

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

WEDNESDAY, September 9, 2015 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Roseanne Avenue Project – Councilman David Perry

Consent Agenda

Approval of Minutes August 17, 2015
Res. #2015-258 Payment of Vouchers \$ 636,234.20
Res. #2015-259 Certification of Lot Clearing Charges to the Tax Collector (10 properties \$7,905.)
Res. #2015-260 Authorization for Refund of Taxes (8 properties \$5635.41)
Res. #2015-261 A Resolution Amending Resolution #2015-71 and Resolution #2015-120; Changing Appropriation Lines to be Charged (\$21,825.27 from O/E to Capital)
Res. #2015-262 Resolution Amending Resolution #2015-228; Confirming the Appointment of Jennifer Dowe as the Lower Township Tax Assessor (State requested term be clarified on resolution)
Res. #2015-263 Bid Award for one (1) 2016 Police Chevrolet Tahoe SSV 4X4 (Hertrich \$36,483.)
Res. #2015-264 Appointment of Class II Member to the Planning Board (J.Dowe, Twp Assessor)
Res. #2015-265 Approval of Public Facilities Grant Management Plan – Roseanne Avenue Improvements
Res. #2015-266 Authorizing Payout of Terminal Leave (D.Hickok \$85,003.26)
Res. #2015-267 Resolution Awarding A Professional Service Contract to Hatch Mott MacDonald For Geotechnical Testing at Freeman Douglass Field (\$8,825.00) *Revised 9/8/2015.*
Ord #2015-09 An Ordinance of the Township of Lower Amending Chapter 318 of the Code of the Township of Lower (re-districting a parcel of ground from Fire District #1 to Fire District #3) First Reading - Second reading and public hearing scheduled for September 21

Regular Agenda

Res. #2015-268 Appointment to the Planning Board (J. Dilworth resignation)
Res. #2015-269 Appointment to Planning Board (P. St. John resignation)
Res. #2015-270 Appointment to the Historic Preservation Commission / Class A Member Term Expiration 9/30/2019
Res. #2015-271 Appointment to the Historic Preservation Commission / Class C Member Term Expiration 9/30/2019
Res. #2015-272 Appointment to the Historic Preservation Commission / Class B Member Term Expiration 9/30/2018
Res. #2015-273 Appointment to the Historic Preservation Commission / Class C Member Term Expiration 9/30/2018
Res. #2015-274 Appointment to the Historic Preservation Commission / Class C Member Term Expiration 9/30/2017
Res. #2015-275 Appointment to the Historic Preservation Commission / Class C Member Term Expiration 9/30/2017
Res. #2015-276 Appointment to the Historic Preservation Commission / Class C Member Term Expiration 9/30/2016
Res. #2015-277 Appointment to the Historic Preservation Commission / Class C Alternate Member Expiration 9/30/2017
Res. #2015-278 Appointment to the Historic Preservation Commission / Class C Alternate Member Expiration 9/30/2016

Administrative Reports

Certificate of Determination and Award – Bond Sale
Monthly Report - Police Department

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – August 17, 2015

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on August 17, 2015 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Public Hearing - Small Cities Public Facilities Application and Small Cities Housing Rehabilitation Loan Program

Historic Preservation Committee discussion - Councilman Conrad

Councilman Conrad informed that the Cape May County Historic Society approached the Township about purchasing the third oldest building in the Township, the Nathaniel Foster House, built in 1724. He introduced John Louderbach and expressed the interests of concerned citizens in preserving the history of the Township.

John Louderbach, president of Friends of Fishing Creek School and member of newly formed Historical Society of Lower Township, spoke of the necessity to revive the Historic Preservation Commission in an effort to protect our historic treasures.

Laurie Thomas spoke about the history of the Judge Nathaniel Foster House as well as the history of Lower Township and how it is unique to New Jersey. She pointed out that the Heritage Biway was rerouted on account of the Nathaniel Foster House. She asked Council to reestablish an historic preservation committee and urged support from the community to protect these structures and preserve our rich history.

Councilman Conrad voiced an interest in reestablishing an historic preservation committee.

Deputy Mayor Clark thanked Laurie Thomas, Lou, and John Louderbach for their passion and efforts and pointed out the impact of moving the structure. He also thanked Councilman Conrad for his efforts with this mission.

Mayor Beck agreed and thanked John Louderbach for his efforts.

Dan Stango, 603 Clubhouse Drive, inquired about the asking price of the house and suggested the community rally together to save it.

John Louderbach reminded that there is already an agreement of sale on the property. The focus now is to find an interested party to move the building.

Roseanne Avenue Presentation - Councilman Perry/Hatch Mott MacDonald

Councilman Perry recapped Council's decision to move forward with the Bayshore Estates Stormwater Investigation and invited Hatch Mott MacDonald to present their report.

Mark Shray, Hatch Mott MacDonald, updated on the progress of the study and informed about the hydraulic model of the existing system as well as material testing.

Bob Mainberger, Hatch Mott MacDonald, provided an overview of the completed study of the Bayshore Estates and Schooner's Landing Developments in relation to Cox Hall Creek. He offered three alternatives to correct the problem: 1) clean the sediment from the existing system, 2) replace the pipeline, 3) replace the pipeline and add a pump station. The first alternative was not recommended. In addition, he fielded questions from Council members and Manager Ridgway.

Sally Yerk, Roseann Ave, voiced concern about the time frame and the possibility of receiving grant funding.

Ed Sherretta, Roseann Ave, addressed the groundwater problem and offered a solution for the property owners. He expressed an interest in option 3 for resolving the flooding problems efficiently and voiced concern about flood insurance costs driving people away from their homes.

Ed Butler, Villas, expressed concern about the location of the pump station affecting the flow.

Jay Young, Villas, questioned Manager Ridgway about funding for the project.

Marilyn Meakle, Mindy Ave, questioned how the project would affect street flooding on Heidi and Mindy Avenues. She voiced her preference to option 3 and urged Council to make the right choice for the residents.

Tom Frisoli, Villas, questioned the possibility of the MUA and Department of Public Works managing the silt.

Bill Greenfield, Villas, voiced concern about any of the proposed options solving flooding problems under high tidal conditions.

Consent Agenda

Approval of Minutes

August 3, 2015

Res. #2015-245

Payment of Vouchers \$480,519.42

Res. #2015-246

Authorization for the Payout of Accumulated Compensatory Time (K.Black \$1,696.77)

Res. #2015-247

Resolution Amending Resolution #2015-230; Appointment of a Municipal Prosecutor for the year 2015 (amending to make a professional service contract)

Res. #2015-248

Insertion of Special Item of Revenue Pursuant to NJSA 40A:4-87, Chapter 159 (\$5,000 Drive Sober or Get Pulled Over)

Res. #2015-249

Amending Resolution #2015-209; Appointment of Ford Scott and Associates as a Professional Service Contract in Connection with the 2015 Bond Sale (adding \$4,000)

Res. #2015-250

A Resolution in Support of the New Jersey Department of Transportation Regarding Route NJ109 in the Township of Lower, County of Cape May (No Passing Zone – near M.P. 2.67 Tranquility Drive)

Res. #2015-251

Adoption of State Model Citizen Participation Plan for DCA Small Cities Program (requirement from the State to apply for a public facilities grant and Housing Rehabilitation loan program)

Res. #2015-252

Identifying Small Cities Fair Housing Officer (C.Crippen)

Res. #2015-253

Small Cities Housing Rehabilitation Program Policy and Procedural Manual (State requirement)

Res. #2015-254

Small Cities Housing Rehabilitation Grant Management Plan (State requirement)

Res. #2015-255

Authorization for the Payout of Accumulated Compensatory Time (W.Priole \$9,226.32)

Res. #2015-256

Resolution Increasing the Bid Threshold Pursuant to N.J.S.A. 40A:11-3 (from \$36,000 to \$40,000)

Mayor Beck requested Resolution #2015-247 be moved to the regular agenda

Consent Agenda:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
SIMONSEN		X	X			
CLARK	X		X			
BECK			X			

Regular Agenda

Res. #2015-247

Resolution Amending Resolution #2015-230; Appointment of a Municipal Prosecutor for the year 2015 (amending to make a professional service contract)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK				X		
BECK				X		

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY			X			
SIMONSEN	X		X			
CLARK		X	X			
BECK			X			

Administrative Reports

Monthly Reports – Clerk, Code Enforcement, Construction, Dog, Tax, Treasurer, Vital Statistics

Council Comments

Councilman Conrad gave an update on some recent grant funded projects in the Township. He also praised the Villas Fire Co. and Fire Commission on their ISO rating.

Councilman Perry validated the source of statistics regarding dog bites. He assured of his diligence in resolving the flooding problems on Roseann Avenue and wished everyone a safe Labor Day weekend.

Councilman Simonsen thanked the Police Department and Officer Barkas for the success of National Night Out. He conveyed hope for resolving the complaints with Icona. He thanked everyone for their support on behalf of the Laffey Family and gave an update on the Exit 0 interchange.

Manager Ridgway credited Senator VanDrew for his help with the Exit 0 interchange. He also noted progress with the noise violations in Diamond Beach.

Councilman Simonsen congratulated his father, Captain Frank Simonsen, on retirement after forty years of coaching in the Township.

Deputy Mayor Clark acknowledged and thanked the many organizations and individuals who give voluntarily to help our community.

Mayor Beck announced the following: Run for the Fallen, Flag Ceremony at Sunset Beach, Labor Day and School Opening. He reminded that the next Council meeting is scheduled for September 9.

Call to Public

Ed Sherretta, Roseann Avenue, voiced concern about the speed limit on Bayshore Road near Roseann Avenue and Old Mill Drive.

Sally Yerk, Roseann Avenue, added to the comments about the speed limit on Bayshore Road and agreed that a change is needed.

Steve Morey, Erma, suggested a crosswalk at the above location and pointed out another location that needs painting on Townbank and Bayshore Roads.

Councilman Simonsen suggested crosswalks at Washington Boulevard and Rosehill Parkway.

Adjournment

There being no further business to address, motion to adjourn moved by Councilman Conrad, seconded by Councilman Simonsen. Motion to adjourn unanimous. Meeting adjourned at 9:00 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00775	CAPRIONI PORTABLE TOILETS, INC*							
	15-01799	07/08/15	PORTA POTTIES- SUMMER CONCERTS	Open	161.00	0.00		
	15-02079	08/11/15	MONTHLY- TEITELMAN SCHOOL	Open	<u>419.50</u>	0.00		
					580.50			
00784	CAPE MAY STAR & WAVE							
	15-02138	08/20/15	LEGAL PUBLICATION 8-12-15	Open	22.94	0.00		
	15-02202	09/01/15	LEGAL PUBLICATION 8-26-15	Open	17.36	0.00		
	15-02218	09/01/15	LEGAL PUBLICATION 8-19-15	Open	<u>34.10</u>	0.00		
					74.40			
00825	COMCAST*							
	15-02173	08/26/15	FIRE INTERNET 8/30/15-9/29/15	Open	112.90	0.00		
	15-02224	09/02/15	INTERNET SERVICE AUGUST 2015	Open	<u>441.51</u>	0.00		
					554.41			
00928	CAPE MAY COUNTY CLERK							
	15-01756	07/01/15	PRIMARY SAMPLE BALLOTS/POSTAGE	Open	5,602.09	0.00		
00940	COASTAL BROADCASTING*							
	15-01692	06/24/15	ADVERTISEMENT OF EVENTS	Open	1,040.00	0.00		
00991	COLONIAL ELECTRIC SUPPLY*							
	15-01946	07/24/15	CAT 5 WIRE - POLICE	Open	211.22	0.00		
01110	COLLEEN CRIPPEN							
	15-02132	08/20/15	CONTRACTUAL REIMBURSEMENT-V	Open	150.00	0.00		
01139	CORELOGIC							
	15-02141	08/24/15	RES# 15-260 REFUND 3RD QRT TAX	Open	330.75	0.00		
	15-02142	08/24/15	RES# 15-260 REFUND 3RD QRT TAX	Open	902.98	0.00		
	15-02143	08/24/15	RES# 15-260 REFUND 3RD QRT TAX	Open	75.25	0.00		
	15-02144	08/24/15	RES# 15-260 REFUND 3RD QRT TAX	Open	549.09	0.00		
	15-02145	08/24/15	RES# 15-260 REFUND 3RD QRT TAX	Open	2,337.09	0.00		
	15-02146	08/24/15	RES# 15-260 REFUND 3RD QRT TAX	Open	<u>765.57</u>	0.00		
					4,960.73			
01171	VERIZON WIRELESS - TOWNHALL							
	15-02223	09/02/15	VERIZON CELL SERVICE 7/24-8/23	Open	563.55	0.00		
01200	DELTA DENTAL PLAN OF NJ							
	15-02201	09/01/15	DELTA ADMIN FEES SEPTEMBER	Open	1,183.20	0.00		
01403	ENFORSYS FIRE SYSTEMS, INC*							
	15-02002	08/04/15	INSPEC SYSTEM MAIN 10/15-10/16	Open	525.00	0.00		
01500	FEDEX							
	15-02163	08/24/15	OVERNIGHT DOCUMENTS - SUBPOEN	Open	58.74	0.00		
01519	TOM FOLS ELECTRICAL CONTRACTOR*							
	15-02027	08/05/15	ELECTRICAL FOR LIVE SCAN	Open	350.00	0.00		
	15-02089	08/13/15	SUPPLY/PROG 6 REMOTE CONTROLS	Open	300.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01519 TOM FOLS ELECTRICALCONTRACTOR* Continued								
	15-02194	08/27/15	EMERGENCY REPAIR DRAINAGE PUMP	Open	<u>400.00</u>	0.00		
					1,050.00			
01590 FORD, SCOTT & ASSOCIATES*								
	15-01949	07/24/15	PROFESSIONAL SVS-BOND SALE	Open	9,000.00	0.00		
01641 GALL'S INC*								
	15-01983	07/31/15	SUPPLIES	Open	197.00	0.00		
01643 WILLIAM GALESTOK								
	15-02243	09/02/15	CONTRACT REIMB V	Open	345.00	0.00		
01690 GRANTURK EQUIPMENT CO*								
	15-01066	04/29/15	PARTS FOR RECYCLING/JUNE	Open	281.04	0.00		
01730 GTBM INC.*								
	15-01706	06/26/15	MOBILE DATA TERMINALS	Open	39,025.63	0.00		
01781 HATCH MOTT MACDONALD, LLC*								
	15-02152	08/24/15	PROFESSIONAL ENGINEERING	Open	2,131.44	0.00		
	15-02155	08/24/15	PROFESSIONAL ENGINEERING	Open	<u>2,472.17</u>	0.00		
					4,603.61			
01973 LOGIN INC.								
	15-01929	07/21/15	LOGIN NET 9/5/15-9/4/16	Open	875.00	0.00		
02025 HUNTER JERSEY PETERBILT*								
	15-01736	06/30/15	PARTS FOR TRUCK/AUG	Open	1,497.06	0.00		
	15-01982	07/31/15	TRUCK #26 TURBO	Open	<u>2,008.68</u>	0.00		
					3,505.74			
02108 KEEN COMPRESSED GAS CO*								
	15-01244	05/19/15	BOTTLED GAS FOR GARAGE/JULY	Open	103.50	0.00		
02136 TED KINGSTON INC*								
	15-00418	02/11/15	MARCH 2015 RADIO MAINT.	Open	548.23	0.00		
	15-00647	03/17/15	APRIL 2015 RADIO MAINT	Open	546.45	0.00		
	15-00648	03/17/15	MAY 2015 RADIO MAINT	Open	550.00	0.00		
	15-00649	03/17/15	JUNE 2015 RADIO MAINT	Open	1,141.75	0.00		
	15-01698	06/26/15	RADIO MAINT.	Open	1,500.00	0.00		
	15-02092	08/13/15	RADIO EQUIPMENT	Open	<u>280.00</u>	0.00		
					4,566.43			
02140 KINDLE FORD LINC/MERC., INC.*								
	15-01739	06/30/15	PARTS FOR POLICE VEHICLE/JULY	Open	912.84	0.00		
	15-01740	06/30/15	POLICE VEHICLE PARTS/AUG	Open	<u>690.78</u>	0.00		
					1,603.62			
02200 KOHLER'S AUTO GLASS*								
	15-02088	08/13/15	NEW WINDSHIELD	Open	265.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02220 LIFESAVERS INC*	15-02035	08/06/15	AED UNITS TOWNSHIP 1	Open	882.00	0.00		
02223 LANDSMAN UNIFORMS*	15-01813	07/08/15	UNIFORMS	Open	1,252.00	0.00		
02247 LAWSON PRODUCTS, INC.*	15-01743	06/30/15	SUPPLIES FOR DPW/SEPT.	Open	698.51	0.00		
02333 LOWER TWNSP RESCUE SQUAD, INC.	15-01835	07/13/15	FIRST AID/CPR/AED CLASS	Open	50.00	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE	15-02086	08/12/15	MEMBERSHIP DUES 10/2015-9/2016	Open	125.00	0.00		
	15-02139	08/20/15	MEMBERSHIP LUNCHEON 8-13-15	Open	40.00	0.00		
					<u>165.00</u>			
02349 ROBERT LUBBERMAN	15-02160	08/24/15	SOCCER OFFICIAL PEE WEE GAMES	Open	20.00	0.00		
	15-02161	08/24/15	BASKETBALL OFFICIAL	Open	70.00	0.00		
					<u>90.00</u>			
02585 WILLIAM MASTRIANA	15-02135	08/20/15	REIMBURSMENT	Open	20.00	0.00		
02590 ARTHUR MASON	15-02242	09/02/15	CONTRACT REIMB V	Open	85.00	0.00		
02658 MCELWEE & QUINN, LLC*	15-02069	08/11/15	PRINTING EXPENSES-BOND SALE	Open	1,200.00	0.00		
02940 MUNICIPAL RECORD SERVICE*	15-02074	08/11/15	SUPPLIES	Open	565.00	0.00		
02944 MV ENGINEERING*	15-02153	08/24/15	PROFESSIONAL ENGINEERING	Open	1,162.50	0.00		
03086 NJ STATE ASSN CHIEFS OF POL*	15-02028	08/05/15	ACCREDITATION / RE-ACREDITATIO	Open	1,667.00	0.00		
03104 NORTHEAST IND.&MARINE SUPPLY*	15-01054	04/28/15	PARTS/RDS/SANT/RECY/JUNE	Open	1,002.70	0.00		
03305 PEDRONI FUEL*	15-02137	08/20/15	NO LEAD GAS	Open	265.50	0.00		
	15-02216	09/01/15	NO LEAD GAS	Open	207.37	0.00		
					<u>472.87</u>			
03449 QC INC*	15-01931	07/22/15	RETENTION POND WATER SAMPLE	Open	61.50	0.00		
03460 V.E. RALPH & SON, INC.*	15-02072	08/11/15	AED UNITS/SUPPLIES	Open	5,130.40	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03460 V.E. RALPH & SON, INC.*				Continued				
	15-02094	08/13/15	GLOVES	Open	<u>248.20</u>	0.00		
					5,378.60			
03491 RENTAL COUNTRY*								
	15-01901	07/20/15	CHAIN SAW PARTS/WEED WHACKER	Open	890.02	0.00		
03518 RIGGINS, INC.*								
	15-02168	08/25/15	OFF HIGHWAY DIESEL	Open	368.88	0.00		
03611 SERVICE TIRE TRUCK CENTERS*								
	15-01747	06/30/15	TIRES/RDS/SANT/RECY/DPW/SEPT.	Open	5,008.67	0.00		
03613 SEA ISLE ICE CO, INC.*								
	15-01898	07/20/15	ICE /DPW	Open	157.50	0.00		
03671 SOUTH JERSEY OVERHEAD DOOR, INC								
	15-01715	06/29/15	REPAIR GARAGE DOOR	Open	1,550.00	0.00		
03692 SOUTH JERSEY GAS CO*								
	15-02172	08/26/15	AUGUST 2015 GAS BILL	Open	1,951.40	0.00		
03723 STAPLES, INC.*								
	15-01945	07/23/15	OFFICE SUPPLIES	Open	98.56	0.00		
03810 MUNICIPAL UTIL AUTH USAGE COST								
	15-02105	08/17/15	WATER BILL- DUE 9/4/15	Open	1,734.09	0.00		
	15-02109	08/17/15	SEWER DUE 9/4/15 POLICE	Open	<u>160.00</u>	0.00		
					1,894.09			
03821 TRANS AXLE*								
	15-01963	07/28/15	POWER TAKE OFF BOX/TRASH TRUCK	Open	844.98	0.00		
03904 LOWE'S HOME CENTER INC*								
	15-01379	06/02/15	SUPPLIES FOR DPW/AUG	Open	164.86	0.00		
03969 VERIZON								
	15-02174	08/26/15	VERIZON PHONE BILL AUG 2015	Open	4,339.46	0.00		
03985 VILLAS NAPA AUTO PARTS								
	15-01250	05/19/15	RDS/SANT/RECY/AUG	Open	898.51	0.00		
03992 VAL-U AUTO PARTS LLC*								
	15-01376	06/02/15	RDS/SANT/RYC/DPW/JULY	Open	7,542.83	0.00		
04075 BARBER CONSULTING SERVICES LLC								
	15-02245	09/02/15	SERVER SETUP/COMP SERVICES	Open	2,106.24	0.00		
04263 GRANTSTREET GROUP, INC*								
	15-01950	07/24/15	BOND SALE - 7/22/15	Open	3,000.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS								
	15-02237	09/02/15	STATE DOG FEE-AUGUST 2015	Open	24.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04300 W B MASON CO INC*								
	15-01948	07/24/15	OFFICE SUPPLIES	Open	1,241.68	0.00		
	15-01974	07/29/15	SUPPLIES	Open	<u>154.13</u>	0.00		
					1,395.81			
04445 TRICOMM SERVICES CORP*								
	15-02063	08/11/15	FAX LINES TREASURES OFFICE	Open	318.75	0.00		
04514 WILLIAM BLANEY*								
	15-00110	01/09/15	2015 LABOR SOLICITOR DNE 50k	Open	687.50	0.00		
06019 AFFORDABLE FIRE PROTECTION INC								
	15-01003	04/28/15	AFFORDABLE FIRE PROTECTION	Open	1,275.00	0.00		B
2422 ELISA MOORE								
	15-02106	08/17/15	REIMBURSEMENT-SOCCER COACH	Open	15.00	0.00		
6059 USABLE LIFE								
	15-02244	09/02/15	SEPTEMBER 2015 EMPLOYEE LIFE	Open	456.74	0.00		
6061 AMERIHEALTH ADMINISTRATORS								
	15-02134	08/20/15	8/18/15 HEALTH AND RX	Open	32,841.82	0.00		
	15-02220	09/02/15	8/31/2015 HEALTH AND RX	Open	35,425.73	0.00		
	15-02221	09/02/15	08/24 & SEPT 2015 HEALTH	Open	<u>155,750.79</u>	0.00		
					224,018.34			
6063 CAPE MINING & RECYCLING, LLC*								
	15-01992	08/04/15	ASPHALT/I5 RC PKDUP	Open	411.50	0.00		
7091 STEVE SELBY								
	15-02159	08/24/15	BASKETBALL OFFICIAL	Open	400.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *								
	15-00279	01/27/15	2014-47 ANIMAL CONTROL SERV 15	Open	4,250.00	0.00		B
7119 ENGINEERING DESIGN ASSOC*								
	15-02154	08/24/15	PROFESSIONAL ENGINEERING	Open	56.00	0.00		
7142 LINDSAY BECHTLER								
	15-02197	08/27/15	ZUMBA INSTRUCTOR AUGUST 2015	Open	80.00	0.00		
7196 LAUREN HUGGINS SUIT*								
	15-02005	08/05/15	RES 15-238 8/1-12/31/15DNE 5K	Open	1,000.00	0.00		B
7199 STAPLES CREDIT PLAN-INSTORE PU								
	15-02087	08/12/15	FOOTBALL SUPPLIES	Open	90.72	0.00		
7231 MIRSHA GUETA-SERRA								
	15-02241	09/02/15	AQUA ZUMBA AUGUST 2015	Open	20.00	0.00		
7248 SHORE SIDE ENTERPRISES LLC*								
	15-02246	09/02/15	BOOKING FEE FOR EVENTS	Open	300.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7270 LISA CRUGNOLA	15-02176	08/26/15	RETURN OF UNUSED ESCROW	Open	150.00	0.00		
7296 MELISSA O'DONNELL	15-02158	08/24/15	REIMBURSEMENT- SOCCER COACH	Open	25.00	0.00		
7322 BRUCE BRITTON	15-02162	08/24/15	BASKETBALL OFFICIAL	Open	210.00	0.00		
7324 DAVID A. STEFANKIEWICZ	15-00113	01/09/15	RES#2015-01 MONTHLY \$28k DNE	Open	2,333.33	0.00		B
7354 FLEETPRIDE INC.*	15-01731	06/30/15	RDS/SANT/RECYC/JULY CONT.	Open	1,100.13	0.00		
7358 SERVICEMASTER TO THE RESCUE*	15-02140	08/21/15	TESTING PUBLIC SFTY ROOMS	Open	595.00	0.00		
7371 ANTOINE SLOANE	15-02157	08/24/15	REIMBURSEMENT-COACH-SOCCER	Open	15.00	0.00		
7382 ADVANCED ELECTRONIC DESIGN INC	15-01724	06/30/15	RES#15-131 PD IN CAR CAMERAS	Open	50,220.00	0.00		
	15-02029	08/05/15	RES#15-131 / IN CAR PROJECT	Open	2,995.00	0.00		
					53,215.00			
7385 JASON FELSING	15-01044	04/28/15	2015 EQUIP. ALLOWANCE	Open	125.46	0.00		B
7386 COREY SCHEID	15-02104	08/17/15	CONTRACTUAL REIMBURSEMENT-V	Open	170.00	0.00		
7430 HUTCHINSON MECHANICAL SERV	15-01759	07/02/15	POLICE SERVER ROOM HVAC	Open	4,435.00	0.00		
7432 ALICIA AUMAN	15-02156	08/24/15	FINGERPRINT/BACKGROUND/COACH	Open	44.20	0.00		
7443 R. MAXWELL CONSTRUCTION INC*	15-02043	08/07/15	RES#15-225 ADA/PLAYGROUND IMPR	Open	61,513.62	0.00		B
7447 MCGRUFF SAFE KIDS*	15-02056	08/10/15	NNO SUPPLIES-KIDS ID KITS	Open	368.68	0.00		
7448 INDIAN HARBOR INSURANCE CO*	15-02075	08/11/15	EPL #14154460/13144505	Open	13,885.79	0.00		
7450 MARY MILLARD	15-02108	08/17/15	REIMBURSEMENT- FOOTBALL	Open	20.00	0.00		
7451 JOANNE CAVALIER	15-02147	08/24/15	RES# 2015-260 REFUND 2ND QT TA	Open	669.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7455 WARREN NICHOLS	15-02183	08/27/15	RETURN OF UNUSED ESCROW	Open	133.25	0.00		
BERB BERNADETTE ERB	15-02195	08/27/15	REGISTRATION REFUND- SOCCER	Open	25.00	0.00		
BOSNA KAREN MANETTE BOSNA	15-02240	09/02/15	AUGUST YOGA	Open	100.00	0.00		
CENTRAL CENTRAL MORTGAGE COMPANY	15-02148	08/24/15	RES# 2015-260 REFUND 2ND QT TA	Open	5.18	0.00		
GIBSON ALICE GIBSON	15-02107	08/17/15	REIMBURSEMENT- FOOTBALL	Open	10.00	0.00		
RUSSRENT RUSS RENTS	15-01984	08/03/15	NATIONAL NIGHT OUT	Open	162.00	0.00		
SEAGE SEAGEAR MARINE SUPPLY*	15-01076	04/29/15	SUPPLIES FOR RDS/DPW/JUNE	Open	680.61	0.00		
TACPR TAC PRINTING & MARKETING SERV*	15-01757	07/01/15	BUSINESS CARDS	Open	216.00	0.00		
TILL TILL PAINT CO CORP*	15-00923	04/23/15	PAINT FOR LINING OF FIELDS	Open	1,414.78	0.00		
Total Purchase Orders: 144				Total P.O. Line Items: 0	Total List Amount: 636,234.20	Total Void Amount: 0.00		

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-259

TITLE: CERTIFICATION OF LOT CLEARING CHARGES TO THE TAX COLLECTOR

WHEREAS, Ordinance #99-10 establishes the minimum regulations governing the conditions and maintenance of all property, buildings and structures within the Township of Lower, which is also known as the Property Maintenance Code; and

WHEREAS, according to Section 302, Exterior Property Areas of the Property Maintenance Code, all premises and exterior property shall be maintained in a clean, safe and sanitary condition; and

WHEREAS, the properties listed below contained conditions which violated Section 302 of the Property Maintenance Code; and

WHEREAS, the Township of Lower has abated the conditions pursuant to the requirements of the Property Maintenance Code and desires to place a lien on the properties listed below:

Block	Lot	Name (As Assessed)	Property Location	Amount	Admin Fee	Lien Amount
160	14	KOEBERT, Jane A	224 W New York Ave	\$ 475.00	\$ 500.00	\$ 975.00
51	6	BALDWIN, George & Jacqueline	310 E St Johns Ave	320.00	500.00	820.00
142	15	Strategic BCICFC Acquisitions	7 Pennsylvania Ave	300.00	500.00	800.00
494.13	2	GRILLS, Delores & KETTERER, Evelyn	313 Townbank Road	325.00	500.00	825.00
499.02	12	PAGET, Carol	1C Fieldview Drive	160.00	500.00	660.00
494.38	9	EGAN, Dorothy M	215 Judith Street	200.00	500.00	700.00
44	18	HARDESTY, Marynell	609 E St Johns Ave	400.00	500.00	900.00
49	6	RIPPLE, Madonna	110 E St Johns Ave	175.00	500.00	675.00
80	35	WALTER, Matthew	57 E Hudson Ave	175.00	500.00	675.00
448	1	MANNA, Thomas E	368 U.S. Route 9	375.00	500.00	875.00
			TOTAL	\$ 2,905.00	\$ 5,000.00	\$ 7,905.00

WHEREAS, the Code Enforcement Officer of the Township of Lower has certified the costs incurred to abate such conditions to the Township Council, which has examined the certification and has found it to be correct.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the costs and fees set forth above, incurred by the Township of Lower to abate the unlawful conditions on the properties listed above are charged as a lien against such properties, to be added to and become part of the taxes next to be assessed and levied upon such properties, to bear interest at the same rate as taxes, and to be collected and enforced in the same manner as taxes.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Memo

To: Julie Picard, Clerk

From: Walter Fiore, Code Enforcement Officer

Subject: Liens for Lot Clearings

Date: August 14, 2015

CC: File

I respectfully request liens be placed on the properties listed below for lot clearing charges incurred by the Township.

Please note the Township cost to be added to all liens is \$500.00

BLK / LOT	Name (As Assessed)	Amount	Property Location
160 / 14	KOEBERT, JANE A	\$475.00	224 W NEW YORK AVE
51 / 6	BALDWIN, GEORGE & JACQUELINE	\$320.00	310 E ST JOHNS AVE
142 / 15	STRATEGIC BCICFC ACQUISITIONS, LLC	\$300.00	7 PENNSYLVANIA AVE
494.13 / 2	GRILLS, DELORES D & KETTERER EVELYN B	\$325.00	313 TOWN BANK ROAD
499.02 / 12	PAGET, CAROL	\$160.00	1C FIELDVIEW DRIVE
494.38 / 9	EGAN, DOROTHY M	\$200.00	215 JUDITH STREET
44 / 18	HARDESTY, MARYNELL	\$400.00	609 E ST JOHNS AVE
49 / 6	RIPPLE, MADONNA M	\$175.00	110 E ST JOHNS AVE
80 / 35	WALTER, MATTHEW	\$175.00	57 E HUDSON AVE
448 / 1	MANNA, THOMAS E	\$375.00	368 U.S. ROUTE 9

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-260

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
349.13	28	Central Mortgage Company	Paid twice	5.18
49	18	Corelogic	Paid twice	330.75
262	14	Corelogic	Paid twice	902.98
500.01	46.09	Corelogic	Paid twice	75.25
282	43	Corelogic	Paid twice	549.09
703	9 c-225	Corelogic	Paid twice	2,337.09
689	11	Corelogic	Paid twice	765.57
596	26	Joanne Cavalier	Paid twice	669.50

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-261

Title: A RESOLUTION AMENDING RESOLUTION #2015-71 AND RESOLUTION #2015-120;
CHANGING APPROPRIATION LINES TO BE CHARGED

WHEREAS, the Township of Lower ("Township") had the need to acquire a Specialist in Coastal Research to assist in the preparation of the introduction of the new FEMA Flood Hazard maps and attend meetings as required and to advise officials regarding map data and potential outcomes for Lower Township property owners as an Extraordinary Unspecified Service pursuant to the provisions of N.J.S.A.40A:11-6.1 and N.J.A.C 5:34-2.2b; and

WHEREAS, by Resolution #2015-71, appropriation line 5-01-220-110-299 was charged \$4,297.28 and Resolution #2015-120 appropriation line 5-01-20-310-399 was charges \$17,527.99 for the above stated services; and

WHEREAS, the CFO has determined that the above payments should have been charged to Capital Ordinance #2012-19; C-04-55-413-910 and sufficient funds are available in the budget as evidenced by her signature:

AMOUNT	FROM	TO
\$ 4,297.28	5-01-20-110-299	C-04-55-343-910
\$ 17,527.99	5-01-20-310-399	C-04-55-413-910

Signature _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the above transfers are hereby approved.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-262

TITLE: RESOLUTION AMENDING RESOLUTION #2015-228; CONFIRMING THE APPOINTMENT OF JENNIFER DOWE AS THE LOWER TOWNSHIP TAX ASSESSOR

WHEREAS, Lower Township Tax Assessor Arthur Amonette retired on July 31, 2015; and

WHEREAS, pursuant to N.J.S.A.40A:9-148 every municipal tax assessor shall hold his/her office for a term of 4 years from the first day of July next following his/her appointment; and

WHEREAS, the Manager and CFO of the Township of Lower have recommended Jennifer Dowe be appointed to the position of Tax Assessor effective July 29, 2015 at a salary of \$73,500 per year; and

WHEREAS, the Tax Assessor's appointment per N.J.S.A.40A:9-148 shall run as follows:
July 29, 2015 thru June 30, 2016
July 1, 2016 thru June 30, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower that Resolution #2015-228 is hereby amended to include the above terms of office for calculation of tenure per N.J.S.A.40A:9-148.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-263

TITLE: **BID AWARD FOR (1) ONE 2016 POLICE CHEVROLET TAHOE SSV 4X4**

WHEREAS, the Township advertised bids for the Police Tahoe; and

WHEREAS, bids were advertised on August 5, 2015 and accepted on August 18, 2015 at 11:00 a.m. and the Township received Three (3) sealed bids; and

WHEREAS, as per 40:A11, all bids were reviewed by Chief of Police and the QPA; and

WHEREAS, Hertrich Fleet Services Inc. was the lowest responsive bidder with all appropriate bid documents and the CFO has determined sufficient funds are available in the budget as follows:

CFO Signature: _____ Appropriation: Ord #15-03 C-04-55-416-850

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the as follows:

AWARD TO: Hertrich Fleet Services Inc.

TOTAL AWARD: \$36,483.00

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Hertrich
3
\$ 36,483

BID #2015-13
PROPOSAL PAGE
(1) One 2016 Police Chevy Tahoe SSV 4x4

The undersigned hereby declares that they have carefully read the documents attached and they fully understand instructions to Bidders and will strictly adhere to all terms and conditions of said documents if awarded a contract therefore.

Total Vehicle Bid \$ 36483.00
In Numbers
In Words Thirty Six Thousand Four Hundred Eighty Three and 00/100 Dollars

Vehicle Year 2016

Estimated Delivery Schedule 120 days ARO.

Michael Wright
Signature

Michael Wright
Printed Name

Govt sales Mgr
Title

Hertrich Fleet Services Inc.
Name of Firm

1427 Bray Rd
Address

Millard De 19963
Address

Michael Wright
Contact Person

800-698-9825
Telephone

510381749
Tax ID#

mwright@hertrichfleet.com
E-mail

Exceptions:
- No Roof Rack

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-264

TITLE: APPOINTMENT OF CLASS II MEMBER TO THE PLANNING BOARD

WHEREAS, there exist a Class II vacancy on the Lower Township Planning Board; and

WHEREAS, Jenifer Dowe, Lower Township Tax Assessor is interested in serving on the Planning Board in the Class II capacity.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following person is hereby appointed to the Lower Township Planning Board as follows.

<u>Name</u>	<u>Type/Class</u>	<u>Exp. Date</u>
Jennifer Dowe	Class II	December 31, 2015

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-265

**TITLE: APPROVAL OF PUBLIC FACILITIES GRANT MANAGEMENT PLAN
ROSEANN AVENUE IMPROVEMENTS**

WHEREAS, the Township of Lower will apply for approximately \$400,000 to carry out a NJDCA Fiscal Year 2016 Small Cities CDBG Public Facilities project improve road conditions on Roseann Avenue; and

WHEREAS, the NJ Department of Community Affairs requires the Township of Lower to prepare a Grant Management Plan to define project staffing and project activities; and

WHEREAS, the NJ Department of Community Affairs requires the Township of Lower to officially adopt its Grant Management Plan; and

WHEREAS, the Township of Lower has prepared a Grant Management Plan for its Fiscal Year 2016 Public Facilities project.

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Lower adopts the Grant Management Plan prepared by Colleen Crippen for the Fiscal Year 2016 Public Facilities project.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

**GRANT MANAGEMENT PLAN
TOWNSHIP OF LOWER
FY 2016 SMALL CITIES
PUBLIC FACILITIES - ROSEANN AVENUE STORM DRAINAGE**

September 2015

Project Director functions are handled by Ms. Colleen Crippen, Township Grants Coordinator. Ms. Crippen has experience in implementing numerous Small Cities projects including 11 public facilities projects. In addition she has administered Neighborhood Preservation and Safe Housing projects. She is a full time employee of the Township. Her contact information follows:

Colleen Crippen, Grants Coordinator
Township of Lower
Township Building
2600 Bayshore Road
Villas, NJ 08251-1399
(609) 886-2005 & (609) 886-9489 (fax)
ccrippen@townshipoflower.org

The principal of Blauer Associates, Mark Blauer will be assigned to this project as **Project Coordinator**. He has worked on Small Cities programs since 1977. His contact information follows:

Mark Blauer
Blauer Associates
P.O. Box 363
Nescopeck, Pa. 18635
(570) 379-2552
mblauer@evenlink.com

Fiscal management will be handled by Township CFO/Treasurer, Ms. Lauren Read. Her contact information follows:

Lauren Read, CFO/Treasurer
Township of Lower
Township Building
2600 Bayshore Road
Villas, NJ 08251-1399
(609) 886-2005 & (609) 886-9489 (fax)
lread@townshipoflower.org

Lower Township will contract with Hatch Mott MacDonald for the design, bidding, and construction inspection of this storm drainage public facilities project. That firm is assigning Mr. Mark Sray as project engineer. His contact information follows:

Mark Sray, PE
 Hatch Mott MacDonald
 833 Route 9 North, P.O. Box 373
 Cape May Court House, NJ 08210
 609.465.9377
 mark.sray@hatchmott.com

Administrative Tasks Necessary to Implement the Grant

• Preparation of Community Development Needs Statement	Mark Blauer
• Preparation of Environmental Review Record	Mark Blauer
• Preparation of Grant Management Plan	Mark Blauer
• Fair Housing Compliance	Mark Blauer
• Historic preservation clearance	Mark Blauer
• Program record keeping	Mark Blauer and Colleen Crippen
• Engineering Design	Mark Sray
• Preparation of bid package and bidding	Mark Sray
• MBE & WBE contractor outreach	Mark Blauer
• Preparation of construction contract	Mark Sray
• Citizen participation compliance	Mark Blauer
• Labor Standards Compliance	Mark Blauer
• Construction inspection	Mark Sray
• Review and approval of construction invoices	Mark Sray
• Preparation of FSR and FMR reports	Mark Blauer
• Submission of FSR and FMR reports	Colleen Crippen and Lauren Read
• Processing of payment requests from contractor	Lauren Read
• Coordination with NJDCA staff	Mark Blauer
• Attendance of NJDCA monitoring visits	Mark Blauer
• Program closeout	Mark Blauer

Project Schedule

• Preparation of Community Development Needs Statement	Completed
• Preparation of Environmental Review Record	Nov 2015 - Mar 2016
• Preparation of Grant Management Plan	Completed
• Fair Housing Compliance	Completed
• Historic preservation clearance	Nov 2015 - Mar 2016
• Program record keeping	Nov 2015 - Dec 2017
• Engineering Design	Dec 2015 - Oct 2016
• Preparation of bid package and bidding	Oct 2016
• MBE & WBE contractor outreach	Nov 2016
• Preparation of construction contract	Sept 2015
• Citizen participation compliance	July 2015 - Dec 2017
• Labor Standards Compliance	Nov 2016 - Dec 2017
• Review and approval of construction invoices	Feb 2017 - Nov 2017
• Preparation of FMR reports	Mar 2016 - Dec 2017
• Submission of FSR requests	Feb 2017 - June 2017
• Processing of payment requests from contractor	Jan 2017 - Nov 2017
• Coordination with NJDCA staff	Jan 2016 - Dec 2017
• Program closeout	Dec 2017

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-266

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Darrin Hickok in the amount of \$ 85,003.26 is authorized and chargeable to the Reserve for Accumulated Absences.

BE IT FURTHER RESOLVED that the funds shall be disbursed in one payment of \$42,501.636 in 2015 and one payment of \$42,501.63 in 2016.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 2015

EMPLOYEE: Hickok, Darrin
 DATE OF RETIREMENT: 9/4/2015
 DATE OF PAYMENT: _____
 RESOLUTION #: 2015

Annual Salary:		\$92,572.05
Longevity	6%	\$5,554.32
Hourly Rate:		\$44.93
College Credits		

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	95.50	44.93	4,290.78
Personal	24.31	44.93	1,092.14
Sick	1,248.15	44.93	56,079.13
Vacation	454.62	44.93	20,425.71
Holidays	64.00	44.93	2,875.50
College Credi	240.00	1.00	240.00
Terminal Leave Payout			\$85,003.26

	(A)	(B)	(C)	(B * C)	(E)	A + D - E
	Carryover	Annual Accrual	35 weeks / 52 weeks	Prorated Time Due	Time Used	Hours Available
Comp	437.50	74.00		74.00	416.00	95.50
Personal		48.00	0.67	32.31	8.00	24.31
Sick	1,170.00	128.00	0.67	86.15	8.00	1,248.15
Vacation	320.00	200.00	0.67	134.62	0.00	454.62
Holidays (8)				64.00		64.00
Total	1,927.50	450.00		391.08	432.00	1,886.58

1440 Max

Accrual and time used are current to 09/04/2015 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-267

TITLE: RESOLUTION AWARDING A PROFESSIONAL SERVICE CONTRACT TO HATCH MOTT MACDONALD FOR GEOTECHNICAL INVESTIGATION AT FREEMAN DOUGLASS FIELD

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Hatch, Mott MacDonald has provided a proposal for engineering services to evaluate the sub-grade conditions at the tennis courts at the Freeman Douglass field located on Route 9 in Lower Township; and

WHEREAS, the Township Council desires to approve the Geotechnical investigation at Freeman Douglass Field, and the CFO has certified the availability of funds by her signature in the budget as follows:

Account:

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding be awarded as follows:

1. The Geotechnical Investigation Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$8,825.00.

BE IT FURTHER RESOLVED that a notice of Award of Professional Contract for the above award shall be published in the Township's Official paper.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

September 8, 2015

Via Email at jridgway@townshipoflower.org & 1st Class Mail

Mr. Jim Ridgway, Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Professional Engineering Services Proposal
Geotechnical Investigation
Freeman Douglass Jr. Memorial Park
Township of Lower, Cape May County, NJ
HMM No. 361063**

Dear Mr. Ridgway:

In accordance with the Township's request, Hatch Mott MacDonald (HMM) is pleased to provide herewith our formal proposal for Professional Engineering Services for the geotechnical investigations requested to assess the existing subsurface conditions below the three existing tennis and two basketball courts located in Freeman Douglass Jr. Memorial Park.

Due to substantial cracking throughout portions of the existing tennis and basketball courts we recommend that a limited geotechnical investigation be performed to evaluate the subgrade conditions that currently exist under the courts. HMM's geotechnical scope of work consists of performing seven 15-foot deep soil borings throughout the Construction Area. One boring within each tennis court footprint will be advanced in a staggered fashion between courts, and two borings (one at each end) will be advanced within the basketball court footprint. The borings will be completed to evaluate any constructability concerns related to native subbase material, and requirements for compaction and proof-rolling of court subbase.

The scope includes the layout of geotechnical boring locations, geotechnical borings, geotechnical field observation, and geotechnical report. HMM will coordinate with the driller (subcontractor), geotechnical laboratory, and client staff for scheduling and site access. The geotechnical report will include soil properties, groundwater, bearing/settlement/design parameters for structural design, and construction recommendations. The scope includes retaining a licensed drilling subcontractor, soils lab, as well as direct expenses.

Each boring will be sampled continuously to target end depth. It is anticipated that, as the courts will be demolished, the site may be accessible by truck rig. Removal of any fencing is not anticipated as part of the scope and is assumed to be performed by the Township if required. The lump sum fee associated with this task assumes the drilling



Hatch Mott MacDonald

subcontractor is allowed 8 hours of uninterrupted work per workday. We estimate the program will be completed in one day.

We propose to complete the scope of work outlined above for the lump sum amount of **\$8,825**.

Contract: Hatch Mott MacDonald will perform this work under our "Agreement for Professional Engineering Services" with the Township of Lower dated January 5, 2015.

Invoicing: Compensation for this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.

We thank you for the opportunity to provide this Scope of Work for the Freeman Douglass Jr. Memorial Park Tennis/ Basketball Court Renovations Project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald, LLC


Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com


Steven C. Morey, CEP
Associate
T 609.465.9377 F 609.465.5270
steven.morey@hatchmott.com

MRS

encl.

cc: Mitchell Plenn, Superintendent, Department of Parks and Recreation
Eric C. Betz, PE, BCEE, CME, Vice President, HMM
Thomas R. Thornton, PE, CME, Senior Associate, HMM
Jason Harkins, LLA, HMM

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2015-09

AN ORDINANCE OF THE TOWNSHIP OF LOWER AMENDING CHAPTER 318 OF THE CODE OF THE TOWNSHIP OF LOWER

WHEREAS, Chapter 318 of the Code of the Township of Lower ("Code") entitled Fire Districts, establishes Fire Districts within the Township of Lower for fire protection purposes; and

WHEREAS, Section 318-3 Schedules, sets forth the boundaries for Lower Township Fire Districts #1, #2 and #3; and

WHEREAS, the Board of Commissioners of Lower Township Fire Districts # 1 and # 3 have each passed Resolutions requesting that the Township of Lower amend the Code by moving certain property contained in Fire District #1 to Fire District #3; and

WHEREAS, the Township Council has determined that it is in the Township's best interest to adjust the boundaries for Fire Districts #1 and #3 as requested by the Board of Commissioners of each of said Fire Districts.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower in the County of Cape May, State of New Jersey as follows:

SECTION 1. Section 318-3 entitled "Schedules" of the Code is hereby amended as follows:

(a) Schedule A is amended by adding a new Section 37 which will read as follows:

37. Notwithstanding the above, Tax Lot 1.10, Block 416 is excluded
From Fire District # 1

(b) Schedule B is amended by adding a new Section 35 which will read as follows:

35. Notwithstanding the above, Tax Lot 1.10, Block 416 is included in Fire
District #3.

SECTION 2. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Erik Simonsen, Councilmember

Adopted: _____

Norris Clark, Deputy Mayor

Attest: _____
Julie A Picard, Township Clerk

Michael E Beck, Mayor

**Board of Fire Commissioners
Lower Township District # 3
Resolution 2015-13**

Whereas the Commissioners of Fire District # 3 have been made aware of two new dwellings on Lot 1.10 Block 416 , on the tax map of the Township of Lower, commonly known as 301 Pine Street; and

Whereas the access to the dwelling is off of Pine Street; and

Whereas other structures and land on Pine Street are within the boundaries of Fire District # 3; and

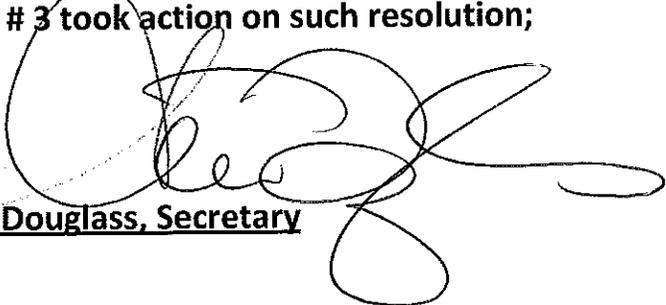
Whereas for the Health, Safety and Welfare of the dwelling, occupants and land of Lot 1.10 Block 416 , the Commissioners of Fire District # 3 believe that it would be in the best interest of all parties to have Lot 1.10 Block 416 within the boundaries of Fire District # 3; and

Whereas Fire District # 3 shall request that Lower Township Fire District # 1 agree with Fire District # 3 to relocate Lot 1.10 Block 416 from Fire District # 1 into Fire District # 3 Boundaries; and

Whereas upon both Fire District # 1 and Fire District # 3 both passing such resolutions, Fire District # 3 will pass on both passed resolutions and request Lower Township Council to amend by Ordinance the boundaries of the Fire Districts to include Lot 1.10 Block 416 within the boundaries of Fire District # 3 and delete Lot 1.10 Block 416 from the boundaries of Fire District # 1; and

Whereas on the 18th Day of August, 2015 The Commissioners of Fire District # 3 took action on such resolution;

Steven Douglass, Secretary



	Motion	Second	Aye	Nay	Abstain	Absent
David Lepor			X			
Gary Douglass						X
Dennis Robertson	X		X			
Steven Douglass		X	X			
Jeffrey Van Mourik					X	

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-268

TITLE: APPOINTMENT TO THE PLANNING BOARD

WHEREAS, Jay Dilworth, Class 4 member of the Planning Board has a term expiring on June 30, 2017 and Mr. Dilworth has tenured his resignation to the Board; and

WHEREAS, Council has reviewed all applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Class 4	June, 2017

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUON #2015-269

TITLE: APPOINTMENT TO THE PLANNING BOARD

WHEREAS, Paul St. John, Class 4 member of the Planning Board has a term expiring on June 30, 2018 and Mr. St. John has tenured his resignation to the Board; and

WHEREAS, Council has reviewed all applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Class 4	June, 2018

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed



TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME JOHN S. LOUDERBACK

CITY AND STATE LOWER TOWNSHIP, N. J.

YEARS OF RESIDENCY IN TOWNSHIP 30+ OCCUPATION RETAILER

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- 1) I AM PRESIDENT OF THE FRIENDS OF FISHING SCHOOL & A MEMBER OF THE HISTORICAL SOCIETY OF LOWER TOWNSHIP.
- 2) HAVE TAKEN PRESERVATION IN PRACTICE: A PRIMER FOR HISTORIC COMMISSIONS AT KEAN UNIVERSITY ON 3/28/15.

Date: 8/20/15 Signature: J.S. Louderback (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
4-9-15 p

NAME Andrew J. Bulakowski

CITY AND STATE _____, Cape May Beach, NJ

YEARS OF RESIDENCY IN TOWNSHIP 14 OCCUPATION Business Agent

Please **number in order of preference** which ones you wish to be considered for.

- _____ Cable Television Advisory Board
- _____ Environmental Commission
- _____ Historic Preservation Commission
- _____ Citizen Advisory Board

- _____ Municipal Utilities Authority
- 1 _____ Planning Board
- _____ Recreation Advisory Board
- _____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Grade School- Our Lady of Perpetual Help, Maple Shade High School, Gloucester County Community College. Vice Chair Burlington County Military Affairs Committee. Chairman- BCMAC Charity Golf Tournament. Chairman High Tides Striper Tournament-Brendan's Fund Chairman Hammer it Home Golf Tournament-Special Olympics, Build Vietnam Veterans Wall Wildwood

Remodel of DAV Green Creek, Air Advisors Memorial Wall JBMDL, Children's Fresh Air Home Remodel of Elks Club Somers Point. Various charity projects for Elks Lodge Lower Township.

Date: 4/3/15 Signature: [Handwritten Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
4-6-15

NAME Christopher Vassar

CITY AND STATE Etna (Lower Township) New Jersey

YEARS OF RESIDENCY IN TOWNSHIP 30+ OCCUPATION Carpenter

Please number in order of preference which ones you wish to be considered for

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Lower Cape May Regional School Board

Served on United Way Cape May County Board of Directors

Date _____ Signature [Handwritten Signature]

VALID FOR ONE YEAR FROM DATE OF SIGNATURE

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-270

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Regular Member	Class A	September 30, 2019

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-271

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Regular Member	Class C	September 30, 2019

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-272

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Regular Member	Class B	September 30, 2018

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-273

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Regular Member	Class C	September 30, 2018

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-274

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Regular Member	Class C	September 30, 2017

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-275

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Regular Member	Class C	September 30, 2017

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-276

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Regular Member	Class C	September 30, 2016

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-277

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Alternate Member	Class C	September 30, 2017

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-278

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
	Alternate Member	Class C	September 30, 2016

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME Karlson F. Hughes

CITY AND STATE Erma NJ

YEARS OF RESIDENCY IN TOWNSHIP 46 OCCUPATION Institution Fire Chief

Please number in order of preference which ones you wish to be considered for.

- | | |
|--|--|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input checked="" type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- Life member Erma Vol. Fire Co.
- Extremely knowledgable about lower Township history.

Date: 9-1-15 Signature: Karlson F. Hughes (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME Kurt K Hughes

CITY AND STATE PRMA U.S.

YEARS OF RESIDENCY IN TOWNSHIP 46 OCCUPATION ASST Twp Fire Chief

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

PRMA Vol Fire Co 27 years Life member
Deputy DEM Lower Township.
Extremely Knowledgeable About Lower & Cape May County History
13th Gen Mary Flower Decendant.

Date: 9/1/15 Signature: Kurt K Hughes (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
9-7-15

NAME James Mahon

CITY AND STATE Villas NJ

YEARS OF RESIDENCY IN TOWNSHIP 3 OCCUPATION Retired Navy

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I worked 35 years with the US Navy
I was a safety officer and inspected the
naval vessels with the US Military Sealift
Command. I was Deputy Chief of Rockaway Point
New York Volunteer Fire Dept. prior to the
Military Sealift Command. I have traveled all over
the world with my job with the Navy. I am a 4 yr.
College graduate and a Viet Nam veteran

Date: 8/28 Signature: James Mahon (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

2015

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME Joan Mahon

CITY AND STATE Villas NJ

YEARS OF RESIDENCY IN TOWNSHIP 3 OCCUPATION RN

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I am a Registered Nurse. I work as a substitute school nurse at LCMR + Lower Township Elementary School districts. I recently worked at CMC DOH on a Super Storm Sandy Grant testing blood lead levels. I did all of the outreach in Cape May County (all schools, fire & police departments, public works, Cape Regional Hospital, etc) thus, I am familiar with the County

8-28-15
Date: _____

Signature: Joan Mahon

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME Nancy Geisert
CITY AND STATE Cape May, N.J. (Lower Twp.)
YEARS OF RESIDENCY IN TOWNSHIP 15 OCCUPATION Retired

Please number in order of preference which ones you wish to be considered for.

- | | |
|--|--|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input checked="" type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

M.A., Rutgers University (History of Art)
B.A., Temple University (History of Art)
35+ years of corporate & academic experience
16 years of hands-on restoration experience
Adm. Eldredge House - 901 Seashore Road,
Cape May, NJ
Treasurer of Trustees (historic preservation) 4 years

Date: 8/26 Signature: Nancy Geisert (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME PARY TELL

CITY AND STATE ERMA, NJ

YEARS OF RESIDENCY IN TOWNSHIP 41 OCCUPATION HEAD OF CM COUNTY DIVISION OF CULTURE + HERITAGE

Please number in order of preference which ones you wish to be considered for.

- | | |
|--|--|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input checked="" type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- BA HUMANITIES, THOMAS EDISON COLLEGE, ADDITIONAL COURSEWORK AMERICAN HISTORY
- ASST VICE PRES, STURDY SAVINGS BANK - 21 YRS
- DIRECTOR/CURATOR - CAPE MAY COUNTY MUSEUM 6 YRS
- HEAD OF COUNTY CULTURE + HERITAGE - WORK WITH ALL HISTORY ORGANIZATIONS IN COUNTY
- WROTE ORIGINAL PRESERVATION GRANT FOR EOSTER HOUSE
- MEMBER - NATIONAL TRUST FOR HISTORIC PRESERVATION
- ARCHIVIST CERTIFICATE - AMERICAN ASSOC FOR STATE + LOCAL HISTORY
- MEMBER - LOWER TOWNSHIP HISTORICAL SOCIETY

Date: 8/26/15 Signature: Pary Tell (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8-28-15

NAME BRUCE TELL

CITY AND STATE ERMA N.J. 08204

YEARS OF RESIDENCY IN TOWNSHIP 11 OCCUPATION MUSEUM DIRECTOR

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- 2002-2012
DIRECTOR - CANAL MUSEUM WATERLOO VILLAGE, STANHOPE, NJ 10 YEARS
- DIRECTOR - AVALON MUSEUM 2004-2008
- CAPEMAY CO MUSEUM - VOLUNTEER 6 YEARS 2008-2014
- MAC-TOUR GUIDE AT LIGHTHOUSE + WWII TOWER 5 YEARS
- LIGHTHOUSE CHALLENGE - ON SITE MANAGER 5 YEARS - 2011 - PRESENT
- DIRECTOR - STONE HARBOR MUSEUM 2014 TO PRESENT
- MEMBER - LOWER TOWNSHIP HISTORICAL SOCIETY - PRESENT

Date: 8/27/15 Signature: Bruce Tell (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8-24-15

NAME Lewis E. Thomas

CITY AND STATE N. Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 50 OCCUPATION Carpenter

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

33 yrs. construction experience including numerous restoration projects

Mid-Atlantic Center for the Arts 12/1990 - 7/1994 Maintenance Director

NJ Hist. Preservation Award - 2006 - Owen Coakley House Restoration

Board member - Friends of Fishing Creek School - current

Board member - Hist. Society of N.J. - current

Date: 8/23/15 Signature: Lewis Thomas (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8/24/15

NAME Laurie E Thomas

CITY AND STATE N. Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP _____ OCCUPATION _____

Please number in order of preference which ones you wish to be considered for.

_____ Cable Television Advisory Board

_____ Municipal Utilities Authority

_____ Environmental Commission

_____ Planning Board

Historic Preservation Commission

_____ Recreation Advisory Board

_____ Citizen Advisory Board

_____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

See attached

Date: 8/24/15 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

LAURIE E. THOMAS

401 Pacific Avenue | 609-408-8202 | rest4@comcast.net

SKILLS

Research

- Genealogical and historical.

Instruction

- Education of adults and children on the history of the region.

EXPERIENCE 2004-CURRENT

- | | |
|--------------|---|
| 2004 | Executive Board- 400 th Anniversary Celebration-Cape May |
| 2005-2007 | Secretary, Parents' Development Board- Liberty University |
| 2012-2013 | Curator-Greater Cape May Historical Society |
| 2013-2015 | Speaker-Archives Day, Cape May County Clerk |
| 2013-Current | Public Records and Archives, Cape May County Clerk |
| 2015 | Board Member- Historical Society of Lower Township |

EDUCATION

- | | |
|-----------|---|
| 2015 | BA- History, <i>Thomas Edison State College</i> |
| Currently | Master of Archives and Records Administration, <i>San Jose State University</i> |

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____



Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME JOHN S. LOUDERBACK

CITY AND STATE LOWER TOWNSHIP, N. J.

YEARS OF RESIDENCY IN TOWNSHIP 30+ OCCUPATION RETAILER

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

1) I AM PRESIDENT OF THE FRIENDS OF FISHING SCHOOL & A MEMBER OF THE HISTORICAL SOCIETY OF LOWER TOWNSHIP.

2) HAVE TAKEN PRESERVATION IN PRACTICE: A PRIMER FOR HISTORIC COMMISSIONS AT KEAN UNIVERSITY ON 3/28/15.

Date: 8/20/15 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8-24-15

NAME ALEX J. BENNETT

CITY AND STATE 107 W. DRUMBEO RD VILLAS N.J

YEARS OF RESIDENCY IN TOWNSHIP 12 OCCUPATION RETIRED // TOUR GUIDE MID ATLANTIC CENTER (MAC)

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I WORK FOR MID ATLANTIC CENTER FOR THE ARTS - TOUR GUIDE 12 YRS
WORKED FOR PALISADES INTERSTATE PARK, N.J SECTION AS TRAIL GUIDE
AND HOUSE GUIDE BLACKLEDGE KERNEY HOUSE, ALPINE, N.J.
AT THIS TIME STILL WORKING HISTORIC RESEARCH OF UNDERCLIFF
SETTLEMENT PALISADES INTERSTATE PARK N.J. SECTION

Date: 08-21-15 Signature: Alex Bennett (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8-24-15

NAME Kathleen Hayes

CITY AND STATE Cape May (Lower Township), NJ

YEARS OF RESIDENCY IN TOWNSHIP 3+ OCCUPATION Account Exec - Cape Publishing

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

B.S. Degree University of Delaware 1985 (communications)
Environmental Committee Ocean City (NJ) 2010+2011
Volunteer ~ Humane Society, Ocean City (NJ) 2000-2008

Date: 8-19-15 Signature: [Signature]

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8-21-15
P.

NAME Judy Gillis (RAFP)

CITY AND STATE VILLAS, N.J.

YEARS OF RESIDENCY IN TOWNSHIP 57yrs OCCUPATION LABORER w/ Township

Please number in order of preference which ones you wish to be considered for.

_____ Cable Television Advisory Board

_____ Municipal Utilities Authority

_____ Environmental Commission

_____ Planning Board

1 _____ Historic Preservation Commission

_____ Recreation Advisory Board

_____ Citizen Advisory Board

_____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I did beach clean up in 2014 on my own. also got different groups to help with project. Beach clean up with Seer Pro in 2015. Different projects with U.S. military m.c. also with Friends of Nature. This is near+ dear to my heart because it is part of my family history

Date: 21-Aug-15 Signature: Judy Gillis

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME ROBERT S. BITTING

CITY AND STATE CAPE MAY (ERMA) NJ

YEARS OF RESIDENCY IN TOWNSHIP 24 OCCUPATION Counselor

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I was an Historic Interpreter at Historic Cold Spring
Deluge, as well as on the FACILITIES SERVICES crew.
I was also the DIRECTOR OF EDUCATION for approximately
1 year.

I have a great interest in history, particularly
the preservation of our Historic Buildings.

Date: 8/19/2015 Signature:

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME Margaret Strolle

CITY AND STATE North Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 15 OCCUPATION Server/Substitute Teacher

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Listings would not fit in space allotted. See attached papers.

Date: _____ Signature: _____

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

Margaret Strolle
Home Contact Info: 3130 Bayshore Road
North Cape May NJ, 08204
Home Number: 609-886-4995
Email: mfstrolle@email.wm.edu

Purpose: To demonstrate my qualifications for a position on the newly reinstated Lower Township Historic Preservation Commission

Education:

College of William and Mary- 2011 to 2015 - Williamsburg, VA

Major: History

Cumulative GPA: 3.52

Major GPA: 3.75

- National Institute of American History and Democracy's Williamsburg Collegiate Certificate Program in Early American History, Material Culture, and Museum Studies- 2011 to present

Lower Cape May Regional High School-2007 to 2011-Cape May, NJ

National Institute of American History and Democracy's Pre-Collegiate Summer Program in Early American History- June 21, 2009 to July 11, 2009- Williamsburg, VA

- Course: Summer 2009, HIST 216: Jamestown to Revolution, Session One

Extracurricular Activities:

- Spotswood Society Tour Guide at the Christopher Wren Building (2014-2015)

Awards and Achievements

- Graduated Cum Laude, 2015
- Dean's List, College of William and Mary, Spring 2012, Fall 2013, Spring 2014, Fall 2014, Spring 2015
- Phi Alpha Theta History Honor Society, College of William and Mary (Since Nov. 2012)
 - o Elected as Historian/Webmaster for the 2013-2014 academic year
 - o Elected as Vice President for the 2014-2015 academic year

Work Experience:

- Resident Program Assistant at the National Institute of American History and Democracy's Pre-Collegiate Summer Program in Early American History- June 28, 2015 to July 18, 2015- Williamsburg, VA
 - o Responsible for supervising students in the dormitory and on field trips to historic sites. Also expected to help students with homework and facilitate their timely arrival to various components of the program.
- Intern at Colonial Williamsburg's Productions, Publications and Learning Ventures- January 2014- April 2014

Electronic Field Trips, and the History Education Resources Online (H.E.R.O) initiative.

- Freelance Researcher- Summer 2013
 - Researched and located family heirlooms formerly located in the Nathaniel Foster House for a client.

Other History Related Experiences:

- Member of the Historical Society of Lower Township (June 2015- Present)
- Resident of The College of William and Mary's Colonial Williamsburg House (2014-15)
 - My roommate and I were responsible for hosting events and utilizing social media with the goal of promoting Colonial Williamsburg and its offering to William and Mary students.
- Guest Blogger for NIAHD Blogs (2012-2013)
 - Wrote blogs on various subjects for the program's blogsite.
- Youtube Videomaker and Editor (2011-present)
 - I create videos that primarily focus on historic sites, pairing images with music to create videos that are meant to unofficially promote sites featured within in an entertaining and engaging way.

CERTIFICATE OF DETERMINATION AND AWARD

I, LAUREN READ, Chief Financial Officer of the Township of Lower, in the County of Cape May (the "Township"), a body corporate and politic organized and existing under the laws of the State of New Jersey, DO HEREBY CERTIFY as follows:

1. Pursuant to due advertisement, the Township received the bids listed below, at the advertised time and place, via electronic auction, for the purchase of \$9,900,000 aggregate principal amount of General Obligation Bonds, Series 2015 (the "Bonds"), of the Township, dated August 5, 2015, and offered for sale, each in legally acceptable form and accompanied by a good faith check, wire transfer or a good faith deposit financial surety bond in the amount of \$198,000, as applicable;

2. By virtue of authority conferred upon me by a resolution of the Township Council duly adopted on July 6, 2015 and entitled, "RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES AND DETERMINING THE FORM AND OTHER DETAILS OF THE OFFERING OF \$9,900,000 GENERAL OBLIGATION BONDS, SERIES 2015 OF THE TOWNSHIP OF LOWER, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY AND PROVIDING FOR THE SALE OF SUCH BONDS" (the "Resolution"), I received the following bids:

<u>Bidder</u>	<u>True Interest Cost</u>
Roosevelt & Cross, Inc.	2.384672%
Robert W. Baird & Co.	2.421030
Raymond James	2.459548

3. Pursuant to the authority conferred upon me by the Resolution, I hereby award the Bonds to Roosevelt & Cross, Inc., New York, New York, on the terms set forth in its bid as indicated above;

4. The good faith checks, wire transfers or surety bonds, as applicable, of any unsuccessful bidders have been returned; and

5. I have caused a copy of this certificate to be (i) filed in my office, and (ii) included in the report to be submitted to the Township Council as required by the Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of said Township as of this 22nd day of July, 2015.

TOWNSHIP OF LOWER

A handwritten signature in black ink, appearing to read 'Lauren Read', written over a horizontal line.

**LAUREN READ,
Chief Financial Officer**



**Lower Township Police Department
Monthly Activity Report**

2015

	July	Total:
General Complaints and Service Calls	3,874	22385
Emergency Medical Calls with L. T. Rescue	245	1492
Fire Alarm Call Outs (Total)	46	313
Villas Fire Company	14	72
Town Bank Fire Company	13	122
Erma Fire Company	19	109
Assaults	5	39
Robbery	0	6
Domestic Violence Complaints	42	224
Domestic Violence with Assaults	8	41
Motor Vehicle Accidents	68	271
Traffic Warnings	24	128
Traffic Summons	219	1099
Motor Vehicle Stops	729	3407
Local Ordinance Warnings	0	1
Local Ordinance Complaints	3	10
Assaults on Police Officers (UCR Report Return "A")	1	2
Residential and Commercial Alarm Calls	75	450
Property Checks	2536	14491
Death Investigations	3	29
Burglaries	7	64
Thefts	36	206
Criminal Mischief Complaints	29	144
Disorderly Conduct Complaints	79	355
Animal Control Complaints	20	160
Adult Arrests (UCR Report Return "A")	41	335
Juvenile Arrests (UCR Report Return "A")	0	61
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	6	34
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	5	28
Investigation Reports Completed	107	694
Supplemental Investigation Reports Completed	34	332
Total Value Property Stolen (UCR Report Return "A")	\$13,342.00	\$431,043.00
Total Value Property Recovered (UCR Report Return "A")	\$430.00	\$52,092.00



**Lower Township Police Department
Monthly Activity Report**

2015

	July	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	0
(V) Vacation	807	5213
(P) Personal	75	560
(C) Used Comp Hours	215	1656.5
(S) Sick Hours	91	1092.5
(WC) Injury Hours	192	880.5
Training Hours	116	2890
(M) Military Training	12	1795
Police Department Overtime in Hours		0
(K= Patrol) Operations Overtime	177.25	1465.25
(CE = Patrol) Operations Comp Time	67.49	1200.6
(K = Detective) Investigation Division Overtime	45.5	447
(CE= Detective) Investigation Division Comp Time	10.5	121.5
(COT) Court Overtime	10	120
(CCE) Court Comp Time	0	21
(H) Holiday Overtime	88	3792.5
(HCE) Holiday Comp Time	24	239.5
Government/Grant Funding Overtime in Hours		0
(CIOT) Click It or Ticket	0	80
(COPS) Cops n Shops	16	16
JV Curfew	0	0
(DDEF / DSGP) DWI Grants	69	85
Other	0	0
Private Funding Overtime in Hours		0
(OSC) Special Detail	36	36

Prepared by:

Chief William Mastriana

Chief William Mastriana

Date: 8/14/2015