

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

NOVEMBER 19, 2012 - 6:00 P.M.

## Meeting called to order.

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

## Work Session

Bill Galestok/ Vince Orlando - Bulkhead relief for Beachfront Residents

Review of Consent & Regular Agenda Items

### Consent Agenda

Approval of Minutes November 5, 2012  
Res. #2012-263 Payment of Vouchers, \$ 155,109.69  
Res. #2012-264 Approval of Annual Contribution to Volunteers in Medicine (annual \$7,690.)  
Res. #2012-265 Appointment of Karen Fournier as Registrar of Vital Statistics  
Res. #2012-266 Transfer of 2012 Appropriations (\$211,520.00)  
Res. # 2012-267 Authorization to Cancel Outstanding Prior Year Checks (\$26.25)  
Res. # 2012-268 Approval of Change Order No. 1 for Delaware Bay Shore Outfall Extensions, Contract M-7 (net increase of \$35,233.32 and time extension of 21 calendar days)  
Res. # 2012-269 Approval to Purchase Cablecast System for Lower Cape May Regional School District  
Res. # 2012-270 Bid Acceptance and Contract Award for One (1) Freightliner 108SD Single Axel Cab and Chassis or Equal (\$87,795.)  
Res. # 2012-271 Bid Acceptance And Contract Award For One (1) 2011 or Newer Freight Liner Model M2 106V Dump Truck With Snow Plow and Spreader or Equal (\$139,121.)  
Ord. # 2012-21 Salary & Benefit Ordinance For The Township Of Lower (annual ordinance)- 1<sup>st</sup> Reading - 2nd reading & public hearing December 2, 2012

## Regular Agenda

### Administrative Reports

Personnel Action Report  
Department Monthly Reports: Animal Control, Construction, Dog Licensing, Engineer, Municipal Clerk  
Municipal Court, Police Department, Tax Collector, Vital Statistics

## Council Comments

## Call to the Public

### Closed Session

Res. #2012- 272 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12." (Matters Relating to Employment Relationships)

## Adjournment

Regular & Work Session Meeting Minutes - November 5, 2012

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on November 5, 2012 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember Walt Craig  
Councilmember Glenn Douglass  
Deputy Mayor Kevin Lare  
Mayor Michael Beck

Also present: Bill Blaney, Solicitor, Michael Voll, Manager and Karen Fournier, Clerk's Office

The Pledge of Allegiance was led by Boy Scout Troop #87

Joshua Williams of Villas, currently a Life Scout in Troop #87, addressed Council to present his proposal to construct and install 6 Salt Water Fishing Line Recycling Bins along the jetties on Beach Drive as part of his Eagle Scout Project. A copy of his drawing is attached. All Councilmembers agreed that the project is a good idea. Councilmember Conrad added that this is the first salt water project of its kind in the country.

Certificate - Seashore Community Church of the Nazarene

Mayor Beck and Council presented a Certificate of Congratulations to the Seashore Community Church of the Nazarene for its 100 years of service. Dr. & Mrs. Gates graciously accepted the certificate and Dr. Gates spoke briefly about the church's outreach in seeking to serve the people of the community.

Certificate - Joseph Cirrinicione

Mayor Beck and Council presented a Certificate of Congratulations to Joseph Cirrinicione on his retirement and extended their appreciation for his service to the residents of Lower Township since 1975.

Frank Onorato accepted the certificate and expressed his appreciation on behalf of Mr. Cirrinicione.

**Work Session**

Review of Consent & Regular Agenda Items

**Consent Agenda**

Approval of Minutes	October 15, 2012
Res. #2012- 258	Payment of Vouchers, \$ 4,219,389.19
Res. #2012-259	Authorization for the Payout of Accumulated Compensatory Time ( D. Fisher \$1,294.11)
Res. # 2012-260	Transfer of 2012 Appropriations (\$26,100.00)
Res. # 2012-261	A Resolution of the Township of Lower Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use On An Online Auction Website

Regular & Work Session Meeting Minutes - November 5, 2012

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
CRAIG			X			
DOUGLASS		X	X			
LARE			X			
BECK			X			

**Regular Agenda**

Res. # 2012-262 Authorizing Final Payment Due 11/4/2012 To Lower Township Rescue Squad, As Per Agreement (\$35,000.00 to be released upon receipt of audit)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
CRAIG		X	X			
DOUGLASS	X		X			
LARE			X			
BECK			X			

Ord # 2012-20 An Ordinance Amending Chapter 7, Entitled Traffic, of the Code of the Township of Lower (Handicap Parking Spaces on the Street) allowing a space at 221 E. Matthews Ave - 2<sup>nd</sup> Reading & Public Hearing - This Ordinance has been advertised and made available to the public

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
CRAIG	X		X			
DOUGLASS			X			
LARE			X			
BECK			X			

## Regular & Work Session Meeting Minutes - November 5, 2012

### **Administrative Reports**

Department Monthly Reports: Police Department

### **Council Comments**

Councilmember Conrad pointed out that the Boy Scouts attended tonight's meeting to learn about communication and citizenship of the community. He acknowledged how lucky we were through the storm and gave credit and thanks to all of the citizens of our community, especially the emergency responders for their selfless acts of service. He stated that he is proud of our community for coming together as one and encouraged everyone to exercise their right to vote.

Councilmember Craig also acknowledged how fortunate we are as a community and thanked all emergency responders. He also gave special recognition to the 3 young women who organized the food drive at Villas Fire Company: Heather Grey, Erica Young and Dee'anna Dicarlo. He stated that it was a proud day for Lower Township.

Councilmember Douglass agreed that he is proud to be a part of a community that comes together in times of need and he encouraged everyone to continue to support those less fortunate.

Deputy Mayor Kevin Lare stated that he is proud to be a part of such a great community. Once more, he recognized Dr. and Mrs. Gates and thanked them for their invaluable leadership to this community.

Mayor Mike Beck affirmed his responsibility for the people of this Township and how grateful he is that we were spared from the effects of Hurricane Sandy. He also remarked of the pain he feels for other communities that were not so fortunate and wishes to give special recognition to the people that risked their own lives so that others would be safe.

### **Call to the Public**

John Skowronski, 607 Arctic Avenue, addressed Council and Manager regarding the sign on Sandman Boulevard that directs traffic to the parkway. He suggested that the sign be moved to a location before the intersection to give adequate notice of lane change.

George Doherty, Seashore Road, addressed council regarding his continued problem with power outages during heavy rainfall and his frustration with Atlantic Electric in his failed efforts to have it fixed. Manager Mike Voll suggested that Mr. Doherty stop in his office and he will contact Ronnie Town to see if action can be taken. Mr. Doherty also inquired as to why the township bought the Manzoni building. Manager Voll explained that it was a good purchase for various reasons. Mr. Doherty inquired about the public safety building. Mayor Beck replied that the recommendation was made to eventually bring the police back over to this area. Mr. Doherty also addressed the problem with the light at Breakwater and Seashore during power outages and the danger it poses. Manager Voll reiterated that when Atlantic Electric is notified, they will be made aware of the problem with the light as well.

Tom Frisoli, Villas, addressed Council to wish them good luck in the election and remind everyone of the sacrifices our veterans and active service members have made that afford us the freedom to vote and we owe it to them to exercise that right.

Regular & Work Session Meeting Minutes - November 5, 2012

Steve Pertino, Villas, addressed Council regarding the fishing pier and suggested that platforms be built instead, to dress up the water pipes. Mayor Beck informed Mr. Pertino that there is a committee that holds public meetings for issues involving the fishing pier. Manager Voll interceded to inform that the outfall pipes are designed (by engineers) to be structurally sound and suggested that platforms may not be safe. Mr. Pertino also inquired about the bulldozers at Cox Hall Creek. Gary Douglass, Lower Township Public Works Director, explained that the machinery belongs to the County Mosquito Department and they are finishing up the watershed project. Mr. Pertino remarked about the welcome flags throughout Lower Township and suggested that Villas be better represented. Mayor Beck and Manager Voll advised that the flags are funded by the Chamber of Commerce and are placed throughout different sections of the Township. Mayor Beck added that the Bayshore Heritage Byway signage is being redirected to the Villas area. Mr. Pertino expressed his concern about Mike Donahue's absence and stated that he doesn't believe we are getting enough for our money.

There being no further business, motion to adjourn moved by Councilmember Douglass, seconded by Councilmember Conrad. Meeting adjourned at 6:46 p.m. by verbal "ayes".

---

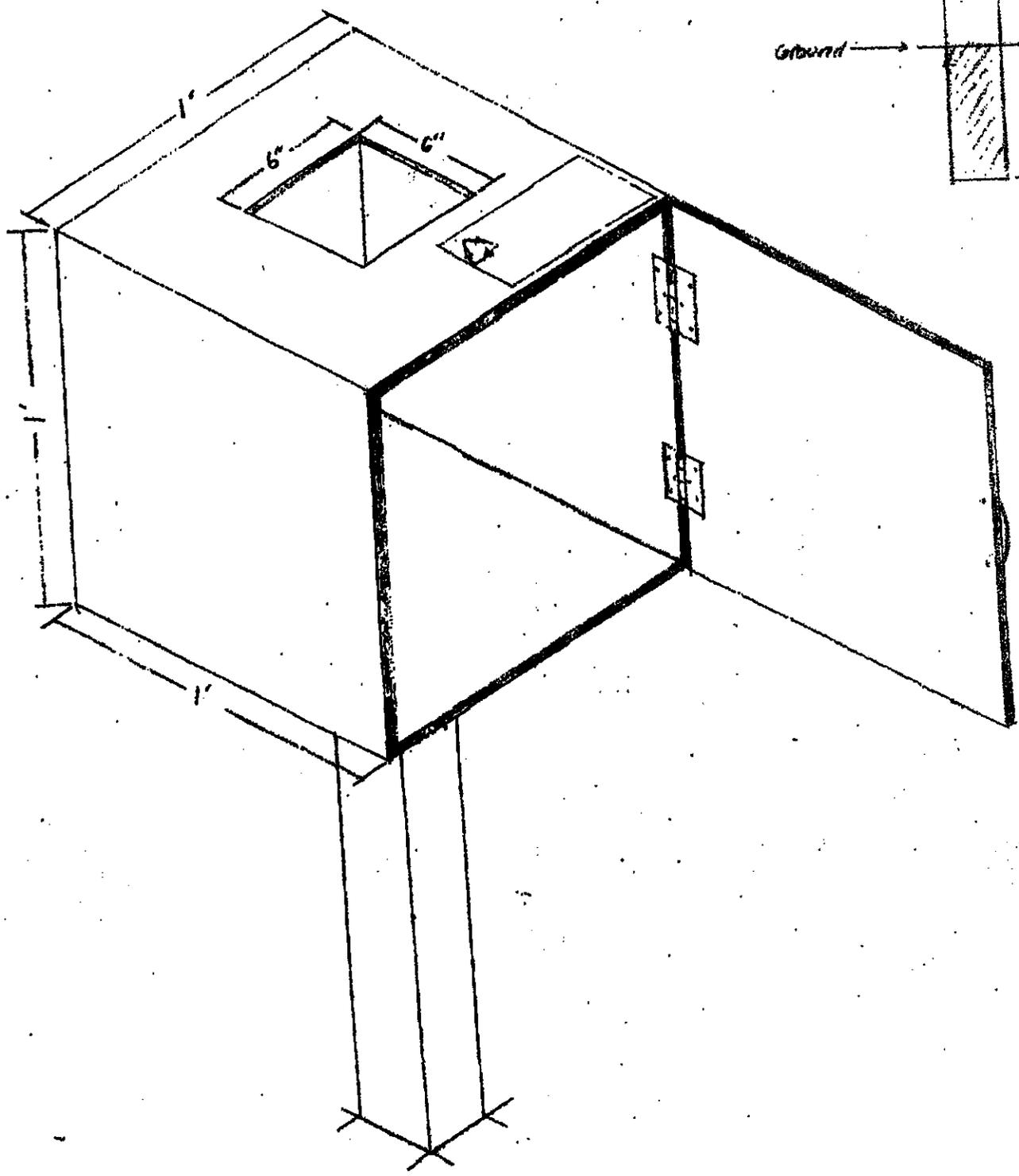
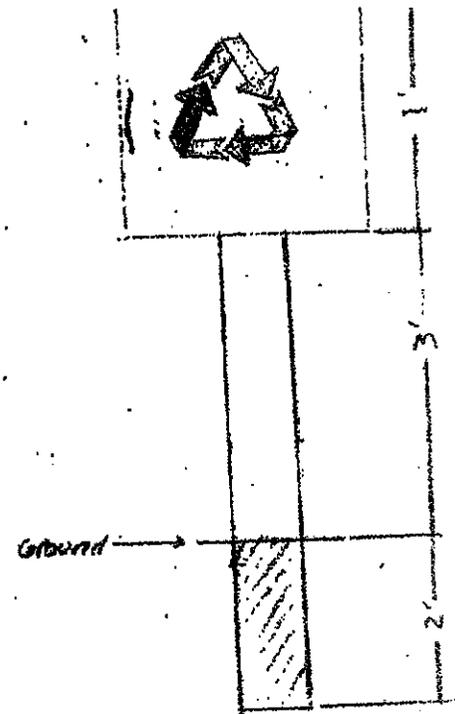
Mayor

---

Township Clerk

Approved:

# Salt Water Fishing Line Recycling Bin



RESOLUTION # 2012-263

November 16, 2012  
10:56 AM

Lower Township  
Bill List By Vendor Id

Page No: 1

P.O. Type: All  
Range: First to Last  
Format: Condensed

Include Project Line Items: Yes

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00028 ACTION SUPPLY*								
	12-02818	10/23/12	CONCRETE FOR DRAINAGE	Open	256.25	0.00		
00055 LARRY AKINS								
	12-02892	11/01/12	CONTRACTUAL REIMBURSEMENT	Open	122.00	0.00		
00096 CATHERINE R. ANDERSON								
	12-03060	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
00109 ARAWAK PAVING CO., INC.*								
	12-02642	10/03/12	ASPHALT FOR RDS	Open	3,191.37	0.00		
	12-02840	10/25/12	BOTTLE CREEK ESTATES ASPHALT	Open	26,834.59	0.00		
					<u>30,025.96</u>			
00110 ANCO HOME CENTER*								
	12-02616	10/02/12	OCTOBER 2012	Open	180.10	0.00		
	12-02649	10/03/12	ANCO VOUCHER OCTOBER 2012	Open	156.68	0.00		
	12-02687	10/09/12	RDS/SIGNS/BLDG	Open	465.20	0.00		
					<u>801.98</u>			
00153 ATLANTIC CITY ELECTRIC*								
	12-02915	11/05/12	OCTOBER 2012 STREET LIGHTS	Open	24,560.09	0.00		
00177 ANACONDA SPORTS INC.*								
	12-02679	10/09/12	WRESTLING UNIFORMS	Open	759.65	0.00		
	12-02757	10/16/12	BASKETBALL SUPPLIES	Open	153.50	0.00		
					<u>913.15</u>			
00179 AVERY TEITLER*								
	12-00984	04/17/12	BOARD SOLICITOR SALARY	Open	466.66	0.00		
	12-02961	11/13/12	RESOLUTIONS CONCERNING	Open	300.00	0.00		
					<u>766.66</u>			
00216 APPLE COMPUTER INC*								
	12-02747	10/12/12	IPAD	Open	698.00	0.00		
00249 GHAZALA BARKAT								
	12-03005	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
00301 BELMONT AND CRYSTAL SPRINGS*								
	12-02941	11/09/12	WATER RENTAL-FIRE/SAFETY	Open	5.57	0.00		
	12-02945	11/09/12	WATER - DPS	Open	38.99	0.00		
	12-02946	11/09/12	BOTTLED WATER /DPW	Open	67.08	0.00		
	12-02948	11/09/12	WATER RENTAL-TOWN HALL	Open	27.79	0.00		
	12-03117	11/14/12	WATER RENTAL-REC	Open	39.29	0.00		
	12-03137	11/14/12	WATER RENTAL-COURT	Open	5.53	0.00		
					<u>184.25</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00346 BERGEY'S TRUCK CENTERS*	12-02383	09/05/12	PARTS FOR RECYCLING TRUCK	Open	95.87	0.00		
00348 BENNETT BATTERIES, LLC*	12-02685	10/09/12	RDS/DPS/DPW	Open	1,163.60	0.00		
00356 BEAVER SUPPLY INC*	12-02835	10/25/12	REBAR FOR DRAINAGE/DPW	Open	46.48	0.00		
00358 EUGENE BIENIECKI	12-03053	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
00360 JANE BIENIECKI	12-03054	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
00375 ELEANOR A BOCHONOK	12-03036	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
00396 BEST BUY COMPANY INC*	12-02765	10/17/12	GS CABLE FOR NEW TVS	Open	119.42	0.00		
00403 BLUE WAVE EXPRESS CAR WASH*	12-03146	11/15/12	CAR WASH - DPS	Open	135.00	0.00		
00406 BLANEY & DONOHUE, PA	12-00554	02/24/12	EXP 2012 (\$40K)BAL 28,587.50	Open	850.00	0.00		
00425 CAROL A. BRAND	12-03012	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
00426 EVELYN BRENTANO	12-03001	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
00429 KAREN BRIDGES	12-03035	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
00443 BSN SPORTS INC*	12-02817	10/23/12	PLAYER BENCH-BASKETBALL	Open	1,063.73	0.00		
	12-02821	10/23/12	FOOSEBALL SOCCER TABLE	Open	628.68	0.00		
					<u>1,692.41</u>			
00508 JOAN K. BURNS	12-03050	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
00616 ANIMAL ALLIANCE OF CAPE	12-02927	11/08/12	TNR SPAY AND NEUTER PROGRAM	Open	150.00	0.00		
	12-02928	11/08/12	TNR AND SPAY/NEUTER PROGRAM	Open	350.00	0.00		
	12-02929	11/08/12	TNR SPAY AND NEUTER PROGRAM	Open	400.00	0.00		
	12-02930	11/08/12	TNR SPAY AND NEUTER PROGRAM	Open	150.00	0.00		
	12-02931	11/08/12	TNR SPAY AND NEUTER PROGRAM	Open	800.00	0.00		
					<u>1,850.00</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00735 CATERINA SUPPLY, INC.*	12-02819	10/23/12	ADD. COUPLERS OUTFALL PROJECT	Open	341.75	0.00		
00739 CAPE MAY VETERINARY HOSPITAL	12-03116	11/14/12	TNR SPAY AND NEUTER PROGRAM	Open	5.00	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC.*	12-02719	10/11/12	PORTABLE TOLIETS-HAUNTEDTRAILS	Open	282.50	0.00		
00784 CAPE MAY STAR & WAVE	12-02921	11/08/12	REGULAR MEETING/NOTICE TO BID	Open	100.44	0.00		
	12-02968	11/13/12	NOTICE TO BIDDERS 10/31/12	Open	63.86	0.00		
					<u>164.30</u>			
00807 CDW-GOVERNMENT INC*	12-02131	08/07/12	HP SB6200 PC	Open	724.16	0.00		
	12-02579	09/26/12	FAX MACHINE	Open	297.59	0.00		
					<u>1,021.75</u>			
00820 COMCAST OF WILDWOOD* DPW	12-02900	11/02/12	MONTHLY INTERNET OCTOBER	Open	102.19	0.00		
00825 COMCAST*	12-02764	10/17/12	MONTHLY INTERNET OCTOBER	Open	90.59	0.00		
	12-02949	11/09/12	MONTHLY INTERNET- TOWN HALL	Open	102.19	0.00		
					<u>192.78</u>			
00940 COASTAL BROADCASTING*	12-02744	10/12/12	HAUNTED TRAILS BROADCASTING	Open	550.00	0.00		
00991 COLONIAL ELECTRIC SUPPLY*	12-02820	10/23/12	WALL PACK	Open	156.87	0.00		
01087 ANTHONY J. COSTANZO	12-03013	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
01110 COLLEEN CRIPPEN	12-02916	11/05/12	CONTRACTUAL REIMBURSEMENT-V	Open	87.45	0.00		
01170 VERIZON WIRELESS* F/S	12-02920	11/07/12	CELL PHONE SERVICE 9/27-10-26	Open	73.92	0.00		
01171 VERIZON WIRELESS - TOWNHALL	12-02956	11/13/12	CELL PHONE ACCT 62231083700001	Open	568.10	0.00		
	12-02957	11/13/12	IPHONES ACCT 723051842-00001	Open	819.55	0.00		
					<u>1,387.65</u>			
01196 H A DEHART & SON*	12-02555	09/21/12	PARTS FOR VEHICLES	Open	211.07	0.00		
	12-02897	11/02/12	PARTS FOR VEHICLE	Open	1,210.76	0.00		
					<u>1,421.83</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01201 DELL CORPORATION*	12-02496	09/17/12	PRINTER SUPPLIES	Open	202.98	0.00		
01443 ERMA VOLUNTEER FIRE CO	12-02972	11/13/12	GENERAL ELECTION 2012	Open	300.00	0.00		
01483 FRA TECHNOLOGIES*	12-02936	11/08/12	MAINT MLS PROGRAM 12/12-12/13	Open	1,200.00	0.00		
01499 JOSEPH FAZZIO, INC*	12-02937	11/08/12	STEEL TO REBUILD TRASH BODY	Open	279.80	0.00		
01502 PAMELA FELDER	12-03115	11/14/12	CONTRACTUAL REIMBURSEMENT	Open	26.00	0.00		
01519 TOM FOLS ELECTRICALCONTRACTOR*	12-02944	11/09/12	REPAIR LIGHT DAMAGED IN STORM	Open	400.00	0.00		
01532 JACQUELINE U HENDERSON	12-03032	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
01579 BEATRICE M. FLANIGAN	12-03040	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
01581 FIRST ASSEMBLY OF GOD CHURCH	12-02909	11/02/12	GENERAL ELECTION 2012	Open	150.00	0.00		
01598 DEARBORN NATIONAL	12-02893	11/01/12	NOVEMBER 2012 LIFE INSURANCE	Open	510.30	0.00		
01641 GALL'S INC*	12-02588	09/27/12	SUPPLIES BOCA	Open	128.94	0.00		
01690 GRANTURK EQUIPMENT CO*	12-02868	10/31/12	PLASTIC NOZZLE/DPW	Open	185.04	0.00		
01726 GLOCK PROFESSIONAL INC*	12-02846	10/25/12	TRAINING	Open	195.00	0.00		
01733 FRANCIS MCLAUGHLIN	12-03052	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
01767 WILLIAM R. HARTLEY, SR	12-02974	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
01781 HATCH MOTT MACDONALD, LLC*	12-02197	08/13/12	2011 DEL. BAY SHORE OUTFALL EX	Open	855.00	0.00		B
	12-02299	08/24/12	TRAFFIC ENGINEERING PROPOSAL	Open	1,479.00	0.00		
	12-02922	11/08/12	ENGINEERING PROJECT 304764CM10	Open	669.50	0.00		
	12-02923	11/08/12	ENGINEERING PROJECT 313750CM10	Open	609.15	0.00		
	12-02959	11/13/12	ENGINEERING PROJECT 297804	Open	483.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01781 HATCH MOTT MACDONALD, LLC* Continued								
	12-02960	11/13/12	ENGINEERING PROJECT 315087	Open	<u>178.50</u>	0.00		
					4,274.15			
01791 CINDY S. HARTLEY								
	12-02976	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
01793 ANNA M. HASSON								
	12-03026	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ								
	12-00985	04/17/12	BOARD SOLICITOR SALARY	Open	466.66	0.00		
	12-02924	11/08/12	RESOLUTIONS CONCERNING ATTACHD	Open	<u>450.00</u>	0.00		
					916.66			
02005 JUST SPORTS INC.*								
	12-02848	10/25/12	FOOTBALLS	Open	84.72	0.00		
02109 KENNEDY CULVERT & SUPPLY CO.*								
	12-02750	10/15/12	RISERS FOR ROAD PAVING	Open	381.60	0.00		
02125 KDI*								
	12-02595	09/27/12	BLACK INK FOR COPIER	Open	74.15	0.00		
	12-02816	10/23/12	COPIER MACHINE	Open	<u>3,750.00</u>	0.00		
					3,824.15			
02140 KINDLE FORD LINC/MERC., INC.*								
	12-02691	10/09/12	PARTS FOR POLICE VEHICLES	Open	635.96	0.00		
02208 PENNY BECICA-KRAUS								
	12-03002	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
02223 LANDSMAN UNIFORMS*								
	12-02575	09/26/12	UNIFORMS	Open	920.00	0.00		
02248 LAWREN SUPPLY*								
	11-03259	11/18/11	UNIFORMS	Open	575.65	0.00		
	11-03505	12/19/11	UNIFORMS	Open	358.40	0.00		
	12-00480	02/16/12	UNIFORMS	Open	<u>361.40</u>	0.00		
					1,295.45			
02331 LOWER TOWNSHIP ROTARY CLUB								
	12-03118	11/14/12	ANNUAL DONATION-PARADE/LIGHTS	Open	800.00	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE								
	12-03148	11/15/12	MEMBERSHIP LUNCHEON 11/8/12	Open	30.00	0.00		
02417 MAGELLAN HILL TECHNOLOGIES*								
	12-02955	11/13/12	PHONE SERVICE OCTOBER 2012	Open	134.74	0.00		
02465 BARBARA MAHON								
	12-02978	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02466 ROBERT E. MAHON	12-03000	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
02490 MARC PUBLISHING CO*	12-02801	10/18/12	CROSS REF BOOK	Open	157.45	0.00		
02541 ROBERT D. MARTIN, JR	12-02917	11/05/12	CONTRACTUAL REIMBURSEMENT	Open	66.99	0.00		
02654 LORETTA MCKENZIE	12-03080	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
02774 ROSE MOORE	12-02958	11/13/12	CONTRACTUAL REIMBURSEMENT-V	Open	100.00	0.00		
02968 PATTI'S PARTY WORLD*	12-02721	10/11/12	SUPPLIES FOR HAUNTED TRAIL	Open	250.00	0.00		
	12-02849	10/26/12	FOG MACHINE FOR HAUNTED TRAIL	Open	<u>140.00</u>	0.00		
					390.00			
03104 NORTHEAST IND.&MARINE SUPPLY*	12-02716	10/11/12	PARTS FOR RDS/SANT/RECY	Open	3,458.54	0.00		
	12-02760	10/16/12	PARTS FOR ROADS TRUCK	Open	<u>1,654.59</u>	0.00		
					5,113.13			
03109 TRU GREEN CHEMLAWN	12-00686	03/09/12	FERTILIZER/SLICE SEED	Open	665.00	0.00		B
03135 NEXT GENERATION IND, INC*	12-02867	10/31/12	ICE OFF/DPW	Open	323.18	0.00		
03144 NAOMI NICHOLS	12-03055	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
03160 OFFICE BASICS, INC*	12-02839	10/25/12	YEAR END PAPER/BINDERS	Open	141.08	0.00		
03226 OLD DOMINION BRUSH CO.*	12-02761	10/16/12	RECYCLING PARTS	Open	1,992.00	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	12-02792	10/18/12	VACUUM AND BAGS	Open	241.71	0.00		
03288 KATHRYN PATTERSON	12-03016	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
03289 THOMAS W. PATTERSON	12-03088	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
03296 PARISH OF ST. JOHN NEUMANN	12-02908	11/02/12	GENERAL ELECTION 2012	Open	675.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03350	MICHAEL PERRY	12-02834	10/24/12	REIMBURSMENT	Open	17.10	0.00		
03387	POGUE INC. *	12-02899	11/02/12	PRE EMPLOYMENT TESTING	Open	740.00	0.00		
03414	WILLIAM PRIOLE	12-02918	11/07/12	CONTRACTUAL REIMBURSEMENT-V	Open	123.00	0.00		
03458	JOANN H. RASH	12-03015	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
03466	R & R SPECIALTIES	12-02766	10/17/12	HALLOWEEN PARADE TROPHIES	Open	56.25	0.00		
03478	RED THE UNIFORM TAILOR, INC.*	12-02574	09/26/12	UNIFORMS	Open	720.00	0.00		
03491	RENTAL COUNTRY*	12-02837	10/25/12	ROADS	Open	928.91	0.00		
03507	JEAN ROBSON	12-03014	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
03512	JEANETTE SMITH-REEVES	12-02997	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
03553	RANSOME INTERNATIONAL, LLC*	12-02623	10/02/12	PARTS FOR COUNTY VEHICLES	Open	314.96	0.00		
03601	SCHWAAB INC*	12-02787	10/17/12	DECTORS	Open	70.47	0.00		
03611	SERVICE TIRE TRUCK CENTERS*	12-02692	10/09/12	TIRES/RDS/SANT/RECY/DPW	Open	3,344.84	0.00		
		12-02729	10/11/12	GOODYEAR TIRES P24570R17	Open	569.40	0.00		
						<u>3,914.24</u>			
03640	MADLINE R. SHOWERS	12-03093	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
03656	JOHN W. SKOWRONSKI	12-03006	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
03664	AUDREY L. SMITH	12-03064	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
03678	SMELTZER & SONS INC.*	12-02720	10/11/12	SUPPLIES FOR HAUNTED TRAIL	Open	139.80	0.00		
03679	BARBARA SLONIS	12-03010	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03706 NICHOLAS C. SMARGIASSI	12-03018	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
03729 FLORENCE STATKIEWICZ	12-03063	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
03734 STEWART INDUSTRIES, INC.*	12-02704	10/10/12	COPIER MAINT. 09/23/12 TO 12/23	Open	1,529.66	0.00		
03805 TOWNBANK VOLUNTEER FIRE CO.	12-02973	11/13/12	GENERAL ELECTION 2012	Open	450.00	0.00		
03810 MUNICIPAL UTIL AUTH USAGE COST	12-03139	11/15/12	WATER SERVICE DUE 10/4/12	Open	1,384.36	0.00		
	12-03140	11/15/12	SEWER SERVICE DUE 10/04/12	Open	196.90	0.00		
					<u>1,581.26</u>			
03852 CATHERINE A. TURNEY	12-03066	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
03904 LOWE'S HOME CENTER INC*	12-02718	10/11/12	SUPPLIES FOR HAYRIDE	Open	252.29	0.00		
	12-02890	11/01/12	SAFETY FENCING/DOUGLASS PARK	Open	396.94	0.00		
					<u>649.23</u>			
03960 VECTOR SECURITY*	12-02646	10/03/12	REPLACE AND SERVICE FRONT DOOR	Open	115.00	0.00		
03971 VERIZON WIRELESS	12-03147	11/15/12	VERIZON - MDT	Open	13.12	0.00		
03985 VILLAS NAPA AUTO PARTS	12-02690	10/09/12	RDS/SANT/RECY	Open	2,464.70	0.00		
03992 VAL-U AUTO PARTS LLC*	12-02686	10/09/12	RDS/SANT/RECY/DPW	Open	2,836.73	0.00		
04037 DOUGLASS WHITTEN	12-01277	05/16/12	2012 EQUIP. ALLOWANCE	Open	150.00	0.00		
04049 SUSAN JACKSON	12-02939	11/09/12	CONTRACTUAL REIMBURSEMENT-V	Open	365.00	0.00		
04062 VOLUNTEERS IN MEDICINE	12-02940	11/09/12	2012 CONTRIBUTION	Open	7,690.00	0.00		
04075 BARBER CONSULTING SERVICES LLC	12-02962	11/13/12	COMPUTER SERICES-REC CENTER	Open	175.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	12-03138	11/14/12	FIRST AID SUPPLIES-TOWN HALL	Open	81.88	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04097 CINTAS FIRST AID AND SAFETY* Continued	12-03143	11/15/12	FIRST AID SUPPLIES	Open	<u>205.53</u> 287.41	0.00		
04216 PRIVATE ISLAND EMBROIDERY*	12-02726	10/11/12	UNIFORMS	Open	716.00	0.00		
	12-02903	11/02/12	UNIFORMS	Open	<u>367.00</u> 1,083.00	0.00		
04235 COLLEEN P GALLAGHER	12-03082	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
04283 CATHERINE JOSAPHOUITCH	12-03090	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
04284 ALICE SCATTONE	12-03076	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
04300 W B MASON CO INC*	12-02580	09/26/12	OFFICE SUPPLIES	Open	1,030.15	0.00		
	12-02619	10/02/12	FILE CABINET	Open	214.76	0.00		
	12-02795	10/18/12	OFFICE SUPPLIES	Open	<u>857.04</u> 2,101.95	0.00		
04301 SEASHORE ASPHALT CORPORATION*	12-02759	10/16/12	HP PATCH/ DPW	Open	106.70	0.00		
04356 AMERICAN SOLUTIONS BUSINESS*	12-02597	09/27/12	ENVELOPES	Open	144.80	0.00		
04532 ROBERTA K YOUNG	12-03021	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
05076 ACCESS DISPALY GROUP INC*	12-02749	10/15/12	LETTER BOARD	Open	699.51	0.00		
05077 PHILLIPS MCDADE CONTROLS INC*	12-02793	10/18/12	AC MAINTENANCE AGREEMENT	Open	2,325.00	0.00		
5053 ANTHONY GRETO	12-03134	11/14/12	CONTRACTUAL REIMBURSEMENT-V	Open	345.00	0.00		
ADAMC ROSEMARY ADAMCZYK	12-03099	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
AGHAK MARYAM AGHAKHANI	12-03070	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
ALPHACAR ALPHA CARD SYSTEMS*	12-02814	10/23/12	ID CARDS	Open	99.59	0.00		
AMANA ANTHONY AMAND	12-03030	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
AMAND	BERNICE AMAND	12-03034	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
ARC	ARC OF CAPE MAY COUNTY, INC	12-02891	11/01/12	DONATION FOR SPECIAL OLYMPICS	Open	750.00	0.00		
BAKERF	FRED BAKER	12-03028	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
BAUMG	EMMA JANE BAUMGARDNER	12-03095	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
BINGH	ROBERT F. BINGHAM	12-03072	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
BLAUE	BLAUER ASSOCIATES INC*	12-02894	11/02/12	DCA#11-0353-00/OUTFALLS PHASE2	Open	450.00	0.00		
BOERN	RALPH BOERNER	12-03069	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
BOYLED	DOLORES P. BOYLE	12-03048	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
BOYLEK	KATHLEEN BOYLE	12-03045	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
BUCKD	DIANE E PANNELLI	12-03017	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
BUONO	MARTHA BUONOPANE	12-03057	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
CLEBLANC	CAROLYN LEBLANC	12-03113	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
CONGL	CHRISTINA CONGLETON	12-03039	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
CZES	MARY LOU CZESCIK	12-03051	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
DOLLARD	MADLINE DOLLARD	12-03046	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
DOLLJ	JAMES T. DOLLARD	12-03068	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
DOUGG	GLENN DOUGLASS	12-02967	11/13/12	REIMBURSE CELL PHONE CASE	Open	16.04	0.00		
EDWA	RITA EDWARDS	12-03075	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
FANI PATRICIA FANIEL	12-03059	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
FARNELL JAMES FARNELL	12-03094	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
FREAS JEAN FREAS	12-03041	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
FREG ELIZABETH FREGA	12-03043	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
GAFF PATRICIA A. GAFFNEY	12-03056	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
GASSER COZETTE GASSER	12-03037	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
GIAIRO ANN GIAIRO	12-03062	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
GIBBONSA ALAN J. GIBBONS	12-03108	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
GILLE EDWARD GILLESPIE	12-03096	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
HARTL WILLIAM HARTLEY, JR	12-03042	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
HARTLEY CHRISTINE HARTLEY	12-03027	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
HAUSER JUDITH HAUSER	12-03022	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
HELVE ANN HEAP-HELVESTON	12-03009	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
HOFFMAN BARBARA HOFFMAN	12-02998	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
HUGH CHARLES HUGHES III	12-03044	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
HUGHC CAROL MCCARTHY	12-03024	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
JASP JANET JASPERSE	12-03083	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
JASPC CRAIG JASPERSE	12-03106	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
JASPD DEBBIE L JASPERSE	12-03105	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
KANEP PATRICIA D. KANE	12-03112	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
KEEND DOLORES RAMBO	12-03058	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
KEITH DEBORAH KEITH	12-03074	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
KINGR RICHARD KING	12-03077	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
KIRSCHN SCOTT KIRSCHNER	12-03089	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
LAMOC CHARLES LAMONTE	12-03019	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
LETI MARY LETIZIO	12-03011	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
LETIZIO BARTOLOMEO J LETIZIO	12-03102	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
LIPS JOHN LIPSETT	12-03003	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
LIPSM MARGARET LIPSETT	12-03091	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
LISTW JOAN LISTWAN	12-03065	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
LONEP PATRICIA LONERGAN	12-02975	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
MANSFIEL JAMES E MANSFIELD	12-03097	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
MARROR ROBERT H MARRO	12-03047	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
MCGR DANIEL MCGRANAGHAN	12-03007	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
MCGRAN CARLIE MCGRANAGHAN	12-03004	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
MCLAUGHB BARBARA K. MC LAUGHLIN	12-03111	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MEIER SHAIN P MEIER	12-03104	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
MEIERH HELEN T MEIER	12-03020	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
MILLER PAULA MILLER	12-03025	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
MOORER REBECCA MOORE	12-03092	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
MORNI CARRISE MORNICK	12-03103	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
MORRIS DANIELLE MORRISON	12-03023	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
MORSE JOAN ELIZA OLSON MORSE	12-03084	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
MUHOLL ROSEMARY MULHOLLAND	12-03086	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
NAVARROR RUSTICO C. NAVARRO	12-03110	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
NOLANM MICHELLE NOLAN	12-03073	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
OBRI PHYLLIS O'BRIEN	12-03067	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
OSBORN VIRGINIA OSBORN	12-03033	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
PETERSON PATRICIA PETERSON	12-03081	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
PIOTR RUTH PIOTROWICZ	12-03100	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
RAUD DOROTHY M RAUDENBUSH	12-03085	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
RODG ROSE MARIE RODGERS	12-03061	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
SANTA DENISE SANTAGATA	12-03008	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
SHEMAN KAREN A SHEMANSKI	12-03031	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SILCOTT JAMES SILCOTT	12-03087	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
SMITHKM KATHLEEN M SMITH	12-03098	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
SOMER ELIZABETH M SOMERS	12-02999	11/13/12	GENERAL ELECTION 2012	Open	225.00	0.00		
SOWERSM MICHAEL SOWERS	12-03109	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
STEBL RALPH P STEBLEIN	12-03078	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
STEEREJ JUSTIN STEERE	12-03049	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
VANDEN WILLIAM R VANDENACRE	12-03101	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
VLASSOP JON VLASSOPOULOS	12-03029	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
WEHNER GEORGE WEHNER	12-02831	10/24/12	OEM-WEB HOSTING REIMB 2 YR SUB	Open	146.12	0.00		
WESTD DEBORAH A WEST	12-03107	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
WOLTJ JOAN WOLTJEN	12-03079	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		
YABOR PATRICIA YABOR	12-03038	11/13/12	GENERAL ELECTION 2012	Open	200.00	0.00		

Total Purchase Orders: 256 Total P.O. Line Items: 471 Total List Amount: 155,109.69 Total Void Amount: 0.00

I hereby certify the foregoing Resolution was adopted by the Township Council at a meeting held on November 19, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2012-264

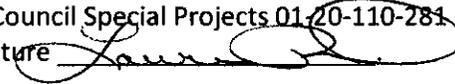
Title: **APPROVAL OF ANNUAL CONTRIBUTION TO VOLUNTEERS IN MEDICINE**

**WHEREAS**, Volunteer in medicine of Cape May County's primary mission is to understand and serve the health and wellness needs of the medically uninsured or under served population living or working in Cape May County; and

**WHEREAS**, VIM has begun a Municipal Partners Program to create a permanent symbolic relationship between the VIM clinic and the sixteen municipalities; and

**WHEREAS**, VIM has requested each municipality donate fifty cents (\$0.50) for each taxable line to the program to help with specialized services for eye care, pediatrics and podiatry in addition to the primary care being offered.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Lower does hereby authorize and approve a contribution of \$7,690. for the year 2012.

**BE IT FURTHER RESOLVED** that the CFO, Lauren Read is hereby authorized to issue a check to Volunteers in Medicine for \$7,690 chargeable to budget line Council Special Projects 01-20-110-281 where sufficient funds are available as evidenced by her signature 

I hereby certify the foregoing to be a Resolution adopted by the Township Council on November 19, 2012.

\_\_\_\_\_  
Julie A. Picard, RMC, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2012- 265**

**TITLE: APPOINTMENT OF KAREN FOURNIER AS REGISTRAR OF VITAL STATISTICS**

WHEREAS, Karen Fournier began her employment with the Township of Lower in the Clerk's Office July 2, 2012; and

WHEREAS, Karen, along with taking Municipal Clerk's Classes, is enroled in the Registrar of Vital Statistics classes and will have them completed by December, 2012; and

WHEREAS, Registrar of Vital Statistics, Claudia R. Kammer, retired on August 31, 2012..

NOW, THEREFORE, BE IT RESOLVED by the Township Council that Karen Fournier is hereby appointed as Registrar of Vital Statistics.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on November 19, 2012.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						



**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY  
RESOLUTION #2012-267**

**Title: Authorization to Cancel Outstanding Prior Year checks**

**WHEREAS**, the check listed below has been outstanding for one year or more on the bank reconciliation for the Lower Township Council Checking Account; and

**WHEREAS**, efforts to reissue the check have been unsuccessful and the amount of the check does not warrant further action; and

**WHEREAS**, the Chief Financial Officer has requested that said check be cancelled in order to properly maintain the Township records.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council that the following list of prior years outstanding checks are hereby canceled.

CHECK NUMBER	AMOUNT	PAYEE	DATE
43930	\$26.25	Mark Maglicco	12/10/10

**I hereby certify the foregoing to be a resolution adopted by the Township Council on November 19, 2012.**

\_\_\_\_\_  
Julie A. Picard, RMC, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2012-268**

**TITLE: APPROVAL OF CHANGE ORDER NO. 1 FOR DELAWARE BAY SHORE  
OUTFALL EXTENSIONS, CONTRACT M-7**

**WHEREAS**, KG Marine Contracting was previously awarded a contract in the amount of \$ 178,261.00 for the Delaware Bay Shore Outfall Extensions Contract M-7, and

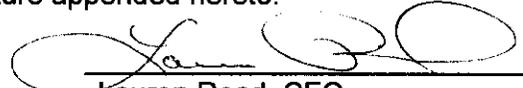
**WHEREAS**, this change requires the contractor to perform additional work at St. John's Avenue, Greenwood Avenue and Arbor Road which was previously identified as "To be performed by Township Public Works" and this additional work totals \$30,000.00 and a time extension of 21 calendar days; and

**WHEREAS**, As a result of Hurricane Sandy, the Township experienced significant loss at Whittier Ave, Washington Blvd, Springtime Road and Sandalwood Road which will require an additional 7 piles to provide the required support at an additional cost of \$9,009.00; and

**WHEREAS**, because the Township is allowing the Contractor to utilize twelve existing piles, the Contractor has offered the Township a credit of \$314.64 per pile for a total credit of \$3,775.68; and

**WHEREAS**, the Engineer has reviewed and recommended payment of Change Order No. 1 and approved the time extension request and the CFO has certified the availability of funds as evidenced by her signature appended hereto:

Account # 201-56-750-351  
(SCRF)

  
\_\_\_\_\_  
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, that Change Order No. 1 for the Delaware Bay Shore Outfall Extensions, Contract M-7 is hereby approved; and

**BE IT FURTHER RESOLVED** the original contract amount of \$178,261.00 shall have a net increase of \$35,233.32 and a time extension of 21 calendar days. The revised contract will be \$213,494.32 and the revised contract completion date will be February 3, 2013.

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on November 19, 2012.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						



**Hatch Mott  
MacDonald**

**Hatch Mott MacDonald**  
833 Rt 9 North  
PO Box 373  
Cape May Court House, NJ 08210  
T 609.465.9377 www.hatchmott.com

November 14, 2012

Via email: [gdouglasslowertownship@comcast.net](mailto:gdouglasslowertownship@comcast.net) & 1<sup>st</sup> Class Mail

Mr. Gary Douglass, Public Works Superintendent  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**RE: Change Order No. 1  
Delaware Bay Shore Outfall Extensions, Contract M-7  
Township of Lower, Cape May County  
HMM No. 311948**

Dear Mr. Douglass:

Please find enclosed herewith Change Order No. 1 submitted by KG Marine Contracting, Inc. on November 13, 2012 for the above referenced project. The following materials are being submitted with this change order:

- Contract Change Order – Change Order No. 1 dated November 13, 2012;
- Invoice from KG Marine Contracting dated November 13, 2012;
- Email chain (October 24, 2012 and September 21, 2012) regarding the additional work at St. John's, Greenwood and Arbor; and
- Pile quote from Marine Lumber & Piling, LLC dated November 13, 2012.

Work included in this change order is comprised of the following:

1. As requested the Contractor submitted a lump sum cost for the work at St. John's Avenue, Greenwood Avenue and Arbor Road (see attached email chain) that was identified on the Contract Plans as "To Be Performed by Township Public Works." The additional work at these locations totals \$30,000.00. The Contractor has requested a time extension of 21 calendar days to complete the above work.
2. As a result of Hurricane Sandy the Township experienced significant sand loss at Whittier Avenue, Washington Boulevard, Springtime Road and Sandalwood Road where the Contractor is currently installing stormwater outfall extensions. This sand loss left a portion of the proposed outfalls unsupported at each location. Based on our post-storm survey of the beach, twelve (12) additional piles are needed to provide the required pipe support. Five (5) piles, if and where directed, were included in the contract under Item No. 10. The contractor will require an additional seven (7) piles to provide the required support. The additional cost for the seven piles totals \$9,009.00.



Hatch Mott  
MacDonald

3. To offset the cost under Item 2 above the Township is allowing the Contractor to utilize twelve of their existing piles. Based on a quote from Marine Lumber & Piling, LLC (see attached), the Contractor has offered the Township a credit of \$314.64 per pile for a total credit of \$3,775.68.

This change order results in a net addition in the Contract Price of \$35,233.32 and a time extension of 21 calendar days and upon execution of this change order the revised Contract Price will be \$213,494.32 and the revised contract completion date will be February 3, 2013.

Should you have any questions regarding the above change order or should you require additional information, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald

A handwritten signature in black ink, appearing to read 'Mark R. Sray'.

Mark R. Sray PE, CME  
Senior Associate  
T 609.465.9377 F 609.465.5270  
mark.sray@hatchmott.com

cc (via Email): Michael Voll, Township Manager  
Margaret A. Vitelli, RPPS, QPA, Township Purchasing Agent  
Colleen Crippen, Coordinator of Federal and State Aid

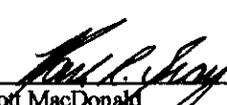
**CONTRACT CHANGE ORDER**

CHANGE ORDER NO.: 1  
 DATE: November 13, 2012  
 PROJECT DESCRIPTION: Delaware Bay Shore Outfall Extensions,  
 Contract No. M-7, Township of Lower, Cape May County, New Jersey

REASON FOR CHANGE ORDER: See Below.

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	ADDITIONS	DEDUCTIONS
1	For Additional Work at St. John's Avenue (see attached scope of work)	1 LS	\$12,000.00	\$12,000.00	
2	For Additional Work at Greenwood Avenue (see attached scope of work)	1 LS	\$9,500.00	\$9,500.00	
3	For Additional Work at Arbor Road (see attached scope of work)	1 LS	\$8,500.00	\$8,500.00	
4	For Seven (7) additional piles	7 Unit	\$1,287.00	\$9,009.00	
5	Credit for Twelve (12) Township supplied piles	12 Unit	\$314.64		\$3,775.68
Sub-Total:				\$39,009.00	\$3,775.68
<b>Total Change Order No. 1 Value:</b>					<b>\$35,233.32</b>

ACCEPTED:  
  
  
 \_\_\_\_\_  
 KG Marine Contracting, Inc.                      Date 11/14/12

APPROVAL RECOMMENDED:  
  
  
 \_\_\_\_\_  
 Hatch Mott MacDonald                      Date 11/13/12

APPROVED:  
  
 \_\_\_\_\_  
 Owner    Date

ORIGINAL CONTRACT BID PRICE:  
 \$178,261.00

CHANGE ORDER NO. 1: + \$35,233.32

REVISED CONTRACT PRICE INCLUDING  
 CHANGE ORDER NO. 1:  
**\$213,494.32**

\*\*\*\*\*

ORIGINAL CONTRACT COMPLETION DATE:  
 January 13, 2013

CHANGE ORDER NO. 1: +21 CALENDAR DAYS

REVISED CONTRACT COMPLETION DATE:  
**February 3, 2013**

\*\*\*\*\*

**KG MARINE  
CONTRACTING, INC  
46 INDIAN RD  
MANAHAWKIN NJ  
08050**

Date	Estimate #
11/13/12	369
Project	

Lower Township  
Outfall Extensions Project  
Change Oder #1

Description	Qty	Rate	Total
St. Johns ave.	1	12,000.00	12,000.00
Arbor rd.	1	8,500.00	8,500.00
Greenwood ave	1	9,500.00	9,500.00
Seven additional Piles	7	1,287.00	9,009.00
Credit for owner supplied piles 12 @\$314.64 each = \$3775.68			
Job includes all labor and machinery and materials needed to complete work described in E-mail dated 9-21-2012.			
Total amount for change order #1 = \$39,009 - \$3775.68 = \$35,233.32			

Any questions please call 609-410-9195.  
Please visit us on the Web!  
Thanks Kenny

<b>Subtotal</b>	
<b>Sales Tax (0.0%)</b>	
<b>Total</b>	\$35,233.32

**Sray, Mark R**

---

**Subject:** Outfall Project - Contract M-7 - Additional Work

---

**From:** Kenny George [mailto:[pledriver@comcast.net](mailto:pledriver@comcast.net)]  
**Sent:** Wednesday, October 24, 2012 4:04 PM  
**To:** Sray, Mark R  
**Subject:** Re: Outfall Project

Hi Mark

Here are quote's you asked for, I am to assume this will extend completion date say 3 weeks? Since it will be towards Jan when I get to these street ends and the weather will probably delay me. What other submittals do you need from me. I am going to use the non-polluting agent you recommended and secure the banding on tide flex valves as you described. Do you still want a formal submittal?

St. Johns Ave. = \$12,000  
Greenwood Ave. = \$ 9,500  
Arbor Rd. = \$ 8,500

Job includes all labor and machinery and materials needed to complete work described in E-mail dated 9-21-2012. Thanks and let me know if you need anything else  
Kenny

---

**From:** Sray, Mark R  
**Sent:** Friday, September 21, 2012 8:59 PM  
**To:** [pledriver@comcast.net](mailto:pledriver@comcast.net)  
**Cc:** [gdouglasslowertownship@comcast.net](mailto:gdouglasslowertownship@comcast.net)  
**Subject:** Outfall Project

Kenny,

As you are aware, there was certain work at St. John's Avenue (Sheet 3), Greenwood Avenue (Sheet 4) & Arbor Road (Sheet 6) that was to be completed by the Township in the summer of 2012. The Township has been unable to complete the work and would like to get an individual cost for the work at each site from you (will be processed as a change order to your current contract) as follows:

**St. John's Avenue**

- Remove and dispose of existing inlet and install Type "A" Inlet at intersection of Delaware & St. John's. **The Township will provide the new "A" inlet and casting.** Tie in any other pipes that may be connected to inlet.
- Excavate and remove existing 21"/24" storm pipe and install 120 L.F. of 24" A.D.S., N-12HP in St. John's Avenue. **The Township will provide the pipe.**
- Backfill and compact new pipe trench in the street with suitable excavated material to 12" below finished grade. Install and compact 12" of dense graded aggregate to grade. The Contractor to provide the D.G.A.
- **The Township will sawcut and pave the trench.**
- All work to be performed and site to be restored in accordance with your current contract.

Lump Sum Price for Additional Work at St. John's Avenue: \$ \_\_\_\_\_

**Greenwood Avenue**

- Excavate and remove existing 12"/15" storm pipe and install 140 L.F. of 18" A.D.S., N-12HP in Greenwood Avenue. Tie new pipe into existing inlet at Delaware and Greenwood Avenue. **The Township will provide the pipe.**
- Backfill and compact new pipe trench in the street with suitable excavated material to 12" below finished grade. Install and compact 12" of dense graded aggregate to grade. The Contractor to provide the D.G.A.
- **The Township will sawcut and pave the trench.**
- All work to be performed and site to be restored in accordance with your current contract.

Lump Sum Price for Additional Work at Greenwood Avenue: \$ \_\_\_\_\_

**Arbor Road**

- Excavate and remove existing 16"/18" storm pipe and install 120 L.F. of 18" A.D.S., N-12HP along the northerly edge of Arbor Road. Tie new pipe into existing inlet at Delaware and Arbor Road. **The Township will provide the pipe.**
- Backfill and compact new pipe trench with suitable excavated material to 12" below finished grade. Install and compact 12" of dense graded aggregate to grade. The Contractor to provide the D.G.A.
- **The Township will sawcut and pave the trench in the street and topsoil and seed shoulder as needed.**
- Temporarily remove and reinstall existing fence as needed to construct the improvements.
- All work to be performed and site to be restored in accordance with your current contract.

Lump Sum Price for Additional Work at Arbor Road: \$ \_\_\_\_\_

Depending upon the cost at each site the Township may elect to award and process a change order for any combination of the above sites. Should you have any questions, please give me a call. Thanks,

Mark R. Sray, PE, CME | Senior Associate  
**Hatch Mott MacDonald** | [mark.sray@hatchmott.com](mailto:mark.sray@hatchmott.com)  
Mailing: PO Box 373  
Delivery: 833 Route 9 North  
Cape May Court House, NJ 08210  
T 609.465.9377 F 609.465.5270



Hatch Mott MacDonald

**Marine Lumber & Piling, LLC**  
 PO BOX 977  
 Barnegat, NJ 08005

# Quote

**OFFICE:(609) 698-9600 FAX:(609) 698-5050**

Customer No.: K&G  
 Quote No.: 9127

Quote To: **K & G MARINE CONST. INC.**  
 46 INDIAN RD  
 MANAHAWKIN, NJ 08050

Ship To:  
 DELAWARE BAY SHORE OUTFALL  
 LOWER TWP

Date		Ship Via		F.O.B		Terms	
11/13/12		MLP		Destination		Net 30	
Purchase Order Number			Sales Person			Expiration	
			PAUL			12/13/12	
Quantity			Item Number	Description	Unit Price	Amount	
Required	Shipped	B.O.					
12			SP025.B30	CLASS B 30' PILE SYP CCA 2.5	314.64	3775.68	
						Quote subtotal	3775.68
						Quote total	3775.68

**\*\*\*\*\* Please Note \*\*\*\*\***

***It is your responsibility to review the above quantity and product description for accuracy.***

***Thank You***

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION # 2012-269**

**Title: Approval to Purchase Cablecast System For Lower Cape May Regional School District**

**WHEREAS,** the Lower Cape May Regional School District provides programming for the Lower Cape May Regional High School and Lower Township Municipality on the Comcast "PEG channel 9"; and

**WHEREAS,** Ordinance #2012-15, An Ordinance Granting Renewal of Municipal Consent to Comcast of Wildwood, to Construct, Connect, Operate and Maintain a Cable Television and Communications System in Lower Township, section "14", paragraph "e" states "...the (Comcast) company shall provide to the Municipality a one-time Technology Grant in the amount of one-hundred thousand dollars to meet the technology and/or cable related needs of the community"; and

**WHEREAS,** the equipment being used by the District is currently in disrepair and needs to be replaced immediately.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Lower does hereby authorize the purchase of a "Cablecast System" for the Lower Cape May Regional School District's use at a price not to exceed Lower Township's QPA bid threshold.

I hereby certify the foregoing to be a Resolution adopted by the Township Council on November 19, 2012.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012- 270

**TITLE: BID ACCEPTANCE AND CONTRACT AWARD FOR ONE (1) 2013 FREIGHTLINER 108SD SINGLE AXEL CAB AND CHASSIS OR EQUAL**

**WHEREAS**, the Notice to Bidders for One (1) 2013 Freightliner 108SD Single Axel Cab and Chassis or Equal was advertised on October 24, 2012 and accepted on November 13, 2012 at 10:00 a.m.; and

**WHEREAS**, one proposal was submitted and reviewed by the QPA, and the Public Works Superintendent; and

**WHEREAS**, the qualified bidder complied with the specifications and supplied all required certifications and bid documents and the CFO has determined sufficient funds are available in the budget as follows:

Appropriation: C-04-55-400-220

CFO Signature: 

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the lowest qualified responsible bidder as follows:

**AWARD TO: Robert H. Hoover & Sons, Inc**

**TOTAL AWARD: \$87,795.00**

**BE IT FURTHER RESOLVED**, the purchase order shall serve as the contract.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on November 19, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						

BID PROPOSAL FORM

2012-14

(1) One 2013 Freightliner 108SD Single Axle Cab and Chassis or Equal

The undersigned proposes to furnish and deliver the above goods/services pursuant to the bid specification and made part hereof:

Amount in words Eighty seven thousand seven hundred ninety five dollars

Amount in numbers \$ 87,795.00

Company Name Robert H. Hoover & Sons, Inc.  
149 Gold Mine Road  
Flanders, NJ 07836  
(973)347-4210  
Fax (973)347-0170

Federal I.D. # or Social Security # 22 1811 858

Address \_\_\_\_\_

Signature of Authorized Agent [Handwritten Signature]

Type or Print Name ROBERT CHOOVER

Title: PRESIDENT

Telephone Number 973-347-4210

Date 11/6/2012

Fax Number 973-347-0170

E-mail address Bob.Hoover1949@FAHCo.com

EXCEPTIONS: NONE  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BID 2012-14  
(1) One New 2013 or newer FREIGHTLINER 108SD CAB AND CHASSIS OR EQUAL

ADV 10/24/2012 OPEN 11/13/2012 at 10:00 am

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012- 271

**TITLE: BID ACCEPTANCE AND CONTRACT AWARD FOR ONE (1) 2011 OR NEWER FREIGHTLINER MODEL M2 106V DUMP TRUCK WITH SNOW PLOW AND SPREADER OR EQUAL (VEHICLE MUST BE NEW)**

**WHEREAS**, the Notice to Bidders for One (1) 2011 Or Newer Freightliner Model M2 106V Dump Truck with Snow Plow And Spreader or Equal (Vehicle must be new) was advertised on October 24, 2012 and accepted on November 13, 2012 at 10:00 a.m.; and

**WHEREAS**, one proposal was submitted and reviewed by the QPA, and the Public Works Superintendent; and

**WHEREAS**, the qualified bidder complied with the specifications and supplied all required certifications and bid documents and the CFO has determined sufficient funds are available in the budget as follows:

Appropriation: C-04-55-410-220 \$135,000.00  
C-04-55-400-220 2,205.00  
C-04-55-391-250 1,916.00

CFO Signature:



**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the lowest qualified responsible bidder as follows:

**AWARD TO: Robert H. Hoover & Sons, Inc**

<b>Base Bid</b>	<b>\$ 133,493.00</b>
<b>Option 5 yr/100,000 mile engine warranty</b>	<b>2,050.00</b>
<b>Option 5 yr unlimited mileage trans warranty</b>	<b>1,425.00</b>
<b>Option 1 front &amp; 1 rear spare tire mounted w/rims</b>	<b>2,153.00</b>

**TOTAL AWARD: \$139,121.00**

**BE IT FURTHER RESOLVED**, the purchase order shall serve as the contract.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on November 19, 2012.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						

**PROPOSAL PAGE**  
**BID# 2012-13**  
**SUPPLY AND DELIVERY OF ONE (1)**  
**2011 FREIGHTLUNER M2 106V**  
**CHASSIS WITH DUMP BODY & APPURTENANCES or equal**

The Undersigned as bidder, declares that the only person, persons, company or parties interested in this Proposal are named herein.

The undersigned declares that he has carefully examined each and every item of the annexed form of Contract, Information for Bidders, and the Specifications therein referred to, and that he fully understands the same; and that he proposes and agrees that if this Proposal is accepted, he will contract with the Township in the form of the annexed official contract/agreement to provide the system in the manner and within the time therein prescribed.

The prices submitted in the Proposal are for the specified services/equipment which shall be complete as specified, delivered at a site specified, placed in operation, and include the cost of the unit complete, including demonstration, Manufacturers Statement of Origin, 1/2 tank fuel, fees and delivery.

2011 DUMP TRUCK PER SPECIFICATIONS AMOUNT IN NUMBERS \$ 133,493.00

2011 DUMP TRUCK PER SPECIFICATIONS AMOUNT IN WORDS

\$ one hundred thirty three thousand four hundred ninety three

CHASSIS: 2011 YEAR FREIGHTLINE MAKE M2106V MODEL

DUMP BODY WARREN MAKE WXL MODEL

SNOW PLOW MUNROE MAKE MP36R10 <sup>ISCT</sup> MODEL

SPREADER BUYERS MAKE SALT DOGG MODEL

OPTION: 5 Year 100,000 mile engine warranty TPI \$ 2,050.00

OPTION: 5 Year unlimited mileage transmission warranty \$ 1,425.00

OPTION: (1) Front and (1) rear spare tire mounted with rims \$ 2,153.00

EXCEPTIONS TO SPECIFICATIONS \_\_\_\_\_ YES  NO

EXCEPTIONS TO DELIVERY \_\_\_\_\_ YES  NO

Full firm name of Bidder Robert H. Hoover & Sons, Inc.

Address 149 Gold Mine Road  
Flanders, NJ 07836

City, State, Zip Code (973)347-4210  
Fax (973)347-0170

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Signature of Bidder 

**BID 2012-13**  
**(1) One New 2011 or newer FREIGHTLINER**  
**MODEL M2 106V DUMP TRUCK WITH SNOW PLOW OR EQUAL**  
**ADV 10/24/2012 OPEN 11/13/2012 at 10:00 am**

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**ORDINANCE #2012-21**

**SALARY AND BENEFIT ORDINANCE FOR THE TOWNSHIP OF LOWER**

Be It Ordained by the Township Council, the governing body of the Township, County of Cape May, State of New Jersey that the following ranges and rates of pay are established as follows, exclusive of longevity:

TOWNSHIP COUNCIL

Mayor	15,000.00	to	15,500.00
Councilmembers	12,000.00	to	12,500.00

NON-UNION ADMINISTRATIVE/MANAGEMENT PERSONNEL

Township Manager	85,000.00	to	120,000.00
Township Clerk	74,000.00	to	87,000.00
Chief Financial Officer	77,000.00	to	94,000.00
Assistant Township Clerk	46,000.00	to	53,000.00
Director of Personnel	70,000.00	to	90,000.00

NON-UNION POLICE PERSONNEL

Chief of Police	107,584.00	to	130,000.00
-----------------	------------	----	------------

SUPERIOR OFFICERS - POLICE

Police Captain	100,034.00	to	128,000.00
Police Lieutenant	94,000.00	to	119,000.00

SUPERVISORS UNION

Tax Assessor	60,000.00	to	90,000.00
Tax Collector	60,000.00	to	90,000.00
Construction Official	52,000.00	to	80,000.00
Supt. Recreation Parks	56,000.00	to	85,000.00
Supt. Of Public Works	75,000.00	to	100,000.00
Planning Director	60,000.00	to	90,000.00
Court Administrator	55,000.00	to	85,000.00
Coordinator Fed. & State Aid	50,000.00	to	75,000.00
Deputy Court Administrator	45,000.00	to	55,000.00
Supervisor of Garage Services	66,000.00	to	76,000.00
Supervisor Building, Grounds	59,000.00	to	76,000.00
Qalified Purchasing Agent	45,000.00	to	68,000.00
Purchasing Agent	45,000.00	to	68,000.00

AFSCME

Cashier	26,966.00	to	38,000.00
Clerk Typist	26,966.00	to	42,000.00
Clerk	26,966.00	to	42,000.00
Assessing Clerk	26,966.00	to	42,000.00
Assessing Clerk Typist	26,966.00	to	42,000.00
Tax Clerk	26,966.00	to	42,000.00
Building Maintenance Worker	26,966.00	to	38,000.00
Building Service Worker	26,966.00	to	38,000.00
Account Clerk-Typing	26,966.00	to	42,000.00
Computer Operator	26,966.00	to	42,000.00

Senior Tax Clerk	30,567.00	to	45,000.00
Senior Police Records Clerk	30,567.00	to	45,000.00
Senior Account Clerk	30,567.00	to	45,000.00
Senior Assessing Clerk	30,567.00	to	45,000.00
Senior Clerk Typist	30,567.00	to	45,000.00
Senior Clerk Stenographer	30,567.00	to	45,000.00
Senior Telephone Operator/Receptionist	30,567.00	to	45,000.00
Senior Computer Operator	30,567.00	to	45,000.00
Code Enforcement Officer	30,567.00	to	45,000.00
Registrar of Vital Statistics	30,567.00	to	45,000.00
Assessing Aide	34,168.00	to	52,000.00
Senior Code Enforcement Officer	34,168.00	to	52,000.00
Principal Clerk	34,168.00	to	58,000.00
Principal Account Clerk	34,168.00	to	58,000.00
Principal Assessing Clerk	34,168.00	to	58,000.00
Principal Clerk Stenographer	34,168.00	to	58,000.00
Principal Clerk Typist	34,168.00	to	58,000.00
Supervising Computer Operator	34,168.00	to	58,000.00
Building Inspector	37,769.00	to	52,000.00
Building Subcode Official	37,769.00	to	52,000.00
Plumbing Subcode Official	37,769.00	to	52,000.00
Plumbing Inspector	26,062.00	to	52,000.00
Plumbing Inspector (P/T)	10,000.00	to	30,000.00
Electrical Subcode Official	37,769.00	to	52,000.00
Electrical Inspector	26,062.00	to	52,000.00
Electrical Inspector (PT)	10,000.00	to	30,000.00
Fire Protection Inspector	26,062.00	to	52,000.00
Fire Protection Inspector (PT)	10,000.00	to	30,000.00
Assistant Zoning Officer	37,769.00	to	52,000.00
Assistant Tax Collector	37,769.00	to	52,000.00
Assistant Treasurer (FT)	37,769.00	to	52,000.00
Assistant Superintendent of Recreation	37,769.00	to	52,000.00
Public Safety Telecommunicator or Trainee	30000.00	to	50,000.00
Relief Public Safety Telecommunicator or Trainee	14.42 hr.	to	17.33 hr.
Violations Clerk	30,567.00	to	41,000.00

**POLICE PERSONNEL**

Police Sergeant	86,051.00	to	94,074.00
Police Officer	33,000.00	to	101,889.00
Special Law Enforcement Officer (Class I)	7.25 hr.	to	10.00 hr.
Special Law Enforcement Officer (Class II)	11.00 hr.	to	16.00 hr.
Special Law Enforcement Officer - without Police Academy Certification			Applicable Minimum Wage Established by Department of Labor

**PUBLIC WORKS PERSONNEL**

Equipment Operator	23.81	to	27.30 hr.
Supervising Equipment Operator	25.82	to	29.48 hr.
Motor Broom Driver	22.58	to	25.97 hr.
Mechanic	26.50	to	30.21 hr.
Mechanics Helper	24.14	to	27.66 hr.
Senior Mechanic/Diesel	28.25	to	32.11 hr.
Maintenance Repairer	23.06	to	26.49 hr.
Sr. Maintenance Repairer	26.43	to	28.05 hr.
Laborer	14.42	to	25.16 hr.

Supervising Laborer	23.84	to	27.34 hr.
Rec. Parks Maintenance Worker/Groundskeeper	17.42	to	22.13 hr.
Electrician	22.64	to	26.04 hr.
Sign Maker/Wood & Metal	22.17	to	25.53 hr.
Senior Groundskeeper	19.03	to	22.13 hr.
Temporary Laborers	14.42	to	16.58 hr.
Animal Control Officer	21.83	to	25.16 hr.

#### OTHER EMPLOYEES

Deputy Manager	2,600.00	to	3,500.00
Court Attendant	8,000.00	to	9,000.00
Township Prosecutor	18,500.00	to	25,000.00
Municipal Judge	40,000.00	to	48,000.00
Public Defender	11,000.00	to	15,000.00
Recording Secretary Planning/Zoning Board	3,500.00	to	4,000.00
Fire Subcode Official	12,000.00	to	15,000.00
Safety Coordinator	3,000.00	to	4,000.00
District Recycling Coordinator	250.00	to	2,000.00
Emergency Management Coordinator	6,900.00	to	8,000.00
Dep. Emergency Management Coordinator	2,000.00	to	3,000.00
Code Enforcement Officer Trainee	9.00 hr.	to	12.00 hr.
Assistant Treasurer (PT)	6,900.00	to	8,000.00
Tax Search Officer	3,000.00	to	3,500.00
Terminal Agency Coordinator	1,500.00	to	1,500.00
Animal Control (PT)	4,000.00	to	10,000.00

#### HOURLY EMPLOYEES

Lifeguard/Swimming Instructor	10.00	to	13.00 hr.
Recreation Aide	9.76	to	14.00 hr.
Senior Citizen Program Aide	9.76	to	14.00 hr.
Ticket Taker	7.25	to	10.00 hr.

#### BUREAU OF FIRE SAFETY

Fire Official	72,000.00	to	85,000.00
Fire Inspector	30,000.00	to	48,000.00
Fire Prevention Specialist (FT)	30,000.00	to	48,000.00
Fire Prevention Specialist (PT)	8.00	to	12.00 hr.
Fire Safety Board Members	1,000.000 Annually		

Section 2. Township employees shall receive longevity pay as follows in accordance with their years of service and pursuant to negotiated contracts. Permanent employees not included in any bargaining unit shall also receive longevity pursuant to established policy.

Section 3. Owners of private automobiles that are used for travel in connection with Township business shall be reimbursed for the use of said automobiles in accordance with the business use mileage rate established by the Internal Revenue Service in the year in which the travel occurred. All employees who do use their personal cars for Township business must furnish the Department of Revenue & Finance with a Certificate of Insurance supplied by the employee's insurance agent.

Section 4. Whenever a salary range is provided in this ordinance, the Township Council pursuant to the Lower Township Administrative Code and pursuant to contract shall determine the salary of the employees involved in the range, such determination to be made on the basis of time holding the position, experience, ability and performance. The Township shall not be obligated with respect to any employee to grant an increase in any year, except as may be provided by contract.

A. The Township Clerk shall be granted the same salary increase as shall be agreed for the Township Chief Financial Officer/Treasurer, Township Tax Assessor and Township Tax Collector pursuant to contract and New Jersey State Statute.

B. Permanent managerial/confidential employees not part of any bargaining unit by nature of their position shall continue to be governed by and receive the same benefits pursuant to the union contract which governs their annual increase.

C. All other non-union personnel shall be granted such salary increases as approved by the Township Council.

Section 5. The Chief Executive Official is hereby authorized to adopt a group hospitalization plan and other insurance plans pursuant to contract and to provide that such premiums be paid by the Township of Lower.

Section 6. The Township Council is hereby authorized to award overtime pay at the rate of one and one half of the regular rate, in accordance with the Federal Labor Standards Act applicable thereto, pursuant to contracts for all employees.

Section 7. This ordinance shall take effect immediately upon final passage and publication according to law, retroactive to January 1, 2012.

Section 8. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

\_\_\_\_\_  
Thomas Conrad, Councilmember

\_\_\_\_\_  
James Neville, Councilmember

\_\_\_\_\_  
Glenn Douglass, Councilmember

\_\_\_\_\_  
Kevin Lare, Deputy Mayor

\_\_\_\_\_  
Michael E. Beck, Mayor

Adopted:

Attest: \_\_\_\_\_  
Julie A. Picard, Township Clerk

# PERSONNEL ACTIONS

## Report for Council Meeting of 11/19/2012

---

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
DPW	Oliver, Michael	11/01/12		new hire	temp laborer	yes
DPW	Brown, James	11/01/12		new hire	temp laborer	yes
DPW	Dunlevy, Thomas	11/01/12		new hire	temp laborer	yes
DPW	Bonilla, Daniel	11/01/12		new hire	temp laborer	yes

Date of report 11/15/2012

c: Manager  
Clerk  
Payroll  
Asst. Treasurer  
Personnel Director  
Bulletin Board  
File

# ANIMAL CONTROL MONTHLY REPORT

MONTH OF October 202012

ACO steve parker DATE 10/31/2012

	<b>DOGS</b>	<b>CATS</b>	<b>WILDLIFE</b>
<b>TOTAL CALLS</b>	9	5	9
<b>TO SHELTER</b>	5	2	
<b>RETURNED</b>	0	0	
<b>TO VET</b>	1	1	1-rabbit
<b>DOA</b>	0	1	
<b>WARNINGS</b>	0	0	
<b>TICKETS</b>	0	0	
<b>BITES</b>	0	0	
<b>QUARANTINES</b>	0	0	
<b>OTHER</b>	0	0	

\*OTHER includes complaints of barking dogs ,dogs left outside too long ,other disturbances and reports of animal abuse or neglect.

Additional Comments:

Township of Lower  
 2600 Bayshore Road  
 Villas, NJ 08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 10/01/2012 To 10/31/2012

November 08 , 2012 10:39:13AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$557,690.00	Cubic Footage:	218066 Cu.ft	Permit Issued:	108
Cost Of Alteration:	\$488,096.00	Square Footage:	16246 Sq.ft	Updates Issued:	7
Cost Of Demolition:	\$400.00			All Fees Waived:	2
Total Cost:	\$1,046,186.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$10,390.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$10,390.00
Electrical:	\$2,548.00	Electrical:	\$0.00	Electrical:	\$60.00	Electrical Fees:	\$2,488.00
Fire :	\$3,416.00	Fire :	\$0.00	Fire :	\$174.00	Fire Fees:	\$3,242.00
Plumbing:	\$4,298.00	Plumbing:	\$0.00	Plumbing:	\$68.00	Plumbing Fees:	\$4,230.00
Elevator:	\$272.00	Elevator:	\$0.00	Elevator:	\$272.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$574.00	Technical Fees:	\$20,350.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$728.00	\$0.00	\$728.00
Alteration Training Fee:	\$834.00	\$132.00	\$702.00
DCA Minimum Fee:	\$7.00	\$0.00	\$7.00
Sub total Training Fee:	\$1,569.00	\$132.00	\$1,437.00

**TECHNICAL ISSUES**

Building Technical:	58
Electrical Technical:	31
Fire Protection Technical:	34
Plumbing Technical:	58
Elevator Technical:	1
Mechanical Technical:	

**CERTIFICATE ISSUES**

Certificate of Occupancy:	2
Certificate of Approval:	20
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$561.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$561.00

PERMIT FEES:	\$20,350.00
DCA FEES:	\$1,437.00
CERTIFICATE FEES:	\$561.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$22,348.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$100.00
GRAND TOTAL FEES:	\$22,448.00

**OFFICE OF THE CONSTRUCTION OFFICIAL**

**Account Summation-Summary**

Report Run from 10/01/2012 To 10/31/2012

November 8, 2012 10:39:58AM

<b>ACCOUNT:</b>		<b>Cash Amount</b>	<b>Check Amount</b>	<b>Credit Card Amount</b>	<b>Total Fee</b>
PERMIT FEES	Sub Totals:	\$2,235.00	\$20,213.00	\$0.00	\$22,448.00
Copies	Sub Totals:	\$0.60	\$0.00	\$0.00	\$0.60
LICENSE FEES	Sub Totals:	\$0.00	\$200.00	\$0.00	\$200.00
<b>GRAND TOTALS:</b>		\$2,235.60	\$20,413.00	\$0.00	\$22,648.60

**OFFICE OF CONSTRUCTION OFFICIAL**

2600 Bayshore Road

Borough of West Cape May, NJ 08251

**Construction Permit Activity Report**

609-886-1455

RANGE: 10/01/2012 To 10/31/2012

November 08 , 2012 10:48:07AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$634,531.00	Cubic Footage:	52724 Cu.ft	Permit Issued:	8
Cost Of Alteration:	\$48,050.00	Square Footage:	4892 Sq.ft	Updates Issued:	3
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$682,581.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$2,659.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$2,659.00
Electrical:	\$893.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$893.00
Fire :	\$660.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$660.00
Plumbing:	\$1,186.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$1,186.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$5,398.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$177.00	\$0.00	\$177.00
Alteration Training Fee:	\$80.00	\$0.00	\$80.00
DCA Minimum Fee:	\$1.00	\$0.00	\$1.00
Sub total Training Fee:	\$258.00	\$0.00	\$258.00

**TECHNICAL ISSUES**

Building Technical:	6
Electrical Technical:	6
Fire Protection Technical:	3
Plumbing Technical:	3
Elevator Technical:	
Mechanical Technical:	

**CERTIFICATE ISSUES**

Certificate of Occupancy:	3
Certificate of Approval:	4
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$442.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$442.00

PERMIT FEES:	\$5,398.00
FEES:	\$258.00
CERTIFICATE FEES:	\$442.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$6,098.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$6,098.00

**OFFICE OF THE CONSTRUCTION OFFICIAL**

**Account Summation-Summary**

Report Run from 10/01/2012 To 10/31/2012

November 8, 2012 10:49:16AM

<b>ACCOUNT:</b>		<b>Cash Amount</b>	<b>Check Amount</b>	<b>Credit Card Amount</b>	<b>Total Fee</b>
Copies	Sub Totals:	\$0.00	\$8.35	\$0.00	\$8.35
PERMIT FEES	Sub Totals:	\$0.00	\$6,098.00	\$0.00	\$6,098.00
<b>GRAND TOTALS:</b>		\$0.00	\$6,106.35	\$0.00	\$6,106.35





## TOWNSHIP OF LOWER

### Engineer's Report

Meeting Date: November 19, 2012

➤ 2011 Delaware Bay Shore Outfalls

The Delaware Bay Shore Outfall project was advertised on July 11, 2012 and bids were received on August 8, 2012. A report on bids was forwarded to the Township on September 11, 2012 and the project was awarded on September 17, 2012. The Contractor began work on October 22 and currently has piles installed at Whittier Ave., Washington Blvd., Springtime Rd. and Sandalwood Ave.

➤ Bayshore West Stormwater Management Improvements

HMM has begun surveying the existing stormwater structures and drainage system in the Bayshore Estates and Schooner Landing developments. Once all accessible structures have been surveyed we will coordinate the evaluation of inaccessible structures with Public Works.

➤ Lower Township UST Compliance Assistance

HMM has reviewed existing UST closure documents for two sites as requested by the Township in response to recent correspondence from the NJDEP. Initial forms have been completed and submitted to the NJDEP. Initial site investigations at the Township's Department of Public Works and the former Police Station sites have been completed and copies of the NJDEP files for both projects have been requested. HMM received the project files from the NJDEP last week and is currently reviewing their contents.

➤ Beach Drive Access Improvements

HMM has completed the field survey of the project area and the base mapping and is proceeding with the design of the improvements. HMM met with the Township on August 8<sup>th</sup> to review the existing conditions plan and to discuss the design going forward. Traffic counts were collected in August at three (3) separate locations along the 1.5 mile project to determine the average daily traffic (ADT) which the road is experiencing. This information will establish design parameters for the proposed improvements and cartway widths that will be required to make the project bicycle compatible and to support the justification of the improvements to the NJDEP as part of the CAFRA application. The stormwater system improvements for the project are currently being designed.

*Municipal Clerk's*

Register Report

10/1/2012 Through 10/31/2012

11/15/2012

Page 1

Account	Description	Memo	Category	Amount
<b>INCOME</b>				
	TOTAL Business Mercantile 2012-2013			1,775.00
	TOTAL Campgrounds & Trailers			118.00
	TOTAL Rental Merc 2012-2013			4,875.00
	TOTAL Searches			10.00
	TOTAL Street Openings			440.00
	TOTAL Yard Sales			325.00
	<b>TOTAL INCOME</b>			<b>7,543.00</b>
<b>TRANSFERS</b>				
	TOTAL Council Checking			-7,543.00
	<b>TOTAL TRANSFERS</b>			<b>-7,543.00</b>
			<b>OVERALL TOTAL</b>	<b>0.00</b>

**LOWER TOWNSHIP MUNICIPAL COURT**

**MONTHLY DISBURSEMENTS**

<b>TRAFFIC (All fines split w/ County)</b>	<b>\$ 4,593.00</b>
<b>TRAFFIC COSTS (We receive all costs)</b>	<b>\$ 2,590.50</b>
<b>CRIMINAL FINES (We receive both Criminal &amp; Local Ordinance fines)</b>	<b>\$ 3,557.00</b>
<b>CRIMINAL COSTS</b>	<b>\$ 672.00</b>
<b>REINSTATED BAILS</b>	<b>\$ -</b>
<b>LOCAL PARKING</b>	
<b>CONTEMPT CHARGES</b>	<b>\$ 75.00</b>
<b>PUBLIC DEFENDER FEES</b>	
<b>MISCELLANEOUS FEES (Spinal &amp; Overpayments)</b>	<b>\$ 2.27</b>
<b>DWI SURCHARGE</b>	<b>\$ 287.60</b>

**OCTOBER 2012 DISBURSEMENTS**

<b>OCTOBER 2012 COMPLAINTS ISSUED</b>	<b>CRIMINAL IND.</b>	<b>CRIMINAL DP</b>	<b>TRAFFIC</b>	<b>DUI</b>	<b>TOTAL</b>
	33	66	161	3	263

**TOTAL RECEIPTS**      **TOWNSHIP SHARE**  
**\$25,122.20**            **\$11,777.37**

<b>COMPLAINTS IN WARRANT STATUS</b>	<b>CRIMINAL</b>	<b>TRAFFIC</b>	<b>TOTAL</b>
	212	131	343



**Lower Township Police Department  
Monthly Activity Report**

2012

	<b>October</b>	<b>Total:</b>
<b>General Complaints and Service Calls</b>	3601	<b>31736</b>
<b>Emergency Medical Calls with L. T. Rescue</b>	154	<b>1870</b>
<b>Fire Alarm Call Outs (Total)</b>	72	<b>503</b>
<b>Villas Fire Company</b>	25	<b>152</b>
<b>Town Bank Fire Company</b>	32	<b>208</b>
<b>Erma Fire Company</b>	15	<b>152</b>
<b>Assaults</b>	8	<b>78</b>
<b>Robbery</b>	1	<b>7</b>
<b>Domestic Violence Complaints</b>	54	<b>357</b>
<b>Domestic Violence with Assaults</b>	7	<b>78</b>
<b>Motor Vehicle Accidents</b>	39	<b>470</b>
<b>Traffic Warnings</b>	25	<b>268</b>
<b>Traffic Summons</b>	143	<b>1346</b>
<b>Motor Vehicle Stops</b>	505	<b>3689</b>
<b>Local Ordinance Warnings</b>	1	<b>54</b>
<b>Local Ordinance Complaints</b>	5	<b>36</b>
<b>Assaults on Police Officers</b> (UCR Report Return "A")	0	<b>6</b>
<b>Residential and Commercial Alarm Calls</b>	66	<b>607</b>
<b>Property Checks</b>	1116	<b>9649</b>
<b>Death Investigations</b>	3	<b>26</b>
<b>Burglaries</b>	10	<b>205</b>
<b>Thefts</b>	30	<b>481</b>
<b>Criminal Mischief Complaints</b>	31	<b>364</b>
<b>Disorderly Conduct Complaints</b>	84	<b>777</b>
<b>Animal Control Complaints</b>	144	<b>2580</b>
<b>Adult Arrests</b> (UCR Report Return "A")	46	<b>480</b>
<b>Juvenile Arrests</b> (UCR Report Return "A")	8	<b>87</b>
<b>D.W.I. Arrests</b> (UCR Report JV & Adult Arrests Combined)	3	<b>52</b>
<b>Drug Possession Arrests</b> (UCR Report JV & Adult Arrests Combined)	6	<b>69</b>
<b>Investigation Reports Completed</b>	111	<b>1171</b>
<b>Supplemental Investigation Reports Completed</b>	25	<b>392</b>
<b>Total Value Property Stolen</b> (UCR Report Return "A")	\$46,161.00	<b>\$477,248.00</b>
<b>Total Value Property Recovered</b> (UCR Report Return "A")	\$3,370.00	<b>\$129,120.00</b>



**Lower Township Police Department  
Monthly Activity Report**

2012

	October	Total:
<b>Man Power Loss in Hours</b>		
Union	0	0
Suspended	276	1880
Vacation	948	8103.5
Personal	128	951
Comp Hours	43	627
Sick Hours	96	2182
Injury Hours	132	372
Training Hours	590	4406
Military Training	0	2100
<b>Police Department Overtime in Hours</b>		
Operations Overtime	511.5	2356.25
Operations Comp Time	444.5	1159.5
Investigation Division Overtime	48.5	423.25
Investigation Division Comp Time	80	170.75
Court Overtime	8.5	187.25
Court Comp Time	0	3
Holiday Overtime	73.5	749
Holiday Comp Time	10	124.5
<b>Government/Grant Funding Overtime in Hours</b>		
Click It or Ticket	0	100.5
Cops n Shops	0	8
JV Curfew	0	0
DWI Patrol	0	0
Other	30	252.5
<b>Private Funding Overtime in Hours</b>		
Special Detail	17	1082.5

Prepared by:

Chief Brian Q. Marker

Date:

*Brian Q. Marker*  
11/16/12

**2012 CASH RECEIPTS  
OCTOBER**

Township of Lower  
Office of the Tax Collector

**YEAR TO DATE**

**Receipts**

Preliminary taxes (2013)	48,988.70	600,185.95
Current year taxes (2012)	3,782,069.62	42,737,885.32
Prior year taxes (2011)		1,088,414.30
Arrears (2010)		2,436.16
State Audit Payback	1,500.00	4,700.00
Municipal Lien		2,227.20
Municipal Lien Recording		52.00
6% Penalty		5,370.98
Municipal Service Fees	9,480.00	59,190.00
Tax Search Fees		60.00
Interest	5,076.09	142,194.06
Lot clearing		6,036.70
Returned Check Fees	20.00	360.00
Duplicate Bills	125.00	680.00
Duplicate Certificate		100.00
Trash	1,854.00	66,761.12
Tax Sale Cost		15,878.79
MUA		143,466.56
PREMIUM		261,400.00
<b>TOTAL</b>	<b>3,849,113.41</b>	<b>45,137,399.14</b>

<b>DEPOSITED COUNCIL CHECKING</b>	<b>3,796,882.13</b>	<b>44,448,176.37</b>
<b>DEPOSITED TO WIPP ACCOUNT</b>	<b>52,231.28</b>	<b>427,822.77</b>
<b>PREMIUM ACCOUNT</b>		261,400.00
<b>TOTAL DEPOSITS</b>	<b>3,849,113.41</b>	<b>45,137,399.14</b>
NSF Reversals	(5,870.26)	-31,485.41
<b>TOTAL</b>	<b>3,843,243.15</b>	<b>45,105,913.73</b>

Prepared by Susan Jackson

**2012 OCTOBER  
VITAL STATISTICS**

Marriage Licenses	14
Civil Union Licenses	1
Marriage Lic. Total	\$392.00
Marriage Fee - State	\$350.00
Marriage Fee - Twp	\$42.00
Civil Union Fee Total	\$28.00
Civil Union Fee - State	\$25.00
Civil Union Fee - Twp	\$3.00
Certified Copies	205
Certified Copy Fees	\$2,050.00
Total Collected	\$2,470.00

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION # 2012-272**

**TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.”**

**WHEREAS**, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- \_\_\_\_\_ (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreement:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- \_\_\_\_\_ (6) **Matters relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- \_\_\_\_\_ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

X   (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

       (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on \_\_\_\_\_, 2012 that an Executive Session closed to the public shall be held on this date at approximately \_\_\_\_\_ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be a resolution adopted by the Township Council on November 19, 2012.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
DOUGLASS						
LARE						
BECK						