

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

DECEMBER 19, 2011 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum
Presentation - Certificate of Recognition - Arthur Treon & Joan Koeck

Work Session

Review of Consent & Regular Agenda Items

Consent Agenda

Approval of Minutes December 5, 2011
Res. #2011-318 Payment of Vouchers, \$681,574.82
Res. #2011-319 Resolution Approving Project Proposal Between Hatch Mott Macdonald and the Township of Lower Delaware Bay Shore Outfall Extensions (\$3,600 for NJ DEP permits, MOU's & Tidelands license)
Res. #2011-320 Cancellation and Refund of 2011 Property Tax (Owners granted 100% Disabled Vet status)
Res. #2011-321 Resolution Authorizing Payment to New Jersey Natural Lands Trust (Payment of \$4,000 for permit and other fees association with MOU between Twp & NJ Natural Lands Trust)
Res. #2011-322 Renewal of Junk Yard License for Macum Corp. for the Year 2012 (Annual renewal)
Res. #2011-323 Approval of Precious Metals Licenses 2011 & 2012 (1 new for 2011 & 4 renewals/new 2012)
Res. #2011-324 A Resolution to Terminate Lower Township's Participation in the State Health Benefits Program (Resolution to termination health benefit coverage for employees through the State's program to switch to another carrier with a projected savings of over \$160,000)
Res. #2011-325 Transfer of Appropriations, (\$131,100 from Tipping Fees, Insurance & Recreation to various dept's., gasoline, unemployment)
Res. #2011-326 Authorizing Pay Out of Terminal Leave (E. Dougherty - retired Police - \$1, 024.27)
Res. #2011-327 Resolution Authorizing Acceptance and Execution of an Easement (Drainage easement - part of Cox Hall Creek project)
Res. #2011-328 Resolution Approving Release of Executive Session Minutes or Portions Thereof (Year end resolution for portion of minutes that can be released)

Regular Agenda

Administrative Reports

Personnel Action Report
October Report Tax Collector
November Reports Animal Control, Construction Official, Dog Licensing, Engineer, Municipal Clerk, Police, Tax Collector, Vital Statistics

Council Comments

Call to the Public

Adjournment

Please join us in welcoming students from the Richard M. Teitelman school who will lead us in some holiday melodies. Light refreshments will be available at the conclusion of our music program and The Mayor, Council, Manager and employees of Lower Township wish everyone a joyous holiday and a healthy Happy New Year.

Regular & Work Session Meeting Minutes - December 5, 2011

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on December 5, 2011 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad

Councilmember Erik Simonsen

Councilmember Glenn Douglass

Deputy Mayor Kevin Lare

Mayor Michael Beck

Also present: Michael Donohue, Solicitor, Michael Voll, Manager and Asst. Clerk Julie Picard

Presentation - Certificates of Recognition

Mayor Beck and Council presented a Certificate of Recognition to Corporal Kevin Boyle in recognition of his 20 yrs of service to the Lower Township Police Department.

Mayor Beck and Council presented a Certificate of Recognition to Corporal Edward Dougherty in recognition of his 21 years of service to the Lower Township Police Department.

Chief Brian Marker, on behalf of the Lower Township Police Department, thanked Corporal Boyle and Corporal Dougherty for their service to the Lower Township Police Department and noted both officers had been dedicated and reliable throughout their career.

WORK SESSION

Discussion of Public Safety Building Review Committee

Councilmember Conrad questioned why, after only brief discussions, this Resolution is on the agenda for adoption. He stated the Resolution was missing some very specific information including needing someone from the Finance Department, as well as other professionals, on the committee. There are financial questions regarding the feasibility of the project, questions whether or not the Township can get out of the lease and if the Township does, what about paying for the roof. Councilman Conrad stated specific questions need to be asked and answered and some of this information should be included in the Resolution. Councilman Conrad stated if Council passes this Resolution tonight, each Councilmember will have only two weeks to come up with a name to sit on the committee. This council went from having a discussion, which we all agreed on, to having a Resolution in front of us. Mayor Beck replied if the discussion being held tonight is a positive one, we will entertain the Resolution and move forward from there. Mayor Beck stated it would be impossible to list every possibility regarding the building on the Resolution. The committee will have to look at the feasibility of the building itself and provide Council with options. Solicitor Donohue stated the committee can call upon any professional they deem necessary to investigate and report back to Council. Councilman Douglass stated Council will also have to look at retrofitting the building being looked at as well. Council needs to look into viable options. Solicitor Donohue stated if you look at paragraph seven and add the words "or alternatives," it will encompass everything Council is referring to. Councilman Lare requested the appointment of members to the committee be extended to the first meeting in January. Councilman Lare stated this is an exploratory committee, even though the building is very costly, it may be that at this time there are no viable alternatives. Solicitor Donohue stated paragraph three will be changed to reflect "the Governing Body at their first meeting in January 2012, will approve members of the committee" and "or alternatives to the

Regular & Work Session Meeting Minutes - December 5, 2011

building" will be added to paragraph seven. Mayor Beck stated that Council will move forward with this tonight and at the first meeting in January will provide names to be considered for the committee.

Discussion on the Bayshore Heritage Byway

Mayor Beck stated he had never heard of the Bayshore Heritage Byway until October 24th when he and Bill Galestok attended a meeting. The firm running the project immediately recognized the problem when the Mayor spoke at the meeting.

Norris Clark, on behalf of Anne Salvatore and John Lauderback, addressed Council and thanked the Mayor for bringing the Byway to their attention to review. He stated by including Lower Township, the Byway would pick up several significant historic, cultural and natural attractions in Lower Township including Norberry Landing, Judge Foster's home, the Fishing Creek School, Cox Hall Creek, The Forgotten Warriors Vietnam Veterans Museum, The Naval Air Station, Cold Spring Village and Cemetery, Townbank, The Ferry and Douglass Park.

Steve Scheftz addressed Council and stated not only is Lower Township the most Historical municipality, put also the most ignored. Mr. Scheftz stated some of Lower Township's most significant sights are identified as being in other municipalities including the light house, canal and airport. Mr. Scheftz gave a brief history of the size and population of Lower Township compared to surrounding municipalities, and gave the history of the Township including how William Penn resided here while exploring where to build his Philadelphia. Mr. Scheftz spoke on how important it is for Lower Township to be involved with this Byway.

Jody Correra addressed Council and stated she works for ANJEC, the Association of New Jersey Environmental Commission, and stated that ANJEC is a member of the South Jersey Bayshore Coalition. The coalition is sponsoring the Byway and is very happy the Township is involved in the Byway.

Kathy Lauderback, representing the Lower Township Chamber of Commerce, addressed Council and gave the Chamber's full support to this project.

Mayor Beck stated the Township had received letters from the Cape May County Chamber of Commerce and Cold Spring Presbyterian Church in support of the Byway. (Letters attached to file) Mayor Beck stated the Byway needs Lower Township and Lower Township needs the Byway. He stated the Township needs the opportunity to show what we have to offer including the sunsets, is there anything more valuable to offer than the sunsets in Lower Township! Mayor Beck stated how re-routing the Byway past the airport will increase the tourism to the new brewery. Government is setting the table for the community, this is a community project and these kinds of plans will not be approved if the goal is to let people look at the buildings from the outside, you need to get the buildings open and invite tourism in. Lower Township is excited to be involved in this project, we have a lot to offer and we need to be able to show it.

Review of Consent & Regular Agenda Items

Council Comments - Councilmember Simonsen requested Resolution 2011-316 be moved to the regular agenda.

Public Comment - none

Consent Agenda

Approval of Minutes	November 21, 2011
Membership Applic.	NJ State Fireman's Association - Thomas Dunlevy - Town Bank Fire Company
Res. #2011-305	Payment of Vouchers, \$455,705.70

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- Res. #2011-306 Resolution Acknowledging The Award to Hess Corporation and South Jersey Energy for Electric Generation Supply Services (Bid A47) for Cape May County and Cooperative Members (Award of Township electric supplier bid including street lights and direct distribution accounts)
- Res. #2011-307 A Resolution Supporting the Amendment to the Bayshore Heritage Byway Route (Amendment to change the Route through Bayshore Road in Lower and add 2 spurs - Townbank/Ferry Road and Sunset Beach)
- Res. #2011-308 Resolution Canceling Taxes (Surviving spouse of disabled vet)
- Res. #2011-309 Resolution Refunding Taxes (1 property - duplicate payment)
- Res. #2011-310 Authorizing Pay Out of Terminal Leave (L. Russo - \$118,216.55 - retired Police)
- Res. #2011-311 Authorizing Pay Out of Terminal Leave (K. Boyle (\$69,211.68 - retired Police)
- Res. #2011-312 Authorizing Pay Out of Terminal Leave (C. Horwath, \$28,364.52 - retired Twp Hall
- Res. #2011-313 Transfer of 2011 Appropriations (\$30,000 - from Insurance to Unemployment & Recreation)
- Res. #2011-314 Rejection of Bids for One (1) 2012 6.7 TO 8.4 Cubic Yard Dump Truck with Snow Plow (2 bids - over budget)
- Res. #2011-315, Creating a Special Committee for Review of Public Safety Building Issues (Establishing a committee to effectively assess the feasibility of the continued use of the Public Safety Building at CMC Airport)

Motion to approve Consent Agenda moved by Councilmember Conrad, seconded by Councilmember Simonsen.

Roll Call Vote:

Councilmember Conrad	Yes
Councilmember Simonsen	Yes
Councilmember Douglass	Yes
Deputy Mayor Lare	Yes
Mayor Beck	Yes

Regular Agenda

Res. #2011-316, Authorization for Waiver of Fees for Cape Island Masonic Lodge #30 for a Minor Site Plan (application will be to a erect a storage shed on the property)

Motion to approve moved by Councilmember Conrad, seconded by Councilmember Lare.

Roll Call Vote:

Councilmember Conrad	Yes
Councilmember Simonsen	Abstain
Councilmember Douglass	Yes
Deputy Mayor Lare	Yes
Mayor Beck	Yes

Ord. #2011-19 An Ordinance of the Township of Lower Vacating a Portion of Mulberry Road was presented for second reading and adoption.

The Clerk announced the ordinance had been published and posted according to law and copies were provided to any interested parties.

Mayor Beck opened the meeting for comments on the ordinance.

Elizabeth Wund, 3500 Bayshore Rd, read a statement into the record (copy attached) stating she will keep her portion of the paved access open to be used for her purposes and those of delivery persons, guests and emergency vehicles.

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Joe Winters, Scott Ave, addressed Council and questioned why we are vacating this property and why the Township does not receive a stipend for the property. Mayor Beck replied the Township cannot charge for the property, the Township does not own it. The resident owns to the middle of the street, if it ceases to be used as a road, the resident can request the Township vacate the property, the resident can then take the piece of land back and then will pay taxes on it.

Michael Houck, 3408 Bybrook Drive, addressed Council and stated he is willing to take over the portion of land and pay the estimated value of that property.

Joe Winters questioned if the property will become build-able. Mayor Beck replied the Township reverts the ground back and 25 feet will be owned by Mrs. Wund, and 25 feet will be owned by Mr. Houck. Mayor Beck said the Township does not get these requests very often.

Councilmember Lare questioned if Ms. Wund is for or against the vacation of this portion of Mulberry Road. Ms. Wund replied she was advised by her attorney to not object. Councilmember Lare stated he believes Council needs to be very cautious in vacating public property and requested Mr. Houck explain why he requested this. Mr. Houck replied he plans on retiring and moving down here permanently and if he decides to change the footprint of his property, he needs this piece of land because of the set-backs. Deputy Mayor Lare thanked Mr. Houck and stated he is not sure that Council should be in the business of vacating land to suit a "one person" need. Councilmember Simonsen questioned if Ms. Wund was against the vacation of this piece of land. Ms. Wund replied originally, she was against it, but her attorney pointed out to her to protect herself, she should not object to it. Mayor Beck stated this has gone through the zoning board and they recommended the vacation. The Township reached out to the State, they do not want the entrance. The piece of ground is going to sit there and the Township becomes responsible for it. If it is vacated, the Township can receive taxes on it. In 11 yrs on Council, this is the third vacation - one specifically for a water tower. Councilmember Conrad stated this is a rare occasion and each request has to be looked at on a case-by-case basis.

Motion to approve the ordinance moved by Councilmember Douglass, seconded by Councilmember Conrad.
Roll Call Vote:

Councilmember Conrad	Yes
Councilmember Simonsen	No
Councilmember Douglass	Yes
Deputy Mayor Lare	No
Mayor Beck	Yes

Ord. #2011-20 An Ordinance Amending Chapter 570, Entitled "Solid Waste" of the Code of the Township of Lower (presented for second reading and adoption.)

The Clerk announced the ordinance had been published and posted according to law and copies were provided to any interested parties.

Mayor Beck opened the meeting for comments on the ordinance.

There being no comment, motion to approve the ordinance moved by Councilmember Simonsen, seconded by Councilmember Douglass.

Roll Call Vote:

Councilmember Conrad	Yes
Councilman Simonsen	Yes
Councilmember Douglass	Yes
Deputy Mayor Lare	Yes
Mayor Beck	Yes

Administrative Reports

Personnel Action Report
November Reports

Council Comments

Councilmember Conrad thanked the Lower Township Chamber of Commerce for Hospitality Night, a wonderful event again this year. Rotary tree lighting was wonderful. Sunday, December 11, Seashore Community Church of the Nazarene will be having a candle lighting for anyone who has lost someone this past year, at 6pm. Friday & Saturday night at Sunset Beach, they will be having a get-together with live music at 6pm

Councilmember Simonsen stated the Rotary did a great job, the weather was not the greatest, but there was a great turnout. The entertainment was excellent for the tree lighting. It was great to hear the veterans speak about the things that we all should be thankful for. Councilmember Simonsen encouraged everyone to go and check out the brewery in the airport complex - open on Saturdays - 12-4pm. Congratulations to the Tietleman and the high school bands for their performances in the West Cape May Parade.

Thursday, December 8, 7p.m. Richard M. Tietleman concert at the high school
Saturday, December 10, Veterans Memorial at Cold Springs Cemetery at noon
Wednesday, December 14, Sandman Holiday Concert
Tuesday, December 20, Lower Cape May Regional High School Concert 7 p.m.

Councilmember Douglass stated he was not able to make the hospitality night but received great reports on it.

Councilmember Lare echoed the congratulations on all the great events and thanked Mrs. Claudia Kammer for all her work on the tree lighting and the ceremony and stated what a great job Mrs. Kammer does.

Mayor Beck stated the Tree Lighting is always his favorite event and the Rotary does a great job with it.

Saturday, December 10, 7p.m. Rotary Christmas Parade.

Lower Township Rotary Home Decorating Contest - sign up at town hall by December 15 - judging Dec 16 and/or 17th.

December 19th Council Meeting is being held at the Townbank Volunteer Fire Company at 7 p.m.

Public Comments

Colleen Hughes addressed Council and questioned if the fire hall is charging the Township the customary \$450.00 fee for the use of the building. Manager Voll replied the fire company does not charge the Township. The Gazette misprinted the information.

Joe Winters addressed Council and questioned where the Township stands on the Chamber of Commerce flags. Manager Voll replied the Township has received an application from the electric company which the Chamber could not fill out and Mr. Galestok is currently working on the application. Mr. Winters also questioned if the Cox Hall Easement papers are available to the public. Solicitor Donohue replied it is being presented to the governing body in closed session and if Council accepts it, it will be available.

Closed Session

Resolution 2011-317

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A 10:4-12 (Potential

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Litigation - Baldini & Lease of Real Property - Cox Hall Drainage Easement)

Motion to approve moved by Councilmember Douglass, seconded by Councilmember Simonsen.

Roll Call Vote:

Councilmember Conrad	Yes
Councilmember Simonsen	Yes
Councilmember Douglass	Yes
Deputy Mayor Lare	Yes
Mayor Beck	Yes

Council returned to open session and there being no further comment, motion to adjourn moved by Councilmember Lare, seconded by Councilmember Conrad. The meeting unanimously adjourned by verbal "ayes" at 8:35 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
					53,885.46			
00616			ANIMAL ALLIANCE OF CAPE					
	11-03402	12/07/11	TNR AND SPAY/NEUTER PROGRAM	Open	105.00	0.00		
	11-03437	12/12/11	2010 PET SMART GRANT	Open	129.00	0.00		
	11-03452	12/13/11	TNR AND SPAY/NEUTER PROGRAM	Open	70.00	0.00		
	11-03453	12/13/11	2010 PET SMART GRANT	Open	43.00	0.00		
					----- 347.00			
00651			MUNICIPAL UTIL AUTH DUMP FEES					
	11-03440	12/12/11	DUMPING FEES- NOVEMBER 2011	Open	58,792.82	0.00		
00739			CAPE MAY VETERINARY HOSPITAL					
	11-03436	12/12/11	TRN PROGRAM	Open	255.03	0.00		
00784			CAPE MAY STAR & WAVE					
	11-03447	12/13/11	PUBLICATIONS	Open	57.04	0.00		
00786			HAROLD CARTY					
	11-03372	12/05/11	Medical Claims	Open	194.48	0.00		
00807			CDW-GOVERNMENT INC*					
	11-03252	11/18/11	SWITCHES COMM ROOM TOWNHALL	Open	1,049.94	0.00		
00820			COMCAST OF WILDWOOD* DPW					
	11-03393	12/06/11	INTERNET PROVIDER/DPW	Open	95.11	0.00		
00825			COMCAST*					
	11-03442	12/12/11	MONTHLY INTERNET-HALL	Open	155.13	0.00		
01083			COMTEC SYSTEMS INC*					
	11-02499	09/09/11	TOWNHALL SECURITY CAMERA	Open	15,394.09	0.00		
01110			COLLEEN CRIPPEN					
	11-03492	12/15/11	MUNICIPAL ALLIANCE DINNER BEVE	Open	25.00	0.00		
01171			VERIZON WIRELESS - TOWNHALL					
	11-03421	12/08/11	NOVEMBER CELL PHONE BILLS	Open	1,210.55	0.00		
01201			DELL CORPORATION*					
	11-03281	11/28/11	COMPUTER MEMORY	Open	76.48	0.00		
01239			DIANA L DeNOTE					
	11-03414	12/07/11	CONTRACTUAL REIMBURSEMENT	Open	200.25	0.00		
01490			ROBERT FESSLER					
	10-01751	07/06/10	2010 EQUIP ALLOW	Open	125.99	0.00		
01530			FIRE DISTRICT #1					
	11-00887	04/07/11	2011 FIRE DISTRICT TAXES	Open	151,688.43	0.00		
	11-03461	12/14/11	SFSP PAYABLE	Open	2,939.04	0.00		

12/15/11
15:49:14

Lower Township
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
					154,627.47			
01540	FIRE DISTRICT #2							
	11-00888	04/07/11	2011 FIRE DISTRICT TAXES	Open	87,345.00	0.00		
	11-03462	12/14/11	SFSP PAYABLE	Open	3,918.72	0.00		
					91,263.72			
01550	FIRE DISTRICT #3							
	11-00889	04/07/11	2011 FIRE DISTRICT TAX	Open	213,684.06	0.00		
	11-03463	12/14/11	SFSP PAYABLE	Open	1,306.24	0.00		
					214,990.30			
01598	DEARBORN NATIONAL							
	11-03374	12/05/11	December 2011 Life Insurance	Open	521.11	0.00		
01603	GENERAL CODE PUBLISHERS*							
	11-03392	12/06/11	ECODE ANNUAL MAINT	Open	1,195.00	0.00		
01653	GENTILINI FORD*							
	11-03288	11/28/11	PARTS FOR TRUCK 10/DPW	Open	513.45	0.00		
01781	HATCH MOTT MACDONALD, LLC*							
	11-00781	03/25/11	ENGINEERING SERVICES/OUTFALLS	Open	18,563.57	0.00		B
	11-01974	07/11/11	TAX MAP REVISIONS AND UPDATES	Open	1,344.00	0.00		
	11-02633	09/26/11	STORMWATER INVESTIGATION/DPW	Open	2,250.00	0.00		
	11-03305	11/29/11	APPLICATION NJDOT BEACH ACCESS	Open	2,500.00	0.00		
	11-03379	12/05/11	AABA MEDICAL 259/3	Open	567.82	0.00		
	11-03429	12/12/11	ENGINEERING 07-12-05 BRODESSER	Open	1,248.50	0.00		
	11-03430	12/12/11	ENGINEERING 11-10-01 DERA	Open	294.30	0.00		
	11-03431	12/12/11	ENGINEERING 04-04-13 WKR CONST	Open	1,182.50	0.00		
	11-03432	12/12/11	ENGINEERING 11-03-06 LUTHE	Open	67.50	0.00		
	11-03433	12/12/11	ENGINEERING 11-10-02 NICHOLAS	Open	327.00	0.00		
					28,345.19			
01785	ROBERT HARTMAN SR							
	11-03451	12/13/11	MEDICAL CLAIMS	Open	288.92	0.00		
01806	ANTHONY J HARVATT, II, ESQ							
	11-01283	05/06/11	BOARD SOLICITOR SALARY	Open	383.33	0.00		
	11-03382	12/05/11	LTRS, INC AND MACRO RESOLUTION	Open	150.00	0.00		
					533.33			
01834	RICHARD HOOYMAN							
	11-03482	12/14/11	MEDICAL CLAIMS	Open	220.00	0.00		
01860	GNL DOORS & HARDWARE*							
	11-03270	11/18/11	DOOR HANDLE FOR GARAGE SHOP	Open	155.00	0.00		
01912	GRUCCIO, PEPPER, DESANTO & RUTH PA							

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	11-00157	01/14/11	2011 CONTRACT EXPENSES DNE	Open	3,350.00	0.00		B
02125 KDI*	11-03275	11/18/11	CONTRACT CHARGE 8/1 - 10/31/11	Open	433.96	0.00		
02136 TED KINGSTON INC*	11-02481	09/08/11	NOV 2011	Open	497.86	0.00		
	11-02482	09/08/11	DEC 2011	Open	494.85	0.00		
	11-02869	10/19/11	REPLACEMENT REPEATER	Open	4,512.00	0.00		

					5,504.71			
02228 DAVID LASERRE	11-03410	12/07/11	SHOE ALLOWANCE FOR 2011/DPW	Open	54.45	0.00		
02229 CHRISTIAN J. LAMBERT	11-03418	12/08/11	TRAINING MEALS	Open	102.41	0.00		
02251 LAWYERS DIARY AND MANUAL*	11-01548	06/02/11	LAWYERS DIARY	Open	89.00	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE	11-03322	11/30/11	ANNUAL HOSPITALITY/DIRECTORY	Open	4,000.00	0.00		
	11-03487	12/15/11	CHAMBER LUNCH	Open	125.00	0.00		

					4,125.00			
02402 MGL PRINTING SOLUTIONS	11-02764	10/06/11	PD5'S/ENVELOPES	Open	594.00	0.00		
	11-02925	10/26/11	1099'S; W-2'S; 1099 INT	Open	157.00	0.00		

					751.00			
02541 ROBERT D. MARTIN, JR	11-03400	12/07/11	CONTRACTUAL REIMBURSEMENT	Open	98.28	0.00		
02640 FRANK MCCLOSKEY	11-03391	12/06/11	SHOE ALLOWANCE FOR 2011/DPW	Open	119.00	0.00		
02811 JAMES MOY	11-03401	12/07/11	CONTRACTUAL REIMBURSEMENT	Open	183.60	0.00		
03076 NJLM	11-03248	11/17/11	SIMONSEN LEAGUE 2011	Open	60.00	0.00		
03177 OCEAN CREST PRINTING*	11-02832	10/17/11	BUS CARDS REGISTRAR	Open	25.00	0.00		
03202 OMNIS NETWORK*	11-03155	11/09/11	LOWER TWP POLICE WEB HOSTING	Open	83.40	0.00		
03293 BLAINE PAYNTER	11-03493	12/15/11	MEDICAL	Open	43.00	0.00		

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Lower Township
Bill List By Vendor Id

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03305 PEDRONI FUEL*	11-03319	11/30/11	NO LEAD GAS/DPW	Open	493.34	0.00		
03347 DAVID PERRY	11-03369	12/05/11	UPS CHARGES	Open	13.70	0.00		
	11-03427	12/12/11	MEDICAL CLAIMS	Open	140.00	0.00		

					153.70			
03366 AMERI-GAS*	11-03483	12/14/11	PROPANE FOR BENNETT'S	Open	276.43	0.00		
03484 LAUREN M. READ	11-03398	12/07/11	AFLAC FLEX REIMBURSEMENT	Open	499.99	0.00		
03495 ELIZABETH BYRNE	11-03321	11/30/11	MILAGE	Open	101.18	0.00		
03518 RIGGINS, INC.*	11-03353	12/05/11	OFF-HIGHWAY DIESEL/DPW	Open	778.08	0.00		
	11-03394	12/06/11	OFF-HIGHWAY DIESEL/DPW	Open	1,051.40	0.00		

					1,829.48			
03573 SAFETY-KLEEN CORP*	11-03231	11/16/11		Open	319.29	0.00		
03655 PENN JERSEY MACHINERY*	11-02750	10/06/11	PARTS FOR LOADER/RDS/DPW	Open	192.94	0.00		
03688 SOUTHERN NJ CHAPTER NIGP*	11-03490	12/15/11	MVITELLI SJNIGP	Open	40.00	0.00		
03696 SOUTHERN NJ COUNCIL, BSA	11-03269	11/18/11	EXPLORER MEMBERSHIP	Open	145.30	0.00		
	11-03282	11/28/11	EXPLORERS	Open	241.00	0.00		

					386.30			
03704 RAYMOND SMALL	11-03455	12/13/11	VISION	Open	264.00	0.00		
03775 LISA A. SCHUBERT	11-03373	12/05/11	Reimbursement for eye Exam	Open	100.00	0.00		
03935 STAPLES BUSINESS ADVANTAGE*	11-02924	10/26/11	OFFICE SUPPLIES - TOWNHALL	Open	253.88	0.00		
	11-03196	11/14/11	INK - ASSESSOR'S OFFICE	Open	57.94	0.00		
	11-03326	11/30/11	CALENDERS	Open	312.49	0.00		
	11-03346	12/02/11	OFFICE SUPPLIES TOWNHALL	Open	289.04	0.00		
	11-03384	12/06/11	OFFICE SUPPLIES	Open	512.67	0.00		

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Lower Township
Bill List By Vendor Id

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
					1,426.02			
03969 VERIZON	11-03489	12/15/11	PHONE BILLS	Open	120.10	0.00		
03971 VERIZON WIRELESS	11-03387	12/06/11	VERIZON MDT	Open	644.14	0.00		
03981 SECARE, RYAN & HENSEL LAW FIRM	11-02710	10/03/11	RESOLUTION 2011-224	Open	2,550.00	0.00		B
03994 MARGARET VITELLI	11-03491	12/15/11	VISION	Open	235.00	0.00		
04059 THOMAS WILL	11-03448	12/13/11	MEDICAL	Open	504.90	0.00		
04089 WIZARD'S FESTIVAL OF FUN, INC*	11-02820	10/13/11	BAND FOR COSTUME PARADE	Open	550.00	0.00		
04105 PITNEY BOWES GLOBAL FINANCIAL	11-00164	01/18/11	MAIL MACHINES (2) ACCT#1468026	Open	451.00	0.00		
04121 RESPONDER PUBLIC SAFETY EQUIP*	11-02872	10/19/11	NEW VEHICLE OUTFITTING	Open	1,401.90	0.00		
04204 ZACHARY ZELWAK	11-03449	12/13/11	MEDICAL CLAIMS	Open	226.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	11-03381	12/05/11	NOVEMBER 2011 DOG LICENSE FEES	Open	14.40	0.00		
04278 RICHARD SANDMAN, ESQ	11-03325	11/30/11	CONFLICT FLYNN & RICHARDSON	Open	400.00	0.00		
5000 Virginia Gowen	11-03375	12/05/11	Refund 4th Quarter Taxes	Open	1,227.82	0.00		
BARBER ANDREW & DIANA BARBER	11-03413	12/07/11	REFUND 2011 TAX-DISSABLED VET	Open	3,826.71	0.00		
BRITB BRUCE BRITTON	11-03279	11/28/11	SOCCER REF FOR JV GAMES	Open	510.00	0.00		
G-DB DB ELECTRONICS	11-03355	12/05/11	MISC. REPAIRS TO PODIUM	Open	180.00	0.00		
GIBSON ALICE GIBSON	11-03405	12/07/11	BASKETBALL REFUND	Open	20.00	0.00		
HEITZ DONNA HEITZ	11-03367	12/05/11	CHEERLEADING REFUND	Open	15.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
HINKER	DAWN HINKER	11-03368	12/05/11	SOCCER COACHING REFUND	Open	15.00	0.00		
NASW	NAVAL AIR STATION WILDWOOD	GR-15393	12/08/11	NASW PAYMENT #1	Open	16,000.00	0.00		
SHOF	KRISTIN SHOFFLER	11-03376	12/05/11	BASKETBALL REFUND	Open	15.00	0.00		
TILL	TILL PAINT CO CORP*	11-03164	11/09/11	WHITE FIELD PAINT	Open	555.00	0.00		
Total Purchase Orders:		119	Total P.O. Line Items:		263	Total List Amount:	681,574.82	Total Void Amount:	0.00

I hereby certify the foregoing resolution was adopted by the governing body of the Township of Lower at a regular meeting held on December 19, 2011.

Claudia R. Kammer, Twp. Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-319

TITLE: RESOLUTION APPROVING PROJECT PROPOSAL BETWEEN HATCH MOTT MACDONALD AND THE TOWNSHIP OF LOWER FOR ENGINEERING SERVICES RELATED TO 2011 DELAWARE BAY SHORE OUTFALL EXTENSIONS

WHEREAS, Hatch Mott MacDonald is currently serving as the Municipal Engineer (the "Engineer") based upon a Contract For Services which sets forth their standard hourly rates as approved by the Township Council and executed by the Mayor and Clerk (the "Engineer's Contract");

WHEREAS, the Engineer has provided a separate fee proposal for engineering services related to 2011 Delaware Bay Shore Outfall Extensions for NJ DEP permits & Tidelands License which is set forth on EXHIBIT A attached hereto (the "Project Proposal"); and

WHEREAS, the Township Council desires to approve the Project Proposal and the CFO has certified the availability of funds by her signature in the budget as follows:



 Lauren Read, CFO

_____ C-04-55-384-106
 Account

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for a total amount of \$3,600.00 is hereby approved.
2. That the Mayor and Clerk are hereby authorized and directed to execute the Project Proposal on behalf of the Township of Lower, and to take any and all other actions necessary to effectuate the purposes thereof.
3. All of the terms and conditions of the Engineer's Contract except for the specific terms and conditions of the Project Proposal shall continue in full force and effect and the Project Proposal shall be deemed a supplement thereto.

I hereby certify the foregoing to be an original resolution adopted by the Township Council of the Township of Lower at a meeting held on December 19, 2011.

 Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					



**Hatch Mott
MacDonald**

Hatch Mott MacDonald

833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

November 30, 2011

Via email: gdouglasslowertownship@comcast.net & 1st Class Mail

Mr. Gary Douglass, CPWM
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Additional Work
NJDEP permits & Tidelands License
2011 Delaware Bay Shore Outfall Extensions
Township of Lower, Cape May County, New Jersey
HMM No. 291956**

Dear Mr. Douglass:

As you are aware Hatch Mott MacDonald (HMM) was authorized by Council to perform surveying, engineering and permitting services for the 2011 Delaware Bay Shore outfall extensions on March 21, 2011 (Township Resolution No. 2011-91) based on our March 2, 2011 proposal.

Under Task 6 of the aforementioned proposal a budget of \$9,500 was established to handle any reimbursable services or direct expenses incurred during the performance of Tasks 1-5 such as meetings, travel, plan and report reproduction and follow-up with the NJDEP and USACE during the permitting process. As a result of out of scope work performed for the Tweed property the Township authorized an additional \$4,973 to the Task 6 budget.

As you are aware subsequent to these authorizations from the Township to perform work on the above referenced project, additional work has been performed and additional costs incurred to respond to the NJDEP's request for additional information for the outfall reconstruction, plan revisions relating to property ownership clarifications and easements, and an additional description demonstrating no significant impact for the relocation of the Whittier Avenue outfall. This information was contained in our submittal package to the NJDEP dated, October 26, 2011. Additional postage expenses were incurred for over seventy (70) individual certified public notices.

We reached our previously amended Task 6 budget of \$14,473 with our October 26, 2011 NJDEP submittal. There is still remaining work to be performed to assist in acquiring the NJNLT MOU and easements, and submittal of final plan revisions to the NJDEP in support of the CAFRA/WFD permit and Tidelands License, work that was not anticipated in the original Task 6 budget.



Hatch Mott
MacDonald

As a result of the additional unanticipated work needed to complete the NJDEP applications for final review, we request that the Township authorize an additional **\$3,600** (allocated to the Task 6 budget) so HMM can complete the remainder of the work contemplated under Task 6. As indicated in our previous proposal, all work performed under Task 6 will be based on a reimbursable method of compensation for the actual time required and at the actual hourly rates for the individuals employed.

We thank you for your consideration of this request. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald

Mark R. Sray PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

Steven C. Morey, CEP
Associate
T609.465.9377 F 609.465.5270
steven.morey@hatchmott.com

cc (via Email): Michael J. Voll, Township Manager

Accounts - C-04 - 55-384-106

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-320

TITLE: CANCELLATION AND REFUND OF 2011 PROPERTY TAX

WHEREAS, Block 659 lot 13, assessed to Andrew & Diana Barber was changed to property class 15F as of January 1, 2011 due to being a 100% disabled veteran: and

WHEREAS, the 2011 taxes have been paid by the property owners.

NOW, THEREFORE, BE IT RESOLVED that the 2011 taxes be canceled and \$3,826.71 be refunded.

I hereby certify the foregoing resolution was adopted by the governing body at a Council meeting held on December 19, 2011.

Claudia R. Kammer, Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-321

TITLE: RESOLUTION AUTHORIZING PAYMENT TO NEW JERSEY NATURAL LANDS TRUST

WHEREAS, Resolution #2011-292 adopted on November 7, 2011 approved a Memorandum of Understanding between the NJ Natural Lands Trust and the Township of Lower to provide the Township access to their property known as Block 512.06, Lot 1 for the purpose of constructing and/or maintaining stormwater pipes, and

WHEREAS, as a condition of the MOU the Township has agreed to pay the Trust a fee of Four Thousand Dollars (\$4,000) which represents payment in lieu of application fee and staff time and resources involved in reviewing the information presented by the Township, and

WHEREAS, the CFO has certified, by here signature, that funds are available as follows:

Ord # 09-12 C.04.55.395-910
Account #


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED that payment to the NJ Natural Lands Trust in accordance with the signed MOU be and is hereby approved.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on December 19, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-322

TITLE: RENEWAL OF JUNK YARD LICENSE FOR CAPE MAY USED AUTO PARTS FOR THE YEAR 2012

WHEREAS, application for the renewal of a junk yard license has been received from Macum Corp./Cape May Used Auto Parts, located at Block 749, Lot 6 and,

WHEREAS, said application is in proper form and the required license fee has been paid, and

WHEREAS, no known reason exists why said license should not be renewed.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower that the renewal of a junk yard license for the year 2012 is hereby approved for Macum Corp t/a Cape May Used Auto Parts, expiring Dec. 31, 2012 .

FURTHER RESOLVED the licensee shall conduct all business in accordance with Chapter 392 of the Code of the Township of Lower.

I hereby certify the foregoing to be a resolution adopted by the Township Council on December 19, 2011

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-323

TITLE: APPROVAL OF PRECIOUS METALS LICENSES 2011 & 2012

WHEREAS, application has been made for a 2011 Precious Metals license by

Pete Wilson T/A North End Thrift

in accordance with Chapter 529 in the Code of the Township of Lower, and

WHEREAS, application has been made for 2012 Precious Metals licenses by

Adele Christensen T/A Adele's Jeweled Treasures
Pete Wilson T/A North End Thrift
Valentino Speyerer T/A Valentino Coins, Military and More
Anthony Natale T/A We Buy Gold, LLC

in accordance with Chapter 529 in the Code of the Township of Lower, and

WHEREAS, the applicants have paid the proper fees, posted the required bonds and the police have no objection to the issuance of said licenses,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that following licenses be issued:

2011

Pete Wilson T/A North End Thrift

2012

Pete Wilson T/A North End Thrift
Valentino Speyerer T/A Valentino Coins,
Military and More
Anthony Natale T/A We Buy Gold, LLC
Adele Christensen T/A Adele's Jeweled
Treasures

I hereby certify this is the original resolution adopted by the Township Council at the meeting of December 19, 2011.

Claudia R. Kammer, Township Clerk

	Conrad	Simonsen	Douglass	Lare	Beck
Motion					
Second					
Aye					
Nay					
Abstain					
Absent					

STATE OF NEW JERSEY
 DEPARTMENT OF THE TREASURY
 DIVISION OF PENSIONS AND BENEFITS
STATE HEALTH BENEFITS PROGRAM
SCHOOL EMPLOYEES' HEALTH BENEFITS PROGRAM
 PO BOX 299 TRENTON, NEW JERSEY 08625-0299

RESOLUTION

A RESOLUTION to terminate participation under the State Health Benefits Program and School Employees' Health Benefits Program (including Prescription Drug Plan and/or Dental Plan coverage).

BE IT RESOLVED:

1. The Township of Lower
CORPORATE NAME OF EMPLOYER — COUNTY
 hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees.
2. We shall notify all active employees of the date of their termination of coverage under the program.
3. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.
4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.
5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the

Township of Lower
CORPORATE NAME OF EMPLOYER

on the 19 day of December, 2011.

2600 Bayshore Road
STREET ADDRESS

SIGNATURE

Villas NJ 08251
CITY STATE ZIP CODE

TOWNSHIP CLERK
OFFICIAL TITLE

609 886-2005
AREA CODE TELEPHONE NUMBER

Please complete the reverse side of this form

PLEASE COMPLETE AND COMPLY WITH THE FOLLOWING:

A. Employer New Jersey State Health Benefits Program or School Employees' Health Benefits Program Identification Number 024700 - Lower Township

B. Type of funding method with the new contract:

1. Conventionally insured FULL INSURED
2. Minimum premium N/A
3. Administrative Services Only (ASO) N/A
4. Other (please list) N/A

C. New Health Carrier HORIZON BCBS NJ

D. New Prescription Drug Carrier HORIZON BCBS NJ - CAREMARK

E. New Dental Plan Carrier (SAME) HORIZON BCBS NJ

F. Reason for termination from the State Health Benefits Program/School Employees' Health Benefits Program _____

REDUCE COST AND MAINTAIN
SAME BENEFITS

G. In accordance with N.J.S.A. 18A:16-21 and 40A:10-25, you must file a copy of your new contract with the State Health Benefits Commission or School Employees' Health Benefits Commission. Please submit a copy of the new contract with this completed resolution.

SEE ATTACHED EQUAL TO OR BETTER
LETTER.



Horizon Blue Cross Blue Shield of New Jersey

Making Healthcare Work.

November 2, 2011

Mark Senior
510 Bank Street
Cape May, NJ 08204

Re: Township of Lower

Dear Mark:

Based on the information submitted, regarding Township of Lower's current medical program with the State Health Benefits Program (SHBP), Horizon Blue Cross Blue Shield of New Jersey (Horizon BCBSNJ) agrees to provide a medical program with benefit levels (i.e., co-payments, coinsurance, deductibles, plan limits and maximums) that are equal to or better than the current Direct Access plans in the SHBP

Please note that Horizon BCBSNJ will administer the medical program in accordance with its own medical policies, protocols, networks, formularies and utilization management practices including determination of medical necessity and Horizon's standard prior authorization and medical management programs.

We understand there exists ample potential for misunderstanding during the transition to any new carrier. Be assured that our Business Team Leaders are prepared to work with you to identify and resolve any specific issues we encounter as we transition the plan to Horizon BCBSNJ.

If you have any questions or concerns, I am available at your convenience. Thank you for considering Horizon Blue Cross Blue Shield of New Jersey.

Sincerely,

Joseph Fortney

Joseph Fortney
Sales Executive
Major Accounts Market
Horizon Blue Cross Blue Shield of NJ
250 Century Parkway
Mount Laurel, NJ 08854

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-325

Title: TRANSFER OF 2011 APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$131,100.00 be made between the 2011 budget appropriations.

<u>LINE ITEM</u>		<u>ACCT. NUMBER</u>	<u>TO</u>	<u>FROM</u>
UNEMPLOYMENT	OE	1-01-23-225-500	25,000.00	
POLICE	S&W	1-01-25-240-101	46,000.00	
DPW	S&W	1-01-26-305-101	48,000.00	
COLLECTOR	S&W	1-01-20-145-101	3,000.00	
ASSESSOR	S&W	1-01-20-150-101	500.00	
B&G	S&W	1-01-20-310-101	1,100.00	
PLANNING	S&W	1-01-20-170-101	2,000.00	
DCRP	OE	1-01-36-476-501	500.00	
GASOLINE	OE	1-01-31-460-299	5,000.00	
TIPPING FEES	OE	1-01-32-465-601		50,100.00
RECREATION	S&W	1-01-28-370-101		15,000.00
INSURANCE	OE	1-01-23-220-400		66,000.00
			<u>131,100.00</u>	<u>131,100.00</u>

I hereby certify the foregoing to be a resolution adopted by the Township Council on December 19, 2011.

Claudia R. Kammer, RMC, Township Clerk

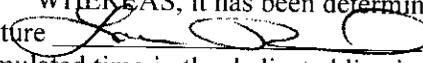
	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYES					
NAYS					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION # 2011- 326**

Title: Authorizing Pay Out of Terminal Leave

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Edward Dougherty in the amount of \$ 1,024.27 is authorized and chargeable to the Reserve for Accumulated Absences.

I hereby certify the foregoing to be a resolution adopted by the Township Council on Dec 19, 2011.

Claudia R. Kammer, RMC, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
INTRODUCED					
SECONDED					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-327

TITLE: RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF AN EASEMENT

WHEREAS, the Township of Lower in the County of Cape May and State of New Jersey has been presented with an Easement from Frank and Carol Cahill to the benefit of the Township for the installation and maintenance of certain storm water infrastructure; and

WHEREAS, the Township is authorized to accept such easements for the benefit of the health, safety and welfare of the citizens of the Township of Lower; and

WHEREAS, the easement is attached hereto as exhibit A and on file with the Township Clerk

NOW, THEREFORE BE IT RESOLVED by the Township of Lower duly assembled in public session on the 19th day of December, 2011, as follows:

1. The preamble of this Resolution is hereby adopted and incorporated by reference.
2. The Mayor and Clerk are hereby authorized and directed to execute the easement on behalf of the Township for the purposes aforesaid.
3. The Clerk shall record the easement and provide a copy of the recorded easement to the office of County Counsel of the County of Cape May.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on December 19, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

DRAINAGE EASEMENT
TO BE CONVEYED TO

THE TOWNSHIP OF LOWER

-BY-

FRANK & CAROL CAHILL,
husband and wife

Beginning at a point in the former center line of Cox Hall Creek at the Delaware Bay, said point being terminus of the fourth course of the property now or formerly owned by William C. Lamon, as reflected in a Deed recorded in the Office of the Cape May County Clerk in Deed Book 1985, at pages 74 through 77, dated November 22, 1989, and continuing thence;

1. Along the former course of Cox Hall Creek, North eighty-nine degrees, seven minutes, forty five seconds, East (N89 07' 45" E) Seventy-four and ten one hundredths feet (74.10'), to a pin and cap; thence
2. Along the former course of Cox Hall Creek, South sixty-three degrees, six minutes, zero seconds, East (S63 06' 00"E) forty-seven and zero one-hundredths feet (47.00') to a concrete monument; thence
3. Along the former course of Cox Hall Creek, South eighty-three degrees, six minutes, zero seconds, East (S83 06' 00"E) one hundred forty-three and zero one hundredths feet,(143.00') to a point; thence
4. Along the former course of Cox Hall Creek, South eighty-three degrees, forty nine minutes, fourteen seconds, East (S83 49' 14"E) one hundred twenty-two and ninety-three one-hundredths feet,(122.93) to a point, thence
5. Along a line parallel to, and ten feet distant from the centerline of the proposed storm water and tidewater pipe as shown on the plan entitled "Cape May County, Lower Township, New Jersey, Cox Hall Creek, Wetlands Restoration Outfall Pipe and Control Structure, Plan and Profile" Dated 1/31/11, prepared by Peter E. Kocsik, P.E., P.L.S., N.J. Lic. No. 24GE03067600S, for Hatch Mott MacDonald, North eighty-four degrees fifty-two minutes, twenty-eight seconds West (N 84 52' 28"W) three hundred eighty-seven and forty-four one-hundredths feet (387.44'), to the point of intersection with the fourth course of the referenced deed; thence

6. Along the said deed course, North nineteen degrees forty-one minutes, fifty-six seconds East (N19 41' 56"E) Sixteen and ninety-three one-hundredths feet (16.93') to the point and the place of beginning.

Being a portion of Lot 2.01 Block 512.02, to be conveyed as an easement for the construction and maintenance of a storm water and tidewater culvert pipe and associated appurtenances, manhole and control structures.

Containing within the above described two thousand nine hundred seventy-eight and forty-five one hundredths square feet, (2,978.45 s.f.), more or less.

PREPARED BY:

William C. Burkett, PLS
NJ Lic. No. 24GS02719400
County of Cape May
Office of the County Engineer

PREPARED BY:

MICHAEL J. DONOHUE., ESQ.
Lower Township Solicitor

**DEED OF EASEMENT
(DRAINAGE)**

THIS DEED OF EASEMENT is made on this _____ day of _____, 2011, by **FRANK R & CAROL CAHILL**, husband and wife, whose address is 71 Winding Way, Stratford, NJ 08084 (hereinafter referred to as "Grantor") in favor of **THE TOWNSHIP OF LOWER**, a municipal corporation of the State of New Jersey, with offices at 2600 Bayshore Road, Villas, NJ 08251 (hereinafter referred to as "Grantee"). The words "Grantor" and "Grantee" shall mean all Grantors and all Grantees listed above.

THE EASEMENTS are granted by Grantor to Grantee for and in consideration of One (\$1.00) Dollars and other good and valuable consideration, receipt of which is hereby acknowledged. Grantor acknowledges that the conveyance of this easement is a part of the Cox Hall Creek Wetlands Restoration Project.

THE LANDS AFFECTED by this Deed of Easement is as described on Schedule "A" (identified as the "Drainage Easement") which is a legal description prepared by William C. Burkett, Licensed Land Surveyor, N.J. License No. 24GS02719400, of the Office of the Cape May County Engineer and is attached hereto and made a part hereof. The affected lands are more particularly shown on a plan entitled "Cape May County, Lower Township, New Jersey, Cox Hall Creek, Wetlands Restoration Outfall Pipe and Control Structure, Plan and Profile", prepared by Peter E. Kocsik, P.E., P.L.S., N.J. Lic. No. 24GE03067600S of Hatch Mott MacDonald, dated January 31, 2011. Said affected lands are located on a portion of Block 512.02, Lot 2.01 on the prevailing municipal tax map of the Township of Lower, County of Cape May and State of New Jersey and are alternatively known as a portion of 1011 Shore Drive, Lower Township, New Jersey.

SAID AFFECTED LANDS are a part of the lands and premises conveyed unto Grantor by Deed from William C. and Nellie K. Lamon, husband and wife, dated February 27, 1998 and recorded in the Cape May County Clerk's Office on March 5, 1998 in Deed Book 2745 commencing at Page 834.

THE TERMS OF THIS DECLARATION are as follows:

1. Upon reasonable notice to Grantor, Grantee and/or its federal, state, county, local or other partners as a part of the aforesaid Cox Hall Creek Wetlands Restoration Project, shall be permitted to place, construct, erect, operate,

maintain and inspect storm drainage facilities, including but not limited to storm water and tide water culvert pipes and associated appurtenances, manholes and control structures, across the described premises.

2. Grantee and/or its federal, state, county, local or other partners shall have the right of ingress and egress to and over said described premises at any and all times for the purpose of constructing, repairing, inspecting or patrolling the said drainage facilities and for doing anything necessary, useful or convenient for the enjoyment of the easement herein granted.
3. Grantee shall have the right to remove at any time any or all of the drainage improvements erected upon, under or on the described premises.
4. Grantee shall be indemnified and held harmless from and against any claim, liability, damage or expense (including reasonable attorney's fees) that Grantee may incur relating to, arising out of or existing upon the negligence or otherwise wrongful conduct on the part of the Grantor's (its agents, successors or assigns) activities within the described premises.
5. Grantor shall be indemnified and held harmless from and against any claim, liability, damage or expense (including reasonable attorney's fees) that Grantor may incur relating to, arising out of or existing upon the negligence or otherwise wrongful conduct on the part of the Grantee's activities (and the activities of its agents, successors or assigns) within the described premises.
6. Grantor hereby covenants with Grantee that it is lawfully seized and possessed of the described lands, and that it has a lawful right to convey it or any part thereof.
7. Any plans that are developed by the Grantee for said premises in accordance with the terms of this Deed of Easement shall be submitted to the Grantor for review.
8. No buildings shall be placed within the drainage easements without the express prior written consent of the Grantor.

THE GRANTOR SIGNS THIS DEED to be effective as of the date at the top of the first page.

WITNESS:

GRANTORS:

FRANK R. CAHILL

CAROL CAHILL

STATE OF NEW JERSEY :

: ss.

COUNTY OF CAPE MAY :

I CERTIFY that on _____, 2011, FRANK R. CAHILL and CAROL CAHILL personally came before me and acknowledged under oath to my satisfaction that they:

- (a) are the makers of this Deed and personally signed this Deed;
- (b) signed, sealed and delivered this Deed as their own act and deed; and
- (c) made this Deed for \$1.00 as the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-5.)

NOTARY PUBLIC

FOR THE TOWNSHIP OF LOWER
Subscribed and sworn to before me this
19th Day of December, 2011.

WITNESS:

Claudia R. Kammer

Michael E. Beck, Mayor

RECORD AND RETURN TO:

CLAUDIA R. KAMMER
Township Clerk
2600 Bayshore Road
Villas, NJ 08251
Tel. (609) 886-2005
Fax (609) 886-9488
Email ckammer@townshipoflower.org

DRAINAGE EASEMENT
TO BE CONVEYED TO

THE TOWNSHIP OF LOWER

-BY-

FRANK & CAROL CAHILL,
husband and wife

Beginning at a point in the former center line of Cox Hall Creek at the Delaware Bay, said point being terminus of the fourth course of the property now or formerly owned by William C. Lamon, as reflected in a Deed recorded in the Office of the Cape May County Clerk in Deed Book 1985, at pages 74 through 77, dated November 22, 1989, and continuing thence;

1. Along the former course of Cox Hall Creek, North eighty-nine degrees, seven minutes, forty five seconds, East (N89 07' 45" E) Seventy-four and ten one hundredths feet (74.10'), to a pin and cap; thence
2. Along the former course of Cox Hall Creek, South sixty-three degrees, six minutes, zero seconds, East (S63 06' 00"E) forty-seven and zero one-hundredths feet (47.00') to a concrete monument; thence
3. Along the former course of Cox Hall Creek, South eighty-three degrees, six minutes, zero seconds, East (S83 06' 00"E) one hundred forty-three and zero one hundredths feet,(143.00') to a point; thence
4. Along the former course of Cox Hall Creek, South eighty-three degrees, forty nine minutes, fourteen seconds, East (S83 49' 14"E) one hundred twenty-two and ninety-three one-hundredths feet,(122.93) to a point, thence
5. Along a line parallel to, and ten feet distant from the centerline of the proposed storm water and tidewater pipe as shown on the plan entitled "Cape May County, Lower Township, New Jersey, Cox Hall Creek, Wetlands Restoration Outfall Pipe and Control Structure, Plan and Profile" Dated 1/31/11, prepared by Peter E. Kocsik, P.E., P.L.S., N.J. Lic. No. 24GE03067600S, for Hatch Mott MacDonald, North eighty-four degrees fifty-two minutes,

twenty-eight seconds West (N 84 52' 28"W) three hundred eighty-seven and forty-four one-hundredths feet (387.44'), to the point of intersection with the fourth course of the referenced deed; thence

6. Along the said deed course, North nineteen degrees forty-one minutes, fifty-six seconds East (N19 41' 56"E) Sixteen and ninety-three one-hundredths feet (16.93') to the point and the place of beginning.

Being a portion of Lot 2.01 Block 512.02, to be conveyed as an easement for the construction and maintenance of a storm water and tidewater culvert pipe and associated appurtenances, manhole and control structures.

Containing within the above described two thousand nine hundred seventy-eight and forty-five one hundredths square feet, (2,978.45 s.f.), more or less.

PREPARED BY:

William C. Burkett, PLS
NJ Lic. No. 24GS02719400
County of Cape May
Office of the County Engineer

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-328

TITLE: RESOLUTION RELEASING MINUTES OR PORTIONS THEREOF AS REVIEWED BY THE MINUTES REVIEW COMMITTEE

WHEREAS, in accordance with law, the Township of Lower makes release of certain minutes as they become public record.

NOW, THEREFORE BE IT RESOLVED, that minutes or portions of minutes as approved by the Minutes Review Committee related to the closed session meetings listed below, are determined to be appropriate for release upon request, said minutes being on file with the Township Clerk's Office.

Jan. 19, 2011	July 6, 2011
February 7, 2011	July 18, 2011
February 23, 2011	Aug. 1, 2011
March 7, 2011	Sept. 7, 2011
March 21, 2011	Oct. 3, 2011
April 4, 2011	Oct. 17, 2011
May 2, 2011	Nov. 7, 2011
May 16, 2011	Nov. 21, 2011
June 6, 2011	Dec. 5, 2011
June 20, 2011	

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on December 19, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

Edward Dougherty

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 DATE: 12/1/2011

EMPLOYEE: Edward Dougherty
 DATE OF RETIREMENT 12/1/2011
 DATE OF PAYMENT:
 RESOLUTION #: 2011

Due

Annual Salary:	\$85,552.26
Longevity 8%	\$6,844.18
Hourly Rate:	\$42.31
College Credits (7 mo.):	

SALARY:	
Salary due to 8/31/2011	\$85,289.02
Salary paid through 11/30/1	\$85,259.04
CC due	\$0.00
Balance due	\$29.98

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	30.00	42.31	1,269.30
Personal	0.00	42.31	0.00
Sick	(156.00)	42.31	(6,600.36)
Vacation	149.50	42.31	6,325.35
Holidays	0.00	42.31	0.00
Terminal Leave Payout			\$994.29
Salary Due			\$29.98
Total			\$1,024.27

	(A) Carryover	(B) Annual	(C) 0	(B * C) (D) Prorated Time Due	(E) Time Used	A + D - E (F) Hours to be paid	
Comp	280.00			0.00	250.00	30.00	
Personal			0.29	0.00	0.00	0.00	
Sick	1,505.00		0.29	0.00	1,596.00	(156.00)	1440 Max
Vacation	319.50		0.29	0.00	170.00	149.50	
Holidays (8)						0.00	birthday 6/29
Total	2,104.50	0.00	0.00	0.00	2,016.00	23.50	

Accrual and time used are current to 11/30/2011 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

PERSONNEL ACTIONS

Report for Council Meeting of 12/19/11

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
Public Safety	Keeler, Jeffery	12/13/11		new hire	Class II	yes
Finance	Brewster, Maria	12/05/11	Picard, Julie	new hire	Clerk Typist	yes

Date of report: 12/15/11

c: Manager
Clerk
Payroll
Asst. Treasurer
Personnel Director
Bulletin Board
File

**2011 CASH RECEIPTS
OCTOBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary (2012)	40,143.03	526,928.93
Current year taxes (2011)	7,563,352.75	46,788,582.23
Prior year taxes (2010)		1,189,803.69
ARREARS (2009)		19,233.17
BANKRUPTCY (2010)		2,380.21
BANKRUPTCY (2009)		4,760.41
BANKRUPTCY (2007)		2,524.12
BANKRUPTCY (2006)		60.95
6% Penalty		6,683.79
Tax Search Fees	20.00	200.00
Interest	6,278.07	169,295.20
MUNICIPAL LIEN		641.56
MUNICIPAL RECORDING		32.00
DEMOLITIONS		9,085.50
Lot clearing		18,663.57
Returned Check Fees	40.00	380.00
Duplicate Bills	160.00	1,210.00
Tax Sale Costs		17,909.83
Municipal Service Fees	9,869.05	59,520.00
SEWER/WATER		177,870.29
Trash	1,773.00	63,414.25
DEPOSITED COUNCIL CHECKING	7,621,635.90	49,059,179.70
PREMIUM ACCOUNT		217,100.00
TOTAL DEPOSITS	7,621,635.90	49,276,279.70
NSF Reversals	-2,865.22	-23,359.43
TOTAL	7,618,770.68	49,252,920.27

Prepared by Susan Jackson

ANIMAL CONTROL MONTHLY REPORT

MONTH OF November 2011

ACO Steve Parker DATE 11/28/2011

	DOGS	CATS	WILDLIFE
TOTAL CALLS	14	2	0
TO SHELTER	1	0	0
RETURNED	4	0	0
TO VET	0	1	0
DOA	0	1	0
WARNINGS	0	0	0
TICKETS	0	0	0
BITES	1	0	0
QUARANTINES	1	0	0
OTHER	7	0	0

*OTHER includes complaints of barking dogs ,dogs left outside too long ,other disturbances and reports of animal abuse or neglect.

Additional Comments

ANIMAL CONTROL MONTHLY REPORT

MONTH OF November 2011

ACO Steve Flitcroft DATE 12/1/2011

	DOGS	CATS	WILDLIFE
TOTAL CALLS	76	43	64
TO SHELTER	1	2	0
RETURNED	27	11	13
TO VET	0	2	0
DOA	2	9	22
WARNINGS	3	0	0
TICKETS	0	0	0
BITES	3	1	0
QUARANTINES	3	1	0
OTHER	37	17	29

***OTHER** includes complaints of barking dogs ,dogs left outside too long ,other disturbances and reports of animal abuse or neglect.

Additional Comments

This month 3 cats were fixed through this department with the TNR Program. Just these 3 cats alone could have produced double to triple digit numbers in the future. Also 2 kittens were found and with massive overcrowding this department was able to find a home for both kittens without sending them to the shelter and adding to the ever growing Shelter fee.

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 11/01/2011 To 11/30/2011

December 08 , 2011 12:31:09PM

SUMMARY

CONSTRUCTION COSTS

Cost Of Construction: \$0.00
 Cost Of Alteration: \$245,897.00
 Cost Of Demolition: \$0.00
 Total Cost: \$245,897.00

Cubic Footage: 0 Cu.ft
 Square Footage: 0 Sq.ft

COUNT

Permit Issued: 5
 Updates Issued: 1
 All Fees Waived: 2
 Municipal Fees Waived: 0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$2,600.00	Building:	\$0.00	Building:	\$2,500.00	Building Fees:	\$100.00
Electrical:	\$90.00	Electrical:	\$0.00	Electrical:	\$45.00	Electrical Fees:	\$45.00
Fire :	\$290.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$290.00
Plumbing:	\$180.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$180.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00

Total Waived: \$2,545.00 Technical Fees: \$615.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$0.00	\$0.00	\$0.00
Alteration Training Fee:	\$420.00	\$401.00	\$19.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$420.00	\$401.00	\$19.00

TECHNICAL ISSUES

Building Technical: 4
 Electrical Technical: 2
 Fire Protection Technical: 4
 Plumbing Technical: 4
 Elevator Technical:
 Mechanical Technical:

Certificate of Occupancy Fee: \$0.00
 Waived Certificate Fees: \$0.00
 Sub Total Certificate Fees: \$0.00

CERTIFICATE ISSUES

Certificate of Occupancy: 1
 Certificate of Approval: 2
 Certificate of Continued Occupancy: 0

PERMIT FEES:	\$615.00
FEES:	\$19.00
CERTIFICATE FEES:	\$0.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$634.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$634.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 11/01/2011 To 11/30/2011

December 8, 2011 12:32:21PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$210.00	\$424.00	\$0.00	\$634.00
	GRAND TOTALS:	\$210.00	\$424.00	\$0.00	\$634.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 11/01/2011 To 11/30/2011

December 08 , 2011 12:33:08PM

SUMMARY

CONSTRUCTION COSTS

Cost Of Construction: \$376,400.00
 Cost Of Alteration: \$1,439,811.00
 Cost Of Demolition: \$100.00
 Total Cost: \$1,816,311.00

Cubic Footage: 109080 Cu.ft
 Square Footage: 9287 Sq.ft

COUNT

Permit Issued: 104
 Updates Issued: 2
 All Fees Waived: 2
 Municipal Fees Waived: 0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$41,458.00	Building:	\$0.00	Building:	\$170.00	Building Fees:	\$41,288.00
Electrical:	\$3,006.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$3,006.00
Fire :	\$2,380.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$2,380.00
Plumbing:	\$2,909.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$2,909.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$362.00	\$0.00	\$362.00
Alteration Training Fee:	\$2,451.00	\$9.00	\$2,442.00
DCA Minimum Fee:	\$15.00	\$0.00	\$15.00
Sub total Training Fee:	\$2,828.00	\$9.00	\$2,819.00

TECHNICAL ISSUES

Building Technical: 61
 Electrical Technical: 40
 Fire Protection Technical: 32
 Plumbing Technical: 41
 Elevator Technical:
 Mechanical Technical:

Certificate of Occupancy Fee: \$847.00
 Waived Certificate Fees: \$0.00
 Sub Total Certificate Fees: \$847.00

CERTIFICATE ISSUES

Certificate of Occupancy: 3
 Certificate of Approval: 6
 Certificate of Continued Occupancy: 1

PERMIT FEES:	\$49,583.00
DCA FEES:	\$2,819.00
CERTIFICATE FEES:	\$847.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$53,249.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$151.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$53,450.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 11/01/2011 To 11/30/2011

December 8, 2011 12:33:37PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,040.00	\$52,259.00	\$0.00	\$53,299.00
Copies	Sub Totals:	\$4.50	\$0.00	\$0.00	\$4.50
CCO FEES	Sub Totals:	\$0.00	\$151.00	\$0.00	\$151.00
dumpster	Sub Totals:	\$0.00	\$10.00	\$0.00	\$10.00
LICENSE FEES	Sub Totals:	\$0.00	\$150.00	\$0.00	\$150.00
GRAND TOTALS:		\$1,044.50	\$52,570.00	\$0.00	\$53,614.50

New Jersey State Department of Health and Senior Services
 Infectious and Zoonotic Disease Program
 PO Box 369
 Trenton, New Jersey 08625-0360

FOR STATE USE ONLY	
Check #	Amount
Date of check	
Trans. Number	
Date of Trans.	

Monthly Dog License Report

A: IDENTIFICATION

Municipality : TOWNSHIP OF LOWER County: CAPE MAY Date: 12/ 1/2011

B: LICENSE DATA

1. Period Covered	From: 11/01/2011	To: 11/30/2011
2. First License # of this report	1702	
3. Last License # of this report	1709	
4. Last License # of last report	1701	
5. Total Licenses issued this report	8	

C: LICENSES ISSUED FOR WHICH NO MONEY IS SUBMITTED

List individually all licenses issued for which no fee is submitted.

Replace License # 1592 [1709]

D: PILOT CLINIC FUND

Surcharge for all licenses issued except for seeing eye & hearing ear .

Numbers: 7 Amount : \$1.40

E: ANIMAL POPULATION CONTROL FUND

Additional surcharge for licenses issued for non-spayed & non-neutered dogs except for seeing eye and hearing ear.

Number: 2 Amount: \$6.00

F: FEE DATA

1. Total licenses reported with registration fee :	\$7.00
2. Total Amount due for pilot clinic fund (sec. D) :	\$1.40
3. Total Amount due for Animal population control fund (sec. E) :	\$6.00
4. Total Amount due for this report :	\$14.40

G: CERTIFICATION

I certify this report is a true and complete statement of licenses issued during the period indicated above.

Officer Name : Claudia R Kammer

Title : Township Clerk

Signature : *Claudia R Kammer*

Date: 12/1/11

Phone : 609-886-2005



TOWNSHIP OF LOWER

Engineer's Report

Meeting Date: December 19, 2011

➤ Lower Township Recreation Center Roof Replacement

Construction commenced the week of June 6, 2011. The project is approximately 90% complete. The original contract period ending on September 8, 2011 was extended for 21 days with Council approval on September 7, 2011. The Contractor has exceeded the extended contract period. The Contractor was notified by HMM that the Contractor is subject to liquidated damages until completion of the Contract. The contractor has indicated that the new scupper boxes have been shipped from the manufacturer and are expected to arrive by the end of the week (12/16/11). He has indicated immediate installation of the boxes upon arrival and repair of the remaining leaks. We should expect a call to schedule a final inspection the week of 12/19/11.

➤ 2011 Delaware Bay Shore Outfalls

The NJDEP application is in its 30-day public comment period ending January 7, 2011. An access easement for the Tweed property required to complete the NJDEP CAFRA/WFD and Tidelands applications is in the process of being acquired by the Township. The USACE permit is being processed and should be issued before the end of the year.

➤ Beach Drive Pedestrian Safety Improvements – NJDOT FY2012 Grant Application

The NJDOT FY2012 Grant Application for the Beach Drive Access Improvement project was submitted to the NJDOT on September 22, 2011 along with letters of support from the Recreation Advisory Board and the Lower Township Police Department. The application is pending agency review.

➤ Bayshore West Stormwater Management Improvements

On August 18, 2011 HMM, along with Township Public Works, performed a preliminary site investigation at the Roseanne Avenue outfall to determine the stormwater pipe size, material and invert elevation. Due to conflicting information regarding the size and composition of the existing stormwater infrastructure in the area, HMM is coordinating additional investigations of the upstream infrastructure in support of the design of a replacement system to relieve local flooding issues in the community. HMM is in the process of engaging a diving contractor to assist the Township in the underwater evaluation of the stormwater main in Roseann Avenue.

MunicipalClerk's
Register Report

11/1/2011 Through 11/30/2011

12/1/2011

Page 1

Account	Description	Memo	Category	Amount
INCOME				
	TOTAL Bonds & Escrow			1,000.00
	TOTAL Business Mercantile 2011-2012			375.00
	TOTAL Campgrounds & Trailers			221.00
	TOTAL Copies & Postage			1.00
	TOTAL Opra Request			115.00
	TOTAL Precious Metals			100.00
	TOTAL Rental Merc 2011-2012			975.00
	TOTAL Searches			10.00
	TOTAL Street Openings			550.00
	TOTAL Yard Sales			90.00
	TOTAL INCOME			3,437.00
TRANSFERS				
	TOTAL Council Checking			-3,437.00
	TOTAL TRANSFERS			-3,437.00
			OVERALL TOTAL	0.00



Lower Township Police Department
Monthly Activity Report

2011

	November	Total:
General Complaints and Service Calls	2620	30164
Emergency Medical Calls with L. T. Rescue	152	1599
Fire Alarm Call Outs (Total)	55	621
Villas Fire Company	15	166
Town Bank Fire Company	18	231
Erma Fire Company	22	224
Assaults	11	100
Robbery	1	8
Domestic Violence Complaints	32	364
Domestic Violence with Assaults	5	63
Motor Vehicle Accidents	29	506
Traffic Warnings	8	230
Traffic Summons	61	1214
Motor Vehicle Stops	223	3553
Local Ordinance Warnings	5	36
Local Ordinance Complaints	2	47
Assaults on Police Officers	0	9
Residential and Commercial Alarm Calls	47	631
Property Checks	905	9853
Death Investigations	5	45
Burglaries	17	145
Thefts	31	428
Criminal Mischief Complaints	35	392
Disorderly Conduct Complaints	63	813
Animal Control Complaints	199	1676
Adult Arrests	30	403
Juvenile Arrests	9	67
D.W.I. Arrests	3	56
Drug Possession Arrests	5	45
Investigation Reports Completed	93	1133
Supplemental Investigation Reports Completed	53	497
Total Value Property Stolen	\$61,107.00	\$579,604.00
Total Value Property Recovered	\$7,435.00	\$131,560.00



**Lower Township Police Department
Monthly Activity Report**

2011

	November	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	0
Vacation	929	8666
Personal	128	1203.5
Comp Hours	67	1746.25
Sick Hours	228	2922
Injury Hours	0	144
Training Hours	344	3484
Military Training	24	1536
Police Department Overtime in Hours		
Operations Overtime	129.5	1873
Operations Comp Time	30	355.25
Investigation Division Overtime	35.25	330.75
Investigation Division Comp Time	4	59.5
Court Overtime	15	276.5
Court Comp Time	0	11
Holiday Overtime	260.5	971.75
Holiday Comp Time	37.5	211.75
Government/Grant Funding Overtime in Hours		
Click It or Ticket	0	72
Cops n Shops	0	24
JV Curfew	0	0
DWI Patrol	6	6
Other	10	177
Private Funding Overtime in Hours		
Special Detail	121.5	2364.25
Mil leave without pay for Officer Lewis / 1 Officer down /	264	516

Prepared by:

Chief Brian Q. Marker

Brian Q. Marker

Date:

12/09/11

**2011 CASH RECEIPTS
NOVEMBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary (2012)	71,175.30	598,104.23
Current year taxes (2011)	4,859,573.47	51,648,155.70
Prior year taxes (2010)	250.00	1,190,053.69
ARREARS (2009)		19,233.17
BANKRUPTCY (2010)		2,380.21
BANKRUPTCY (2009)		4,760.41
BANKRUPTCY (2007)		2,524.12
BANKRUPTCY (2006)		60.95
6% Penalty		6,683.79
Tax Search Fees	10.00	210.00
Interest	12,061.34	181,356.54
MUNICIPAL LIEN		641.56
MUNICIPAL RECORDING		32.00
DEMOLITIONS		9,085.50
Lot clearing	1,469.25	20,132.82
Returned Check Fees		380.00
Duplicate Bills	170.00	1,380.00
Tax Sale Costs		17,909.83
Municipal Service Fees	390.00	59,910.00
SEWER/WATER		177,870.29
Trash	1,392.00	64,806.25
DEPOSITED COUNCIL CHECKING	4,946,491.36	54,005,671.06
PREMIUM ACCOUNT		217,100.00
TOTAL DEPOSITS	4,946,491.36	54,222,771.06
NSF Reversals	-11,930.46	-35,289.89
TOTAL	4,934,560.90	54,187,481.17

Prepared by Susan Jackson

**VITAL STATISTIC
NOVEMBER DEPOSIT 2011**

Marriage License Total	3
C.U. Lic. Total	0
D.P. Lic. Total	0
Total Burial Permits	0

State Marriage Fee	\$ 200.00
Twp. Marriage Fee	\$ 24.00
State C.U. Fee	\$ -
Twp. C.U. Fee	\$ -
State D.P. Fee	\$ -
Twp. D.P. Fee	\$ -
State Burial Permit Fee	\$ -
Twp. Burial Permit Fee	\$ -
Twp. Cert. Copy Fee	\$ 1,270.00

TOTAL	\$ 1,494.00
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