

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
June 15, 2015 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Swearing In of New Officers:

Jonathan Scheck; Eric Danze; Corey Schied

Work Session

Mutt's Cove Presentation - Helen Thompson

Consent Agenda

Approval of Minutes	June 1, 2015 & June 8, 2015
Res. #2015-179	Payment of Vouchers \$548,314.01
Res. #2015-180	Insertion of Special Item of Revenue Pursuant to N.J.S.A.40A:4-87, Chapter 159 (Cops in Shops \$1,200)
Res. #2015-181	A Resolution Requesting Release of Demolition Bond for Block 605, Lot 9, 401 Wayne Avenue, (\$500)
Res. #2015-182	Certification to Local Finance Board of Receipt and Review of Audit Sections General Comments & Recommendations – required by the State
Res. #2015-183	Authorization to Participate in Houston-Galveston Area Council (H-GAC BUY) Cooperative Contracts (Authorization to apply)
Res. #2015-184	Authorization for the Payment of College Credits (3 Officers \$2,320)
Res. #2015-185	Authorizing the Payout of Terminal Leave (B.Thomas \$21,813.81)
Res. #2015-186	Authorization for 2015 Incentive Award for Insurance Waiver (24 employees \$56,083.33)
Res. #2015-187	A Resolution Authorizing the Leasing of Certain Real Property Located in the Township of Lower (Seaview Ave & Rochester Ave – open public auction 6/25/15)
Res. #2015-188	COPS Hiring Program (CHP) (Applying for a grant \$250,000)
Res. #2015-189	Resolution Approving a Professional Service Contract with Hatch Mott MacDonald for Proposed Lower/Middle Township Bike Path Improvements (Sally Marshall Crossing to Sat Blvd. \$32,500.)
Res. #2015-190	A Resolution Authorizing the Execution of a Contract Renewing Membership in the Atlantic County Municipal Joint Insurance Fund (Every 3 years)
Ordinance #2015-05	Salary Ordinance – Required by Township Code to be adopted annually. 1 st reading of Ordinance. 2 nd reading and public hearing will be scheduled for July 6, 2015

Regular Agenda

Res. #2015-191	Appointment to the Zoning Board of Adjustment (D.Brand term expires 6/30/2015)
Res. #2015-192	Appointment to the Zoning Board of Adjustment (B.Waterman term expires 6/30/2015)
Res. #2015-193	Appointment to the Zoning Board of Adjustment (D.Kelly term expires 6/30/2015)
Res. #2015-194	Appointment to the Planning Board (J.McNulty term expires 6/30/2015)
Res. #2015-195	Appointment to the Planning Board (Vacancy Alt #1)
Res. #2015-196	Appointment to the Planning Board (Vacancy Alt #2)

Administrative Reports

Monthly Reports - Clerk, Construction, Dog, Fire, Police, Tax, Vital Statistics

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – JUNE 1, 2015

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on June 1, 2015 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Township Manager, Rob Belasco, Township Solicitor and Karen Fournier, Deputy Township Clerk

Lt. Martin Biersbach – Nixle System – Manager Jim Ridgway

Lieutenant Martin Biersbach introduced the Nixle system, a new communication service used by other police departments in Cape May County. It has two basic public routes: Nixle dial (for the home telephone group), which is a reverse 911 for emergency alert messages only. The other route is Nixle wire (for the group that registers with Nixle). They will receive advisory and community messages in addition to emergency alert messages. He informed of other important features available with the Nixle system and encouraged everyone to sign up. In addition, he gave a quick word about the Stop, Walk and Talk Program and fielded questions from the public regarding the Nixle System. Councilmember Conrad stressed the importance of registering with the Nixle System.

Lois Grimes - Coast Guard Aux Flotilla 86

Lois Grimes gave a presentation about the four components of boating safety: Wearing a lifejacket, taking a Safe Boating Class, filing a float plan, and having a free safety check of your vessel. She encouraged all boaters to follow these guidelines and provided brochures with additional information. She also informed that the charge for the safe boating class is \$45.

Work Session

Steve Delmonte - Update on Escape the Cape Triathlon – Councilman Tom Conrad

Councilmember Conrad invited Steve Delmonte to discuss the upcoming triathlon and its anticipated effect on the Township. Manager Ridgway introduced Steve Delmonte of Delmo Sports and commended his passion and accomplishments. Steve Delmonte gave a recap of last year's triathlon event, including awards and special recognitions and the positive economic impact it had on the community. He spoke with enthusiasm about this year's event and advised of road closures. He expressed gratitude to the Township for their cooperation and reminded that the event will cost nothing to the taxpayer.

Mayor Beck commended Mr. Delmonte for his efforts and thanked him for the success he has brought to the Township. Councilmember Conrad inquired about the best location for spectators.

Consent Agenda

Approval of Minutes	May 18, 2015
Res. #2015-169	Payment of Vouchers \$606,671.70
Res. #2015-170	A Resolution Requesting Reduction of Performance Guarantee for Lighthouse Pointe Marina Condo Association of Cape May, Inc. (\$7,950. Reduction)
Res. #2015-171	A Resolution Authorizing and Approving A Shared Service Agreement Between the Township of Lower and the County of Cape May for Law Enforcement Coverage at a Township Event (Escape the Cape triathlon)
Res. #2015-172	A Resolution Authorizing and Approving A Shared Service Agreement Between the Township of Lower and the Township of Middle – "Middle and Lower Township Bike path Connector"

Res. #2015-173
Res. #2015-174

Authorization for the Payout of Accumulated Compensatory Time (M.Iames \$1,039.45)
Bid Rejection for HVAC Service Agreement for Various Locations in Lower Township
(Twp abandoned the project)

Res. #2015-175
Res. #2015-176

Renewal of 2015 Campground Licenses (Cold Spring/Holly Shores)
Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Clean
Communities \$79,302.73)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK			X			
BECK			X			

Regular Agenda

Res. #2015-177 Payment of Vouchers \$35,000 (L/T Rescue)

Kathleen Dynan, Tranquility, asked if this resolution is for services already performed.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY	X		X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Res. #2015-178 Authorization for Clothing Allowance (5 detectives@ \$900 each Total \$4,500.)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY					X	
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Council Comments

Councilmember Conrad thanked supporters of Marvin Hume's Memorial Day Flag Ceremony. He spoke about the success of Relay for Life, the impact it had on his scouts, and thanked Buffy and Bruce Miller and Kirby Read for their efforts. He also reminded of traffic changes on June 14th for the triathlon.

Councilmember Perry thanked Manager Ridgway, Gary Douglass and the Public Works Department for their involvement in resolving the beach access issues on Beach Drive.

Councilmember Simonsen gave an update on the Exit 0 interchange and thanked the Department of Transportation and Turnpike Authority for their cooperation with the Township. He spoke about the impact of the Relay for Life event and thanked community members, organizers, volunteers and participants.

Deputy Mayor Clark spoke about the impact of the FEMA flood maps. He announced the conception of the Delaware Bayshore Council, consisting of representatives from all Bay Shore communities, and their objective to gain attention and assistance from legislature for Bay Shore replenishment. He also talked about the completion of renovations at the Fishing Creek School and the plan for community events including an Art Exhibit and Plant Exchange on June 13th.

John Louderback, Chairman of Friends of Fishing Creek School, encouraged people to bring photos of their gardens as well as plants, seeds, and other garden ideas to the Art Exhibit and Plant Exchange.

Deputy Mayor Clark also communicated the interest from the Elementary School Superintendent in using the facility for Early Childhood Education Programs and After School Reading.

Deputy Mayor Clark discussed Council's decision to table the proposed changes to the beach ordinance and voiced his disappointment with the planning of the Special Meeting. He expressed an interest in better enforcement of the existing beach rules and encouraged Council to get people involved in discussing the matter further.

Mayor Beck expressed discontent with holding a Special Meeting on the beach ordinance and voiced objection to the process. He also announced the following: Pool passes are now on sale at the Recreation Department, Community Day and Bike Auction, Escape the Cape Triathlon, Independence Day Festival and Fireworks, and the Summer Concert Series.

Call to Public

Kathleen Dynan, Tranquility, questioned moving forward with implementing a policy to mandate background checks for Council appointees. She also inquired about moving forward with the Public Safety Building.

Helen Thompson, Villas, voiced opposition to the Special Meeting for the beach ordinance. She also made reference to her visit from two police officers.

Janet Pitts, Villas, voiced displeasure with the Special Meeting for the beach ordinance. She expressed discontent with the role of the Recreation Advisory Board (RAB).

Steve Morey, member of the RAB, rebutted the comments made about the RAB and argued in favor of implementing beach rules for public safety.

Bill Greenfield, Villas, asked what changes are proposed with the beach ordinance. He also expressed an interest in having the Special Meeting on a Saturday and having it better publicized.

Ed Butler, Villas, commented about the revised beach ordinance being advertised and available to the public. He also voiced pleasure in hearing progress with the fight against FEMA.

Joe Link, Townbank, expressed gratitude toward Gary Douglass and the Department of Public Works, as well as Manager Ridgway for getting his road paved. He also thanked Councilmembers Simonsen, Conrad and Perry for changing government.

Betty Somers, Villas, asked what areas of the bay will be impacted by the new beach ordinance. She expressed interest in moving the public safety building to Villas and suggested that Council address the heckling during the meetings.

Kathleen Dynan, Tranquility, made a suggestion to get information to the public that does not have access to a computer.

Helen Thompson, Villas, made a comment about the map that Councilmember Conrad referred to. She also disapproved of comments that were made regarding attending the Special Meeting.

Mary Reader, Villas, commented about the deterioration of civility during the meeting.

Bill Greenfield, Villas, suggested that the map of Township beaches be blown up or put on the website. He also asked if the beach ordinance will impact the triathlon and expressed discontent with the Special Meeting.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Deputy Mayor Clark. Motion to adjourn unanimous. Meeting adjourned at 8:50 p.m.

Mayor

Township Clerk

Approved:

SPECIAL COUNCIL MEETING MINUTES – June 8, 2015

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on June 8, 2015 at 4:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Due to the significant amount of people in attendance, Mayor Beck requested courtesy and brevity from the public when making their comments at the microphone in an effort to keep order.

Ordinance #2015-04; Ordinance Revising and Restating Chapter 178, Beaches, of the Code of Lower Township
This is the second reading and public hearing of this Ordinance. This Ordinance has been posted, published and made available to the public.

Councilmember Conrad motioned to amend the ordinance to remove Article 5, use of watercraft. He deferred to Solicitor Stefankiewicz for legal advice.

Solicitor Stefankiewicz advised that the change does not require an additional first reading and stated reasons to validate the same.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN			X			
CLARK			X			
BECK			X			

Councilmember Perry dispelled some misinformation that was circulating about the Special Meeting. He revealed concerns and complaints from his constituents regarding the beaches and explained the Recreation Advisory Board's role in recommending changes to the ordinance, thanking them for their efforts. He informed the public about regulations already existing in the ordinance and pointed out the changes in the proposed ordinance. He expressed concern about dogs on the beach with small children and elderly. He referred to a newspaper article dating back to 2009, when the issues were first being addressed. He also reminded of recent changes to the animal ordinance regarding extreme weather. He addressed the proposed amendments including fire safety regulations, removing Article 5 and solicitation on the beach.

Councilmember Conrad reiterated the safety reasons for the proposed ordinance. He reminded that the ordinance only applies to Township owned beaches that are highlighted on the displayed map.

Councilmember Simonsen voiced favor with the removal of Article 5.

Deputy Mayor Clark thanked everyone for attending the meeting. He expressed concern about the process of changing laws to public spaces and poor communication to the public. He cited letters from constituents who are opposed to the ordinance and/or the timing of the Special Meeting.

Mayor Beck questioned the number of citations issued in the past five years for violations of beach rules and dog bites. He also questioned the consistency of the law in public parks. He strongly urged increased signage and

enforcement, with zero tolerance, in addition to recording and publicizing violations. He stated his adamant opposition to putting the law into effect at the current time.

Manager Ridgway reminded that animal control will be enforcing the beach rules.
Mayor Beck commented about the Township's past failure to enforce the beach rules.

Call to Public

Mark DiDonato, Vice-Chairman of the Recreation Advisory Board, revealed the request to the RAB to evaluate the current beach ordinance. In February, 2015 they presented to Council their recommendation to amend the beach regulations, Chapter 178 of the Township Code. The recommendations were based upon complaints to Township representatives dating back to 2007.

Steve Morey, RAB member, thanked Councilmember Perry for outlining the beach ordinance and questioned Solicitor Stefankiewicz about the rules covering the use of watercraft. He fielded questions from Mayor Beck, and encouraged proactive actions from Council regarding beach regulations. He added comments about high tide affecting the efficiency of the leash law.

Mark DiDonato reminded that the RAB was asked by former Manager Voll to review the beach ordinance.

Beth Ruffer, dog owner, voiced concern about additional rules upon the passage of the proposed ordinance.

Linda Blanchette, Brookdale Road, voiced opposition to the proposed ordinance, stating her belief that government should not regulate civility.

Jeff Hodgson, 403 Washington Blvd, representing 10-12 people unable to attend, voiced opposition to the ordinance because they do not want to lose their beach freedom.

Ed Butler, Villas, asked if the ordinance will include private beaches. He also expressed interest in tabling the ordinance and holding a work session for further discussion on the matter.

Deputy Mayor Clark inquired about how the law applies to the area below the mean high water mark. Solicitor Stefankiewicz informed that the ordinance applies to Township owned property.

Pat Tatar, Villas, asked if Township beaches will be marked to discern them from private beaches.

Eleanor Chestnut, 9 Beverly Road, voiced dissent with tourists abusing Township beaches. She expressed interest in better communication, signage and enforcement.

Alice Dalla Palu, 401 Clubhouse Drive, voiced favor with the leash law and encouraged Council to increase enforcement.

Rich Anderson, Arbor Road, agrees with increased enforcement and zero tolerance.

Will Rosenberg, Appleblossom Drive, believes that signage is poor and statistics need to be recorded. He also stated that trash is a bigger problem on the beach than dogs.

Kathy McLeer, Cape May Beach, believes the Township needs to enforce the rules already in place. She also pointed out the reason she takes her dogs to the beach during peak hours.

Greg Basile, 24 Vacation Road, expressed concern about dogs on private beaches. He voiced approval to the leash law and better signage, but remains concerned about watercraft.

Mickey Kane, Arbor Road, questioned the RAB's recommendation to legislate courtesy. She favored the idea of keeping a record of violations to determine if more rules are necessary and she suggested that any changes be made after this season.

Bill Greenfield, Villas, gave a synopsis of his recent experience on the bay. He voiced displeasure with the Special Meeting and creating new beach rules. He agrees with increased enforcement and zero tolerance.

Dan Anderson, Townbank Road, suggested that the Recreation Department look into establishing a dog park or dog beach.

Patience Unknown, Villas, voiced displeasure with the ordinance and believes that drugs and slumlords are bigger problems than dogs on the beach.

Joe Link, Glenwood Place, believes the Township needs to enforce the laws already in place. He voiced displeasure with the Township's purchase of property from Emerson Avenue to Lincoln Boulevard.

Dave Huegel, North Cape May, articulated his disapproval with the new ordinance. He also expressed an interest in enforcing the laws already in place and adding trash cans and organizing a beach cleanup.

Tom Chestnut, Townbank, inquired about the fine for beach violations and agreed that we need better signage and zero tolerance.

Joe Thomas, Roseanne Avenue, suggested that the flooding issues are more important. He agreed that the Township needs to conduct a study and enforce the laws already in place.

Denise Jones, Bates Avenue, voiced disapproval of the ordinance.

Cathy Myers, Bates Avenue, supports increased signage and enforcement and disagrees with restricting dogs from the beach.

Rick Bouts, Townbank, voiced opposition to the ordinance.

Bob Crane, Townbank, voiced opposition to the ordinance and thanked Mayor Beck and Deputy Mayor Clark for suggesting zero tolerance. He also inquired about the beaches south of the canal.

Eileen Kreis addressed Council to voice opposition to the disrespect against the RAB and suggested that they make an effort to defend their volunteers. She commended and thanked the RAB for the work they have done.

Billy Wood, Rose Avenue, disapproves of the ordinance and suggested a dog park instead.

Jeff Hodgson, made a suggestion to Council to request a show of hands from the public to determine who is in support of the ordinance and who is opposed to it.

Councilmember Perry made a motion to adopt Ordinance #2015-04, seconded by Councilmember Conrad.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
SIMONSEN			X			
CLARK				X		
BECK				X		

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Simonsen. Motion to adjourn unanimous. Meeting adjourned at 5:40 p.m.

Mayor

Township Clerk

Approved:

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015- 179

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
KINEMATIC CONSULT	15-01521	CAPACITY EVALUATION	55083	\$ 756.00

Total Computer Generated \$ 547,558.01

Total Bill List \$ 548,314.01

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on June 15, 2015

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784	CAPE MAY STAR & WAVE							
	15-01347	05/28/15	LEGAL PUBLICATIONS 5-20-15	Open	53.32	0.00		
	15-01387	06/03/15	LEGAL PUBLICATION 5-13-15	Open	29.14	0.00		
	15-01388	06/03/15	LEGAL PUBLICATIONS 5-27-15	Open	122.14	0.00		
					204.60			
00825	COMCAST*							
	15-01576	06/10/15	INTERNET ACCESS	Open	459.29	0.00		
01087	ANTHONY J. COSTANZO							
	15-01498	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
01164	DIVISION OF LOCAL GOV SERVICES							
	15-01290	05/21/15	CERTIFICATION RENEWAL	Open	100.00	0.00		
01171	VERIZON WIRELESS - TOWNHALL							
	15-01435	06/04/15	CELL SERVICE 5/24/15-6/23/15	Open	487.50	0.00		
	15-01532	06/08/15	IPHONE BILL 5/29/15-6/28/15	Open	746.75	0.00		
					1,234.25			
01200	DELTA DENTAL PLAN OF NJ							
	15-01382	06/02/15	DENTAL JUNE 2015	Open	13,235.35	0.00		
01201	DELL CORPORATION*							
	15-01360	05/29/15	PAYROLL COMPUTER	Open	1,100.56	0.00		
01215	DENNISVILLE FENCE COMPANY*							
	15-00751	03/30/15	REPLACE DAMAGED GATES	Open	950.00	0.00		
01389	EDDIE'S AUTO BODY*							
	15-01212	05/15/15	VEHICLE REPAIR	Open	3,683.85	0.00		
01399	ENFORSYS POLICE SYSTEMS INC*							
	15-01177	05/12/15	ENFORSYS CONTRACT RENEWAL	Open	7,950.00	0.00		
01443	ERMA VOLUNTEER FIRE CO							
	15-01508	06/04/15	PRIMARY ELECTIONS 6/2/15	Open	300.00	0.00		
01502	PAMELA FELDER							
	15-00373	02/05/15	CONTRACT REIMBURSEMENT 2015	Open	113.58	0.00		B
01519	TOM FOLS ELECTRICALCONTRACTOR*							
	15-01253	05/19/15	CHECK LIGHT POLES @ BENNETTS	Open	2,000.00	0.00		
	15-01254	05/19/15	BENNETTS LIGHTS LABOR	Open	950.00	0.00		
					2,950.00			
01530	FIRE DISTRICT #1							
	15-00548	03/03/15	2015 FIRE DISTRICT#1 PAYMENTS	Open	126,368.33	0.00		
01532	JACQUELINE U HENDERSON							
	15-01405	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01550 FIRE DISTRICT #3	15-00604	03/11/15	2015 FIRE DISTRICT 3 TAXES	Open	166,757.40	0.00		
01581 FIRST ASSEMBLY OF GOD CHURCH	15-01506	06/04/15	PRIMARY ELECTIONS 6/2/15	Open	150.00	0.00		
01641 GALL'S INC*	15-01271	05/19/15	TRU SPEC 24 7 RIPSTOP SHORTS	Open	78.85	0.00		
01657 GOPHER SPORT*	15-01225	05/15/15	ICE PACKS	Open	268.52	0.00		
	15-01233	05/15/15	PING PONG BALLS	Open	93.48	0.00		
					362.00			
01660 GENERAL SPRING SERVICE*	15-01272	05/19/15	REBUILT HEAD/REBUILT CORE	Open	3,518.75	0.00		
01690 GRANTURK EQUIPMENT CO*	15-00888	04/15/15	PARTS FOR RECY/APRIL	Open	620.21	0.00		
01741 GENTILINI CHEVROLET, LLC*	15-01081	04/29/15	PARTS FOR TRUCK	Open	181.94	0.00		
01767 WILLIAM R. HARTLEY, SR	15-01476	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
01781 HATCH MOTT MACDONALD, LLC*	15-01369	06/02/15	BAYSHORE ESTATES ENGINEERING	Open	1,570.00	0.00		B
01791 CINDY S. HARTLEY	15-01478	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ	15-00934	04/24/15	BOARD SOLICITOR SALARY	Open	625.00	0.00		
	15-01522	06/08/15	RESOLUTIONS	Open	600.00	0.00		
					1,225.00			
02004 KML TECHNOLOGY INC*	15-01303	05/26/15	ANNUAL MAINT. FOR 911 SYSTEM	Open	7,500.00	0.00		
02025 HUNTER JERSEY PETERBILT*	15-00957	04/27/15	PARTS FOR TRUCKS/MAY	Open	1,637.64	0.00		
	15-01246	05/19/15	TRASH TK/ TRANS MISSION COOLER	Open	2,242.18	0.00		
					3,879.82			
02108 KEEN COMPRESSED GAS CO*	15-00840	04/10/15	BOTTLED GAS FOR GARAGE/DPW/APR	Open	516.50	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	15-01047	04/28/15	PARTS FOR POLICE VEHICLES	Open	998.30	0.00		
02208 PENNY BECICA-KRAUS	15-01486	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02223 LANDSMAN UNIFORMS*	15-00802	04/06/15	SUPPLIES	Open	139.80	0.00		
02280 LINDEMOM WINCKELMANN & ASSOC.	13-01475	05/29/13	ADA 1ST\$41227.00/CO#1DNE45727	Open	466.79	0.00		
02402 MGL PRINTING SOLUTIONS	15-00846	04/10/15	TAX BILLS/WINDOW ENVELOPES TAX	Open	1,775.50	0.00		
02415 STEPHEN FLITCROFT	14-01070	04/25/14	2014 EQUIP. ALLOWANCE	Open	64.80	0.00		B
	15-01020	04/28/15	2015 EQUIP. ALLOWANCE	Open	150.00	0.00		B
					214.80			
02465 BARBARA MAHON	15-01479	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
02466 ROBERT E. MAHON	15-01483	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
02902 J. BYRNE INSURANCE*	15-01564	06/10/15	VOLUNTEERS INS - HIST BLDG	Open	500.00	0.00		
03008 NJ DEPT OF TREASURY/FEES	15-01291	05/21/15	STORMWATER DISCHARGE PERMIT	Open	5,250.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALI*	15-01326	05/27/15	LEAGUE MAGAZINE 10/2015-6/2016	Open	220.00	0.00		
03102 NJ POLICE TRAFFIC OFFICERS ASS	15-01258	05/19/15	NJPTOA MEMBERSHIP DUES	Open	50.00	0.00		
03104 NORTHEAST IND.&MARINE SUPPLY*	15-01053	04/28/15	PARTS/DRS/SAMT/RECY/MAY	Open	234.31	0.00		
	15-01104	05/05/15	BEARINGS & BELTS FOR CHIPPER	Open	7,601.63	0.00		
					7,835.94			
03109 TRU GREEN CHEMLAWN	15-00684	03/19/15	2015 FERT/SLICE INV 30278806	Open	1,250.00	0.00		B
03280 PARAMOUNT SANITARY SUPPLY*	15-00936	04/24/15	TERRY RAGS/GARAGE	Open	249.45	0.00		
	15-01280	05/20/15	TOILET TISSUE FOR PARKS	Open	189.50	0.00		
	15-01315	05/26/15	TRASH BAGS- VARIOUS LOCATIONS	Open	301.68	0.00		
	15-01339	05/27/15	CLOROX WIPES- FITNESS ROOM	Open	109.26	0.00		
					849.89			
03285 PARA PLUS TRANSLATIONS, INC.*	15-01279	05/20/15	INTERPRETER	Open	188.75	0.00		
03288 KATHRYN PATTERSON	15-01501	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03289 THOMAS W. PATTERSON	15-01465	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
03296 PARISH OF ST. JOHN NEUMANN	15-01514	06/04/15	PRIMARY ELECTIONS 6/2/15	Open	675.00	0.00		
03305 PEDRONI FUEL*	15-01364	06/01/15	NO LEAD GAS/DPW	Open	415.70	0.00		
03458 JOANN H. RASH	15-01500	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
03460 V.E. RALPH & SON, INC.*	15-01176	05/12/15	AED PADS	Open	450.00	0.00		
	15-01217	05/15/15	MICROSHIELD RESPONSE KITS	Open	73.41	0.00		
					523.41			
03507 JEAN ROBSON	15-01499	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
03512 JEANETTE SMITH-REEVES	15-01408	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
03518 RIGGINS, INC.*	15-01383	06/02/15	OFF HIGHWAY DIESEL	Open	1,113.30	0.00		
03573 SAFETY-KLEEN CORP*	15-00886	04/15/15	EQUIPMENT MAINTENANCE	Open	336.93	0.00		
03637 SHOPPE	15-01174	05/12/15	ADVERTISEMENT-COMMUNITY DAY	Open	210.00	0.00		
03640 MADELINE R. SHOWERS	15-01471	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
03656 JOHN W. SKOWRONSKI	15-01490	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
03679 BARBARA SLONIS	15-01494	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
03692 SOUTH JERSEY GAS CO*	15-01390	06/03/15	MAY 2015 GAS BILL	Open	5,520.32	0.00		
03706 NICHOLAS C. SMARGIASSI	15-01503	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
03723 STAPLES, INC.*	15-01323	05/26/15	OFFICE SUPPLIES	Open	111.97	0.00		
	15-01359	05/28/15	HEADSETS	Open	104.18	0.00		
	15-01366	06/01/15	OFFICE SUPPLIES	Open	309.95	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03723 STAPLES, INC.*				Continued				
	15-01519	06/04/15	OFFICE SUPPLIES	Open	54.99	0.00		
					581.09			
03729 FLORENCE STATKIEWICZ								
	15-01440	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
03799 LINDA THOMAS								
	15-01361	06/01/15	CONTRACTUAL REIMBURSEMENT- M	Open	170.00	0.00		
03805 TOWNBANK VOLUNTEER FIRE CO.								
	15-01513	06/04/15	PRIMARY ELECTIONS 6/2/15	Open	450.00	0.00		
03810 MUNICIPAL UTIL AUTH USAGE COST								
	15-01572	06/10/15	WATER SERVICE 4/15/15-7/15/15	Open	1,160.00	0.00		
03852 CATHERINE A. TURNEY								
	15-01443	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
03899 UPS								
	15-01219	05/15/15	SHIPPING	Open	37.29	0.00		
03904 LOWE'S HOME CENTER INC*								
	15-01061	04/29/15	SUPPLIES/DPW/MAY	Open	276.46	0.00		
03969 VERIZON								
	15-01368	06/01/15	MAY 20-JUNE 19 PHONE-FIRE SAFE	Open	126.52	0.00		
03971 VERIZON WIRELESS MDT POLICE								
	15-01385	06/03/15	MDT WIRELESS	Open	691.35	0.00		
03992 VAL-U AUTO PARTS LLC*								
	15-00959	04/27/15	RDS/SANT/RECY/DPW/MAY	Open	2,054.60	0.00		
04097 CINTAS FIRST AID AND SAFETY*								
	15-01543	06/09/15	FIRST AID/DPW	Open	84.87	0.00		
04122 JIM CONROY								
	15-01565	06/10/15	LACROSSE OFFICIAL	Open	60.00	0.00		
04176 CHRISTOPHER J WINTER SR*CALEA								
	15-00650	03/17/15	ACCRED. CONSULT - APRIL	Open	450.00	0.00		
04235 COLLEEN P GALLAGHER								
	15-01410	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS								
	15-01367	06/01/15	STATE DOG LICENSE FEE-MAY 15	Open	192.60	0.00		
04283 CATHERINE JOSAPHOUITCH								
	15-01467	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04301	SEASHORE ASPHALT CORPORATION*								
		15-01073	04/29/15	ASPHALT/PATCH/RDS/MAY	Open	1,272.50	0.00		
		15-01234	05/15/15	ALPHALT / PAVING	Open	9,777.60	0.00		
						<u>11,050.10</u>			
04532	ROBERTA K YOUNG								
		15-01472	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
4104	DOUGLASS LANDSCAPING LLC*								
		15-00622	03/12/15	2015 LANDSCAPING SERV \$45800.	Open	4,580.00	0.00		B
6045	JIM RUDNICKI								
		15-01391	06/04/15	LACROSSE OFFICIAL	Open	60.00	0.00		
6061	AMERIHEALTH ADMINISTRATORS								
		15-01524	06/08/15	JUNE 2015 ADMIN/STOP LOSS	Open	42,631.80	0.00		
		15-01575	06/10/15	6/8/15 HEALTH AND RX	Open	12,259.14	0.00		
						<u>54,890.94</u>			
6066	THOMAS E PRICE JR								
		15-01475	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
6068	WARREN F MCLAUGHLIN								
		15-01404	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
6082	DENNIS COTTER								
		15-01348	05/28/15	LACROSSE OFFICIAL	Open	60.00	0.00		
		15-01567	06/10/15	LACROSSE OFFICIAL	Open	56.00	0.00		
						<u>116.00</u>			
7005	JULIE OSBORN								
		15-01447	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7007	NANCY A NEWBY								
		15-01453	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7008	RICHARD A PAUL								
		15-01444	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7048	JULIA DISILVECTIO								
		15-01413	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7050	DAVID F BRAND								
		15-01461	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7051	MARIE SCHMINT								
		15-01445	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7053	ROBERTA A ZAKRZEWSKI								
		15-01417	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7067	FRANCES GUINAN								
		15-01396	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7069	ROSEMARIE A LUTERI	15-01424	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7070	MARIE D COLL	15-01438	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7119	ENGINEERING DESIGN ASSOC*	15-01523	06/08/15	PROFESSIONAL ENGINEERING	Open	168.00	0.00		
		15-01541	06/08/15	PROFESSIONAL ENGINEERING	Open	112.00	0.00		
		15-01542	06/08/15	PROFESSIONAL ENGINEERING	Open	112.00	0.00		
						392.00			
7142	LINDSAY BECHTLER	15-01517	06/04/15	ZUMBA INSTRUCTOR MAY 2015	Open	265.00	0.00		
7164	NICK HOLLAND, DR	15-01531	06/08/15	RABIES CLINIC 5/16/15	Open	125.00	0.00		
7177	WESLEY OGHS	15-00962	04/27/15	COMMUNITY DAY	Open	300.00	0.00		
7185	GLORIA R BISHOP	15-01484	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	212.50	0.00		
7186	PATRICIA CHACE	15-01420	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7188	CHRISTINE CRAIG	15-01439	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7189	ANTHONY MONTANARO	15-01442	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7190	STEPHEN W SHEFTZ	15-01429	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7192	ANGEL T MURPHY	15-01451	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7193	FRANCIS W MURPHY	15-01431	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7194	CONSTANCE ARRIVIELLO	15-01466	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7196	LAUREN HUGGINS SUIT*	15-01285	05/20/15	RES 2015-109 MAY1-JULY 31,2015	Open	400.00	0.00		B
7211	WILLIAM GRIECO	15-01516	06/04/15	REGISTRATION REIMBURSEMENT	Open	30.00	0.00		
7212	WILLIAM ROBSON	15-01515	06/04/15	REGISTRATION REIMBURSEMENT	Open	20.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7225	FARM-RITE, INC*	15-01223	05/15/15	COUNTY LOADER /PARTS	Open	426.59	0.00		
7286	PETER H ZEREGA	15-01456	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7287	ANNE GEORGE	15-01398	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7289	ANTHONY AMAND	15-01485	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	212.50	0.00		
7290	JUDITH M HAUSER	15-01455	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7291	WILLIAM FREDERICKSDART	15-01452	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7293	GERALDINE PALMER	15-01474	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7315	ASHER & ELLA ASSOC. LLC*	15-01140	05/07/15	CHECK MATE VALVE/DRAINAGE	Open	1,467.00	0.00		
7322	BRUCE BRITTON	15-01535	06/08/15	REFEREE ADULT LEAGUE GAMES	Open	250.00	0.00		
7358	SERVICEMASTER TO THE RESCUE*	15-01357	05/28/15	CARPET CLEANING COURT ROOM	Open	745.00	0.00		
7362	NEOPOST USA INC.	15-00753	03/30/15	DS-75 FOLDER INSERTER	Open	12,400.00	0.00		
7376	RYAN DOW	15-01569	06/10/15	LACROSSE OFFICIAL	Open	56.00	0.00		
7379	DANIEL LAINO	15-01568	06/10/15	LACROSSE OFFICIAL	Open	28.00	0.00		
7389	PARTY PERFECT RENTALS	15-01091	05/01/15	INFLATABLES FOR COMMUNITY DAY	Open	1,550.00	0.00		
		15-01392	06/04/15	GENERATOR FOR RIDES	Open	125.00	0.00		
						1,675.00			
7406	J.E. MCGUIRE	15-01344	05/28/15	PAINT COURTROOM	Open	1,165.00	0.00		
7407	HAROLD PEARL	15-01386	06/03/15	REDUCTION OF PERFORMANCE BOND	Open	7,950.00	0.00		
7408	STEPHEN J. ALEXANDER SR	15-01389	06/03/15	CONTRACTUAL REIMBURSEMENT-V	Open	234.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7409 FRANCIS GRESKO	15-01421	06/04/15	RELEASE OF DEMO BOND	Open	500.00	0.00		
7410 MARILYN MIEKLE	15-01430	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7411 MARIAN ANNE CILIBERTI	15-01441	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7412 EUGENE STROLLE	15-01462	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7413 JOHN WALTER PALMER	15-01473	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
7414 DANIELLE MORRISON	15-01477	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
7416 NICHOLAS C RANDAZZO	15-01496	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
8201 DIRECT ENERGY BUSINESS	15-01505	06/04/15	ELETRIC 4/23/15-5/19/15	Open	5,962.17	0.00		
ACME ACME MARKETS INC	15-01394	06/04/15	DRINKS FOR COMMUNITY DAY	Open	198.00	0.00		
ADAMC ROSEMARY ADAMCZYK	15-01407	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
AGHAK MARYAM AGHAKHANI	15-01449	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
ALPHACAR ALPHA CARD SYSTEMS*	15-01274	05/19/15	DYE FILM & CARDS FOR SYSTEM	Open	497.25	0.00		
AMAND BERNICE AMAND	15-01409	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
BAKERF FRED BAKER	15-01403	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
BLAUE BLAUER ASSOCIATES INC*	15-00280	01/28/15	RES 2015-49 DNE \$16K ADA REC	Open	437.50	0.00		B
BOSNA KAREN MANETTE BOSNA	15-01518	06/04/15	YOGA PAYMENT MAY 2015	Open	185.00	0.00		
BUCKD DIANE E PANNELLI	15-01502	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
BUONO MARTHA BUONOPANE	15-01427	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CLEBLANC CAROLYN LEBLANC	15-01460	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
CZES MARY LOU CZESCIK	15-01422	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
DOLLJ JAMES T. DOLLARD	15-01448	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
DOUGHE MARK DOUGHERTY	15-01416	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
FREAS JEAN FREAS	15-01414	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
FREG ELIZABETH FREGA	15-01415	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
GAFF PATRICIA A. GAFFNEY	15-01428	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
GASSER COZETTE GASSER	15-01412	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
GIAIRO ANN GIAIRO	15-01450	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
GIBBONSA ALAN J. GIBBONS	15-01495	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
HARTLEY CHRISTINE HARTLEY	15-01402	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
HELVE ANN HEAP-HELVESTON	15-01493	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
JASP JANET JASPERSE	15-01454	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
KANEP PATRICIA D. KANE	15-01469	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
KEEND DOLORES RAMBO	15-01432	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
KINGR RICHARD KING	15-01458	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
KIRSCHN SCOTT KIRSCHNER	15-01464	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
LAMOC CHARLES LAMONTE	15-01504	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
LIPS	JOHN LIPSETT	15-01487	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
LIPSM	MARGARET LIPSETT	15-01468	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
MANSFIEL	JAMES E MANSFIELD	15-01397	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
MARROR	ROBERT H MARRO	15-01418	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
MAYERS	SHAWN MAYER	15-01566	06/10/15	LACROSSE OFFICIAL	Open	106.00	0.00		
MCGR	DANIEL MCGRANAGHAN	15-01491	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
MCGRAN	CARLIE MCGRANAGHAN	15-01488	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
MOORER	REBECCA MOORE	15-01470	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
NOLANM	MICHELLE NOLAN	15-01437	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
OSBORN	VIRGINIA OSBORN	15-01406	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
RAUD	DOROTHY M RAUDENBUSH	15-01463	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	118.16	0.00		
RODG	ROSE MARIE RODGERS	15-01434	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
SANTA	DENISE SANTAGATA	15-01492	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
SHEMAN	KAREN A SHEMANSKI	15-01401	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
SKOWR	CATHERINE SKOWRONSKI	15-01457	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
SMITHKM	KATHLEEN M SMITH	15-01480	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
SOMER	ELIZABETH M SOMERS	15-01482	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
VANDEN	WILLIAM R VANDENACRE	15-01446	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WEISSM BEATRICE WEISSMAN	15-01433	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
WEISSMAN WAYNE WEISSMAN	15-01436	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
WOLTJ JOAN WOLTJEN	15-01459	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	200.00	0.00		
YABOR PATRICIA YABOR	15-01481	06/04/15	PRIMARY ELECTION 6/2/15 POLLWK	Open	225.00	0.00		
Total Purchase Orders: 227				Total P.O. Line Items: 0	Total List Amount: 547,558.01	Total Void Amount: 0.00		

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-180

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$1,200.00 for an item of revenue in the budget of the year 2015 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Cops in Shops
Total with increase to be \$1,200.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$1,200.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Cops in Shops
State/Federal Share \$ 1,200.00
Non State Share \$
Total with increase to be \$ 1,200.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
LT. GOVERNOR

STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
P.O. BOX 087
TRENTON, NJ 08625-0087
PHONE: (609) 984-2830 FAX: (609) 633-6078
WWW.NJ.GOV/OAG/ABC

JOHN J. HOFFMAN
ACTING ATTORNEY GENERAL

MICHAEL I. HALFACRE
DIRECTOR

May 20, 2015

Chief William Mastriana
Lower Township Police Department
405 Breakwater Road
Erma, New Jersey 08204

RE: COPS IN SHOPS - SUMMER SHORE INITIATIVE 2015
GRANT # AL-15-45-05-03

Dear Chief Mastriana:

The Division of Alcoholic Beverage Control is in receipt of your department's application for grant funds to participate in the Cops in Shops Summer Shore Initiative. After careful consideration, the Division has allocated \$1,200 to your municipality for the assignment of officers to Cops In Shops details from May 23, 2015 to September 15, 2015. Enclosed is a copy of the first page of your grant application with your grant amount. This figure is based upon the \$50 per hour overtime rate for 2 officer teams to conduct details at cooperative plenary retail distribution licenses in your municipality over 4 hour shifts. Neither the Division of Alcoholic Beverage Control nor any other State agency will be responsible for any funds expended or liabilities incurred in excess of the amount set forth above.

Please note the form regarding reimbursement for the program. The Cops In Shops "Reimbursement Form" must be submitted on a monthly basis. The forms and explanation of the reimbursement requirements is attached.

The municipality agrees that the failure to comply with the agreement as set forth in the application could result in the forfeiture of the right to receive these funds. Each municipality should consult with its municipal attorney in connection with any legal or liability issues that may be related to this project. A resolution by the municipality is not required by the Division.



Should you have any questions regarding this grant or any Cops In Shops related issues, please contact DAG Susan K. Dolan at (609) 633-6081. If for any reason your department is unable to complete the program and utilize all of the allotted funds, please contact DAG Dolan immediately.

Very truly yours,

A handwritten signature in black ink, appearing to read 'M. Halfacre', with a long horizontal flourish extending to the right.

Michael I. Halfacre
Director

MIH:SKD:df

Enclosure

c DFC Michael Majane, w/o enclosure
Det. Brian McEwing, w/o enclosure
Lauren Reed, w/o enclosure

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-181

**TITLE: A RESOLUTION REQUESTING RELEASE OF DEMOLITION BOND FOR
BLOCK 605, LOT 9, 401 WAYNE AVENUE, NORTH CAPE MAY**

WHEREAS, Frances T. Gresko posted a Demolition Bond with the Township of Lower in the amount of \$500.00; and

WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued June 3, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing Body thereof, that the demolition bond be and hereby is **released**.

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$500.00 plus any accrued interest for payment of the above released demolition bond.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

MEMORANDUM

TO: Mayor Michael Beck &
Council Members

FROM: William J. Galestok,PP,AICP
Director of Planning

DATE: June 3, 2015

RE: Release of Demolition Bond
Frances Gresko
401 Wayne Avenue
North Cape May, NJ 08204
Block 605, Lot 9
Resolution #2015-181

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued June 3, 2015. Thank you.

WJG:las

att.1

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-182

**TITLE: CERTIFICATION TO LOCAL FINANCE BOARD OF RECEIPT AND REVIEW
OF AUDIT SECTIONS GENERAL COMMENTS & RECOMMENDATIONS**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Township Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of new Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

*GENERAL COMMENTS
RECOMMENDATIONS*

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

*GENERAL COMMENTS
RECOMMENDATIONS*

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director, under the provisions of this Article, Shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED that the Township Council governing body of the Township of Lower hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

**CERTIFICAION OF THE GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM**

STATE OF NEW JERSEY
COUNTY OF CAPE MAY

We, the members of the governing body of the Township of Lower, County of Cape May, being dully sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Council of the Township of Lower in the County of Cape May
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2014
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled "comments and Recommendations"

Michael E Beck, Mayor

Norris Clark, Deputy Mayor

Thomas Conrad, Councilmember

David Perry, Councilmember

Erik Simonsen, Councilmember

Sworn and subscribed before me this
15TH day of June, 2015.
Notary Public of New Jersey

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER

2600 Bayshore Road
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

**TOWNSHIP OF LOWER
COUNTY OF CAPE MAY
CORRECTIVE ACTION PLAN: 2014 AUDIT RECOMMENDATIONS**

Prior Year Audit Findings (2013)

THERE WERE NO AUDIT RECOMMENDATIONS IN 2013.

TOWNSHIP OF LOWER

2600 Bayshore Road
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

**TOWNSHIP OF LOWER
COUNTY OF CAPE MAY
CORRECTIVE ACTION PLAN: 2014 AUDIT RECOMMENDATIONS**

Current Year Audit Findings (2014)

THERE WERE NO AUDIT RECOMMENDATIONS IN 2014.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-183

TITLE: AUTHORIZATION TO PARTICIPATE IN HOUSTON-GALVESTON AREA COUNCIL
(H-GAC BUY) COOPERATIVE CONTRACTS

WHEREAS, the Township desires to apply and participate in a National Cooperative Contract with Houston-Galveston Area Council (H-GAC) to investigate any cost saving benefits to the Township; and

WHEREAS, the Township has placed an advertisement on June 10, 2015 to provide the legal advertisement notice for the comment period which ends June 23, 2015 to meets the national cooperative purchasing agreement under the authority of N.J.S.A 52:34-6.2 and;

WHEREAS, the Township anticipates joining Houston-Galveston Area Council (H-GAC Buy) to purchase the following;

2016 Backhus 21.5 Compost Windrow Turner for a base price of \$404,782.00 as per H-GAC Contract #SM10-14 Street Maintenance Equipment Award Line Item #41H

NOW, THEREFORE, BE IT RESOLVED, the Qualified Purchasing Agent, Margaret Vitelli is hereby authorized to make application on behalf of the Township of Lower in the National Cooperative Agreement;

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



**INTERLOCAL CONTRACT
FOR COOPERATIVE PURCHASING**

ILC
No.: _____
Permanent Number assigned by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and * _____
Township of Lower, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at * 2600 Bayshore Road, Villas, NJ 08251

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on * 06/15/2015 (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began * 06/15/2015 and ends * 06/14/2016. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

(over)

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H-GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO ORIGINALS BY THE PARTIES HERETO AS FOLLOWS:

* Township of Lower

 Name of End User (local government, agency, or non-profit corporation)

* 2600 Bayshore Road

 Mailing Address

* Villas	NJ	08251
City	State	ZIP Code

*By: _____
 Signature of chief elected or appointed official

* Mayor Michael Beck	6/15/2015
Typed Name & Title of Signatory	Date

Houston-Galveston Area Council
 3555 Timmons Lane, Suite 120, Houston, TX 77027

By: _____
 Executive Director

Attest: _____
 Manager

Date: _____

**Denotes required fields*

*Request for Information

To expedite service, please complete the following blanks relevant to your agency's administrative/elective personnel and return the completed for to **H-GAC, Cooperative Purchasing Program, P.O. Box 22777, Houston, TX 77227-2777.**

Name of End User Agency: Township of Loer County Name: Cape May
(Municipality/County/District/etc.)
Mailing Address: 2600 Bayshore Road Villas NJ 08251
(Street Address/P.O. Box) (City) (State) (ZIP Code)
Main Telephone Number: (609) 886-2005 FAX Number: (609) 886-5342
Physical Address: same
(Street Address, if different from mailing address) (City) (State) (ZIP Code)
Web Site Address: www.townshipoflower.org

Official Contact: Margaret Vitelli QPA Title: Purchasing Agent
(Point of Contact for HGACBuy Interlocal Contract) Ph No.: (609) 886-2005 - 123
Mailing Address: 2600 Bayshore Road , Villas, NJ 08251 Fx No. : (609) 886-5342 -
(Street Address/P.O. Box) E-Mail Address: mvitelli@townshipoflower.org
Villas NJ 08251
(City) (State) (ZIP Code)

Authorized Official: Michael Beck Title: Mayor
(Mayor/City Manager/Executive Director etc.) Ph No.: (609) 886-2005 -
Mailing Address: 2600 Bayshore Road, Villas, NJ 08251 Fx No. : -
(Street Address/O.O. Box) E-Mail Address: _____
(City) (State) (ZIP Code)

Official Contact: Margaret Vitelli, QPA Title: Purchasing Agent
(Purchasing Agent/Auditor etc.) Ph No.: (609) 886-2005 - 123
Mailing Address: 2600 Bayshore Road, Fx No. : (609) 886-5342 -
(Street Address/O.O. Box) E-Mail Address: mvitelli@townshipoflower.org
Villas NJ 08251
(City) (State) (ZIP Code)

Official Contact: Gary Douglass Title: Public Works Director
(Public Works Director/Police Chief etc.) Ph No.: (609) 884-0898 -
Mailing Address: 7710 Seashore Road Fx No. : -
(Street Address/O.O. Box) E-Mail Address: gdouglass@townshipoflower.org
Erma NJ 08204
(City) (State) (ZIP Code)

Official Contact: _____ Title: _____
(EMS Director/Fire Chief etc.) Ph No.: _____ -
Mailing Address: _____ Fx No. : _____ -
(Street Address/O.O. Box) E-Mail Address: _____
(City) (State) (ZIP Code)

* denotes required fields

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-184

Title: AUTHORIZATION FOR THE PAYMENT OF COLLEGE CREDITS

WHEREAS, the employees listed on the attached schedule have earned college credits and per union contract the Township will pay employees for those credits earned as determined in their union contracts; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the 2014 budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to the employees listed on the attached schedule not to exceed the amount of \$2,320.00 is authorized and chargeable to the 2014 Budget:

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Last	First	Amount
Miccichie	Anthony	\$ 1,000.00
Saini	Jordan	\$ 980.00
Lafferty	Shawn	\$ 340.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-185

Title: AUTHORIZING THE PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below is scheduled to retire from the Township and is entitled to payment for accumulated vacation, sick, and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature, _____ that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to Barry Thomas in the amount of \$ 21,813.81 is authorized and chargeable to the 2015 Budget Account 5-01-56-910-199.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Thomas, Barry

TOWNSHIP OF LOWER
RETIREMENT PAYOUT ANALYSIS

DATE:

EMPLOYEE: Thomas, Barry
 DATE OF RESIGNATION: 7/1/2015
 DATE OF PAYMENT: _____
 RESOLUTION #: _____

Annual Salary:	
Hourly Rate:	\$25.16
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	25.16	0.00
Personal	1.00	25.16	25.16
Sick	576.00	25.16	14,492.22
Vacation	290.00	25.16	7,296.43
	867.00		
Terminal Leave Payout			\$21,813.81

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	26 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp				0.00		0.00	
Personal	0.00	32.00	0.50	16.00	15.00	1.00	contract max 960 hours
Sick	524.00	120.00	0.50	60.00	8.00	576.00	
Vacation	190.00	200.00	0.50	100.00		290.00	
Total	714.00	352.00	1.50	176.00	23.00	867.00	

Accrual and time used are current to 4/17/15 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-186

Title: AUTHORIZATION FOR 2015 INCENTIVE AWARD FOR INSURANCE WAIVER

WHEREAS, the employees listed on the attached schedule have waived health insurance and are due an incentive amount per Superior Officers Union and PBA Union Contract, Article 12, Section F, AFSCME Union Contract, Article VII, Section F and Supervisors Contract, Article VI, Section F; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to the attached schedule of employees in the amount of \$56,083.33 is authorized and chargeable to the 2015 Budget account 5-01-23-220-412.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A. Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

First	Last	Contract Incentive	Months of Waiver	Amount
Mark	Alexander	\$5,000.00	2	\$833.33
Jennifer	Anzelone	\$5,000.00	6	\$2,500.00
Howard	Bailey	\$5,000.00	6	\$2,500.00
William	Barcas	\$5,000.00	6	\$2,500.00
George	Barger	\$5,000.00	6	\$2,500.00
Louis	Bartleson	\$5,000.00	6	\$2,500.00
Martin	Biersbach	\$5,000.00	6	\$2,500.00
Maria	Brewster	\$4,000.00	6	\$2,000.00
Colleen	Crippen	\$5,000.00	6	\$2,500.00
Gary	Douglass	\$5,000.00	6	\$2,500.00
Scott	Douglass	\$5,000.00	6	\$2,500.00
David	Fisher	\$5,000.00	6	\$2,500.00
Patrick	Greene	\$5,000.00	6	\$2,500.00
Anthony	Greto	\$5,000.00	4	\$1,666.67
David	Lepor	\$5,000.00	6	\$2,500.00
Kevin	Lewis	\$5,000.00	6	\$2,500.00
Michael	Majane	\$5,000.00	6	\$2,500.00
William	Mastriana	\$5,000.00	6	\$2,500.00
Michael	Nuscis	\$5,000.00	6	\$2,500.00
Michael	Perry	\$5,000.00	6	\$2,500.00
Mitchell	Plenn	\$5,000.00	6	\$2,500.00
Charles	Ryan	\$5,000.00	5	\$2,083.33
Jennifer	Saunders	\$4,000.00	6	\$2,000.00
Donald	Vanaman	\$5,000.00	6	\$2,500.00

\$56,083.33

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-187

TITLE: A RESOLUTION AUTHORIZING THE LEASING OF CERTAIN REAL PROPERTY LOCATED IN THE TOWNSHIP OF LOWER

WHEREAS, the Township of Lower deems it to be in the best interests of the Township to offer for lease certain real property located in Diamond Beach at the intersection of Seaview Avenue and Rochester Avenue, Block 703, Lots 1,2 and a portion of lot 3. Approximate lot Size 100 X 150 ft. with a 10 ft. buffer for playground safety; and

WHEREAS, pursuant to N.J.S.A. 40A:12-14, the Township of Lower may lease any real property not needed for public use to the highest bidder by open public bidding at auction or by submission of seal bids provided that said method of bidding is advertised in a newspaper circulating within the municipality by two insertions at least once a week during two consecutive weeks; and

WHEREAS, the Township of Lower intends to advertise its intention to lease said property in the Cape May Star and Wave on June 10, 2015 and June 17, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, as follows:

- 1. The Township of Lower intends to conduct a live open public auction on June 25, 2015 at 10am in the Municipal Building located at 2600 Bayshore Road, Villas, New Jersey 08251.
2. The term of the lease shall run from July 1, 2015 through May 1, 2016.
3. Use of property MUST comply with all Municipal, State and Federal rules and regulations.
4. The Township is hereby setting a minimum rental requirement of at least \$8,000 with the reservation of the right to reject all bids where the highest bid is not accepted. Upon completion of the bidding, the highest bid may be accepted or all of the bids may be rejected in the event that the bids do not exceed the \$8,000 minimum rental amount.
5. Any improvements to said property must be pre-approved by the Township. Any approved improvements shall be at the lease's sole expense.
6. The Township Manager shall have the authorization to allow the winning bidder preliminary access to the property prior to the commencement of the lease terms starting on July 1, 2015.
7. Winning Bidder must provide appropriate insurance certificate (based on property usage) listing Lower Township as additional insured and hold harmless agreements prior to preliminary access to the property.
8. Winning Bidder must pay lease in full by the end of the business day on June 25, 2015. Acceptable forms of payment: us currency, certified cashier's check, money order or a company check (with bank letter guaranteeing funds - mandatory). All shall be made payable to "The Township of Lower"

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A. Picard, Township Clerk

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and rows for CONRAD, PERRY, SIMONSEN, CLARK, BECK.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-188

TITLE: COPS HIRING PROGRAM (CHP)

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the United States Department of Justice for \$250,000 to carry out the COPS Hiring Program and hire two additional officers.

NOW THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the United States Department of Justice, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the United States Department of Justice.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

(Signature)
Michael E. Beck, Mayor

(Signature)
William Mastriana, Chief of Police

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 15, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Grant Application Package

Opportunity Title:	COPS-HIRING-PROGRAM-APPLICATION-2015
Offering Agency:	Community Oriented Policing Services
CFDA Number:	16.710
CFDA Description:	Public Safety Partnership and Community Policing Grants
Opportunity Number:	COPS-HIRING-PROGRAM-APPLICATION-2015
Competition ID:	
Opportunity Open Date:	05/18/2015
Opportunity Close Date:	06/19/2015
Agency Contact:	COPS Office Response Center Phone: 800.421.6770 askCopsRC@usdoj.gov

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: Lower Township Police CHP

Select Forms to Complete

Mandatory

[Application for Federal Assistance \(SF-424\)](#)

[COPS Short Application Attachment to SF-424](#)

Optional

Instructions

[Show Instructions >>](#)

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here. If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

Application for Federal Assistance SF-424											
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application			* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision			* If Revision, select appropriate letter(s): _____ * Other (Specify): _____					
* 3. Date Received: Completed by Grants.gov upon submission.			4. Applicant Identifier: _____								
5a. Federal Entity Identifier: _____			5b. Federal Award Identifier: _____								
State Use Only:											
6. Date Received by State: _____			7. State Application Identifier: _____								
8. APPLICANT INFORMATION:											
* a. Legal Name: Township of Lower											
* b. Employer/Taxpayer Identification Number (EIN/TIN): 216005700				* c. Organizational DUNS: 0042278720000							
d. Address:											
* Street1: 2600 Bayshore Road											
Street2: _____											
* City: Villas											
County/Parish: _____											
* State: NJ: New Jersey											
Province: _____											
* Country: USA: UNITED STATES											
* Zip / Postal Code: 08251-1300											
e. Organizational Unit:											
Department Name: Lower Township Police Dept.				Division Name: _____							
f. Name and contact information of person to be contacted on matters involving this application:											
Prefix: Ms.		* First Name: Colleen									
Middle Name: _____											
* Last Name: Crippen											
Suffix: _____											
Title: Coord. of Federal and State Aid											
Organizational Affiliation: _____											
* Telephone Number: 6098862005 ext. 134				Fax Number: 6098862305							
* Email: ccrippen@townshipoflower.org											

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Community Oriented Policing Services

11. Catalog of Federal Domestic Assistance Number:

16.710

CFDA Title:

Public Safety Partnership and Community Policing Grants

*** 12. Funding Opportunity Number:**

COPS-HIRING-PROGRAM-APPLICATION-2015

* Title:

COPS-HIRING-PROGRAM-APPLICATION-2015

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

LT_Map1.jpg

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Lower Township wishes to hire two full-time police officers to increase our community policing capacity and crime prevention efforts.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="NJ-002"/>	* b. Program/Project: <input type="text" value="NJ-002"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="01/01/2016"/>	* b. End Date: <input type="text" value="12/31/2018"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="250,000.00"/>
* b. Applicant	<input type="text" value="553,189.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="803,189.00"/>
19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="William"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Mastriana"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Chief of Police"/>	
* Telephone Number: <input type="text" value="609-886-1619 ext. 125"/>	Fax Number: <input type="text" value="609-889-6664"/>
* Email: <input type="text" value="mastriana@lowertownshippolice.com"/>	
* Signature of Authorized Representative: <input type="text" value="Completed by Grants.gov upon submission."/>	* Date Signed: <input type="text" value="Completed by Grants.gov upon submission."/>

COPS Application Attachment to SF-424

Section 1: COPS PROGRAM REQUEST

Federal assistance is being requested under the following COPS program:

Select the COPS grant program for which you are requesting federal assistance. A separate application must be completed for each COPS program for which you are applying. Please ensure that you read, understand, and agree to comply with the applicable grant terms and conditions as outlined in the COPS Application Guide before finalizing your selection.

ONLY ONE PROGRAM OPTION MAY BE CHECKED

- | | |
|---|--|
| <input checked="" type="checkbox"/> COPS Hiring Program | <input type="checkbox"/> COPS Anti-Methamphetamine Program |
| <input type="checkbox"/> Community Policing Development | <input type="checkbox"/> COPS Anti-Gang Initiative |
| <input type="checkbox"/> Anti-Heroin Task Force | |

Applicant ORI Number:

NJ00505

Re-enter Applicant ORI Number:

NJ00505

The ORI number is assigned by the FBI and is your agency's unique identifier. The COPS Office uses the first seven characters of this number. The first two letters are your state abbreviation, the next three numbers are your county's code, and the next two numbers identify your jurisdiction within your county. If you do not currently have an ORI number, the COPS Office will assign one to your agency for the purpose of tracking your grant. ORI numbers assigned to agencies by the COPS Office may end in "ZZ."

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-189

TITLE: RESOLUTION APPROVING A PROFESSIONAL SERVICE CONTRACT WITH HATCH MOTT MACDONALD FOR PROPOSED LOWER/MIDDLE TOWNSHIP BIKE PATH IMPROVEMENTS

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Hatch Mott MacDonald has provided a proposal for Professional Engineering Services for the the Lower/Middle Township Bike Path Improvements; and

WHEREAS, the Township Council desires to approve the Project Proposal and the CFO has certified the availability of funds by her signature in the budget as follows:

Account: C-04-55-415-920

Signature _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding be awarded as follows:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$32,500. is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Contract for the above award shall be published in the Township's Official paper.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on June 18, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

February 20, 2015

Mr. James Ridgway, Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Professional Engineering Services Proposal
Proposed Lower / Middle Township Bike Path Improvements
Sally Marshall Crossing (Lower Twp.) to Satt Boulevard (Middle Twp.)
HMM No. 352701**

Dear Mr. Ridgway:

Please find enclosed herewith our proposal for professional engineering services for the Proposed Lower / Middle Township Bike Path Improvements. It is our understanding that Lower Township and Middle Township have partnered and were awarded a Cape May County Open Space Grant to extend the existing Cape May County Bike Path approximately 1.8 miles beginning at Sally Marshall Crossing in Lower Township to Satt Boulevard at the planned terminus of the Phase VI bike path segment in Middle Township. The Cape May County Bike Path will ultimately extend from the Cape May Lewis Ferry Terminal in Lower Township to the CMC Park & Zoo and the Goshen Complex in Middle Township.

Our preliminary project research indicates that within the project limits there are seven public street crossings along the east side of Seashore Road – Railroad Avenue within the limits of the bike path extension including Delsea Drive (NJ 47), which is under the jurisdiction of the New Jersey Department of Transportation (NJDOT), and the following municipal streets: Satt Boulevard, Cresse Street, Corson Street, Denn Street, Church Road and Lincoln Avenue. In addition, there are 15 paved private driveways and two unpaved driveways that will be crossed along the proposed bike path extension.

For the purpose of this proposal HMM assumes that the client has legal access to all lands proposed for the development of the bike path. Therefore, HMM will not be responsible for performing outbound surveys of individual lots within the project limits, individual property easement taking surveys to acquire easements or the research or resolution of any title issues (i.e. survey overlaps, gores, etc. based on conflicting deeds and monumentation discovered during the performance of the field work).

In addition to the above described development features along the proposed bike path, environmentally sensitive wetlands and State open waters have been identified along three portions of the proposed route. Preliminary research indicates that the State has identified these wetlands and waters as habitat for various threatened and endangered species. Under the NJ Freshwater Wetlands Protection Act the identified wetlands will likely have



transition areas (regulated uplands) adjacent to them. These transition areas will extend 150' from the wetlands limits and are regulated in a manner similar to the wetlands themselves. For the purpose of this proposal we are assuming that the bike path can be located and constructed in a manner that will be permitted by the State using a General Permit. To comply with the Freshwater Wetlands Permit criteria under N.J.A.C. 7:7A-5.17A General permit 17A "Non-Motorized, Multiple-use Paths" the bike path will be designed in accordance with the latest edition of the American Association of State Highway and Transportation Officials (AASHTO) "Guide for the Development of Bicycle Facilities." We are also assuming that disturbance to the wetlands will be avoided or minimized so as not to require any mitigation for State approved activities.

As requested we have included herein two lump sum cost proposals. The first cost proposal is to complete the following scope of work for the Lower Township portion of the bike path and the second cost proposal is to complete the following scope of work for the full 1.8 mile bike path extension (both the Lower Township and Middle Township portions).

HMM will provide the following services for the project:

- Establish survey control for the site utilizing Continuously Operating Reference Stations (CORS). The Horizontal Datum will be NAD83 and the Vertical Datum will be NAVD88.
- Establish survey control for the proposed bike route (approximately 1.8 miles total) from the existing bike path terminus at Sally Marshall crossing in Lower Township along Railroad Avenue to the its intersection with Satt Boulevard in Middle Township. The width of the topographic survey will extend from the paved centerline of Railroad Avenue (County Road No. 626) easterly a distance of 50 feet to a line parallel to Railroad Avenue.
- Utilizing existing records (right-of-way maps & historical data) available from the County along with property corners found during the field survey, HMM will re-establish the easterly right-of-line of Railroad Avenue.
- Perform a topographic route survey of the project limits. Field survey information (cross-sections) will be gathered at a 50-foot interval and at additional grade changes where necessary. On intersecting side streets the survey will extend 100 feet in either direction.
- Identify and survey localized ponding areas that may exist within the project limits. Any storm water swales/impoundment areas adjacent to and accepting runoff from the County roadway will also be surveyed.
- Locate all visible utilities, existing storm drainage pipe and structures, including the pipe material, invert elevations and diameters within the project limits. All structures not accessible will be listed as such on the plans.



- HMM will perform background research and a site investigation to determine the extent of freshwater wetlands and potential wetlands transition areas that may occur within 150 feet of the proposed bike path route. Freshwater wetlands shall be identified and delineated using the three-parameter approach (vegetation, soils and hydrology) as enumerated in the 1989 Federal Manual. The site investigation will be limited to the area within 150' of the proposed bike path location determined by the client.
 - The site investigation may require HMM to perform work on property or adjacent properties not owned or controlled by the client. The client must provide access to these properties prior to HMM performing a site investigation. For example, by providing written notice to the property owners that HMM may be accessing their property to investigate for freshwater wetlands.
 - Observation points (soil borings) and wetland points shall be flagged in the field using pink survey ribbon.
 - Concurrently HMM will request a Natural Heritage database report for records of occurrences of rare wildlife and plant species from the NJDEP Office of Natural Lands Management.
 - Wetlands points and Data points will be field surveyed using Global positioning system (GPS) within submeter accuracy.
 - Data sheets shall be prepared in support of the wetlands delineations that describe the results of the field work.
- Provide sufficient benchmarks and control information to re-establish all survey data. Permanent control points and ties will be provided so that the baseline can be re-established by third parties.
- Prepare topographic base mapping for the project area. The plan will be prepared using AutoCAD incorporating the above information on a 24" x 36" (D Size) or 30" x 42" (E Size) drawing.
- Prepare a "Plan of Wetlands" to accompany a permit application to the NJDEP.
- In support of the design of the proposed bike path HMM shall prepare an application to the NJDEP for a Freshwater Wetlands General Permit. The General Permit shall be prepared and submitted to the NJDEP in accordance with the NJAC 7:7A – 10.2 & - 10.4 and the NJDEP Checklist for Administrative Completeness including public notices as required. NJDEP application fees are the responsibility of the client.
- Prepare Design/Construction Plans showing the proposed Bike Path improvements. Proposed grading will be provided on a 50-foot interval and in more detail at the proposed path's intersection with exiting streets and other



improvements. It is our understanding that the Township is seeking to construct a 10-foot wide bike path for bikes and pedestrians only consisting of an asphalt surface course and a soil aggregate base course.

- Design required stormwater improvements for the proposed bike path. In accordance with the NJAC 7:8 "Stormwater Management Rules", the proposed bike path would meet the definition for a Major Development with the disturbance of more than one (1) acre and with the proposed increase in impervious coverage of more than 0.25 acres.

Under the NJAC 7:8 Rules, exemptions from the groundwater recharge, stormwater runoff quantity, and stormwater runoff quality requirements for a linear development would require the public bike path to be made of a permeable material. It is our understanding, however, that the Township desires the path to be constructed of an asphalt (impervious) surface course and therefore, must meet the rules identified above.

With the implementation of a natural stone recharge trench, a structural BMP can be incorporated into the bike path design for quantity compliance that will promote recharge and intercept runoff in the existing unpaved areas where the new path will be located. The proposed pathway will be designed to follow the existing topography to the greatest extent practicable, and therefore, the drainage pattern will remain unchanged and the times of concentration will not be altered by the de minimus increase in HMA ground cover. The narrow width of the bike path will also maintain a sheet flow pattern that will result in no downstream scouring and provide for a stabilized off-site soil condition.

The proposed non-motorized bike path uses will result in clean stormwater runoff. Without the use of motorized vehicles or equipment on the bike path and without the proposed storing of pollutant contributing material along the bike path alignment, the proposed surface cover will not be a significant source of pollutant runoff. The proposed stone recharge trench will fit the natural surroundings of the bike path corridor and will be off-set from the bike path to avoid a safety hazard for the pedestrians and bicyclists. The stone field could also be substituted or supplemented with a perforated plastic drain, which can be quickly installed and could potentially reduce the overall labor costs for the stormwater BMP measure.

The natural existing sandy soils will be conducive for permeability, and the stone field or plastic drainage piping will function as an infiltration BMP, which will also address TSS removal for water quality compliance. The bike pathway is a linear development and at no specific location along the proposed alignment will the stormwater runoff be directed and discharged as a concentrated flow.

With either a superelevated or crowned cross slope design (or a combination of both to best fit the natural topography and horizontal alignment) for the proposed bike path, the proposed impervious improvements will function as a disconnected impervious runoff condition.



- Utilizing our Traffic Subconsultant, Shropshire & Associates, HMM will provide the following services for the project:
 - Conduct a field reconnaissance of the proposed bike path extension and intersecting streets and driveways, identifying existing physical conditions and traffic controls at the affected intersections.
 - Design the proposed signs and striping for each of the street and driveway crossings along the bike path extension. The design will be prepared in accordance with MUTCD, NJDOT and generally accepted traffic engineering standards.
 - NJDOT review and approval will be required for the crossing of Delsea Drive. The crossing will necessitate the updating of the Route 47/Railroad Avenue (CR 626) traffic signal plans including:
 1. Coordination of the intersection curbing and striping modifications required to update for the pedestrian/bike crossing.
 2. Preparation of a detailed traffic signal, electrical, signing and striping, and traffic control design package in accordance with the NJDOT standards for the proposed bike path crossing improvements and include required pedestrian/bike crossing signal heads. These plans will be prepared utilizing CAD files of existing topography and proposed improvements provided by the design engineer and from the existing traffic signal plan. Microstation CAD software will be used to prepare traffic signal and electrical plans in accordance with the required NJDOT CADD standards.
 3. Preparation of an electronic lighting design for the signalized intersection using the latest NJDOT design guidelines. Ensure that adequate lighting is provided at the intersection to meeting all State requirements.
 4. Preparation of a revised traffic signal timing schedule for the intersection based on the anticipated peak hour volumes along the adjacent roadways and their anticipated bike/pedestrian crossing traffic.
 5. Coordination of the submission of a complete traffic signal package including the Traffic Signal Plans, traffic signal timings and corresponding documentation. All plans and documents will be signed and sealed by a professional engineer licensed in the State of New Jersey.
- Prepare an Engineer's Estimate of Construction.

We propose to complete the scope of work outlined above for the 0.8 mile bike path section in Lower Township (Sally Marshall Crossing to the Township border) for the lump sum amount of **\$32,500**.



Should Lower Township and Middle Township wish to authorize HMM to complete the scope of work outlined above for the entire 1.8 mile project (Sally Marshall Crossing to Satt Boulevard) in both Lower Township and Middle Township our lump sum cost is **\$66,750**.

These lump sum costs are based on the following:

1. It is our understanding that the Township has the right and/or permission to install the bike path improvements on all of the subject parcels.
2. Outbound surveys of individual lots within the project limits have not been included within our scope of work.
3. Individual property easement taking surveys to acquire easements, if required, have not been included in our scope of work.
4. HMM's scope does not include the research or resolution of any title issues (i.e. survey overlaps, gores, etc.) that may arise based on conflicting deeds and monumentation discovered during the performance of the field work.
5. The NJDEP Freshwater Wetlands permit scope of work is based on the proposed bike path improvements meeting the General Permit 17A criteria for activities in freshwater wetlands, transition areas, and/or State open waters necessary for the construction of Non-motorized, multiple use paths, and the requirements at N.J.A.C. 7:7A-4.3, conditions that apply to all general permits.
6. The NJDEP Freshwater Wetlands permit scope of work does not include the preparation of a mitigation plan as a condition of a permit. HMM assumes that the project will avoid and minimize impacts to wetlands and therefore not exceed the threshold for required mitigation.
7. Included within the scope of this proposal, HMM/Shropshire Associates will provide up to two (2) rounds of revisions to the signal, striping and signage plans to address comments received by the Townships, County and/or NJDOT.

The following is a summary of project design tasks that have been excluded from Hatch Mott MacDonald's scope of design services. HMM would be happy to provide a scope of work and costs proposal for these items should they be requested/required by the Township.

- Construction Specifications or Bidding Services
- Construction Layout & Inspection
- Soil Erosion and Sediment Control Plan and Permitting
- Landscaping & Lighting Design (including structural foundations for any lighting)
- Geotechnical investigations or engineering, Soil Borings or Percolation tests
- Environmental studies or impact statements, other than included above
- Preparation of permit application forms, other than included above
- Legal noticing and project notifications, other than listed above



Hatch Mott
MacDonald

- Land easement/acquisition or legal services
- Application Fees, Certification Fees, Permit Fees (to be paid by Client/Applicant)
- Other NJDEP permitting including reports, applications, etc. other than listed above
- USACE permitting including reports, applications, etc.
- Off-tract improvements, studies and investigations
- Any other Local, County or State Permit acquisition unless specifically noted herein.
- Surveys and Existing conditions outside the project area

Contract: Hatch Mott MacDonald will perform this work under our "Agreement for Professional Engineering Services" with the Township of Lower.

Invoicing: Compensation for this project shall be on a lump sum basis and the Township shall be invoiced monthly on a percent complete basis.

We thank you for the opportunity to provide this Scope of Work and Cost Proposal for the Bike Path Improvement Project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald, LLC

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

Steven C. Morey, CEP
Associate
T 609.465.9377 F 609.465.5270
steven.morey@hatchmott.com

MRS

encl.

cc: Eric C. Betz, PE, BCEE, CME, Vice President, HMM

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-190

TITLE: A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Lower (hereinafter the "MUNICIPALITY") is a member of the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2016 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1987; and

WHEREAS, since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that uniquely have similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

I hereby certify the foregoing to be the original resolution adopted by Township Council at a meeting held on June 15, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

CERTIFICATE OF A DESIGNATED OFFICIAL

In accordance with N.J.A.C. 5:34-2.3, I, Lauren Read, CFO, am the designated official of the Township of Lower, and I am certifying to the governing body, in detail, why the Contract with the FUND, meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable. The reasons are as follows:

- 1) The purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and
- 2) Insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and
- 3) It is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and
- 4) The FUND has provided comprehensive insurance coverage to member municipalities since 1987; and
- 5) Since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and
- 6) The FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and
- 7) The FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and
- 8) The FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and
- 9) As an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and
- 10) The membership of the FUND includes many neighboring municipalities that uniquely have similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and
- 11) The FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

- 12) N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and
- 13) The FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and
- 14) The coverage and services provided under the Contract with the Fund cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and
- 15) It is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

Dated:

CONTRACT TO RENEW MEMBERSHIP WITH THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND") is a duly chartered Municipal Joint Insurance Fund as authorized by NJSA 40A:10-36 et seq.; and

WHEREAS, the MUNICIPALITY is currently a member of said FUND; and

WHEREAS, effective December 31, 2015, said membership in the FUND will expire unless earlier renewed; and

WHEREAS, the Governing Body of the MUNICIPALITY has authorized the entry into this Contract to renew said membership through the adoption of a Resolution # 2015-___ which details the reasons for renewing said membership with the FUND; and

WHEREAS, the FUND has accepted the renewal of the membership of the MUNICIPALITY in the FUND by the adoption of Resolution #2015-___.

NOW, THEREFORE, it is hereby contracted and agreed between the FUND and the MUNICIPALITY as follows:

1. The MUNICIPALITY hereby renews its membership in the FUND for a three (3) year term commencing on January 1, 2016 and ending on January 1, 2019 as authorized by Resolution #2015-___.
2. The MUNICIPALITY hereby ratifies and reaffirms the Indemnity and Trust Agreement, the By-Laws and other organizational and operating documents of the FUND as are from time to time amended and altered by the FUND and/or the Department of Banking and Insurance in accordance with the applicable statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The MUNICIPALITY shall be a participating member of the FUND for the three (3) year term of this Contract, and the MUNICIPALITY shall comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of MUNICIPALITY in the FUND, the FUND has agreed by the adoption of Resolution #2015-___, subject to the continuing approval of the Commissioner of Banking and Insurance, to accept the renewal application of the MUNICIPALITY.

This Contract was executed on this _____ day of _____, 2015 as the lawful and binding act and deed of the MUNICIPALITY and the FUND, and the execution of this Contract has been duly authorized by Resolution # 2015-___ of the governing body of the MUNICIPALITY and Resolution #2014-___ of the FUND.

MUNICIPALITY

Attest: _____

CLERK

MAYOR

FUND

Attest: _____

SECRETARY

CHAIRPERSON

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2015-05

SALARY AND BENEFIT ORDINANCE FOR THE TOWNSHIP OF LOWER

BE IT ORDAINED by the Township Council, the governing body of the Township, County of Cape May, State of New Jersey that the following ranges and rates of pay are established as follows, exclusive of longevity:

TOWNSHIP COUNCIL

Mayor	15,000.00	to	15,500.00
Councilmembers	12,000.00	to	12,500.00

NON-UNION ADMINISTRATIVE/MANAGEMENT PERSONNEL

Township Manager	85,000.00	to	120,000.00
Township Clerk	74,000.00	to	87,000.00
Chief Financial Officer	77,000.00	to	94,000.00
Assistant Township Clerk	46,000.00	to	53,000.00
Director of Personnel	70,000.00	to	90,000.00

NON-UNION POLICE PERSONNEL

Chief of Police	107,584.00	to	140,000.00
-----------------	------------	----	------------

SUPERIOR OFFICERS - POLICE

Police Captain	100,034.00	to	128,000.00
Police Lieutenant	94,000.00	to	119,000.00

SUPERVISORS UNION

General Supervisor Public Works	59,000.00	to	76,000.00
Tax Assessor	60,000.00	to	92,000.00
Tax Collector	60,000.00	to	90,000.00
Construction Official	52,000.00	to	80,000.00
Supt. Recreation Parks	56,000.00	to	85,000.00
Supt. of Public Works	75,000.00	to	100,000.00
Planning Director	60,000.00	to	90,000.00
Court Administrator	55,000.00	to	85,000.00
Coordinator Fed. & State Aid	50,000.00	to	75,000.00
Deputy Court Administrator	45,000.00	to	55,000.00
Supervisor of Garage Services	66,000.00	to	76,000.00
Supervisor Building, Grounds	59,000.00	to	79,000.00
Qualified Purchasing Agent	45,000.00	to	68,000.00
Purchasing Agent	45,000.00	to	68,000.00
Township Engineer	70,000.00	to	100,000.00

AFSCME

Cashier	26,966.00	to	38,000.00
Clerk Typist	26,966.00	to	42,000.00
Clerk	26,966.00	to	42,000.00
Assessing Clerk	26,966.00	to	42,000.00
Assessing Clerk Typist	26,966.00	to	42,000.00
Tax Clerk	26,966.00	to	42,000.00
Building Maintenance Worker	26,966.00	to	38,000.00
Building Maintenance Worker (PT)	15,000.00	to	22,500.00
Building Service Worker	26,966.00	to	38,000.00

Sr. Building Service Worker	38,000.00	to	55,000.00
Account Clerk-Typing	26,966.00	to	42,000.00
Computer Operator	26,966.00	to	42,000.00
Senior Tax Clerk	30,567.00	to	45,000.00
Senior Police Records Clerk	30,567.00	to	45,000.00
Senior Account Clerk	30,567.00	to	45,000.00
Senior Assessing Clerk	30,567.00	to	45,000.00
Senior Clerk Typist	30,567.00	to	45,000.00
Senior Clerk Stenographer	30,567.00	to	45,000.00
Senior Telephone Operator/Receptionist	30,567.00	to	45,000.00
Senior Computer Operator	30,567.00	to	45,000.00
Code Enforcement Officer	30,567.00	to	45,000.00
Registrar of Vital Statistics	30,567.00	to	45,000.00
Assessing Aide	34,168.00	to	52,000.00
Senior Code Enforcement Officer	34,168.00	to	52,000.00
Principal Clerk	34,168.00	to	58,000.00
Principal Account Clerk	34,168.00	to	58,000.00
Principal Assessing Clerk	34,168.00	to	58,000.00
Principal Clerk Stenographer	34,168.00	to	58,000.00
Principal Clerk Typist	34,168.00	to	58,000.00
Supervising Computer Operator	34,168.00	to	58,000.00
Building Inspector	37,769.00	to	52,000.00
Building Subcode Official	37,769.00	to	52,000.00
Plumbing Subcode Official	37,769.00	to	52,000.00
Plumbing Subcode Inspector (PT)	10,000.00	to	30,000.00
Plumbing Inspector	26,062.00	to	52,000.00
Plumbing Inspector (P/T)	10,000.00	to	30,000.00
Electrical Subcode Official	37,769.00	to	52,000.00
Electrical Inspector	26,062.00	to	52,000.00
Electrical Inspector (PT)	10,000.00	to	30,000.00
Fire Protection Inspector	26,062.00	to	52,000.00
Fire Protection Inspector (PT)	10,000.00	to	30,000.00
Assistant Zoning Officer	37,769.00	to	52,000.00
Assistant Tax Collector	37,769.00	to	52,000.00
Assistant Treasurer (FT)	37,769.00	to	52,000.00
Assistant Superintendent of Recreation	37,769.00	to	52,000.00
Assistant Superintendent of Recreation (PT)	32,000.00	to	52,000.00
Public Safety Telecommunicator or Trainee	30,000.00	to	50,000.00
Relief Public Safety Telecommunicator or Trainee	14.42 hr.	to	19.00 hr.
Violations Clerk	30,567.00	to	41,000.00

POLICE PERSONNEL

Police Sergeant	86,051.00	to	102,267.00
Police Officer	33,000.00	to	94,424.00
Special Law Enforcement Officer (Class I)	8.25 hr.	to	10.00 hr.
Special Law Enforcement Officer (Class II)	11.00 hr.	to	16.00 hr.
Special Law Enforcement Officer - without Police Academy Certification	Applicable Minimum Wage Established by Department of Labor		

PUBLIC WORKS PERSONNEL

Equipment Operator	23.81	to	27.30 hr.
Supervising Equipment Operator	25.82	to	29.48 hr.
Motor Broom Driver	22.58	to	25.97 hr.
Mechanic	26.50	to	30.50 hr.

Mechanics Helper	24.14	to	27.66 hr.
Senior Mechanic/Diesel	28.25	to	32.11 hr.
Maintenance Repairer	23.06	to	26.49 hr.
Sr. Maintenance Repairer	26.43	to	28.05 hr.
Laborer	14.42	to	25.16 hr.
Supervising Laborer	23.84	to	27.34 hr.
Rec. Parks Maintenance Worker/Groundskeeper	17.42	to	22.13 hr.
Electrician	22.64	to	26.04 hr.
Sign Maker/Wood & Metal	22.17	to	25.53 hr.
Senior Groundskeeper	19.03	to	22.13 hr.
Groundskeeper	14.42	to	25.16 hr.
Temporary Laborers	14.42	to	16.58 hr.
Recycling Program Aide	12.00	to	14.42 hr.
Animal Control Officer	21.83	to	25.16 hr.

OTHER EMPLOYEES

Deputy Manager	2,600.00	to	3,500.00
Court Attendant	8,000.00	to	9,000.00
Township Prosecutor	14,000.00	to	25,000.00
Municipal Judge	40,000.00	to	50,000.00
Public Defender	11,000.00	to	15,000.00
Recording Secretary Planning/Zoning Board	3,500.00	to	4,000.00
Fire Subcode Official	9,000.00	to	18,000.00
Safety Coordinator	3,000.00	to	4,000.00
District Recycling Coordinator	250.00	to	5,000.00
Emergency Management Coordinator	6,900.00	to	8,000.00
Dep. Emergency Management Coordinator	2,000.00	to	3,000.00
Code Enforcement Officer Trainee	9.00 hr.	to	12.00 hr.
Assistant Treasurer (PT)	6,900.00	to	13,000.00
Tax Search Officer	3,000.00	to	3,500.00
Terminal Agency Coordinator	1,500.00	to	1,500.00
Animal Control (PT)	4,000.00	to	10,000.00

HOURLY EMPLOYEES

Lifeguard/Swimming Instructor	10.00	to	16.00 hr.
Recreation Aide	9.76	to	16.00 hr.
Senior Citizen Program Aide	9.76	to	16.00 hr.
Ticket Taker	7.25	to	10.00 hr.
Park Attendant	11.00	to	14.00 hr.

BUREAU OF FIRE SAFETY

Fire Official	67,000.00	to	87,000.00
Fire Prevention Specialist (FT)	42,000.00	to	58,000.00
Fire Prevention Specialist (PT)	17.50	to	21.00 hr.
Fire Safety Board Members	1,400.000	Annually	

Section 2. Longevity pay is only applicable to PBA union employees hired prior to May 10, 2012. All other employees (union and non-union) are ineligible for longevity pay.

Section 3. Owners of private automobiles that are used for travel in connection with Township business shall be reimbursed for the use of said automobiles in accordance with the business use mileage rate established by the Internal Revenue Service in the year in which the travel occurred. All employees who do use their personal

cars for Township business must furnish the Department of Revenue & Finance with a Certificate of Insurance supplied by the employee's insurance agent.

Section 4. Whenever a salary range is provided in this ordinance, the Township Council pursuant to the Lower Township Administrative Code and pursuant to contract shall determine the salary of the employees involved in the range, such determination to be made on the basis of time holding the position, experience, ability and performance. The Township shall not be obligated with respect to any employee to grant an increase in any year, except as may be provided by contract.

A. The Township Clerk shall be granted the same salary increase as shall be agreed for the Township Chief Financial Officer/Treasurer, Township Tax Assessor and Township Tax Collector pursuant to contract and New Jersey State Statute.

B. Permanent managerial/confidential employees not part of any bargaining unit by nature of their position shall continue to be governed by and receive the same benefits pursuant to the union contract which governs their annual increase.

C. All other non-union personnel shall be granted such salary increases as approved by the Township Council.

Section 5. The Chief Executive Official is hereby authorized to adopt a group hospitalization plan and other insurance plans pursuant to contract and to provide that such premiums be paid by the Township of Lower.

Section 6. The Township Council is hereby authorized to award overtime pay at the rate of one and one half of the regular rate, in accordance with the Federal Labor Standards Act applicable thereto, pursuant to contracts for all employees.

Section 7. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Thomas Conrad, Councilmember

David Perry, Councilmember

Erik Simonsen, Councilmember

Norris Clark, Deputy Mayor

Michael E. Beck, Mayor

Adopted:

Attest: _____
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-191

TITLE: APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, David F Brand, Regular Member, has a term expiring on June 30, 2015; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Regular Member	June, 2019

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on June 15, 2015 .

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-192

TITLE: APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, Bruce Waterman, Regular Member, has a term expiring on June 30, 2015; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Regular Member	June, 2019

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on June 15, 2015 .

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-193

TITLE: APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, Dianne Kelly, Alternate Member #1, has a term expiring on June 30, 2015; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Alternate Member #1	June, 2017

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on June 15, 2015 .

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

REAPPOINTMENT

Term Exp. _____

Replaced _____ or Reappointed

Exp. 6/2015

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
5-6-15

NAME DAVID F. BRAND

CITY AND STATE 804 HEATHER LN, CAPE MAY N.J. 08204

YEARS OF RESIDENCY IN TOWNSHIP 36 OCCUPATION RETIRED

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I HAVE BEEN ON ZONING Bd. FOR MANY YRS. I
WOULD LIKE TO CONTINUE MY SERVICE. I HAVE
SERVED ON PLANNING Bd., M.U.A., AND WAS 3RD WARD
COUNCIL PERSON FROM 1984 TO 1986. THANK YOU FOR
YOUR CONSIDERATION.

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

REAPPOINTMENT
EXP 6/2015

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
6-10-15

NAME BRUCE WATERMAN

CITY AND STATE ERMA, N.J.

YEARS OF RESIDENCY IN TOWNSHIP 32 OCCUPATION GENERAL CONTRACTOR

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

HAVE BEEN IN CONSTRUCTION TRADES FOR 40 YRS

PRESIDENT LOWER TOWNSHIP PFA FOR 2 YRS

PRESIDENT CAPE MAY COUNTY N.J. GASOLINE RETAILERS ASSOC

MEMBER LOWER TOWNSHIP KIWANIS 3 YEARS

Date: 6/10/15 Signature: [Signature]

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

REAPPOINTMENT

Term Exp. _____

Replaced _____ or Reappointed

EXP. 6/2015

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
5-8-15

NAME DIANNE KELLY

CITY AND STATE 675 CRAWFORD RD MOUD SPRING, NJ 08204

YEARS OF RESIDENCY IN TOWNSHIP 28 OCCUPATION TAX ASSESSOR

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

CERTIFIED TAX ASSESSOR

LICENSED REALTOR

15 years in Municipal Government

Date: 3/1/15 Signature: Dianne Kelly (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUON #2015-194

TITLE: APPOINTMENT TO THE PLANNING BOARD

WHEREAS, John McNulty, Class 4 Member, has a term expiring on June 30, 2015; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Class 4 Member	June, 2019

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on June 15, 2015 .

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed _____

RE-APPOINTMENT
expired 6/15

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
6-9-15

NAME John McNulty

CITY AND STATE N. Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 56 OCCUPATION Landscaper

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I have been serving on the Planning Board since 2011 and would like to be considered for re-appointment

Date: 6/5/15 Signature: 

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIION #2015-195

TITLE: APPOINTMENT TO THE PLANNING BOARD

WHEREAS, Charles Hewitt Jr., Alternate Member #1, has a term expiring on June 30, 2015 and Mr. Hewitt does not wish to be reappointed; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Alternate Member #1	June, 2017

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on June 15, 2015 .

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-196

TITLE: APPOINTMENT TO THE PLANNING BOARD

WHEREAS, Fred Long, Alternate Member #2, has a term expiring on June 30, 2015 and Mr. Long does not wish to be reappointed; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Alternate Member #2	June, 2017

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on June 15, 2015 .

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Robert C Crompton JR



CITY AND STATE Villas N.J.

YEARS OF RESIDENCY IN TOWNSHIP 17 OCCUPATION RETIRED (PT Summer Tony's Produce)

Please number in order of preference which ones you wish to be considered for.

- | | |
|---|--|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- Planning Board 8 yrs
- H.S Lincoln - Played Basketball Football Track Crosscountry
- Ret-Flooring installer - Mech TRAM CAR BOARDWALK
- Ret-Chem Fire Fighter Rohm & Haas Chem Co
- Volunteer Basketball CMT
- Volunteer Basketball-Football - Lower Cape May Reg.
- V. Pres. Villas Club DART League

Date: 4-8-15 Signature: Robert C Crompton JR (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Andrew J. Bulakowski

RECEIVED
4-9-15 p

CITY AND STATE Cape May Beach, NJ

YEARS OF RESIDENCY IN TOWNSHIP 14 OCCUPATION Business Agent

Please **number in order of preference** which ones you wish to be considered for.

- | | |
|---|--|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input checked="" type="checkbox"/> 1 Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Grade School- Our Lady of Perpetual Help, Maple Shade High School, Gloucester County Community College. Vice Chair Burlington County Military Affairs Committee. Chairman- BCMAC Charity Golf Tournament. Chairman High Tides Striper Tournament-Brendan's Fund Chairman Hammer it Home Golf Tournament-Special Olympics, Build Vietnam Veterans Wall Wildwood

Remodel of DAV Green Creek, Air Advisors Memorial Wall JBMDL, Children's Fresh Air Home Remodel of Elks Club Somers Point. Various charity projects for Elks Lodge Lower Township.

Date: 4/3/15

Signature

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
4-6-15

NAME JOHN A YOUNG (JAY)

CITY AND STATE VILLAS NJ

YEARS OF RESIDENCY IN TOWNSHIP 13 OCCUPATION RETIRED

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

EASTERN UNIVERSITY - B.A.

ALCOA SALES MANAGER NATIONAL
EVERY KENWISON SALES MGR REGIONAL

ETC.

Date: 4/3/15 Signature: [Signature]

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME JOHN S. LOUDERBACK

CITY AND STATE LOWER TOWNSHIP (TRANQUILITY PARK) N.J.

YEARS OF RESIDENCY IN TOWNSHIP 34 OCCUPATION SMALL BUSINESS OWNER (GAISS' MARKET)

Please number in order of preference which ones you wish to be considered for.

- | | |
|---|---|
| <input type="checkbox"/> Cable Television Advisory Board | <input checked="" type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

SEE ATTACHED

Date: 4/15/15 Signature: John S. Louderbak (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

***PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE**

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

Although I've been a small business owner in Lower Township for over 25 years, my previous work experience at the Department of Planning in Atlantic County included the creation of many different types of technical and civil plans. As a small business owner, the Chairman of the Friends of Fishing Creek School and a regular attendee at the Lower Township council meetings, I understand both the spirit of volunteerism and the worth in interaction with the public while maintaining a sense of decorum.

Clark's

Register Report - Last month

5/1/2015 through 5/31/2015

6/1/2015

Page 1

Account	Description	Memo	Category	Amount
INCOME				17,203.70
Uncategorized				530.00
Business Mercantile 2014-2015				825.00
Campgrounds & Trailers				2,073.00
Copies & Postage				10.15
Licenses & Permits				105.00
Liquor Licenses				4,150.00
Opra Request				25.55
Rental 2015-2016				750.00
Rental Merc 2014-2015				7,935.00
Scrapper				10.00
Taxi & Limo				60.00
Yard Sales				730.00
TRANSFERS				-17,203.70
Council Checking				-17,203.70
			OVERALL TOTAL	0.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 05/01/2015 To 05/31/2015

June 05 , 2015 3:54:37PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$167,700.00	Cubic Footage:	85890 Cu.ft	Permit Issued:	112
Cost Of Alteration:	\$1,346,698.00	Square Footage:	6186 Sq.ft	Updates Issued:	12
Cost Of Demolition:	\$0.00			All Fees Waived:	4
Total Cost:	\$1,514,398.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$14,883.00	Building:	\$0.00	Building:	\$4,700.00	Building Fees:	\$10,183.00
Electrical:	\$7,901.00	Electrical:	\$0.00	Electrical:	\$1,457.00	Electrical Fees:	\$6,444.00
Fire :	\$1,770.00	Fire :	\$0.00	Fire :	\$98.00	Fire Fees:	\$1,672.00
Plumbing:	\$4,464.00	Plumbing:	\$0.00	Plumbing:	\$45.00	Plumbing Fees:	\$4,419.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$6,300.00	Technical Fees:	\$22,718.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$319.00	\$0.00	\$319.00
Alteration Training Fee:	\$2,559.00	\$1,248.00	\$1,311.00
DCA Minimum Fee:	\$16.00	\$0.00	\$16.00
Sub total Training Fee:	\$2,894.00	\$1,248.00	\$1,646.00

TECHNICAL ISSUES

Building Technical:	55
Electrical Technical:	68
Fire Protection Technical:	14
Plumbing Technical:	50
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$874.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$874.00

CERTIFICATE ISSUES

Certificate of Occupancy:	4
Certificate of Approval:	13
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$22,718.00
DCA FEES:	\$1,646.00
CERTIFICATE FEES:	\$874.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$25,238.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$25,238.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 05/01/2015 To 05/31/2015

June 5, 2015 3:55:25PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,093.00	\$24,145.00	\$0.00	\$25,238.00
Copies	Sub Totals:	\$1.00	\$0.00	\$0.00	\$1.00
DUMPSTER	Sub Totals:	\$0.00	\$20.00	\$0.00	\$20.00
GRAND TOTALS:		\$1,094.00	\$24,165.00	\$0.00	\$25,259.00

Construction Permit Activity Report

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$253,750.00	Cubic Footage:	38286 Cu.ft	Permit Issued:	8
Cost Of Alteration:	\$31,790.00	Square Footage:	2975 Sq.ft	Updates Issued:	0
Cost Of Demolition:	\$12,750.00			All Fees Waived:	0
Total Cost:	\$298,290.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$1,785.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$1,785.00
Electrical:	\$363.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$363.00
Fire :	\$433.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$433.00
Plumbing:	\$637.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$637.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$3,218.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$142.00	\$0.00	\$142.00
Alteration Training Fee:	\$62.00	\$0.00	\$62.00
DCA Minimum Fee:	\$1.00	\$0.00	\$1.00
Sub total Training Fee:	\$205.00	\$0.00	\$205.00

TECHNICAL ISSUES

Building Technical:	5
Electrical Technical:	4
Fire Protection Technical:	3
Plumbing Technical:	4
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$236.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$236.00

CERTIFICATE ISSUES

Certificate of Occupancy:	1
Certificate of Approval:	0
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$3,218.00
FEES:	\$205.00
CERTIFICATE FEES:	\$236.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$3,659.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$3,659.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 05/01/2015 To 05/31/2015

June 5, 2015 3:51:18PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
Copies	Sub Totals:	\$0.65	\$0.00	\$0.00	\$0.65
LICENSE FEES	Sub Totals:	\$0.00	\$150.00	\$0.00	\$150.00
PERMIT FEES	Sub Totals:	\$0.00	\$3,659.00	\$0.00	\$3,659.00
GRAND TOTALS:		\$0.65	\$3,809.00	\$0.00	\$3,809.65



BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Public Safety Building
1389 Langley Road
Cape May County Airport
Phone: (609) 889-0404
Fax: (609) 889-8876

Mailing Address:
407 Breakwater Road
Erma, NJ 08204

**For the month of MAY 2015, the Lower Township Bureau of
Fire Safety made deposits of \$39,730.00 in the Lower
Township Tax office.**

Sincerely,

**Donna Blackley
Fire Official**

**cc: file
Board Members
Lauren Read
James Ridgway**



**Lower Township Police Department
Monthly Activity Report**

2015

	May	Total:
General Complaints and Service Calls	3820	14964
Emergency Medical Calls with L. T. Rescue	254	1018
Fire Alarm Call Outs (Total)	47	206
Villas Fire Company	11	47
Town Bank Fire Company	20	94
Erma Fire Company	16	65
Assaults	4	26
Robbery	2	5
Domestic Violence Complaints	35	153
Domestic Violence with Assaults	9	28
Motor Vehicle Accidents	37	163
Traffic Warnings	16	79
Traffic Summons	295	728
Motor Vehicle Stops	662	2199
Local Ordinance Warnings	0	0
Local Ordinance Complaints	1	6
Assaults on Police Officers (UCR Report Return "A")	0	1
Residential and Commercial Alarm Calls	59	290
Property Checks	2600	9428
Death Investigations	3	21
Burglaries	12	49
Thefts	29	138
Criminal Mischief Complaints	24	96
Disorderly Conduct Complaints	66	224
Animal Control Complaints	33	102
Adult Arrests (UCR Report Return "A")	58	254
Juvenile Arrests (UCR Report Return "A")	29	57
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	3	23
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	10	19
Investigation Reports Completed	109	485
Supplemental Investigation Reports Completed	54	269
Total Value Property Stolen (UCR Report Return "A")	\$24,144.00	\$393,907.00
Total Value Property Recovered (UCR Report Return "A")	\$5,461.00	\$49,794.00



**Lower Township Police Department
Monthly Activity Report**

2015

	May	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	0
(V) Vacation	476	3588
(P) Personal	102	382
(C) Used Comp Hours	756.5	1391.5
(S) Sick Hours	149.5	910.5
(WC) Injury Hours	176	502.5
Training Hours	228	2278
(M) Military Training	384	1596
Police Department Overtime in Hours		0
(K= Patrol) Operations Overtime	275	995
(CE = Patrol) Operations Comp Time	157.5	1083.99
(K = Detective) Investigation Division Overtime	103	349.75
(CE= Detective) Investigation Division Comp Time	21.75	99.75
(COT) Court Overtime	31.5	98
(CCE) Court Comp Time	0	21
(H) Holiday Overtime	101	3698.5
(HCE) Holiday Comp Time	38.5	215.5
Government/Grant Funding Overtime in Hours		0
(CIOT) Click It or Ticket	80	80
(COPS) Cops n Shops	0	0
JV Curfew	0	0
(DDEF / DSGP) DWI Grants	0	16
Other	0	0
Private Funding Overtime in Hours		0
(OSC) Special Detail	0	0

Prepared by:

Chief William Mastriana

Chief William Mastriana

Date: 6/8/2015

**2015 CASH RECEIPTS
MAY**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Current year taxes (2015)	7,823,018.95	26,033,737.49
Prior year taxes (2014)	3,163.72	913,223.61
Arrears (2013)		1,000.00
Municipal lien		407.80
Recording		20.00
Bankruptcy		0.00
6% Penalty		2,824.61
Tax Search Fees		20.00
Interest	7,179.03	85,025.76
Lot clearing		6,404.25
Returned Check Fees	40.00	220.00
Duplicate Bills	120.00	410.00
Municipal Service Fees	420.00	36,120.00
Trash	2,003.50	18,542.25
Tax Sale Costs		20,875.58
Sewer		105,029.08
Water		71,961.05
Connection Fees		62,252.80
Premium		511,400.00
TOTAL DEPOSITS	7,835,945.20	27,869,474.28
DEPOSITED TO COUNCIL CHECK	7,503,051.12	26,392,812.12
DEPOSITED TO WIPP ACCOUNT	332,894.08	965,262.16
PREMIUM ACCOUNT		511,400.00
TOTAL DEPOSITS	7,835,945.20	27,869,474.28
NSF Reversals	9,481.84	32,510.38
TOTAL	7,826,463.36	27,836,963.90

Prepared by Susan Jackson

2015 MAY
VITAL STATISTICS

Marriages,Civil Unions	17
Domestic Partners	0
Certified Copies	221
Certified Copies EDRS	1
Burial Permits	0

Marriages, Civil Unions State	\$425.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$51.00
Domestic Partners Twp	\$0.00
Certified Copies	\$2,210.00
Certified Copies EDRS	\$10.00
Burial Permits	\$0.00

TOTAL **\$2,696.00**