

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

DECEMBER 17, 2012 - 6:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum
Presentation - Certificates of Appreciation
Presentation - Lower Township Raiders

Closed Session

Res. #2012-285 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 (Contract Update)

Work Session

Review of Consent & Regular Agenda Items

Consent Agenda

Approval of Minutes December 3, 2012
Membership Applic. NJ State Fireman's Association - Christopher J. Winter, Jr. Townbank Volunteer Fire Co.
Res. #2012-286 Payment of Vouchers, \$826,606.89
Res. #2012-287 Authorization for 2012 Incentive Award for Insurance (J. Saunders \$ 4,000.00)
Res. # 2012-288 Transfer of 2012 Appropriations (\$13,200.00)

Regular Agenda

Res. # 2012-289 A Resolution To Ratify The Memorandum of Understanding Between Lower Township and the Lower Township Supervisors Union
Res. # 2012-290 A Resolution Authorizing Increases for Non Union Employees
Ord. # 2012-22 An Ordinance Amending Chapter 400 of the Revised General Ordinances of the Township of Lower 2012 (to allow dune construction without review of Planning Board) 2nd reading and public hearing

Administrative Reports

Department Monthly Reports - Construction, Dog Licensing, Engineer, Municipal Clerk, Municipal Court, Tax Collector, Treasurer, Vital Statistics

Council Comments

Call to the Public

Closed Session

Res. #2012-291 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 (Employment Relationships)

Adjournment

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2012-285

TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.”

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- _____ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on December 17, 2012 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be a resolution adopted by the Township Council on December 17, 2012

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
LARE						
BECK						

Regular & Work Session Meeting Minutes - December 3, 2012

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on December 3, 2012 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember James Neville
Councilmember Glenn Douglass
Deputy Mayor Kevin Lare
Mayor Michael Beck

Also present: William Blaney, Solicitor, Michael Voll, Manager and Karen Fournier, Clerk's Office.

Swearing in - Councilmember James Neville

Work Session

Review of Consent & Regular Agenda Items

Mayor Beck requested that Res. #2012-283 be removed from the agenda for the purpose of doing more research for the Township.

Ed Butler, Villas, approached council regarding Res. #2012-281, inquiring about the design and plan for the Millman Center and its availability. Manager Voll explained that the bids to renovate the inside of the Millman Center came in over the appropriated budget. Plans may have to be scaled down slightly. Mr. Voll added that the Township is not looking to charge fees for Township residents; however he intends to make better use of the facility.

Consent Agenda

Approval of Minutes	November 19, 2012
Res. #2012-273	Payment of Vouchers, \$ 512,830.49
Res. #2012-274	Authorizing Increases for Non Union Employees (annual resolution)
Res. # 2012-275	Authorization for Refund of Taxes (2 properties - disabled veterans)
Res. # 2012-276	Authorization to Cancel Uncashed Checks (\$16.49 total - 7 checks)
Res. # 2012-277	Authorization for the Payout of Accumulated Compensatory Time (B. McEwing \$1,508.90)
Res. # 2012-278	Authorization for the Payout of Accumulated Compensatory Time (M. Plenn \$1,694.30)
Res. # 2012-279	Transfer of 2012 Appropriations (\$37,000.00)
Res. # 2012-280	Amending Resolution #2012-13: Designation of Depositories (closing the LLEBG account)
Res. # 2012-281	Rejection of Bids - Millman Community Center (bids exceed appropriation)
Res. # 2012-282	Authorization for Waiver of Fees for Saint John of God Church (lighting improvement permits)

Regular & Work Session Meeting Minutes - December 3, 2012

Res. # 2012-283 Authorizing the Advertising For Bids To Purchase Certain Land Owned by the Township of Lower (721 Foster Avenue)
 Res. # 2012-283 removed from the agenda, as requested by Council, to gather more information. |

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE		X	X			
DOUGLASS	X		X			
LARE			X			
BECK			X			

Regular Agenda

Ord. # 2012-21 Salary and Benefit Ordinance for the Township of Lower (annual Ordinance) 2nd reading and public hearing

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE			X			
DOUGLASS		X	X			
LARE					X	
BECK			X			

Ord # 2012-22 An Ordinance Amending Chapter 400 of the Revised General Ordinances of the Township of Lower 2012

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE		X	X			
DOUGLASS	X		X			
LARE			X			
BECK			X			

Administrative Reports

Personnel Action Report

Regular & Work Session Meeting Minutes - December 3, 2012

Department Monthly Reports - Treasurer

Council Comments

Councilmember James Neville thanked all those who helped him get elected. He looks forward to working with Council to serve the people of the Township.

Deputy Mayor Lare welcomed Councilmember James Neville. He also congratulated the Lower Township Raiders for winning the Cape May County Junior Football League Championship. Deputy Mayor Lare gave special recognition to Coach Frank Simonson for his 44 years of dedicated service to the youth of our community.

Mayor Beck congratulated the Raiders on their victory and complimented Frank Simonson for his success with the football program. He also congratulated James Neville on his appointment to Council, Ward 2.

Mayor Beck announced the following: Rotary Christmas Parade, December 8 at 7:00 p.m., Ferry Merry Christmas, December 9 from 12:00-3:00 p.m., Council Meeting, December 17 at 6:00 p.m. at Town Hall, Youth Basketball Tournament, December 27, 28 and 29, Family New Year's Eve Party at the Recreation Center, December 31 from 6:00-9:00 p.m., Reorganization Meeting at Town Hall, January 2, 2013 at 6:00 p.m.

Call to the Public

Steve Weiss, 1 Beach Ave, addressed Council regarding the dune destruction at his property during the storm. He requested to be kept informed of any proposed work the Township intends to do in that area. Mayor Beck responded that the Township is waiting to hear from FEMA before any work is done on the beach, but he will certainly keep Mr. Weiss informed regarding his property.

Manager Voll added that State and Federal Governments are currently focused on helping our neighbors up north, but he encouraged Mr. Weiss to stay in touch with his office for any updated information.

John Rogers, Villas, addressed Council to commend Villas Fire Company volunteers on their outstanding service to the evacuated citizens during super storm Sandy. He also expressed his disapproval of the appearance of the north end of the Villas, specifically the Getty Station, the abandoned gas company next to the water tower and North End Thrift. He shared his concern about the negative impression these properties leave on the visitors of our Township.

Steve Sheftz, Townbank, addressed Council to introduce two purple heart recipient and State DAV Council appointee, Spiro Spiropolis.

Spiro Spiropolis addressed Council to share his work and dedication to the veterans. He also thanked Council on behalf of the veterans for the Township's assistance with the veteran's tax exemption.

Chris South, Cape May Star & Wave, addressed Council with an update on the Socks for Seniors Campaign. He will continue to collect until December 19 and encourages help from everyone who is able.

Regular & Work Session Meeting Minutes - December 3, 2012

Closed Session

Res. #2012- 284

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12 (Contract Updates / Employment Relationships)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE			X			
DOUGLASS		X	X			
LARE					X	
BECK			X			

Council adjourned to executive session at 6:44 p.m.

Council returned to open session at 7:30 p.m. Motion to proceed as directed in closed session moved by Councilmember Conrad, seconded by Councilmember Douglass.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE			X			
DOUGLASS		X	X			
LARE						X
BECK			X			

There being no further business, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Douglass. Meeting adjourned at 7:30 p.m. by verbal "ayes".

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00401 KATHLEEN BROWN	12-03270	12/03/12	CONTRACTUAL REIMBURSEMENT-V	Open	215.00	0.00		
00403 BLUE WAVE EXPRESS CAR WASH*	12-03357	12/12/12	CAR WASH - DPS	Open	109.00	0.00		
	12-03374	12/13/12	CAR WASH PLANNING/ZONING	Open	<u>5.00</u>	0.00		
					114.00			
00406 BLANEY & DONOHUE, PA	12-00441	02/14/12	2012 CONTRACT DNE \$50,000	Open	4,166.66	0.00		B
	12-00554	02/24/12	EXP 2012 (\$40k)BAL 28,587.50	Open	<u>2,200.00</u>	0.00		
					6,366.66			
00419 RICHARD M BRASLOW, ESQ	12-03320	12/07/12	PROFESSIONAL SERVICES RENDERED	Open	124.00	0.00		
00443 BSN SPORTS INC*	12-02606	09/28/12	POOL TABLE SUPPLIES	Open	190.93	0.00		
	12-03248	11/29/12	SPORTING GOODS	Open	<u>86.78</u>	0.00		
					277.71			
00452 MATHEW DICKINSON	11-01391	05/16/11	2011 EQUIP. ALLOWANCE	Open	150.00	0.00		
	12-01303	05/16/12	2012 EQUIP. ALLOWANCE	Open	<u>101.50</u>	0.00		B
					251.50			
00454 KEVIN LEWIS	11-01376	05/16/11	2011 EQUIP. ALLOWANCE	Open	150.00	0.00		
	12-01291	05/16/12	2012 EQUIP. ALLOWANCE	Open	<u>74.70</u>	0.00		B
					224.70			
00739 CAPE MAY VETERINARY HOSPITAL	12-03293	12/05/12	EUTHANASIA WILDLIFE	Open	5.00	0.00		
	12-03310	12/07/12	TNR PROGRAM	Open	<u>281.68</u>	0.00		
					286.68			
00775 CAPRIONI PORTABLE TOILETS, INC*	12-03356	12/12/12	MONTHLY RENTAL/SERVICE	Open	309.25	0.00		
00784 CAPE MAY STAR & WAVE	12-03266	12/03/12	ONE INSERTION 11/21/12	Open	54.56	0.00		
	12-03267	12/03/12	ONE INSERTION 11/28/12	Open	20.46	0.00		
	12-03324	12/07/12	ONE INSERTION 12/05/12	Open	<u>37.20</u>	0.00		
					112.22			
00807 CDW-GOVERNMENT INC*	12-03166	11/19/12	INVEST. SUPPLIES	Open	129.75	0.00		
00825 COMCAST*	12-03340	12/11/12	MONTHLY INTERNET-TOWN HALL	Open	102.19	0.00		
	12-03377	12/13/12	MONTHLY CABLE FOR MILLMAN CNTR	Open	<u>134.14</u>	0.00		
					236.33			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00991 COLONIAL ELECTRIC SUPPLY*	12-02218	08/16/12	LIGHTING IN SHED AT BENNETTS	Open	90.77	0.00		
01074 BALDWIN COOKE*	12-03149	11/15/12	MONTHLY MONITORS 2013	Open	137.78	0.00		
01110 COLLEEN CRIPPEN	12-03354	12/12/12	LUNCH REIMB 12/11/12 SEMINAR	Open	20.52	0.00		
01170 VERIZON WIRELESS* F/S	12-03341	12/11/12	CELL PHONE SERVICE 10/27-11/26	Open	67.46	0.00		
01171 VERIZON WIRELESS - TOWNHALL	12-03327	12/07/12	CELL PHONES ACCT 622310837	Open	579.54	0.00		
	12-03378	12/13/12	IPHONES ACCT 10/29-11/28	Open	818.46	0.00		
					<u>1,398.00</u>			
01176 DATEL SOFTWARE SOLUTIONS LLC*	12-02871	10/31/12	ANNUAL CALL SWEET TELEPHONE	Open	267.00	0.00		
01201 DELL CORPORATION*	12-03128	11/14/12	COMPUTER SCREEN	Open	230.23	0.00		
	12-03177	11/21/12	COMPUTERS	Open	1,103.61	0.00		
					<u>1,333.84</u>			
01242 CHARLES J RYAN	11-01384	05/16/11	2011 EQUIP. ALLOWANCE	Open	150.00	0.00		
	12-01286	05/16/12	2012 EQUIP. ALLOWANCE	Open	34.98	0.00		B
					<u>184.98</u>			
01246 ROCCO SANSONE	12-03123	11/14/12	REF PAYMENT FOR SOCCER	Open	40.00	0.00		
01280 DON DOUGLASS, JR	12-03353	12/12/12	CONTRACTUAL REIUMBURSEMENT-V	Open	310.00	0.00		
01389 EDDIE'S AUTO BODY*	12-03235	11/28/12	FRONT END ALIGNMENT	Open	55.00	0.00		
01437 ERCO CEILINGS*	12-02935	11/08/12	REPLACE STORM DAMAGED CEILING	Open	228.48	0.00		
	12-02969	11/13/12	REPLACEMENT CEILING TILES	Open	51.52	0.00		
					<u>280.00</u>			
01450 ERMA DELI*	12-03379	12/13/12	SAFETY LUNCH 2012	Open	325.00	0.00		
01490 ROBERT FESSLER	11-01368	05/16/11	2011 EQUIP. ALLOWANCE	Open	150.00	0.00		
	12-01304	05/16/12	2012 EQUIP. ALLOWANCE	Open	31.90	0.00		B
					<u>181.90</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01510 WALTER FIORE	12-03303	12/06/12	CONTRACTUAL REIMBURSEMENT-V	Open	177.43	0.00		
01530 FIRE DISTRICT #1	12-00665	03/08/12	2012 TAXES DUE	Open	153,324.68	0.00		
01540 FIRE DISTRICT #2	12-00663	03/08/12	2012 TAXES - FIRE DISTRICT #2	Open	87,179.40	0.00		
01550 FIRE DISTRICT #3	12-00841	03/29/12	FIRE DISTRICT TAXES	Open	217,957.50	0.00		
01577 MIKE FLINN**	12-03265	12/03/12	PAYMENT TO INSTRUCTOR-JUDO	Open	770.00	0.00		
01598 DEARBORN NATIONAL	12-03271	12/03/12	LIFE INSURANCE DECEMBER 2012	Open	510.30	0.00		
01660 GENERAL SPRING SERVICE*	12-02938	11/08/12	TRANSMISSION FOR TRUCK#37	Open	5,850.00	0.00		
01750 RYAN HANSBERRY	11-01371	05/16/11	2011 EQUIP. ALLOWANCE	Open	150.00	0.00		
	12-01297	05/16/12	2012 EQUIP. ALLOWANCE	Open	<u>117.49</u>	0.00		B
					267.49			
01772 MARTIN PILING AND LUMBER CO*	12-03156	11/16/12	ADD. SUPPLIES OUTFALL PROJECT	Open	1,402.60	0.00		
01781 HATCH MOTT MACDONALD, LLC*	12-01428	05/30/12	SERVICES/UNDERGROUND TANKS	Open	740.00	0.00		B
	12-01983	07/18/12	BEACH DRIVE PEDESTRIAN ACCESS	Open	6,060.00	0.00		B
	12-02197	08/13/12	2011 DEL. BAY SHORE OUTFALL EX	Open	11,609.27	0.00		B
	12-02299	08/24/12	TRAFFIC ENGINEERING PROPOSAL	Open	17.76	0.00		
	12-02547	09/20/12	PROFESSIONAL ENGINEERING SERV	Open	4,315.67	0.00		B
	12-03155	11/16/12	POST STORM ASSESSMENT/OUTFALLS	Open	1,513.83	0.00		
	12-03312	12/07/12	ENGINEERING PROJ# 312804CM10	Open	345.00	0.00		
	12-03313	12/07/12	ENGINEERING PROJ# 315969CM10	Open	1,277.93	0.00		
	12-03314	12/07/12	ENGINEERING PROJ# 315968CM10	Open	1,173.00	0.00		
	12-03315	12/07/12	ENGINEERING PROJ#307856CM10	Open	242.21	0.00		
	12-03316	12/07/12	ENGINEERING PROJ# 313892CM10	Open	<u>690.00</u>	0.00		
					27,984.67			
01806 ANTHONY J HARVATT, II, ESQ	12-00985	04/17/12	BOARD SOLICITOR SALARY	Open	466.66	0.00		
	12-03311	12/07/12	RESOLUTIONS CONCERNING...	Open	<u>750.00</u>	0.00		
					1,216.66			
01820 DARRIN D. HICKOK	12-01299	05/16/12	2012 EQUIP. ALLOWANCE	Open	130.45	0.00		
02089 K-MART STORE #9133*	12-03226	11/27/12	CANDY CANES 12CT BOX	Open	144.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02108 KEEN COMPRESSED GAS CO*	12-02933	11/08/12	BOTTLED GAS/GARAGE/DPW	Open	292.64	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	12-03231	11/28/12	PARTS FOR POLICE VEHICLES	Open	832.00	0.00		
	12-03234	11/28/12	PARTS FOR POLICE VEHICLE	Open	<u>1,993.08</u>	0.00		
					2,825.08			
02248 LAWMEN SUPPLY*	12-02031	07/24/12	AMMO	Open	7,375.30	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE	12-03319	12/07/12	CHRISTMAS LUNCHEON 12/13/12	Open	125.00	0.00		
02402 MGL PRINTING SOLUTIONS	12-02457	09/12/12	W-2 FORMS AND ENVELOPES	Open	162.00	0.00		
	12-02947	11/09/12	TAX COLLECTOR SUPPLIES	Open	<u>492.00</u>	0.00		
					654.00			
03034 SAFEGUARD DOCUMENT DESTRUCTION	12-02746	10/12/12	DOCUMENT SHREDDING	Open	598.00	0.00		
03052 NATIONAL FIRE PROTECTION ASSN*	12-02966	11/13/12	NFPA MEMBERSHIP DUES	Open	165.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALITI*	12-03245	11/28/12	2012-13 ELECTED OFFICIALS HAND	Open	54.00	0.00		
03104 NORTHEAST IND.&MARINE SUPPLY*	12-02693	10/09/12	PARTS/RDS/SANT/RECY	Open	1,300.00	0.00		
	12-03236	11/28/12	PARTS/RDS.SANT/RECY	Open	<u>892.00</u>	0.00		
					2,192.00			
03109 TRU GREEN CHEMLAWN	12-00686	03/09/12	FERTILIZER/SLICE SEED	Open	4,744.00	0.00		
03160 OFFICE BASICS, INC*	12-03194	11/21/12	MAGNETIC SIGNS FOR LETTERBOARD	Open	58.19	0.00		
	12-03250	11/29/12	OFFICE SUPPLIES	Open	<u>127.14</u>	0.00		
					185.33			
03202 OMNIS NETWORK*	12-03260	11/30/12	EMAIL SERVER	Open	83.40	0.00		
03279 PARDO'S TRUCK PARTS WHSE*	12-02689	10/09/12	RDS/SANT/RECY/DPW	Open	409.94	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	12-03256	11/30/12	CLEANING SUPPLIES TWP BUILDING	Open	1,414.96	0.00		
03285 PARA PLUS TRANSLATIONS, INC.*	12-03168	11/19/12	INTERPRETER	Open	363.35	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03290 PARKWAY VETERINARY HOSPITAL	12-03338	12/10/12	SHOTS,MEDICAL,ETC	Open	382.00	0.00		
03293 BLAINE PAYNTER	12-03305	12/06/12	CONTRACTUAL REIMBURSEMENT	Open	37.00	0.00		
03305 PEDRONI FUEL*	12-03346	12/11/12	NO LEAD GASOLINE/DPW	Open	317.89	0.00		
03366 AMERI-GAS*	12-03376	12/13/12	FUEL FOR BENNETTS	Open	238.18	0.00		
03377 JULIE PICARD	12-03268	12/03/12	CONTRACTUAL REIMBURSEMENT-V	Open	228.00	0.00		
03427 POLAR BEAR*	12-03221	11/27/12	HVAC	Open	1,444.67	0.00		
03466 R & R SPECIALTIES	12-03318	12/07/12	PLAQUE/DESK WEDGES	Open	112.50	0.00		
03518 RIGGINS, INC.*	12-03302	12/05/12	MONTHLY OFF HIGHWAY DIESEL	Open	859.15	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	12-03164	11/19/12	P23570R16 TIRES FOR #6501	Open	492.96	0.00		
	12-03232	11/28/12	TIRES/RDS/SAN/RECY/DPW	Open	7,817.30	0.00		
					<u>8,310.26</u>			
03654 SPECIALTY AUTO REPAIR*	12-03242	11/28/12	ALIGNMENT TK#t3	Open	70.00	0.00		
03692 SOUTH JERSEY GAS CO*	12-03277	12/03/12	NOVEMBER 2012 ADDITIONAL INV	Open	354.62	0.00		
03733 JAMES D. STRICKLAND	12-03352	12/12/12	CONTRACTUAL REIMBURSEMENT	Open	1,943.70	0.00		
03775 LISA A. SCHUBERT	12-03304	12/06/12	CONTRACTUAL REIMBURSEMENT-V	Open	250.00	0.00		
03904 LOWE'S HOME CENTER INC*	12-03142	11/15/12	OLD ARCHIVE ROOM REPAIRS	Open	944.45	0.00		
03958 DEBORAH VAN MOURIK	12-03279	12/03/12	CONTRACTUAL REIMBURSEMENT-V	Open	439.00	0.00		
03971 VERIZON WIRELESS	12-03337	12/10/12	MDT WIRELESS 10/21-11/20	Open	645.18	0.00		
03985 VILLAS NAPA AUTO PARTS	12-03233	11/28/12	RDS/SANT/RECY	Open	1,619.29	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03992 VAL-U AUTO PARTS LLC*								
	12-02911	11/05/12	RDS/SANT/RECY/DPW	Open	3,527.79	0.00		
	12-03141	11/15/12	COMPRESSOR TANK	Open	<u>649.00</u>	0.00		
					4,176.79			
04085 CHRISTOPHER WINTER (EMPLOYEE)								
	12-03247	11/29/12	CONTRACTUAL REIMBURSEMENT	Open	39.00	0.00		
04089 WIZARD'S FESTIVAL OF FUN, INC*								
	12-02591	09/27/12	FERRY MERRY XMAS ENTERTAINMENT	Open	4,235.00	0.00		
	12-02804	10/19/12	BAND FOR COSTUME PARTY	Open	<u>750.00</u>	0.00		
					4,985.00			
04090 WIRELESS ELECTRONICS, INC*								
	12-02829	10/24/12	OEM/ MOTOROLA CM300 VHF 32 CH	Open	1,350.00	0.00		
04123 TAMMY DECKER								
	12-03262	12/03/12	PAYMENT TO INSTRUCTOR-PILATES	Open	35.00	0.00		
04124 MOTOROLA								
	12-02919	11/07/12	ANIMAL CONTROL RADIOS	Open	2,588.80	0.00		
04158 HUFFMAN'S FLOOR COVERING*								
	12-03261	11/30/12	CARPET FOR 2 OFFICES IN TOWNHA	Open	1,882.88	0.00		
04176 CHRISTOPHER J WINTER SR*CALEA								
	12-02442	09/11/12	CALEA ACCREDITATION CONSULTING	Open	720.00	0.00		B
04266 NJ DEPT OF HEALTH&SENIOR SVCS								
	12-03269	12/03/12	STATE DOG LICENSE FEES NOV2012	Open	11.40	0.00		
04300 W B MASON CO INC*								
	12-02060	07/27/12	OFFICE SUPPLIES	Open	645.68	0.00		
05002 BREATHE SAFE FIRE & SAFETY*								
	12-02830	10/24/12	OEM-SAFETY VEST FOR CERT TEAM	Open	1,357.00	0.00		
05068 UCPO POLICE TRAINING*								
	12-02306	08/27/12	TRAINING	Open	30.00	0.00		
5053 ANTHONY GRETO								
	12-03197	11/26/12	2011 CLOTHING ALLOWANCE	Open	50.02	0.00		
5055 MATTHEW GAMBLE								
	12-03358	12/12/12	2011 CLOTHING ALLOWANCE	Open	50.02	0.00		
ALPHACAR ALPHA CARD SYSTEMS*								
	12-03185	11/21/12	INK RIBBON FOR ALPHACARDMACHIN	Open	188.70	0.00		
ANZE JENNIFER ANZELONE								
	11-01358	05/16/11	2011 EQUIP. ALLOWANCE	Open	150.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BLAUE BLAUER ASSOCIATES INC*								
	12-03257	11/30/12	DCA#11-0353-00 OUTFALL/PHASE 2	Open	1,950.00	0.00		
BOSNA KAREN MANETTE BOSNA								
	12-03264	12/03/12	PAYMENT TO INSTRUCTOR-YOGA	Open	60.00	0.00		
BRITB BRUCE BRITTON								
	12-03124	11/14/12	REF PAYMENT FOR SOCCER	Open	450.00	0.00		
BRITTON JOSH BRITTON								
	12-03121	11/14/12	REF PAYMENT FOR SOCCER	Open	135.00	0.00		
FRAMEGEO GEORGE FRAME								
	12-03119	11/14/12	REF PAYMENT FOR SOCCER	Open	145.00	0.00		
HOOVER ROBERT HOOVER & SONS INC*								
	12-03251	11/29/12	RES 12-271 DUMPTRUCK W/PLOW	Open	139,121.00	0.00		
	12-03252	11/29/12	RES 12-270 1-2013 CAB/CHASSIS	Open	87,795.00	0.00		
					<u>226,916.00</u>			
KWISE KELSY WISE								
	12-03263	12/03/12	PAYMENT TO INSTRUCTOR-ZUMBA	Open	200.00	0.00		
READYR ROBERT J. READY								
	12-03325	12/07/12	COACHING CERT/BACKGROUND-FOOT	Open	51.00	0.00		
SYKEJ JOE SYKES								
	12-03120	11/14/12	REF PAYMENT FOR SOCCER	Open	390.00	0.00		
WOLFORD ANNA WOLFORD								
	12-03322	12/07/12	COACHING/BACKGROUND REIMB	Open	51.00	0.00		
<hr/>								
Total Purchase Orders:	151	Total P.O. Line Items:	359	Total List Amount:	826,606.89	Total Void Amount:		0.00

I hereby certify the foregoing to be a Resolution adopted by the Township Council on December 17, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
LARE						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2012-287**

**Title: AUTHORIZATION FOR 2012 INCENTIVE AWARD FOR INSURANCE
WAIVER**

WHEREAS, the employee listed below has waived health insurance and is due an incentive amount per AFSCME Union Contract, Article VII, Section F, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Jennifer Saunders in the amount of **\$4,000.00** is authorized and chargeable to the 2012 Budget account 2-01-23-220-412.

I hereby certify the foregoing to be a resolution adopted by the Township Council on December 17, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012- 289

TITLE: A RESOLUTION TO RATIFY THE MEMORANDUM OF UNDERSTANDING BETWEEN LOWER TOWNSHIP AND THE LOWER TOWNSHIP SUPERVISORS UNION

WHEREAS, extensive negotiations were conducted by the Township Manager and Labor Counsel with The Lower Township's Supervisors Union; and

WHEREAS, the parties have reached an agreement in a Memorandum of Understanding which will be utilized to prepare the Collective Bargaining Agreement with the Lower Township Supervisors Union; and

WHEREAS, the Township Manager and Labor Counsel recommend the Township Council's ratification of the Collective Bargaining Agreement.

NOW, THEREFORE, BE IT RESOLVED the Memorandum of Understanding is hereby ratified.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute the ratified Collective Bargaining Agreement, once prepared, in accordance with and under the terms as outlined herein above, on behalf of the Township.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on December 17, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2012-290

TITLE: AUTHORIZING INCREASES FOR NON UNION EMPLOYEES

WHEREAS, the Township has negotiated contracts with the Lower Township Supervisors Union; and

WHEREAS, certain employees and titles are not covered by any union.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that certain non-union employees as shown on the attached list be granted increases as noted on Schedule A.

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on December 17, 2012

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
LARE						
BECK						

SCHEDULE A

INCREASES PURSUANT TO THE SUPERVISOR'S UNION CONTRACT 2012-2015

<u>Department</u>	<u>Name</u>	<u>Title</u>
Clerk	Picard, Julie A	Municipal Clerk
Finance	Read, Lauren	CFO

Township of Lower, County of Cape May, State of New Jersey

Ordinance # 2012-22

AN ORDINANCE AMENDING CHAPTER 400 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF LOWER 2012

WHEREAS, Section 400-79 of the Revised General Ordinances of the Township of Lower governs development in the Sand Dunes; and

WHEREAS, the Lower Township Planning Board has recommended to Lower Township Council that Land Development Ordinance 400-79 be modified to allow shore protection devices to be constructed in the Dune Area without Dune Area Site Plan Review; and

WHEREAS, the Lower Township Planning Board concluded that the Sand Dune beach environment is adequately protected by the New Jersey State Department of Environmental Protection.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township of Lower Council, County May and the State of New Jersey as follows:

Section 1. Section 400 of the Revised General Ordinance of the Township of Lower is hereby amended as follows:

Subsection §400-79D.(1) shall be supplemented by addition of the following statement within Subsection D. Requirement of dune area site plan approval.

- (1) It shall be unlawful to remove, cart away, or redistribute by any means any sand or vegetation, or both, or to proceed with any type of construction within the dune area prior to obtaining a site plan approval by the Planning Board of the Township in accordance with the provisions of this chapter. No building permit for any such activity shall be issued by the Building Inspection until he has first received written approval from the Planning Board of the Township in accordance with the provisions of this section. “The provisions of this section shall not apply to the construction of bulkheads and other shore protection devices that serve to protect the Township of Lower Dune System from storms, tides and other weather related events, subject to appropriate approval(s) from State and/or other governmental

authorities.”

Section 2. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 4. Upon final passage and publication according to law, a copy of the Ordinance shall forthwith be certified by an appropriate officer of the Township of Lower and filed with the Secretary of State.

Section 5. This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

Thomas Conrad, Councilmember

James Neville, Councilmember

Glenn Douglass, Councilmember

Kevin Lare, Deputy Mayor

Michael E. Beck, Mayor

Adopted:

Attest: _____
Julie A. Picard, Township Clerk

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 11/01/2012 To 11/30/2012

December 06 , 2012 10:57:30AM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$422,111.00	Cubic Footage:	88735 Cu.ft	Permit Issued:	97
Cost Of Alteration:	\$341,867.00	Square Footage:	8576 Sq.ft	Updates Issued:	7
Cost Of Demolition:	\$15,800.00			All Fees Waived:	0
Total Cost:	\$779,778.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$8,702.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$8,702.00
Electrical:	\$2,776.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$2,776.00
Fire :	\$2,259.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$2,259.00
Plumbing:	\$4,509.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$4,509.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$18,246.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$294.00	\$0.00	\$294.00
Alteration Training Fee:	\$581.00	\$0.00	\$581.00
DCA Minimum Fee:	\$15.00	\$0.00	\$15.00
Sub total Training Fee:	\$890.00	\$0.00	\$890.00

TECHNICAL ISSUES

Building Technical:	45
Electrical Technical:	40
Fire Protection Technical:	25
Plumbing Technical:	54
Elevator Technical:	
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	2
Certificate of Approval:	37
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$526.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$526.00

PERMIT FEES:	\$18,246.00
DCA FEES:	\$890.00
CERTIFICATE FEES:	\$526.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$19,662.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$19,662.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 11/01/2012 To 11/30/2012

December 6, 2012 10:57:59AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$942.00	\$18,720.00	\$0.00	\$19,662.00
LICENSE FEES	Sub Totals:	\$0.00	\$300.00	\$0.00	\$300.00
GRAND TOTALS:		\$942.00	\$19,020.00	\$0.00	\$19,962.00

Construction Permit Activity Report

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$43,570.00	Cubic Footage:	2752 Cu.ft	Permit Issued:	5
Cost Of Alteration:	\$40,465.00	Square Footage:	344 Sq.ft	Updates Issued:	2
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$84,035.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$2,589.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$2,589.00
Electrical:	\$543.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$543.00
Fire :	\$272.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$272.00
Plumbing:	\$575.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$575.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$3,979.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$9.00	\$0.00	\$9.00
Alteration Training Fee:	\$69.00	\$0.00	\$69.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$78.00	\$0.00	\$78.00

TECHNICAL ISSUES

Building Technical:	3
Electrical Technical:	5
Fire Protection Technical:	1
Plumbing Technical:	2
Elevator Technical:	
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	0
Certificate of Approval:	5
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$325.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$325.00

PERMIT FEES:	\$3,979.00
FEES:	\$78.00
CERTIFICATE FEES:	\$325.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$4,382.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$4,382.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 11/01/2012 To 11/30/2012

December 6, 2012 10:59:12AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$60.00	\$4,322.00	\$0.00	\$4,382.00
	GRAND TOTALS:	\$60.00	\$4,322.00	\$0.00	\$4,382.00



TOWNSHIP OF LOWER

Engineer's Report

Meeting Date: December 12, 2012

➤ 2011 Delaware Bay Shore Outfalls

The Delaware Bay Shore Outfall project was advertised on July 11, 2012 and bids were received on August 8, 2012. A report on bids was forwarded to the Township on September 11, 2012 and the project was awarded on September 17, 2012. The Contractor began work on October 22 and has completed pile installation at all of the outfall locations. Pipes are now being installed.

➤ Bayshore West Stormwater Management Improvements

HMM has begun surveying the existing stormwater structures and drainage system in the Bayshore Estates and Schooner Landing developments. Accessible structures have been surveyed we are now coordinating the evaluation of inaccessible structures with Public Works.

➤ Lower Township UST Compliance Assistance

HMM has reviewed existing UST closure documents for two sites as requested by the Township in response to recent correspondence from the NJDEP. Initial forms have been completed and submitted to the NJDEP. Initial site investigations at the Township's Department of Public Works and the former Police Station sites were performed and copies of the NJDEP files for both projects were requested. HMM received the project files from the NJDEP and is currently reviewing their contents.

➤ Beach Drive Access Improvements

HMM has completed the field survey of the project area and the base mapping and is proceeding with the design of the improvements. HMM met with the Township on August 8th to review the existing conditions plan and to discuss the design going forward. Traffic counts were collected in August at three (3) separate locations along the 1.5 mile project to determine the average daily traffic (ADT) which the road is experiencing. This information was used to establish design parameters for the proposed improvements and cartway widths required to make the project bicycle compatible and to support the justification of the improvements to the NJDEP as part of the CAFRA application. The stormwater system improvements for the project are currently being designed.

MUNICIPAL CLERK'S
Register Report
11/1/2012 Through 11/30/2012

12/3/2012

Page 1

Account	Description	Memo	Category	Amount
INCOME				
	TOTAL Business Mercantile 2012-2013			820.00
	TOTAL Campgrounds & Trailers			262.00
	TOTAL Licenses & Permits			500.00
	TOTAL Rental Merc 2012-2013			2,850.00
	TOTAL Special Events			185.00
	TOTAL Street Openings			430.00
	TOTAL Taxi & Limo			1,390.00
	TOTAL Towing			600.00
	TOTAL Yard Sales			55.00
	TOTAL INCOME			7,092.00
TRANSFERS				
	TOTAL Council Checking			-7,092.00
	TOTAL TRANSFERS			-7,092.00
	OVERALL TOTAL			0.00

**LOWER TOWNSHIP MUNICIPAL COURT
MONTHLY DISBURSEMENTS**

TRAFFIC (All fines split w/ County)	\$ 5,144.00
TRAFFIC COSTS (We receive all costs)	\$ 2,113.50
CRIMINAL FINES (We receive both Criminal & Local Ordinance fines)	\$ 1,466.00
CRIMINAL COSTS	\$ 394.50
REINSTATED BAILS	\$ -
LOCAL PARKING	\$ 100.00
CONTEMPT CHARGES	
PUBLIC DEFENDER FEES	\$ 61.70
MISCELLANEOUS FEES (Spinal & Overpayments)	\$ 90.99
DWI SURCHARGE	
NOVEMBER 2012 DISBURSEMENTS	

NOVEMBER 2012 COMPLAINTS ISSUED	CRIMINAL IND.	CRIMINAL DP	TRAFFIC	DUI	TOTAL
	27	53	103	2	185
TOTAL RECEIPTS \$19,828.00	TOWNSHIP SHARE \$9,370.69				

COMPLAINTS IN WARRANT STATUS	CRIMINAL	TRAFFIC	TOTAL
	211	146	357

**2012 CASH RECEIPTS
NOVEMBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary taxes (2013)	68,102.97	668,288.92
Current year taxes (2012)	8,294,644.74	51,032,530.06
Prior year taxes (2011)		1,088,414.30
Arrears (2010)		2,436.16
State Audit Payback	1,850.00	6,550.00
Municipal Lien		2,227.20
Municipal Lien Recording		52.00
6% Penalty		5,370.98
Municipal Service Fees	840.00	60,030.00
Tax Search Fees	10.00	70.00
Interest	14,918.95	157,113.01
Lot clearing	3,400.00	9,436.70
Returned Check Fees	60.00	420.00
Duplicate Bills	70.00	750.00
Duplicate Certificate		100.00
Trash	3,094.75	69,855.87
Tax Sale Cost		15,878.79
MUA		143,466.56
PREMIUM		261,400.00
TOTAL	8,386,991.41	53,524,390.55
DEPOSITED COUNCIL CHECKING	8,222,373.44	52,670,549.81
DEPOSITED TO WIPP ACCOUNT	164,617.97	592,440.74
PREMIUM ACCOUNT		261,400.00
TOTAL DEPOSITS	8,386,991.41	53,524,390.55
NSF Reversals	(11,911.13)	-43,396.54
TOTAL	8,375,080.28	53,480,994.01

Prepared by Susan Jackson

OUTSTANDING CHECKS

NOV 2012

PRIOR

NOV

DIT'S

06/19/12	47711	54.00
	48208	30,000.00
	48492	26.25
	48495	115.40
		<u>30,195.65</u>

48590	210.00	1,897.00
48617	625.00	129.00
48662	40.00	834.00
48687	100.00	10,287.77
48688	84.00	3,032.28
48691	700.00	47,568.68
48692	35,000.00	234.00
48698	200.00	305.00
48710	1,163.60	440.00
48715	119.42	85.04
48716	135.00	4,777.98
48725	5.00	9.00
48727	164.30	1,362.00
48735	73.92	5,812.73
48736	1,387.65	980.43
48743	400.00	
48745	200.00	
48750	195.00	
48751	200.00	
48764	800.00	
48775	665.00	
48776	323.18	
48777	200.00	
48780	241.71	
48783	675.00	
48792	225.00	
48804	450.00	
48823	2,101.95	
48825	144.80	
48826	200.00	
48837	200.00	
48844	200.00	
48846	200.00	
48849	16.04	
48855	200.00	
48858	200.00	
48859	200.00	
48876	225.00	
48877	200.00	
48880	200.00	
48893	200.00	
48896	200.00	
48901	200.00	
48902	200.00	
48904	200.00	
48908	200.00	
48926	4,800.00	

54,870.57

TOTAL OUTSTANDING CHECKS

85,066.22

77,754.91

**2012 NOVEMBER
VITAL STATISTICS**

Marriage Licenses	8
Civil Union Licenses	0
Marriage Lic. Total	\$224.00
Marriage Fee - State	\$200.00
Marriage Fee - Twp	\$24.00
Civil Union Fee Total	\$0.00
Civil Union Fee - State	\$0.00
Civil Union Fee - Twp	\$0.00
Certified Copies	193
Certified Copy Fees	\$1,930.00
Total Collected	\$2,154.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2012-291

TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12."

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) **Matters Relating to Collective Bargaining Agreement:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) **Matters relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- _____ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

 (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on December 17, 2012 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be a resolution adopted by the Township Council on December 17, 2012

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
LARE						
BECK						