

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

April 20, 2015 - 6:00 P.M.

## Meeting called to order.

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

Proclamation - Coast Guard Community Week  
Proclamation - Arrow of Light Award - Joshua Smith & John Payne  
Proclamation - Alcohol Awareness Month

## Work Session

2015 Budget Hearing – Leon Costello/Lauren Read

## Consent Agenda

Approval of Minutes April 6, 2015  
Res. #2015-123 Payment of Vouchers \$295,342.01  
Res. #2015-124 Approval of Seashore Community Church of the Nazarene's Request to conduct a Flea Market/Spring Festival (May 2<sup>nd</sup>)  
Res. #2015-125 Resolution for Self-Examination of Budget (requirement)  
Res. #2015-126 Approval for Roadside Solicitation by Erma Volunteer Fire Company (May 23, June 20, July 5 & Aug 22)  
Res. #2015-127 Authorization for Waiver of Fees for Historic Cold Spring Village (reconstruction of barn)  
Res. #2015-128 Renewal of 2015 Campground License (Cape Island Campground)  
Res. #2015-129 Approval of 2015 Rotary Towing License (John's Auto Body)  
Res. #2015-130 A Resolution Authorizing the Indemnification and Defense in Accordance with Chapter 25 of the Code of the Township of Lower (J. Neville)  
Res. #2015-131 Contract Award with Advanced Electronic Design d/b/a Patrol PC for Three (3) In Car Police Cameras (\$23,802. Cameras/server/software/training)  
Res. #2015-132 Amendment to 2015 Budget (State Aid & Revenue Line)

## Regular Agenda

Res. # 2015-133 Adoption of 2015 Budget

## Administrative Reports

Monthly Reports - Clerk, Construction, Dog, Fire Safety, Police, Tax Collector, Vital Statistics

## Council Comments

## Call to the Public

## Adjournment

## COUNCIL MEETING MINUTES – April 6, 2015

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on April 6, 2015 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember David Perry  
Councilmember Erik Simonsen  
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Clerk's Office

Autism Awareness Month - Jacyn Pisieczko

Mayor Beck welcomed Jacyn Pisieczko and invited him to talk about life with Autism. Jacyn, now 14 years old, accompanied by his family, read his prepared speech describing the daily challenges he faces living with Autism. Upon Jacyn's request, the audience stood and joined him in singing the National Anthem.

Mayor Beck thanked Jacyn and his mother, and read a proclamation designating April as Autism Awareness Month.

Mayor Beck read a letter that was written to Township Council and Manager Ridgway from Mr. McLaughlin commending Lower Township Police Officers and Rescue Squad Members for their integrity and service, particularly during his medical emergency.

### Work Session

Presentation – Ann Marie McMahon, Facilities & Services - Martin Paliughi, Emergency Management

Mayor Martin Paliughi, Cape May County Director of Emergency Management, presented a power point of a conceptual plan for a shared service agreement between Lower Township and Cape May County that he believes would be equally beneficial to both parties. The plan includes the Lower Township Police and Office of Emergency Management (OEM) and the Cape May County OEM/ Dispatch to be housed and operating in the same building at the Cape May Airport.

Ann Marie McMahon, Director of Cape May County Facilities and Services, analyzed the existing public safety building for the possibility of central dispatch and consolidation of services for the police department and the County. She included a square footage comparison of the architect's proposed plan for a new building verses her proposed renovations to the existing building. She presented a space allocation for the Police Department, Courtroom, Fire/EMS, County Emergency Management and Record Storage. The site plan was slightly modified to allow for additional parking and a future airport development plan was ascertained from the DRBA. She gave a breakdown of the cost analysis, and informed that the Township's portion for renovations is estimated at approximately \$2.6 million dollars. She revealed that the County is also exploring other options in Upper Township, Dennis Township and Middle Township. A copy of the presentation is attached.

Manager Ridgway inquired about the HVAC system.

Mayor Paliughi pointed out many cost savings to the Township with this option. He also discussed radio communications and fielded questions from the public.

Councilmember Conrad voiced his approval with the plan and stated that the shared service will save both Township and County taxpayers.

Councilmember Perry communicated his support for the plan as an advocate of shared services.

Councilmember Simonsen spoke of his commitment as an elected official to save money for the taxpayers and keep them safe. He indicated that the location is unmatched and would benefit both the Township and the County. He also thanked Mayor Paliughi and Ms. McMahon for their presentation.

Mayor Beck agreed with the idea of central dispatch but strongly disagreed with renovating the existing public safety building for reasons including location and mold issues. He suggested that the County indemnify the Township against additional mold. Mayor Paliughi requested that the Township write a letter of intent to explore the entire project in detail. Discussion ensued about the liability of mold.

Councilmember Simonsen voiced favor in the plan for a state of the art building for the Township Police Department. Mayor Beck voiced his reservations due to the sick building and the location. Ms. McMahon gave a background of her credentials. Manager Ridgway thanked Mayor Paliughi and Ms. McMahon for the work they did in preparation for their presentation. He acknowledged the battle with the existing public safety building but stated the intention to give the police department a great place to work. Mayor Paliughi thanked Council and Manager Ridgway for the opportunity to present their proposed plan. Councilmember Conrad affirmed his support. Councilmember Perry agreed.

**Consent Agenda**

Mayor Beck gave an explanation of Resolution #2015-120. Council discussion ensued. Ed Butler, Villas, made comments about the FEMA maps and asked if there was any progress with Senator VanDrew. Mayor Beck recommended a letter to Congressman Lobiondo with Council's consent. Manager Ridgway gave an update and suggested municipalities rally together in the fight against FEMA. Discussion continued.

Mike Rosenberg, Villas, had a question about Resolution #2015-119.

Approval of Minutes - March 16, 2015 & March 23, 2015

- Res. #2015-106 Payment of Vouchers \$682,623.77
- Res. #2015-107 A Resolution Awarding a Bid with S. Vitale Pyrotecnico Industries, Inc. to Provide Fireworks for the year 2015 (\$42,500)
- Res. #2015-108 Approval for Pyrotecnico Fireworks to Load and Unload a Fireworks Barge in Lower Township
- Res. #2015-109 Resolution Amending Resolution #2015-46; Appointment of Public Information Officer Without Public Bidding (L.Suit- Extend for 3 months additional \$2,600)
- Res. #2015-110 A Resolution Requesting Release of Demolition Bond for Block 520, Lot 6; 124 Fernwood Road (\$2,000)
- Res. #2015-111 Approval of Villas Volunteer Fire Company's Request to Conduct Flea Markets
- Res. #2015-112 Approval of Holy Spirit Lutheran Church Request to Conduct a Flea Market/Church Bazaar (June 13, 2015)
- Res. #2015-113 Authorization for Waiver of Fees for Naval Air Station Wildwood (renovations to north-side roof)
- Res. #2015-114 Recycling Tonnage Grant Certification of Taxes Paid (\$32,856.84)
- Res. #2015-115 Recycling Tonnage Grant Resolution
- Res. #2015-116 Authorization for Refund of Taxes (\$1447.66)
- Res. #2015-117 Resolution for Emergency Temporary Appropriations
- Res. #2015-118 Click It or Ticket 2015 Seat Belt Mobilization (May 18 thru May 31, 2015)
- Res. #2015-119 Bid Acceptance and Contract Award for Resurfacing three (3) Basketball Courts/Remove and Replace Six (6) Basketball Systems (Nickolaus Construction Co \$49,300)
- Res. #2015-120 A Resolution Amending Resolution #2015-71; Award of an Extraordinary Unspecified Service Contract Without Public Bidding for Stewart Farrell of the Richard Stockton College of New Jersey Coastal Research Center (FEMA Map adding \$17,527.99 making total project \$30,323.20)
- Res. # 2015-121 Issuance of 2015 Limousine and Operators Licenses (Exit 0 Limousine, Cape May Limousine & G Transportation)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK						X
BECK			X			

**Regular Agenda**

Res. #2015-122 Appointment to the Recreation Advisory Board – Mary Rose Bispels

Councilmember Conrad made a motion to nominate Mary Rose Bispels to the Recreation Advisory Board, upon the recommendation of the RAB.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN			X			
CLARK						X
BECK			X			

Ordinance #2015-02 Ordinance Amending Chapter 166, Animals, of the Code of the Township of Lower - This is the 2nd reading and public hearing. This Ordinance has been published, posted and made available to the public.

Helen Thompson, 44 E. Delaware Parkway, addressed Council to dispute the wording change in the Animal Ordinance and argued for an ordinance that Animal Control can enforce. Discussion ensued with Council about the wording of the ordinance. Council concurred that Section G of the Animal Ordinance would protect animals in extreme weather. Ms. Thompson disagreed.

Pat Tator, Jacksonville Avenue, argued against leaving dogs outside in extreme temperatures.

Carl Schnekenburger, Lower Township, addressed Council to voice his opposition to setting specific temperatures to the ordinance. Council agreed that common sense and section 3G of the ordinance will protect the animals.

Bob Hartman, Cold Spring, voiced discontent with putting specific numbers in the ordinance and questioned why Council would create an ordinance that is less than state law. He suggested other wording for the ordinance. Solicitor Stefankiewicz stated that the Administrative Office of the Courts (AOC) has red flagged the ordinance awaiting a legal opinion. After a lengthy discussion, Council consented to Table the ordinance until the Solicitor looks into the legal issue raised by the AOC.

**Motion to table Ordinance #2015-02 moved by Councilmember Conrad, seconded by Councilmember Perry.**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN			X			
CLARK						X
BECK			X			

**Council Comments**

Councilmember Conrad announced that April is Police Appreciation Month and encouraged everyone to thank a police officer.

**Motion moved by Councilmember Conrad, seconded by Councilmember Perry to send a letter to officially open discussions with the County regarding the Public Safety Building.**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN			X			
CLARK						X
BECK				X		

Councilmember Perry commented in favor of a shared service agreement with the County and looks forward to moving ahead with central dispatch.

Councilmember Simonsen agreed with exploring shared service options to keep taxes down and provide better services to residents. He thanked the LTMUA for their contribution, and thanked Manager Ridgway and Lauren Read for their work with the budget. He also reminded about Little League's Opening Day Ceremony on April 18<sup>th</sup> at Mitnick Field.

Mayor Beck commented in favor of shared services and central dispatch but refused to support renovating a sick building.

**Call to Public**

George Doherty, Seashore Road, addressed Mayor Beck regarding a police substation on Bayshore Road.

Jay Young, Cape May Beach, voiced favor with exploring alternative options for the public safety building.

Kathy Sauerzopf, 505 Shunpike Road, questioned why trees are being cut down at airport.

Bob Hartman, Cold Spring, spoke out against the Township using the LTMUA surplus. He also questioned the amount of fire tax paid by Diamond Beach to Fire District 3 and suggested adding another fire district. A lengthy discussion ensued.

Mr. Hartman initiated talk about the mold issue at the public safety building and agreed that it should be leveled or otherwise rented from the County.

Ed Butler, Villas, agreed with Mr. Hartman about Fire District 3 and expressed concern about the cost to the taxpayers. He also made comments about the budget.

Janet Pitts, Villas, pointed out the 2014 report on the public safety building and central dispatch and expressed concern about disinterest in consolidation from other municipalities.

Helen Thompson, Villas, asked for advice with addressing Mr. Frisoli's conduct at an LTMUA meeting. She also commented on the change in the weekly incident report from the Police Department, and addressed Solicitor Stefankiewicz about the Animal Ordinance.

**Adjournment**

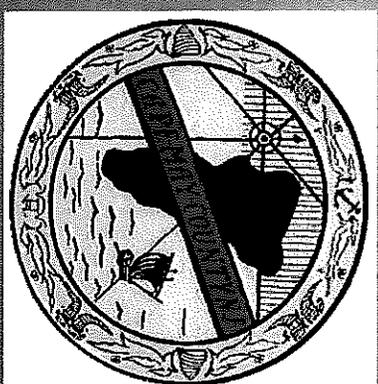
There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Simonsen. Motion to adjourn unanimous. Meeting adjourned at 9:42 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Township Clerk

Approved:

# Lower Township Public Safety Building/County OEM/Joint Dispatch Discussion



Presented by Cape May County Director of Emergency Management  
Martin L. Pagliughi and by Cape May County Facilities and Services Director  
Ann Marie McMahon

# CAPE MAY COUNTY'S CURRENT OEM/DISPATCHING SERVICES



Cape May County's Office of Emergency Management is located below the main branch of the County Library on Mechanic Street in Cape May Court House. County dispatch also operates out of that location. An innovative shared services agreement allows the County to provide emergency dispatching services for Avalon and Stone Harbor out of this location.

# OUR CONCEPTUAL PLAN:

Lower Township Police and OEM  
operates in the same building as  
Cape May County  
OEM/Dispatching at the Cape May  
Airport, Erma

A shared services agreement between the Township and the County would result in a new, state of the art Police/OEM center for Lower Township adjacent to the County's OEM/dispatching operations. It would include a rehabilitation of the building, a long-term lease agreement that will increase customer service and reduce the burden of a new public safety building for Lower Township taxpayers.

# WHAT ARE THE BENEFITS?



Lower Township obtains a new public safety building/OEM center at a fraction of the cost courtesy of the agreement with the County. Lower Township OEM is located in the same building as County OEM, improved service/resources



This concept will likely result in New Jersey's alternate ROC being located in your Township and serve the State as a critical location for emergency support and services during major events in New Jersey



Lower Township taxpayers save on their municipal and county tax payments with a police/OEM/dispatch center that provides financial relief to both parties

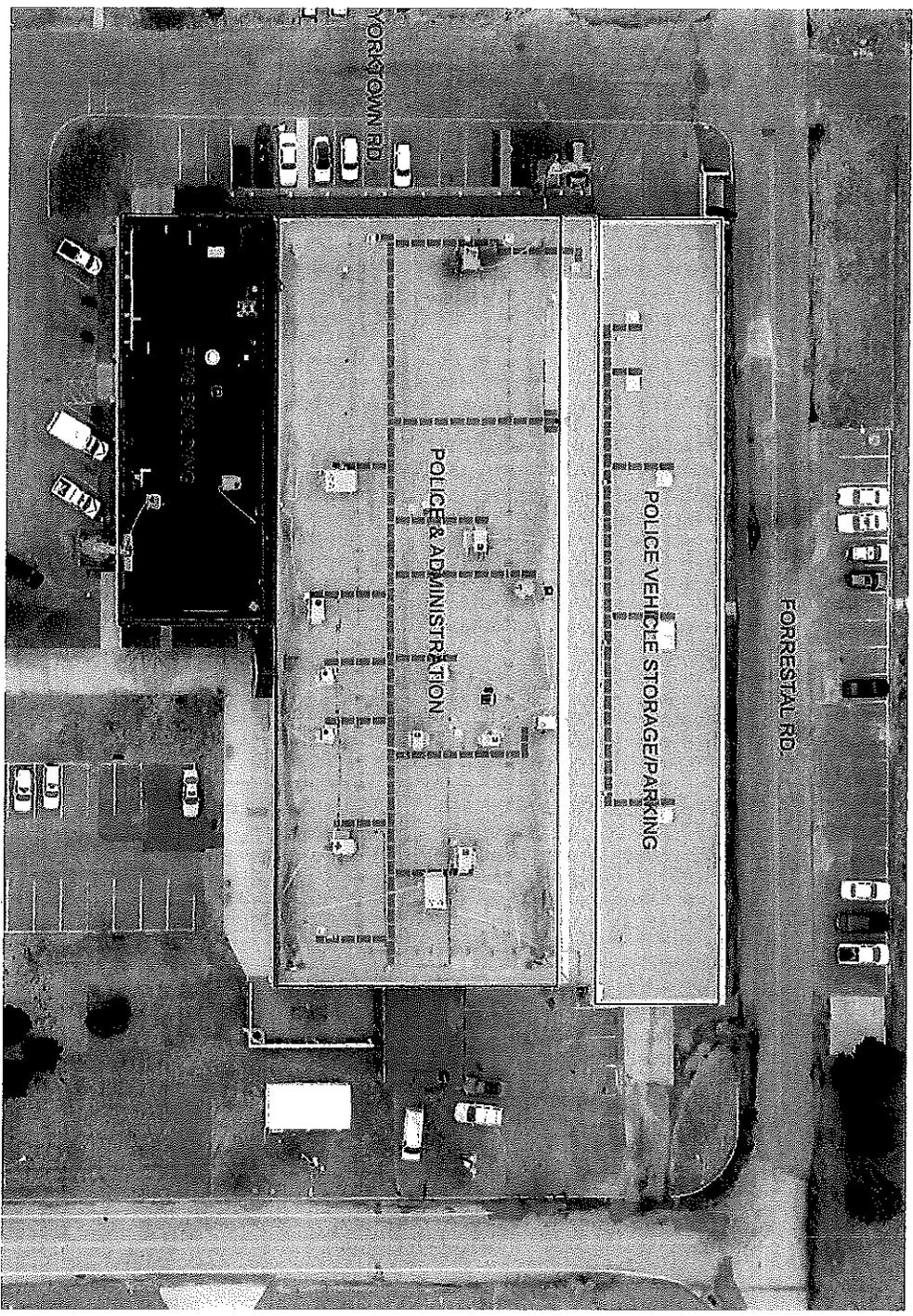
This conceptual plan begs the question: Is there an opportunity for Lower Township to follow their neighbors in Avalon and Stone Harbor with possibly joining the County's program to provide joint dispatch services, and does this program make sense for our community?

# SIMPLY STATED, THE ANSWER IS YES



Did you know Cape May County is the **ONLY** county in the entire state **WITHOUT** joint dispatch services? Pursuing a joint dispatch with the County would save Lower Township additional tax dollars, qualify the unified dispatch for grant funding, and include "NG911" (Next Generation) emergency communications for residents that will be mandatory in an estimated three years or so. Now, let's have Ann Marie tell us more about the concept for the building to be shared by Lower Township and the County.

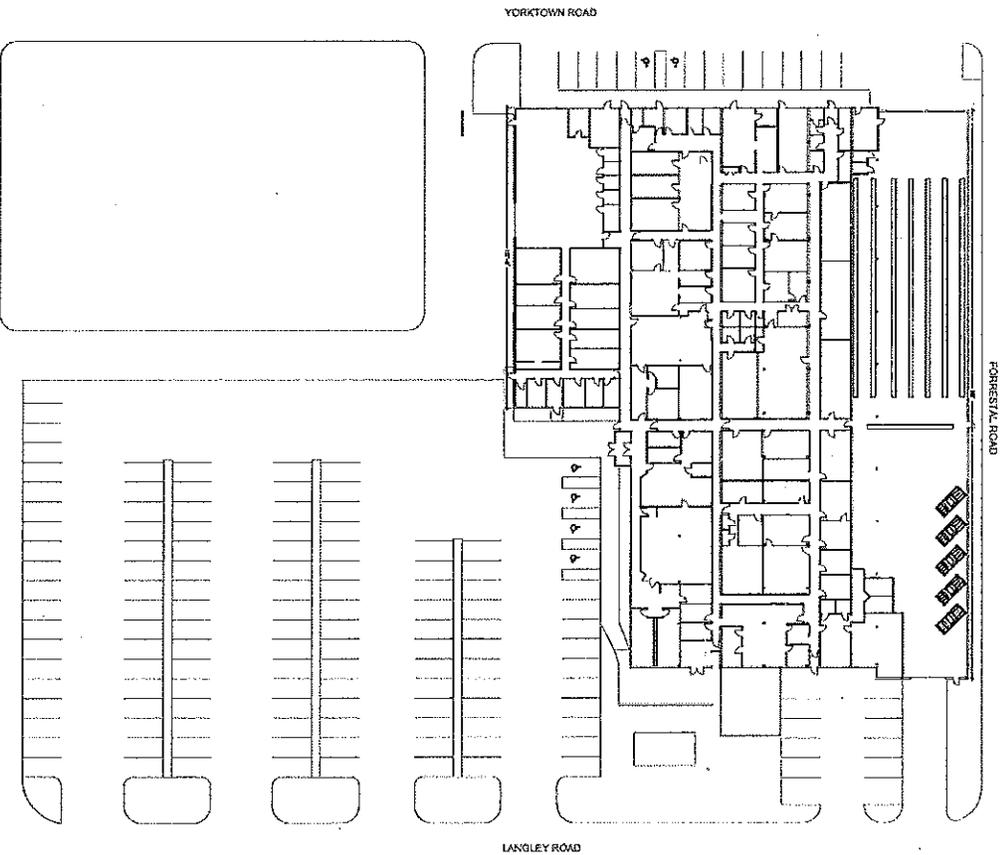
# EXISTING BUILDING SPACE ALLOCATION



# SQUARE FOOTAGE COMPARISON NEW BUILDING VS RENOVATION

ROOM NAME	SQUARE FOOTAGE PROPOSED IN NEW BUILDING	SQUARE FOOTAGE PROPOSED IN EXISTING BUILDING	
DISPATCH	219*	1470	INCLUDED WITH COUNTY DISPATCH
POLICE CLERKS	530	921	
POLICE FILE STORAGE	329	319	
POLICE FILE STORAGE ARCHIVE	422	345	
CAPTAIN'S OFFICE	147	244	
CHIEF'S OFFICE	181	246	
INTERVIEW ROOMS	86	92	
LIEUTENANT'S OFFICE	140	250	
DET. SERGEANT	126	150	
DETECTIVES	611	515	
EVIDENCE PROCESSING	186	153	
SHIFT SERGEANT	245	155	
SQUAD ROOM	442	460	
POLICE EVIDENCE STORAGE	752*	772	INCLUDES 272SF PEN AREA
WORK AREA	126	270	
ARMORY	142	225	
TOWNSHIP STORAGE	1309*	499	EXISTING SPACE UNCHANGED
POLICE BOOKING	347	336	
MENS LOCKER ROOM	551	372	
SWAT	101	125	
FITNESS ROOM	362	411	
TRAINING/EMER. MGT	452*	156	EMER. MGT INCLUDED IN COUNTY'S SF
COMMUNITY POLICING	370	177	
COURTROOM/MEETING ROOM	1680	1644	
COURT ADMIN	643	858	
JUDGES CHAMBERS	128	106	
CONFERENCE ROOM	COURTROOM/MEETING ROOM??	200	
BREAK ROOM	176	150	
SALLYPORT	1494	5364	
PARKING	74 ADDITIONAL SPACES*	146 SPACES	19 ADDITIONAL SPACES SHOWN ON PROPOSED SITE PLAN ARE ON COUNTY PROPERTY

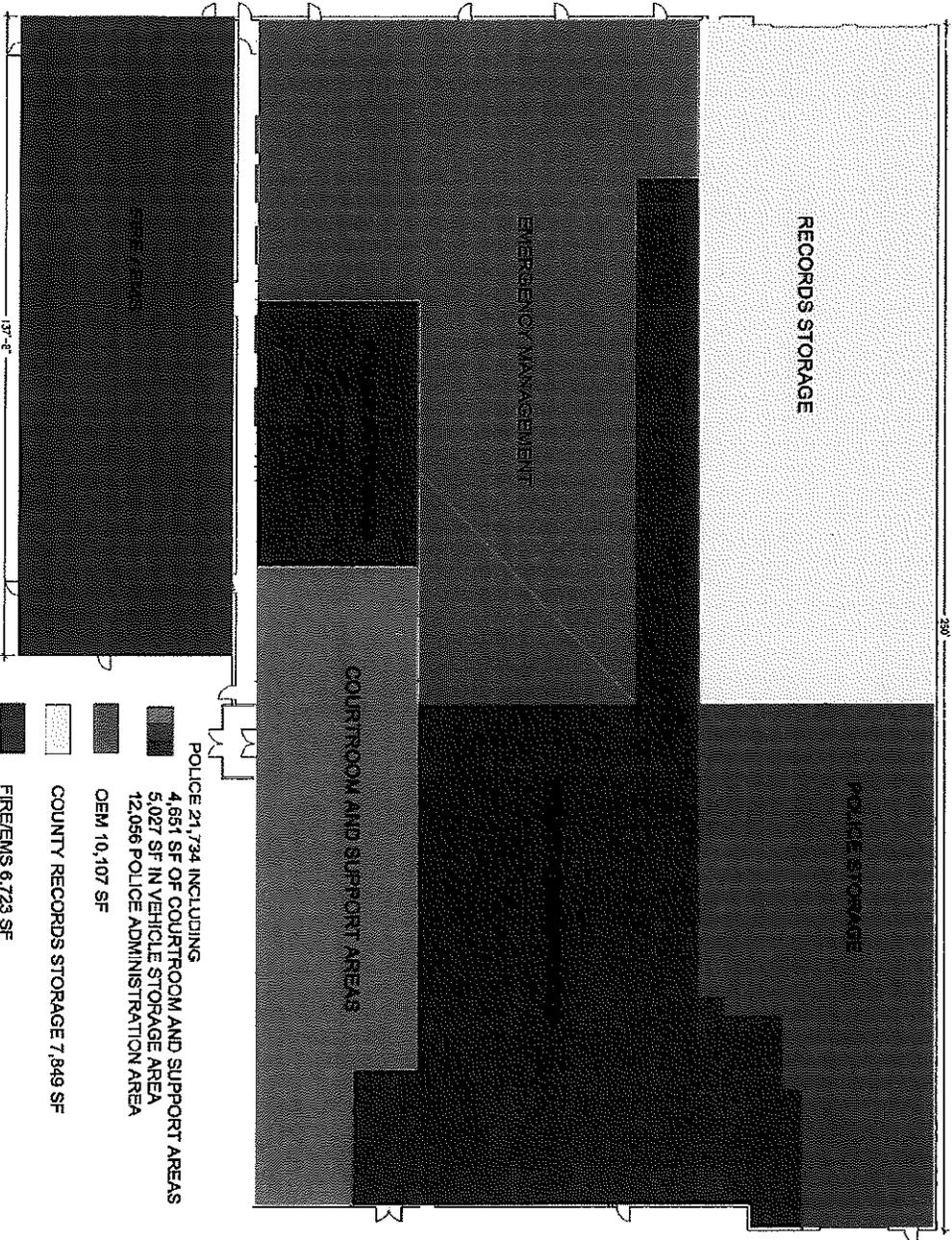
# PROPOSED PLAN



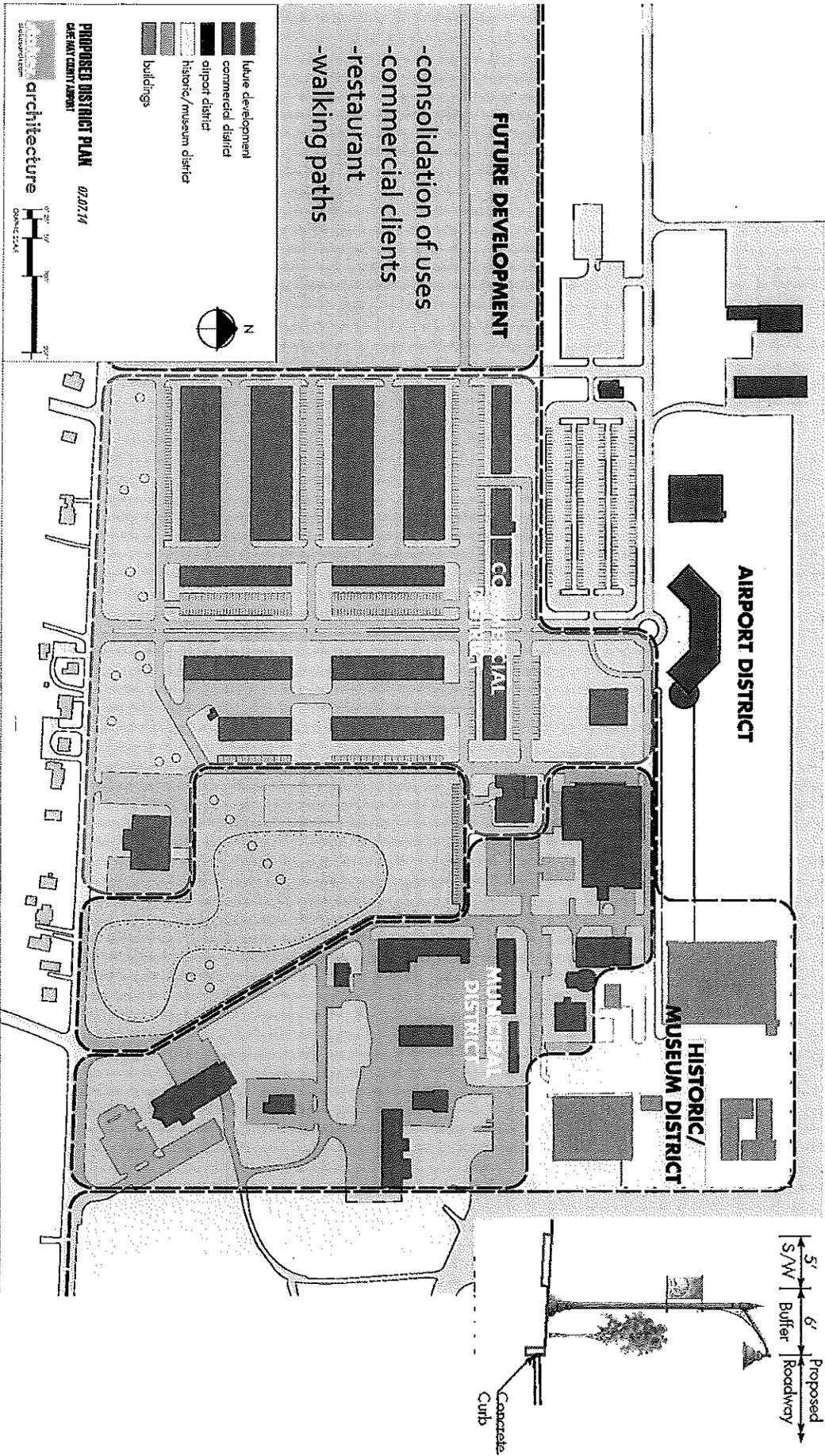
BLUE LINES = WALLS TO BE DEMOLISHED

YELLOW LINES = NEW WALLS TO BE CONSTRUCTED

# RENOVATED SPACE ALLOCATION



# FUTURE AIRPORT PLAN



# COST ANALYSIS

GENERIC SQUARE FOOT NUMBER WILL NOT WORK ON THIS BUILDING.

INDIVIDUAL ANALYSIS INCLUDED:

- DRY PIPE FIRE SUPPRESSION
- NEW GENERATOR
- DEMOLITION
- ROOFING REPAIRS
- HOLDING CELLS
- SHELVING
- LOCKERS
- FURNITURE
- HVAC/ELECTRICAL/PLUMBING
- BUILDING MANAGEMENT SYSTEM
- DOORS/WINDOWS
- SECURITY EQUIPMENT
- FLOORING/CEILINGS/WALLS
- SIGNAGE

\$4.2 MILLION  
(\$2 M EST FOR CENTRAL DISPATCH)

**HOW MUCH WILL IT COST  
LOWER TOWNSHIP?**

THE TOWNSHIP'S PORTION OF THE  
BUILDING, THE RENOVATION WILL COST  
APPROXIMATELY

**\$2.6 MILLION**



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784 CAPE MAY STAR & WAVE			Continued					
	15-00873	04/14/15	LEGAL PUBLICATION 3/25/15	Open	33.48	0.00		
					106.02			
00807 CDW-GOVERNMENT INC*								
	15-00614	03/12/15	COMPUTER SUPPLIES	Open	61.84	0.00		
01075 COPIERS PLUS*								
	15-00778	04/01/15	COPIERS PLUS SERVICE INVOICES	Open	475.13	0.00		
01110 COLLEEN CRIPPEN								
	15-00880	04/15/15	CONTRACT REIMBURSEMENT V	Open	157.00	0.00		
01170 VERIZON WIRELESS* F/S								
	15-00813	04/07/15	CELL FIRE 2/27/15-3/26/15	Open	28.57	0.00		
01171 VERIZON WIRELESS - TOWNHALL								
	15-00806	04/06/15	3/29/15-4/28/15 IPHONE BILL	Open	783.94	0.00		
	15-00808	04/07/15	CELL 3/24/15-4/23/15	Open	533.69	0.00		
					1,317.63			
01200 DELTA DENTAL PLAN OF NJ								
	15-00804	04/06/15	DENTAL APRIL 2015	Open	17,993.37	0.00		
01502 PAMELA FELDER								
	15-00373	02/05/15	CONTRACT REIMBURSEMENT 2015	Open	113.58	0.00		B
01590 FORD, SCOTT & ASSOCIATES*								
	15-00273	01/27/15	RES 2015-08 DNE \$40,000	Open	6,500.00	0.00		
01657 GOPHER SPORT*								
	15-00619	03/12/15	WEIGHT ROOM WIPES REFILLS	Open	82.35	0.00		
01697 GLOBAL INDUSTRIES INC*								
	15-00083	01/07/15	TWO PERSON LIFT	Open	7,598.00	0.00		
01781 HATCH MOTT MACDONALD, LLC*								
	14-03142	12/03/14	CLUBHOUSE DRIVE PROJECT	Open	1,852.50	0.00		B
	15-00815	04/07/15	ENGINEERING AMUSEMENT PARTNER	Open	212.00	0.00		
					2,064.50			
01806 ANTHONY J HARVATT, II, ESQ								
	15-00814	04/07/15	RESOLUTIONS 2/5/2015 HEARING	Open	450.00	0.00		
01807 MARLIN HEDUM								
	15-00828	04/09/15	CONTRACTUAL REIMBURSEMENT-V	Open	465.00	0.00		
01873 HOME DEPOT*								
	15-00471	02/20/15	REFRIGERATOR/MICROWAVE TOWNHAL	Open	712.09	0.00		
02025 HUNTER JERSEY PETERBILT*								
	15-00103	01/07/15	PARTS FOR TRUCKS	Open	439.43	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02140 KINDLE FORD LINC/MERC., INC.*	15-00299	01/29/15	POLICE CAR PARTS/FEB	Open	640.22	0.00		
02292 DONALD LOMBARDO	15-00795	04/06/15	CONTRACTUAL REIMBURSEMENT-M	Open	1,539.88	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE	15-00847	04/10/15	CHAMBER LUNCHEON 5/9/15 MAYOR/	Open	34.00	0.00		
02443 ALLEN MAGNAVITA	15-00805	04/06/15	CONTRACTUAL REIMBURSEMENT-V	Open	215.00	0.00		
02541 ROBERT D. MARTIN, JR	15-00793	04/06/15	CONTRACTUAL REIMBURSEMENT-V&M	Open	292.00	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	15-00727	03/26/15	TRASH BAGS -PARKS & RECREATION	Open	268.80	0.00		
03305 PEDRONI FUEL*	15-00797	04/06/15	NO LEAD GAS	Open	120.30	0.00		
	15-00871	04/14/15	NO LEAD GAS	Open	516.92	0.00		
					637.22			
03366 AMERT-GAS*	15-00852	04/13/15	PROPANE- BENNETTS CROSSING	Open	47.12	0.00		
03518 RIGGINS, INC.*	15-00775	04/01/15	OFF HIGHWAY DIESEL	Open	680.07	0.00		
	15-00824	04/07/15	OFF HIGHWAY DIESEL	Open	428.63	0.00		
					1,108.70			
03652 FRANK SIPPLE	15-00833	04/09/15	REFEREE- ADULT LEAGUE GAMES	Open	750.00	0.00		
03717 DEPT OF COMMUNITY AFFAIRS	15-00632	03/12/15	NJ UNIFORM CONSTRUCTION CODE	Open	50.00	0.00		
03863 TREASURER, STATE OF NEW JERSEY	15-00826	04/09/15	STATE SURCHARGE JAN-MARCH LOWE	Open	6,077.00	0.00		
	15-00827	04/09/15	STATE SURCHARGE JAN-MARCH WCM	Open	905.00	0.00		
					6,982.00			
03917 STATE OF NJ DEPT OF CHILD/FAML	15-00812	04/07/15	QUARTERLY MARRIAGE/CIVIL UNION	Open	650.00	0.00		
03958 DEBORAH VAN MOURIK	15-00829	04/09/15	CONTRACTUAL REIMBURSEMENT-V	Open	168.95	0.00		
03971 VERIZON WIRELESS MDT POLICE	15-00774	04/01/15	VERIZON MDT FEB 21-MARCH20	Open	789.13	0.00		
03985 VILLAS NAPA AUTO PARTS	15-00872	04/14/15	SUPPLIES DPW	Open	844.13	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>04097 CINTAS FIRST AID AND SAFETY*</b>								
	15-00772	04/01/15	CINTAS SUPPLY TOWNHALL	Open	71.26	0.00		
	15-00849	04/13/15	FIRST AID SUPPLIES	Open	91.80	0.00		
					163.06			
<b>04176 CHRISTOPHER J WINTER SR*CALEA</b>								
	15-00420	02/11/15	ACCRED. CONSULT MARCH	Open	450.00	0.00		
<b>04266 NJ DEPT OF HEALTH&amp;SENIOR SVCS</b>								
	15-00792	04/06/15	MARCH 2015 DOG DAMAGE PAYMENT	Open	247.20	0.00		
<b>04300 W.B MASON CO INC*</b>								
	15-00705	03/23/15	OFFICE SUPPLIES	Open	598.43	0.00		
	15-00752	03/30/15	PAPERTOWEL DISPENSERS	Open	347.90	0.00		
					946.33			
<b>04514 WILLIAM BLANEY*</b>								
	15-00110	01/09/15	2015 LABOR SOLICITOR DNE 50k	Open	700.00	0.00		B
<b>4104 DOUGLASS LANDSCAPING LLC*</b>								
	15-00622	03/12/15	2015 LANDSCAPING SERVICES	Open	4,580.00	0.00		B
<b>6061 AMERIHEALTH ADMINISTRATORS</b>								
	15-00794	04/06/15	3-31-2015 HEALTH & RX	Open	51,497.78	0.00		
	15-00874	04/14/15	4-13-2015 HEALTH & RX	Open	86,034.55	0.00		
					137,532.33			
<b>7119 ENGINEERING DESIGN ASSOC*</b>								
	15-00816	04/07/15	ENGINEERING MATTHEWS	Open	56.00	0.00		
	15-00817	04/07/15	ENGINEERING CHARLES MATTHEWS	Open	112.00	0.00		
	15-00818	04/07/15	ENGINEERING VAN MOURIK	Open	168.00	0.00		
	15-00819	04/07/15	ENGINEERING VAN MOURIK	Open	56.00	0.00		
					392.00			
<b>7142 LINDSAY BECHTLER</b>								
	15-00773	04/01/15	MARCH PAYMENT FOR ZUMBA	Open	80.00	0.00		
<b>7181 JENNIFER KELLY, PHD, LLC*</b>								
	15-00676	03/19/15	EVAL * CONFIDENTIAL*	Open	1,000.00	0.00		
<b>7196 LAUREN HUGGINS SUIT*</b>								
	15-00274	01/27/15	RES 2015-46 DNE \$2800	Open	400.00	0.00		B
<b>7358 SERVICEMASTER TO THE RESCUE*</b>								
	15-00608	03/11/15	PUBLIC SAFETY REMEDIATION	Open	7,122.83	0.00		
<b>7364 JOHN MONTGOMERY</b>								
	15-00777	04/01/15	REIMBURSEMENT FOR REGISTRATION	Open	15.00	0.00		
<b>7366 HELPING HANDS INC</b>								
	15-00838	04/10/15	REIMBURE FOR HELPING HANDS	Open	2,163.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7367 LORRAINE CZEKAT	15-00851	04/13/15	REFUND SOCCER REGISTRATION	Open	15.00	0.00		
8201 DIRECT ENERGY BUSINESS	15-00836	04/10/15	DIRECT ENERGY FEB-MARCH 2015	Open	8,186.06	0.00		
BLAUE BLAUER ASSOCIATES INC*	15-00280	01/28/15	RES 2015-49 DNE \$16K ADA REC	Open	2,312.50	0.00		B
BOSNA KAREN MANETTE BOSNA	15-00791	04/06/15	MARCH PAYMENT FOR YOGA	Open	170.00	0.00		
MCMAST SANDRA MCMASTER	15-00706	03/23/15	GIRLS LACROSSE REF.ASSIGNER	Open	95.00	0.00		
ROMANOW FRED ROMANOWSKI	15-00707	03/23/15	LACROSSE REFEREE ASSIGNER FEE	Open	90.00	0.00		
TOWNWATCH NATIONAL ASSOC OF TOWN WATCH	15-00677	03/19/15	MEMBERSHIP RENEWAL	Open	35.00	0.00		

Total Purchase Orders: 84 Total P.O. Line Items: 0 Total List Amount: 287,342.01 Total Void Amount: 0.00

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2015-123**

**TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
Treasurer State of NJ	15-00835	Tidelands Grant App	Cashiers Check	\$7,000.00
Treasurer State of NJ	15-00889	Cos Hall Creek Grant App	Cashiers ck	\$1,000.00
<b>Total Computer Generated</b>				<b>\$287,342.01</b>
<b>Total Bill List</b>				<b>\$295,342.01</b>

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on April 20, 2015

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-124

**TITLE: APPROVAL OF SEASHORE COMMUNITY CHURCH OF THE NAZARENE REQUEST TO CONDUCT A FLEA MARKET/SPRING FESTIVAL**

**WHEREAS**, Section 359-13 of the Code of Lower Township prohibits outdoor flea markets within the confines of Lower Township except as provided for in Section 359.13b; and

**WHEREAS**, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct four (4) outdoor flea markets within the confines of the Township if approved by the Township Council; and

**WHEREAS**, the Township Council has reviewed the request of Seashore Community Church of the Nazarene to conduct a flea market / spring festival on May 2, 2015 on the grounds of Erma Holiness Camp, 470 Seashore Road.

**WHEREAS**, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, that approval is hereby granted.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at the meeting held on April 20, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



Seashore Community Church of the Nazarene  
446 Seashore Rd | Cape May, NJ 08204 | (609) 886-6196

RECEIVED  
4-9-15

April 9, 2015

Lower Township  
2600 Bayshore Rd  
Villas, NJ 08251

To Whom it May Concern:

Seashore Community Gleaning Center (Food Pantry) requests the date of Saturday, May 2, 2015 for Spring Festival (Crafters, Vendors, Flea Market Tables, Food Vendors). The time will be from 8:00 AM to 2:00 PM. The event will be on the grounds of Erma Holiness Camp 470 Seashore Rd in Erma. Your kind consideration will be greatly appreciated. We look forward to your approval and confirmation of this event.

Thanking You in Advance,

Mr. Almond Weech  
Seashore Church Compassionate Care Director  
[Lordweech18@hotmail.com](mailto:Lordweech18@hotmail.com)  
856-974-1046

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2015-125**

**Title: RESOLUTION FOR SELF-EXAMINATION OF BUDGET**

**WHEREAS**, N.J.S.A. 40A: 4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS** N.J.A.C. 5:30-7.2 through 7.5 the Township of Lower has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2015 budget year.

**NOW THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Lower that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A: 4-45.2 and appropriations for exceptions to limits on appropriations found at 40A: 4-45.3 et seq. are fully met (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A: 4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled

**BE IT FURTHER RESOVED** that a copy of this resolution is forwarded to the Director of the Division of Local Government Services upon adoption.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on April 20, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-126

**TITLE: APPROVAL FOR ROADSIDE SOLICITATION BY  
ERMA VOLUNTEER FIRE COMPANY**

**WHEREAS**, the Erma Volunteer Fire Company has requested permission to solicit contributions from the public at the intersection of Breakwater and Seashore Roads; and

**WHEREAS**, the Lower Township Board of Fire Commissioners have provided the required Certificate of Insurance; and

**WHEREAS**, the Erma Volunteer Fire Company has also supplied the required paperwork from the County of Cape May with the appropriate approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, that the application for the Solicitation of funds at the intersection of Breakwater and Seashore Roads be and is hereby approved for May 23, June 20, July 5 and August 22, 2015 between the hours of 9 a.m. and 2 p.m.

**BE IT FURTHER RESOLVED** that pursuant to Public Law 1997, C. 82 which provides that the Township "shall not be liable in any civil action for damages for property damage or personal injury resulting from a motor vehicle accident arising out of or in the course of roadway solicitations for the purpose of soliciting contributions, conducted by charitable organizations...".

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on April 20, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



## ERMA VOLUNTEER FIRE COMPANY

415 Breakwater Road  
Erma, New Jersey 08204

609-886-9600

*"Dedicated Volunteers Since 1956"*

January 3, 2015

To: Board of chosen Freeholder  
4 Moore Road  
Cape May Court House, NJ 08210

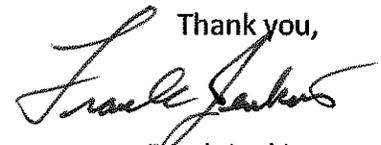
Lower Township Council Members  
2600 Bayshore Road  
Villas, NJ 08251

Re: Fundraising Street Drive

Dear Sir or Madam,

The Erma Volunteer Fire Company is requesting permission to conduct fundraising street drive events for the 2015 year. The dates we would like to request are May 23, 2015; June 20, 2015; July 5, 2015; and August 22, 2015 respectively, between the hours of 9AM- 2PM. Our fire company would like to hold these fundraising drives at the intersection of Breakwater Road and Seashore Road. In the event of rain, we would like to have rain dates set for the days immediately following those previously designated. Thank you for your time and cooperation in this matter.

Thank you,



Frank Jenkins

President and Chairman of Fundraising E.V.F.C.



# CERTIFICATE OF LIABILITY INSURANCE

C05353-

OP ID: BQ

DATE (MM/DD/YYYY)

04/07/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER VFIS of New Jersey 67 Beaver Avenue, Suite 26 Annandale, NJ 08801 VFIS of New Jersey	717-741-0911	CONTACT NAME: Pamela A. Brown	FAX (A/C, No): 800-729-8347
	800-729-8347	PHONE (A/C, No, Ext): 800-233-1957	
		E-MAIL ADDRESS: pbrown@vfis.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Glatfelter Insurance Group	19720
INSURED Lower Township BOFC Dist #3 Erma Vol Fire Co Attn: Mr. Steve Douglas PO Box 162 Rio Grande, NJ 08242-0162		INSURER B : VFIS -American Alternative Ins	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			VFIS-TR-2052283	03/18/15	03/18/16	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 3,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
A	AUTOMOBILE LIABILITY			VFIS-CM-1051436	03/18/15	03/18/16	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
B	UMBRELLA LIAB			VFIS-TR-2052283	03/18/15	03/18/16	EACH OCCURRENCE \$ 6,000,000
	EXCESS LIAB						AGGREGATE \$ 12,000,000
	<input type="checkbox"/> OCCUR						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input checked="" type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
	Commercial Applica						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Evidence of Insurance for coin drop(s) fund raiser(s) to be held during policy term 3/18/15 - 3/18/16 at the intersection of Route 9 & Route 109 and possible other locations in the Township of Lower.

**CERTIFICATE HOLDER****CANCELLATION**

<b>TWPOFLO</b>  Township of Lower 2600 Bayshore Rd. Villas, NJ 08251	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Pamela A. Brown</i>

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**CAPE MAY COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
Office of the COUNTY ENGINEER

WILL MOREY  
Freeholder

DALE M. FOSTER  
Engineer

KENT SCHELLINGER  
Assistant Engineer

4 Moore Road  
Cape May Court House, N.J. 08210-1601  
(609) 465-1035 Fax: (609) 465-1418  
E-mail: countyengineer@co.cape-may.nj.us  
Website: www.cape-may-county.gov



January 28, 2015

Frank Jenkins  
President  
Erma Volunteer Fire Company  
415 Breakwater Road  
Erma, NJ 08204

**Re: Contribution Solicitations**  
**Breakwater Road (CR 613) and Seashore Road (CR 626)**

Dear Mr. Peterson:

Enclosed please find a copy of Resolution No. 53 -15 which was adopted by the Cape May County Board of Chosen Freeholders on January 13, 2015, authorizing "coin drops" on various dates.

Very truly yours,

Dale M. Foster, PE  
County Engineer

DMF/amc

enc.

cc: Township of Lower  
Lower Township Police Department

**BOARD OF CHOSEN FREEHOLDERS  
CAPE MAY COUNTY, NEW JERSEY  
RESOLUTION**

*No. 53-15*

**RESOLUTION PERMITTING ERMA VOLUNTEER FIRE COMPANY  
TO SOLICIT CONTRIBUTIONS AT THE INTERSECTION OF  
BREAKWATER ROAD (CR 613) AND SEASHORE ROAD (CR 626)  
IN THE TOWNSHIP OF LOWER**

**WHEREAS**, the Board of Chosen Freeholders of the County of Cape May (hereinafter "Board") has received a written request from the Erma Volunteer Fire Company for permission to solicit financial contributions from the public at the intersection of Breakwater Road (County Road No. 613) and Seashore Road (County Road No. 626) in Lower Township on May 23, June 20 and July 5 and August 22, 2015 with rain dates being the day after each specified date; and

**WHEREAS**, the Board has reviewed Lower Township Ordinance No. 97-36 (as adopted on November 17, 1997) establishing municipal policy regarding roadway solicitations by qualified charitable organizations; and

**WHEREAS**, Public Law 1997, c. 82 (which became effective on August 1, 1997) prescribes that a municipal Ordinance so recognizing a charitable organization for this purpose must be accompanied by approval from this Board wherever the proposed location of the solicitation is on any county highway or intersection of a county highway; and

**WHEREAS**, the said statute declares that this Board "shall not unreasonably withhold approval" of duly filed requests for authorization which otherwise comport with the requirements of law; and

**WHEREAS**, this request by the Erma Volunteer Fire Company has been reviewed by the Cape May County Engineer who has interposed conditions or requirements as specified hereinbelow; and

**WHEREAS**, Public Law 1997, c. 82 provides in relevant part that the County "shall not be liable in any civil action for damages for property damage or personal injury resulting from a motor vehicle accident arising out of or in the course of roadway solicitations for the purpose of soliciting contributions, conducted by charitable organizations....".

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Cape May, that:

**BOARD OF CHOSEN FREEHOLDERS  
CAPE MAY COUNTY, NEW JERSEY  
RESOLUTION**

No. 53-15

1. The above recitals are incorporated herein by reference as if repeated at length.
2. Permission is hereby granted, pursuant to the terms of P.L. 1997, c. 82 and in consideration of the civil immunity provisions contained therein, for the Erma Volunteer Fire Company to solicit financial contributions from the public at the intersection of Breakwater Road (CR 613) and Seashore Road (CR 626) in Lower Township on May 23, June 20 and July 5 and August 22, 2015 with rain dates being the day after each specified date subject to the following condition(s):
  - a. the within-named charitable organization must comply in every respect with the requirements of Lower Township Ordinance No. 97-36 prior to undertaking the referenced roadway solicitation activity; and
  - b. the within-named charitable organization has provided proof of liability insurance in amounts and with coverages satisfactory to the Board and specifically naming the County of Cape May as *ADDITIONAL INSURED* for any and all claims arising out of requested roadway solicitations.
  - c. the within-named charitable organization must install advance warning signs in accordance with the standards in the latest edition of the Manual on Uniform Traffic Control Devices.

STATEMENT

*This Resolution permits fire company volunteers to hold "coin drops" on various dates throughout the summer to obtain public contributions which help offset operational expenses.*

cc: Erma Volunteer Fire Company  
Township of Lower  
Lower Township Police  
County Engineer  
File: Roads subfile

STATE OF NEW JERSEY ) ss.:  
COUNTY OF CAPE MAY )

I, Elizabeth Bozzolli, Clerk of the Board of Chosen Freeholders of the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the \_\_\_\_\_<sup>13<sup>th</sup></sup> day of

January \_\_\_\_\_ 20 15

Signed,

*Elizabeth Bozzolli*  
Clerk of the Board

Freeholders	RECORD OF VOTE					
	Ayes	Nays	Abstain	Absent	Moved	Second
Mr. Desiderio	✓					
Ms. Gabor	✓					✓
Ms. Hayes				✓		
Mr. Morey	✓				✓	
Mr. Thomiten	✓					

V - Indicates Vote Moved-Resolution Offered Second-Resolution Seconded

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-127

**TITLE: AUTHORIZATION FOR WAIVER OF FEES FOR HISTORIC COLD SPRING VILLAGE**

**WHEREAS**, Historic Cold Spring Village, located at 720 Route 9, will be making application to the Township to reconstruct an early 19<sup>th</sup> century barn from Upper Township to a site at the Village; and

**WHEREAS**, Historic Cold Spring Village is a non- profit corporation and has requested the Township waive any and all permit fees associated with the reconstruction of the barn; and

**WHEREAS**, the Township Council has reviewed their request and deems it appropriate to support local charitable organizations and non-profit organizations that support and enhance the township and its community.

**NOW, THEREFORE, BE IT RESOLVED** that all permissible Township permit fees associated with the reconstruction of the barn be waived.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on April 20, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

**Historic Cold Spring Village  
720 Route 9  
Cape May, New Jersey 08204**

RECEIVED  
4-1-15

**Phone: (609)-898-2300, ext. 10  
Fax: (609) 884-5926  
Website: [www.hcsv.org](http://www.hcsv.org)**

March 27, 2015

Ms. Julie Picard, Township Clerk  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Dear Mayor Beck, Councilmen Clark, Conrad, Perry and Simonsen:

Historic Cold Spring Village, a New Jersey not-for-profit corporation, is planning to reconstruct an early 19<sup>th</sup> century barn from Upper Township to a site at the Village, one that was previously approved by the Township in November 2014. The museum anticipates development of a small microbrewery in the restored barn. Funding from the County has been will end in 2016, which makes carrying out its mission of historic preservation, history education and heritage tourism an on-going challenge. The purpose of the brewery is to provide stabilized funding for the continued operation of the Village.

As the full-time non-salaried director of HCSV and a representative of both the Foundation that administers the Village and the small staff that implements its day-to-day programs and projects, we are respectfully requesting that the permits and fees associated with the barn/brewery project be waived. Your consideration would be very much appreciated by the entire Village family.

With kindest regards,



Anne Salvatore, Executive Director

Cc: Gary Playford, Construction Official

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-128

TITLE: RENEWAL OF 2015 CAMPGROUND LICENSE

WHEREAS, Cape Island Campground has applied for renewal of their Campground License; and

WHEREAS, the applicant has paid the required license fee.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the Campground License for the following is hereby renewed for the period of April 1, 2015 through March 31, 2016 subject to all real estate taxes being current.

Robert Lepor

t/a Cape Island Campground

I hereby certify the foregoing to be the original resolution adopted by the Township Council at the meeting held on April 20, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-129

Title: APPROVAL OF 2015 ROTARY TOWING LICENSE

WHEREAS, Chapter 600 of the Revised General Ordinances of the Township of Lower requires any contractor providing towing and storage services for the Township of Lower be licensed by the Township; and

WHEREAS, the following contractor has completed the required application, paid the fee and provided all documentation required by ordinance; and

WHEREAS, the Police have reviewed said application as required by Chapter 600, Subsection 4 and have no objection to the issuance of said license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following applicant shall be issued a Rotary Towing License for the year 2015.

John Snyder - John's Auto Body

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on April 20, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-130

**TITLE: A RESOLUTION AUTHORIZING INDEMNIFICATION AND DEFENSE IN ACCORDANCE WITH CHAPTER 25 OF THE CODE OF THE TOWNSHIP OF LOWER**

**WHEREAS**, a complaint/summons was served upon a Township employee; and

**WHEREAS**, Chapter 25 of the Code of the Township of Lower, titled Defense and Indemnification, (the "Township Code") requires the Township to indemnify and hold harmless its present and former employees from any liability arising out of acts performed by them during the ordinary course of their duties and within the scope of their employment or authority; and

**WHEREAS**, the Township Council of the Township of Lower determines that it is in the best interests of the Township to indemnify and hold harmless the Individual Defendant in accordance with the terms and provisions of the Township Code against all claims as long as the alleged acts do not constitute actual fraud, actual malice, willful misconduct or an intentional wrong doing.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, as follows:

1. Reimbursement of the legal bills in connection with the complaint/summons of former Councilman James Neville is authorized contingent upon James Neville signing the waiver indemnifying the Township of Lower.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a special meeting held on April 20, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-131

**TITLE: CONTRACT AWARD WITH ADVANCED ELECTRONIC DESIGN d/b/a PATROL PC FOR (3) THREE IN CAR POLICE CAMERAS**

**WHEREAS**, the Township of Lower Police Department intends to purchase in car Police Cameras as per Division of Purchase and Property, Department of Treasury, State of New Jersey Contract #A81300 with Advanced Electronic Design d/b/a Patrol PC. Through this resolution, pursuant to N.J.S.A 40A:11-12a and N.J.A.C 5:34-7.29 the Township of Lower enters into a contract which shall be subject to all the conditions applicable to the current State contracts; and

**WHEREAS**, all portions of this contract were reviewed and approved by Chief Mastriana and the QPA; and

**WHEREAS**, the CFO has certified the availability of funds as evidenced by her signature below:

\_\_\_\_\_  
Lauren Read, CFO

Ord #13-10 C-04-55-414-820  
Budget Account

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

**AWARD TO: ADVANCED ELECTRONIC DESIGN d/b/a Patrol PC**  
**TOTAL: \$23,802.00 includes 3 Cameras, Rack Style Server, Software, system setup and training**  
**EACH ADDITIONAL CAMERA: \$5,337.00 as per approved Purchase Order**

**BE IT FURTHER RESOLVED**, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the contract.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on April 20, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

*Clark's*

Register Report

3/1/2015 Through 3/31/2015

4/8/2015

Page 1

Account	Description	Memo	Category	Amount
<b>INCOME</b>				
	TOTAL Campgrounds & Trailers			2,038.00
	TOTAL Ice Cream License			600.00
	TOTAL Rental Merc 2014-2015			4,350.00
	TOTAL Scrapper			10.00
	TOTAL Street Openings			440.00
	TOTAL Taxi & Limo			220.00
	TOTAL Towing			500.00
	TOTAL Yard Sales			40.00
	TOTAL INCOME			8,198.00
<b>TRANSFERS</b>				
	TOTAL Council Checking			-8,198.00
	TOTAL TRANSFERS			-8,198.00
			<b>OVERALL TOTAL</b>	<b>0.00</b>

Township of Lower  
 2600 Bayshore Road  
 Villas, NJ 08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 03/01/2015 To 03/31/2015

April 09, 2015 8:53:23AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$695,370.00	Cubic Footage:	281713 Cu.ft	Permit Issued:	94
Cost Of Alteration:	\$715,751.00	Square Footage:	18152 Sq.ft	Updates Issued:	7
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$1,411,121.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$19,440.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$19,440.00
Electrical:	\$6,972.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$6,972.00
Fire :	\$3,611.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$3,611.00
Plumbing:	\$6,306.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$6,306.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$36,329.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$1,045.00	\$0.00	\$1,045.00
Alteration Training Fee:	\$1,362.00	\$0.00	\$1,362.00
DCA Minimum Fee:	\$12.00	\$0.00	\$12.00
Sub total Training Fee:	\$2,419.00	\$0.00	\$2,419.00

**TECHNICAL ISSUES**

Building Technical:	53
Electrical Technical:	67
Fire Protection Technical:	36
Plumbing Technical:	51
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$1,215.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$1,215.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	4
Certificate of Approval:	112
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$36,329.00
DCA FEES:	\$2,419.00
CERTIFICATE FEES:	\$1,215.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$39,963.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$40,013.00

# OFFICE OF THE CONSTRUCTION OFFICIAL

## Account Summation-Summary

Report Run from 03/01/2015 To 03/31/2015

April 9, 2015 8:49:33AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,133.00	\$38,880.00	\$0.00	\$40,013.00
BAD CHECK	Sub Totals:	\$0.00	\$450.00	\$0.00	\$450.00
LICENSE FEES	Sub Totals:	\$0.00	\$650.00	\$0.00	\$650.00
<b>GRAND TOTALS:</b>		\$1,133.00	\$39,980.00	\$0.00	\$41,113.00

**Construction Permit Activity Report**

RANGE: 03/01/2015 To 03/31/2015

April 09, 2015 9:40:46AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction: \$230,650.00  
 Cost Of Alteration: \$28,000.00  
 Cost Of Demolition: \$0.00  
 Total Cost: \$258,650.00

Cubic Footage: 66048 Cu.ft  
 Square Footage: 6054 Sq.ft

Permit Issued: 3  
 Updates Issued: 0  
 All Fees Waived: 0  
 Municipal Fees Waived: 0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$3,086.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$3,086.00
Electrical:	\$420.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$420.00
Fire :	\$642.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$642.00
Plumbing:	\$891.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$891.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$5,039.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$245.00	\$0.00	\$245.00
Alteration Training Fee:	\$53.00	\$0.00	\$53.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$298.00	\$0.00	\$298.00

**TECHNICAL ISSUES**

Building Technical: 3  
 Electrical Technical: 2  
 Fire Protection Technical: 2  
 Plumbing Technical: 2  
 Elevator Technical:  
 Mechanical Technical:

Certificate of Occupancy Fee: \$420.00  
 Waived Certificate Fees: \$0.00  
 Sub Total Certificate Fees: \$420.00

**CERTIFICATE ISSUES**

Certificate of Occupancy: 0  
 Certificate of Approval: 6  
 Certificate of Continued Occupancy: 0

PERMIT FEES:	\$5,039.00
FEES:	\$298.00
CERTIFICATE FEES:	\$420.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$5,757.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$5,757.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 03/01/2015 To 03/31/2015

April 9, 2015 9:54:53AM

ACCOUNT:	Cash Amount	Check Amount	Credit Card Amount	Total Fee	
Copies	Sub Totals:	\$0.75	\$0.00	\$0.00	\$0.75
PERMIT FEES	Sub Totals:	\$0.00	\$5,757.00	\$0.00	\$5,757.00
<b>GRAND TOTALS:</b>		\$0.75	\$5,757.00	\$0.00	\$5,757.75





**BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER**

Public Safety Building  
1389 Langley Road  
Cape May County Airport  
Phone: (609) 889-0404  
Fax: (609) 889-8876

Mailing Address:  
407 Breakwater Road  
Erma, NJ 08204

**For the month of MARCH 2015, the Lower Township Bureau of Fire Safety made deposits of \$24,040.00 in the Lower Township Tax office.**

**Sincerely,**

**Donna Blackley  
Fire Official**

**cc: file  
Board Members  
Lauren Read  
James Ridgway**



**Lower Township Police Department  
Monthly Activity Report**

2015

	March	Total:
General Complaints and Service Calls	2882	7876
Emergency Medical Calls with L. T. Rescue	175	568
Fire Alarm Call Outs (Total)	39	124
Villas Fire Company	8	28
Town Bank Fire Company	18	59
Erma Fire Company	13	37
Assaults	5	15
Robbery	2	3
Domestic Violence Complaints	30	91
Domestic Violence with Assaults	5	18
Motor Vehicle Accidents	37	100
Traffic Warnings	12	38
Traffic Summons	120	286
Motor Vehicle Stops	389	1006
Local Ordinance Warnings	0	0
Local Ordinance Complaints	0	5
Assaults on Police Officers (UCR Report Return "A")	0	1
Residential and Commercial Alarm Calls	62	182
Property Checks	2052	4516
Death Investigations	6	14
Burglaries	12	26
Thefts	28	86
Criminal Mischief Complaints	12	47
Disorderly Conduct Complaints	52	127
Animal Control Complaints	20	43
Adult Arrests (UCR Report Return "A")	78	159
Juvenile Arrests (UCR Report Return "A")	6	24
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	7	13
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	5	7
Investigation Reports Completed	107	299
Supplemental Investigation Reports Completed	68	173
Total Value Property Stolen (UCR Report Return "A")	\$61,266.00	\$163,659.00
Total Value Property Recovered (UCR Report Return "A")	\$23,201.00	\$41,581.00



**Lower Township Police Department  
Monthly Activity Report**

2015

	March	Total:
<b>Man Power Loss in Hours</b>		
Union	0.00	0.00
Suspended	0.00	0.00
(V) Vacation	786.00	2280.00
(P) Personal	20.00	212.00
(C) Used Comp Hours	43.00	516.00
(S) Sick Hours	192.50	605.50
(WC) Injury Hours	50.50	326.50
Training Hours	784.00	1554.00
(M) Military Training	307.00	1008.00
<b>Police Department Overtime in Hours</b>		0.00
(K= Patrol) Operations Overtime	220.00	589.25
(CE = Patrol) Operations Comp Time	364.87	887.49
( K = Detective ) Investigation Division Overtime	54.25	186.75
( CE= Detective ) Investigation Division Comp Time	12.00	57.00
(COT) Court Overtime	14.00	51.50
(CCE) Court Comp Time	7.50	16.50
(H) Holiday Overtime	18.00	300.50
(HCE) Holiday Comp Time	8.00	140.00
<b>Government/Grant Funding Overtime in Hours</b>		0.00
(CIOT) Click It or Ticket	0.00	0.00
(COPS) Cops n Shops	0.00	0.00
JV Curfew	0.00	0.00
(DDEF / DSGP) DWI Grants	0.00	16.00
Other	0.00	0.00
<b>Private Funding Overtime in Hours</b>		0.00
(OSC) Special Detail	0.00	0.00

Prepared by:

Chief William Mastriana

*Chief William Mastriana*

Date: \_\_\_\_\_

**2015 CASH RECEIPTS  
MARCH**

Township of Lower  
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
<b>Receipts</b>		
Current year taxes (2015)	784,891.64	13,718,286.97
Prior year taxes (2014)	421,621.50	909,231.19
Arrears (2013)	1,000.00	1,000.00
Municipal lien	407.80	407.80
Recording	20.00	20.00
Bankruptcy		0.00
6% Penalty	2,180.89	2,824.61
Tax Search Fees	10.00	20.00
Interest	44,267.10	72,320.45
Lot clearing	4,844.25	6,404.25
Returned Check Fees	40.00	120.00
Duplicate Bills	40.00	205.00
Municipal Service Fees	25,800.00	25,800.00
Trash	8,640.25	13,259.25
Tax Sale Costs	15,239.44	20,875.58
Sewer	83,164.47	105,029.08
Water	59,158.57	71,961.05
Connection Fees	50,003.20	62,252.80
Premium	511,400.00	511,400.00
<b>TOTAL DEPOSITS</b>	<b>2,012,729.11</b>	<b>15,521,418.03</b>
<b>DEPOSITED TO COUNCIL CHECK</b>	<b>1,414,963.46</b>	<b>14,545,222.03</b>
<b>DEPOSITED TO WIPP ACCOUNT</b>	<b>86,365.65</b>	<b>464,796.00</b>
<b>PREMIUM ACCOUNT</b>	<b>511,400.00</b>	<b>511,400.00</b>
<b>TOTAL DEPOSITS</b>	<b>2,012,729.11</b>	<b>15,521,418.03</b>
NSF Reversals	5,354.59	21,061.99
<b>TOTAL</b>	<b>2,018,083.70</b>	<b>15,500,356.04</b>

Prepared by Susan Jackson

# 2015 MARCH VITAL STATISTICS

Marriages,Civil Unions	9
Domestic Partners	0
Ceritified Copies	227
Certified Copies EDRS	1
Burial Permits	0

Marriages, Civil Unions State	\$225.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$27.00
Domestic Partners Twp	\$0.00
Certified Copies	\$2,270.00
Certified Copies EDRS	\$10.00
Burial Permits	\$0.00

<b>TOTAL</b>	<b>\$2,532.00</b>
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