

April 15, 2013 - 6:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Presentation - Arrow of Light Daniel Krueger & Jacob Allen

Work Session

Presentation - Stephen Thayer and Mike Slapp Jersey Energy Group

Consent Agenda

Approval of Minutes April 1, 2013
Res. #2013-112 Payment of Vouchers \$ 2,421,006.97
Res. #2013-113 Authorization for Refund of Taxes (1 property duplicate pymt \$761.17)
Res. #2013-114 Approval of 2013 Rotary Towing Licenses (3 contractors)
Res. #2013-115 Approval of Cold Spring Presbyterian Church Application to conduct Flea Markets for 2013 (May 25, June 29 and August 31, 2013)
Res. #2013-116 Award of Contract for Concession for 2013 Independence Day Festival (Wizards \$12,500.00)
Res. #2013-117 Approval of Annual Contribution to Volunteers in Medicine (2013 - \$7,690.)
Res. #2013-118 Authorizing Application for Reassessment of Real Property in the Township of Lower
Res. #2013-119 A Resolution Authorizing a Grant Application to the Cape May County Open Space Program for ADA Upgrades at the Paul R. Will Recreation Complex
Res. #2013-120 A Resolution Authorizing a Grant Application to the Cape May County Open Space Program for Construction of a Promenade at the North Jetty of the Cape May Canal

Regular Agenda

Res. #2013-121 Payment of Vouchers List II (Douglass Landscaping \$10,385.)

Administrative Reports

Department Monthly Reports: Animal Control, Construction, Dog License, Municipal Clerk, Police, Tax Collector, Vital Statistics

Council Comments

Call to the Public

Closed Session

Res. #2013-122 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.(Personnel Matters, Collective Bargaining and Possible Litigation with DRBA/County)

Council may return to Open Session take action on issues addressed in Closed Session

Adjournment

COUNCIL MEETING MINUTES – April 1, 2013

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on April 1, 2013 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Glenn Douglass
Deputy Mayor Norris Clark
Mayor Michael Beck

Also present: Charles W. Sandman, III, Solicitor; Michael Voll, Manager and Karen Fournier, Clerk's Office

Presentation - Eagle Scout Jackson VonSavage
Not present.

Proclamation - April, 2013 Autism Month

Mayor Beck read the Proclamation designating April as Autism Awareness Month in Lower Township, urging residents to participate in activities to become better educated on the subject of autism spectrum disorders. He introduced Lisa Bryant and her 12 year old son, Jaycn Pisciesko. Jaycn bravely spoke of being autistic and described some of the obstacles he overcomes daily because of the disorder.

Work Session

2013 Budget - Leon Costello, CFO Lauren Read

Township Auditor, Leon Costello gave a quick overview of the budget that was introduced in February which contains a 2.9 cent tax rate increase. He explained that the majority of the increase is due to loss of revenue; a combination of unpaid taxes and tax appeals. He also spoke about the possibility of a reassessment and how it could affect revenue. In conclusion, he recommends we adopt the budget as it is. Mayor Beck implied that if not for the loss of revenue, we'd be pushing to get to 0 again. Council met with Ray Brown, County Tax Assessor, to ascertain what our options are. Mayor Beck stated that at some point we need to move toward a reassessment.

Lauren Read, CFO, explained that other expenses (OE) include health and liability insurance, utilities and tipping fees. Department OEs are about 10% of the total number, but larger departments would not be able to operate without it.

Mayor Beck confirmed with Lauren that the capital plan has no bearing on this budget.

Councilmember Douglass stated that this budget has been worked to its lowest level. Next year's budget is already being worked on with regard to health care savings, although we won't see residual savings until the future.

Deputy Mayor Clark expanded on the initiative to look at self-insurance health care for potential savings to the Township without changing the quality of health care for the employees.

Mayor Beck presented a chart on the percentage of tax collection of local townships over the years and commended Lower Township Tax Collector, Sue Jackson for the steady incline in our collection rate.

Motion to open public hearing on Res. #2013-111 moved by Councilmember Douglass, seconded by Deputy Mayor Clark.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE						X
DOUGLASS	X		X			
CLARK		X	X			
BECK			X			

George Doherty, Seashore Road, addressed Council regarding potential cost savings with self-insurance. He also inquired about regular insurance.

Manager Voll informed that we are insured through the Joint Insurance Fund (JIF) with various other municipalities.

Mayor Beck added that JIF does not have the overhead that companies have; therefore they are the cheapest insurance around.

George Doherty also addressed an article he read about state aid.

Leon Costello stated that our state aid is unchanged from last year.

Mayor Beck agreed to look at the article and suggested it may be referring to the energy tax receipts.

Jack Sparks of North Cape May addressed Council to express his opinion on the budget. He stated that people are hurting, specifically senior citizens and families of elementary school children. He begged to differ that we can't do better with the budget.

Mayor Beck stated that we have done everything to try to trim the budget. The question remains: what do you want cut? He argued that Lower Township has the third lowest tax bill in the County, adding that the other two municipalities have no police department.

Mr. Sparks questioned the intentions behind hiring a particular law firm for labor contracts.

Township Solicitor, Charles Sandman, recommended that this was the most cost effective way to finish up the contracts since they were 95% completed.

Mr. Sparks encouraged Council not to pass the budget tonight.

Mayor Beck reiterated that the budget is at its lowest potential without sacrificing jobs and lowering the quality of life in the Township.

Dennis Reed, Bayshore East, addressed Council regarding stewardship, tax issues and his concern with reassessments.

Frank Rizzo addressed Council regarding Single Stream Recycling and how it would affect the budget. Councilmember Douglass replied that the volume will likely remain the same therefore manpower should not be affected. Mr. Rizzo inquired about the money from the tax lien sales. Auditor Leon Costello stated that the money from the tax lien sales is already anticipated in the budget. Mr. Rizzo asked about the possibility of a reassessment. Mayor Beck said he is looking into a reassessment and hoping to get a recommendation in the near future.

Councilmember Conrad expressed his disapproval of the capital budget, referring to it as "fat". He stated that he is aware that it will not affect this year's budget, but he believes it's a wish list that has not been

approved by Council. He thanked Lauren and department heads for their hard work and otherwise supports the operating budget, but he cannot vote for it with the capital plan in place.

Auditor Leon Costello explained the capital budget requirements which include a bond ordinance and 4 yes votes from Council in order to move forward. Voting on the current budget does not give approval in any way to spend capital money.

Mayor Beck stated that the obligation of Council is to fund this government and vote on the budget as presented. The capital program has nothing to do with tonight's budget. When the time comes for capital projects, they will be presented before Council for approval.

Deputy Mayor Clark added that the state requires us to put in a capital plan, therefore he feels it is our duty to outline the things that are being discussed.

Auditor Leon Costello pointed out that the state requires you to have a plan. It is not an option to take it out.

Manager Voll stated that he got an estimate for the police building and asked to have it put in the capital plan to comply with state law.

Councilmember Douglass reissued his motion to adopt the budget.

Res. #2013-111 Adoption of 2013 Municipal Budget (Final budget with 2 minor changes to State Aid)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD				X		
NEVILLE						X
DOUGLASS	X		X			
CLARK		X	X			
BECK			X			

Consent Agenda

- Membership Applic. NJ State Fireman's Association - David Anderson, Villas Volunteer Fire Co; Markie Alexander and Dennis Robertson, Jr, Erma Volunteer Fire Company
- Approval of Minutes March 18, 2013
- Res. #2013-101 Payment of Vouchers \$ \$1,522,537.87
- Res. #2013-102 Resolution for Self-Examination of Budget (yearly resolution)
- Res. #2013-103 Authorization for Refund of Taxes (1 property paid twice \$481.04)
- Res. #2013-104 Resolution Authorizing An Inter-District Transfer of a Blue 1998 Ford Crown Victoria No Longer Needed For Public Use to the Lower Township Elementary School District
- Res. #2013-105 Renewal of 2013 Campground Licenses (6 Campgrounds)
- Res. #2013-106 A Resolution Requesting Release of a Demolition Bond for Block 587, Lot 7, 309 Beach Avenue
- Res. #2013-107 Approval of Change Order #1 for HVAC Ductwork Replacement at the Millman Community Center (Increase of \$3,894.00)
- Res. #2013-108 Resolution Approving Contract with Delta Dental for Extraordinary Unspecifiable Services (Dental Insurance for employees self funded plus \$1,555 brokers fee)

- Res. #2013-109 Resolution Approving Contract with US Able for Group Life Extraordinary Unspecifiable Services (employee group life insurance \$5,629 plus \$813 Brokers fee)
- Res. #2013-110 Resolution Approving Contract with Amerihealth for Medical and Prescription Extraordinary Unspecifiable Services (employee insurance self funded plus \$60,000 brokers fee)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE						X
DOUGLASS		X	X			
CLARK			X			
BECK			X			

Regular Agenda

- Ord. #2013-07 An Ordinance Establishing A Source Separation And Recycling Policy for Township of Lower (Single Source Recycling) 2nd reading and Public Hearing

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE						X
DOUGLASS	X		X			
CLARK			X			
BECK			X			

- Ord. #2013-08 An Ordinance Amending Chapter 432 of the Mercantile License of the Township of Lower (setting a \$75.00 late fee) 2nd reading and public hearing

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE						X
DOUGLASS	X		X			
CLARK		X	X			
BECK			X			

Administrative Reports

- Personnel Action Report
 Monthly Report - Treasurer's Office

Council Comments

Councilmember Conrad stated that he thinks it's a good time to start looking at the MUA access fund for next year's budget. Roads need to be fixed and it is the taxpayers who will be paying for it, not the rate payers.

Deputy Mayor Clark expressed his thanks to the Lower Township Team for their willingness to take extra time and effort examining the budget to try to save the taxpayers money.

Mayor Beck agreed with Deputy Mayor Clark and stated that it's the first time in 13 years that he's seen an examination take place to this extent.

Mayor Beck announced the following: Little League Opening Day, Saturday, April 13 at 9:00 a.m. at Rotary Field behind Mitnick School; Health Fair, April 25 from 11:00 – 4:00 at the Recreation Center; Escape the Cape Triathlon, June 2 on the Bay Front. Single Stream Recycling starts today.

Call to the Public

Bill Greenfield, Villas, addressed Council regarding the capital projects. He asked Councilmember Conrad if he is a proponent of the fishing pier. He also inquired if this project would be state funded.

Councilmember Conrad said that he is a proponent of the fishing pier but the figures they discussed were much lower than the capital plan. He then explained that these figures were prior to Hurricane Sandy.

Mayor Beck pointed out that because of the storm and having met with the Army Corp of Engineers and the DRBA, the focus has shifted from a fishing pier to a concrete promenade. His intent is to use Open Space Funding.

Mr. Greenfield also commented on a statement that was made earlier about 2/3 of our elementary school kids being from low income families. He stated that not all of those families are property taxpayers.

George Doherty of Seashore Road addressed Council regarding the fishing pier being on the capital budget.

Councilmember Conrad clarified that it is in the capital plan as an idea but it does not mean we're doing it. Mr. Doherty also inquired about the police moving back over.

Mayor Beck explained that the reason they left was because the building is too small. If they move back over it will require an addition.

Charlotte Behealer of Tabernacle Road addressed Council inquiring about enforcing the recycling ordinance. She expressed that she would like violators to be fined.

Mayor Beck stated that we have not had any reports of violations, but it is being enforced.

Bob Bailey from Public Works informed that if a can is mixed with trash and recycle, it is tagged and reported.

Steve Sheftz addressed Council to recommend new stickers be made indicating single stream recycling.

Robert Rizzo thanked Council for the work they did with the budget. He also inquired about recycling prescription drugs and urged that we not make people go to the Public Safety Building.

Mayor Beck stated that it's most likely a security issue but he will check with the Chief Marker.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Douglass, seconded by Councilmember Conrad. Motion to adjourn unanimous. Meeting adjourned at 7:38 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784	CAPE MAY STAR & WAVE							
	13-00873	03/28/13	LEGAL PUBLICATIONS	Open	28.52	0.00		
	13-00961	04/08/13	LEGAL ADVERTISEMENTS	Open	16.12	0.00		
	13-00980	04/08/13	LEGAL PUBLICATIONS	Open	<u>1,417.32</u>	0.00		
					1,461.96			
00825	COMCAST*							
	13-00989	04/09/13	TOWNHALL INTERNET 4/15-5/14/13	Open	110.08	0.00		
	13-01007	04/09/13	COMCAST INTERNET FOR MILLMAN	Open	<u>70.96</u>	0.00		
					181.04			
00870	CHURCH'S GARDEN CENTER AND*							
	13-00847	03/25/13	DUNE GRASS PLANTS	Open	3,360.00	0.00		
00928	CAPE MAY COUNTY CLERK							
	13-00528	02/21/13	NOTARY RENEWAL	Open	15.00	0.00		
01075	COPIERS PLUS*							
	13-00748	03/13/13	INK FOR COLOR WIDE FORMAT	Open	343.00	0.00		
01170	VERIZON WIRELESS* F/S							
	13-01014	04/10/13	CELL SERVICE 2/27/13-3/26 FIRE	Open	67.41	0.00		
01171	VERIZON WIRELESS - TOWNHALL							
	13-00917	04/04/13	CELL PHONE- 03/24/13-04/23/13	Open	575.96	0.00		
	13-00976	04/08/13	IPHONE MAR 1-MAR 28	Open	<u>905.89</u>	0.00		
					1,481.85			
01201	DELL CORPORATION*							
	13-00523	02/21/13	SPEAKERS FOR ENGINEERS COMP	Open	28.89	0.00		
	13-00538	02/22/13	KEYBOARD & MOUSE	Open	170.86	0.00		
	13-00685	03/08/13	COMPUTER FOR REC AIDE STATION	Open	<u>931.49</u>	0.00		
					1,131.24			
01389	EDDIE'S AUTO BODY*							
	13-00860	03/27/13	ALIGNMENT/RC-4	Open	55.00	0.00		
01480	E-Z PASS							
	13-01022	04/10/13	EZPASS - DPS	Open	400.00	0.00		
01519	TOM FOLS ELECTRICALCONTRACTOR*							
	13-00673	03/06/13	REPLACE ELECTRIC @ NORTH STATI	Open	1,950.00	0.00		
01530	FIRE DISTRICT #1							
	13-00884	04/01/13	2013 FIRE DISTRICT TAXES DUE	Open	107,129.33	0.00		
01540	FIRE DISTRICT #2							
	13-00885	04/01/13	2013 FIRE DISTRICT TAXES DUE	Open	359,295.20	0.00		
01590	FORD, SCOTT & ASSOCIATES*							
	13-00848	03/25/13	PROGRESS BILL 2012 AUDIT/13 BU	Open	26,000.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01598 DEARBORN NATIONAL	13-00914	04/04/13	APRIL 2013 LIFE INSURANCE	Open	567.00	0.00		
01602 THOMSON WEST*	13-00776	03/18/13	ANNUAL DUES	Open	247.56	0.00		
01635 GARDEN STATE DREDGING, INC.	13-00979	04/08/13	RETURN OF UNUSED ESCROW	Open	260.00	0.00		
01655 GANN LAW BOOKS*	13-00343	02/01/13	2013 ZONING & LAND USE BOOK	Open	105.00	0.00		
01685 W W GRAINGER, INC.*	13-00843	03/25/13	2.5 OZ SMOKE DETECTOR TESTER	Open	222.36	0.00		
01690 GRANTURK EQUIPMENT CO*	13-00709	03/11/13	PARTS FOR RECYCLING	Open	621.39	0.00		
01730 GTBM INC.*	13-00815	03/21/13	ANNUAL CONTRACT RENEWAL	Open	3,937.50	0.00		
01768 ROBERT HARTMAN JR	13-00992	04/09/13	MILEAGE REIMBURSEMENT	Open	162.16	0.00		
01781 HATCH MOTT MACDONALD, LLC*	12-01983	07/18/12	BEACH DRIVE PEDESTRIAN ACCESS	Open	3,757.82	0.00		B
	12-02197	08/13/12	2011 DEL. BAY SHORE OUTFALL EX	Open	14.69	0.00		B
	13-00744	03/13/13	SERVICES/UNDERGROUND TANKS	Open	<u>2,900.00</u>	0.00		
					6,672.51			
01804 HOLTZ LEARNING CENTERS, LTD*	13-00774	03/18/13	TRAINING	Open	160.00	0.00		
01971 IACP, TRAINING KEYS DIVISION*	13-00221	01/18/13	ANNUAL MEMBERSHIP DUES 2013	Open	480.00	0.00		
02025 HUNTER JERSEY PETERBILT*	13-00716	03/11/13	PARTS FOR TRUCK	Open	1,120.59	0.00		
02032 JOHN'S AUTO BODY*	13-00816	03/21/13	VEHICLE REPAIR	Open	1,963.80	0.00		
02100 CLAUDIA KAMMER	13-00869	03/28/13	MEDICAL CLAIMS	Open	312.00	0.00		
02108 KEEN COMPRESSED GAS CO*	13-00669	03/06/13	BOTTLED GAS FOR DPW	Open	250.25	0.00		
02134 THOMAS KEYWOOD	13-00875	04/01/13	MEDICAL CLAIMS	Open	34.00	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	13-00672	03/06/13	PARTS FOR POLICE VEHICLE	Open	207.68	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02247 LAWSON PRODUCTS, INC.*	13-00713	03/11/13	SUPPLIES FOR DPW GARAGE	Open	982.22	0.00		
02320 LOWER TOWNSHIP BRD OF EDUCATN	13-01027	04/11/13	SCHOOL TAXES DUE 05/01/2013	Open	1,495,251.40	0.00		
02411 MENEAR'S TREE SERVICE*	13-00771	03/15/13	TWO TREE'S AT MULLIGAN FIELD	Open	800.00	0.00		
02461 JOHN MAHER	13-00876	04/01/13	MEDICAL CLAIMS	Open	1,009.81	0.00		
02726 MIDDLE TOWNSHIP	13-00779	03/19/13	ANIMAL CONTROL SERVICES	Open	717.80	0.00		
02762 DONALD T MONTGOMERY	13-00967	04/08/13	MEDICAL CLAIMS	Open	99.00	0.00		
02940 MUNICIPAL RECORD SERVICE*	13-00817	03/21/13	TICKETS	Open	539.75	0.00		
03160 OFFICE BASICS, INC*	13-00606	02/28/13	CASH DRAWER FOR REC COUNTER	Open	199.99	0.00		
	13-00780	03/19/13	SUPPLIES FOR DPW	Open	<u>46.08</u>	0.00		
					246.07			
03279 PARDO'S TRUCK PARTS WHSE*	13-00125	01/11/13	RDS/SANT/RECY/	Open	729.62	0.00		
	13-00670	03/06/13	RDS/SANT/RECY/DPW	Open	663.65	0.00		
	13-00856	03/26/13	BRAKES FOR TRASH TRUCK	Open	<u>825.28</u>	0.00		
					2,218.55			
03280 PARAMOUNT SANITARY SUPPLY*	13-00781	03/19/13	TRASH BAGS/DPW	Open	83.07	0.00		
03305 PEDRONI FUEL*	13-01021	04/10/13	NO LEAD GAS	Open	932.71	0.00		
03366 AMERI-GAS*	13-00947	04/04/13	PROPANE FOR BENNETT CROSS	Open	426.51	0.00		
03427 POLAR BEAR*	13-00770	03/15/13	REPAIR OF REAR GYM HEATER	Open	979.70	0.00		
03440 QUALITY COMMUNICATIONS*	13-00851	03/25/13	RADIO TOWER EVAL / REPAIR	Open	325.00	0.00		
03449 QC INC*	13-00617	03/04/13	RETENTION POND WATER SAMPLE	Open	57.50	0.00		
03452 THOMAS QUINN	13-00874	04/01/13	MEDICAL CLAIMS	Open	312.88	0.00		

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03518 RIGGINS, INC.*	13-00995	04/09/13	HIGHWAY DIESEL	Open	1,135.34	0.00		
03553 RANSOME INTERNATIONAL, LLC*	13-00601	02/28/13	PARTS FOR COUNTY ROAD VEHICLES	Open	107.35	0.00		
	13-00666	03/06/13	PARTS FOR COUNTY VEHICLES	Open	<u>58.11</u>	0.00		
					165.46			
03608 SEAWAVE CORPORATION*	13-00822	03/21/13	ADVERTISMENT SINGLE STREAM	Open	320.00	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	13-00827	03/21/13	TIRES/RDS/SANT/RECY	Open	1,211.76	0.00		
03616 SEA GEAR MARINE SUPPLY, INC*	13-00574	02/26/13	DRUM OF SUPER 80 CLEANER	Open	336.80	0.00		
03688 SOUTHERN NJ CHAPTER NIGP*	13-00727	03/11/13	SJNIGP 3/13 & 4/10 M VITELLI	Open	60.00	0.00		
03692 SOUTH JERSEY GAS CO*	13-00887	04/01/13	MARCH 2013- GAS LANGLEY RD	Open	3,170.98	0.00		
03727 EDWARD STRING	13-01001	04/09/13	MEDICAL CLAIMS-V	Open	220.00	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	13-00859	03/27/13	FEBRUARY	Open	75.44	0.00		
03863 TREASURER, STATE OF NEW JERSEY	13-00997	04/09/13	JAN-MARCH 2013 STATE FEES WCM	Open	836.00	0.00		
	13-00998	04/09/13	JAN-MARCH 2013 STATE FEES BOCA	Open	<u>4,392.00</u>	0.00		
					5,228.00			
03904 LOWE'S HOME CENTER INC*	13-00708	03/11/13	SUPPLIES FOR DPW	Open	359.65	0.00		
03917 STATE OF NJ DEPT OF CHILD/FAML	13-00910	04/04/13	JAN, FEB, MARCH 2013-MARRIAGE LI	Open	750.00	0.00		
03958 DEBORAH VAN MOURIK	13-01002	04/09/13	MEDICAL CLAIMS-V	Open	146.00	0.00		
03971 VERIZON WIRELESS MDT POLICE	13-00993	04/09/13	MDT WIRELESS	Open	631.16	0.00		
03978 USPS ACCT#48503619	13-00960	04/08/13	POSTAGE	Open	20,000.00	0.00		
03985 VILLAS NAPA AUTO PARTS	13-00675	03/06/13	RDS/SANT/RECY	Open	1,345.87	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03992 VAL-U AUTO PARTS LLC*	13-00674	03/06/13	RDS/SANT/RECY/DPW	Open	3,527.15	0.00		
04041 WEIGHTS & MEASURES FUND	13-00747	03/13/13	RADAR TUNING FORKS	Open	230.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	13-00994	04/09/13	First Aid	Open	113.19	0.00		
04115 WHITE & WILLIAMS, LLP	13-00863	03/27/13	PROFESSIONAL SERVICES	Open	3,285.00	0.00		
04123 TAMMY DECKER	13-00913	04/04/13	INSTRUCTOR FOR PILATES	Open	35.00	0.00		
04176 CHRISTOPHER J WINTER SR*CALEA	12-02442	09/11/12	CALEA ACCREDITATION CONSULTING	Open	400.00	0.00		B
04266 NJ DEPT OF HEALTH&SENIOR SVCS	13-00909	04/04/13	MARCH DOG LICENSE FEES-STATE	Open	301.20	0.00		
04288 NUANCE COMMUNICATIONS INC*	13-00773	03/18/13	MAINT. CONTRACT	Open	235.60	0.00		
04301 SEASHORE ASPHALT CORPORATION*	13-00707	03/11/13	SEASHORE ASPHALT	Open	83.60	0.00		
04445 TRICOMM SERVICES CORP*	13-00345	02/01/13	MOVE EXTS AND FAX LINES	Open	446.25	0.00		
	13-00762	03/14/13	PHONE PROGRAMING	Open	<u>127.50</u>	0.00		
					573.75			
04514 WILLIAM BLANEY*	13-00441	02/13/13	DNE \$25k RES 2013-62 CONTRACTS	Open	2,212.50	0.00		B
05078 JAY GRESS INC*	13-00865	03/27/13	FUEL/BULK	Open	4,374.22	0.00		
05087 NATIONAL ENTERTAINMENT	13-00201	01/17/13	EASTER EGG HUNT EGGS	Open	600.00	0.00		
05100 CHARLES W. SANDMAN, III ESQ	13-00269	01/23/13	2013 PROF EXPENSE MONTHLY 40k	Open	1,712.50	0.00		
06017 RICOH AMERICAS CORP*	13-00734	03/13/13	RICOH MP CW2200SP WIDE FORMAT	Open	10,572.00	0.00		
5022 INSTITUTE FOR FORENSIC PSYCHO*	13-00829	03/21/13	PSYCHOLOGICAL EXAM	Open	1,500.00	0.00		
	13-00853	03/25/13	PSYCHOLOGICAL EXAM	Open	<u>1,500.00</u>	0.00		
					3,000.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
5032 NORTH WILDWOOD \$ CREST SHIRT*	13-00769	03/14/13	GIRLS LACROSSE SHIRTS	Open	500.00	0.00		
6000 JERSEY SHORE SIGNS*	13-00368	02/04/13	MAGNETIC CAR SIGNS	Open	162.20	0.00		
6022 PDENGINEER.COM	13-00802	03/20/13	ENGINEER CONTINUING EDUCATION	Open	587.65	0.00		
6028 JAMES RIDGEWAY	13-00841	03/25/13	CLEAN 2 BUNNY SUITS	Open	24.90	0.00		
6032 MID-ATLANTIC SYSTEMS OF DPN, IN	13-00868	03/28/13	REIMBURSE FOR PERMIT 2012027	Open	354.00	0.00		
6033 KIMBERLY TIERNAN	13-00957	04/04/13	REFUND DUE TO DOUBLE PAYMENT	Open	761.17	0.00		
6035 NORTH END PRECIOUS METALS	13-00977	04/08/13	RETURN OF PRECIOUS METAL BOND	Open	1,000.00	0.00		
6036 KIM BLACKLEY	13-00983	04/08/13	PURCHASED EGG HUNT GIFT CARD	Open	10.00	0.00		
6037 PETER G DALY	13-00982	04/08/13	BACKGROUND/FINGERPRINT REFUND	Open	26.00	0.00		
BIRCH BIRCH'S COMMUNICATIONS LLC*	13-00349	02/01/13	TWO WAY RADIOS	Open	4,450.00	0.00		
	13-00350	02/01/13	TWO WAY BASE STATION	Open	<u>1,718.50</u>	0.00		
					6,168.50			
BOSNA KAREN MANETTE BOSNA	13-00911	04/04/13	YOGA INSTRUCTOR-MARCH 2013	Open	120.00	0.00		
BRITB BRUCE BRITTON	13-00641	03/06/13	REF FEE FOR BASKETBALL	Open	50.00	0.00		
BURGIN PAUL BURGIN	13-00978	04/08/13	RELEASE DEMO BOND RES#2013-106	Open	1,000.00	0.00		
CARRASQ JESSICA CARRASQUILLO	13-00984	04/08/13	SOCCER REFUND-XAVIER A COLOMA	Open	10.00	0.00		
CARROT CARROT-TOP INDUSTRIES, INC*	13-00808	03/20/13	ROPE FOR FLAG POLES	Open	288.31	0.00		
HINKER DAWN HINKER	13-00867	03/28/13	REFUND SOCCER PARTICIPANT	Open	15.00	0.00		
HOLD PATRICK HOLDEN	13-00986	04/09/13	SCORE KEEPER-ALS TOURNAMENT	Open	64.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HOOVER ROBERT HOOVER & SONS INC*	13-00826	03/21/13	SENSORS, ENG.	Open	90.92	0.00		
KWISE KELSY WISE	13-00912	04/04/13	INSTRUCTOR FOR ZUMBA CLASS	Open	245.00	0.00		
LHOLDEN LAUREN HOLDEN	13-00985	04/09/13	SCORE KEEPER-ALS TOURNAMENT	Open	64.00	0.00		
ROMANOW FRED ROMANOWSKI	13-00807	03/20/13	ASSIGNING FEE FOR BOYS LACROSS	Open	90.00	0.00		
<hr/> Total Purchase Orders: 135 Total P.O. Line Items: 267 Total List Amount: 2,421,006.97 Total Void Amount: 0.00 <hr/>								

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council at a meeting held on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-113

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below:
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
203	15	Kimberly Tieman	paid twice	761.17

I hereby certify the foregoing to be a resolution adopted by the governing body at a meeting held on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-114

TITLE: APPROVAL OF 2013 ROTARY TOWING LICENSES

WHEREAS, Section 22-1 requires any contractor providing towing and storage services for the Township of Lower be licensed by the Township, and

WHEREAS, the following contractors have completed the required application, paid the fee and provided all documentation required by ordinance, and

WHEREAS, the Police have reviewed said applications as required by Section 22-4 (d) of the General Ordinances and have no objection to the issuance of said license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following applicants shall be issued Rotary Towing Licenses for the year 2013.

**Stephen Lewis - Just in Time Towing
John Harron - Off Shore Getty
Edward Cooper - Eddie's Auto Body**

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						



LOWER TOWNSHIP POLICE DEPARTMENT

Brian Q. Marker
Chief of Police

CAPTAIN WILLIAM MASTRIANA
Executive Officer

LT. MARTIN BIERBACH
Administrative Services Commander

LT. THOMAS BEEBY
Patrol Bureau Commander

HEADQUARTERS
Cape May County Airport
405 Breakwater Road
Erma, NJ 08204

Office: (609) 886-1619
Fax: (609) 889-6664

April 11, 2013

Julia Picard
Township Clerk
2600 Bayshore Road
Villas, NJ 08251

RE: Township Rotary Tow Applicants

Dear Julia:

On April 4, 2013, I conducted a physical inspection of all Township Rotary Tow Applicants and their place of business.

This inspection resulted in the following findings;

Eddie's Auto Body
Just In Time Towing
Off Shore Getty

are in compliance with Lower Township Local Ordinance Chapter 600 and Ordinance No. 2013-05, revised/amendment.

Cape Harbor Auto Repair – was inspected and found not to be in compliance. They are in violation of Ordinance No. 2013-05, specifically Section 3, Paragraph 2. In short, they have no secured six foot fenced in area on site.

Cape May Exxon – Was inspected and found not in compliance. They are in violation of Ordinance No. 2013-05, Section 3, Paragraph 1. In short, Cape May Exxon is requiring tow customers to travel to Cape May City, pay for their tow and storage on their vehicle and then return to Cape May Exxon with a paid invoice and at this time the customer is permitted to recover their vehicle from the gas station attendant on site.

Court House Towing/Clark's Towing – Was inspected and found not in compliance. They're in violation of Ordinance No. 2013-05, specifically Section 1, Base of Service. In short, Court House Towing has no place of business in Lower Township. They are utilizing a small fenced in area at J.J.S. the Shop located on Route 9 in Erma.

Township Rotary Tow Applicants
Page 2

They are also in violation of Section 3, Paragraph 2, which requires them to have a secured six foot fenced in area.

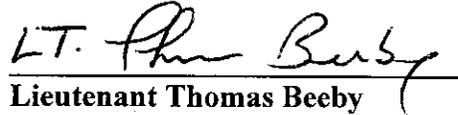
NOTE: It should be noted that J.J.S. the Shop, the storage area, the customer is required to travel over approximately a fifteen feet of five to six inch round landscaping stone to retrieve his vehicle. Photographs of this area were taken and will be attached to this file.

South Jersey Towing – Was inspected and found not in compliance. They are in violation of Ordinance No. 2013-05, specifically Section 1, Place of Business. This was determined by speaking to the owner/manager, Chuck Matthews.

They are also in violation of Section 3, Paragraph 1, specifically tow customers are required to travel to Cape May Court House and pay for their tow bill and storage. Only then the owner/manager of Sunset Towing receives a telephone call from South Jersey Towing, authorizing the release of the vehicle.

They're also in violation of Section 3, Paragraph 2, upon inspection they have no secured six foot fenced in area on the property site.

FOR: Brian Q. Marker
Chief of Police

BY: 
Lieutenant Thomas Beeby
Patrol Bureau Commander

TMB/davm

C file
Attachments

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013 - 115

**TITLE: APPROVAL OF COLD SPRING PRESBYTERIAN CHURCH
APPLICATION TO CONDUCT FLEA MARKETS FOR 2013**

WHEREAS, Section 359-13 of the Code of Lower Township prohibits outdoor flea markets within the confines of Lower Township except as provided for in Section 359.13b, and

WHEREAS, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct four (4) outdoor flea markets within the confines of the Township if approved by the Township Council.

WHEREAS, the Township Council has reviewed the application of the Villas Fire Company to conduct flea markets on **May 25 (rain date of June 1), June 29 (rain date of July 6) and August 31, 2013 (rain date of September 7, 2013);** and

WHEREAS, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that approval is hereby granted.

I hereby certify this is the original resolution adopted by the Township Council at the meeting held on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

APPLICATION FOR OUTDOOR FLEA MARKET

Name of Organization Cold Spring Presbyterian Church

Name of Applicant (Responsible Party): Marilyn Meikle

Address/Phone # of Responsible Party: 224 Mindy Ave. (609) 889-1624 (H)
N. Cape May, N.J. 08204 (609) 675-6693 (C)

Location of Flea Market: Cold Spring Pres Church 780 Seashore Rd. (Seashore Academy Rd.)

Proceeds to Benefit: 300th Anniversary Fund for Cold Spring Church

Date of Flea Market: May 25, 2013

Rain Date: June 1, 2013

Please check appropriate category for organization

Non-Profit Civic Charitable Religious

Marilyn Meikle
Signature of Person in Charge

FOR TOWNSHIP USE ONLY

Approved by Council on _____

Resolution # _____

Notes/Conditions _____

APPLICATION FOR OUTDOOR FLEA MARKET

Name of Organization Cold Spring Presbyterian Church

Name of Applicant (Responsible Party): Marilyn Merkle

Address/Phone # of Responsible Party: 224 Mindy Ave. (609) 889-1624 (H)
W. Cape May, NJ 08204 (609) 675-6693 (C)

Location of Flea Market: Cold Spring Pres Church, 780 Seashore Rd. (Seashore Academy Rd.)

Proceeds to Benefit: 300th Anniversary Fund for Cold Spring Pres Church

Date of Flea Market: June 29th, 2013

Rain Date: July 6, 2013

Please check appropriate category for organization

Non-Profit Civic Charitable Religious

Marilyn J. Merkle
Signature of Person in Charge

FOR TOWNSHIP USE ONLY

Approved by Council on _____

Resolution # _____

Notes/Conditions _____

APPLICATION FOR OUTDOOR FLEA MARKET

Name of Organization Cold Spring Presbyterian Church

Name of Applicant (Responsible Party): Marilyn Meikes

Address/Phone # of Responsible Party: 224 Minty Ave (609) 889-1624(H)
N. Cape May, N.J. 08204 (609) 675-6673(C)

Location of Flea Market: Cold Spring Pres Church 780 Seaside Rd. (Seaside Academy Rd.)

Proceeds to Benefit: 300th Anniversary Fund for Cold Spring Pres Church

Date of Flea Market: August 31, 2013

Rain Date: September 7, 2013

Please check appropriate category for organization

Non-Profit Civic Charitable Religious

Marilyn J. Meikes
Signature of Person in Charge

FOR TOWNSHIP USE ONLY

Approved by Council on _____

Resolution # _____

Notes/Conditions _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-116

TITLE: AWARD OF CONTRACT FOR CONCESSION FOR 2013 INDEPENDENCE DAY FESTIVAL RIDES

WHEREAS, the request for proposals for the Concession for 2013 with an option for 2014 Independence Day Festival Rides was advertised on March 13, 2013 and due by March 26, 2013 at 11:00 a.m., and

WHEREAS, one (1) proposal was submitted and reviewed by the Recreation Superintendent, the Township Manager and the QPA, and

WHEREAS, the vendor has supplied all required bid documents and the CFO has determined sufficient funds are available in the budget as follows:

Budget Year & Appropriation 3-01-30-420-299

CFO Signature [Handwritten Signature]

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded as follows.

AWARD TO: WIZARDS FESTIVAL OF FUN INC.
TOTAL: Option 3 -\$12,500.00 payment to Wizard's in addition, Wizard's Festival of Fun will collect \$1.00 per ride from participants - with no rain date - including an option to be awarded in 2014 at \$12,900.00 with \$1.00 per ride from participants.

BE IT FURTHER RESOLVED, the Mayor and Clerk are hereby authorized and directed to execute the contract for the same, which will then be submitted to the Atlantic County Municipal Joint Insurance Fund for final insurance review.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on April 18, 2013.

Julie A. Picard, Township Clerk

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 6 rows: CONRAD, NEVILLE, DOUGLASS, CLARK, BECK

**2013-06 Request for Proposal Concession
Lower Township Independence Day Festival Rides**

The undersigned proposes to furnish and deliver the above goods/services pursuant to the Bid specification and made part hereof for 2013 Event with an option for 2014 Event:

Option #1

Flat fee concession payment from the Contractor to the Township of Lower, due upon contract award. A proposed wristband fee to be collected by the Contractor from the public at the event.

a. Concession Payment Option #1

N/A - We cannot participate under Option #1 terms.

b. Wristband Fee for Event Option #1

N/A - We cannot participate under Option #1 terms.

Option #2

Concession Payment waived from the Contractor to the Township with a REDUCED Proposed wristband fee to be collected by the Contractor from the public who attend the event.

a. Wristband Fee for Event Option #2

N/A - We cannot participate under Option #2 terms.

Option #3

Flat fee payment from the Township of Lower with \$ 1 per rides tickets in lieu of the REDUCED proposed wristband fee to be collected from the public by the Contractor from the public who attend the event. Please see our attached proposal.

a. Payment from Township of Lower Option #3

2013 Event \$ Twelve-Thousand, Five-Hundred Dollars (US) + \$Four-Thousand, Five-Hundred Dollars (US) Additional to reserve July 5, 2012 as a rain date. \$ 12,500.00 (US) + \$ 4,500 (US) Additional if rain date is reserved. Amount in words and numbers

2014 Event \$ Twelve-Thousand, Nine-Hundred Dollars (US) + \$ Five-Thousand Dollars (US) Additional to reserve July 5, 2012 as a rain date. \$ 12,900.00 (US) + \$ 5,000 (US) Additional if rain date is reserved. Amount in words and numbers

b. Wristband Fee for Event Option #3

N/A

Amount in words and numbers

\$ N/A

Amount in numbers

Wizard's Festival of Fun Inc.

22-2977470 Federal EIN

Company Name

Federal I.D. # or Social Security #

125 Coles Road, Blackwood, NJ 08012

Address

Albert M. Belmont Jr., President
Signature of Authorized Agent

Albert M. Belmont Jr. President
Type or Print Name and Title

(609) 206-5244

Telephone Number

3/26/2013
Date

LIST EXCEPTIONS BELOW OR USE ADDITIONAL SHEET:

1. **ERRORS & OMISSIONS/PROFESSIONAL LIABILITY INSURANCE WITH LIMITS OF LIABILITY NOT LESS THAN \$500,000:** This coverage is not available to our firm because unlike a lawyer, architect or doctor, we are not licensed professionals. Our equipment is licensed and inspected by the DCA. Should we not perform per our contract, we would be subject to breach of contract litigation - not malpractice or professional malfeasance. Professional Liability Insurance is inapplicable to this situation because we are simply providing rides and inflatable attractions as specified in the RFP.

2. **HOLD HARMLESS:** We will consent to a hold harmless in the form outlined below. It is a standard form that has been provided to us by the MEL-JIF for past contracts.

3. **SCOPE:** Per attached proposal APPENDIX A. Wizard's will provide 6 rides.

2013 CONCESSION AGREEMENT WITH WIZARDS FESTIVAL OF FUN INC.

THIS CONCESSION AGREEMENT is entered into on the 15th day of April, 2013, by and between TOWNSHIP OF LOWER, a municipal corporation with offices located at 2600 Bayshore Road, Villas, New Jersey 08251, hereinafter referred to as "Township" and WIZARDS FESTIVAL OF FUN INC, hereinafter referred to as "Wizards Festival of Fun Inc."

WITNESSETH:

WHEREAS, the Township desires to grant a concession for entertainment and amusements for its Independence Day Festival on July 3, 2013;

WHEREAS, the Township desires to approve the selection of Wizards Festival of Fun Inc. to perform these services and to enter into this Agreement with Wizards Festival of Fun Inc. in accordance with the terms and conditions set forth herein; and

Now, THEREFORE, with the foregoing recital paragraphs incorporated herein by this reference and in consideration of the mutual covenants and promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties hereto, intending to be legally bound hereby covenant and agree as follows:

1. Grant of Concession. Wizards Festival of Fun Inc. agrees to provide amusement rides and related activities in the Township in accordance with the terms and conditions as set forth on the Proposal attached hereto as EXHIBIT A and incorporated herein by this reference (the "Proposal"). The Township agrees to pay a fee of **\$12,500.00 (TWELVE THOUSAND FIVE HUNDRED DOLLARS)** to Wizards Festival of Fun Inc for the **2013** Event, with an option for 2014 Event with mutual approval from Township of Lower Council and Wizards Festival of Fun for a fee of \$12,900 (TWELVE THOUSAND NINE HUNDRED DOLLARS) to be agreed upon in 2014. All terms and conditions of the Proposal shall remain in full force and effect unless in conflict with this Agreement, in which case the terms of this Agreement shall control, or unless specifically modified by this Agreement.
2. Hours of Event. Wizards Festival of Fun Inc. shall provide the services set forth in the Proposal and this Agreement on July 3, 2013 between the hours of 5 P.M. until 9 P.M. In the event the fireworks display is postponed because of weather conditions or other reasons, the parties agree there will be no additional rain dates and payment shall be made in full.
3. The Event Location. The amusement rides set forth on EXHIBIT A shall be set up along the streets in the vicinity of Shore Drive between Lincoln Blvd. and Emerson Avenue adjoining the Cape May Ferry Landing. Wizards Festival of Fun Inc. shall consult with the Township prior to the set up dates to determine the exact location of amusement rides and entertainment.
4. **Charge to the Public. The only amount that Wizards Festival of Fun Inc. will be permitted to charge for all rides and amusements will be ONE (\$1.00) DOLLAR PER RIDE.**
5. Indemnification/Hold Harmless and Insurance. Wizards Festival of Fun Inc. shall provide an executed Hold Harmless Agreement in the form attached hereto as EXHIBIT B and shall comply with the insurance requirements which are set forth on EXHIBIT C.
6. Assignment. Services provided under this Agreement and the Proposal are for the exclusive use of Township. Neither Township nor Wizards Festival of Fun Inc. shall assign its interest in this Agreement or the Proposal without the written consent of the other.
7. Severability. The terms, conditions, covenants, and provisions of this Agreement and Proposal shall be deemed to be severable. If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other clause or provision herein, but such other clauses or provisions shall remain in full force and effect.
8. Other Agreements. This Agreement and Proposal represent the entire agreement between the parties hereto and there are no other or collateral oral agreements or understandings. No addition, modification or variation from this Agreement or Proposal shall be enforceable unless the same shall be in writing and signed by the parties hereto.

9. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
10. Choice of Law/Venue. This Agreement and Proposal shall be governed by and construed in accordance with the laws of the State of New Jersey, excluding choice of law rules thereof. Any and all actions to enforce or to interpret this Agreement or Proposal shall be brought in the Superior Court of New Jersey, Cape May County.
11. Waiver. The parties hereto waive a trial by jury of any and all issues arising in any action or proceeding between them under or connected with this Agreement or Proposal or any of the provisions or any negotiations in connection therewith.
12. Paragraphs. The titles to paragraphs of this Agreement are for convenience of reference only, and are not to be construed as defining, limiting or modifying the scope or intent of any of the terms and conditions of this Agreement.
13. Counterparts; Facsimiles. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original. Facsimile copies hereof shall be deemed to be originals.
14. Approval by Township Council. This Agreement is contingent upon approval by the Township Council of the Township of Lower, Cape May County.
15. Compliance with Laws and Regulations. During the performance of this Agreement, Wizards Festival of Fun Inc. agrees as follows:
 - A. Wizards Festival of Fun Inc., or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. Wizards Festival of Fun Inc. will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited to, the following: (i) employment, upgrading, demotion, or transfer; (ii) recruitment or recruitment advertising; (iii) layoff or termination; (iv) rates of pay or other forms of compensation; and (v) selection for training, including apprenticeship. Wizards Festival of Fun Inc. agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.
 - B. Wizards Festival of Fun Inc., or subcontractor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of Wizards Festival of Fun Inc., state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status or sex.
 - C. Wizards Festival of Fun Inc., or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of Wizards Festival of Fun Inc.' commitments under applicable law, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - D. Wizards Festival of Fun Inc., or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer of the State of New Jersey ("Treasurer") pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.
 - E. Wizards Festival of Fun Inc., or subcontractor, where applicable, agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time, or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

- F. Wizards Festival of Fun Inc., or subcontractor, where applicable, agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- G. Wizards Festival of Fun Inc., or subcontractor, where applicable, agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable federal law and applicable federal court decisions.
- H. Wizards Festival of Fun Inc., or subcontractor, where applicable, shall furnish such reports or other documents to the Affirmative Action Office as may be requested from time to time in order to carry out the purposes of the regulations of the Treasurer promulgated under P.L. 1975, c.127, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conduction of a compliance investigation pursuant to Subchapter 10 of N.J.A.C. 17:27.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the date first above written.

ATTEST:

TOWNSHIP OF LOWER

Julie Picard, Township Clerk

BY: _____
Michael Beck, Mayor

ATTEST:

WIZARDS FESTIVAL OF FUN INC.

BY: _____
Al Belmont, President

TOWNSHIPOF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-117

Title: **APPROVAL OF ANNUAL CONTRIBUTION TO VOLUNTEERS IN MEDICINE**

WHEREAS, Volunteer in medicine of Cape May County's primary mission is to understand and serve the health and wellness needs of the medically uninsured or under served population living or working in Cape May County; and

WHEREAS, VIM has begun a Municipal Partners Program to create a permanent symbolic relationship between the VIM clinic and the sixteen municipalities; and

WHEREAS, VIM has requested each municipality donate fifty cents (\$0.50) for each taxable line to the program to help with specialized services for eye care, pediatrics and podiatry in addition to the primary care being offered.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower does hereby authorize and approve a contribution of \$7,690. for the year 2013.

BE IT FURTHER RESOLVED that the CFO, Lauren Read is hereby authorized to issue a check to Volunteers in Medicine for \$7,690 chargeable to budget line Council Special Projects 01-20-110-281 where sufficient funds are available as evidenced by her signature.



Lauren Read, CFO

I hereby certify the foregoing to be a Resolution adopted by the Township Council on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2013-118**

**Title: AUTHORIZING APPLICATION FOR REASSESSMENT OF REAL PROPERTY
IN THE TOWNSHIP OF LOWER**

WHEREAS, the Cape May County Board of Taxation mandates that municipalities be revalued if assessments of all taxable real property in the Township falls below 85% of market value or above 115%; and

WHEREAS, according to the 2013 preliminary equalization table of Cape May County, Lower Township's real property ratio of aggregate assessed to aggregate true value of real property is 108.23%; and

WHEREAS, the Cape May County Board of Taxation encourages reassessments by municipalities in order to avoid a mandated revaluation; and

WHEREAS, in 2012 Lower Township experienced a \$25 million decrease in real property assessed valuation through the successful appeal of more than 300 properties; and

WHEREAS, Lower Township has received 243 tax appeals in 2013 which could lead to another loss in real property assessed valuation; and

WHEREAS, it is in Lower Township's best interest to avoid a mandated revaluation and further loss in real property assessed valuation by conducting a reassessment of real properties.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower that Arthur Amonette, Lower Township Tax Assessor, is hereby authorized to submit application for reassessment program to the Cape May County Board of Taxation and to proceed with any and all actions required to facilitate the application process for final approval from the State Division of Taxation.

I hereby certify the foregoing to be a resolution adopted by the Township Council on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

APPLICATION FOR REASSESSMENT PROGRAM
(TO BE FILED WITH COUNTY TAX ADMINISTRATOR)

Taxing District TOWNSHIP OF LOWER County CAPE MAY

SECTION I - GENERAL INFORMATION

1. Reassessment to be completed 12/31/2013 and filed in tax year 2014.
2. All values placed on property will be as of October 1, 2013.
3. Year last revaluation 1/1/2007 and reassessment 1/1/2010 implemented.
4. No. of line items - Class 1 771, 2 14197, 3 72, 4 330.

SECTION II - REASSESSMENT STANDARDS AND PROCEDURES

Below are a series of statements. The statements generally reflect standards and procedures that must be met or performed during a reassessment program. Please read each statement carefully. If you agree with the statement, place a check mark in the box to indicate agreement. If you disagree entirely or partially with the statement, place a check mark in the box to indicate disagreement. A check mark indicating disagreement requires that a separate sheet be attached to this application to express your reason the statement may not be appropriate or applicable in the proposed reassessment.

REASSESSMENT PROCEDURE STATEMENTS

- | | |
|--|---|
| <input checked="" type="checkbox"/> Agree
<input type="checkbox"/> Disagree | 1. A diligent attempt will be made to thoroughly inspect the exterior of all improvements to carefully note all pertinent physical property characteristics and accurately obtain or verify outside building dimensions. |
| <input checked="" type="checkbox"/> Agree
<input type="checkbox"/> Disagree | 2. A diligent attempt will be made to thoroughly inspect the interior of all improvements to carefully note all pertinent construction components and other physical data respecting condition and layout.

If disagree, indicate the percentage of interior inspections completed between the last revaluation/reassessment implementation and this reassessment.

_____ % |
| <input checked="" type="checkbox"/> Agree
<input type="checkbox"/> Disagree | 3. A scaled sketch with dimensions of each significant building will be prepared on which building sections, accessories, and story levels or heights will be noted. |
| <input checked="" type="checkbox"/> Agree
<input type="checkbox"/> Disagree | 4. The Real Property Appraisal Manual for New Jersey Assessors will be utilized to develop appropriate depreciated replacement costs for all improvements as of the assessment date. |
| <input checked="" type="checkbox"/> Agree
<input type="checkbox"/> Disagree | 5. All exempt property assessments will be updated to a current value as of the assessment date. |
| <input checked="" type="checkbox"/> Agree
<input type="checkbox"/> Disagree | 6. All land assessments will be updated to a current value as of the assessment date utilizing generally acceptable land valuation procedures. |
| <input checked="" type="checkbox"/> Agree
<input type="checkbox"/> Disagree | 7. A land value map shall be developed using appropriate land unit values such as front foot, effective front foot, excess front foot, square foot, acreage value and base or minimum site value. |
| <input checked="" type="checkbox"/> Agree
<input type="checkbox"/> Disagree | 8. Sales of all properties deemed to be usable and occurring within the past three years will be analyzed; and significant data extracted from appropriate sales will be utilized in developing pertinent factors, adjustments, tables and/or schedules for determining current market values of property as of the assessment date. |

- Agree 9. All owners of income-producing property will be requested to submit income and expense information as provided under N.J.S.A. 54:4-34.
- Disagree
- Agree 10. All applicable approaches to value will be employed in the valuation process, and values developed will be reconciled to determine a final assessed value of the property as of October 1 of the pretax year.
- Disagree
- Agree 11. A taxpayer orientation program will be conducted to generally describe the reassessment program and its purpose.
- Disagree
- Agree 12. A notice will be sent to all taxpayers to inform them of their proposed assessed value and how an appointment may be made to arrange for an informal review.
- Disagree
- Agree 13. The tax map is up-to-date and has been reviewed and approved by Property Administration within the past three years.
- Disagree

SECTION III - HYBRID REASSESSMENT

Place a check mark in this box if any portion of the updating valuation process will be performed by individual(s) other than the assessor and his or her staff on the municipal payroll.

If you placed a check mark in the above box, a copy of the proposal or contract for the performance of such services must be attached to this application. Any contract entered into for valuation of all or a portion of the real property in a municipality is subject to the approval of the Director of the Division of Taxation (or his/her designee).

SECTION IV - CERTIFICATION AND ACKNOWLEDGMENT

I hereby declare as tax assessor that the reassessment will be performed as agreed to and stated in this application, and any revision or addendum sheet I have attached. I also fully understand that if I am granted approval to proceed with the reassessment, I will submit monthly reports of the progress and status of the reassessment to the county tax administrator as prescribed in N.J.A.C. 18:12A-1.14(d).

Check if revision or addendum sheet is attached.

April 10, 2013
Date


Assessor's Signature

The _____ County Board of Taxation at a meeting held on _____, 20____ has thoroughly reviewed the forgoing application and any attached revision or addendum sheet and recommends _____ of the proposed reassessment program.
(Approval or Disapproval)

Date

County Tax Administrator

The foregoing proposal for reassessment is hereby approved/disapproved this _____ day of _____, 20____, in accordance with N.J.A.C. 18:12A-1.14(c).

Assistant Director, Division of Taxation

APPLICATION FOR REASSESSMENT PROGRAM
Addendum
Lower Township – 2014

The application for reassessment includes only one area that is not in agreement with the established procedures, but I would like to address other areas that need clarification.

First, inspection of all properties in the Township.

The last reassessment was completed for the 2010 tax year and all the properties were inspected during the prior year. Interior inspections were only done on approximately 10 percent of the properties at that time. Since that time, any properties that have been added to or remodeled have been inspected as the construction permits were received and work was completed. Sold properties that were outside the norm were investigated and inspected. Therefore, only properties that have not been inspected within the past four year will be inspected.

Second, the tax map.

The Lower Township tax map received formal approval in September of 2010. There are still properties on the map that are mismatched on the tax list. The first step will be to correct this, either by changing the tax list or changing the map. Whatever is necessary.

Third, taxpayer orientation and notice of assessment

This reassessment program is being considered to reduce the current assessments that are continuing to decline in the current market. Most if not all of the assessments will be going down, therefore I would expect taxpayer agreement with this project. A general notice of the project and announcements at Township Council meetings will be used to inform the residents. The new assessments will also be posted on the Township web site for review by the residents.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-119

**TITLE: A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE
CAPE MAY COUNTY OPEN SPACE PROGRAM FOR ADA
UPGRADES AT THE PAUL R. WILL RECREATION COMPLEX**

WHEREAS, the Council of the Township of Lower has determined that the Paul R. Will Recreation Complex is in need of ADA upgrades; and

WHEREAS, funds for such upgrades may be available to the Township of Lower under the Cape May County Open Space Program; and

WHEREAS, an application must be filed with the Cape May County Open Space Program to apply for such funds.

NOW, THEREFORE, BE IT RESOLVED that Council of Lower Township, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an grant application.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council at a meeting held on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-120

**TITLE: A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE
CAPE MAY COUNTY OPEN SPACE PROGRAM FOR
CONSTRUCTION OF A PROMENADE AT THE NORTH JETTY OF
THE CAPE MAY CANAL**

WHEREAS, the Council of the Township of Lower has determined that it is in the best interest of the Township to construct a promenade at the North Jetty of the Cape May Canal; and

WHEREAS, funds for such construction may be available to the Township of Lower under the Cape May County Open Space Program; and

Whereas, an application must be filed with the Cape May County Open Space Program to apply for such funds.

NOW, THEREFORE, BE IT RESOLVED that Council of Lower Township, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an grant application.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council at a meeting held on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

**RESOLUTION # 2013- 121
BILL LIST II**

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Amount</u>
Douglass Landscaping	13-00954	Landscaping Bid Contract 2013	
		Pynt #1 of 10 (Inv#4116)	\$ 5,192.50
		Pynt #2 of 10 (Inv#4119)	\$ 5,192.50
		TOTAL DUE:	\$ <u>10,385.00</u>

I certify the foregoing to be a Resolution adopted at a Township Council Meeting on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

ANIMAL CONTROL MONTHLY REPORT

MONTH OF March 202013

ACO steve parker DATE 3/30/2013

	DOGS	CATS	WILDLIFE
TOTAL CALLS	3	0	1
TO SHELTER	0	0	0
RETURNED	0	0	0
TO VET	0	0	0
DOA	0	0	0
WARNINGS	0	0	0
TICKETS	6	0	0
BITES	1	0	0
QUARANTINES	0	0	0
OTHER	0	0	0

*OTHER includes complaints of barking dogs ,dogs left outside too long ,other disturbances and reports of animal abuse or neglect.

Additional Comments

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 03/01/2013 To 03/31/2013

April 08 , 2013 2:51:48PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$866,370.00	Cubic Footage:	150625 Cu.ft	Permit Issued:	112
Cost Of Alteration:	\$730,487.00	Square Footage:	13379 Sq.ft	Updates Issued:	5
Cost Of Demolition:	\$0.00			All Fees Waived:	3
Total Cost:	\$1,596,857.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$15,937.00	Building:	\$0.00	Building:	\$2,190.00	Building Fees:	\$13,747.00
Electrical:	\$5,349.00	Electrical:	\$0.00	Electrical:	\$204.00	Electrical Fees:	\$5,145.00
Fire :	\$3,558.00	Fire :	\$0.00	Fire :	\$232.00	Fire Fees:	\$3,326.00
Plumbing:	\$5,643.00	Plumbing:	\$0.00	Plumbing:	\$133.00	Plumbing Fees:	\$5,510.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$2,759.00	Technical Fees:	\$27,728.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$504.00	\$0.00	\$504.00
Alteration Training Fee:	\$1,239.00	\$213.00	\$1,026.00
DCA Minimum Fee:	\$12.00	\$1.00	\$11.00
Sub total Training Fee:	\$1,755.00	\$214.00	\$1,541.00

TECHNICAL ISSUES

Building Technical:	69
Electrical Technical:	64
Fire Protection Technical:	30
Plumbing Technical:	52
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$1,539.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$1,539.00

CERTIFICATE ISSUES

Certificate of Occupancy:	2
Certificate of Approval:	16
Certificate of Continued Occupancy:	1

PERMIT FEES:	\$27,728.00
DCA FEES:	\$1,541.00
CERTIFICATE FEES:	\$1,539.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$30,808.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$151.00
OTHER FEES:	\$100.00
GRAND TOTAL FEES:	\$31,059.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 03/01/2013 To 03/31/2013

April 8, 2013 3:39:25PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,541.00	\$29,367.00	\$0.00	\$30,908.00
Copies	Sub Totals:	\$0.20	\$0.00	\$0.00	\$0.20
CCO FEES	Sub Totals:	\$0.00	\$151.00	\$0.00	\$151.00
LICENSE FEES	Sub Totals:	\$0.00	\$1,725.00	\$0.00	\$1,725.00
GRAND TOTALS:		\$1,541.20	\$31,243.00	\$0.00	\$32,784.20

BOROUGH OF WEST CAPE MAY
 2600 Bayshore Road
 Borough of West Cape May, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 03/01/2013 To 03/31/2013

April 08 , 2013 2:55:58PM

SUMMARY

<u>CONSTRUCTION COSTS</u>		<u>COUNT</u>			
Cost Of Construction:	\$130,500.00	Cubic Footage:	8760 Cu.ft	Permit Issued:	10
Cost Of Alteration:	\$55,595.00	Square Footage:	1095 Sq.ft	Updates Issued:	2
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$186,095.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$1,267.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$1,267.00
Electrical:	\$550.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$550.00
Fire :	\$201.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$201.00
Plumbing:	\$556.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$556.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$2,574.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$29.00	\$0.00	\$29.00
Alteration Training Fee:	\$96.00	\$0.00	\$96.00
DCA Minimum Fee:	\$1.00	\$0.00	\$1.00
Sub total Training Fee:	\$126.00	\$0.00	\$126.00

TECHNICAL ISSUES

Building Technical:	6
Electrical Technical:	7
Fire Protection Technical:	3
Plumbing Technical:	3
Elevator Technical:	
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	0
Certificate of Approval:	1
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$161.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$161.00

PERMIT FEES:	\$2,574.00
FEES:	\$126.00
CERTIFICATE FEES:	\$161.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$2,861.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$2,861.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 03/01/2013 To 03/31/2013

April 8, 2013 2:55:09PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$362.00	\$2,499.00	\$0.00	\$2,861.00
LICENSE FEES	Sub Totals:	\$0.00	\$150.00	\$0.00	\$150.00
GRAND TOTALS:		\$362.00	\$2,649.00	\$0.00	\$3,011.00

MARCH DOG REGISTER 2013

Date	#s	Void/Dup	# S/N	4.2	Non S/N	7.2	FW S/N	1.2	FW Nor	4.2	Late Fee	\$5.00	Prior Year	\$5.00	Total D	Total E	Total F	Total G	Deposit
3/1/2013	#941-958		16	2											\$67.20	\$14.40	\$0.00	\$0.00	\$81.60
3/4/2013	#959-967		6	3											\$25.20	\$21.60	\$0.00	\$0.00	\$46.80
3/5/2013	#968-982		15												\$63.00	\$0.00	\$0.00	\$0.00	\$63.00
3/6/2013	#983-989		4	2											\$16.80	\$14.40	\$1.20	\$0.00	\$32.40
3/7/2013	#990-1004		9	5											\$37.80	\$36.00	\$1.20	\$0.00	\$75.00
3/8/2013	#1005-1009		3	1						1					\$12.60	\$7.20	\$0.00	\$4.20	\$24.00
3/11/2013	#1010-1022		13												\$54.60	\$0.00	\$0.00	\$0.00	\$54.60
3/12/2013	#1023-1028		6												\$25.20	\$0.00	\$0.00	\$0.00	\$25.20
3/13/2013	#1029-1045		11	4											\$46.20	\$28.80	\$2.40	\$0.00	\$77.40
3/14/2013	#1046-1047		2												\$8.40	\$0.00	\$0.00	\$0.00	\$8.40
3/15/2013	#1048-1054		4	2						1					\$16.80	\$14.40	\$0.00	\$4.20	\$35.40
3/18/2013	#1055-1062		5												\$21.00	\$14.40	\$1.20	\$0.00	\$36.60
3/19/2013	#1063-1066		4	2											\$16.80	\$0.00	\$0.00	\$0.00	\$16.80
3/20/2013	#1067-1069		3												\$12.60	\$0.00	\$0.00	\$0.00	\$12.60
3/21/2013	#1070-1071		2	4											\$8.40	\$0.00	\$0.00	\$0.00	\$8.40
3/22/2013	#1072-1078		2							1					\$8.40	\$28.80	\$0.00	\$4.20	\$41.40
3/25/2013	#1079-1083		4	1											\$16.80	\$7.20	\$0.00	\$0.00	\$24.00
3/26/2013	#1084-1086		1	2											\$4.20	\$14.40	\$0.00	\$0.00	\$18.60
3/27/2013	#1087-1094		7	1											\$29.40	\$7.20	\$0.00	\$0.00	\$36.60
3/28/2013	#1095-1107		9	2											\$37.80	\$14.40	\$1.20	\$0.00	\$53.40
			126	31						3					\$ 529.20	\$ 223.20	\$ 7.20	\$ 12.60	\$ 772.20
<p>Total Licenses Collected 166</p> <p>Total \$772.20</p>																			
<p>Collected \$772.20</p>																			
<p>State \$301.20</p> <p>Twp. Fee \$471.00</p> <p>S/N Fund \$0.00</p>																			
<p>Paid to</p> <p>State \$301.20</p> <p>Twp. Fee \$471.00</p> <p>S/N Fund \$0.00</p>																			
<p>Total \$772.20</p>																			

Clerk's
Register Report
3/1/2013 Through 3/31/2013

4/2/2013

Page 1

Account	Description	Memo	Category	Amount
INCOME :				
	TOTAL Business Mercantile 2012-2013			225.00
	TOTAL Campgrounds & Trailers			6,636.00
	TOTAL Ice Cream License			270.00
	TOTAL Licenses & Permits			60.00
	TOTAL Rental Merc 2012-2013			1,875.00
	TOTAL Scrapper			150.00
	TOTAL Street Openings			50.00
	TOTAL Taxi & Limo			620.00
	TOTAL Towing			200.00
	TOTAL Yard Sales			65.00
	TOTAL INCOME			10,151.00
TRANSFERS				
	TOTAL Council Checking			-10,151.00
	TOTAL TRANSFERS			-10,151.00
	OVERALL TOTAL			0.00

Total Transfers 10,361.00

** Street openings \$ 210.⁰⁰ deposited in Council Checking on 3/19/13
+ 50
\$ 260 total*



**Lower Township Police Department
Monthly Activity Report**

2013

	March	Total:
General Complaints and Service Calls	3599	10119
Emergency Medical Calls with L. T. Rescue	173	498
Fire Alarm Call Outs (Total)	50	122
Villas Fire Company	16	38
Town Bank Fire Company	24	56
Erma Fire Company	10	28
Assaults	8	16
Robbery	0	0
Domestic Violence Complaints	29	92
Domestic Violence with Assaults	7	17
Motor Vehicle Accidents	25	78
Traffic Warnings	37	88
Traffic Summons	112	310
Motor Vehicle Stops	499	1325
Local Ordinance Warnings	4	5
Local Ordinance Complaints	12	16
Assaults on Police Officers (UCR Report Return "A")	2	3
Residential and Commercial Alarm Calls	55	144
Property Checks	1276	3825
Death Investigations	3	12
Burglaries	5	19
Thefts	23	82
Criminal Mischief Complaints	51	108
Disorderly Conduct Complaints	69	168
Animal Control Complaints	205	434
Adult Arrests (UCR Report Return "A")	38	112
Juvenile Arrests (UCR Report Return "A")	13	19
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	3	12
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	6	13
Investigation Reports Completed	95	282
Supplemental Investigation Reports Completed	39	120
Total Value Property Stolen (UCR Report Return "A")	\$58,803.00	\$127,738.00
Total Value Property Recovered (UCR Report Return "A")	\$4,050.00	\$13,837.00



Lower Township Police Department
Monthly Activity Report

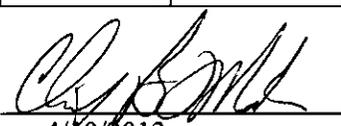
2013

	March	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	252	768
Vacation	548	1926
Personal	24	134
Comp Hours	12	17
Sick Hours	230	987
Injury Hours	108	108
Training Hours	662	1270
Military Training	24	180
Police Department Overtime in Hours		
Operations Overtime	143.5	395.5
Operations Comp Time	46.5	127
Investigation Division Overtime	31.5	63.5
Investigation Division Comp Time	6	11.5
Court Overtime	18	66
Court Comp Time	6	9
Holiday Overtime	89	403.75
Holiday Comp Time	18.5	92
Government/Grant Funding Overtime in Hours		0
Click It or Ticket	0	0
Cops n Shops	0	0
JV Curfew	0	0
DWI Patrol	0	0
Other	0	4
Private Funding Overtime in Hours		
Special Detail	0	0

Prepared by:

Chief Brian Q. Marker

Date:


4/10/2013

**2013 CASH RECEIPTS
MARCH**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Current year taxes (2013)	686,639.74	12,902,814.65
Prior year taxes (2012)	241,181.20	711,388.91
Arrears		4,956.96
Bankruptcy		2,675.91
State Audit Payback	250.00	3,350.00
6% Penalty	1,158.06	4,408.00
Tax Search Fees	20.00	100.00
Interest	32,142.41	65,930.64
Lot clearing	2,270.00	2,270.00
Returned Check Fees	20.00	40.00
Duplicate Bills	15.00	240.00
Trash	9,266.75	16,136.63
Cost of Sale	8,989.02	10,059.38
Municipal Service Fees	32,410.00	32,410.00
MUA	46,976.25	46,976.25
TOTAL DEPOSITS	1,061,338.43	13,803,757.33
DEPOSITED TO COUNCIL CHECK	1,018,870.90	13,484,770.61
DEPOSITED TO WIPP ACCOUNT	42,467.53	318,986.72
TOTAL DEPOSITS	1,061,338.43	13,803,757.33
NSF Reversals	(1,649.43)	-3,448.96
TOTAL	1,059,689.00	13,800,308.37

Prepared by Susan Jackson

**2013 March
Vital Statistics**

Marriages/CU	11
Certified copies	195
Burial Permit	0

Marriage/CU State	\$275.00
Marriage/CU Twp.	\$33.00
Certified copies	\$1,950.00
Burial Permit	\$0.00
TOTAL	\$2,258.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-122

TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.”

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

 (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on April 15, 2013 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be a resolution adopted by the Township Council on April 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						