalf of the above-named business entity and all individuals and/or entities whose contributions are attributable to the entity pursuant to Executive Order 117 (2008).

(B) I am certifying on behalf of the above-named business entity only.

(C) I am certifying on behalf of an individual and/or entity whose contributions are attributable to the vendor.

Signed Name Albert M. Belmont Jr. Print Name Albert M. Belmont Jr.
Phone Number (609) 206-5244 Date 2-27-2012
Title/Position President

Agency Submission of Forms

The agency should submit the completed and signed Two-Year Vendor Certification and Disclosure forms, together with a completed Ownership Disclosure form, either electronically to cd134@treas.state.nj.us, or regular mail at Chapter 51 Review Unit, P.O. Box 039, 33 West State Street, 9th Floor, Trenton, NJ 08625. The agency should save the forms locally and keep the original forms on file, and submit copies to the Chapter 51 Review Unit.

Certification

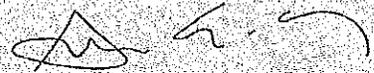
CERTIFICATE OF EMPLOYEE INFORMATION REPORT²⁷³⁰⁹

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of

15-SEP-2013 to **15-SEP-2020**

WIZZARD'S FESTIVAL OF FUN INC.
125 COLES ROAD
BLACKWOOD NJ 08012



Andrew P. Sidamon-Eristoff
State Treasurer

Julie Picard

From: Mitch Plenn <recreation@townshipoflower.org>
Sent: Thursday, November 13, 2014 8:31 AM
To: jpicard@townshipoflower.org
Subject: Fw: Requested Affidavits, Proposals, Form 51 etal
Attachments: _Wizard's Festival of Fun Inc Completed Form 51 JPEG Pg 1 of 3 - Feb. 27, 2012 Scan 120570010.jpg; _Wizard's Festival of Fun Inc Completed Form 51 JPEG Pg 2 of 3 - Feb. 27, 2012 Scan 120570009.jpg; _Wizard's Festival of Fun Inc Completed Form 51 JPEG Pg 3 of 3 - Feb. 27, 2012 Scan 120570012.jpg; 2014 WIZARD'S CERTIFICATE OF EMPLOYEE INFORMATION REPORT.jpg; Lower Township 2014 Christmas Proposal R.doc; Lower Township 2014 New Years Eve Proposal R.doc

Importance: High

From: Al Belmont/Wizards Festival of Fun Inc
Sent: Wednesday, November 12, 2014 8:29 PM
To: Mitch Plenn
Subject: Requested Affidavits, Proposals, Form 51 etal

I'm sorry Mitch. We are on the road working on a major event in Florida. We are working in a rural area without access to our usual office facilities which makes it very hard to answer your request overnight. I am attaching copies of our Form 51 filed with the State which was accepted and which I believe is good through the end of 2014.

In addition, I believe that I provided a similar affidavit to the one you requested today in conjunction with your Independence Day festival.

I will be happy to provide the needed affidavits. But since the forms are PDFs, I cannot complete them from my portable computer. As a result, I will not be able to get them to you until mid-week, next week, when we will be working in Orlando.

Therefore In lieu of a formal affidavit for tomorrow., I do affirm that I am a duly authorized representative of Wizard's Festival of Fun Inc. who seek a Professional Services Contract pursuant to the exceptions for Public Bidding and that neither I nor the Business Entity have made any political contributions in violation of Section 95-2 of the Pay to Play ordinance. Moreover, neither I nor my wife Suzanne M. Belmont who are co-owners and the only principals of the S-CORPORATION business entity with 50% and 50% of the stock respectively have made NO CONTRIBUTIONS to any State or County Political Committee. Nor have we made any Political Contributions to any of the five individuals specifically named in your document; i.e. Messers Conrad, Neville, Simonsen, Clark, or Beck.

In addition, I have attached Wizard's Festival of Fun Inc's Certificate of Employee Information Report.

I have attached proposals for both events. In addition, I will do my best to get your requested affidavits to you with all due speed. In the interim, I hope that the above is of assistance and look forward to working with

you again.

Sincerely,

Al Belmont

Albert M. Belmont Jr.

Wizard's Festival of Fun Inc.

President / Executive Producer

125 Coles Road

Blackwood, NJ 08012

Phone: (609) 206-5244

e-mail: wmailhtml:wizardsfestivaloffun@verizon.net

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2014-307

Title: APPROVAL OF CONTRIBUTION TO LOWER TOWNSHIP ROTARY

WHEREAS, The Lower Township Rotary Club with the financial help and support of the Township of Lower has been hosting the Lower Township Christmas Parade for the past 32 years; and

WHEREAS, the Lower Township Rotary Club has also been hosting the Lower Township Annual Tree Lighting/Veterans Ceremony for well over ten (10) years; and

WHEREAS, the Lower Township Rotary Club partners with the Township of Lower to host these events as part of their "Service above Self" commitment.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower does hereby authorize and approve a contribution of \$800. towards the Christmas Parade and Annual Tree Lighting/Veterans Ceremony.

BE IT FURTHER RESOLVED that the CFO, Lauren Read is hereby authorized to issue the above checks chargeable to the following line item where sufficient funds are available as evidenced by her signature

Budget Account: 4-01-30-420-299

CFO's Signature: _____

I hereby certify the foregoing to be the original Resolution adopted by the Township Council on November 17, 2014.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						



LOWER TOWNSHIP ROTARY

Parade Committee
% 638 Seashore Road
Cape May, NJ 08204

November 11, 2014

Lower Township Mayor & Council
2600 Bayshore Road
Villas, NJ 08251

Re: Tree Lighting/Tribute to Armed Forces and
33rd Annual Christmas Parade

Dear Mayor and Councilmembers:

As you know, the Lower Township Rotary Club, with the financial support and cooperation of the Township has been hosting the Township's Christmas Parade for the past 32 years and the Annual Tree Lighting/Veteran's Ceremony for well over 10 years. We enjoy putting on these community events as part of our "Service above Self" commitment but we couldn't do it with the Township's support and that of many local businesses and Rotarians.

This year's Tree Lighting/Veteran's ceremony will be held on Tuesday, December 2, 2014 7 p.m. at the Recreation Center. The Annual Christmas Parade will be held on Saturday, December 13, 2014 at 7 p.m. beginning at Bayshore & Breakwater Roads.

We invite you to attend both events and respectfully request the Township provide the same financial contribution to these community events as in year's past. If that is not possible, we hope you will be able to provide some type of financial support to assist our efforts.

Thank you and we look forward to having you join us in the upcoming holiday celebrations.

Sincerely,

Claudia R. Kammer,
Lower Township Rotary Club

C. Mike Voll, Manager

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-308

TITLE: A RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE CAPE MAY COUNTY MUNICIPAL UTILITY AUTHORITY FOR THE TEMPORARY USE OF A WALKING FLOOR TRAILER

WHEREAS, the Township of Lower and the Cape May County Municipal Utility Authority agrees that it is in their mutual best interest for the CMCMUA to provide the Township with temporary use of a CMCMUA walking floor trailer to facilitate the transport of first grind vegetative wood chips by the Township to the CMCMUA's Class B Recycling Facility; and

WHEREAS, such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq., the Uniform Shared Service Act; and

WHEREAS, the use of shared services between public entities is considered a "best practice" and will benefit the Township tax payers and the CMCMUA ratepayers.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Lower, in the County of Cape May, State of New Jersey, that the shared services agreement between the Township of Lower and the Cape May County Municipal Utility Authority attached hereto be and is hereby authorized and accepted.

I hereby certify the foregoing to be the original a resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

**SHARED SERVICES AGREEMENT BETWEEN
THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY AND
THE TOWNSHIP OF LOWER FOR THE TEMPORARY USE OF A WALKING
FLOOR TRAILER**

This Shared Services Agreement for the Temporary Use of a Walking Floor Trailer (referred to as "Agreement") is made and entered into this ____ day of _____ 2014 between the **Cape May County Municipal Utilities Authority**, a public body corporate and politic created pursuant to N.J.S.A. 40:14B-1, *et seq.*, as amended, (referred to as "CMCMUA" or "Authority") with its principal offices located at 1523 Route 9 North, Swainton, New Jersey 08210 and the **Township of Lower**, a public body corporate and politic constituting a political subdivision of the State of New Jersey (referred to as the "Township") with its principal offices located at 2600 Bayshore Road, Villas, New Jersey 08251.

WITNESSETH:

WHEREAS, the Township currently supplies its first grind vegetative wood chips to the CMCMUA at no charge; and

WHEREAS, the CMCMUA periodically picks up such wood chips from the Township and transports the materials to the CMCMUA's Class B Recycling Facility in Woodbine, New Jersey, at no charge to the Township; and

WHEREAS, the Township currently has a significant stockpile of first grind vegetative wood chips, estimated at 7,000 cubic yards, which need to be transported to the CMCMUA's Class B Recycling Facility in an expedited manner; and

WHEREAS, the CMCMUA is currently unable to transport the materials in the expedited timeframe required by the Township; and

WHEREAS, the CMCMUA owns and utilizes walking floor trailers to facilitate the transportation of solid waste and recyclable materials; and;

WHEREAS, the Township and the CMCMUA have concluded that it is in their mutual best interest for the CMCMUA to provide the Township with temporary use of a CMCMUA walking floor trailer to facilitate the transport of first grind vegetative wood chips by the Township to the CMCMUA's Class B Recycling Facility; and

WHEREAS, the Township and the CMCMUA are authorized in accordance with N.J.S.A. 40A:65-1 *et seq.*, the Uniform Shared Services Act ("Act"), to enter into an Agreement, subject to confirmation by Resolution of the governing body of each entity, to provide jointly or through each respective entity itself such services authorized by the Act; and

WHEREAS, the use of shared services between public entities is considered a "best practice" and will benefit the Township taxpayers and CMCMUA ratepayers.

NOW THEREFORE, in consideration of the foregoing recital paragraphs incorporated herein by reference and in consideration of the mutual covenants, terms and conditions hereinafter set forth, the parties hereto, intending to be legally bound, hereby agree as follows:

Section 1. Provision and Operation of Walking Floor Trailer

The CMCMUA is the owner of a walking floor trailer to be temporarily utilized by the Township. The CMCMUA shall make this walking floor trailer temporarily available to the Township to facilitate the Township in hauling its stockpile of first grind vegetative wood chips, estimated at 7,000 cubic yards, to the CMCMUA's Class B Recycling Facility in an expedited manner. The Township shall not utilize the CMCMUA's walking floor trailer for any purpose not specified in this Agreement.

At its sole discretion, the CMCMUA shall determine the exact schedule for use of the walking floor trailer, which shall only be provided to the Township when the Authority does not have an imminent need for its use. The Township shall immediately return the walking floor trailer to the CMCMUA upon either: (1) the request of the CMCMUA; 2) once the stockpile of first grind vegetative wood chips has been hauled to the CMCMUA's Class B Recycling Facility.

Section 2. Inspection, Maintenance and Repairs

The walking floor trailer to be provided to the Township shall be inspected for damage by representatives of both the CMCMUA and the Township upon pick of the trailer at the CMCMUA's Transfer Station in Middle Township and upon its return to that location. Representatives of the CMCMUA and the Township shall specifically detail any damage to the trailer upon each inspection, normal wear and tear excluded, and shall visually document any damage. Representatives of both the CMCMUA and the Township shall sign and date the inspection documentation and each shall receive a copy.

The Township shall be responsible for any routine repair or maintenance needed on the walking floor trailer while in Township use or possession. Such repair or maintenance work shall be at the Township's expense. In the event of damage to the walking floor trailer as a result of use by or possession of the Township, the CMCMUA shall be responsible for completing any and all needed repairs; however, the Township hereby agrees to reimburse the CMCMUA for the cost of such repairs.

Section 3. Cost Reimbursement for Damages

The CMCMUA and the Township agree, as set forth in Section 2 herein, that in the event any damage is sustained to the CMCMUA's walking floor trailer during Township use or possession, the cost of repairing such damage shall be paid for by the Township. If such repairs are needed, the CMCMUA shall invoice the Township for all actual, direct costs incurred once such damage to the walking floor trailer has been repaired. Such expenses shall be subject to verification of the actual expenses incurred including copies of invoices or charges, when available, to document the amount of such expenses and to demonstrate the basis for reimbursement. Payment by the Township shall be due within thirty (30) days following the receipt of an invoice and a completed Township voucher. Undisputed

amounts unpaid for more than ninety (90) days shall be subject to interest. Whenever interest is due and payable, such interest shall be paid at an interest rate of 1% per month.

Section 4. Estimated Cost Savings

In consideration that this Agreement will benefit both Township taxpayers and CMCMUA ratepayers, the CMCMUA shall not charge the Township for the temporary use of the walking floor trailer. Pursuant to N.J.S.A. 40A:65-7, the estimated cost savings anticipated to be achieved by the CMCMUA and the Township throughout the duration of the Agreement is four thousand dollars (\$4,000).

Section 5. Effective Date and Term

This Agreement shall commence and be effective upon the date first written above provided that the authorized representatives of the Township and the CMCMUA have properly executed and dated this Agreement pursuant to a valid authorizing Resolution. This Agreement shall terminate on February 28, 2015. Said term may be extended or shortened by mutual agreement of the Township and the CMCMUA, as permitted by law, subject to written confirmation by the CMCMUA to the Township. However, in no event shall the term of this Agreement be extended beyond March 31, 2015 without the formal approval of the Township of Lower and the CMCMUA Board, as provided in Section 12 herein.

Section 6. Disputes and Remedies

In the event of a dispute concerning questions of fact that arise during the course of this Agreement, the CMCMUA and the Township shall meet in a good faith effort to attempt to resolve such questions or disputes which may arise. The CMCMUA and the Township shall be required to remedy any breach of its obligations set forth in this Agreement and such remedy shall be completed in an expeditious manner.

Section 7. Indemnification and Hold Harmless

The CMCMUA and the Township hereby agree to protect and indemnify each other, including their elected officials, board members, officers and employees, and to hold each other harmless from and against any and all damages, claims, injuries, losses and/or liabilities of any sort (including reasonable attorney's fees) which each party may incur as a result of actions, proceedings, suits or judgments arising out of the performance of this Agreement, except as otherwise provided herein. The Township and the CMCMUA shall not be required to protect, indemnify, hold harmless or defend the other party for loss or claim directly resulting from the gross negligence or willful misconduct of the other party.

Section 8. Insurance and Additional Insured

The CMCMUA and the Township shall maintain adequate insurance coverage including but not limited to Worker's Compensation, Public Liability and Property Damage, Vehicle Liability and any other insurance as required by law. The Township shall name the CMCMUA as an additional insured on said insurance policies carried by the Township. A certificate of insurance evidencing said coverage and the additional insured designation shall be provided by the Township to the CMCMUA.

Section 9. No Assignment

This Agreement shall not be assignable.

Section 10. Compliance with Law

The Township and the CMCMUA agree to comply with all applicable Federal, State and local statutes and regulations in the performance of this Agreement. This Agreement shall be interpreted and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed in this State.

Section 11. Survival of Obligations

The obligations and rights of the Authority and the Township which are not fulfilled as of a termination of this Agreement shall survive and shall continue until the obligations are fully satisfied.

Section 12. Amendments

This Agreement may only be modified in a dated writing, executed by the authorized representatives of the CMCMUA and the Township. Except as otherwise provided for in Section 5, all such amendments shall be provided in written form and approved in the same manner as this Agreement.

Section 13. Entire Agreement

This Agreement constitutes the entire understanding and agreement between the Township and the CMCMUA. Any modification to the provisions of this Agreement must be made in writing and signed and dated by the Township and the CMCMUA in accordance with Section 12.

IN WITNESS WHEREOF, the Parties cause this Agreement to be executed by their duly authorized representatives as of the day and year above first written.

ATTEST:

**Cape May County
Municipal Utilities Authority**

Ann M. McDevitt
Assistant Corporate Secretary

BY: _____
Charles M. Norkis, P.E.
Executive Director

ATTEST:

Township of Lower

BY: _____

DML C:\DL\CMCMUA Contracts\Shared Services Agreement Lower Twp Temp Use of Walking Floor Trailer.docx

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2014-310

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
OLIVERI, SHOUSKY & K	14-01330	ENGINEERING		\$9,250.00

Total Bill List \$ 9,250.00

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2014-311

TITLE: APPOINTMENT TO THE MUNICIPAL UTILITIES AUTHORITY BOARD

WHEREAS, Jack Sparks tenured his resignation from the Municipal Utilities Authority Board; and the remainder of this term, which expires February, 2018, needs to be filled; and

WHEREAS, Council has reviewed the applications on file.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Regular Member	February, 2018

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 17, 2014 .

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
11-7-14 p/

NAME _____

William Murphy
PO Box 1058
Cape May, NJ 08204-8058

CITY AND STATE _____

YEARS OF RESIDENCY IN TOWNSHIP 5 OCCUPATION Civil Eng (R)

Please **number in order of preference** which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

See Resume'

Date: 11-7-14 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

***PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE**

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

William J. Murphy

(609) 884-0630

664 Townbank Rd

Objective

Engineering Sales
Liason, P.R., Coordinator

Experience

Twenty-five (25) years within
the technical sales markets.

Job History

Distribution and construction
engineer with B'klyn Union gas
and NYC water supply. Pipeline
and sub-station.

Grumman Corp. (Bethpage, LI., NY) 1975-78
Sales Manager-Recovery plants. Div.

Enterprise Fabricators (N.Y. N.J.)
Steel tank & vessel fabrication V.P.
1979-84

WJM -Manufacturers' Rep's. A (tech.)
sales representative, representing
from 6-12 companies simultaneously 1984-97
as per attached #3.

Turner Construction Co. Project engineer
to oversee utility work in Sussex
county (N.J.) 1998-99

Cembre Corp. European Mfg. company, in-
volved with electrical supply & equip.
Since withdrawn from USA. 2000-02

Consulting work-sporadic in NYC/W
SOME Con-Ed projects. 2003-04

Education

- BSCE - NEW York University.
- New York State P.E. License.
- Graduate courses and certificates
in water treatment @ Rutgers University.

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

1-23-14 ps

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Robert S. Rizzo

CITY AND STATE North Cape May, N.J.

YEARS OF RESIDENCY IN TOWNSHIP 13 OCCUPATION Retired Educator

Please number in order of preference which ones you wish to be considered for.

- _____ Cable Television Advisory Board
- _____ Environmental Commission
- _____ Historic Preservation Commission
- _____ Citizen Advisory Board

- 1 _____ Municipal Utilities Authority
- _____ Planning Board
- _____ Recreation Advisory Board
- _____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

_____ See attached letter. _____

Date: 1/23/14 Signature: Robert S. Rizzo (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

January 23, 2014

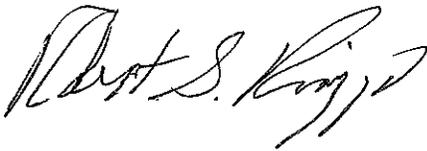
To Mayor Michael Beck and Council Members,

The following are qualifications I believe would be helpful in fulfilling my obligation to serve as a board member of the Lower Township M.U.A. I am a retired educator with a Master's Degree in education from Temple University. I worked for the School District of Philadelphia for over 33 years. I served as union representative during many years of my working tenure. I am currently serving as a member of the Lower Township Environmental Commission. For many years I served as president and member of the Mickel's Run Land Owners Association consisting of 114 members. I regularly attend most Lower Township Council meetings, the M.U.A. board meetings, and have a great deal of interest in my community as a whole.

As a resident of Ward 3 and a consumer of M.U.A. services, I feel that this ward has had no representation for a number of years and I believe there are problems that need to be addressed. I would like to be considered as a future board member so I can be a part of the solution of the current difficulties. I feel I am well qualified due to my continuing interest in the township and the M.U.A., as well as the items listed previously.

In conclusion, your consideration of my appointment as board member would be greatly appreciated. I believe I would be a great asset to the M.U.A. and its' current and future customers.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert S. Rizzo". The signature is fluid and cursive, with the first name "Robert" being the most prominent part.

Robert S. Rizzo

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Jackie Henderson

1-9-14

CITY AND STATE North Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 18+ OCCUPATION Homemaker

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Please see resume on other side.

Date: 1-8-14

Signature: _____

Jackie Henderson

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

Jacqueline Underwood Henderson
2 Ringneck Court, North Cape May, NJ
609/884-3195
capehender@comcast.net

Objective

To serve the people of Lower Township as a M.U.A. Board Member

Education

Messiah College, 1992
Bachelor of Science – Human Resource Management
Minor – Psychology

Work Experience

HR Assistant – PHH US Mortgage Corporation (1000+ employees)
*Compensation, Payroll, Benefits, and Employee Morale Programs
Innkeeper Assistant – Queen Victoria, The Abbey, The Summer Cottage Inn
*Reservations, Breakfast, Guest Contact, Concierge, Room Detailing

Related Experience

Cape May County Library Commission, 2006 – present
*Current position – Vice Chair
*Current budget of \$9 million, responsibilities include passing of annual budgets, public resolutions, HR resolutions, approval of building renovations and new library infrastructure
Past Parent Volunteer for West Cape May Cub Scout Pack 73
Past Parent Volunteer at Lower Twp. Elementary School
*Areas include PTA, classroom, office and library
Parent Volunteer for West Cape May Boy Scout Troop 73
*Hospitality Chairperson
Co-coordinator of Wm. Alvarez Christmas Toy Drive – Cape May Police Dept.
*Active participation for 19 years, 2013 participation of approximately 125+ children throughout Cape May County
Active member of Lower Twp. Regular Republican Organization, 2008 – present
*Current position – Ward 3 Leader
Board of Elections Poll Worker Ward 1
Past temporary Council Member for Lower Township Ward 3, Sept. – Nov. 2013

Personal Background

Lower Twp. resident, ratepayer and homeowner, 1996 - present
Enjoys gardening, entertaining, cycling and jogging

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

12-20-13

NAME Joseph W. Mento

CITY AND STATE N. CAPE MAY NEW JERSEY

YEARS OF RESIDENCY IN TOWNSHIP 12+ OCCUPATION TAX ACCOUNTANT

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

SEE ATTACHED

CURRENT TERM ON MUA BOARD WILL EXPIRE 1/31/14

REQUESTING CONSIDERATION TO BE RE-APPOINTED

Date: 12/17/13 Signature: 

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

Joseph W. Mento
13 Englewood Road
Town Bank
Cape May, NJ 08204

Graduate of Villanova University- Bachelor of Science in Economics; Major in Accounting.

Worked for public and private companies as CFO and/or CEO, including Board of Directors. One of the Founders, Director and CFO of Waste Resources a National Public Solid Waste firm. Also, worked for Public Accounting firms. Still actively self employed as a tax accountant working mainly for Cape Bookkeeping & Tax Centre in Cape May and Noll and Company, CPA's - Malvern, Pa.

Long time Member of the Board of Directors of the Southeastern Chester County Refuse Authority [SECCRA in Pennsylvania] serving the last 3 years as Chairman. Resigned in March 2002 to move to present home in Town Bank.

Served as Auditor [elected position] of Penn Township, Chester County Pa. for six years.

Active in other community affairs in Pennsylvania.

We purchased our home in Town Bank January 2000 and made it our permanent home in April 2002. Since I was very active in community affairs in Pennsylvania I would like to become more active now that we are residents of Lower Township. I feel my extensive experience, both work and community related, makes me qualified to serve on the MUA Board.

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME BRIAN MCEWING

CITY AND STATE LOWER TOWNSHIP, NEW JERSEY

YEARS OF RESIDENCY IN TOWNSHIP 28.5 OCCUPATION ATTORNEY

RECEIVED
12-16-13

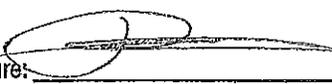
Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

(SEE ATTACHED COVER LETTER AND RESUME)

Date: 12/13/11 Signature: 

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

681 Town Bank Rd.
Cape May, NJ 08204
Telephone: 609-846-4717
mcewing@lawofsea.com

12-16-13

December 13, 2013

Via Email Only

clerk@townshipoflower.org

Ms. Julie Picard, Clerk
Township of Lower
2600 Bayshore Rd.
Villas, NJ 08251

Re: Municipal Utilities Authority Vacancy

Dear Ms. Picard,

Enclosed please find my application for consideration of appointment by Township Council for the upcoming February 2014 vacancy on the Municipal Utilities Authorities Board. I will make myself available to Council for any process deemed appropriate and necessary in making their selection.

I ask that you kindly copy this cover letter and its enclosures to all council members. I look forward to the process and service to our community should I be so appointed.

Respectfully submitted,



Brian McEwing

Enclosures

BRIAN McEWING

December 2013

681 Town Bank Rd.
Cape May, NJ 08204
609-846-4717
mcewing@lawofsea.com

Employment History

- Partner, REEVES McEWING, LLP (Litigation and Transactions, March 2011–Present)
- Of Counsel, Donna Adelsberger & Associates, PC (Maritime Litigation, 2008-2011)
- Owner, McEwing Law, LLC, Cape May, NJ (General Legal Practice 2008-2011)
- Retired in 2008 after 25 years of service with Delaware River and Bay Authority
- Eight years as department head with oversight of 150 employees and \$10M budget
- More than fifteen years as manager for public employer
- More than twenty years as merchant marine officer on ships of unlimited tonnage
- Extensive experience in public employment matters

Education

- **JURIS DOCTORATE** (2003 - 2008)
RUTGERS UNIVERSITY - SCHOOL OF LAW, CAMDEN, NEW JERSEY
TRAINED MEDIATOR; PARTICIPATED IN THE CRDC PRO BONO MEDIATION PROJECT
- **BACHELOR OF ARTS, POLITICAL SCIENCE** (1995 - 2001)
Rutgers University Camden, New Jersey
Highest Honors
Pi Sigma Alpha Honor Society
Alpha Sigma Lambda Honor Society
Departmental Honors - Jack Marvin Wiener award for highest academic achievement of a graduating political science student.
University Honors - Arthur E. Armitage award for highest academic achievement of a graduating University College student.
- **ASSOCIATE OF SCIENCE, COMPUTER INFORMATION SYSTEMS** (1990 - 1995)
Atlantic County Community College Mays Landing, New Jersey
Highest Honors

Licensing/Certification

- Licensed attorney in both Pennsylvania and New Jersey
- Master Inland, Any Gross Tons; Master Oceans, not more than 1600 gross tons.
- 2nd Mate, Oceans, any gross tons.
- Pilot, upon the Delaware Bay from Sea to Brandywine Shoal, Any Gross Tons
- Radar Observer/ FCC Radio Permit

Memberships/Community/Business Leadership

- Commissioner, New Jersey Maritime Pilot and Docking Pilot Commission
- Cape May County Bar Association
- New Jersey Bar Association
- Propeller Club of New York Harbor
- Marine Trades Association – NJ
- Mariner's Advisory Committee, Bay and River Delaware
- Maritime Law Association
- Director, Four Chaplains Foundation
- Mock Trial Coach – Cape May Technical High School
- Presenter – PVA panel at 2006 Harbor Safety Committee Conf. Washington, DC
- Presenter – Marine Log Security Conference, Washington, DC
- Past Board member and past president of the DRBA Federal Credit Union
- Past Board Member and Past Commodore, Corinthian Yacht Club of Cape May

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

11-18-13

NAME GLENN DOUGLASS

CITY AND STATE NORTH CAPE MAY N. J.

YEARS OF RESIDENCY IN TOWNSHIP 54 OCCUPATION RETIRED

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

MUNICIPAL GOVERNMENT EXPERIENCE.
CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY
FORMER EMPLOYEE SEVEN MILE WASTEWATER
TREATMENT FACILITY (ASST. MECHANIC)
HEAVY CONSTRUCTION / EQUIPMENT OPERATIONS
EXPERIENCE WATER & SEWER INSTALLATION
ROAD CONSTRUCTION.

Date: 11/18/13

Signature: [Handwritten Signature]

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

PERSONNEL ACTIONS

Report for Council Meeting of 10/20/14

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
DPW	Dunlevy, Thomas	10/29/2014		temp	Laborer	Yes
BOCA	Spiegel, Daniel	11/03/2014	Neill, James	temp	Fire Sub-Code	Yes
BOCA	Neill, James	10/31/2014		resigned	Fire Sub-Code	Yes

Date of report: 11/12/2014

c: Manager
Clerk
Payroll
Asst. Treasurer
Personnel Director
Bulletin Board
File

Clark's
Register Report

10/1/2014 Through 10/31/2014

11/5/2014

Page 1

Account	Description	Memo	Category	Amount
INCOME				
	TOTAL Business Mercantile 2014-2015			1,100.00
	TOTAL Campgrounds & Trailers			101.00
	TOTAL Copies & Postage			5.50
	TOTAL Licenses & Permits			615.00
	TOTAL Rental Merc 2013-2014			1,500.00
	TOTAL Rental Merc 2014-2015			7,675.00
	TOTAL Scrapper			20.00
	TOTAL Street Openings			260.00
	TOTAL Taxi & Limo			140.00
	TOTAL Yard Sales			250.00
	TOTAL INCOME			11,666.50
TRANSFERS				
	TOTAL Council Checking			-11,666.50
	TOTAL TRANSFERS			-11,666.50
	OVERALL TOTAL			0.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 10/01/2014 To 10/31/2014

November 12, 2014 3:55:04PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$548,030.00	Cubic Footage:	77976 Cu.ft	Permit Issued:	239
Cost Of Alteration:	\$1,146,185.00	Square Footage:	6790 Sq.ft	Updates Issued:	4
Cost Of Demolition:	\$2,000.00			All Fees Waived:	1
Total Cost:	\$1,696,215.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$19,875.00	Building:	\$0.00	Building:	\$50.00	Building Fees:	\$19,825.00
Electrical:	\$6,638.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$6,638.00
Fire :	\$5,056.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$5,056.00
Plumbing:	\$15,615.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$15,615.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00

Total Waived:

\$50.00

Technical Fees:

\$47,134.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$274.00	\$0.00	\$274.00
Alteration Training Fee:	\$2,132.00	\$2.00	\$2,130.00
DCA Minimum Fee:	\$33.00	\$0.00	\$33.00
Sub total Training Fee:	\$2,439.00	\$2.00	\$2,437.00

TECHNICAL ISSUES

Building Technical:	64
Electrical Technical:	61
Fire Protection Technical:	49
Plumbing Technical:	187
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$856.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$856.00

CERTIFICATE ISSUES

Certificate of Occupancy:	5
Certificate of Approval:	25
Certificate of Continued Occupancy:	1

PERMIT FEES:	\$47,134.00
DCA FEES:	\$2,437.00
CERTIFICATE FEES:	\$856.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$50,427.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$50,427.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 10/01/2014 To 10/31/2014

November 12, 2014 3:50:11PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$2,397.00	\$48,030.00	\$0.00	\$50,427.00
LICENSE FEES	Sub Totals:	\$0.00	\$300.00	\$0.00	\$300.00
GRAND TOTALS:		\$2,397.00	\$48,330.00	\$0.00	\$50,727.00

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 10/01/2014 To 10/31/2014

November 12, 2014 3:45:30PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$557,020.00	Cubic Footage:	58850 Cu.ft	Permit Issued:	7
Cost Of Alteration:	\$201,054.00	Square Footage:	6018 Sq.ft	Updates Issued:	0
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$758,074.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$7,780.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$7,780.00
Electrical:	\$632.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$632.00
Fire :	\$874.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$874.00
Plumbing:	\$1,929.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$1,929.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
		Total Waived:	\$0.00			Technical Fees:	\$11,215.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$197.00	\$0.00	\$197.00
Alteration Training Fee:	\$343.00	\$0.00	\$343.00
DCA Minimum Fee:	\$1.00	\$0.00	\$1.00
Sub total Training Fee:	\$541.00	\$0.00	\$541.00

TECHNICAL ISSUES

Building Technical:	4
Electrical Technical:	6
Fire Protection Technical:	4
Plumbing Technical:	7
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$1,074.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$1,074.00

CERTIFICATE ISSUES

Certificate of Occupancy:	2
Certificate of Approval:	8
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$11,215.00
FEES:	\$541.00
CERTIFICATE FEES:	\$1,074.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$12,830.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$12,830.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 10/01/2014 To 10/31/2014

November 12, 2014 3:46:17PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$0.00	\$12,830.00	\$0.00	\$12,830.00
	GRAND TOTALS:	\$0.00	\$12,830.00	\$0.00	\$12,830.00



BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Public Safety Building
1389 Langley Road
Cape May County Airport
Phone: (609) 889-0404
Fax: (609) 889-8876

Mailing Address:
407 Breakwater Road
Erma, NJ 08204

**For the month of OCTOBER 2014, the Lower Township
Bureau of Fire Safety made deposits of \$63,535.10 in the
Lower Township Tax office.**

Sincerely,

**David P. Perry
Fire Official**

**cc: file
Board Members
Lauren Read
Mike Voll**



**Lower Township Police Department
Monthly Activity Report**

2014

	October	Total:
General Complaints and Service Calls	2116	28706
Emergency Medical Calls with L. T. Rescue	187	1831
Fire Alarm Call Outs (Total)	26	401
Villas Fire Company	13	120
Town Bank Fire Company	14	158
Erma Fire Company	11	135
Assaults	8	69
Robbery	0	9
Domestic Violence Complaints	38	395
Domestic Violence with Assaults	6	84
Motor Vehicle Accidents	42	407
Traffic Warnings	14	245
Traffic Summons	123	1393
Motor Vehicle Stops	377	4206
Local Ordinance Warnings	0	4
Local Ordinance Complaints	6	33
Assaults on Police Officers (UCR Report Return "A")	0	2
Residential and Commercial Alarm Calls	70	597
Property Checks	1190	11932
Death Investigations	5	38
Burglaries	16	147
Thefts	36	340
Criminal Mischief Complaints	43	267
Disorderly Conduct Complaints	74	646
Animal Control Complaints	30	688
Adult Arrests (UCR Report Return "A")	27	460
Juvenile Arrests (UCR Report Return "A")	15	64
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	5	51
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	4	54
Investigation Reports Completed	124	1094
Supplemental Investigation Reports Completed	46	568
Total Value Property Stolen (UCR Report Return "A")	\$53,165.00	\$458,501.00
Total Value Property Recovered (UCR Report Return "A")	\$35,803.00	\$165,920.00



**Lower Township Police Department
Monthly Activity Report**

2014

	October	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	0
(V) Vacation	921.75	8548.25
(P) Personal	144	1077
(C) Used Comp Hours	220.5	779
(S) Sick Hours	130.5	2188
(WC) Injury Hours	0	248
Training Hours	288	5260
(M) Military Training	144	2544
Police Department Overtime in Hours		
(K= Patrol) Operations Overtime	152	1979.5
(CE = Patrol) Operations Comp Time	91	831.38
(K = Detective) Investigation Division Overtime	38	528.5
(CE= Detective) Investigation Division Comp Time	16.5	312.75
(COT) Court Overtime	9	208.5
(CCE) Court Comp Time	0	18
(H) Holiday Overtime	100	2444.5
(HCE) Holiday Comp Time	17.5	213
Government/Grant Funding Overtime in Hours		0
(CIOT) Click It or Ticket	0	76
(COPS) Cops n Shops	0	24
JV Curfew	0	0
(DDEF / DSGP) DWI Grants	0	137.5
Other	88	200
Private Funding Overtime in Hours		
(OSC) Special Detail	67.5	302

Prepared by:

Chief William Mastriana

Chief William Mastriana

Date: 11/7/2014

**2014 CASH RECEIPTS
OCTOBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary Tax 2015	76,339.57	679,080.44
Current year taxes (2014)	4,883,212.71	47,174,600.54
Prior year taxes (2013)	250.00	811,527.38
Arrears (2012)		2,266.91
Municipal lien		3,173.19
Recording		76.00
Bankruptcy		123.12
MUA CHARGES		191,928.27
Municipal service Fees	9,480.00	62,556.67
Tax Search Fees		20.00
Interest	5,220.11	124,566.81
Tax Sale Cost		20,785.85
Lot clearing		12,520.00
Returned Check Fees	40.00	460.00
Duplicate Bills	65.00	715.00
Trash	312.00	40,609.00
Premium		425,800.00
TOTAL DEPOSITS	4,974,919.39	49,550,809.18
DEPOSITED TO COUNCIL CHECK	4,830,280.35	47,754,030.18
DEPOSITED TO WIPP ACCOUNT	144,639.04	1,370,979.00
PREMIUM ACCOUNT		425,800.00
TOTAL DEPOSITS	4,974,919.39	49,550,809.18
NSF Reversals		40,990.26
TOTAL	4,974,919.39	49,509,818.92

Prepared by Susan Jackson

2014 OCTOBER VITAL STATISTICS

Marriages,Civil Unions	18
Domestic Partners	0
Ceritified Copies	157
Certified Copies EDRS	0
Burial Permits	0

Marriages, Civil Unions State	\$450.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$54.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,570.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00

TOTAL **\$2,074.00**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2014-312

TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X (7) Matters Relating to Litigation, **Negotiations** and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

PROFESSIONAL SERVICE CONTRACTS

 X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on November 17, 2014 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 17, 2014.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						