

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

July 18, 2011 - 7:00 P.M.

## Meeting called to order.

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

## Work Session

Citizen Advisory Board Introduction  
Discussion on Public Comment Portion of meetings  
Review of Consent & Regular Agenda Items

## Consent Agenda

Approval of Minutes July 6, 2011  
Res. #2011-198, Payment of Vouchers, \$1,604,508.37  
Res. #2011-199, Renewal of Commercial Excavation (Gravel Pit) Licenses for Thomas F. Brodesser, Jr.  
Res. #2011-200, A Resolution Requesting Release of a Dumpster Bond for Allen Lemmon (project complete)  
Res. #2011-201, Approval of Cold Spring Presbyterian Church's Application to Conduct a Flea Market  
Res. #2011-202, Approval of Change Order No. 1 for Station Road Improvements, Contact M-6 (add'l. school crossing signs & change in type of concrete - net change to contract \$1,991.80)  
Ord. #2011-14, Bond Ordinance Providing for Various Capital Improvements of the Township of Lower, in the County of Cape May, New Jersey, Appropriating the Aggregate Amount of \$440,000 Therefor and Authorizing the Issuance of \$400,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof, 1<sup>st</sup> rdg. Tabled July 6 (2<sup>nd</sup> rdg & public hearing August 1<sup>st</sup>)

## Regular Agenda

## Administrative Reports

June Reports Animal Control, Construction Official, Dog Licensing, Engineer, Municipal Clerk, Municipal Court, Tax Collector, Treasurer, Vital Statistics

## Council Comments

## Call to the Public

## Closed Session

Res. #2011-203 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12." (Personnel - Police Staffing)

## Adjournment

## PUBLIC INFORMATION

**FARMER'S MARKET EVERY FRIDAY FROM JULY 8 TO SEPTEMBER 2 - 3:00 p.m. to 7:30 p.m. Behind the Municipal Building, 2600 Bayshore Road, Villas - Vendors wanted - spaces still available.**

**LOWER TOWNSHIP BLOOD DRIVE - MONDAY AUGUST 22, 2011 - 10 AM TO 4 PM - Sign up at Township Hall or call 886-2005 ext. 113**

**ANNUAL DOG LICENSES DUE.** Any dog over 6 months, must be licensed. Proof of rabies vaccination required. If spayed/neutered, vet certificate required. Fee \$7.20 if not spayed/neutered and \$4.20 if spayed/neutered

**YARD SALE LICENSES** - Required for all yard, sales, attic sales, garage sales etc. Permit fee \$5.00 for two consecutive days and choice of rain date. Three permits permitted per year to a residence/person.

**ALL RENTAL PROPERTIES REQUIRE LICENSE** - All rentals, commercial or residential, whether yearly, seasonal or weekly require a mercantile license and registration and inspection by the Bureau of Fire Safety. For more information or applications call 886-2005 or 889-0404.

## Regular & Work Session Meeting Minutes - July 6, 2011

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on July 6, 2011 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember Erik Simonsen  
Councilmember Glenn Douglass  
Deputy Mayor Kevin Lare  
Mayor Michael Beck

Also present: Michael Donohue, Solicitor, Michael Voll, Manager and Asst. Clerk Horwath

### Fireworks Appreciation Certificates

Mayor Beck said it was a great fireworks show. He said a lot of the credit went to the Deputy Mayor and those who contributed toward the fireworks. He said they couldn't have put on such a nice show without the generosity of those who donated and the Township was grateful for that.

Deputy Mayor Lare said the Township had lost the funding from the DRBA for the fireworks. He starting to call people and they were more than willing to help. He said last year they raised about \$23,000.00 and this year they would have raised over \$31,000.00. He said the feedback from the fireworks was great.

Council handed out certificates to those who contributed toward the fireworks.

### Oath of Office - Chief Brian Marker

Mayor Beck said many were present to see Brian Marker take his Oath of Office as Chief of Police. He said he was happy to see him move up. He said Brian had started out at the age of 13 as a Police Explorer. He read a list of Brian's positions in the department and his accomplishments. He said his father was a retired Police Officer. He said there was a large crowd in attendance as well as the County Prosecutor and the Sheriff. Judge Hillegas administered the Oath of Office.

Mayor Beck said Council knew he would do a good job and his heart was with Lower Township.

Mayor Beck asked Brian if he wanted to say a few words.

Brian said Lower Township and the Lower Township Police Department was something he cared about very much. He said there were many blessings bestowed upon him due to his involvement with the police department and God. He thanked the Mayor and Council for their support in appointing him as the Police Chief. He said there were a lot of people present who helped mold him to who he was today. He said something he and the community would be doing together was policing the Township. He felt it was important to work together for a safe community.

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Ord. #2011-14, Acquisition of Two Vehicles, 1<sup>st</sup> rdg. (2<sup>nd</sup> rdg. August 1, 2011)  
Bond Ordinance Providing for Various Capital Improvements of the Township of Lower, in the County of Cape May, New Jersey, Appropriating the Aggregate Amount of \$440,000 Therefor and Authorizing the Issuance of \$400,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof, 1<sup>st</sup> rdg. (2<sup>nd</sup> rdg & public hearing August 1<sup>st</sup>) **TABLED**

Councilmember Douglass motioned to adopt the consent agenda, seconded by Councilmember Simonsen. The consent agenda was adopted by the following rolling call vote: Councilmember Conrad, "yes", Councilmember Simonsen, "yes", Councilmember Douglass, "yes", Deputy Mayor Lare, "yes", Mayor Beck, "yes".

Regular Agenda

Approval of Minutes of June 20, 2011.

Councilmember Douglass motioned to adopt the minutes, seconded by Deputy Mayor Lare. The minutes were approved by the following roll call vote: Councilmember Conrad, "abstain"  
Councilmember Simonsen, "yes", Councilmember Douglass, "yes", Deputy Mayor Lare, "yes", Mayor Beck, "yes".

Ord. #2011-11, An Ordinance Authorizing Execution of a Lease of Certain Property for Use by the Lower Township Rescue Squad in Connection with Providing Emergency First Aid Services to the Township of Lower, Public Hearing (Renewal of 10 year lease for Rescue Squad office at Public Safety Complex)

Mayor Beck opened the meeting for comment on the ordinance.

Solicitor Donohue said there was a typographical error in the ordinance it should read 40A:12 -14.

Mayor Beck questioned the lease and the paragraph which referenced the 18 month notice; why was the phrase in there about public safety.

Solicitor Donohue said it came from a meeting he had with their attorney, Frank Corrado and a few emails that were exchanged.

Mayor Beck said his concern was that it just didn't say " would no longer use the property that was the subject of the lease".

Solicitor Donohue said part of it was if the Township wanted to use the property for something else, it would increase the Township's ability to use the building for other things instead of walking away.

Bob Weber of Villas asked the logic behind a ten year lease?

Mayor Beck said they could go back to the history of the building and it needed people in there. He said it was a sense of continuity for the Rescue Squad to know where they would be and there was an 18 month escape clause in the lease. He said there were a lot of issue with the building that had to be addressed.

Mr. Weber said when Mr. Corrado was at a prior meeting he stated that the Rescue Squad articles of incorporation had changed. He asked if anyone saw the documents the attorney had spoke of and were they allowed to charge for services?

## Regular & Work Session Meeting Minutes - July 6, 2011

Solicitor Donohue said he didn't know maybe someone from the Rescue Squad knew.

Mayor Beck said the lease specified they had to be licensed at the State, if there was a problem with the charter the State could step in.

Mr. Weber questioned the \$97,000.00 that was spent on electric for the building and how much of that was for the Rescue Squad?

Manager Voll said about \$7,000.00.

Mr. Weber said he felt it was more since they were the biggest outfit there and why didn't they have a separate electric meter.

Manager Voll said the Township inherited the building the way it was set up. If the Township had to provide rescue services it would cost more if they were on the payroll.

Mr. Weber said the people should know what it cost.

Maureen Cerrato of 2 Cardinal Avenue asked if the Township owned any of the Rescue Squad vehicles?

Manager Voll said "no".

Mrs. Cerrato asked why did three of the vehicles have municipal tags and she read the plate numbers.

Councilmember Simonsen asked if the vehicles were at the public safety building.

Mrs. Cerrato said they were at the building at Main and Georgia Avenues.

Joe Winters of Villas said Section 9 of the lease read the Rescue Squad was to pay all utilities. He asked if the Township paid for their gas?

Manager Voll said they paid for their own gas for the vehicles.

Ed Butler said in the lease there was a provision that said they were the only one recognized as sole provider of services and that didn't allow for any competition.

Mayor Beck said it referred to the resolution adopted at the reorganization meeting which appointed them for one year to provide emergency medical services. He said if they didn't adopt the resolution the next year the lease would not apply.

Solicitor Donohue said there were statutes listed what organizations qualified. He said those statutes had been around for a long time to recognize those specific corporations that were incorporated for that purpose and that was how they became the provider. He said a municipality had two options and that was to have volunteers or paid people.

Mr. Butler said he had nothing against the Rescue Squad but there were other organizations out there qualified. He said there were other organizations that had paramedics on hand.

Manager Voll said the Rescue Squad did have qualified EMT's. He said Atlantic Care responded to any respiratory emergency or critical based call anywhere in the County.

Councilmember Douglass said nothing had changed over the years. He said the Paramedics were based out of the hospital and were called to assist on some calls.

Tony Kapurelos said mentioned the qualifications and the lease agreement of the Rescue Squad. He said he would be happy to speak with anyone regarding the laws that governed the Rescue Squad.

Mayor Beck closed the public portion.

Councilmember Douglass motioned to adopt the ordinance, seconded by Deputy Mayor Lare. The

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ordinance was adopted by the following roll call vote: Councilmember Conrad, "abstain", Councilmember Simonsen, "yes", Councilmember Douglass, "yes", Deputy Mayor Lare, "yes", Mayor Beck, "yes".

### Administrative Reports

May Report - CFO

### Council Comments

Councilmember Conrad thanked everyone involved with the fireworks and they did a great job. He said the Farmers Market would be held on Friday.

Councilmember Simonsen seconded Councilmember Conrad's comments on the fireworks. He said kudos to those who helped. He congratulated Chief Marker and wished him good luck and looked to moving forward with the police department.

Councilmember Douglass said it was an outstanding event and everyone pulled together. He thanked the residents along the beachfront who decorated their homes and helped out. He had walked the beachfront and spoke to the residents and heard comments that they were the best fireworks they had seen. He congratulated Brian Marker and welcomed him as the new Chief and said he was all about the community.

Deputy Mayor Lare also thanked those involved with the fireworks. He said a few words about Brian Marker of how he worked his way up the ranks and looked forward to working with him. He wanted to clarify some things and that was he had no problem with the Rescue Squad and felt they were a bargain to the residents and he never heard any complaints about them.

Mayor Beck asked Brian why he was still at the meeting when he had a party to attend. He said a few words about Brian starting at the age of 13 as a Police Explorer and now he was the Chief of Police. He said the fireworks were great; the people came out and enjoyed themselves and left happy. He mentioned the Farmers Market was on Friday and the Whale of a Day was Saturday.

### Call to the Public

Fred Long of Cold Spring said he had a few comments on the OPMA and Council's response to the Prosecutors letter of June 9<sup>th</sup>. He said the Township website had the Teamster's Contract on there but the process wasn't followed regarding the PBA Contract. He said no informed public comment could be made regarding the resolutions #179 and 182 (closed session and PBA ratification which was removed from the prior meeting).

Mr. Long reviewed the OPMA process. He read a portion of the Prosecutor's letter stating that guidelines needed to be drafted regarding the use of emails between Council. He suggested to post on the Township website final drafts of contracts before they were approved by Council. He said to follow the wording in the OPMA for closed session resolutions regarding disclosure of the discussion. He asked for Council's comments on his suggestions.

Mayor Beck said there wasn't any argument with the closed session resolution wording.

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Solicitor Donohue said they could tightening up the wording but it was a pretty good resolution compared to others he had seen.

Mayor Beck said he agreed with Mr. Long that the final draft of contracts should be on the website so the public had an opportunity to view them. He said the public paid the bills and had a right to see the contract before they were voted on.

Solicitor Donohue said Attorney Blaney said a problem may arise at the end of negotiations that had been gone on for some time and the union developed some expectation that would be the form of the contract. He said to have the contract opened to the public and possible suggestions of changes to the contract the union may have a legal basis for a grievance. He said it may be something they want to bring up in discussions with the unions. He said it was a policy question that had potential to be a legal question if it wasn't handled properly.

Councilmember Conrad said weren't they elected to represent the people.

Deputy Mayor Lare said they were a republic and there to represent the people. He had no problem with the contracts on line prior to the meeting; He said to give open dialogue to change the content of a contract was why people went to the election box for to vote people out who didn't offer good contracts.

Mayor Beck said he felt the people had the right to see them prior to Council's action.

A brief discussion ensued on the posting of contracts online.

Jack Sparks said it was a republic and if a contract was open to the floor; when it went back to the PBA it wouldn't be the same.

Mayor Beck said it had been done recently and they didn't hear a word.

Mr. Sparks said it wasn't the PBA.

Colleen Hughes of Idaho Avenue said it was a disgrace what happened 2 ½ years ago when the contract was passed, they gave away the store. She said she wasn't happy how things were going. She also asked about the Chamber of Commerce and the flags that were supposed be along Bayshore Road.

Mayor Beck said it shouldn't be too much longer, the Chamber had been in touch with the electric company about the flags.

Thom Will, President of AFSCME said they were talking about putting the contract online and putting it out to the public. He said he hoped what had been negotiated and agreed to by the unions and Township would not be subject to public input and change.

Mayor Beck felt putting the contracts online gave the public a chance to view them. He said he would not change his mind on something agreed to unless some of the language was wrong.

Deputy Mayor Lare said the PBA voted on the contract the same day as the council meeting so they weren't able to post it online. He said the Auditor and Attorney were present to discuss the cost of the contract to the Township and it would have been a landmark change.

Mayor Beck questioned why it had to be on the agenda the same evening.

Deputy Mayor Lare said there was pending legislation by the State.

Mayor Beck felt the contracts should be online with the agenda once an agreement had been reached

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with the unions.

Solicitor Donohue said the contracts would have been negotiated only with the representatives legally at negotiations. He said 3<sup>rd</sup> parties couldn't be at the bargaining table.

Mayor Beck said it had to be voted on in public; when a motion was made could public comment be made?

Solicitor Donohue said it wasn't legally required to do that. He wanted to be clear he wasn't saying they couldn't do it, there were potential legal pitfalls that they wanted to avoid if they did it.

Mayor Beck asked the Solicitor to do some research on it.

David Brand, former Councilman said he didn't have a problem with the public seeing the contract; but the public should not have time to discuss the parameters of the contract.

Mayor Beck said it had been done before.

A discussion ensued on the matter of the public having comment on the contracts. Mr. Brand said his problem was allowing the public to have comment before a vote.

Mayor Beck said the Teamsters and AFSCME extensions were online.

Mr. Brand said it should never be opened to the public to tear it apart.

Debbie Johns, AFSCME Asst. Shop Steward said once a contract was tentatively agreed upon she didn't feel the public should have the right to sway what was agreed upon. She said if the public wanted to comment she hoped Council would represent those they negotiated with and when it came time to vote they would agree. The public had the right to comment but it wouldn't change their opinion or the agreement otherwise what was the point to collective bargaining.

Solicitor Donohue said it was required that every meeting have public portion. He said the term "straw vote" everyone uses in the closed session. He said no vote was taken in closed session.

Mayor Beck said no formal vote was taken they took a consensus vote.

Solicitor Donohue said it was the use of the word "vote" was what could get them in trouble.

Mayor Beck said they voted in open session with public comment.

Ed McKinstry of 15 Alabama Avenue said since the lot was cleared on Cardinal Avenue motorcycles and trucks were now cutting through the property.

Councilmember Douglass asked if the Rescue Squad was under any restrictions for doing work to the property.

Tony Kapurelos said they were not and they were going to start working on it soon.

A resident asked her representative Councilmember Conrad a question regarding the lot on Cardinal Avenue. She said the Rescue Squad had been granted certification to work on the land. The residents were waiting to see the correct procedure to follow.

Solicitor Donohue had advised Councilmember Conrad not to comment on the Rescue Squad.

The resident asked when the clean up would begin on the lot.

Mayor Beck said Mr. Kapurelos said they would be starting this week.

Deputy Mayor Lare asked if they would be building homes there?

Mr. Kapurelos said they were clearing it and parking cars there also landscaping and putting up a fence.

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Deputy Mayor Lare asked why wouldn't the Rescue Squad sell the lots for residential use.

Mr. Kapurelos said they were a business and they use their property for business interest. He said as far as vehicles went, it went back to the 70's and they were not required to change tags once they weren't affiliated with the Township. He said as far as Councilmember Conrad abstaining, they did have representation because when they voted they voted for a Mayor and Deputy Mayor so they did have representation.

Mr. Weber said the Rescue Squad had plans of putting in a parking lot. He said they had maintained all along they were not doing that. He said they had applied to Cape Atlantic Soil Conservation and received clearance and now they want to put in a gravel parking lot to park commercial vehicles.

Councilmember Douglass said if the Rescue Squad wanted to change use it would have to go before the Zoning and Planning Board.

Deputy Mayor Lare said what it was zoned for they were allowed to do. He said anything outside the existing zoning then they would have to get a variance like anyone else.

Councilmember Douglass said if they needed a variance they had to obtain then people would have a chance to speak.

Mr. Weber had no faith in what the Rescue Squad said to be true.

### Prosecutor's Letter

Joe Winters asked if in the closed session would there be an answer regarding the Prosecutor's letter. Solicitor Donohue said they would have a reply to the Prosecutor that would be approved by Council and then made public.

### Rescue Squad - Lot

Colleen Hughes of the Rescue Squad said she wanted to address what Mr. Weber had said. She said at a meeting the Mayor and Manager were present and she clearly stated a parking lot would be there and asked the Mayor if he heard that.

Mayor Beck said yes he did; prior to that it was said it was cleared because of juveniles there.

Ms. Hughes said there wasn't one commercial vehicle on the Rescue Squad. She thanked the Mayor and Council for the letter in the papers for the food bank the outpouring was great. She said the food was distributed to various food banks in the Township. She thanks a neighbor Mr. Ludlam for catching someone putting trash in the Rescue Squad dumpster.

### Citizen's Advisory Board

Janet Pitts of Villas asked the Manager when and where the June meeting was advertised.

Manager Voll said it was an oversight of the Chairman of the CAB.

The Clerk said it had been sent to the Star and Wave for advertisement of the meetings.

Mrs. Pitts said they had to have the Citizens Advisory Board to give them representation they didn't have. She said the board met in May and June and no appointments had been mentioned. She said representation was four out of ten were republican committee people and there were no democratic committee people. She said if they checked there were none on the Mayor's Advisory Board. She



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	11-01936	07/06/11	INTERNET PROVIDER/DPW	Open	103.06	0.00		
00825	COMCAST*							
	11-01992	07/11/11	INTERNET ACCESS- TOWNHALL	Open	95.11	0.00		
	11-02004	07/13/11	MONTHLY INTERNET ACCESS	Open	60.02	0.00		
					-----			
					155.13			
00928	CAPE MAY COUNTY CLERK							
	11-01913	07/01/11	2011 Primary	Open	6,856.95	0.00		
01170	VERIZON WIRELESS* F/S							
	11-01966	07/08/11	CELL SERVICE - FIRE SAFETY	Open	83.17	0.00		
01171	VERIZON WIRELESS - TOWNHALL							
	11-01977	07/11/11	CELL SERVICE 5/24/11-6/23/11	Open	1,202.24	0.00		
01239	DIANA L DeNOTE							
	11-02007	07/13/11	CONTRACTUAL REIMBURSEMENT	Open	240.21	0.00		
01245	G & K SERVICES CO*							
	11-01941	07/06/11	UNIFORM RENTALS/DPW/JUNE	Open	974.10	0.00		
01267	EDWARD DONOHUE							
	11-01915	07/01/11	REIMB. MEETING FEES	Open	40.00	0.00		
01278	EDWARD DOUGHERTY							
	11-02013	07/14/11	CONTRACTUAL REIMBURSEMENTS - V	Open	140.00	0.00		
01519	TOM FOLS ELECTRICALCONTRACTOR*							
	11-01917	07/01/11	TWP HALL PRK LOT ELECTRIC WORK	Open	550.00	0.00		
01598	DEARBORN NATIONAL							
	11-02000	07/13/11	JULY, 2011 LIFE INSURANCE	Open	543.55	0.00		
01641	GALL'S INC*							
	11-01586	06/08/11	POLO - D.PERRY	Open	48.96	0.00		
	11-01589	06/08/11	PATROL OPERATIONS	Open	1,121.50	0.00		
					-----			
					1,170.46			
01774	FRANK'S MASONRY*							
	11-01766	06/15/11	INSTALL SIDEWALK AT MILLMAN	Open	1,300.00	0.00		
01781	HATCH MOTT MACDONALD, LLC*							
	11-01456	05/20/11	PKG LOT/STATION RD PHASE 3	Open	5,225.00	0.00		
	11-01978	07/11/11	ESCROW BILLING	Open	707.64	0.00		
					-----			
					5,932.64			
01797	GROVE SUPPLY INC*							
	11-01350	05/16/11	PLUMBING FOR COURTS	Open	254.24	0.00		

07/14/11  
11:37:00

Lower Township  
Bill List By Vendor Id

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01806 ANTHONY J HARVATT, II, ESQ								
	11-01283	05/06/11	BOARD SOLICITOR SALARY	Open	383.33	0.00		
	11-01823	06/21/11	LEGAL SERVICES	Open	611.78	0.00		
	11-01979	07/11/11	ESCROW RESOLUTIONS	Open	450.00	0.00		
					-----			
					1,445.11			
01912 GRUCCIO, PEPPER, DESANTO & RUTH PA								
	11-00157	01/14/11	2011 CONTRACT EXPENSES DNE	Open	6,569.75	0.00		B
02035 MEDIA IN MOTION, INC*								
	11-01911	07/01/11	BANNER FIREWORKS DONORS/AD	Open	462.50	0.00		
02065 S. VITALE PYROTECNICO IND CORP								
	11-01691	06/10/11	PROVIDE FIRWORKS DISPLAY	Open	40,000.00	0.00		
02223 LANDSMAN UNIFORMS*								
	11-01341	05/16/11	UNIFORMS	Open	378.50	0.00		
	11-01439	05/18/11	UNIFORMS	Open	1,485.00	0.00		
	11-01593	06/08/11	UNIFORMS	Open	102.00	0.00		
	11-01916	07/01/11	UNIFORMS	Open	118.00	0.00		
					-----			
					2,083.50			
02247 LAWSON PRODUCTS, INC.*								
	11-01601	06/08/11	SUPPLIES FOR GARAGE/DPW	Open	1,297.06	0.00		
02248 LAWMEN SUPPLY*								
	11-01354	05/16/11	VESTS	Open	164.25	0.00		
02292 DONALD LOMBARDO								
	11-02011	07/14/11	CONTRACTUAL REIMBURSEMENTS	Open	391.79	0.00		
02320 LOWER TOWNSHIP BRD OF EDUCATN								
	11-01282	05/06/11	SCHOOL TAX DUE 1ST OF MONTH	Open	1,451,560.80	0.00		
02402 MGL PRINTING SOLUTIONS								
	11-01789	06/16/11	PAYROLL CHECKS	Open	270.00	0.00		
02461 JOHN MAHER								
	11-02012	07/14/11	CONTRACTUAL REIMBURSEMENTS	Open	321.04	0.00		
02473 FRANCIS P. MAJANE								
	11-02016	07/14/11	CONTRACTUAL REIMBURSEMENTS	Open	289.85	0.00		
02541 ROBERT D. MARTIN, JR								
	11-02014	07/14/11	CONTRACTUAL REIMBURSEMENTS	Open	41.00	0.00		
02609 ANDREW MCGRAW JR								
	11-01953	07/08/11	SHOE ALLOWANCE FOR 2011/DPW	Open	64.99	0.00		
02677 KAREN F. WOLF								
	11-02010	07/13/11	CONTRACTUAL REIMBURSEMENT - V	Open	242.00	0.00		



07/14/11  
11:37:00

Lower Township  
Bill List By Vendor Id

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	11-00964	04/14/11	SHIPPING	Open	21.07	0.00		
03904	LOWE'S HOME CENTER INC*							
	11-01875	06/29/11	MISC SUPPLIES FOR STAGE	Open	44.86	0.00		
03917	STATE OF NJ DEPT OF CHILD/FAML							
	11-01975	07/11/11	QUARTERLY MARRIAGE FEES	Open	1,125.00	0.00		
04059	THOMAS WILL							
	11-02008	07/13/11	CONTRACTUAL REIMBURSEMENT	Open	80.28	0.00		
04216	PRIVATE ISLAND EMBROIDERY*							
	11-01767	06/15/11	SCREEN PRINTED TANKS - REC	Open	124.00	0.00		
04261	STATE OF NEW JERSEY							
	11-01995	07/13/11	SECOND QUARTER 2011	Open	31,572.30	0.00		
04266	NJ DEPT OF HEALTH&SENIOR SVCS							
	11-01990	07/11/11	STATE DOG LIC FEES - JUNE, 2011	Open	123.00	0.00		
04300	W B MASON CO INC*							
	11-01541	06/01/11	BRT PC 201 BLACK THEMAL PRINT	Open	32.99	0.00		
04301	SEASHORE ASPHALT CORPORATION*							
	11-01816	06/21/11	PATCH FOR RDS/DPW	Open	423.00	0.00		
BLAUE	BLAUER ASSOCIATES INC*							
	10-02446	09/29/10	SCPF APPLICATION & ADMIN	Open	550.00	0.00		B
BRITB	BRUCE BRITTON							
	11-01802	06/16/11	JV SOCCER REF	Open	450.00	0.00		
G-YAP	CENTER FOR COMMUNITY ARTS							
	11-01595	06/08/11	PAYMENT FOR YOUTH SUMMER ART	Open	6,500.00	0.00		B
POND	POND CREEK ESTATES							
	11-01993	07/13/11	RELEASE INT ON MAINT BOND	Open	78.46	0.00		
PRESS	PRESS OF ATLANTIC CITY							
	11-01826	06/22/11	SUBSCRIPTION FOR TOWNHALL	Open	189.80	0.00		
SCARPA	MARK SCARPA							
	11-01803	06/16/11	MIDGET SOCCER GAME REF	Open	290.00	0.00		
YOSI	YOSI MUSIC, LLC							
	11-00427	02/16/11	SOLO PERFORMANCE FOR JULY 4TH	Open	550.00	0.00		
Total Purchase Orders: 88				Total P.O. Line Items: 186	Total List Amount: 1,604,433.54	Total Void Amount: 0.00		

**Lower Township  
Bill List  
07/18/2011**

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
Michael Voll	11-01933	Reimb. Supplies	45374	7/05/11	74.83
				Total Manual Checks	\$ 74.83
				Total brought forward from computer generated bill list	\$ 1,604,433.54
TOTAL BILL LIST					<b><u>\$ 1,604,508.37</u></b>

I certify the foregoing to be a Resolution adopted by the Township Council on July 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, RMC, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYES					
NAYS					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-199

**TITLE: RENEWAL OF COMMERCIAL EXCAVATION (GRAVEL PIT) LICENSES FOR THOMAS F. BRODESSER, JR.**

**WHEREAS**, Thomas F. Brodesser, Jr. has made application for renewal of commercial excavation (gravel pit) licenses, and

**WHEREAS**, the applicant has paid the appropriate fees and is currently in compliance with the regulations of the Cape Atlantic Conservation District, and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. That the renewal of the commercial excavation license for the following are hereby approved:

**Block 410.01                      Lots 30.01, 31 & 32**  
**Block 410.01                      Lots 9.01, 11.01 & 18.01**

2. That all such license shall remain in full force and effect through July 15, 2012.
3. That the renewal of such license shall be conditioned on there being no further commercial activity conducted on the licensed premises without first obtaining all required Township and/or State licenses and permits and that a violation of this condition shall be grounds for revocation of the license.
4. The issuance of the licenses is further conditioned on the licensee=s compliance with all applicable Federal, State and local laws and that a conviction of any Federal, State or local law shall be grounds for revocation of the license.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on July 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					



**CAPE ATLANTIC  
CONSERVATION DISTRICT**

6260 Old Harding Highway  
Mays Landing, New Jersey 08330  
Phone (609) 625-3144 Fax (609) 625-7360  
Education Line (609) 625-1517  
[www.capeatlantic.org](http://www.capeatlantic.org)

June 24, 2011

Thomas F. Brodesser, Jr.  
462 Seashore Road  
Cape May, NJ 08204

Re: Mining Operation Annual Compliance – Soil Erosion and Sediment Control Plan  
Application Number: 151-98  
Project Name: Mining Operation  
Block: 410.01 Lot(s): 9.01, 11.01 & 18.01  
Municipality: Lower Township

In accordance with the requirements set forth by the Cape-Atlantic Soil Conservation District, your plan and site have been reviewed for annual compliance.

Based on our review, we find that the site is generally in compliance with the requirements set forth in your Soil Erosion and Sediment Control Plan.

This review must be completed annually before any Municipality will issue a license for the upcoming year.

Sincerely,

Richard S. Dovey,  
Chairman

Pc: Municipal Clerk



For District Use Only

Application Number

## APPLICATION FOR SOIL EROSION AND SEDIMENT CONTROL PLAN CERTIFICATION

The enclosed soil erosion and sediment control plan and supporting information are submitted for certification pursuant to the Soil Erosion and Sediment Control Act, Chapter 251, P.L. 1975 as amended (NJSA 4:24-39 et. seq.) An application for certification of a soil erosion and sediment control plan shall include the items listed on the reverse side of this form.

Name of Project <b>Mining Operation - Reactivation</b>		Project Location: Municipality 		Township of Lower 	
Project Street Address <b>462 Seashore Rd.</b>		Block <b>410.01</b>		Lot <b>9 01, 11 01, &amp; 18 01</b>	
Project Owner(s) Name <b>Thomas F. Brodessor, Jr.</b>		Project Owner(s) Street Address (No P.O. Box Numbers) <b>462 Seashore Rd.</b>		City <b>Cape May</b>	
Total Area of Project (Acres) <b>7.64 acres</b>		Total Area of Land to be Disturbed (Acres) <b>7.64 acres</b>		No. Dwelling or other Units <b>No dwelling units</b>	
Plans Prepared by* <b>Edward Altman Associates</b>		Street Address <b>309 N. Fredericksburg Ave.</b>		City <b>Ventnor City</b>	
				Phone # <b>(609) 886-9051</b> Fax # <b>(609) 886-0289</b>	
				State <b>NJ</b>	
				Zip <b>08204</b>	
				Phone # <b>(609) 823-4258</b> Fax # <b>(609) 653-6687</b>	
				State <b>NJ</b>	
				Zip <b>08406</b>	

(Engineering related items of the Soil Erosion and Sediment Control Plan MUST be prepared by or under the direction of and be sealed by a Professional Engineer or Architect licensed in the State of New Jersey, in accordance with NJAC 13:27-6.1 et. seq.)

Agent Responsible During Construction <b>Ken M. Gomez</b>	
Street Address <b>462 Seashore Rd.</b>	
City <b>Cape May</b>	State <b>NJ</b>
Zip <b>08204</b>	Phone <b>(609) 886-9051</b>
	Fax # <b>(609) 886-0289</b>

The applicant hereby certifies that all soil erosion and sediment control measures are designed in accordance with current Standards for Soil Erosion and Sediment Control in New Jersey and will be installed in accordance with those Standards and the plan as approved by the Soil Conservation District and agrees as follows:

1. To notify the District in writing at least 48 hours in advance of any land disturbance activity. Failure to provide such notification may result in additional inspection fees.
2. To notify the District upon completion of the Project (Note: No certificate of occupancy can be granted until a report of compliance is issued by the District.
3. To maintain a copy of the certified plan on the project site during construction.
4. To allow District agents to go upon project lands for inspection.
5. That any conveyance of this project or portion thereof prior to its completion will transfer full responsibility for compliance with the certified plan to any subsequent owners.
6. To comply with all terms and conditions of this application and certified plan including payment of all fees prescribed by the district fee schedule hereby incorporated by reference.

The applicant hereby acknowledges that structural measures contained in the Soil Erosion and Sediment Control Plan are reviewed for adequacy to reduce offsite soil erosion and sedimentation and not for adequacy of structural design. The applicant shall retain full responsibility for any damages which may result from any construction activity notwithstanding district certification of the subject soil erosion and sediment control plan. It is understood that approval of the plan submitted with this application shall be valid only for the duration of the initial project approval granted by the municipality. All municipal renewals of this project will require submission and approval by the district. In no case shall the approval extend beyond three and one half years at which time resubmission and certification will be required. Soil Erosion and Sediment Control Plan certification is limited to the controls specified in the plan. It is not authorization to engage in the proposed land use unless such use has been previously approved by the municipality or other controlling agency.

<p>1. Applicant Certification*</p> <p><i>Thomas F. Brodessor, Jr.</i> 5/21/11</p> <p>Signature _____ Date _____</p> <p><b>Thomas F. Brodessor, Jr.</b></p> <p>Applicant Name (Print) _____</p>	<p>3. Plan determined complete:</p> <p>Signature of District Official _____ Date _____</p>
<p>2. Receipt of fee, plan and supporting documents is hereby acknowledged:</p> <p>Signature of District Official _____ Date _____</p>	<p>4. Plan certified, denied or other actions noted above. Special Remarks:</p> <p>Signature of District Official _____ Date _____</p>

\*If other than project owner, written authorization of owner must be attached.

2011

APPLICATION FOR RENEWAL OF A "COMMERCIAL" EXCAVATION LICENSE

Name of Applicant Thomas F. Brodesser, Jr

Business Address of Applicant 462 SEASHORE RD, CAPE MAY, NJ 08204

Daytime/Office Phone # 609-886-9051

Tax Map Block & Lot of Site Area(s) to be excavated, dug, or mined for commercial purposes.

Block 410.01 Lot(s) 30.01, 31 Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

Block \_\_\_\_\_ Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

Record Owner of Site(s) above THOMAS F. BRODESSER, JR.

If the applicant is not the owner, written documentation from the owner authorizing the applicant to apply for the permit to excavate all the site(s) listed above must be attached to this application.

Has the site above been in legal operation as of December 1, 1977. YES

(Sites in legal operation are *those areas actually under excavation or previously under excavation and not reclaimed as of Dec. 1, 1977 and the circumference of the sites actually under excavation as of December 1, 1977 may not be expanded.* Any expansion will be subject to the provision of Chapter 297 of the Code of Lower Township.)

Any site not under excavation as of December 1, 1977 shall be subject to the provisions of Chapter 297 of the Code of Lower Township.

**\*COPY OF PROPERTY SURVEY\*** NO CHANGE - ALREADY ON FILE

Real Estate taxes current on the site(s) listed above must be current pursuant to Chapter 413, Article 1.

Fee \$150.00 due by July 15<sup>th</sup>. (Late fee of \$15 will be applied to all renewals not paid by Aug. 15<sup>th</sup>)

I hereby affirm the above information is true and correct and that I am subject to any and all penalties prescribed by law if I have knowingly misrepresented or falsified any information that would affect this license.

Thomas F. Brodesser, Jr.  
Signature of Applicant

Date: 6-30-11

TOWNSHIP USE ONLY

Rec'd. \_\_\_\_\_

Fee Pd. 150 - Cash/Check # 4899



**CAPE ATLANTIC  
CONSERVATION DISTRICT**

6260 Old Harding Highway  
Mays Landing, New Jersey 08330  
Phone (609) 625-3144 Fax (609) 625-7360  
Education Line (609) 625-1517  
[www.capeatlantic.org](http://www.capeatlantic.org)

June 24, 2011

Thomas F. Brodesser, Jr.  
462 Seashore Road  
Cape May, NJ 08204

Re: Mining Operation Annual Compliance – Soil Erosion and Sediment Control Plan  
Application Number: 17-90  
Project Name: Mining Pit Operation  
Block: 410.01 Lot(s): 30.01, 31 & 32  
Municipality: Lower Township

In accordance with the requirements set forth by the Cape-Atlantic Soil Conservation District, your plan and site have been reviewed for annual compliance.

Based on our review, we find that the site is generally in compliance with the requirements set forth in your Soil Erosion and Sediment Control Plan.

This review must be completed annually before any Municipality will issue a license for the upcoming year.

Sincerely,

Richard S. Dovey,  
Chairman

Pc: Municipal Clerk



For District Use Only

Application Number

## APPLICATION FOR SOIL EROSION AND SEDIMENT CONTROL PLAN CERTIFICATION

The enclosed soil erosion and sediment control plan and supporting information are submitted for certification pursuant to the Soil Erosion and Sediment Control Act, Chapter 251, P.L. 1975 as amended (N.J.S.A. 4:24-39 et. seq.) An application for certification of a soil erosion and sediment control plan shall include the items listed on the reverse side of this form.

Name of Project <b>Mining Pit Operation</b>		Project Location: Municipality <b>Township of Lower</b>	
Project Street Address		Block <b>410.01</b>	Lot <b>30.01, 31 &amp; 32</b>
Project Owner(s) Name <b>Thomas F. Brodesser, Jr.</b>		Phone # <b>(609) 886-9051</b>	Fax # <b>(609) 886-0289</b>
Project Owner(s) Street Address (No P.O. Box Numbers) <b>462 Seashore Rd.</b>		City <b>Cape May</b>	State <b>NJ</b> Zip <b>08204</b>
Total Area of Project (Acres) <b>43.84</b>	Total Area or Land to be Disturbed (Acres) <b>approximately 42 acres</b>	No. Dwelling or other Units <b>No dwelling units</b>	Fee \$
Plans Prepared by* <b>Edward Altman Associates</b>		Phone # <b>(609) 823-4258</b>	Fax # <b>(609) 653-6687</b>
Street Address <b>309 N. Fredericksburg Ave.</b>		City <b>Ventnor City</b>	State <b>NJ</b> Zip <b>08406</b>

(Engineering related items of the Soil Erosion and Sediment Control Plan MUST be prepared by or under the direction of and be sealed by a Professional Engineer or Architect licensed in the State of New Jersey, in accordance with NJAC 13:27-6.1 et. seq.)

Agent Responsible During Construction <b>Ken M. Gomez</b>
Street Address <b>462 Seashore Rd.</b>
City <b>Cape May</b> State <b>NJ</b> Zip <b>08204</b> Phone <b>(609) 886-9051</b> Fax # <b>(609) 886-0289</b>

The applicant hereby certifies that all soil erosion and sediment control measures are designed in accordance with current Standards for Soil Erosion and Sediment Control in New Jersey and will be installed in accordance with those Standards and the plan as approved by the Soil Conservation District and agrees as follows:

- To notify the District in writing at least 48 hours in advance of any land disturbance activity. Failure to provide such notification may result in additional inspection fees.
- To notify the District upon completion of the Project (Note: No certificate of occupancy can be granted until a report of compliance is issued by the District.
- To maintain a copy of the certified plan on the project site during construction.
- To allow District agents to go upon project lands for inspection.
- That any conveyance of this project or portion thereof prior to its completion will transfer full responsibility for compliance with the certified plan to any subsequent owners.
- To comply with all terms and conditions of this application and certified plan including payment of all fees prescribed by the district fee schedule hereby incorporated by reference.

The applicant hereby acknowledges that structural measures contained in the Soil Erosion and Sediment Control Plan are reviewed for adequacy to reduce offsite soil erosion and sedimentation and not for adequacy of structural design. The applicant shall retain full responsibility for any damages which may result from any construction activity notwithstanding district certification of the subject soil erosion and sediment control plan. It is understood that approval of the plan submitted with this application shall be valid only for the duration of the initial project approval granted by the municipality. All municipal renewals of this project will require submission and approval by the district. In no case shall the approval extend beyond three and one half years at which time resubmission and certification will be required. Soil Erosion and Sediment Control Plan certification is limited to the controls specified in the plan. It is not authorization to engage in the proposed land use unless such use has been previously approved by the municipality or other controlling agency.

1. Applicant Certification*  Signature _____ Date <b>5/27/11</b> <b>Thomas F. Brodesser, Jr.</b> Applicant Name (Print) _____	3. Plan determined complete: Signature of District Official _____ Date _____
2. Receipt of fee, plan and supporting documents is hereby acknowledged: Signature of District Official _____ Date _____	4. Plan certified, denied or other actions noted above. Special Remarks: Signature of District Official _____ Date _____

\*If other than project owner, written authorization of owner must be attached.

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2011 - 200**

**TITLE:** A resolution requesting **release** of Dumpster Bond for Allen Lemmon

WHEREAS Allen Lemmon posted a bond with the Township of Lower in the amount of \$ 500.00 ; and

WHEREAS, Dumpster permit #D- 23 was issued by the Lower Township Construction Department on May 31, 2011

WHEREAS, the Township Construction Official made a final inspection June 30, 2011 certifying that the dumpster has been removed; and

WHEREAS, a Dumpster Bond was required by the Construction Office; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing Body thereof, that the dumpster bond be and hereby is **released**.

AND HEREBY BE IT FURTHER RESOLVED that the Township Treasurer is granted permission to issue a check in the amount of \$500.00 for payment of the above released of the dumpster bond.

I hereby certify this is the original resolution adopted by the Township Council at the meeting of \_\_\_\_\_, 2011

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

Res. #2011

# TOWNSHIP OF LOWER

2600 Bayshore Road  
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

## MEMORANDUM

TO: Mayor, Mike Beck  
Township Council

FROM: Gary Playford,   
Construction Official

DATE: July 1, 2011

RE: Release of Dumpster Bond  
Allen Lemmon  
933 Tower view Road  
Erma, NJ 08204

Attached is a copy of Dumpster Bond Release Resolution #2011- which required a bond for the Placement of a Dumpster on a Township street for the above referenced property.

Please release to the applicant the Dumpster bond that the Township is holding in trust, to assure the Township street appears to have sustained no damage. The property was inspected on June 30, 2011 and the dumpster was removed to the satisfaction of my office. Thank you.

GP: rem  
att:1

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2011-201**

**TITLE: APPROVAL OF COLD SPRING PRESBYTERIAN CHURCH'S APPLICATION TO CONDUCT A FLEA MARKET**

WHEREAS, Section 359-13 of the Code of Lower Township prohibits outdoor flea markets within the confines of Lower Township except as provided for in Section 359.13b, and

WHEREAS, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct four (4) outdoor flea markets within the confines of the Township if approved by the Township Council.

WHEREAS, the Township Council has reviewed the application of Cold Spring Presbyterian Church to conduct a flea market on July 16, 2011, and

WHEREAS, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that approval is hereby granted.

I hereby certify this is the original resolution adopted by the Township Council at the meeting held on July 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

RECEIVED  
6/11

APPLICATION FOR OUTDOOR FLEA MARKET  
NO FEE LICENSE

Name of Organization: Cold Spring Presbyterian Church

Name of Applicant (Responsible Party): Bonnie Bakley

Address & Phone Number: 780 Seashore Rd 884-4065  
Cold Spring N.J. 08204

Location of Event: 780 Seashore Rd.

Proceeds to Benefit: Cold Spring Presbyterian Church

Dates of Flea Market: July 16, 2011  
(Two Days Only)

Rain Date: None

State Applicable Status: Non-Profit  Civic

Charitable  Religious

Quetta A. Lambert  
Signature of Person in Charge

\*2011-201

FOR TOWNSHIP USE ONLY

Date Approved by Council: \_\_\_\_\_

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY  
RESOLUTION #2011-202**

**TITLE: APPROVAL OF CHANGE ORDER NO. 1 FOR STATION ROAD IMPROVEMENTS, CONTACT M-6**

**WHEREAS**, Charles Marandino, LLC was previously awarded a contract in the amount of \$119,361.00 for Station Road Improvements, and

**WHEREAS**, during the course of the work on this project it was determined that additional School Crossing Signs for \$1,626.00 and the installation of Reinforced High Early Strength Concrete, costing \$4,495.80 should be utilized to minimize road closure time, and

**WHEREAS**, the change to the concrete would eliminate Item #15, Reinforced Concrete Driveway Apron in the original contract for a cost savings of \$4,130.00, and

**WHEREAS**, the Engineer has reviewed and recommended payment of Changer Order No. 1 and the CFO has certified the availability of funds as evidenced by her signature appended hereto:

Account # C-04-55-384-106



Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, that Change Order No. 1 for Station Road Improvements in the net amount of \$1,991.80 is approved bringing the total contract price to \$121,352.80.00

**BE IT FURTHER RESOLVED** that Charles Marandino, LLC is authorized to proceed with the changes and complete them in accordance with the terms of the original Contract Documents.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on July 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
<b>MOTION</b>					
<b>SECOND</b>					
<b>AYE</b>					
<b>NAY</b>					
<b>ABSTAIN</b>					
<b>ABSENT</b>					



**Hatch Mott  
MacDonald**

**Hatch Mott MacDonald**

833 Rt 9 North  
PO Box 373  
Cape May Court House, NJ 08210  
T 609.465.9377 www.hatchmott.com

July 12, 2011

Via email: gdouglasslowertownship@comcast.net & 1<sup>st</sup> Class Mail

Mr. Gary Douglass, CPWM, Public Works Superintendent  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**RE: Change Order No. 1  
Station Road Improvements, Contract M-6  
Township of Lower, Cape May County  
HMM No. 293297**

Dear Mr. Douglass:

Please find enclosed herewith Change Order No. 1 submitted by Charles Marandino, LLC on June 30, 2011 for the above referenced project.

Due to the proximity of the speed table crosswalk to the David C. Douglass Veterans Memorial School and given the fact that the crosswalk is not located in a place that is usually anticipated by pedestrians (at a street intersection) we recommend that additional school crossing assembly signage be installed in accordance with the MUTCD and have received a quote of \$1,626.00 from the Contractor to install these additional signs.

Due to the tight window that the Contractor has to construct the speed table in Station Road the Contractor, at the Pre-Construction meeting, recommended utilizing high-early strength concrete in lieu of the standard concrete to minimize the road closure and time it takes for the concrete to cure and achieve enough strength to permit vehicular traffic. This portion of the change order encompasses an addition of \$365.80 to the contract for this material substitution.

This change order results in a net addition in the Contract Price of \$1,991.80 and upon execution of this change order the revised Contract Price will be \$121,352.80. The net change to the Contract will be fully funded by the NJDOT under the FY2010 grant.

Should you have any questions regarding the above change order or should you require additional information, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald

Mark R. Sray PE, CME  
Senior Associate  
T 609.465.9377 F 609.465.5270  
mark.sray@hatchmott.com

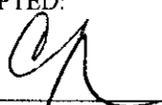
cc (via Email): Michael Voll, Township Manager  
Margaret A. Vitelli, RPPS, QPA, Township Purchasing Agent  
Bernard W. Kirkland, HMM

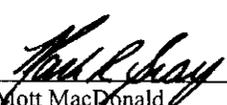
**CONTRACT CHANGE ORDER**

CHANGE ORDER NO.: 1  
 DATE: July 5, 2011  
 PROJECT DESCRIPTION: Station Road Improvements, Contract No. M-6, Township of Lower, Cape May County, New Jersey

REASON FOR CHANGE ORDER: See Below.

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	ADDITIONS	DEDUCTIONS
1	Provision and Installation of additional School Crossing signs along Station Road.	See Attach.	See Attach.	\$1,626.00	
2	Provision and Installation of Reinforced High Early Strength Concrete, 8" Thick.	59 SY	\$76.20	\$4,495.80	
3	Deletion of Item No. 15 - Reinforced Concrete Driveway Apron, 8" Thick.	59 SY	\$70.00		\$4,130.00
Sub-Total:				\$6,121.80	\$4,130.00
<b>Total Change Order No. 1 Value:</b>					<b>\$1,991.80</b>

ACCEPTED:  
  
 Contractor \_\_\_\_\_ Date 7/7/11

APPROVAL RECOMMENDED:  
  
 Hatch Mott MacDonald \_\_\_\_\_ Date 7/8/11

APPROVED:  
  
 Owner \_\_\_\_\_ Date 7/14/11

ORIGINAL CONTRACT BID PRICE:  
 \$119,361.00  
 CHANGE ORDER NO. 1:  
 \$1,991.80  
 REVISED CONTRACT PRICE INCLUDING CHANGE ORDER NO. 1:  
 \$121,352.80

# Charles Marandino LLC



Charles Marandino, Member-Owner

Concrete Contractor & Consultant

P.O. Box 20 Millway, NJ 08340

Phone (856) 691-9963 (856) 457-7264 • Fax (856) 691-5195 • Cell (856) 982-6433

Hatch Mott MacDonald  
833 Rt 9 North  
PO Box 373  
Cape May Court House, NJ 08210

June 28, 2011

Re: Station Ave., Lower Twp., NJ  
Additional Signs  
Revised

Furnish and Install (3) 51-1 "School Crossing Symbol Sign 36" x36" Fluorescent Yellow Green Diamond Grade (DG3)	@348.00 ea.	\$ 1,044.00
Furnish and Install (2) W16-7P "Diagonal Arrow Sign" 30" x18" - Arrow Pointing Left Fluorescent Yellow Green Diamond Grade (DG3)	@194.00 ea.	988.00
Furnish and Install (1) W16-9P "Ahead Sign" 30" x 18" Fluorescent Yellow Green Diamond Grade (DG3)	@194.00 ea.	194.00
<u>1/2</u>	Total.....	<u>\$ 1,626.00</u>

Authorized Signature CM

Dated 6/30/11

1/2 Above total cost includes breakaway steel "U" posts in accordance with the Contract Specifications.

# Charles Marandino LLC



*Charles Marandino, Member-Owner*

Concrete Contractor & Consultant

P.O. Box 20 Milmay, NJ 08340

Phone (856) 691-9963 (856) 457-7264 • Fax (856) 691-5195 • Cell (856) 982-6433

Hatch Mott MacDonald  
833 Rt 9 North  
PO Box 373  
Cape May Court House, NJ 08210

Attention: Mr. Mark Sray and  
Mr. Bernard Kirkland

Dear Gentlemen,

Please be advised that Charles Marandino LLC will use a Hi-Early Strength Concrete for Item 14  
59 Sq/Yds reinforced concrete driveway apron at an additional \$6.20 per Sq/Yd.  
Therefore, the total square yardage price for Hi-Early strength is \$76.20 per Sq/Ft

Respectfully Yours,

A handwritten signature in black ink, appearing to be 'CM'.

Charles Marandino

revised  
7/10/11

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2011-14

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE TOWNSHIP OF LOWER, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$440,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$400,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LOWER, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Lower, in the County of Cape May, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$440,000, including the aggregate sum of \$40,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budget.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$400,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
<b>c) Recreation Department:</b>			
1) Sandblast and repaint Township pool, recreation building upgrades, fencing for blacktop area at Rec Center, and the installation of rubber mulch and rubber curbs for Rotary Park, adjustable side basketball backboards at Rec Center and a safety cover, including all work and materials necessary therefor and incidental thereto.	\$118,700	\$107,909	15 years
2) The acquisition of the ID card system and computer software for Rec Center, including all related costs and expenditures incidental thereto.	\$2,800	\$2,545	5 years
<b>d) Building and Grounds Department:</b>			
The replacement of the oil burning generator to natural gas, including all work and materials necessary therefor and incidental thereto.	<u>\$28,200</u>	<u>\$25,637</u>	15 years
TOTALS		<u>\$400,000</u>	
	<u>\$440,000</u>		

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date

when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements that the Township may lawfully undertake as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 9.22 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$400,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$50,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated costs indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

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Thomas Conrad, Councilmember

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Erik Simonsen, Councilmember

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Glenn Douglass, Councilmember

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Kevin Lare, Deputy Mayor

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Michael Beck, Mayor

## ANIMAL CONTROL MONTHLY REPORT

MONTH OF June 2011

ACO Steve Flitcroft DATE 7/1/2011

	<b>DOGS</b>	<b>CATS</b>	<b>OTHER</b>
<b>PICKED UP</b>	36	42	38
<b>TO SHELTER</b>	8	15	0
<b>RETURNED</b>	22	17	26
<b>TO VET</b>	0	0	0
<b>DOA</b>	0	4	12
<b>WARNINGS</b>	2	0	0
<b>TICKETS</b>	0	0	0
<b>BITES</b>	2	3	1
<b>QUARANTINES</b>	2	3	0

\*OTHER includes snakes, squirrels, raccoons, opossums, birds and other wildlife

### Additional Comments

This month 8 kittens were taken to the CMC Animal Shelter and the 2 mother cats were TNR preventing more cats from becoming feral.

ANIMAL CONTROL REPORT

MONTH OF June, 2011

ACO STEPHEN PARKER

DATE: 6/30/11

	DOG\$ CALLS	CAT\$ CALLS	OTHER*
TOTAL	11	2	
PICKED-UP	3	1	
TO SHELTER	2	0	
RETURNED	4	0	
TO VET	0	0	
DOA	0	1	1 - opossum 1 - squirrel
WARNINGS	0	0	
TICKETS	0	0	
BITES	0	0	
QUARANTINES	0	0	

\*OTHER includes snakes, squirrels, raccoons, opossums, birds and other wildlife

Additional Comments

RACCOON CALLS - 7 SKUNK - 1  
OPOSSUM - 1 bat - 1 GOOSE - 1 bird - 1  
SNAKE - 1 SQUIRREL - 3 CHECK WELL BEING - 2

RESPECTFULLY SUBMITTED  
 S. PARKER - AC-2

TOTAL CALLS - 30

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 06/01/2011 To 06/30/2011

July 12, 2011 3:38:37PM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$27,883.00	Cubic Footage:	11914 Cu.ft	Permit Issued:	5
Cost Of Alteration:	\$6,000.00	Square Footage:	1195 Sq.ft	Updates Issued:	0
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$33,883.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$405.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$405.00
Electrical:	\$238.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$238.00
Fire :	\$214.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$214.00
Plumbing:	\$221.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$221.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$1,078.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$40.00	\$0.00	\$40.00
Alteration Training Fee:	\$11.00	\$0.00	\$11.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$51.00	\$0.00	\$51.00

**TECHNICAL ISSUES**

Building Technical:	3
Electrical Technical:	3
Fire Protection Technical:	1
Plumbing Technical:	2
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$105.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$105.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	0
Certificate of Approval:	3
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$1,078.00
FEES:	\$51.00
CERTIFICATE FEES:	\$105.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$1,234.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$1,234.00

**OFFICE OF THE CONSTRUCTION OFFICIAL**

**Account Summation-Summary**

Report Run from 06/01/2011 To 06/30/2011

July 12, 2011 3:39:07PM

<b>ACCOUNT:</b>	<b>Cash Amount</b>	<b>Check Amount</b>	<b>Credit Card Amount</b>	<b>Total Fee</b>
PERMIT FEES				
Sub Totals:	\$0.00	\$1,234.00	\$0.00	\$1,234.00
<b>GRAND TOTALS:</b>	\$0.00	\$1,234.00	\$0.00	\$1,234.00

Township of Lower  
 2600 Bayshore Road  
 Villas, NJ 08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 06/01/2011 To 06/30/2011

July 12, 2011 3:31:07PM

**SUMMARY**

<u>CONSTRUCTION COSTS</u>		<u>COUNT</u>	
Cost Of Construction:	\$266,225.00	Cubic Footage:	67720 Cu.ft
Cost Of Alteration:	\$1,356,164.00	Square Footage:	6413 Sq.ft
Cost Of Demolition:	\$8,500.00	Permit Issued:	123
Total Cost:	\$1,630,889.00	Updates Issued:	3
		All Fees Waived:	5
		Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$30,028.00	Building:	\$0.00	Building:	\$10,675.00	Building Fees:	\$19,353.00
Electrical:	\$3,514.00	Electrical:	\$0.00	Electrical:	\$146.00	Electrical Fees:	\$3,368.00
Fire :	\$3,571.00	Fire :	\$0.00	Fire :	\$638.00	Fire Fees:	\$2,933.00
Plumbing:	\$3,591.00	Plumbing:	\$0.00	Plumbing:	\$246.00	Plumbing Fees:	\$3,345.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$11,705.00	Technical Fees:	\$28,999.00

<u>DCA</u>		Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:		\$226.00	\$0.00	\$226.00
Alteration Training Fee:		\$2,305.00	\$892.00	\$1,413.00
DCA Minimum Fee:		\$22.00	\$2.00	\$20.00
Sub total Training Fee:		\$2,553.00	\$894.00	\$1,659.00

**TECHNICAL ISSUES**

Building Technical:	69
Electrical Technical:	56
Fire Protection Technical:	30
Plumbing Technical:	49
Elevator Technical:	
Mechanical Technical:	

**CERTIFICATE ISSUES**

Certificate of Occupancy:	9
Certificate of Approval:	30
Certificate of Continued Occupancy:	1

Certificate of Occupancy Fee:	\$642.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$642.00

PERMIT FEES:	\$28,999.00
DCA FEES:	\$1,659.00
CERTIFICATE FEES:	\$642.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$31,300.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$151.00
OTHER FEES:	\$993.00
GRAND TOTAL FEES:	\$32,444.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 06/01/2011 To 06/30/2011

July 12, 2011 3:35:56PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,653.00	\$30,640.00	\$0.00	\$32,293.00
LICENSE FEES	Sub Totals:	\$50.00	\$450.00	\$0.00	\$500.00
CCO FEES	Sub Totals:	\$0.00	\$151.00	\$0.00	\$151.00
DUMPSTER	Sub Totals:	\$0.00	\$10.00	\$0.00	\$10.00
HOMEOWNER LICENSE	Sub Totals:	\$0.00	\$50.00	\$0.00	\$50.00
<b>GRAND TOTALS:</b>		\$1,703.00	\$31,301.00	\$0.00	\$33,004.00



New Jersey State Department of Health and Senior Services  
 Infectious and Zoonotic Disease Program  
 Box 369  
 Trenton, New Jersey 08625-0360

FOR STATE USE ONLY	
Check # _____	Amount _____
Date of check _____	_____
Trans. Number _____	_____
Date of Trans. _____	_____

**Monthly Dog License Report**

**A: IDENTIFICATION**

Municipality : TOWNSHIP OF LOWER County: CAPE MAY Date: 7/6/2011

**B: LICENSE DATA**

- |   |                  |                |
|---|------------------|----------------|
| 1. Period Covered                         | From: 06/01/2011 | To: 06/30/2011 |
| 2. First License # of this report .....   | 1470             |                |
| 3. Last License # of this report .....    | 1535             |                |
| 4. Last License # of last report .....    | 1469             |                |
| 5. Total Licenses issued this report .... | 66               |                |

**C: LICENSES ISSUED FOR WHICH NO MONEY IS SUBMITTED**

List individually all licenses issued for which no fee is submitted.

Replace License # 976 [1530]

**D: PILOT CLINIC FUND**

Surcharge for all licenses issued except for seeing eye & hearing ear .

Numbers: 65 Amount : \$13.00

**E: ANIMAL POPULATION CONTROL FUND**

Additional surcharge for licenses issued for non-spayed & non-neutered dogs except for seeing eye and hearing ear.

Number: 15 Amount: \$45.00

**F: FEE DATA**

- |  |          |
|--|----------|
| 1. Total licenses reported with registration fee : .....                 | \$65.00  |
| 2. Total Amount due for pilot clinic fund ( sec. D) : .....              | \$13.00  |
| 3. Total Amount due for Animal population control fund ( sec. E) : ..... | \$45.00  |
| 4. Total Amount due for this report : .....                              | \$123.00 |

**G: CERTIFICATION**

I certify this report is a true and complete statement of licenses issued during the period indicated above.

Officer Name : Claudia R Kammer

Title : Township Clerk

Signature :

*Claudia R Kammer*

Date: 7/6/11

Phone : 609-886-2005

## TOWNSHIP OF LOWER

### Engineer's Report

Meeting Date: July 18, 2011

➤ Municipal Parking Lot Improvements – Phase 3

The Station Road Improvement Project was publicly advertised on May 11, 2011 and bids were received on June 1, 2011. Five contractors picked up bid documents with two contractors submitting a bid for the project. The low bid of \$119,361 by Charles Marandino LLC was approximately 6% below the Engineer's Estimate. The Township authorized a contract with Charles Marandino LLC on June 6, 2011. Construction began on July 12, 2011.

➤ Lower Township Recreation Center Roof Replacement

Construction commenced on the week of June 6, 2011. The project is approximately 40% complete. Issues from multiple roof leaks after storm events are being addressed with the contractor. Work will continue throughout the summer.

➤ 2011 Delaware Bay Shore Outfalls

On June 14, 2011, HMM met with the Manager, Public Works Superintendent and Township Solicitor to coordinate site investigations, permitting and the acquisition of access easements that will be required prior to construction activities. Preliminary investigation into the condition of each of the outfalls, a topographic survey and base map has been completed for each outfall. Design of the outfall extensions and preparation of the permit plans have been completed and reviewed by the Public Works Dept. Applications to the USACE and NJDEP are being finalized.

➤ Freeman Douglass Memorial Park Hockey Rink and Court Investigations

HMM completed a letter report of findings and the report was submitted to the Township on July 8, 2011.

## Municipal Clerks Report

## Register Report

6/1/2011 Through 6/30/2011

7/6/2011

Page 1

Account	Description	Memo	Category	Amount
<b>INCOME</b>				
	TOTAL Business Mercantile 2010-2011			5,025.00
	TOTAL Business Mercantile 2011-2012			25,353.50
	TOTAL Business Mercantile One Day Event			225.00
	TOTAL Campgrounds & Trailers			135.00
	TOTAL Copies & Postage			0.70
	TOTAL Liquor Licenses			18,150.00
	TOTAL Rental Merc 2011-2012			62,850.00
	TOTAL Searches			10.00
	TOTAL Street Openings			190.00
	TOTAL Taxi & Limo			250.00
	TOTAL Yard Sales			635.00
	<b>TOTAL INCOME</b>			<b>112,824.20</b>
<b>TRANSFERS</b>				
	TOTAL Council Checking			-112,824.20
	<b>TOTAL TRANSFERS</b>			<b>-112,824.20</b>
		<b>OVERALL TOTAL</b>		<b>0.00</b>

**LOWER TOWNSHIP MUNICIPAL COURT  
MONTHLY DISBURSEMENTS**

<b>TRAFFIC (All fines split w/ County)</b>	<b>\$ 5,540.55</b>
<b>TRAFFIC COSTS (We receive all costs)</b>	<b>\$ 4,556.50</b>
<b>CRIMINAL FINES (We receive both Criminal &amp; Local Ordinance fines)</b>	<b>\$ 1,747.64</b>
<b>CRIMINAL COSTS</b>	<b>\$ 540.50</b>
<b>REINSTATED BAILS</b>	<b>\$ -</b>
<b>LOCAL PARKING</b>	
<b>CONTEMPT CHARGES</b>	
<b>PUBLIC DEFENDER FEES</b>	
<b>MISCELLANEOUS FEES (Spinal &amp; Overpayments)</b>	<b>\$ 4.75</b>
<b>DWI SURCHARGE</b>	<b>\$ 120.10</b>

**JUNE 2011 DISBURSEMENTS**

<b>JUNE 2011 COMPLAINTS ISSUED</b>	<b>CRIMINAL IND.</b>	<b>CRIMINAL DP</b>	<b>TRAFFIC</b>	<b>DUI</b>	<b>TOTAL</b>
	20	65	112	9	266

**TOTAL RECEIPTS**      **TOWNSHIP SHARE**  
**\$29,610.14**            **\$12,600.04**

<b>COMPLAINTS IN WARRANT STATUS</b>	<b>CRIMINAL</b>	<b>TRAFFIC</b>	<b>TOTAL</b>
	188	141	329

**2011 CASH RECEIPTS  
JUNE**

Township of Lower  
Office of the Tax Collector

	<b>MONTH TO DATE</b>	<b>YEAR TO DATE</b>
<b>Receipts</b>		
Current year taxes (2011)	679,986.01	25,180,249.18
Prior year taxes (2010)	743.53	1,188,297.22
ARREARS (2009)		19,233.17
BANKRUPTCY (2010)		2,380.21
BANKRUPTCY (2009)		4,760.41
BANKRUPTCY (2007)		2,524.12
BANKRUPTCY (2006)		60.95
6% Penalty		6,683.79
Tax Search Fees		130.00
Interest	10,715.20	137,799.75
MUNICIPAL LIEN		619.92
MUNICIPAL RECORDING		20.00
DEMOLITIONS		9,085.50
Lot clearing		6,230.00
Returned Check Fees	60.00	260.00
Duplicate Bills	20.00	405.00
Tax Sale Costs		17,909.83
Municipal Service Fees	4,290.00	41,610.00
SEWER/WATER		177,870.29
Trash	12,787.00	43,106.75
<b>DEPOSITED COUNCIL CHECKING</b>	<b>708,601.74</b>	<b>26,839,236.09</b>
<b>PREMIUM ACCOUNT</b>		<b>217,100.00</b>
<b>TOTAL DEPOSITS</b>	<b>708,601.74</b>	<b>27,056,336.09</b>
NSF Reversals	-964.72	-11,121.91
<b>TOTAL</b>	<b>707,637.02</b>	<b>27,045,214.18</b>

Prepared by Susan Jackson



VITAL STATISTIC  
JUNE DEPOSIT  
2011

COPY

Marriage License Total	21
C.U. Lic. Total	0
D.P. Lic. Total	0
Total Burial Permits	0

State Marriage Fee	\$ 525.00
Twp. Marriage Fee	\$ 63.00
State C.U. Fee	\$ -
Twp. C.U. Fee	\$ -
State D.P. Fee	\$ -
Twp. D.P. Fee	\$ -
State Burial Permit Fee	\$ -
Twp. Burial Permit Fee	\$ -
Twp. Cert. Copy Fee	\$ 2,510.00

<b>TOTAL</b>	<b>\$ 3,098.00</b>
--------------	--------------------

X   (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. (Personnel - Police)

       (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on July 18, 2011 that an Executive Session closed to the public shall be held on this date at approximately \_\_\_\_\_ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be a resolution adopted by the Township Council on June 20, 2011.

\_\_\_\_\_  
 Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					