

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

NOVEMBER 5, 2012 - 6:00 P.M.

## Meeting called to order.

Opening Announcement  
Pledge of Allegiance - Boy Scout Troop #87  
Moment of Silence  
Roll Call & Determination of Quorum  
Certificate - Seashore Community Church of the Nazarene  
Certificate - Joseph Cirrincione

## Work Session

Review of Consent & Regular Agenda Items

## Consent Agenda

Approval of Minutes      October 15, 2012  
Res. #2012- 258      Payment of Vouchers, \$ 4,219,389.19  
Res. #2012-259      Authorization for the Payout of Accumulated Compensatory Time ( D. Fisher \$1,294.11)  
Res. # 2012-260      Transfer of 2012 Appropriations (\$26,100.00 )  
Res. # 2012-261      A Resolution of the Township of Lower Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use On An Online Auction Website

## Regular Agenda

Res. # 2012-262      Authorizing Final Payment Due 11/4/2012 To Lower Township Rescue Squad, As Per Agreement (\$35,000.00 to be released upon receipt of audit)

Ord # 2012-20      An Ordinance Amending Chapter 7, Entitled Traffic, of the Code of the Township of Lower (Handicap Parking Spaces on the Street) allowing a space at 221 E. Matthews Ave - 2<sup>nd</sup> Reading & Public Hearing

## Administrative Reports

Department Monthly Reports : Police Department

## Council Comments

## Call to the Public

## Adjournment

**Regular & Work Session Meeting Minutes – October 15, 2012**

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on October 15, 2012 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

- Councilmember Thomas Conrad
- Councilmember Walt Craig
- Councilmember Glenn Douglass
- Deputy Mayor Kevin Lare
- Mayor Michael Beck

Also present: Bill Blaney, Solicitor, Michael Voll, Manager and Karen Fournier, Clerk's Office

Certificate of Appreciation - Charles Othold, Operation Gratitude - Mayor Beck presented Charles Othold with a Certificate of Appreciation for his involvement with Operation Gratitude.

In Mr. Othold's absence, Marvin Hume accepted the certificate on his behalf and spoke briefly about Mr. Othold's involvement with Operation Gratitude. Mr. Hume also commented on the success of the Run for the Fallen event.

**Work Session**

Review of Consent & Regular Agenda Items

**Consent Agenda**

- Approval of Minutes                      October 1, 2012
- Res. #2012-251                              Payment of Vouchers, \$ 1,754,316.58
- Res. #2012-252                              Drive Sober or Get Pulled Over 2012 Year End Statewide Crackdown Grant (\$4,400. Grant for enforcement from Dec 7,2012 to Jan 2, 2013)
- Res. #2012-253                              Authorization for Refund of Taxes ( 2 properties - Disabled Vet/Homestead Credit)
- Res. #2012-254                              Authorization to Cancel Outstanding Prior Year Checks (4 checks \$21.01 total)
- Ord. #2012- 20                                An Ordinance Amending Chapter 7, Entitled Traffic, Of The Code of The Township of Lower (Handicap Parking Space at 221 E. Matthews Ave.) - 1<sup>st</sup> reading (2<sup>nd</sup> reading & public hearing 11/6)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
CRAIG		X	X			
DOUGLASS	X		X			
LARE			X			
BECK			X			

Regular & Work Session Meeting Minutes -

**Regular Agenda**

Res. # 2012-255 Authorizing the Payment of Vouchers (Douglass Landscaping final payment \$6490.59)

Robert Rizzo addressed council inquiring what properties are included in the payments and the total number of payments over the year. Manager Mike Voll replied that all municipal complexes and athletic fields are included and this is the final payment, payment 8 of 8.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
CRAIG		X	X			
DOUGLASS					X	
LARE			X			
BECK			X			

**Administrative Reports**

Personnel Action Report

Department Monthly Reports - Animal Control, Construction, Dog Licensing, Engineer, Municipal Cler  
Municipal Court, Tax Collector, Treasurer, Vital Statistics

**Council Comments**

Mayor Beck announced the following: Halloween Costume Parade & Pumpkin Festival at Historic Cold Spring Village, 12:00 p.m. on October 20; Haunted Trails October 27 at Cape May County Airport; Department of Transportation Railroad Crossing Exemption Hearing October 22 at Township Hall 3:30-6:30 p.m.; Homestead Application due date extended to December 14, 2012; Cape May County DAV Chapter 44 Annual Formal Flag Retirement Ceremony October 28, 2012 at 1:30 p.m. at Cape May Park South; Rutgers Cooperative Extension of Cape May County presents Slow Food of South Jersey Shore, October 24 from 12:00-5:30 p.m.

**Call to the Public**

Jack Sparks addressed Council to honor and recognize John Louderback for being awarded Lower Township's Chamber of Commerce Businessman of the Year and Mayor Mike Beck for Citizen of the Year.

Steve Sheftz addressed Council speaking of a recent phone poll that was taken and warned that there is no credibility.

Walter Miller of 1518 Main Street addressed Council and thanked Glenn Douglass, Mike Voll and Mayor Beck for their help with the problems at the Rescue Squad and WaWa. Mr. Miller also spoke to Council

**Regular & Work Session Meeting Minutes -**

regarding a call he received about the upcoming election. Mayor Beck intervened and suggested that if anyone has a problem regarding politics, they speak to the reporters or write a letter to the editor. Councilmember Conrad attempted to clarify his position regarding the situation.

Robert Rizzo of Mickel's Run addressed Council to remind the public of Breast Cancer Awareness Month.

Steve Sheftz addressed Council to announce the open public meeting dealing with the DRBA on October 30 at 10:00 a.m. in the Freeholder meeting room to discuss water.

Manager Mike Voll announced that the Township Clerk's office is open until 8:00 p.m. Tuesday for anyone who wished to register to vote. He also made the public aware that videos of council meetings are now available on the website at [www.townshipoflower.org](http://www.townshipoflower.org).

**Closed Session**

Res. #2012- 256

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.(Labor Negotiations Update)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
CRAIG		X	X			
DOUGLASS			X			
LARE			X			
BECK			X			

Council adjourned to Executive Session at 6:32 p.m.

**Return to Open Session** Council returned to open session at 6:45 p.m.

Res. #2012- 257

A Resolution To Ratify The Memorandum of Understanding Between Lower Township and the Lower Township Office Workers Association, Local #3779, AFSCME District Council #71, AFL-CIO

**Regular & Work Session Meeting Minutes -**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
CRAIG			X			
DOUGLASS	X		X			
LARE			X			
BECK			X			

**Adjournment**

There being no further business, motion to adjourn moved by Deputy Mayor Lare, seconded by Councilmember Douglass. Motion to adjourn unanimous by verbal "ayes" Council adjourned at 6:46 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Township Clerk

Approved:



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00370 BLUE CROSS/BLUE SHIELD OF NJ								
	12-02798	10/18/12	MED-D NOVEMBER 2012	Open	2,625.93	0.00		
	12-02807	10/19/12	NOVEMBER 2012 HEALTH BENEFITS	Open	<u>242,168.30</u>	0.00		
					244,794.23			
00403 BLUE WAVE EXPRESS CAR WASH*								
	12-02756	10/16/12	CAR WASH-POLICE	Open	380.00	0.00		
	12-02794	10/18/12	CAR WASH-PLANNING/ZONING	Open	5.00	0.00		
	12-02824	10/23/12	CAR WASH-FIRE AND SAFETY	Open	<u>15.00</u>	0.00		
					400.00			
00406 BLANEY & DONOHUE, PA								
	12-00441	02/14/12	2012 CONTRACT DNE \$50,000	Open	4,166.66	0.00		B
00443 BSN SPORTS INC*								
	12-02647	10/03/12	SPORTS ITEMS	Open	306.32	0.00		
00499 BUILD.INSPECT.UNDERWRITERSINC								
	12-02545	09/20/12	ELEVATOR INSPECTION	Open	2,252.00	0.00		
	12-02546	09/20/12	ELEVATOR INSPECTION	Open	3,595.00	0.00		
	12-02615	10/02/12	ELEVATOR INSPECTION	Open	<u>3,353.00</u>	0.00		
					9,200.00			
00651 MUNICIPAL UTIL AUTH DUMP FEES								
	12-02531	09/20/12	DISPOSAL FEES PEOSH	Open	1,270.00	0.00		
00775 CAPRIONI PORTABLE TOILETS,INC*								
	12-02763	10/17/12	MONTHLY RENTAL OF TOLIETS	Open	96.50	0.00		
00784 CAPE MAY STAR & WAVE								
	12-02755	10/16/12	NOTICE OF DECISION-DOWNES	Open	42.78	0.00		
	12-02813	10/23/12	INSERTIONS 10/17/12	Open	<u>48.98</u>	0.00		
					91.76			
00825 COMCAST*								
	12-02836	10/25/12	FIRE/SAFETY 10/30/12-11129/12	Open	107.16	0.00		
00991 COLONIAL ELECTRIC SUPPLY*								
	12-02644	10/03/12	LIGHTS/PHOTO CELLS/DPW	Open	232.02	0.00		
	12-02659	10/04/12	LIGHTING	Open	<u>186.48</u>	0.00		
					418.50			
01110 COLLEEN CRIPPEN								
	12-02809	10/23/12	CONTRACTUAL REIMBURSEMENT-V	Open	243.00	0.00		
01125 MARGARET CROMPTON								
	12-02808	10/23/12	CONTRACTUAL REIMBURSEMENT	Open	10.00	0.00		
	12-02864	10/31/12	CONTRACTUAL REIMBURSEMENT	Open	<u>10.00</u>	0.00		
					20.00			
01170 VERIZON WIRELESS* F/S								
	12-02728	10/11/12	CELL PHONE FOR 8/27/12-9/26/12	Open	71.43	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01201 DELL CORPORATION*	12-02557	09/24/12	COMPUTER-MANAGERS OFFICE	Open	1,008.00	0.00		
01219 CONTRACTOR SERVICE*	12-02269	08/21/12	SAFETY VESTS	Open	648.00	0.00		
	12-02528	09/20/12	TOOLS FOR DPW	Open	<u>1,789.76</u>	0.00		
					2,437.76			
01241 BRIAN MCEWING	12-00629	03/06/12	2012 EQUIP. ALLOWANCE	Open	39.00	0.00		B
01365 GARY DOUGLASS	12-02865	10/31/12	EMERGENCY WATER SUPPLIES	Open	251.16	0.00		
01480 E-Z PASS	12-02740	10/12/12	TOWNSHIP EZPASS FEES	Open	100.00	0.00		
01519 TOM FOLS ELECTRICALCONTRACTOR*	12-02788	10/17/12	INSTALL SECURITY FIXTURES	Open	625.00	0.00		
01641 GALL'S INC*	12-01741	06/22/12	NEW VEHICLE OUTFITTING	Open	3,580.01	0.00		
01653 GENTILINI FORD*	12-02625	10/02/12	PARTS FOR ROADS	Open	108.51	0.00		
01690 GRANTURK EQUIPMENT CO*	12-02624	10/02/12	PARTS FOR RECYCLES	Open	660.34	0.00		
01771 HD SUPPLY WATERWORKS LTD*	12-01726	06/22/12	2012-154 OUTFALL MATERIAL BID	Open	76,685.00	0.00		
01772 MARTIN PILING AND LUMBER CO*	12-02538	09/20/12	HARDWARE FOR OUTFAL PROJECT	Open	6,352.32	0.00		
01781 HATCH MOTT MACDONALD, LLC*	11-01456	05/20/11	PKG LOT/STATION PHASE3 \$51250.	Open	2,215.09	0.00		
	12-02197	08/13/12	2011 DEL. BAY SHORE OUTFALL EX	Open	1,191.00	0.00		B
	12-02382	09/05/12	ENGINEERING SERVICES	Open	1,408.00	0.00		
	12-02734	10/12/12	PROFESSIONAL ENGINEERING	Open	828.00	0.00		
	12-02735	10/12/12	PROFESSIONAL ENGINEERING	Open	552.00	0.00		
	12-02736	10/12/12	PROFESSIONAL ENGINEERING	Open	1,414.00	0.00		
	12-02737	10/12/12	PROFESSIONAL ENGINEERING	Open	327.65	0.00		
	12-02811	10/23/12	ENGINEERING PROJECT 264542CM10	Open	260.10	0.00		
	12-02812	10/23/12	ENGINEERING PROJECT 313474CM10	Open	<u>1,482.70</u>	0.00		
					9,678.54			
01803 HORIZON DENTAL OPTION*	12-02797	10/18/12	GROUP 96976 NOVEMBER 2012	Open	15,915.32	0.00		
01806 ANTHONY J HARVATT, II, ESQ	12-00985	04/17/12	BOARD SOLICITOR SALARY	Open	466.66	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01806 ANTHONY J HARVATT, II, ESQ Continued								
	12-02733	10/12/12	PREPARATIONS OF RESOLUTIONS	Open	<u>750.00</u>	0.00		
					1,216.66			
01807 MARLIN HEDUM								
	12-02791	10/17/12	COONTRACTUAL REIMBURSEMENT-V	Open	470.00	0.00		
01840 COLLEEN HORWATH								
	12-02832	10/24/12	CONTRACTUAL REIMBURSEMENT	Open	136.00	0.00		
01859 HESS CORPORATION								
	12-02841	10/25/12	ELECTRICITY 9/18/12-10/18/12	Open	7,485.40	0.00		
02021 JERSEY CAPE DOOR*								
	12-02416	09/10/12	SPRING CABLE FOR BENNETTSDOOR	Open	208.65	0.00		
02036 BLAINE STEINMAN ARCHITECT LLC*								
	12-01739	06/22/12	RES 2012-145 MILLMAN CENTER	Open	30,900.00	0.00		B
02063 JOHNSTONE SUPPLY*								
	12-02660	10/04/12	BUILDING MAINT-GARAGE	Open	287.91	0.00		
02108 KEEN COMPRESSED GAS CO*								
	12-02407	09/10/12	BOTTLED GAS /GARAGE/DPW	Open	480.55	0.00		
02125 KDI*								
	12-02620	10/02/12	COPY MACHINE	Open	2,972.00	0.00		
02136 TED KINGSTON INC*								
	12-02713	10/11/12	RADIO MAINTENANCE	Open	507.44	0.00		
02140 KINDLE FORD LINC/MERC., INC.*								
	12-02411	09/10/12	PARTS/POLICE/VEHICLES	Open	490.09	0.00		
02220 LIFESAVERS INC*								
	11-01881	06/29/11	AED UNITS	Open	3,472.00	0.00		
02247 LAWSON PRODUCTS, INC.*								
	12-02714	10/11/12	SUPPLIES FOR GARAGE/ DPW	Open	1,061.96	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE								
	12-02796	10/18/12	AWARDS DINNER 10/11/12	Open	300.00	0.00		
02351 LOWER CAPE MAY REGIONAL								
	12-01216	05/11/12	2012-2013 REGIONAL TAX DUE 15	Open	1,116,668.38	0.00		
02585 WILLIAM MASTRIANA								
	12-02802	10/18/12	TRAINING MEALS	Open	17.87	0.00		
02590 ARTHUR MASON								
	12-02741	10/12/12	CONTRACTUAL REIMBURSEMENT	Open	134.20	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02632	N J PLANNING OFFICIALS*	12-02731	10/12/12	MEMBERSHIP DUES	Open	360.00	0.00		
02652	MCMANIMON & SCOTLAND L.L.C.*	12-02739	10/12/12	PROFESSIONAL SERVICES	Open	3,226.68	0.00		
02715	MODERN HANDLING EQUIP CO*	12-02576	09/26/12	EMERGENCY CALL	Open	137.50	0.00		
02725	THOMAS MILLS	12-02863	10/31/12	CONTRACTUAL REIMBURSEMENT	Open	805.70	0.00		
02800	MURPHY FENCE COMPANY*	12-02653	10/04/12	FENCE CONTRACT-HOCKEY	Open	729.00	0.00		
02811	JAMES MOY	12-02851	10/26/12	CONTRACTUAL REIMBURSEMENT	Open	135.19	0.00		
02935	MUNICIPAL TOY CO, INC*	12-02596	09/27/12	HALLOWEEN/EASTER BAGS	Open	148.00	0.00		
03001	STATE TOXICOLOGY LABORATORY*	12-02710	10/11/12	APPLICANT TESTING	Open	180.00	0.00		
03109	TRU GREEN CHEMLAWN	12-00686	03/09/12	FERTILIZER/SLICE SEED	Open	100.00	0.00		B
03158	NYSCA*	12-02605	09/28/12	NYSCA CONTINUED EDUCATION	Open	100.00	0.00		
		12-02663	10/04/12	WRESTLING CONT EDUCATION/CERT	Open	40.00	0.00		
						<u>140.00</u>			
03160	OFFICE BASICS, INC*	12-02594	09/27/12	OFFICE SUPPLIES-REC	Open	353.72	0.00		
		12-02745	10/12/12	ADDITIONAL OFFICE SUPPLIES	Open	27.47	0.00		
						<u>381.19</u>			
03279	PARDO'S TRUCK PARTS WHSE*	12-02408	09/10/12	RDS/SANT/RECY/DPW	Open	1,157.84	0.00		
03305	PEDRONI FUEL*	12-02790	10/17/12	NO LEAD GAS DPW	Open	338.91	0.00		
		12-02866	10/31/12	NO LEAD GAS/DPW	Open	418.11	0.00		
						<u>757.02</u>			
03366	AMERI-GAS*	12-02767	10/17/12	BENNETTS CROSSING FUEL	Open	192.86	0.00		
		12-02845	10/25/12	FUEL FOR BENNETTS CROSSING	Open	254.29	0.00		
						<u>447.15</u>			
03440	QUALITY COMMUNICATIONS*	12-02083	08/01/12	MDT SUPPLIES	Open	277.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03449	QC INC*	12-02645	10/03/12	RENTENTION POND WATER SAMPLE	Open	57.50	0.00		
03518	RIGGINS, INC.*	12-02789	10/17/12	HIGHWAY DIESEL	Open	427.74	0.00		
03573	SAFETY-KLEEN CORP*	12-02621	10/02/12	EQUIP/MANTENANCE/GARAGE	Open	309.95	0.00		
03611	SERVICE TIRE TRUCK CENTERS*	12-02412	09/10/12	TIRES/RDS/SANT/RECYC/DPW	Open	2,936.85	0.00		
03687	SOUTH JERSEY WRESTLING ASSOC.*	12-02662	10/04/12	YOUTH WRESTLING LEAGUE FEES	Open	500.00	0.00		
03688	SOUTHERN NJ CHAPTER NIGP*	12-02754	10/16/12	M VITELLI SJNIGP MEETING 10/26	Open	40.00	0.00		
03692	SOUTH JERSEY GAS CO*	12-02842	10/25/12	GAS OCTOBER 2012	Open	738.10	0.00		
03723	STAPLES, INC.*	12-02732	10/12/12	ANNUAL BUDGET SUPPLIES	Open	367.90	0.00		
03814	UNIVERSAL COMPUTING SERV., INC*	12-02590	09/27/12	MAILERS	Open	376.65	0.00		
03831	TREASURER, COUNTY TAXES	12-02889	11/01/12	4TH QTR COUNTY TAX/ANIMAL SHLT	Open	2,353,891.76	0.00		
03904	LOWE'S HOME CENTER INC*	12-02698	10/10/12	MAILBOX PARTS	Open	192.50	0.00		
		12-02855	10/26/12	DPW EMER SUPPLIES 10/12 STORM	Open	535.84	0.00		
						<u>728.34</u>			
03915	TURF EQUIPMENT & SUPPLY CO*	12-02604	09/28/12	SUPPLIES FOR DPW/VEHICLES	Open	51.04	0.00		
03969	VERIZON	12-02843	10/25/12	PHONES-OCTOBER 2012	Open	3,835.98	0.00		
03992	VAL-U AUTO PARTS LLC*	12-02495	09/17/12	RDS/SANT/RCY/DPW	Open	3,870.74	0.00		
03995	VITAL COMMUNICATIONS, INC.*	12-02707	10/11/12	POSTAGE FOR ASSESSMENT NOTICES	Open	4,921.28	0.00		
04045	WILDWOOD GLASS CO., INC.	12-02657	10/04/12	WINDOW PARTS	Open	199.94	0.00		
04053	WAWA VILLAS	12-02715	10/11/12	SAFETY INCENTIVE CARDS	Open	1,200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04090 WIRELESS ELECTRONICS, INC*	12-02486	09/14/12	HKN9557 MINI U/PL259 ADAPTERS	Open	30.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	12-02800	10/18/12	FIRST AID SUPPLIES	Open	208.70	0.00		
04104 PITNEY BOWES SUPPLIES OPERATIO	12-01930	07/12/12	POSTAGE INK & SEALER	Open	243.91	0.00		
04105 PITNEY BOWES GLOBAL FINANCIAL	12-02825	10/23/12	EQUIPMENT LEASES	Open	902.00	0.00		
04123 TAMMY DECKER	12-02885	11/01/12	PAYMENT TO INSTRUCTOR-PILATES	Open	55.00	0.00		
04151 MERCER COUNTY COMM COLLEGE*	12-02498	09/18/12	ACO COURSE Z MAGNAVITA	Open	804.00	0.00		
04176 CHRISTOPHER J WINTER SR*CALEA	12-02442	09/11/12	CALEA ACCREDITATION CONSULTING	Open	540.00	0.00		B
04204 ZACHARY ZELWAK	12-02850	10/26/12	CONTRACTUAL REIMBURSEMENT	Open	108.00	0.00		
04261 STATE OF NEW JERSEY	12-02738	10/12/12	THIRD QTR 2012 UNEMPLOYMENT	Open	17,573.99	0.00		
	12-02753	10/15/12	2ND QTR INTEREST DUE-UNEMPLOY.	Open	43.37	0.00		
					<u>17,617.36</u>			
04266 NJ DEPT OF HEALTH&SENIOR SVCS	12-02888	11/01/12	STATE DOG LICENSE FEES OCT2012	Open	57.60	0.00		
04272 PROPET DISTRIBUTORS*	12-02648	10/03/12	DOGIPOT LITTER BAGS	Open	236.90	0.00		
04300 W B MASON CO INC*	12-02070	07/30/12	SUPPLIES	Open	112.07	0.00		
	12-02120	08/03/12	OFFICE SUPPLIES BOCA	Open	484.76	0.00		
					<u>596.83</u>			
04301 SEASHORE ASPHALT CORPORATION*	12-02534	09/20/12	ASPHALT/PATCH/ROADS	Open	185.90	0.00		
04320 PREMIER OFFICE SUPPLY*	12-02609	09/28/12	SUPPLIES	Open	131.17	0.00		
05072 TAX COLL&TREAS ASSN OF A.C	12-02490	09/17/12	TAX COLLECTOR BOOT CAMP	Open	100.00	0.00		
05079 SHORE MEDICAL CENTER	12-02823	10/23/12	CPR	Open	84.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BLAUE BLAUER ASSOCIATES INC*	12-02752	10/15/12	DCA #11-0353-00 PHASE 2	Open	1,850.00	0.00		
BOSNA KAREN MANETTE BOSNA	12-02886	11/01/12	PAYMENT TO INSTRUCTOR-YOGA	Open	110.00	0.00		
EFARR ERIN FARR	12-02743	10/12/12	REFUND-SOCCER	Open	20.00	0.00		
KWISE KELSY WISE	12-02887	11/01/12	PAYMENT TO INSTRUCTOR-ZUMBA	Open	320.00	0.00		
MREID MARTHA REID	12-02201	08/14/12	REFUND OF APPLICATION FEE	Open	700.00	0.00		
	12-02826	10/24/12	RETURN OF UNUSED ESCROW	Open	150.00	0.00		
					<u>850.00</u>			
Total Purchase Orders: 143 Total P.O. Line Items: 384 Total List Amount: 4,219,389.19 Total Void Amount: 0.00								

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on November 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY  
RESOLUTION # 2012-259**

**Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED  
COMPENSATORY TIME**

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the current year's budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to David Fisher in the amount of \$1,294.11 is authorized and chargeable to the 2012 Budget account 2-01-25-240-124.

**I hereby certify the foregoing to be a resolution adopted by the  
Township Council on November 5, 2012.**

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						



# LOWER TOWNSHIP POLICE DEPARTMENT

Brian Q. Marker  
Chief of Police

CAPTAIN WILLIAM MASTRIANA  
Executive Officer

LT. MARTIN BIERSBACH  
Administrative Services Commander

LT. THOMAS BEEBY  
Patrol Bureau Commander

HEADQUARTERS  
Cape May County Airport  
405 Breakwater Road  
Erma, NJ 08204

Office: (609) 886-1619  
Fax: (609) 889-6664

October 9, 2012

Lauren Read, CFO  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Dear Ms. Read:

I am requesting that I be able to buy out 30 hours of my comp. time, due to an unforeseen emergency.

Please feel free to contact with any questions of concerns.

Thank you for your consideration in this matter.

Respectfully submitted,

David Fisher  
CPL No. 141

DF/davm

C Michael Voll, Township Manager  
Brian Marker, Chief of Police  
file

*Approved by  
Chief per 10/15/12  
email*

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY  
RESOLUTION #2012-260**

**Title:** Transfer of 2012 Appropriations

**WHEREAS**, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$26,100.00 be made between the 2012 budget appropriations.

<u>LINE ITEM</u>		<u>ACCT. NUMBER</u>	<u>TO</u>	<u>FROM</u>
SOLICITOR	S&W	2-01-20-155-100	600.00	
PLANNING	OE	2-01-20-170-200	1,500.00	
BOCA	S&W	2-01-22-195-100	16,200.00	
POLICE	OE	2-01-25-240-200	5,000.00	
ANIMAL CONTROL	S&W	2-01-27-340-100	900.00	
DCRP	OE	2-01-36-475-500	900.00	
DPW - SNOW REMOVAL	OE	2-01-26-305-262	1,000.00	
ANIMAL CONTROL	OE	2-01-27-340-100		900.00
SOLICITOR	OE	2-01-20-155-200		600.00
SOLID WASTE DISPOSAL	OE	2-01-32-465-600		24,600.00
			<u>26,100.00</u>	<u>26,100.00</u>

I hereby certify the foregoing to be a resolution adopted by the Township Council on November 5, 2012

\_\_\_\_\_  
Julie A. Picard, RMC, Township Clerk

	Motion	Second	Aye	Nay	Abstain	Absent
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012 - 261

**TITLE: A RESOLUTION OF THE TOWNSHIP OF LOWER AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

**WHEREAS,** the Township of Lower has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

**WHEREAS,** the local Unit Technology Pilot Program and Study Act (P.L.2001, c.30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

**WHEREAS,** the Township of Lower intends to utilize the online auction services of GovDeals located at [www.govdeals.com](http://www.govdeals.com) ; and

**WHEREAS,** the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower that the Township is hereby authorized to sell the surplus personal property as indicated on schedule A on an online auction website entitled [www.govdeals.com](http://www.govdeals.com).

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on November 5, 2012.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

2012-261

11/5/2012

DEPT	QUANTITY	fixed Asset	Description	Vin#
DPW	1		2003 Ford Explorer	1FMZU72KX4ZA08865
Police	1		Metal 2 drawer desk	
Police	1	none	Wood Desk	
Police	2		2 drawer file cabinet	
Police	1		Small Table	
Police	1		4 tier wood plant shelf	
Police	1		GE small refrigerator	
Police	1		Keurig broken	
DPW	1		Sony Mavica Camera Broken	

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2012- 262

TITLE: AUTHORIZING THE FINAL PAYMENT DUE 11/4/2012 TO LOWER TOWNSHIP RESCUE SQUAD,  
AS PER AGREEMNT (PAYMENT TO BE RELEASED UPON RECIPET OF AUDIT)

<u>Vendor</u>	<u>PO#</u>	<u>Description</u>	<u>Amount</u>
Lower Township Rescue	12-01402	Final Payment as per agreement	\$35,000.00
		TOTAL	<u>\$35,000.00</u>

I hereby certify the foregoing to be a Resolution adopted by the Township of Council at a meeting held on November 5, 2012

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

10/15-1<sup>st</sup> Edg.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2012- 20

AN ORDINANCE AMENDING CHAPTER 7, ENTITLED TRAFFIC, OF THE CODE OF THE TOWNSHIP OF LOWER (HANDICAP PARKING SPACES ON THE STREET)

BE IT ORDAINED by the Township Council of the Township of Lower that Chapter 7, Traffic of the Code of the Township of Lower is hereby amended and supplemented as follows:

SECTION 1. Section 7-3.10 entitled Handicapped Parking Spaces on the Street is hereby amended as follows:

Name of Street

E. Matthews Ave

Location

Beginning at a point 53' west from the northwest curb of Star Avenue and Matthew Avenue extending West 20' to a point 73' from the Northwest curb line of Star Avenue and Matthews Avenue. Handicapped Parking Space is located in front of 221 East Matthews Avenue

SECTION 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall become effective 20 days after final passage and publication, according to law.

\_\_\_\_\_  
THOMAS CONRAD, COUNCILMEMBER

\_\_\_\_\_  
WALT CRAIG, COUNCILMEMBER

\_\_\_\_\_  
GLENN DOUGLASS, COUNCILMEMBER

Attest:

\_\_\_\_\_

\_\_\_\_\_  
KEVIN LARE, COUNCILMEMBER

Adopted:

\_\_\_\_\_

\_\_\_\_\_  
MICHAEL E. BECK, MAYOR



# LOWER TOWNSHIP POLICE DEPARTMENT

**Brian Q. Marker**  
Chief of Police

**RECEIVED**  
9-28-12

**CAPTAIN WILLIAM MASTRIANA**  
Executive Officer

**LT. MARTIN BIEBSBACH**  
Administrative Services Commander

**LT. THOMAS BEEBY**  
Patrol Bureau Commander

**HEADQUARTERS**  
Cape May County Airport  
405 Breakwater Road  
Erma, NJ 08204

Office: (609) 886-1619  
Fax: (609) 889-6664

**TO:** Julia Picard, Township Clerk  
**FROM:** Lieutenant Thomas Beeby/Patrol Bureau Commander  
**DATE:** September 20, 2012  
**SUBJECT:** Handicap Parking Spot at 221 East Matthews Avenue,  
Villas, New Jersey

Dear Julia,

On 09-20-12, my office received a request from Daniel Bollinger of 221 East Matthews Avenue, Villas, New Jersey, 08251. He requested a handicap/disabled parking spot in front of his residence.

On 09-20-12, I met with Mr. Bollinger and obtained specific documents;

New Jersey Division of Motor Vehicle's Handicap ID Card  
Doctor's Note/Letter  
Vehicle Registration  
Disabled Persons Identification Card

Additionally, I checked the area that Mr. Bollinger requested and found it to be suitable for a handicap parking spot.

Mr. Bollinger was advised that this is not a private parking spot and other handicap persons with proper placard, would also have access.

This parking spot will be approved for 15 feet west of Mr. Bollinger's mailbox.

This will allow proper access by postal service employees.

Copies of the previously mentioned documents will be attached to this file for your final approval and passage through resolution.

Respectfully submitted,

Lieutenant Thomas Beeby  
Patrol Bureau Commander

TMB/davm

C file



**Lower Township Police Department  
Monthly Activity Report**

2012

	<b>September</b>	<b>Total:</b>
<b>General Complaints and Service Calls</b>	3,326	<b>25511</b>
<b>Emergency Medical Calls with L. T. Rescue</b>	176	<b>1716</b>
<b>Fire Alarm Call Outs (Total)</b>	41	<b>431</b>
<b>Villas Fire Company</b>	11	<b>127</b>
<b>Town Bank Fire Company</b>	17	<b>176</b>
<b>Erma Fire Company</b>	13	<b>137</b>
<b>Assaults</b>	11	<b>70</b>
<b>Robbery</b>	2	<b>6</b>
<b>Domestic Violence Complaints</b>	39	<b>303</b>
<b>Domestic Violence with Assaults</b>	9	<b>71</b>
<b>Motor Vehicle Accidents</b>	50	<b>431</b>
<b>Traffic Warnings</b>	11	<b>243</b>
<b>Traffic Summons</b>	124	<b>1203</b>
<b>Motor Vehicle Stops</b>	384	<b>3184</b>
<b>Local Ordinance Warnings</b>	1	<b>53</b>
<b>Local Ordinance Complaints</b>	3	<b>31</b>
<b>Assaults on Police Officers</b> (UCR Report Return "A")	0	<b>6</b>
<b>Residential and Commercial Alarm Calls</b>	44	<b>541</b>
<b>Property Checks</b>	990	<b>8533</b>
<b>Death Investigations</b>	3	<b>23</b>
<b>Burglaries</b>	26	<b>195</b>
<b>Thefts</b>	45	<b>451</b>
<b>Criminal Mischief Complaints</b>	34	<b>333</b>
<b>Disorderly Conduct Complaints</b>	100	<b>693</b>
<b>Animal Control Complaints</b>	135	<b>2436</b>
<b>Adult Arrests</b> (UCR Report Return "A")	44	<b>434</b>
<b>Juvenile Arrests</b> (UCR Report Return "A")	4	<b>79</b>
<b>D.W.I. Arrests</b> (UCR Report JV & Adult Arrests Combined)	9	<b>49</b>
<b>Drug Possession Arrests</b> (UCR Report JV & Adult Arrests Combined)	5	<b>63</b>
<b>Investigation Reports Completed</b>	138	<b>1060</b>
<b>Supplemental Investigation Reports Completed</b>	50	<b>367</b>
<b>Total Value Property Stolen</b> (UCR Report Return "A")	\$112,872.00	<b>\$431,087.00</b>
<b>Total Value Property Recovered</b> (UCR Report Return "A")	\$41,832.00	<b>\$125,750.00</b>



**Lower Township Police Department  
Monthly Activity Report**

2012

	September	Total:
<b>Man Power Loss in Hours</b>		
Union	0	0
Suspended	240	1604
Vacation	675	7155.5
Personal	86	823
Comp Hours	84	584
Sick Hours	196.5	2086
Injury Hours	144	240
Training Hours	394	3816
Military Training	300	2100
<b>Police Department Overtime in Hours</b>		
Operations Overtime	354.75	1844.75
Operations Comp Time	126.5	715
Investigation Division Overtime	29	374.75
Investigation Division Comp Time	1.5	90.75
Court Overtime	9	178.75
Court Comp Time	0	3
Holiday Overtime	92.5	675.5
Holiday Comp Time	7.5	114.5
<b>Government/Grant Funding Overtime in Hours</b>		
Click It or Ticket	8.5	100.5
Cops n Shops	8	8
JV Curfew	0	0
DWI Patrol	0	0
Other	30	222.5
<b>Private Funding Overtime in Hours</b>		
Special Detail	10	1065.5

Prepared by:

Chief Brian Q. Marker

Date: 10/11/2012