

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
JUNE 17, 2013 - 6:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Presentation - to Police Chief Brian Marker on his retirement
Presentation - to Jack Pfizenmayer on his Retirement

Work Session

Presentation - Chris Kobik, Cooperation in Support of Lower Township High School Students
Presentation - Sharon Neres, ODOSY Youth Program - GED Program

Consent Agenda

Approval of Minutes	May 30, 2013 & June 3, 2013
Res. #2013-166	Payment of Vouchers \$ 2,117,657.25
Res. #2013-167	Resolution for Special Emergency As Per NJSA 40A:4-55 (\$185,000. Re-assessment)
Res. #2013-168	Resolution Authorizing Billable Rate For Engineer (\$75./hour for Municipal Land Use Law)
Res. #2013-169	Resolution Approving Contract with Horizon Blue Cross and Blue Shield For "MED D" Extraordinary Unspecifiable Services (retiree insurance)
Res. #2013-170	Authorization for the Payout of Accumulated Compensatory Time (J. Boyle \$1,511.48)
Res. #2013-171	Insertion of Special Item of Revenue Pursuant to NJSA 40A:4-87, Chapter 159 (\$1,400. Cops in shops)
Res. #2013-172	Resolution Awarding Contract to Hatch Mott MacDonald for Additional Ground Water Investigation (\$32,850. Remedial project)
Res. #2013-173	Resolution Acknowledging the Award to Hess Corporation for Electric Generation Supply Service for the Township of Lower and Cooperative Members
Res. #2013-174	Annual Renewal of Liquor Licenses for the Year 2013-2014
Res. #2013-175	Recycling Tonnage Grant Resolutions - Correcting Resolution #2013-72 (for year 2012 not 2013)
Res. #2013-176	Authorization for Refund of Taxes (7 properties paid twice)
Res. #2013-177	Issuance of 2013 Taxi and Operator License (Off Shore Taxi Company)
Res. #2013-178	Issuance of Ice Cream Peddling Truck License for the Year 2013 (new vehicle)
Res. #2013-179	Authorization for 2013 Incentive Award for Insurance Waiver (7 employees per contracts)
Res. #2013-180	Resolution Approving An Addendum to Agreement Between The Township of Lower and Brian Marker, Chief of Police (insurance co-pays)
Res. # 2013-181	A Resolution to Ratify the Contract between Lower Township and the Lower Township Supervisor's Union
Ordinance #2013-13	An Ordinance Amending the Property Maintenance Code of the Township of Lower (302.4 Weeds) 1 st reading – 2 nd reading & public hearing July 1, 2013
Ordinance #2013-14	An Ordinance Amending Chapter 185 of the Revised General Ordinances of the Township of Lower (no notice prior to summons for property compliance) 1 st reading – 2 nd reading & public hearing July 1, 2013
Ordinance #2013-15	An Ordinance Amending the Property Maintenance Code of the Township of Lower (no notice prior to summons for property compliance) 1 st reading - 2 nd reading & public hearing July 1, 2013.

Regular Agenda

Res. #2013-182 Appointments to the Recreation Advisory Board
Res. #2013-183 Appointments to the Planning Board

- Res. #2013-184 Appointments to the Zoning Board of Adjustments
- Res. #2013-185 Authorization Payment of Vouchers (Douglass Landscaping \$5,192.50)
- Ord # 2013-11 An Ordinance Amending Ordinance #2012-21 Entitled Salary and Benefit Ordinance for the Township of Lower (Park Attendant) - 2nd reading and Public Hearing
- Ord #2013-12 An Ordinance Authorizing An Emergency Appropriation NJSA40A:4-53 for Completion of a Reassessment Program in the Township of Lower (\$185,000.) - 2nd reading and Public Hearing

Administrative Reports

Department Monthly Reports: Animal Control, Construction, Dog License, Municipal Clerk, Tax Collector, Vital Statistics

Council Comments

Call to the Public

Closed Session

Res. #2013-186 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. (Possible Litigation)

Adjournment

PUBLIC INFORMATION

ANNUAL DOG LICENSES DUE. Any dog over 6 months must be licensed. Proof of rabies vaccination required. If spayed/neutered, vet certificate required. \$5.00 LATE FEE NOW DUE

YARD SALE LICENSES - Required for all yard sales, attic sales, garage sales etc. Permit fee \$5.00 for two consecutive days and choice of rain date. Three permits permitted per year to a residence/person.

ALL RENTAL PROPERTIES REQUIRE LICENSE - All rentals, commercial or residential, whether yearly, seasonal or weekly require a mercantile license. R.E. Taxes must be current. Fire Inspection Required. Residential rental properties owners may be subject to license revocation for actions of their tenants. Detailed info and applications available in the Clerk's Office or by calling 886-2005.

SPECIAL COUNCIL MEETING MINUTES – MAY 30, 2013

The special meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on May 30, 2013 at 4:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember James Neville
Councilmember Glenn Douglass
Deputy Mayor Norris Clark
Mayor Michael Beck

Also present: Karen Fournier, Clerk's Office

Council Comment: Councilmember Neville stated that shared services are a good thing.

Public Comment: None

Res. # 2013-157 A Resolution Authorizing and Approving a Shared Service Agreement Between the Township of Lower and the County of Cape May for Law Enforcement Coverage at a Township Event (Triathlon June 2, 2013)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						X
NEVILLE		X	X			
DOUGLASS	X		X			
CLARK			X			
BECK			X			

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Douglass, seconded by Councilmember Neville. Motion to adjourn unanimous. Meeting adjourned at 4:09 pm.

Mayor

Township Clerk

Approved:

COUNCIL MEETING MINUTES – June 3, 2013

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on Monday, June 3, 2013 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Glenn Douglass
Deputy Mayor Norris Clark
Mayor Michael Beck

Also present: Michael Voll, Township Manager, Chuck Sandman, Township Solicitor and Karen Fournier, Clerk's Office

Work Session

Presentation - David Pacevich- Fishing Creek School - Lower Township Community Service Recognition Wall

Deputy Mayor Clark introduced Dave Pacevich, biology teacher and track coach at LCMR High School, who pursued a grant with the New Jersey Education Association in an effort to integrate the educational system with the community at large.

Mr. Pacevich presented the finished product of the community service recognition wall, a replica of the Fishing Creek School. The wall was made by R&R Specialties and designed to travel. It will be displayed in different locations including Township Hall, the Fishing Creek School, LCMR High School, Middle School and the Elementary Schools. The idea of the recognition wall is to create an exhibit of volunteers, hoping to motivate more people to participate in public service. The wall was made possible through a Pride Grant from the NJEA. The purpose of the Grant is to build pride within the community by linking the community with the schools.

Deputy Mayor Clark thanked Mr. Pacevich for his efforts and the idea of integrating the Pride Grant with the Fishing Creek School.

Councilmember Conrad stated he thinks the wall is a wonderful idea to recognize the unsung heroes in our community and suggested they also be recognized at a Council meeting.

Councilmember Douglass thinks the wall is a great idea and will benefit the community. He too thanked Mr. Pacevich for his efforts.

Mayor Beck commended Mr. Pacevich for his endeavor and affirmed that this fits right in with Council's vision.

Mr. Pacevich was accompanied by Kathy Parker, Union President at LCMR.

Consent Agenda

Frank Sarraco of Villas addressed Council to decipher between Resolution #2013-160 and Ordinance #2013-12. Mayor Beck explained that the resolution authorizes the reassessment; the ordinance authorizes payment of the reassessment. Mr. Sarraco asked what the difference is between a reassessment and a reevaluation. Mayor Beck explained that a reassessment is about 1/10 of the cost of a reevaluation, and is done in-house.

Ed Butler of Villas addressed Council to inquire how the reassessment will be handled and whether or not it will be advertised. Mayor Beck stated that the Township Tax Assessor will hire up to 5 part-time people to help him with the reassessment. A percentage of which will be done door-to-door so he will make sure that people are aware. Mr. Butler also inquired about Resolution #2013-162. Solicitor Sandman explained that this involves the historic district at the Cape May County Airport. The designation has been modified so that it has no effect on the Township, but is still advantageous for historic preservation.

- Approval of Minutes May 20, 2013
- Res. #2013-158 Payment of Vouchers \$ 216,451.82
- Res. #2013-159 Approval of Change Order #1for Electrical Upgrades and Miscellaneous Changes at Millman Community Center (net increase of \$1,289.01)
- Res. #2013-160 A Resolution Authorizing the Payment of Additional Compensation to the Tax Assessor and Staff for the Performance of Services in Connection with a Township-Wide Reassessment of All Real Property Within the Township of Lower and Acknowledging Approval from the Cape May County Board of Taxation and State of New Jersey Division of Taxation
- Res. # 2013-161 Resolution Accepting Bids & Awarding the Contract to Supply Asphalt for 24 Months (Seashore Asphalt Company)
- Res. #2013-162 Memorandum of Understanding Between the County of Cape May; the Delaware River and Bay Authority; the State of New Jersey, Department of Environmental Protection, Historic Preservation Office; Naval Air Station Wildwood Foundation; Joseph E Salvatore; Joan Berkley; the Township of Lower and the Lower Township Municipal Utilities Authority
- Res. #2013-163 Issuance of 2013 Limousine and Operator Licenses (Ace Sharper Limousine)
- Ord # 2013-11 An Ordinance Amending Ordinance #2012-21 Entitled Salary and Benefit Ordinance for the Township of Lower (Park Attendant) – Introduction - 2nd reading and public hearing June 17th
- Ord #2013-12 An Ordinance Authorizing An Emergency Appropriation NJSA40A:4-53 for Completion of a Reassessment Program in the Township of Lower (\$185,000.) Introduction - 2nd reading and public hearing June 17th

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE						X
DOUGLASS		X	X			
CLARK			X			
BECK			X			

Regular Agenda

Councilmember Conrad stated for the record that Council does not necessarily agree with the flood maps, however, Ordinance #2013-09 is necessary for residents to get flood insurance.

Janet Pitts of Villas addressed Council to inquire if changes will occur when the new maps come out in July. Mayor Beck replied, stating that he does not expect a huge change in our area.

Councilmember Conrad gave additional information he obtained from the League of Municipalities meeting that he and Councilmember Douglass attended regarding the flood maps. Ed Butler inquired whether residents will have the option to contest it. Discussion ensued as Mayor Beck explained the areas included in the flood maps.

Ord. #2013-09 An Ordinance of the Township Of Lower Amending and Restating Chapter 351 - Flood Damage Prevention 2nd reading - Public Hearing

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE						X
DOUGLASS	X		X			
CLARK			X			
BECK			X			

Ord. #2013-10 Bond Ordinance Authorizing the Acquisition of Various Capital Equipment and the Completion of Various Capital Improvements in and for the Township of Lower, County of Cape May, State of New Jersey; Appropriating the sum of \$1,139,000. Therefore: Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Township of Lower , County of Cape May, State of New Jersey in the Aggregate Principal Amount of up to \$1,080,000.; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing. 2nd reading - Public Hearing

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE						X
DOUGLASS	X		X			
CLARK		X	X			
BECK			X			

Res. #2013-164 Supporting Sustainable State Funding for Preservation and Stewardship of Open Space, Parks, Farmland and Historic Sites in New Jersey

Councilmember Conrad argued against supporting a sustainable source of funding for Open Space because he believes the state will use it for other things.

Janet Pitts addressed Council stating her reasons for opposition to this resolution and other resolutions supported by the League of Municipalities.

Mayor Beck argued his point in support of the resolution.

Bill Greenfield of Villas addressed Council to offer his support of the resolution.

Fred Long of Cold Spring thanked Council for putting the resolution on the agenda and clarified how it will be financed, based on Senate Bill #2529.

Mayor Beck pointed out that Council can later refuse to support the bill if the State chooses the wrong source of funding.

Steve Sheftz addressed Council to support the bill and stated his reasons why.

John Skowronski, 607 Arctic Avenue, opposed the bill due to the financial crisis the state is in.

Mr. Butler agreed with Councilmember Conrad. He stated he would like to see this resolution tabled.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD				X		
NEVILLE						X
DOUGLASS	X		X			
CLARK		X	X			
BECK			X			

Administrative Reports

Personnel Action Report

Monthly Report - Construction

Council Comments

Councilmember Conrad thanked everyone behind the scenes at the Triathlon including the Recreation Department, emergency service workers, the DRBA, the Prosecutor and all the volunteers.

Councilmember Douglass commented on the Triathlon being an outstanding event. He commended a list of people involved including Steve Del Monte, the Police Department, the Rescue Services, Captain Macomber and all the community volunteers. He was impressed with how well organized the event was and the impact it has had on the community. He also mentioned the YouTube video that Deputy Mayor Clark put together.

Deputy Mayor Clark was inspired to create a video dedicated to the Del Monte family and the Township of Lower as a result of their hard work and the success of the Triathlon. The video can be viewed on the Lower Township Facebook page. Deputy Mayor Clark also spoke about his recent experience shadowing Sergeant Pat Green, Lower Township Police Officer, through the night shift. Through his experience he gained a tremendous amount of respect for our police officers and praised them for their service.

Mayor Beck reminisced about his days being a police officer and admitted that it was not an easy job, but a job he loved nonetheless. He also spoke about the success of the Triathlon and gave high commendations to Steve Del Monte and everyone involved in safely executing the event. He also acknowledged the DRBA for their outstanding cooperation.

Mayor Beck announced the following: Community Day, June 8th, includes shredding at Town Hall and the Bike Rodeo and Auction at the Recreation Center; World Ocean Day, June 8th kayak with the Lenape

People from Higbee to Sunset Beach; Runway 5K at the Cape May County Airport, June 8th at 9:00 a.m.; Flag Day, June 14th, 6:00, patriotic music at the Fishing Creek School; and the filing deadline for the Senior Freeze Program has been extended to Sept 16, 2013.

Call to the Public

John Skowronski addressed Council regarding the triathlon. He was disappointed that there was no coverage of the event on ABC news.

Councilmember Douglass said that the news media was notified.

Kosette Gasser of North Cape May addressed Council to get an update on the time frame when the Millman Center will open.

Manager Voll informed that the sheet rock was dropped off today. He remains hopeful to have it completed by mid-July.

Closed Session

Res. #2013-165

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.
Employment Relationship - William Mastriana / Brian Marker; Personnel Issues

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE						X
DOUGLASS	X		X			
CLARK		X	X			
BECK			X			

Adjournment

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Deputy Mayor Clark. Motion to adjourn unanimous. Meeting adjourned at 9:00 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00508 JOAN K. BURNS	13-01579	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
00616 ANIMAL ALLIANCE OF CAPE	13-01784	06/12/13	TNR AND SPY/NEUTER PROGRAM	Open	300.00	0.00		
00711 CMC LEAGUE OF MUNICIPALITIES	13-01473	05/29/13	2013 DUES	Open	400.00	0.00		
00775 CAPRIONI PORTABLE TOILETS,INC*	13-01426	05/21/13	PORTABLE TOILETS/WKLY SERVICE	Open	437.14	0.00		
00784 CAPE MAY STAR & WAVE	13-01249	05/06/13	ADVER. HELP WANTED POOL	Open	30.00	0.00		
	13-01527	06/03/13	LEGAL PUBLICATIONS 5/29/13	Open	48.36	0.00		
	13-01536	06/04/13	LEGAL PUBLICATIONS 5-22-13	Open	252.34	0.00		
	13-01790	06/12/13	LEGAL PUBLICATIONS 6-5-13	Open	205.22	0.00		
					<u>535.92</u>			
00807 CDW-GOVERNMENT INC*	13-01299	05/08/13	COMPUTER EXPANSION	Open	387.78	0.00		
	13-01355	05/14/13	EPSON RIBBON-RECEIPT PRINTERS	Open	41.92	0.00		
					<u>429.70</u>			
00825 COMCAST*	13-01767	06/11/13	INTERNET & CABLE 6/15-7/14/13	Open	131.28	0.00		
01075 COPIERS PLUS*	13-01524	06/03/13	COPIER OVERAGE 2/25/13-5/24/13	Open	738.66	0.00		
01087 ANTHONY J. COSTANZO	13-01623	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
01164 DIVISION OF LOCAL GOV SERVICES	13-01435	05/23/13	CMFO/CTC CERT RENEWALS-L.READ	Open	100.00	0.00		
	13-01451	05/24/13	RENEWAL TAX COLLECTOR CERTIFIC	Open	50.00	0.00		
					<u>150.00</u>			
01170 VERIZON WIRELESS* F/S	13-01673	06/07/13	FIRE CELL 04/27/13-05/26/13	Open	67.35	0.00		
01171 VERIZON WIRELESS - TOWNHALL	13-01537	06/04/13	VERIZON APRIL 24- MAY 23,2013	Open	502.08	0.00		
	13-01670	06/06/13	I PHONE BILL APRIL 29-MAY 28	Open	898.13	0.00		
					<u>1,400.21</u>			
01220 DRAEGER SAFETY DIAGNOSTICS*	13-00870	03/28/13	ALCOTEST CERTIFIED SOLUTION	Open	240.00	0.00		
01241 BRIAN MCEWING	12-00629	03/06/12	2012 EQUIP. ALLOWANCE	Open	0.75	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01241 BRIAN MCEWING				Continued				
	13-01066	04/16/13	2013 EQUIP. ALLOWANCE	Open	<u>83.25</u>	0.00		B
					84.00			
01254 JAMES DIETTERICH, II								
	13-01510	05/30/13	MEDICAL CLAIMS	Open	242.00	0.00		
01443 ERMA VOLUNTEER FIRE CO								
	13-01650	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	300.00	0.00		
01530 FIRE DISTRICT #1								
	13-00884	04/01/13	2013 FIRE DISTRICT TAXES DUE	Open	113,431.05	0.00		
01532 JACQUELINE U HENDERSON								
	13-01556	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
01540 FIRE DISTRICT #2								
	13-00885	04/01/13	2013 FIRE DISTRICT TAXES DUE	Open	179,647.60	0.00		
01550 FIRE DISTRICT #3								
	13-00474	02/19/13	2013 TAX PAYMENTS	Open	160,313.63	0.00		
01579 BEATRICE M. FLANIGAN								
	13-01567	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
01581 FIRST ASSEMBLY OF GOD CHURCH								
	13-01651	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	150.00	0.00		
01602 THOMSON WEST*								
	13-01353	05/14/13	NJ STATUTES 2013 POCKET PARTS	Open	160.00	0.00		
01637 ANN G.HEAP-HELVESTON								
	13-01604	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
01733 FRANCIS MCLAUGHLIN								
	13-01582	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
01767 WILLIAM R. HARTLEY, SR								
	13-01644	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
01768 ROBERT HARTMAN JR								
	13-01663	06/05/13	MEDICAL CLAIMS- V	Open	155.00	0.00		
01791 CINDY S. HARTLEY								
	13-01551	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
01793 ANNA M. HASSON								
	13-01547	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
01799 BRIAN HEACOCK								
	13-01788	06/12/13	BACKGROUND CHECK/COACHING CERT	Open	46.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01806	ANTHONY J HARVATT, II, ESQ								
		13-00973	04/08/13	BOARD SOLICITOR SALARY	Open	550.00	0.00		
		13-01674	06/07/13	RESOLUTIONS	Open	<u>150.00</u>	0.00		
						700.00			
02136	TED KINGSTON INC*								
		13-01049	04/16/13	RADIO MAINT. APRIL	Open	500.00	0.00		
		13-01050	04/16/13	RADIO MAINT. MAY	Open	500.00	0.00		
		13-01317	05/10/13	NARROW BAND REPROGRAMING	Open	<u>1,990.00</u>	0.00		
						2,990.00			
02208	PENNY BECICA-KRAUS								
		13-01578	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
02280	LINDEMOM WINCKELMANN & ASSOC.								
		13-01475	05/29/13	ADA/SC FISHING SCHOOL 2013-84	Open	12,949.66	0.00		B
02320	LOWER TOWNSHIP BRD OF EDUCATN								
		13-01443	05/23/13	2013/2014 BD OF ED TAX DUE 1ST	Open	1,525,156.40	0.00		B
02402	MGL PRINTING SOLUTIONS								
		13-01354	05/14/13	TAX SALE CERTIFICATE BINDER	Open	64.00	0.00		
02417	MAGELLAN HILL TECHNOLOGIES*								
		13-01538	06/04/13	PHONE SERVICE	Open	575.10	0.00		
02465	BARBARA MAHON								
		13-01555	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
02466	ROBERT E. MAHON								
		13-01570	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
02585	WILLIAM MASTRIANA								
		13-01509	05/30/13	TRAINING MEALS	Open	20.11	0.00		
02654	LORETTA MCKENZIE								
		13-01630	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
02811	JAMES MOY								
		13-01535	06/04/13	MEDICAL CLAIMS	Open	370.00	0.00		
03003	NEW JERSEY DIVISION OF								
		13-01438	05/23/13	2013-2014 LIQUOR LICENSES	Open	84.00	0.00		
03008	NJ DEPT OF TREASURY/FEEES								
		13-01352	05/14/13	STORM WATER PERMIT FEES	Open	5,250.00	0.00		
03086	NJ STATE ASSN CHIEFS OF POL*								
		13-01343	05/14/13	ANNUAL TRAINING CONFERENCE	Open	250.00	0.00		
03144	NAOMI NICHOLS								
		13-01586	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03160 OFFICE BASICS, INC*	13-00008	01/07/13	FILING SYSTEM/ARCHIVING/PLANNG	Open	2,094.50	0.00		
03285 PARA PLUS TRANSLATIONS, INC.*	13-01396	05/16/13	INTERPRETER 04/25/2013	Open	200.80	0.00		
03288 KATHRYN PATTERSON	13-01637	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
03289 THOMAS W. PATTERSON	13-01638	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
03290 PARKWAY VETERINARY HOSPITAL	13-01783	06/12/13	TNR PROGRAM	Open	136.10	0.00		
03296 PARISH OF ST. JOHN NEUMANN	13-01648	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	675.00	0.00		
03305 PEDRONI FUEL*	13-01761	06/10/13	NO LEAD GASOLINE	Open	551.10	0.00		
03366 AMERI-GAS*	13-01667	06/06/13	FUEL FOR BENNETTS CROSSING	Open	472.40	0.00		
03374 SEASHORE SUPPLY*	13-01298	05/08/13	PLUMBING SUPPLIES FOR POOL	Open	107.00	0.00		
03440 QUALITY COMMUNICATIONS*	13-01196	04/29/13	MDT REPAIR	Open	259.00	0.00		
03458 JOANN H. RASH	13-01633	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
03507 JEAN ROBSON	13-01628	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
03512 JEANETTE SMITH-REEVES	13-01559	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
03518 RIGGINS, INC.*	13-01518	05/31/13	HIGHWAY DIESEL	Open	634.77	0.00		
03539 DARREN RUTHERFORD	13-01534	06/04/13	SOCCER REF FEE'S	Open	50.00	0.00		
03607 SEASHORE FOOD SUPPLY*	13-01157	04/22/13	MISC SUPPLIES/COMMUNITY DAY	Open	207.70	0.00		
03640 MADELINE R. SHOWERS	13-01541	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
03656 JOHN W. SKOWRONSKI	13-01593	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03664 AUDREY L. SMITH	13-01602		PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
03679 BARBARA SLONIS	13-01608	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
03723 STAPLES, INC.*	13-01508	05/30/13	OFFICE SUPPLIES	Open	327.12	0.00		
	13-01523	06/03/13	AUCTION TAGS	Open	58.99	0.00		
					<u>386.11</u>			
03729 FLORENCE STATKIEWICZ	13-01601	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
03805 TOWNBANK VOLUNTEER FIRE CO.	13-01649	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	450.00	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	13-01416	05/21/13	REIMBURSE HALF OF BILLING/APRI	Open	122.31	0.00		
03852 CATHERINE A. TURNEY	13-01605	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
03857 TRI-COUNTY BUILDING SUPPLIES*	13-01462	05/24/13	MILLMAN CENTER IMPROVEMENT	Open	84.30	0.00		
03904 LOWE'S HOME CENTER INC*	13-01259	05/06/13	SIGNS/BUILD/RECY/MAY	Open	55.74	0.00		
03935 STAPLES BUSINESS ADVANTAGE*	13-01433	05/22/13	BOARDS FOR PRESENTATION	Open	195.43	0.00		
03960 VECTOR SECURITY*	13-01318	05/10/13	LOCK REPAIR	Open	140.00	0.00		
	13-01320	05/10/13	CODE CHANGE	Open	10.00	0.00		
					<u>150.00</u>			
03971 VERIZON WIRELESS MDT POLICE	13-01526	06/03/13	VERIZON MDT	Open	350.66	0.00		
03985 VILLAS NAPA AUTO PARTS	13-01279	05/06/13	RDS/SANT/RECY/MAY	Open	3,564.97	0.00		
03995 VITAL COMMUNICATIONS, INC.*	13-01394	05/16/13	PROPERTY RECORD CARDS	Open	2,555.28	0.00		
04043 FLORENCE WESOLOWSKI	13-01540	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	13-01519	05/31/13	FIRST AID/MAY	Open	96.66	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04105 PITNEY BOWES GLOBAL FINANCIAL	13-01403	05/16/13	MAIL MACHINE MAY 2013	Open	451.00	0.00		
04117 BILL ROLLINS	13-01656	06/05/13	BOYS LACROSSE REF FEE'S	Open	105.00	0.00		
04235 COLLEEN P GALLAGHER	13-01632	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	13-01660	06/05/13	STATE DOG LICENSE FEES MAY	Open	391.80	0.00		
04283 CATHERINE JOSAPHOUITCH	13-01642	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
04286 MICHAEL MULRANEY	13-01622	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
04445 TRICOMM SERVICES CORP*	13-01422	05/21/13	DISPATCH PHONES	Open	450.00	0.00		
04514 WILLIAM BLANEY*	13-00441	02/13/13	DNE \$25k RES 2013-62 CONTRACTS	Open	2,300.00	0.00		B
04532 ROBERTA K YOUNG	13-01599	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
05100 CHARLES W. SANDMAN, III ESQ	13-00269	01/23/13	2013 PROF EXPENSE MONTHLY 40k	Open	2,950.00	0.00		
5057 JEFF HURLEY	13-01655	06/05/13	BOYS LACROSSE REF FEE'S	Open	120.00	0.00		
5064 JOHN ARMBRUSTER	12-03200	11/26/12	2012 CLOTHING ALLOWANCE	Open	50.84	0.00		
	13-01076	04/16/13	2013 EQUIP. ALLOWANCE	Open	150.00	0.00		
					<u>200.84</u>			
6012 RICHARD STOCKTON COLLEGE NJ*	13-00652	03/06/13	TRAINING	Open	598.00	0.00		
6020 THE UPS STORE#5410*	13-01123	04/18/13	SHIPPING & RETURN	Open	33.68	0.00		
6055 WILDFLOWER ARTISTRY*	13-01398	05/16/13	FACE PAINTER FOR COMMUNITY DAY	Open	200.00	0.00		
6060 ANTONIA CLARK	13-01453	05/24/13	REFUND REGISTRATION FEE	Open	110.00	0.00		
6065 WILLIAM JOHNS	13-01520	06/03/13	EMPLOYEE BACKGROUND CHECK	Open	41.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6066	THOMAS E PRICE JR	13-01545	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
6067	PATRICIA M WHITTEN	13-01614	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
6068	WARREN F MCLAUGHLIN	13-01645	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
6072	GBE FIRST	13-01764	06/10/13	REFUND 2ND QRT TAX RES2013-176	Open	3,634.36	0.00		
ADAMC	ROSEMARY ADAMCZYK	13-01561	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
AGHAK	MARYAM AGHAKHANI	13-01611	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
AMANA	ANTHONY AMAND	13-01553	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
AMAND	BERNICE AMAND	13-01562	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
BAKERF	FRED BAKER	13-01554	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
BAUMG	EMMA JANE BAUMGARDNER	13-01543	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
BINGH	ROBERT F. BINGHAM	13-01626	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
BOSNA	KAREN MANETTE BOSNA	13-01666	06/06/13	YOGA INSTRUCTOR FOR MAY 2013	Open	70.00	0.00		
BOYLEK	KATHLEEN BOYLE	13-01575	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
BUCKD	DIANE E PANNELLI	13-01640	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
BUONO	MARTHA BUONOPANE	13-01588	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
CONGL	CHRISTINA CONGLETON	13-01568	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
CZES	MARY LOU CZESCIK	13-01580	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
DOLLARD	MADELINE DOLLARD	13-01577	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
DOLLJ JAMES T. DOLLARD	13-01610	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
EDWA RITA EDWARDS	13-01624	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
FANI PATRICIA FANIEL	13-01592	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
FREAS JEAN FREAS	13-01569	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
FREG ELIZABETH FREGA	13-01573	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
GAFF PATRICIA A. GAFFNEY	13-01587	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
GASSER COZETTE GASSER	13-01565	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
GIAIRO ANN GIAIRO	13-01603	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
GIBBONSA ALAN J. GIBBONS	13-01615	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
GILLE EDWARD GILLESPIE	13-01597	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
HARTL WILLIAM HARTLEY, JR	13-01572	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
HARTLEY CHRISTINE HARTLEY	13-01552	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
HAUSER JUDITH HAUSER	13-01598	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
HUGH CHARLES HUGHES III	13-01571	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
HUGHC CAROL MCCARTHY	13-01549	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
JASP JANET JASPERSE	13-01631	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
KANEP PATRICIA D. KANE	13-01646	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
KEEND DOLORES RAMBO	13-01590	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
KEITH	DEBORAH KEITH	13-01621	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
KINGR	RICHARD KING	13-01625	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
KIRSCHN	SCOTT KIRSCHNER	13-01643	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
KWISE	KELSY WISE	13-01665	06/06/13	ZUMBA INSTRUCTOR MAY 2013	Open	125.00	0.00		
LAMOC	CHARLES LAMONTE	13-01542	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
LETI	MARY LETIZIO	13-01612	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
LETIZIO	BARTOLOMEO J LETIZIO	13-01613	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
LIPS	JOHN LIPSETT	13-01581	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
LIPSM	MARGARET LIPSETT	13-01641	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
LOGUEC	CHARLOTTA LOGUE	13-01544	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
LONEP	PATRICIA LONERGAN	13-01546	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
MACF	MARY ANN MACFARLANE	13-01609	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
MARROR	ROBERT H MARRO	13-01576	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
MCCAB	KRISTI MCCABE	13-01616	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
MCCABE	IDAMAY MCCABE	13-01635	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
MCGRAN	CARLIE MCGRANAGHAN	13-01585	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
MEIER	SHAIN P MEIER	13-01619	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
MEIERH	HELEN T MEIER	13-01618	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MILLER PAULA MILLER	13-01550	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
MOORER REBECCA MOORE	13-01539	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
MORNI CARRISE MORNICK	13-01617	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
MORRIS DANIELLE MORRISON	13-01548	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
NOLANM MICHELLE NOLAN	13-01591	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
OBRI PHYLLIS O'BRIEN	13-01607	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
OSBORN VIRGINIA OSBORN	13-01558	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
PIOTR RUTH PIOTROWICZ	13-01647	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
RAUD DOROTHY M RAUDENBUSH	13-01636	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
RODG ROSE MARIE RODGERS	13-01594	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
SANTA DENISE SANTAGATA	13-01600	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	225.00	0.00		
SHEMAN KAREN A SHEMANSKI	13-01557	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
SILCOTT JAMES SILCOTT	13-01639	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
SMITHKM KATHLEEN M SMITH	13-01560	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	200.00	0.00		
SOMER ELIZABETH M SOMERS	13-01566	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
STEBL RALPH P STEBLEIN	13-01627	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
VANDEN WILLIAM R VANDENACRE	13-01606	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
WEISSM BEATRICE WEISSMAN	13-01595	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
WEISSMAN WAYNE WEISSMAN	13-01596	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
WESTD DEBORAH A WEST	13-01634	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
WOLTJ JOAN WOLTJEN	13-01629	06/05/13	PRIMARY ELECTION- JUNE 4,2013	Open	200.00	0.00		
YABOR PATRICIA YABOR	13-01563	06/05/13	PRIMARY ELECTION-JUNE 4,2013	Open	225.00	0.00		
Total Purchase Orders: 203				Total P.O. Line Items: 406	Total List Amount: 2,106,157.25	Total Void Amount: 0.00		

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-166

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Amount</u>
DELTA DENTAL	13-01516	PREFUND DENTAL CLAIMS	\$11500.00
Total Manual Checks			\$ 11,500.00
Total Computer Generated			\$2,106,157.25
Total Bill List			\$2,117,657.25

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2013-167**

Title: RESOLUTION FOR SPECIAL EMERGENCY AS PER NJSA 40A:4-55

WHEREAS, it has been found necessary to make an Emergency Appropriation to meet certain extraordinary expenses incurred, or to be incurred, by undertaking a program of reassessment of real property in the Township; and

WHEREAS, N.J.S.A. 40A: 4-55 provides that it shall be lawful to make such appropriation, which appropriation shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth of the amount authorized pursuant to this act.

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40A: 55:

1. An emergency appropriation is hereby made for the reassessment of real property in the Township in the total amount of \$185,000.
2. That the emergency appropriation shall be provided for in the budgets of the next succeeding years by the inclusion of not less than \$37,000.
3. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services; however, no approval is required from the Division.

BE IT FURTHER RESOLVED that a copy of this resolution is forwarded to the Director of the Division of Local Government Services upon adoption.

I hereby certify the foregoing to be a resolution adopted by the Township Council on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2013-168**

Title: RESOLUTION AUTHORIZING BILLABLE RATE FOR ENGINEER

WHEREAS, in an effort to better serve the public and save taxpayer dollars, the Township has hired an in-house engineer; and

WHEREAS, it is within the scope of the Engineer’s job to perform the required inspections for construction and development projects throughout the township; and

WHEREAS, according to N.J.S.A. 40:55D-53.2, the Township may charge amounts held in escrow for these services.

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40:55D-53.2:

1. The Township Engineer is authorized to bill \$75/hour for services performed in accordance with the Municipal Land Use Law N.J.S.A. 40:55D et.seq.
2. Invoices will be approved at the appropriate Land Use Board meetings.
3. Monies collected will be posted to Budget Revenue “Escrow Surplus.”

BE IT FURTHER RESOVED that a copy of this resolution is forwarded to the Director of the Division of Local Government Services upon adoption.

I hereby certify the foregoing to be a resolution adopted by the Township Council on June 17, 2013

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-169

TITLE: RESOLUTION APPROVING CONTRACT WITH HORZON BLUE CROSS AND BLUE SHIELD MED D FOR EXTRAORDINARY UNSPECIFIABLE SERVICES

WHEREAS, there exists a need for a "MED D" insurance plan beginning January 1, 2013; and

WHEREAS, funds have been certified by the Chief Financial Officer as evidenced by her signature below:


CFO Signature

301-23-220-415
Budget Account Number

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Extraordinary, Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection, and

WHEREAS, the Chief Financial Officer has certified that this meets the statute and regulations governing the award of said contracts.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council as follows:

1. The Township Manager is hereby authorized and directed to execute the attached agreement.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						



Horizon Blue Cross Blue Shield of New Jersey

June 5, 2013

Re: **Township of Lower** – Horizon Medicare Blue Access Group w/ Rx (HMO-POS)
2013 Renewal - Group # **64 & 65 - 81933**

Dear Benefit Administrator:

Horizon Healthcare of New Jersey, Inc. would like to thank you for your membership and provide you with your 2013 Horizon Medicare Blue renewal benefits and rates. We will continue our commitment to NJ beneficiaries by providing coverage to residents in all counties in New Jersey. We look forward to offering our comprehensive benefit package to you in 2013.

Mandatory benefit changes taking place as of 1/1/2013 are as follows:

- **Part D (Rx) catastrophic level copay** changes from the greater of \$2.60 to **\$2.65** for Generic drugs, from \$6.50 to **\$6.60** for Brand drugs, or %5 coinsurance. The catastrophic level begins once/if a member reaches **\$4,750** out of pocket maximum. (this out of pocket max changed from \$4700)

Based on your current plan design for the period of January 1, 2012 through December 31, 2012, along with the changes listed above, the 2013 renewal rates are as follows:

Township of Lower	2012 Premiums	2013 Renewal Premiums	Number of members enrolled
65 (High)	\$291.77	\$328.32	9
64 (Low)	\$246.47	\$259.33	0

The Center for Medicare and Medicaid Services mandates that Horizon BCBSNJ sends out an Annual Notice of Change (ANOC) letter addressing Federal Medicare changes, Horizon Medicare Advantage plan changes of benefits, along with a current Summary of Benefits to each enrolled member 15 days prior to the first day of their open enrollment period.

Due to the deadline mentioned above, please review and respond to this email confirming your renewal wishes along with the attached "Renewal Confirmation Request" form, found on the second page of this renewal, including any additional plan change requests if applicable, by December 7, 2012.

If you have any questions or concerns, please do not hesitate to contact me at (973) 466-6068 or via email at Heide_Rivera@Horizonblue.com. I look forward to discussing this renewal with you and continuing to meet your group's health benefit needs.

Sincerely,

HRivera

Heide Rivera
Horizon Medicare Advantage Account Manager

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief Marker
 FROM: Detective Joseph Boyle
 DATE: June 3rd, 2013
 SUBJECT: Comp Time

Chief, I am requesting if it is possible to sell back 35 hours of Comp time back to the township to help offset the cost of a birthday party I will be having for my wife. Thank you for your consideration in this matter.

Respectfully Submitted,



Joseph P. Boyle
 Patrolman Badge 154

C	File	Date	Officer	Comments
				43.185
				X 35
				1511.98

APPROVED 6/05/13 Chief B. M. M. L.
 or W. M. 6/6/13 J. Boyle

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-171

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$1,400.00 for an item of revenue in the budget of the year 2013 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Cops in Shops
Total with increase to be \$1,400.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$1,400.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Cops in Shops
State/Federal Share \$ 1,400.00
Non State Share \$
Total with increase to be \$ 1,400.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify this is the original resolution adopted by the Township Council on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						



CHRIS CHRISTIE
Governor

KIM GUADAGNO
Deputy Governor

STATE OF NEW JERSEY
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
P.O. BOX 087
TRENTON, NJ 08625-0087
PHONE: (609) 984-2830 FAX: (609) 633-6078
WWW.NJ.GOV/DALC/ABC

JOHN S. CHIESI
Director

MARION E. HARRISON
Assistant Director

May 23, 2012

Chief Brian Q. Maker
Lower Township Police Department
405 Breakwater Road
Frank, New Jersey 08204-4537

RE: COPS IN SHOPS - SUMMER SHORE INITIATIVE 2013
GRANT # AL-13-10-05-04

Dear Chief Maker:

The Division of Alcoholic Beverage Control is in receipt of your department's application for grant funds to participate in the Cops in Shops Summer Shore Initiative. After careful consideration, the Division has allocated \$1,400 to your municipality for the assignment of officers to Cops In Shops details from May 23, 2013 to September 15, 2013. Enclosed is a copy of the first page of your grant application with your grant amount. This figure is based upon the \$50 per hour overtime rate for 2 officer teams to conduct details at cooperative plenary retail distribution licenses in your municipality over 4 hour shifts. Neither the Division of Alcoholic Beverage Control nor any other State agency will be responsible for any funds expended or liabilities incurred in excess of the amount set forth above.

Please note the form regarding reimbursement for the program. The Cops In Shops "Reimbursement Form" must be submitted on a monthly basis. The forms and explanation of the reimbursement requirements is attached.

The municipality agrees that the failure to comply with the agreement as set forth in the application could result in the forfeiture of the right to receive these funds. Each municipality should consult with its municipal attorney in connection with any legal or liability issues that may be related to this project. A resolution by the municipality is not required by the Division.



Should you have any questions regarding this grant or any Cops In Shops related issues, please contact DAG Susan K. Dolan at (609) 633-6081. If for any reason your department is unable to complete the program and utilize all of the allotted funds, please contact DAG Dolan immediately.

Very truly yours,



Michael L. Halbaere
Director

MHE:SKD:df

Enclosure

c DSG Ernest Macomber, w/o enclosure
Captain William Mastriana, w/o enclosure

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-172

**TITLE: RESOLUTION AWARDING CONTRACT TO HATCH MOTT
MACDONALD FOR ADDITIONAL GROUND WATER
INVESTIGATION**

WHEREAS, Hatch Mott MacDonald was retained to oversee initial ground water remedial activities at the former Police Department and the Department of Public Works; and

WHEREAS, Lower Township Engineer George Curvan has received two proposals for additional ground water remedial work required by the New Jersey Department of Environmental Protection; and

WHEREAS, Engineer Curvan has recommended that Hatch Mott MacDonald be awarded the project at the amount of \$32,850. and

WHEREAS, the term of this contract will be until completion of said project and the CFO has determined sufficient funds will be available in the current budget as follows:

Appropriation # C-04-55-382-910	\$14,572.80
C-04-55-395-910	5,433.91
C-04-55-410-910	9,478.07
C-04-55-400-901	3,365.22

Signature: 

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower hereby approves the contract with Hatch Mott MacDonald attached hereto and that a notice of Award of Professional Contract for the above award shall be published in the Township's Official paper

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER

2600 Bayshore Road
Villas, New Jersey 08251



Incorporated 1798
(609) 886-2005

MEMORANDUM

TO: Julie Picard
Township Clerk

FROM: George A. Curvan, P.E.
Township Engineer

DATE: June 4, 2013

RE: Underground Storage Tank Remediation
DPW & Former Police Building
File: OP-13-01

Hatch Mott MacDonald (HMM) was retained to oversee initial ground water remedial activities at the two sites referenced above.

The initial ground water investigation completed in January 2013 showed the presence of contamination at both sites. Consequently, NJDEP requires further remedial action to determine extent of ground water contamination.

Two (2) proposals were received for continuing the groundwater investigation as required by NJDEP. The proposal received from Hatch Mott MacDonald totaled \$32,850.00 and the proposal from Engineering Design Associates totaled \$55,000.00. Please find both proposals attached.

I am recommending award of the proposal prepared by Hatch Mott MacDonald, dated May 21, 2013 for additional ground water investigation.

It should be noted that Hatch Mott MacDonald's proposal does not include cost for abandonment of the monitoring wells and NJDEP fees.

Also, NJDEP may require additional monitoring and/or remedial action if the groundwater samples exceed the NJDEP GWQS.

Enclosures (2)

cc: Project File

Lower Township

2600 Bayshore Road
 Villas, NJ 08251
 TEL (609)886-2005 FAX (609)886-9488

REQUISITION	
NO.	R3-00827

S H I P T O	
V E N D O R	VENDOR #: DUMMY DUMMY VENDOR BUSINESS REG MANDATORY***** PROVIDE WITH REQUISITION***** ,

ORDER DATE: 06/05/13
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	HATCH MOTT WATER INVESTIGATION	C-04-55-382-910	14,572.8000	14,572.80
1.00	HATCH MOTT WATER INVESTIGATION	C-04-55-395-910	5,433.9100	5,433.91
1.00	HATCH MOTT WATER INVESTIGATION	C-04-55-410-910	9,478.0700	9,478.07
1.00	HATCH MOTT WATER INVESTIGATION	C-04-55-400-901	3,365.2200	3,365.22
	TO HOLD THE LINES PRIOR TO 6/17/13 AWARD FOR PROFESSIONAL SERVICES AND CERTIFICATE OF AVAILABILITY OF FUNDS.			
			TOTAL	32,850.00

n/a

REQUESTING DEPARTMENT

DATE



Hatch Mott
MacDonald

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

May 21, 2013

Via Email at gdouglasslowertownship@comcast.net & 1st Class Mail

Mr. Gary Douglass, CPWM
Superintendent of Public Works
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Proposal for Additional Ground Water Investigation
Former Police Department (NJDEP PI# 010818) &
Department of Public Works (NJDEP PI# 003967)**

Dear Mr. Douglass:

Hatch Mott MacDonald (HMM) is pleased to provide Lower Township (Township) with the following proposal to conduct a remedial investigation of ground water at the Township's Public Works Department and Former Police Department sites.

As you are aware the Township removed underground storage tanks (USTs) from the two sites in 1994 and 1995. Discharges of petroleum product were noted during the UST removals that were reported to the NJDEP. The Township retained HMM's services as a Licensed Site Remediation Professional to oversee remedial activities at the two sites which consisted of the collection and analysis of soil samples collected from soil borings installed in the former UST locations and the installation and sampling of temporary ground water monitoring wells. The soil and initial ground water investigations were completed in January 2013. The results of the investigation showed the presence of contamination in the ground water samples collected from the temporary wells at both of the Township sites.

The following tasks are proposed to continue the groundwater investigation at the Township's Department of Public Works and the former Police Station sites:

Task 1	Ground Water Monitoring Well Installations
---------------	---------------------------------------------------

HMM will subcontract a New Jersey licensed well driller to install two permanent ground water monitoring wells at the Public Works Department site and one permanent monitoring well at the Former Police Department site. The monitoring wells will be installed at the locations of the former temporary monitoring wells.

The monitoring wells will be constructed of four-inch diameter Schedule 40 PVC with pre-packed well screens. The monitoring wells will be installed to a depth of 15



feet below the ground surface. The well locations will be recorded in a field book and they will subsequently be noted on the site plan for each facility. The wells will be completed flush to grade using a watertight protective manhole installed within a concrete pad.

Following installation, the wells will be developed until they yield a turbid-free discharge. The development water will be discharged to the ground surface in the vicinity of the monitoring wells. HMM will observe and document the well installations.

HMM will survey the wells to establish vertical and horizontal control. NJDEP Monitoring Well Certification Form A (As-Built Certification) and Form B (Location Certification), in addition to as-built drilling logs, will be completed for each well as required by the NJDEP.

Task 2	Ground Water Sampling and Analysis
---------------	-------------------------------------------

HMM will conduct two ground water sampling events with ground water samples being collected from each of the three monitoring wells. The initial sampling event will be conducted after a minimum two-week equilibration period following the well installations. The wells will be purged and sampled using the low-flow technique. In addition an equipment field blank and a trip blank will be collected for laboratory QA/QC purposes in accordance with N.J.A.C. 7:26E-2.1. The samples collected at the Public Works Department former waste oil UST location will be analyzed for lead and the samples collected at the former gasoline/diesel UST location will be analyzed for Target Compound List (TCL) volatile organic compounds and tentatively identified compounds (VO+15) and TCL semi-volatile compounds and tentatively identified compounds (SVO+15). The ground water sample collected at the Former Police Department site will be analyzed for TCL VO+15 and TCL SVO+15.

The laboratory will provide an "Analytical Data Report" which conforms to the "Reduced Laboratory Deliverables Format" consistent with N.J.A.C. 7:26E. The laboratory will also provide an electronic data deliverable for the sample results in accordance with N.J.A.C. 7:26E-3.13(c) 3v. During the sampling event, HMM will measure the depth to ground water in each of the monitoring wells to determine the ground water elevation.

Upon receipt of the laboratory analytical data, HMM will determine, based on the analytical results, whether additional permanent ground water monitoring wells are required at either of the Township's sites. Additional monitoring wells would be required if ground water contamination is detected above the NJDEP Ground Water Quality Standards (GWQS). The ground water contamination would have to be delineated by the Township to determine the horizontal and vertical extent of the contaminant plume. Please note that the installation, sampling and analysis of additional permanent monitoring wells or additional temporary wells to delineate the extent of ground water contamination are not included within the scope of this



proposal. In the case where additional monitoring wells are required, HMM will prepare a separate cost proposal for the Township's review and authorization.

If no ground water contamination is detected in the monitoring well sample(s) above the GWQS, the monitoring well(s) will be sampled a second time following a 30 day period to confirm the initial analytical results. If no contamination is detected in the second sampling round, the monitoring well(s) will be properly abandoned by the NJDEP licensed well driller in accordance with N.J.A.C. 7:9D-3.1.

Task 3 Response Action Outcome & Remedial Action Report (Conditional)

1. Response Action Outcome

A Response Action Outcome (RAO) can be issued by an LSRP if the LSRP determines that the area of concern or entire site has been sufficiently remediated and is protective of public health, safety and the environment. The LSRP makes this determination by the application of applicable regulations, remediation standards and guidance provided by the NJDEP. In accordance with the Site Remediation Reform Act, a LSRP is authorized to memorialize the completion of remediation by issuing a Response Action Outcome (RAO) directly to the party responsible for conducting the remediation; in this case, the Township. A copy of the RAO is also submitted to the NJDEP.

The RAO represents the LSRP's opinion that:

- There are no discharged hazardous substances or hazardous wastes present at a site or area of concern; or
- There are areas of concern with discharged hazardous substances or hazardous wastes present at the site and/or these may be migrating from the site and that they have been remediated in accordance with all applicable statutes, regulations, and guidance; and
- The remedial actions undertaken are protective of public health, safety and the environment.

If the results of the ground water investigation show that no groundwater contamination exists above Ground Water Quality Standards, HMM's LSRP can prepare a RAO document.

2. Remedial Action Report

Pending the results of the above remedial effort, HMM will prepare a Remedial Action Report(s) (RAR) for submission to the NJDEP. Each RAR will include tables and figures summarizing the remedial activities conducted at the site(s) and a copy of the RAO.



FEE SUMMARY			
<u>Scope Of Work</u>	<u>Description</u>	<u>Payment Method</u>	<u>Cost</u>
Task 1	Ground Water Monitoring Well Installations	Lump Sum	\$14,550
Task 2	Ground Water Sampling and Analysis (2 events)	Lump Sum	\$11,000
Task 3	Response Action Outcome & Remedial Action Report (Conditional)	Lump Sum	\$7,300
TOTAL			\$32,850

HMM's services include the installation of three groundwater monitoring wells, two ground water sampling events and laboratory analysis of the ground water samples. HMM will survey the monitoring wells and prepare the NJDEP Well Certification Forms. The disposal of drill cuttings are also included in the project budget. NJDEP fees are not included in HMM's budget as the amount for these fees is unknown as of this writing.

The preparation and submission of Response Action Outcome and Remedial Action Report documents will be completed if the laboratory results for the groundwater sampling events do not exceed the NJDEP GWQS. If ground water contamination is not present, the monitoring wells may be properly sealed by a NJDEP licensed well driller.

HMM has not included any costs for the abandonment of the monitoring wells in the scope of this proposal. A separate cost proposal will be submitted for the Township's review should the monitoring wells need to be abandoned.

Terms and Conditions

All work proposed herein has been based on the applicable regulations as they exist as of the submission date of this Proposal. These regulations include but may not be limited to:

- Underground Storage Tank Regulations NJAC 7:14B
- Administrative Requirements for Remediation of Contaminated Sites NJAC 7:26C
- Remediation Standards NJAC 7:26D
- Technical Requirements for Site Remediation NJAC 7:26E



The following additional terms are made applicable to any environmental project on which the Consultant has been retained to perform the services of a Licensed Site Remediation Professional (“LSRP”):

- a. The Client acknowledges that the Consultant must report an Immediate Environmental Concern [as defined in the Site Remediation Reform Act, C.58:10C-2] within the regulatory and mandatory time periods set forth in NJAC 7:26C, subchapter 3.
- b. The Consultant must also report any discharge of a toxic substance, if such discharge has not been previously reported.
- c. Should any time deadline set forth in NJAC 7:26C not be met due to the acts or inaction of the Client, the Consultant shall not be liable for any additional costs, permit fees, fines, penalties or other costs that are assessed or incurred as a result of the failure to timely meet such deadline.
- d. The Consultant may issue a Remedial Action Outcome (“RAO”) based upon its judgment that the remediation of the site in question has been completed and the public health, safety and environment are protected. However, the Client acknowledges and understands that the New Jersey Department of Environmental Protection (“NJDEP”) can audit an RAO within three (3) years after its submission, and can rescind that RAO at its discretion. The Client agrees that it will be responsible for payment of any additional costs to be incurred by the Consultant, as well as its additional professional fees to be generated, as a result of such audit.
- e. The Client agrees that the Client shall indemnify and defend Hatch Mott MacDonald and the LSRP for any claim, loss, damage (including reasonable attorney’s fees), and liability should the Client fail to:
 - Perform their affirmative obligation to remediate;
 - Adequately fund the remediation;
 - Review documents or take action in a timely manner;
 - Disclose relevant information; and/or
 - Follow the LSRP’s recommendations
- f. If contracting for LSRP professional services, the Client recognizes that the LSRP must fulfill a dual role, serving as the Client’s consultant while required to meet the responsibilities identified in the NJ Site Remediation Reform Act (SRRA; N.J.S.A. 58:10C-1 et seq.) including a priority of protection of public health, safety, and the environment. Because the LSRP is frequently acting without NJDEP oversight, and is responsible for decisions and opinions consistent with the NJDEP Site Remediation Program requirements including statute, regulation, and guidance, he may require additional follow-up to support decisions, judgments, and opinions based on conditions observed during the course of services.



- g. The Client understands, acknowledges, and agrees that in the event that the LSRP's obligations under the LSRP Program conflict with the wishes or intentions of the Client, the LSRP is bound by law to comply with the requirements of the LSRP Program.
- h. The Client acknowledges that a RAO is subject to a three (3) year period, during which time the NJDEP may inspect, audit, modify or rescind the RAO if the remediation is not deemed not to be protective of human health, safety and the environment. In the event of an inspection, review or audit by the NJDEP, Hatch Mott MacDonald and the LSRP are not responsible for additional requirements imposed by NJDEP during an inspection, review or audit. Furthermore, any additional requirements imposed by the NJDEP after the issuances of the RAO shall be considered as outside the approved scope of work under this Contract.
- i. The Client acknowledges that while the work performed by Hatch Mott MacDonald and the LSRP shall be performed in accordance with the LSRP Program and professional industry standards, Hatch Mott MacDonald and the LSRP do not guarantee the long-term effectiveness of the remedial work.
 - Remedy failure can be caused by many factors and no claim of liability, loss, or damage shall be brought against Hatch Mott MacDonald and the LSRP by the Client and /or Person Responsible for Conducting the Remediation (PRCR); and
 - The issuance of an RAO by the LSRP is not a guarantee or warranty that the site is free of contamination, that the remediation complies with all legal requirements, or that the RAO will be accepted by NJDEP.
- j. Where prior remedial work has been performed or Hatch Mott MacDonald and the LSRP are retained by a Client to be the LSRP of Record, it may be necessary for the LSRP to conduct reviews of work previously conducted and planned for any such remediation to provide for the necessary reliance as required by the LSRP Program. The LSRP must have the ability to make judgments regarding the adequacy of work, based on compliance with applicable statute, regulations, and guidance. If such judgments are not supported by the Client or their employees, representatives, PRCR, legal counsel, consultants, and contractors, the LSRP will notify the Client of such difference, and after reasonable discussion, and at any time the LSRP retains the right to submit a notice of termination of LSRP of Record status to the NJDEP.
- k. The LSRP has an obligation to submit documents to the NJDEP that verify the remediation process in accordance with applicable NJDEP regulations and guidance in effect at the time the document was submitted and provide



evidence that the remedy was protective of human health and the environment.

- At the expiration of the standard document retention period, Hatch Mott MacDonald and the LSRP may require the project documents to be archived. The Client may be responsible for payment of the archival costs and the years 4 to 13 shall be paid prior to issuance of the RAO.
- Confidential documents, e.g. those prepared by counsel or by the LSRP under attorney-client work product privilege, may be excluded from the submission and/or record retention requirements provided they have been characterized as such by the Client or the PRCR.

Summary

It is hoped that the above discussion and proposal adequately addresses the concerns and requirements of Lower Township. We thank you for the opportunity to provide this Scope of Work for the Additional Ground Water Investigation Activities for the above referenced sites. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald

Daniel R. Toder

Daniel R. Toder, PG, LSRP
Vice President
T 732.333.3282 F 732.577.0551
daniel.toder@hatchmott.com

Mark R. Sray

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

cc (via Email): Michael Voll, Township Manager
Eric C. Betz, PE, BCEE, CME, Vice President, HMM
Steven C. Morey, CEP, HMM

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-173

TITLE: **RESOLUTION ACKNOWLEDGING THE AWARD TO HESS CORPORATION FOR ELECTRIC GENERATION SUPPLY SERVICES FOR THE TOWNSHIP OF LOWER AND COOPERATIVE MEMBERS**

WHEREAS, N.J.S.A 40A:11-11 (5) authorizes two or more contracting units to enter into a Cooperative Pricing Agreement for the purposes of electrical distribution services and:

WHEREAS, the Township of Lower is a member of the South Jersey Power Cooperative (SJPC) with Camden County serving as the lead agency; and

WHEREAS while serving as lead agency, Camden County issued bid specifications for the purchase of electric generation service utilizing energy consultant Dome-Tech Energy Advisors during the process; and

WHEREAS, the South Jersey Power Cooperative has awarded a contract to the lowest responsible bidder for electric to Hess Corporation for electric generation service and submitted the follow rates and terms: effective in June 2013 through June 2015 bid rate per kilowatt hour (PKH) resulting in a reduction:

<u>2012 Rate</u>	<u>Hess Corporation Winning Bid June 2013-June 2015</u>
ACE .08695 9 kilowatt hour	.0849 kilowatt hour (PKH) Facilities Accounts
ACE .0600 kilowatt hour	.0525 kilowatt hour (PKH) Street Light Rate

NOW, THEREFORE BE IT RESOLVED by this Resolution the Township of Lower authorized the South Jersey Power Cooperative (SJPC) to contract with the Hess Corporation for electric generation services with Camden County acting as Lead Agency.

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						



Dome-Tech, Inc.

EXECUTIVE SUMMARY

2013 SJPC BID FOR RETAIL ELECTRICITY FOR
PRIMARY AND SECONDARY-SERVICE ELECTRIC ACCOUNTS

TO: Participating Members of the South Jersey Power Co-Operative ("SJPC")
FROM: Dome-Tech, Inc.
REPORT DATE: May 28, 2013
BID DATE: April 18, 2013
RE: Electric Bid Summary and Results

On behalf of the participating members of the SJPC, bids for retail electric generation service were received by Camden County on **Thursday, April 18, 2013**. This document provides a summary of our bid strategy, process, results, savings projections and other pertinent information. If you have any questions concerning this document or process, you may feel free to contact your respective County Purchasing office or Dome-Tech, directly.

1.0 CONTACT INFORMATION, LOW BID PRICES AND CONTRACT SERVICE PERIOD

SJPC Consultant: **Dome-Tech, Inc.**
510 Thornall St., Suite 170
Edison, NJ 08837
Phone: (732) 590-0122
Fax: (732) 590-3293
Shawn Tejani: (732) 590-2229
Erik Miller: (732) 590-1842

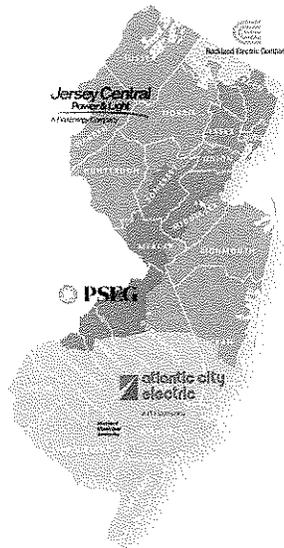
Winning Bidder: **Hess Corporation**
One Hess Plaza
Woodbridge, NJ 07095
Victoria Bukreeva, Kevin George
Phone: 877-628-0677

Awarded Account Categories and Low Bid Price(\$/kWh)

PSE&G Primary accounts (non-CCMUA) \$0.0776
PSE&G Primary accounts (CCMUA, Camden Corrections) \$0.0711
PSE&G Secondary (street light) accounts \$0.0529
Note: PSEG Facility accounts were not awarded (See Page 4 for explanation)
ACE Primary accounts \$0.0827
ACE Secondary (facility) accounts \$0.0849
ACE Secondary (street light) accounts \$0.0525

The Service Period for all awarded accounts is June 2013 – June 2015. This is a 24-month Agreement

Contracted Bid Prices (by Utility Service Territory and for each Account/Meter Category):



ATLANTIC CITY ELECTRIC (ACE) SERVICE TERRITORY

<u>BID PRICING OPTION</u>	<u>UTILITY</u>	<u>ACCOUNT CATEGORY/TYPE</u>	<u>UTILITY BILL RATE CLASSES</u>	<u>SERVICE START MONTH</u>	<u>CONTRACT TERM</u>	<u>Approximate # of ACCOUNTS</u>	<u>CURRENT RATE (2012)</u>	<u>CURRENT SUPPLIER</u>	<u>LOWEST RESPONSIBLE BID RATE (\$/kWh)</u>	<u>WINNING SUPPLIER</u>
1	ACE	FP (mostly facilities)	MGS, AGS, DDC	Jun-13	24 Months	1850	\$0.08695	Hess	\$ 0.0849	Hess
2	ACE	FP (outdoor and street lighting)	SPL and CSL	Jun-13	24 Months	600	\$0.06000	SJE	\$ 0.0525	Hess
3	ACE	CIEP (largest facilities)	AGS-P and MGS-P	Jun-13	24 Months	3	\$0.08075	SJE	\$ 0.0827	Hess

PUBLIC SERVICE ELECTRIC & GAS (PSE&G) SERVICE TERRITORY

<u>BID PRICING OPTION</u>	<u>UTILITY</u>	<u>ACCOUNT CATEGORY/TYPE</u>	<u>UTILITY BILL RATE CLASSES</u>	<u>SERVICE START MONTH</u>	<u>CONTRACT TERM</u>	<u>Approximate # of ACCOUNTS</u>	<u>CURRENT RATE (2012)</u>	<u>CURRENT SUPPLIER</u>	<u>LOWEST RESPONSIBLE BID RATE (\$/kWh)</u>	<u>WINNING SUPPLIER</u>
4	PSE&G	FP (mostly facilities)	GLP, LPL-S	Jun-13	24 Months	600	\$0.07750	SJE	\$ 0.10026	NOT AWARDED
5	PSE&G	FP (outdoor and street lighting)	BPL, PSAL	Jun-13	24 Months	215	\$0.06195	Hess	\$ 0.05290	Hess
6	PSE&G	CIEP (6 Primary accounts, non-CCMUA)	LPL-P, HTS	Jun-13	24 Months	6	\$0.08195	Hess	\$ 0.07760	Hess
7	PSE&G	CIEP (6 Primary accounts, CCMUA & Camden Corrections)	LPL-P, HTS	Jun-13	24 Months	6	\$0.08195	Hess	\$ 0.07110	Hess
8	PSE&G	CIEP	LPL-P, HTS	Jun-13	24 Months	12	\$0.08195	Hess	\$ 0.07340	NOT AWARDED

Please note the following:

- *Bid Pricing Option #4 was not awarded because the majority of accounts in this category were projected to not save vs. the Utility's "Price to Compare"; some of these accounts will be re-bid. See further explanations below on Page 3 and Page 4.
- ** Bid Pricing Option #8 was not awarded because these accounts were awarded under Pricing Options 6 and 7, respectively.
- "BGS-CIEP" stands for Basic Generation Service – Commercial and Industrial Energy Pricing. These are the "PRIMARY-Service" accounts, and belong to only the largest energy users in the State. [In the entire SJPC, these are the only entities with this type of account: PSE&G: Camden County, Gloucester County, CCMUA, GCUA, Camden County College, Gloucester County College, Gloucester County Vocational-Technical School District and Borough of Collingswood. ACE: Camden County College, Gloucester County College and Gloucester County Vocational-Technical School]. All others are Secondary-Service.
- "BGS-FP" stands for Basic Generation Service – Fixed Priced. These are the "SECONDARY-Service" accounts. Within this FP Category, every participant's accounts have been categorized even further (generally, according to whether the service is for a Facility or whether it is for Street Lighting).
- Supply versus Delivery. Please be reminded that the rates above are not inclusive of delivery charges from your local utility company. The utility delivery rates are regulated, and will typically be in the range of \$0.025-0.045/kWh. This delivery rate should be added to the rates above to determine an "all-in" electric rate.
- Billing. For the accounts included in this bid, you may now receive 2 separate bills for service; one from the utility and one from the energy supplier (Hess) that was the successful bidder for each respective account category.

2.0 BID DISCUSSION: BACKGROUND, SAVINGS PROJECTIONS, MARKET CONDITIONS, ETC.

SJPC Background:

From 2004 - 2009, the SJPC's bids for retail electric service included only Primary-service electric accounts; this is due to both their (hourly, market-priced) default rate structure as well as to penalties for not switching to a retail energy provider for service. For all other ("Secondary") electric accounts (which means the vast majority of SJPC participants), the least-cost option for electric service was to remain with the utility and receive default service [called Basic Generation Service ("BGS"); this is also commonly referred to as a customer's "Price to Compare"]. For most of the time since the inception of deregulation in 2003, retail market prices had not fallen to a point that would enable energy suppliers to offer savings versus the BGS; however, this condition changed in late 2008 and has continued into 2013.

When the opportunity for savings for Secondary-service accounts became apparent, the SJPC's program was expanded to include other local government entities within the SJPC counties. With the last 2 bid processes, we have further expanded the program to include all secondary accounts (even street lighting). Our goal for all participants with secondary accounts is to secure fixed rates that are lower than the utility's BGS rates.

The SJPC bids continue to include the larger, Primary-service accounts; the goal for these accounts is to secure the lowest possible fixed rates to achieve budget certainty and longer-term rate stability. These Primary accounts also make our bid package very attractive to suppliers. The SJPC has accomplished these goals and has generated substantial savings for all participants.

A Note about Future Savings: BGS Rates are falling. It should be noted that, each February, our State's four (4) electric utility companies conduct an auction process to secure wholesale power supply to serve all customers in New Jersey that receive BGS service (see www.bgs-auction.com for more information). The results of the auction process dictate the BGS rates that go into effect each June 1; our State's BGS rates are set and re-set every year. Over the past few years, the BGS rates have trended downward; therefore, the savings opportunity represented by the gap between the BGS default utility price and the current retail market price has closed for some types of accounts. Many accounts (PSE&G Secondary-service accounts, for

instance) are already projected not to save versus the BGS Price to Compare; this is why this account category was not awarded in this recent bid process.

Account/Meter Categories, Product and Term:

Delivery locations for Participating Members in the SJPC span two electric utility service territories, PSE&G and Atlantic City Electric (ACE). Therefore, we must categorize our bid pricing by Utility Service Provider, as well as by each Utility's various rate classifications. These categories are outlined below:

Atlantic City Electric (ACE) Service Territory:

1. Primary accounts: Rate Classes AGS-Primary, MGS-Primary, accounts > 500 kW
2. Secondary accounts: Rate Classes AGS, MGS and DDC (mostly facilities)
3. Secondary accounts: Rate Classes SPL and CSL (mostly outdoor/street lighting)

Public Service Electric & Gas (PSE&G) Service Territory:

1. Primary accounts, Rate Classes LPL-P, HTS, LPLS > 500 kW
2. Secondary accounts, Rate Classes GLP, LPL-S (mostly facilities)
3. Secondary accounts, Rate Classes BPL, PSAL (mostly outdoor/street lighting)

Most SJPC Participating Entities have electric accounts that fall into more than one category.

For all account categories, we requested all-inclusive fixed pricing for a 12 and 24-month period. The service ending date for all accounts is intended to be uniform (June 2015).

Complete Bid Response Summary (including options not awarded) and Bid Award:

A total of five (5) energy suppliers responded to the initial bid package: Hess Corporation, South Jersey Energy, Reliant Energy, Constellation New Energy and Champion Energy. Hess Corporation was the lowest responsible bidder for all pricing categories.

PSE&G Secondary (Facility) Accounts NOT Awarded: The reason that the PSE&G Secondary-service Facility accounts (Rate Classes GLP and LPL-S) were not awarded is because the low bid rate was not lower than the Class Average Price-to-Compare for this category. These PSE&G Facility accounts are currently being served by SJE under their original contract, and will continue to be served at their existing bid rate until the June 2013 meter read. This category of accounts is being re-bid in June. Our goal is to generate savings for at least some of the accounts that fall within this category for a period of up to 24 months

Performance and Projected Savings:

PRIMARY-Service Accounts

As compared to the SJPC's last bid for Primary-Service Accounts (conducted on October 10, 2011); the rates secured in this bid process are 13% lower for PSE&G Primary accounts for the CCMUA and Camden County Corrections, 5% lower for all other PSE&G Primary accounts (Camden and Gloucester County, GCUA, etc.) and 2.4% higher for ACE Primary accounts. Below please find a comparison of bid prices and a summary of projected savings by Participant. Projected savings herein are based on contract rate-over-contract rate.

Comparison of Bid Results for PRIMARY-Service Accounts

BID DATE AND SERVICE PERIOD	UTILITY SERVICE PROVIDER		
	PSE&G Accounts (CCMUA and Camden County Corrections)	PSE&G Accounts (other Camden and Gloucester accounts)	ACE Accounts
7/22/2010, [Jun11-Jun12] 12M	\$0.08246 / kWh	\$0.08246 / kWh	\$0.09225 / kWh
10/20/2011, [Jun12-Jun13] 12M	\$0.08195 / kWh	\$0.08195 / kWh	\$0.08075 / kWh
4/18/2013, [Jun13-Jun15] 24M	\$0.07110 / kWh	\$0.07760 / kWh	\$0.08270 / kWh
Difference/Savings, \$	(\$0.0109) / kWh	(\$0.0043) / kWh	\$0.0019 / kWh
Difference/Savings, %	13% decrease	5% decrease	2.4% increase

Projected Annual Cost Savings by Participant for PRIMARY-Service Accounts

Entity	Utility	Approximate Annual Usage (kWh)	Projected Cost Difference (Savings) for the Two-Year Period Jun13-Jun15 <i>(current contract price vs. new bid price)</i>
CCMUA	PSE&G	32,343,000	\$ (701,843)
Camden County	PSE&G	15,469,000	\$ (205,677)
Camden County College	PSE&G	2,397,000	\$ (20,854)
Gloucester County	PSE&G	3,215,000	\$ (27,970)
GCUA	PSE&G	11,481,000	\$ (99,885)
Collingswood	PSE&G	1,083,000	\$ (9,422)
Camden County College	ACE	8,783,000	\$ 33,375
GCVTSD	ACE	5,267,000	\$ 20,015
Gloucester County College	ACE	5,169,000	\$ 19,642
Total Annual Usage:		85,207,000	Total 2 Year Savings: \$ (992,619)

SECONDARY-Service Accounts

As stated above, the SJPC’s goal for Secondary-Service Accounts is to achieve savings versus the Utility’s Price to Compare. In order to determine whether a particular group of accounts is projected to achieve savings, we utilize the “class average” Price to Compare for the respective rate classes included in that category. However, please note that each account actually has its own, specific Price to Compare, which factors in the operating characteristics of the account. So, while the projections are based on the low bid rate versus the “class average” benchmark, actual savings are going to vary by account.

INSTRUCTIONS TO CALCULATE SAVINGS: If needed, this table can be used as a reference to calculate savings. This can be done by cross-referencing the corresponding rate class on the utility bill with this table herein.

For Example: an account in Atlantic City Electric territory with rate class Monthly General Service or Annual General Service has a new rate at \$0.0849 per kWh. The price to compare rate is \$0.10113 per kWh. The savings per kWh is \$0.0162. Taking the annual electric consumption in kilowatt-hours (i.e. 10,000 kWh) and multiplying by the savings per kWh (\$0.0162) generates the estimated annual savings (\$1,620 per year).

Below is our bid summary for the SECONDARY rate categories, which includes a column with the “Class Average” Price to Compare.

For an Entity-specific projection of anticipated cost savings under this contract, you may contact Shawn Tejani Dome-Tech directly or send an email request to s_tejani@dome-tech.com.

Projected Savings for SECONDARY-Service Accounts

BID PRICING OPTION	UTILITY	ACCOUNT CATEGORY/TYPE	UTILITY BILL RATE CLASSES	SERVICE START MONTH	CONTRACT TERM	Approximate # of ACCOUNTS	CURRENT RATE (2012)	CURRENT SUPPLIER	LOWEST RESPONSIBLE BID RATE (\$/kWh)	WINNING SUPPLIER	2013 Average Price to Compare (\$ /kWh)	Savings (Low Bid Rate vs. PTC) (\$ /kWh)	% Savings vs. PTC
1	ACE	FP (mostly facilities)	MGS, AGS, DDC	Jun-13	24 Months	1850	\$0.08695	Hess	\$ 0.0849	Hess	\$ 0.10113	\$ 0.01623	16%
2	ACE	FP (outdoor and street lighting)	SPL and CSL	Jun-13	24 Months	600	\$0.06000	SJE	\$ 0.0525	Hess	\$ 0.07898	\$ 0.02648	34%
4	PSE&G	FP (mostly facilities)	GLP, LPL-S	Jun-13	24 Months	600	\$0.07750	SJE	\$ 0.10026	SIEMENS	\$ 0.09500	\$ (0.00526)	-6%
5	PSE&G	FP (outdoor and street lighting)	BPL, PSAL	Jun-13	24 Months	215	\$0.06195	Hess	\$ 0.05290	Hess	\$ 0.05729	\$ 0.00439	8%

Atlantic City Electric:

- Facility accounts are projected to save 16% versus the Class-Average PTC.
- Outdoor/Street Lighting accounts are projected to save 34% versus the Class-Average PTC

PSE&G:

- Facility accounts will be re-bid (low bid rate was not lower than the Class-Average PTC).
- Outdoor/Street Lighting accounts are projected to save 8% versus the Class-Average PTC.

Additional Information

ACE Facility accounts were awarded to Hess Corporation for service start in June 2013 for 24 months; therefore, facility accounts in ACE territory will continue service with Hess at the new lower rate of \$0.0849/kWh. As compared to the SJPC's last bid for Secondary-service accounts, the new rates have decreased by approximately 2.3%.

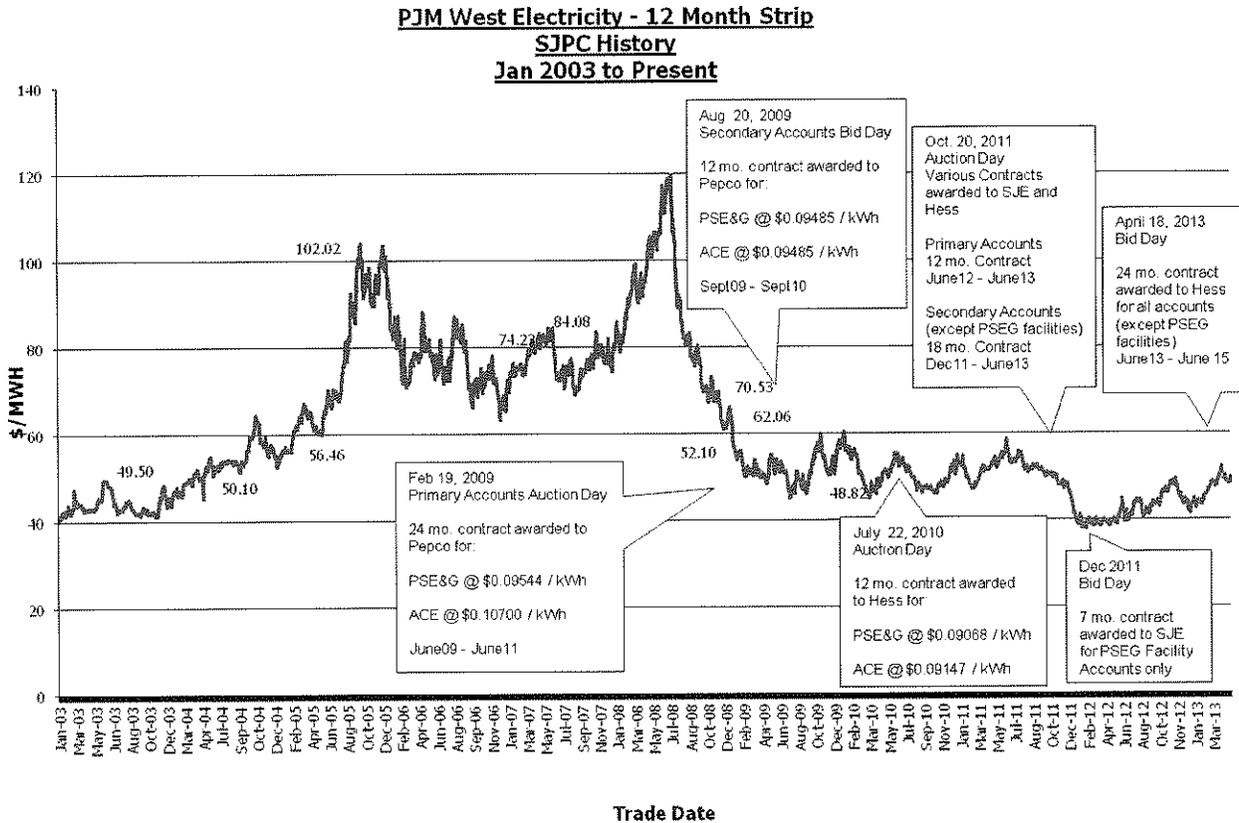
ACE Street Lighting accounts were awarded to Hess Corporation for service start in June 2013 for 24 months; therefore, these accounts in ACE territory will switch service providers from SJE to Hess at the new lower rate of \$0.0525/kWh. As compared to the SJPC's last bid for these Secondary-service accounts, the new rates have decreased by approximately 12.5%.

PSE&G Street Lighting accounts were awarded to Hess Corporation for a service start in June 2013 for 24 months; therefore, these accounts in PSE&G territory will continue service with Hess at the new lower rate of \$0.05290/kWh. As compared to the SJPC's last bid for these Secondary-service accounts, the new rates have decreased by approximately 14.6%.

PSE&G Facility Accounts were not awarded due to savings versus Price to Compare and the explanation provided above on Page 4. These accounts will remain with South Jersey Energy until the June 2013 meter read date and then return to service with PSE&G. The SJPC plans to re-bid a portion of these accounts that are most likely to save versus the utility default rate. This contract will most likely start with the July or August meter read date.

Energy Market Conditions and SJPC Bid History:

Below please find a graph that shows the last several years' worth of market settlement prices for electricity. The graph shows the average closing prices of a rolling 12-month period of energy futures prices. The graph is representative of the commodity, alone; it does not include any of the additional supply/generation components (capacity, transmission, losses, ancillary services, etc.) that comprise a retail energy price. It is intended to provide an indication of the level of pricing that a particular customer might expect to see, but the graphs do not account for the specific load profile of any individual energy user. We have noted the SJPC's recent electric bid history herein.



Ongoing Contract Support and Budget Assistance:

Throughout the course of this contract, you may contact Dome-Tech for assistance with contract questions, budgeting assistance, billing issues, or general energy-related questions.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-174

TITLE: ANNUAL RENEWAL OF LIQUOR LICENSES FOR THE YEAR 2013-2014

WHEREAS, applications have been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses, Plenary Retail Distributions Licenses and/or Club Licenses, heretofore granted by this issuing authority; and

WHEREAS, all things required to be done by the said applicants have been done, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

WHEREAS, no written objections to the renewals have been received; and

WHEREAS, this governing body is of the opinion that said applications should be granted and licenses issued.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council, the Municipal Issuing Authority, that the licenses be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2013 through June 30, 2014.

I hereby certify this is the original resolution adopted by the Township Council at the meeting of June 17, 2013

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

SCHEDULE "A"

<u>Number</u>	<u>Name & Address</u>	<u>Type</u>	<u>Amount</u>
0505-31-021-001	Lt. Charles Buddy Lewis Veterans Home Association 6 E. Delaware Parkway Villas, NJ 08251 t/a Lt. Charles Buddy Lewis Veterans	Club	\$150.00
0505-31-022-001	Stella Maris Home Association 324 Breakwater Road Cape May, NJ 08251 t/a Stella Maris Home Association	Club	\$150.00
0505-31-023-003	Villas Fishing Club, Inc. 301 Pennsylvania Ave. Villas, NJ 08251 t/a Villas Fishing Club	Club	\$150.00
0505-31-024-001	Sunset Beach Sportsmen's Club Sunset Blvd. , Lower Township Cape May Point, NJ 08212 t/a Sunset Beach Sportsmen Club	Club	\$150.00
0505-31-026-003	Lower Township Moose Lodge #1054 Loyal Order of Moose 569 Seashore Road Cape May, NJ 08204 t/a Lower Township Moose Lodge #1054	Club	\$150.00
0505-31-031-002	Greater Cape May Elks Lodge #2839 901 Bayshore Road Villas, NJ 08251 t/a Greater Cape May Elks Lodge #2839 Benevolent and America Inc.	Club	\$150.00
0505-31-030-001	Grand Beach Club 600 E. Rochester Avenue Wildwood Crest, NJ 08260 t/a Grand Beach Club	Club	\$150.00
0505-31-029-001	Diamond Beach Beach Club 600 E. Raleigh Avenue Wildwood Crest, NJ 08260 t/a Diamond Beach Beach Club	Club	\$150.00
0505-32-001-012	Renaissance Beverages III, LLC 3845 Bayshore Road N. Cape May, NJ 08204 t/a Gorman's Wines & Spirits	PRC (Broad C)	\$2000.00

0505-33-003-007	Buttonwood Manor Inc. 3832 Bayshore Road N. Cape May, NJ 08204 t/a The Bayshore	PRC	\$2,000.00
0505-33-005-005	Cape May Pub Inc Rt. 9 Florence Avenue Cape May, NJ 08204 t/a Cape May National Golf Club	PRC	\$2000.00
0505-33-006-007	The Cold Spring Fish & Supply Co. Fisherman's Wharf, P.O. Box 497 Cape May, NJ 08204 t/a Lobster House & Bar, The Raw Bar	PRC	\$2000.00
0505-33-007-004	Two Mile Crab House, LLC Fishdock Road Wildwood NJ 08260 t/a Two Mile Crab House	PRC	\$2000.00
0505-33-008-006	Ford Creek LLC 954 Ocean Drive Cape May, NJ 08204 t/a Harbor View Restaurant	PRC	\$2000.00
0505-33-009-009	Driftwood Cove LLC 1200 Route 9 Cape May, NJ 08204 t/a Lucky Bones	PRC	\$2000.00
0505-33-010-008	PM Properties Management Corp 3729 Bayshore Road N. Cape May, NJ 08204 t/a 5 West Bar & Grille	PRC	\$2000.00
Special Conditions	<p>The outside patio area is used as a waiting area for dining patrons with no table service and no consumption of food.</p> <p>The outdoor patio area consist of not more than 12 tables and that the bar area shall not have any seating.</p> <p>There shall be no live music outside of the premises. Recorded music as well as sound from a large screen television at the bar area will be permitted provided that the sound complies with applicable Township ordinances.</p> <p>The patio area be open only from the hours of 12:00 noon until 10:00 p.m.</p> <p>There shall be no signs advertising or indicating that the outdoor waiting area is a "bar".</p>		
0505-33-011-003	Sunset Lake LLC 8100 Bayview Drive, Lower Twp. Wildwood Crest, NJ 08260 t/a Bayview Inn	PRC	\$2000.00
0505-33-012-008	Harbour Side, Inc. 5101 Shawcrest Road, Lower Township Wildwood, NJ 08260 t/a Lighthouse Pointe Restaurant	PRC	\$2000.00

0505-33-015-009	Marie Nicole Inc. 9510 Pacific Avenue Wildwood Crest, NJ 08260 t/a Marie Nicole's	PRC	\$2000.00
Special Conditions	This license shall be operated at the eating establishment, serving alcoholic beverages only to dining customers, no more than six seats for waiting customers, not bar only customers. No seating after 10:30 p.m., no package sales of alcoholic beverages.		
0505-33-016-005	Del Bay, LLP Scott Ave. & Beach Drive N. Cape May, NJ 08204 t/a Harpoon Henry's	PRC	\$2000.00
0505-33-017-006	Jake's Bar & Grill, Inc. 5-7 W. Delaware Parkway, Villas, NJ 08251 t/a Jake's Bar & Grill	PRC	\$2000.00
0505-33-019-009	A & J Blue Claw, Inc. 9901 Ocean Drive, Lower Township Cape May, NJ 08204 t/a Tall Ships room, Axelsson's Blue Claw Restaurant	PRC	\$2000.00
0505-33-020-004	Marco Voeks, Inc. 9600 Pacific Ave., Lower Township Wildwood Crest, NJ 08260 t/a Fitzpatrick's Crest Tavern	PRC	\$2000.00
0505-36-014-004	Achristavest Pier 6600 LLC 9701 Atlantic Ave., Wildwood Crest, NJ 08260 T/A Pier 6600 Motor Inn	PRC	\$2000.00
Special Conditions	This license shall be exercised only during such period of time as the establishment is in operation as a hotel/motel containing at least 100 sleeping rooms equipped furnished for accommodation of guests.		
0505-44-013-006	Matteras Liquor 908 Route 109 Cape May, NJ 08204 t/a Cape Liquors	PRD	\$1000.00
0505-44-018-005	O'Doyal's Inc. 1900 Bayshore Road Villas, NJ 08251 t/a Villas Country Liquor Store	PRD	\$1000.00
0505-44-028-003	Acme Markets Inc. 3845 Bayshore Road N. Cape May, NJ 08204 t/a Acme	PRD	\$1000.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013 - 175

TITLE: RECYCLING TONNAGE GRANT RESOLUTION - CORRECTING RESOLUTION #2013-72

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the **2012 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW ,THEREFORE, BE IT RESOLVED by the Township Council of Township of Lower that Township of Lower hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Linda Thomas, CRP to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

Julie Picard

From: Linda Thomas <lthomas@townshipoflower.org>
Sent: Monday, June 10, 2013 8:57 AM
To: jpicard@townshipoflower.org
Subject: resolution 2013-72

As per our conversation please make the adjustments on the dates for resolution #2013-72
WHEREAS , A RESOLUTION AUTHORIZING THIS MUNICIPALITY TO APPLY FOR THE 2013 RECYCLING TONNAGE
SHOULD BE CHANGED TO 2012.

Linda Thomas, CRP
Lower Township
609-884-0898 xt.15

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-176

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
101	17	QBE First	paid twice	416.05
296	26	QBE First	paid twice	499.26
334.13	13	QBE First	paid twice	393.04
410.08	1	QBE First	paid twice	516.51
496.05	12	QBE First	paid twice	580.97
496.07	1	QBE First	paid twice	752.88
496.09	1 CD06	QBE First	paid twice	475.65

I hereby certify the foregoing to be a resolution adopted by the governing body at a meeting held on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-177

TITLE: ISSUANCE OF 2013 TAXI AND OPERATOR LICENSES

WHEREAS, an application has been submitted by Off Shore Taxi Company in compliance with Ord. #2000-4 for a Taxi License, and

WHEREAS, the applicant submitted the appropriate fees, provided the required documentation, and the Police have reviewed and approved the application packet.

NOW, THEREFORE BE IT RESOLVED, the Clerk is hereby authorized to issue the following:

OFF SHORE TAXI COMPANY

<u>License Type</u>	<u>Description</u>
Taxi	1998 Dodge Wagon Vin # 2B4GP44R8WR768864
Operator	Joseph Conforto

I hereby certify the foregoing Resolution was adopted by the Township Council at a meeting held on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-178

TITLE: ISSUANCE OF ICE CREAM PEDDLING TRUCK LICENSE FOR THE YEAR 2013

WHEREAS, Armen Avetisyan T/A A&T Ice, LLC had submitted an application for Ice Cream Peddling for the year 2013; and

WHEREAS, all required paperwork and fees have been received for the license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the Clerk be authorized to issue the following vehicle license for the year 2013, after inspection of the vehicle with the Police Department

Ice Cream Peddling Business License

2003 Ford E350 Super Duty Vin #1FDWE35F03HA44320

BE IT FURTHER RESOLVED, that anyone selling in conjunction with this license will do so only upon proper application and license approval by the Township.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on May 6, 2013.

Julie A. Picard, Township Clerk

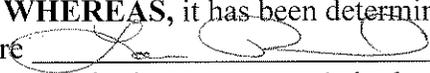
	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION # 2013-179**

**Title: AUTHORIZATION FOR 2013 INCENTIVE AWARD FOR INSURANCE
WAIVER**

WHEREAS, the employee listed below has waived health insurance and is due an incentive amount per Superior Officers Union and PBA Union Contract, Article 12, Section F, AFSCME Union Contract, Article VII, Section F and Supervisors Contract, Article VI, Section F, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to the following employees:

Name	Months of Waiver	Amount
Biersbach, Martin	4	\$1,666.67
Anzelone, Jennifer	1	\$ 416.67
Lewis, Kevin	1	\$ 416.67
Perry, Michael	1	\$ 416.67
Luzny, Gloria	1	\$ 333.33
Saunder, Jennifer	6	\$2,000.00
Curvan, George	3	\$1,250.00

in the amount of **\$6,500.10** is authorized and chargeable to the 2013 Budget account 3-01-23-220-412.

I hereby certify the foregoing to be a resolution adopted by the Township Council on June 17, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-180

TITLE: RESOLUTION APPROVING AN ADDENDUM TO AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND BRIAN MARKER THE CHIEF OF POLICE

WHEREAS, Brian Marker entered into an agreement governing the terms and conditions of his employment and retirement as Chief of Police for the Township of Lower on August 2, 2011; and

WHEREAS, Council is in agreement to amend certain terms & conditions as originally stated in said agreement; and

WHEREAS, this Resolution, to the extent of any conflict, shall supersede and replace the provisions of any prior Resolution and/or agreement.

NOW, THEREFORE BE IT RESOLVED, the attached Addendum to Agreement between the Township of Lower and Brian Marker, the Chief of Police of the Township of Lower is hereby approved and ratified.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A Picard, Township

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

**Addendum to Agreement Between
The Township of Lower
And
Brian Marker the Chief of Police of the Township of Lower**

This Addendum to Agreement Between The Township of Lower and Brian Marker the Chief of Police of the Township of Lower is made this _____ day of June, 2013 by and between the Township of Lower, (hereinafter collectively referred to as the "Township") and Brian Marker, (hereinafter referred to as the "Marker").

WITNESSETH

WHEREAS, Marker and the Township entered into an Agreement governing the terms and conditions of his employment and retirement as Chief of Police of the Township dated August 2, 2011 (hereinafter, the "Agreement").

WHEREAS, Marker has announced his intent to retire as Chief of Police of the Township effective July 1, 2013.

WHEREAS, a review of the Agreement indicates that there have been changes to the Township's health insurance providers/plans and the collective bargaining agreements affecting other sworn police personnel that would make it prudent to clarify and/or modify the retiree health insurance benefits to be afforded Marker under the Agreement.

WHEREAS, the Township and Marker have agreed upon the necessary clarifications and/or modifications to the Agreement and wish to reduce the same to writing in the form of this Addendum to the Agreement.

NOW, THEREFORE, in consideration of the mutual promises and representations herein contained, and intending to be legally bound, the parties understand and agree as follows:

1. Marker has selected health insurance coverage under Direct Access Design 7 Public 10 or its current equivalent. Marker's retiree benefits provided under Article 11 Paragraph 2 of the Agreement shall be equal to or greater than that coverage.
2. The benefits included in Article 11 Paragraph 2 shall also include his legally eligible dependents.
3. Marker shall be eligible to opt out of any Medicare Supplemental Plan consistent with the provisions of Article 12 Paragraph (c)(2)(b) of the current collective bargaining agreement between the Township and the Lower Township Police Superior Officers Association, Local #59.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to the Agreement to be executed and signed the day and year first written above.

ATTEST:

Township of Lower

BY: _____

Date

Brian Marker

Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-181

TITLE: A RESOLUTION TO RATIFY THE CONTRACT BETWEEN LOWER TOWNSHIP AND THE LOWER TOWNSHIP SUPERVISORS UNION

WHEREAS, extensive negotiations were conducted by the Township Manager and Labor Counsel with The Lower Township's Supervisors Union; and

WHEREAS, the Township Manager and Labor Counsel recommend the Township Council's ratification of the Collective Bargaining Agreement.

NOW, THEREFORE, BE IT RESOLVED the attached contract is hereby ratified.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized and directed to execute the ratified Contract in accordance with and under the terms as outlined herein above, on behalf of the Township.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

Township of Lower, County of Cape May, State of New Jersey

Ordinance # 2013-13

AN ORDINANCE AMENDING THE PROPERTY MAINTENANCE CODE OF THE TOWNSHIP OF LOWER

WHEREAS, Section 302.4 of the Property Maintenance Code of the Township of Lower governs weeds in exterior property areas; and

WHEREAS, Section 302.4 presently requires that all premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches (254mm) with an exception for cultivated flowers and gardens thereof; and

WHEREAS, upon further review of Section 302.4 the Township has deemed that adjacent landowners need protection from even cultivated flowers or gardens that interfere with an adjoining property owners property.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township of Lower Council, County of Cape May and the State of New Jersey as follows:

Section 1. Section 302.4 entitled Weeds, of the Property Maintenance Code of the Township of Lower is hereby amended as follows:

§302.4 Weeds.

All premises and exterior property shall be maintained free from weeds or plant growth in excess of 10 inches (254 mm). All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however; this term shall not include cultivated flowers and gardens so long as said cultivated growth does not encroach, trespass or interfere with an adjoining property.

Section 2. The above Section 302.4 is intended to replace and supersede all previous requirements cited in the section.

Section 3. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Should any section, paragraph, sentence, clause or phrase of this Ordinance be Declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 5. Upon final passage and publication according to law, a copy of the Ordinance shall forthwith be certified by an appropriate officer of the Township of Lower and filed with the Secretary of State.

Section 6. This Ordinance shall take effect twenty (20) days after final passage and Publication as provided by law.

Thomas Conrad, Councilmember

James Neville, Councilmember

Glenn Douglass, Councilmember

Norris Clark, Deputy Mayor

Michael E. Beck, Mayor

Adopted: _____

Attest: _____
Julie A. Picard, Township Clerk

Township of Lower, County of Cape May, State of New Jersey

Ordinance # 2013-14

AN ORDINANCE AMENDING CHAPTER 185 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF LOWER

WHEREAS, Section 185-3 of the Revised General Ordinances of the Township of Lower governs the service of notice of violations of said Chapter 185 which deals with Brush, Grass and Debris; and

WHEREAS, it has become an onerous and unfeasible task for Code Enforcement to attempt to contact and provide specific notice of every violation and still provide effective enforcement; and

WHEREAS, it cannot be claimed by a landowner that they are not responsible to monitor and maintain the outward appearance of their property with regard to Brush, Grass, and Debris; and

WHEREAS, the Lower Township Code Enforcement Officer has recommended to Lower Township Council that said Ordinance be modified to remove the notice requirement prior to issuing a Summons or citation for any violations of this chapter.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township of Lower Council, County of Cape May and the State of New Jersey as follows:

Section 1. Sections 185-3 and 185-4 of the Revised General Ordinance of the Township of Lower is hereby amended as follows:

§185-3 No Notice of Violations Required

All property owners in the Township of Lower are deemed to be on notice that it is their responsibility and duty to monitor and keep their properties in compliance with this chapter. Therefore, no prior notice of violations need be given by the Code Enforcement Officer prior to issuing a Summons for any violations hereof.

§185-4 Removal or abatement upon failure to comply; costs.

In the event that the owner, lessee, or occupant shall fail to abate, remove, or remedy the offending condition in a manner satisfactory to the enforcement official within ten (10) days of being cited for a violation of same, the enforcement official shall remove or abate the offending condition and charge the owner, lessee and/or occupant for all costs involved with this action.

Section 2. The above Sections 185-3 and 185-4 no notice requirements is Intended to replace and supersede all previous notice requirements for all cited section violations.

Section 3. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Should any section, paragraph, sentence, clause or phrase of this Ordinance be Declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 5. Upon final passage and publication according to law, a copy of the Ordinance shall forthwith be certified by an appropriate officer of the Township of Lower and filed with the Secretary of State.

Section 6. This Ordinance shall take effect twenty (20) days after final passage and Publication as provided by law.

Thomas Conrad, Councilmember

James Neville, Councilmember

Glenn Douglass, Councilmember

Norris Clark, Deputy Mayor

Michael E. Beck, Mayor

Adopted: _____

Attest: _____
Julie A. Picard, Township Clerk

Township of Lower, County of Cape May, State of New Jersey

Ordinance # 2013-15

AN ORDINANCE AMENDING THE PROPERTY MAINTENANCE CODE OF THE TOWNSHIP OF LOWER

WHEREAS, Section 107 of the Property Maintenance Code of the Township of Lower governs the service of notice of violations of said Code; and

WHEREAS, it has become an onerous and unfeasible task for Code Enforcement to attempt to contact and provide specific notice of every violation with regard to brush, grass and debris and still provide effective enforcement thereof; and

WHEREAS, it cannot be claimed by a landowner that they are not responsible to monitor and maintain the outward appearance of their property with regard to Brush, Grass, and Debris; and

WHEREAS, the Lower Township Code Enforcement Officer has recommended to Lower Township Council that said Ordinance be modified to remove the notice requirement prior to issuing a Summons or citation for any violations of this chapter.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township of Lower Council, County of Cape May and the State of New Jersey as follows:

Section 1. Sections 107 of the Property Maintenance Code of the Township of Lower is hereby amended as follows:

§107.6 Notices and Orders

No prior notice is required for violations of Chapter 3 of the Property Maintenance Code. All property owners in the Township of Lower are deemed to be on notice that it is their responsibility and duty to monitor and keep their properties in compliance with this chapter. Therefore, no prior notice of violations need be given by the Code Enforcement Officer prior to issuing a Summons for any violations thereof.

Section 2. The above Section 107.6 no notice requirements is Intended to replace and supersede all previous notice requirements for all cited section violations.

Section 3. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Should any section, paragraph, sentence, clause or phrase of this Ordinance be Declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 5. Upon final passage and publication according to law, a copy of the Ordinance shall forthwith be certified by an appropriate officer of the Township of Lower

and filed with the Secretary of State.

Section 6. This Ordinance shall take effect twenty (20) days after final passage and Publication as provided by law.

Thomas Conrad, Councilmember

James Neville, Councilmember

Glenn Douglass, Councilmember

Norris Clark, Deputy Mayor

Michael E. Beck, Mayor

Adopted: _____

Attest: _____
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2013-182

TITLE: APPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, Deborah A Johns, Regular Member; Michael Laing, Regular Member, Frank Simonsen Jr, Regular Member and Jay Eppenbach, Alternate Member have terms expiring on June 30, 2013; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individuals are hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Regular Member	June, 2016
	Regular Member	June, 2016
	Regular Member	June, 2016
	Alternate Member	June, 2016

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

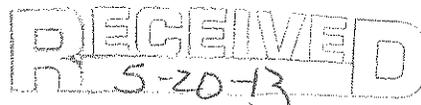
FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Deb Johns



CITY AND STATE Villas, NJ

YEARS OF RESIDENCY IN TOWNSHIP 15 OCCUPATION Secretary

Please **number in order of preference** which ones you wish to be considered for.

- | | |
|-----------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input checked="" type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. **List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.**

I have been involved in recreation at Lower Township for 15 years, first as a rec aide, then as a rec advisory board member. I volunteer at rec dept events and my interests are not limited to sports. Love a crafted and like doing outdoor projects.

Please consider re-appointing me to this position

Date: 5-20-13 Signature: Deb Johns (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

8861232

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME DAVID PACEVICH

RECEIVED
MAY 15 2013

CITY AND STATE Villas NJ

YEARS OF RESIDENCY IN TOWNSHIP 20+ OCCUPATION TEACHER

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- 3 Environmental Commission
- Historic Preservation Commission
- 2 Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- 1 Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

TEACHER 11 years Biology and other sciences.
Coach 11 years Track, Volleyball, Tennis, Cross Country

Date: 5-15-13 Signature: 

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

***PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE**

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
MAY 20 5-20-13

NAME Michael Laing

CITY AND STATE 6 Belford rd Town Bank NJ

YEARS OF RESIDENCY IN TOWNSHIP 31 OCCUPATION BUILDER

Please **number in order of preference** which ones you wish to be considered for.

- | | |
|-----------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input checked="" type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

SEEKING 2nd TERM

Date: 5/20/13 Signature:  (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

***PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE**

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L. 1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm/Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
M 5-21-13

NAME Frank John Simonsen Jr.

CITY AND STATE Lower Township, N.J.

YEARS OF RESIDENCY IN TOWNSHIP 40 OCCUPATION Ship Master/Manager

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I have been working with the youth of our
Community for the past 45 years.

Born and raised in Cape May, NJ

Date: 5/21/13 Signature: [Signature]

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUON #2013-183

TITLE: APPOINTMENT TO THE PLANNING BOARD

WHEREAS, Jay Dilworth, Class 4 Member, Brian Sullivan , Class 4 Member and Frank Ziegler Alt Member #2 have terms expiring on June 30, 2013; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individuals are hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Class 4 Member	June, 2017
	Class 4 Member	June, 2017
	Alt Member #2	June, 2015

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Jay Dilworth

CITY AND STATE 735 Shunpike Rd Cape May NJ 08204

YEARS OF RESIDENCY IN TOWNSHIP 44 OCCUPATION Code Official

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Originally appointed to Planning Bd - Oct. 1981

Date: 6/13/13 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L. 1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
5-2-13

NAME BRIAN SULLIVAN

CITY AND STATE CAPE MAY NJ

YEARS OF RESIDENCY IN TOWNSHIP _____ OCCUPATION SELF EMPLOYED

Please **number in order of preference** which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Mayor' Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Date: 5/1/13 Signature:  (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME FREDERICK A. LONG, Jr

CITY AND STATE LOWER TWP., N.J.

YEARS OF RESIDENCY IN TOWNSHIP 20+ OCCUPATION ARCHITECT (RET.)

Please number in order of preference which ones you wish to be considered for.

- | | |
|-----------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

UNIV. OF PENNSYLVANIA B ARCH.

PRACTICING ARCHITECT

CAPE MAY COUNTY PLANNING BOARD

Date: 6/13/13 Signature: Frederick A. Long Jr (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2013-184

TITLE: APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, John Armbruster, Regular Member; Diane Kelly, Alt. Member #2 and Steve Komar, Alt Member #4 have terms expiring on June 30, 2013; and

WHEREAS, Council has reviewed the applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individuals are hereby appointed.

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
	Regular Member	June, 2017
	Alt Member #2	June, 2015
	Alt Member #4	June, 2015

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on June 17, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
5-29-13 p.

NAME John AemBRUSTER

CITY AND STATE ERMA NJ

YEARS OF RESIDENCY IN TOWNSHIP 40 OCCUPATION Carpenter

Please **number in order of preference** which ones you wish to be considered for.

- | | |
|-----------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input checked="" type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I HAVE SERVED OUR TOWNSHIP FOR OVER 30 YEARS AND REQUEST TO BE RE-APPOINTED FOR ANOTHER TERM, THANK YOU

Date: 5/27/13 Signature: [Handwritten Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
MAY 5-7-13

NAME DIANNE KELLY

CITY AND STATE HOWAR TOWNSHIP N. J.

YEARS OF RESIDENCY IN TOWNSHIP 26 OCCUPATION TAX ASSESSOR

Please number in order of preference which ones you wish to be considered for.

- | | |
|-----------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Mayor' Advisory Board | <input checked="" type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

TAX ASSESSOR

Date: 5/3/13 Signature: Dianne Kelly (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE	
Address of Residence _____	Email _____
Primary Phone Number _____	Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
MAY 2 2013

NAME STEPHEN R. KOMAR

CITY AND STATE CAPE MAY NJ

YEARS OF RESIDENCY IN TOWNSHIP 31 OCCUPATION MANAGER

Please **number in order of preference** which ones you wish to be considered for.

- | | |
|-----------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Mayor' Advisory Board | <input checked="" type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Date: 5/2/13 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE	
Address of Residence _____	Email _____
Primary Phone Number _____	Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2013-11

AN ORDINANCE AMENDING ORDINANCE #2012-21, ENTITLED "SALARY AND BENEFIT
ORDINANCE FOR THE TOWNSHIP OF LOWER

BE IT ORDAINED by the Township Council, the governing body of the Township of Lower, that Ordinance #2012-21 shall be amended and supplemented to include the following titles and ranges:

OTHER EMPLOYEES

Park Attendant 11.00 to 13.00 hr.

Section 1. This Ordinance shall take effect immediately upon final passage and publication according to law.

Section 2. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Thomas Conrad, Councilmember

James Neville, Councilmember

Glenn Douglass, Councilmember

Norris Clark, Councilmember

Michael E. Beck, Mayor

Adopted: _____

Attest: _____
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2013-12

TITLE: AN ORDINANCE AUTHORIZING AN EMERGENCY APPROPRIATION N.J.S.A.40a:4-53 FOR COMPLETION OF A REASSESSMENT PROGRAM IN THE TOWNSHIP OF LOWER

WHEREAS, the Township of Lower, County of Cape May, State of New Jersey ("Township"), has determined that it is necessary to undertake a program of reassessment of real property in the Township ("Project"); and

WHEREAS, the amount to be appropriated by the Township for the purpose described above is \$185,000.00, which amount shall be deemed a special emergency appropriation as defined and provided for in the Local Budget Law, N.J.S.A. 40A:4-1 et seq; and

WHEREAS, it is the desire of the Township Council to adopt an Ordinance to create such special emergency appropriation.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township of Lower Council, County of Cape May, State of New Jersey as follows:

Section 1. There is hereby appropriated pursuant to N.J.S.A.40A:4-53(b), the sum of \$185,000.00 for the project, as further described in the preamble of this Ordinance.

Section 2. The appropriation of said \$ 185,000.00 for the project shall be deemed a special emergency appropriation as defined and provided for in N.J.S.A. 40A:4-53(b).

Section 3. The authorization to finance the appropriation shall be provided for in succeeding annual budgets by the inclusion of at least 1/5 of the amount authorized pursuant to this act (N.J.S.A.40A:4-55)

Section 4. A certified copy of this Ordinance as finally adopted shall be filed by the Township Clerk with the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs.

Section 5. All Ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6. This Ordinance shall take effect immediately upon final adoption in accordance with applicable law.

Thomas Conrad, Councilmember

James Neville, Councilmember

Glenn Douglass, Councilmember

Norris Clark, Deputy Mayor

Michael E. Beck, Mayor

Adopted: _____

Attest: _____
Julie A. Picard, Township Clerk

ANIMAL CONTROL MONTHLY REPORT

MONTH OF May ~~20~~ 2013

ACO steve parker DATE 5/31/2013

	DOGS	CATS	WILDLIFE
TOTAL CALLS	4	3	8
TO SHELTER	2	0	0
RETURNED	0	0	0
TO VET	0	1	0
DOA	0	0	0
WARNINGS	0	0	0
TICKETS	0	0	0
BITES	0	0	1
QUARANTINES	0	0	0
OTHER	0	0	0

*OTHER includes complaints of barking dogs ,dogs left outside too long ,other disturbances and reports of animal abuse or neglect.

Additional Comments

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 05/01/2013 To 05/31/2013

June 11, 2013 9:13:53AM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$491,410.00	Cubic Footage:	119490 Cu.ft	Permit Issued:	166
Cost Of Alteration:	\$979,992.00	Square Footage:	11284 Sq.ft	Updates Issued:	13
Cost Of Demolition:	\$15,800.00			All Fees Waived:	2
Total Cost:	\$1,487,202.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$18,186.00	Building:	\$0.00	Building:	\$2,800.00	Building Fees:	\$15,386.00
Electrical:	\$6,799.00	Electrical:	\$0.00	Electrical:	\$412.00	Electrical Fees:	\$6,387.00
Fire :	\$5,679.00	Fire :	\$0.00	Fire :	\$191.00	Fire Fees:	\$5,488.00
Plumbing:	\$8,135.00	Plumbing:	\$0.00	Plumbing:	\$362.00	Plumbing Fees:	\$7,773.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$3,765.00	Technical Fees:	\$35,034.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$397.00	\$0.00	\$397.00
Alteration Training Fee:	\$1,664.00	\$434.00	\$1,230.00
DCA Minimum Fee:	\$23.00	\$0.00	\$23.00
Sub total Training Fee:	\$2,084.00	\$434.00	\$1,650.00

TECHNICAL ISSUES

Building Technical:	96
Electrical Technical:	79
Fire Protection Technical:	39
Plumbing Technical:	74
Elevator Technical:	
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	6
Certificate of Approval:	2
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$1,290.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$1,290.00

PERMIT FEES:	\$35,034.00
DCA FEES:	\$1,650.00
CERTIFICATE FEES:	\$1,290.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$37,974.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$38,024.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 05/01/2013 To 05/31/2013

June 11, 2013 9:14:23AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$3,453.00	\$34,571.00	\$0.00	\$38,024.00
Copies	Sub Totals:	\$0.10	\$35.00	\$0.00	\$35.10
DUMPSTER	Sub Totals:	\$0.00	\$10.00	\$0.00	\$10.00
LICENSE FEES	Sub Totals:	\$0.00	\$250.00	\$0.00	\$250.00
GRAND TOTALS:		\$3,453.10	\$34,866.00	\$0.00	\$38,319.10

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 05/01/2013 To 05/31/2013

June 11, 2013 9:12:30AM

SUMMARY

<u>CONSTRUCTION COSTS</u>		<u>COUNT</u>			
Cost Of Construction:	\$258,100.00	Cubic Footage:	27906 Cu.ft	Permit Issued:	16
Cost Of Alteration:	\$48,647.00	Square Footage:	355 Sq.ft	Updates Issued:	0
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$306,747.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$1,473.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$1,473.00
Electrical:	\$707.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$707.00
Fire :	\$330.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$330.00
Plumbing:	\$1,160.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$1,160.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$3,670.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$94.00	\$0.00	\$94.00
Alteration Training Fee:	\$81.00	\$0.00	\$81.00
DCA Minimum Fee:	\$4.00	\$0.00	\$4.00
Sub total Training Fee:	\$179.00	\$0.00	\$179.00

TECHNICAL ISSUES

Building Technical:	8
Electrical Technical:	9
Fire Protection Technical:	3
Plumbing Technical:	7
Elevator Technical:	
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	1
Certificate of Approval:	1
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$3,670.00
FEES:	\$179.00
CERTIFICATE FEES:	\$208.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$4,057.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$4,057.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 05/01/2013 To 05/31/2013

June 11, 2013 9:13:10AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$89.00	\$3,968.00	\$0.00	\$4,057.00
GRAND TOTALS:		\$89.00	\$3,968.00	\$0.00	\$4,057.00

Clerk's

Register Report

5/1/2013 Through 5/31/2013

6/4/2013

Page 1

Account	Description	Memo	Category	Amount
INCOME				
	TOTAL Business Mercantile 2012-2013			1,625.00
	TOTAL Business Mercantile 2013-14			550.00
	TOTAL Campgrounds & Trailers			114.00
	TOTAL Ice Cream License			585.00
	TOTAL Licenses & Permits			120.00
	TOTAL Liquor Licenses			28,950.00
	TOTAL Opra Request			12.00
	TOTAL Rental Merc 2013-2014			25,375.00
	TOTAL Scrapper			30.00
	TOTAL Street Openings			700.00
	TOTAL Yard Sales			615.00
	TOTAL INCOME			58,676.00
TRANSFERS				
	TOTAL Council Checking			-58,676.00
	TOTAL TRANSFERS			-58,676.00
		OVERALL TOTAL		0.00

**2013 CASH RECEIPTS
MAY**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Current year taxes (2013)	7,367,788.25	25,380,622.07
Prior year taxes (2012)	5,082.74	1,148,028.25
MUNICIPAL LIEN	335.59	335.59
RECORDING	12.00	12.00
Arrears		5,434.99
Bankruptcy		2,675.91
State Audit Payback	1,500.00	5,100.00
6% Penalty		7,753.83
Tax Search Fees		110.00
Interest	9,695.76	122,911.85
Lot clearing	950.00	15,660.00
Returned Check Fees	40.00	80.00
Duplicate Bills	95.00	430.00
Trash	1,161.00	17,765.63
Cost of Sale		20,720.20
Municipal Service Fees	2,100.00	34,930.00
MUA		156,998.19
Premium		441,100.00
TOTAL DEPOSITS	7,388,760.34	27,360,668.51
DEPOSITED TO COUNCIL CHECK	7,203,414.38	26,338,018.36
DEPOSITED TO WIPP ACCOUNT	185,345.96	581,550.15
PREMIUM		441,100.00
TOTAL DEPOSITS	7,388,760.34	27,360,668.51
NSF Reversals	(8,589.76)	-12,956.97
TOTAL	7,380,170.58	27,347,711.54

Prepared by Susan Jackson

2013 MAY
VITAL STATISTICS

Marriages/CU	12
Certified Copies	158
Certified Copies EDRS	0
Burial Permits	0

Marriage/CU State	\$300.00
Marriage/CU Twp	\$36.00
Certified Copies	\$1,580.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00
TOTAL	\$1,916.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-186

TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12."

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- X** _____ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on June 17, 2013 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be a resolution adopted by the Township Council on June 17, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						