

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
June 6, 2016 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Jersey Shore Youth Lacrosse League Champions – Councilman David Perry

Work Session

Captain Jack Moran of Sea Tow – Life Jacket Loaner Program Presentation - Councilman Erik Simonsen

Consent Agenda

Approval of Minutes May 16, 2016
Res. #2016-166 Payment of Vouchers \$544,793.60
Res. #2016-167 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Clean Communities \$90,672.08)
Res. #2016-168 Reappointment to the Zoning Board of Adjustment (R.Sweeten)
Res. #2016-169 Reappointment to the Zoning Board of Adjustment (M.DiStefano)
Res. #2016-170 Reappointment to the Planning Board (C.McDuell)
Res. #2016-171 Approving a Professional Service Contract with Hatch Mott MacDonald for Standby Generator Set Replacements, Public Works Facility and Recreation Center (\$28,130)
Res. #2016-172 Approving a Professional Service Contract with Hatch Mott MacDonald for Professional Engineering Services and Permit Application Service for Water Allocation Permit/Temporary Dewatering Permit Roseanne Avenue Stormwater Improvement Project (\$18,500)
Res. #2016-173 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (FEMA Hazard Mitigation \$75,000)
Res. #2016-174 Authorization to Award Ecoverse through the Houston Galveston Area Council (H-GAC Buy) Doppstadt Trommel Screen (\$293,484.)
Res. #2016-175 Annual Renewal of Liquor Licenses for the Year 2016-2017
Res. #2016-176 Authorizing the Sale of Township Surplus No Longer Needed for Public Use on Govdeals Online Auction Website (Office Furniture/Misc Equipment)
Res. #2016-177 A Resolution Authorizing the Sale of Certain Real Property Located in the Township of Lower (Block 703, Lot 1 Approx lot size 100 X 150 Seaview & Rochester)
Res. #2016-178 Bid Acceptance and Contract Award for Re-Bid of Tennis/Basketball Court Renovations at the Freeman Douglass Park (\$232,185.)
Res. #2016-179 Issuance of Ice Cream Peddling and Ice Cream Salesman Licenses for the Year 2016 (Kona Ice)

Regular Agenda

Res # 2016-180 Authorization for 2016 Incentive Award for Insurance Waiver (\$56,833.33 per Contracts)
Res. #2016-181 Authorizing the Payment of Vouchers (Lower Twp Rescue \$35,000)

Administrative Reports

April - Treasurer

Manager's Comments

Council Comments

Call to the Public

Closed Session

Res. #2016-182 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **POSSIBLE LITIGATION / SHARED SERVICE NEGOTIATIONS / CONTRACT NEGOTIATION UPDATE**

Adjournment

COUNCIL MEETING MINUTES – May 16, 2016

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on May 16, 2016 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Steve DelMonte - Update on Escape the Cape Triathlon - Councilman Conrad
Councilman Conrad invited Steve DelMonte to give an update about road closures during the Escape the Cape Triathlon. Steve DelMonte spoke about the upcoming fourth annual triathlon and his plan to notify residents of road closures. He encouraged everyone to get involved. Visit delmosports.com, or call 849-8908 for more information. At the request of Manager Ridgway, Mr. DelMonte shared news about Joe Malloy, resident of Wildwood Crest, who qualified for the Olympic team. Mayor Beck thanked Mr. DelMonte for organizing a first class event.

Consent Agenda

Mayor Beck pointed out the added Resolution # 2016-164, amending the resolution appointing Frank Campbell, Special Counsel. He thanked Mr. Campbell for his assistance opposing Cape May's attempt to withdraw from the LCMR School District.

Approval of NJ State Firemen's Association Membership Application – T. Gilliam, Villas Vol Fire Co

Approval of Minutes May 2, 2016

Res. #2016-147 Payment of Vouchers \$340,045.28

Res. #2016-148 Authorizing Payment to Lower Township Board of Education (Tax - 7/1/2016 thru 12/31/2016 \$8,386,373.)

Res. #2016-149 Authorizing Payment for 2016 Regional School Taxes (7/15/2016 thru 12/31/2016 \$7,020,228.50)

Res. #2016-150 Authorization for Refund of Taxes (5 properties veteran exemption \$1,370.29)

Res. #2016-151 Click It or Ticket 2016 Seat Belt Mobilization (grant application)

Res. #2016-152 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Click it or Ticket \$5,000)

Res. #2016-153 A Resolution Approving a Professional Service Contract with Wizards Festival of Fun, Inc. for the Township July 3, 2016 Celebration (Rides - \$14,500)

Res. #2016-154 Renewal of 2016 Campground License (Holly Shores Camping Resort)

Res. #2016-155 Re-Appointment to the Recreation Advisory Board (R.Lamoreux)

Res. #2016-156 A Resolution Authorizing and Approving a Shared Service Agreement between the Township of Lower and the County of Cape May for Law Enforcement Coverage at a Township Event – (Escape the Cape Triathlon – to be reimbursed by Delmo Sports – No cost to the Township)

Res. #2016-157 Authorizing the Relocation of a Bus Stop on Bayshore Road, Lower Township (from Bayshore & Delaware Ave to Bayshore & Atlantic Ave)

Res. #2016-158 Re-appointment to the Zoning Board of Adjustment (J.Hanson)

Res. #2016-159 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GovDeals Online Auction (office equipment)

Res. #2016-160 Authorization for the Payout of Accumulated Compensatory Time (D.Fisher \$3,490.42)

Res. #2016-161 Re-appointment to the Recreation Advisory Board (D.Johns)

Res. #2016-162 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A.40A:11-12a (allowing the Township to purchase from approved State Contracts)

Res. #2016-163
Res. #2016-164

Re-appointment to the Recreation Advisory Board (E.Kreis)
Amending Resolution #2014-77; Appointment of Special Counsel for the Purpose of
Opposing the City of Cape May's Attempt to Withdraw from the Lower Cape May Regional
School District (Making total contract \$40,162.50) - This amendment encumbers the
additional money needed to pay final bill

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN			X			
CLARK		X	X			
BECK			X			

Regular Agenda

Res. #2016-165

Approval of an Alcoholic Beverage License Person to Person, Place to Place Transfer –
Including Expansion of Licensed Premises – License #0505-33-011-003, Five P's Inc. t/a
Bayview Inn (This transfer has been advertised and no objections were received - this is
the public hearing & Approval)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK			X			
BECK			X			

Administrative Reports

Monthly Reports - Clerk, Construction, Dog, Tax, Treasurer, Vital Statistics
Quarterly Report - Treasurer

Council Comments

Councilman Conrad announced LTMUA news updates on the Villas East Project and Wissahickon Sewer Project. He gave an update on the Nathaniel Foster House and reported on the success of the Coast Guard Community Festival and Relay for Life events, thanking all who were involved.

Councilman Perry pointed out the increase in population with summer approaching and wished everyone a happy and safe Memorial Day weekend.

Councilman Simonsen thanked everyone involved with Relay for Life. He gave a brief update on the Exit Zero Interchange, and also congratulated Joe Malloy on his accomplishment.

Deputy Mayor Clark gave an update on the Delaware Bayshore Council and Fishing Creek School.

Mayor Beck announced the following: Memorial Day Services at VFW Post 5343, Community Day at Town Hall, Bike Auction at Recreation Center, Runway 5K/Fun Walk at Airport Museum, and Armed Forces Day at WWII Lookout Tower. He also observed the passing of Ed Butler, resident and founder of the Lower Township Taxpayer's Association.

Call to Public

Mike Trainor, Mike Trainor Roofing, distributed documents to Council, Manager Ridgway and Solicitor Stefankiewicz regarding the Consumer Affairs Contract Registration Act. He briefed Council about a grievance with another contractor in the Township whom he claims to be unlicensed and uninsured. He continued with accusations regarding Township officials. Mayor Beck questioned Manager Ridgway's knowledge of the situation. Solicitor Stefankiewicz suggested to Mr. Trainor that investigation and enforcement of these activities is done at the state level; the local municipality is not the licensing entity. Mr. Trainor revealed harassment charges brought against him and alleged that the other contractor cost him money. Solicitor Stefankiewicz advised that personnel matters be reserved for closed session. Mayor Beck advised Mr. Trainor to put any requests to the Township in writing.

Pete Wilson, North End Thrift, addressed Council regarding the second hand merchant's license law. He gave the background of a previous meeting with Township officials where discussion took place about the wording of the law and the RAPID system. He voiced frustration with the Township and the issuance of twenty-three citations for stolen merchandise. Solicitor Stefankiewicz interjected to communicate the Township's obligation regarding the ordinance. Mr. Wilson argued that the ordinance lacks clarification. Solicitor Stefankiewicz assured him that the ordinance is being reviewed. Mr. Wilson questioned the number of merchants using the RAPID system and made allegations of selective prosecution. Solicitor Stefankiewicz explained that Council makes the decision about license issuance. Mr. Wilson threatened action against the Township. Solicitor Stefankiewicz advised that settlement negotiations with the prosecutor are not appropriate for Council.

Lois Jacobs, Beach Drive, addressed Council regarding the letter she received from Hatch Mott MacDonald notifying appropriate property owners of beach access improvements. She stated her objection to the timing of the notice. Solicitor Stefankiewicz communicated the Township's compliance of the law with regard to the notice. Ms. Jacobs voiced concern and discontent with sand being moved at Rosehill Parkway. Manager Ridgway gave a brief explanation of the emergency permit granted from the DEP to move the sand for safety reasons. Ms. Jacobs stated her reasons for disapproval. She also suggested something patriotic for the Independence Day Festival.

Eileen Kreis, Villas, voiced her appreciation for the work done at Rosehill Parkway.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Perry, seconded by Deputy Mayor Clark. Motion to adjourn unanimous. Meeting adjourned at 7:55 p.m.

Mayor

Township Clerk

Approved:

P.O. Type: All
Range: First to Last
Format: Condensed

Include Project Line Items: Yes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00110 ANCO HOME CENTER*								
	16-01247	05/06/16	COMPUTER SUPPLIES	Open	22.78	0.00		
	16-01248	05/06/16	COMPUTER SUPPLIES	Open	28.99	0.00		
	16-01304	05/11/16	FASTENERS/ANCHORS/STRIPS	Open	32.05	0.00		
	16-01357	05/17/16	BATTERIES	Open	13.99	0.00		
					<u>97.81</u>			
00153 ATLANTIC CITY ELECTRIC*								
	16-01480	06/01/16	MAY 2016 ELECTRIC	Open	16,902.61	0.00		
00179 AVERY TEITLER*								
	16-00782	03/15/16	PB SOLICITOR SALARY	Open	625.00	0.00		
	16-01212	05/04/16	LEGAL SERVICES RENDERED	Open	1,125.00	0.00		
					<u>1,750.00</u>			
00194 ADVANCED VIDEO & SOUND LLC*								
	16-01090	04/22/16	CAMERA UPGRADE BOCA/COURT	Open	5,960.00	0.00		
00348 BENNETT BATTERIES, LLC*								
	16-00727	03/14/16	RDS/DPS/DPW/APRIL	Open	573.40	0.00		
00370 BLUE CROSS/BLUE SHIELD OF NJ								
	16-01440	05/26/16	JUNE MED D	Open	510.24	0.00		
00373 DONNA BLACKLEY								
	16-01362	05/18/16	REFUND OF MVC FEES	Open	60.00	0.00		
00391 KEVIN BOYLE								
	16-01390	05/24/16	CONTRACTUAL REIMBURSEMENT-M	Open	102.00	0.00		
00432 MICHAEL BROGAN								
	16-01366	05/18/16	CONTRACTUAL REIMBURSEMENT-M	Open	979.39	0.00		
00480 BURKE CHEVROLET*								
	16-00081	01/08/16	PARTS FOR POLICE VEHICLES/JAN	Open	154.03	0.00		
	16-01318	05/12/16	PARTS/ POLICE/COUNTY/VECHICLE	Open	587.78	0.00		
					<u>741.81</u>			
00543 CAMDEN COUNTY POLICE ACADEMY								
	16-00654	03/10/16	training	Open	75.00	0.00		
00611 COUNTY OF CAPE MAY								
	16-01377	05/19/16	GASOLINE/DIESEL	Open	11,936.57	0.00		
00630 CMC CHAMBER OF COMMERCE								
	16-01162	04/28/16	2016 MEMBERSHIP	Open	595.00	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES								
	16-01386	05/20/16	TIPPING FEE/APRIL	Open	65,632.48	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00736	CAPE PRINTING EXPRESS*							
	16-00999	04/11/16	LETTER HEAD	Open	98.00	0.00		
	16-01125	04/26/16	ENVELOPES/ FIRE SAFETY	Open	472.00	0.00		
					570.00			
00775	CAPRIONI PORTABLE TOILETS, INC*							
	16-01353	05/17/16	MONTHLY SERVICES	Open	178.00	0.00		
00784	CAPE MAY STAR & WAVE							
	16-01399	05/24/16	LEGAL PUBLICATION 5-11-16	Open	155.62	0.00		
	16-01472	06/01/16	LEGAL PUBLICATION 5-18-16	Open	24.80	0.00		
					180.42			
00807	CDW-GOVERNMENT INC*							
	16-01331	05/16/16	APC BATTERY BACKUP	Open	185.00	0.00		
00825	COMCAST*							
	16-01363	05/18/16	FIRE SAFETY 8499050090215761	Open	109.17	0.00		
	16-01376	05/19/16	INTERNET SERVICE -	Open	765.14	0.00		
					874.31			
00928	CAPE MAY COUNTY CLERK							
	16-01233	05/06/16	RECORD 3 TAX SALE CERTIFICATES	Open	24.00	0.00		
01106	DOROTHY CRAWFORD							
	16-01476	06/01/16	CONTRACTUAL REIMBURSEMENT-M	Open	802.00	0.00		
01200	DELTA DENTAL PLAN OF NJ							
	16-01474	06/01/16	MAY ADMIN	Open	1,135.60	0.00		
01201	DELL CORPORATION*							
	16-01222	05/05/16	DELL REMOVABLE HD SERVER TAPES	Open	585.00	0.00		
01211	DIVISION OF CRIMINAL JUSTICE							
	16-00433	02/16/16	ARSON INVESTIGATION COURSE	Open	750.00	0.00		
01437	ERCO CEILINGS*							
	16-01116	04/26/16	WINDOW BLINDS	Open	1,980.00	0.00		
01590	FORD, SCOTT & ASSOCIATES*							
	16-00068	01/07/16	2016 AUDITOR RES 16-04 \$40k	Open	6,000.00	0.00		B
01602	THOMSON WEST*							
	16-01358	05/17/16	T19/T33/T40A/T40 INV#833990563	Open	660.00	0.00		
01641	GALL'S INC*							
	16-01065	04/20/16	PATROL OPERATION SUPPLIES	Open	278.00	0.00		
01661	GENERAL SALES ADMINISTRATION*							
	16-00843	03/24/16	NEW VEHICLE OUTFITTING	Open	565.00	0.00		
01713	PATRICK GREENE							
	16-01204	05/04/16	TRAINING MEALS	Open	25.48	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01751 GRINDER WEAR PARTS, INC	16-00461	02/22/16	PARTS FOR CHIPPER	Open	4,433.00	0.00		
01781 HATCH MOTT MACDONALD, LLC*	16-01400	05/24/16	PROFESSIONAL ENGINEERING	Open	198.75	0.00		
	16-01401	05/24/16	PROFESSIONAL ENGINEERING	Open	179.25	0.00		
	16-01402	05/24/16	PROFESSIONAL ENGINEERING	Open	1,594.75	0.00		
	16-01403	05/24/16	PROFESSIONAL ENGINEERING	Open	146.50	0.00		
	16-01404	05/24/16	PROFESSIONAL ENGINEERING	Open	1,457.50	0.00		
					3,576.75			
01785 ROBERT HARTMAN SR	16-01477	06/01/16	CONTRACTUAL REIMBURSEMENT-M	Open	629.40	0.00		
02025 HUNTER JERSEY PETERBILT*	16-00752	03/14/16	PARTS FOR TRUCKS/APRIL	Open	947.37	0.00		
02108 KEEN COMPRESSED GAS CO*	16-00732	03/14/16	BOTTLED WATER/MARCH	Open	356.92	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	16-00083	01/08/16	PARTS FOR POLICE VEHICLES/JAN	Open	516.52	0.00		
02223 LANDSMAN UNIFORMS*	16-01073	04/22/16	UNIFORMS	Open	610.00	0.00		
02247 LAWSON PRODUCTS, INC.*	16-00968	04/08/16	SUPPLIES FOR DPW GARAGE/JUNE	Open	699.67	0.00		
02320 LOWER TOWNSHIP BRD OF EDUCATN	16-00486	02/24/16	RECYCLING FIELD TRIP	Open	656.15	0.00		
02402 MGL PRINTING SOLUTIONS	16-00621	03/07/16	TAX BILLS/WINDOW ENVELOPES TAX	Open	1,787.60	0.00		
	16-01118	04/26/16	PAYROLL CHECKS	Open	402.00	0.00		
					2,189.60			
02517 BRIAN MARKER	16-01312	05/12/16	CONTRACTUAL REIMBURSEMENT-M	Open	240.00	0.00		
02538 MARSH & MCLENNAN AGENCY, LLC*	16-01310	05/12/16	RES#16-115 BROKER SERVICES	Open	6,666.66	0.00		B
02607 MICHAEL MAJANE	16-01409	05/24/16	TRAINING MEALS	Open	43.90	0.00		
02811 JAMES MOY	16-01437	05/26/16	CONTRACTUAL REIMBURSEMENT-M	Open	134.00	0.00		
02940 MUNICIPAL RECORD SERVICE*	16-01111	04/25/16	LABELS	Open	103.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03026 NJ STATE HEALTH BENEFITS	16-01439	05/26/16	HEALTH BENEFITS- JUNE 2016	Open	301,099.37	0.00		
03065 NJ MUNICIPAL COURT LAW REVIEW*	16-01171	04/29/16	NJ MUNICIPAL COURT LAW REVIEW	Open	20.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALIT*	16-01270	05/10/16	2015 SALARY SURVEY	Open	90.00	0.00		
	16-01389	05/20/16	LEAGUE MAGAZINE 10/2016-6/2017	Open	220.00	0.00		
					310.00			
03086 NJ STATE ASSN CHIEFS OF POL*	16-00814	03/21/16	TRAINING	Open	260.00	0.00		
	16-00815	03/21/16	TRAINING	Open	1,000.00	0.00		
					1,260.00			
03109 TRU GREEN CHEMLAWN	16-00720	03/14/16	RES# 16-70 FERTILIZER/SLICE SE	Open	1,325.00	0.00		B
03280 PARAMOUNT SANITARY SUPPLY*	16-01047	04/18/16	CLEANING SUPPLIES	Open	888.35	0.00		
03305 PEDRONT FUEL*	16-01345	05/17/16	NO LEAD GAS/DPW	Open	348.84	0.00		
	16-01413	05/24/16	NO LEAD GAS	Open	198.92	0.00		
					547.76			
03414 WILLIAM PRIOLE	16-01475	06/01/16	CONTRACTUAL REIMBURSEMENT-V	Open	145.00	0.00		
03518 RIGGINS, INC.*	16-01321	05/12/16	OFF HIGHWAY DIESEL/DPW	Open	694.11	0.00		
	16-01471	06/01/16	OFF HIGHWAY DIESEL	Open	363.11	0.00		
					1,057.22			
03544 PORTER LEE CORP*	16-01230	05/05/16	BEAST LABELS	Open	101.00	0.00		
03674 ELAINE SLAMB	16-01364	05/18/16	CONTRACTUAL REIMBURSEMENT-M	Open	800.00	0.00		
03678 SMELTZER & SONS INC.*	16-01244	05/06/16	QUIK DRY BAGS	Open	194.85	0.00		
03692 SOUTH JERSEY GAS CO*	16-01445	05/26/16	MAY 2016 GAS BILL	Open	2,842.32	0.00		
03764 TCTANJ	16-00777	03/15/16	2016 SPRING CONFERENCE	Open	385.00	0.00		
	16-00853	03/24/16	ANNUAL SPRING CONFERENCE	Open	500.00	0.00		
					885.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03904	LOWE'S HOME CENTER INC*							
	16-00746	03/14/16	SUUPPLILES FOR DPW/APRIL	Open	641.24	0.00		
03969	VERIZON							
	16-01446	05/26/16	VERIZON PHONE BILL MAY 2016	Open	2,014.82	0.00		
03985	VILLAS NAPA AUTO PARTS							
	16-00794	03/15/16	SIDE WINDOW DEFLECTOR	Open	62.99	0.00		
03995	VITAL COMMUNICATIONS, INC.*							
	16-01163	04/28/16	Computer Installation	Open	125.00	0.00		
04030	WEST PUBLISHING PAYMENT *							
	16-01365	05/18/16	ANNUAL UPDATES 39E 2C-COURT	Open	902.00	0.00		
	16-01367	05/18/16	ANNUAL UPDATES -TAX OFFICE	Open	220.00	0.00		
					1,122.00			
04075	BARBER CONSULTING SERVICES LLC							
	16-01458	05/31/16	BOCA/CODE/CONST/COURT MOVE	Open	1,513.72	0.00		
04101	SPANKY'S BBQ CATERING*							
	16-01470	06/01/16	HOT DOGS- COMMUNITY DAY	Open	500.00	0.00		
04122	JIM CONROY							
	16-01414	05/24/16	LACROSSE OFFICIAL	Open	84.00	0.00		
04158	HUFFMAN'S FLOOR COVERING*							
	16-01088	04/22/16	COVE MOLDING FOR BOCA OFFICES	Open	450.00	0.00		
04266	NJ DEPT OF HEALTH&SENIOR SVCS							
	16-01481	06/01/16	DOG LICENSE FEES MAY 2016	Open	193.20	0.00		
04300	W B MASON CO INC*							
	16-01028	04/13/16	FILING CABINETS	Open	2,399.00	0.00		
	16-01158	04/28/16	OFFICE SUPPLIES- FIRE SAFETY	Open	196.27	0.00		
	16-01166	04/28/16	OFFICE SUPPLIES/DPW	Open	51.45	0.00		
	16-01187	05/02/16	SUPPLIES	Open	30.60	0.00		
					2,677.32			
04445	TRICOMM SERVICES CORP*							
	16-00953	04/07/16	FIRE SAFETY PHONE ATTENDENT	Open	1,402.50	0.00		
	16-01151	04/27/16	IP EXTENSION CARD/TOWN HALL	Open	2,339.40	0.00		
					3,741.90			
04502	TODD LALIBERTE							
	16-01449	05/26/16	LACROSSE OFFICIAL	Open	38.00	0.00		
4104	DOUGLASS LANDSCAPING LLC*							
	16-00721	03/14/16	RES# 16-71 LANDSCAPING SERVICE	Open	4,748.50	0.00		B
6045	JIM RUDNICKI							
	16-01448	05/26/16	LACROSSE OFFICIAL	Open	38.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6059 USABLE LIFE								
	16-01407	05/24/16	JUNE 2016 LIFE INSURANCE	Open	530.10	0.00		
6061 AMERIHEALTH ADMINISTRATORS								
	16-01360	05/18/16	5/16/2016 HEALTH	Open	12,441.94	0.00		
	16-01391	05/24/16	5/23/2016 HEALTH	Open	222.83	0.00		
					<u>12,664.77</u>			
6063 CAPE MINING & RECYCLING, LLC*								
	16-00758	03/14/16	SUPPLIES FOR ROADS/MARCH	Open	89.30	0.00		
6083 GENE DOWE								
	16-01453	05/26/16	LACROSSE OFFICIAL	Open	30.00	0.00		
7022 CAMPBELL & PRUCHNIK LLC*								
	14-00479	02/21/14	RESOLUTION 2014-77 INCREASE	Open	10,762.50	0.00		
	16-01369	05/18/16	ADDITIONAL LITIGATION FEES	Open	15,162.50	0.00		
					<u>25,925.00</u>			
7037 ROBERT KING								
	16-01450	05/26/16	LACROSSE OFFICIAL	Open	45.00	0.00		
	16-01455	05/26/16	LACROSSE OFFICIAL	Open	30.00	0.00		
					<u>75.00</u>			
7098 SHORE VETERINARIAN ANIMAL *								
	16-00064	01/07/16	16-26 FINAL YEAR ANIMAL CONT	Open	4,250.00	0.00		B
	16-01223	05/05/16	RABIES CLINIC -APRIL 30,2016	Open	100.00	0.00		
	16-01473	06/01/16	VETERINARIAN SERVICES 5/26/16	Open	313.00	0.00		
					<u>4,663.00</u>			
7142 LINDSAY BECHTLER								
	16-01483	06/01/16	ZUMBA INSTRUCTOR MAY 2016	Open	140.00	0.00		
7153 SUSAN ZACCAGNINO								
	16-01350	05/17/16	LACROSSE OFFICIAL	Open	120.00	0.00		
7177 WESLEY OCHS								
	16-01262	05/09/16	COMMUNITY DAY MUSICIAN	Open	300.00	0.00		
7179 JIMS MR. SOFTEE								
	16-01289	05/10/16	ICE CREAM FOR COMMUNITY DAY	Open	500.00	0.00		
7196 LAUREN HUGGINS SUIT*								
	16-00063	01/07/16	RES 2016-30 PIO DNE \$10,400	Open	866.67	0.00		
7241 SKIP HOPPING								
	16-01452	05/26/16	LACROSSE OFFICIAL	Open	30.00	0.00		
7378 TONY PROCOPIO								
	16-01349	05/17/16	LACROSSE OFFICIAL	Open	60.00	0.00		
7380 GATLE ROCKEY								
	16-01351	05/17/16	LACROSSE OFFICIAL	Open	120.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7380	GAILE ROCKEY			Continued				
	16-01392	05/24/16	LACROSSE OFFICIAL	Open	100.00	0.00		
					220.00			
7381	ALAN MITCHELL*							
	16-01415	05/24/16	LACROSSE OFFICIAL	Open	56.00	0.00		
7391	ANDREW WELSH							
	16-01327	05/12/16	LACROSSE OFFICIAL	Open	90.00	0.00		
7448	INDIAN HARBOR INSURANCE CO*							
	16-01343	05/17/16	EPL #14154460/13144505	Open	11,070.32	0.00		
7464	MICHAEL J OLIVER							
	16-01290	05/10/16	BOUNCE HOUSES-COMMUNITY DAY	Open	600.00	0.00		
7466	MARCUS H. KARAVAN, P.C.*							
	15-02415	09/28/15	RITE AID TAX COURT APPEAL	Open	421.60	0.00		B
	15-02416	09/28/15	CVS TAX COURT APPEAL	Open	421.60	0.00		B
					843.20			
7475	SUZANNE M SCHEID							
	16-01361	05/18/16	CONTRACTUAL REIMBURSEMENT-M	Open	15.00	0.00		
	16-01405	05/24/16	CONTRACTUAL REIMBURSEMENT-M	Open	604.00	0.00		
	16-01438	05/26/16	CONTRACTUAL REIMBURSEMENT-M	Open	586.25	0.00		
	16-01478	06/01/16	CONTRACTUAL REIMBURSEMENT-M	Open	15.00	0.00		
					1,220.25			
7497	BIRCHMEIER & POWELL LLC*							
	16-01297	05/11/16	CLAIM #X33073	Open	231.80	0.00		
7504	LIDS TEAM SPORTS*							
	16-00516	02/25/16	BOYS LACROSSE JERSEYS	Open	524.50	0.00		
7507	STEFANKIEWICZ & BELASCO LLC							
	16-00059	01/07/16	2016 LEGAL MONTHLY DNE \$28k	Open	2,333.33	0.00		B
7508	BLANEY & KARAVAN PC*							
	16-00062	01/07/16	2016-33 PROSECUTOR \$23 DNE	Open	1,916.66	0.00		B
	16-01316	05/12/16	RES#16-127 TAX APPEAL ATTORNEY	Open	2,966.50	0.00		B
					4,883.16			
7532	HEATHER MCNULTY*							
	16-01484	06/01/16	HIFITNESS ACADEMY MAY 2016	Open	605.00	0.00		
7556	ATLANTIC ENVELOPE COMP, INC*							
	16-00890	03/30/16	5000 ENVELOPES FOR REC. DEPT.	Open	208.90	0.00		
7559	NJ ASSOC PLUMBING-HEATING-COOL							
	16-01029	04/14/16	PLUMBING HANDBOOKS	Open	97.00	0.00		
7564	JOSEPH RAVITZ*							
	16-01157	04/27/16	APPRAISAL FOR DIAMOND BEACH	Open	600.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7565 BARBARA HUNT	16-01124	04/26/16	REFUND OF OVERPAYMENT	Open	15.00	0.00		
7576 ROBERT THOMPSON JR.	16-01311	05/12/16	CONTRACTUAL REIMBURSEMENT-M	Open	310.63	0.00		
7579 WILLIAM WEIDMAN	16-01373	05/18/16	REIMBURSEMENT- COACH	Open	59.20	0.00		
7580 KIM ALLEN	16-01411	05/24/16	REIMBURSEMENT/VECHICLE DAMAGE	Open	1,037.46	0.00		
ALPHACAR ALPHA CARD SYSTEMS*	16-01078	04/22/16	DYE FILM FOR COMPUTER	Open	377.40	0.00		
BOSNA KAREN MANETTE BOSNA	16-01482	06/01/16	YOGA PAYMENT MAY 2016	Open	150.00	0.00		
CANCELO DON CANCELOSI	16-01447	05/26/16	LACROSSE OFFICIAL	Open	38.00	0.00		
OBRIEN CATHERINE O'BRIEN	16-01263	05/09/16	SOCCER REGISTRATION REFUND	Open	15.00	0.00		
TOMTO005 TOM TOTO	16-01451	05/26/16	LACROSSE OFFICIAL	Open	45.00	0.00		
	16-01454	05/26/16	LACROSSE OFFICIAL	Open	30.00	0.00		
					75.00			
Total Purchase Orders: 147				Total P.O. Line Items: 0	Total List Amount: 543,593.61	Total Void Amount: 0.00		

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-167

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$90,672.08 for an item of revenue in the budget of the year 2016 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Clean Communities
Total with increase to be \$90,672.08

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$90,672.08 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Clean Communities
State/Federal Share \$ 90,672.08
Non State Share \$
Total with increase to be \$ 90,672.08

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

Colleen Crippen

From: Considine, Bob <Bob.Considine@dep.nj.gov>
Sent: Thursday, May 12, 2016 11:27 AM
To: depnews@listserv.state.nj.us
Subject: DEP Release: Christie Administration Announces Record \$23.7 Million in Clean Communities Grants

IMMEDIATE RELEASE
May 12, 2016
www.nj.gov/dep

Contact: Caryn Shinske (609) 984-1795
Lawrence Hajna (609) 984-1795
Bob Considine (609) 292-2994

CHRISTIE ADMINISTRATION ANNOUNCES RECORD \$23.7 MILLION IN CLEAN COMMUNITIES GRANTS FOR MUNICIPALITIES AND COUNTIES PROGRAM FUNDS LITTER CLEANUPS THAT IMPROVE NEW JERSEY'S COMMUNITIES

(16/P38) TRENTON - The Christie Administration is awarding a record \$23.7 million in Clean Communities grants to help municipalities and counties conduct litter cleanup efforts to help beautify New Jersey's communities and roadsides.

"Each New Jersey county is receiving Clean Communities money to help beautify their communities and protect natural resources," said Department of Environmental Protection Commissioner Bob Martin. "Keeping our communities clean is just one way to improve the quality of life and build pride in our municipalities statewide."

The DEP is awarding more than \$21.1 million to eligible municipalities, and an additional \$2.6 million to all 21 counties. Clean Communities grants to municipalities and counties in 2015 totaled \$20.8 million.

"Simple initiatives such as litter control go a long way to making our communities healthier, stronger, and more sustainable," said Mark Pedersen, Assistant Commissioner for Site Remediation and Waste Management. "This year's increase in Clean Communities grants will allow New Jersey to continue fostering environmental stewardship at the local level as means to a more sustainable future."

As established by law, the nonprofit New Jersey Clean Communities Council oversees the reporting requirements for the program. Grants are funded by a legislated user-fee on manufacturers, wholesalers and distributors that produce litter-generating products. Disbursements to municipalities are based on the number of housing units and miles of municipally owned roadways within each municipality.

"We are thrilled that funding for communities has increased this year," said Sandy Huber, Executive Director of New Jersey Clean Communities Council. "Municipalities and counties will use it wisely to pay for volunteer and paid cleanups, badly needed equipment purchases, enforcement activities, and education. We are grateful for funding that helps keep New Jersey clean."

Municipalities receiving the largest grants are:

Newark, (Essex County) \$494,289; Jersey City, (Hudson County) \$456,609; Toms River (Ocean County) \$257,441; Paterson (Passaic County) \$221,250; Hamilton Township (Mercer County) \$217,544; Edison Township (Middlesex County) \$204,693; Elizabeth City (Union) \$202,882; Woodbridge Township (Middlesex County) \$200,959; Brick Township (Ocean County) \$195,190; Middletown (Monmouth County) \$175,892; Cherry Hill (Camden County) \$173,431; Trenton (Mercer County) \$162,941; Clifton (Passaic County) \$158,574; Vineland (Cumberland County) \$152,185; Franklin Township (Somerset County); \$150,740; Berkeley Township (Ocean County) \$149,316; Camden (Camden County) \$145,152; and Gloucester Township (Camden County) \$143,342.

The counties receiving the largest grant awards are: Ocean, \$244,853, Cumberland, \$213,520, Burlington, \$199,728, Bergen, \$174,015 and Gloucester, \$160,944.

Litter comes from a variety of sources, such as pedestrians, motorists, overflowing household garbage, construction sites and uncovered trucks. Litter is often blown by the wind until it is trapped somewhere, such as along a fence, or in a ditch or gully. People tend to litter when an area is already littered, and when they lack a sense of ownership or pride in their community. In addition to being unsightly, litter is unhealthy and may create a negative public image.

Activities funded by Clean Communities grants include cleanups of stormwater systems that can disperse trash into streams, rivers and bays; volunteer cleanups of public properties; adoption and enforcement of local anti-littering ordinances; beach cleanups; public information and education programs; and purchases of litter collection equipment such as receptacles, recycling bins, anti-litter signs and graffiti removal supplies.

For a complete list of municipal and county grant awards, visit: <http://www.njclean.org>

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----- This message has been sent by the New Jersey Department of Environmental Protection. To unsubscribe from this list, please go to: <http://www.nj.gov/dep/newsrel/unsub.htm>

STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY - TRENTON, NEW JERSEY 08625-0221			REMITTANCE ADVICE	
ORGANIZATION NAME PAYMENT FOR	CONTACT INFORMATION	DOCUMENT NUMBER ACCOUNT NUMBER	AMOUNT	
SOLID WASTE ADMINISTRATION FY2016 CLEAN COMMUNITIES GRANT	609-984-7744	4900CC16601 4900-765-042-4900-004-V42Y-6020	9067208	
QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE.			TOTAL	9067208

CHECK
NUMBER 0T0001697674 DATE 05/11/16

PAYEE LOWER TWP

DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2016-168

TITLE: REAPPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, Robert Sweeten, Regular Member on the Zoning Board of Adjustment has a term which will expire June, 2016 and has requested re-appointment; and

WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Robert Sweeten	Regular Member	June 30, 2020

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
5-13-16

NAME Robert J. Sweeten

CITY AND STATE Erma, NJ

YEARS OF RESIDENCY IN TOWNSHIP 14 OCCUPATION Insurance Broker

Please number in order of preference which ones you wish to be considered for.

- | | |
|---|--|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input checked="" type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I am applying for re-appointment to the Zoning Board of Adjustment. I have served on the ZBA since 2003 and have an excellent attendance record during that time.

Date: 5/13/16 Signature: Robert J. Sweeten (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2016-169

TITLE: REAPPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, Michael DiStefano, Regular Member on the Zoning Board of Adjustment has a term which will expire June, 2016 and has requested re-appointment; and

WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Michael DiStefano	Regular Member	June 30, 2020

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
5-16-76 p

NAME MICHAEL DI STEFANO

CITY AND STATE NORTH CAPE MAY NJ

YEARS OF RESIDENCY IN TOWNSHIP 60 OCCUPATION REALTOR

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Date: 5-13-16 Signature: Michael Di Stefano (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

Attachment

Michael Di Stefano

There are many challenges facing our Township now that it has been "discovered". While change is inevitable we, the citizens, have the opportunity to shape that change through research, discussion, and implementation of programs and policies that are in the best interest of our community. For 56 years I have lived and worked in Lower Township with my circle of colleagues, friends and acquaintances ever widening. This community has provided me with many opportunities and I would like to bring my expertise and talents to the Zoning Board of Adjustment so I can help shape our future.

My experiences include the following:

- REALTOR® – 11 Years
- Landlord – 26 Years
- General Contractor – One time
- Banking – 28 Years including Residential Lending & Construction Loans
- Zoning Board Member – 10 years

Service Organizations:

- Lower Township Kiwanis – Charter Member, Vice President & Board Member
- Greater Cape May Elks – Charter Member
- March of Dimes - Past Cape May Co. Committee Member & Logistics Chair

Areas of Expertise:

- Marketing
- Financing
- Knowledge of Lower Township and the Surrounding Communities
- Housing Needs
- Primary and Investment Property Owner
- Knowledge of Land Use

Skills and Talents:

- Communication Skills
- Knowledge Based Decision Making
- Even Tempered
- Diligent and Steadfast
- Reliable and Dependable
- Discreet

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIION #2016-170

TITLE: REAPPOINTMENT TO THE PLANNING BOARD

WHEREAS, Chris McDuell, Class IV Member on the Planning Board has a term which will expire June, 2016 and has requested re-appointment; and

WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Chris McDuell	Class IV	June 30, 2020

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Chris McDuell

CITY AND STATE Township of Lower, NJ 08204

YEARS OF RESIDENCY IN TOWNSHIP 29 OCCUPATION Contractor

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Have been on planning board for 6 years

Date: 5-19 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-171

TITLE: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH HATCH MOTT MACDONALD FOR STANDBY GENERATOR SET REPLACEMENTS, PUBLIC WORKS FACILITY AND RECREATION CENTER

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Hatch Mott MacDonald has provided a proposal for Professional Engineering Services for Standby Generator Set Replacements, Public Works Facility and Recreation Center in the amount of \$28,130.00; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Account: C-04-55-414-220

Signature _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding be awarded as follows:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$28,130.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

Julie Picard

From: Gary Douglass <gdouglass@townshipoflower.org>
Sent: Monday, May 23, 2016 1:32 PM
To: Julie Picard
Cc: Jim Ridgway
Subject: Fwd: Transmittal 370953_0001 - Standby Generator Set Replacement Proposal
Attachments: jr0523.16 Genset Replacement.pdf; Untitled attachment 00062.htm; Cover Sheet.pdf; Untitled attachment 00065.htm

Julie,
Please place this proposal on the next council agenda. This is for generators at the recreation center and public works.
We were awarded \$75,000 from FEMA mitigation grant toward this project estimated at about \$110,000.

Gary

Sent from my iPhone

Begin forwarded message:

From: <Mark.Sray@mottmac.com>
Date: May 23, 2016 at 12:42:52 PM EDT
To: <gdouglass@townshipoflower.org>, <manager@townshipoflower.org>
Subject: Transmittal 370953_0001 - Standby Generator Set Replacement Proposal
Reply-To: <Mark.Sray@mottmac.com>

Jim and Gary,

Attached is our proposal for the replacement of the existing generators at the Public Works Yard and the Recreation Center. Please give me a call if you have any questions regarding the proposal.

Regards,

Mark

Attention: This e-mail and any files transmitted with it from Mott MacDonald are confidential and intended solely for use of the individual or entity to whom they are addressed. If you have received this e-mail in error please immediately notify the sender.



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

May 23, 2016

Via Email @ manager@townshipoflower.org & 1st Class Mail

Mr. James Ridgway, Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Professional Engineering Services Proposal
Standby Generator Set Replacements
Public Works Facility and Recreation Center
Township of Lower, Cape May County, NJ
HMM No. 370953**

Dear Mr. Ridgway:

Please find enclosed herewith our proposal for professional engineering services for the above referenced project. We have provided a detailed breakdown of our scope of services below based on our site visit, conversations with Mr. Gary Douglass and the attached specifications provided to us by the Township.

As requested our scope of services includes the required civil, electrical, mechanical, structural and environmental services to design and permit a natural gas-fed standby generator at the Lower Township Public Works Facility and at the Lower Township Recreation Center in accordance with the specifications provided by the Township. HMM has extensive and on-going experience in Standby Generation systems for many other, municipal and authority clients throughout New Jersey and North America.

Each site currently utilizes a standby generator with a manual transfer switch and each is to be replaced with a new natural gas generator and automatic transfer switch. The Public Works Facility utilizes an 80kW unit with a service voltage of 120/240V three-phase open-leg delta with a 400A main from the utility. The Recreation Center utilizes a 95kW unit with a service voltage of 120/208V three-phase with a 600A main from the utility.

Our scope of work has been based on the following assumptions:

- The Township will arrange access to both of the sites for completion of the field survey;
- The proposed natural gas-fed generators are not providing emergency power to "critical facilities"; and
- The Township will provide HMM with any grant requirements that need to be included in the contract documents.



Based on the above project understanding and assumptions we offer the following scope of work for the project:

Task 1	Survey & Base Map Preparation
---------------	--

HMM will provide the following services under Task 1:

- Establish survey control for each site. The Horizontal Datum will be NAD83 and the Vertical Datum will be NAVD88;
- Perform a topographic survey of the area adjacent to each existing generator location;
- Locate existing visibilities and structures within the project area; and
- Prepare base mapping for each project site incorporating the data gathered from the survey work efforts identified above. The plan will be prepared using AutoCAD incorporating the above information on a 24" x 36" (D Size) drawing.

We propose to complete the scope of work outlined above (**Task 1**) for the lump sum amount of \$4,600.

Task 2	Electrical, Mechanical & Structural Design
---------------	---

HMM will provide the following services under Task 2:

- Provide Contract Drawings and Specifications for the work to be completed at each site. The contract drawings will include a site layout, one-line diagrams, natural gas piping layout, natural gas piping riser diagram, details for installation, and electrical notes for installation of the equipment. A full length generator specification section will be provided to ensure that the Township is supplied with a generator that meets the requisite requirements, in addition to natural gas piping specifications.
- Deliverables during the Preliminary Design Phase:
 - Contract Drawings
 - Drawings with location plan, natural gas piping plan and riser diagram, single line diagram and electrical notes
 - Structural Pad Foundations for each Generator
 - Contract Specifications
 - Front End (Information for Bidders, Contract, etc.)
 - Bid proposal pages with Bid Item(s)
 - Technical Specifications including:
 1. Engine Generators
 2. Automatic Transfer Switch



3. Natural Gas Piping

- Preliminary Contract Drawings
 - Two (2) sets of Preliminary Contract Drawings and Specifications will be provided to the Township for their review prior to the final design phase.
- Deliverables during the Final Design Phase:
 - Contract Documents
 - Drawings and Specifications based on review comments received from Lower Township.
 - Provide ten (10) sets of contract documents for distribution.

We propose to complete the scope of work outlined above (**Task 2**) for the lump sum amount of **\$18,650**.

Task 3	Bid Phase Services
---------------	---------------------------

HMM will provide the following services under Task 3:

- HMM will assist the Township with the bidding process. It is assumed that the Township will advertise and assume advertising costs for the notice to bidders;
- Respond to potential questions and requests for additional information from Contractors bidding on the project;
- Prepare any addenda or clarification memos resulting from bidders' inquiries during the bidding phase. Report to the Township when clarifications and interpretations of the Contract Documents are needed and transmit to the Township clarifications and interpretations to be issued to prospective bidders;
- Attend the bid opening;
- Furnish a Bid Report that summarizes the information in the bids received and provide recommendations for the award of the Contract based upon input received from references and review of bid forms. (It is assumed the Township will contact Contractors' references and perform a legal review of the bidder's documents – bonds, technical completeness, compliance with public bidding laws, etc.).

HMM's proposal for Bid Phase Services is based upon one round of bidding. If for any reason, other than an error on the part of HMM, additional round(s) of bidding are required, those additional services will be considered beyond our original scope of services.



We propose to complete the scope of work outlined above (**Task 3**) for the lump sum amount of **\$4,880**.

* * * * *

FEE SUMMARY			
<u>Scope Of Work</u>	<u>Description</u>	<u>Payment Method</u>	<u>Cost/Budget</u>
Task 1	Survey and Base Map Preparation	Lump Sum	\$4,600
Task 2	Electrical, Mechanical & Structural Design	Lump Sum	\$18,650
Task 3	Bid Phase Services	Lump Sum	\$4,880
TOTAL			\$28,130

The following is a summary of project tasks that have been excluded from Hatch Mott MacDonald's scope of design services. These tasks, if required, are assumed to be the owner's responsibility:

- Landscaping & Lighting Designs
- Preparation of permit application forms, other than included above
- Legal noticing and project notifications, other than listed above
- Land easement/acquisition or legal services
- Application Fees, Certification Fees, Permit Fees (to be paid by Owner)
- Off-tract improvements, studies and investigations
- Any other Local, County or State Permit acquisition unless specifically noted herein.
- Surveys and Existing conditions outside the project area
- Construction Administration and Inspection Services
- Air Quality Permits for the Proposed Generators

Hatch Mott MacDonald would be pleased to address these possible project needs if and when they arise, as requested by the Township.

Air Quality Permits

In accordance with N.J.A.C. 7:27, a General Air Quality Permit (005B) for Emergency Generator(s) burning Gaseous Fuels is required if the rated heat input to the burning chamber is more than 1 MMBTU/hr but less than 70 MMBTU/hr.

Based on the anticipated size of the permanent generators identified herein, we do not anticipate that the maximum rated heat input will exceed 1 MMBTU/hr and therefore have not included any costs to secure a general air quality permit for either location.

If during the shop drawing review process the actual generator cut sheets indicate a maximum rated heat input of greater than 1 MMBTU/hr, HMM will provide the Township with an additional scope and cost to secure the required Air Quality General Permit 005B from the New Jersey Department of Environmental Protection (NJDEP), Division of Air Quality for each generator/location.



Hatch Mott MacDonald

- Schedule: HMM proposes to complete the scope of work described above within sixty (60) days from receipt of authorization from the Township to proceed. HMM anticipates contract drawings and specifications will be provided to the Lower Township within six (6) weeks from start date.
- Contract: Hatch Mott MacDonald will perform this work under our "Agreement for Professional Engineering Services" with the Township of Lower dated January 4, 2016.
- Invoicing: Compensation for Tasks 1-3 of this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.

We thank you for the opportunity to provide this Scope of Work for the Standby Genset Replacements project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read "Mark R. Sray".

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

MRS

encl.

cc: Gary Douglass, CPWM, Superintendent, Public Works
Eric C. Betz, PE, BCEE, CME, Vice President, HMM
Anthony McGinn, PMP, HMM
Michael V. LaPilusa, PE, HMM

**SPECIFICATIONS TO SUPPLY AND INSTALL 2 NATURAL GAS
GENERATORS WITH AUTOMATIC SWITCHOVER DEVICES AT
VARIOUS LOCATIONS**

1. Location: Lower Township Public Works Facility
771 Seashore Rd
Cold Spring, NJ 08204

Install one TG80, Rated 80kW, 240 Volts, 3 Phase, 1800 rpm Natural Gas Generator

- Engine: GM 5.7L
- Governor: Electronic Isochronous
- Marathon Alternator with PMG
- 100 degrees F, unit mounted radiator
- Radiator Duct Flange
- Engine Jacket Water Heater
- Fuel Flex Lines
- Stainless Steel Exhaust Flex
- Critical Type Silencer
- Engine starting batteries (12 Volts)
- 5 Amp, 12 Volt Float Type Charger
- Weather Protective Sound Attenuated Outdoor Enclosure
- Unit mounted engine generator control panel consisting of the following:
 - AC Ammeter, AC Voltmeter
 - Safety Shut Downs
 - High Water Temperature
 - Auxiliary Relay
 - Pre Alarms
 - Overspeed, Overcrank
 - Running Time Meter
 - Low Oil Pressure
 - Charger Malfunction
 - DC Ammeter
 - Frequency Meter
 - Cycle Crank
 - Panel Lights
- (1) 400 Amp, 3 Pole Main Line Circuit Breaker
- Remote Annunciator (FLUSH or SURFACE)
- Transfer Switch, 400amps 240v, 3p, NEMA 1
- Fueled by Natural Gas

2. Location: Lower Township Recreation Center
2600 Bayshore Rd
Villas, NJ 08251

Install one TG95, Rated 100kW, 208 Volts, 3 Phase, 1800 rpm Natural Gas Generator

- Engine: GM 5.7L
- Governor: Electronic Isochronous
- Marathon Alternator with PMG
- 100 degrees F, unit mounted radiator
- Radiator Duct Flange
- Engine Jacket Water Heater
- Fuel Flex Lines
- Stainless Steel Exhaust Flex
- Critical Type Silencer
- Engine starting batteries (12 Volts)
- 5 Amp, 12 Volt Float Type Charger
- Weather Protective Sound Attenuated Outdoor Enclosure
- Unit mounted engine generator control panel consisting of the following:
 - AC Ammeter, AC Voltmeter
 - Safety Shut Downs
 - High Water Temperature
 - Auxiliary Relay
 - Pre Alarms
 - Overspeed, Overcrank
 - Running Time Meter
 - Low Oil Pressure
 - Charger Malfunction
 - DC Ammeter
 - Frequency Meter
 - Cycle Crank
 - Panel Lights
- (1) 600 Amp, 3 Pole Main Line Circuit Breaker
- Remote Annunciator (FLUSH or SURFACE)
- Transfer Switch, 600amps 208v, 3p, NEMA 1
- Fueled by Natural Gas

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-172

TITLE: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH HATCH MOTT MACDONALD FOR PROFESSIONAL ENGINEERING SERVICES AND PERMIT APPLICATION SERVICE FOR WATER ALLOCATION PERMIT/TEMPORARY DEWATERING PERMIT ROSEANNE AVENUE STORMWATER IMPROVEMENT PROJECT

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Hatch Mott MacDonald has provided a proposal for Professional Engineering Services for Water Allocation Permit/Temporary Dewatering Permit Roseanne Avenue Stormwater Improvement Project in the amount of \$18,500.00; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Account: C-04-55-416-910

Signature _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding be awarded as follows:

- 1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$18,500.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Contract for the above award shall be published in the Township's Official paper.

Table with 7 columns: Name, MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT. Rows include CONRAD, PERRY, SIMONSEN, CLARK, BECK.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk



Hatch Mott
MacDonald

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

May 23, 2016

Via Email @ manager@townshipoflower.org & 1st Class Mail

Mr. James Ridgway, Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Professional Engineering and Permit Application Services Proposal
Water Allocation Permit / Temporary Dewatering Permit
Roseann Avenue Stormwater Improvement Project
Township of Lower, Cape May County, NJ
HMM No. 372129**

Dear Mr. Ridgway:

Please find enclosed herewith our proposal for professional engineering and permit application services for the above referenced project.

As you are aware Hatch Mott MacDonald (HMM) was authorized to proceed with the design of the Roseann Avenue Stormwater Improvement project in November 2015. In our initial proposal we included a scope of work and costs for the anticipated regulatory approvals that would be required for the project and assumed that any construction related permitting would be completed by the Contractor upon award of the project.

Based on the information we had available during the design proposal phase we anticipated that the only construction dewatering permit required would be a New Jersey Department of Environmental Protection (NJDEP) New Jersey Pollutant Discharge Elimination System (NJPDES) Short-term De Minimis Discharge General Permit (NJ0134511) for construction dewatering discharges to a surface water body. The Contract Specifications would/will require the Contractor to apply for and secure this permit which takes a relatively short time (2-3 weeks) to acquire.

As a result of the geotechnical borings performed in Roseann Avenue and on Block 494.27, Lot 9 (4 Clearwater Drive) where the proposed pump station will be constructed, groundwater was found to be approximately 1.5 feet to 2.5 feet below existing grade. This existing groundwater table coupled with the depth of the proposed improvements will require a much greater level of construction dewatering than initially anticipated.

Based on our preliminary review of the anticipated trench dewatering rates that will be required to complete the stormwater improvements, the Contractor will need to divert more than 100,000 gallons of water per day (≥ 70 gpm) for more than 30 days in a consecutive 365 day period. Construction dewatering rates that exceed the aforementioned thresholds will require the Contractor to secure a Water



Allocation/Temporary Diversion/Temporary Dewatering Permit (BWA-002) from the NJDEP Bureau of Water Allocation & Well Permitting.

Based on our discussions with the NJDEP, this permit typically takes four to five months to secure and requires the submission of engineering calculations, technical report, various mapping, anticipated dewatering information and other miscellaneous information.

In lieu of incurring the preparation cost for the needed permit as well as providing an allowance item for the currently undetermined permit fee as part of the contract construction cost, the Township felt it was more appropriate to incur these costs upfront as part of the HMM professional services and Township expenditures being made during the design phase of the project. By securing this permit prior to construction we can expedite the permitting process and ensure that all of the necessary permitting that requires significant lead times to complete is in hand prior to award of the construction project.

HMM proposes the following scope of work to secure the BWA-002 permit: HMM will

- Review available published data and complete hydrologic evaluations in support of project-specific BWA-002 application.
- Review readily available aquifer data and well records to establish parameters to support the evaluation. Soil boring logs and laboratory test results from existing borings will be used to pre-predict the radius of influence and dewatering impact area.
- Prepare a hydrogeologic report in support of the application and provide necessary hydrogeologic data to prepare the necessary BWA-002 application form.
- Prepare supporting documentation and the required NJDEP permit applications and submit to the appropriate programs. All permit fees are assumed to be paid directly by Lower Township and therefore we have not included these fees in our cost proposal. The application fees are unknown at this time and cannot be determined until the monthly allocation has been calculated. Depending on the size of the allocation the permit fee could be as much as \$18,595. The Township would be able to pay the fee in three installments pursuant to N.J.S.A. 13:1D-124.
- Coordinate with the permit programs and provide typical follow-up to department inquiries. Should the agency require significant additional submissions, we will inform the Township of the anticipated costs prior to completion.

We propose to complete the scope of work outlined above for the lump sum amount of **\$18,500.**

It is our understanding that the Lower Township Municipal Utilities Authority (LTMUA) is proposing to replace the existing 6-inch water main in Roseann Avenue from Bayshore Road to Clearwater Drive as part of the Roseann Avenue Stormwater Improvement project. The BWA-002 permit that would be acquired under this scope of work would



Hatch Mott
MacDonald

also cover the temporary diversion/construction dewatering required for the water main installation.

Finally, it should be noted that in accordance with N.J.A.C. 7:9D-1.11(g)5, an approved well permit is required for dewatering wells or dewatering well points which are 25 feet or more in total depth or 6 inches or more in borehole diameter. While it is unknown at this point whether the Contractor will utilize means and methods which exceed these thresholds, the Contract Specifications will be written to have the Contractor's New Jersey licensed well driller pull the well permit if required.

Contract: Hatch Mott MacDonald will perform this work under our "Agreement for Professional Engineering Services" with the Township of Lower dated January 4, 2016.

Invoicing: Compensation for this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.

We thank you for the opportunity to provide this Scope of Work for the additional permitting services required for the Roseann Avenue stormwater improvement project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald, LLC

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

MRS

encl.

cc: Gary Douglass, CPWM, Superintendent, Public Works
Eric C. Betz, PE, BCEE, CME, Senior Vice President, HMM
Robert C. Mainberger, PE, CME, Senior Vice President, HMM
F. William Groff, HMM

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-173

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$75,000.00 for an item of revenue in the budget of the year 2016 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - FEMA Hazard Mitigation
Total with increase to be \$75,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$75,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - FEMA Hazard Mitigation
State/Federal Share \$ 75,000.00
Non State Share \$
Total with increase to be \$ 75,000.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL

DEPARTMENT OF LAW AND PUBLIC SAFETY

DIVISION OF STATE POLICE

POST OFFICE BOX 7068

WEST TRENTON, NJ 08628-0068

(609) 882-2000

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

JOHN J. HOFFMAN
Acting Attorney General

COLONEL JOSEPH R. FUENTES
Superintendent

March 24, 2015

Mr. Gary Douglass
Public Works Supervisor
Lower Township
405 Breakwater Road
Erma, New Jersey 08204

Dear Mr. Douglass:

**Re: Award to Lower Township – Fleet Maintenance Garage and Recreation Center Generators,
Under HMGP-DR-4086-NJ-0214R**

This office is pleased to inform you that the Federal Emergency Management Agency (FEMA) has awarded Lower Township a Hazard Mitigation grant for a generator project. The period of performance is March 11, 2015 through March 11, 2018, with an expenditure deadline of March 11, 2017. The total project cost is \$120,520.00 with a Federal share of \$75,000.00, and a non-Federal share of \$45,520.00.

A "Grantee/Sub-grantee Agreement" for this project is in the process of being developed for your endorsement and is forthcoming. Project work should not begin until the agreement is signed by both the grantee and sub-grantee.

If you have any questions regarding this correspondence, please contact the Mitigation Unit at (609) 963-6900 X 6208.

FOR COLONEL JOSEPH R. FUENTES
SUPERINTENDENT

Sincerely,

Michael Gallagher, SFC
Assistant Unit Head, Mitigation Unit
Emergency Management Section

MG/gm

cc: Martin L. Pagliughi, Cape May County OEM
Michael Foley, FEMA Region II



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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-174

TITLE: AUTHORIZATION TO AWARD TO ECOVERSE THROUGH THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC BUY) 2016 DOPPSTADT TROMMEL SCREEN SM720

WHEREAS, the Township approved participation in the National Cooperative Contract with Houston-Galveston Area Council (H-GAC) as per Resolution 2015-183;and

WHEREAS, the Township's met all the requirements of Local Finance Notice 2012-10 by placing a legal advertisement on May 18, 2016 and with no comments made by the May 31, 2016 deadline, met the national cooperative purchasing agreements under the authority of N.J.S.A 52:34-6.2 and;

WHEREAS, the Public Works Director has recommended and reviewed the purchase of the 2016 Doppstadt Trommel Screen through the Houston-Galveston Area Council (H-GAC Buy) from Ecoverse, as per H-GAC Contract #SM10-14;

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Account: Ord #16-04 C-04-55-418-220

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded.

Award to:	Ecoverse	
	2016 Doppstadt Trommel Screen SM720	\$318,212.00
	Discount	-\$ 19,464.00
	Removing Heavy Rock Grid	-\$ 9,000.00
	Extended Warranty 1 year/1,000 hours	\$ 3,736.00
	TOTAL	\$293,484.00

BE IT FURTHER RESOLVED that upon approval of the Resolution, the fully executed Purchase Order shall serve as the Contract.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, 2600 Bayshore Road, Villas, NJ 08251

Notice of Intent to Award Contract under a Houston-Galveston Area Council National Cooperative Purchasing Agreement contract

The Township of Lower participates in the Houston-Galveston Area Council National Cooperative Purchasing Agreement contract (HGAC BUY) Contract #SM10-14 to purchase:

One (1) New Doppstadt Trommel Screen SM720 for Base Price of \$289,748.00 Base and an additional 12 month Warranty of \$3,736.00 Total Purchase Price of \$293,484.00.

Information regarding the contract may be found at the Township of Lower, 2600 Bayshore Road Villas, NJ 08251 the during regular business hours, as well as on HGAC BUY 3555 Timmons Suite 120, Houston, TX 77027 website at: www.hgacbuy.org

The Township of Lower has joined the HGAC BUY contract on July 6, 2015. The HGAC Buy Co-Op contract term is from July 6, 2015 and set to expire September 30, 2016.

It is the intent of the Lower of Township to make a contract award to:

ECOVERSE INDUSTRIES – pursuant to the proposal submitted in response to the HGAC BUY for Street Maintenance Equipment Contract Award #41C

Contract Period: expires September 30, 2016.

The Township of Lower is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

Comment period ends May 27, 2016.

Any Comments on award of contract shall be made in writing to: mvitelli@townshipoflower.org prior to May 27, 2016.

Adv May 18, 2016



SM720 Trommel Screen Specifications Guide

One (1) Doppstadt SM720 Trommel Screen per the following specifications:

- Deutz TDC 3.6 T4 122hp Tier 4i Engine
- 2 stage fuel filter system.
- Main drive – Bosch Rexroth pumps for drum drive and belt feeder - 45 cm³/45 cm³ with electric proportional regulation
- Sauer Danfoss hydraulic motors.
- Max fuel usage of approximately 2 GPH.
- Separate automatic reversing fans on the hydraulic oil cooler and on the engine radiator.
- Main control panel includes key indicators for fuel, rpm, battery, oil pressure, temperature, total hours and daily hours.
- Secondary control panel between conveyors allows for conveyor fold/unfold for safety.
- Engine to swing out 90 degrees for service and maintenance access from ground level.
- Hopper length doors swing out 90 degrees.
- Door at the feed end swings out 90 degrees.
- Central axle trailer chassis with pintle hook highway-towing arrangement.
- Slip on coupler for pintle to enable on-site movement.
- Tires 435/50 R 19.5 (low-profile).
- Air brakes with ABS and push-button release.
- Two (2) wheel chocks mounted in easy access brackets on side of machine.
- Two (2) feed end hydraulic support legs.
- One (1) discharge end hydraulic support leg located between inclined conveyors.
- Fully impacted feeder bed with rip stop steel chorded and deep-groove, cleated, vulcanized belt.
- Modular design for ease of conveyor belt replacement.
- Hopper section hydraulically retractable from the drum to allow drum change.
- Hopper to have at least 6.5 cubic yards capacity with a low load feed height of 9'6" or less.
- Feeder belt tail driven by gear drive.
- Adjustable variable speed control for feed belt.
- Feeder belt off set to the left of the drum.
- Feed belt drive can be reversed with push button control on main control panel.
- Guide rollers under hopper to maintain feed belt alignment.
- Oversize conveyor has impact bed at the first 2' where material drops out of drum.



- Adjustable plate/chute to help direct material towards middle of oversize belt.
- Cleaning brush delivering constant cleaning pressure to drum can be raised and lowered hydraulically with push button controls as needed.
- Quick-change, one-piece, horizontal perforated punch plate steel drum with 7" hole opening with spiral auger system inside.
- Drum supported by eight (8) urethane support wheels and driven by twin drive sprocket and twin chains welded to drum. Support wheels are pendulum mounted with two at each corner of drum.
- Urethane guide roller on feeder end and steel adjustable guide roller on discharge end to keep drum from moving.
- Adjustable variable speed control for drum rotation speed.
- Drum rotation can be reversed with push button control on main control panel.
- Drum side access door to swing open beyond 90 degrees and lock into place allowing the drum to be lifted out. This door includes light bar storage brackets for use while machine is in operation.
- Opposite side door opens out for maintenance.
- 40" wide x 16' 4" oversize conveyor with vulcanized belt including ladder style cleats.
- Oversize material conveyor includes variable speed control.
- 40" wide x 16' 4" fines conveyor with vulcanized belt including chevron style cleats.
- Belly belt fines conveyor and frame removable from machine.
- Drum must be able to be lifted out from the side of the machine.
- Machine must have an adjustable load sensor to slow, stop, and start the feeder based on drum drive pressure.
- Machine is set up with hydraulic quick connect hoses to accommodate change of drum to star-screen insert.
- Drum to star-insert change can be completed in approximately 20 mins.
- Machine weight approx 37,500 lbs.
- Transport dimensions: 38' 9" long x 8' 4" wide x 13' 1" high.
- Parts information supplied on CD to include electrical & hydraulic schematics.

Information above is for guidance only. Specifications are subject to change without notice.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-175

TITLE: ANNUAL RENEWAL OF LIQUOR LICENSES FOR THE YEAR 2016-2017

WHEREAS, applications have been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses, Plenary Retail Distributions Licenses and/or Club Licenses, heretofore granted by this issuing authority; and

WHEREAS, all requirements of the applicants have been met, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

WHEREAS, this governing body is of the opinion that said applications should be granted and licenses issued.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council, the Municipal Issuing Authority, that the licenses be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2016 through June 30, 2017.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

SCHEDULE "A"

<u>Number</u>	<u>Name & Address</u>	<u>Type</u>	<u>Amount</u>
0505-31-024-001	Sunset Beach Sportsmen's Club Sunset Blvd., Lower Township Cape May Point, NJ 08212 t/a Sunset Beach Sportsmen Club	Club	\$150.00
0505-31-030-001	Grand Beach Club 600 E. Rochester Avenue Wildwood Crest, NJ 08260 t/a Grand Beach Club	Club	\$150.00
0505-31-023-003	Villas Fishing Club, Inc. 301 Pennsylvania Ave. Villas, NJ 08251 t/a Villas Fishing Club	Club	\$150.00
0505-31-031-002	Greater Cape May Elks Lodge #2839 901 Bayshore Road Villas, NJ 08251 t/a Greater Cape May Elks Lodge #2839 Benevolent and America Inc.	Club	\$150.00
0505-31-022-001	Stella Maris Home Association 324 Breakwater Road Cape May, NJ 08251 t/a Stella Maris Home Association	Club	\$150.00
0505-31-021-001	Lt. Charles Buddy Lewis Veterans Home Association 6 E. Delaware Parkway Villas, NJ 08251 t/a Lt. Charles Buddy Lewis Veterans	Club	\$150.00
0505-31-029-001	Diamond Beach Beach Club 600 E. Raleigh Avenue Wildwood Crest, NJ 08260 t/a Diamond Beach Beach Club	Club	\$150.00
0505-31-026-003	Lower Township Moose Lodge #1054 Loyal Order of Moose 569 Seashore Road Cape May, NJ 08204 t/a Lower Township Moose Lodge #1054	Club	\$150.00
0505-32-001-012	Renaissance Beverages III, LLC 3845 Bayshore Road N. Cape May, NJ 08204 t/a Gorman's Wines & Spirits	PRC (Broad C)	\$2,000.00
0505-33-004-005	Spicer Creek 1216 Rt 109 Cape May, NJ 08204 t/a Mayer's Bar	PRC	\$2,000.00

0505-33-006-007	The Cold Spring Fish & Supply Co. Fisherman's Wharf, P.O. Box 497 Cape May, NJ 08204 t/a Lobster House & Bar, The Raw Bar	PRC	\$2,000.00
0505-33-007-004	Two Mile Crab House, LLC Fishdock Road Wildwood NJ 08260 t/a Two Mile Crab House	PRC	\$2,000.00
0505-33-008-006	Ford Creek LLC 954 Ocean Drive Cape May, NJ 08204 t/a Harbor View Restaurant	PRC	\$2,000.00
0505-33-009-010	Driftwood Cove LLC 1200 Route 9 Cape May, NJ 08204 t/a Lucky Bones	PRC	\$2,000.00
0505-33-010-009	PM Properties Management Corp 3729 Bayshore Road N. Cape May, NJ 08204 t/a 5 West Bar & Grille	PRC	\$2,000.00
Special Conditions	<p>The outside patio area is used as a waiting area for dining patrons with no table service and no consumption of food.</p> <p>The outdoor patio area consist of not more than 12 tables and that the bar area shall not have any seating.</p> <p>There shall be no live music outside of the premises. Recorded music as well as sound from a large screen television at the bar area will be permitted provided that the sound complies with applicable Township ordinances.</p> <p>The patio area be open only from the hours of 12:00 noon until 10:00 p.m.</p> <p>There shall be no signs advertising or indicating that the outdoor waiting area is a "bar".</p>		
0505-33-015-009	Marie Nicole Inc. 9510 Pacific Avenue Wildwood Crest, NJ 08260 t/a Marie Nicole's	PRC	\$2,000.00
Special Conditions	<p>This license shall be operated at the eating establishment, serving alcoholic beverages only to dining customers, no more than six seats for waiting customers, not bar only customers. No seating after 10:30 p.m., no package sales of alcoholic beverages.</p>		
0505-33-016-005	Del Bay, LLP Scott Ave. & Beach Drive N. Cape May, NJ 08204 t/a Harpoon Henry's	PRC	\$2,000.00

0505-33-017-006	Jake's Bar & Grill, Inc. 5-7 W. Delaware Parkway, Villas, NJ 08251 t/a Jake's Bar & Grill	PRC	\$2,000.00
0505-33-020-004	Marco Voeks, Inc. 9600 Pacific Ave., Lower Township Wildwood Crest, NJ 08260 t/a Fitzpatrick's Crest Tavern	PRC	\$2,000.00
0505-36-014-005	Pier Beverage / Icona Ocean Blue 9701 Atlantic Ave., Wildwood Crest, NJ 08260 T/A Pier 6600 Motor Inn	PRC	\$2,000.00
Special Conditions	This license shall be exercised only during such period of time as the establishment is in operation as a hotel/motel containing at least 100 sleeping rooms equipped furnished for accommodation of guests.		
0505-44-013-006	Matteras Liquor 908 Route 109 Cape May, NJ 08204 t/a Cape Liquors	PRD	\$1,000.00
0505-44-018-005	O'Doyal's Inc. 1900 Bayshore Road Villas, NJ 08251 t/a Villas Country Liquor Store	PRD	\$1,000.00
0505-44-028-005	Acme Markets Inc. 3845 Bayshore Road N. Cape May, NJ 08204 t/a Acme	PRD	\$1,000.00
0505-33-019-009	A & J Blue Claw, Inc. 9901 Ocean Drive, Lower Township Cape May, NJ 08204 t/a Tall Ships room, Axelsson's Blue Claw Restaurant	PRC	\$2,000.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-176

TITLE: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and;

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the Township surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower in the County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the surplus property as indicated on Schedule A on an online auction website.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

KITCHEN-PUBLIC SAFETY
CONFERENCE TABLE - FA # 717
TABLE FA#2644
STOVE
MISC CHAIRS

MISC POLICE DEPARTMENT FURNITURE
FILING CABINETS
CHAIRS
DESKS
BOOK CASES

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-177

**TITLE: A RESOLUTION AUTHORIZING THE SALE OF CERTAIN REAL PROPERTY
LOCATED IN THE TOWNSHIP OF LOWER**

WHEREAS, the Township of Lower deems it to be in the best interests of the Township to offer for sale certain real property located in Diamond Beach at the intersection of Seaview Avenue and Rochester Avenue, Block 703, Lot 1. Approximate lot Size 100 X 150 ft. ; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13, the Township of Lower may sell any real property not needed for public use to the highest bidder by open public bidding at auction or by submission of seal bids provided that said method of bidding is advertised in a newspaper circulating within the municipality by two insertions at least once a week during two consecutive weeks; and

WHEREAS, the Township of Lower intends to advertise its intention to sell said property in the Cape May Star and Wave on **June 8, 2016 and June 15, 2016**.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, as follows:

1. The Township of Lower intends to conduct a live open public auction on **WEDNESDAY, JUNE 22, 2016 at 10am** in the Municipal Building located at 2600 Bayshore Road, Villas, New Jersey 08251.
2. Use of property **MUST** comply with all Municipal, State and Federal rules and regulations.
3. The Township is hereby setting a minimum bid requirement of at least **\$400,000** with the reservation of the right to reject all bids where the highest bid is not accepted. Upon completion of the bidding, the highest bid may be accepted or all of the bids may be rejected in the event that the bids do not exceed the **\$400,000** minimum sale amount.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER
NOTICE OF PUBLIC AUCTION

The Township of Lower deems it to be in the best interests of the Township to offer for sale certain real property as per Resolution 2016-177; Township Council approved a live auction for property located in Diamond Beach at the intersection of Seaview Avenue and Rochester Avenue, Block 703, Lot 1. Approximate lot Size 100 X 150 ft.

Pursuant to **N.J.S.A.** 40A:12-13, the Township of Lower may sell any real property not needed for public use to the highest bidder by open public bidding at auction or by submission of seal bids provided that said method of bidding is advertised in a newspaper circulating within the municipality by two insertions at least once a week during two consecutive weeks.

The Township of Lower intends to advertise its intention to sell said property in the Cape May Star and Wave on June 8, 2016 and June 15, 2016.

The Township of Lower intends to conduct a **live open public auction** on **JUNE 22, 2016**, at **10am** in the Municipal Building located at 2600 Bayshore Road, Villas, New Jersey 08251.

1. Use of property **MUST** comply with all Municipal, State and Federal rules and regulations.
2. The Township is hereby setting a minimum bid requirement of at least **\$400,000** with the reservation of the right to reject all bids where the highest bid is not accepted. Upon completion of the bidding, the highest bid may be accepted or all of the bids may be rejected in the event that the bids do not exceed the \$400,000 minimum sale amount.

For additional information regarding the auction, please contact the Township of Lower Purchasing Agent, Margaret Vitelli at (609) 886-2005 x 123 or Township Clerk, Julie Picard at 609-886-2005 x113.

Julie Picard, RMC
Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-178

Title: BID ACCEPTANCE AND CONTRACT AWARD FOR RE-BID OF TENNIS/BASKETBALL COURT RENOVATIONS AT THE FREEMAN DOUGLASS PARK

WHEREAS, the Notice to Bidders for the Re-Bid of the Freeman Douglass Tennis/Basketball Courts, was advertised on May 11, 2016 and accepted on May 25, 2016 at 10:00 a.m. prevailing time; and

WHEREAS, Three (3) sealed bids were submitted and reviewed by the Mark Sray of Hatch Mott MacDonald, the Township's QPA and Recreation Superintendent; and

WHEREAS, Ricky Slade Construction Inc. was the lowest responsive bidder with all appropriate bid documents and the CFO has determined sufficient funds are available in the budget as follows:

Appropriation:	Ord #05-09	C-04-55-382-691	\$32,185.00
	Ord #15-03	C-04-55-416-680	\$100,000.00
	Ord #16-04	C-04-55-418-680	\$100,000.00

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: Ricky Slade Construction Inc.

TOTAL AWARD: \$232,185.00
Base Bid plus Supplemental

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order together with the official Contract Documents submitted by the Township Engineer shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk



Hatch Mott MacDonald

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

May 31, 2016
Via Email at manager@townshipoflower.org & 1st Class Mail

Mr. James Ridgway, Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Report on Bids, Contract M-9 REBID
Township of Lower, Cape May County
HMM No. 361063**

Dear Mr. Ridgway:

On May 25, 2016 at 10:00 A.M. sealed bids were received for the above referenced project. Three (3) contractors picked up bid documents during the bidding period with all three (3) contractors submitting a bid for the project. The bids are summarized below.

Bidder's Name	Base Bid Amount	Supplemental Bid Amount	Base Bid Plus Supplemental Bid Amount
Ricky Slade Construction, Inc.	\$196,285*	\$35,900	\$232,185*
West Bay Construction, Inc.	\$238,950	\$58,000	\$296,950
Command Co., Inc.	\$249,258**	\$65,200	\$314,458**

* \$100 error in Ricky Slade Construction, Inc. Base Bid and Base Bid Plus Supplemental Bid Amounts
** \$100 error in Command Co., Inc. Base Bid and Base Bid Plus Supplemental Bid Amounts

The low bid is approximately 4% below the Engineer's Estimate of \$242,385 and is therefore favorable to the Township. Subject to the availability of Township funds and a review of the bid/contract documents and required Contractor submissions by the Township Purchasing Agent, we recommend the Township award the contract to Ricky Slade Construction, Inc. for the amount of **\$232,185**.

Should you have any questions or require additional information, please feel free to contact our office.

Very truly yours,

Hatch Mott MacDonald, LLC

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

cc (via Email): Margaret A. Vitelli, RPPS, QPA
Gary Douglass, CPWM
Mitch Plenn

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-179

TITLE: ISSUANCE OF ICE CREAM PEDDLING AND ICE CREAM SALESMAN LICENSES FOR THE YEAR 2016

WHEREAS, Kelly & Eric Blum t/a Kona Ice of Cape May have submitted applications for Ice Cream Peddling and Ice Cream Salesman Licenses for the year 2016; and

WHEREAS, all required paperwork and fees have been received for the licenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the Clerk be authorized to issue the following licenses for the year 2016, after inspection of the vehicle with the Police Department:

Ice Cream Peddling Salesman License

Kelly Blum – Kona Ice
Eric Blum – Kona Ice
John D. Brown – Kona Ice

Ice Cream Peddling Business License

2013 Chevrolet Van Vin #1GB0Q2BA9D1129968

BE IT FURTHER RESOLVED, that anyone selling in conjunction with this license will do so only upon proper application and license approval by the Township.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-180

Title: AUTHORIZATION FOR 2016 INCENTIVE AWARD FOR INSURANCE WAIVER

WHEREAS, the employees listed on the attached schedule have waived health insurance and are due an incentive amount per Superior Officers Union and PBA Union Contract, Article 12, Section F, AFSCME Union Contract, Article VII, Section F and Supervisors Contract, Article VI, Section F; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to the attached schedule of employees in the amount of \$56,833.33 is authorized and chargeable to the 2016 Budget account 6-01-23-220-412.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk

First	Last	Contract Incentive	Months of Waiver	Amount
Mark	Alexander	\$5,000.00	6	\$2,500.00
Jennifer	Anzelone	\$5,000.00	1	\$416.67
Howard	Bailey	\$5,000.00	6	\$2,500.00
William	Barcas	\$5,000.00	6	\$2,500.00
George	Barger	\$5,000.00	6	\$2,500.00
Louis	Bartleson	\$5,000.00	1	\$416.67
Martin	Biersbach	\$5,000.00	6	\$2,500.00
Kevin	Boyle	\$5,000.00	6	\$2,500.00
Maria	Brewster	\$4,000.00	6	\$2,000.00
Colleen	Crippen	\$5,000.00	6	\$2,500.00
Lauren	DiDonato	\$4,000.00	1	\$333.33
Gary	Douglass	\$5,000.00	6	\$2,500.00
Scott	Douglass	\$5,000.00	6	\$2,500.00
David	Fisher	\$5,000.00	1	\$416.67
Patrick	Greene	\$5,000.00	6	\$2,500.00
Anthony	Greto	\$5,000.00	6	\$2,500.00
Jerome	Inderweis	\$5,000.00	6	\$2,500.00
David	Lepor	\$5,000.00	6	\$2,500.00
Kevin	Lewis	\$5,000.00	6	\$2,500.00
Michael	Majane	\$5,000.00	1	\$416.67
William	Mastriana	\$5,000.00	1	\$416.67
Michael	Nuscis	\$5,000.00	6	\$2,500.00
Michael	Perry	\$5,000.00	6	\$2,500.00
Mitchell	Plenn	\$5,000.00	6	\$2,500.00
Joseph	Rementer	\$5,000.00	6	\$2,500.00
Charles	Ryan	\$5,000.00	6	\$2,500.00
Jennifer	Saunders	\$4,000.00	6	\$2,000.00
Donald	Vanaman	\$5,000.00	6	\$2,500.00
Alec	Vanderlinden	\$5,000.00	1	\$416.67
				\$56,833.33

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016- 181

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>Amount</u>	<u>PO #</u>	<u>Description</u>		
Lower Township Rescue	\$35,000.00	16-00069	2016 Rescue Due 6/2016		
				Total Bill List	\$ 35,000.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6 ,2016.

Julie A Picard, Township Clerk

	Total	Jan	Feb	Mar	Apr
BEG. BAL. JAN. 1, 2016	8,187,891.43	8,187,891.43	7,585,890.64	11,148,385.84	5,302,628.54
RECEIPTS:					
Per Revenue Status	26,238,005.52	3,960,999.37	10,606,216.27	5,810,061.58	5,860,728.30
less: post cash surplus	(2,180,000.00)			(2,180,000.00)	
Interest due from Capital	(6,335.44)	(1,774.05)	(1,906.12)	(1,811.81)	(843.46)
Interest due from Escrow	(218.85)			(113.35)	(105.50)
	24,051,451.23	3,959,225.32	10,604,310.15	3,628,136.42	5,859,779.34
Transfers:					
Capital	5,000,000.00			(123,000.00)	5,123,000.00
Grants Received:					
SC \$ RECD 0144	2,500.50		2,500.50		
COASTAL RES. \$ RECD	38,740.00			34,420.00	4,320.00
RECYCLING TONNAGE \$	46,517.52	46,517.52			
CLICKIT OR TICKET \$	5,000.00				5,000.00
92,758.02					
TOTAL RECEIPTS:	29,144,209.25	4,005,742.84	10,606,810.65	3,539,556.42	10,992,099.34
DISBURSEMENTS:					
2015 Reserves	745,178.01	379,018.26	167,587.65	88,956.66	109,615.44
2016 Current	26,218,561.34	4,218,168.61	6,861,765.88	9,469,829.12	5,668,797.73
2016 Capital	657,510.10	45,761.03	53,335.04	66,969.22	491,444.81
less: CIF post	(150,000.00)			(150,000.00)	
less: Def chgs reassess	(47,000.00)			(47,000.00)	
less: Due capital	(1,000.00)			(1,000.00)	
27,621,249.45					
Appropriation Refunds:	(288,306.21)	(35,204.27)	(38,373.12)	(42,441.28)	(172,287.54)
TOTAL DISBURSEMENTS	27,134,943.24	4,607,743.63	7,044,315.45	9,385,313.72	6,097,570.44
END. BAL. DEC. 31, 2016	10,197,157.44	7,585,890.64	11,148,385.84	5,302,628.54	10,197,157.44
Total Appropriation Refunds	(288,306.21)	(35,204.27)	(38,373.12)	(42,441.28)	(172,287.54)
Bank Balance					
Checking	6,854,679.89	10,595,373.52	5,860,075.05	9,439,670.51	
Online Payment Acct	165,909.98	379,284.01	89,903.05	100,136.37	
Total Bank Balance	7,020,589.87	10,974,657.53	5,949,978.10	9,539,806.88	
ADD: Deposits in Transit	663,087.43	185,868.89	52,598.42	676,288.44	
LESS: Outstanding Checks	(97,786.66)	(12,140.58)	(699,947.98)	(18,937.88)	
Adjusted Bank Balance	7,585,890.64	11,148,385.84	5,302,628.54	10,197,157.44	
	0.00	0.00	0.00	0.00	
Monthly Interest Received-					
Current Fund	15,205.35	4,265.38	5,555.03	5,384.94	2,092.36
Interest Rate		0.45%	0.45%	0.40%	0.40%

OUTSTANDING CHECKS:

55491	20.00
56083	21.17
56411	25.00
56590	100.00
56596	15.84
56609	79.22
56858	1,200.00
56870	85.00
56944	245.16
57020	213.00
57034	10.00
57038	38.73
57105	20.00
57121	165.28
57124	20.00
57130	12.00
57131	160.00
57134	29.06
57145	542.09
57149	400.00
57154	2,011.00
57161	359.33
57164	10,597.00
57185	2,254.00
57191	300.00
57192	15.00
TOTAL	18,937.88

DEPOSITS IN TRANSIT:

17,275.80	
23,208.17	
668.22	
2,959.51	
354.60	
217,163.94	
84,660.60	
62,520.52	
65,569.62	
71,682.41	
38,270.91	
68.00	
250.00	
1,875.00	
1,865.00	
51.00	
1,210.00	
86,435.14	
50.00	
150.00	
TOTAL	676,288.44

CASH RECONCILIATION APRIL 30, 2016

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	678,458.44	9,592,786.23	47,178.12	10,224,066.55
Trust - Assessment				
Trust - Dog License	15.60	11,124.65	265.50	10,874.75
Trust - Other	1,225.00	2,320,285.11	62,385.70	2,259,124.41
Capital - General		211,923.90		211,923.90
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
Total	679,699.04	12,136,119.89	109,829.32	12,705,989.61

*Include Deposits In Transit (and change funds)

**Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2016

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at December 31, 2016

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: 

Title: CFO, Township of Lower

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-182

TITLE: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. **CONTRACT NEGOTIATION UPDATE**

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

(7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **POSSIBLE LITIGATION / SHARED SERVICE NEGOTIATIONS**

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on June 6, 2016 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 6, 2016.

Julie A Picard, Township Clerk