

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

November 18, 2013 - 6:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Fishing Creek School Community Volunteer Awards

Work Session

Consent Agenda

Approval of NJ State Fireman's Membership Application - Cory R Curtis, Villas Fire Company
Approval of Minutes November 4, 2013
Res. #2013-289 Payment of Vouchers \$ 448,307.93
Res. #2013-290 A Resolution Requesting Release of Performance Guarantee for Atlantis Beach Club; Block 730.02, Lot 1.02, Escrow #Z05-06-03 (\$1,522.50 plus interest)
Res. #2013-291 A Resolution Requesting Release of Demolition Bond for Block 161, Lot10, 132 West New York Avenue (\$500.)
Res. #2013-292 A Resolution Requesting Release of Demolition Bond for Block 349.09, Lot 43, 104 Birch Road (\$500.)
Res. #2013-293 Transfer of 2013 Appropriations (\$21,800.)
Res. #2013-294 Council's request to the Tax Collector to Cancel Taxes Due on the Properties Listed Below Located in the Cape May County Airport and Industrial Park (3 properties \$8,330.93)

Regular Agenda

Administrative Reports

Personnel Actions
Monthly Reports - Animal Control, Construction, Dog, Fire, Municipal Clerk, Police, Tax Collector, Vital Statistics

Council Comments

Call to the Public

Closed Session

Res. #2013-295 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Litigation - Bailey et al V. Twp / Personnel: Manager/Solicitor**

Adjournment

COUNCIL MEETING MINUTES – NOVEMBER 4, 2013

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on November 4, 2013 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

- Councilmember Thomas Conrad
- Councilmember James Neville
- Councilmember Jacqueline Henderson
- Deputy Mayor Clark
- Mayor Michael Beck

Also present: Michael Voll, Township Manager, Chuck Sandman, Township Solicitor and Karen Fournier, Clerk's Office

Consent Agenda

- Approval of Minutes October 21, 2013
- Res. #2013-278 Payment of Vouchers \$489,937.85
- Res. #2013-279 Authorization for Refund of Taxes (1 sold / 6 properties paid twice)
- Res. #2013-280 Requesting Release of Performance Guarantee for Family Promise (\$4,261.05)
- Res. #2013-281 Transfer of 2013 Appropriations (\$50,200.)
- Res. #2013-282 Resolution Approving and Celebrating the Grand Re-Opening Of the Lower Township Millman Community Center (Nov 12 - 16, 2013)
- Res. #2013-283 A Resolution Authorizing and Approving a Shared Service Agreement Between the Township of Lower and County of Cape May for use of Emergency Management Equipment (available equipment for emergencies so we don't need additional resolutions for the year 2014)
- Res. # 2013-284 Approval of Contribution to Lower Township Chamber of Commerce (\$1,000. For hospitality night and \$3,000 for the annual directory)
- Res. #2013-285 Award of Contract to Terrence J. Crowley (school litigation feasibility consultant not to exceed \$15,000)
- Res. #2013-286 Award of Contract to Wyns Consulting, LLC (school litigation financial analysis consultant not to exceed \$5,000)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE			X			
HENDERSON		X	X			
CLARK	X		X			
BECK			X			

Regular Agenda

- Res. #2013- 287 Authorizing the Payment of Vouchers \$35,000. (Rescue 2013 contribution)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
NEVILLE	X		X			
DOUGLASS			X			
CLARK		X	X			
BECK			X			

Administrative Reports

Council Comments

Councilmember Conrad commented on the LCMR Football program losing their varsity status. He saluted Coach Miller, the School Board and Superintendent for basing their decision on the safety of the players. He also mentioned the FEMA meeting and encouraged residents to check out the website at www.region2coastal.com for important information on the flood zones.

Councilmember Neville reminded residents to exercise their right to vote.

Councilmember Henderson attended the haunted trails event and commended Eileen Kreis and all the volunteers who helped to make it a successful evening. She also announced that this was her last meeting on Council and thanked everyone for making it possible. She highlighted what she learned from the experience and emphasized the value of communication to good government.

Deputy Mayor Clark gave an update on the Economic Development Advisory Committee. He informed that representatives from the high school will present at the next council meeting. He also updated on the progress at the Fishing Creek School.

Mayor Beck announced the closing of Township Hall for Election Day and Veteran's Day. He spoke briefly about the FEMA meeting and thanked Manager Voll and Connie Mahon for being instrumental in getting FEMA here. He and Council presented a certificate of appreciation to Jacqueline Henderson for stepping up to the plate and representing Ward 3.

Call to Public

Johnny Walker, DAV representative, announced the kickoff of the Veteran's Specific Resource and Homeless Prevention Fair at the Naval Air Station Museum on Thursday, November 14 from 10:00 to 2:00.

Robert Mason, 129 N Station Avenue, addressed Council with questions about the water tower at Diamond Beach. Mayor Beck suggested he speak to Bill Galestok, Township Planning Director. Manager Voll stated that there is a public safety need for fire suppression in the Diamond Beach area, but nothing has been approved yet. Mr. Mason expressed a great concern about a rumor of future development in that area. Mayor Beck replied that he is not aware of that information and that it would be an issue for the planning board. Manager Voll agreed to meet with Mr. Mason and Bill Galestok to get answers to his questions.

Bill Dunn of Villas addressed Mayor Beck, Council, Manager Voll and Solicitor Sandman to thank them for stepping up with regard to the MUA situation. He advised them to continue a close watch on the goings on there and referenced situations with certain employees.

Jaina Bailey, MUA employee who is currently on a paid leave of absence, explained her situation with the MUA. She thanked Council for their help and requested that they continue to look into the problems with the MUA.

Jay Young of Cape May Beach addressed Council regarding the paving of Clubhouse Road. Manager Voll informed that Gary Douglass, Public Works Director, is working on getting a paving crew together and the milling is set to start soon.

Frank Seracco of Villas addressed Council about FEMA and his concern for Fishing Creek. Mayor Beck stated that they just discussed it today. Councilmember Conrad informed that he discussed this with the County last year and it was supposed to go out to bid in February. He suggested that pressure be put on the County since it is a County installation and they are responsible for it. Mr. Seracco stated that he thinks

they want to keep the water there so that the Mosquito Commission can do testing. Mayor Beck said the best we can do is advocate.

Sue Bailey of Erma added to the earlier comments about management at the MUA. She stated that it dates back much further than a few years. She requested that Council continue to pressure the MUA board to straighten things out.

George Doherty of Seashore Road inquired about the FEMA meeting. Mayor Beck informed that the meeting was held last week.

Tom Frisoli of Villas, MUA board member, thanked Manager Voll, Councilmember Conrad, Councilmember Neville and Councilmember Henderson for showing concern for the safety of the MUA employees.

Nancy Embs of North Cape May thanked Council for starting the proceedings with the MUA board. She warned that the chairman of the board and the secretary are the puppet masters behind the strings. She asked about Mr. Ecker surrendering his phone.

Closed Session

Res. #2013-288

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Litigation: Stango V Township ; Litigation Update White & Williams

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
HENDERSON			X			
CLARK			X			
BECK			X			

Council returned to open session at 6:59 pm.

Motion to proceed as discussed in closed session moved by Councilmember Conrad, Seconded by Councilmember Neville.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE		X	X			
HENDERSON			X			
CLARK			X			
BECK			X			

There being no further business to address, motion to adjourn moved by Councilmember Henderson, seconded by Councilmember Conrad. Motion to adjourn unanimous. Meeting adjourned at 7:00pm.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00429 KAREN BRIDGES	13-03283	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
00508 JOAN K. BURNS	13-03303	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
00611 COUNTY OF CAPE MAY	13-03375	11/13/13	GASOLINE/DIESEL/OCTOBER	Open	30,861.21	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES	13-03374	11/13/13	MUA TIPPING FEES/ OCT	Open	64,069.48	0.00		
00741 CMC CHIEF'S OF POLICE ASSOC.	13-02579	08/28/13	ALLUAN DUES CMC CHIEF'S	Open	1,200.00	0.00		
00775 CAPRIONI PORTABLE TOILETS,INC*	13-02918	10/09/13	PORTABLE TOILETS- HAUNTED TRAI	Open	236.00	0.00		
	13-03102	10/18/13	PARK AND FIELD PORTABLE TOILET	Open	557.50	0.00		
					<u>793.50</u>			
00784 CAPE MAY STAR & WAVE	13-02921	10/09/13	CLASSIFIED HELP WANTED AD	Open	26.00	0.00		
	13-03211	11/07/13	LEGAL ADVERTISEMENT-10-30-13	Open	26.04	0.00		
					<u>52.04</u>			
00820 COMCAST OF WILDWOOD* DPW	13-03226	11/07/13	INTERNET/DPW	Open	105.68	0.00		
00825 COMCAST*	13-03365	11/12/13	11/15-12/14 TOWNHALL NET/CABLE	Open	131.32	0.00		
00870 CHURCH'S GARDEN CENTER AND*	13-02815	10/01/13	DUNE GRASS/BEACH DRIVE	Open	400.00	0.00		
01087 ANTHONY J. COSTANZO	13-03258	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
01170 VERIZON WIRELESS* F/S	13-03215	11/07/13	9/27/13-1/26/13 CELL FIRE SAFE	Open	67.43	0.00		
01171 VERIZON WIRELESS - TOWNHALL	13-03209	11/04/13	CELL SERVICE 10/24/13-11/23/13	Open	566.83	0.00		
	13-03219	11/07/13	I PHONE BILL OCT 29-NOV 28	Open	848.11	0.00		
					<u>1,414.94</u>			
01196 H A DEHART & SON*	13-01686	06/07/13	PARTS FOR VEHICLES/JULY	Open	561.32	0.00		
01200 DELTA DENTAL PLAN OF NJ	13-03362	11/12/13	DENTAL NOVEMBER 2013	Open	16,318.73	0.00		
01443 ERMA VOLUNTEER FIRE CO	13-03236	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	300.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01502 PAMELA FELDER	13-03201	11/04/13	MEDICAL CLAIMS	Open	146.97	0.00		
01532 JACQUELINE U HENDERSON	13-03279	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
01579 BEATRICE M. FLANIGAN	13-03288	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
01581 FIRST ASSEMBLY OF GOD CHURCH	13-03233	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	150.00	0.00		
01637 ANN G.HEAP-HELVESTON	13-03253	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
01690 GRANTURK EQUIPMENT CO*	13-01976	07/03/13	PARTS FR RECYCLING	Open	1,208.81	0.00		
01733 FRANCIS MCLAUGHLIN	13-03307	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
01767 WILLIAM R. HARTLEY, SR	13-03237	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
01781 HATCH MOTT MACDONALD, LLC*	13-01659	06/18/13	HATCH MOTT WATER INVESTIGATION	Open	10,850.00	0.00		
	13-03359	11/12/13	PROFESSIONAL ENGINEERING	Open	<u>532.50</u>	0.00		
					11,382.50			
01791 CINDY S. HARTLEY	13-03239	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
01793 ANNA M. HASSON	13-03269	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ	13-03360	11/12/13	RESOLUTIONS	Open	450.00	0.00		
01859 HESS CORPORATION	13-03366	11/12/13	10/04/13-11/04/13 ELECTRIC	Open	102.97	0.00		
	13-03367	11/12/13	10/01/13-11/01/13 ELECTRIC	Open	<u>4,875.46</u>	0.00		
					4,978.43			
02027 JESCO INC*	13-02895	10/07/13	BACK HOE PARTS	Open	465.28	0.00		
02045 LIBERTY PARKS AND PLAYGROUNDS*	13-02879	10/04/13	CHAIN FOR SWINGS	Open	259.02	0.00		
02108 KEEN COMPRESSED GAS CO*	13-02691	09/12/13	BOTTLED GAS/DPW	Open	513.26	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02136 TED KINGSTON INC*								
	13-01996	07/05/13	RADIO MAINT. AUGUST	Open	505.00	0.00		
	13-01997	07/05/13	RADIO MAINT. SEPTEMBER	Open	<u>500.00</u>	0.00		B
					1,005.00			
02140 KINDLE FORD LINC/MERC., INC.*								
	13-02853	10/02/13	PARTS FOR POLICE VEHICLE	Open	610.60	0.00		
	13-03129	10/28/13	PARTS FOR POLICE VECHICLE	Open	<u>400.79</u>	0.00		
					1,011.39			
02208 PENNY BECICA-KRAUS								
	13-03304	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE								
	13-03220	11/07/13	2014 DIRECTORY & HOSPITALITY N	Open	4,000.00	0.00		
02465 BARBARA MAHON								
	13-03240	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
02466 ROBERT E. MAHON								
	13-03244	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
02656 MICHAEL MCPHERSON*								
	13-01796	06/14/13	LOT CLEARING	Open	1,800.00	0.00		B
03072 NJ STATE LEAGUE OF MUNICIPALI*								
	13-02742	09/20/13	LEAGUE OF MUNICIPALITIES 11/19	Open	1,100.00	0.00		
03086 NJ STATE ASSN CHIEFS OF POL*								
	13-03114	10/21/13	BADGE	Open	40.00	0.00		
03158 NYSKA*								
	13-02829	10/01/13	COACHING CERTIFICATION/SOCCER	Open	20.00	0.00		
03288 KATHRYN PATTERSON								
	13-03261	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
03289 THOMAS W. PATTERSON								
	13-03262	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
03293 BLAINE PAYNTER								
	13-03395	11/14/13	MEDICAL CLAIMS	Open	70.00	0.00		
03296 PARISH OF ST. JOHN NEUMANN								
	13-03234	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	675.00	0.00		
03305 PEDRONI FUEL*								
	13-03372	11/13/13	NO LEAD GAS/DPW	Open	430.54	0.00		
03427 POLAR BEAR*								
	13-02012	07/09/13	AC REPAIR	Open	180.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03458 JOANN H. RASH	13-03260	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
03507 JEAN ROBSON	13-03259	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
03512 JEANETTE SMITH-REEVES	13-03281	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
03518 RIGGINS, INC.*	13-03196	11/01/13	OFF HIGHWAY DIESEL	Open	965.79	0.00		
03640 MADELINE R. SHOWERS	13-03353	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
03656 JOHN W. SKOWRONSKI	13-03250	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
03664 AUDREY L. SMITH	13-03324	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
03679 BARBARA SLONIS	13-03254	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
03683 SNAP-ON TOOLS*	13-02541	08/22/13	UPDATE FOR DIANOSTIC TOOL	Open	166.91	0.00		
	13-02854	10/02/13	REPAIR /DPW	Open	258.00	0.00		
					<u>424.91</u>			
03729 FLORENCE STATKIEWICZ	13-03322	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
03799 LINDA THOMAS	13-03357	11/12/13	MEDICAL CLAIMS	Open	100.00	0.00		
03805 TOWNBANK VOLUNTEER FIRE CO.	13-03235	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	450.00	0.00		
03810 MUNICIPAL UTIL AUTH USAGE COST	13-03222	11/07/13	WATER BILL- DUE 11/15/2013	Open	1,730.12	0.00		
	13-03223	11/07/13	SEWER DUE 11/15/2013	Open	160.00	0.00		
					<u>1,890.12</u>			
03834 CAPE MAY COUNTY TREASURER/HAVE	13-03183	10/31/13	HAVEN HOUSE IN LIEU-DUE COUNTY	Open	2,972.72	0.00		
03894 SHERWIN WILLIAMS	13-03208	11/04/13	PAINT AND MISC. ITEMS	Open	92.42	0.00		
03904 LOWE'S HOME CENTER INC*	13-01979	07/03/13	SUPPLIES/DPW/OCT	Open	281.79	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03904	LOWE'S HOME CENTER INC*			Continued				
	13-03203	11/04/13	MILLMAN CENTER SHELVING	Open	<u>286.16</u>	0.00		
					567.95			
03915	TURF EQUIPMENT & SUPPLY CO*							
	13-02919	10/09/13	COUNTY MOWERS	Open	135.05	0.00		
03985	VILLAS NAPA AUTO PARTS							
	13-01939	06/28/13	RDS/SANT/RECY/OCT.	Open	1,301.08	0.00		
04105	PITNEY BOWES GLOBAL FINANCIAL							
	13-03098	10/17/13	MAIL MACHINE OCTOBER 2013	Open	451.00	0.00		
04235	COLLEEN P GALLAGHER							
	13-03300	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
04266	NJ DEPT OF HEALTH&SENIOR SVCS							
	13-03202	11/04/13	STATE DOG LICENSE FEES-OCTOBER	Open	37.80	0.00		
04280	G.F.O.A. OF NJ							
	13-02616	09/04/13	2013 FALL CONFERENCE	Open	325.00	0.00		
04283	CATHERINE JOSAPHOUITCH							
	13-03348	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
04286	MICHAEL MULRANEY							
	13-03241	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
04300	W B MASON CO INC*							
	13-02760	09/24/13	SUPPLIES	Open	118.97	0.00		
04514	WILLIAM BLANEY*							
	13-00441	02/13/13	DNE \$25k RES 2013-62 CONTRACTS	Open	4,050.00	0.00		B
04532	ROBERTA K YOUNG							
	13-03351	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
05081	SYSTEMS AND NETWORK ENGINEERS*							
	13-02667	09/11/13	COMPUTER TECH	Open	700.00	0.00		B
4104	DOUGLASS LANDSCAPING LLC*							
	13-00954	04/04/13	2013 LANDSCAPING RES #2013-98	Open	5,192.50	0.00		
	13-03137	10/28/13	25 YARDS OF PLAYFROUND MULCH	Open	<u>875.00</u>	0.00		
					6,067.50			
6053	KIM GRUCCIO							
	13-02924	10/09/13	LACROSSE REF FEES 4/18&5/10/13	Open	90.00	0.00		
6061	AMERIHEALTH ADMINISTRATORS							
	13-03200	11/04/13	NOV 1 HEALTH INS & RX	Open	68,786.97	0.00		
	13-03379	11/13/13	NOV 11 HEALTH INS & RX	Open	<u>133,540.75</u>	0.00		
					202,327.72			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6066 THOMAS E PRICE JR	13-03354	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
6067 PATRICIA M WHITTEN	13-03334	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7002 LUKE GEGAN	13-03292	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	103.39	0.00		
7005 JULIE OSBORN	13-03326	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7006 SARA EL-SHOUBARY	13-03327	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7009 DREIN L. MCKERNAN	13-03320	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7019 OCEAN VIEW VETERINARY*	13-03221	11/07/13	VET SERVICES-MEDICAL EXPENSES	Open	55.00	0.00		
7029 PHILIP L PIZZI	13-03187	10/31/13	FOOTBALL GAME OFFICIAL PAYMENT	Open	175.00	0.00		
7033 PHILADELPHIA INQUIRER	13-02793	09/27/13	LEGAL ADVERTISING-BID FISHING	Open	92.96	0.00		
7037 ROBERT KING	13-03184	10/31/13	FOOTBALL GAME OFFICIAL PAYMENT	Open	215.00	0.00		
7048 JULIA DISILVECTIO	13-03301	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7050 DAVID F BRAND	13-03345	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7053 ROBERTA A ZAKRZEWSKI	13-03298	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7055 WILLIAM MASTRIANA-CUSTODIAN OF	13-03133	10/28/13	DRAW DOWN INVESTIGATIVE FUNDS	Open	500.00	0.00		
7057 A.J. ABRAMS COMPANY, INC	13-03175	10/30/13	MODEL 8030 PORTACOUNT PRO	Open	8,608.05	0.00		
7058 JEREMIAH BROWN	13-03185	10/31/13	FOOTBALL GAME OFFICIAL PAYMENT	Open	175.00	0.00		
7059 HUBERT J. HILL III	13-03186	10/31/13	FOOTBALL GAME OFFICIAL PAYMENT	Open	215.00	0.00		
7060 WILLIAM T OECHSLON	13-03188	10/31/13	FOOTBALL OFFICIAL PAYMENT	Open	175.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7063 CANE BAY LIMITED COMPANY*	13-03227	11/07/13	GRAND OPENING EVENT 11-12-13	Open	800.00	0.00		
7065 FAMILY PROMISE OF CAPE MAY	13-03213	11/07/13	RELEASE OF PERFORMANCE GAURANT	Open	4,261.05	0.00		
7067 FRANCES GUINAN	13-03278	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7068 JULIE HAGAN	13-03287	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7069 ROSEMARIE A LUTERI	13-03308	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7070 MARIE D COLL	13-03318	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
7071 CRAIGH MANNO & MARK URICH	13-03358	11/12/13	RETURN OF UNUSED ESCROW	Open	50.00	0.00		
7073 MICHAEL & DIANE HOUCK	13-03376	11/13/13	RETURN OF UNUSED ESCROW-VACATE	Open	400.00	0.00		
ADAMC ROSEMARY ADAMCZYK	13-03337	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
AGHAK MARYAM AGHAKHANI	13-03332	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
AMANA ANTHONY AMAND	13-03290	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
AMAND BERNICE AMAND	13-03282	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
BAKERF FRED BAKER	13-03274	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
BECKER MADELINE BECKER-ANTMAN	13-03325	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
BOERN RALPH BOERNER	13-03330	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
BOYLED DOLORES P. BOYLE	13-03302	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
BOYLEK KATHLEEN BOYLE	13-03299	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
BUONO MARTHA BUONOPANE	13-03310	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CARROLL TERRY A CARROLL	13-03338	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
CLEBLANC CAROLYN LEBLANC	13-03350	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
CONGL CHRISTINA CONGLETON	13-03272	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
CZES MARY LOU CZESCIK	13-03246	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
DOLLARD MADELINE DOLLARD	13-03297	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
DOLLJ JAMES T. DOLLARD	13-03329	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
EDWA RITA EDWARDS	13-03339	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
FANI PATRICIA FANIEL	13-03314	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
FARNELL JAMES FARNELL	13-03355	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
FEINBERG FEINBERG & MCBURNEY	13-03212	11/07/13	RETURN OF UNUSED ESCROW	Open	250.00	0.00		
FREAS JEAN FREAS	13-03291	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
FREG ELIZABETH FREGA	13-03293	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
G-ISA ISAAC BUILDERS	13-03214	11/07/13	RELEASE OF DEMOLITION BOND	Open	500.00	0.00		
GAFF PATRICIA A. GAFFNEY	13-03311	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
GASSER COZETTE GASSER	13-03285	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
GIAIRO ANN GIAIRO	13-03323	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
GIBBONSA ALAN J. GIBBONS	13-03335	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
HARTL WILLIAM HARTLEY, JR	13-03296	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HARTLEY CHRISTINE HARTLEY	13-03273	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
HAUSER JUDITH HAUSER	13-03321	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
HUGH CHARLES HUGHES III	13-03294	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
JASP JANET JASPERSE	13-03342	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
KANEP PATRICIA D. KANE	13-03352	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
KEEND DOLORES RAMBO	13-03312	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
KEITH DEBORAH KEITH	13-03331	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
KINGR RICHARD KING	13-03340	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
LAMOC CHARLES LAMONTE	13-03264	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
LETI MARY LETIZIO	13-03255	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
LETIZIO BARTOLOMEO J LETIZIO	13-03333	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
LIPS JOHN LIPSETT	13-03247	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
LIPSM MARGARET LIPSETT	13-03349	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
LOGUEC CHARLOTTA LOGUE	13-03356	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
LONEP PATRICIA LONERGAN	13-03238	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
MACF MARY ANN MACFARLANE	13-03336	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
MANSFIEL JAMES E MANSFIELD	13-03267	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
MCGR DANIEL MCGRANAGHAN	13-03251	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MCGRAN CARLIE MCGRANAGHAN	13-03248	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
MCLAUGHB BARBARA K. MC LAUGHLIN	13-03268	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
MEIER SHAINA P MEIER	13-03256	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
MILLER PAULA MILLER	13-03289	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
MOORER REBECCA MOORE	13-03263	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
MORRIC CRAIG R MORRISON	13-03275	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
MORRIS DANIELLE MORRISON	13-03270	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
MUHOLL ROSEMARY MULHOLLAND	13-03347	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
NICHN NAOMI NICHOLS	13-03309	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
NOLANM MICHELLE NOLAN	13-03319	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
OBRI PHYLLIS O'BRIEN	13-03328	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
OSBORN VIRGINIA OSBORN	13-03276	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
PETERSON PATRICIA PETERSON	13-03343	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
PIOTR RUTH PIOTROWICZ	13-03266	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
RAUD DOROTHY M RAUDENBUSH	13-03346	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
RODG ROSE MARIE RODGERS	13-03317	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
SANTA DENISE SANTAGATA	13-03252	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
SHEMAN KAREN A SHEMANSKI	13-03271	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SKOWR CATHERINE SKOWRONSKI	13-03313	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
SMITHKM KATHLEEN M SMITH	13-03280	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
SOMER ELIZABETH M SOMERS	13-03243	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		
STEBL RALPH P STEBLEIN	13-03341	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
TWEED GAIL TWEED	13-03284	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
VANDEN WILLIAM R VANDENACRE	13-03295	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
WEISSM BEATRICE WEISSMAN	13-03316	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
WEISSMAN WAYNE WEISSMAN	13-03315	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
WOLTJ JOAN WOLTJEN	13-03344	11/12/13	SPECIAL ELECTION NOV 5,2013	Open	200.00	0.00		
YABOR PATRICIA YABOR	13-03242	11/08/13	SPECIAL ELECTION NOV 5,2013	Open	225.00	0.00		

Total Purchase Orders:	208	Total P.O. Line Items:	394	Total List Amount:	420,567.94	Total Void Amount:	0.00
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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-289

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
Ameri Health Admin	13-03174	Nov Stop Loss & Admin	111213	\$ 26,239.99
WaWa Villas	13-03229	Safety Incentive Cards	51408	\$ 1,500.00

Total Manual Checks	\$ 27,739.99
Total Computer Generated	\$ 420,567.94
Total Bill List	\$ 448,307.93

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on November 18, 2013.

Julie Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-290

**TITLE: A RESOLUTION REQUESTING RELEASE OF
PERFORMANCE GUARANTEE FOR ATLANTIS BEACH CLUB;
Block 730.02, Lot 1.02, ESCROW #Z05-06-03**

WHEREAS, Atlantis Beach Club, Inc., posted a Performance Guarantee with the Township of Lower, in the amount of \$1,740.00; and

WHEREAS, the Township Engineer has recommended the improvements having a total value of \$1,740.00 have been properly installed and are presently acceptable; and

WHEREAS, the Township of Lower Land Development ordinance requires the posting of a fifteen percent (15%) Maintenance Guarantee prior to the complete release of the original Performance Guarantee; and

WHEREAS, fifteen percent (15%) of the original Performance Guarantee equals \$217.50; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing body thereof, that the Performance Guarantee be and hereby is **released** leaving a balance of \$217.50 on account as Maintenance Guarantee.

BE IT FURTHER RESOLVED that the Township Treasurer is granted permission to issue a check in the amount of \$1,522.50 plus any accrued interest for payment of the above released Guarantee.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 18, 2013.

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

MEMORANDUM

TO: Mayor Michael Beck &
Council members

FROM: William J. Galestok, PP,AICP
Director of Planning

DATE: November 6, 2013

RE: Atlantis Beach Club
Raleigh & Beach Avenues
Block 730.02, Lot 1.02
Escrow #Z05-06-03
Resolution # 2013-290

The Land Development Ordinance of the Township of Lower, Chapter, XVI, Subsection 400-81E, requires that, "The governing body shall by resolution, release or declare in default each Performance Guarantee".

Pursuant to the above referenced Subsection 400-81E, Resolution # 2013-290 is required to **release** the Performance Guarantee held in trust by the Township of Lower for Atlantis Beach Club, Block 730.02, Lot 1.02. The required final inspection report, certifying completion, compliance and condition of the work, has been received from the Township Engineer, George Curvan.

The Township Engineer recommends **release** of the retained \$1,740.00.

The inspection and construction costs of the bonded improvements have been paid for by the developer. All mandated improvements must be completed for the project's final approval.

Subsection 400-81F(3) of the Land Development Ordinance of the Township of Lower requires that a Maintenance Guarantee, in an amount equal to not more than fifteen percent (15%) of the original estimate of the cost of improvements, shall be filed by the owner. Therefore, \$217.50, which is fifteen percent, shall be retained as the Maintenance Guarantee.

cc: financial file

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-291

TITLE: A RESOLUTION REQUESTING RELEASE OF DEMOLITION BOND FOR Block 161, Lot 10, 132 WEST NEW YORK AVENUE, VILLAS

WHEREAS, Isaac Builders posted a Demolition Bond with the Township of Lower, in the amount of \$500.00, and

WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued October 31, 2013, and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing Body thereof, that the demolition bond be and hereby is **released**.

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$500.00 plus any accrued interest for payment of the above released demolition bond.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 18, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

MEMORANDUM

TO: Mayor Michael Beck &
Council Members

FROM: William J. Galestok,PP,AICP
Director of Planning

DATE: November 6, 2013

RE: Release of Demolition Bond
Isaac Builders
132 West New York Avenue
Villas, NJ 08251
Block 161, Lot 10
Resolution #2013-291

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued October 31, 2013. Thank you.

WJG:las

att.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-292

TITLE: A RESOLUTION REQUESTING **RELEASE** OF DEMOLITION BOND FOR Block 349.09, Lot 43, 104 BIRCH ROAD, VILLAS

WHEREAS, Linda Collins posted a Demolition Bond with the Township of Lower, in the amount of \$500.00, and

WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued November 1, 2013, and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing Body thereof, that the demolition bond be and hereby is **released**,

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$500.00 plus any accrued interest for payment of the above released demolition bond.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 18, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

MEMORANDUM

TO: Mayor Michael Beck &
Council Members

FROM: William J. Galestok, PP, AICP
Director of Planning

DATE:

RE: Release of Demolition Bond
Linda Collins
104 Birch Road
Villas, NJ 08251
Block 349.09, Lot 43
Resolution #2013-

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued November 1, 2013. Thank you.

WJG:las

att.

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2013-293**

Title: TRANSFER OF 2013 APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$21,800.00 be made between the 2013 budget appropriations:

<u>LINE ITEM</u>		<u>ACCT. NUMBER</u>	<u>TO</u>	<u>FROM</u>
LEGAL	OE	3-01-20-155-200	8,000.00	
WATER	OE	3-01-31-445-200	3,000.00	
DPW	OE	3-01-26-305-200	10,000.00	
PUBLIC EVENTS	OE	3-01-30-420-200	800.00	
BOCA	OE	3-01-22-195-200		5,000.00
CODE ENFORCEMENT	OE	3-01-22-195-300		3,000.00
BUILDINGS AND GROUNDS	OE	3-01-20-310-300		3,000.00
ELECTIONS	OE	3-01-20-120-300		500.00
FINANCE	OE	3-01-20-130-200		500.00
COLLECTOR	OE	3-01-20-145-200		1,000.00
COLLECTOR	OE	3-01-20-145-300		1,000.00
ASSESSOR	OE	3-01-20-150-200		1,000.00
ENGINEERING	OE	3-01-20-165-200		1,000.00
PLANNING	OE	3-01-20-170-200		500.00
DISPATCH	OE	3-01-25-250-200		1,000.00
EMS	OE	3-01-25-252-200		500.00
ANIMAL CONTROL	OE	3-01-27-340-200		1,000.00
GASOLINE & DIESEL	OE	3-01-31-460-200		2,800.00
			<u>21,800.00</u>	<u>21,800.00</u>

I hereby certify the foregoing to be the original resolution adopted by the Township Council on November 18, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-294

TITLE: COUNCIL'S REQUEST TO THE TAX COLLECTOR TO CANCEL TAXES DUE ON THE PROPERTIES LISTED BELOW LOCATED IN THE CAPE MAY COUNTY AIRPORT AND INDUSTRIAL PARK

WHEREAS, the Lower Township Solicitor requested Council to enter into a Memorandum of Understanding regarding taxes on certain properties located in the Cape May County Airport; and

WHEREAS, Lower Township Council agreed to the Memorandum of Understanding via Resolution #2013-271 approved on October 7, 2013; and

WHEREAS, the properties showing taxes due which should be cancelled are as follows:

Block	Lot	Amount
410.01	36.13	\$ 917.33
410.01	36.14	\$ 917.33
410.01	36.18	\$ 6,496.27
TOTAL:		\$ 8,330.93

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that the tax due on the properties listed above be cancelled.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 18, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

BLQ: 410.01 36.13
Owner Name: CAPE MAY COUNTY

Tax Year: 2012 to 2013
Property Location: AIRPORT BLDG 96 UNIT 6

Tax Year: 2012	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	183.33	183.33	183.60	183.60	733.86
Adjusted Billed:	0.00	0.00	0.00	0.00	0.00
Balance:	183.33	183.33	183.60	183.60	733.86

Date	Qtr	Type	Code	Check No	Mthd	Reference	Principal	Interest	2012 Prin Balance	Batch Id
04/20/12	1	Payment	001	141929	CK	12614 19	0.00	3.34	733.86	SAB

Tax Year: 2013	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	183.47	183.46	198.86	198.85	764.64
Adjusted Billed:	0.00	0.00	0.00	0.00	0.00
Balance:	183.47	0.00	0.00	0.00	183.47

Date	Qtr	Type	Code	Check No	Mthd	Reference	Principal	Interest	2013 Prin Balance	Batch Id
08/01/13	3	Payment	001	5382	CK	15400 3	198.86	0.00	565.78	KLB
09/16/13	2	Payment	001	5244	CK	15652 5	183.46	0.00	382.32	KLB
09/16/13	4	Payment	001	5244	CK	15652 6	2.00	0.00	380.32	KLB
11/04/13	4	Payment	001	5522	CK	15914 117	196.85	0.00	183.47	KLB

Total Principal Balance for Tax Years in Range: 917.33

Miscellaneous Payments for Date Range 01/01/12 to 12/31/13:

Date	Type	Code	Check No	Mthd	Reference	Principal	Interest	Total	Batch Id	
04/20/12	Payment	022	141929	CK	12614 24	0.00	15.67	15.67	SAB	
	TAX SALE COST								15.67	

BLQ: 410.01 36.14
Owner Name: CAPE MAY COUNTY

Tax Year: 2012 to 2013
Property Location: AIRPORT BLDG 96 UNIT 7

Tax Year: 2012	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	183.33	183.33	183.60	183.60	733.86
Adjusted Billed:	0.00	0.00	0.00	0.00	0.00
Balance:	183.33	183.33	183.60	183.60	733.86

Date	Qtr	Type	Code	Check No	Mthd	Reference	Principal	Interest	2012 Prin Balance	Batch Id
04/20/12	1	Payment	001	141929	CK	12614 25	0.00	3.34	733.86	SAB

Tax Year: 2013	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	183.47	183.46	198.86	198.85	764.64
Adjusted Billed:	0.00	0.00	0.00	0.00	0.00
Balance:	183.47	0.00	0.00	0.00	183.47

Date	Qtr	Type	Code	Check No	Mthd	Reference	Principal	Interest	2013 Prin Balance	Batch Id
08/01/13	3	Payment	001	5382	CK	15400 4	198.86	0.00	565.78	KLB
		cm brewing								
09/16/13	2	Payment	001	5244	CK	15652 7	183.46	0.00	382.32	KLB
09/16/13	4	Payment	001	5244	CK	15652 8	2.00	0.00	380.32	KLB
11/04/13	4	Payment	001	5522	CK	15914 119	196.85	0.00	183.47	KLB

Total Principal Balance for Tax Years in Range: 917.33

Miscellaneous Payments for Date Range 01/01/12 to 12/31/13:

Date	Type	Code	Check No	Mthd	Reference	Principal	Interest	Total	Batch Id
04/20/12	Payment	022	141929	CK	12614 30	0.00	15.67	15.67	SAB
	TAX SALE COST							15.67	

BLQ: 410.01 36.18
Owner Name: CAPE MAY COUNTY

Tax Year: 2012 to 2013
Property Location: 409 BREAKWATER ROAD

Tax Year: 2012	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	1,052.45	1,052.45	538.26	538.26	3,181.42
Adjusted Billed:	0.00	0.00	0.00	0.00	0.00
Balance:	1,052.45	1,052.45	538.26	538.26	3,181.42

Date	Qtr	Type	Code	Check No	Mthd	Reference	Principal	Interest	2012 Prin Balance	Batch Id
04/20/12	1	Payment CMC	001	141929	CK	12614 40	0.00	43.15	3,181.42	SAB

Tax Year: 2013	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	795.36	795.35	862.07	862.07	3,314.85
Adjusted Billed:	0.00	0.00	0.00	0.00	0.00
Balance:	795.36	795.35	862.07	862.07	3,314.85

Total Principal Balance for Tax Years in Range: 6,496.27

Miscellaneous Payments for Date Range 01/01/12 to 12/31/13:

Date	Type	Code	Check No	Mthd	Reference	Principal	Interest	Total	Batch Id
04/20/12	Payment TAX SALE COST	022	141929	CK	12614 45	0.00	95.67	95.67	SAB
								<u>95.67</u>	

PERSONNEL ACTIONS

Report for Council Meeting of 11/18/2013

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
DPW	Szczur, Marc	9/30/2013	Boyle, Kyle	new hire	laborer	yes
DPW	Boyle, Kyle	9/27/2013		resigned	laborer	yes
DPW	Brown, James	10/31/2013	String, Ed	new hire	laborer	yes
DPW	String, Edward	11/01/2013		retired	motor broom driver	yes
DPW	Oliver, Michael	10/22/2013	Frame, George	interim	laborer	yes
DPW	Dunlevy, Thomas	10/31/2013		temp	laborer	yes

Date of report 11/4/2013

c: Manager
Clerk
Payroll
Asst. Treasurer
Personnel Director
Bulletin Board
File

ANIMAL CONTROL MONTHLY REPORT

MONTH OF OCTOBER 2013

ACO STEVE PARKER DATE 10/29/13

(CALLS) (CALLS) (CALLS)

	DOGS	CATS	WILDLIFE
TOTAL CALLS	10 0	2 0	6 0
TO SHELTER	3	2	KITTEN-2
RETURNED	4	0	0
TO VET	0	0	0
DOA	0	0	bird-1
WARNINGS	0	0	0
TICKETS	1	1	KITTENS
BITES	0	0	0
QUARANTINES	0	0	0
OTHER	0	0	KITTEN-2

*OTHER includes complaints of barking dogs ,dogs left outside too long ,other disturbances and reports of animal abuse or neglect.

Additional Comments

TOTAL CALLS - 25

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 10/01/2013 To 10/31/2013

November 07, 2013 3:22:45PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$943,546.00	Cubic Footage:	171477 Cu.ft	Permit Issued:	261
Cost Of Alteration:	\$1,094,806.00	Square Footage:	16476 Sq.ft	Updates Issued:	12
Cost Of Demolition:	\$10,800.00			All Fees Waived:	2
Total Cost:	\$2,049,152.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$22,622.00	Building:	\$0.00	Building:	\$1,946.00	Building Fees:	\$20,676.00
Electrical:	\$7,734.00	Electrical:	\$0.00	Electrical:	\$241.00	Electrical Fees:	\$7,493.00
Fire :	\$3,465.00	Fire :	\$0.00	Fire :	\$455.00	Fire Fees:	\$3,010.00
Plumbing:	\$18,889.00	Plumbing:	\$0.00	Plumbing:	\$358.00	Plumbing Fees:	\$18,531.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
		Total Waived:	\$3,000.00	Technical Fees:	\$49,710.00		

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$572.00	\$118.00	\$454.00
Alteration Training Fee:	\$1,857.00	\$73.00	\$1,784.00
DCA Minimum Fee:	\$29.00	\$0.00	\$29.00
Sub total Training Fee:	\$2,458.00	\$191.00	\$2,267.00

TECHNICAL ISSUES

Building Technical:	68
Electrical Technical:	72
Fire Protection Technical:	36
Plumbing Technical:	206
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$1,446.00
Waived Certificate Fees:	\$280.00
Sub Total Certificate Fees:	\$1,166.00

CERTIFICATE ISSUES

Certificate of Occupancy:	10
Certificate of Approval:	344
Certificate of Continued Occupancy:	1

PERMIT FEES:	\$49,710.00
DCA FEES:	\$2,267.00
CERTIFICATE FEES:	\$1,166.00
MIN FEES:	\$82.00
NET TOTAL FEES:	\$53,225.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$151.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$53,426.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 10/01/2013 To 10/31/2013

November 7, 2013 3:23:22PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$2,565.00	\$50,710.00	\$0.00	\$53,275.00
CCO FEES	Sub Totals:	\$0.00	\$151.00	\$0.00	\$151.00
GRAND TOTALS:		\$2,565.00	\$50,861.00	\$0.00	\$53,426.00

BOROUGH OF WEST CAPE MAY
 2600 Bayshore Road
 Borough of West Cape May, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 10/01/2013 To 10/31/2013

November 07, 2013 3:24:28PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$318,900.00	Cubic Footage:	33253 Cu.ft	Permit Issued:	9
Cost Of Alteration:	\$58,975.00	Square Footage:	4373 Sq.ft	Updates Issued:	1
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$377,875.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$1,938.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$1,938.00
Electrical:	\$480.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$480.00
Fire :	\$375.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$375.00
Plumbing:	\$966.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$966.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$3,759.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$112.00	\$0.00	\$112.00
Alteration Training Fee:	\$100.00	\$0.00	\$100.00
DCA Minimum Fee:	\$1.00	\$0.00	\$1.00
Sub total Training Fee:	\$213.00	\$0.00	\$213.00

TECHNICAL ISSUES

Building Technical:	5
Electrical Technical:	4
Fire Protection Technical:	2
Plumbing Technical:	5
Elevator Technical:	
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	2
Certificate of Approval:	12
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$247.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$247.00

PERMIT FEES:	\$3,759.00
FEES:	\$213.00
CERTIFICATE FEES:	\$247.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$4,219.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$4,219.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 10/01/2013 To 10/31/2013

November 7, 2013 3:24:02PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$0.00	\$4,219.00	\$0.00	\$4,219.00
GRAND TOTALS:		\$0.00	\$4,219.00	\$0.00	\$4,219.00



BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Public Safety Building
1389 Langley Road
Cape May County Airport
Phone: (609) 889-0404
Fax: (609) 889-8876

Mailing Address:
407 Breakwater Road
Erma, NJ 08204

For the month of October 2013, the Lower Township Bureau of Fire Safety made deposits of \$10,570.00 in the Lower Township Tax office.

Sincerely,

**David P. Perry
Fire Official**

**cc: file
Board Members
Lauren Read
Mike Voll**

Clerk's

Register Report

10/1/2013 Through 10/31/2013

11/4/2013

Page 1

Account	Description	Memo	Category	Amount
INCOME				
	TOTAL Business Mercantile 2013-2014			3,045.00
	TOTAL Campgrounds & Trailers			104.00
	TOTAL Licenses & Permits			75.00
	TOTAL Rental Merc 2013-2014			2,625.00
	TOTAL Scrapper			10.00
	TOTAL Street Openings			520.00
	TOTAL Taxi & Limo			530.00
	TOTAL Yard Sales			305.00
	TOTAL INCOME			7,214.00
TRANSFERS				
	TOTAL Council Checking			-7,214.00
	TOTAL TRANSFERS			-7,214.00
			OVERALL TOTAL	0.00



**Lower Township Police Department
Monthly Activity Report**

2013

	October	Total:
General Complaints and Service Calls	3774	37627
Emergency Medical Calls with L. T. Rescue	167	1791
Fire Alarm Call Outs (Total)	41	446
Villas Fire Company	15	146
Town Bank Fire Company	12	184
Erma Fire Company	14	126
Assaults	7	60
Robbery	2	5
Domestic Violence Complaints	32	362
Domestic Violence with Assaults	6	74
Motor Vehicle Accidents	32	438
Traffic Warnings	43	298
Traffic Summons	140	1690
Motor Vehicle Stops	497	5433
Local Ordinance Warnings	0	12
Local Ordinance Complaints	2	44
Assaults on Police Officers (UCR Report Return "A")	3	12
Residential and Commercial Alarm Calls	55	573
Property Checks	1413	12990
Death Investigations	3	33
Burglaries	14	77
Thefts	37	350
Criminal Mischief Complaints	56	326
Disorderly Conduct Complaints	87	809
Animal Control Complaints	144	1919
Adult Arrests (UCR Report Return "A")	39	509
Juvenile Arrests (UCR Report Return "A")	8	70
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	3	59
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	3	69
Investigation Reports Completed	155	1075
Supplemental Investigation Reports Completed	50	472
Total Value Property Stolen (UCR Report Return "A")	\$46,733.00	\$395,131.00
Total Value Property Recovered (UCR Report Return "A")	\$585.00	\$46,466.00



**Lower Township Police Department
Monthly Activity Report**

2013

	October	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	1692
Vacation	760	7622
Personal	140	1051
Comp Hours	16	145
Sick Hours	116	2053
Injury Hours	24	918
Training Hours	644	4214
Military Training	192	1284
Police Department Overtime in Hours		
Operations Overtime	68	1684.5
Operations Comp Time	145.5	1064
Investigation Division Overtime	30.5	334.15
Investigation Division Comp Time	18.5	81
Court Overtime	67.25	247
Court Comp Time	2	43
Holiday Overtime	76	802.75
Holiday Comp Time	6	227
Government/Grant Funding Overtime in Hours		0
Click It or Ticket	0	133
Cops n Shops	0	6
JV Curfew	0	0
DWI Patrol	0	0
Other	12	232
Private Funding Overtime in Hours		
Special Detail	0	604.5

Prepared by:

Chief William Mastriana 
Date: 11/12/2013

**2013 CASH RECEIPTS
OCTOBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary tax (2014)	79,803.49	650,810.53
Current year taxes (2013)	5,527,319.77	45,519,550.88
Prior year taxes (2012)	250.00	1,153,160.83
MUNICIPAL LIEN		768.78
RECORDING		72.00
Arrears		5,434.99
Bankruptcy	35.60	2,763.79
State Audit Payback		6,850.00
6% Penalty		7,753.83
Tax Search Fees		220.00
Interest	12,799.93	164,276.21
Lot clearing		15,660.00
Returned Check Fees		300.00
Duplicate Bills	60.00	760.00
Trash	4,488.00	48,476.13
Cost of Sale		20,720.20
Municipal Service Fees		52,784.69
MUA		156,998.19
Premium		441,100.00
TOTAL DEPOSITS	5,624,756.79	48,248,461.05
DEPOSITED TO COUNCIL CHECK	5,531,616.12	46,787,229.37
DEPOSITED TO WIPP ACCOUNT	93,140.67	1,020,131.68
PREMIUM		441,100.00
TOTAL DEPOSITS	5,624,756.79	48,248,461.05
NSF Reversals	(348.48)	(25,437.99)
TOTAL	5,624,408.31	48,223,023.06

Prepared by Susan Jackson

2013 OCTOBER VITAL STATISTICS

Marriages/CU	23
Domestic Partnerships	1
Ceritifed Copies	170
Ceritifed Copies EDRS	1
Burial Permits	0
Marriage/CU State	\$575.00
Marriage/CU Twp	\$69.00
Domestic Part State	\$25.00
Domestic Part Twp	\$3.00
Certified Copies	\$1,700.00
Certified Copies EDRS	\$10.00
Burial Permits	\$0.00
TOTAL	\$2,382.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-295

TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.”

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- X** _____ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Bailey et al V. Lower Twp**

