

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
August 3, 2020 - 5:00 P.M.

Meeting called to order

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Consent Agenda

Approval of Minutes – July 20, 2020

- Res. #2020-208 Payment of Vouchers \$ 1,350,241.01
Res. #2020-209 Authorization for Refund of Taxes (5 properties)
Res. #2020-210 Approval of Change Order #1 to Shore Animal Control for Additional Beach Patrol Services (\$4,000)
Res. #2020-211 Contract Award and Amending Approved State Contract Vendors to MPH Industries, Vendor #V00003203 Under Contract #17-FLEET-00755 to Purchase Sixteen (16) MPH BEE III KA-BAND Radar with Two Antennas for the Police Department Pursuant to N.J.S.A.40A:11-12a
Res. #2020-212 Approving a Professional Service Contract with DeBlasio & Associates for the Reconstruction of Wilson Drive, 1st Avenue, 2nd Avenue and 3rd Avenue (\$57,000)
Res. #2020-213 Approval of Change Order #3 to Mount Construction Company to Reduce the Contract amount to Reflect the Final As-Built Quantities for Roseann Avenue Roadway and Utility Improvements Phase 3 (reduction of \$604,307.32)
Res. #2020-214 Approval of Contribution to Lower Township Chamber of Commerce (\$3,500.)
Res. #2020-215 Approving a Professional Service Contract with Marc Blauer for Labor Standard Services for the Judge Nathaniel Foster House (\$4,500)
Res. #2020-216 Approval of Change Order #4 to Charles Marandino LLC for the Schellengers Landing Safety Improvements and Identification Program for Additional Work Including Final Quantity Adjustments for Material (\$33,351.39)
Res. #2020-217 Award National Cooperative Purchasing Agreement with Sourcewell to Hunter Jersey Peterbilt for One (1) 2021 Peterbilt 348 Tandem Axle Cab and Chassis (\$113,767.)
Res. #2020-218 Award National Cooperative Purchasing Agreement with Sourcewell to Granturk Equipment Company for One (1) New 2020 Leach 29 Cu. Yd. 2R-III Rear Loader to be Mounted on Existing 2021 Peterbilt 348 Cab and Chassis (\$93,577)
Res. #2020-219 A Resolution Authorizing a Grant Application to the Cape May County Open Space Program for the Improvements to the Clem Mulligan Sports Complex
Res. #2020-220 Bid Acceptance and Contract Award of Judge Nathaniel Foster House Renovation to Dell-Tech Inc (\$394,700)

Regular Agenda

- Res. #2020-221 Authorizing the Payment of Vouchers (L/T Rescue Squad \$15,000)

Reports

Finance – 2nd Qtr & June, 2020

Manager's Report

Council Comments

Call to the Public

Closed Session

- Res. #2020-222 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. – Attorney/Client Privilege & Personnel

Adjournment

This Meeting will be open to the public with a room capacity of 45 persons according to Governor Murphy's Executive Orders. Anyone wishing to participate in this meeting is urged to do so by dialing 1-312-757-3121. Access Code: 968-291-229#.

COUNCIL MEETING MINUTES – July 20, 2020

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on July 20, 2020 at 5:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
 Councilmember Kevin Coombs
 Councilmember Roland Roy, Jr.
 Deputy Mayor David Perry
 Mayor Frank Sippel

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Consent Agenda

Approval of Minutes – July 6, 2020

- Res. #2020-199 Payment of Vouchers \$ 143,575.87
- Res. #2020-200 Authorization for Refund of Taxes (1 property \$1,162.68)
- Res. #2020-201 Approval of Change Order #1 for Additional Services Associated with the Small Cities CDBG 2020 Grant Application (Mott MacDonald \$2,500)
- Res. #2020-202 Authorization for the Payout of Accumulated Sick Leave (W.Galestok \$28,721.61)
- Res. #2020-203 A Resolution Approving A Partnership with the Delaware River Bay Authority for Three (3) Drive-In Movie Nights to be Held at the DRBA Ferry Terminal (Not to exceed \$6,000)
- Res. #2020-204 A Resolution Amending Resolution #2020-99; Scheduling Summer Concerts to be Held at the DRBA Ferry Terminal and Awarding Contracts to: Media Five LTD, Frank Kielb, Stellar Mojo, Legacy Band and Adoleo Inc. (Not to exceed \$20,500)
- Res. #2020-205 Bid Acceptance and Award of (1) One New Leaf Machine Monster MPE – 30 Yard Including Remounting and Trade In Allowance for (2) Two Leach 2R11 Refuse Bodies and (1) One 2008 Peterbuilt 340 Chassis (Granturk Equipment Company Inc \$68,293.)
- Res. #2020-206 Bid Rejection for the Judge Nathaniel Foster House Improvement Project
- Res. #2020-207 Amending Resolution #2020-207; Authorizing Certain Contracts with Certain Approved State Contract Vendors to Wireless Communication & Electronics Contract #89980 to Purchase Mobile Data Terminals for the Police Department Pursuant to N.J.S.A. 40A:11-12a

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

Regular Agenda

Engineer's Report

Shawn Carr gave an update on the current engineering projects being handled by Mott MacDonald including: Roseann Avenue, Clubhouse Drive, Mulligan Field and Jonathan Hoffman Park.

Mayor Sippel inquired about the Mulligan Field Project.

Manager Ridgway explained that the full project cost will be applied through Open Space.

Manager's Report

Manager Ridgway gave an update on several matters including beach access improvements; benches; park sanitation; youth sports registrations; summer concerts; public works equipment; purchasing procedures; bid rejection for the Foster House; and Capital Budget expenditures for public works and the police department. He informed that a closed session will be needed for the next Council meeting.

Administrative Reports

Monthly – Clerk, Construction, Dog, Tax, Vital
Certification – Mailing of Estimated Tax Bills

Council Comments

Councilmember Conrad asked Manager Ridgway for a list of beach access improvements. He commented on the Foster House and the summer concert series and thanked Township residents and employees for their assistance during Covid-19.

Councilmember Coombs expressed gratitude for in-person meetings and reminded everyone to stay cool in the heat.

Councilmember Roy advised everyone to stay hydrated and check on seniors and pets during excessive heat.

Deputy Mayor Perry voiced pleasure to be completing the Roseann Avenue Project.

Mayor Sippel thanked Township staff and the DRBA for movie nights and upcoming concerts and gave an update on youth basketball and benches along the bay.

Call to the Public

Ray Flickinger, Washington Blvd., addressed Council with concern regarding overgrown vegetation and signage near Douglass Park. He also inquired about the Coombs/Douglass Run.

Manager Ridgway gave Mr. Flickinger an update on the run.

Jeff Hodgson, 403 Washington Blvd., addressed Council regarding the solar speed limit sign on Washington Blvd. Manager Ridgway agreed to look into Mr. Hodgson's concern.

Bill Greenfield, Villas, inquired about the beach access on New Jersey Avenue. He also informed of a missing boot on the outfall pipe between Ohio and New York Avenues.

Councilmember Conrad addressed Mr. Greenfield's concerns.

Judy Gillis, Villas, addressed Council regarding Animal Control patrolling the bayfront during the week. She also voiced concern about enforcing the speed limit on Beach Drive.

Manager Ridgway and Mayor Sippel addressed Ms. Gillis's concerns.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Coombs. Motion to adjourn was unanimous. Meeting adjourned at 5:38 p.m.

Mayor

Township Clerk

Approved:

July 31, 2020
11:57 AM

RESOLUTION #2020-208
Lower Township
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Include Project Line Items: Yes

Open: N
Rcvd: Y
Bid: Y

Paid: N
Held: Y
State: Y

Void: N
Aprv: N
Other: Y

Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00085 AMERICAN SWIMMING POOLS*	20-01446	06/18/20	MONTHLY- JUNE	Open	334.00	0.00		
00110 ANCO HOME CENTER*	20-01342	06/04/20	DNE \$250	Open	8.57	0.00		B
00134 ATLANTIC COUNTY JOINT INS FUND	20-00333	01/30/20	2020 JIF PAYMENTS	Open	211,697.00	0.00		B
00179 AVERY TEITLER*	20-00904	04/08/20	PLANNING BOARD SOLICITOR	Open	1,250.00	0.00		
	20-01437	06/17/20	PLANNING BOARD RESOLUTIONS	Open	750.00	0.00		
	20-01707	07/16/20	PB RESOLUTIONS - JUNE	Open	300.00	0.00		
					<u>2,300.00</u>			
00257 BAYSHORE LANDSCAPING INC*	20-01439	06/17/20	MULCH / CLEAN UP PUMP STATION	Open	980.00	0.00		
00301 BELMONT AND CRYSTAL SPRINGS*	20-01693	07/15/20	water	Open	16.24	0.00		
00348 BENNETT BATTERIES, LLC*	20-00803	03/27/20	RDS/DPS/DPW/APRIL	Open	540.00	0.00		
00370 BLUE CROSS/BLUE SHIELD OF NJ	20-01760	07/23/20	AUGUST 2020 MED D	Open	78.84	0.00		
00432 MICHAEL BROGAN	20-01718	07/20/20	CONTRACTUAL REIMBURSEMENT M/V	Open	301.82	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES	20-01713	07/17/20	JUNE 2020 DUMPING FEES	Open	93,867.61	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*	20-01289	05/29/20	RENTAL OF DOUBLE TRAILER	Open	1,400.00	0.00		
00784 CAPE MAY STAR & WAVE	20-01789	07/29/20	LEGAL PUBLICATIONS 7/22/2020	Open	70.06	0.00		
00825 COMCAST*	20-01692	07/15/20	6/28/20-7/27/20 internet	Open	302.40	0.00		
	20-01785	07/29/20	JULY 20 INTERENT (ALL)	Open	1,024.52	0.00		
					<u>1,326.92</u>			
01170 VERIZON WIRELESS* F/S	20-01691	07/15/20	cell service 5/27/20-6/26/20	Open	52.75	0.00		
01603 GENERAL CODE PUBLISHERS*	20-01765	07/23/20	Supplement #34	Open	2,995.58	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01641 GALL'S INC*	20-01568	06/29/20	PATROL EQUIPMENT	Open	189.98	0.00		
01690 GRANTURK EQUIPMENT CO*	20-00983	04/22/20	PARTS FOR RECYCLING/MAY	Open	490.40	0.00		
	20-01418	06/12/20	OPERATING CYLINDER	Open	<u>2,715.86</u>	0.00		
					3,206.26			
01806 ANTHONY J HARVATT, II, ESQ	20-00905	04/08/20	ZONING BOARD SOLICITOR SALARY	Open	625.00	0.00		
	20-01611	07/07/20	RESOLUTIONS	Open	<u>600.00</u>	0.00		
					1,225.00			
01873 HOME DEPOT*	20-01715	07/17/20	GOGGLES INV FROM 3/18/20	Open	281.85	0.00		
02025 HUNTER JERSEY PETERBILT*	20-00816	03/27/20	PARTS FOR TRUCKS/MARCH	Open	2,022.18	0.00		
	20-00985	04/22/20	PARTS FOR TRUCKS/MAY	Open	2,165.26	0.00		
	20-01716	07/17/20	TRUCK PARTS	Open	3,242.57	0.00		
	20-01717	07/17/20	TRUCK PARTS/DPW	Open	<u>936.53</u>	0.00		
					8,366.54			
02183 KLENSWITE POOL SPA SUP.CO INC*	20-01680	07/14/20	CONQUEST FOR POOL	Open	900.00	0.00		
02247 LAWSON PRODUCTS, INC.*	20-01470	06/18/20	DPW SUPPLIES/JULY	Open	699.39	0.00		
02248 LAWMEN SUPPLY*	20-01147	05/08/20	BALLISTIC VESTS	Open	8,280.00	0.00		
02418 MAJESTIC SEWER AND DRAIN*	20-01629	07/08/20	DO NOT EXCEED/FLUSH-OUT POOL	Open	195.00	0.00		B
02538 MARSH & MCLENNAN AGENCY, LLC*	20-00625	03/05/20	DNE \$25K INSURANCE BROKER	Open	2,083.33	0.00		B
02541 ROBERT D. MARTIN, JR	20-01757	07/22/20	CONTRACTUAL REIMBURSEMENT V	Open	275.00	0.00		
02647 KATHLEEN MCPHERSON	20-01766	07/23/20	CONTRACTUAL REIMBURSEMENT M	Open	1,141.00	0.00		
02725 THOMAS MILLS	20-01790	07/29/20	MED SUPPLEMENT 02/20-07/2020	Open	830.00	0.00		
02810 MOUNT CONSTRUCTION CO*	19-02035	07/16/19	ROSEANN PHASE 3 DNE \$2464865.0	Open	163,047.66	0.00		
03008 NJ DEPT OF TREASURY/FEES	20-01589	07/01/20	STORMWATER DISCHARGE GENERAL	Open	5,250.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03026 NJ STATE HEALTH BENEFITS								
	20-01787	07/29/20	AUGUST 2020 ACTIVE	Open	179,340.68	0.00		
	20-01788	07/29/20	AUGUST 2020 RETIREE	Open	<u>71,113.20</u>	0.00		
					250,453.88			
03448 REMINGTON,VERNICK & WALBERG*								
	20-00908	04/08/20	STAR/CAROLINE /GREENWOOD AVENU	Open	21,281.90	0.00		B
03518 RIGGINS, INC.*								
	20-01714	07/17/20	OFF HIGHWAY DIESEL	Open	295.30	0.00		
	20-01764	07/23/20	OFF HIGHWAY DIESEL	Open	<u>168.00</u>	0.00		
					463.30			
03611 SERVICE TIRE TRUCK CENTERS*								
	20-01227	05/26/20	TIRES/RDS/SANT/DPW/JUNE	Open	1,142.50	0.00		
03613 SEA ISLE ICE CO. INC.*								
	20-01763	07/23/20	ICE/DPW	Open	171.00	0.00		
03899 UPS								
	20-01570	06/29/20	SHIPPING ALCHOTEST	Open	29.81	0.00		
03914 ULINE INC*								
	20-01724	07/21/20	DOGIPOT BAGS & TRASH LINERS	Open	659.08	0.00		
03969 VERIZON								
	20-01780	07/29/20	7/13-8/12/20 LANDLINES	Open	269.73	0.00		
04075 BARBER CONSULTING SERVICES LLC								
	20-01761	07/23/20	WIRELESS ACCESS POINT - MTG RM	Open	124.99	0.00		
04097 CINTAS FIRST AID AND SAFETY*								
	20-01727	07/21/20	MEDICAL CABINET REFILL	Open	39.37	0.00		
	20-01730	07/21/20	FIRST AID SUPPLIES	Open	137.01	0.00		
	20-01779	07/29/20	7/21/20 FIRST AID SUPPLIES	Open	<u>107.85</u>	0.00		
					284.23			
04204 ZACHARY ZELWAK								
	20-00205	01/16/20	CONTRACTUAL REIMBURSEMENT M	Open	112.00	0.00		
04504 MEDIA FIVE LTD*								
	20-00877	04/03/20	SUMMER CONCERT RES 20-204	Open	3,500.00	0.00		
5032 NORTH WILDWOOD \$ CREST SHIRT*								
	20-01632	07/08/20	BASKETBALL TEES	Open	716.00	0.00		
6059 USABLE LIFE								
	20-01793	07/29/20	AUGUST 2020 LIFE INS	Open	630.30	0.00		
7098 SHORE VETERINARIAN ANIMAL *								
	20-00159	01/10/20	RES 2020-16 DNE \$56K ANIMAL CO	Open	4,666.67	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7119 ENGINEERING DESIGN ASSOC*	19-00360	01/30/19	RES 18-317 RABBIT RUN WATER	Open	52.50	0.00		B
7196 LAUREN HUGGINS SUIT*	20-00158	01/10/20	RES 2020-09 PUBLIC INFORMATION	Open	1,075.00	0.00		B
7199 STAPLES CREDIT PLAN-INSTORE PU	20-01409	06/12/20	PRINTER PAPER	Open	264.94	0.00		
	20-01506	06/23/20	HP LASER JET PRO PRINTER	Open	249.99	0.00		
					514.93			
7209 FRANK KIELB ENTERTAINMENT INC*	20-00878	04/03/20	SUMMER CONCERT RES 20-204	Open	9,500.00	0.00		
7354 FLEETPRIDE INC.*	20-01682	07/14/20	DRUM BRAKES/SHOE KIT	Open	2,239.10	0.00		
7388 JONATHAN SCHECK	19-00961	03/29/19	2019 EQUIPMENT ALLOWANCE	Open	150.00	0.00		
	20-01041	04/22/20	EQUIPMENT ALLOWANCE 2020	Open	73.90	0.00		B
					223.90			
7457 SERVPRO OF CAPE MAY COUNTY*	20-01731	07/21/20	DISINFECTING BOCA 7/24/20	Open	743.16	0.00		
7475 SUZANNE M SCHEID	20-01767	07/23/20	CONTRACTUAL REIMBURSEMENT M	Open	15.00	0.00		
7507 STEFANKIEWICZ & BELASCO LLC	20-00154	01/10/20	RES # 2020-01 DNE \$34K	Open	2,833.33	0.00		
7508 BLANEY & KARAVAN PC*	20-00157	01/10/20	RES2020-05 MONTHLY DNE \$40K	Open	3,333.33	0.00		B
7636 MOTT MACDONALD LLC*	20-01492	06/22/20	PB ENG. VOUCHERS	Open	1,173.50	0.00		
	20-01598	07/01/20	PB. ENGINEER VOUCHER	Open	745.50	0.00		
	20-01599	07/01/20	ZBA BD. ENG. VOUCHERS	Open	9,580.25	0.00		
	20-01708	07/16/20	PB ENG. VOUCHERS	Open	1,964.36	0.00		
					13,463.61			
7929 AMAZON CAPITAL SERVICES, INC	20-01358	06/09/20	OFFICE SUPPLIES	Open	59.09	0.00		
	20-01638	07/08/20	1000 SURGICAL MASK	Open	333.39	0.00		
					392.48			
8037 GINA BRONSON	20-01608	07/06/20	LIVE STREAMING FIREWORKS	Open	300.00	0.00		
8148 TRAP FIND LLC	20-00295	01/27/20	TRAINING 9/13/19	Open	300.00	0.00		

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-208

Title:

AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
COMCAST	JULY 2020 INTERNET	\$172.43
FIRE DISTRICT #1	7/1/2020 PAYMENT	\$126,607.50
FIRE DISTRICT #2	7/1/2020 PAYMENT	\$202,320.00
FIRE DISTRICT #3	7/1/2020 PAYMENT	\$185,054.85
	TOTAL Manual Checks	\$514,154.78
	TOTAL Computer Generated	\$836,086.23
	TOTAL BILL LIST	\$1,350,241.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-209

Title: **AUTHORIZATION FOR REFUND OF TAXES**

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
499.08	3	Core Logic – Strickland 8 Sunnyside Drive	Exempt Vet as of 2/25/20	\$ 785.83
496.03	8	Core Logic - Williamson 215 Fire Lane	Exempt Vet as of 1/16/20	\$ 1,588.98
283	5	Core Logic – McMullan 803 Delaware Ave	Exempt Vet as of 2/19/20	\$ 2,076.75
499.08	3	Teddy Strickland 8 Sunnyside Dive	Exempt Vet & Refund of Vet Ded	\$ 493.79
498	5.11	Thomas Nuscis 2 Goldenrod Court	Exempt Vet 3/27/20	\$ 11.17

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-210

Title: APPROVAL OF CHANGE ORDER #1 TO SHORE ANIMAL CONTROL FOR
ADDITIONAL BEACH PATROL SERVICES

WHEREAS, Animal Control Services were awarded to Shore Animal Control Services on January 6, 2020 by Resolution #2020-16 for Animal Control Services for 2020, 2021 and 2022 years (\$56,000 for 2020); and

WHEREAS, a component of the services provided by Shore Animal Control Services involves patrolling local public beaches to ensure compliance with section §178-6 of the Township Code regulating the Control and Care of Animals on local beaches; and

WHEREAS, the Township of Lower has received numerous complaints from local residents and visitors reporting violations of section §178-6 of the Township Code; and

WHEREAS, in an effort to ensure compliance with the provisions of section §178-6 of the Township Code, Shore Animal Control Services has provide a proposal in the amount of \$4,000.00 for additional beach patrols on Mondays and Wednesdays, consisting of two (2) animal control officers, for an additional two (2) hours per day, for a total of 8 hours per week; and

WHEREAS, pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 47:11-1 et seq., and applicable provisions of the New Jersey Administrative Code, N.J.A.C. 5:30-11.1 et seq., a Resolution authorizing a change order is required; and

WHEREAS, the Township Council desires to approve Change Order #1 and the CFO has certified the availability of funds in the appropriation listed as evidenced by her signature below:

Appropriation: 0-01-27-340-299

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Change Order #1 in the amount of \$4,000.00 to Shore Animal Control Services LLC is hereby approved to increase the contract total to \$60,000.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

Shore Animal Control Services L.L.C.



Linda Gentile, ACO, Owner
Holly Gavrilow, ACO, ACI
Alexis Condo, ACO
Wendy Siffel, Dispatch

Pam Jessie, ACO, Office Manager
Rob Beach, ACO
Chelsea Lippincott, HELO ACO
Jay Jessie, ACO

"We Serve the Community with Pride and Dedication"

BEACH PATROL ADDENDUM

SHORE ANIMAL CONTROL propose a beach patrol contract addendum to provide additional patrol services to the Township of Lower for 2020. The proposal will be for the period of **July 27, 2020 until September 7, 2020.**

For the total sum of \$4000, SHORE ANIMAL CONTROL will provide the following additional services:

Every Monday & Wednesday, SAC will provide 2 officers to patrol North Cape May and Villas beaches for 2 hours per day to vary from morning patrol and late afternoon/evening patrol. Times will vary to ensure as many residents as possible take notice.

Total of 8 hours of extra patrol per week. This is in addition to the weekend beach patrol already being provided.

If the township would request different days of the week, SAC will be amenable to vary the day schedule.

This agreement will take effect immediately upon signing.

Date: July 21, 2020

Date: _____

Signed by Linda Gentile
Owner/Operator

Mayor/Township Official

PO BOX 597, TUCKAHOE, NJ, 08250
PHONE: 1-800-351-1822 FAX: 1-800-351-1822
Manager@ShoreAnimalControl.com
www.ShoreAnimalControl.com

TOWNSHIP OF LOWER, COUITY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-211

Title: **CONTRACT AWARD AND AMENDING APPROVED STATE CONTRACT VENDORS TO MPH INDUSTRIES VENDOR #V00003203 UNDER CONTRACT #17-FLEET-00755 TO PURCHASE SIXTEEN (16) MPH BEE III KA-BAND RADAR WITH TWO ANTENNAS FOR THE POLICE DEPARTMENT PURSUANT TO N.J.S.A. 40A: 11-12a**

Whereas, the Township of Lower, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Lower will revise the State Contract Listing per Resolution 2020-28 to include MPH Industries Vendor #V00003203 under Contract #17-FLEET-00755 for (16) Sixteen MPH BEE III KA-Band Radar units for the Police Department, along with the original Referenced State Contract Vendors Exhibit A and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and

WHEREAS, the CFO has certified the availability of funds in the appropriation listed as evidenced by her signature:

Appropriation: Ord #20-12 C-04-55-428-820

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: MPH INDUSTRIES
AMOUNT: \$36,784.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

MPH Industries, Inc.
 316 East 9th Street
 Owensboro KY 42303
 Phone: 888-689-9222
 Fax: 270-685-6288

Date: 7/22/2020
 Expires: 9/20/2020
 Reference:
 Terms: NET 30 DAYS



Sales Person: Toni Thompson
 Phone: 888-689-9222
 Fax: 270-685-6288
 Email: tcthompson@mphindustries.com

QUOTE: 25410

Quote To: LOWER, TOWNSHIP OF 405 BREAKWATER RD ERMA NJ 08204 USA Phone: 609-886-1619 Fax: Email: Customer #: 82044	Ship To: LOWER, TOWNSHIP OF 405 BREAKWATER RD ERMA, NJ 08204 USA Phone #: 609-886-1619 Fax #: Email: Ship Via: Best Way GND
---	--

Det. James James james@lowertownshippolice.com R&R estimate 5120
 NJ State Contract # 17-FLEET-0075 MPH Vendor # V00003203

USD

Line	Part	Description	Rev
1	BEE3-2KA	BEE III standard radar with two Ka-band antennas, basic kit with wireless remote, tuning forks and manual, 3 year warranty	-

Sales Kit

Kit Components			
Kit Seq.	Part Number	Description	Qty Per
1.001	990664	DISPLAY ASSY,BEE III	1 EA
1.002	991205	REMOTE,BEEIII,WIRELES	1 EA
1.003	990653	ANT ASSY,BEE III,Ka	2 EA
1.004	910527	REFERENCE,QUICK,BEE	1 EA
1.005	950980	HOLDER	1 EA
1.006	903397004	FORK,TUNING,20 MPH,	1 EA
1.007	903397010	FORK,TUNING,50	1 EA
1.008	991222	COUNT,BEE3,Ka,CQ	1 EA
Quantity:		16 EA	Unit Price: 2,099.00 Ext Price: 33,584.00

Line	Part	Description	Rev
10	910851	OBDII Power/Interface Cable	-

R & R Installation cost

Quantity: 16 EA **Unit Price:** 200.00 **Ext Price:** 3,200.00

Line	Part	Description	Rev	Drawing
11	951660	BRKT,2020+ Ford Interceptor SUV/Sedan	A	951660A

Quantity: 4 EA **Unit Price:** **Ext Price:**

Line	Part	Description	Rev
12	951659	BRKT,INTRCPTR,EXPLR,2012+	-

Quantity: 12 EA **Unit Price:** **Ext Price:**

Line	Part	Description	Rev
13	951389	BRKT,CRADLE,BEE/ENF FITS 951-369,387,524,721	ND

Quantity: 16 EA **Unit Price:** **Ext Price:**

Line	Part	Description	Rev
14	950916G02	CABLE ASSY,ANT,144in, 12ft	ND

Quantity: 16 EA **Unit Price:** **Ext Price:**

Line	Part	Description	Rev
15	950916G09	CABLE ASSY,ANT,300in, 25ft	ND

Quantity: 16 EA **Unit Price:** **Ext Price:**

MPH Industries, Inc.
316 East 9th Street
Owensboro KY 42303
Phone: 888-689-9222
Fax: 270-685-6288

Date: 7/22/2020
Expires: 9/20/2020
Reference:
Terms: NET 30 DAYS



Sales Person: Toni Thompson
Phone: 888-689-9222
Fax: 270-685-6288
Email: tcthompson@mphindustries.com

QUOTE: 25410

Line	Part	Description	Rev
16	950961	BRKT ASSY,ANT,VISOR,MOUNT	A
		Quantity: 16 EA Unit Price:	Ext Price:
Line	Part	Description	Rev
17	950963	BRKT.ASSY,ANT,CLAM.W/L	-
		Quantity: 16 EA Unit Price:	Ext Price:
Line	Part	Description	Rev
18	550004	\$0 Shipping per contract	
		Quantity: 1 EA Unit Price:	Ext Price:
			Total: 36,784.00

Thank you for an opportunity to quote.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-212

Title: **APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DeBLASIO & ASSOCIATES FOR THE RECONSTRUCTION OF WILSON DRIVE, 1ST AVENUE, 2ND AVENUE AND 3RD AVENUE**

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates have provided a proposal for the Reconstruction of Wilson Drive, 1st Avenue, 2nd Avenue and 3rd Avenue at the fee of \$57,000.00 including Survey and Base Mapping, Roadway Coring and Pavement Design, Television Inspection of Storm Sewer, Design Plans and Specifications; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds in the appropriation listed below as evidenced by her signature:

Appropriation: C-04-55-414-910

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

1. The Proposal between DeBlasio & Associates and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$57,000.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

jpocard

From: gdouglass
Sent: Wednesday, July 29, 2020 9:28 AM
To: jpocard
Cc: jpocard; mvitelli
Subject: Wilson Drive design Phase
Attachments: 20June10 Wilson Dr., 1st Ave., 2nd Ave., 3rd Ave., Proposal.pdf; Project Location Map.pdf

Julie,
Please place on agenda.
This is for the design phase only for the reconstruction of drainage and roadway of the Schellenger's Landing section of Lower Township. (Wilson Drive, 1st Ave, 2nd Ave & 3rd Ave).
\$57,000
Section 20 General account # C-04-55-414-910

Gary Douglass, CPWM
Public Works Superintendent
Lower Township
2600 Bayshore Road
Villas, NJ 08251
609-884-0898 ex. 12
609-780-6049 cell
609-884-7578 fax

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

June 10, 2020

VIA EMAIL & REGULAR MAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
Reconstruction of Wilson Drive, 1st Avenue, 2nd Avenue and 3rd Avenue
D&A File #: LT-C-014**

Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional engineering services for the **Reconstruction of Wilson Drive, 1st Avenue, 2nd Avenue and 3rd Avenue**. Based on our conversations, it is our understanding that the Township's objectives for this project are to reconstruct the roadways, elevate the pavement to the maximum extent possible to mitigate flooding, evaluate the existing storm sewer system and install additional storm sewer facilities as needed. To evaluate the maximum potential of raising the roadway pavement elevations, the Township and our office will be required to engage in discussions with the affected property owners. This process will necessitate the survey of the Township's rights-of-way, the location of private property boundaries, replacement of existing "custom" driveways and landscaping and the possible construction entries on private property. Furthermore, the project limits shall consist of the following roadways:

1. Wilson Drive – N.J.S.H. Route 109 to end
2. 1st Avenue – N.J.S.H. Route 109 to Wilson Drive
3. 2nd Avenue – N.J.S.H. Route 109 to Wilson Drive
4. 3rd Avenue – N.J.S.H. Route 109 to Wilson Drive

➤ Engineering Phase Cost:	\$57,000.00
• Survey and Base Mapping	
• Roadway Coring for Pavement Design	
• Television Inspection of Storm Sewer	
• Design Plans and Specifications	

Total Professional Service Fee \$57,000.00

Enclosed please find one (1) copy of the project location map for your reference.

Please note that our proposal does not include construction phase services such as construction observation, contract administration, shop drawing review, construction phase engineering and project close out. **DeBlasio & Associates, P.C.** will be more than happy to provide a proposal for these services if requested by the Township.

Upon your authorization, we are prepared to begin work immediately on the Township's **Reconstruction of Wilson Drive, 1st Avenue, 2nd Avenue and 3rd Avenue**. Should you have any questions or require any additional information, please do not hesitate to contact me at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.



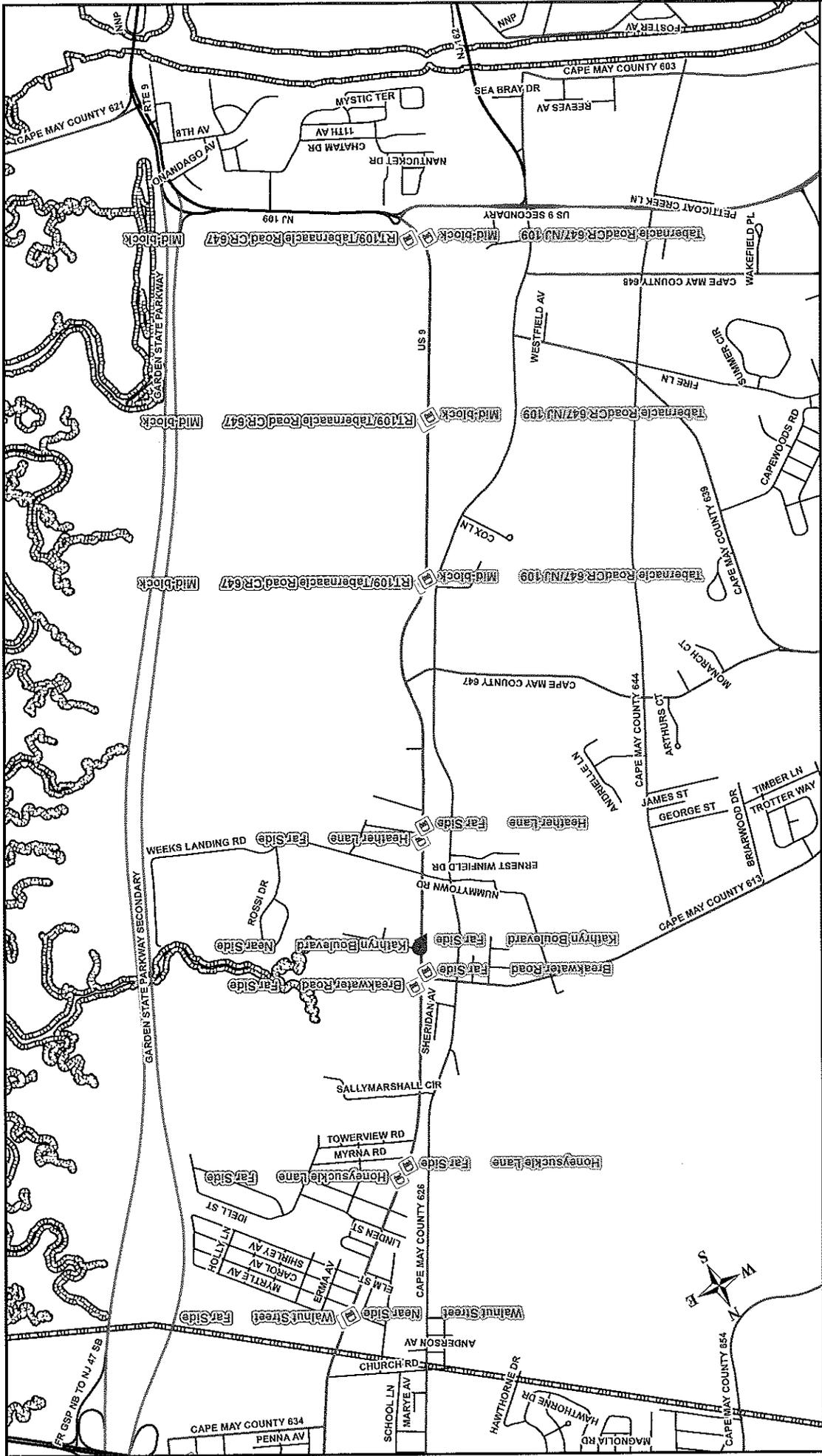
Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)



Lower Twp - Route US 9

Final approved

Repeal or remove

-  Final approved
-  Repeal or remove
-  Repeal or remove
-  Repeal or remove

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-213

Title: **APPROVAL OF CHANGE ORDER #3 TO MOUNT CONSTRUCTION COMPANY TO REDUCE THE CONTRACT AMOUNT TO REFLECT THE FINAL AS-BUILT QUANTITIES FOR ROSEANN AVENUE ROADWAY AND UTILITY IMPROVEMENTS PHASE 3**

WHEREAS, Mount Construction was awarded on June 10, 2019 by Resolution #2019-210 the Roseann Avenue Roadway and Utility Improvements Phase 3 in the amount of \$2,464,865.00 and Change Order #1 was awarded on April 6, 2020 by Resolution 2020-126 in the amount of \$48,039.05; and Change Order #2 was awarded on May 18, 2020 by Resolution 2020-157 in the amount of \$7,937.08; and

WHEREAS, Mount Construction has provided a final as-built invoice to reflect as-built quantities for State Sharing Items and as-built for State Non-Sharing Items; that will reduce the contract amount by \$604,307.32;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #3 attached hereto reduce the amount of \$604,307.32 for Mount Construction is hereby approved and the contract total is now decreased to \$1,916,533.81.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk



Gary Douglass, CPWM
Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at gdouglass@townshipoflower.org

Your Reference
Roseann Avenue Roadway
and Utility Improvements,
Phase 3, Contract M-13

Our Reference
398225

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com

Change Order No. 3
Roseann Avenue Roadway and Utility Improvements, Phase 3
Contract M-13
Township of Lower, Cape May County

July 24, 2020

Dear Mr. Douglass:

Please find enclosed herewith three (3) signed copies of Change Order No. 3 for the above referenced project.

As previously discussed, we are submitting a final change order (attached herewith for reference) for the project which includes the following:

- CO-3.1: To reflect as-built quantities for State Sharing Items
- CO-3.2: To reflect as-built quantities for State Non-Sharing Items.

This change order results in a net reduction to the Contract Price of \$604,307.32 and an extension to the contract period of fifty-nine (59) calendar days.

Upon execution of this change order the revised (**Final**) Contract Price will be \$1,916,533.81, the revised Contract Period will be three hundred eighty (380) calendar days and the revised Contract Completion Date will be July 6, 2020.

Once signatures have been obtained please return two (2) copies of Change Order No. 3 to our office.



Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink that reads "Mark R. Sray".

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Manager (via email)
Julie Picard, RMC, Municipal Clerk (via email)
Margaret Vitelli, RPPS, QPA, Purchasing Agent (via email)
Colleen Crippen, Coordinator of Federal & State Aid (via email)
Bob Mainberger, PE, Mott MacDonald (via email)
Tim Clarke, Mott MacDonald (via email)
Mike Mazarella, VP, Mount Construction Co., Inc. (via email)
Shawn Carr, PE, CME, Mott MacDonald (via email)

PWA398225\Construction\Change OrderNo. 3\M-13-gd0724.20 Change Order No. 3.docx

CONTRACT M-13
 QUANTITY ADDITIONS AND DELETIONS
 (Attachment to C.O. No. 3 and NIDOT C.O. S1)

ADDITIONS IN WORK

Item	Description	Est. Contract		Quantity Completed	Quantity Added	Unit Price	Amount
		Quantity	Unit				
15	Underdrain	650	LF	943.00	293.00	\$ 35.00	\$ 10,255.00
Total Additions							\$ 10,255.00

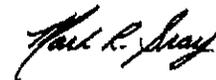
REDUCTIONS IN WORK

Item	Description	Est. Contract		Quantity Completed	Quantity Reduced	Unit Price	Amount
		Quantity	Unit				
2	Municipal Construction Sign	12	UNIT	8.00	4.00	\$ 140.00	\$ 560.00
4	Fuel Price Adjustment Allowance	10,000	Dollar	(6,833.71)	16,833.71	\$ 1.00	\$ 16,833.71
5	Asphalt Price Adjustment Allowance	10,000	Dollar	(2,809.38)	12,809.38	\$ 1.00	\$ 12,809.38
6	Excavation, Test Pit, If & Where Directed	20	UNIT	17.00	3.00	\$ 650.00	\$ 1,950.00
8	NIDOT 57 Stone, If & Where Directed	200	CY	0.00	200.00	\$ 125.00	\$ 25,000.00
9	Type "G" Fill, Variable Thickness, I&W	800	CY	0.00	800.00	\$ 40.00	\$ 32,000.00
10	Soil Agg. Base Course, Type I-5, Var. Thk., I&W	100	CY	0.00	100.00	\$ 35.00	\$ 3,500.00
13	HMA Milling, 2" - 3" Depth	440	SY	0.00	440.00	\$ 19.00	\$ 8,360.00
14a	Hot Mix Asphalt 19M64 Base Course, 3" Thick	900	TON	739.19	160.81	\$ 83.00	\$ 13,347.23
14b	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	650	TON	538.61	111.39	\$ 97.00	\$ 10,804.83
16	12" Ø Ductile Iron Pipe, Class 56	20	LF	0.00	20.00	\$ 205.00	\$ 4,100.00
17	16" & 18" Ø Ductile Iron Pipe, Class 56	120	LF	93.00	27.00	\$ 235.00	\$ 6,345.00
18	24" Ø Ductile Iron Pipe, Class 56	50	LF	44.50	5.50	\$ 335.00	\$ 1,842.50
19	15" & 18" Ø Corrugated Steel Pipe	80	LF	58.00	22.00	\$ 105.00	\$ 2,310.00
20	24" Ø Corrugated Steel Pipe	20	LF	10.00	10.00	\$ 240.00	\$ 2,400.00
21	30" Ø Corrugated Steel Pipe	20	LF	10.00	10.00	\$ 330.00	\$ 3,300.00
22	66" x 51" Corrugated Steel Arch Pipe	1,020	LF	992.50	27.50	\$ 720.00	\$ 19,800.00
26	Precast Stormwater Manhole	3	UNIT	2.00	1.00	\$ 9,000.00	\$ 9,000.00
28a	Reset Utility Box or Valve Box	20	UNIT	10.00	10.00	\$ 150.00	\$ 1,500.00
28b	Relocate Water Meter	10	UNIT	3.00	7.00	\$ 450.00	\$ 3,150.00
29	Concrete Gutter, 6" Thick	350	SY	308.09	41.91	\$ 125.00	\$ 5,238.75
30	Concrete Sidewalk, 4" Thick	1,000	SY	908.45	91.55	\$ 75.00	\$ 6,866.25
31	Concrete Driveway Apron, 6" Thick, Reinforced	350	SY	280.88	69.12	\$ 85.00	\$ 5,875.20
33	8" x 16" Concrete Vertical Curb	2,400	LF	2,282.75	117.25	\$ 35.00	\$ 4,103.75
34	Traffic Stripes, Long-Life Epoxy Resin, 4" Wide	200	LF	0.00	200.00	\$ 5.00	\$ 1,000.00
35	Temporary Latex Safety Stripe, 6" Wide, I&W	2,400	LF	0.00	2,400.00	\$ 0.50	\$ 1,200.00
36	Traffic Markings, Thermoplastic	950	SF	860.00	90.00	\$ 3.00	\$ 270.00
37	Regulatory Signs	90	SF	76.50	13.50	\$ 50.00	\$ 675.00
38	Topsailing, 4" Thick	1,000	SY	804.74	195.26	\$ 11.00	\$ 2,147.86
39	Sodding	1,000	SY	804.74	195.26	\$ 11.00	\$ 2,147.86
40	Landscaping Stone - Truck Measure, I&W	25	TON	0.00	25.00	\$ 200.00	\$ 5,000.00
41	Catch Basin Filter	15	UNIT	10.00	5.00	\$ 225.00	\$ 1,125.00
43	Project Allowance	25,000	Dollar	0.00	25,000.00	\$ 1.00	\$ 25,000.00
44	Allowance for Traffic Directors, Police	15,000	Dollar	0.00	15,000.00	\$ 1.00	\$ 15,000.00
45	Allowance for Treatment System Standby	300,000	Dollar	0.00	300,000.00	\$ 1.00	\$ 300,000.00
46	Allowance for Dewatering Treatment Costs	60,000	Dollar	0.00	60,000.00	\$ 1.00	\$ 60,000.00
Total							\$ 614,562.32

Note: Item Nos. 29 thru 33 are State Sharing Items

Additions in Work (+)	\$ 10,255.00
Reduction in Work (-)	\$ 614,562.32
Net Change in Work	\$ (604,307.32)

MARK R. SRAY, P.E.
 NJ License No. 24GE03991400



CONTRACT CHANGE ORDER

CHANGE ORDER NO.: 3	DATE: July 24, 2020
<u>Project Description</u> Roseann Avenue Roadway and Utility Improvements, Phase 3 Contract No. M-13 Township of Lower, Cape May County	

REASON FOR CHANGE ORDER: See Below.					
Item No.	Description	Quantity	Unit Price	Additions	Deductions
CO-3.1	To reflect as-built quantities for State Sharing Items	See Attach.	See Attach.		(\$22,083.95)
CO-3.2	To reflect as-built quantities for State Non-Sharing Items	See Attach.	See Attach.	\$10,255.00	(\$592,478.37)
Sub-Total:				\$10,255.00	(\$614,562.32)
Total Change Order No. 3 Value:					(\$604,307.32)

The undersigned certifies that execution of this change order and receipt of indicated payments fully satisfies all claims for additional work and contract delays associated with same, and no further claims related to the work associated with this project will be forthcoming in the future from either the Contractor or the Owner.

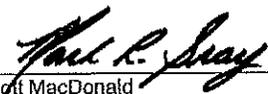
ACCEPTED:

Michael Mazzarella

Digitally signed by Michael Mazzarella
DN: cn=Michael Mazzarella, o=Mount Construction Company,
ou=Site President of Business Development,
email=mazzarella@mountconstruction.com, c=US
Date: 2020.07.24 12:52:26 -0400

Mount Construction Co., Inc. Date

APPROVAL RECOMMENDED:



Mott MacDonald Date 7/24/20



Mott MacDonald Date 7/24/20

APPROVED:



Township of Lower Date 7/28/2020

ORIGINAL CONTRACT BID PRICE:

\$2,464,865.00

ORIGINAL CONTRACT PERIOD:

180 Calendar Days

ORIGINAL CONTRACT COMPLETION DATE:

December 19, 2019

CHANGE ORDER:

NO. 1: +141 Calendar Days & \$48,039.05
NO. 2: \$7,937.08

NO. 3: + 59 Calendar Days & (\$604,307.32)

REVISED CONTRACT PRICE AND
COMPLETION DATE INCLUDING CHANGE
ORDER NOS. 1, 2 & 3

\$1,916,533.81

REVISED CONTRACT PERIOD:

380 Calendar Days

REVISED CONTRACT COMPLETION DATE:

July 6, 2020

FINAL RELEASE & INDEMNITY AGREEMENT

WHEREAS, Pursuant to Contract dated June 24, 2019 for the Township of Lower, Roseann Avenue Roadway and Utility Improvements, Phase 3, Contract M-13 by and between the TOWNSHIP OF LOWER and MOUNT CONSTRUCTION, CO., INC. with legal address at 427 S. White Horse Pike, Berlin, New Jersey, hereinafter called Contractor, payment is about to be made.

NOW THEREFORE, in consideration of the premises and of the sum of

\$1,916,533.81

(Final Amount of Work Completed - Payment Application No. 14 - FINAL)

lawful money of the United States, being the full and entire sum due upon the completion of the Contract services aforesaid for the specific Payment Application, (less the sum of

\$1,227.06

(Asphalt Withholding/Penalty)

retained by the Owner) to the said Contractor in hand paid by Owner, receipt of which is hereby acknowledged, said Contractor does hereby remise, release and forever discharge the Owner of and from any and all manner of actions, suits, debts, dues, sums of money, accounts, reckonings, bonds, bills covenants, controversies, agreements, promises, claims and demands whatsoever in law or in equity which the said Contractor has or may have for or on account in connection with the Contract aforesaid.

The Contractor certifies this release and waiver of liens, if attached hereto, includes the Contractor, all subcontractors, all suppliers of materials and equipment, and all performers of work, labor or services who have or may have liens against any property of the Owner arising in any manner out of performance of the Contract referenced above.

The Contractor hereby certifies that no other subcontractors were used on this project other than those listed in the *List of Subcontractors* or subsequently approved by the Engineer.

The Contractor Further agrees to indemnify and hold harmless the Owner from loss, expense, damage or injury as a result of claims arising out of or in connection with the execution of the work provided for in said Contract, including any claim made by any laborer, contractor or materialman that may have furnished labor or material directly or indirectly to the Contractor or by reason of any action brought or judgment recovered by such laborer, contractor or materialman.

IN WITNESS WHEREOF, the Contractor has caused its name to be hereunto subscribed and its seal to be hereunto affixed this 27th day of July, 2020.

(SEAL)

MOUNT CONSTRUCTION CO., INC.

By: Michael Mazzarella

Digitally signed by Michael Mazzarella
DN: cn=Michael Mazzarella, o=Mount Construction
Company, postalCode=07030, email=mazzarella@mountconstruction.com, ou=CA
Date: 2020.07.27 15:58:48 -0400

Michael Mazzarella

(Name)

Vice President of Business Development

(Title)

ATTEST:

[Signature]
(Name)

Project Management Admin
(Title)

Sworn to and subscribed before me

This 27th day of July, 2020

Janet Finnigan

JANET FINNIGAN
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 10/18/2024

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-214

Title: APPROVAL OF CONTRIBUTION TO LOWER TOWNSHIP CHAMBER OF COMMERCE

WHEREAS, The Lower Township Chamber of Commerce is organized to achieve the objective of promoting business and community growth and development within by promoting economic programs designed to strengthen and expand the income potential of all business within the Township of Lower and promoting programs of civic, social and cultural nature which are designed to increase the functional and aesthetic values of the community and discovering and correcting abuses which prevent the promotion of business expansion and community growth; and

WHEREAS, the Lower Township Chamber of Commerce prints and supplies an Annual Directory to the residents of Lower Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey, does hereby authorize and approve a contribution of \$3,500.00 towards the Annual Directory.

BE IT FURTHER RESOLVED that the CFO, Lauren Read is hereby authorized to issue the above check chargeable to the following line item where sufficient funds are available as evidenced by her signature

Appropriation: 0-01-20-110-221

CFO's Signature: _____
Lauren Read, CFO

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

July 28, 2020

Township of Lower
2600 Bayshore Rd
Villas, N. J. 08251
Attn: Mayor & Council

We are, once again, asking for your support for our every growing COMMUNITY and VISITORS GUIDE. In previous years, we have distributed 12,000 guides and accomplished this with a mailing by the US Post Office to our residents.

Since, this year, we are growing the content of our guide with more information about our Mayor, Council, Police Department, Fire Departments and our Rescue Squads and, of course, ads from our business community, we are venturing on another path.

We are expanding our print quantity to 15,000 copies which will be distributed to our local WAWA and Acme Stores. Also, each business advertiser will receive numerous copies for their establishments. They will be a part of our famous WELCOME BAGS which are given to each person/family purchasing a home or business at our Title Companies. These guides will be available all year round, not just one time during the year.

Through working with SAMPLE MEDIA, we are excited about this growth, however, with growth there is cost. Between distribution and delivery, we will be incurring a cost of \$3500.00 which we feel, in turn, will promote our business community and Township more than in the past.

Thanking you, in advance, for your consideration of our request, I remain,

Respectfully,

Sue-Paz Cubberley
President - LTCC

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-215

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH MARC BLAUER FOR LABOR STANDARD SERVICES FOR THE JUDGE NATHANIEL FOSTER HOUSE

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Marc Blauer has provided a proposal for a do not exceed \$4,500.00 to oversee and enforce labor standards necessary for State and Federal labor wage rules for the Judge Nathaniel Foster House Renovation contract award; and the CFO has certified the availability of funds as evidenced her signature in the budget as follows:

Appropriation: Ord # 14-10 C-04-55-415-910 \$4,500.00

Signature: _____
Lauren Read, CFO

WHEREAS, Marc Blauer has completed and submitted a Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political candidate or committee in the Township of Lower in the previous year and will prohibit him from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a Professional Service Contract without public bidding is awarded and shall be published in the Township's Official newspaper.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

D BLAUER ASSOCIATES D

P.O. Box 363, Nescopeck, Pa. 18635
Tel: 570.520.4955
mblauer@evenlink.com

July 28, 2020

Colleen Crippen, Grants Coordinator
Township of Lower
2600 Bayshore Road
Villas, New Jersey 08251

Re: Judge Nathaniel Foster House
Labor Standards Services

Dear Colleen;

I appreciate the opportunity to provide a quote for labor standards enforcement services necessary for the Judge Nathaniel Foster House. My experience in enforcing Federal and State wage rates on construction projects goes back to 1978. I have served Lower Township in a similar role for its Small Cities Community Development Block Grant projects since 1998.

My office would provide the following services:

- Participate in preconstruction meeting(s) in order to review labor standards submission requirements with contractor(s);
- Review weekly original copies of certified payroll submissions from contractor(s) and subcontractor(s);
- Conduct on-site employee interviews to confirm that employees are receiving the appropriate prevailing rate;
- Approving payroll submissions as necessary to accompany payment requests to the funding agency(ies);
- Communicate with contractor(s) to resolve labor standards submission issues and to confirm that wage restitution has been paid to underpaid employees, as necessary;
- Prepare reports, if any, to the Township and/or funding agency(ies) regarding labor standards compliance issues;
- Attend monitoring visits, if any, with the funding agency(ies) regarding labor standards compliance.

Colleen Crippen
July 28, 2020
Page 2

The assumed implementation period is August 15, 2020 through March 15, 2021, or a period of six months. Professional services will be charged at the rate of \$150.00 per hour. All services will be provided by Mark Blauer, President of Blauer Associates. Total service charges will not exceed \$4,500.00. Services will be invoiced monthly.

Please contact my office if you have any questions about this proposal.

Sincerely,

Mark Blauer,
President

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

Firm Name: Mark Blauer dba Blauer Associates

Name of Agent: Mark Blauer

Title: President

Date: July 29, 2020

BUSINESS ENTITY DISCLOSURE CERTIFICATION
 FOR NON-FAIR AND OPEN CONTRACTS
 Required Pursuant To N.J.S.A. 19:44A-20.8
 TOWNSHIP OF LOWER

Part I – Contractor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the business entity by the name Blauer Associates has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding January 3, 2008 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Lower, defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Frank Sipple	Any present or future candidate committee or joint candidate committee or local political party committee formed for the election of members of the Lower Township governing body.
David Perry	
Rolland Roy	
Thomas Conrad	
Kevin Coombs	

Part II – Ownership Disclosure Certification

_____ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

Partnership Corporation Sole Proprietorship Subchapter
 S Corporation Limited Partnership Limited Liability Corporation Limited Liability Partnership

Name of Stock or Shareholder	Home Address
<u>Mack Blauer</u>	<u>910 East 3rd Street, Berwick Pa 18603</u>

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: _____

Signed: _____ Title: _____

Print Name: _____ Date: _____

Subscribed and sworn before me this ____ day of _____, 20____.	_____ (Affiant)
My Commission expires:	_____ (Print name & title of affiant) (Corporate Seal)

LOWER TOWNSHIP
2600 BAYSHORE ROAD
VILLAS, NJ 08251
(609) 886-2005

AFFIDAVIT OF PAY-TO-PLAY COMPLIANCE

The Undersigned, being duly sworn, of full age according to law, upon my oath, depose and say:

1. I am a duly authorized representative of (the "Business Entity"), which for the purposes of this Affidavit includes all entities of which the Business Entity owns, directly or indirectly, a more than 50% equity interest.

2. The Business Entity is seeking the award of a Professional Services Contract or Unspecifiable Services Contract pursuant to the exceptions from public bidding under Sections 5(1) of the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.

3. In accordance with Lower Township Ordinance No. 2004-10 (the "Pay-to-Play Ordinance"), I am making this Affidavit under penalties of perjury to represent to the Township of Lower that neither I nor the Business Entity have made any political contributions in violation of Section 95-2 of the Pay-to-Play Ordinance.

4. Also in accordance with the Pay-to-Play Ordinance, I am disclosing that the following represents all of the contributions that were made by the Business Entity and, to the best of my knowledge, all principals owning 10% more of the Business Entity's equity, their respective spouses, and all of the Business Entity's employees and officers and their respective spouses, to all New Jersey State and County political party committees commencing on the later of the effective date of the Pay-to-Play Ordinance (October 4, 2004) or twelve (12) months from date of this Affidavit and ending on the date of this Affidavit:

<u>Date</u>	<u>Name of Organization</u>	<u>Amount</u>
NA	NA	NA

4. I represent and acknowledge that I have received, read and fully understand the Pay-to-Play Ordinance and that my violation of the Pay-to-Play Ordinance will disqualify me and the Business Entity from receiving any additional contract from the Township of Lower for a period of four (4) years and, in the event any statements made in this Affidavit are willfully false, that I and the Business Entity would be subject to criminal prosecution for perjury.




Sworn and Subscribed to before me
this ___ day of _____, 20__.

Notary Public

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-216

Title: APPROVAL OF CHANGE ORDER #4 TO CHARLES MARANDINO LLC FOR THE SCHELLENGERS LANDING SAFETY IMPROVEMENTS AND IDENTIFICATION PROGRAM FOR ADDITIONAL WORK INCLUDING FINAL QUANTITY ADJUSTMENTS FOR MATERIAL

WHEREAS, Charles Marandino LLC was awarded on January 6, 2020 by Resolution #2020-52 for the Schellengers Landing Safety Improvements and Identification Program; Change Order #1 was awarded on March 2, 2020 for additional concrete in the amount of \$9,486.00 and Change Order #2 was awarded on March 16, 2020 for additional work in the amount of \$18,190.00 and Change Order #3 was awarded by Resolution #2020-139 for \$18,565.20 was making the total amount of the contract \$1,286,966.20 ; and

WHEREAS, Charles Marandino LLC has provided a proposal in the amount of \$33,351.39 for the final quantity adjustment; and

WHEREAS, the Township Council desires to approve the Change Order #4, and the CFO has certified the availability of funds as evidenced by her signature in the budget as follows:

Appropriation: Ord #19-06 C-04-55-427-000

CFO Signature: _____

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Change Order #4 in the amount of \$33,351.39 to Charles Marandino LLC is hereby approved and the new contract total is now \$1,320,317.59.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk



July 29, 2020

Via Email

Township of Lower
2600 Bayshore Road
Villas, NJ 08251
ATTN: Julie Picard, Township Clerk

RE: **Schellenger Landing Safety Improvement & Identification Program**
Lower Township, Cape May County, NJ
EDA #8326

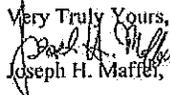
Dear Julie:

Enclosed please find Change Order #4/Final Quantity Adjustments in the amount of \$33,351.39 (+2.69%). The Total Contract Change is +6.42%. Change Order #4/Final Quantity Adjustments includes the following:

1. Extra quantities for Items 4, 5, 10, 12 and 13;
2. Additional items such as:
 - Driveway Restorations (River Rock, Clam Shells, Stone)
 - Pedestrian Crossing Signs
 - Speed Limit Sign Replacements
 - Remove existing concrete, uncover buried water meter, raise water meter and repour concrete; and
3. Reduced quantities for Items 2, 19, 20, 21 and A-1.

If you have any questions, or require anything further, please do not hesitate to contact our office.

Very Truly Yours,


Joseph H. Maffei, P.E., P.P., C.M.E.

JHM/km
Enclosure

cc: Jim Ridgway, Township Manger
Bill Galestok, Director of Planning
Margaret Vitelli, QPA
Charles Marandino, LLC
All above via email only

FINAL/EDA/8326/CorrL23

Cambridge Professional Offices
5 Cambridge Drive, Ocean View, New Jersey 08230
PHONE: (609) 390-0332 • FAX: (609) 390-9204

ENGINEERING DESIGN ASSOCIATES, P.A.

CHANGE ORDER #4/FINAL QUANTITY ADJUSTMENTS
 SCHELLENGERS LANDING SAFETY IMPROVEMENTS AND IDENTIFICATION PROGRAM
 Township of Lower, Cape May County, New Jersey
 July 28, 2020
 EOA # 8326

NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITY	TOTAL AS-BUILT QUANTITY COMPLETED	AS-BUILT COST
BASE BID								
1	Site Clearing	LS	1	\$300,000.00	\$300,000.00	0.00	0.00	\$0.00
2	Brick Paver Sidewalk w/ 4" Concrete Base	SF	8,900	\$34.00	\$302,600.00	0.00	0.00	\$0.00
3	Brick Paver Street Crosswalk w/ 6" Concrete Base	SF	6,400	\$36.00	\$230,400.00	0.00	0.00	\$0.00
4	Concrete Driveway Restoration	SF	360	\$6.00	\$2,160.00	0.00	0.00	\$0.00
5	Concrete Vertical Curb	LF	1,200	\$40.00	\$48,000.00	0.00	0.00	\$0.00
6	Concrete Flush Curb	LF	280	\$40.00	\$8,800.00	0.00	0.00	\$0.00
7	Concrete Depressed Curb	LF	275	\$40.00	\$11,000.00	0.00	0.00	\$0.00
8	Detectable Warning Surface	SF	350	\$20.00	\$7,000.00	0.00	0.00	\$0.00
9	Pole Mounted Light Complete	EA	1	\$3,380.00	\$3,380.00	0.00	0.00	\$0.00
10	Business Sign Relocation	LS	1	\$10,000.00	\$10,000.00	0.00	0.00	\$0.00
11	Traffic Sign Replacement	LS	1	\$10,000.00	\$10,000.00	0.00	0.00	\$0.00
12	Topsoil & Seed	SF	125	\$1.00	\$125.00	0.00	0.00	\$0.00
13	Asphalt Driveway Restoration	SF	430	\$6.00	\$2,580.00	0.00	0.00	\$0.00
14	Relocate Fire Hydrant	EA	2	\$5,000.00	\$10,000.00	0.00	0.00	\$0.00
15	Pavement Markings	LS	1	\$450.00	\$450.00	0.00	0.00	\$0.00
16	No Item				\$0.00	0.00	0.00	\$0.00
17	Rumble Strips	LS	1	\$2,760.00	\$2,760.00	0.00	0.00	\$0.00
18	Maintenance & Protection of Traffic	LS	1	\$160,000.00	\$160,000.00	0.00	0.00	\$0.00
19	2" Sch. 80 PVC Electrical Conduit	LF	320	\$31.00	\$9,920.00	0.00	0.00	\$0.00
20	2" Sch. 40 PVC Electrical Conduit	LF	2000	\$23.00	\$46,000.00	0.00	0.00	\$0.00
21	Lightpole Foundation	EA	14	\$1,150.00	\$16,100.00	0.00	0.00	\$0.00
22	Remove & Replace Light Service Conduit & Wires	LS	1	\$18,160.00	\$18,160.00	0.00	0.00	\$0.00

ALTERNATE BID A

A-1	Street Light Complete	EA	13	\$4,100.00	\$53,300.00	0.00	0.00	\$0.00
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SUMMARY FOR CHANGE ORDER #4/FINAL QUANTITY ADJUSTMENTS

NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITY THIS PERIOD	TOTAL AS-BUILT QUANTITY COMPLETED	ADJUSTED AS-BUILT COST
EXTRA QUANTITIES								
4E	Concrete Driveway Restoration	SF	2,141.91	\$6.00	\$12,851.46	0.00	2,141.91	\$12,851.46
5E	Concrete Vertical Curb	LF	23	\$40.00	\$920.00	0.00	23.00	\$920.00
10E	Business Sign Relocation	LS	0.50	\$10,000.00	\$5,000.00	0.00	0.50	\$5,000.00
12E	Topsoil & Seed	SF	3521	\$1.00	\$3,521.00	0.00	3,521.00	\$3,521.00
13E	Asphalt Driveway Restoration	SF	82	\$6.00	\$492.00	0.00	82.00	\$492.00
ADDITIONAL ITEMS								
A4	Driveway Restorations (River Rock, Churn Shells, Stone)	SF	6,724	\$5.00	\$33,620.00	0.00	6,724.00	\$33,620.00
A6	Pedestrian Crossing Sign	EA	3	\$415.00	\$1,245.00	0.00	3.00	\$1,245.00
A6	Speed Limit Sign Replacement	EA	5	\$250.00	\$1,250.00	0.00	5.00	\$1,250.00
A7	Remove existing concrete, uncover buried water meter, raise water meter and re-pour concrete	LS	1	\$2,821.93	\$2,821.93	0.00	1.00	\$2,821.93
REDUCED QUANTITIES								
2R	Brick Paver Sidewalk w/ 4" Concrete Base	SF	-80	\$34.00	-\$1,700.00	0.00	0.00	\$0.00
19R	2" Sch. 80 PVC Electrical Conduit	LF	-320	\$31.00	-\$9,920.00	0.00	0.00	\$0.00
20R	2" Sch. 40 PVC Electrical Conduit	LF	-500	\$23.00	-\$11,500.00	0.00	0.00	\$0.00
21R	Lightpole Foundation	EA	-1	\$1,150.00	-\$1,150.00	0.00	0.00	\$0.00
A-1R	Street Light Complete	EA	-1	\$4,100.00	-\$4,100.00	0.00	0.00	\$0.00

TOTAL CONTRACT COST	\$1,240,725.00
CHANGE ORDER #1 AMOUNT	\$9,486.00
CHANGE ORDER #2 AMOUNT	\$18,190.00
CHANGE ORDER #3 AMOUNT	\$18,565.20
CHANGE ORDER #4/FINAL QUANTITY ADJUSTMENTS AMOUNT	\$33,351.39
PERCENT CHANGE FOR CHANGE ORDER #4/FINAL QUANTITY ADJUSTMENTS	2.69%
AMENDED CONTRACT AMOUNT	\$1,320,317.59
PERCENT CHANGE OF TOTAL CONTRACT	8.42%

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-217

Title: **AWARD NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL TO HUNTER JERSEY PETERBILT FOR ONE (1) 2021 PETERBILT 348 TANDAM AXEL CAB AND CHASSIS**

WHEREAS, The Township of Lower participates in the National Cooperative Purchasing agreement with Sourcewell Membership # 28077; and intends to purchase under Sourcewell Contract #081716-PMC Class 6, 7, and 8 Chassis with related equipment, accessories, and services; for One (1) 2021 Peterbilt 348 Tandem axle cab & chassis; and

WHEREAS, the National Cooperative Bid #2020-05 Contract for a 2021 Peterbilt 348 Tandem Axle Cab and Chassis was reviewed by the QPA and Gary Douglass, Public Works Director; and advertised on July 22, 2020 with comment period ending July 31, 2020; the Township of Lower is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3) ; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #20-12 C-04-55-428-220

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded to Hunter Truck Sales pursuant to the proposal submitted in response to Sourcewell for the Request for Proposals as follows:

AWARD: Hunter Truck Sales \$113,767.00
Contract #081716-PMC
Contract expires 11/15/2020

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

From: [gdouglass](#)
To: [mvitelli](#)
Cc: [jpicard](#)
Subject: award
Date: Wednesday, July 29, 2020 9:08:23 AM
Attachments: [Lower Twp Sourcewell Quote.pdf](#)
[Lower Township 2021 348 Leach Sourcewell quote.doc](#)

Margaret,

I'm recommending that the township award the following Sourcewell quotes for the following:

GranTurk 1 new trash packer body \$93,577

Hunter Jersey Peterbilt \$ 113,767

The account # is C-04-55-428-220

Any questions please let me know.

Gary Douglass, CPWM
Public Works Superintendent
Lower Township
2600 Bayshore Road
Villas, NJ 08251.
609-884-0898 ex. 12
609-780-6049 cell
609-884-7578 fax

HUNTER TRUCK

CLARKSBURG

June 24, 2020

Township of Lower
2600 Bayshore Rd.
Villas, NJ 08251

As per the request of your salesman, Chris Turk, we are pleased to offer the following for your consideration. In accordance with Sourcewell Contract# 081716-PMC:

One (1) 2021 model year Peterbilt 348 Tandem axle cab & chassis 60,000 lb. GVW:

20,000 lb. front axle & front suspension
46,000 lb. rear axle & rear suspension
Paccar PX-9 300 HP Diesel Engine
Allison 3500RDS-P Automatic transmission

Basic One (1) year standard warranty
Cab & frame rails to have standard 3 year, 300,000 mile warranty
Engine Standard warranty to be 2 years, 200,000 miles
Transmission standard warranty to be 3 years, unlimited miles

Total Peterbilt List Price	\$156,266.00
32.54% Sourcewell Contract discount...	(\$50,849.00)
Total Sourcewell price for Peterbilt 348.....	\$105,417.00

Options:

Pre-delivery detail.....	\$500.00
Delivery cost.....	\$1000.00
Floor plan cost.....	\$1,200.00
Training.....	\$500.00
Manuals.....	\$750.00
ECM Programming for body.....	\$1,500.00
Extended Engine & Aftertreatment Warranty 5 years, 100,000 miles & 1 year towing.....	\$2,900.00
Total cost of options.....	\$8,350.00
Total Delivered Price.....	\$113,767.00

Date of Acceptance _____
By: _____

Hunter Jersey Peterbilt
Chris Turk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-218

Title: **AWARD NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL TO GRANTURK EQUIPMENT COMPANY FOR ONE (1) NEW 2020 LEACH 29 Cu. Yd. 2R-III REAR LOADER TO BE MOUNTED ON EXISTING 2021 PETERBILT 348 CAB AND CHASSIS**

WHEREAS, The Township of Lower participates in Sourcewell National Cooperative Purchasing agreement Membership # 28077; and intends to purchase under Contract #091219-LEG Mobile Refuse Collection Vehicles with related Equipment, accessories and services; One (1) 2020 Leach 29 Cubic Yard 2R-III Rear Loader, from Labrie Enviroquip Group which will be Mounted on a new 2021 Peterbilt 348 Cab and Chassis, to be supplied by the Township; and

WHEREAS, the National Cooperative Bid #2020-06 was reviewed by the QPA and Gary Douglass, Public Works Director; and advertised on July 22,2020 with comment period ending July 31, 2020; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #20-12 C-04-55-428-220

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded to Granturk Equipment Company pursuant to the proposal submitted in response to the Sourcewell National Cooperative Request for Proposals as follows:

AWARD: Granturk Equipment Company \$93,577.00
Contract #091219-LEG
Labrie Enviroquip Group distributed by Granturk Equipment Company
Contract expires 11/15/2023

The Township of Lower is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

From: [gdouglass](#)
To: [myjtelli](#)
Cc: [jpicard](#)
Subject: award
Date: Wednesday, July 29, 2020 9:08:23 AM
Attachments: [Lower Twp Sourcewell Quote.pdf](#)
[Lower Township 2021 348 Leach Sourcewell quote.doc](#)

Margaret,

I'm recommending that the township award the following Sourcewell quotes for the following:

GranTurk 1 new trash packer body \$93,577

Hunter Jersey Peterbilt \$ 113,767

The account # is C-04-55-428-220

Any questions please let me know.

Gary Douglass, CPWM
Public Works Superintendent
Lower Township
2600 Bayshore Road
Villas, NJ 08251
609-884-0898 ex. 12
609-780-6049 cell
609-884-7578 fax

GranTurk equipment co., inc.

home office:
 one schuylkill parkway
 building b
 bridgeport, pa 19405-1069
 phone (610) 239-9800
 fax (610) 239-9806

branch office:
 1415 bush street
 baltimore, md 21230
 phone (410) 837-5570
 fax (410) 837-1024

QUOTATION

June 25, 2020

Lower Township
 2600 Bayshore Road
 Villas, NJ 08251

Attn: Mr. Gary Douglass, Public Works Superintendent

As per the request of your sales representative Frank Turk, we are pleased to offer the following for your consideration. Please find our quotation for subject Sourcewell, as per the Mobile Refuse Collection Vehicle Contract #091219-LEG-for your consideration.

One (1) Leach 29 Cu. Yd. 2R-III Rear Loader, Mounted on a Customer Supplied Chassis

- Hardox Upgrade for Residential Tailgate
- Winch-Latch & Ears, 12,000 Lb Capacity
- (2) LED Oval Strobes-Front of Body
- Safety Vision Camera Cable and Brackets
- Body Side Hydraulic Tank Opening
- Broom & Shovel Holders on Both Sides of Tailgate
- Hardox Ramp Liners-Rear Body
- Paint One Color Urethane Paint
- One (1) Year Leach Parts & Labor Warranty
- Single Tipper w/Grabber Hydraulics & Load Sill Prep

Total Sourcewell Price of Leach 29 Yd 2R-II R/L Body.....	\$69,041.00
Outsource Leach Parts.....	\$ 5,000.00
Outsource Perkins Tipper.....	\$ 5,536.00
Mount on Customer Supplied Chassis.....	\$ 6,500.00
Freight.....	\$ 5,000.00
Prep, Delivery & Training.....	\$ 2,500.00
Total Price for Leach 29 Yd 2R-III Body.....	\$93,577.00

Leach Parts: Married Pump, Safety Vision Camera, 5.6" Color LCD Monitor, 20 Lb. Fire Extinguisher, Metal Mud Guards
 Rubber Mud Guards

Important Notice: The price quoted does not include re-routing of exhaust pipes, removing or relocating fuel tanks, battery boxes or air tanks, or any other chassis modifications. If any of the above is required an extra charge will be made on a time and material basis.

DATE OF ACCEPTANCE _____

By _____

GranTurk equipment co., inc.

Anne C. Ritchie
 ANNE C. RITCHIE - PRESIDENT

Quotation Valid Only if Approved By An Officer of **GranTurk** equipment co., inc.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-219

Title: A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE CAPE MAY COUNTY OPEN SPACE PROGRAM FOR THE IMPROVEMENTS TO THE CLEM MULLIGAN SPORTS COMPLEX

WHEREAS, the Township Council of the Township of Lower has determined that it is in the best interest of the Township to make improvements to the Clem Mulligan Sports Complex; and

WHEREAS, funds for such a development may be available to the Township of Lower under the Cape May County Open Space Program; and

WHEREAS, an application must be filed with the Cape May County Open Space Program to apply for such funds.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-220

Title: **BID ACCEPTANCE AND CONTRACT AWARD OF JUDGE NATHANIEL FOSTER HOUSE RENOVATION TO DELL-TECH INC.**

WHEREAS, the Pre-Qualified bidders were notified and sent the Re-Bid documents for the Judge Nathaniel Foster House and were accepted on July 31, 2020 at 10:00 a.m. prevailing time; and

WHEREAS, Four (4) sealed bids were submitted and reviewed by the QPA, the architect Michael Calafati and Colleen Crippen the Grants Coordinator; and

WHEREAS, Dell-Tech Inc. was the lowest qualified responsive bidder and complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: 0-01-56-750-428 Open Space \$240,00.00
0-15-56-223-048 Neighborhood Revital \$154,700.00

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: Dell-Tech Inc.
TOTAL: \$394,700.00
INCLUDES: \$383,200.00 Base Bid
\$ 4,000.00 Alternate B1 Fabrication of (3) Exterior Storm Doors
\$ 7,500.00 Alternate B5 Reconstruction of chimneystacks above roofline

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-201

Title: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Lower Township Rescue Squad	Expenses	\$ 15,000.00

TOTAL BILL LIST \$ 15,000.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk

CASH RECONCILIATION JUNE 30, 2020

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	459,945.18	8,464,037.54	458,279.13	8,465,703.59
Trust - Assessment				
Trust - Dog License	0.00	12,097.75	0.00	12,097.75
Trust - Other	13,181.26	3,455,872.94	55,008.09	3,414,046.11
Capital - General	0.00	12,917,125.21	0.00	12,917,125.21
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
Total	473,126.44	24,849,133.44	513,287.22	24,808,972.66

*Include Deposits in Transit (and change funds)

**Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at 30-Jun-20

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at 30-Jun-20

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

Lauren Reed

Title: CFO, Township of Lower

	Total	Jan	Feb	Mar	Apr	May	June
BEG. BAL. JAN. 1, 2020	11,511,731.60	11,511,731.60	14,275,807.61	13,769,857.93	9,392,761.51	6,542,562.94	8,194,929.41
RECEIPTS:							
Per Revenue Status	40,333,906.53	10,001,975.80	5,799,226.21	1,017,220.80	4,684,184.10	16,254,935.41	2,576,364.21
less: post cash surplus	(4,186,359.00)					(4,186,359.00)	
Due from Capital Reserve	(225,000.00)					(225,000.00)	
Interest due from Escrow	(3,403.51)	(850.01)	(781.23)	(842.38)	(366.37)	(366.12)	(197.40)
	35,919,144.02	10,001,125.79	5,798,444.98	1,016,378.42	4,683,817.73	11,843,210.29	2,576,166.81
Grants Received:							
ALED \$ RECD	3,667.57						3,667.57
BODY ARMOR \$ RECD	4,696.73	4,696.73					
BUSINESS DEV \$ RECD	25,000.00		25,000.00				
CC \$ RECD	74,254.08						74,254.08
DSGPO \$ RECD	5,500.00			5,500.00			
JIF \$ ReCD	3,475.00	725.00					2,750.00
116,593.38							
TOTAL RECEIPTS:	36,035,737.40	10,006,547.52	5,823,444.98	1,021,878.42	4,683,817.73	11,843,210.29	2,656,838.46
DISBURSEMENTS:							
2019 Reserves	624,090.01	440,047.04	139,485.49	24,355.35	14,117.76	2,480.30	3,604.07
2020 Current	38,083,964.18	6,506,831.52	5,970,497.44	5,277,549.87	6,633,182.59	11,844,855.03	1,851,047.73
2020 Capital	3,046,704.52	396,388.48	352,741.81	196,964.27	963,791.52	428,618.76	708,199.68
less: Special Emergency	(1,638,800.00)					(1,638,800.00)	
less: Def chgs TAX MAP	(146,200.00)					(146,200.00)	
less: Due capital CIF	(250,000.00)					(250,000.00)	
Appropriation Refunds:	(509,445.12)	(100,795.53)	(133,330.08)	(99,894.65)	(77,075.57)	(50,110.27)	(48,239.02)
TOTAL DISBURSEMENTS	39,210,313.59	7,242,471.51	6,329,394.66	5,398,974.84	7,534,016.30	10,190,843.82	2,514,612.46
END. BAL. DEC. 31, 2020	8,337,155.41	14,275,807.61	13,769,857.93	9,392,761.51	6,542,562.94	8,194,929.41	8,337,155.41
Total Appropriation Refunds	(509,445.12)	(100,795.53)	(133,330.08)	(99,894.65)	(77,075.57)	(50,110.27)	(48,239.02)
Bank Balance							
Checking-Ocean First	13,752,727.14	13,113,556.09	7,755,683.14	6,084,382.84	7,550,104.71	7,903,893.72	
Online Payment Acct	309,014.37	623,280.17	147,596.76	354,089.72	582,539.13	399,135.14	
Total Bank Balance	14,061,741.51	13,736,836.26	7,903,279.90	6,438,472.56	8,132,643.84	8,303,028.86	
ADD: Deposits in Transit	330,346.34	43,873.58	2,195,757.84	121,874.43	89,014.78	60,210.04	
LESS: Outstanding Checks	(116,280.24)	(10,851.91)	(706,276.23)	(17,784.05)	(26,729.21)	(26,083.49)	
Adjusted Bank Balance	14,275,807.61	13,769,857.93	9,392,761.51	6,542,562.94	8,194,929.41	8,337,155.41	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monthly Interest Received-Current Fund	251,015.62	42,915.20	48,695.26	45,043.38	33,959.45	42,522.60	37,879.73
Interest Rate		2.00%	2.00%	2.00%	2.00%	2.00%	2.00%

OUTSTANDING CHECKS
JUNE 2020

PRIOR

63401	80.00
63442	107.92
64092	50.00
64663	2.00
65250	30.00
grants	0.01
65935	790.00
65984	15.00
66233	317.95
67037	25.00
67078	15.00

1,432.88

67381	500.00
67413	15.00
67414	15.00
67453	925.00
67465	315.19
67475	130.00
67483	10.00
67484	2,817.98
67487	330.00
67495	103.16
67499	125.00
67503	20.00
67505	10.00
67510	15.00
67511	20.00
67512	25.00
67516	1,553.95
67519	251.10
67521	357.40
67529	3,930.57
DUE TO TRUST	13,181.26
	24,650.61

26,083.49

DIT'S

11,168.59
15,234.31
17,865.36
85.00
84.00
1,546.00
2,098.00
1,020.00
10.00
6,670.95
222.70
3,883.13
10.00
312.00

60,210.04

Treasurer's Report

GENERAL REVENUES	FCOA	Anticipated 2020	Realized in Cash in 2020	Excess/ (Shortfall)
1. Surplus Anticipated	08-101	4,186,359.00	4,186,359.00	-
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-102			
Total Surplus Anticipated	08-100	4,186,359.00	4,186,359.00	-
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXX			
Licenses:	XXXXXX			
Alcoholic Beverages	08-103	35,000.00	400.00	(34,600.00)
Other (Mercantile, campground, ice cream peddling, bingo, gravel pit)	08-104	115,000.00	102,309.50	(12,690.50)
Fees and Permits (Yard sale, copying fees, street opening, taxi cab, municipal fees)	08-105	72,200.00	49,440.00	(22,760.00)
Fines and Costs:	XXXXXX			
Municipal Court	08-110	101,500.00	45,112.88	(56,387.12)
Interest and Costs on Taxes	08-112	150,000.00	64,364.41	(85,635.59)
Interest on Investments and Deposits	08-113	182,300.00	251,015.62	68,715.62
Recreation Fees	08-105	40,000.00	12,560.00	(27,440.00)
Payments in Lieu of Taxes - Conifer	08-105	30,000.00	20,229.26	(9,770.74)
Payments in Lieu of Taxes - Yorkshire Place	08-105	15,000.00	14,449.65	(550.35)
Payments in Lieu of Taxes - Haven House	08-105	25,000.00	21,602.40	(3,397.60)
Bulk Trash Receipts	08-105	65,000.00	35,175.40	(29,824.60)
Amt. Anticipated from LTMUA	08-114	160,000.00	0.00	(160,000.00)
Cable Franchise Fees	08-105	125,000.00	131,281.95	6,281.95
Total Section A: Local Revenue	08-001	1,116,000.00	747,941.07	(368,058.93)
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations	XXXXXX	XXXXXX	XXXXXX	
Consolidated Municipal Property Tax Relief Aid	09-200	14,218.00	0.00	(14,218.00)
Energy Receipts (PL 1997, Chapters 162 & 167)	09-202	1,461,573.00	0.00	(1,461,573.00)
Garden State Trust	09-207	134,878.00	0.00	(134,878.00)
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,610,669.00	0.00	(1,610,669.00)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (NJSA 40A: 4-36 and NJAC 5:23-4.17)	XXXXXX	XXXXXX	XXXXXX	
Uniform Construction Code Fees	08-160	420,000.00	226,140.00	(193,860.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset w/Appropriations	08-002	420,000.00	226,140.00	(193,860.00)
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations:	XXXXXX	XXXXXX	XXXXXX	
Boards of Education - Special Police	08-105	175,097.98	0.00	(175,097.98)
County Interlocal - Garage Services	08-105	50,971.60	50,971.60	0.00
Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations	11-001	226,069.58	50,971.60	(175,097.98)
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h)				
Total Section E: Interlocal Municipal Service Agreements Offset With Appropriations	08-003	0.00	0.00	0.00

GENERAL REVENUES		FCOA	Anticipated 2020	Realized in Cash in 2020	Excess/ (Shortfall)
3	Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXX	XXXXXX	XXXXXX	
	Alcohol Education and Rehabilitation Fund	10-702	3,667.57	3,667.57	0.00
	Atlantic County JIF	10-714	6,500.00	6,500.00	0.00
	Body Armor Grant	10-713	4,696.73	4,696.73	0.00
	Cops in Shops	10-717	3,520.00	3,520.00	0.00
	NJ Transportation Trust Fund Authority Act	10-865	185,000.00	185,000.00	0.00
	Recycling Tonnage Grant	10-701	39,496.19	39,496.19	0.00
	Small Cities Grant	10-707	400,000.00	400,000.00	0.00
	Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services-Public and Private Revenues	10-001	642,880.49	642,880.49	0.00
3	Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services -	XXXXXX	XXXXXX	XXXXXX	
	Other Special Items:				
	Uniform Fire Safety Act	08-106	394,723.00	216,704.75	(178,018.25)
	Fire District Contributions	08-105	102,000.00	0.00	(102,000.00)
	Capital Fund - Reserve for Debt Service	08-109	225,000.00	225,000.00	0.00
	Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Other Special Items	08-004	721,723.00	441,704.75	(280,018.25)

GENERAL REVENUES	FCOA	Anticipated 2020	Realized in Cash in 2020	Excess/ (Shortfall)
Summary of Revenues	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
1. Surplus Anticipated	08-101	4,186,359.00	4,186,359.00	0.00
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-102	0.00	0.00	
3. Miscellaneous Revenues:				
Total Section A: Local Revenues	08-001	1,116,000.00	747,941.07	(368,058.93)
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,610,669.00	0.00	(1,610,669.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	420,000.00	226,140.00	(193,860.00)
Total Section D: Interlocal Municipal Service Agreements	11-001	226,069.58	50,971.60	(175,097.98)
Total Section F: Public and Private Revenues	10-001	642,880.49	642,880.49	0.00
Total Section G: Other Special Items	08-004	721,723.00	441,704.75	(280,018.25)
Total Miscellaneous Revenues	13-099	4,737,342.07	2,109,637.91	(2,627,704.16)
4. Receipts from Delinquent Taxes		650,000.00	391,709.81	(258,290.19)
5. Subtotal General Revenues (Items 1,2,3 and 4)		9,573,701.07	6,687,706.72	(2,885,994.35)
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	21,335,186.19	XXXXXXXXXX	
b) Addition to Local District School Tax	07-191			
Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)	07-199	21,335,186.19	(13,024,190.14)	(34,359,376.33)
7. Total General Revenues	13-299	30,908,887.26	(6,336,483.42)	(37,245,370.68)
Add back: Replenish fund balance				(4,186,359.00) Add: Surplus
Total Revenues needed to balance budget & replenish surplus				(41,431,729.68)

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2020	
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Office of the Township Council	20-110					
Salaries and Wages	20-110-1	90,500.00		90,500.00	43,588.82	46,911.38
Other Expenses	20-110-2	24,750.00		24,750.00	9,933.70	14,816.30
Office of the Township Clerk	20-120					
Salaries and Wages	20-120-1	223,000.00		223,000.00	100,478.75	122,521.25
Other Expenses	20-120-2	9,100.00		9,100.00	1,931.44	7,168.56
Elections	20-120-2	7,000.00		7,000.00	0.00	7,000.00
Office of Township Solicitor	20-155					
Other Expenses	20-155-2	216,000.00		216,000.00	212,400.49	3,599.51
Office of the Township Manager	20-100					
Salaries and Wages	20-100-1	199,000.00		199,000.00	99,360.63	99,639.37
Other Expenses	20-100-2	16,000.00		16,000.00	13,247.10	2,752.90
Department of Revenue and Finance	20-130					
Salaries and Wages	20-130-1	352,100.00		352,100.00	161,138.72	190,961.28
Other Expenses	20-130-2	41,675.00		41,675.00	30,611.05	11,063.95
Audit Services	20-135					
Other Expenses	20-135-2	32,800.00		32,800.00	32,800.00	0.00
Human Resources	20-140					
Salaries and Wages	20-140-1	70,000.00		70,000.00	0.00	70,000.00
Other Expenses	20-140-2	5,000.00		5,000.00	0.00	5,000.00
Tax Assessor						
Salaries and Wages	20-150-1	162,000.00		162,000.00	73,186.95	88,813.05
Other Expenses	20-150-2	16,200.00		16,200.00	7,234.90	8,965.10

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated			Expended 2020	
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT:						
Division of Taxation	20-145					
Salaries and Wages	20-145-1	187,000.00		187,000.00	85,341.58	101,658.42
Other Expenses:						
Liquidation of Tax Title Liens	20-145-2	1,000.00		1,000.00	0.00	1,000.00
Miscellaneous Other Expenses	20-145-2	11,425.00		11,425.00	4,615.93	6,809.07
Department of Planning and Development	20-170					
Salaries and Wages	20-170-1	165,000.00		165,000.00	78,459.94	86,540.06
Other Expenses	20-170-2	6,615.50		6,615.50	1,660.86	4,954.64
Engineering Services and Costs	20-165					
Other Expenses	20-165-2	12,000.00		12,000.00	8,400.00	3,600.00
Department of Parks and Recreation	28-370					
Salaries and Wages	28-370-1	311,250.00		311,250.00	122,450.11	188,799.89
Other Expenses	28-370-2	218,931.75		218,931.75	144,944.87	73,986.88
Department of Public Works	26-305					
Salaries and Wages	26-305-1	2,900,000.00		2,900,000.00	1,310,377.27	1,589,622.73
Other Expenses:	26-305-2					
Sanitary Landfill	26-305-2	810,000.00		810,000.00	348,704.38	461,295.62
Miscellaneous Other Expenses	26-305-2	305,678.40		305,678.40	236,574.45	69,103.95
Public Buildings and Grounds	20-310					
Salaries and Wages	20-310-1	154,500.00		154,500.00	76,829.94	77,670.06
Other Expenses	20-310-2	120,280.00		120,280.00	74,647.25	45,632.75

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated			Expended 2020	
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
PUBLIC SAFETY:						
Department of Public Safety	25-240					
Salaries and Wages	25-240-1	4,761,402.02		4,761,402.02	2,274,222.72	2,487,179.30
Other Expenses	25-240-2	276,742.45		276,742.45	149,411.73	127,330.72
DPS Building Lease	25-245-2	170,171.26		170,171.26	0.00	170,171.26
Police 911 Dispatchers	25-250					
Other Expenses	25-250-2	600,000.00		600,000.00	300,000.00	300,000.00
Uniform Fire Safety Act (P.L. 1983, Ch. 383)	25-265					
Salaries and Wages	25-265-1	249,223.00		249,223.00	103,729.18	145,493.82
Other Expenses	25-265-1	277,500.00		277,500.00	52,937.61	224,562.39
Emergency Management Services	25-252					
Salaries and Wages	25-252-1	22,000.00		22,000.00	11,000.08	10,999.92
Other Expenses	25-252-2	12,500.00		12,500.00	135.00	12,365.00
Contributions to Rescue	25-260-2	105,000.00		105,000.00	105,000.00	0.00
Interlocal Agreement - Fire District #3 (\$20,000)	25-263-2	20,000.00		20,000.00	0.00	20,000.00
Interlocal Agreement - Wildwood First Response (\$5,000)	25-263-2	5,000.00		5,000.00	0.00	5,000.00
Demolition	22-195					
Other Expenses	22-195-2	14,000.00		14,000.00	500.00	13,500.00
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Land Use Law (N.J.S.A. 40: 55 D-1)						
Planning Board	21-180					
Other Expenses	21-180-2	7,950.00		7,950.00	7,518.99	431.01
Zoning Board of Adjustments	21-185					
Other Expenses	21-185-2	7,950.00		7,950.00	7,518.99	431.01
Animal Regulation	27-340					
Other Expenses						
Contractual	27-340-2	172,104.00		172,104.00	114,762.00	57,342.00
Miscellaneous Other Expenses	27-340-2	17,896.00		17,896.00	17,828.00	68.00

8. GENERAL APPROPRIATIONS (A) Operations - w/thin "CAPS"	FCOA	Appropriated			Expended 2020	
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Court	43-490					
Salaries and Wages	43-490-1	205,100.00		205,100.00	99,613.20	105,486.80
Other Expenses	43-490-2	14,600.00		14,600.00	588.50	14,011.50
Public Defender (P.L. 1997, C. 256)	43-495					
Salaries and Wages	43-495-1	15,000.00		15,000.00	7,499.96	7,500.04
INSURANCE						
General Liability	23-210-2	286,901.00		286,901.00	250,874.77	36,026.23
Workers Compensation Insurance	23-215-2	604,437.00		604,437.00	604,437.00	0.00
Employee Group Health	22-220-2	3,577,135.00		3,577,135.00	1,475,924.20	2,101,210.80
Salaries and Wages	23-220-1	140,000.00		140,000.00	0.00	140,000.00
Uniform Construction Code - Appropriations Offset by Dedicated Revenues (N.J.A.C. 5: 23-4.17)						
State Uniform Construction Code						
Construction Official	22-195					
Salaries and Wages	22-195-1	425,100.00		425,100.00	201,336.04	223,763.96
Other Expenses	22-195-2	13,910.00		13,910.00	5,894.24	8,015.76
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
Terminal Leave						
Salaries and Wages	30-145-1	380,000.00		380,000.00	0.00	380,000.00
Celebration of Public Events or Holidays (N.J.S.A. 40: 48-5.4)	30-420-2	99,740.00		99,740.00	88,053.07	11,686.93

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2020	
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
UTILITY EXPENSES AND BULK PURCHASES:						
Electricity	31-430-2	200,000.00		200,000.00	60,592.19	139,407.81
Street Lighting	31-435-2	395,000.00		395,000.00	158,623.91	236,376.09
Telephone	31-440-2	95,000.00		95,000.00	26,954.67	68,045.33
Water	31-445-2	13,900.00		13,900.00	7,511.89	6,388.11
Natural Gas	31-446-2	50,000.00		50,000.00	31,301.43	18,698.57
Heating Oil	31-447-2	13,000.00		13,000.00	1,205.71	11,794.29
Gasoline	31-460-2	300,000.00		300,000.00	62,319.00	237,681.00
Total Operations within "CAPS"	34-199	20,217,067.38	0.00	20,217,067.38	9,506,213.01	10,710,854.37
B. Contingent	35-470	300.00		300.00		300.00
Total Operations Including Contingent - within "CAPS"	34-201	20,217,367.38	0.00	20,217,367.38	9,506,213.01	10,711,154.37
Detail:						
Salaries and Wages	34-201-1	10,492,175.02		10,492,175.02	4,848,613.69	5,643,561.33
Other Expenses	34-201-2	9,725,192.36		9,725,192.36	4,657,599.32	5,067,593.04
E. Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
(1) DEFERRED CHARGES						
Capital Authorization funding	46-870					0.00
(2) STATUTORY EXPENDITURES:						
Public Employees' Retirement System	36-471	640,000.00		640,000.00	628,475.52	11,524.48
Social Security System (O.A.S.I.)	36-472	820,000.00		820,000.00	395,601.93	424,398.07
Police and Firemen's Retirement System of NJ	36-473	1,143,000.00		1,143,000.00	1,142,006.31	993.69
Defined Contribution Retirement Program	36-476	5,000.00		5,000.00	1,079.12	3,920.88
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	50,000.00		50,000.00	47,965.81	2,034.19
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	2,658,000.00	0.00	2,658,000.00	2,215,128.69	442,871.31
(G) Cash Deficit of Preceding Year	46-855					
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	22,875,367.38	0.00	22,875,367.38	11,721,341.70	11,154,025.68

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2020	
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
Interlocal Municipal Service Agreements						
Cape May County Interlocal						
Garage Services	26-305	50,971.60		50,971.60		50,971.60
Special Resource Police	25-240					
Salaries and Wages	25-240-1	175,097.98		175,097.98		175,097.98
Total Interlocal Municipal Service Agreements	42-999	226,069.58	0.00	226,069.58	0.00	226,069.58
Public and Private Programs Offset by Revenues						
Body Armor Grant	41-713	4,696.73		4,696.73	4,696.73	0.00
Cape May County Municipal Alliance Funds						
State Share	41-703	0.00		0.00		0.00
Local Share	41-703	7,852.00		7,852.00		7,852.00
Cops in Shops	41-717	3,520.00		3,520.00	3,520.00	0.00
NJ Transportation Trust Fund Authority Act	41-744	185,000.00		185,000.00	185,000.00	0.00
Recycling Tonnage Grant	41-701	39,496.19		39,496.19	39,496.19	0.00
Small Cities	41-707	400,000.00		400,000.00	400,000.00	0.00
		0.00				0.00
8. GENERAL APPROPRIATIONS						
(A) Operations - Excluded from "CAPS"						
SFSP-Fire Districts	41-725	8,165.00		8,165.00	0.00	8,165.00
Total Public and Private Programs Offset by Revenues	40-999	658,897.49		658,897.49	642,880.49	16,017.00
Total Operations - Excluded form "CAPS"	34-305	884,967.07	0.00	884,967.07	642,880.49	242,086.58
Detail:						
Salaries and Wages		179,794.71		179,794.71	4,696.73	175,097.98
Other Expenses		705,172.36		705,172.36	638,183.76	66,988.60

6. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2020	
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
(C) Capital Improvements - Excluded from "CAPS"						
Capital Improvement Fund	44-901	250,000.00		250,000.00	250,000.00	0.00
New Jersey Transportation Trust Fund Authority Act	41-865					0.00
Total Capital Improvements Excluded from "CAPS"		250,000.00	0.00	250,000.00	250,000.00	0.00
(D) Municipal Debt Service - Excluded from "CAPS"						
Payment of Bond Principal	45-920	2,250,000.00		2,250,000.00	0.00	XXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925	0.00			0.00	XXXXXXXX
Interest on Bonds	45-930	845,000.00		845,000.00	421,150.00	XXXXXXXX
Interest on Notes	45-935	0.00		0.00	0.00	XXXXXXXX
Green Trust Loan Program:						XXXXXXXX
Loan Repayments for Principal and Interest	45-940	128,000.00		128,000.00	62,183.20	XXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	3,223,000.00	0.00	3,223,000.00	483,333.20	XXXXXXXX

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2020	
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"						
(1) DEFERRED CHARGES:						XXXXXXX
Deferred Charges - Pay down Ord 18-07	46-870	1,638,800.00		1,638,800.00	1,638,800.00	0.00
Special Emergency Authorization - 5 Years (N.J.S.A. 40A: 4-55)	46-875	146,200.00		146,200.00	146,200.00	XXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	1,785,000.00	0.00	1,785,000.00	1,785,000.00	0.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	6,142,967.07	0.00	6,142,967.07	3,161,213.69	242,086.58
(L) Subtotal General Appropriations	34-400	29,018,334.45	0.00	29,018,334.45	14,882,555.39	11,396,112.26
(M) Reserve for Uncollected Taxes	50-899	1,890,552.81	0.00	1,890,552.81	1,890,552.81	XXXXXXX
9. Total General Appropriations	34-499	30,908,887.26	0.00	30,908,887.26	16,773,108.20	11,396,112.26
Summary of Appropriations						
(A) Operations: (a & b) Within "CAPS" - Including Contingent	34-299	22,875,367.38	0.00	22,875,367.38	11,721,341.70	11,154,025.68
Other Operations	34-300	0.00		0.00	0.00	0.00
Interlocal Municipal Service Agreements	42-999	226,069.58		226,069.58	0.00	226,069.58
Public & Private Programs Offset by Revenues	40-999	658,897.49		658,897.49	642,880.49	16,017.00
Total Operations Excluded from "CAPS"	34-305	884,967.07	0.00	884,967.07	642,880.49	242,086.58
(C) Capital Improvements	44-999	250,000.00		250,000.00	250,000.00	0.00
(D) Municipal Debt Service	45-999	3,223,000.00		3,223,000.00	483,333.20	0.00
(E) Deferred Charges - Excluded from "CAPS"	46-999	1,785,000.00	0.00	1,785,000.00	1,785,000.00	0.00
(F) Judgments	37-480					0.00
(G) Cash Deficit	46-885					0.00
(K) Local District School Purposes	29-410					0.00
(N) Transferred to Bd of Education	29-405					0.00
(M) Reserve for Uncollected Taxes	50-899	1,890,552.81		1,890,552.81	1,890,552.81	0.00
Total General Appropriations	34-499	30,908,887.26	0.00	30,908,887.26	16,773,108.20	11,396,112.26

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-222

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Attorney/Client Privilege**

 X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **Personnel**

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on August 3, 2020 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 3, 2020.

Julie A Picard, Township Clerk