

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
July 16, 2018 - 7:00 P.M.

Meeting called to order

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Consent Agenda

Approval of Minutes - July 2, 2018

- Res. #2018-230 Payment of Vouchers \$ 352,210.27
Res. #2018-231 Public Facilities Grant Application for \$400,000; Roseann Avenue Improvements
Res. #2018-232 Submission of a Small Cities Housing Rehabilitation Application \$200,000
Res. #2018-233 Identifying Small Cities Fair Housing Officer
Res. #2018-234 A Resolution Requesting Release of Demolition Bond For Block 17, Lot 15, 106 West Miami Avenue, Villas
Res. #2018-235 Authorizing a Professional Service Contract with Blauer Associates, Inc (CDBG)
Res. #2018-236 A Resolution of the Township of Lower Removing Certain Properties owned by the County of Cape May and Leased to the Delaware River and Bay Authority Located at the Cape May County Airport from the Township of Lower's Upcoming Tax Sale Scheduled for September 12, 2018
Res. #2018-237 Approval of Change Order #2; Net Deduction to the Contract Price for the Beach Drive Pedestrian Safety Improvements Project (net decrease of \$16,760.15)
Res. #2018-238 Amend Resolution #2018-222 to Correct a Typographical Error (Ford Scott \$810)
Res. #2018-239 Authorization for Refund of Taxes (\$220.38)
Res. #2018-240 Award National Cooperative Purchasing Agreement with Sourcewell Formerly National Joint Powers Alliance (NJPA) to Granturk Equipment Company for a Leach 29 Cu Yd. 2 R-III Rear Loader to be Mounted on a New 2019 Peterbilt Chassis (\$83,136.20)
Res. #2018-241 Authorizing the Payout of Terminal Leave (N.Bedell \$1,474.19)
Res. #2018-242 Approval of Change Order #1 to DeBlasio & Associates Contract for the FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue and Main Street – Sanitary Sewer Replacement (\$21,000)
Res. #2018-243 Award National Cooperative Purchasing Agreement with Sourcewell Formerly National Joint Powers Alliance (NJPA) to Hunter Jersey Peterbilt for One (1) 2019 Peterbilt 348 Tandem Axel Cab and Chassis (\$111,532.)
Res. #2018-244 A Resolution of the Township of Lower Opposing the Implementation of Assembly Bill A-2 and Senate Bill S-2 Reducing School Funding to the Township of Lower
Res. #2018-245 A Resolution Authorizing A Shared Service Agreement with the Lower Township Municipal Utilities Authority for Equal Cost Sharing of a Sanitary Sewer Line Replacement

Regular Agenda

Ordinance #2018-12 An Ordinance Adopting A Redevelopment Plan for the Cape May County Airport Tech Village Area In Need of Redevelopment Identified as Block 410.01, Part of Lot 36, In the Township of Lower, New Jersey, and Amending the Zoning Map Accordingly. This is the second reading and public hearing for this Ordinance. This Ordinance has been published, posted and made available to the public.

Manager's Report

Engineer's Report

Administrative Reports

Monthly Reports – Clerk, Construction, Dog, Police Tax, Vital Statistics
Personnel Action Report

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – July 2, 2018

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on July 2, 2018 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
 Councilmember David Perry
 Councilmember Roland Roy, Jr.
 Deputy Mayor Frank Sippel
 Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Consent Agenda

Approval of Minutes - June 18, 2018

Approval of Closed Session Minutes - June 18, 2018

Res. #2018-218 Payment of Vouchers \$ 475,739.21

Res. #2018-219 Authorization for the Payout of Accumulated Compensatory Time (J.Felsing \$1,467.62)

Res. #2018-220 Authorization for the Payout of Accumulated Compensatory Time (D.Vanaman \$806.84)

Res. #2018-221 Resolution Authorizing the Execution of a Contract Renewing Membership in the Atlantic County Municipal Joint Insurance Fund (required every three years)

Res. #2018-222 Approval of Change Order #1 for Ford Scott and Associates – to Include Auditor Services Connected to the 2018 Bond Sale (\$8,490.)

Res. #2018-223 Renewal of Commercial Excavation (Gravel Pit) License (T.Brodesser)

Res. #2018-224 Renewal of Commercial Excavation (Gravel Pit) License (Cape Mining & Recycling P.Heun)

Res. #2018-225 Award of Negotiated Pool Concession for the Township of Lower Swimming Pool 2018/2019 with an Option of 2020 Season

Res. #2018-226 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on Govdeals Online Auction Website

Res. #2018-227 Re-appointment to the Planning Board (C.Vassar)

Res. #2018-228 A Resolution Authorizing and Approving the Execution of the New Jersey Interoperable Communications System User Agreement for the use of the New Jersey Interoperable Communications System

Ordinance #2018-12 An Ordinance Adopting A Redevelopment Plan for the Cape May County Airport Tech Village Area In Need of Redevelopment Identified as Block 410.01, Part of Lot 36, In the Township of Lower, New Jersey, and Amending the Zoning Map Accordingly. This is the first reading of this Ordinance. The second reading and public hearing have been scheduled for July 16, 2018.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

Regular Agenda

Res. #2018-229 Resolution Providing for the Combination of Certain Issues and Determining the Form and Other Details of the Offering of \$8,490,000 General Obligation Bonds, Series 2018 of the Township of Lower, in the County of Cape May, State of New Jersey and Providing for the Sale of Such Bonds

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

Manager's Report

Manager Ridgway gave an update on the Roseann Ave Project and the upcoming Bond Sale.

Administrative Reports

Finance Report

Council Comments

Councilmember Conrad reminded everyone to be cautious in the summer heat and check on elderly neighbors and pets. He also encouraged residents to check out the demolition of the Everlon building.

Councilmember Perry – no comments

Councilmember Roy reiterated Councilmember Conrad's comments and wished everyone a safe and happy 4th of July.

Deputy Mayor Sippel thanked the Recreation Department for putting together the application for the Children's Assistance Fund.

Mayor Simonsen reiterated comments about the Everlon building and reminded to share the reason for celebrating Independence Day. He shared his experience at the celebration of Martin Luther King Jr. and announced upcoming events including the Lenai Lenape Nation Treaty signing, the Independence Day Festival, the Summer Concert Series and National Night Out.

Call to the Public

No comments

Adjournment

There being no further business to address, motion to adjourn moved by Deputy Mayor Sippel, seconded by Mayor Simonsen. Motion to adjourn was unanimous. Meeting adjourned at 7:13 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01171 VERIZON WIRELESS - TOWNHALL								
	18-01864	07/03/18	CELL PHONE 6/24-7/23	Open	489.69	0.00		
	18-01892	07/09/18	IPHONE BILL 5/29 6/28/18	Open	948.25	0.00		
					<u>1,437.94</u>			
01200 DELTA DENTAL PLAN OF NJ								
	18-01854	07/02/18	MAY CLAIMS GROUP 9427	Open	16,130.05	0.00		
	18-01855	07/02/18	JUNE ADMIN GROUP 9427	Open	1,231.80	0.00		
	18-01874	07/05/18	GROUP# 9427 JUNE 2018	Open	8,895.65	0.00		
					<u>26,257.50</u>			
01219 CONTRACTOR SERVICE*								
	18-00977	04/06/18	LIME VEST W/VELCRO CLOSURE	Open	472.80	0.00		
01269 DISCOUNT HYDRAULICS*								
	18-01769	06/20/18	TRUCK MATERIALS	Open	422.25	0.00		
01602 THOMSON WEST*								
	18-01888	07/09/18	2018 NJ DRUNK DRIVING LAW BOOK	Open	338.00	0.00		
01685 W W GRAINGER, INC.*								
	18-01750	06/19/18	FLOOR MATS	Open	202.82	0.00		
01898 HERITAGE BUSINESS SYSTEMS, INC*								
	18-01924	07/11/18	3RD QTR 7/1- 9/30/18 COPIER	Open	103.50	0.00		
02223 LANDSMAN UNIFORMS*								
	18-01155	04/26/18	UNIFORMS	Open	1,976.50	0.00		
	18-01671	06/08/18	UNIFORMS	Open	60.00	0.00		
					<u>2,036.50</u>			
02247 LAWSON PRODUCTS, INC.*								
	18-01217	05/02/18	SUPPLIES FOR DPW/JUNE	Open	699.40	0.00		
02292 DONALD LOMBARDO								
	18-01863	07/03/18	CONTRACT REIMB APRIL JUNE18	Open	1,490.58	0.00		
02333 LOWER TWNSP RESCUE SQUAD, INC.								
	18-00406	02/08/18	2018-46 RESCUE EXPENSE	Open	10,000.00	0.00		B
02402 MGL PRINTING SOLUTIONS								
	18-01434	05/23/18	ENVELOPES FOR TAX SALE	Open	149.00	0.00		
02461 JOHN MAHER								
	18-01858	07/02/18	CONTRACTUAL REIMBURSEMENT M	Open	2,558.02	0.00		
02541 ROBERT D. MARTIN, JR								
	18-01862	07/03/18	cCONTRACTUAL REIMBURSEMENT M	Open	215.19	0.00		
02585 WILLIAM MASTRIANA								
	18-01869	07/03/18	TRAINING MEALS / PARKING	Open	238.89	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02725 THOMAS MILLS	18-01879	07/06/18	INSPECTOR FOR CONSTRUCTION	Open	748.10	0.00		
03001 STATE TOXICOLOGY LABORATORY*	18-01070	04/18/18	APPLICANT TESTING	Open	135.00	0.00		
03008 NJ DEPT OF TREASURY/FEES	18-01740	06/15/18	ENVIRONMENTAL REGULATION-NJDES	Open	5,250.00	0.00		
03020 NJ DIVISION OF MOTOR VEHICLES	18-01841	06/29/18	NEW VEHICLE REGISTRATION	Open	60.00	0.00		
03086 NJ STATE ASSN CHIEFS OF POL*	18-00644	03/12/18	TRAINING - 6/25/18 - 6/28/18	Open	1,015.00	0.00		
03162 RUTGERS UNIVERSITY - OFFICE OF	18-01802	06/25/18	INTRO OF PUBLIC PURCHASING 1	Open	164.00	0.00		
03293 BLAINE PAYNTER	18-01809	06/26/18	CONTRACTUAL REIMBURSEMENT	Open	20.00	0.00		
03305 PEDRONI FUEL*	18-01872	07/05/18	NO LEAD GAS	Open	530.09	0.00		
03387 POGUE INC. *	18-01731	06/14/18	2018 PUBLIC ENTITY CONSORTIUM	Open	399.00	0.00		
	18-01768	06/20/18	SAFETY AND HEALTH CONSORTIUM	Open	133.00	0.00		
					532.00			
03450 QUALITY PANELING & HOME CENTER*	18-00747	03/20/18	COUNTER TOP/CABINETS	Open	2,500.00	0.00		
03491 RENTAL COUNTRY*	18-01713	06/12/18	BLOWER, BACKPACK	Open	559.92	0.00		
03518 RIGGINS, INC. *	18-01845	06/29/18	OFF HIGHWAY DIESEL	Open	1,097.78	0.00		
	18-01873	07/05/18	OFF HIGHWAY DIESEL	Open	1,122.39	0.00		
	18-01883	07/09/18	HIGHWAY DIESEL	Open	1,169.55	0.00		
					3,389.72			
03611 SERVICE TIRE TRUCK CENTERS*	18-01232	05/02/18	TIRES/RDS/SANT/RECY/JUNE	Open	6,915.34	0.00		
03637 SHOPPE	18-01651	06/06/18	ADVERTISING/ SHRED DAY	Open	95.00	0.00		
03655 PENN JERSEY MACHINERY*	18-00911	03/29/18	PARTS FOR GARAGE/MAY	Open	492.15	0.00		
03692 SOUTH JERSEY GAS CO*	18-01857	07/02/18	SOUTH JERSEY GAS 5/17 6/16	Open	533.88	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03844 GIACOMO TROMBETTA								
	18-01810	06/26/18	CONTRACTUAL REIMBURSEMENT M	Open	69.51	0.00		
	18-01908	07/10/18	CONTRACTUAL REIMBURSEMENT M	Open	<u>60.84</u>	0.00		
					130.35			
03863 TREASURER, STATE OF NEW JERSEY								
	18-01900	07/10/18	SECOND QTR STATE SURCHARGE	Open	1,246.00	0.00		
	18-01901	07/10/18	STATE SURCHARGE SECOND QTR	Open	<u>6,894.00</u>	0.00		
					8,140.00			
03904 LOWE'S HOME CENTER INC*								
	18-00901	03/29/18	SUPPLIES/DPW/MAY	Open	214.42	0.00		
03915 TURF EQUIPMENT & SUPPLY CO*								
	18-01322	05/14/18	TRO MOWERS	Open	135.48	0.00		
	18-01323	05/14/18	TURO MOWERS/JUNE	Open	<u>554.88</u>	0.00		
					690.36			
03917 STATE OF NJ DEPT OF CHILD/FAML								
	18-01899	07/10/18	QTR MARRIAGE LICENSE FEES	Open	875.00	0.00		
03954 VAN NOTE-HARVEY ASSOCIATES*								
	17-02751	10/25/17	RES 2017-281 TAX MAP	Open	6,775.00	0.00		B
03971 VERIZON WIRELESS MDT POLICE								
	18-01842	06/29/18	VERIZON - MDT	Open	843.41	0.00		
03985 VILLAS NAPA AUTO PARTS								
	18-01210	05/02/18	RDS/SANT/RECY/JUNE	Open	3,446.94	0.00		
04080 WINNER FORD*								
	18-00627	03/09/18	NEW POLICE VEHICLE	Open	26,951.00	0.00		
04085 CHRISTOPHER WINTER (EMPLOYEE)								
	18-01856	07/02/18	CONTRACTUAL REIMBURSEMENT M	Open	101.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*								
	18-01805	06/26/18	FIRST AID SUPPLIES JUNE	Open	201.57	0.00		
	18-01831	06/28/18	FIRST AID SUPPLIES REC	Open	162.41	0.00		
	18-01861	07/03/18	FIRST AID SUPPLIES	Open	<u>140.26</u>	0.00		
					504.24			
04266 NJ DEPT OF HEALTH&SENIOR SVCS								
	18-01881	07/09/18	STATE DOG LICENSE FEES	Open	78.60	0.00		
04504 MEDIA FIVE LTD*								
	18-01091	04/19/18	CONCERT-THE NERDS 7/25/2018	Open	2,500.00	0.00		B
	18-01104	04/23/18	RES 18-137 CONCERT SERIES	Open	<u>4,250.00</u>	0.00		
					6,750.00			
6005 TOSHIBA BUSINESS SOLUTIONS IN*								
	18-01742	06/15/18	MAINT CONTRACT 6/21/18 6/20/19	Open	910.20	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6074	CAPE ATLANTIC JUNIOR FOOTBALL	18-01729	06/14/18	2018 REFEREE FEES	Open	2,995.00	0.00		
6079	KAITLIN BLACK	17-00750	03/21/17	2017 EQUIP. ALLOWANCE	Open	20.73	0.00		
		18-00804	03/27/18	2018 EQUIP. ALLOWANCE	Open	<u>150.00</u>	0.00		
						170.73			
7041	CARI ECKEL	18-01923	07/10/18	REGISTRATION REIMBURSEMENT	Open	30.00	0.00		
7209	FRANK KIELB ENTERTAINMENT INC*	18-01026	04/12/18	CONCERT SERIES @DRBA	Open	4,750.00	0.00		
7248	SHORE SIDE ENTERPRISES LLC*	18-01905	07/10/18	PARTY AT MILLMAN CENTER	Open	483.70	0.00		
7310	CORELOGIC REAL ESTATE TAX SER	18-01907	07/10/18	RES2018-239 REFUND 1ST 2ND QTR	Open	220.38	0.00		
7335	MAIL FINANCE/NEOPOST	18-01087	04/19/18	2/17-5/16/2018 POSTAGE MACHINE	Open	1,890.00	0.00		
7354	FLEETPRIDE INC.*	18-01847	06/29/18	CYLINDER REFRIGERANT	Open	99.00	0.00		
7449	JOHN HEARON	18-01922	07/10/18	REIMBURSEMENT REGISTRATION	Open	35.00	0.00		
7475	SUZANNE M SCHEID	18-01829	06/28/18	CONTRACTUAL REIMBURSEMENT M	Open	50.34	0.00		
7478	WINDSTREAM COMMUNICATION INC*	18-01906	07/10/18	WINDSTREAM JUNE 2018	Open	2,525.44	0.00		
7507	STEFANKIEWICZ & BELASCO LLC	18-00127	01/11/18	RES 2018-01 DNE \$125,000	Open	12,483.46	0.00		
7508	BLANEY & KARAVAN PC*	18-00129	01/11/18	LABOR ATTORNEY DNE \$25K R 18-2	Open	575.00	0.00		B
		18-01682	06/11/18	RES 18-184 TAX APPEAL DNE \$10K	Open	<u>1,912.50</u>	0.00		B
						2,487.50			
7532	HEATHER MCNULTY*	18-01885	07/09/18	MONTHLY HIFITNESS JUNE	Open	605.00	0.00		
7568	AMERICAN FURNITURE RENTALS*	18-00015	01/09/18	COURT RENTAL FURNITURE	Open	358.40	0.00		B
7618	MEGONIGAL ELECTRIC LLC*	18-01826	06/28/18	POOL BONDING & CONTROL TIMER	Open	575.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7636	MOTT MACDONALD LLC*								
		16-02312	08/29/16	ENGINEERING FOR ROSEANN AVE	Open	21,249.30	0.00		B
		17-01730	06/20/17	TRAFFIC ENG BEACH DRIVE PED	Open	114.84	0.00		
		18-00550	02/27/18	CHANGE ORDER#3 ADDITIONAL WORK	Open	8,111.25	0.00		B
						29,475.39			
7728	SOUTH JERSEY ENERGY								
		18-01851	06/29/18	SOUTH JERSEY ENERGY JUNE 2018	Open	143.65	0.00		
7797	THIRSTY WILSON BAND								
		18-01827	06/28/18	JULY 3RD FESTIVAL BAND	Open	1,000.00	0.00		
7798	THE HON COMPANY								
		18-01307	05/11/18	COURT FURNITURE	Open	10,853.57	0.00		
		18-01308	05/11/18	CHAIRS FOR COURT	Open	4,364.80	0.00		
						15,218.37			
7820	DEBLASIO & ASSOCIATES, P.C.*								
		17-02477	09/21/17	ENGINEERING SERVICE /RT.109	Open	285.00	0.00		B
		17-03248	12/12/17	RES17-327 ENG DOUGLASS DNE 55K	Open	100.00	0.00		
		18-01007	04/10/18	ENGINEERING ROAD RECONSTRUCT	Open	4,660.00	0.00		B
						5,045.00			
7888	ASPHALT PAVING SYSTEMS, INC.*								
		18-00321	01/31/18	BEACH DR PED PROJ DNE1,967,700	Open	73,276.40	0.00		
		18-01800	06/22/18	RETURN OF ESCROW T 18-02-03	Open	431.25	0.00		
						73,707.65			
7895	LAW ENFORCEMENT SOLUTIONS LLC								
		18-00409	02/08/18	TRAINING MAY 2-4 2018	Open	219.00	0.00		
7929	AMAZON CAPITAL SERVICES, INC								
		18-01749	06/19/18	SUPPLIES	Open	1,850.51	0.00		
		18-01799	06/22/18	POLICE SUPPLIES	Open	1,098.48	0.00		
						2,948.99			
7951	SEASHORE HOME SUPPLY INC								
		18-01481	06/01/18	PLAQUE - HPC	Open	88.50	0.00		
7954	JERSEY COAST POOLS, LLC								
		18-01696	06/12/18	WORK ON WADING POOL	Open	385.00	0.00		
7956	ICONA, LLC								
		18-01500	06/04/18	RETURN OF APPLICATION FEES	Open	3,525.00	0.00		
7957	CRAIG TESTING LABORATORIES								
		18-01502	06/04/18	CORE TESTING BEACH DRIVE	Open	1,695.00	0.00		
7980	GC ISLAND SERVICES								
		18-01891	07/09/18	RELEASE DEMO BOND	Open	1,500.00	0.00		
7982	DAWN BAILEY								
		18-01932	07/11/18	MILES FOR TRAINING WARETOWN NJ	Open	81.97	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BLAUE BLAUER ASSOCIATES INC*	15-01940	07/22/15	RES#2015-214 2016 SMALL CITIES	Open	1,000.00	0.00		B
BOSNA KAREN MANETTE BOSNA	18-01884	07/09/18	YOGA MONTHLY JUNE 2018	Open	75.00	0.00		
NEENHOLD JAMIE NEENHOLD	18-01921	07/10/18	REGISTRATION REIMBURSEMENT	Open	20.00	0.00		
Total Purchase Orders: 118 Total P.O. Line Items: 0 Total List Amount:					352,210.27	Total Void Amount:		0.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-231

Title: PUBLIC FACILITIES GRANT APPLICATION FOR \$400,000; ROSEANN AVENUE IMPROVEMENTS

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Community Affairs Small Cities CDGB Public Facilities Program for approximately \$400,000, for Roseann Avenue improvements.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, the agreement, and any other documents in connection therewith:

Erik Simonsen
Mayor

James Ridgway
Township Manager

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-232

Title: SUBMISSION OF A SMALL CITIES HOUSING REHABILITATION APPLICATION \$200,000

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$200,000 to carry out a project for the purpose of subsidizing the rehabilitation of homes owned and occupied by low and moderate income homeowners in Lower Township.

NOW THEREFORE, BE IT RESOLVED:

- 1) that the Mayor and Township Council does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

Erik Simonsen
Mayor

James Ridgway
Township Manager

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-233

Title: IDENTIFYING SMALL CITIES FAIR HOUSING OFFICER

WHEREAS, the Township of Lower is applying for a Fiscal Year 2019 Small Cities Community Development Block Grant for approximately \$400,000 for Roseann Avenue improvements and a \$200,000 grant for Housing Rehabilitation funds for low and moderate income homeowners; and

WHEREAS, the Township of Lower must make efforts to affirmatively further fair housing; and

WHEREAS, the Township of Lower has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

WHEREAS, the Township of Lower has made assurances in the grant agreement that:

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issues thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that Colleen Crippen shall be designated as the Small Cities Program Fair Housing Officer for the Township of Lower; and

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the USHUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights to inform those agencies of her appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED, that the Fair Housing Officer shall provide fair housing advisory services and assistance and referral advice to persons requesting such assistance from the Township of Lower; and

BE IT FURTHER RESOLVED, that the Township of Lower will publish in the local newspaper of record and post at the Township Municipal Building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-234

Title: A RESOLUTION REQUESTING RELEASE OF DEMOLITION BOND FOR BLOCK 17, LOT 15,
106 WEST MIAMI AVENUE, VILLAS

WHEREAS, GC Island Services, LLC posted a Demolition Bond with the Township of Lower, in the amount of \$1,500.00, and

WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued June 28, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the demolition bond be and hereby is released,

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$1,500.00 plus any accrued interest for payment of the above released demolition bond.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

MEMORANDUM

TO: Mayor Erik Simonsen &
Council Members

FROM: William J. Galestok,PP,AICP
Director of Planning

DATE: July 6, 2018

RE: Release of Demolition Bond
Richard Gilson
GC Island Services, LLC
106 West Miami Avenue
Villas, NJ 08251
Block 17, Lot 15
Resolution #2018-234

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued June 28, 2018. Thank you.

WJG:las

att.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-235

Title: AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITH BLAUER ASSOCIATES INC.

WHEREAS, the Township of Lower is given authority by N.J.S.A 40A:11-5(a)(i) to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay to Play law; and

WHEREAS, Blauer Associates has provided a proposal for the application and administration, if needed, for the Small Cities CDBG; and

WHEREAS, the contract amount for the grant application for 2019 Small Cities CDBG is One Thousand Five Hundred (\$1,500.00) and the amount for the administration, if needed, is Sixteen Thousand Dollars (\$16,000) and funds are available as evidenced by the Chief Financial Officer's Certification & signature as follows:

Budget Account: C-04-55-417-910 - Ord #2015-10

CFO Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a contract without public bidding be awarded to Blauer Associates, Inc. to provide the above stated services at a fee of not to exceed \$17,500.00.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

AGREEMENT

BETWEEN

TOWNSHIP OF LOWER, NEW JERSEY

AND

MARK BLAUER, DBA BLAUER ASSOCIATES

This agreement entered into this _____ day of _____ 2018, by and between the Township of Lower, New Jersey, hereinafter called the "Municipality" and Mark Blauer, an individual doing business as Blauer Associates, hereinafter called the "Service Provider".

Whereas, the Municipality desires to engage the Service Provider to assist the Municipality in developing an application for assistance under the Fiscal Year 2019 New Jersey Small Cities Community Development Block Grant (CDBG) program and in administering such project, the following shall apply;

ARTICLE I: SCOPE OF SERVICES

Section A - Activities Prior to Application Submission

The Service Provider will assist the Municipality in conducting an analysis of local needs to determine which of several funds the Municipality should address its application. The analysis will seek to examine the Municipality's relative strengths and weaknesses under the review criteria which have been developed and made public as a document entitled "Final Statement For New Jersey's Administration of the Small Cities Community Development Block Grant Program". Based upon this analysis, the Service Provider will make its recommendations to the Municipality as to the type of application it should submit.

Section B - Application Services

Based upon the results of Section A of Article I above, the Service Provider will prepare the required application for funds from the state's Public Facilities Fund, in cooperation with the appropriate Municipal staff or its assigns, in accordance with the State's Fiscal Year 2019 Application Guide.

Section C - Post Approval Advisory and Monitoring
Administrative Assistance

The Service Provider will perform the following services, contingent only upon the approval of the Small Cities Program application by the Department of Community Affairs.

Item 1 - Environmental Review Record

The Service Provider will conduct an Environmental Assessment process necessary to comply with the National Environmental Policy Act (NEPA).

Such services will include:

- a. Researching local environmental conditions with respect to the CDBG project;
- b. Conducting an Environmental Impact Assessment in accordance with regulations implementing NEPA established by HUD or DCA, as appropriate;
- c. Discussing possible project modifications, where appropriate, with the Municipality so as to minimize potentially adverse environmental impacts;
- d. Making the appropriate level of clearance finding;
- e. Preparing the written Environmental Review Record to document the level of clearance finding;
- f. Where the level of clearance finding does not require an Environmental Impact Statement, the Service Provider may prepare newspaper notices and HUD "Request for Release of Funds and Certification Form" and assist in the publication and distribution of same;
- g. Environmental review services do not include completion of Environmental Impact Statements as may be required by NEPA or by State regulations such as those of CAFRA.

Item 2 - Accounting System

The Service Provider will assist in establishing an accounting system in accordance with Federal and State standards.

Item 3 - Construction Contractor Selection and Labor Standards Compliance (applicable to Public Facilities Fund projects):

The Service Provider will assist the Municipality in the following areas:

- a. Assistance in coordination activity with the local engineer for preparation of bid specifications;

- b. Assistance in examining the proposed bid specifications to determine that language complies with all required Federal and State statutes;
- c. Assistance in preparing and publishing the proper legal advertising;
- d. Assistance in securing DCA approval of selected contractor(s);
- e. Assistance in the arranging and conducting of preconstruction conferences including preparation of preconstruction minutes;
- f. Assistance securing labor standards and equal opportunity documentation from contractor(s);
- g. Assistance in maintaining construction records including the following:
 - I. Contractors Certification with respect to Davis-Bacon, Equal Opportunity, and other Federal Statutory requirements;
 - ii. Payroll Compliance forms;
 - iii. Employee Interview forms;
 - iv. Copies of inspection reports from the Construction Inspector;
 - v. Labor Officer Reports;
 - vi. Correspondence with respect to violation of standards.
- h. As required, supply the Municipality with appropriate labor standards and equal opportunity forms, posters, etc.
- I. Assistance in monitoring the compliance of contractors with respect to the following:
 - I. Davis-Bacon Act;
 - ii. Contract Work Hours and Safety Standards Act;
 - iii. Copeland Act;
 - iv. Section 3 of the Housing and Urban Development Act of 1968;
 - v. Executive Order 11246.

Item 4 - Professional Contractor Selection

The Service Provider will assist the Municipality in the selection of professional service contractors in accordance with OMB Circular A-102, Attachment "O".

Item 7 - Assistance in Performance Reporting

The Service Provider will assist the Municipality in the research for and preparation of grant performance reports as may be required by the Department of HUD or DCA. These reports will include but are not limited to the following:

- Monthly Fiscal Monitoring Report
- Monthly Program Progress Report
- Monthly Matching Funds Report
- Monthly Contract and Subcontract Activity Report
- Monthly Fiscal Monitoring Report/Payment Voucher

Item 8 - DCA Monitoring Sessions

The Service Provider will assist the Municipality at monitoring visits and attend meetings with DCA staff at Trenton as necessary.

Item 9 - Grant Close-out Procedures

The Service Provider will coordinate the Activity necessary to accomplish the audit upon completion of the project and also prepare the necessary project completion forms.

ARTICLE II: PAYMENT FOR ARTICLE I SERVICES

The Municipality agrees to pay the Service Provider a fee of \$1,500.00 for Article I, Section A and B services. Such fee is due upon execution of this agreement.

Services under Article I, Section C shall be compensated upon the basis of invoices submitted monthly describing the services performed and the hourly rate and number of hours taken to perform the service. Invoices will list an hourly fee of \$125.00 for professional time.

It is understood and agreed that total compensation for Article I, Section C services shall not exceed \$16,000.00 per approved DCA grant project.

ARTICLE III: TERM OF SERVICE

The termination date of this agreement will coincide with the Department of Community Affairs's grant agreement with the Municipality ending date or March 31, 2021, whichever date is later.

ARTICLE IV: TERMINATION OF SERVICE FOR CAUSE

If, through any cause, the Service Provider shall fail to fulfill in a timely and proper manner his obligations under this agreement, or if the Service Provider shall violate any of the covenants, agreements, or stipulations of this agreement the Municipality shall, thereupon, have the right to modify, suspend or terminate this agreement by giving written notice to the Service Provider and specifying the effective date thereof, at least five days before the effective date of such suspension, modification, or termination.

IN WITNESS THEREOF, the parties hereto executed this agreement on the day and year first written above.

TOWNSHIP OF LOWER, NEW JERSEY
MUNICIPALITY

BY: _____
Erik Simonsen, Mayor

WITNESS:

MARK BLAUER, dba BLAUER ASSOCIATES
SERVICE PROVIDER

BY:  _____
Mark Blauer, President

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-236

Title: A RESOLUTION OF THE TOWNSHIP OF LOWER REMOVING CERTAIN PROPERTIES OWNED BY THE COUNTY OF CAPE MAY AND LEASED TO THE DELAWARE RIVER AND BAY AUTHORITY LOCATED AT THE CAPE MAY COUNTY AIRPORT FROM THE TOWNSHIP OF LOWER'S UPCOMING TAX SALE SCHEDULED FOR SEPTEMBER 12, 2018.

WHEREAS, pursuant to N.J.S.A. 54:5-19, a tax sale has been scheduled by the Lower Township Tax Collector for Wednesday, September 12, 2018 at 10am at the Lower Township Municipal Building located at 2600 Bayshore Road, Villas, New Jersey; and

WHEREAS, included in the aforementioned tax sale are several properties located at the Cape May County Airport which are owned by the County of Cape May ("County") and which are leased by the Delaware River and Bay Authority ("DRBA") namely, Block 410.01, Lots 36.02, 36.03 and 36.28 (the "Properties") on the Tax Map of the Township of Lower, County of Cape May, State of New Jersey; and

WHEREAS, pursuant to Resolution #2013-271, the DRBA, County and the Township of Lower entered into a Memorandum of Agreement in an effort to resolve a dispute associated with the collection of property taxes by the Township of Lower in connection with numerous properties owned by the County and leased by the DRBA which are located at the Cape May County Airport; and

WHEREAS, the DRBA, County and the Township of Lower are currently in the process of reviewing the terms of the aforementioned Memorandum of Agreement and are in the process of negotiating a new agreement related to the payment and collection of delinquent property taxes levied upon the properties located at the Cape May County Airport; and

WHEREAS, in an effort to cooperate and reach an amicable resolution related to the payment of taxes associated with said properties, the Lower Township Council desires to remove the Properties specifically identified herein from the September 12, 2018 tax sale in accordance with the terms and conditions of this resolution.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Lower, in the County of Cape May, State of New Jersey, that the Properties, known as Block 410.01, Lots 36.02, 36.03 and 36.28, on the Tax Map of the Township of Lower, County of Cape May, State of New Jersey, be hereby removed from the tax sale scheduled for September 12, 2018 at 10am at the Lower Township Municipal Building, 2600 Bayshore Road, Villas, New Jersey.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-237

Title: APPROVAL OF CHANGE ORDER #2; NET DEDUCTION TO THE CONTRACT PRICE FOR THE BEACH DRIVE PEDESTRIAN SAFETY IMPROVEMENTS PROJECT

WHEREAS, Asphalt Paving Systems, Inc. was award the Bid for the Beach Drive Pedestrian Safety Improvement Projects on January 3, 2018 by Resolution #2018-42 at the contract price of \$1,967,700.00; and

WHEREAS, Change Order #1 allowed for an extension of time making the completion date of the project June 8, 2018; and

WHEREAS, the attached request for Change Order #2 reflects an increase of the State Sharing items of \$365.04 and a decrease of the State Non-Sharing items of \$65,594.30; creating a net decrease of \$16,760.15; making the new total contract \$1,950,939.85.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order#2 attached hereto for the Deduction to the Contract Price bringing the new Total Contract Price to \$1,950,939.85 is hereby approved.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk



Gary Douglass, CPWM
Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at gdouglass@townshipoflower.org

Your Reference
Beach Drive Pedestrian
Safety Improvements,
Contract M-12

Our Reference
384179

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

Change Order No. 2
Beach Drive Pedestrian Safety Improvements, Contract M-12
Township of Lower, Cape May County

July 5, 2018

Dear Mr. Douglass:

Please find enclosed herewith three (3) signed copies of Change Order No. 2 for the above referenced project.

Change Order No. 2 includes a breakdown of contract items to reflect as-built quantities. This change order results in a net deduction to the Contract Price of \$16,760.15 and upon execution of this change order the revised Contract Price will be \$1,950,939.85. Once signatures have been obtained please return two (2) copies of Change Order No. 2 to our office.

Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink that reads 'Mark R. Sray'.

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Manager (via email)
Julie Picard, RMC, Municipal Clerk (via email)
Margaret Vitelli, RPPS, QPA, Purchasing Agent (via email)
Bernie Kirkland, Mott MacDonald (via email)
Don Potter, Asphalt Paving Systems, Inc. (via email)

CONTRACT CHANGE ORDER

CHANGE ORDER NO.: 2	DATE: July 5, 2018
<u>Project Description</u> Beach Drive Pedestrian Safety Improvements, Contract No. M-12 Township of Lower, Cape May County	

REASON FOR CHANGE ORDER: See Below.

Item No.	Description	Quantity	Unit Price	Additions	Deductions
1	To Reflect As-Built Quantities for State Sharing Items	See Attach.	See Attach.	\$365.04	
2	To Reflect As-Built Quantities for State Non-Sharing Items	See Attach.	See Attach.	\$65,594.30	\$82,719.49
Sub-Total:				\$65,959.34	\$82,719.49
Total Change Order No. 2 Value:					(16,760.15)

ACCEPTED:



 Asphalt Paving Systems, Inc. Date 7/6/18

APPROVAL RECOMMENDED:



 Mott MacDonald Date 7/15/18

APPROVED:



 Township of Lower Date 7/6/18

ORIGINAL CONTRACT BID PRICE:

\$1,967,700.00

ORIGINAL CONTRACT PERIOD:

120 Calendar Days

ORIGINAL CONTRACT COMPLETION DATE:

May 14, 2018

CHANGE ORDER:

NO. 1: +25 Calendar Days

REVISED CONTRACT PERIOD:

145 Calendar Days

REVISED CONTRACT COMPLETION DATE:

June 8, 2018

NO. 2: (\$16,760.15)

REVISED CONTRACT PRICE INCLUDING CHANGE ORDER NO. 2:

\$1,950,939.85

QUANTITY ADDITIONS AND DELETIONS

(Attachment to Municipal Change Order No. 2 and NJDOT Change Order S1)

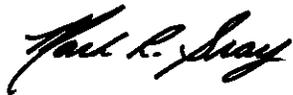
ADDITIONS IN WORK

Item	Description	Est. Contract		Quantity	Quantity	Unit Price	Amount
		Quantity	Unit	Completed	Added		
4	Fuel Price Adjustment Allowance	8,000	Dollar	8,000.82	0.82	\$ 1.00	\$ 0.82
5	Asphalt Price Adjustment Allowance	10,000	Dollar	22,132.87	12,132.87	\$ 1.00	\$ 12,132.87
7	Excavation, Unclassified	3,740	CY	3,964.00	224.00	\$ 30.00	\$ 6,720.00
10	Reconstructed Soil Aggregate Base Course	25,840	SY	27,385.00	1,545.00	\$ 5.00	\$ 7,725.00
12	HMA 9.5M64 Surface Course, 1-1/2" Thick	2,600	Ton	2,876.06	276.06	\$ 65.00	\$ 17,943.90
14	10" & 12" Dia. Ductile Iron Pipe, Class 56	100	LF	247.00	147.00	\$ 100.00	\$ 14,700.00
26	Conc. Sidewalk, Seaward Side, 4" Thk (NJDOT Sharing)	4,920	SY	4,927.02	7.02	\$ 52.00	\$ 365.04
27	Concrete Sidewalk, Landward, 4" Thick	2,600	SY	2,631.63	31.63	\$ 52.00	\$ 1,644.76
29	Detectable Warning Surface	31	Unit	32.00	1.00	\$ 200.00	\$ 200.00
30	8" x 16" Concrete Vertical Curb, Landward Side	3,850	LF	3,858.00	8.00	\$ 19.00	\$ 152.00
32	6" x 12" Concrete Header Curb	100	LF	116.50	16.50	\$ 19.00	\$ 313.50
34	Traffic Stripes, Long-Life, Epoxy Resin, 4"	21,300	LF	22,705.00	1,405.00	\$ 0.34	\$ 477.70
37	Turf Repair Strip, Variable Width	2,500	LF	2,920.00	420.00	\$ 2.00	\$ 840.00
39	Fertilizing and Seeding, Type A-3 & F, I&W	100	SY	295.00	195.00	\$ 5.00	\$ 975.00
48	Allowance for Traffic Directors, Police	5,000	Dollar	6,768.75	1,768.75	\$ 1.00	\$ 1,768.75
Total							\$ 65,959.34

REDUCTIONS IN WORK

Item	Description	Est. Contract		Quantity	Quantity	Unit Price	Amount
		Quantity	Unit	Completed	Reduced		
6	Excavation, Test Pit, If & Where Directed	15	UNIT	11.00	4.00	\$ 200.00	\$ 800.00
8	NJDOT 57 Stone, If & Where Directed	100	CY	0.00	100.00	\$ 30.00	\$ 3,000.00
9	Soil Agg. Base Course, Type I-5, Var. Thk., I&W	300	CY	0.00	300.00	\$ 12.00	\$ 3,600.00
11	Hot Mix Asphalt 19M64 Base Course, 2-1/2" Thick	4,300	Ton	3,997.45	302.55	\$ 58.00	\$ 17,547.90
13	Hot Mix Asphalt Driveway, 6" Thick	70	SY	67.66	2.34	\$ 60.00	\$ 140.40
15	14" Dia. Ductile Iron Pipe, Class 52	170	LF	150.00	20.00	\$ 140.00	\$ 2,800.00
16	14" Dia. Ductile Iron Pipe, Class 56	140	LF	25.50	114.50	\$ 160.00	\$ 18,320.00
17	15" A.D.S., HP Storm Pipe	350	LF	310.00	40.00	\$ 75.00	\$ 3,000.00
23	Reset Utility Box or Valve Box	50	UNIT	38.00	12.00	\$ 50.00	\$ 600.00
24	Concrete Gutter, Seaward Side, 8" Thick	220	SY	209.88	10.12	\$ 110.00	\$ 1,113.20
25	Concrete Gutter, Landward Side, 8" Thick	110	SY	95.69	14.31	\$ 110.00	\$ 1,574.10
28	Concrete Driveway Apron, 6" Thick, Reinforced	660	SY	652.96	7.04	\$ 62.00	\$ 436.48
33	Temporary Latex Safety Stripe, 6" Wide, I&W	2,400	LF	2,200.00	200.00	\$ 0.42	\$ 84.00
35	Traffic Markings, Thermoplastic	3,800	SY	3,684.00	116.00	\$ 3.41	\$ 395.56
36	Regulatory and Warning Signs	400	SF	392.25	7.75	\$ 35.00	\$ 271.25
38	Topsoiling, 4" Thick	500	SY	295.00	205.00	\$ 10.00	\$ 2,050.00
40	Sodding	500	SY	400.00	100.00	\$ 10.00	\$ 1,000.00
41	Landscaping Stone - Truck Measure, I&W	150	Ton	46.90	103.10	\$ 30.00	\$ 3,093.00
45	Sand	2,300	Ton	1,751.44	548.56	\$ 10.00	\$ 5,485.60
46	Dune Plantings	106,000	SF	102,772.00	3,228.00	\$ 1.00	\$ 3,228.00
47	Project Allowance	20,000	Dollar	5,820.00	14,180.00	\$ 1.00	\$ 14,180.00
Total							\$ 82,719.49

MARK R. SRAY, P.E.
New Jersey License No. 24GE03991400



Original Contract Value	\$ 1,967,700.00
Extra Work (+)	\$ 65,959.34
Reduction in Work (-)	\$ 82,719.49
Adjusted Contract Value	\$ 1,950,939.85

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-238

Title: **AMEND RESOLUTION #2018-222 TO CORRECT A TYPOGRAPHICAL ERROR**

WHEREAS, on July 2, 2018 Township Council, by Resolution #2018-222, Approved Change Order #1 to Ford Scott & Associates Professional Service Contract by including additional services connected to the 2018 Bond Sale in the amount of \$8,490.00; and

WHEREAS, the actual proposal attached to the adopted Resolution requested an amount not to exceed \$9,300.00, which is an additional \$810.00; and

WHEREAS, the CFO has determined sufficient funds will be available in the capital budget as follows:

Appropriation: C-04-55-415-910 Ord 14-10

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 be amended to include the additional \$810.00 and show the correct amount on the original proposal of not to exceed \$9,300, making the total amount of the Professional Service Contract not to exceed \$49,300.00.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-222

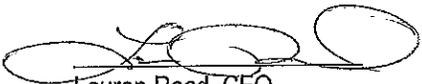
Title: **APPROVAL OF CHANGE ORDER #1 FOR FORD SCOTT AND ASSOCIATES
TO INCLUDE AUDITOR SERVICES CONNECTED TO THE 2018 BOND SALE**

WHEREAS, on January 3, 2018 Township Council, by Resolution #2018-03, appointed Ford Scott and Associates as Auditors for the Township of Lower; and

WHEREAS, Resolution #2018-03 needs to include additional services connected to the 2018 Bond Sale for the amount of \$8,490.00 and will be considered as Change Order #1; and

WHEREAS, the CFO has determined sufficient funds will be available in the capital budget as follows:

Appropriation: C-04-55-415-910 Ord 14-10

Signature: 
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 be approved for the amount of \$8,490.00 and the additional services be included with the contract, making the total amount of the contract not to exceed \$48,490.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
PERRY	+		+			
ROY			+			
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 2, 2018.


Julie A. Picard, Township Clerk

As 2018-222



FORD - SCOTT

& ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

1535 HAVEN AVENUE • OCEAN CITY, NJ • 08226
PHONE 609.399.6333 • FAX 609.399.3710
www.ford-scott.com

June 29, 2018

Mayor and Governing Body
and Chief Financial Officer
Township of Lower
2600 Bayshore Road
Villas, N.J. 08251

Members of the Governing Body & Administration:

We are pleased to confirm our understanding of the services we are to provide the Township of Lower for the proposed issuance of Bonds in the amount of \$8,490,000. We will:

- Participate in planning discussions with the Township, the Township's Bond Counsel, Financial Advisors and others as requested by the Township.
- Assist in the preparation, and read and evaluate the presentation, of the Preliminary Official Statement, Official Statement and other related offering documents as required.
- Assist the Township with, and participate in, communications and responses to inquiries from Rating Agencies.
- Participate in due diligence discussions with underwriters, placement agents, broker dealers or other financial intermediaries regarding the offering.
- Provide a letter of consent for the use of the Auditor's Report in the offering documents.

These non-audit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the debt offering, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed, (3) additional information that we may request for the purpose of the debt offering.

You agree to assume all management responsibilities relating to the debt offering and any other non-audit services we provide. You will be required to provide us with:

- (1) A Management Representation Letter updated from the previous date of audit.
- (2) Minutes of the Meetings of the Governing Body subsequent to the previous date of audit.
- (3) Interim Financial Statements and Reports as requested.

Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will provide all documentation we request and information required for the debt offering.

Leon P. Costello is the engagement partner and is responsible for supervising the engagement. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$9,300. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the engagement. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed the engagement. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Township of Lower and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS

Leon P. Costello

Leon P. Costello
Certified Public Accountant
Registered Municipal Accountant
No. 393

RESPONSE:

This letter correctly sets forth the understanding of the Township of Lower.

By: 
Chief Financial Officer

Title: Lauren Read, CFO

Date: 7-2-18

By: 
Mayor

Title: Erik Simonsen, Mayor

Date: July 2, 2018

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-239

Title: **AUTHORIZATION FOR REFUND OF TAXES**

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
545	56	Core Logic	Paid on Wrong Prop	\$220.38

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk



TOWNSHIP OF LOWER

2600 BAYSHORE ROAD
VILLAS, N.J. 08251
FEDERAL ID #21-6005700

PURCHASING (609) 886-2005
FAX (609) 886-5342

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS,
CORRESPONDENCE, ETC.

No.

ORDER DATE: #####
REQUISITION NO:
DATE:
STATE CONTRACT NO:
F.O.B. TERMS:

Lower Township
2600 Bayshore Road
Villas, NJ 08251

Core Logic
3001 Hackberry Road
Irving, TX 75063

Attn: Refunds

PAYMENT RECORD	
CHECK DATE	CHECK NO.

THE CONDITIONS OF THIS ORDER ARE NOT TO BE MODIFIED BY ANY
VERBAL UNDERSTANDING. ALL PRICES ARE F.O.B. DESTINATION
UNLESS NOTED.

The Township of Lower, being a political subdivision of the State of
New Jersey, is exempt from the New Jersey Sales and Use Taxes,
pursuant to Section 5(a)(1) of the New Jersey Sales and Use Tax
(P.L. 1968 c.30 and c.53)

QUANTITY	UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL
7/9/2018		Refund 1st & 2nd Q 2018	8-01-60-910-014		\$ 220.38
		Block 545 Lot 56			
		Paid on Wrong Property			
		Res #2018- 239			
TOTAL COST					\$ 220.38

VENDOR: THE WHITE VOUCHER COPY MUST BE SIGNED AT X AND RETURNED WITH YOUR INVOICE FOR PAYMENT

CFO		QPA	TOWNSHIP CLERK	DEPARTMENT HEAD	TOWNSHIP MANAGER
The above claim was ordered and paid at a meeting of the Township Council held: DATE _____			(Signature)		

VENDOR'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing, and that the amount charged is a reasonable price.

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature) *On behalf of Corelogic Tax Researcher*
VENDOR SIGN HERE
7-9-18
OFFICIAL POSITION

(Signature)
DEPARTMENT HEAD

DATE TAX I.D. NO OR SOCIAL SECURITY NO.

BLQ: 545. 56.
Owner Name: HUMMEL, LAWRENCE J SR

Tax Year: 2018 to 2018
Property Location: 117 RACE TRACK DRIVE

Tax Year: 2018	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	110.19	110.19	0.00	0.00	220.38
Payments:	220.38	220.38	0.00	0.00	440.76
Balance:	110.19-	110.19-	0.00	0.00	220.38-

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2018 Prin Balance
		Description								
								220.38		220.38
01/29/18	1	Payment	001	CORELOGIC	CK	24668 2192	660	110.19	0.00	110.19
04/27/18	2	Payment	001	CORE LOGIC	CK	25127 2811	660	110.19	0.00	0.00
05/03/18	2	Payment	001		CK	25129 784	A-C-H	110.19	0.00	110.19-
		Direct Withdrawal								
05/22/18	1	Payment	001	2588	CK	25310 13	TAX	110.19	0.00	220.38-
		pd by homeowner								

Total Principal Balance for Tax Years in Range: 220.38-

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-240

Title: AWARD NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL FORMERLY NATIONAL JOINT POWER ALLIANCE (NJPA) TO GRANTURK EQUIPMENT COMPANY FOR A LEACH 29 CU YD. 2 R-III REAR LOADER TO BE MOUNTED ON A NEW 2019 PETERBILT CHASSIS

WHEREAS, The Township of Lower participates in the National Joint Powers Alliance (NJPA) Cooperative Purchasing agreement Membership # 28077; and intends to purchase under NJPA Contract #112014LEG Mobile Refuse Collection Vehicles with related Equipment, accessories and services; (1) Leach 29 Cubic Yard 2 R-III Rear Loader, Mounted on a new 2019 Peterbilt Chassis to be supplied by the Township; and

WHEREAS, the National Cooperative contract was reviewed by the QPA and Gary Douglass, Public Works Director; and advertised on June 20, 2018 with comment period ending July 3, 2018; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Budget Account: Ord #18-07 C-04-55-422-220

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded to Granturk Equipment Company pursuant to the proposal submitted in response to the NJPA for the Request for Proposals as follows:

AWARD: Granturk Equipment Company \$83,136.20
Contract #112014-LEG
Labrie Enviroquip Group distributed by Granturk Equipment Company
Contract expires 12/16/2018

The Township of Lower is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows of names: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

GranTurk equipment co., inc.

home office:
 one schuylkill parkway
 building b
 bridgeport, pa 19405-1069
 phone (610) 239-9800
 fax (610) 239-9806

branch office:
 1415 bush street
 baltimore, md 21230
 phone (410) 837-5570
 fax (410) 837-1024

QUOTATION

July 2, 2018

Lower Township
 2600 Bayshore Road
 Villas, NJ 08251

Attn: Mr. Gary Douglass, Public Works Superintendent

As per the request of your sales representative Frank Turk, we are pleased to offer the following for your consideration. Please find our quotation for subject Sourcewell member, as per the Mobile Refuse Collection Vehicle Contract #112014-LEG-for your consideration.

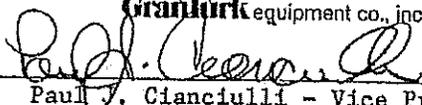
- One (1) Leach 29 Cu. Yd. 2 R-III Rear Loader, Mounted on Customer Supplied Chassis**
- Hardox Upgrade Tailgate - *Residential - BBFP0710*
- Winch-Latch & Ears, 12,000 Lbs Capacity - *BeLD0700*
- Married Pump - *CEPM0700*
- LED Oval Strobes, Flush Mounted Upper Tailgate: Qty 2 *LAFL0760*
- Single Vision Camera w/Color Monitor *CEPM0700*
- Body Side Hydraulic Tank Access Door *BS0700*
- Broom & Shovel Holders *BC0705*
- 20 Lb. Fire Extinguisher *BFEX0710*
- Hardox Ramp Liner *BRWS0715*
- Metal Mud Guards-Front Rear Axle *BASB0720*
- Rubber Mud Guards-Behind Rear Axle *BASA0710*
- One Year Warranty on Body *stb*
- Body Painted One Color-Urethane Paint *PEB0710*
- Single Tipper w/Grabber Hydraulics & Load Sill Prep - *NON STD. OPTION - 2016-4650-AFS.*

Total Price Leach 29 Yd, 2R-III.....	\$70,590.00
Sourcewell 2% Discount.....	\$- 1,411.80
Total Sourcewell Price for Body Only.....	\$69,178.20
Mount Customer Supplied Chassis.....	\$ 6,500.00
Freight Charges.....	\$ 3,399.00
Perkins Tipper.....	\$ 4,559.00
Prep, Delivery and Training.....	\$ 2,000.00
Less Trade 2006 30 Cu. Yd. Pakmor Split Body.....	\$- 2,500.00
Total Price for Leach 29 Yd. 2R-III.....	\$83,136.20

Important Notice: The price quoted does not include re-routing of exhaust pipes, removing or relocating fuel tanks, battery boxes or air tanks, or any other chassis modifications. If any of the above is required an extra charge will be made on a time and material basis.

DATE OF ACCEPTANCE _____

By _____

GranTurk equipment co., inc.

 Paul J. Cianciulli - Vice President

Quotation Valid Only if Approved By An Officer of **GranTurk** equipment co., inc.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-241

Title: AUTHORIZING THE PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has resigned from the Township and is entitled to payment for accumulated vacation and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Nicholas Bedell in the amount of \$ 1,474.19 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER
RETIREMENT PAYOUT ANALYSIS

DATE:

EMPLOYEE: Bedell, Nicholas
 DATE OF RESIGNATION: 7/5/2018
 DATE OF PAYMENT: _____
 RESOLUTION #: _____

Annual Salary:	\$34,312.18
Hourly Rate:	\$16.4962
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	16.50	0.00
Personal	(9.38)	16.50	(154.81)
Sick	0.00	16.50	0.00
Vacation	98.75	16.50	1,629.00
	89.37		
Terminal Leave Payout			\$1,474.19

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	27 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp				0.00		0.00	
Personal	0.00	32.00	0.52	16.62	26.00	(9.38)	contract max 840 hours
Sick	70.25	120.00	0.52	62.31	80.00	0.00	
Vacation	61.75	104.00	0.52	54.00	17.00	98.75	
Total	132.00	256.00	1.56	132.92	123.00	89.37	

Accrual and time used are current to 07/05/18 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-242

Title: APPROVAL OF CHANGE ORDER #1 TO DEBLASIO & ASSOCIATES CONTRACT FOR THE FY2018 NJDOT MUNICIPAL AID RECONSTRUCTION OF GEORGIA AVENUE, ALABAMA AVENUE AND MAIN STREET – SANITARY SEWER REPLACEMENT

WHEREAS, DeBlasio & Associates were awarded a professional service contract in the amount of \$44,500.00 on April 9, 2018 by Resolution #2018-140 to provide Engineering Services for the FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue and Main Street; and

WHEREAS, DeBlasio & Associates have provided a proposal in the amount of \$21,000.00 to perform additional engineering services for the Sanitary Sewer Replacement includes Engineering, Construction & Construction Inspection; and

WHEREAS, the Township Council desires to approve the additional services and the CFO has certified the availability of funds as evidenced by her signature:

Appropriation: C-04-55-413-910

Signature: _____

Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 attached hereto in the amount of \$21,000.00 for DeBlasio & Associates is hereby approved and the contract total is now increased to \$ 65,500.00.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

July 11, 2018

REVISED

VIA EMAIL & REGULAR MAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
FY2018 NJDOT Municipal Aid
Reconstruction of Georgia Avenue,
Alabama Avenue & Main Street – *Sanitary Sewer Replacement*
D&A File #: LT-C-005**

Dear Mr. Douglass:

As a follow up to our meeting today with the Lower Township Municipal Utilities Authority, DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional engineering, public bidding and construction phase services for the **FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue & Main Street-*Sanitary Sewer Replacement***.

The proposed scope of work shall include the replacement of the existing sanitary sewer mains, manholes and services along Georgia Avenue, Alabama Avenue & Main Street in accordance with Lower Township Municipal Utilities Authority standards. It is our understanding that the additional work associated with the sanitary sewer replacement will be incorporated into the original project as NJDOT "STATE-NON PARTICIPATING" construction and will be publicly bid as one contract. Lastly, our engineer's estimate of construction cost for this work is \$260,000.00.

➤ Engineering & Construction Phase Cost:	\$10,000.00
• Design Plans and Specifications	
➤ Construction Inspection Cost:	\$11,000.00
• Part Time Construction Observation-120 Hours	
Total Professional Service Fee	\$21,000.00

Enclosed please find one (1) copy of the project location map for your reference.

Upon your authorization, we are prepared to begin work immediately on the Township's **FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue & Main Street-Sanitary Sewer Replacement**. Should you have any questions or require any additional information, please do not hesitate to contact me at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)



DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

PROJECT LOCATION MAP

RECONSTRUCTION OF GEORGIA AVENUE,
ALABAMA AVENUE AND MAIN STREET
Township of Lower, Cape May County, New Jersey

Date: 7/10/2018

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-243

Title: AWARD NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL FORMERLY NATIONAL JOINT POWERS ALLIANCE (NJPA) TO HUNTER JERSEY PETERBILT FOR ONE (1) 2019 PETERBILT 348 TANDEM AXEL CAB AND CHASSIS

WHEREAS, The Township of Lower participates in the National Joint Powers Alliance (NJPA) Cooperative Purchasing agreement Membership # 28077; and intends to purchase under Sourcewell, formerly NJPA, Contract #081716-PMC Class 6, 7, and 8 Chassis with related equipment, accessories, and services; (1) One 2019 Peterbilt 348 Tandem axle cab & chassis; and

WHEREAS, the National Cooperative contract was reviewed by the QPA and Gary Douglass, Public Works Director; and advertised on June 20, 2018 with comment period ending July 3, 2018; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Budget Account: Ord #18-07 C-04-55-422-220

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded to Hunter Jersey Peterbilt , pursuant to the proposal submitted in response to the NJPA for the Request for Proposals as follows:

AWARD: Hunter Jersey Peterbilt \$111,532.00
Contract #081716-PMC
Peterbilt Motors Company distributed by Hunter Jersey Peterbilt
Contract expires 11/15/2020

The Township of Lower is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk



The Hunter Family of Companies

www.HunterTruckSales.com

May 15, 2018
 Township of Lower
 2600 Bayshore Rd.
 Villas, NJ 08251

As per the request of your salesman, Chris Turk, we are pleased to offer the following for your consideration. In accordance with the NJPA Contract# 081716-PMC:

One (1) 2019 model year Peterbilt 348 Tandem axle cab & chassis:

20,000 lb. front axle & front suspension
 46,000 lb. rear axle & rear suspension
 Paccar PX-9 300 HP Diesel Engine
 Allison 3500RDS-P Automatic transmission

Basic One (1) year standard warranty
 Cab & frame rails to have standard 3 year, 300,000 mile warranty
 Engine Standard warranty to be 2 years, 200,000 miles
 Transmission standard warranty to be 3 years, unlimited miles

Total Peterbilt List Price\$151,026.00
 32.54% NJPA Contract discount.....(\$49,144.00)
 Total NJPA price for Peterbilt 348.....\$101,882.00

Options:

Pre-delivery detail.....\$500.00
 Delivery cost.....\$1000.00
 Floor plan cost.....\$2,500.00
 Training.....\$500.00
 Manuals.....\$750.00
 ECM Programming for body.....\$1,500.00
 Extended Engine & Aftertreatment
 Warranty.....\$2,900.00

Total cost of options.....\$9,650.00
 Total Delivered Price.....\$111,532.00

Date of Acceptance _____
 By: _____

Hunter Jersey Peterbilt
 Chris Turk



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018- 244

Title: **A RESOLUTION OF THE TOWNSHIP OF LOWER OPPOSING THE IMPLEMENTATION OF ASSEMBLY BILL A-2 AND SENATE BILL S-2 REDUCING SCHOOL FUNDING TO THE TOWNSHIP OF LOWER**

WHEREAS, the School Funding Act of 2008 (SFRA) was enacted with the purpose of determining the amount of State School Aid each school district would receive based on the needs of student population and local fiscal capacity; and

WHEREAS, due to the failure of the State to fully fund the SFRA, School Districts have been receiving inconsistent levels of state aid as enrollments fluctuate; and

WHEREAS, in an attempt to correct inadequacies resulting from the State's failure to fully fund the SFRA, Assembly Bill A-2 and Senate Bill S-2 were crafted which will result in the reduction of state aid provided to a majority of schools in Cape May County including **LOWER CAPE MAY REGIONAL SCHOOL DISTRICT SCHOOLS** as well as **LOWER TOWNSHIP ELEMENTARY SCHOOLS**; and

WHEREAS, these cuts would result in a **\$9,602,345**. tax burden to Lower Township tax payers and/or a cut in the budgets and services to the schools in the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that it hereby opposes Senate Bill S-2 and Assembly Bill A-2.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following: All Cape May County municipalities, Cape May County Board of Chosen Freeholders, Senator Jeff Van Drew, Assemblyman Bob Andrzejczak, Assemblyman Bruce Land, Bill Sponsors - Senate President Steven Sweeney, Senator Samuel Thompson, Senator M. Teresa Ruiz ad Senator Sandra B. Cunningham; Assembly Sponsors – Assemblyman Craig Coughlin and Assemblyman Louis D. Greenwald

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

Town	Actual Aid	Full Funding Aid	Difference
Ocean City	\$3,804,445	\$4,408,711	\$604,266
West Cape May Boro	\$630,246	\$643,770	\$13,524
West Wildwood	\$40,543	\$42,928	\$2,385
Stone Harbor Boro	\$52,892	\$43,762	(\$9,130)
Avalon Boro	\$73,609	\$63,266	(\$10,343)
Cape May Point	\$26,469	\$7,503	(\$18,966)
Sea Isle City	\$250,659	\$155,740	(\$94,919)
Wildwood Crest Boro	\$687,616	\$530,432	(\$157,184)
Cape May City	\$557,830	\$368,958	(\$188,872)
Woodbine Boro	\$2,941,904	\$2,727,715	(\$214,189)
North Wildwood City	\$659,074	\$257,607	(\$401,467)
Cape May Co Vocational	\$1,396,049	\$586,321	(\$809,728)
Wildwood City	\$5,106,852	\$2,988,981	(\$2,117,871)
Lower Twp	\$9,973,604	\$6,609,839	(\$3,363,765)
Middle Twp	\$13,318,269	\$9,830,147	(\$3,488,122)
Upper Twp	\$9,985,263	\$5,957,988	(\$4,027,275)
Dennis Twp	\$6,043,714	\$1,274,584	(\$4,769,130)
Lower Cape May Regional	\$9,840,541	\$3,601,961	(\$6,238,580)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018- 245

Title: **A RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY FOR EQUAL COST SHARING OF A SANITARY SEWER LINE REPLACEMENT**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. any local government unit may enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide and receive within its own jurisdiction; and

WHEREAS, the Township of Lower ("Township ") desires to enter into a Shared Service Agreement with the Township of Lower Municipal Utilities Authority ("MUA") in order to equally share the costs associated with replacing a Sanitary Sewer Line during the Reconstruction of Georgia Avenue, Alabama Avenue and Main Street; and

WHEREAS, the Township of Lower believes it to be the most cost effective option and in the best interest of the Township to replace the Sanitary Sewer Lines during the reconstruction of the streets.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Lower Township is hereby authorized and empowered to enter into a Shared Service Agreement, attached hereto as exhibit A, with the "MUA", in order to equally share in the estimated cost of \$260,000 for the replacement of a sanitary sewer line during the reconstruction of Georgia Avenue, Alabama Avenue and Main Street in the Villas section of Lower Township, pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2018-12

Title: **AN ORDINANCE ADOPTING A REDEVELOPMENT PLAN FOR THE CAPE MAY COUNTY AIRPORT TECH VILLAGE AREA IN NEED OF REDEVELOPMENT IDENTIFIED AS BLOCK 410.01, PART OF LOT 36 IN THE TOWNSHIP OF LOWER, NEW JERSEY AND AMENDING THE ZONING MAP ACCORDINGLY**

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, a redevelopment project must be undertaken pursuant to a "Redevelopment Plan" adopted by Township Ordinance, and said Redevelopment Plan must provide a framework for the planning, development, redevelopment or rehabilitation of the area in question; and

WHEREAS, on February 22, 2017 the Township Council of the Township of Lower adopted Resolution #2017-87 authorizing and directing the Lower Township Planning Board to conduct a preliminary investigation and to prepare a map of the area to determine whether the property located at Block 410.01, Lot 36, and known and identified as the Everlon Property bounded generally by Breakwater, Hornet, Ranger Roads and an unnamed road (hereinafter "the Property"), as depicted on **EXHIBIT A** which is attached hereto and made a part hereof, should be designated as an Area in Need of Redevelopment pursuant to the New Jersey Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1, et seq.); and

WHEREAS, on June 15, 2017 the Lower Township Planning Board held a public hearing and adopted Resolution #17-22 recommending that the Property be designated as an Area in Need of Rehabilitation pursuant to the New Jersey Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1, et seq.); and

WHEREAS, on July 5, 2017, the Township Council of the Township of Lower adopted Resolution #2017- 199 accepting and adopting the findings and recommendations of the Lower Township Planning Board and designated the Property as an Area in Need of Redevelopment; and

WHEREAS, on June 18, 2018, the Township Council of the Township of Lower adopted Resolution #2018- 215 authorizing and directing the Lower Township Planning Board to Review and Report on the Cape May County Airport Tech Village Redevelopment Plan (Block 410.01, Lot 36) pursuant to the Local Redevelopment and Housing Law; and

WHEREAS, on June 21, 2018, the Lower Township Planning Board held a public hearing to review and consider the Cape May County Airport Tech Redevelopment Plan (hereinafter "Redevelopment Plan") prepared by Louis C. Joyce, PP, AICP, dated June 2018, which is attached hereto as **EXHIBIT B**, and the Board found the Redevelopment Plan to be consistent with the Township of Lower's Master Plan, and recommended to the Township Council of the Township of Lower, via Resolution #18-21, that the Township adopt the Redevelopment Plan for the Property; and

WHEREAS, the Township Council of the Township of Lower specifically finds that the Redevelopment Plan and the Property itself meet the requirements of N.J.S.A. 40:12A-1, et seq., and are consistent with the Township of Lower's Master Plan.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. The recitals set forth above are incorporated herein and made a part hereof as if set forth at length.

Section 2. The Township Council of the Township of Lower hereby approves and adopts the Redevelopment Plan, attached hereto as **Exhibit B**, for the property located at Block 410.01, part of Lot 36, and known and identified as the Cape May County Airport Tech Village Area in Need of Redevelopment.

In accordance with the provisions of the Cape May County Airport Tech Village Redevelopment Plan the Atlantic County Improvement Authority is hereby designated as the Redevelopment Entity.

Section 3. The above-referenced Redevelopment Plan shall constitute an overlay zone for the area contained within the plan. The Zoning Map of the Township of Lower is hereby amended to designate the area set forth within the plan as the "Cape May County Airport Tech Village Redevelopment Area."

Section 4. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 5. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

Section 6. This Ordinance shall become effective 20 days after final passage and publication according to law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Jr., Councilmember

Frank Sippel, Deputy Mayor

Erik Simonsen, Mayor

First Reading: July 2, 2018

Adopted:

Attest: _____
Julie A Picard, Township Clerk

Cape May County Airport Tech Village REDEVELOPMENT PLAN

Prepared by:

South Jersey Economic Development District
for
The County of Cape May and the Township of Lower, New Jersey

June 2018

Approved Planning Board:
Resolution No.
Date:

Adopted by Township Committee:
Ordinance #
Date:

original signed and sealed

Louis C. Joyce, PP, AICP
NJ Planning License No. 02813

Lower Township Mayor and Council

Erik Simonsen, Mayor
Frank Sippel, Deputy Mayor
Thomas Conrad, Council Member Ward 1
David Perry, Council Member Ward 2
Roland Roy, Jr., Council Member Ward 3
Jim Ridgway, Township Manager
Julie Picard, Township Clerk

Lower Township Planning Board

Robert Crompton - Chairman
Andrew Bulakowski- Vice Chairman –
Erik Simonsen, Mayor
Jennifer Dowe
John McNulty
Chris McDuell
Roland Roy
Daniel J. Senico
Christopher Vassar
Michael Rosenberg - Mayor Designee

Lisa Schubert, Recording Secretary
Avery S. Teitler, Esq., Solicitor
William J. Galestok, P.P., Planning Director
Shawn Carr, P.E., Engineer

Township of Lower: Redevelopment Plan
Cape May County Airport Tech Village

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Appendices

- A. Prior Approvals of Area in Need of Redevelopment

I. Introduction

In 1992, the State of New Jersey empowered local municipalities to address conditions of deterioration and lack of proper use of lands by adopting the Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1 et. seq. and alternately referred to herein as the "Redevelopment Statute" or "Statute"). The purpose of the Redevelopment Statute is to provide municipalities with the tools and powers needed to plan or replan decayed, undeveloped and underdeveloped portions of a municipality and to actively redevelop said areas into productive assets for the community. These tools include the power to acquire, through negotiations, private property deemed necessary to effectuate redevelopment, to clear subject lands, to install infrastructure and/or other site improvements and to negotiate and enter into partnerships with public and private entities in order to accomplish the municipality's redevelopment goals and objectives

The Lower Township Council adopted Resolution #2017-199 on July 5, 2017 to declare a portion of the Cape May County Airport property as an Area in Need of Redevelopment (ANR). The area is identified as Block 410.10 parts of Lot 36 and generally bounded by Breakwater, Hornet and Ranger Roads and including the accessory structures located within a line approximately 100' west of Kersarge Road. The area is approximately 14 acres and generally consists of the lands formerly the site of the 'Everlon' building and surrounding lands and outlined on the aerial photograph below. The area contained an abandoned industrial structure and other adjoining buildings and adjacent lands.



CAPE MAY COUNTY AIRPORT

The Tech Village Redevelopment Plan proposes the initial construction of a 20,000 s.f. building with attendant parking and site improvements. The overall plan anticipates additional structures totaling 90,000 s.f. to provide for high tech industry facilities. The Plan provides permitted land uses and building requirements that are consistent with the Township Master Plan and the current zoning on the site, as well as design guidelines that reflect on the historic heritage of the Airport.

II. Definitions

Redevelopment plan" means a plan adopted by the governing body of a municipality for the redevelopment or rehabilitation of all or any part of a redevelopment area, or an area in need of rehabilitation, which plan shall be sufficiently complete to indicate its relationship to definite municipal objectives as to appropriate land uses, public transportation and utilities, recreational and municipal facilities, and other public improvements; and to indicate proposed land uses and building requirements in the redevelopment area or area in need of rehabilitation, or both.

"Redevelopment project" means any work or undertaking pursuant to a redevelopment plan; such undertaking may include any buildings, land, including demolition, clearance or removal of buildings from land, equipment, facilities, or other real or personal properties which are necessary, convenient, or desirable appurtenances, such as but not limited to streets, sewers, utilities, parks, site preparation, landscaping, and administrative, community, health, recreational, educational, and welfare facilities.

III. Statutory Contents of a Redevelopment Plan

The Local Redevelopment and Housing Law N.J.S.A.40A:12A-7 details the requirements for the adoption of redevelopment plan. The Statute states:
N.J.S.A.40A:12A-7

a. No redevelopment project shall be undertaken or carried out except in accordance with are development plan adopted by ordinance of the municipal governing body, upon its finding that the specifically delineated project area is located in an area in need of redevelopment or in an area in need of rehabilitation, or in both, according to criteria set forth in section 5 or section 14 of P.L.1992, c.79(C.40A:12A-5 or 40A:12A-14), as appropriate.

The redevelopment plan shall include an outline for the planning, development, redevelopment, or rehabilitation of the project area sufficient to indicate:

- (1) Its relationship to definite local objectives as to appropriate land uses, density of population, and improved traffic and public transportation, public utilities, recreational and community facilities and other public improvements.
- (2) Proposed land uses and building requirements in the project area.
- (3) Adequate provision for the temporary and permanent relocation, as necessary, of residents in the project area, including an estimate of the extent to which decent, safe and sanitary dwelling units affordable to displaced residents will be available to them in the existing local housing market.
- (4) An identification of any property within the redevelopment area which is proposed to be acquired in accordance with the redevelopment plan.
- (5) Any significant relationship of the redevelopment plan to (a) the master plans of contiguous municipalities, (b) the master plan of the county in which the municipality is located, and (c) the State Development and Redevelopment Plan adopted pursuant to the "State Planning Act," P.L. 1985, c.398 (C.52:18A-196 et al.).

b. A redevelopment plan may include the provision of affordable housing in accordance with the "Fair Housing Act," P.L. 1985, c.222 (C.52:27D-301 et al.) and the housing element of the municipal master plan.

c. The redevelopment plan shall describe its relationship to pertinent municipal development regulations as defined in the "Municipal Land Use Law," P.L. 1975, c.291 (C.40:55D-1 et seq.). The redevelopment plan shall supersede applicable provisions of the development regulations of the municipality or constitute an overlay zoning district within the redevelopment area. When the redevelopment plan supersedes any provision of the development regulations, the ordinance adopting the redevelopment plan shall contain an explicit amendment to the zoning district map included in the zoning ordinance. The zoning district map as amended shall indicate the redevelopment area to which the redevelopment plan applies. Notwithstanding the provisions of the "Municipal Land Use Law," P.L. 1975, c.291 (C.40:55D-1 et seq.) or of other law, no notice beyond that required for adoption of ordinances by the municipality shall be required for the hearing on or adoption of the redevelopment plan or subsequent amendments thereof.

d. All provisions of the redevelopment plan shall be either substantially consistent with the municipal master plan or designed to effectuate the master plan; but the municipal governing body may adopt a redevelopment plan which is inconsistent with or not designed to effectuate the master plan by affirmative vote of a

majority of its full authorized membership with the reasons for so acting set forth in the redevelopment plan.

e. Prior to the adoption of a redevelopment plan, or revision or amendment thereto, the planning board shall transmit to the governing body, within 45 days after referral, a report containing its recommendation concerning the redevelopment plan. This report shall include an identification of any provisions in the proposed redevelopment plan which are inconsistent with the master plan and recommendations concerning these inconsistencies and any other matters as the board deems appropriate. The governing body, when considering the adoption of a redevelopment plan or revision or amendment thereof, shall review the report of the planning board and may approve or disapprove or change any recommendation by a vote of a majority of its full authorized membership and shall record in its minutes the reasons for not following the recommendations. Failure of the planning board to transmit its report within the required 45 days shall relieve the governing body from the requirements of this subsection with regard to the pertinent proposed redevelopment plan or revision or amendment thereof. Nothing in this subsection shall diminish the applicability of the provisions of subsection d. of this section with respect to any redevelopment plan or revision or amendment thereof.

f. The governing body of a municipality may direct the planning board to prepare a redevelopment plan or an amendment or revision to a redevelopment plan for a designated redevelopment area. After completing the redevelopment plan, the planning board shall transmit the proposed plan to the governing body for its adoption. The governing body, when considering the proposed plan, may amend or revise any portion of the proposed redevelopment plan by an affirmative vote of the majority of its full authorized membership and shall record in its minutes the reasons for each amendment or revision. When a redevelopment plan or amendment to a redevelopment plan is referred to the governing body by the planning board under this subsection, the governing body shall be relieved of the referral requirements of subsection e. of this section.

P.L. 1992,c.79,s.7.

IV. Relationship to Definite Local Objectives

A review of the Lower Township Master Plan contained in the "General Reexamination of the Master Plan, Township of Lower, November 13, 2014" provides the following information to confirm that the proposed Redevelopment Plan can be found to be consistent with the Goals and Objectives of the Lower Township Master Plan and the stated purpose of the Industrial (I) Zone.

The Goals and Objectives of Current Plan that are considered relevant to the redevelopment of the Airport property are: (Letters correspond to assigned letter in Master Plan re-examination report.)

- b. To encourage municipal action to guide the appropriate use of development of all lands in this state, in a manner which will promote public health, safety, morals, and general welfare.
- g. To encourage and appropriate and efficient expenditure of public funds by coordination of public development with land use policies.
- h. To provide sufficient space in appropriate locations for a variety of agricultural, residential, recreational, commercial, and industrial uses and open space, both public and private, according to their respective environmental requirements in order to meet the needs of all New Jersey citizens.
- j. To promote a desirable visual environment through creative development techniques and good civic design and arrangements.
- n. To encourage coordination of the various public and private procedures and activities shaping land development with a view of lessening the cost of such development and to the more efficient use of land.

The Re-examination Report provided an "Amended Objective for the Industrial Areas":

14 A. Recommended industrial acreage consists largely of lands in the immediate vicinity of the Cape May County Airport which are close enough to the runway approach and departure zones to be affected by noise and air and vehicular traffic related to the airport, but which would also benefit from proximity to the airport in terms of access. In view of the environmental constraints and the risks of high density development in close proximity to an airport* it is intended that densities in the Industrial District be kept relatively low. It is recommended that the Industrial Area in the vicinity of the airport be expanded. We want to encourage better transportation capability to and from the Airport Industrial Zone.

The Industrial District located at the Cape May Airport affords a special opportunity to absorb certain uses that may be considered unsettling to the general public if located in residential neighborhoods. We want to encourage these types of uses in the Cape May Airport section of the

Industrial District due to the fact that it is better policed, busier and physically separated from residential districts. Industrial uses require public sewer service for health, safety, and welfare of the general public as well as protection to the potable water supply and environment in general.

Additional uses recommended are General Business (GB), General Business (GB-I), Outdoor flea markets as a permitted use. Additional uses to be permitted on Block 410.01 Lots 36,37&37.01 in the Airport Hazard Zoning District. Site Plan approval should not be required on the "air side" of the Airport. (Regulated by the FAA). These changes have been made by Lower Township Council amendments to the Zoning Ordinance.

*As indicated in the Model Land Use and Zoning Ordinances for New Jersey Public Use Airports, prepared in 1977 by the New Jersey Department of Transportation

Redevelopment of the Everlon property is consistent with the Amended Objective by providing for the development of uses that are compliant with those permitted by zoning and as recommended in the Re-examination Report. In addition, the redevelopment of the property is in conjunction with the site improvements accomplished by Cape May County to the access roads and utility infrastructure. Redevelopment of the Everlon site will occur on lands that were the site of an obsolete and non-functional industrial structure and will provide for replacement uses that are consistent with the goals and objectives of the Lower Township Master Plan.

V. Proposed Land Uses and Building Requirements

The permitted land uses for the Redevelopment Project Area are consistent with the current zoning district regulations of Lower Township. Zoning Districts of the redevelopment area consist of the (AHZ) § 400-27 Airport hazard zones and the § 400-19 (I) Industrial designation (which includes uses permitted in the § 400-17 GB General Business) (Figure 1). The Industrial zoned land fronts primarily on Breakwater Road and encompasses the entire Airport property.

Township of Lower: Redevelopment Plan
Cape May County Airport Tech Village

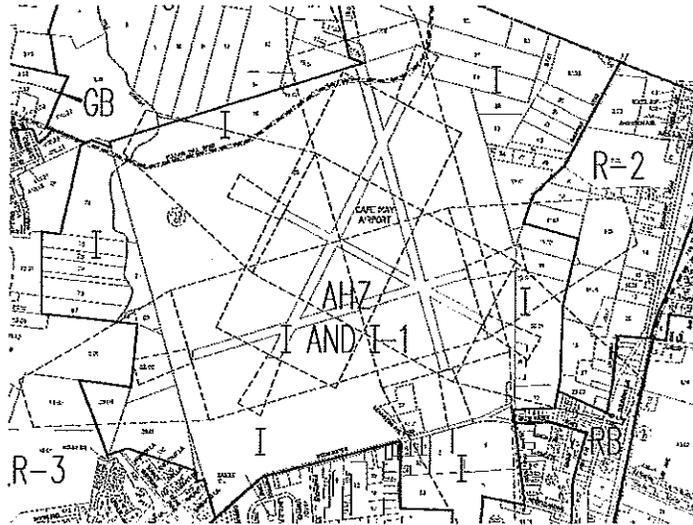


Figure 1: Zoning map

It is important to note that permitted uses within the Airport Hazard Zone (AHZ) include both (I) Industrial and the (GB) General Business principal and accessory land uses.

The Redevelopment Plan shall constitute an "Overlay Zoning District" within the Redevelopment Area in accordance with the provisions of the LRHL.

The following is a summary of the land uses that are permitted by the Redevelopment Plan:

A. Principal permitted uses on the land and in buildings within Redevelopment Area:

- (1) Public purpose uses.
- (2) Offices and office buildings.
- (3) Restaurants without liquor licenses.
- (4) Stores and shops for the conduct of any lawful retail business.
- (5) Daycare when related to on-site uses
- (6) Open space*
- (7) Transportation*
- (8) Industrial*

*per AHZ §400-27

B. Accessory uses permitted.

- (1) Off-street parking.
- (2) Fences and walls
- (3) Signs.

(4) Garages, storage buildings and toolsheds

C. Uses prohibited.

Refer to the prohibited uses enumerated in §400-19C

D. Maximum building height.

Maximum building height. No building shall exceed 45 feet and three (3) stories except as provided in § 400-57B of the Township Code.

E. Area and yard requirements.

Area and yard requirements within the Redevelopment Area are not applicable due to the overall Airport site ownership and configuration.

F. General Requirements

No merchandise, products, waste, equipment or similar material or objects shall be displayed or stored outside unless screened.

All buildings shall be compatibly designed whether constructed all at one time or in stages over a period of time. All building walls facing any street or residential district line shall be suitably finished for aesthetic purposes.

All areas not utilized for buildings, parking, loading, access aisles and driveways or pedestrian walkways shall be suitably landscaped with shrubs, ground cover, seeding or similar plantings and maintained in good condition.

G. Minimum off-street loading.

Each building shall provide for off-street loading and unloading with adequate ingress and egress from streets and with adequate space for maneuvering and shall provide such area at the side or rear of the building. There shall be no loading or unloading from the street.

H. Minimum off-street parking.

One space for every 1,000 square feet or fraction thereof of floor area used for inside storage and warehousing plus one space for every 400 square feet or fraction thereof of floor area used for manufacturing or research and testing plus one space for every 200 square feet or fraction thereof of floor area used for offices.

In addition, one space for every vehicle owned and/or operated by the use operating from that site shall be provided.

I. Signs.

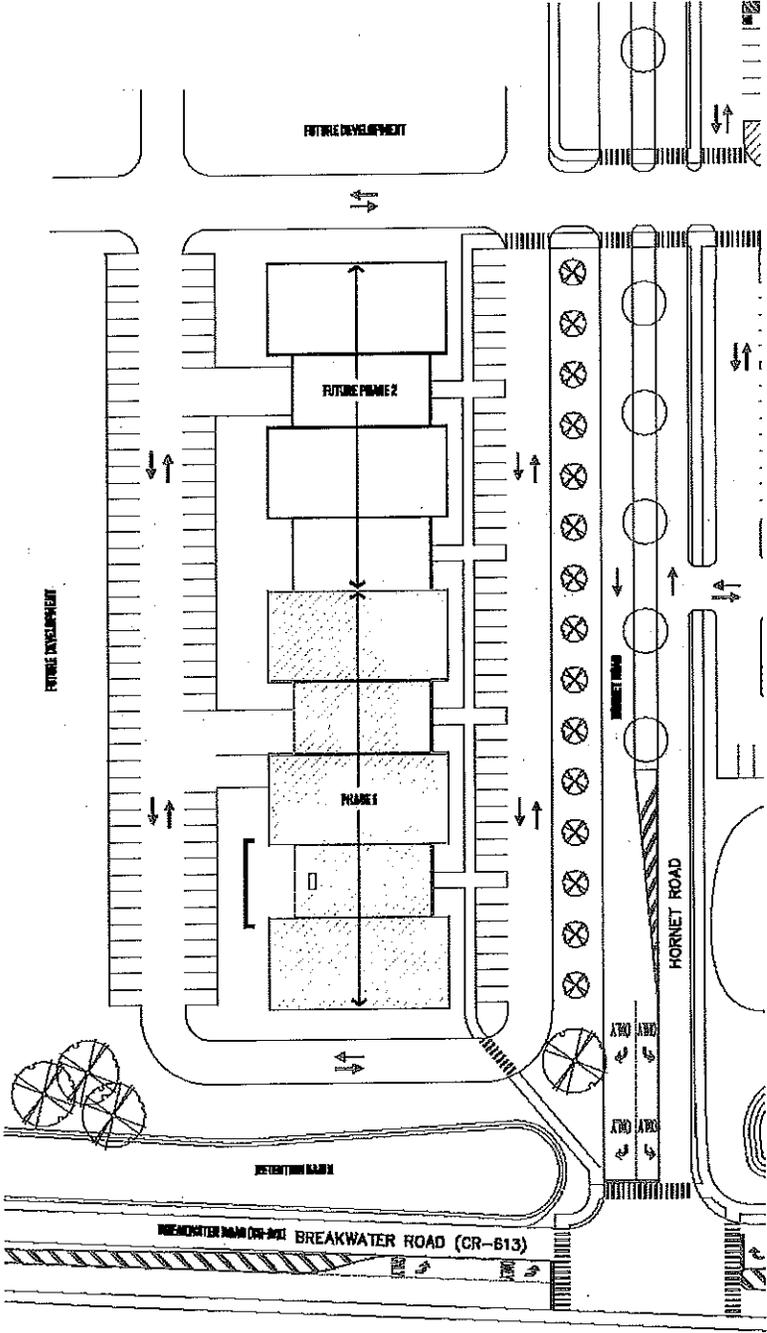
Each building may have two signs, either freestanding or attached, not exceeding an area equivalent to 5% of the front facade of the building, or 70 square feet, whichever is smaller. If freestanding, the sign shall be set back from all street and property lines a distance equivalent to one linear foot for each two square feet of sign area, provided the required setback shall in no case be less than 10 feet. Where an individual activity has direct access from the outside, a sign not exceeding four square feet, identifying the name of the activity, may be attached to the building at the entrance.

Where uses share a common walkway, each use served by the walkway may have one additional sign which shall be either attached flat against the building or be suspended in perpendicular fashion from the roof over the common walkway. Suspended signs shall be no closer than eight feet at their lowest point to the finished grade level below them. No such sign shall exceed 10 square feet in area.

Note: The design standards enumerated in § 400-34 and § 400-37 are provided for guidance in preparing design and site engineering but not for strict compliance as flexibility in design to suit the limitations of the site are to be considered.

VI. Tech Village site plan and proposed building elevation:

Figure 2: Partial Site Plan and Building layout



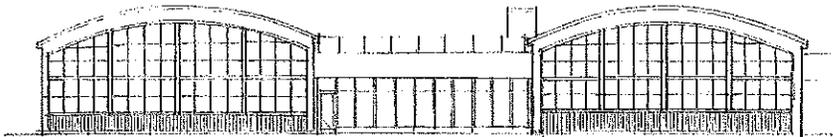


Figure 3: Building design elevation (reflective of historic airport structures)

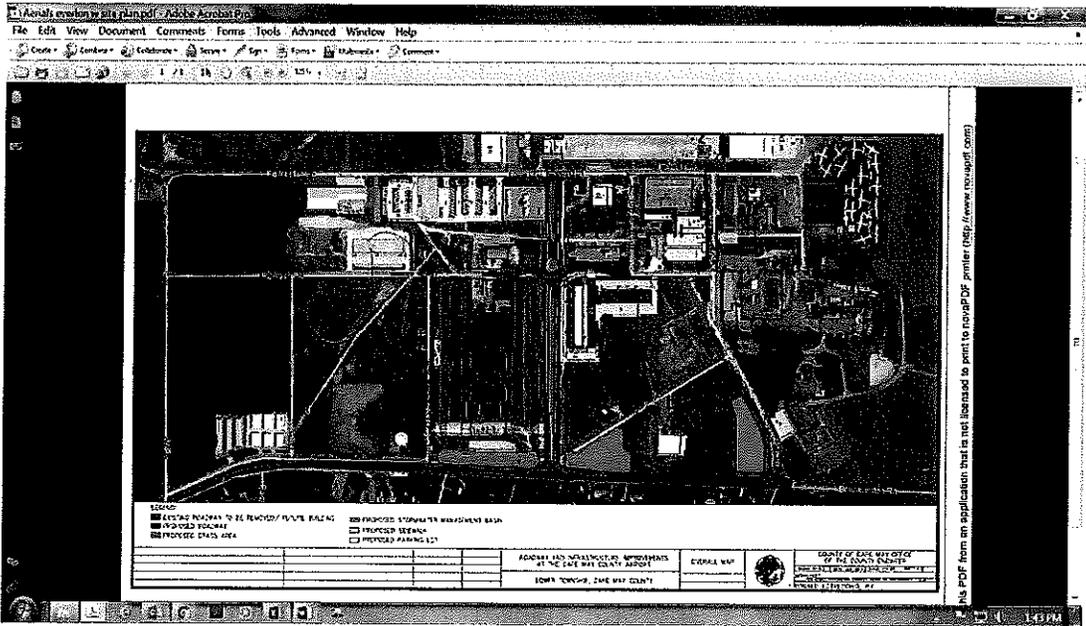


Figure 4: Overall Airport and Redevelopment Area Site Plan and Building Location Layout

VII. Relocation of Residents or Businesses

The site of the Area in Need of Redevelopment and subject of the proposed redevelopment activity is vacant, being demolished as part of the redevelopment process. No residents, residential properties or businesses are located on the project site. No relocation of residents or businesses is proposed or needed to implement the Redevelopment Plan.

VIII. Identification of any Property to be Acquired

The property subject to be developed under the terms of this Redevelopment Plan is owned by the County of Cape May, therefore there will be no private property to be acquired to implement the Redevelopment Plan.

IX. Significant Relationship to Existing Master Plans

A. Relationship to the Master Plans of Contiguous Municipalities

Lower Township is contiguous with Middle Township, Borough of West Cape May and Borough of Wildwood Crest. The Cape May Airport Tech Village Redevelopment Area is not located contiguous with the adjoining municipalities to Lower Township.

The Redevelopment Area is sufficiently distant from West Cape May and Wildwood Crest, also separated physically by significant bodies of water that it can be asserted there is no significant impact or relationship to the Master Plans of those communities.

The Master Plan of Middle Township includes the provision of significant commercial development in the Rio Grande area, which is located 2+ miles from the Redevelopment Area. No new development pattern within Lower Township will result from the redevelopment of the Tech Village site, and no significant land use change is proposed. Therefore, the conclusion is asserted that there is not a significant impact or effect on the Master Plan of Middle Township.

B. Consistency with the Cape May County Comprehensive Plan

The Cape May County Comprehensive Plan, February 2005, has references to industrial development and land uses in the County. The Existing Land Use section states:

"In keeping with the County trend, industrial development in the mainland areas is sparse. Cape May County's location (distant from the urban population centers), and lack of adequate rail facilities contributes to this situation. However, small industrial parks can be found in Erma (Lower Township) at the County Airport and on Indian Trail (County Road 618) in Middle Township." (P. 10)

Contained in the section entitled ECONOMIC DEVELOPMENT the plan policy statement support in concept the type of redevelopment envisioned by the Everlon redevelopment plan.

The Policy states in part that: "A proper balance between the need for a project (jobs, income, etc.) must be addressed with regard to that project's impact on the environment, it's location (available transportation, utilities, etc.), and the overall County infrastructure and resort nature.

Not only will the Planning Board be involved with the evaluation of specific proposals, but also with the long-range planning (such as utilities location, costs, and transportation facilities) which is necessary for the establishment of a viable County Economic Development Plan."

(p. 12)

The redevelopment of the Everlon site maintains that balance between the need for jobs and the impact on the environment. The proposed redevelopment will improve the immediate environment at the site, will not create new environmental impacts and provide for the potential for economic development at an established business commercial and industry location. Transportation resources and appropriate utilities are currently in place, consistent with the goals of the County Plan Policy statement.

C. Relationship to State Development and Redevelopment Plan (SDRP)

The Cape May Airport Redevelopment Area is in the Fringe Planning Area (PA3) as identified in the New Jersey State Plan. The PA3 designation is not recognized as a "Smart Growth" area by the New Jersey Department of Community Affairs (NJDCA). Redevelopment areas are submitted to the Commissioner of NJDCA for approval as required by the Redevelopment Law. This Cape May Airport Redevelopment Area was submitted for approval to NJDCA and approved by the Commissioner on August 10, 2017. In addition, the area is uniquely exempted from the CAFRA regulations that overlay the rest of Cape May County.

The State Plan Policy provided that PA3 is the Fringe Planning Area: the stated policy is the area will:

"Accommodate growth in Centers; protect the Environs primarily as open lands; revitalize cities and towns; protect the character of existing stable communities; protect natural resources; provide a buffer between more developed Metropolitan and Suburban Planning Areas and less developed Rural and Environmentally Sensitive Planning Areas; and confine programmed sewers and public water services to Centers."

The State Plan Policy objective for Redevelopment in PA3 states:

“Encourage appropriate redevelopment in existing Centers and existing developed areas that have the potential to become Centers, or in ways that support Center-based development, to accommodate growth that would otherwise occur in the Environs. Redevelop with intensities sufficient to support transit, a broad range of uses, efficient use of infrastructure, and physical design features that enhance public safety, encourage pedestrian activity and reduce dependency on the automobile.”

Whereas a majority of Lower Township is mapped as PA4, Environmentally Sensitive, this airport area and environs are recognized for the ability to “revitalize cities and towns.” Although the Airport is not considered a city or town, the redevelopment of the Everlon site is intended to be a revitalizing force for the area, and is an activity consistent with the intent of the State Plan.

This site has been approved pursuant to N.J.S.A. 40A:12A-6b (5)(c) as an “Area in Need of Redevelopment by the Commissioner of NJDCA on August 10, 2017.

X. Designation of the Redevelopment Entity

The LRHL provides for the appointment of a Redevelopment Entity by the Township to carry out fulfill the Redevelopment Plan. The Township may act as the redevelopment entity or as permitted in N.J.S.A. 40A:12A-4c which states in part that “...A county improvement authority authorized to undertake redevelopment projects pursuant to the “county improvement authorities law,” P.L. 1960, c.183 (C.40:37A-44 et seq.) may also act as a redevelopment entity pursuant to this act.”

The Tech Village Redevelopment Project is a project of the County of Cape May on lands that it owns and controls. The County has entered into a shared services agreement with the Atlantic County Improvement Authority (ACIA) to be the project developer, and in that capacity the ACIA shall be designated as the “Redevelopment Entity” in the capacity to implement this Redevelopment Plan. Upon its designation as the redevelopment entity the ACIA may proceed “with the clearance, replanning, development and redevelopment of the area designated in the adopted redevelopment plan in accordance with N.J.S.A. 40A:12A-8.

XI. Appendices

- A. Prior Approvals of Area in Need of Redevelopment
 - 1. Township Resolution 2017-199 Designating the Area in Need of Redevelopment, July 5, 2017.
 - 2. Approval Letter from NJ Department of Community Affairs, August 10, 2017.

**Township of Lower: Redevelopment Plan
Cape May County Airport Tech Village**

1.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2017- 199

Title: A RESOLUTION DESIGNATING A PORTION OF THE CAPE MAY COUNTY AIRPORT (BLOCK 410.01, LOT 36) AN "AREA IN NEED OF REDEVELOPMENT" PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1, ET SEQ.

WHEREAS, the County of Cape May (the "County") is the owner of the Cape May County Airport, Block 410.01, Lot 36 (the "Airport") which, among other uses, hosts a multiuse commercial and industrial park, and

WHEREAS, the County has partnered with the Delaware River and Bay Authority pursuant to an Acquisition Agreement and Ground Lease, under which the DRBA is responsible for the general maintenance and operation of the Airport; and

WHEREAS, both the DRBA, as manager, and the County, as owner, have committed significant monetary resources to and commenced construction of infrastructure and other improvements to the Airport as a part of a joint and collective effort to invigorate the complex, attract new commercial and industrial activity especially in high-tech aviation and developing industries, and create new jobs for County residents; and

WHEREAS, the Township of Lower, as the "host municipality" of the Airport, is a vital partner with the County and the DRBA in the plans for redevelopment and revitalization of the area; and

WHEREAS, the Township desires to facilitate redevelopment of areas in need within the Township and more specifically areas w/in the bounds of the Cape May County Airport; and

WHEREAS, the Township believes that parts of or the entirety of Block 410.10, Lots 36 bounded generally by Breakwater, Hornet, Ranger Roads and an unnamed road and inclusive of the former Everlon property and as shown on the map attached hereto as Exhibit 'A' are in need of redevelopment ("the Area"), and

WHEREAS, Pursuant to Resolution 2017-87, the Township directed the Lower Township Planning Board to conduct a "Preliminary Investigation" and prepare a map of the Area, conduct a public hearing and make findings and recommendations that the Area meets the statutory requirement to be declared as an area in need of redevelopment as required by the New Jersey Local Redevelopment and Housing Law (the "LRHL"), N.J.S.A. 40A:12A-1 et seq., and

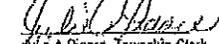
WHEREAS, Pursuant to Lower Township Planning Board Resolution 17-22, the Planning Board has completed its Preliminary Investigation and prepared a map of the proposed area of redevelopment, conducted a public hearing and made certain findings and has recommended that the Township designate the study area as an area in need of Redevelopment pursuant to N.J.S.A. 40A:12A-1 et. seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Block 410.01, Lot 36 of the Cape May County Airport is hereby designated an Area in need of Redevelopment.

BE IT FURTHER RESOLVED, that a duly executed copy of this resolution will be delivered to the Planning Board and filed in the office of the Township Clerk.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			/			
PERRY		X	/			
ROY	X		/			
SIPPEL			/			
SIMONSEN			/			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 5, 2017


Julie A. Picard, Township Clerk

Township of Lower: Redevelopment Plan
Cape May County Airport Tech Village

2..



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 800
TRENTON, NJ 08625-0800
(609) 292-6420

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHARLES A. RICHMAN
Commissioner

August 10, 2017

RCVD AUG 14 '17

The Honorable Erik Simonsen
Mayor
Township of Lower
2600 Bayshore Road
Villas, New Jersey 08251-1399

RE: Review of Resolution No. 2017-199 determining a portion of Block 410.01, Lot 36 (Cape May County Airport) as an Area in Need of Redevelopment

Dear Mayor Simonsen:

The Department of Community Affairs (DCA) is in receipt of the above referenced resolution for review and approval. Pursuant to N.J.S.A. 40A:12A-6b(5)(c), a review of the delineated area has been conducted. Based on this review, the Township's determination is approved pursuant to N.J.S.A. 40A:12A-6b(5)(c).

The municipality or redeveloper may also find the New Jersey Business Action Center (BAC), located in the Department of State, helpful in identifying potential sources of State financing to facilitate the redevelopment of these properties. You may contact the BAC by calling (866) 534-7789.

This determination is a tribute to the work Lower Township has done. Please feel free to contact Robert Tessier at (609) 292-1547 or Tom Stanuikynas at (609) 984-4584 if you need any further assistance.

Sincerely,

Charles A. Richman
Commissioner

cc: Municipal Clerk
Gerard Scharfenberger, Office of Planning Advocacy
Sean Thompson, Local Planning Services



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TOWNSHIP OF LOWER

2600 Bayshore Road
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

MEMORANDUM

TO: Jim Ridgway,
Twp. Manager

FROM: Bill Galestok, PP, AICP
Director of Planning
Planning Board Secretary

DATE: June 22, 2018

RE: CMC Airport Tech Village
Redevelopment Plan;
Resolution #18-21 Planning Board
recommendation

Please find attached Planning Board Resolution #18-21 recommending that Lower Township Council approve and adopt the redevelopment plan for the CMC Tech Village.

Thank you.

WJG:las

att:1

cc: Julie Picard, Twp. Clerk, w/att.

**LOWER TOWNSHIP PLANNING BOARD
RESOLUTION REPORTING ON REVIEW AND REPORT ON THE
REDEVELOPMENT PLAN FOR BLOCK 410.01 Part of Lot 36**

RESOLUTION NO. 18-21

**RESOLUTION OF THE LOWER TOWNSHIP PLANNING BOARD
REPORT TO COUNCIL ON THE CAPE MAY COUNTY AIRPORT
TECH VILLAGE REDEVELOPMENT PLAN RESPECTING BLOCK
410.01, PART OF LOT 36 AND FINDING OF CONSISTENCY WITH
THE TOWNSHIP MASTER PLAN**

WHEREAS, the Lower Township Council has duly adopted Resolution #2018-215 "authorizing and directing" the Lower Township Planning Board to Review and Report on the Cape May County Airport Tech Village Redevelopment Plan ("Plan") pursuant to the Local Redevelopment and Housing Law. N.J.S.A. 40A:12A-1, *et seq*; and

WHEREAS, the property identified in The Redevelopment Plan is designated on the tax maps as Block 410.01, part of Lot 36, and known as and identified as the Everlon Redevelopment Area within the bounds of the Cape May County Airport; and

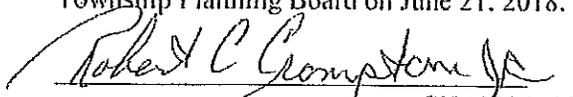
WHEREAS, a report of findings has been reviewed by the Planning Board at a meeting conducted on June 21, 2018 in compliance with N.J.S.A. 40A:12A -1 *et seq.* at which meeting the Board received testimony and report of its Planner the regarding the contents of the Plan, and received comments from the public; and

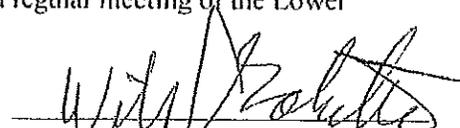
WHEREAS, at the conclusion of said meeting, and consistent with the reports and testimony in connection with this matter, the Board finds that the Plan meets the statutory criteria in N.J.S.A. 40A:12A-5b that it is consistent with the Township Master Plan and further that the Planning Board offers no comments or possible revisions to said Plan;

NOW, THEREFORE, BE IT RESOLVED, by the Lower Township Planning Board that the Cape May County Airport Tech Village Redevelopment Plan prepared by Louis C. Joyce, PP, for the County of Cape May be and is found to be consistent with the Township Master Plan; and,

BE IT FURTHER RESOLVED, that the Planning Board recommends to the Township Council that it take appropriate action to approve and adopt the Redevelopment Plan as provided by N.J.S.A. 40A:12A-1 *et seq.*

This resolution memorializes action taken at a regular meeting of the Lower Township Planning Board on June 21, 2018.


CHAIRMAN


SECRETARY

CLERK

Register Report - Last month

6/1/2018 through 6/30/2018

7/10/2018

Page 1

Account	Description	Memo	Category	Amount
INCOME				13,770.00
Buisness Merc	(w/13 made good for Returned Check)			675.00
Business 2018-2019				8,550.00
Liquor Licenses				4,150.00
Yard Sales				395.00
EXPENSES				13,255.00
Uncategorized				0.00
Gravel Pit License				750.00
Licenses & Permits - Spec Events				420.00
Rental 2018-2019				7,555.00
Scrapper License				20.00
Street Opening Permit				1,010.00
Vacant Property Reg				3,500.00
TRANSFERS				-27,025.00
Council Checking				-27,025.00
			OVERALL TOTAL	0.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 06/01/2018 To 06/30/2018

July 11 , 2018 10:08:22AM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$1,035,053.00	Cubic Footage:	166254 Cu.ft	Permit Issued:	153
Cost Of Alteration:	\$1,150,002.00	Square Footage:	14279 Sq.ft	Updates Issued:	13
Cost Of Demolition:	\$10,300.00			All Fees Waived:	6
Total Cost:	\$2,195,355.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$17,527.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$17,527.00
Electrical:	\$15,605.00	Electrical:	\$0.00	Electrical:	\$741.00	Electrical Fees:	\$14,864.00
Fire :	\$3,125.00	Fire :	\$0.00	Fire :	\$70.00	Fire Fees:	\$3,055.00
Plumbing:	\$6,673.00	Plumbing:	\$0.00	Plumbing:	\$135.00	Plumbing Fees:	\$6,538.00
Elevator:	\$306.00	Elevator:	\$0.00	Elevator:	\$306.00	Elevator Fees:	\$0.00
Mechanical:	\$3,210.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$3,210.00
				Total Waived:	\$1,252.00	Technical Fees:	\$45,194.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$616.00	\$0.00	\$616.00
Alteration Training Fee:	\$2,189.00	\$524.00	\$1,665.00
DCA Minimum Fee:	\$18.00	\$2.00	\$16.00
Sub total Training Fee:	\$2,823.00	\$526.00	\$2,297.00

TECHNICAL ISSUES

Building Technical:	77
Electrical Technical:	121
Fire Protection Technical:	21
Plumbing Technical:	41
Elevator Technical:	1
Mechanical Technical:	36

CERTIFICATE ISSUES

Certificate of Occupancy:	5
Certificate of Approval:	28
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$45,194.00
DCA FEES:	\$2,297.00
CERTIFICATE FEES:	\$2,542.00
MIN FEES:	\$712.00
NET TOTAL FEES:	\$50,745.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$100.00
GRAND TOTAL FEES:	\$50,845.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 06/01/2018 To 06/30/2018

July 11, 2018 10:08:59AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,204.00	\$48,929.00	\$0.00	\$50,133.00
DUMPSTER	Sub Totals:	\$10.00	\$0.00	\$0.00	\$10.00
LICENSE FEES	Sub Totals:	\$0.00	\$1,000.00	\$0.00	\$1,000.00
GRAND TOTALS:		\$1,214.00	\$49,929.00	\$0.00	\$51,143.00

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 06/01/2018 To 06/30/2018

July 11 , 2018 10:09:26AM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$231,375.00	Cubic Footage:	1170 Cu.ft	Permit Issued:	10
Cost Of Alteration:	\$91,968.00	Square Footage:	117 Sq.ft	Updates Issued:	4
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$323,343.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$2,642.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$2,642.00
Electrical:	\$909.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$909.00
Fire :	\$260.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$260.00
Plumbing:	\$350.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$350.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$285.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$285.00
				Total Waived:	\$0.00	Technical Fees:	\$4,446.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$4.00	\$0.00	\$4.00
Alteration Training Fee:	\$175.00	\$0.00	\$175.00
DCA Minimum Fee:	\$3.00	\$0.00	\$3.00
Sub total Training Fee:	\$182.00	\$0.00	\$182.00

TECHNICAL ISSUES

Building Technical:	5
Electrical Technical:	10
Fire Protection Technical:	3
Plumbing Technical:	3
Elevator Technical:	
Mechanical Technical:	2

CERTIFICATE ISSUES

Certificate of Occupancy:	3
Certificate of Approval:	3
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$353.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$353.00

PERMIT FEES:	\$4,446.00
FEES:	\$182.00
CERTIFICATE FEES:	\$353.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$4,981.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$4,981.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 06/01/2018 To 06/30/2018

July 11, 2018 10:09:55AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$0.00	\$4,981.00	\$0.00	\$4,981.00
	GRAND TOTALS:	\$0.00	\$4,981.00	\$0.00	\$4,981.00



Lower Township Police Department Monthly Activity Report

2018

	June	Total:
General Complaints and Service Calls (Total Events)	4019	20404
Aggravated Assaults	1	10
Animal Control Complaints	21	104
Arson	0	0
Assaults	10	40
Assaults on Police Officers (UCR Report Return "A")	0	0
Bias Incidents	0	0
Burglaries	1	22
Community Policing Services	432	2650
Criminal Mischief Complaints	23	71
Death Investigations	6	23
Disorderly Conduct Complaints / Harassment	138	669
Domestic Violence Complaints	30	153
Emergency Medical Calls with L. T. Rescue	11	131
Fire Calls & Alarms Police Response (Total)	46	308
Local Ordinance Complaints	4	6
Motor Vehicle Accidents	70	236
Motor Vehicle Stops	532	2403
Narcotics	5	53
Property Checks	2	9617
Residential and Commercial Alarm Calls	174	931
Robbery	0	1
Thefts	18	75
Traffic Summons Issued	120	692
Traffic Warnings Issued	8	53
Weapons Offenses	1	2
Adult Arrests (UCR Report Return "A")	30	185
Juvenile Arrests (UCR Report Return "A")	4	11
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	5	21
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	4	32
Investigation Reports Completed	56	325
Supplemental Investigation Reports Completed	17	118
Total Value Property Stolen (UCR Report Return "A")	\$ 19,578.00	\$ 77,334.00
Total Value Property Recovered (UCR Report Return "A")	\$ 5,440.00	\$ 59,960.00



Lower Township Police Department Monthly Activity Report

2018

	June	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	24
(V) style="text-align: right;">Vacation	825	4038
(P) style="text-align: right;">Personal	86	422
(C) style="text-align: right;">Used Comp Hours	141	2101.5
(S) style="text-align: right;">Sick Hours	123	1509
(WC) style="text-align: right;">Injury Hours	0	389
(T) style="text-align: right;">Training Hours	400	2688
(M) style="text-align: right;">Military Training	192	1253
Police Department Overtime in Hours		
(K= Patrol) style="text-align: right;">Operations Overtime	281	1086.5
(CE = Patrol) style="text-align: right;">Operations Comp Time	104.25	1405.01
(K = Detective) style="text-align: right;">Investigation Division Overtime	68	453
(CE= Detective) style="text-align: right;">Investigation Division Comp Time	40.5	276.75
(COT) style="text-align: right;">Court Overtime	24	96
(CCE) style="text-align: right;">Court Comp Time	4.5	63
(H) style="text-align: right;">Holiday Overtime	0	392.5
(HCE) style="text-align: right;">Holiday Comp Time	0	176
Government/Grant Funding Overtime in Hours		
(CIOT) style="text-align: right;">Click It or Ticket	25	65
(COPS) style="text-align: right;">Cops n Shops	8	16
JV Curfew	0	0
(DDEF / DSGP) style="text-align: right;">DWI Grants	30	113
Other	0	
Private Funding Overtime in Hours		
(OSC) style="text-align: right;">Special Detail	239	339.5

Prepared By:

Chief William Mastriana

Chief William Mastriana

Date: 7/10/2018

**2018 CASH RECEIPTS
JUNE**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Current year taxes (2018)	576,093.04	28,071,778.17
Prior year taxes (2017)	32,329.31	633,122.88
Prior year taxes (2016)		251.48
Previously exempt property		1,135.8
State Audit Pay Back		1,000.00
Municipal Lien		0.00
Recording		0.00
Bankruptcy		0.00
6% Penalty		2,715.35
Municipal Service Fees	12,900.00	60,290.00
Tax Search Fees		0.00
Interest	13,404.57	78,429.34
Lot clearing		3,470.00
Returned Check Fees	40.00	260.00
Duplicate Bills	25.00	575.00
Trash	8,405.25	30,298.50
TOTAL DEPOSITS	643,197.17	28,883,326.52
DEPOSITED TO COUNCIL CHECK	560,470.44	27,172,854.08
DEPOSITED TO WIPP ACCOUNT	82,726.73	1,710,911.44
Transferred to BOCA		-439.00
TOTAL DEPOSITS	643,197.17	27,709,882.81
NSF Reversals	6,300.36	50,221.55
WIPP NSF Reversals	1,716.55	28,800.46
TOTAL	635180.26	27,630,860.80

Prepared by Kathy Brown

**2018 JUNE
VITAL STATISTICS**

Marriages,Civil Unions	8
Domestic Partners	0
Ceritified Copies	179
Certified Copies EDRS	0

Marriages, Civil Unions State	\$200.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$24.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,790.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00
TOTAL	\$2,014.00

PERSONNEL ACTIONS

Report for Council Meeting of 07/16/2018

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
Finance	Dougherty, Georgia	06/13/2018	Senico, Aaren	New Hire	Clerk Typist	Yes
DPW	Loper, Mark	06/14/2018		Temp	Laborer	Yes
DPW	Ridgway, Thomas	06/14/2018		Temp	Laborer	Yes
DPW	Goodroe, Steven	06/14/2018		Temp	Laborer	Yes

Date of report: 07/12/2018

c: Manager
Clerk
Payroll
Asst. Treasurer
Bulletin Board