

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

March 16, 2020 - 7:00 P.M.

Meeting called to order

Opening Announcement

Pledge of Allegiance & Moment of Silence

Roll Call & Determination of Quorum

Work Session

HPC Presentation of Plaque – Catherine & Steve Wilson – 754 Seashore Road

Consent Agenda

Approval of Minutes – March 2, 2020

Res. #2020-107 Payment of Vouchers \$ 1,048,332.21

Res. #2020-108 Approval of Change Order #1 to South State, Inc. for Reconstruction of Miramar Avenue, Foster Avenue, Idell Road, Woolson Road and Crescent Drive (2018 Road Program) (\$31,408.61)

Res. #2020-109 A Resolution Authorizing the Eighth Annual Escape the Cape Triathlon Scheduled for June 13 & 14, 2020

Res. #2020-110 Public Facilities Grant Application for \$400,000, Rotary Park, ADA Improvements (new Mayor's signature)

Res. #2020-111 Bid Acceptance and Award for Landscaping Services for various Locations for 2020 (Final Year) of Contract (Bayshore Landscaping \$39,400)

Res. #2020-112 Bid Acceptance and Award for Fertilizing Services for Various Locations in 2020 (Final Year) of Contract (Bayshore Landscaping \$13,200)

Res. #2020-113 A Resolution of the Township of Lower Canceling Certain Taxes per Agreement/Resolution #2013-271 (DRBA - Surfside Custom \$243.52)

Res. #2020-114 Renewal of 2020 Campground Licenses (Beachcomber, Holly Shores, Cape May KOA & Seashore)

Res. #2020-115 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS On-Line Auction Website

Res. #2020-116 Approval of Change Order #2 for DeBlasio & Associates for Engineering Services for Construction Administration on the 2019 Road Program Phase 1, Section 2; Kechemeche Street, Pakahake Street, Pontaxit Avenue and Mathemek Street (\$18,000)

Res. #2020-117 Transfer of 2019 Appropriations

Res. #2020-118 Amendment to the 2020 Budget

Res. #2020-119 Adoption of 2020 Budget

Res. #2020-120 Bid Acceptance and Contract Award of 2019 Road Program Phase 1 for Kechemeche Street, Pakahake Street, Pontaxit Avenue and Mathemek Street (South State \$274,580.)

Res. #2020-121 Approval of Change Order #2 to Charles Marandino, LLC for the Schellengers Landing Safety Improvements and Identification Program for Additional Work Including Excavation of a Test Pit and Reconstruction/Relocation of Existing Stormwater Inlets (\$18,190)

Regular Agenda

Res. #2020-122 Approval of an Alcoholic Beverage Control Plenary Retail Consumption License – Person to Person Transfer – License #0505-33-011-005, From Five P's Inc to Spyglass of Cape May, LLC

Public Hearings for the Following Ordinances:

Ord #2020-03 Amending Chapter 419, Littering of the Code of the Township of Lower

Ord #2020-04 An Ordinance Amending the Code of the Township of Lower, Adding Chapter 167; Pet Waste

Ord #2020-05 An Ordinance Amending the Code of the Township of Lower; Adding Chapter 576; Improper Disposal of Waste

Ord #2020-06 An Ordinance Amending the Code of the Township of Lower, Adding Chapter 420; Yard Waste Collection Program

Ord #2020-07 An Ordinance Amending the Code of the Township of Lower; Adding Chapter 10; Illicit Connection

Ord #2020-08 An Ordinance Amending the Code of the Township of Lower; Adding Chapter 577; Private Storm Drain Inlet Retrofitting

Ord #2020-09 An Ordinance Amending the Code of the Township of Lower; Adding Chapter 571; Refuse Containers/Dumpster

Ord #2020-10 An Ordinance Amending Chapter 400, Land Development, of the Code of the Township of Lower

Manager's Report

Engineer's Report – Shawn Carr, Mott MacDonald

Administrative Reports

Clerk, Construction, Dog, Tax, Vital

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – March 2, 2020

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on March 2, 2020 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Kevin Coombs
Councilmember Roland Roy, Jr.
Deputy Mayor David Perry
Mayor Frank Sippel

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

2020 Budget Hearing – Manager Jim Ridgway, CFO Lauren Read

Manager Ridgway pointed out that no changes have been made since the introduction of the 2020 Budget; however CFO Lauren Read is present to answer any questions.

CFO Lauren Read reiterated the budget process and reminded that the state aid numbers have not been certified yet; therefore we cannot adopt the budget at this time.

Public Hearing - Pre-Qualification Regulations in connection with the Judge Nathaniel Foster House located at 1649 Bayshore Road

The Public Hearing was called to order by Mayor Frank Sippel at 7:03 p.m. Mayor Sippel called for Council Comments - Councilman Thomas Conrad, Council Ward 1, explained that this public hearing is regarding the Pre-Qualifications for the Judge Nathaniel Foster House located at 1649 Bayshore Road, Villas, NJ. Councilman Conrad stated this was one of the first houses to be built in the Villas, built in 1729. Councilman Conrad acknowledged the Lower Township Historical Preservation Commission for their work on not only this property, but all the historical properties in the Township.

Mayor Sippel also thanked the Commission for all their work on this project.

Mayor Sippel opened the floor for public comments - no one wished to speak.

The Public Hearing was closed at 7:06 p.m.

Municipal Utilities Authority Presentation – Mike Chapman, Executive Director

Brian O'Connor, Chairman of LTMUA, explained the LTMUA sewer expansion project.

Mike Chapman, Executive Director of LTMUA, gave a power point presentation, expounding on the LTMUA Capital Projects.

Manager Ridgway commented in favor of the Township's shared services with the LTMUA.

Mr. Chapman fielded questions from Manager Ridgway regarding project timelines

Councilmember Conrad pointed out the zero rate increase and thanked Mr. Chapman and Mr. O'Connor for their great efforts.

Mayor Sippel complimented the LTMUA on their services and thanked Mr. Chapman and Mr. O'Connor for the presentation.

Deputy Mayor Perry voiced appreciation to Mr. Chapman and Mr. O'Connor and complimented their work.

Councilmember Conrad reminded of the LTMUA meeting times.

Councilmember Roy thanked the LTMUA for their time and effort in educating the public.

Pary Tell, 397 Corson Lane, inquired about archeological findings on Breakwater Road.

Mr. Chapman informed that no artifacts were discovered.

Mike Rosenberg, Villas, inquired about connection permits.

Mr. Chapman explained the CAFRA permit requirements.

Cathy Sauerzorf, 505 Shunpike Road, voiced concern about mandatory connection fees.

Mr. Chapman explained the code requirements and financial assistance programs available.
 Rudy VonColin, Erma, commented about the previous administration at the LTMUA.

Consent Agenda

Approval of Minutes/ Closed Session Minutes – February 19, 2020

- Res. #2020-94 Payment of Vouchers \$ 489,247.98
- Res. #2020-95 Authorization to Cancel General Ledger Balances (\$725)
- Res. #2020-96 A Resolution Authorizing the Sale of Personal Property Not Needed For Public Use by Private Sale
- Res. #2020-97 Authorization for Waiver of Fees for Historic Cold Spring Village (construction of pole barn)
- Res. #2020-98 Issuance of Ice Cream Peddling and Ice Cream Salesman License for the Year 2020 (A & T Ice)
- Res. #2020-99 A Resolution Awarding Nine (9) Concerts to be Held at the DRBA Ferry Terminal to: Media Five LTD, Frank Kielb, Stellar Mojo, Legacy Band and Adoleo Inc (\$17,875.)
- Res. #2020-100 A Resolution Accepting the Redevelopment Study Prepared by the Lower Township Planning Board Pertaining to a Portion of the Cape May County Airport (Block 410.01, Part of Lot 36)
 and
 Designating Same to be an "Area In Need of Redevelopment" Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq
- Res. #2020-101 Approval of Change Order #1 to Resolution #2019-163; for Professional Services for Pre-Qualifications/Bidding and Construction Phase to Michael Calafati Architect, LLC for the Judge Nathaniel Foster House (\$16,367.)
- Res. #2020-102 A Resolution Adopting Bidder Pre-Qualification Regulations in Connection with Improvements to the Judge Nathaniel Foster House Located at 1649 Bayshore Road, Villas, New Jersey 08251
- Res. #2020-103 Approval of Change Order #1 to Charles Marandino, LLC for the Schellengers Landing Safety Improvements and Identification Program for Additional Concrete (\$9,486.)
- Res. #2020-104 Approval for Bus Stop to be Located on Hornet Road

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL			X				

Regular Agenda

- Res. #2020-105 Approval of an Alcoholic Beverage Control Plenary Retail Consumption License – Person to Person Transfer – License #0505-33-011-005, From Five P's Inc to Spyglass of Cape May, LLC

MOTION TO TABLE

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

Manager's Report

Manager Ridgway gave Council an update on the beach access improvements, the outfall pipes at Washington Avenue, and the housing market appreciation.

Engineer's Report - Marc DeBlasio

Marc DeBlasio gave Council an update on the 2019 Road Program- Phases 1 & 2, being handled by DeBlasio & Associates Engineers.
 Manager Ridgway thanked Mr. DeBlasio for the presentation and commented on the Capital Budget.

Administrative Reports

Treasurer

Council Comments

Councilmember Conrad commended the Public Works Department for their work on beach access improvements and infrastructure improvements.

Councilmember Coombs thanked DeBlasio & Associates and the LTMUA for their informative presentations.

Councilmember Roy – no comments

Deputy Mayor Perry commented on the beach paths and gave a brief update on the Roseann Avenue project.

Mayor Sippel announced the NJ Run for the Fallen benefit, he informed how to report a pothole on the Township website, commented on the beach access improvements, and anticipates future public information briefings.

Call to the Public

No comments

Closed Session

Res. #2020-106

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Personnel

NO MOTION TO MOVE FORWARD

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 8:08 p.m.

 Mayor

 Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00775 CAPRIONI PORTABLE TOILETS, INC*	20-00651	03/06/20	MONTHLY- CANAL PARK	Open	268.00	0.00		
00784 CAPE MAY STAR & WAVE	20-00606	03/03/20	2/26/20 LEGAL PUBLICATION	Open	127.10	0.00		
	20-00681	03/10/20	3/4/20 LEGAL PUBLICATION	Open	31.00	0.00		
					158.10			
00807 CDW-GOVERNMENT INC*	20-00459	02/13/20	HP LASERJET PRO MFP M227FDW FS	Open	260.26	0.00		
00825 COMCAST*	20-00643	03/06/20	2/28-3/27/20 FS INTERNET	Open	143.26	0.00		
00940 COASTAL BROADCASTING*	19-03554	12/31/19	ANCHOR BOWL/VET PARADE	Open	270.00	0.00		
01055 ERIC COOMBS	20-00563	02/28/20	CONTRACTUAL REIMBURSEMENT V	Open	64.00	0.00		
01075 COPIERS PLUS*	20-00551	02/27/20	COPIER 2/25-2/24/21 B/W	Open	462.50	0.00		
	20-00573	03/02/20	COPIERS C/B&W OVRAGE	Open	395.76	0.00		
					858.26			
01171 VERIZON WIRELESS - TOWNHALL	20-00592	03/03/20	1/24-2/23/20 CELL PHONE	Open	674.10	0.00		
	20-00645	03/06/20	IPHONE 1/29-2/28/20	Open	1,067.33	0.00		
					1,741.43			
01190 DIVISION OF PENSIONS/BENEFITS	20-00703	03/12/20	OCTOBER LATE PAYMENT	Open	102.18	0.00		
01200 DELTA DENTAL PLAN OF NJ	20-00614	03/04/20	FEB 2020 CLAIMS	Open	17,721.15	0.00		
	20-00615	03/04/20	FEB 2020 ADMIN	Open	1,281.60	0.00		
					19,002.75			
01201 DELL CORPORATION*	20-00448	02/11/20	COMPUTERS	Open	7,723.20	0.00		
01246 ROCCO SANSONE	20-00599	03/03/20	BASKETBALL OFFICIAL	Open	20.00	0.00		
01267 EDWARD DONOHUE	20-00618	03/04/20	CONTRACTUAL REIMBURSEMENT M	Open	61.00	0.00		
01450 ERMA DELI*	20-00432	02/10/20	CLEAN SHORES	Open	680.00	0.00		
01480 E-Z PASS	20-00640	03/06/20	2/22& 2/25 EZ PASS REPLENISH	Open	500.00	0.00		PCI

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01530 FIRE DISTRICT #1								
	20-00291	01/27/20	2020 FIRE DISTRICT #1 TAXES	Open	119,573.75	0.00		B
01540 FIRE DISTRICT #2								
	20-00292	01/27/20	2020 FIRE DISTRICT #2 TAXES	Open	404,640.00	0.00		B
01550 FIRE DISTRICT #3								
	20-00293	01/27/20	2020 FIRE DISTRICT #3 TAXES	Open	174,774.03	0.00		B
01690 GRANTURK EQUIPMENT CO*								
	20-00384	02/06/20	PARTS FOR CATCH BASIN CLEANER	Open	6,844.27	0.00		
	20-00510	02/20/20	HOUSING FOR SEWER VAC	Open	3,632.38	0.00		
					10,476.65			
01703 HARBOR SALES COMPANY*								
	20-00511	02/20/20	VINYL FOR PD CARS	Open	446.79	0.00		
01806 ANTHONY J HARVATT, II, ESQ								
	20-00679	03/10/20	2/26/20 RESOLUTUIONS	Open	300.00	0.00		
02010 ISLAND TROPHY*								
	20-00206	01/16/20	DESK BLOCK - MAYOR/DEPUTY	Open	50.00	0.00		
	20-00549	02/26/20	DESSK WEDGE - COUNCIL 2	Open	25.00	0.00		
					75.00			
02134 THOMAS KEYWOOD								
	20-00705	03/12/20	JAN-FEB CONTRACT REIMB	Open	764.78	0.00		
02140 KINDLE FORD LINC/MERC., INC.*								
	19-02851	10/24/19	RES 19-328 CONST EXPLORER 2020	Open	33,604.70	0.00		
02223 LANDSMAN UNIFORMS*								
	19-02932	10/31/19	UNIFORMS	Open	6,041.02	0.00		
	20-00269	01/23/20	UNIFORMS	Open	401.08	0.00		
					6,442.10			
02236 NIGP MEMBERSHIP DEPT*								
	20-00351	02/04/20	2020 NIGP MEMBERSHIP M VITELLI	Open	190.00	0.00		
02247 LAWSON PRODUCTS, INC.*								
	20-00548	02/26/20	DPW GARAGE SUPPLIES	Open	699.25	0.00		
02294 MARIE A. LOMONACO								
	20-00438	02/10/20	CONTRACTUAL REIMBURSEMENT M	Open	223.86	0.00		B
02334 LOWER TWP CHAMBER OF COMMERCE								
	20-00467	02/14/20	Feb 13 Monthly Luncheon	Open	100.00	0.00		
02538 MARSH & MCLENNAN AGENCY, LLC*								
	20-00625	03/05/20	DNE \$25K INSURANCE BROKER	Open	6,249.99	0.00		B
02719 MITCHELL PLENN								
	20-00650	03/06/20	REIMBURSEMENT-LACROSSE	Open	49.05	0.00		

March 13, 2020
11:15 AM

Lower Township
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02725 THOMAS MILLS	20-00641	03/06/20	INSPECTION 30 CLIFFSIDE	Open	28.03	0.00		
02810 MOUNT CONSTRUCTION CO*	19-02035	07/16/19	ROSEANN PHASE 3 DNE \$2464865.0	Open	64,111.60	0.00		
02902 J. BYRNE INSURANCE*	20-00553	02/27/20	Policy 71532411- Surety Bond	Open	100.00	0.00		
03104 NORTHEAST IND. & MARINE SUPPLY*	20-00107	01/09/20	PARTS/RDS/SANT/RECY/DPW	Open	180.00	0.00		
03158 NYSCA*	20-00422	02/07/20	RENEW LACROSSE COACHES	Open	160.00	0.00		
03293 BLAINE PAYNTER	20-00564	02/28/20	CONTRACTUAL REIMBURSEMENT M	Open	60.10	0.00		
03305 PEDRONI FUEL*	20-00670	03/10/20	NO LEAD GAS	Open	313.24	0.00		
03321 PATRICK MARTIN, ESQ	20-00530	02/25/20	CONFLICT PROSECUTOR	Open	350.00	0.00		
03495 ELIZABETH BYRNE	20-00616	03/04/20	CONTRACTUAL REIMBURSEMENT M	Open	379.86	0.00		B
03518 RIGGINS, INC.*	20-00669	03/10/20	OFF HIGHWAY DIESEL	Open	463.64	0.00		
	20-00711	03/12/20	OFF HIGHWAY DIESEL	Open	228.80	0.00		
					692.44			
03611 SERVICE TIRE TRUCK CENTERS*	20-00184	01/13/20	TIRES/RDS/SANT/RECY/DPW	Open	6,009.36	0.00		
	20-00342	01/31/20	TIRES/RDS/SANT/RECY/DPW/FEB.	Open	6,082.94	0.00		
					12,092.30			
03638 SHOP RITE OF RIO GRANDE	20-00668	03/10/20	SANITIZER	Open	43.12	0.00		
03764 TCTANJ	20-00638	03/06/20	KATHY BROWN SPRING CONFERENCE	Open	310.00	0.00		
03844 GIACOMO TROMBETTA	20-00700	03/11/20	CONTRACT REIMB	Open	220.81	0.00		
03971 VERIZON WIRELESS MDT POLICE	20-00593	03/03/20	VERIZON MDT 1/21-2/20/20	Open	843.27	0.00		
03995 VITAL COMMUNICATIONS, INC.*	20-00386	02/06/20	2020 ASSESSMENT POST CARDS	Open	3,083.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04037 DOUGLASS WHITTEN	19-01021	04/02/19	2019 EQUIPMENT ALLOWANCE	Open	48.49	0.00		
04085 CHRISTOPHER WINTER (EMPLOYEE)	20-00707	03/12/20	CONTRACTUAL REIMBURSEMENT M	Open	51.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	20-00607	03/03/20	3/3/20 TOWNHALL FIRST AID	Open	29.66	0.00		
	20-00608	03/04/20	CABINET RE-STOCK	Open	57.09	0.00		
	20-00609	03/04/20	FIRST AID SUPPLIES	Open	92.42	0.00		
	20-00626	03/05/20	MEDICAL CABINET - DPS	Open	39.96	0.00		
					219.13			
04111 RYAN DEVINE	20-00597	03/03/20	BASKETBALL OFFICIAL	Open	85.00	0.00		
04125 WALTERS MARINE CONSTRUCTION*	20-00416	02/07/20	PILING INSTALLATION	Open	39,400.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	20-00657	03/06/20	FEB 20 DOG LICENSES	Open	408.00	0.00		
04380 NICOLE CARR	20-00627	03/05/20	REIMBURSEMENT-BASKETBALL	Open	15.00	0.00		
04445 TRICOMM SERVICES CORP*	20-00543	02/26/20	PD ALCOTEST REPAIR 889-0646	Open	255.00	0.00		
05087 NATIONAL ENTERTAINMENT	20-00544	02/26/20	EASTER EGGS FOR EGG HUNT	Open	720.00	0.00		
5025 BRIAN MOORE	20-00628	03/05/20	REIMBURSEMENT-SOCCER COACH	Open	30.00	0.00		
6074 CAPE ATLANTIC JUNIOR FOOTBALL	20-00322	01/29/20	APPLICATION FEE-2020 SEASON	Open	100.00	0.00		
7019 OCEAN VIEW VETERINARY*	20-00658	03/06/20	2/26/20 VET SERVICES	Open	130.00	0.00		
7062 LOUIS BARTLESON	20-00632	03/05/20	REIMBURSEMENT-SOCCER COACH	Open	25.00	0.00		
7079 SUBURBAN PROPANE L P*	20-00594	03/03/20	PROPANE-CLEM MULLIGAN	Open	203.23	0.00		
7091 STEVE SELBY	20-00631	03/05/20	REIMBURSEMENT-COACH	Open	15.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	20-00710	03/12/20	EMERGENCY VISIT	Open	150.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7115 LIFELINE TRAINING LP*								
	20-00131	01/09/20	TRAINING-FEBRUARY 18-19 2020	Open	1,195.00	0.00		
7118 ABSECON SOCIAL & ATHLETIC CLUB								
	20-00680	03/10/20	ABSECON MARSH MADNESS 3/7/20	Open	350.00	0.00		
7119 ENGINEERING DESIGN ASSOC*								
	19-00359	01/30/19	RES 18-326 SCHELLENGERS LNDG	Open	960.00	0.00		B
7251 REIT LUBRICANTS CO*								
	20-00454	02/11/20	HYDRAULIC OIL/DIESEL MOTOR OIL	Open	2,550.74	0.00		
7296 MELISSA O'DONNELL								
	20-00629	03/05/20	REIMBURSEMENT-SOCCER	Open	30.00	0.00		
7354 FLEETPRIDE INC.*								
	20-00570	03/02/20	MATERIALS/DPW	Open	322.97	0.00		
7364 JOHN MONTGOMERY								
	20-00634	03/05/20	REIMBURSEMENT-SOCCER COACH	Open	15.00	0.00		
7405 CHARLOTTE B. ANDERSON								
	20-00619	03/04/20	2019 CONTRACTUAL REIMBURSEMENT	Open	1,390.00	0.00		
7475 SUZANNE M SCHEID								
	20-00704	03/12/20	CONTRACTUAL REIMBURSEMENT M	Open	51.97	0.00		
7508 BLANEY & KARAVAN PC*								
	19-01518	05/29/19	RES 2019-180 TAX DNE 14K	Open	1,187.50	0.00		B
	20-00155	01/10/20	RES# 2020-02 LABOR DNE \$40k	Open	1,442.00	0.00		B
					2,629.50			
7532 HEATHER MCNULTY*								
	20-00572	03/02/20	FEB 2020 HI-FIT & SPROUT SPOT	Open	440.00	0.00		
7570 EDWARD ZINIS*								
	20-00575	03/02/20	TREASURERS OFFICE PAINTING	Open	3,800.00	0.00		
7576 ROBERT THOMPSON JR.								
	20-00617	03/04/20	CONTRACTUAL REIMBURSEMENT M	Open	136.82	0.00		
7618 MEGONIGAL ELECTRIC LLC*								
	20-00612	03/04/20	PUMP NOT WORKING	Open	325.00	0.00		
7636 MOTT MACDONALD LLC*								
	19-01269	05/02/19	ROSEANN AVE PHASE 3 RES 19-157	Open	268.00	0.00		B
	19-01699	06/07/19	C/O 2 RES 19-205 ROSEANN IMPR	Open	23,039.35	0.00		B
	19-02853	10/24/19	ROSEANNE #15-231 \$19,377.30	Open	3,194.00	0.00		B
	19-02854	10/24/19	STAIRS DESIGN	Open	4,644.00	0.00		
	19-02964	11/06/19	SERVICES FOR JONATHAN HOFFMANS	Open	13,642.00	0.00		B
	20-00672	03/10/20	PROFESSIONAL ENGINEERING	Open	879.75	0.00		
	20-00673	03/10/20	PROFESSIONAL ENGINEERING	Open	284.00	0.00		
	20-00674	03/10/20	PROFESSIONAL ENGINEERING	Open	461.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7636 MOTT MACDONALD LLC* Continued								
	20-00675	03/10/20	PROFESSIONAL ENGINEERING	Open	615.25	0.00		
	20-00676	03/10/20	PROFESSIONAL ENGINEERING	Open	1,296.25	0.00		
	20-00677	03/10/20	PROFESSIONAL ENGINEERING	Open	<u>291.50</u>	0.00		
					48,615.60			
7649 RICHARD E. PIERSON MATERIALS*								
	19-03407	12/12/19	GRAVEL & SAND-BEACH ACCESS	Open	2,513.52	0.00		
7720 ROBERT MACOM								
	20-00653	03/06/20	WRESTLING OFFICIAL	Open	140.00	0.00		
7737 STEPHEN PRINCE								
	20-00595	03/03/20	BASKETBALL OFFICIAL	Open	560.00	0.00		
7752 STEPHEN DEHORSEY								
	20-00652	03/06/20	SOCCER COACH	Open	24.05	0.00		
7820 DEBLASIO & ASSOCIATES, P.C.*								
	19-02342	08/21/19	2019 ROAD PROGRAM	Open	9,190.00	0.00		B
7929 AMAZON CAPITAL SERVICES, INC								
	20-00546	02/26/20	OFFICE SUPPLIES	Open	189.51	0.00		
	20-00547	02/26/20	6 VOLT BATTERIES	Open	150.44	0.00		
	20-00574	03/02/20	OFFICE SUPPLIES	Open	83.95	0.00		
	20-00604	03/03/20	GP CASE FOR IPHONE	Open	0.00	0.00		
	20-00613	03/04/20	RAGS FOR GARAGE	Open	179.70	0.00		
	20-00623	03/04/20	LACROSSE ITEMS	Open	<u>142.44</u>	0.00		
					746.04			
7959 ALL PRO TEAM SPORTS								
	20-00449	02/11/20	LACROSSE EQUIPMENT	Open	896.00	0.00		
8035 LANGUAGE LINE SERVICES INC								
	20-00462	02/13/20	PHONE INTERPRETATION JAN 2020	Open	119.31	0.00		
8121 JAMES CELLA								
	20-00635	03/05/20	REIMBURSEMENT-LACROSSE COACH	Open	20.00	0.00		
8131 DOCUVAULT SECURE SHREDDING LLC								
	20-00647	03/06/20	2/24/20 SHREDDING	Open	96.00	0.00		
8147 SEA GEAR INDUSTRIAL SUPPLY								
	20-00047	01/08/20	GLOVES/JACKETS/TEAMSTERS	Open	2,735.24	0.00		
8168 CMRS-FP ACTT# 106000865324								
	20-00698	03/10/20	3/10/20 REPLENISH POSTAGE	Open	10,000.00	0.00		
8183 JOSEPH K HART JR								
	20-00642	03/06/20	CONTRACTUAL REIMBURSEMENT V	Open	285.00	0.00		
8214 USPS								
	20-00708	03/12/20	OVERNIGHT PACKAGE	Open	26.35	0.00		PC1

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8232 MOTOROLA SOLUTIONS	20-00232	01/22/20	CRIME REPORTS.COM	Open	1,500.00	0.00		
8253 FREDERICK PLENN	20-00598	03/03/20	BASKETBALL OFFICIAL	Open	500.00	0.00		
8254 CHRISTOPHER MONGE	20-00633	03/05/20	REIMBURSEMENT-SOCCER COACH	Open	39.05	0.00		
8255 DENNIS SMITH	20-00636	03/05/20	REIMBURSEMENT-BASKETBALL COACH	Open	44.05	0.00		
8256 MICHAEL BRINKER	20-00655	03/06/20	OVER PAYMENT PERMIT 20200100	Open	1,074.00	0.00		
8257 STEPHANIE FRITSCH	20-00678	03/10/20	3/9/20 NOTARY REIMBURSEMENT	Open	30.00	0.00		
8259 CLAUDIA PEREZ	20-00720	03/12/20	CONTRACTUAL REIMBURSEMENT V	Open	180.00	0.00		
BASILE FRANK BASILE	20-00576	03/02/20	BASKETBALL ASSIGNER	Open	200.00	0.00		
BOSNA KAREN MANETTE BOSNA	20-00571	03/02/20	FEB 2020 YOGA	Open	185.00	0.00		
DOUGHERT GEORGIA DOUGHERTY	20-00702	03/12/20	CONTRACTUAL REIMBURSEMENT M	Open	95.29	0.00		
MCAA MCAA OF NEW JERSEY	20-00461	02/13/20	MCAANJ MEMBERSHIP DUES 2020	Open	100.00	0.00		
MCGAFFNE MATT MCGAFFNEY JR	20-00596	03/03/20	BASKETBALL OFFICIAL	Open	1,135.00	0.00		
NELCO005 Netco	20-00296	01/27/20	1095 c file	Open	976.44	0.00		PCI
WOLFORD ANNA WOLFORD	20-00630	03/05/20	REIMBURSEMENT-SOCCER	Open	15.00	0.00		
Total Purchase Orders: 154				Total P.O. Line Items: 0	Total List Amount: 1,048,332.21	Total Void Amount: 0.00		

RESOLUTION #2020-107
PAYMENT OF VOUCHERS

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-108

Title: APPROVAL OF CHANGE ORDER #1 TO SOUTH STATE INC FOR RECONSTRUCTION OF MIRAMAR AVENUE, FOSTER AVENUE, IDELL ROAD, WOOLSON ROAD AND CRESCENT DRIVE (2018 ROAD PROGRAM)

WHEREAS, South State, Inc was awarded on March 4, 2019 by Resolution #2019-108 for the Reconstruction of Miramar Avenue, Foster Avenue, Idell Road, Woolson Road and Crescent Drive in the amount of \$ 433,704.00; and

WHEREAS, South State Inc has provided an application for payment indicating changes (attached hereto) in the original contract resulting in a reduction of \$51,521.00; supplemental work resulting in an increase of \$76,242.50, and extra work performed resulting in an increase of \$6,687.11 totaling to a net increase to the original contract of \$31,408.61; and

WHEREAS, the Township Council desires to approve the additional expense requested and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #12-19 C-04-55-413-110

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 attached hereto in the net increase amount of \$31,408.61 to South State, Inc is hereby approved and the contract total is now increased to \$465,112.61.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES
CONSULTING ENGINEERS AND PLANNERS

Change Order #1 - Final

Client: Township of Lower
Date: 3/09/2020
Project Name: 2018 Road Program
DBA Project #: LT-C-006

Contractor: South State, Inc.
P.O. Box 68
Bridgeton, NJ 08302

A. Reductions

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
5	PULVERIZED SOIL AGGREGATE BASE COURSE, ROAD MIXED, 6" THICK	SY	6,010	\$3.50	\$21,035.00
6	HOT MIX ASPHALT BASE COURSE, MIX 19M64, 3" THICK	TON	150	\$70.00	\$10,500.00
7	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M64, 2" THICK	TON	92	\$75.00	\$6,900.00
8	INLET FILTERS, TYPE 1	SF	16	\$2.00	\$32.00
9	TURF REPAIR STRIP	LF	1,544	\$1.00	\$1,544.00
11	HOT MIX ASPHALT DRIVEWAY, 2" THICK	SY	8	\$20.00	\$160.00
13	CONCRETE SIDEWALK, 4" THICK	SY	8	\$100.00	\$800.00
14	8" x 18" CONCRETE VERTICAL CURB	LF	24	\$35.00	\$840.00
17	BICYCLE SAFE GRATES	UNIT	7	\$450.00	\$3,150.00
18	RESET EXISTING CASTINGS	UNIT	2	\$400.00	\$800.00
20	CONCRETE ROCKER GLITTER, 8" THICK	LF	14	\$90.00	\$1,260.00
21	1000 GALLON PRECAST CONCRETE DRY WELL, FRAME AND GRATE	UNIT	1	\$4,500.00	\$4,500.00
Subtotal:					-\$51,521.00

B. Supplementals

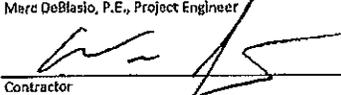
Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
S1	RESURFACING OF MEADOWVIEW ROAD	LS	LS	\$5,000.00	\$5,000.00
S2	ROADWAY EXCAVATION	CY	729	\$20.00	\$14,580.00
S3	PROFILE MILLING 3" TO 6"	SY	6,159	\$2.50	\$15,397.50
S4	DENSE GRADED AGGREGATE	CY	513	\$30.00	\$15,390.00
S5	STONE, 2" THICK	CY	195	\$75.00	\$14,625.00
S6	GEOTEXTILE FABRIC	SY	1,600	\$2.00	\$3,200.00
S7	RECONSTRUCT "A" INLET USING NEW CASTING	UNIT	2	\$2,000.00	\$4,000.00
S8	ROLLED CONCRETE CURB	LF	45	\$90.00	\$4,050.00
Subtotal:					\$76,242.50

C. Extras

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
3	FUEL PRICE ADJUSTMENTS	DOLLAR	2173.82	\$1.00	\$2,173.82
4	ASPHALT PRICE ADJUSTMENTS	DOLLAR	253.29	\$1.00	\$253.29
12	CONCRETE DRIVEWAY, 6" THICK	SY	32	\$110.00	\$3,520.00
19	RESET EXISTING STONE	SY	37	\$20.00	\$740.00
Subtotal:					\$6,687.11

Net Contract Change \$31,408.61
Original Contract Amount: \$433,704.00
Contract Percentage Change (%): 7.24
Final Contract Amount: \$465,112.61

Approved and Accepted by:

Marc DeBlasio, P.E., Project Engineer Date
 3/9/20
Contractor Date

Township of Lower Date



SOUTH STATE, INC.
P.O. BOX 68
BRIDGETON, NJ 08302



CONTRACTOR: South State Inc.
SSI PROJECT NO.: 19-017
PROJECT DESCRIPTION: Levese Township 2018 Road Program
PROJECT OWNER: Township of Levese

REQUISITION NO.: 1 (Final)
OWNER'S ESTIMATE NO.: 3172019
WORK PERFORMED FROM: 7/27/2019

ITEM NO.	ITEM DESCRIPTION	PLAN QTY	CO #	AS-BUILT QTY	UNIT PRICE	UNIT	AS-BUILT CONTRACT VALUE	ORIGINAL CONTRACT VALUE	AS-BUILT CONTRACT VALUE	PREVIOUS QUANTITY	PREVIOUS AMOUNT	QUANTITY THIS EST	AMOUNT DUE THIS EST	TOTAL QTY TO DATE	TOTAL AMT TO DATE	PCT COMP
1	TRAFFIC CONTROL	1	0	1	\$ 10,000.00	LS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		\$ -	1.00	\$ 10,000.00	1	\$ 10,000.00	100%
2	CLEARING SITE	1	0	1	\$ 15,000.00	LS	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		\$ -	1.00	\$ 15,000.00	1	\$ 15,000.00	100%
3	FUEL PRICE ADJUSTMENT	1	0	2,449,210	\$ 3,673.82	LS	\$ 8,987,820.00	\$ 8,987,820.00	\$ 8,987,820.00		\$ -	2,449,210	\$ 8,987,820.00	2,449,210	\$ 8,987,820.00	100%
4	ASPHALT PRICE ADJUSTMENT	1	0	1,056,287	\$ 4,753.29	LS	\$ 4,999,000.00	\$ 4,999,000.00	\$ 4,999,000.00		\$ -	1,056,287	\$ 4,999,000.00	1,056,287	\$ 4,999,000.00	100%
5	RECON SOIL AGG 6" THICK	12,450	(601D)	6,440	\$ 3.50	SY	\$ 22,560.00	\$ 22,560.00	\$ 22,560.00		\$ -	6,440	\$ 22,560.00	6,440	\$ 22,560.00	100%
6	RECON SOIL AGG 3" THICK	2,325	(150)	2,175	\$ 70.00	TON	\$ 152,250.00	\$ 152,250.00	\$ 152,250.00		\$ -	2,175	\$ 152,250.00	2,175	\$ 152,250.00	100%
7	HMA 9.5/4.75 SURFACE 2" THICK	1,550	(92)	1,458	\$ 116.2500	TON	\$ 169,350.00	\$ 169,350.00	\$ 169,350.00		\$ -	1,458	\$ 169,350.00	1,458	\$ 169,350.00	100%
8	INLET FILTERS TYPE 1	208	(16)	192	\$ 2.00	SF	\$ 384.00	\$ 384.00	\$ 384.00		\$ -	192	\$ 384.00	192	\$ 384.00	100%
9	TURF REPAIR	5,900	(1,544)	4,356	\$ 5.9000	SF	\$ 25,800.00	\$ 25,800.00	\$ 25,800.00		\$ -	4,356	\$ 25,800.00	4,356	\$ 25,800.00	100%
10	TRAFFIC MARKINGS THERMO 12"	220	0	220	\$ 13.12	LF	\$ 2,886.40	\$ 2,886.40	\$ 2,886.40		\$ -	220	\$ 2,886.40	220	\$ 2,886.40	100%
11	HMA DRIVEWAYS 2" THICK	65	(8)	57	\$ 1,400.00	SY	\$ 79,800.00	\$ 79,800.00	\$ 79,800.00		\$ -	57	\$ 79,800.00	57	\$ 79,800.00	100%
12	CONCRETE DRIVEWAYS 6" THICK	120	32	152	\$ 110.00	SY	\$ 16,720.00	\$ 16,720.00	\$ 16,720.00		\$ -	152	\$ 16,720.00	152	\$ 16,720.00	100%
13	CONCRETE SIDEWALK 4" THICK	70	(8)	62	\$ 100.00	SY	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00		\$ -	62	\$ 6,200.00	62	\$ 6,200.00	100%
14	8"x18" CONCRETE CURB	380	(24)	356	\$ 35.00	LF	\$ 12,460.00	\$ 12,460.00	\$ 12,460.00		\$ -	356	\$ 12,460.00	356	\$ 12,460.00	100%
15	DETECTABLE WARNING	8	0	8	\$ 2,000.00	SY	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00		\$ -	8	\$ 16,000.00	8	\$ 16,000.00	100%
16	RESET VALVES	8	0	8	\$ 80.00	UN	\$ 640.00	\$ 640.00	\$ 640.00		\$ -	8	\$ 640.00	8	\$ 640.00	100%
17	BICYCLE SAFE GRATES	10	(7)	3	\$ 450.00	UN	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00		\$ -	3	\$ 1,350.00	3	\$ 1,350.00	100%
18	RESET CASTINGS	3	(2)	1	\$ 400.00	UN	\$ 400.00	\$ 400.00	\$ 400.00		\$ -	1	\$ 400.00	1	\$ 400.00	100%
19	RESET EXISTING STONE	100	37	137	\$ 2,740.00	SY	\$ 3,751.80	\$ 3,751.80	\$ 3,751.80		\$ -	137	\$ 3,751.80	137	\$ 3,751.80	100%
20	CONCRETE ROCKER GUTTER 8" THICK	50	(14)	36	\$ 4,000.00	LF	\$ 144,000.00	\$ 144,000.00	\$ 144,000.00		\$ -	36	\$ 144,000.00	36	\$ 144,000.00	100%
21	1000 GAL CONCRETE DRY WELL	3	(1)	4	\$ 4,500.00	UN	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00		\$ -	4	\$ 18,000.00	4	\$ 18,000.00	100%
EXTRA WORK																
S1	HMA BASE REPAIRS		1	1	\$ 5,000.00	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		\$ -	1.00	\$ 5,000.00	1	\$ 5,000.00	100%
S2	EXCAVATION		729	729	\$ 20.00	CY	\$ 14,580.00	\$ 14,580.00	\$ 14,580.00		\$ -	729.00	\$ 14,580.00	729	\$ 14,580.00	100%
S3	MILLING 3" TO 6"		6,159	6,159	\$ 2.50	SY	\$ 15,397.50	\$ 15,397.50	\$ 15,397.50		\$ -	6,159.00	\$ 15,397.50	6,159	\$ 15,397.50	100%
S4	DGA		513	513	\$ 30.00	CY	\$ 15,390.00	\$ 15,390.00	\$ 15,390.00		\$ -	513.00	\$ 15,390.00	513	\$ 15,390.00	100%
S5	2" STONE		195	195	\$ 75.00	CY	\$ 14,625.00	\$ 14,625.00	\$ 14,625.00		\$ -	195.00	\$ 14,625.00	195	\$ 14,625.00	100%
S6	GEOTEXTILE		1,600	1,600	\$ 2.00	SY	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00		\$ -	1,600.00	\$ 3,200.00	1,600	\$ 3,200.00	100%
S7	RECONSTRUCT A INLET USING NEW CASTING		2	2	\$ 2,000.00	EA	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00		\$ -	2.00	\$ 4,000.00	2	\$ 4,000.00	100%
S8	ROLL CURB		45	45	\$ 90.00	LF	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00		\$ -	45.00	\$ 4,050.00	45	\$ 4,050.00	100%
													\$ 465,112.60	\$ 465,112.61	100%	

REQ #	PAYMENT SUMMARY
REQ #1:	\$ -
REQ #2:	\$ -
REQ #3:	\$ -
REQ #4:	\$ -
REQ #5:	\$ -
REQ #6:	\$ -
REQ #7:	\$ -
REQ #8:	\$ -
REQ #9:	\$ -
REQ #10:	\$ -
TOTAL:	\$ -

ORIGINAL CONTRACT VALUE:	\$ 433,784.00
NET CHANGES BY CHANGE ORDER:	\$ 433,704.61
FINAL CONTRACT VALUE:	\$ 465,112.61
TOTAL EARNED TO DATE:	\$ 465,112.61
LESS RETAINAGE (2%):	\$ -
TOTAL TO DATE (LESS RETAINAGE):	\$ 465,112.61
LESS PAYMENTS:	\$ -
LESS DOLLARS WITHHELD:	\$ -
CURRENT AMOUNT DUE:	\$ 465,112.61

Percent Complete = 100%

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-109

Title: **A RESOLUTION AUTHORIZING THE EIGHTH ANNUAL ESCAPE THE CAPE TRIATHLON SCHEDULED FOR JUNE 13 & 14, 2020**

WHEREAS, DelMo Sports, LLC seeks authorization and permission to conduct the Eighth Annual Escape the Cape Triathlon on Sunday, June 14, 2020; and

WHEREAS, permission has been granted by the Cape May County Board of Chosen Freeholders to close portions of County Roads in the Township of Lower from 7:00 am until 11:00 am; a copy of the Resolution granting permission is attached; and

WHEREAS, in consideration for said authorization and permission, DelMo Sports, LLC executed an indemnification agreement and submitted the required Certificate of Insurance naming the Township of Lower as the Certificate Holder.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that approval is hereby granted for the Eighth Annual Escape the Cape Triathlon to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

WILL MOREY
Freeholder

NANCY MAURO, P.E.
Administrator

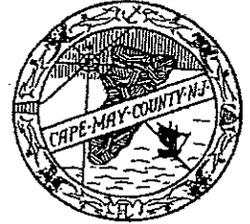
ROBERT CHURCH, P.E.
County Engineer

SCOTT MADDEN
Road Department Supervisor

CAPE MAY COUNTY
DEPARTMENT OF PUBLIC
WORKS

Office of the COUNTY ENGINEER

4 Moore Road DN 402
Cape May Court House, N.J. 08210-1601
(609) 465-1035 Fax: (609) 465-1418
Website: www.capemaycounty.nj.gov
Cape May County is an Equal Opportunity Employer



February 27, 2020

Kristy Thall
DelMoSports, LLC
251 Ranger Road
Unit 7
Cape May, NJ 08204

Re: Escape the Cape Triathlon

Dear Ms. Thall:

Enclosed please find a copy of Resolution No. 171-20 which was adopted by the Cape May County Board of Chosen Freeholders on February 25, 2020, granting permission for the above referenced festivities. Also enclosed please find a fully executed copy of the Promise of Indemnification Agreement for your records.

Very truly yours,

Robert Church, P.E.
County Engineer

RGC/amc

enc.

cc: Township of Lower
Lower Township Police Department
Road Department

**BOARD OF CHOSEN FREEHOLDERS
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION**

No. 171-20

**RESOLUTION AUTHORIZING AN INDEMNIFICATION AGREEMENT WITH
DELMOSPORTS, LLC FOR ITS ESCAPE THE CAPE TRIATHLON
ON JUNE 14, 2020**

WHEREAS, DelMoSports, LLC seeks authorization and permission to conduct the Escape the Cape Triathlon on Sunday, June 14, 2020; and

WHEREAS, a request has been made to close a portion of Seashore Road (County Road No. 626), New England Road (County Road No. 641), Stimpson Lane (County Road No. 645), Shunpike Road (County Road No. 649) and Bayshore Road (County Road No. 607), in the Township of Lower from 6:30 a.m. until 11:00 a.m.; and

WHEREAS, in consideration for said authorization and permission, DelMoSports, LLC executed an Indemnification Agreement in favor of the County of Cape May and submitted the required Certificate of Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Board of Chosen Freeholders that permission is hereby granted to DelMoSports, LLC to close a portion of Seashore Road (CR626), New England Road (CR641), Stimpson Lane (CR645), Shunpike Road (CR649) and Bayshore Road (CR607) from 7:00 a.m. until 11:00 a.m. on Sunday, June 14, 2020; and

BE IT FURTHER RESOLVED that permission is conditional for the DelMoSports, LLC, and providing to the County:

1. A duly executed Promise of Indemnification in a form acceptable to County Counsel.
2. A Certificate of Insurance naming the County of Cape May, their officers and employees as additional insured for the scheduled event.
3. A letter from the Lower Township Police Department indicating that they are aware of the event and have approved the traffic control plan for the event.

STATEMENT

This Resolution gives permission to DelMoSports, LLC to utilize County roads for a triathlon.

cc: County Engineer
Lower Township
County Counsel
File: Events

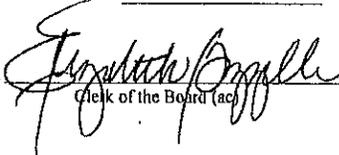
DelMoSports, LLC
Lower Township Police Department
Road Department

STATE OF NEW JERSEY) ss.:
COUNTY OF CAPE MAY)

I, Elizabeth Bozzelli, Clerk of the Board of Chosen Freeholders of the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the _____ 25th day of

February 20 20

Signed,


Clerk of the Board (ac)

RECORD OF VOTE						
Freeholders	Ayes	Nays	Abstain	Absent	Moved	Second
Mr. Desiderio				✓		
Ms. Hayes	✓					
Mr. Morcy	✓				✓	
Mr. Pierson	✓					✓
Mr. Thornton	✓					

V - Indicates Vote Moved-Resolution Offered Second-Resolution Seconded



LOWER TOWNSHIP POLICE DEPARTMENT

William Mastriana
Chief of Police

CAPTAIN WILLIAM PRIOLE
Executive Officer

LIEUTENANT DONALD VANAMAN
Operations Lieutenant

LIEUTENANT DOUGLAS WHITTEN
Investigative Lieutenant

LIEUTENANT KEVIN LEWIS
Administrative Lieutenant

SFC. ROBERT HARTMAN, JR.
Administrative Sergeant

HEADQUARTERS
Cape May County Airport
405 Breakwater Road
Erma, NJ 08204

Office: (609) 886-1619
Fax: (609) 886-5289

February 6, 2020

Paul Menz
NJDOT
P.O. Box 600
Trenton, NJ 08625

Dear Mr. Menz:

On Sunday June 14, 2020, Lower Township will be hosting the Escape the Cape Triathlon. The event takes place between 7:00 a.m. and 11:00 a.m.

For the safety of the competitors, we are requesting the ability to close US 9 (Ferry Road) from the Cape May Ferry Terminal to County Route 626 (Seashore Road) for the entire timeframe mentioned above.

This road closure appears to be the safest way to protect the cyclists. The Lower Township Police Department, in coordination with the Delaware River and Bay Authority (DRBA) as well as Delmo Sports, will provide traffic safety for cyclists and motorists during this event.

Safety precautions will include; a clearly marked detour route, a press release, door to door notifications to the affected residents, proper signage where required, traffic coning where applicable and the presence of uniformed officers for traffic direction at all major intersections.

If you have any questions, feel free to contact me at 609-886-1619, ext. 142. Thanking you in advance for your cooperation in this effort.

Sincerely,

LT Kevin Lewis
Administrative Lieutenant

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-110

Title: PUBLIC FACILITIES GRANT APPLICATION FOR \$400,000, ROTARY PARK,
ADA IMPROVEMENTS

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Community Affairs Small Cities CDGB Public Facilities Program for approximately \$400,000, for Rotary Park ADA Improvements.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, the agreement, and any other documents in connection therewith:

Frank Sippel
Mayor

James Ridgway
Township Manager

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-111

Title: **BID ACCEPTANCE AND AWARD FOR LANDSCAPING SERVICES FOR VARIOUS LOCATIONS FOR 2020 (FINAL YEAR) OF CONTRACT**

WHEREAS, on February 5, 2018 Resolution #2018-64 accepted and awarded the Landscaping Services for Various Locations in the Township of Lower for 2018, 2019 with an option of calendar year 2020; and

WHEREAS, Bayshore Landscaping LLC was the lowest qualified bidder, complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation : 0-01-27-340-281

CFO Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: BAYSHORE LANDSCAPING INC.
TOTAL: \$39,400.00 FOR 2020 (Final Year of Contract)
**Price Sheet attached if additional cuts are needed throughout the year*

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

PROPOSAL PAGE A

**Re-Bid 2017-10 Landscaping Services for Various Locations in Township of Lower
2018 and 2019 option for 2020**

The undersigned proposes to furnish and deliver the above goods/services pursuant to the contract bid specification and made part hereof:

The initial term of this contract shall be from March 1, 2018 and continuing through December 31, 2018. Providing that the performance under this contract is satisfactory and that the contractor complies with the requirements of the specifications, the contract may be extended for two (2) additional years, in one (1) year optional increments.. The options to extend the contract shall be at the sole discretion of the Township of Lower and shall be enacted by a resolution of award by the Township Council.

Item 1: 2018 YEAR Total Price Proposal for Grounds and Park Bid Maintenance

\$ 39,400⁰⁰

Thirty Nine Thousand Four Hundred Dollars

Amount in words

Item 2: 2019 YEAR Total Price Proposal for Grounds and Park Bid Maintenance

\$ 39,400⁰⁰

Thirty Nine Thousand four hundred dollars

Amount in words

Item 3: 2020 YEAR Total Price Proposal for Grounds and Park Bid Maintenance

\$ 39,400⁰⁰

Thirty Nine Thousand Four Hundred dollars

Amount in words

Item 4: Proposal Page B: Exhibit A- Submit attached price list for additional cuts if needed.

Bayshore Landscaping Inc.
Company Name

39 Suzanne Ave. N. Cape May.
Address

[Signature]
Signature of Authorized Agent

22-3020150

Federal I.D. # or Social Security #

12/12/17

Date

John McNulty

Type or Print Name

Re-Bid 2017-10 PROPOSAL PAGE B**Exhibit A****PRICE LISTING FOR ADDITIONAL CUTS FOR EACH PROPERTY WHEN NEEDED**

Location ID	Description	Location Address	Tier	Price Per Cut
1	Millman Center	209 Bayshore Road Villas	1	65
2	Clem Mulligan Field	Caroline Avenue, Villas	1	110
3	Fishing Creek School	2102 Bayshore Road, Villas	2	40
4A & 4B	Municipal Complex	2600 Bayshore Road, Villas	1	125
5	Tahoe Circle	Tahoe/Bybrook Drive, Villas	3	25
6	Mindy Park	Mindy Avenue, Villas	2	25
7	Mayflower Circle	Mayflower Circle, NCM	2	25
8	Haverford Triangle	Haverford Avenue, NCM	2	25
9	Pilgrim Circle	Washington Blvd Circle, NCM	2	25
10	Rosehill Stripway	Rosehill Parkway, NCM	2	25
11	Lower Twp. Pool	700 Winslow Avenue, NCM	2	40
12	Canal Park	Canal Park Cape May Lewis Ferry	2	105
13	Jonathon Hoffman	Jonathon Hoffman Road, NCM	1	125
14	Tranquility Park	Nantucket Road/Captain, NCM	2	45
15	Dept Public Works	771 Seashore Road, Erma	1	45
16	Freeman Douglass Pk	677 Route 9 North, Erma	1	225
17	Duck Pond	Timber Lane/Carriage Lane, Erma	2	45
18	Diamond Beach	Rochester & Pacific, WWC	3	25
19	Beach Access Entry Benches	Emerson to Lincoln, NCM	*as needed	20
20	Foster House	1649 Bayshore Road, Villas	2	35
21	Mitnick School Fields 3 Fields and surrounding common areas	905 Seashore Road, Cape May	1	175

Bayshore Landscaping Inc.

Company Name

319-Suzanne Ave. N. Cape May, NJ

Address

Signature of Authorized Agent

22-3020150

Federal I.D. # or Social Security #

12/12/17

Date

John McNulty

Type or Print Name

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-112

Title: **BID ACCEPTANCE AND AWARD FOR FERTILIZING SERVICES FOR VARIOUS LOCATIONS IN 2020 (FINAL YEAR) OF CONTRACT**

WHEREAS, on February 5, 2018 Resolution #2018-65 accepted and awarded the Fertilizing Services for Various Locations in the Township of Lower for 2018, 2019 with an option of year 2020; and

WHEREAS, Bayshore Landscaping LLC was the lowest qualified bidder, complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: 0-01-27-340-281

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: BAYSHORE LANDSCAPING INC.
TOTAL: \$13,200.00 FOR 2020 FINAL YEAR

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

Re-Bid #2017-11 PROPOSAL PAGE

Fertilizing and Slice Seeding
2018/2019 w/2020 Option

Maintenance Contract

The undersigned hereby declares that they have carefully read the documents attached and they fully understand instructions to Bidders and Technical Specifications and will strictly adhere to all terms and conditions of said documents if awarded a contract therefore.

BID 2018 Year

Total Bid: \$ 13,200⁰⁰
Thirteen thousand two hundred Dollars
In Numbers
In Words

BID 2019 (2nd) Year Option

Total Bid: \$ 13,200⁰⁰
Thirteen thousand two hundred Dollars
In Numbers
In Words

BID 2020 (3rd) Final Year Option

Total Bid: \$ 13,200⁰⁰
Thirteen thousand two hundred Dollars
In Numbers
In Words

John McNulty Signature
President Title
319-Suzanne Ave N, Capetown Address
John McNulty Contact Person
22-3020157 Tax ID#
John McNulty Printed Name
12/12/17 Date
Bayshore Landscaping, Inc Name of Firm
609-423-1852 Telephone
bayshorelandscaping.comcast.net E-mail

Exceptions: _____

Initial below if included
Copy of License: JM
Copy of Insurance: JM
MSDS Sheets: JM

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-113

Title: **A RESOLUTION OF THE TOWNSHIP OF LOWER CANCELING CERTAIN TAXES PER AGREEMENT/RESOLUTION #2013-271**

WHEREAS, the tax status of the DRBA is governed by the Delaware-New Jersey Compact, as set forth in N.J.S.A. 32:11E-1; and

WHEREAS, the Compact provides that one essential governmental function of the DRBA is to promote economic development; and

WHEREAS, by attempting to lease the Property to tenants the DRBA is promoting economic development; and

WHEREAS, certain taxes became due on the properties listed below after the DRBA began attempting to lease the Property to tenants, and per Agreement and Resolution #2013-271, the DRBA is not responsible for said tax.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the following property tax be cancelled and the Tax Collector is hereby directed to cancel the following tax:

<u>Block</u>	<u>Lot</u>	<u>Reason</u>	<u>Amount</u>
410.01	36.26	Cancel Tax per DRBA Agreement Tenant moved out 10/31/2019 Surfside Custom	\$ 243.52

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-114

Title: RENEWAL OF 2020 CAMPGROUND LICENSES

WHEREAS, Beachcomber Campground Inc., Holly Shores Camping Resort, Cape May KOA and Seashore Campsites & RV Resort have applied for renewal of their Campground Licenses; and

WHEREAS, the applicants have paid the required license fee.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Campground Licenses for the following are hereby renewed for the period of April 1, 2020 through March 31, 2021 subject to all real estate taxes being current.

Thomas F Brodesser
David & Margaret Robinson
Sun Lake Laurie RV, LLC
Sun Seashore RV, LLC

t/a Beachcomber Campground, Inc.
t/a Holly Shores Camping Resort
Cape May KOA
Seashore Campsites & RV Resort

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-115

Title: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the Township surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the surplus property as indicated on Schedule A on an online auction website.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

3/4/20

DESCRIPTION	SERIAL NUMBER	LOCATION	FA#
COPIER SAVIN / MP2352	W412L900528	CONFERENCE ROOM / PD	2648
COPIER SAVIN / MP3352	W432L900156	LT LEWIS / PD	2644
2004 FORD EXPLORER	1FMZU72K45UA28741	DPW YARD	1849
4 DRAWER FILE CABINET	N/A	PD	3453
4 DRAW FILE CABINET	N/A	PD	3455
SOPHAS FILE WALL	N/A	PD	N/A
OPTIPLEX 9010	N/A	PD	2793
OPTIPLEX 9010	N/A	PD	2791
OPTIPLEX 9010	N/A	PD	2798
OPTIPLEX 7020	N/A	PD	3643
OPTIPLEX 990	N/A	PD	2550

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-116

Title: APPROVAL OF CHANGE ORDER # 2 FOR DEBLASIO AND ASSOCIATES FOR ENGINEERING SERVICES FOR CONSTRUCTION ADMINISTRATION ON THE 2019 ROAD PROGRAM PHASE I, SECTION 2; KEchemeche Street, PAKAHAKE STREET, PONTAXIT AVENUE AND MATHEMEK STREET

WHEREAS, DeBlasio & Associates has been approved by Resolution #2019-267 \$90,000.00 to provide Professional Services including survey, base mapping, roadway Coring for Pavement Design, Design Plans and Specifications for the 2019 Road Program including Section 1 and Section 2; and

WHEREAS, DeBlasio & Associates has provided a proposal for the Construction Phase for Section 2 for Roads; Kechemeche Street, Pakahake Street, Pontaxit Avenue and Mathemek Street of the 2019 Road Program for \$18,000.00; and

WHEREAS, the Township Council desires to approve the additional services and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord #19-05 C-04-55-424-00

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Change Order #2 attached hereto in the amount of \$18,000.00 DeBlasio & Associates is hereby approved to increase the contract total to \$108,000.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

March 12, 2020

VIA EMAIL & REGULAR MAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ-REVISED
2019 Road Program-Phase 1-Section 2: Construction Phase Services
D&A File #: LT-C-012**

Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional engineering services for the **2019 Road Program-Phase 1-Section 2: Construction Phase Services**. As a follow up to our conversations and meetings, it is our understanding that the **2019 Road Program-Phase 1-Section 2** shall consist of the following roadways:

A. Phase 1

1. Kechemeche Street – Pontaxit Avenue to end
2. Pakahake Street – Pontaxit Avenue to end
3. Pontaxit Avenue – Kechemeche Street to Pakahake Street
4. Mathemek Street – Kechemeche Street to Pakahake Street

➤ Construction Phase Cost:	\$18,000.00
• Contract Administration	
• Shop Drawing and Submittal Review	
• Periodic Construction Observation	

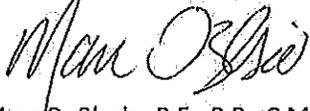
Total Professional Service Fee	\$18,000.00
---------------------------------------	--------------------

Enclosed please find one (1) copy of the project location map for your reference.

Upon your authorization, we are prepared to begin work immediately on the Township's **2019 Road Program-Phase 1-Section 2: Construction Phase Services**. Should you have any questions or require any additional information, please do not hesitate to contact me at our office. Thank you for the opportunity to submit this proposal.

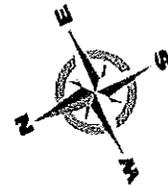
WWW.DEBLASIOASSOC.COM

Very truly yours,
DeBlasio & Associates, P.C.

A handwritten signature in black ink, appearing to read "Marc DeBlasio". The signature is written in a cursive, flowing style.

Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)



PROJECT LOCATION MAP

2019 ROAD PROGRAM— Phase 1
Township of Lower, Cape May County, New Jersey
Date: 2/24/2020

**DEBLASIO &
ASSOCIATES**

CONSULTING ENGINEERS AND PLANNERS

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-117

Title: TRANSFER OF 2019 APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-59 provides for appropriation transfers during the first three months of the succeeding year when it has been determined that any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during the preceding year, which were chargeable to said appropriation, and there is an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers, and totaling \$500.00 be made between the 2019 budget appropriation reserves:

LINE ITEM		ACCT. NUMBER	TO	FROM
PERS	OE	9-01-36-475-501	500.00	
PFRS	OE	9-01-36-471-501		500.00
			500.00	500.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2020-120

Title: **BID ACCEPTANCE AND CONTRACT AWARD OF 2019 ROAD PROGRAM PHASE 1 FOR KEHEMECHE STREET, PAKAHAKE STREET, PONTAXIT AVENUE AND MATHEMEK STREET**

WHEREAS, the Notice to Bidders for the 2019 Road Program Phase 1 for Kechemeche Street, Pakahake Street, Pontaxit Avenue and Mathemek Street was advertised on February 26, 2020 and accepted on March 12, 2020 at 10:00 a.m. prevailing time; and

WHEREAS, Seven (7) sealed bids were submitted and reviewed by the Township Engineer, QPA and Public Works Director Gary Douglass; and

WHEREAS, South State, Inc. was the lowest qualified bidder, complied with the specifications, supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord # 19-04 C-04-55-424-100

CFO Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: South State Inc.
TOTAL: \$274,580.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

March 12, 2020

VIA EMAIL & REGULAR MAIL

Julie Picard, Clerk
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
2019 Road Program-Phase 1-Section 2
D&A File #: LT-C-012**

Dear Ms. Picard:

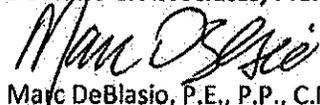
We have tabulated the seven (7) bids received on March 12, 2020 for the above referenced project. As such, we have determined that the lowest responsible bidder appears to be South State, Inc., P.O. Box 68, Bridgeton, NJ 08302 in the amount of \$274,580.00. Enclosed please find one (1) copy of the bid tabulation for your files.

In accordance with N.J.S.A. 40A:11-1 et seq., the award should be made to the lowest responsible bidder which appears to be South State, Inc., P.O. Box 68, Bridgeton, NJ 08302 in the amount of \$274,580.00. The contractual award should be made contingent upon approval from the Township Purchasing Agent, Chief Financial Officer and Solicitor.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,

DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email w/encl.)
Margaret Vitelli, Qualified Purchasing Agent (via email w/encl.)
Gary Douglass, Public Works Superintendent (via email w/encl.)
David Stefankiewicz, Solicitor (via email w/encl.)

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

BID TABULATION

Project Name: 2019 Road Program: Phase 1-Section 2
 D&A Project #: IT-C-012
 Client: Township of Lower
 Bid Opening Date: 3/12/2020

Item #	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE		AMOUNT		UNIT PRICE		AMOUNT		UNIT PRICE		AMOUNT		UNIT PRICE		AMOUNT	
		QUANTITY	UNITS	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT	PRICE	AMOUNT
1	TRAFFIC CONTROL	LUMP SUM	LUMP SUM	\$5,000.00	\$5,000.00	\$15,000.00	\$15,000.00	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00	\$55,000.00	\$55,000.00	\$58,800.00	\$58,800.00		
2	CLEARING SITE	LUMP SUM	LUMP SUM	\$3,000.00	\$3,000.00	\$15,000.00	\$15,000.00	\$21,000.00	\$21,000.00	\$26,745.00	\$26,745.00	\$7,500.00	\$7,500.00	\$85,000.00	\$85,000.00	\$67,750.00	\$67,750.00		
3	FUEL PRICE ADJUSTMENTS	1,200	DOLLAR	\$1.00	\$1,200.00	\$1.00	\$1,200.00	\$1.00	\$1,200.00	\$1.00	\$1,200.00	\$1.00	\$1,200.00	\$1.00	\$1,200.00	\$1.00	\$1,200.00	\$1.00	\$1,200.00
4	ASPHALT PRICE ADJUSTMENTS	2,700	DOLLAR	\$1.00	\$2,700.00	\$1.00	\$2,700.00	\$1.00	\$2,700.00	\$1.00	\$2,700.00	\$1.00	\$2,700.00	\$1.00	\$2,700.00	\$1.00	\$2,700.00	\$1.00	\$2,700.00
5	HMA MILLING, 3" DEPTH	11,700	S.Y.	\$5.55	\$64,935.00	\$3.50	\$40,950.00	\$2.75	\$32,175.00	\$3.50	\$40,950.00	\$6.50	\$76,650.00	\$3.00	\$35,100.00	\$3.45	\$40,355.00		
6	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5/16, 3" THICK	2,400	TON	\$70.00	\$168,000.00	\$79.00	\$189,600.00	\$83.00	\$199,200.00	\$80.00	\$192,000.00	\$94.00	\$225,600.00	\$75.00	\$180,000.00	\$105.00	\$252,000.00		
7	CONCRETE ROLLED CURB (IF & WHERE DIRECTED)	300	L.F.	\$50.00	\$15,000.00	\$40.00	\$12,000.00	\$50.00	\$15,000.00	\$30.00	\$9,000.00	\$30.00	\$9,000.00	\$30.00	\$9,000.00	\$30.00	\$9,000.00		
8	BICYCLE SAFE GRATES	12	UNIT	\$400.00	\$4,800.00	\$380.00	\$4,560.00	\$325.00	\$3,900.00	\$500.00	\$6,000.00	\$300.00	\$3,600.00	\$200.00	\$2,400.00	\$200.00	\$2,000.00		
9	RESET EXISTING MANHOLE CASTING	2	UNIT	\$400.00	\$800.00	\$318.15	\$636.30	\$300.00	\$600.00	\$750.00	\$1,500.00	\$500.00	\$1,000.00	\$3,750.00	\$7,500.00	\$3,750.00	\$7,500.00		
10	ROADWAY EXCAVATION, UNCLASSIFIED	150	C.Y.	\$25.00	\$3,750.00	\$0.01	\$1.50	\$20.00	\$3,000.00	\$75.00	\$11,250.00	\$5.00	\$750.00	\$11.00	\$1,650.00	\$5,500.00	\$5,500.00		
11	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	500	S.Y.	\$7.00	\$3,500.00	\$10.00	\$5,000.00	\$5.00	\$2,500.00	\$7.50	\$3,750.00	\$5.00	\$2,500.00	\$11.00	\$5,500.00	\$4.00	\$2,000.00		
12	RESET WATER VALVE BOXES	20	UNIT	\$10.00	\$200.00	\$0.01	\$0.20	\$0.01	\$0.20	\$0.01	\$0.20	\$1.00	\$1,000.00	\$5.00	\$500.00	\$1.00	\$1,000.00		
13	INLET FILTERS, TYPE 1	200	S.F.	\$2.00	\$400.00	\$0.01	\$2.00	\$0.01	\$2.00	\$1.00	\$200.00	\$5.00	\$1,000.00	\$5.00	\$1,000.00	\$1.00	\$200.00		
14	TRAFFIC MARKINGS, LINES, LONG-LIFE, THERMOPLASTIC - 12"	70	L.F.	\$18.50	\$1,295.00	\$33.00	\$2,310.00	\$25.00	\$1,750.00	\$30.00	\$2,100.00	\$25.00	\$1,750.00	\$35.00	\$2,450.00	\$40.00	\$2,800.00		
TOTAL AMOUNT BID BASED ON ESTIMATED QUANTITIES FOR BID ITEMS 1 - 12					\$774,580.00		\$289,000.00		\$289,027.50		\$294,195.00		\$357,850.00		\$405,900.00		\$427,265.00		

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-121

Title: **APPROVAL OF CHANGE ORDER #2 TO CHARLES MARANDINO LLC FOR THE SCHELLENGERS LANDING SAFETY IMPROVEMENTS AND IDENTIFICATION PROGRAM FOR ADDITIONAL WORK INCLUDING EXCAVATION OF A TEST PIT AND RECONSTRUCTION/RELOCATION OF EXISTING STORMWATER INLETS**

WHEREAS, Charles Marandino LLC was awarded on January 6, 2020 by Resolution #2020-52 for the Schellengers Landing Safety Improvements and Identification Program; Change Order #1 was awarded on March 2, 2020 for additional concrete for \$9,486.00; and

WHEREAS, Charles Marandino LLC has provided a proposal in the amount of \$18,190.00 for additional work including excavation of a test pit and reconstruction/relocation of existing stormwater inlets; and

WHEREAS, the Township Council desires to approve the Change Order #2 and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord #19-06 C-04-55-427-000

CFO Signature: _____

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Change Order #2 in the amount of \$18,190.00 to Charles Marandino LLC is hereby approved and the new contract total is now \$1,268,401.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk



March 12, 2020

Via Email

Township of Lower
2600 Bayshore Road
Villas, NJ 08251
ATTN: Julie Picard, Township Clerk

**RE: Schellenger Landing Safety Improvement & Identification Program
Lower Township, Cape May County, NJ
EDA #8326**

Dear Julie:

Enclosed please find a proposal from Charles Marandino, LLC for Change Order #2 in the amount of \$18,190.00 (+1.47%). The Total Contact Change is +2.23%. Change Order #2 includes the following:

1. The excavation of a test pit in order to determine the locate the existing fire hydrant shut off valve and determine the size and material of the existing watermain; and
2. The reconstruction/relocation of two (2) existing stormwater inlets along Route 109 in front of South Jersey Marina to accommodate the installation of the new brick sidewalk.

If anyone has any questions, or concerns, please do not hesitate to contact our office.

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'Joseph H. Maffei', written in a cursive style.

Joseph H. Maffei, P.E., P.P., C.M.E.

JHM/jm
Enclosure

cc: Jim Ridgway, Township Manger
Bill Galestok, Director of Planning
Margaret Vitelli, QPA
Charles Marandino, LLC
All above via email only

ENGINEERING DESIGN ASSOCIATES, P.A.

CHANGE ORDER #2

SCHELLENGERS LANDING SAFETY IMPROVEMENTS AND IDENTIFICATION PROGRAM

Township of Lower, Cape May County, New Jersey

March 12, 2020

EDA # 8326

NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITY	TOTAL AS-BUILT QUANTITY COMPLETED	AS-BUILT COST
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BASE BID

1	Site Clearing	LS	1	\$300,000.00	\$300,000.00	0.00	0.00	\$0.00
2	Brick Paver Sidewalk w/ 4" Concrete Base	CY	8,900	\$34.00	\$302,600.00	0.00	0.00	\$0.00
3	Brick Paver Street Crosswalk w/ 6" Concrete Base	SY	6,400	\$36.00	\$230,400.00	0.00	0.00	\$0.00
4	Concrete Driveway Restoration	SY	360	\$6.00	\$2,160.00	0.00	0.00	\$0.00
5	Concrete Vertical Curb	SY	1,200	\$40.00	\$48,000.00	0.00	0.00	\$0.00
6	Concrete Flush Curb	GAL	220	\$40.00	\$8,800.00	0.00	0.00	\$0.00
7	Concrete Depressed Curb	GAL	275	\$40.00	\$11,000.00	0.00	0.00	\$0.00
8	Detectable Warning Surface	TON	350	\$20.00	\$7,000.00	0.00	0.00	\$0.00
9	Pole Mounted Light Complete	TON	1	\$3,380.00	\$3,380.00	0.00	0.00	\$0.00
10	Business Sign Relocation	LF	1	\$10,000.00	\$10,000.00	0.00	0.00	\$0.00
11	Traffic Sign Replacement	SY	1	\$10,000.00	\$10,000.00	0.00	0.00	\$0.00
12	Topsoil & Seed	SY	125	\$1.00	\$125.00	0.00	0.00	\$0.00
13	Asphalt Driveway Restoration	UNIT	430	\$6.00	\$2,580.00	0.00	0.00	\$0.00
14	Relocate Fire Hydrant	UNIT	2	\$5,000.00	\$10,000.00	0.00	0.00	\$0.00
15	Pavement Markings	UNIT	1	\$450.00	\$450.00	0.00	0.00	\$0.00
16	No Item	LF			\$0.00	0.00	0.00	\$0.00
17	Rumble Strips	LF	1	\$2,760.00	\$2,760.00	0.00	0.00	\$0.00
18	Maintenance & Protection of Traffic	LS	1	\$150,000.00	\$150,000.00	0.00	0.00	\$0.00
19	2" Sch. 80 PVC Electrical Conduit	LS	320	\$31.00	\$9,920.00	0.00	0.00	\$0.00
20	2" Sch. 40 PVC Electrical Conduit	LS	2000	\$23.00	\$46,000.00	0.00	0.00	\$0.00
21	Lightpole Foundation	UNIT	14	\$1,150.00	\$16,100.00	0.00	0.00	\$0.00
22	Remove & Replace Light Service Conduit & Wires	SY	1	\$16,150.00	\$16,150.00	0.00	0.00	\$0.00

ALTERNATE BID A

A-1	Street Light Complete	EA	13	\$4,100.00	\$53,300.00	0.00	0.00	\$0.00
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SUMMARY FOR CHANGE ORDER #2

NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITY THIS PERIOD	TOTAL AS-BUILT QUANTITY COMPLETED	ADJUSTED AS-BUILT COST
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EXTRA ITEMS

E1	Test Pit	LS	1	\$4,500.00	\$4,500.00	0.00	0.00	\$0.00
E2	Reconstruct/Relocate Inlet	UNIT	2	\$6,845.00	\$13,690.00	0.00	0.00	\$0.00

TOTAL CONTRACT COST	\$1,240,725.00
CHANGE ORDER #1 AMOUNT	\$9,486.00
PERCENT CHANGE FOR CHANGE ORDER #1	0.76%
CHANGE ORDER #2 AMOUNT	\$18,190.00
PERCENT CHANGE FOR CHANGE ORDER #2	1.47%
AMENDED CONTRACT AMOUNT	\$1,268,401.01
PERCENT CHANGE OF TOTAL CONTRACT	2.23%

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-122

Title: **APPROVAL OF AN ALCOHOLIC BEVERAGE CONTROL PLENARY RETAIL CONSUMPTION LICENSE - PERSON TO PERSON TRANSFER - LICENSE #0505-33-011-005, FROM FIVE P'S INC TO SPYGLASS OF CAPE MAY, LLC**

WHEREAS, an application has been filed for a person to person transfer of Plenary Retail Consumption License 0505-33-011-005, heretofore issued to Spyglass of Cape May, LLC as a "POCKET LICENSE"; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local Ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and all additional financing obtained in connection with the license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Lower Township Council does hereby approve effective Monday, March 16, 2020 at 8:00pm, the transfer of the aforesaid Plenary Retail Consumption License to Spyglass of Cape May, LLC and does hereby direct the Township Clerk to endorse the License Certificate to the New Ownership as follows: "This License, subject to all of its terms and conditions, is hereby transferred, effective 8:00 pm March 16, 2020 to Spyglass of Cape May, LLC as a "Pocket License".

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on March 16, 2020.

Julie A Picard, Township Clerk

ORDINANCE #2020-03

AMENDING CHAPTER 419 LITTERING, OF THE CODE OF THE TOWNSHIP OF LOWER

WHEREAS, per Department of Environmental Protection regulations, all municipal ordinances must meet the current requirements of the Storm Water Act; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following Amendments be made to Chapter 419:

Section 1. Purpose:

An ordinance to establish requirements to control littering in The Township of Lower, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

Section 2. Definitions: 419-1 ; the following definitions shall be replaced:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

Litter - any used or unconsumed substance or waste material which has been discarded, whether made of aluminum, glass, plastic, rubber, paper, or other natural or synthetic material, or any combination thereof, including, but not limited to, any bottle, jar or can, or any top, cap or detachable tab of any bottle, jar or can, any unlighted cigarette, cigar, match or any flaming or glowing material or any garbage, trash, refuse, debris, rubbish, grass clippings or other lawn or garden waste, newspapers, magazines, glass, metal, plastic or paper containers or other packaging or construction material, but does not include the waste of the primary processes of mining or other extraction processes, logging, sawmilling, farming or manufacturing.

Litter Receptacle – a container suitable for the depositing of litter.

Person – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

Section 3. Prohibited acts and regulated activities:

Section 419-2 shall be replaced with:

It shall be unlawful for any person to throw, drop, discard or otherwise place any litter of any nature upon public or private property other than in a litter receptacle, or having done so, to allow such litter to remain.

Section 419-3 shall be replaced with:

Whenever any litter is thrown or discarded or allowed to fall from a vehicle or boat in violation of this ordinance, the operator or owner, or both, of the motor vehicle or boat shall also be deemed to have violated this ordinance.

Section 4. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

Section 5. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: February 12, 2020

Adopted: March 16, 2020

Julie A Picard, Township Clerk

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Councilmember

David Perry, Deputy Mayor

Frank Sippel, Mayor

ORDINANCE #2020-04

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LOWER, ADDING CHAPTER 167;
PET WASTE

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following chapter shall be added:

Chapter 167, PET WASTE

SECTION 1. Purpose: An ordinance to establish requirements for the proper disposal of pet solid waste in the Township of Lower, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION 2. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. **Immediate** – shall mean that the pet solid waste is removed at once, without delay.
- b. **Owner/Keeper** – any person who shall possess, maintain, house or harbor any pet or otherwise have custody of any pet, whether or not the owner of such pet.
- c. **Person** – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- d. **Pet** - a domesticated animal (other than a disability assistance animal) kept for amusement or companionship.
- e. **Pet solid waste** – waste matter expelled from the bowels of the pet; excrement.
- f. **Proper disposal** – placement in a designated waste receptacle, or other suitable container, and discarded in a refuse container which is regularly emptied by the municipality or some other refuse collector; or disposal into a system designed to convey domestic sewage for proper treatment and disposal.

SECTION 3. Requirement for Disposal:

All pet owners and keepers are required to immediately and properly dispose of their pet's solid waste deposited on any property, public or private, not owned or possessed by that person.

SECTION 4. Exemptions:

Any owner or keeper who requires the use of a disability assistance animal shall be exempt from the provisions of this section while such animal is being used for that purpose.

SECTION 5. Enforcement:

The provisions of this Article shall be enforced by Animal Control, Code Enforcement, the Police Department and the Local Board of Health of the Township of Lower.

SECTION 6. Violations and Penalty:

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a maximum penalty, upon conviction, of a fine not exceeding \$1,000 or imprisonment for a period not exceeding 90 days, or both.

Section 7. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

Section 8. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 9. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: February 12, 2020

Adopted: March 16, 2020

Julie A Picard, Township Clerk

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Councilmember

David Perry, Deputy Mayor

Frank Sippel, Mayor

ORDINANCE #2020-05

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LOWER; ADDING CHAPTER 576;
IMPROPER DISPOSAL OF WASTE

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following chapter shall be added:

Chapter 576; IMPROPER DISPOSAL OF WASTE

SECTION 1. Purpose: An ordinance to prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by the Township of Lower, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

SECTION 2. Definitions: For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

a. **Municipal separate storm sewer system (MS4)**— a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by THE Township of Lower or other public body, and is designed and used for collecting and conveying stormwater

b. **Person** – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

c. **Stormwater** – water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

SECTION 3. Prohibited Conduct: The spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system operated by the Township of Lower is prohibited. The spilling, dumping, or disposal of materials other than stormwater in such a manner as to cause the discharge of pollutants to the municipal separate storm sewer system is also prohibited.

SECTION 4 . Exceptions to Prohibition:

- a. Water line flushing and discharges from potable water sources
- b. Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters)
- c. Air conditioning condensate (excluding contact and non-contact cooling water)
- d. Irrigation water (including landscape and lawn watering runoff)
- e. Flows from springs, riparian habitats and wetlands, water reservoir discharges and diverted stream flows
- f. Residential car washing water, and residential swimming pool discharges
- g. Sidewalk, driveway and street wash water
- h. Flows from firefighting activities

i. Flows from rinsing of the following equipment with clean water: - Beach maintenance equipment immediately following their use for their intended purposes; and - Equipment used in the application of salt and de-icing materials immediately following salt and de-icing material applications. Prior to rinsing with clean water, all residual salt and de-icing materials must be removed from equipment and vehicles to the maximum extent practicable using dry cleaning methods (e.g., shoveling and sweeping). Recovered materials are to be returned to storage for reuse or properly discarded. Rinsing of equipment, as noted in the above situation is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.

SECTION 5. Enforcement: This ordinance shall be enforced by the Public Works Department; Code Enforcement; Police Department and/or other Municipal Officials of Lower Township

SECTION 6. Penalties: Any person(s) who continues to be in violation of the provisions of this ordinance, after being duly notified, shall be subject to a fine not to exceed \$1,000.00.

Section 7. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

Section 8. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 9. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: February 12, 2020

Adopted: March 16, 2020

Julie A Picard, Township Clerk

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Councilmember

David Perry, Deputy Mayor

Frank Sippel, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2020-06

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LOWER; ADDING CHAPTER 420 ;
YARD WASTE COLLECTION PROGRAM

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following chapter shall be added:

Chapter 420 ; YARD WASTE COLLECTION PROGRAM

SECTION 1. Purpose: An ordinance to establish a yard waste collection and disposal program in The Township of Lower , so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

SECTION 2. Definitions: For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

a. **Containerized** – means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.

b. **Person** – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

c. **Street** – means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.

d. **Yard Waste** – means leaves and grass clippings.

SECTION 3 Yard Waste Collection Sweeping, raking, blowing or otherwise placing yard waste that is not containerized at the curb or along the street is only allowed during the seven (7) days prior to a scheduled and announced collection, and shall not be placed closer than 10 feet from any storm drain inlet. Placement of such yard waste at the curb or along the street at any other time or in any other manner is a violation of this ordinance. If such placement of yard waste occurs, the party responsible for placement of the yard waste must remove the yard waste from the street or said party shall be deemed in violation of this ordinance.

SECTION 4. Enforcement: The provisions of this ordinance shall be enforced by the Public Works Department; Code Enforcement; Police Department

SECTION 6. Violations and Penalty:

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a maximum penalty, upon conviction, of a fine not exceeding \$100 or imprisonment for a period not exceeding 90 days, or both.

SECTION 7. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

SECTION 8. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 9. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: February 12, 2020

Adopted: March 16, 2020

Julie A Picard, Township Clerk

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Councilmember

David Perry, Deputy Mayor

Frank Sippel, Mayor

ORDINANCE #2020-07

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LOWER; ADDING CHAPTER 10;
ILLICIT CONNECTION

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following chapter shall be added:

Chapter 10; ILLICIT CONNECTION

SECTION 1. Purpose: An ordinance to prohibit illicit connections to the municipal separate storm sewer system(s) operated by the Township of Lower, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

SECTION 2. Definitions: For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions below are the same as or based on corresponding definitions in the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A-1.2.

a. **Domestic sewage** - waste and wastewater from humans or household operations.

b. **Illicit connection** – any physical or non-physical connection that discharges domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater) to the municipal separate storm sewer system operated by the Lower Township Municipal Utilities Authority, unless that discharge is authorized under a NJPDES permit other than the Tier A Municipal Stormwater General Permit (NJPDES Permit Number NJ0141852). Non-physical connections may include, but are not limited to, leaks, flows, or overflows into the municipal separate storm sewer system.

c. **Industrial waste** - non-domestic waste, including, but not limited to, those pollutants regulated under Section 307(a), (b), or (c) of the Federal Clean Water Act (33 U.S.C. §1317(a), (b), or (c)).

d. **Municipal separate storm sewer system (MS4)**– a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Lower or other public body, and is designed and used for collecting and conveying stormwater. "MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources."

e. **NJPDES permit** – a permit issued by the New Jersey Department of Environmental Protection to implement the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A

f. **Non-contact cooling water** - water used to reduce temperature for the purpose of cooling. Such waters do not come into direct contact with any raw material, intermediate product (other than heat) or finished product. Non-contact cooling water may however contain algaecides, or biocides to control fouling of equipment such as heat exchangers, and/or corrosion inhibitors.

g. **Person** – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

h. **Process wastewater** - any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product. Process wastewater includes, but is not limited to, leachate and cooling water other than non-contact cooling water.

i. **Stormwater** – water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

SECTION 3. Prohibited Conduct: No person shall discharge or cause to be discharged through an illicit connection to the municipal separate storm sewer system operated by the Township of Lower any domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater).

SECTION 4. Enforcement: This ordinance shall be enforced by the Public Works Department, Code Enforcement, Police Department and/or other Municipal Officials of the Township of Lower

SECTION 5. Violations and Penalty:

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a maximum penalty, upon conviction, of a fine not exceeding \$100 or imprisonment for a period not exceeding 90 days, or both.

SECTION 6. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

SECTION 7 . All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 8. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: February 12, 2020

Adopted: March 16, 2020

Julie A Picard, Township Clerk

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Councilmember

David Perry, Deputy Mayor

Frank Sippel, Mayor

ORDINANCE #2020-08

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LOWER; ADDING CHAPTER 577;
PRIVATE STORM DRAIN INLET RETROFITTING

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following chapter shall be added:

Chapter 577; PRIVATE STORM DRAIN INLET RETROFITTING

SECTION 1. Purpose: An ordinance requiring the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer system(s) operated by the Township of Lower so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

SECTION 2. Definitions: For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

a. **Municipal separate storm sewer system (MS4)**– a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Lower or other public body, and is designed and used for collecting and conveying stormwater. : "MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources."

b. **Person** – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

c. **Storm drain inlet**- an opening in a storm drain used to collect stormwater runoff and includes, but is not limited to, a grate inlet, curb-opening inlet, slotted inlet, and combination inlet. d. **Waters of the State** – means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

SECTION 3. Prohibited Conduct: No person in control of private property (except a residential lot with one single family house) shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property unless the storm drain inlet either:

1. Already meets the design standard below to control passage of solid and floatable materials; or
2. Is retrofitted or replaced to meet the standard in Section IV below prior to the completion of the project.

SECTION 4. Design Standard: Storm drain inlets identified in Section III above shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section V.3 below.

1. Design engineers shall use either of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:

a. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (April 1996); or

b. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors.

2. Whenever design engineers use a curb-opening inlet, the clear space in that curb opening (or each individual clear space, if the curb opening has two or more clear spaces) shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

3. This standard does not apply:

a. Where the municipal engineer agrees that this standard would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets that meet these standards;

b. Where flows are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:

i. A rectangular space four and five-eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or

ii. A bar screen having a bar spacing of 0.5 inches.

c. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1") spacing between the bars; or

d. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

SECTION 5. Enforcement: This ordinance shall be enforced by the Public Works Department, Code Enforcement, Police Department and/or other Municipal Officials of the Township of Lower

SECTION 6. Violations and Penalty:

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a maximum penalty, upon conviction, of a fine not exceeding \$100 or imprisonment for a period not exceeding 90 days, or both.

SECTION 7. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

SECTION 8. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 9. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: February 12, 2020

Adopted: March 16, 2020

Julie A Picard, Township Clerk

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Councilmember

David Perry, Deputy Mayor

Frank Sippel, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2020-09

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF LOWER; ADDING CHAPTER 571,
REFUSE CONTAINER/DUMPSTER

NOW THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following chapter shall be added:

Chapter 571 REFUSE CONTAINER/DUMPSTER

SECTION 1. Purpose: An ordinance requiring dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the municipal separate storm sewer system(s) operated by the Township of Lower and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

SECTION 2. Definitions: For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

a. **Municipal separate storm sewer system (MS4)** – a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Lower or other public body, and is designed and used for collecting and conveying stormwater. "MS4s do not include combined sewer systems, which are sewer systems that are designed to carry sanitary sewage at all times and to collect and transport stormwater from streets and other sources."

b. **Person** – any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

c. **Refuse container** – any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.

d. **Stormwater** – means water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

e. **Waters of the State** – means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

SECTION 3. Prohibited Conduct: Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing. Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids or solids to the municipal separate storm sewer system(s) operated by the Township of Lower

SECTION 4. Exceptions to Prohibition:

- a. Permitted temporary demolition containers
- b. Litter receptacles (other than dumpsters or other bulk containers)

c. Individual homeowner trash and recycling containers

d. Refuse containers at facilities authorized to discharge stormwater under a valid NJPDES permit e. Large bulky items (e.g., furniture, bound carpet and padding, white goods placed curbside for pickup)

SECTION 5. Enforcement: This ordinance shall be enforced by the Public Works Department, Code Enforcement, Police Department and/or other Municipal Officials of the Township of Lower

SECTION 6. Violations and Penalty:

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a maximum penalty, upon conviction, of a fine not exceeding \$100 or imprisonment for a period not exceeding 90 days, or both.

SECTION 7. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

SECTION 8. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 9. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: February 12, 2020

Adopted: March 16, 2020

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Councilmember

Julie A Picard, Township Clerk

David Perry, Deputy Mayor

Frank Sippel, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2020-10

Title: **AN ORDINANCE AMENDING CHAPTER 400, LAND DEVELOPMENT, OF THE CODE OF THE TOWNSHIP OF LOWER**

WHEREAS, Chapter 400, Land Development, of the Code of the Township of Lower regulates and limits the uses of land, the uses and locations of buildings and structures; regulating and restricting the height and bulk of buildings and structures determining the area of yards and other open spaces; regulating and restricting the density of population; dividing the Township of Lower into districts for such purposes; adopting a map of said Township showing boundaries and the classification of such districts; establishing rules, regulations and standards governing the subdivision of land within the Township; establishing a Planning Board and a Board of Adjustment; and prescribing penalties for the violation of its provisions; and

WHEREAS, pursuant to N.J.S.A. 40:55D-89, the governing body shall, at least every ten (10) years, provide for a general reexamination of its master plan and development regulations by the planning board, which shall prepare and adopt by resolution a report on the findings of such reexamination; and

WHEREAS, pursuant to the New Jersey Municipal Land Use Law, specifically N.J.S.A. 40:55D-25 and 40:55D-28, the Lower Township Planning Board is given exclusive authority to adopt or amend the Master Plan, or a component thereof, including a municipality's land use ordinance; and

WHEREAS, on December 12, 2019, the Lower Township Planning Board completed its periodic reexamination of the Township's Master Plan and it transmitted a copy of its "General Re-examination of the Master Plan" report to Township Council for its review and consideration; and

WHEREAS, the said "General Re-Examination of the Master Plan" report contains various recommendations outlining proposed revisions to the Township's Land Development Ordinance for Council's consideration;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Chapter 400, Land Development, of the Code of the Township of Lower, be and hereby is amended as follows:

Section 1. The following subsections of **Chapter 400, Land Development**, are hereby amended as follows:

400-10 Zoning Map

(7) R-3 District.

- (b) The Tranquility Park R-3 District includes the area within a boundary line beginning where the Route 109 bridge crosses the canal and going westward along the canal to the railroad right-of-way until its intersection with Ferry Road, then eastward along Ferry Road to Route 109, and continuing eastward along Route 109 until its intersection with the easterly edge of Lot 1, Block 753.05, then southward along that edge to Portsmouth Road, then eastward along that road until it intersects 11th Avenue, then southward along that road to 8th Avenue, then eastward along 8th Avenue to Wissahickon Avenue, then southward along Wissahickon Avenue to 7th Avenue, then eastward along 7th Avenue to Route 109 to the beginning point. The R-3 District shall include Block 753.01, Lot 39.03; Block 753.05, Lot 1; Block 773, Block 774 and Block 775.

(13) GB District.

- (a) The GB District along the Route 109 curve consists of the area bounded by a line beginning at the northeast corner of Lot 1, Block 753.05, running southward along the easterly boundary of that lot to its intersection with Portsmouth Road, then eastward along Portsmouth Road to 11th Avenue, then southward to its intersection with 8th Avenue, then eastward along 8th Avenue to its intersection with Wissahickon Avenue, then southward along Wissahickon Avenue to 7th Avenue, then eastward along 7th

Avenue to US Route 109, then northward and around the bend westward to the point of beginning. This GB District shall not include Block 753.01, Lot 39.03; Block 753.05, Lot 1; Block 773, Block 774 and Block 775.

400-14 R-1 Single-Family Residential and R-2 Single-Family Residential

E. Minimum off-street parking. Each individual use shall provide parking spaces according to the following minimum provisions. Where a permitted use of land includes different specific parking requirements, the total number of required parking spaces shall be obtained by individually computing the parking requirements for each different activity and adding the resulting numbers together. The minimum size shall be nine feet by 18 feet and the minimum surface shall be clam shells, washed gravel or better. The spaces may be stacked and the garage may be one of the spaces.

- (1) Dwelling units shall each provide two spaces per dwelling unit when enlarging or erecting a building.
- (2) Churches shall provide one space per every five permanent seats. (One seat shall be considered 22 inches in calculating the capacity of pews or benches.)
- (3) Schools shall provide one space per employee for grades kindergarten through eighth grades, 2 1/2 spaces per employee for grades nine through 12, and in all cases sufficient space for school bus loading and unloading.
- (4) Home occupations shall provide not less than one space per 100 square feet of gross floor area or fraction thereof devoted to the home occupation, but the Planning Board may, at its own discretion, require additional spaces. The Planning Board may also prohibit piggy-back parking.
- (5) See § 400-34 for additional standards.

400-17 GB General Business.

A. Principal permitted uses on the land and in buildings.

- (1) Lodges and clubs.
- (2) Public purpose uses.
- (3) Banks.
- (4) Offices and office buildings.
- (5) Restaurants without liquor licenses.
- (6) Theaters, bowling alleys and other indoor recreational activities, as a conditional use.
- (7) Service stations, as a conditional use.
- (8) Laundromats.
- (9) Garden centers.
- (10) Stores and shops for the conduct of any lawful retail business.
- (11) Personal service shops (barbershops, dry-cleaning pickup service, beauty parlors, etc.).

(12) Automotive service center.

In the GB-1 Zone, all of the above uses shall be permitted; in addition to those uses enumerated above, the following uses shall also be permitted on the land and in the buildings in the GB-1 Zone:

(13) Bars, taverns, nightclubs, and restaurants with liquor licenses.

(14) Car washes.

(15) Vehicular sales agencies.

In addition to those uses permitted in the GB and GB-1 Zones, the following uses shall also be permitted in the GB-2 Zone:

(16) Offices and office buildings, with an attached dwelling unit.

(17) Stores and shops for the conduct of any lawful retail business, with an attached dwelling unit.

(18) Personal service shops, with an attached dwelling unit.

(19) Restaurants and establishments with liquor licenses, with an attached dwelling unit.

(20) Public Electric Vehicle Charging Stations.

400-18 RB Residential Business.

A. Principal permitted uses on the land and in buildings.

(1) Single-family detached dwelling units.

(2) The following uses shall be permitted, provided that they are part of a residential structure or its accessory building

(a) Stores and shops for the conduct of any retail business.

(b) Light industrial uses.

(c) Personal service shops (e.g., barbershops, dry-cleaning pickup service, beauty parlors, etc.).

(d) Offices and office buildings.

(e) Restaurants without liquor licenses.

(f) Indoor recreational activities, as a conditional use.

(g) Service stations, as a conditional use.

(h) Laundromats.

(i) Garden centers.

(j) Day-care centers.

(k) Automotive service centers.

400-19 Industrial

A. Principal permitted uses on the land and in buildings.

- (1) Offices and office buildings.
- (2) Industrial plans of a type which carry on processes within completely enclosed buildings, including the manufacture, assembly or treatment of products.
- (3) Wholesale distribution centers and warehouses.
- (4) Industrial parks on tracts of land at least 25 acres in area comprised of any combination of the uses listed hereinabove.
- (5) Public utility uses as conditional uses under N.J.S.A. 40:55D-67 ((see § 400-56 for additional standards).
- (6) Construction equipment and/or material storage yard.
- (7) Methadone clinics, as a conditional use, only in the I-1 Industrial-Special Purpose Zone, Block 410.01, Lots 36, 37, and 37.01 (see § 400-56 for additional standards).
- (8) Public Electric Vehicle Charging Stations.

400-29 Accessory buildings.

- A. Accessory buildings as part of principal buildings. Any accessory building attached to a principal building shall be considered part of the principal building, and the total structure shall adhere to the yard requirements for the principal building regardless of the technique of connecting the principal and accessory buildings.
- B. Accessory buildings not to be constructed prior to principal buildings. No construction permit shall be issued for the construction of an accessory building for the purpose of occupancy prior to the issuance of a construction permit for the construction of the main building upon the same premises. If construction of the main building does not precede or coincide with the construction of the accessory building, the Construction Official shall revoke the construction permit for the accessory building until construction of the main building has proceeded substantially toward completion.
- C. Distance between adjacent buildings. The minimum distance between an accessory building and any other building(s) on the same lot shall be as prescribed in Article IV, except that no poultry or livestock shelter shall be erected nearer than 100 feet to any dwelling on the same lot, subject to the following exceptions pertaining to the raising and housing of horses:
 - 1) Only one (1) horse shall be permitted per acre of ground; however, no more than two (2) horses shall be permitted on one (1) lot;
 - 2) Any livestock shelter utilized exclusively to house horses shall maintain a minimum 40ft. setback to all property lines and any dwellings located on site; and
 - 3) Any and all horse shelters and properties housing horses which exist at the time of the adoption of this Ordinance shall be exempt from these regulations.
- D. Height of accessory buildings. The height of accessory buildings shall be as prescribed in Article IV.

- E. Location. An accessory building may be erected in side and rear yard areas only and shall be set back from side and rear lot lines as prescribed in Article IV, except that, if erected on a corner lot, the accessory building shall be set back from either street to comply with the minimum required setback for the respective zoning district and not the closest point of any building on the lot as described in § 400-8, Definitions. No poultry or livestock shelter shall be erected nearer than 100 feet to any lot lines.

400-40 Minimum lot size for farm animals.

A minimum of one acre shall be required in any district for the keeping of customary farm animals, subject to the following exception pertaining to the raising and housing of horses:

- 1) Only one (1) horse shall be permitted per acre of ground; however, no more than two (2) horses shall be permitted on one (1) lot;
- 2) Any livestock shelter utilized exclusively to house horses shall maintain a minimum 40ft. setback to all property lines and any dwellings located on site; and
- 3) Any and all horse shelters and properties housing horses which exist at the time of the adoption of this Ordinance shall be exempt from these regulations.

400-77 Preliminary site plan review.

- A. Where required. Where a zoning, occupancy or building permit is required for any new construction, enlargement, relocation, reconstruction, or for any open parking area, accessory or otherwise, whether by right, variance, or conditional use, such application shall be referred to the Planning Board for review of the site plan. However, the provisions of this section shall not apply to a single-family dwelling, permitted as of right, or any use, building or structure accessory thereto.

(1) Has secured previous site plan approval(s);

(2) Involves normal maintenance or replacement such as a new roof, painting, new siding or a similar activity; and/or

(3) Does not effect existing circulation, drainage, building arrangement, landscaping, buffering, lighting and/or similar considerations.

- B. Objective of site plan review. In reviewing any site plan under this section, the Board shall be concerned with the following objectives:

(1) To promote the public health, safety, comfort, convenience, prosperity, amenity, and other aspects of general welfare.

(2) To ensure that the layout of the proposed use shall be in harmony with the surrounding area and shall contribute to its desirable and orderly development.

(3) To ensure that traffic generated by the proposed use will not adversely affect the surrounding area and will not disrupt the orderly movement of vehicles and pedestrians in such area.

- C. Factors considered. In such review, the Board shall take into consideration such factors as the following:

- (1) Provisions for fire and police protection, including free access for fire-fighting equipment and other emergency vehicles around buildings, the availability of fire hydrants and the installation of proper size service water lines.
- (2) The adequacy of provisions of drainage of surface waters and for waste disposal.
- (3) The location and the layout of accessory off-street parking and off-street loading spaces, the width and grading of all entrances and exits to such spaces, the location of such exits and entrances, the degree of visibility and the direction of major flow, together with:
 - (a) The distance from street intersection;
 - (b) The likelihood of lefthand turns and other turning movements; and
 - (c) The likelihood of drawing vehicular traffic to and through local residential streets.
- (4) The arrangements for safe and convenient pedestrian circulation on the site and on its approaches.
- (5) The impact of the proposed layout upon the surrounding area, and particularly upon any nearby residences, including but not limited to:
 - (a) The location and height of buildings;
 - (b) The location, intensity and direction of any outdoor lighting and the proposed times for its use;
 - (c) The likelihood of any other nuisances; and
 - (d) Whether appropriate and adequate screening is provided.
- (6) The site, location and type of any signs and their appropriateness in the area involved.
- (7) The arrangements for any outdoor display or storage.
- (8) The proposed landscaping and its appropriateness in the area involved. Preservation of substantial trees is to be encouraged to the maximum extent possible.
- (9) The arrangement of buildings, structures and open spaces on the site.
- (10) All utility services should be adequate for the purpose intended and shall be placed underground. All utilities shall be approved by the appropriate agencies prior to submission of the site plan to the Planning Board.
- (11) In its review the Board shall encourage creative design of the site to provide a more convenient and attractive layout. The Board's review shall be concerned with all site features, including, inter alia, accessory buildings, structures, and signs as well as the major buildings or structures.

D. Minor site plan waiver may be applied for if the application for development:

- (1) Is not an existing or proposed vacant lot.
- (2) The Board determines that the proposed development will not adversely affect existing circulation, drainage, building arrangements, landscaping, buffering, lighting, and similar conditions; and

(3) Where the size of any proposed addition does not exceed 25% of the existing building.

E. An applicant shall submit:

- (1) Twenty current copies of a survey prepared by a NJ Licensed Land Surveyor [three (3) sealed] of the site and 20 copies of a drawing showing the location of all existing buildings and entrances, including height and dimensions of buildings. The drawings may be prepared by an applicant or a representative. The current use of the site must be indicated on the drawing.
- (2) The applicant shall submit a letter requesting a minor site plan waiver from the Planning Board.
- (3) Minor site plan application shall not require review by the Township Engineer except on a case-by-case basis, as ordered by the Planning Board.
- (4) The Planning Board shall review the application and grant the Waiver, or refer the application for a Preliminary and Final Site Plan review before the Planning Board.

F. Procedure, powers and appeal.

- (1) The following procedure shall be required for approval of a site plan: The applicant shall complete 20 copies of an official application form. This application form and a copy of the regulations governing site plan review are obtainable from the Planning Board Secretary. The applicant shall supply 20 copies of the site plan drawings and supporting plans and/or documents based upon the Tax Map of the Township. The 20 copies of the application form, together with 20 copies of the site plan drawings, together with the application fee, as herein set forth, shall be submitted to the Planning Board Secretary at least 21 days prior to the meeting at which it is to be considered. All papers shall be submitted simultaneously. The minimum application fee shall be in accordance with Article X. The fee shall be paid in cash or by check made payable to the Township of Lower. The application shall contain all information required by this chapter and the regulations for site plan review and shall comply with all such requirements and regulations as therein provided or it will not be considered by the Board. The applicant shall appear before the Planning Board to present this proposal at the time of the Board's consideration of it.
- (2) In any submission under this section, the Board shall review the application utilizing the site review factors above noted and the requirements of the zoning chapter and may approve or disapprove the proposed plan, or may approve it subject to appropriate conditions and safeguards designed to further the general purposes of this chapter and the specific purposes indicated above. The building permit and certificate of occupancy shall then be made explicitly subject to continued conformity with those conditions and safeguards.
- (3) The Planning Board shall report upon any such proposal within 90 days from the time of its referral. The report shall contain the Board's findings and reasons for its actions. The Board's report may be postponed for two additional periods by agreement between the Board and the applicant, not to exceed 60 days each, and if not then acted upon, the applicant's proposal shall be deemed approved. If the Planning Board believes that any such proposal raises questions of unusual public interest, the Board may hold a public hearing on such proposal in which case notice thereof shall be published in the official newspaper of the municipality or in any newspaper of general circulation within the municipality at least 10 days prior to the hearing and notice of the hearing shall be given by applicant to adjoining owners as required in connection with a variance applicant to the Board of Adjustment.

- (4) Granting of site plan approval shall not relieve any applicant from any provision of the zoning chapter, nor shall such approval constitute a recommendation of any zoning variance or other relief that applicant may thereafter seek from the Board of Adjustment.
- (5) An application form shall be obtained from the Secretary of the Planning Board, and regulations shall contain all information hereinafter indicated.

G. Regulations governing the application for site plan review.

- (1) Give title and location of development and the name and address of record owner and/or development applicant, and site planner preparing the site development plan.
- (2) Indicate proposed use or uses of the land and buildings.
- (3) Site plans should be presented at a scale no smaller than one inch equals 50 feet, nor larger than one inch equals 20 feet; size of sheets should not exceed 36 inches by 24 inches.
- (4) Scale and graphic scale.
- (5) North arrow in same direction on all sheets.
- (6) Submit survey of the property prepared by a licensed surveyor of New Jersey, showing boundaries of properties, lines of all existing streets and roads, easements, rights-of-way and areas dedicated to public use within 200 feet of the development. Also indicated on this sheet will be the North arrow, scale feet and graphic scale, name and address and professional license number and seal of the surveyor who prepared the survey.
- (7) Give names of all owners of record of all adjacent properties with lot and block number, parcel number, Tax Map number, within 200 feet of the property.
- (8) Show existing and proposed buildings with dimensions, showing, with first floor elevation, present and finished grade elevations at all corners and entrances. Present buildings and structures to be removed are to be indicated.
- (9) Submit topographic map to delineate existing contours at two-foot intervals, up to 10 feet beyond property lines, as well as proposed grading and contours, wooded areas, trees (where six inches or greater in diameter), floodplains, ponds, streams and drainage ditches, etc.
- (10) Indicate the location of all existing and proposed structures, i.e., walls, fences, culverts, bridges, roadways, etc., with grade elevations for each structure.
- (11) Indicate existing zones of the development site and of zones within 100 feet of the property.

- (12) Show all existing schools and special district boundaries within 200 feet of the property. This should be shown on a separate map or as a key map on the site plan map itself.
- (13) Indicate the distance of the property line (measured along the center line of existing streets abutting the property) to the nearest intersection which should be shown.
- (14) Show the boundaries of the property, building and setback lines, lines of existing streets, lots, reservations, easements and areas dedicated to public use.
- (15) Indicate locations of all utility structures and lines, existing and proposed stormwater drainage on-site and off-site and from buildings and structures, as well as telephone, power and light, water hydrant locations, sewer, gas, etc., whether privately or publicly owned, with manholes, inlets, pipe sizes, grades, inverts and directions of flow.
- (16) Show location, size and nature of the entire lot or lots in question of contiguous lots owned by the applicant or owner of record, or in which the applicant has a direct interest even though a portion of the entire property is involved in site plan development. Provide on a key map, if necessary.
- (17) Show all proposed easements and public and community areas.
- (18) Indicate all means of vehicular ingress and egress to and from the site on to public streets, showing the size and location of driveways, curb cuts and curbing, and site lines.
- (19) Show location and design of off-street parking areas, showing their size, and the locations of internal circulation, traffic patterns, parking space, aisles, driveways, curbing, barriers, and wearing surface finishes and construction.
- (20) Show location, arrangement and dimensions of truck loading and unloading platforms and docks.
- (21) Indicate provisions for refuse and garbage disposal. Insure that such areas are not exposed to view, are unpolluting, covered from weather and are secure from vandalism. Incineration of burning units will be of such design and construction as to be approvable by the State Departments of Health and Environmental Protection. Compactor units will ensure completely sealed operation. Open dump areas for garbage or refuse should be prohibited, but where they are deemed necessary they must be enclosed and constricted with views to sight, fire protection, sanitation and security.
- (22) Show provisions for screening or storage of equipment, attached or separate from buildings.
- (23) Indicate all existing or proposed exterior lighting (freestanding and/or on building) for size, nature of construction, lumens, heights, area and direction of illumination, footcandles produced, as well as time controls proposed for outdoor lighting and display.

- (24) Note all existing and proposed signs and their sizes, nature of construction and locations, height and orientation, including all identification signs, traffic and directional signs and arrows, freestanding and facade signs and time control for sign lighting.
- (25) Indicate locations, dimensions and construction of off-site sidewalks, on-site exits, walks and sidewalks. Provision should be made for pedestrian safety, accessways and, where necessary, a bicycle system and racking.
- (26) Show proposed screening of green areas and landscaping and fencing, including a planting plan and schedule, and trees, off-site and along road, etc. Provision should be made for maintenance.
- (27) Show improvements to adjoining streets and roads, and traffic control devices necessary in streets or highways. Acceleration and deceleration lanes, paving, land dedication or acquisition for roads should be considered.
- (28) Copies of any covenants and deed restrictions intended to cover any of the development site should be submitted.
- (29) A detailed written description, sketch, rendering or picture of any new buildings or structures should be presented.
- (30) Preliminary architectural floor plans and elevations should be submitted, with the name, address, professional number and seal of the architect.
- (31) Supply appropriate places for signature and date of approval of the Chairman and Secretary of the Board and its Engineer.
- (32) In fire prevention, consideration must be shown for service lines, hydrants, siamese connections, automatic sprinkler system, fire zones, no-parking fire zones and pavement and wall signs.
- (33) Flood zone and based flood elevation.
- (34) Final lot grading plan.
- (35) Show house numbers for each building lot on the final site plan plot only.

H. If the development plan requires CAFRA approval, the plan must be resubmitted to the Planning Board with any conditions imposed by CAFRA shown on the plan. Said conditions shall become a condition of Planning Board approval.

400-80 Fees.

A. Every application for development, site plan review or variance shall be accompanied by cash or certified check made payable to the Township of Lower in accordance with the following schedule:

(1) Subdivisions.

Type	Application Charge	Escrow Account
Sketch plat	\$150	\$200
Preliminary plat	\$150 + \$150 per lot	\$80 per lot up to 10 lots; \$40 each lot in excess of 10
Final plat	\$750	\$30 per lot
Minor subdivision	\$450 + \$150 per each newly described lot	\$250 for first newly described lot; per lot in excess of one lot
Revised plat	\$750	\$750
Tax Map updates	\$75 per lot up to 20 lots; \$15 each lot in excess of 20 lots	None

(2) Site plans.

Type	Application Charge	Escrow Account
Preliminary plan	\$750 + \$75 per unit	\$300 for first acre; \$200 each additional acre or portion thereof
Final plan	\$1,125	\$300 for first acre; \$200 each additional acre or portion thereof
Minor site plan Waiver	\$450	\$200 for first acre; \$50 for each additional acre or portion thereof
Revised site plan	\$750	\$300

(3) The applicant is responsible for any reasonable professional fees connected with the review or inspection of the plan and/or site.

(4) Dune review plan.

Type	Application Charge	Escrow Account
Dune review plan	\$1,125	\$400

(5) Variances.

Type	Application Charge	Escrow Account
Appeals (N.J.S.A. 40:55D-70a)	\$750	\$150
Interpretation (N.J.S.A. 40:55D-70b)	\$375	\$150
Hardship (N.J.S.A. 40:55D-70c)	\$300	\$150
Use (N.J.S.A. 40:55D-70d)	\$400 first unit/lot; \$200 additional unit/lot	\$150
Permit (N.J.S.A. 40:55D-34 and 40:55D-35)	\$750	\$150
Exceptions (waiver of design standards, N.J.S.A. 40:55D-51)	\$300	\$150
Extension of approval	\$150	None

(6) Other applications.

Type	Application Charge	Escrow Account
Conditional uses	\$750	\$150
House moving	Refer to § 199-3D	Refer to § 199-3D
Informal review	\$375	None

Type	Application Charge	Escrow Account
Special meeting at applicant's request	\$1,125	None
Zoning verification letter	\$150	--
Zoning permit	\$25	--

- B. The application charge for subdivision and site plan is a flat fee to cover administrative expenses. The escrow account is established to cover the costs of professional services, including engineering, legal and other expenses, connected with the review of the submitted materials. Sums not utilized in the review process shall be returned to the applicant. If additional sums are deemed necessary, the applicant shall be notified of the required additional amount and shall add such sum to the escrow. Final approval is contingent upon receiving additional sums where applicable. (The escrow account schedule is only an estimate based on average costs.)
- C. Where an application for development includes several approval requests, the total sum of all of the individual required fees shall be paid.
- D. Each applicant for sketch plat, preliminary or final subdivision or site plan approval shall agree, in writing, to pay all reasonable costs for professional review of the application and for inspection of the improvements required by the Board. Such costs must be paid in full before any construction permit is issued, except in the case of site plan review.
- E. If an applicant desires a certified court reporter, the cost of taking testimony and transcribing it and providing a copy of the transcript to the Township shall be at the expense of the applicant, who shall also have the sole responsibility of arranging the court reporter's attendance.

Section 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall become effective 20 days after final passage and publication according to law.

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Jr., Councilmember

Dave Perry, Deputy Mayor

Frank Sippel, Mayor

First Reading: February 12, 2020

Adopted: March 16, 2020

Attest: _____
Julie A Picard, Township Clerk

Clerk's Report July 2020

Register Report - Last month

2/1/2020 through 2/29/2020

3/12/2020

Page 1

Account	Description	Memo	Category	Amount
	INCOME			9,645.00
	Ice Cream Lic 2020			790.00
	Rental Merc 2020-2021			3,225.00
	Rental Misc			150.00
	Scrapper			10.00
	Street Openings			960.00
	Vac Prop Reg			4,500.00
	Yard Sale Permit			10.00
	TRANSFERS			-9,645.00
	Council Checking			-9,645.00
	OVERALL TOTAL			0.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-8861455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 02/01/2020 To 02/29/2020

March 06, 2020 2:36:32PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$839,765.00	Cubic Footage:	154594 Cu.ft	Permit Issued:	91
Cost Of Alteration:	\$1,042,499.00	Square Footage:	10511 Sq.ft	Updates Issued:	13
Cost Of Demolition:	\$3,000.00			All Fees Waived:	1
Total Cost:	\$1,885,264.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>	<u>ADMIN FEES</u>	<u>WAIVED FEES</u>	<u>TOTAL FEES</u>
Building: \$25,617.00	Building: \$0.00	Building: \$0.00	Building Fees: \$25,617.00
Electrical: \$14,973.00	Electrical: \$0.00	Electrical: \$0.00	Electrical Fees: \$14,973.00
Fire : \$2,630.00	Fire : \$0.00	Fire : \$0.00	Fire Fees: \$2,630.00
Plumbing: \$5,471.00	Plumbing: \$0.00	Plumbing: \$0.00	Plumbing Fees: \$5,471.00
Elevator: \$306.00	Elevator: \$0.00	Elevator: \$306.00	Elevator Fees: \$0.00
Mechanical: \$2,880.00	Mechanical: \$0.00	Mechanical: \$0.00	Mechanical Fees: \$2,880.00
		* Total Waived: \$306.00	Technical Fees: \$51,571.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$573.00	\$0.00	\$573.00
Alteration Training Fee:	\$1,989.00	\$35.00	\$1,954.00
DCA Minimum Fee:	\$3.00	\$0.00	\$3.00
Sub total Training Fee:	\$2,565.00	\$35.00	\$2,530.00

TECHNICAL ISSUES

Building Technical:	56
Electrical Technical:	78
Fire Protection Technical:	22
Plumbing Technical:	31
Elevator Technical:	1
Mechanical Technical:	31

CERTIFICATE ISSUES

Certificate of Occupancy:	7
Certificate of Approval:	30
Certificate of Continued Occupancy:	1

Certificate of Occupancy Fee:	\$2,773.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$2,773.00
PERMIT FEES:	\$51,571.00
DCA FEES:	\$2,530.00
CERTIFICATE FEES:	\$2,773.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$56,874.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$56,924.00

* By State law (see N.J.S. 52:27D-126c): \$306.00

* By Municipality (see N.J.S. 52:27D-126b): \$0.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 02/01/2020 To 02/29/2020

March 6, 2020 2:37:09PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$736.00	\$56,188.00	\$0.00	\$56,924.00
DUMPSTER	Sub Totals:	\$10.00	\$0.00	\$0.00	\$10.00
LICENSE FEES	Sub Totals:	\$0.00	\$725.00	\$0.00	\$725.00
GRAND TOTALS:		\$746.00	\$56,913.00	\$0.00	\$57,659.00

Council

Dog Report
February

New Jersey State Department of Health and Senior Services
Infectious and Zoonotic Disease Program
PO Box 369
Trenton, New Jersey 08625-0360

FOR STATE USE ONLY	
Check #	Amount
Date of check	_____
Trans. Number	_____
Date of Trans.	_____

Monthly Dog License Report

A: IDENTIFICATION

Municipality : TOWNSHIP OF LOWER County: CAPE MAY Date: 3/ 5/2020

B: LICENSE DATA

1. Period Covered	From: 02/01/2020	To: 02/29/2020
2. First License # of this report	452	
3. Last License # of this report	718	
4. Last License # of last report	451	
5. Total Licenses issued this report	267	

C: LICENSES ISSUED FOR WHICH NO MONEY IS SUBMITTED

List individually all licenses issued for which no fee is submitted.

Replace License # 133 [514]; SERVICE ANIMAL [647]

D: PILOT CLINIC FUND

Surcharge for all licenses issued except for seeing eye & hearing ear .

Numbers: 265 Amount : \$53.00

E: ANIMAL POPULATION CONTROL FUND

Additional surcharge for licenses issued for non-spayed & non-neutered dogs except for seeing eye and hearing ear.

Number: 30 Amount: \$90.00

F: FEE DATA

1. Total licenses reported with registration fee :	\$265.00
2. Total Amount due for pilot clinic fund (sec. D) :	\$53.00
3. Total Amount due for Animal population control fund (sec. E) :	\$90.00
4. Total Amount due for this report :	\$408.00

G: CERTIFICATION

I certify this report is a true and complete statement of licenses issued during the period indicated above.

Officer Name :	Title :
Signature : 	Date:
	Phone : 609-886-2005

**2020 CASH RECEIPTS
FEBRUARY**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Current year taxes (2020)	5,449,973.65	5635916.38
Prior year taxes (2019)	98,741.70	284,684.43
Prior year taxes (2018)	3,000.74	3,000.74
Prior year taxes (2017)	1,527.00	1,527.00
Previously exempt property		0.00
State Audit Pay Back		0.00
Municipal Lien	6,896.85	6,896.85
Recording	50.00	50.00
Bankruptcy		0.00
6% Penalty	682.48	682.48
Municipal Service Fees	-	0.00
Tax Search Fees	20.00	20.00
Interest	13,942.54	13,942.54
Lot clearing	1,785.00	1,785.00
Returned Check Fees	40.00	40.00
Duplicate Bills	65.00	65.00
Trash	2,409.00	2,409.00
TOTAL DEPOSITS	5,579,133.96	15,358,056.43
DEPOSITED TO COUNCIL CHECK	4,929,981.59	4,929,981.59
DEPOSITED TO WIPP ACCOUNT	649,152.37	1,084,147.72
TOTAL DEPOSITS	5,579,133.96	6,014,129.31
NSF Reversals	2,860.72	50,613.72
WIPP NSF Reversals	9,412.47	22,438.41
NSF Fee Reversal		0.00
TOTAL NSF	12,273.19	73,052.13
TOTAL	5,566,860.77	5,941,077.18

Prepared by Kathy Brown

**2020 FEBRUARY
VITAL STATISTICS**

Marriages,Civil Unions	6
Domestic Partners	0
Certified Copies	178
Certified Copies EDRS	2
Burial Permits	0

Marriages, Civil Unions State	\$150.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$18.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,780.00
Certified Copies EDRS	\$20.00
Burial Permits	\$0.00

TOTAL	\$1,968.00
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