

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

December 21, 2015 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Beach Access Update - Manager Jim Ridgway, Steve Morey

Consent Agenda

Approval of Minutes	December 7, 2015
Res. #2015-363	Payment of Vouchers \$ 845,761.80
Res. #2015-364	Amend Township Manager James Ridgway's Memorandum of Understanding (adding vacation days)
Res. #2015-365	Authorizing the Donation of Tumbling Mats no longer needed for Public Use to the Lower Cape May Regional School District
Res. #2015-366	Reappointment to Recreation Advisory Board (R.Osborn)
Res. #2015-367	Reappointment to Recreation Advisory Board (L.Bedell, Jr.)
Res. #2015-368	A Resolution Awarding the Lease of Public Land Located at the Intersection of Seaview and Rochester Avenues after the December 1, 2015 Open Public Auction (\$10,000 per yr to Achristavest)
Res. #2015-369	A Resolution Supporting New Jersey State Assembly Bill No. 2733/A4764 "Reinstating Municipal to Regulate Residential Rental Properties"
Res. #2015-370	Amending Resolution #2015-332 – State Health Benefits Program Chapter 48, P.L. 1999
Res. #2015-371	Authorization for the payout of Accumulated Compensatory Time (J.Piggott \$283.13)
Res. #2015-372	Transfer of 2015 Appropriations
Res. #2015-373	Approving Contract with USABLE for Group Life as an Extraordinary Unspecifiable Services Contract

Regular Agenda

Res #2015-374 Lower Township Rescue Squad Voucher \$5,000.00

Administrative Reports

Clerk, Construction, Dog, Finance, Police, Tax, Vital Statistics

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – December 7, 2015

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on December 7, 2015 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Pledge of Allegiance – Girl Scout Troop #45296

Girl Scout Troop #45296 led the pledge of allegiance and flag salute and introduced themselves to Council.

Work Session

Proclamation - Officer Darrin Hickok

Mayor Beck read a proclamation honoring Darrin Hickok and congratulating him on his retirement from law enforcement. Officer Hickok expressed his sentiments about serving in the township he grew up in. On behalf of the Lower Township Police Department, Chief Mastriana thanked Officer Hickok for his service and wished him well on his retirement.

Proclamation – Supporting the Drive Sober or Get Pulled Over 2015 Year End Holiday Crackdown

Mayor Beck read the proclamation supporting the Drive Sober or Get Pulled Over 2015 Year End Holiday Crackdown.

Consent Agenda

Deputy Mayor Clark asked Council about moving Resolution #2015-356 to a later date to allow for further discussion. Councilman Conrad voiced opposition to putting off the resolution. Manager Ridgway stressed the urgency in moving forward with the resolution, as he stated the township's beach maintenance permit is currently expired. He also expressed a desire for uniformity throughout the township's beach access points. Councilman Perry commented in support of Manager Ridgway's statement, having recently attended a seminar on dune preservation. He also stressed the importance of safe beach access from an emergency services perspective. Councilman Conrad recommended moving the resolution to the Regular Agenda to continue discussion. Council consented.

Approval of Minutes	November 22, 2015
Res. # 2015-335	Payment of Vouchers \$ 362,378.89
Res. # 2015-336	Certification of Lot Clearing Charges to the Tax Collector (\$1,675.)
Res. # 2015-337	Insertion of Special Item of Revenue Pursuant to N.J.S.A.40A:4-87, Chapter 159 (Drive sober or get pulled over \$5,000)
Res. # 2015-338	Authorization for the Payout of Accumulated Compensatory Time (J.Chew \$7,932.78)
Res. # 2015-339	Authorization for Refund of Taxes

- Res. # 2015-340 Transfer of 2015 Appropriations (\$21,500)
- Res. # 2015-341 Resolution Requesting Release of Maintenance Guarantee for James & Debbie Bailey; Block 499.01, Lot 27.03; Escrow Z96-09-06 (\$4,830.75)
- Res. #2015-342 Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July, 2014-June 2019(Lower Cape Municipal Alliance grant application)
- Res. #2015-343 Authorization for the Payout of Accumulated Compensatory Time (M.Szemcsak \$2,204.45)
- Res. #2015-344 Authorization for the Payout of Accumulated Compensatory Time (K.White \$787.67)
- Res. #2015-345 Authorization for the Payout of Accumulated Compensatory Time (K.Fournier \$796.15)
- Res. #2015-346 Approval of Contribution to Lower Township Rotary (\$800)
- Res. #2015-347 Approval of Contribution to Lower Township Chamber of Commerce (\$4,000)
- Res. #2015-348 Awarding Banking Services Agreement (Sturdy Savings Bank)
- Res. #2015-349 Contract Award for a State Contract AVAYA IP500 Telephone System from TRICOMM Services Corp – Public Safety Building (\$27,551.66)
- Res. #2015-350 Bid Acceptance and Contract Award to Upgrade Police Radio Equipment on Two (2) Towers (Ted Kingston \$18,750.)
- Res. #2015-351 Resolution requesting Release of Demolition Bond for Block 499.01, Lot 27.01, 657 Townbank Road (\$1,000)
- Res. #2015-352 Authorization for the Payout of Accumulated Compensatory Time (J.Saunders \$260.81)
- Res, #2015-353 Resolution requesting Release of Demolition Bond for Block 350, Lot 11, 109 Wildwood Avenue (\$500)
- Res. #2015-354 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on Govdeals Online Auction Website
- Res. #2015-355 Resolution Authorizing a Review of Compliance with Prior Annual Continuing Disclosure Obligations and participation in the Securities and Exchange Commission's Municipalities Continuing Disclosure Cooperation Initiative
- Res. #2015-357 Resolution Approving a Professional Service Contract with Hatch Mott MacDonald for the Proposed Lease Area at the Freeman Douglass Jr Memorial Park (\$3,280)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Regular Agenda

- Res. #2015-356 Resolution Approving a Professional Service Contract with Hatch Mott MacDonald for NJDEP Beach Maintenance Permit and Design of Beach Access Path Upgrades (\$19,850)

Mayor Beck expressed interest in allowing the public an opportunity to comment. Deputy Mayor Clark agreed and communicated a few concerns from the public about the use of gravel and fencing. Discussion ensued about separating the two items on the resolution: the NJDEP Beach Maintenance Permit from the Design of Beach Access Path Upgrades. Manager Ridgway reiterated the urgency in getting the maintenance permit. Councilmembers Perry and Conrad commented in support of moving forward with the resolution. Gary Douglass, Director of Public Works, validated the use of gravel and fencing for beach access and informed that it was suggested by the NJDEP to put the two items together.

Susan Jacobs, Beach Drive, expressed concern about preserving the dunes in their natural state to support the echo system. She voiced opposition to the use of gravel and fencing and questioned the number of emergencies along the bay this year. She also requested remembrance of our service members for their sacrifice, including Pearl Harbor Day.

John Skowronski, 607 Arctic Avenue, voiced concern about widening the beach access paths and the plan for drop-offs. Manager Ridgway reiterated the safety issues.

Vince Grimm, 3205 Shore Drive, commented about the beach access paths along Shore Drive and the improper placement of the snow fencing. He also voiced discontent with comparing the bay to the ocean. He agreed with Mayor Beck that the two issues should be separated and need further discussion.

Bill Greenfield, Villas, voiced favor with upgrading the beach access points in the Villas. He stated no preference as to materials to be used, but suggested ramps be placed at some of the entrances.

Robert Rizzo, Mickel's Run, suggested the two issues be separated to allow the people along the Bayfront to voice their opinions. He also questioned Councilman Simonsen for not commenting. Councilman Simonsen stated that he is reserving comment until he has heard from the people.

Gary Douglass, Erma, countered Mr. Rizzo's comment and reminded that the Bayfront is owned by Lower Township, therefore it is for use by everyone, not just the residents along the bay.

Steve Morey, Erma, Hatch Mott MacDonald, informed that the two issues are together due to the need to obtain a beach maintenance permit from NJDEP and NJDEP advising to include the beach access upgrades with the application. He suggested the cost would increase with two separate applications. He communicated the reason for proposing eight feet paths.

Deputy Mayor Clark questioned the permit application process. Mr. Morey offered to present a draft plan before submitting application if Council wishes to do so. He also informed that the matter was discussed thoroughly at the last RAB meeting with members of the public present. He reminded that Hatch Mott MacDonald works at the will of the Township.

Councilman Conrad asked about the use of gravel. Mr. Morey explained the reason for using gravel to allow easier access for pedestrians.

Mayor Beck questioned the time frame to allow public input. Mr. Morey reminded that the plan still has to be drafted but proposed mid-January or February for review.

Councilman Conrad stated that the split-rail fencing is not for dune retention, but to keep people off the dunes. Mr. Morey confirmed the same.

Janet Pitts, Villas, agrees with uniformity and fairness and voiced discontent with the absence of benches along the bay in Villas. Councilman Conrad agreed and expressed interest with the addition of trash cans. Ms. Pitts questioned the prevention of cars on the beach with eight feet access paths.

Eileen Kreis, Villas, supports uniformity and widening the beach access paths, especially in Villas. She also countered Ms. Jacob's comments regarding emergency rescues and stressed the importance of safe access points along the Bayfront.

Councilman Simonsen disclosed his comments in favor of moving forward with the resolution.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Res. #2015-358

Person-to-Person Transfer of Liquor License #0505-33-012-009 from Harbour Side, Inc to JEL Liquor Limited Liability Company (this request was advertised and no objections were filed)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Res. #2015-359

Authorization for 2015 Incentive Award for Insurance Waiver (\$62,749.99)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY					X	
SIMONSEN	X		X			
CLARK		X	X			
BECK			X			

Res. #2015-360

Authorization for the Payment of College Credits (\$21,700)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY					X	
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Res. #2015-361

Authorization for the Payout of Accumulated Compensatory Time (M. Perry \$4,408.19)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY					X	
SIMONSEN	X		X			
CLARK			X			
BECK			X			

Council Comments

Manager Ridgway revealed good news from Governor Christy's office that Lower Township has been granted \$550,000 toward the Bayshore Estates Project. He gave kudos to the Township Grants Coordinator, Colleen Crippen.

Councilman Conrad spoke of the many wonderful free events in the community and encouraged everyone to remember those less fortunate than us.

Councilman Perry voiced pleasure with receiving the grants for the Bayshore Estates Project and commended the Grants Coordinator for a job well done.

Councilman Simonsen congratulated Colleen Crippen for her work with the grants and echoed sentiments in remembrance of Veterans on Pearl Harbor Day. He gave an update on the bike path, thanking all the people involved. He informed about upcoming events at LCMR including a presentation on Teens and Social Media, Lower Township Elementary School Winter Concert, Teitelman Winter Concert, and LCMR Winter Concert.

Deputy Mayor Clark echoed sentiments of gratitude in remembering our service men and women and expressed gratitude to our police officers for keeping us safe.

Manager Ridgway announced the upcoming Police Appreciation Breakfast sponsored by the LT Chamber of Commerce and Uncle Bill's Pancake House.

Mayor Beck thanked Colleen Crippen and announced the following upcoming events: Christmas Parade, Wreaths across America, Free Teen Programs, Ferry Merry Christmas and New Year's Eve Party.

Call to Public

Closed Session
Res. #2015- 362

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.
CONTRACT NEGOTIATIONS / LITIGATION /POSSIBLE LITIGATION UPDATE

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK			X			
BECK			X			

Council adjourned to Closed Session at 8:10 pm.

Council returned to Open Session at 9:05PM.

Motion moved by Councilmember Conrad, seconded by Councilmember Simonsen for the Manager to proceed as discussed in Closed Session. Motion unanimous.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Simonsen, seconded by Councilmember Conrad. Motion to adjourn unanimous. Meeting adjourned at 9:08 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784	CAPE MAY STAR & WAVE							
	15-00726	03/26/15	CLASIFIED HELP WANTED-PARK RAN	Open	26.00	0.00		
	15-01189	05/14/15	AD FOR PART TIME ASST. SUPERIN	Open	53.20	0.00		
	15-03026	12/07/15	LEGAL PUBLICATION 11-18-15	Open	<u>16.12</u>	0.00		
					95.32			
00825	COMCAST*							
	15-03131	12/17/15	INTERNET SERVICE DECEMBER	Open	305.15	0.00		
01075	COPIERS PLUS*							
	15-02922	11/23/15	PRINTED NIXEL FLYERS	Open	300.00	0.00		
	15-03006	12/02/15	COPIERS 11/20/15-02/19/16	Open	<u>534.43</u>	0.00		
					834.43			
01092	CONTINENTAL FIRE & SAFETY, INC*							
	15-02947	11/24/15	SERVICE EXTINGUISHERS	Open	129.00	0.00		
01170	VERIZON WIRELESS* F/S							
	15-03063	12/09/15	CELL FIRE 10/27/15-11/26/15	Open	52.35	0.00		
01171	VERIZON WIRELESS - TOWNHALL							
	15-03031	12/07/15	VERIZN CEL SERVICE 11/24-12/23	Open	579.93	0.00		
	15-03034	12/07/15	IPHONE BILL 11/29/15-12/28/15	Open	<u>892.15</u>	0.00		
					1,472.08			
01176	DATEL SOFTWARE SOLUTIONS LLC*							
	15-03106	12/16/15	11/2015-12/2016 CALL MAINT	Open	267.00	0.00		
01200	DELTA DENTAL PLAN OF NJ							
	15-03023	12/07/15	NOVEMBER CLAIMS	Open	9,785.40	0.00		
01219	CONTRACTOR SERVICE*							
	15-02850	11/13/15	JUMPING JACK COMPACTOR	Open	2,371.12	0.00		
01519	TOM FOLS ELECTRICAL CONTRACTOR*							
	15-02921	11/20/15	SCOREBOARDS IN GYM AT REC.	Open	350.00	0.00		
01530	FIRE DISTRICT #1							
	15-00548	03/03/15	2015 FIRE DISTRICT#1 PAYMENTS	Open	175,511.56	0.00		
01540	FIRE DISTRICT #2							
	15-00451	02/18/15	2015 FIRE DISTRICT #2 TAXES	Open	91,859.00	0.00		
01550	FIRE DISTRICT #3							
	15-00604	03/11/15	2015 FIRE DISTRICT 3 TAXES	Open	231,607.50	0.00		
01575	DAVID FISHER							
	15-01019	04/28/15	2015 EQUIP. ALLOWANCE	Open	150.00	0.00		B
	15-03058	12/09/15	CONTRACTUAL REIMBURSEMENT- V	Open	<u>155.00</u>	0.00		
					305.00			
01577	MIKE FLINN**							
	15-03115	12/16/15	INSTRUCTOR FOR JUDO CLASSES	Open	1,320.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01603 GENERAL CODE PUBLISHERS*								
	15-03024	12/07/15	ADDITIONAL CODE BOOKS	Open	309.00	0.00		
	15-03025	12/07/15	ECODE 360 MAINT 11/15-11/30/16	Open	<u>1,195.00</u>	0.00		
					1,504.00			
01641 GALL'S INC*								
	15-02453	10/01/15	RIOT DUTY HELMET	Open	1,680.00	0.00		
	15-02494	10/07/15	PATROL SUPPLIES	Open	<u>2,788.14</u>	0.00		
					4,468.14			
01643 WILLIAM GALESTOK								
	15-03018	12/04/15	CONTRACTUAL REIMBURSEMENT-V	Open	110.00	0.00		
01649 GARDEN STATE HWY PRODUCTS, INC*								
	15-01380	06/02/15	VINYL FOR SIGNAGE	Open	1,323.60	0.00		
01653 GENTILINI FORD*								
	15-01079	04/29/15	PARTS FOR TRUCK/MAY	Open	129.95	0.00		
01657 GOPHER SPORT*								
	15-02895	11/18/15	BASKETBALLS & WRIST BANDS	Open	108.44	0.00		
01781 HATCH MOTT MACDONALD, LLC*								
	15-02345	09/18/15	GEOTECHNICAL INVESTIGATION	Open	1,323.75	0.00		B
	15-03020	12/07/15	PROFESSIONAL ENGINEERING	Open	221.00	0.00		
	15-03021	12/07/15	PROFESSIONAL ENGINEERING	Open	364.00	0.00		
	15-03022	12/07/15	PROFESSIONAL ENGINEERING	Open	49.83	0.00		
	15-03119	12/16/15	PROFESSIONAL ENGINEERING	Open	715.00	0.00		
	15-03120	12/16/15	PROFESSIONAL ENGINEERING	Open	1,011.74	0.00		
	15-03121	12/16/15	PROFESSIONAL ENGINEERING	Open	<u>1,274.50</u>	0.00		
					4,959.82			
01782 HEALTH INSURANCE SOLUTIONS INC								
	15-03126	12/16/15	JAN 2016 PRESCRIPTION CLAIM	Open	62,222.48	0.00		
01806 ANTHONY J HARVATT, II, ESQ								
	15-00934	04/24/15	BOARD SOLICITOR SALARY	Open	625.00	0.00		
	15-03019	12/07/15	RESOLUTIONS	Open	<u>150.00</u>	0.00		
					775.00			
02063 JOHNSTONE SUPPLY*								
	15-02653	10/29/15	SMOKE CHECK	Open	214.32	0.00		
02089 K-MART STORE #9133*								
	15-03077	12/11/15	12 CT BOX OF CANDY CANES	Open	122.83	0.00		
02108 KEEN COMPRESSED GAS CO*								
	15-02390	09/24/15	BOTTLED GAS /DPW GARAGE/OCT	Open	223.65	0.00		
02134 THOMAS KEYWOOD								
	15-03094	12/15/15	CONTRACTUAL REIMBURSEMENT-M	Open	411.24	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02140	KINDLE FORD LINC/MERC., INC.*							
	15-02964	11/25/15	PARTS FOR POLICE VECHICLE	Open	369.48	0.00		
	15-02998	12/01/15	PARTS FOR POLICE VEHICLES	Open	528.95	0.00		
					898.43			
02223	LANDSMAN UNIFORMS*							
	15-02908	11/20/15	UNIFORMS	Open	219.80	0.00		
02294	MARIE A. LOMONACO							
	15-03093	12/15/15	CONTRACTUAL REIMBURSEMENT-M	Open	167.12	0.00		
02334	LOWER TWP CHAMBER OF COMMERCE							
	15-03102	12/15/15	LUNCHEON MEETING DEC 10, 2015	Open	30.00	0.00		
02411	MENEAR'S TREE SERVICE*							
	15-02884	11/18/15	REMOVAL OF DEAD TREES/STUMP	Open	1,700.00	0.00		
02965	KEITH PALEK							
	15-03116	12/16/15	CONTRACTUAL REIMBURSEMENT-V	Open	188.00	0.00		
03305	PEDRONI FUEL*							
	15-03089	12/15/15	NO LEAD GAS	Open	237.25	0.00		
03387	POGUE INC. *							
	15-02880	11/18/15	DRUG TESTING	Open	532.00	0.00		
03414	WILLIAM PRIOLE							
	15-03090	12/15/15	TRAINING MEALS	Open	133.26	0.00		
03460	V.E. RALPH & SON, INC.*							
	15-02881	11/18/15	PATROL SUPPLIES	Open	262.80	0.00		
03466	R & R SPECIALTIES							
	15-02401	09/24/15	MEMORIAL PLAQUE-GIORDANO	Open	270.00	0.00		
03484	LAUREN M. READ							
	15-03067	12/09/15	AFLAC BENEFIT CLAIM	Open	800.02	0.00		
03518	RIGGINS, INC.*							
	15-03033	12/07/15	OFF HIGHWAY DIESEL	Open	274.24	0.00		
03554	RUTGERS, ENVIRONMENTAL SCIENCE							
	15-02375	09/22/15	NOISE POLLUTION TRAINING	Open	425.00	0.00		
03692	SOUTH JERSEY GAS CO*							
	15-03129	12/17/15	GAS BILL DECEMBER 2015	Open	171.57	0.00		
03723	STAPLES, INC.*							
	15-02592	10/21/15	CHAIR SUSAN WILSON'S	Open	300.00	0.00		
	15-02872	11/16/15	OFFICE SUPPLIES	Open	506.00	0.00		
					806.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03810 MUNICIPAL UTIL AUTH USAGE COST	15-03128	12/17/15	WATER SERVICE FOR 700 WINSLOW	Open	1,607.19	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	15-02957	11/24/15	REMIMBURSMENT HALF BILL	Open	163.12	0.00		
03821 TRANS AXLE*	15-03027	12/07/15	LEAF TRUCK CLUTCH	Open	1,456.70	0.00		
03844 GIACOMO TROMBETTA	15-03092	12/15/15	CONTRACTUAL REIMBURSEMENT-M	Open	48.00	0.00		
03914 ULINE INC*	15-02338	09/17/15	HAND SANITIZER/DPW	Open	149.26	0.00		
	15-02849	11/13/15	GASOLINE SPILL KIT PER DEP REG	Open	424.81	0.00		
					574.07			
03935 STAPLES BUSINESS ADVANTAGE*	15-00212	01/22/15	STAMPS	Open	116.20	0.00		
03969 VERIZON	15-03127	12/17/15	NOV 2015- PHONE BILL FIRE SAFE	Open	130.38	0.00		
03971 VERIZON WIRELESS MDT POLICE	15-03016	12/04/15	VERIZON - MDT	Open	691.17	0.00		
03992 VAL-U AUTO PARTS LLC*	15-02019	08/05/15	RDS/SANT/RECY/DPW/NOV	Open	2,407.32	0.00		
04049 SUSAN JACKSON	15-03095	12/15/15	CONTRACTUAL REIMBURSEMENT-V	Open	110.00	0.00		
04089 WIZARD'S FESTIVAL OF FUN, INC*	15-02614	10/26/15	FERRY MERRY CHRISTMAS	Open	4,985.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	15-03105	12/15/15	FIRST AID SUPPLIES-REC	Open	134.26	0.00		
04176 CHRISTOPHER J WINTER SR*CALEA	15-01809	07/08/15	ACCRED. CONSULT - NOV	Open	450.00	0.00		
	15-01810	07/08/15	ACCRED. CONSULT - DEC	Open	450.00	0.00		
					900.00			
04216 PRIVATE ISLAND EMBROIDERY*	15-02515	10/08/15	UNIFORMS	Open	600.00	0.00		
04300 W B MASON CO INC*	15-02944	11/24/15	PAPER 8 1/2 X 11 CASES	Open	299.90	0.00		
04301 SEASHORE ASPHALT CORPORATION*	15-01074	04/29/15	ASPHALT/PATCH/ RDS/JUNE	Open	1,088.92	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04445 TRICOMM SERVICES CORP*	15-03014	12/04/15	SERVICE CALL	Open	127.50	0.00		
04514 WILLIAM BLANEY*	15-00110	01/09/15	2015 LABOR SOLICITOR DNE 50k	Open	1,737.50	0.00		
05071 SHORE SOUND ENTERTAINMENT*	15-02975	12/01/15	PHOTO BOOTH - NEW YEARS EVE	Open	350.00	0.00		
5032 NORTH WILDWOOD \$ CREST SHIRT*	15-02649	10/29/15	TRAVEL BASKETBALL SHIRTS	Open	196.00	0.00		
5053 ANTHONY GRETO	15-03017	12/04/15	CONTRACTUAL REIMBURSEMENT-V	Open	190.00	0.00		
6061 AMERIHEALTH ADMINISTRATORS	15-03052	12/09/15	12/07/2015 HEALTH	Open	24,403.08	0.00		
	15-03117	12/16/15	12/14/2015 HEALTH	Open	32,061.96	0.00		
					56,465.04			
6079 KAITLIN BLACK	14-01060	04/25/14	2014 EQUIP. ALLOWANCE	Open	150.00	0.00		B
7019 OCEAN VIEW VETERINARY*	15-03053	12/09/15	VET SERVICES: MEDICAL EXPENSE	Open	105.00	0.00		
7041 CARI ECKEL	15-03086	12/15/15	REIMBURSEMENT- B-BALL COACH	Open	20.00	0.00		
7066 KETCHUM MFG CO INC*	15-02689	11/09/15	2016 DOG TAGS	Open	455.00	0.00		
7092 TREASURER, STATE OF NEW JERSEY	15-02822	11/10/15	2015 ANNUAL LIFE HAZARD FEE	Open	397.00	0.00		
7119 ENGINEERING DESIGN ASSOC*	15-01760	07/06/15	2014-323 COASTAL RESIL GRANT	Open	20,335.00	0.00		B
7131 DAN WAGNER	15-03088	12/15/15	REIMBURSEMENT- B-BALL COACH	Open	15.00	0.00		
7247 NEW JERSEY LEGAL COPY, INC*	15-03028	12/07/15	LEGAL COPIES FOR SOLICITOR	Open	1,389.18	0.00		
7354 FLEETPRIDE INC.*	15-01870	07/14/15	RDS/SANT/RECYC/DPW SEPT.	Open	250.40	0.00		
7384 JORDAN SAINI	15-01055	04/28/15	PRO RATED EQUIPMETN ALLOWANCE	Open	11.25	0.00		B
7389 PARTY PERFECT RENTALS	15-02893	11/18/15	NEW YEARS EVE PARTY- REC. DEPT	Open	2,705.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7443 R. MAXWELL CONSTRUCTION INC*	15-02043	08/07/15	RES#15-225 ADA/PLAYGROUND IMPR	Open	17,516.58	0.00		B
	15-02655	10/30/15	CHANGE ORDER #1 ADA UPGRADES	Open	22,537.00	0.00		
					40,053.58			
7460 M.A.S.E. CONCEPTS LLC*	15-02848	11/13/15	POTABLE RADIOS	Open	1,440.00	0.00		
7461 DEGLER WHITING, INC*	15-02347	09/18/15	INDOOR SCOREBOARD	Open	3,990.00	0.00		
7479 BE & ME ENTERTAINMENT LLC*	15-02652	10/29/15	PAINTING EVENT AT MILLMAN CENT	Open	600.00	0.00		
7482 MUNICIPAL MAINTENANCE CO.*	15-02894	11/18/15	EMERGENCY WORK-BENNETT'S	Open	1,258.00	0.00		
7484 MARIYA STARRETT	15-03099	12/15/15	CONTRACTUAL REIMBURSEMENT-V	Open	96.00	0.00		
7490 THE ASSOCIATION OF STATE	15-02979	12/01/15	ASSOCIATION DUES-DOWE	Open	165.00	0.00		
7494 SEABOARD RESTORATION, INC	15-03013	12/04/15	RELEASE OF DEMO BOND	Open	1,000.00	0.00		
7495 COLE INFORMATION SERVICES, INC*	15-03055	12/09/15	CROSS REF BOOK - DISPATCH	Open	171.45	0.00		
7497 BIRCHMEIER & POWELL INC*	15-03074	12/10/15	LEGAL SERVICES CLAIM#X33073	Open	3,492.28	0.00		
7499 CHRISTINA GRANERO	15-03087	12/15/15	REIMBURSEMENT- B-BALL COACH	Open	15.00	0.00		
ANZE JENNIFER ANZELONE	14-01055	04/25/14	2014 EQUIP. ALLOWANCE	Open	97.22	0.00		B
FOUR BRUCE FOURNIER	15-03015	12/04/15	REIMBURSEMENT- COACH	Open	44.20	0.00		
G=ISL ISLAND TROPHIES	15-01996	08/04/15	RETIREMENT PLAQUE FOR CPT BEEB	Open	70.00	0.00		
NJAFM NJ ASSOC FOR FLOODPLAIN MANAGE	15-02670	11/06/15	FLOODPLAIN MGMT JENNIFER DOWE	Open	20.00	0.00		

Total Purchase Orders: 133 Total P.O. Line Items: 0 Total List Amount: 845,561.80 Total Void Amount: 0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
MICHAEL REEB	15-02606	DJ HALLOWEEN DANCE	56429	\$ 200.00
Total Manual Checks				\$ 200.00
Total Computer				\$ 845,561.80
Total Bill List				\$ 845,761.80

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on December 21, 2015

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-364

TITLE: AMENDING MANAGER JAMES RIDGWAY'S MEMORANDUM OF UNDERSTANDING

WHEREAS, Resolution #2015-54 appointed James Ridgway as Manager of the Township of Lower and accepted the memorandum of understanding between the Township of Lower and Manager Ridgway; and

WHEREAS, it is Lower Township Council's intent to amend the Memorandum of Understanding effective January 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, the governing body thereof, that the Memorandum of Understanding be amended as follows:

Vacation: 20 days per year

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on December 21, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-365

TITLE: RESOLUTION AUTHORIZING THE DONATION OF TUMBLING MATS NO LONGER NEEDED FOR PUBLIC USE TO THE LOWER CAPE MAY REGIONAL SCHOOL DISTRICT

WHEREAS, Superintendent Mitchel Plenn of the Lower Township Recreation Department currently has Tumbling mats no longer needed for public use and which are of minimal monetary value; and

WHEREAS, the Director of Athletics from the Lower Cape May Regional School District has requested the mats for the use of the children.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the tumbling mats are hereby authorized to be donated to the Lower Cape May Regional School District to be used for the children.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on December 21, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Lower Township Department of Parks and Recreation

c/o Mitchell Plenn

2600 Bayshore Road

Villas, New Jersey 08204

December 11, 2015

Mr. Plenn,

We are of the understanding that your department recently purchased several new tumbling mats and are looking to discard or sell the tumbling mats that you already have. We are in need of some additional tumbling mats at the Lower Cape May Regional School District to better serve some of our existing athletic programs. It would be greatly appreciated if there were any chance for us to receive these mats as a donation. All considerations given to this request would be greatly appreciated.

Respectfully,

A handwritten signature in black ink, appearing to read "Mark Schiffbauer". The signature is written in a cursive style with a long horizontal stroke at the end.

Mark Schiffbauer

Director of Athletics

Lower Cape May Regional School District

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-366

TITLE: REAPPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, Robert Osborn, Alternate Member of the Recreation Advisory Board has a term which will expire on December 31, 2015 and has requested re-appointment to the Board; and

WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed to the Recreation Advisory Board.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Robert Osborn	Alternate Member	December 31, 2018

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on December 21, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed



2015-243

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Robert Osborn

CITY AND STATE North Cape May NJ

YEARS OF RESIDENCY IN TOWNSHIP 25 OCCUPATION Painter

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- Bachelors Degree in Finance
- Lower township optometrist
- Lower township RAB
- Lower Cape May Regional School Board
- Coach multiple sports for Rec Dept for over 20 yrs
- Current 7+8 grade travel team coach
- Lower Cape May After prom committee

Date: 12/15/15 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

Township of Lower
Recreation Advisory Board
2600 Bayshore Road
Villas, NJ 08251

December 10, 2015

Mayor & Council

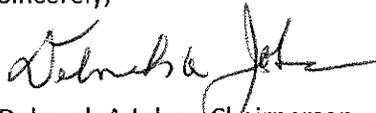
The Recreation Advisory Board would like to recommend Lonnie Bedell and Robert Osborne be reappointed to the Board.

Both Lonnie and Bob have served on the Board for a number of years. They both are dedicated to promoting recreation in our Township.

They would be an asset to the Board.

We appreciate your consideration in this matter.

Sincerely,



Deborah A Johns, Chairperson

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-367

TITLE: REAPPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, Lonnie Bedell, Regular Member of the Recreation Advisory Board's term will expire on December 31, 2015 and has requested re-appointment to the board; and

WHEREAS, Council has reviewed the applications on file with the Clerk.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed to the Recreation Advisory Board:

<u>Name</u>	<u>Type</u>	<u>Term Exp.</u>
Lonnie Bedell, Jr.	Regular Member	December 31, 2018

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on December 21, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

RCVD DEC 11 '15

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

2013-49

NAME Lonnie A. Bedell Jr

CITY AND STATE Villas NJ

YEARS OF RESIDENCY IN TOWNSHIP 34 OCCUPATION CMC Employee

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Knights of Columbus 20yrs, Optimist Club, 15 years. Coached numerous Rec Sports, been on Rec Board for the last 10 years.

Date: 12/10/15 Signature: Lonnie A. Bedell Jr (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-368

TITLE: A RESOLUTION AWARDING THE LEASE OF PUBLIC LAND LOCATED AT THE INTERSECTION OF SEAVIEW AND ROCHESTER AVENUES AFTER THE DECEMBER 1, 2015 OPEN PUBLIC AUCTION

WHEREAS, the Township of Lower deems it to be in the best interests of the Township to offer for lease certain real property located in Diamond Beach at the intersection of Seaview Avenue and Rochester Avenue, Block 703, Lots 1, 2, and a portion of lots 3, 5, and 32, with an approximate lot size of 100 x 150 ft., with a 10 foot buffer for playground safety; and

WHEREAS, pursuant to **N.J.S.A. 40A:12-14**, the Township of Lower may lease any real property not needed for public use to the highest bidder by open public bidding at auction or by submission of seal bids provided that said method of bidding is advertised in a newspaper circulating within the municipality by two insertions at least once a week during two consecutive weeks; and

WHEREAS, the Township of Lower advertised its intention to lease said property and conduct an open public auction on November 11 and November 18, 2015 in the Cape May Star and Wave; and

WHEREAS, the Township of Lower by Resolution #2015-314 authorized the public auction on December 1, 2015 and the Township received one bid in the amount of \$10,000 from Achristavest Pier 6600 LLC for the lease of real property located at the intersection of Seaview Avenue and Rochester Avenue, Block 703, Lots 1, 2, and a portion of lots 3, 5, and 32, with an approximate lot size of 100 x 150 ft., with a 10 foot buffer for playground safety.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, as follows:

1. The Township of Lower is hereby awarding the lease of the above referenced property to Achristavest Pier 6600 LLC for a sum of \$10,000 in accordance with the results of the open public auction conducted on December 1, 2015; and
2. The term of the lease shall run from May 1, 2016 through April 30, 2021 (5 years); and
3. It is understood by the Township of Lower and Achristavest Pier 6600 LLC that the intended use of the leased property will be to park the vehicles of the guests of Hotel Icona; and
4. The rights, responsibilities, requirements, and obligations of Achristavest Pier 6600 LLC and the Township of Lower are governed by the provisions and covenants contained within the Lease Agreement annexed hereto.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a regular meeting held on December 21, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

LEASE

THIS LEASE is made on the ___ day of _____, 2015 between the Landlord, Township of Lower, whose address is 2600 Bayshore Road, Villas, New Jersey 08251 hereinafter referred to as "Landlord," and the Tenant, Achristavest Pier 6600 LLC, whose address is 9701 Atlantic Avenue, Wildwood Crest, New Jersey 08260, hereinafter referred to as the "Tenant," and who may be collectively referred to herein as the "Parties."

1. **Property.** The Tenant agrees to rent from the Landlord and the Landlord agrees to lease to Tenant an empty lot located in Diamond Beach at the intersection of Seaview Avenue and Rochester Avenue, Block 703, Lots 1, 2, and a portion of lots 3, 5, and 32, with an approximate lot size of 100 x 150 ft., with a 10 foot buffer for playground safety, herein referred to as the leased premises.

2. **Term.** The term of this lease is from May 1, 2016 through April 30, 2021 (5 years).

3. **Rent.** Tenant agrees to pay the sum of \$10,000.00 per year (\$50,000 total) as rent for the leased premises. Payment for year one (May 1, 2016 through April 30, 2017) was tendered in full by Tenant on December 1, 2015. Payments for each subsequent year shall be due on or before December 1 of each successive year as follows:

\$10,000 on or before December 1, 2017; and

\$10,000 on or before December 1, 2018; and

\$10,000 on or before December 1, 2019; and

\$10,000 on or before December 1, 2020.

Upon the execution of this Lease Agreement by Tenant the Tenant shall tender a \$500 security deposit to the Landlord which shall be deposited, and held, in an interest-bearing escrow account throughout the duration of this Lease Agreement. Upon the termination of this Lease Agreement Landlord shall have thirty (30) days in which to return said security deposit to the Tenant less any applicable repair costs for damages arising above normal wear and tear.

All shall be made payable to "The Township of Lower."

4. Use of Property. The Tenant may use the leased premises for any purpose provided that said purpose complies with all Municipal, State, and Federal rules and regulations. It is understood and agreed upon between the parties that the Tenant's intended use of the property is to utilize the leased premises for parking purposes associated with the Hotel Icona. Tenant must install a chain-link fence along the playground side of the leased premises to ensure the safety of those individuals utilizing said playground. Tenant must also utilize and install concrete parking bumpers in order to ensure vehicles are controlled and parked safely on the leased premises. It is further understood that any improvements to the leased premises must be approved in writing by the Landlord, and that any approved improvements shall be at the Tenant's sole cost and expense.

In the event that the Tenant intends to utilize the leased premises for any purpose other than the parking of vehicles the Tenant must obtain the written approval of the Landlord. In the event the Tenant desires to utilize the leased premises for temporary storage purposes after the Summer Season said storage and the items to be stored must be approved by the Landlord.

5. Utilities. Landlord shall be responsible for all utilities, if any, including, but not limited to, water, electricity, and gas.

6. **Eviction.** Landlord may evict the Tenant if the Tenant does not comply with the terms of this Lease and for all other causes allowed by law. If evicted, Tenant must pay all costs, including reasonable attorney's fees related to any eviction and the collection of any monies owed to the Landlord along with the cost of re-entering, re-renting, cleaning and repairing the leased premises. In the event of default, Landlord may also avail itself of any and all legal or equitable remedies available through the Courts.

7. **Payments by Landlord.** If Tenant fails to comply with the terms of this Lease, Landlord may take any required action and charge the costs, including reasonable attorney's fees, to Tenant as additional rent. Failure to pay such additional rent upon demand shall be deemed a violation of the Lease.

8. **Care.** The Tenant agrees to maintain the property in as good condition as it is at the start of the Lease with the exception of ordinary wear and tear. Tenant must pay for all repairs, replacements and damages, caused by any act or omission on the part of the Tenant, the Tenant's employees, or the Tenant's visitors. The Tenant will remove all Tenant's property and improvements at the end of the Lease. Any property or improvements that is left on the leased premises becomes the property of the Landlord upon expiration of thirty (30) days following the end of the Lease and may be thrown out, kept or otherwise disposed of by Landlord.

9. **Repairs by Landlord.** If the leased premises is damaged or in need of repair, the Tenant must promptly notify the Landlord. The Landlord will have a reasonable amount of time to make repairs.

10. **Alterations, Improvements and Repairs.** The Tenant must get the Landlord's prior written consent to alter or improve the leased premises. The Landlord's permission to alter

or improve the leased premises shall not be withheld unreasonably. It is understood and agreed by the parties that the leased premises is a vacant lot, and any improvements or alterations shall be at the sole expense of the Tenant.

11. Compliance with Laws. Tenant must comply with the laws, orders, rules and requirements of governmental authorities and insurance companies which have issued or are about to issue policies covering the leased premises. More specifically, Tenant must comply with all Township, State, and Federal rules and regulations specific to their intended use of the property.

12. Waiver. The Landlord does not give up any rights by accepting rent or failing to enforce any terms of this Lease.

13. No Assignment or Sublease. The Tenant may not sublease the leased premises or assign this Lease without the Landlord's prior written consent. Said consent shall not be withheld unreasonably by the Landlord.

14. Entry by Landlord. Upon reasonable notice, the Landlord may enter the leased premises to provide services, inspect, repair, improve or show it. In the case of emergency or the Tenant's absence, the Landlord may enter the leased premises without the Tenant's consent.

15. Quiet Enjoyment. The Tenant may occupy and use the leased premises without interference subject to the terms of this Lease.

16. Subordination. This Lease and the Tenant's rights are subject and subordinate to present and future mortgages on the premises which include the leased premises. The Landlord may execute any papers on the Tenant's behalf as the Tenant's attorney in fact to accomplish this.

17. Hazardous Use. Tenant will not keep anything on the leased premises which is dangerous, flammable, explosive or might increase the danger of fire or any other hazard.

18. Injury or Damage. Tenant will be responsible for any injury or damage caused by the neglect of the Tenant, Tenant's employees, or Tenant's visitors. Landlord will not be responsible for any injury or damage unless due to the negligence or improper conduct of the Landlord.

19. Notices. All notices provided by this Lease must be written and delivered personally or by certified mail, return receipt requested. Notices to the Landlord may be sent to the Landlord's agent, Township Clerk Julie Picard. Notices may be delivered to the Landlord's office located at 2600 Bayshore Road, Villas, New Jersey 08251.

20. Signs. Tenant may not put any sign or projection on the leased premises without the Landlord's prior written consent. Such consent shall not be withheld unreasonably.

21. Validity of the Lease. If a clause or provision of this Lease is legally invalid, the rest of the Lease shall remain in full force and effect.

22. Rights. The Landlord and Tenant are bound by this Lease. All parties who lawfully succeed to their rights and responsibilities are also bound.

23. Insurance. Tenant shall procure the appropriate liability insurance certificates (based on property usage) listing Lower Township as an additional insured and provide copies to the Landlord.

24. Indemnification and Hold Harmless Clause. Tenant covenants and agrees that it shall, without notice or demand and at its own cost and expense, indemnify and save harmless Landlord against and from, and Landlord shall not be liable to Tenant for, any and

all claims by or on behalf of any person arising in any manner whatsoever from, out of, or in connection with:

(i) the use and occupancy of the Premises by Tenant, its agents, employees, and invitees;

(ii) any failure by Tenant to perform any of the terms or conditions of this Lease required to be performed by Tenant;

(iii) any failure by Tenant to comply with any statutes, regulations, ordinances, or orders of any governmental authority;

(iv) any accident, death, injury, or damage, loss, or theft of property in or about the Premises (whether involving property belonging to Tenant or any other person) resulting from any cause whatsoever, unless such accident, death, injury, damage, loss, or theft is caused by the sole negligence of the Landlord; and

(v) any and all costs, attorney fees, expenses, and liabilities incurred in or as a result of any such claim or action or proceeding brought against Landlord by reason of any such claim. Tenant, upon notice from Landlord, covenants to indemnify or defend such action or proceeding by legal counsel reasonably satisfactory to Landlord.

(vi) Landlord and Tenant and all parties claiming under them mutually release and discharge each other from all claims and liabilities arising from or caused by any casualty or hazard covered or required hereunder to be covered in whole or in part by insurance on the Premises or in connection with property on or activities conducted on the Premises to the extent of such insurance coverage or required coverage, and waive any right of subrogation which might otherwise exist in or accrue to any person on account thereof to the extent of such

insurance coverage or required coverage and evidence such waiver by endorsement to the required insurance policies, provided that such release shall not operate in any case where the effect is to invalidate or increase the cost of such insurance coverage (provided, that in the case of increased cost, the other Party shall have the right, within thirty (30) days following written notice, to pay such increased costs, thereby keeping such release and waiver in full force and effect).

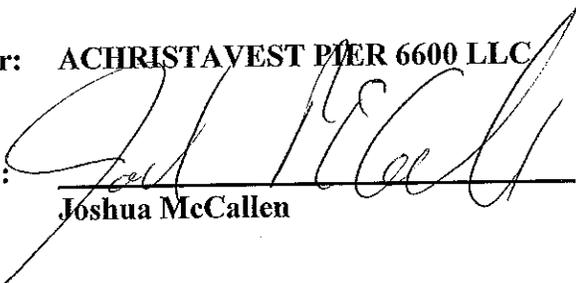
24. Entire Lease. All promises the Landlord has made are contained in this written Lease. The Lease can only be changed by an agreement in writing by both the Tenant and the Landlord.

25. Signatures. The Landlord and the Tenant agree to the terms of this Lease.

For: TOWNSHIP OF LOWER

By: _____
Township Manager – Jim Ridgway

For: ACHRISTAVEST PIER 6600 LLC

By: 

Joshua McCallen

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-369

**TITLE: A RESOLUTION SUPPORTING NEW JERSEY STATE ASSEMBLY BILL NO. 2733/A-4764
"REINSTATING MUNICIPAL TO REGULATE RESIDENTIAL RENTAL PROPERTIES"**

WHEREAS, New Jersey State Assembly Bill No. 2733/A-4764 is sponsored by State Assemblyman John Burzichelli; and

WHEREAS, Assembly Bill No. 2733/A4764 reinstates the Municipality's authority to regulate and annually inspect residential rental properties; and

WHEREAS, Local government's inability to regularly inspect most residential units raises serious health and safety issues for local residents; and

WHEREAS, while larger rental units are subject to the Hotel and Multiple Dwellings Law (HMDL) inspection every five years, all smaller units are not.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Lower as follows:

1. The governing Body of Lower Township endorses and supports Assembly Bill No. 2733/A4764 sponsored by State Assemblyman John Burzichelli.
2. The governing body urges all municipalities in Cape May County to pass similar resolutions supporting Assembly Bill No. 2733/A4764

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on December 21, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

RESOLUTION # 2015-370

AMMENDING RESOLUTION # 2015-332

HR-0426-0610

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PENSIONS AND BENEFITS

STATE HEALTH BENEFITS PROGRAM
SCHOOL EMPLOYEES' HEALTH BENEFITS PROGRAM

PO BOX 299 TRENTON, NEW JERSEY 08625-0299

RESOLUTION # 2015-370

A RESOLUTION to adopt the provisions of Chapter 48 (N.J.S.A. 52:14.17.38) under which a public employer may agree to pay for the State Health Benefits Program (SHBP) and/or School Employees' Health Benefits Program (SEHBP) coverage of certain retirees.

BE IT RESOLVED:

1. The Township of Lower 0247-00
CORPORATE NAME OF EMPLOYER - COUNTY SHBP/SEHBP ID NUMBER

hereby elects to adopt the provisions of N.J.S.A. 52:14-17.38 and adhere to the rules and regulations promulgated by the State Health Benefits Commission and School Employees' Health Benefits Commission to implement the provisions of that law.

2. This resolution affects employees as shown on the attached Chapter 48 Resolution Addendum. It is effective on the 1st day of February 1, 2016.
MONTH YEAR

3. We are aware that adoption of this resolution does not free us of the obligation to pay for post-retirement medical benefits of retirees or employees who qualified for those payments under any Chapter 88 Resolution or Chapter 48 Resolution adopted previously by this governing body.

4. We agree that this Resolution will remain in effect until properly amended or revoked with the SHBP and/or SEHBP. We recognize that, while we remain in the SHBP and/or SEHBP, we are responsible for providing the payment for post-retirement medical coverage as listed in the attached Chapter 48 Resolution Addendum for all employees who qualify for this coverage while this Resolution is in force.

5. We understand that we are required to provide the Division of Pensions and Benefits complete copies of all contracts, ordinances, and resolutions that detail post-retirement medical payment obligations we undertake. We also recognize that we may be required to provide the Division with information needed to carry out the terms of this Resolution.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the

Township of Lower
CORPORATE NAME OF EMPLOYER

2600 Bayshore Road
ADDRESS

on the _____ day of _____, 20____

Villas, NJ 08251

SIGNATURE

CITY STATE ZIP CODE

OFFICIAL TITLE

609-886-2005
AREA CODE TELEPHONE NUMBER

RESOLUTION # 2015-370

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on December 21, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-371

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to John Piggott in the amount of \$283.13 is authorized and chargeable to the 2015 Budget account 5-01-25-240-125.

I hereby certify the foregoing to be the original resolution adopted by the Township Council on December 21, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief W. Mastriana via Lt. W. Priole

FROM: Dsp. John R. Piggott II

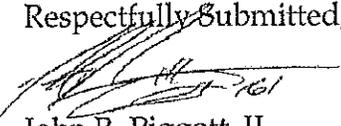
DATE: December 5, 2015

SUBJECT: Comp Time

Dear Sir,

I currently have 12 hours of Comp Time in reserve. With your approval I would prefer to paid for these hours as opposed to taking the time off. Thank you for your consideration.

Respectfully Submitted,



John R. Piggott, II
Communications Operator Badge 161

C	File	Date	Officer	Comments
		12/7/15	Lt. Priole	Received
		12/8/15	Chief Mastriana	Forwarded to Township for approval
				Forwarded to Chief

23•5939 x
12• =
283•1268 *

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-372

Title: TRANSFER OF 2015 APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$156,500.00 be made between the 2015 budget appropriations:

<u>LINE ITEM</u>		<u>ACCT. NUMBER</u>	<u>FROM</u>	<u>TO</u>
TIPPING FEES	OE	5-01-32-465-600	90,000.00	
SOCIAL SECURITY	OE	5-01-36-472-500	30,000.00	
STREET LIGHTING	OE	5-01-31-435-200	10,000.00	
GASOLINE	OE	5-01-31-460-200	26,500.00	
TELEPHONE	OE	5-01-31-440-270		3,000.00
INSURANCE	OE	5-01-23-220-400		150,000.00
BOCA	S&W	5-01-22-195-100		3,500.00
			<u>156,500.00</u>	<u>156,500.00</u>

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on December 21, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

RESOLUTION #2015-373

TITLE: RESOLUTION APPROVING CONTRACT WITH USABLE FOR GROUP LIFE AS EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT

WHEREAS, there exists a need for a group life insurance plan beginning January 1, 2016; and

WHEREAS, the estimated annualized premium of the contract is \$6,500 per year and funds have been certified by the Chief Financial Officer as evidenced by her signature below:

Appropriation #

CFO Signature: _____

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11B1 et seq.) requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection, and

WHEREAS, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contracts.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council as follows:

1. The Township Manager is hereby authorized and directed to execute the agreement as follows:

- A. Group Life Insurance – USable pursuant to the rates set forth on Schedule A attached. Effective January 1, 2016

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on December 21, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER

RE:Group Number 50018426 Effective Date 01-01-2016

Your group insurance plan with USAble Life renews 01-01-2016. We have completed the review of the rates for your plan. Your rates are shown below:

	Benefit	Current Rate	Renewal Rate	Rate Guarantee
	Group Term Life	\$0.144 Per \$1000	\$0.17 Per \$1000	Two Year(s)
	Accidental Death and Dismemberment	\$0.02 Per \$1000	No Change	

Thank you for giving us the opportunity to serve your employees' insurance needs. Please feel free to contact our office (501-375-7200 or 800-648-0271) or your local insurance representative whenever we can be of assistance.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015- 374

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
LT RESCUE SQUAD	15-01321	EXPENSES- 3 RD PAYMENT		\$ 5,000.00

Total Bill List \$ **5,000.00**

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on December 21, 2015

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

CLERK
Register Report - Last month
11/1/2015 through 11/30/2015

12/2/2015

Page 1

Account	Description	Memo	Category	Amount
INCOME				1,828.90
	Campgrounds & Trailers			288.00
	Copies & Postage			0.90
	Licenses & Permits			210.00
	Taxi & Limo			750.00
	Towing			500.00
	Yard Sales			80.00
TRANSFERS				-1,828.90
	Council Checking			-1,828.90
			OVERALL TOTAL	0.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 11/01/2015 To 11/30/2015

December 07, 2015 9:30:09AM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$252,820.00	Cubic Footage:	78910 Cu.ft	Permit Issued:	147
Cost Of Alteration:	\$1,145,577.00	Square Footage:	6590 Sq.ft	Updates Issued:	7
Cost Of Demolition:	\$0.00			All Fees Waived:	1
Total Cost:	\$1,398,397.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$11,622.00	Building:	\$0.00	Building:	\$500.00	Building Fees:	\$11,122.00
Electrical:	\$10,066.00	Electrical:	\$0.00	Electrical:	\$45.00	Electrical Fees:	\$10,021.00
Fire :	\$3,310.00	Fire :	\$0.00	Fire :	\$45.00	Fire Fees:	\$3,265.00
Plumbing:	\$4,625.00	Plumbing:	\$0.00	Plumbing:	\$65.00	Plumbing Fees:	\$4,560.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$655.00	Technical Fees:	\$28,968.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$294.00	\$0.00	\$294.00
Alteration Training Fee:	\$2,137.00	\$89.00	\$2,048.00
DCA Minimum Fee:	\$24.00	\$0.00	\$24.00
Sub total Training Fee:	\$2,455.00	\$89.00	\$2,366.00

TECHNICAL ISSUES

Building Technical:	97
Electrical Technical:	98
Fire Protection Technical:	47
Plumbing Technical:	65
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$893.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$893.00

CERTIFICATE ISSUES

Certificate of Occupancy:	8
Certificate of Approval:	28
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$28,968.00
DCA FEES:	\$2,366.00
CERTIFICATE FEES:	\$893.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$32,227.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$32,227.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 11/01/2015 To 11/30/2015

December 7, 2015 9:29:46AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$786.00	\$31,441.00	\$0.00	\$32,227.00
BOUNCED CHECK	Sub Totals:	\$20.00	\$0.00	\$0.00	\$20.00
GRAND TOTALS:		\$806.00	\$31,441.00	\$0.00	\$32,247.00

Township of Lower
Treasurer's Report
YTD: 2015

	Total	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	
BEG. BAL. JAN. 1, 2015	6,590,749.19	6,590,749.19	7,183,144.82	9,360,370.92	4,646,308.30	4,334,239.58	5,638,811.65	4,582,096.78	6,676,933.19	14,917,030.89	10,782,489.50	11,687,618.36
RECEIPTS:												
Per Revenue Status	58,686,538.53	5,080,539.73	8,779,666.78	1,594,554.57	4,856,648.35	9,537,389.49	4,694,157.80	7,347,467.27	10,044,238.73	1,169,230.87	5,612,646.84	
less: post cash surplus	(1,800,000.00)											
Interest due from Escrow	(181.23)	(16.16)	(14.22)	(16.72)	(15.82)	(15.46)	(17.30)	(17.05)	(16.72)	(15.87)	(15.81)	
Interest due from Capital	(132.82)	(25.64)	(44.09)	(62.83)	(62.83)	(0.03)	(0.03)	(0.05)	(0.05)	(0.05)	(0.05)	
	56,886,245.48	5,060,497.93	8,779,608.47	1,594,479.02	4,856,628.53	9,537,374.00	2,894,140.47	7,347,450.17	10,044,221.95	1,169,214.95	5,612,629.98	
Transfers:												
Capital (includes bond sale)	6,514,461.86				825,331.86				5,689,130.20			
Grants Received:												
ALED \$ RECD	58.93						58.93					
CCS RECD	79,302.73					79,302.73						
SC \$ RECD 0144	150,156.92		44,716.73			44,716.73	20,687.00			61,513.62	67,956.30	
SC \$ RECD 0123	19,009.00				34,080.54	(34,080.54)	19,009.00					
OLVA \$ RECD	11,121.74		6,121.74									
QUICKT \$ RECD	4,000.00							4,000.00				
BODY ARMORS RECD	6,262.43											
DUCKS UNLIMITED \$ RECD	1,000.00	1,144.50										
WILDFIRE GRANT \$ RECD	5,000.00					5,000.00						
RECYCLING TONNAGE \$	17,461.13											17,461.13
EMVA \$ RECD	5,000.00											5,000.00
TOTAL RECEIPTS:	63,709,080.22	5,061,642.43	8,830,448.94	1,594,479.02	5,716,040.73	9,542,879.46	2,933,895.40	7,352,450.17	15,733,352.16	1,230,728.57	5,713,165.34	
DISBURSEMENTS:												
2014 Reserves	741,541.28	615,518.92	67,274.40	15,614.18	3,678.80	28,398.65	7,618.98	488.34	3,099.58	20.00	48.45	
2015 Current	57,676,086.30	3,836,452.16	6,667,808.82	6,269,267.66	6,021,623.82	7,864,950.84	4,174,681.88	5,279,208.80	7,480,378.82	5,148,808.51	4,938,705.28	
2015 Capital	1,190,118.51	42,862.62	8,443.88	62,176.19	67,390.73	471,762.54	56,989.98	77,280.76	136,873.67	254,695.73	11,662.41	
58,609,748.09												
less: C/F post	(95,000.00)											
less: Def chgs reassess	(37,000.00)											
Appropriation Returns:	(866,537.04)	(25,388.90)	(90,406.26)	(38,516.37)	(64,585.40)	(126,804.64)	(37,000.00)	(99,344.14)	(127,097.71)	(36,254.38)	(140,380.66)	
TOTAL DISBURSEMENTS	58,612,211.05	4,469,246.80	6,653,220.84	6,308,541.54	6,028,109.45	8,238,307.39	3,990,610.27	5,257,613.76	7,493,254.46	5,365,269.96	4,808,036.48	
END BAL. DEC. 31, 2015	11,687,618.36	7,183,144.82	9,360,370.92	4,646,308.30	4,334,239.58	5,638,811.65	4,582,096.78	6,676,933.19	14,917,030.89	10,782,489.50	11,687,618.36	
Total Appropriation Returns	(866,537.04)	(25,388.90)	(90,406.26)	(38,516.37)	(64,585.40)	(126,804.64)	(37,000.00)	(99,344.14)	(127,097.71)	(36,254.38)	(140,380.66)	
Monthly Interest Received-Current Fund	4,391.75	345.76	517.81	430.26	176.24	361.42	353.99	216.46	782.46	693.89	513.86	
Interest Rate	.06%			Capital int correction								
Bank Balance												
Checking	4,689,811.73	7,461,945.98	4,551,057.06	3,800,049.62	5,203,969.61	4,671,608.64	4,148,776.72	14,528,640.39	11,000,623.28	9,489,679.41		
Online Payment Acct	357,126.94	482,657.35	329,508.14	1,333,677.87	326,497.62	377,469.06	785,004.16	273,370.01	60,130.23	1,28,613.33		
Total Bank Balance	5,041,658.67	7,944,603.33	4,880,565.20	3,933,627.49	5,530,467.23	5,049,077.70	4,333,780.87	14,802,010.40	11,060,653.51	9,599,292.74		
ADD: Deposits in Transit	2,186,590.48	1,679,206.09	4,133,690.72	432,379.25	119,609.72	32,780.51	2,580,329.51	123,501.50	439,987.24	2,124,195.49		
LESS: Outstanding Checks	(44,004.33)	(263,437.50)	(647,847.82)	(31,767.16)	(11,265.30)	(499,761.43)	(237,177.19)	(8,481.01)	(718,101.26)	(35,869.87)		
Adjusted Bank Balance	7,183,144.82	9,360,370.92	4,646,308.30	4,334,239.58	5,638,811.65	4,582,096.78	6,676,933.19	14,917,030.89	10,782,489.50	11,687,618.36		

DITS	
	615.00
	20.00
	80.00
	373.00
	174.00
	40.00
	6,308.00
	1,271.00
	92,208.44
	148,312.62
	41,229.74
	56,786.18
	86,844.48
	94,466.53
	1,580,659.50
	27,186.56
	8,622.46
	2,124,195.49

O/S CHECKS	
55491	20.00
55896	50.00
55698	20.00
55731	13,885.79
55754	25.00
55832	75.00
55844	610.15
55864	15.00
55902	5.00
55811	87.40
55916	138.10
55921	68.82
55827	42.91
55931	1,306.24
55932	1,520.00
55947	15.00
55950	800.00
55951	780.00
55956	9,572.00
55957	288.82
55959	1,400.00
55970	238.00
55978	2,500.00
55979	35.00
55981	15.00
55982	641.64
55985	85.00
55987	220.00
55991	75.00
55992	70.62
DUE TO PR	113.18
delta dental	1,183.20
	35,859.87

	Total	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
BEG. BAL. JAN. 1, 2015	6,590,749.19	6,590,749.19	7,183,144.82	9,360,370.92	4,646,308.30	4,334,239.56	5,638,811.65	4,592,096.76	6,676,933.19	14,917,030.89	10,782,489.50	11,687,618.35
RECEIPTS:												
Per Revenue Status	69,510,198.36	5,060,539.73	8,779,666.78	1,594,554.57	4,856,648.35	9,537,389.49	4,694,157.80	7,347,467.27	10,044,238.73	11,692,309.97	5,612,645.84	9,813,658.83
Less: post cash surplus	(1,800,000.00)						(1,800,000.00)					
Interest due from Escrow	(177,501)	(16.16)	(14.22)	(16.72)	(15.82)	(15.46)	(17.30)	(17.05)	(16.72)	(15.97)	(15.81)	(16.27)
Interest due from Capital	(132,871)	(25.64)	(42.99)	(62.83)	(62.83)	(62.83)	(62.83)	(62.83)	(62.83)	(62.83)	(62.83)	(62.83)
Interest due from Capital	66,709,887.99	5,060,487.93	8,779,608.47	1,594,479.02	4,856,628.53	9,537,374.00	2,894,140.47	7,347,450.17	10,044,221.96	11,692,249.99	5,612,629.98	9,813,642.51
Transfers:												
Capital (includes bond sale)	6,514,461.86											
Grants Received:												
COASTAL RESIL. S RECD	8,262.50											8,262.50
ALED S RECD	58.93						58.93					
CCS RECD	79,302.73					79,302.73						
JIF S RECD	0.00											
COPS IN SHOPS S RECD	8001.00											8001.00
SC S RECD 0144	150,156.92		44,716.73			(44,716.73)	20,687.00				61,513.62	67,955.30
SC S RECD 0123	19,009.00					(34,080.54)	19,009.00					5,000.00
CLIA S RECD	11,121.74		6,121.74									
CLICANT S RECD	4,000.00							4,000.00				
BODY ARMORS RECD	6,282.43		1,144.50									5,117.93
DUCKS UNLIMITED S RECD	1,000.00							1,000.00				
WILDFIRE GRANT S RECD	5,000.00											5,000.00
RECYCLING TONNAGE S	17,461.13											17,461.13
DDEP S RECD	6,360.67											6,360.67
EMMA S RECD	5,000.00											5,000.00
TOTAL RECEIPTS:	73,538,145.90	5,061,642.43	8,830,446.94	1,594,479.02	5,716,040.73	9,542,879.46	2,933,895.40	7,352,450.17	15,733,352.16	1,230,728.57	5,713,165.34	9,829,085.68
DISBURSEMENTS:												
2014 Reserves	741,981.04	615,318.92	67,274.40	15,614.16	3,678.80	28,398.65	7,618.98	468.34	3,089.58	20.00	49.45	498.76
2015 Current	64,721,928.43	3,836,452.16	6,667,908.82	6,289,267.66	6,021,625.32	7,864,950.84	4,174,781.89	5,279,209.80	7,460,378.92	5,146,808.61	4,936,705.28	7,043,850.13
2015 Capital	1,252,993.19	42,862.62	8,443.88	62,176.19	67,390.73	471,762.54	96,969.98	77,280.76	136,873.67	254,898.73	11,662.41	62,874.68
Less: CIP Post	(95,000.00)						(95,000.00)					
Less: CIP Post	(37,000.00)						(37,000.00)					
Appropriation Refunds:	(935,652.67)	(25,386.90)	(90,406.26)	(98,516.37)	(64,585.40)	(126,804.64)	(116,760.58)	(98,344.14)	(127,097.71)	(36,254.38)	(140,380.66)	(70,115.63)
TOTAL DISBURSEMENTS	65,649,259.99	4,469,246.80	6,653,220.84	6,308,541.64	6,028,109.45	8,238,307.39	3,990,510.27	5,257,613.76	7,493,254.46	5,365,269.96	4,808,036.48	7,037,048.94
END. BAL. DEC. 31, 2015	14,479,535.10	7,183,144.82	9,360,370.92	4,646,308.30	4,334,239.58	5,638,811.65	4,592,096.78	6,676,933.19	14,917,030.89	10,782,489.50	11,687,618.36	14,479,535.10
Total Appropriation Refunds	(935,652.67)	(25,386.90)	(90,406.26)	(98,516.37)	(64,585.40)	(126,804.64)	(116,760.58)	(98,344.14)	(127,097.71)	(36,254.38)	(140,380.66)	(70,115.63)
Monthly Interest Received-Current Fund	5,139.84	345.76	517.61	430.26	176.24	361.42	353.99	216.48	782.46	693.89	513.66	748.09
Interest Rate	0.87%											
Bank Balance	4,689,811.73	7,461,945.98	4,551,057.06	3,800,048.62	5,203,969.61	4,671,608.64	4,148,776.72	14,528,640.39	11,000,523.26	9,489,679.41	13,846,758.45	488,783.43
Checking	351,746.94	482,657.35	329,508.14	133,577.87	326,497.62	377,489.06	185,004.15	273,370.01	60,130.23	129,613.33	14,335,541.88	194,822.01
Online Payment Acct	5,041,558.67	7,944,603.33	4,880,565.20	3,933,627.49	5,330,467.23	5,049,077.70	4,333,780.87	14,802,010.40	11,060,653.51	9,599,292.74	2,124,195.49	(50,728.79)
Total Bank Balance	2,183,590.48	1,679,205.09	413,590.72	432,379.25	119,609.72	32,780.51	2,580,329.51	(8,481.01)	(718,101.25)	(35,869.87)	11,687,618.36	14,479,535.10
ADD: Deposits in Transit	(44,000.33)	(283,437.50)	(667,847.82)	(31,787.61)	(11,265.50)	(499,161.43)	(237,177.19)					
LESS: Outstanding Checks	7,183,144.82	9,360,370.92	4,646,308.30	4,334,239.58	5,638,811.65	4,592,096.78	6,676,933.19	14,917,030.89	10,782,489.50	11,687,618.36	14,479,535.10	0.00
Adjusted Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Int Conversion

OUTSTANDING CHECKS
NOV 2015

PRIOR

55491	20.00
55698	20.00
55754	25.00
55884	15.00
Due to Payroll	113.18
Delta Dental	1,183.20

1,376.38

56029	400.00
56042	80.00
56060	759.25
56075	60.00
56078	35,000.00
56083	21.17
56089	225.00
56092	1,548.40
56102	84.32
56118	180.83
56126	3,723.00
56128	778.25
56138	225.00
56141	225.00
56142	225.00
56145	83.40
56146	225.00
56147	200.00
56151	58.25
56158	200.00
56161	200.00
56170	113.00
56176	250.00
56182	410.00
56187	200.00
56191	200.00
56193	200.00
56194	200.00
56196	200.00
56209	200.00
56213	795.55
56226	200.00
56232	200.00
56251	200.00
56252	225.00
56256	225.00
56257	225.00
56269	200.00
56277	200.00
56284	406.99

49,352.41

50,728.79

1,164.03	ONLINE TAX
4,894.58	ONLINE TAX
8,505.16	ONLINE TAX
8,650.85	ONLINE TAX
1,400.00	
525.00	
20.00	
990.00	
220.00	
4,153.00	
275.00	
40.00	
830.00	
170.00	
92,721.84	
5,237.42	
7,260.67	
23,978.79	
33,785.67	

194,822.01



**Lower Township Police Department
Monthly Activity Report**

2015

	October	Total:
General Complaints and Service Calls	3475	33104
Emergency Medical Calls with L. T. Rescue	187	2185
Fire Alarm Call Outs (Total)	53	467
Villas Fire Company	12	124
Town Bank Fire Company	21	195
Erma Fire Company	20	167
Assaults	8	56
Robbery	0	10
Domestic Violence Complaints	58	343
Domestic Violence with Assaults	10	65
Motor Vehicle Accidents	29	403
Traffic Warnings	10	158
Traffic Summons	140	1563
Motor Vehicle Stops	462	4427
Local Ordinance Warnings	0	1
Local Ordinance Complaints	1	13
Assaults on Police Officers (UCR Report Return "A")	0	4
Residential and Commercial Alarm Calls	65	637
Property Checks	2522	21885
Death Investigations	4	41
Burglaries	14	137
Thefts	33	313
Criminal Mischief Complaints	17	212
Disorderly Conduct Complaints	57	549
Animal Control Complaints	19	225
Adult Arrests (UCR Report Return "A")	42	470
Juvenile Arrests (UCR Report Return "A")	8	77
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	2	54
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	3	44
Investigation Reports Completed	132	1112
Supplemental Investigation Reports Completed	91	578
Total Value Property Stolen (UCR Report Return "A")	\$29,511.00	\$677,151.00
Total Value Property Recovered (UCR Report Return "A")	\$1,357.00	\$81,509.00



**Lower Township Police Department
Monthly Activity Report**

2015

	October	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	0
(V) align="right">Vacation	73.2	6857.2
(P) align="right">Personal	98.5	810.5
(C) align="right">Used Comp Hours	233	2277
(S) align="right">Sick Hours	267.5	1719
(WC) align="right">Injury Hours	184	1462.5
Training Hours	536	4050
(M) align="right">Military Training	12	2366
Police Department Overtime in Hours		0
(K= Patrol) align="right">Operations Overtime	134.75	2036.25
(CE = Patrol) align="right">Operations Comp Time	52.88	1441.35
(K = Detective) align="right">Investigation Division Overtime	97	724.5
(CE= Detective) align="right">Investigation Division Comp Time	21.75	187.5
(COT) align="right">Court Overtime	12.5	175
(CCE) align="right">Court Comp Time	0	21
(H) align="right">Holiday Overtime	84	3979
(HCE) align="right">Holiday Comp Time	17.5	275.5
Government/Grant Funding Overtime in Hours		0
(CIOT) align="right">Click It or Ticket	0	80
(COPS) align="right">Cops n Shops	0	16
JV Curfew	0	0
(DDEF / DSGP) align="right">DWI Grants	5	239.25
Other	0	0
Private Funding Overtime in Hours		0
(OSC) align="right">Special Detail	28	103

Prepared by:

Chief William Mastriana

Chief William Mastriana

Date: 11/16/2015



**Lower Township Police Department
Monthly Activity Report**

2015

	November	Total:
General Complaints and Service Calls	3026	35943
Emergency Medical Calls with L. T. Rescue	182	2314
Fire Alarm Call Outs (Total)	41	496
Villas Fire Company	15	118
Town Bank Fire Company	18	193
Erma Fire Company	8	175
Assaults	7	63
Robbery	0	10
Domestic Violence Complaints	38	381
Domestic Violence with Assaults	10	75
Motor Vehicle Accidents	35	438
Traffic Warnings	8	166
Traffic Summons	80	1643
Motor Vehicle Stops	340	4767
Local Ordinance Warnings	0	1
Local Ordinance Complaints	0	13
Assaults on Police Officers (UCR Report Return "A")	0	4
Residential and Commercial Alarm Calls	65	702
Property Checks	2232	24117
Death Investigations	2	43
Burglaries	9	146
Thefts	30	343
Criminal Mischief Complaints	13	225
Disorderly Conduct Complaints	59	608
Animal Control Complaints	14	239
Adult Arrests (UCR Report Return "A")	36	506
Juvenile Arrests (UCR Report Return "A")	6	83
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	4	58
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	6	50
Investigation Reports Completed	97	1209
Supplemental Investigation Reports Completed	40	618
Total Value Property Stolen (UCR Report Return "A")	\$9,419.00	\$686,570.00
Total Value Property Recovered (UCR Report Return "A")	\$2,424.00	\$83,933.00



**Lower Township Police Department
Monthly Activity Report**

2015

	November	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	0
(V) Vacation	986	7843.2
(P) Personal	3619	4429.5
(C) Used Comp Hours	109.25	2386.25
(S) Sick Hours	125	1844
(WC) Injury Hours	176.4	1638.9
Training Hours	368	4418
(M) Military Training	12	2378
Police Department Overtime in Hours		0
(K= Patrol) Operations Overtime	84.75	2121
(CE = Patrol) Operations Comp Time	22.8	1464.15
(K = Detective) Investigation Division Overtime	83.25	807.75
(CE= Detective) Investigation Division Comp Time	22.5	210
(COT) Court Overtime	9	184
(CCE) Court Comp Time	0	21
(H) Holiday Overtime	340	4319
(HCE) Holiday Comp Time	73.5	349
Government/Grant Funding Overtime in Hours		0
(CIOT) Click It or Ticket	0	80
(COPS) Cops n Shops	0	16
JV Curfew	0	0
(DDEF / DSGP) DWI Grants	3	242.25
Other	0	0
Private Funding Overtime in Hours		0
(OSC) Special Detail	0	103

Prepared by:

Chief William Mastriana

Chief William Mastriana

Date: 12/11/2015

**2015 CASH RECEIPTS
NOVEMBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary taxes (2016)	88,049.20	792,199.08
Current year taxes (2015)	9,076,850.74	56,683,923.60
Prior year taxes (2014)		920,152.60
Arrears (2013)		4,578.23
Municipal lien		3,479.15
Recording		80.00
Bankruptcy		0.00
6% Penalty		2,824.61
Tax Search Fees		40.00
Interest	11,535.91	134,158.59
Lot clearing	875.00	11,459.25
Returned Check Fees		540.00
Duplicate Bills	80.00	935.00
Municipal Service Fees	9,420.00	66,120.00
Trash		52,411.00
Tax Sale Costs		20,875.58
Sewer		105,392.26
Water		71,961.05
Connection Fees		62,860.80
Premium		511,400.00
TOTAL DEPOSITS	9,186,810.85	59,445,390.80
DEPOSITED TO COUNCIL CHECK	8,840,253.26	56,817,793.31
DEPOSITED TO WIPP ACCOUNT	346,557.59	2,116,197.49
PREMIUM ACCOUNT		511,400.00
TOTAL DEPOSITS	9,186,810.85	59,445,390.80
NSF Reversals	7,425.60	52,990.08
TOTAL	9,179,385.25	59,392,400.72

Prepared by Susan Jackson

**2015 NOVEMBER
VITAL STATISTICS**

Marriages,Civil Unions	10
Domestic Partners	0
Ceritified Copies	92
Certified Copies EDRS	0
Burial Permits	0

Marriages, Civil Unions State	\$250.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$30.00
Domestic Partners Twp	\$0.00
Certified Copies	\$920.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00

TOTAL	\$1,200.00
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