

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

October 21, 2013 - 6:00 P.M.

## Meeting called to order.

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

## Work Session

### Consent Agenda

Approval of Minutes	October 7, 2013
Res. #2013-275	Payment of Vouchers \$ 5,573,206.39
Res. #2013-276	Authorization for waiver of Fees for Town Bank Volunteer Fire Company (Octoberfest)

### Regular Agenda

Res. #2013-277	Payment of Vouchers \$15,200 (Rescue / J. Henderson)
Ordinance #2013-21	An Ordinance Amending Chapter 475 of the Parks and Recreation Areas Ordinance of the Township of Lower (setting forth rules and regulations and rental fees for the Lower Township Millman Community Center) 2 <sup>nd</sup> reading and public hearing
Ordinance #2013-22	An Ordinance Revising and Restating Chapter 600 of the Revised General Ordinances of the Township of Lower (setting forth rules and regulations of the Township Rotary Towing and Storage) 2 <sup>nd</sup> reading and public hearing
Ordinance #2013-23	An Ordinance Amending Chapter 400 of the Land Development Ordinance of the Township of Lower (to adopt NJ State Public Law to allow certain structures to be raised as high as the highest applicable flood elevation standard) 2 <sup>nd</sup> reading & public hearing

### Administrative Reports

Monthly Reports: Animal Control, Construction, Dog, Fire, Municipal Clerk, Police, Treasurer, Tax Collector, Vital Statistics

### Council Comments

### Call to the Public

### Adjournment

## COUNCIL MEETING MINUTES – October 7, 2013

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on October 7, 2013 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember James Neville  
Councilmember Jacqueline Henderson  
Deputy Mayor Clark  
Mayor Michael Beck

Also present: Michael Voll, Township Manager, Chuck Sandman, Township Solicitor and Karen Fournier, Clerk's Office

Proclamation- Mayor Beck opened the meeting with a proclamation from Lower Township proclaiming October 10, 2013 as "Put the Brakes on Fatalities Day".

### Work Session

Discussion -Tax Abatements - Deputy Mayor Norris Clark

Deputy Mayor Clark discussed the idea from the Economic Development Advisory Committee of tax abatements at the Cape May County Airport as an opportunity for economic development. On behalf of Council, he stated that they would like to carefully explore all of the appropriate departments to insure proper proceedings. Mayor Beck plans to discuss this at a future work session.

### Consent Agenda

Janet Pitts of Villas addressed Council to inquire about Resolution #2013-271. Solicitor Sandman explained. Mayor Beck reminded about the four year sunset clause.

Ed Butler of Villas addressed Council to clarify that the County and the DRBA are in accord with the above referenced resolution.

Glenn Douglass of North Cape May addressed Council regarding Resolution #2013-272 to inform of the need and advantages to installing an elevated water tank in Diamond Beach. Mayor Beck agreed that this will improve fire protection and safety for the residents.

Approval of Minutes	September 16, 2013
Res. #2013-261	Payment of Vouchers \$532,933.15
Res. #2013-262	Certification of Lot Clearing Charges to the Tax Collector (13 properties \$10,625.00 liens to be placed against property)
Res. #2013-263	Authorization for the Payout of Accumulated Compensatory Time (R. Fessler \$7,414.79)
Res. #2013-264	A Resolution Authorizing a Grant Application and the Execution of a Grant Agreement with the New Jersey Department of Transportation for the Beach Drive Project (Beach Drive Pedestrian Access Improvements from Lincoln Blvd to Pinewood Ave \$996,216.)
Res. #2013-265	Approval of Greater Cape May Elks Lodge #2839 Application to Conduct a Flea Market (10/26 at 917 Bayshore Road)

- Res. #2013-266 Approval of Wizards Festival of Fun Event - Brain Buster Game Show - For New Year's Eve Celebration December 31, 2013 (\$1,500.00)
- Res. #2013-267 Authorization: Determination of Municipal Service Fees for 2014 (\$120.00 per manufactured home)
- Res. #2013-268 Resolution Awarding Contract to Hatch Mott Macdonald for Additional Work on the Beach Drive Pedestrian Access Improvement Project (\$5,750. additional field surveys)
- Res. #2013-269 Rejection of bids for Lead Abatement Contractor - Fishing Creek School (over budget)
- Res. #2013-270 A Resolution Requesting Release of Maintenance Guarantee for CVS Pharmacy - Feinberg & McBurney Realty Block 216/Lots32-34; Escrow #P08-08-02 (\$66,926.52)
- Res. #2013-271 Memorandum of Agreement between the County of Cape May, the Delaware River and Bay Authority and the Township fo Lower (all property occupied by tenants shall pay taxes to Lower Twp.)
- Res. #2013-272 Fire Protection - Water System Improvements - Diamond Beach (supporting Wildwood's Water Utility's efforts to install an elevated water tank)
- Ord. #2013-21 An Ordinance Amending Chapter 475 of the Parks and Recreation Areas Ordinance of the Township of Lower (setting forth rules and regulations and rental fees for the Lower Township Millman Community Center) 1<sup>st</sup> reading – 2<sup>nd</sup> reading and public hearing Oct. 21<sup>st</sup>
- Ord. #2013-22 An Ordinance Revising and Restating Chapter 600 of the Revised General Ordinances of the Township of Lower (setting forth rules and regulations of the Township Rotary Towing and Storage) 1<sup>st</sup> reading – 2<sup>nd</sup> reading and public hearing October 21<sup>st</sup>
- Ord. #2013-23 An Ordinance Amending Chapter 400 of the Land Development Ordinance of the Township of Lower (to adopt NJ State Public Law to allow certain structures to be raised as high as the highest applicable flood elevation standard) 1<sup>st</sup> reading - 2<sup>nd</sup> reading & public hearing October 21<sup>st</sup>

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE		X	X			
HENDERSON			X			
CLARK			X			
BECK			X			

### **Regular Agenda**

Mayor Beck commended Township CFO, Lauren Read for her diligence with the Best Practices Inventory. He explained the point system and informed that the Township scored 46/50 points. He also informed that elected officials are required to take an instructional course. Councilmember Neville said he looks forward to the classes.

- Res. #2013-273 Certification of Best Practices Inventory (required yearly by state to receive state aid)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE	X		X			
HENDERSON		X	X			
CLARK			X			
BECK			X			

Ordinance # 2013-19 An Ordinance Amending Chapter 441 Entitled "Noise" of the Revised General Ordinances of the Township of Lower (prohibiting loading and unloading between the hours of 10:00 pm and 8:00 am seven days a week) 2<sup>nd</sup> reading & public hearing  
 Councilmember Conrad informed of Wawa's attempt at being a good neighbor and thanked Mayor Beck and Manager Voll for working this out.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE			X			
HENDERSON			X			
CLARK		X	X			
BECK			X			

Ordinance #2013-20 An Ordinance Amending Ordinance #2012-1; An Ordinance Amending Chapter 3, Administration of Government, of the Code of the Township of Lower (requiring elected officials to attend one instructional course per year) 2<sup>nd</sup> reading and public hearing  
 Councilmember Conrad informed that this requirement not only serves as continuing education, but also cuts down on the cost of insurance premiums.

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
HENDERSON			X			
CLARK			X			
BECK			X			

**Administrative Reports**

**Council Comments**

Councilmember Henderson thanked Council for her appointment and reminded about the Special Election for the U.S. Senate on Wednesday, October 16. She also reminded that the last day to register to vote in the General Election is October 15, and urged voters to vote "NO" on the regional school board question.

Mayor Beck commented on the substance abuse symposium. He commended Mitch Plenn and Jim Ridgway of the Recreation Department on raising money for the guest speaker at LCMR. He announced the upcoming "Putting a Face on Addiction" meeting on October 10 at the County Administration Building hosted by Freeholder Kristine Gabor. He informed about the outcome of the FEMA meeting and indicated that the V zone needs to be adjusted.

Councilmember Conrad stated that FEMA is willing to listen. He informed that this could affect all flood insurance costs throughout the Township, not exclusively the V zones.

Mayor Beck announced the following: FEMA meeting, October 18 at 4:00 p.m., Pumpkin Festival, October 19 at Historic Cold Spring Village, parade starts at 11:00 a.m., Haunted Trails on October 26 at the Cape May County Airport from 7:00-9:00 p.m., and Wrestling and Basketball registrations at the Recreation Department. Also, Lower Township is on Facebook.

Councilmember Conrad thanked Eileen Kreis for her participation in the Run for the Fallen. Mayor Beck added that she is the South Jersey Coordinator for the event and does a wonderful job.

### Call to Public

Tom Frisoli , MUA Board Member, addressed Council to thank Mayor Beck, Manager Voll and Solicitor Sandman, making reference to the problems with the MUA. Solicitor Sandman interceded to advise Council not to discuss the matter at this time, as it is under investigation. Mr. Frisoli stated that the MUA is a separate entity from Council and therefore believes that they should resolve the issues themselves. Mayor Beck agreed to follow the advice of the solicitor and not discuss it tonight.

Bill Greenfield of Villas addressed Council regarding the flood zones. Mayor Beck assured Mr. Greenfield that all of the flood zones were discussed with FEMA, not just the V zones.

Peg Lipsett, President of the North Cape May Seniors addressed Council to inquire about the status of the Millman Center. Manager Voll gave an update and tentative opening date of mid Novemeber. He assured Ms. Lipsett that the storage issues will be addressed.

Michelle Douglass, Esquire, representative of five MUA employees, addressed Council requesting that her client's voices be publically heard. Solicitor Sandman intervned to inform that Council is not well advised of the issues; therefore they cannot be discussed tonight. Ms. Douglass insisted that her clients are only requesting that Council listen, not necessarily comment. Mayor Beck and Solicitor Sandman agreed that both sides are not represented; therefore it will not be discussed. After brief argument, an attempt was made to proceed with closed session; however no motion was made to move forward. Mayor Beck instructed the Solicitor to handle the situation. Solicitor Sandman agreed to allow a representative to speak on their behalf, but reminded them that both sides are not represented therefore no discussion will follow. Michelle Douglass spoke on behalf of the five MUA employees. She informed that the MUA was notified that they would be attending tonight's meeting. She requested that Council examine the activities going on at the MUA and determine if Matt Ecker should continue as executive director of the MUA. She reminded Council of their authority over the MUA, and warned them to take action before the matter ends in civil litigation.

### Closed Session

Res. #2013- 274                      Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. Police Litigation Stango v Lower/ Personnel Issue / School Litigation

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE	X		X			
HENDERSON		X	X			
CLARK			X			
BECK			X			

Council returned to open session at 7:15 pm

Motion moved by Councilmember Conrad, seconded by Councilmember Neville for Attorney Blaney to proceed as discussed in closed session.

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE		X	X			
HENDERSON			X			
CLARK			X			
BECK			X			

Motion moved by Mayor Beck, seconded by Deputy Mayor Clark for the Manager to move forward with the RFP as discussed in closed session.

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
NEVILLE			X			
HENDERSON			X			
CLARK		X	X			
BECK	X		X			

Motion moved by Councilmember Conrad, seconded by Deputy Mayor Clark to allow the purchase of "vote no" signs not to exceed \$1,000

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE			X			
HENDERSON			X			
CLARK		X	X			
BECK			X			

### **Adjournment**

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Deputy Mayor Clark. Motion to adjourn unanimous. Meeting adjourned at 7:20 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Township Clerk

Approved:

October 17, 2013  
01:11 PMLower Township  
Bill List By Vendor Id

Page No: 1

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: Y	Held: Y	Aprv: N
Format: Condensed		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00028 ACTION SUPPLY*	13-02710	09/18/13	BASINS BOTTOMS FOR DRAINAGE	Open	521.50	0.00		
00055 LARRY AKINS	13-02966	10/16/13	MEDICAL CLAIMS	Open	100.00	0.00		
00110 ANCO HOME CENTER*	13-01724	06/07/13	RECREATION SEPT MONTHLY VOUCHER	Open	236.41	0.00		
	13-01991	07/05/13	SEPTEMBER SUPPLIES	Open	9.98	0.00		
					<u>246.39</u>			
00134 ATLANTIC COUNTY JOINT INS FUND	13-01981	07/03/13	2013 BALANCE ACJIF ASSESSMENT	Open	252,551.00	0.00		
00153 ATLANTIC CITY ELECTRIC*	13-02880	10/04/13	STREET LIGHTS SEPTEMBER 2013	Open	19,564.00	0.00		
00189 AUSTINS SPORTS CENTER	13-02735	09/18/13	SOCCER SHIRTS	Open	1,222.50	0.00		
00206 JOSHUA MARCUS GROUP LLC*	13-02758	09/24/13	PLASTIC FIRE HATS/BANDS/WATER	Open	4,686.40	0.00		
00221 DRAGONFLY INTERIORS LLC*	13-00951	04/04/13	MILLMAN IMPROVEMENTS	Open	525.00	0.00		B
00228 AFFORDABLE FIRE SOLUTIONS LLC*	13-02862	10/04/13	FIRE EXTINGUISHERS- MULLIGAN	Open	219.38	0.00		
00249 GHAZALA BARKAT	13-02979	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
00301 BELMONT AND CRYSTAL SPRINGS*	13-02909	10/07/13	WATER- TOWNHALL	Open	27.63	0.00		
	13-02925	10/09/13	WATER- COURT	Open	7.86	0.00		
	13-02929	10/09/13	BOTTLED WATER/DPW	Open	44.04	0.00		
	13-02930	10/10/13	WATER - DPS	Open	47.04	0.00		
	13-02940	10/10/13	WATER- FIRE SAFETY	Open	4.98	0.00		
					<u>131.55</u>			
00358 EUGENE BIENIECKI	13-03028	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
00360 JANE BIENIECKI	13-03030	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
00366 BINDER MACHINERY CO.*	13-02669	09/11/13	PARKING BRAKE FOR GRADER	Open	1,448.55	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00375 ELEANOR A BOCHONOK	13-03017	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
00425 CAROL A. BRAND	13-02987	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
00426 EVELYN BRENTANO	13-02975	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
00429 KAREN BRIDGES	13-03031	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
00445 BOANJ	13-02759	09/24/13	MEMBERSHIP GARY & JASON	Open	150.00	0.00		
00508 JOAN K. BURNS	13-03027	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
00509 CAPE REGIONAL MEDICAL CENTER	13-00109	01/10/13	HEPATITIS VACCINE	Open	5,070.00	0.00		B
00611 COUNTY OF CAPE MAY	13-03081	10/17/13	FUEL/SEPTEMBER	Open	30,600.54	0.00		
00616 ANIMAL ALLIANCE OF CAPE	13-02931	10/10/13	TNR SPAY/NEUTER PROGRAM	Open	250.00	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES	13-02944	10/15/13	MUA TIPPING FEES/SEPT	Open	64,458.29	0.00		
00784 CAPE MAY STAR & WAVE	13-02871	10/04/13	LEGAL PUBLICATION-10-2-13	Open	71.92	0.00		
	13-02964	10/16/13	LEGAL PUBLICATIONS 10-9-13	Open	42.20	0.00		
					<u>114.12</u>			
00820 COMCAST OF WILDWOOD* DPW	13-03084	10/17/13	MONTHLY INTERNET	Open	105.68	0.00		
00825 COMCAST*	13-02917	10/09/13	10/15-11/14 TOWNHALL NET/CABLE	Open	131.32	0.00		
01087 ANTHONY J. COSTANZO	13-02988	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
01170 VERIZON WIRELESS* F/S	13-02905	10/07/13	8/27/13-9/26/13 CELL FIRE SAFE	Open	67.39	0.00		
01171 VERIZON WIRELESS - TOWNHALL	13-02907	10/07/13	I PHONE BILL SEPT 29-OCT 28	Open	1,132.10	0.00		
01200 DELTA DENTAL PLAN OF NJ	13-02899	10/07/13	DENTAL OCTOBER 2013	Open	14,343.95	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01201 DELL CORPORATION*	13-02330	08/12/13	SERVER UPS	Open	1,349.58	0.00		
01399 ENFORSYS POLICE SYSTEMS INC*	13-02825	10/01/13	ANUAL MAINTENANCE	Open	7,600.00	0.00		
01443 ERMA VOLUNTEER FIRE CO	13-02961	10/16/13	SPECIAL ELECTION OCT 16,2013	Open	525.00	0.00		
01499 JOSEPH FAZZIO, INC*	13-02850	10/02/13	MATERIAL/REBUILD PACKER #24	Open	377.29	0.00		
01519 TOM FOLS ELECTRICALCONTRACTOR*	13-02878	10/04/13	SCOREBOARD REPAIRS	Open	120.00	0.00		
	13-02892	10/07/13	SUPPLIES/INSTALL HEATER PLUG	Open	125.00	0.00		
					245.00			
01530 FIRE DISTRICT #1	13-00882	04/01/13	SUPPLEMENTAL FIRE SERVICES	Open	2,939.04	0.00		
01540 FIRE DISTRICT #2	13-00883	04/01/13	SUPPLEMENTAL FIRE SERVICES	Open	3,918.72	0.00		
01550 FIRE DISTRICT #3	13-00475	02/19/13	SUPP FIRE SRVCS DUE 11/1/13	Open	1,306.24	0.00		
01563 FOREMOST PROMOTIONS*	13-02778	09/25/13	COLORING BOOKS-FIRE SAFETY	Open	353.72	0.00		
01581 FIRST ASSEMBLY OF GOD CHURCH	13-02963	10/16/13	SPECIAL ELECTION OCT 16,2013	Open	150.00	0.00		
01603 GENERAL CODE PUBLISHERS*	13-02904	10/07/13	GENERAL CODE SUPPLEMENT #22	Open	2,232.87	0.00		
01653 GENTILINI FORD*	13-02621	09/04/13	WIRING/SENSOR/DPW	Open	465.12	0.00		
01655 GANN LAW BOOKS*	13-02701	09/13/13	NJ COURT RULES	Open	119.00	0.00		
01690 GRANTURK EQUIPMENT CO*	13-01975	07/03/13	PARTS FOR RECYCLING	Open	1,155.93	0.00		
01733 FRANCIS MCLAUGHLIN	13-03029	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
01767 WILLIAM R. HARTLEY, SR	13-02967	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
01791 CINDY S. HARTLEY	13-02969	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01793 ANNA M. HASSON	13-03004	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ	13-00973	04/08/13	BOARD SOLICITOR SALARY	Open	550.00	0.00		
	13-02870	10/04/13	RESOLUTIONS-13-07-02	Open	<u>150.00</u>	0.00		
					700.00			
01807 MARLIN HEDUM	13-02872	10/04/13	MEDICAL CLAIMS	Open	80.00	0.00		
01834 RICHARD HOOYMAN	13-02874	10/04/13	MEDICAL CLAIMS	Open	35.00	0.00		
01859 HESS CORPORATION	13-02910	10/07/13	09/01/13-10/01/13 ELECTRIC	Open	4,300.91	0.00		
01974 I.A.C.P MEMBERSHIP*	13-02484	08/19/13	2013 ANNUAL DUES & CONFERENCE	Open	270.00	0.00		
02101 KELLY PRODUCTS CO., INC.*	13-02818	10/01/13	WALL FAUCET FOR MILLMAN CENTER	Open	160.50	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	13-01692	06/07/13	PARTS FOR POLICE VEH/AUG	Open	1,293.15	0.00		
02220 LIFESAVERS INC*	13-02668	09/11/13	AED PADS	Open	694.40	0.00		
02247 LAWSON PRODUCTS, INC.*	13-02692	09/12/13	SUPPLIES FOR DPW	Open	696.86	0.00		
02320 LOWER TOWNSHIP BRD OF EDUCATN	13-01443	05/23/13	2013/2014 BD OF ED TAX DUE 1ST	Open	1,525,156.40	0.00		B
02334 LOWER TWP CHAMBER OF COMMERCE	13-02816	10/01/13	INSTALLATION DINNER	Open	150.00	0.00		
02351 LOWER CAPE MAY REGIONAL	13-01371	05/15/13	2013/2014 SCHOOL TAX	Open	1,181,796.00	0.00		B
02402 MGL PRINTING SOLUTIONS	13-02765	09/24/13	ENVELOPES & TAX SALE CERTS	Open	652.50	0.00		
02461 JOHN MAHER	13-02912	10/08/13	MEDICAL CLAIMS	Open	1,374.33	0.00		
02465 BARBARA MAHON	13-02970	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
02466 ROBERT E. MAHON	13-02974	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02473	FRANCIS P. MAJANE	13-02932	10/10/13	MEDICAL CLAIMS	Open	399.00	0.00		
02541	ROBERT D. MARTIN, JR	13-03085	10/17/13	MEDICAL CLAIMS	Open	68.00	0.00		
02585	WILLIAM MASTRIANA	13-02796	09/30/13	TRAINING REIMBURSEMENT	Open	65.00	0.00		
02654	LORETTA MCKENZIE	13-03066	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
02774	ROSE MOORE	13-02873	10/04/13	MEDICAL CLAIMS	Open	315.00	0.00		
03072	NJ STATE LEAGUE OF MUNICIPALITI*	13-02817	10/01/13	LEGISLATIVE BULLETIN 2013-2014	Open	28.00	0.00		
03104	NORTHEAST IND.&MARINE SUPPLY*	13-02726	09/18/13	PARTS/RDS/SANT/RECY/MONTHLY	Open	525.98	0.00		
03288	KATHRYN PATTERSON	13-02992	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
03289	THOMAS W. PATTERSON	13-03069	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
03296	PARISH OF ST. JOHN NEUMANN	13-02960	10/16/13	SPECIAL ELECTION OCT 16,2013	Open	375.00	0.00		
03305	PEDRONI FUEL*	13-02923	10/09/13	NO LEAD GAS	Open	576.94	0.00		
03374	SEASHORE SUPPLY*	13-02877	10/04/13	UTILITY SINK - MILLMAN CENTER	Open	117.94	0.00		
03377	JULIE PICARD	13-03086	10/17/13	SUPPLIES EPL TRAINING 10/17/13	Open	55.48	0.00		
03458	JOANN H. RASH	13-02990	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	212.50	0.00		
03507	JEAN ROBSON	13-02989	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
03512	JEANETTE SMITH-REEVES	13-03014	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
03518	RIGGINS, INC.*	13-02898	10/07/13	OFF-HIGHWAY DIESEL	Open	1,566.88	0.00		
03553	RANSOME INTERNATIONAL, LLC*	13-02688	09/12/13	INTERNATIONAL TRUCK PARTS	Open	2,687.23	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03640	MADELINE R. SHOWERS							
	13-03076	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
03655	PENN JERSEY MACHINERY*							
	13-01265	05/06/13	PARTS FOR GARAGE/MAY	Open	185.41	0.00		
03656	JOHN W. SKOWRONSKI							
	13-03068	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
03664	AUDREY L. SMITH							
	13-03045	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
03679	BARBARA SLONIS							
	13-02984	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
03687	SOUTH JERSEY WRESTLING ASSOC.*							
	13-02687	09/12/13	WRESTLING LEAGUE FEE'S	Open	500.00	0.00		
03706	NICHOLAS C. SMARGIASSI							
	13-02994	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
03723	STAPLES, INC.*							
	13-02648	09/06/13	OFFICE SUPPLIES-TAX OFFICE	Open	82.72	0.00		
	13-02791	09/26/13	OFFICE SUPPLIES	Open	<u>135.02</u>	0.00		
					217.74			
03729	FLORENCE STATKIEWICZ							
	13-03043	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
03734	STEWART INDUSTRIES, INC.*							
	13-02857	10/02/13	PRINTER MAINT 9/23-12/23/13	Open	1,614.94	0.00		
03805	TOWNBANK VOLUNTEER FIRE CO.							
	13-02962	10/16/13	SPECIAL ELECTION OCT 16,2013	Open	525.00	0.00		
03831	TREASURER, COUNTY TAXES							
	13-01165	04/22/13	COUNTY SHELTER DUE 11/15/13	Open	23,103.75	0.00		
	13-02067	07/11/13	2ND HALF 2013 COUNTY TAX	Open	<u>2,256,223.16</u>	0.00		
					2,279,326.91			
03863	TREASURER, STATE OF NEW JERSEY							
	13-02941	10/15/13	2013 3RD QRT STATE FEES-WCM	Open	422.00	0.00		
	13-02942	10/15/13	3RD QUARTER 2013 STATE FEES	Open	<u>5,784.00</u>	0.00		
					6,206.00			
03867	UNIVERSAL SUPPLY CO.							
	13-01846	06/21/13	MATERIAL TO REPAIR ROOF LEAK	Open	428.62	0.00		
	13-02827	10/01/13	BEACH ACCESS STAIRS	Open	<u>828.28</u>	0.00		
					1,256.90			
03904	LOWE'S HOME CENTER INC*							
	13-01980	07/03/13	DECK ON LINCOLN BLVD	Open	110.84	0.00		
	13-02828	10/01/13	BEACH ACCESS STAIRS	Open	114.73	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03904	LOWE'S HOME CENTER INC*		Continued					
	13-02911	10/08/13	HAUNTED TRAILS SUPPLIES	Open	<u>347.67</u>	0.00		
					573.24			
03917	STATE OF NJ DEPT OF CHILD/FAML							
	13-02914	10/08/13	JULY,AUG,SEPT 2013 MAR/CU FEE	Open	1,325.00	0.00		
03992	VAL-U AUTO PARTS LLC*							
	13-01940	06/28/13	RDS/SAMT/RECY/SEPT.	Open	5,202.80	0.00		
03995	VITAL COMMUNICATIONS, INC.*							
	13-02674	09/11/13	MODIV UPDATE-2013 ADDED/OMITTE	Open	100.00	0.00		
04044	WEINSTEIN SUPPLY CORP.							
	13-02544	08/22/13	FOUNTAIN AND SINK FOR MILLMAN	Open	507.00	0.00		
04077	RONALD J. GELZUNAS							
	13-02013	07/09/13	CONFLICT COUNSEL RES#2013-194	Open	1,162.50	0.00		B
04097	CINTAS FIRST AID AND SAFETY*							
	13-02943	10/15/13	FIRST AID SUPPLIES- TOWNHALL	Open	180.03	0.00		
	13-03082	10/17/13	FIRST AID SUPPLIES/DPW	Open	<u>175.02</u>	0.00		
					355.05			
04105	PITNEY BOWES GLOBAL FINANCIAL							
	13-02705	09/16/13	MAIL MACHINE SEPTEMBER 2013	Open	451.00	0.00		
04160	RONALD YOUNG							
	13-02901	10/07/13	MEDICAL CLAIMS-V	Open	325.00	0.00		
04235	COLLEEN P GALLAGHER							
	13-03016	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
04261	STATE OF NEW JERSEY							
	13-02939	10/10/13	3RD QUARTER 2013 UNEMPLOYMENT	Open	23,929.27	0.00		
04283	CATHERINE JOSAPHOUITCH							
	13-03070	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
04286	MICHAEL MULRANEY							
	13-02971	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
04320	PREMIER OFFICE SUPPLY*							
	13-02819	10/01/13	E2 3V LITHIUM BATTERIES	Open	33.96	0.00		
04327	SHI INTERNATIONAL CORP*							
	13-02665	09/11/13	SCHEDULE SOFT 10/1/13-9/30/14	Open	1,490.00	0.00		
04514	WILLIAM BLANEY*							
	13-00441	02/13/13	DNE \$25k RES 2013-62 CONTRACTS	Open	1,362.50	0.00		B
05071	SHORE SOUND ENTERTAINMENT*							
	13-02766	09/24/13	MOVIE NIGHT AT HAUNTED TRAILS	Open	350.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
05083 SJSORE MARKETING LIMITED	13-02755	09/24/13	BOCA SUPPLIES	Open	1,417.00	0.00		
4104 DOUGLASS LANDSCAPING LLC*	13-02790	09/26/13	PLAYGROUND SAFETY MULCH	Open	1,500.00	0.00		
6061 AMERIHEALTH ADMINISTRATORS	13-02906	10/07/13	OCT 7 HEALTH INS & RX	Open	73,567.68	0.00		
6066 THOMAS E PRICE JR	13-03078	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
6067 PATRICIA M WHITTEN	13-02985	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
6068 WARREN F MCLAUGHLIN	13-02998	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7003 VICTORIA KELLY-KUHN	13-02999	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7005 JULIE OSBORN	13-02983	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
7006 SARA EL-SHOUBARY	13-03047	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7007 NANCY A NEWLY	13-02986	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
7008 RICHARD A PAUL	13-03048	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7026 MICHELLE MANCINO	13-02875	10/04/13	REFUND CHEERLEADING FEE	Open	15.00	0.00		
7027 LORI ANN GIPPLE	13-03083	10/17/13	REFUND CHEERLEADING FEE	Open	15.00	0.00		
7031 GREG FLETCHER	13-02934	10/10/13	FOOTBALL GAME OFFICIAL PAYMENT	Open	120.00	0.00		
7036 VINCENT MORRISON	13-02813	10/01/13	CONFLICT JUDGE	Open	600.00	0.00		
7039 JOHN RAPP	13-02937	10/10/13	FOOTBALL GAME OFFICIAL PAYMENT	Open	120.00	0.00		
7041 CARI ECKEL	13-02876	10/04/13	BACKGROUND CHECK/NYS CA CERT	Open	46.00	0.00		
7043 GEORGE CHESTNUT	13-02915	10/08/13	REFUND FOR CHEERLEADING	Open	15.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7045 RYAN DRISCOLL	13-02936	10/10/13	FOOTBALL GAME OFFICIAL PAYMENT	Open	160.00	0.00		
7046 LAWRENCE SUTTON	13-02935	10/10/13	FOOTBALL GAME OFFICIAL PAYMENT	Open	160.00	0.00		
7047 DAVID L RILEY	13-02965	10/16/13	BACKGROUND CHECK/NYS CA CERT	Open	46.00	0.00		
7048 JULIA DISILVECTIO	13-03012	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7049 ANTHONY AMANEL	13-03018	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7050 DAVID F BRAND	13-03035	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7051 MARIE SCHMINT	13-03038	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7052 LISA G KAUFFMAN	13-03059	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
7053 ROBERTA A ZAKRZEWSKI	13-03075	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
AGHAK MARYAM AGHAKHANI	13-03052	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
AMAND BERNICE AMAND	13-03011	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
BAKERF FRED BAKER	13-03005	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
BOERN RALPH BOERNER	13-03050	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
BOSNA KAREN MANETTE BOSNA	13-02916	10/08/13	YOGA INSTRUCTOR FOR SEPTEMBER	Open	75.00	0.00		
BOYLEK KATHLEEN BOYLE	13-03024	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
BUCKD DIANE E PANNELLI	13-02993	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
BUONO MARTHA BUONOPANE	13-03033	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
CARROLL TERRY A CARROLL	13-03058	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CLEBLANC CAROLYN LEBLANC	13-03057	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
CONGL CHRISTINA CONGLETON	13-03019	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
CZES MARY LOU CZESCIK	13-02976	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
DOLLARD MADELINE DOLLARD	13-03025	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
DOLLJ JAMES T. DOLLARD	13-03049	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
DOUGHE MARK DOUGHERTY	13-03009	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
DOUGHERT GEORGIA DOUGHERTY	13-03080	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	140.32	0.00		
EDWA RITA EDWARDS	13-03061	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
FANI PATRICIA FANIEL	13-03034	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
FARNELL JAMES FARNELL	13-03079	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
FREAS JEAN FREAS	13-03020	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
FREG ELIZABETH FREGA	13-03022	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
GASSER COZETTE GASSER	13-03015	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
GIAIRO ANN GIAIRO	13-03044	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
GIBBONSA ALAN J. GIBBONS	13-03053	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
GILLE EDWARD GILLESPIE	13-03040	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
HARTL WILLIAM HARTLEY, JR	13-03023	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
HARTLEY CHRISTINE HARTLEY	13-03006	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HAUSER	JUDITH HAUSER	13-03041	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
HUGH	CHARLES HUGHES III	13-03021	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
JASP	JANET JASPERSE	13-03065	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
KANEP	PATRICIA D. KANE	13-03073	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
KEEND	DOLORES RAMBO	13-03036	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
KEITH	DEBORAH KEITH	13-03037	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
KINGR	RICHARD KING	13-03062	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
KIRSCHN	SCOTT KIRSCHNER	13-03071	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
LAMOC	CHARLES LAMONTE	13-02995	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
LIPS	JOHN LIPSETT	13-02977	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
LIPSM	MARGARET LIPSETT	13-03072	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
LOGUEC	CHARLOTTA LOGUE	13-03077	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
LONEP	PATRICIA LONERGAN	13-02968	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
MACF	MARY ANN MACFARLANE	13-03054	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MANSFIEL	JAMES E MANSFIELD	13-03000	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MARROR	ROBERT H MARRO	13-03026	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MCGR	DANIEL MCGRANAGHAN	13-02981	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
MCGRAN	CARLIE MCGRANAGHAN	13-02978	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
MEIER SHAIN P MEIER	13-03055	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MEIERH HELEN T MEIER	13-03056	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MILLER PAULA MILLER	13-03007	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MOORER REBECCA MOORE	13-03074	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MORNI CARRISE MORNICK	13-03010	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MORRIC CRAIG R MORRISON	13-03002	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
MORRIS DANIELLE MORRISON	13-03003	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
NICHN NAOMI NICHOLS	13-03032	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
NOLANM MICHELLE NOLAN	13-03042	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
OBRI PHYLLIS O'BRIEN	13-03046	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
OSBORN VIRGINIA OSBORN	13-03008	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
PETERSON PATRICIA PETERSON	13-03060	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
PIOTR RUTH PIOTROWICZ	13-02997	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
RAUD DOROTHY M RAUDENBUSH	13-02991	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	212.50	0.00		
SANTA DENISE SANTAGATA	13-02982	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
SHEMAN KAREN A SHEMANSKI	13-03001	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
SIXSM LLOYD SIXSMITH*	13-02514	08/21/13	UNIFORMS/DPW	Open	591.50	0.00		
SKOWR CATHERINE SKOWRONSKI	13-03067	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
SMITHKM KATHLEEN M SMITH	13-03013	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
SOMER ELIZABETH M SOMERS	13-02973	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
STEBL RALPH P STEBLEIN	13-03063	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
VANDEN WILLIAM R VANDENACRE	13-03051	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
WEISSM BEATRICE WEISSMAN	13-03039	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
WEISSMAN WAYNE WEISSMAN	13-02980	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
WOLTJ JOAN WOLTJEN	13-03064	10/17/13	SPECIAL ELECTION-OCT 16,2013	Open	200.00	0.00		
YABOR PATRICIA YABOR	13-02972	10/16/13	SPECIAL ELECTION-OCT 16,2013	Open	225.00	0.00		
Total Purchase Orders: 227 Total P.O. Line Items: 389 Total List Amount: 5,573,206.39 Total Void Amount:								0.00

I hereby certify the foregoing to be the original Resolution adopted by Township Council at a meeting held on October 21, 2013.

Julie A Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
HENDERSON						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-276

**TITLE: AUTHORIZATION FOR WAIVER OF FEES FOR TOWN BANK VOLUNTEER FIRE COMPANY, INC.**

**WHEREAS**, Town Bank Volunteer Fire Company, Inc, located at 224 Townbank Road, North Cape May, is hosting an Octoberfest at the Cape May county Airport on October 18, 19 and 20, 2013; and

**WHEREAS**, Town Bank Volunteer Fire Company is a charitable non- profit organization and has requested the Township waive any and all fees associated with their event; and

**WHEREAS**, the Township Council has reviewed their request and deems it appropriate to support local charitable organizations and non-profit organizations that support and enhance the township and its community.

**NOW, THEREFORE, BE IT RESOLVED** that all permissible Township fees associated with the Octoberfest event be waived.

I hereby certify this to be the original resolution adopted by the Township Council at a meeting held on October 21, 2013.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
HENDERSON						
CLARK						
BECK						



**Town Bank**  
**Volunteer Fire Co. Inc.**

Box 796 North Cape May, New Jersey 08204

Phone; 609.886.5511

Fax: 609.886.5517

Arthur Treon President

Lewis Megonigal Chief

October 16, 2013

To: Lower Township Manager

Dear Mike:

I am formally requesting a waiver on any fees from the Township for our Octoberfest being held on October 18, 19, 20<sup>th</sup>. We are trying to develop a community event that the residents and visitors can look forward to each year. WE held this event last year and it was a success however being the first year there were outlying costs that basically that are expected but left the company with a deficit as far as making any money. With your cooperation we hope to make this year a successful event.

Thank You for your consideration in this matter.

Respectfully,

*Arthur Treon*

Arthur Treon

President

609-241-4061 cell

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

**RESOLUTION #2013-277**

TITLE: **AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Amount</u>
Jacqueline Henderson	13-02996	Poll Worker	\$ 200.00
Lower Twp Rescue	13-01010	Expenses – 3 <sup>rd</sup> pymt	\$ 15,000.00
Total Bill List			<b><u>\$ 15,200.00</u></b>

I hereby certify the foregoing to be the original Resolution adopted by Township Council at a meeting held on October 21, 2013.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
HENDERSON						
CLARK						
BECK						

Township of Lower, County of Cape May, State of New Jersey

Ordinance #2013- 21

**TITLE: AN ORDINANCE AMENDING CHAPTER 475 OF THE PARKS AND RECREATION AREAS ORDINANCE OF THE TOWNSHIP OF LOWER**

**WHEREAS**, Chapter 475 Parks and Recreation Areas of the Township of Lower governs the general provisions regarding general Rules and Regulations of all recreational parks and facilities of the Township of Lower; and

**WHEREAS**, the Township of Lower wishes to serve the community by providing a facility for such events as weddings, seminars, workshops, concerts, plays, board retreats, annual business meetings, and other professional and social events; and

**WHEREAS**, the Township of Lower has designated the Lower Township Millman Community Center to provide such services.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township of Lower Council, County of Cape May and the State of New Jersey as follows:

**Section 1: Chapter §475 Article III** of the Township of Lower Municipal Ordinance is hereby enacted as follows:

**§475-13. Rental Guidelines for the Lower Township Millman Community Center.**

**1. Contract.**

(a) Any group or person contemplating renting the facility must enter into a Rental Agreement with the Lower Township Millman Community Center.

(b) Events must be booked at least thirty (30) days in advance.

(c) Events shall be considered scheduled only when the contract has been executed and a non-refundable reservation deposit of \$350.00 has been received by the Facility Coordinator.

i. The rental fee for Room "A" with a capacity of 149 persons is \$1,100.00 for Township residents and \$1,400.00 for non-residents.

ii. The rental fee for Room "B" with a capacity of 49 persons is \$300.00 for Township residents and \$400.00 for non-residents.

(d) The balance of the rental fee must be paid thirty (30) days prior to the event date, along with, an additional \$300.00 damage deposit.

(e) The Lower Township Millman Community Center reserves the right to cancel or void any Agreement at any time if it is determined that the renter has made any misrepresentations to the Center.

(f) The Township Manager has the authority to waive up to twenty five (25%) percent of the Center rental costs for special considerations.

## **2. Service of Alcoholic Beverages.**

- (a) If alcoholic beverages are to be served, it is the responsibility of the Renter to contact the New Jersey Department of Alcohol Beverage Control and apply for a banquet license.
- (b) A copy of the ABC license is to be submitted to the Facility Coordinator seven (7) days in advance of the event.
- (c) The renter is responsible for complying with all ABC laws and must display the ABC license in a prominent place during the event.
- (d) No refunds will be issued by the Lower Township Millman Community Center due to the renter's inability to obtain an ABC license.

## **3. Insurance Requirements.**

The renter shall not be allowed access to the facility until it has obtained the insurance required under this contract. All coverage shall be with insurance carriers licensed and admitted to do business in the State of New Jersey and acceptable to the municipality. All renters shall obtain a certificate of insurance for the event naming the Township of Lower and the Lower Township Millman Community Center as additional insured with the following limits:

- (a)1. Individuals. For the purpose of this ordinance individuals will be defined as Weddings, wedding receptions, graduation parties, etc. under 50 persons total and without alcohol service. A limit of \$100,000.00 in coverage is required with the Township of Lower and the Lower Township Millman Community Center both named as additional insured.
- (a)2. Events under 50 persons total with alcohol require \$500,000.00 in coverage with the Township of Lower and the Lower Township Millman Community Center both named as additional insured.
- (a)3. Events over 50 persons total with alcohol require \$1,000,000.00 in coverage with the Township of Lower and the Lower Township Millman Community Center both named as additional insured.
- (b)1. Non-Profit/Charitable Groups. For the purpose of this ordinance shall be defined as civic groups, service clubs, churches, etc. without alcohol service shall require insurance coverage in the amount of \$300,000.00 with the Township of Lower and the Lower Township Millman Community Center both named as additional insured.
- (b)2. Any event with alcohol service shall obtain \$1,000,000.00 in coverage with the Township of Lower and the Lower Township Millman Community Center both named as additional insured.
- (c) Commercial (for Profit) Groups. All commercial groups shall obtain insurance coverage in the amount of \$1,000,000.00 naming the Township of Lower and the Lower Township Millman Community Center as additional insured.

## **4. Catering.**

All caterers who wish to utilize the kitchen must be approved by the Facility Coordinator and must present a copy of their business license and either a Health Department Certificate or a Food Service Manager Certificate to the Facility Coordinator.

**5. Facility Maintenance.**

a. Any decorations or other items taped, nailed, tacked, or otherwise attached to any part of the building including but not limited to, the walls, columns, and ceiling of the Center is prohibited.

b. The renter is responsible for all set up and cleanup of the Facility as set forth in the Facility Rental Agreement provided.

c. Smoking is prohibited anywhere inside the Lower Township Millman Community Center.

**Section 2.** All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 3.** Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

**Section 4.** This Ordinance shall take effect twenty (20) days after final passage and Publication as provided by law.

\_\_\_\_\_  
Thomas Conrad, Councilmember

\_\_\_\_\_  
James Neville, Councilmember

\_\_\_\_\_  
Jacqueline Henderson, Councilmember

\_\_\_\_\_  
Norris Clark, Deputy Mayor

\_\_\_\_\_  
Michael E. Beck, Mayor

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
Julie A. Picard, Township Clerk

ORDINANCE #2013-22

AN ORDINANCE REVISING AND RESTATING CHAPTER 600 OF THE REVISED  
GENERAL ORDINANCES OF THE TOWNSHIP OF LOWER

**WHEREAS**, Chapter 600 of the Revised General Ordinances of the Township of Lower governs rules and regulations with regard to the practice of automobile towing and storage in the Township of Lower; and

**WHEREAS**, because of the numerous changes to the "Towing" Ordinance over the past few years, it is the intent of this Council to revise and restate Chapter 600 in its entirety.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey the following be the revised Chapter 600 of the Revised General Ordinances of the Township of Lower:

**Section 1.**

**CHAPTER 600  
TOWING AND STORAGE**

**§ 600-1 Purpose.**

The purpose of this chapter is to establish pursuant to N.J.S.A. 40A:11-5(1)(u) a list of licensed towing contractors to provide towing and storage services to the public, the Township and Police Department on an equitable rotating basis in a safe, efficient, and convenient manner and to establish, pursuant to N.J.S.A. 40:48-2.49, regulations which set towing and storage rates and govern towing contractors engaged in the business of towing and storing vehicles.

**§ 600-2 Definitions.**

The following words and terms, when used in this chapter, shall have the following meanings:

**BASIC TOWING SERVICE**

The removal and transportation of any vehicle at the request of authorized personnel or Police Department as may be required when abandoned, disabled, damaged in accidents, illegally parked, recovered after being stolen or, in cases of emergency, from a highway, street or other public or private road, or a parking area, or from a storage facility, and other services normally incident thereto, but does not include recovery of a vehicle from a position beyond the right-of-way or berm or from being impaled upon any other object within the right-of-way or berm.

**CHIEF OF POLICE**

The Chief of the Police Department or his/her designee.

**INSIDE BUILDING**

A vehicle storage facility that is completely indoors, having one or more openings in the walls for storage and removal of vehicles, and that is secured by a locking device on each opening which has been approved by the Chief of Police.

**NONBASIC TOWING SERVICES**

All towing services which are not basic towing services.

#### OUTSIDE CONTRACTOR

An individual, corporation, partnership, association, trust or any other entity which may or may not be on the rotary list which provides towing services by aiding a towing contractor who is performing towing services pursuant to this chapter.

#### OUTSIDE SECURED

A vehicle storage facility that is not indoors and is secured by a fence, wall or other man-made barrier that is at least six feet high and is installed with a passive alarm system or a similar on-site security measure and adequately lighted at night, which has been approved by the Chief of Police.

#### PERSON

An individual, corporation, partnership, association, trust or any other entity.

#### POLICE DEPARTMENT

The Lower Township Police Department.

#### STORAGE FACILITY

An outside secured or inside building area or located within the Township's corporate boundary line used to store towed vehicles which has been approved by the Chief of Police.

#### TOWING COMPANY

An individual, corporation, partnership, association, trust or any other entity which is engaged in the business of towing vehicles.

#### TOWING CONTRACTOR

A towing company which is placed upon the rotary list that performs towing services for the Township.

#### TOWNSHIP

The Township of Lower, County of Cape May, State of New Jersey.

#### TOWNSHIP STORAGE FACILITY

A storage area or lot owned by the Township, if any.

#### TOW VEHICLE

Only those vehicles equipped with a boom or booms, winches, slings, tilt beds, wheel lifts or under-reach equipment specifically designed by their manufacturer for the removal or transport of private passenger automobiles. Tow vehicles fall into two weight classifications under state regulations, each with defined insurance limits:

- A. Light-/medium-duty tow vehicles have a gross weight of less than 32,000 pounds and are required by state regulation to carry minimum liability insurance coverage of \$750,000; and
- B. Heavy-duty tow vehicles have a gross weight of 32,000 pounds or more, and are required by state regulation to carry a minimum liability insurance coverage of \$1,000,000.

#### VEHICLE

Any vehicle or motor vehicle as defined by N.J.S.A. 39:1-1 et seq.

§ 600-3 Rotary list.

- A. This chapter hereby establishes a rotary list of towing contractors to provide basic and nonbasic towing and storage services for the Township on a rotating basis. No towing contractor shall be placed upon or permitted to remain on the rotary list unless licensed in accordance with the terms of this chapter. The Police Department will maintain the rotary list and determine the time period for each rotation and dispatch towing contractors in the order they appear on the rotary list. The list of towing contractors shall be determined by and under the direct supervision of the Chief of Police.
- B. A towing contractor shall be placed on the rotary list in the order in which its application is approved. Each new towing contractor shall initially be placed last on the list.
- C. If a towing contractor is called and for any reason does not, or is unable to perform the requested towing service, the next towing contractor on the list will be called and shall provide towing services. If no towing contractor on the rotary list is able to perform towing services when necessary, the Township shall have such service performed by an outside contractor.
- D. Any owner or operator of a vehicle receiving towing services may request a specific towing company. The Police Department is authorized to contact the requested towing company and shall not be required to comply with the provisions of this chapter, provided the requested towing company is capable of rendering towing services within a reasonable time, and is capable of cleaning and removing all vehicular debris from the area of the motor vehicle accident scene. In the event the requested towing company is also a towing contractor, the towing contractor's place in the rotary list shall not be affected.
- E. In the event the Police Department determines that an emergency or hazardous condition exists that must be remedied immediately, the Police Department shall take control of the management of the emergency or hazardous condition and the towing procedures necessary to effect the remedy. The officer may request a towing contractor or any towing company without regard to the rotary list. In the event a towing contractor is requested out of order on the rotary list, that towing contractor shall forfeit their next turn on the rotary list to the next towing contractor.
- F. The Police Department shall determine the order in which vehicles will be towed from the scene.
- G. No towing contractor shall appear on the rotary list more than once. A person having an ownership interest in a towing contractor that is on the rotary list, shall disqualify any other towing company in which that same person has an ownership interest from being on the rotary list, unless, each towing company in which the person owns an interest can satisfy the following criteria:
  - (1) is a separate entity registered with the State of New Jersey or other state;
  - (2) utilizes and maintains a separate storage facility at a separate location and operates its towing business from a separate location;
  - (3) maintains a separate insurance policy;
  - (4) the tow vehicles used by the towing contractor are registered to that towing contractor.
- H. No towing contractor shall lease its tow vehicles to another towing contractor or otherwise enter into any business relationship the purpose of which is to receive multiple listings on the rotary list.

**§ 600-4 Application and licensure; investigation; inspection; revocation of license; renewal fee.**

- A. Any towing company seeking placement on the rotary list shall be required to submit an application to and receive the approval of the Police Department before issuance of a towing contractor's license.
- B. All applicants are required to complete an application furnished by the Township Clerk, providing any and all information required by the Chief of Police as well as any supplemental information requested by the Chief of Police thereafter.
- C. All applicants seeking placement on the rotary list pursuant to this chapter and any person who will be operating a tow vehicle on behalf of the applicant shall be properly licensed by the New Jersey Motor Vehicle Commission, possess safe driving records and be of good moral character. The applicant shall also provide his or her driver's license abstract and information as well as for each person who will be operating a tow vehicle. The Police Department shall conduct a background investigation and has the discretion to deny a license to any applicant(s) or employee(s) who does not meet the applicable standards in this chapter.
- D. If the applicant is approved by the Police Department, the Chief of Police shall furnish a report to the Township Council with his recommendations, and the Township Council may then approve or disapprove the application, in its sole and absolute discretion.
- E. A license may be revoked at the discretion of the Chief of Police for good cause, including but not limited to:
  - (1) Unsatisfactory performance.
  - (2) Violation of any of the provisions of this chapter or the rules and regulations promulgated hereto.
  - (3) Submission of an application containing any materially false or misleading statement or information.
- F. Licenses shall be renewed annually from January 1 to December 31 of the succeeding year.
- G. All applications shall be accompanied by a nonrefundable fee of \$500.

**§ 600-5 Towing and storage area requirements; performance standards.**

All towing contractors shall be required to comply with the following provisions:

- A. To reduce response time for the safety and welfare of the public and Police Department and to ensure the adequacy and security of storage facilities, maintain a place either an inside building or outside secured storage facility within the Township, which storage facility shall be of sufficient size to accommodate the Township's needs and subject to any and all provisions contained in this chapter and ordinances of the Township and further subject to inspection by the Police Chief or his or her designee.

- B. All tow vehicles used by towing contractors which are utilized to render services under this chapter must be principally garaged within the confines of the Township.
- C. Comply with all Township Ordinances, pay all taxes, assessments, licensing fees or fines when due, comply with the requirements of Title 39, Chapter 3, Article 3 of the New Jersey Statutes, and all regulations governing tow vehicles promulgated by the New Jersey Motor Vehicle Commission or any other law or regulation of any State, federal or other governmental agency, department, division or commission having jurisdiction.
- D. Any person who operates a tow vehicle must be at least 18 years of age, possess a valid driver's license, and comply with the applicable provisions of this chapter and no person shall be permitted to operate a tow vehicle where such operator has accumulated six or more points or committed three or more moving violations pursuant to N.J.A.C. 13:19-10.1 or the conviction of a "serious traffic violation," as defined in N.J.S.A. 39:3-10.11, within any two-year period.
- E. Storage facilities; hours; transporting vehicles.
- (1) Towing contractors shall deposit and store towed vehicles only at a storage facility located within the Township, unless the owner or operator of the vehicle requests otherwise.
  - (2) After normal business hours and on weekends and holidays, the towed vehicle shall be taken to the towing contractor's storage facility and arrangements shall be made with the owner to have the vehicle transported to the owner's requested destination as soon as possible.
  - (3) The towed vehicle owner or designated agent shall first make arrangements with the towing contractor in person or by phone in advance to arrange for payment or to take possession of the vehicle.
  - (4) All storage facilities shall be open and have personnel available on site for the owner to recover the vehicle between the hours of 8:00 a.m. through 5:00 p.m. Monday through Friday and personnel available by appointment on weekends and holidays between the hours of 8:00 a.m. and 5:00 p.m.
  - (5) No towing contractor shall unreasonably deny access to a vehicle by an owner or his or her agent for the purposes of removing personal property, including but not limited to: wallets; purses; car seats. The towing contractor may deny access to a vehicle to prevent removal of fixed objects, including but not limited to: car stereos; speakers; and seats.
  - (6) No towing contractor shall request or demand any person to sign any document requiring the owner or operator of a vehicle involved in a motor vehicle accident to have the vehicle repaired at any specific location or body shop.
  - (7) All storage facilities shall have appropriate security and protection for the towed vehicle and shall be in compliance with all state and Township laws, ordinances and regulations. Appropriate security and protection shall mean an area approved by the Chief of Police that provides at a minimum, for an outside secured area, a locked, six-foot-high fenced-in area with a passive alarm system or a similar on-site security system that is adequately illuminated at night, and for an inside building storage area, at a minimum a locking device on each opening to the exterior with a passive alarm system or a similar on-site security system.

- F. Towing services must be provided on a twenty-four-hour, seven-days-per-week basis. Towing contractors will be contacted by radio or mobile phone and all tow vehicles must be on the site of the event within 15 minutes of receiving the call from the Police Department and must clean and remove all vehicular debris from the area of a motor vehicle accident.
- G. All towing contractors shall give priority to requests for towing services made by the Township over requests made by other parties during adverse weather conditions or other emergency conditions.
- H. The Chief of Police shall promulgate, adopt and enforce such other reasonable rules and regulations for towing contractors and storage facilities deemed appropriate, which shall be subject to the review and approval of the Township Council.

**§ 600-6 Towing and storage fee schedule.**

- A. The following fees are established as the maximum rates which can be charged for towing and storage of motor vehicles.

(1) The following is the fee schedule for basic towing services:

- a) Towing services provided during the day, 8:00 a.m. to 6:00 p.m.: flat fee of \$125.
- b) Towing services provided at night, 6:00 p.m. to 8:00 a.m., weekends or on New Jersey State holidays: flat fee of \$150.

(2) The following is the fee schedule for nonbasic towing services:

- a) Charges for the use of jacks and dollies: \$10 over regular tow.
- b) Charges for each beach tow: \$25 over regular tow.
- c) Winching/uprighting: \$2.25 per foot per cable.
- d) Cleanup: \$30.
- e) Any required additional labor: \$25 per hour per person.
- f) In the event that a towing contractor requires assistance from outside contractors, such as the Township or a towing contractor using heavy equipment, such outside contractors will be paid a fair rate and all sums due pursuant to this subsection shall be payable to the towing contractor in addition to his fee, and reimbursed to the outside contractor by the towing contractor. Any rate dispute shall be arbitrated by the Chief of Police or his designee.
- g) In the event that the nonbasic towing services involve unusual circumstances in which the services provided are extraordinary such as, without limitation, lifting a vehicle from an embankment or a vehicle which has descended over a pier or sea wall, the towing contractor shall contact the on-call police officer in charge of traffic control to explain the circumstances involving the nonbasic towing services and request approval for charging amounts which are in excess of the fees set forth herein. If the on-call police officer in charge of traffic preapproves

such additional charges, the towing contractor shall be permitted to bill such additional charges for the nonbasic towing services. If the rate is disputed by the person owning the vehicle or otherwise being charged for the towing services, such a dispute shall be submitted to the Chief of Police or his designee for a determination of whether the rate is fair and reasonable, and such determination shall be binding upon the towing contractor.

- h) Towing of Township vehicles: \$50.
- i) Towing of motorcycles: \$125.
- j) The fee for hookup (if a vehicle has been hooked up and ready to tow and then claimed by its owner) shall be \$60.
- k) Standby time. If a tow operator is called to the scene of an accident or theft-related tow and is required to wait at that scene prior to removing the vehicle, this by direction of the Police Department, a fee of \$50 shall be imposed.

(3) The following is the daily fee schedule for storage services:

- a) Inside building: \$30.
- b) Outside secured facility: \$25.
- c) Storage within Township lot: \$20.

- B. There shall be no additional charges, other than those provided in the schedule, including but not limited to flatbedding, waiting time and additional labor.
- C. The above towing charges shall not apply when the operator of a motor vehicle elects to be towed to a destination other than the licensed storage facility. In such cases, the towing charges shall be mutually agreed upon between the operator of the vehicle and the towing contractor.

#### **§ 600-7 Charge for service; payment method.**

The towing and storage fees set forth for basic towing service and those billed for nonbasic towing service are the amounts that the towing contractor will charge to the vehicle owner or its representative. The Township shall never be responsible for payment of any towing and storage charges which may have been incurred by reason of instructions from the Police Department, except for Township-owned vehicles. The towing contractor shall accept all major credit cards, including, without limitation, MasterCard, Visa and American Express.

#### **§ 600-8 Insurance.**

- A. Towing contractors shall be required to purchase and maintain, during the time of service on the rotary list, proof of insurance furnished by an insurance company with a B+ or better rating as published in the most recent edition of "Best Insurance Key Rating Guide," which is licensed to do business in the State of New Jersey. The minimum coverage and liability limits shall be as follows:

- (1) Comprehensive general liability insurance: The limit of liability shall not be less than \$1,000,000 combined single limits (bodily injury and property damage) per occurrence and \$1,000,000 aggregate, including premises operations and products/completed

operation or such other amounts as may be required by the Township Council in its sole and absolute discretion.

(2) Automobile liability insurance: The limit of liability shall be not less than \$1,000,000 combined single limits (bodily injury and property damage) per occurrence and \$1,000,000 aggregate, with a deductible of not greater than \$1,000 or such other amounts as may be required by the Township Council in its sole and absolute discretion.

(3) Garagekeeper's legal liability insurance: The limit shall be not less than \$300,000, with a deductible not greater than \$1,000, or such other amounts as may be required by the Township Council at its sole and absolute discretion.

(4) Workers compensation insurance as required by law.

B. On all liability policies, the Township shall be named as additional insured, and insurance certificates shall indicate such coverage.

C. Insurance coverage shall indemnify, to the extent permitted by law, the Township and the public against any loss due to injuries, accidents or damages of any character whatsoever, where any such damage is the result of act or omission of the towing contractor, its agents or employees in or due to the execution of the work called for under this chapter.

D. Liability insurance policies shall be specifically endorsed to provide On Hook and collision insurance for vehicles in tow, which amounts shall be subject to approval by the Township Council.

E. Towing contractors shall provide the Township with the certificates of insurance and the actual copies of the policy endorsements that name the Township as an additional insured.

F. The provision of any insurance required herein does not relieve the towing contractor of any of the responsibilities or obligations assumed by the towing contractor for which the towing contractor may be liable by law or otherwise. All vehicles and personnel utilized by the towing contractor to execute the work under this chapter shall have the above prescribed coverage.

#### **§ 600-9 Indemnification.**

Each towing contractor will indemnify and hold harmless the Township, to the extent permitted by law, from any and all claims for personal injury or property damage against the Township arising out of the operation of said towing contractor's towing or storage services under this chapter. The contractor will further defend the Township at the towing contractor's expense, in connection with any claim, demand, suit or action brought against the Township arising out of any services performed under this chapter.

#### **§ 600-10 Violations and penalties.**

Any person who violates any section of this chapter shall, upon conviction thereof, be subject to imprisonment not exceeding 90 days and/or a fine of not less than \$100 nor more than \$1,000.

**Section 2.** The above revised Ordinance is intended to replace and supercede all previous provisions set forth under said code sections.

**Section 3.** All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 4.** Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be effected thereby and shall remain in full force and effect, and to this end, the provisions of this Ordinance are hereby declared to be severable.

**Section 5.** This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

\_\_\_\_\_  
Thomas Conrad, Councilmember

\_\_\_\_\_  
James Neville, Councilmember

\_\_\_\_\_  
Jacqueline Henderson, Councilmember

\_\_\_\_\_  
Norris Clark, Deputy Mayor

\_\_\_\_\_  
Michael Beck, Mayor

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
Julie A Picard, Township Clerk

Township of Lower, County of Cape May, State of New Jersey  
Ordinance #2013-23  
**AN ORDINANCE AMENDING CHAPTER 400 OF THE LAND DEVELOPMENT  
ORDINANCE OF THE TOWNSHIP OF LOWER**

**WHEREAS**, Section 400-8 of the Land Development Ordinances of the Township of Lower governs definitions for the terms used in Chapter 400; and

**WHEREAS**, due to certain changes in the State and Federal regulations concerning Flood Elevations standard and development regulations a need exists to protect certain structures that might need to be raised to conform with such new regulation and the effect it might have with regard to other regulations presently in existence.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township of Lower Council, County of Cape May and the State of New Jersey as follows:

**Section 1:** Chapter §400 Section 8 of the Township of Lower Municipal Ordinance is hereby enacted as follows:

**400-8 Definitions.** HEIGHT – The vertical distance measured to the highest point from the mean elevation of the finished grade at the foundation along the side(s) of the building facing a street or to the street line, whichever is closer to the foundation. On a corner lot, the height shall be measured on the street having the greatest slope. In all cases where this chapter provides for height limitations by reference to a specified height and a specified number of stories, the intent is to limit height to the specified maximum footage and the specified number of stories within said footage. Exception; single-family and duplex buildings in the R-1, R-2, R-3, R-4, RB and MD-1 Zoning Districts shall be limited to a specified height only. Exemptions; necessary conformities under New Jersey State Public Law; **P.L. 2013c.107.**

**Section 2.** All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 3.** Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

**Section 4.** This Ordinance shall take effect twenty (20) days after final passage and Publication as provided by law.

\_\_\_\_\_  
Thomas Conrad, Councilmember

\_\_\_\_\_  
James Neville, Councilmember

\_\_\_\_\_  
Jacqueline Henderson, Councilmember

\_\_\_\_\_  
Norris Clark, Deputy Mayor

\_\_\_\_\_  
Michael E. Beck, Mayor

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
Julie A. Picard, Township Clerk

# TOWNSHIP OF LOWER

2600 Bayshore Road  
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

September 20, 2013

Mayor Michael Beck &  
Council Members  
2600 Bayshore Road  
Villas, NJ 08251

RE: Approval of the Adoption of  
Reference, of N.J. State Public Law;  
P.L. 2013c.107; Proposed Zoning  
Ordinance Amendment Chapter 400,  
Building Height

Dear Mayor Beck & Council Members:

The Lower Township Planning Board voted at their September 19, 2013 regular meeting, to recommend that Township Council, adopt by reference, N.J. State Public Law; P.L. 2013c.107, "An Act concerning certain flood elevation standards and development regulations..." "The act provides limited exemption from development regulation to allow certain structures to be raised as high as the highest applicable flood elevation standard." The Senate Bill Number is S2598. (Approved 8/7/2013)

I recommend that the adoption be added to 400-8 definitions of Building Height.

If you have any questions or comments, please advise. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "WJG", is written over the typed name.

William J. Galestok, PP, AICP  
Director of Planning  
Secretary, Lower Township Planning Board

WJG:las

enc. 1

cc: Michael Voll, Township Manager, w/enc.  
Planning Board members, w/o enc.  
Gary Playford, Construction Official, w/enc.  
Jason Dilworth, Building Inspector, w/enc.

## CHAPTER 107

AN ACT concerning certain flood elevation standards and development regulations and supplementing P.L.1975, c.291 (C.40:55D-1 et seq.).

*BE IT ENACTED by the Senate and General Assembly of the State of New Jersey:*

C.58:16A-103 Definitions relative to certain flood elevation standards.

I. a. As used in this section:

“Existing structure” means any structure that existed on October 28, 2012.

“Highest applicable flood elevation standard” means the new FEMA base flood elevation plus an additional three feet, or any applicable flood elevation standard required pursuant to N.J.A.C. 7:13-1.1 et seq. and adopted by the Department of Environmental Protection pursuant to the “Flood Hazard Area Control Act,” P.L.1962, c.19 (C.58:16A-50 et seq.), whichever is higher.

“New and appropriate elevation” means any elevation to which a structure is raised, or is to be raised, that is equal to or higher than the applicable new FEMA base flood elevation, provided, however, in no case shall the new and appropriate elevation exceed the highest applicable flood elevation standard.

“New FEMA base flood elevation” means any base flood elevation proposed or adopted after October 28, 2012, by the Federal Emergency Management Agency.

“Original dimensions” means the exact vertical and horizontal dimensions of a structure as it existed on October 28, 2012.

“Sandy-damaged structure” means any structure that existed on October 28, 2012 and was damaged or destroyed by Hurricane Sandy.

b. (1) Notwithstanding the provisions of any other law to the contrary, except as otherwise provided pursuant to paragraph (2) of this subsection, a person shall be exempt from any development regulation, including any requirement to apply for a variance therefrom, that otherwise would be violated as a result of raising an existing structure to a new and appropriate elevation, or constructing a staircase or other attendant structure necessitated by such raising, provided, however, this exemption shall apply only to the minimum extent or degree necessary to allow the structure to meet the new and appropriate elevation with adequate means of ingress and egress.

(2) The exemption established pursuant to paragraph (1) of this subsection shall not be available to a person who has altered the original dimensions of a structure if, had the alteration not been made, the structure could have been raised to meet the new and appropriate elevation either without the exemption or with an exemption of lesser degree than is needed with the alteration.

c. (1) Notwithstanding the provisions of any other law to the contrary, except as otherwise provided pursuant to paragraph (2) of this subsection, a person shall be exempt from any development regulation, including any requirement to apply for a variance therefrom, that otherwise would be violated as a result of using a new and appropriate elevation when lawfully repairing or reconstructing a Sandy-damaged structure, or constructing a staircase or other attendant structure necessitated by use of the new and appropriate elevation, provided, however, this exemption shall apply only to the minimum extent or degree necessary to allow the Sandy-damaged structure to meet the new and appropriate elevation with adequate means of ingress and egress.

(2) The exemption established pursuant to paragraph (1) of this subsection shall not be available to a person whose repair or reconstruction plan would alter the original dimensions of a structure when, if not for the alteration, the structure could otherwise be raised to meet

the new and appropriate elevation either without the exemption or with an exemption of lesser degree than is needed with the alteration.

2. This act shall take effect immediately.

Approved August 7, 2013.

ANIMAL CONTROL MONTHLY REPORT

MONTH OF SEPTEMBER 20 2013

ACO STEVE PARKER DATE 9/30/13

	DOGS	CATS	WILDLIFE
TOTAL CALLS	9 <sub>Q</sub>	0 <sub>Q</sub>	6 <sub>Q</sub>
TO SHELTER	3	0	
RETURNED	3	0	
TO VET	0	0	
DOA	0	0	
WARNINGS	0	0	
TICKETS	0	0	
BITES	0	0	
QUARANTINES	0	0	
OTHER	0	0	

\*OTHER includes complaints of barking dogs ,dogs left outside too long ,other disturbances and reports of animal abuse or neglect.

Additional Comments 15 CALLS

Township of Lower  
 2600 Bayshore Road  
 Villas, NJ 08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 09/01/2013 To 09/30/2013

October 11 , 2013 9:46:31AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$449,650.00	Cubic Footage:	55699 Cu.ft	Permit Issued:	254
Cost Of Alteration:	\$657,517.00	Square Footage:	6497 Sq.ft	Updates Issued:	4
Cost Of Demolition:	\$45,550.00			All Fees Waived:	0
Total Cost:	\$1,152,717.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>	<u>ADMIN FEES</u>	<u>WAIVED FEES</u>	<u>TOTAL FEES</u>
Building: \$12,336.00	Building: \$0.00	Building: \$0.00	Building Fees: \$12,336.00
Electrical: \$2,985.00	Electrical: \$0.00	Electrical: \$0.00	Electrical Fees: \$2,985.00
Fire : \$2,850.00	Fire : \$0.00	Fire : \$0.00	Fire Fees: \$2,850.00
Plumbing: \$16,794.00	Plumbing: \$0.00	Plumbing: \$0.00	Plumbing Fees: \$16,794.00
Elevator: \$0.00	Elevator: \$0.00	Elevator: \$0.00	Elevator Fees: \$0.00
Mechanical: \$0.00	Mechanical: \$0.00	Mechanical: \$0.00	Mechanical Fees: \$0.00
		Total Waived: \$0.00	Technical Fees: \$34,965.00

<u>DCA</u>	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$187.00	\$0.00	\$187.00
Alteration Training Fee:	\$1,110.00	\$0.00	\$1,110.00
DCA Minimum Fee:	\$17.00	\$0.00	\$17.00
Sub total Training Fee:	\$1,314.00	\$0.00	\$1,314.00

**TECHNICAL ISSUES**

Building Technical:	59
Electrical Technical:	40
Fire Protection Technical:	32
Plumbing Technical:	206
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$525.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$525.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	1
Certificate of Approval:	9
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$34,965.00
DCA FEES:	\$1,314.00
CERTIFICATE FEES:	\$525.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$36,804.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$36,854.00

**OFFICE OF THE CONSTRUCTION OFFICIAL**

Account Summation-Summary

Report Run from 09/01/2013 To 09/30/2013

October 11, 2013 9:47:46AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,562.00	\$35,292.00	\$0.00	\$36,854.00
HOMEOWNER LICENSE	Sub Totals:	\$50.00	\$0.00	\$0.00	\$50.00
DUMPSTER	Sub Totals:	\$20.00	\$20.00	\$0.00	\$40.00
Copies	Sub Totals:	\$0.90	\$0.00	\$0.00	\$0.90
<b>GRAND TOTALS:</b>		\$1,632.90	\$35,312.00	\$0.00	\$36,944.90

BOROUGH OF WEST CAPE MAY  
 2600 Bayshore Road  
 Borough of West Cape May, NJ 08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 09/01/2013 To 09/30/2013

October 11 , 2013 9:43:53AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$126,200.00	Cubic Footage:	10368 Cu.ft	Permit Issued:	7
Cost Of Alteration:	\$131,561.00	Square Footage:	864 Sq.ft	Updates Issued:	1
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$257,761.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$2,925.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$2,925.00
Electrical:	\$331.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$331.00
Fire :	\$156.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$156.00
Plumbing:	\$308.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$308.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$3,720.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$35.00	\$0.00	\$35.00
Alteration Training Fee:	\$224.00	\$0.00	\$224.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$259.00	\$0.00	\$259.00

**TECHNICAL ISSUES**

Building Technical:	6
Electrical Technical:	3
Fire Protection Technical:	1
Plumbing Technical:	4
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$71.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$71.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	1
Certificate of Approval:	3
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$3,720.00
FEES:	\$259.00
CERTIFICATE FEES:	\$71.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$4,050.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$4,050.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 09/01/2013 To 09/30/2013

October 11, 2013 9:45:32AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$0.00	\$4,050.00	\$0.00	\$4,050.00
<b>GRAND TOTALS:</b>		\$0.00	\$4,050.00	\$0.00	\$4,050.00





**BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER**

Public Safety Building  
1389 Langley Road  
Cape May County Airport  
Phone: (609) 889-0404  
Fax: (609) 889-8876

Mailing Address:  
407 Breakwater Road  
Erma, NJ 08204

**For the month of September 2013, the Lower Township  
Bureau of Fire Safety made deposits of \$39,963.88 in the  
Lower Township Tax office.**

**Sincerely,**

**David P. Perry  
Fire Official**

**cc: file**

**Board Members  
Lauren Read  
Mike Voll**

*Clarks*

Monthly Report  
9/1/2013 Through 9/30/2013

10/2/2013

Page 1

Date	Account	Description	Memo	Category	Amount
<b>INCOME</b>					
		TOTAL Business Mercantile 2013-2014			1,190.00
		TOTAL Campgrounds & Trailers			119.00
		TOTAL Copies & Postage			0.65
		TOTAL Rental Merc 2013-2014			2,850.00
		TOTAL Scrapper			10.00
		TOTAL Street Openings			20.00
		TOTAL Yard Sales			345.00
		<b>TOTAL INCOME</b>			<b>4,534.65</b>
<b>TRANSFERS</b>					
		TOTAL Council Checking			-4,534.65
		<b>TOTAL TRANSFERS</b>			<b>-4,534.65</b>
		<b>OVERALL TOTAL</b>			<b>0.00</b>



**Lower Township Police Department  
Monthly Activity Report**

2013

	September	Total:
<b>General Complaints and Service Calls</b>	3,815	33853
<b>Emergency Medical Calls with L. T. Rescue</b>	175	1624
<b>Fire Alarm Call Outs (Total)</b>	46	405
<b>Villas Fire Company</b>	19	131
<b>Town Bank Fire Company</b>	15	172
<b>Erma Fire Company</b>	12	112
<b>Assaults</b>	14	53
<b>Robbery</b>	0	3
<b>Domestic Violence Complaints</b>	49	330
<b>Domestic Violence with Assaults</b>	16	68
<b>Motor Vehicle Accidents</b>	52	406
<b>Traffic Warnings</b>	24	255
<b>Traffic Summons</b>	133	1550
<b>Motor Vehicle Stops</b>	446	4936
<b>Local Ordinance Warnings</b>	4	12
<b>Local Ordinance Complaints</b>	5	42
<b>Assaults on Police Officers</b> (UCR Report Return "A")	0	9
<b>Residential and Commercial Alarm Calls</b>	68	518
<b>Property Checks</b>	1348	11577
<b>Death Investigations</b>	1	30
<b>Burglaries</b>	13	63
<b>Thefts</b>	38	313
<b>Criminal Mischief Complaints</b>	19	270
<b>Disorderly Conduct Complaints</b>	106	722
<b>Animal Control Complaints</b>	177	1775
<b>Adult Arrests</b> (UCR Report Return "A")	59	470
<b>Juvenile Arrests</b> (UCR Report Return "A")	2	62
<b>D.W.I. Arrests</b> (UCR Report JV & Adult Arrests Combined)	3	56
<b>Drug Possession Arrests</b> (UCR Report JV & Adult Arrests Combined)	5	66
<b>Investigation Reports Completed</b>	132	920
<b>Supplemental Investigation Reports Completed</b>	51	422
<b>Total Value Property Stolen</b> (UCR Report Return "A")	\$58,207.00	\$348,398.00
<b>Total Value Property Recovered</b> (UCR Report Return "A")	\$150.00	\$45,881.00



**Lower Township Police Department  
Monthly Activity Report**

2013

	September	Total:
<b>Man Power Loss in Hours</b>		
Union	0	0
Suspended	0	1692
Vacation	400	6862
Personal	184	911
Comp Hours	72	129
Sick Hours	224	1937
Injury Hours	0	894
Training Hours	222	3570
Military Training	420	1092
<b>Police Department Overtime in Hours</b>		
Operations Overtime	79.75	1616.5
Operations Comp Time	258.5	918.5
Investigation Division Overtime	38	303.65
Investigation Division Comp Time	11	62.5
Court Overtime	18.5	179.75
Court Comp Time	5	41
Holiday Overtime	92	726.75
Holiday Comp Time	41.5	221
<b>Government/Grant Funding Overtime in Hours</b>		0
Click It or Ticket	0	133
Cops n Shops	0	6
JV Curfew	0	0
DWI Patrol	0	0
Other	9	220
<b>Private Funding Overtime in Hours</b>		
Special Detail	27.5	604.5

Prepared by:

Chief William Mastriano   
Date: 10/9/13

Township of Lower  
Treasurer's Report  
YTD: 2013

	Total	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
BEG. BAL. JAN. 1, 2013	4,614,646.00	4,614,646.00	3,149,027.99	5,360,964.09	3,705,112.73	2,326,306.59	4,251,085.27	1,906,540.61	4,974,874.03	5,900,714.25
RECEIPTS:										
Per Revenue Status	50,993,003.80	5,748,948.81	7,284,526.33	1,158,008.58	5,899,985.65	12,545,689.55	682,240.87	6,722,532.36	9,774,684.49	1,176,387.17
less: post cash surplus	(1,678,000.00)					(1,678,000.00)				
Interest due from Escrow	(143.71)	(13.78)	(12.78)	(14.26)	(13.94)	(14.47)	(20.31)	(20.90)	(13.74)	(19.53)
Interest due from Capital	(43.17)	(12.66)	(11.99)	(9.86)	(2.17)	(1.76)	(1.11)	(1.16)	(1.22)	(1.25)
BAN SALE	0.00									
GSTF - IN LIEU	(87,437.00)								(87,437.00)	
Transfers:	49,227,379.92	5,748,922.37	7,284,501.56	1,157,984.46	5,899,969.54	10,867,673.32	682,219.45	6,722,510.30	9,687,232.53	1,176,366.39
Capital	2,117,431.30			1,300,000.00					817,431.30	
Grants Received										
OLUA \$ Recd	4,400.00	4,400.00								
DOJ \$ RECD	2,717.00									
Clean Communities \$ Recd	69,368.29					69,368.29				2,717.00
SC \$ Recd	284,938.00	78,491.00	90,705.00	52,765.00	4,346.00	100,000.00	58,611.00			
Comcast Tech \$ Recd	100,000.00									
Jif \$ Recd	3,525.00						3,525.00			
Aled \$ Recd	316.65						316.65			
DDEF \$ Recd	6,121.42									6,121.42
361,423.29										
TOTAL RECEIPTS:	51,816,197.58	5,831,813.37	7,375,206.56	2,510,769.46	5,904,315.54	11,037,041.61	744,672.10	6,722,510.30	10,504,663.83	1,185,204.81
DISBURSEMENTS:										
2012 Reserves	438,005.77	456,327.09	65,847.39	70,610.14	1,846.01	(158,947.50)	353.43	221.15	976.68	771.38
2013 Current	53,484,981.88	6,762,330.89	5,101,363.01	4,149,833.52	7,369,086.33	9,298,291.44	3,092,062.93	3,455,018.33	9,503,170.11	4,753,835.32
2013 Capital	803,695.84	104,470.44	21,847.48	36,722.38	65,130.79	104,506.91	55,913.42	291,623.28	100,625.48	22,855.66
less: CIF post	(95,000.00)				(95,000.00)					
54,726,683.49										
Appropriation Refunds:	(568,879.27)	(25,697.04)	(25,787.42)	(90,545.22)	(57,941.45)	(131,587.92)	(59,103.02)	(92,685.88)	(33,020.03)	(52,511.29)
Transfers Out:										
PAYROLL	7,071.37								7,071.37	
TOTAL DISBURSEMENTS	54,069,876.59	7,297,431.38	5,163,270.46	4,166,620.82	7,283,121.68	9,112,262.93	3,089,216.76	3,654,176.88	9,578,823.61	4,724,951.07
END. BAL. DEC. 31, 2013	2,360,967.99	3,149,027.99	5,360,964.09	3,705,112.73	2,326,306.59	4,251,085.27	1,906,540.61	4,974,874.03	5,900,714.25	2,360,967.99
Total Appropriation Refunds	(568,879.27)	(25,697.04)	(25,787.42)	(90,545.22)	(57,941.45)	(131,587.92)	(59,103.02)	(92,685.88)	(33,020.03)	(52,511.29)
Bank Balance										
Checking	5,317,145.12	6,702,658.96	2,315,984.37	3,447,834.69	4,060,936.63	3,842,054.85	4,402,409.31	8,457,306.22	4,008,971.51	
Online Payment Acct	103,078.69	146,880.25	39,339.08	107,067.03	174,939.94	24,615.22	72,934.20	151,671.43	49,288.62	
M/BIA	6,985.05	6,985.05	6,985.05	6,985.05	6,985.05	6,985.05	6,985.05	6,985.05	6,985.05	
Total Bank Balance	5,427,208.86	6,856,524.26	2,362,308.50	3,561,886.77	4,242,861.62	3,873,655.12	4,482,328.56	8,615,962.70	4,065,245.18	
ADD: Deposits in Transit	440,501.30	84,031.54	1,533,792.61	562,564.99	68,725.70	27,199.10	526,734.01	5,133.31	61,349.61	
LESS: Outstanding Checks	(2,718,682.17)	(1,579,591.71)	(190,988.38)	(1,798,145.17)	(60,502.05)	(1,994,313.61)	(34,188.54)	(2,720,381.76)	(1,765,626.80)	
Adjusted Bank Balance	3,149,027.99	5,360,964.09	3,705,112.73	2,326,306.59	4,251,085.27	1,906,540.61	4,974,874.03	5,900,714.25	2,360,967.99	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

OUTSTANDING CHECKS  
SEPT                      2013

<u>PRIOR</u>	
47711	54.00
48492	26.25
48725	5.00
49106	150.00
49944	2,043.00
49950	234.97
50333	20.00
50418	41.00
50610	759.25
50613	318.00
50681	310.00
50771	458.54

SEPT

50880	40.00 v
50884	250.00
50908	5.00
50915	375.00
50926	250.00
50946	126,034.50
50947	269,471.40
50948	178,126.25
50960	1,181,796.00
50967	2,531.00
50972	229.20
50982	1,746.59
50984	320.00
50999	31.79 v
	0.06

DIT'S

9,115.76	online tax
3,461.06	online tax
2,251.02	online tax
19,236.82	
19,644.69	
2,554.00	
33.56	
83.00	
25.00	
10.00	
25.00	
930.00	
943.01	
35.20	
2,077.00	

DUE TR

632.32	Oct 1 payroll trfrd
22.17	on 9/30/13

270.00 due from Amerihealth: \$57,852.71 pd,  
 \$57,582.71 due

4,420.01

1,761,206.79  
1,765,626.80

61,349.61

**2013 CASH RECEIPTS  
SEPTEMBER**

Township of Lower  
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
<b>Receipts</b>		
Preliminary tax (2014)	41,817.24	571,007.04
Current year taxes (2013)	571,904.43	39,992,231.11
Prior year taxes (2012)	847.96	1,152,910.83
MUNICIPAL LIEN	29.79	768.78
RECORDING	20.00	72.00
Arrears		5,434.99
Bankruptcy	47.55	2,728.19
State Audit Payback		6,850.00
6% Penalty		7,753.83
Tax Search Fees	10.00	220.00
Interest	8,536.25	151,476.28
Lot clearing		15,660.00
Returned Check Fees	100.00	300.00
Duplicate Bills	15.00	700.00
Trash	7,774.00	43,988.13
Cost of Sale		20,720.20
Municipal Service Fees	3,982.08	52,784.69
MUA		156,998.19
Premium		441,100.00
<b>TOTAL DEPOSITS</b>	<b>635,084.30</b>	<b>42,623,704.26</b>
<b>DEPOSITED TO COUNCIL CHECK</b>	<b>569,382.50</b>	<b>41,255,613.25</b>
<b>DEPOSITED TO WIPP ACCOUNT</b>	<b>65,701.80</b>	<b>926,991.01</b>
<b>PREMIUM</b>		<b>441,100.00</b>
<b>TOTAL DEPOSITS</b>	<b>635,084.30</b>	<b>42,623,704.26</b>
NSF Reversals	(2,936.78)	(25,089.51)
<b>TOTAL</b>	<b>632,147.52</b>	<b>42,598,614.75</b>

Prepared by Susan Jackson

## 2013 SEPTEMBER VITAL STATISTICS

Marriages/CU	18
Ceritified Copies	118
Ceritified Copies EDRS	1
Burial Permits	0

Marriages/CU State	\$450.00
Marriages/CU Twp	\$54.00
Certified Copies	\$1,180.00
Certified Copies EDRS	\$10.00
Burial Permits	\$0.00

<b>TOTAL</b>	<b>\$1,694.00</b>
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