

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
August 6, 2018 - 7:00 P.M.

Meeting called to order

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Presentation - Atlantic County Municipal Joint Insurance Fund - Paul Miola, Executive Director

Consent Agenda

Approval of Minutes July 16, 2018

Res. #2018-246 Payment of Vouchers \$ 893,137.75

Res. #2018-247 Authorization for the Payout of Accumulated Compensatory Time (E.Edwards \$3,366.58)

Res. #2018-248 Approving a Professional Service Contract with Mott MacDonald for Professional Engineering Services for the Recreation Center Restrooms Upgrade Project (\$32,750)

Res. #2018-249 Issuance of Ice Cream Peddling and Ice Cream Salesman License for the Year 2018 (Kona Ice)

Res. #2018-250 Authorizing a Professional Service Contract Without Public Bidding with Mott MacDonald to Review U.S. Army Corps of Engineer (USACE) Plans for Proposed Hereford Inlet to Cape May Inlet Beachfill Project (\$3,500)

Res. #2018-251 Amend Resolution for GovDeals to Retain 2009 Dodge Durango Vin #1D8HB38P49F712913 Into the Township Fleet Inventory

Res. #2018-252 Authorizing Payment of 2018 County Taxes (Third and Fourth Quarters)

Res. #2018-253 A Resolution Authorizing a Grant Application to the Cape May County Open Space Program for the Restoration of the Nathaniel Foster House

Res. #2018-254 Authorization for Refund of Taxes (\$1,163.52)

Res. #2018-255 Approving a Professional Service Contract with DeBlasio & Associates for Professional Engineering Services for the 2018 Road Program; Miramar Ave, Foster Ave, Idell Rd, Woolson Rd and Crescent Dr (\$70,000)

Res. #2018-256 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Rural Bus Dev Grant \$25,000)

Res. #2018-257 Resolution Authorizing Contracts with Approved State Contract Vendor Asplundh Tree Expert Company for Contracting Units Pursuant to N.J.S.A. 40A:11-12a

Ordinance #2018-13 An Ordinance Amending Chapter 475, Parks and Recreation, of the Code of the Township of Lower, Adding Section 16 to Article IV, Fees and Reimbursements, In Order To Establish A Memorial Bench Dedication Program

Ordinance #2018-14 Amending Chapter 617 – Trailers, Article II – Trailer Regulations, Section 15 of the Code of the Township of Lower to Add a New Section, 617-15(G)(2), To Regulate the Use and Occupancy of Shipping Containers in Residential Dwellings

Ordinance #2018-15 An Ordinance of the Township of Lower Releasing, Extinguishing and Vacating the Public Rights of a Portion of Lucille Avenue

Ordinance #2018-16 An Ordinance Authorizing the Township of Lower to Convey a Deed of Easement to the Property Owners of Block 369.01, Lot 1 In Order to Provide Said Owners Access to the Village Road Right-of-Way in Order to Allow for the Repair, Reconstruction and Maintenance of the Bulkhead Located within the Village Road Right-of-Way

Ordinance #2018-17 An Ordinance Authorizing the Township of Lower to Accept a Deed of Easement From the Property Owners of Block 369.01, Lot 1 in Order to Permit the Township of Lower to Maintain, Construct and Repair the Dune and Beach Waterward to the Existing Bulkhead Through a Portion of Block 369.01, Lot 1

This is the first reading of Ordinances #2018-13, 14, 15, 16 & 17. The second reading and public hearing for each of the Ordinances has been scheduled for August 20th.

Regular Agenda

Manager's Report

Administrative Reports

Finance Quarterly Report
Certification of Mailing of Tax Bills

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – July 16, 2018

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on July 16, 2018 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Roland Roy, Jr.
Deputy Mayor Frank Sippel
Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Consent Agenda

Approval of Minutes - July 2, 2018

Res. #2018-230 Payment of Vouchers \$ 352,210.27

Res. #2018-231 Public Facilities Grant Application for \$400,000; Roseann Avenue Improvements

Res. #2018-232 Submission of a Small Cities Housing Rehabilitation Application \$200,000

Res. #2018-233 Identifying Small Cities Fair Housing Officer

Res. #2018-234 A Resolution Requesting Release of Demolition Bond For Block 17, Lot 15, 106 West Miami Avenue, Villas

Res. #2018-235 Authorizing a Professional Service Contract with Blauer Associates, Inc (CDBG)

Res. #2018-236 A Resolution of the Township of Lower Removing Certain Properties owned by the County of Cape May and Leased to the Delaware River and Bay Authority Located at the Cape May County Airport from the Township of Lower's Upcoming Tax Sale Scheduled for September 12, 2018

Res. #2018-237 Approval of Change Order #2; Net Deduction to the Contract Price for the Beach Drive Pedestrian Safety Improvements Project (net decrease of \$16,760.15)

Res. #2018-238 Amend Resolution #2018-222 to Correct a Typographical Error (Ford Scott \$810)

Res. #2018-239 Authorization for Refund of Taxes (\$220.38)

Res. #2018-240 Award National Cooperative Purchasing Agreement with Sourcewell Formerly National Joint Powers Alliance (NJPA) to Granturk Equipment Company for a Leach 29 Cu Yd. 2 R-III Rear Loader to be Mounted on a New 2019 Peterbilt Chassis (\$83,136.20)

Res. #2018-241 Authorizing the Payout of Terminal Leave (N.Bedell \$1,474.19)

Res. #2018-242 Approval of Change Order #1 to DeBlasio & Associates Contract for the FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue and Main Street – Sanitary Sewer Replacement (\$21,000)

Res. #2018-243 Award National Cooperative Purchasing Agreement with Sourcewell Formerly National Joint Powers Alliance (NJPA) to Hunter Jersey Peterbilt for One (1) 2019 Peterbilt 348 Tandem Axel Cab and Chassis (\$111,532.)

Res. #2018-244 A Resolution of the Township of Lower Opposing the Implementation of Assembly Bill A-2 and Senate Bill S-2 Reducing School Funding to the Township of Lower

Res. #2018-245 A Resolution Authorizing A Shared Service Agreement with the Lower Township Municipal Utilities Authority for Equal Cost Sharing of a Sanitary Sewer Line Replacement

Councilmember Conrad referred to Res. #2018-244 and commented on the negative impact Bills A-2 and S-2 may have on taxes if implemented.

Mayor Simonsen shared his communications with both Lower Township Elementary School and LCMR Schools Superintendents regarding Bills A-2 and S-2 and their concerns on how they will impact the schools.

Manager Ridgway gave an update on the tax bills to be mailed next week.

Tom Poussart, Shawmount Ave., inquired about the contract price for the Beach Drive Pedestrian Safety Improvements Project, Res. #2018-237. Mayor Simonsen gave an estimated breakdown of the project. Manager Ridgway informed of additional expenses that will be reimbursed.

On the Consent:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

Regular Agenda

Ordinance #2018-12 An Ordinance Adopting A Redevelopment Plan for the Cape May County Airport Tech Village Area In Need of Redevelopment Identified as Block 410.01, Part of Lot 36, In the Township of Lower, New Jersey, and Amending the Zoning Map Accordingly. This is the second reading and public hearing for this Ordinance. This Ordinance has been published, posted and made available to the public.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY			X			
SIPPEL	X		X			
SIMONSEN			X			

Manager's Report

Manager Ridgway informed of a grant opportunity for revitalization of the Mulligan Park area. He commented on the attendance at the concert and gave an update on the Schellenger's Landing Project.

Engineer's Report

Mark Sray, Mott MacDonald, gave an update on current projects including the Roseann Avenue Roadway and Utility Improvements, the Beach Drive Pedestrian Safety Improvements, and the Beach Access Improvements. Mr. Sray fielded questions from Manager Ridgway regarding the de-watering process.

Administrative Reports

Monthly Reports – Clerk, Construction, Dog, Police Tax, Vital Statistics
Personnel Action Report

Council Comments

Councilmember Conrad informed about an upcoming Townhall meeting concerning opioid abuse. He gave an update on road improvements in Villas, announced the Run for the Fallen, and commented on the Summer Concert Series.

Councilmember Perry expressed appreciation to all responsible departments for the success of the fireworks and Independence Day Festival and thanked Public Works for a great job on Beach Drive.

Councilmember Roy encouraged everyone to enjoy the summer and be safe.

Manager Ridgway updated Councilmember Roy on the Army Corps of Engineers Hereford Inlet Project and informed that they will not be borrowing sand from Diamond Beach.

Deputy Mayor Sippel spoke briefly about the Youth Camp, the accomplishments of the Court Advocate, and shared information about Safe Surrender Day.

Mayor Simonsen commented on the success of the fireworks and the first of the summer concert series. He announced upcoming events including National Night Out and the Summer Concert Series and reminded about renewing dog licenses and mercantile licenses.

Call to the Public

Ray Flickinger, Washington Blvd., commended the Township for another successful Independence Day Festival and thanked the parties responsible for addressing the problem with a telephone wire.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 7:31 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00370 BLUE CROSS/BLUE SHIELD OF NJ	18-01999	07/24/18	AUGUST 2018 MED-D	Open	231.46	0.00		
00480 BURKE CHEVROLET*	18-00891	03/29/18	PARTS FOR POLICE VEHICLE/MAY	Open	30.09	0.00		
00611 COUNTY OF CAPE MAY	18-01927	07/11/18	GASOLINE/DIESEL	Open	21,688.09	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES	18-01929	07/11/18	TIPPING FEES/JUNE	Open	77,930.83	0.00		
00739 CAPE MAY VETERINARY HOSPITAL	18-01975	07/18/18	VETERINARIAN SERVICES	Open	53.00	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*	18-01955	07/16/18	MONTHLY SERVICES	Open	528.00	0.00		
	18-01979	07/19/18	MONTHLY-SUMMER CONCERTS	Open	120.00	0.00		
					648.00			
00776 CAPE MEDIATION SERVICES, INC.	18-01987	07/20/18	2018 MEDIATION ASSESMEN	Open	2,743.92	0.00		
00784 CAPE MAY STAR & WAVE	18-01912	07/10/18	LEGAL AD FOR BOND SALE	Open	497.86	0.00		
	18-02002	07/24/18	LEGAL PUBLICATION 7/18/18	Open	66.34	0.00		
	18-02105	07/31/18	LEGAL PUBLICATION 7/25/18	Open	14.26	0.00		
					578.46			
00825 COMCAST*	18-01778	06/21/18	MONTHLY INTERNET 3/28 6/27	Open	505.91	0.00		PC1
	18-01889	07/09/18	FIRE SAFETY INTERNET	Open	76.73	0.00		PC1
	18-01968	07/18/18	INTERNET SERVICE -	Open	1,405.91	0.00		PC1
					1,988.55			
00940 COASTAL BROADCASTING*	18-01875	07/05/18	PROMOTE 18 CONCERT SERIES	Open	800.00	0.00		
01075 COPIERS PLUS*	18-01823	06/28/18	UPDATE FIRMWARE	Open	287.50	0.00		
01170 VERIZON WIRELESS* F/S	18-01936	07/13/18	FIRE SAFETY CELL 5/27-6/26/18	Open	52.56	0.00		
01171 VERIZON WIRELESS - TOWNHALL	18-02130	08/02/18	PHONE BILL 622310837-00001	Open	1,189.02	0.00		
01200 DELTA DENTAL PLAN OF NJ	18-02128	08/02/18	JULY ADMIN GROUP #9427	Open	1,245.60	0.00		
	18-02129	08/02/18	JULY CLAIMS GROUP #9427	Open	12,190.60	0.00		
					13,436.20			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01219	CONTRACTOR SERVICE*							
	18-01692	06/11/18	SAW BLADES	Open	487.20	0.00		
01365	GARY DOUGLASS							
	18-02126	08/02/18	CONTRACTUAL REIMBURSEMENT V	Open	275.00	0.00		
01480	E-Z PASS							
	18-01994	07/23/18	7/23/18 TRANSPONDERS/FEES	Open	1,000.00	0.00		PC1
01590	FORD, SCOTT & ASSOCIATES*							
	18-01867	07/03/18	PROF. SVCS - \$8.49M BOND SALE	Open	9,300.00	0.00		
01602	THOMSON WEST*							
	18-01952	07/16/18	NJ CRIM AND MOTOR VEHICLE LAW	Open	212.00	0.00		
	18-01996	07/23/18	2018 34/35/35A UPDATES	Open	342.00	0.00		
					554.00			
01641	GALL'S INC*							
	18-01871	07/03/18	PATROL SUPPLIES	Open	118.95	0.00		
01649	GARDEN STATE HWY PRODUCTS, INC*							
	18-01004	04/10/18	BEACH DR- SIGN POSTS	Open	2,450.00	0.00		
	18-01263	05/07/18	SIGN POST FOR BEACH DRIVE	Open	1,993.25	0.00		
	18-01439	05/24/18	SIGN POSTS	Open	2,925.00	0.00		
					7,368.25			
01660	GENERAL SPRING SERVICE*							
	18-01822	06/28/18	SPRINGS FOR TRASH TRUCK	Open	3,400.00	0.00		
01685	W.W. GRAINGER, INC.*							
	18-01820	06/28/18	BUILDING SUPPLIES	Open	192.02	0.00		
01690	GRANTURK EQUIPMENT CO*							
	18-00113	01/11/18	PARTS FOR RECY/JAN	Open	2,201.70	0.00		
	18-00904	03/29/18	PARTS FOR RECYCLING/APRIL	Open	1,126.99	0.00		
					3,328.69			
01806	ANTHONY J HARVATT, II, ESQ							
	18-00759	03/21/18	ZBA SOLICITOR SALARY	Open	1,250.00	0.00		
	18-01937	07/13/18	PREPARATION OF RESO 6/7/18	Open	750.00	0.00		
					2,000.00			
01898	HERITAGE BUSINESS SYSTEMS, INC*							
	18-01655	06/06/18	SERVICE FOR POLICE AND BOCA 18	Open	136.50	0.00		
01973	LOGIN INC.							
	18-01943	07/13/18	LOGIN CONTRACT RENEWAL	Open	875.00	0.00		
02025	HUNTER JERSEY PETERBILT*							
	18-01222	05/02/18	PARTS FOR TRUCKS/JUNE	Open	163.14	0.00		
02045	LIBERTY PARKS AND PLAYGROUNDS*							
	18-01294	05/10/18	30 INGROUND BENCH BLUE VALLEY	Open	25,965.31	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02108 KEEN COMPRESSED GAS CO*	18-01206	05/02/18	BOTTLED GAS FOR GARAGE/DPW	Open	356.30	0.00		
02134 THOMAS KEYWOOD	18-01986	07/20/18	CONTRACTUAL REIMBURSEMENT M	Open	928.90	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	18-01212	05/02/18	PARTS FOR POLICE VEHICLE/JULY	Open	764.66	0.00		
	18-01844	06/29/18	PARTS FOR POLICE VEHICLES/CONT	Open	745.80	0.00		
					1,510.46			
02183 KLENSWITE POOL SPA SUP. CO INC*	18-01302	05/11/18	POOL SUPPLIES	Open	1,567.35	0.00		
02223 LANDSMAN UNIFORMS*	18-00687	03/16/18	UNIFORMS	Open	778.00	0.00		
	18-01376	05/17/18	UNIFORMS	Open	417.00	0.00		
	18-01423	05/23/18	UNIFORMS	Open	1,196.50	0.00		
	18-01499	06/04/18	UNIFORMS	Open	1,222.00	0.00		
	18-01756	06/19/18	UNIFORMS	Open	59.50	0.00		
					3,673.00			
02247 LAWSON PRODUCTS, INC.*	18-01218	05/02/18	SUPPLIES FOR RECYCLING/JULY	Open	699.62	0.00		
02418 MAJESTIC SEWER AND DRAIN*	18-01897	07/09/18	CLEAN MAIN SEWER LINE	Open	185.00	0.00		
02538 MARSH & MCLENNAN AGENCY, LLC*	18-00140	01/16/18	DNE \$26,664 RES 18-43 BROKER	Open	2,222.00	0.00		B
02725 THOMAS MILLS	18-02007	07/24/18	CONTRACTUAL REIMBURSEMENT M	Open	830.00	0.00		
02775 BARBARA MOORE	18-01954	07/16/18	CONTRACTUAL REIMBURSEMENT	Open	830.00	0.00		
02940 MUNICIPAL RECORD SERVICE*	18-01710	06/12/18	BAIL RECOG FORMS	Open	230.00	0.00		
03026 NJ STATE HEALTH BENEFITS	18-02008	07/24/18	AUGUST 2018 ACTIVE ID#024700	Open	180,100.22	0.00		
	18-02009	07/24/18	AUGUST 18 RETIREES ID#024700	Open	104,597.48	0.00		
					284,697.70			
03104 NORTHEAST IND.&MARINE SUPPLY*	18-00898	03/29/18	PARTS/RDS/SANT/RECY/APRIL	Open	990.40	0.00		
	18-01213	05/02/18	PARTS/RDS/SANT/RECY/JUNE	Open	2,485.87	0.00		
	18-01321	05/14/18	PARTS/RDS/SANT/RECY/CONT.	Open	1,799.00	0.00		
					5,275.27			
03158 NYSCA*	18-01978	07/19/18	FOOTBALL COACHES RENEWALS	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03160 OFFICE BASICS, INC*	18-00787	03/23/18	COUNTER TOP	Open	940.00	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	18-01663	06/07/18	BAYRUN SUPPLIES 8/4/18	Open	81.66	0.00		
	18-01801	06/25/18	RAGS FOR DPW	Open	349.23	0.00		
	18-01934	07/13/18	TRASH BAGS FOR TOWNSHIP	Open	<u>270.80</u>	0.00		
					701.69			
03305 PEDRONI FUEL*	18-02046	07/26/18	NO LEAD GAS	Open	710.88	0.00		
03377 JULIE PICARD	18-01981	07/20/18	REIMB MILEAGE - JIF MTGS 2018	Open	312.07	0.00		
03455 PUBLIC WORKS ASSOCIATION*	18-01868	07/03/18	PUBLIC WORKS ASSOCIATION	Open	45.00	0.00		
03466 R & R SPECIALTIES	18-01830	06/28/18	CHERRY SPONSOR PLAQUES	Open	247.50	0.00		
	18-01980	07/20/18	4X10 ETCHED BRONZE PLAQUES	Open	<u>1,080.00</u>	0.00		
					1,327.50			
03495 ELIZABETH BYRNE	18-00371	02/07/18	CONTRACTUAL REIMBURSEMENT-M	Open	328.08	0.00		B
03518 RIGGINS, INC.*	18-01956	07/17/18	HIGHWAY DIESEL	Open	732.28	0.00		
	18-01984	07/20/18	HIGHWAY DIESEL	Open	501.62	0.00		
	18-02006	07/24/18	OFF HIGHWAY DIESEL	Open	121.03	0.00		
	18-02070	07/30/18	HIGHWAY DIESEL	Open	<u>619.08</u>	0.00		
					1,974.01			
03611 SERVICE TIRE TRUCK CENTERS*	18-01233	05/02/18	TIRES/RDS/SANT/RECY/DPW/JULY	Open	5,042.66	0.00		
03613 SEA ISLE ICE CO. INC.*	18-01866	07/03/18	ICE/DPW	Open	243.75	0.00		
03692 SOUTH JERSEY GAS CO*	18-02090	07/30/18	SOUTH JERSEY GAS 6/25- 7/24/18	Open	442.79	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	18-01969	07/18/18	REIMBURSE HALF TOTAL BILL	Open	387.50	0.00		
03899 UPS	18-02040	07/25/18	UPS SHIPPING	Open	25.70	0.00		
03904 LOWE'S HOME CENTER INC*	18-01215	05/02/18	SUPPLIES/TOWNSHIP/JUNE	Open	645.28	0.00		
	18-01216	05/02/18	SUPPLIES FOR TOWNSHIP/JULY	Open	<u>203.76</u>	0.00		
					849.04			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03954 VAN NOTE-HARVEY ASSOCIATES*	17-02751	10/25/17	RES 2017-281 TAX MAP	Open	18,197.25	0.00		B
03971 VERIZON WIRELESS MDT POLICE	18-02106	07/31/18	VERIZON MDTs	Open	843.33	0.00		
03992 VAL-U AUTO PARTS LLC*	18-01230	05/02/18	RDS/SANT/RECY/DPW/JUNE	Open	2,972.17	0.00		
03995 VITAL COMMUNICATIONS, INC.*	18-01476	05/31/18	2018 MODIV BILLING	Open	100.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	18-02005	07/24/18	SUPPLIES FOR FIRST AID KITS	Open	141.34	0.00		
	18-02053	07/26/18	MEDICAL CABINET	Open	<u>149.31</u>	0.00		
					290.65			
04122 JIM CONROY	18-01928	07/11/18	LACROSSE OFFICIAL	Open	60.00	0.00		
04204 ZACHARY ZELWAK	18-01101	04/20/18	CONTRACTUAL REIMBURSEMENT-M	Open	387.00	0.00		B
04261 STATE OF NEW JERSEY	18-02107	07/31/18	2ND QTR UNEMPLOYMENT 2018	Open	22,177.36	0.00		
04300 W B MASON CO INC*	18-01890	07/09/18	FIRE SAFETY SUPPLIES	Open	375.92	0.00		
04301 SEASHORE ASPHALT CORPORATION*	18-00913	03/29/18	ASPHALT/PATCH/MAY	Open	1,157.50	0.00		
04504 MEDIA FIVE LTD*	18-01104	04/23/18	RES 18-137 CONCERT SERIES	Open	7,250.00	0.00		
05066 MICHAEL REEB	18-01664	06/07/18	DJ FOR BAYRUN 8/4/18	Open	200.00	0.00		
6059 USABLE LIFE	18-01998	07/24/18	AUGUST 2018 LIFE INSURANCE	Open	579.74	0.00		
6063 CAPE MINING & RECYCLING, LLC*	18-01843	06/29/18	1-5 RECTCLING CONCRETE-P/U	Open	237.50	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	18-01501	06/04/18	UNIFORMS	Open	340.00	0.00		
	18-01711	06/12/18	UNIFORMS	Open	<u>361.92</u>	0.00		
					701.92			
6079 KAITLIN BLACK	18-02066	07/27/18	TRAINING MEALS	Open	53.86	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7079 SUBURBAN PROPANE L P*	18-02060	07/27/18	PROPANE FOR PARKS	Open	100.00	0.00		
7091 STEVE SELBY	18-01946	07/16/18	SPRING SOCCER OFFICIAL	Open	25.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	18-00139	01/16/18	ANIMAL CNTRL DNE \$54K RES18-20	Open	4,500.00	0.00		B
7196 LAUREN HUGGINS SUIT*	18-00085	01/10/18	RES 18-09 DNE \$10,400	Open	866.67	0.00		B
7199 STAPLES CREDIT PLAN-INSTORE PU	18-01751	06/19/18	OFFICE SUPPLIES	Open	162.93	0.00		
	18-01824	06/28/18	LADDER	Open	421.49	0.00		
	18-01902	07/10/18	TAX OFFICE SUPPLIES	Open	89.91	0.00		
					674.33			
7295 USPS HASLER #8007584	18-02146	08/03/18	POSTAGE METERS	Open	10,000.00	0.00		
7335 MAIL FINANCE/NEOPOST	18-01973	07/18/18	POSTAGE MACHINE 5/17-8/16/18	Open	1,890.00	0.00		
7354 FLEETPRIDE INC.*	18-01948	07/16/18	SAFETY VALVE	Open	287.46	0.00		
	18-01997	07/23/18	MATERIALS/CYLINDER/COMPRESSOR	Open	1,709.65	0.00		
	18-02069	07/30/18	SAFETY VALVES	Open	322.99	0.00		
					2,320.10			
7388 JONATHAN SCHECK	18-01958	07/17/18	MEDICAL REIMB-V	Open	155.00	0.00		
	18-02000	07/24/18	CONTACTUAL REIMBURSEMENT M	Open	75.00	0.00		
					230.00			
7440 RICKY BRANDS LLC*	18-01642	06/06/18	BAY RUN TSHIRTS	Open	2,302.84	0.00		
7457 SERVPRO OF CAPE MAY COUNTY*	18-01886	07/09/18	EX LARGE AIR SCRUBBER RENTAL	Open	639.18	0.00		
7478 WINDSTREAM COMMUNICATION INC*	18-02132	08/02/18	WINDSTREAM JULY 29TH 2018	Open	1,342.61	0.00		
7508 BLANEY & KARAVAN PC*	18-00131	01/11/18	RES# 18-05 PROSECUT DNE 37,500	Open	3,125.00	0.00		B
7618 MEGONIGAL ELECTRIC LLC*	18-01887	07/09/18	AIRPORT OUTLET FOR SCANNER	Open	400.00	0.00		
7631 C. CREAMER LAND SERVICES LLC*	17-03016	11/14/17	PROPERTY MAINTENANCE	Open	2,600.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7636 MOTT MACDONALD LLC*								
	16-02312	08/29/16	ENGINEERING FOR ROSEANN AVE	Open	8,866.00	0.00		B
	17-01015	04/13/17	BEACH DRIVE PED SFTY IMPROVEMT	Open	14,945.77	0.00		B
	18-01691	06/11/18	ROSEANN AVE/BAYSHORE ESTATES	Open	2,453.10	0.00		B
	18-01767	06/20/18	RES 18-214 BEACH ACCESS IMPROV	Open	945.00	0.00		B
	18-01938	07/13/18	PROFESSIONAL ENGINEERING	Open	470.90	0.00		
	18-01939	07/13/18	PROFESSIONAL ENGINEERING	Open	1,477.15	0.00		
	18-01940	07/13/18	PROFESSIONAL ENGINEERING	Open	41.55	0.00		
	18-01989	07/20/18	PROFESSIONAL ENGINEERING	Open	346.25	0.00		
	18-01990	07/20/18	PROFESSIONAL ENGINEERING	Open	233.55	0.00		
	18-01991	07/20/18	PROFESSIONAL ENGINEERING	Open	277.00	0.00		
	18-01992	07/20/18	PROFESSIONAL ENGINEERING	Open	3,888.66	0.00		
					<u>33,944.93</u>			
7728 SOUTH JERSEY ENERGY								
	18-02091	07/30/18	S. JERSEY ENERGY 6/15 7/18/18	Open	112.23	0.00		
7739 CHRISTOPHER KERVAN								
	18-02127	08/02/18	CONTRACTUAL REIMBURSEMENT V	Open	15.00	0.00		
7798 THE HON COMPANY								
	18-01658	06/07/18	CHAIRS GUEST	Open	3,190.36	0.00		
7811 KYOCERA DOCUMENT SOLUTION AMER								
	18-01935	07/13/18	KYOCERA MONTHLY CHARGE JULY 18	Open	78.00	0.00		
7820 DEBLASIO & ASSOCIATES, P.C*								
	17-02477	09/21/17	ENGINEERING SERVICE /RT.109	Open	485.00	0.00		B
7925 BLUE HOST INC								
	18-01951	07/16/18	DOMAIN NAME WEBSIT 7/18-07/19	Open	15.99	0.00		PC1
7929 AMAZON CAPITAL SERVICES, INC								
	18-01878	07/05/18	PATROL SUPPLIES	Open	210.86	0.00		
	18-01895	07/09/18	SUPPLIES	Open	88.05	0.00		
	18-01949	07/16/18	OFFICE SUPPLIES	Open	98.29	0.00		
	18-01953	07/16/18	IPHONE CASE REPLACEMENT	Open	25.98	0.00		
	18-01993	07/20/18	CELL PHONE CASE	Open	15.79	0.00		
	18-02036	07/25/18	SWIVEL STOOLS FOR TAX OFFICE	Open	95.99	0.00		
	18-02045	07/26/18	OFFICE SUPPLIES	Open	57.56	0.00		
	18-02058	07/26/18	ADJUSTED BILL STAMP	Open	8.70	0.00		
					<u>601.22</u>			
7953 HOME TECH LLC*								
	18-01639	06/06/18	JUDGES BENCH RENOVATION	Open	7,730.06	0.00		
7979 TREE BABER TRIMMING AND LAND								
	18-01828	06/28/18	TRIM WORK FOR BAY DRIVE PROJEC	Open	3,600.00	0.00		
7981 CAFIERO & KAUFMANN								
	18-01903	07/10/18	CONFLICT CASE JUDGE	Open	900.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7983 Y NAIL & SPA	18-01941	07/13/18	REIMBURESE BUSINESS LICENSE	Open	100.00	0.00		
7984 MR & MRS LARRY CHRISTY	18-01966	07/18/18	RETURN UNUSED ESCROW	Open	12.26	0.00		
7986 POLICE ONE	18-00384	02/08/18	TRAINING	Open	435.00	0.00		
ANZE JENNIFER ANZELONE	17-00745	03/21/17	2017 EQUIP. ALLOWANCE	Open	69.25	0.00		B
FOURNIER KAREN FOURNIER	18-01982	07/20/18	MILEAGE REIMB - CLASS/TEST	Open	368.92	0.00		
GIANCOLA BRIAN GIANCOLA	18-01957	07/17/18	REIMBURSEMENT- FOOTBALL COACH	Open	20.00	0.00		
SEAGE SEAGEAR MARINE SUPPLY*	18-01739	06/15/18	SHACKLES	Open	50.64	0.00		
SOURCE SOURCEMEDIA LLC	18-02022	07/24/18	NOTICE OF BOND SALE	Open	1,701.00	0.00		
WELLSF WELLS FARGO REAL ESTATE TAX	18-02068	07/27/18	7/27/18 REFUND 3RD QTR	Open	1,163.52	0.00		

Total Purchase Orders: 178 Total P.O. Line Items: 0 Total List Amount: 883,170.31 Total Void Amount: 0.00

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2018-246

AUTHORIZING THE PAYMENT OF VOUCHERS

Title:

Vendor
Home Tech, LLC

Description
Material for Judge Bench

CK #
62785

Amount
\$ 9,967.44

TOTAL Manual Checks \$ 9,967.44

TOTAL Computer Generated \$ 883,170.31

TOTAL Bill List \$ 893,137.75

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-247

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Edward Edwards in the amount of \$3,366.58 is authorized and chargeable to the 2018 Budget account 8-01-25-240-122.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held August 6, 2018.

Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana

FROM: Sgt. Ed Edwards

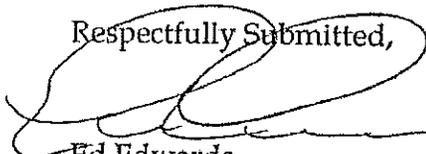
DATE: July 17, 2018

SUBJECT: Comp Time Buy Out

Sir,

I am requesting to turn in 65 hours of accrued comp time. Thank you for your consideration in this matter.

Respectfully Submitted,



#147

Ed Edwards
Sergeant Badge 147

C	File	Date	Officer	Comments
		7/17/2018	Ed Edwards	Request to township for review and approval.

65
x 51.7936

3,366.58

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-248

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH MOTT MACDONALD FOR PROFESSIONAL ENGINEERING SERVICES FOR THE RECREATION CENTER RESTROOMS UPGRADE PROJECT

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Mott MacDonald has provided a proposal for professional engineering services for the Recreation Center Restrooms Upgrade Project in an amount of \$32,750.00; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord 18-07 C-04-55-422-910

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

- 1. The Project Proposal between Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, in the amount of \$32,750. is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk



Mr. Mitchell Plenn
Superintendent of Parks and Recreation
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at recreation@townshipoflower.org

Your Reference
Recreation Center Toilet
Rooms Upgrade

**Professional Engineering Services Proposal
Recreation Center Toilet Rooms Upgrade
Township of Lower, Cape May County, New Jersey**

Our Reference
400651

June 21, 2018

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

Dear Mr. Plenn:

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

In accordance with the Township of Lower's request, Mott MacDonald, LLC is pleased to provide herewith our proposal for Professional Engineering Services for the preparation of contract documents for the Recreation Center Toilet Rooms Upgrade. This project is an "alteration" in accordance with the NJ Rehabilitation Sub Code.

As per discussions at our on-site meeting on June 7, 2018, we have outlined our scope of services for this project below:

Contract Documents (CD) Preparation

CD services shall include the following:

- Document the existing conditions and prepare a preliminary design layout of the proposed toilet rooms for Township approval;
- Prepare construction documents after the Township's approval of the preliminary design layout. Construction documents shall consist of Drawings & Specifications setting forth in detail the quality levels of materials and systems and other requirements for the upgrade of the Toilet Rooms.

They shall include plans, sections, elevations, typical construction details and diagrammatic layouts of building systems to fix and describe the size and character of the project as to architectural, mechanical, and electrical systems and any such other elements as may be appropriate and;

- Prepare estimate of probable construction costs.

Professional Fees

We propose to perform these services for a lump sum fee of **\$32,750**.

We trust that the above scope of services and method of reimbursement meet with your approval and look forward to your authorization on this project. We anticipate a schedule of approximately eight (8) weeks from authorization to proceed to prepare construction documents for the public bidding of the project.

The following is a summary of project tasks that have been excluded from Mott MacDonald's scope of design services. These tasks, if required, are assumed to be the owner's responsibility:

- Preparation of permit application forms, bidding and award services
- Construction administration services
- Legal noticing and project notifications
- Application Fees, Certification Fees, Permit Fees (to be paid by Township)

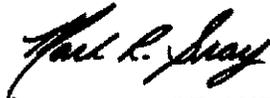
Contract: Mott MacDonald will perform this work under our 2018 "Agreement for Professional Engineering Services" with the Township of Lower.

Invoicing: Compensation for this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.

We thank you for the opportunity to provide this Scope of Work for the Recreation Center Toilet Rooms Upgrade. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC



Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Township Manager (via email)
Julie Picard, Township Clerk (via email)
Margaret Vitelli, RPPS, QPA (via email)
Cathleen Marcelli, PE, CME, Vice President, Mott MacDonald (via email)
Robert K. Fritz, AIA, Sr. Vice President, Mott MacDonald (via email)

P:\400851-Rec Center Toilet Room Upgrade\Proposal\mp0621.18-Proposal-Recreation Center Toilet Rooms Upgrade.docx

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-249

Title: ISSUANCE OF ICE CREAM PEDDLING AND ICE CREAM SALESMAN LICENSE FOR THE YEAR 2018

WHEREAS, Blum Family, LLC t/a Kona Ice has submitted an application for an Ice Cream Peddling and Ice Cream Salesman License for the year 2018; and

WHEREAS, all required paperwork and fees have been received for the license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Clerk be authorized to issue the following license for the year 2018, after inspection of the vehicle with the Police Department:

Ice Cream Peddling Salesman License

Kelly A. Blum

Ice Cream Peddling Business License

2017 Chev Vin #1GBOGRFF4H1114587

BE IT FURTHER RESOLVED, that anyone selling in conjunction with the above license shall do so only upon proper application and license approval by the Township.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-250

Title: **AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITHOUT PUBLIC BIDDING WITH MOTT MACDONALD TO REVIEW U. S. ARMY CORPS OF ENGINEER (USACE) PLANS FOR PROPOSED HEREFORD INLET TO CAPE MAY INLET BEACHFILL PROJECT**

WHEREAS, the Township of Lower is given authority by N.J.S.A 40A:11-5(a)(i) to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay to Play law; and

WHEREAS, Mott MacDonald has provided a proposal to review and attend meetings for the USACE 60% Pre-Construction Engineering and Design Phase (PED) plans for the proposed Hereford Inlet to Cape May Inlet Beachfill Project; and

WHEREAS, Mott MacDonald's proposed amount for the plan review is not to exceed \$3,500.00 and funds are available as evidenced by the Chief Financial Officer's Certification & signature as follows:

Budget Account: C-04-55-422-910 Ord #2018-07

CFO Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

1. The attached Proposal between Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$ 3,500 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk



Mr. James Ridgway
Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Proposal for Professional Engineering Services
Hereford Inlet to Cape May Inlet Beachfill Project
Review of USACE 60% Plans and Meeting**

Our Reference
USACE 60% Plan Review

July 18, 2018

211 Bayberry Drive, Suite 1A
Cape May Court House NJ
08210
United States of America

Dear Mr. Ridgway:

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

It is our understanding that the New Jersey Department of Environmental Protection (NJDEP) has forwarded to the Township a copy of the U.S. Army Corps of Engineers (USACE) 60% Pre-Construction Engineering and Design Phase (PED) plans for the proposed Hereford Inlet to Cape May Inlet beachfill project along with a request for the Township's comments on the preliminary plans. As with the 30% plan review, we expect that a meeting will be scheduled with the NJDEP, USACE, Lower Township, and other local stakeholders to discuss the project.

Per the Township's request, we are providing herewith our proposal to assist the Township in this process. Mott MacDonald will perform the following scope of services:

1. Review the 60% PED plans provided to the Township, with particular attention to the discernible impact of the proposed plans on the Township.
2. Attend one (1) meeting with Township officials and the regulatory agencies to obtain additional information from the agencies and to provide feedback relative to the Township's interests in the project.
3. Provide written comments to the NJDEP based on our review of the plans and additional understanding of the project obtained at the meeting. These comments will include: requests for clarification on the intent of the plans; questions or observations related to the impact of the proposed improvements on the Township's interests; and any particular concerns that the Township may have.

We will be able to provide the above services on a lump sum basis for the amount of \$3,500. Should the Township require additional services, including attendance at other meetings or interactions with agencies or other stakeholders, we will be able to provide an additional proposal for those services at the Township's request.



We thank you for the opportunity to provide this proposal for your consideration. Should you have any questions or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Thomas R. Thornton'.

Thomas R. Thornton, PE, CME
Vice President
T (609) 465-9377
C (609) 517-5057
thomas.thornton@mottmac.com

cc: Mark R. Sray, PE, CME, Mott MacDonald
Bill Galestok, Lower Township

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-251

Title: **AMEND RESOLUTION FOR GOVDEALS TO RETAIN 2009 DODGE DURANGO
VIN#1D8HB38P49F712913 INTO THE TOWNSHIP FLEET INVENTORY**

WHEREAS, Resolution #2018-133 was adopted by Council on April 9, 2018, listing a 2009 Dodge Durango VIN# 1D8HB38P49F712913 from the Police Department to be sold on GovDeals in error; and

WHEREAS, The 2009 Dodge Durango will remain in the Township's Fleet, transferring this vehicle from the Police Department to the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of Township of Lower, County of Cape May, State of New Jersey, that Resolution #2018-133 is hereby amended, removing the 2009 Dodge Durango from GovDeals list of items to be auctioned and said vehicle is hereby transferred to the Public Works Department.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-252

Title: AUTHORIZING PAYMENT OF 2018 COUNTY TAXES (THIRD AND FOURTH QUARTERS)

WHEREAS, the amounts listed below are due to Cape May County and it is necessary to receive authorization for the payment of bills, and

WHEREAS, payment of County taxes and fees may be remitted through electronic payment (EFT); and

WHEREAS, it is the recommendation of the Chief Financial Officer that authorization for electronic payments be made through a resolution so that such payments are made in a timely and efficient manner, and

WHEREAS, County Tax payments are charged to non-budget appropriation County Tax 8-01-55-910-015 as certified by the Chief Financial Officer _____ payable as follows:

\$2,735,152.83 due 8/15/2018
\$2,735,152.83 due 11/15/2018

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned payments to Cape May County are hereby authorized.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-253

Title: A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE CAPE MAY COUNTY OPEN SPACE PROGRAM FOR THE RESTORATION OF THE NATHANIAL FOSTER HOUSE

WHEREAS, the Council of the Township of Lower has determined that it is in the best interest of the Township to restore the Nathaniel Foster House, (1649 Bayshore Road, Villas); and

WHEREAS, funds for such a restoration may be available to the Township of Lower under the Cape May County Open Space Program; and

WHEREAS, an application must be filed with the Cape May County Open Space Program to apply for such funds.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Council, County of Cape May, State of New Jersey formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a Resolution duly authorized by the Township Council at a meeting held August 6, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-254

Title: **AUTHORIZATION FOR REFUND OF TAXES**

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
537	20	Wells Fargo	Exempt Vet	\$1,163.52

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, .

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-255

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DEBLASIO & ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES FOR THE 2018 ROAD PROGRAM; MIRAMAR AVENUE, FOSTER AVENUE, IDELL ROAD, WOOLSON ROAD AND CRESCENT DRIVE

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates have provided a proposal for professional engineering services for the 2018 Road Program; Miramar Avenue, Foster Avenue, Idell Road, Woolson Road and Crescent Drive in the amount of \$70,000.00 ; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: C-04-55-413-110

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

- 1. The Project Proposal between DeBlasio & Associates in the form attached hereto as EXHIBIT A, for an amount of \$70,000.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows of names: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

July 25, 2018

VIA EMAIL & REGULAR MAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
2018 Road Program
D&A File #: LT-C-006**

Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional engineering, public bidding and construction phase services for the **2018 Road Program**. As a follow up to our meeting, it is our understanding that the 2018 Road Program shall consist of the following five (5) roadways:

1. Miramar Avenue – Townbank Road to Emerson Avenue
2. Foster Avenue – New England Road to Shunpike Road
3. Idell Road – Towerview Road to Lenape Drive
4. Woolson Road – Corson Lane to N.J.S.H. Route 9
5. Crescent Drive – Woolson Road to South Parkway

➤ Engineering Phase Cost:	\$45,000.00
• Roadway Coring for Pavement Design	
• Design Plans and Specifications	
• Public Bidding Procurement	
➤ Construction Phase Cost:	\$25,000.00
• Part Time Construction Observation-160 Hours	
• Contract Administration	
• Project Close Out	

Total Professional Service Fee \$70,000.00

Enclosed please find one (1) copy of the project location map for your reference.

Upon your authorization, we are prepared to begin work immediately on the Township's **2018 Road Program**. Should you have any questions or require any additional information, please do not hesitate to contact me at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.



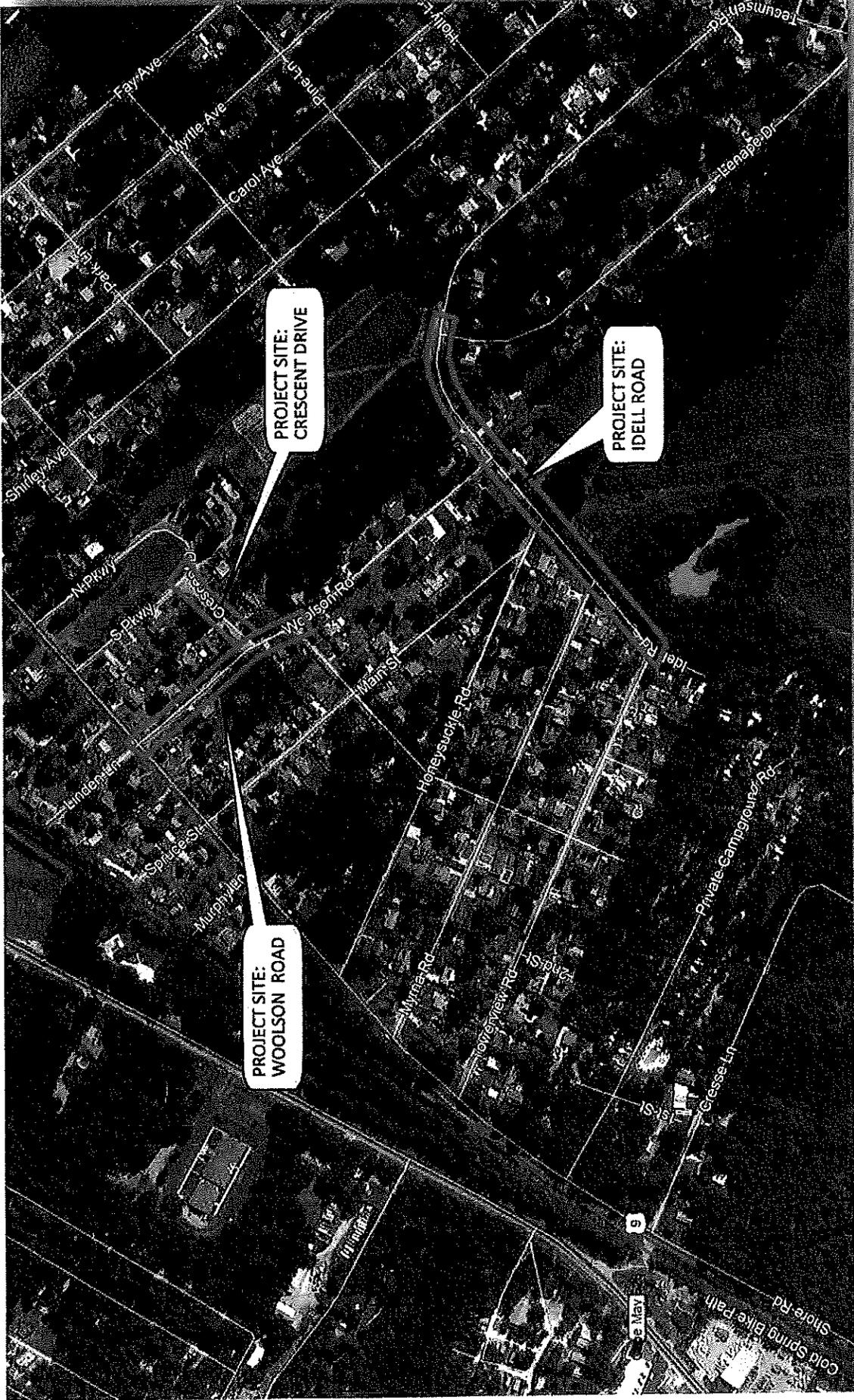
Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)

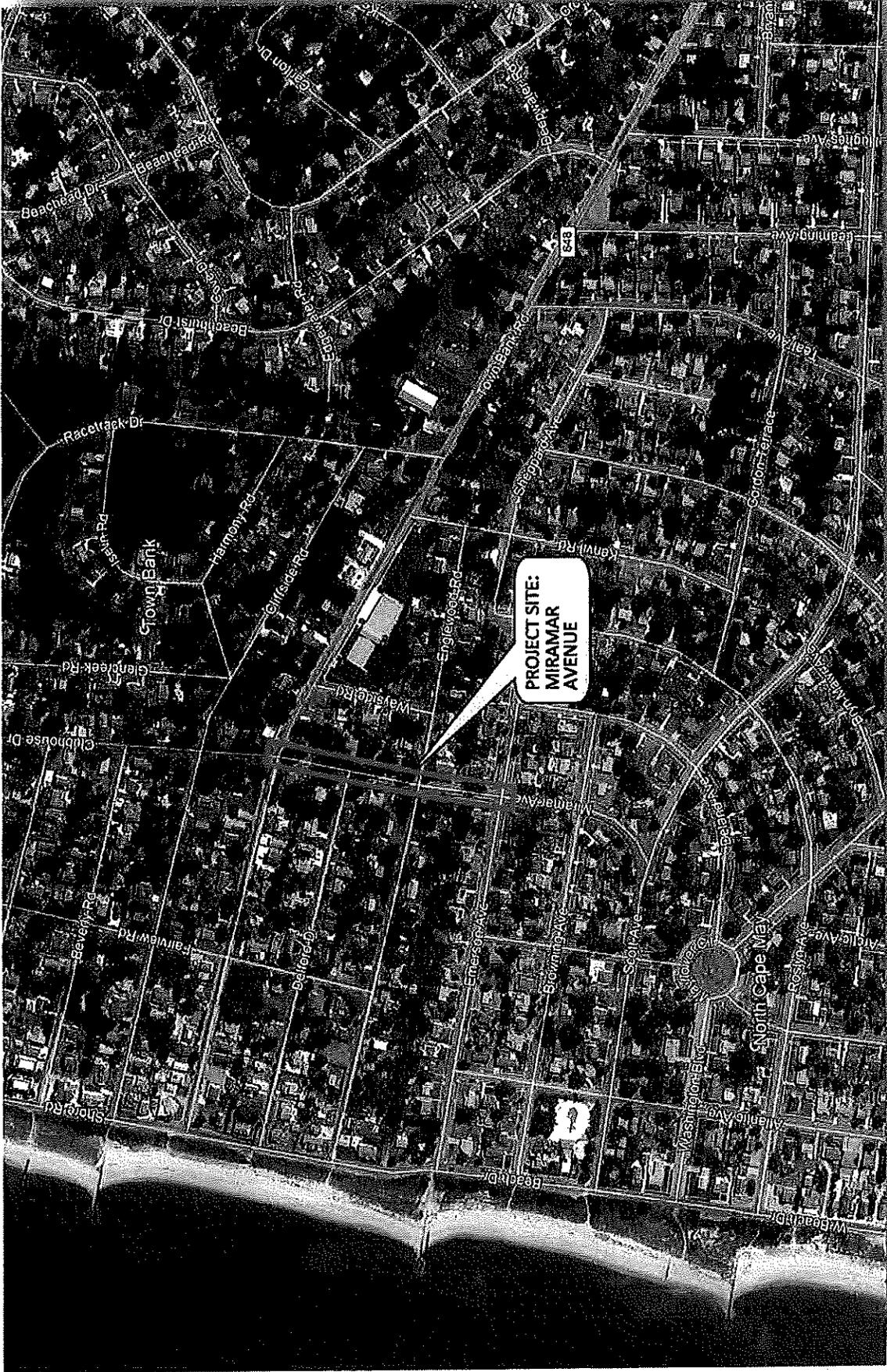


PROJECT SITE:
CRESCENT DRIVE

PROJECT SITE:
IDELL ROAD

PROJECT SITE:
WOOLSON ROAD

PROJECT LOCATION MAP
2018 ROAD PROGRAM
Township of Lower, Cape May County, New Jersey
Date: 7/25/2018

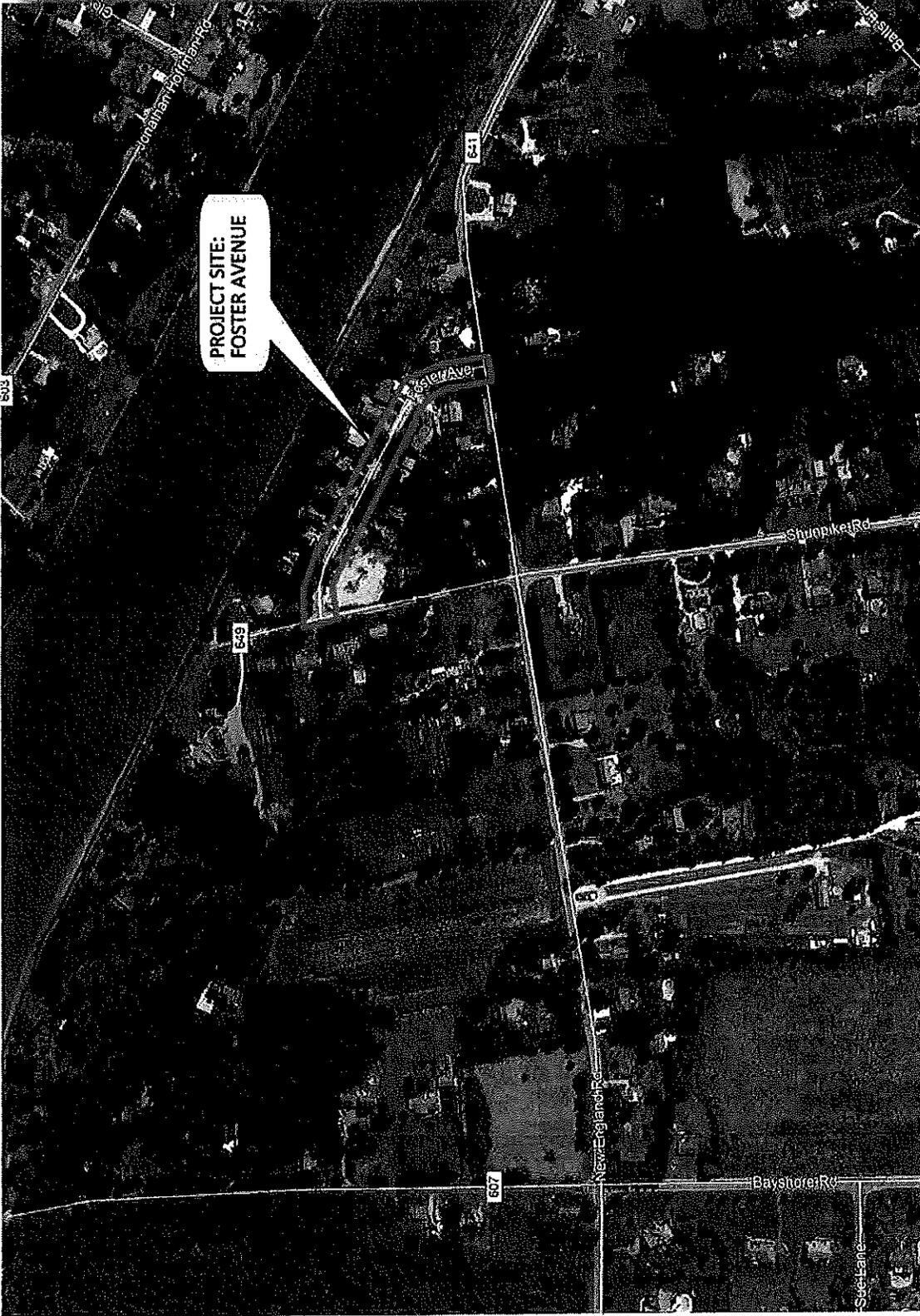


PROJECT LOCATION MAP

2018 ROAD PROGRAM

Township of Lower, Cape May County, New Jersey

Date: 7/25/2018



PROJECT LOCATION MAP
2018 ROAD PROGRAM
Township of Lower, Cape May County, New Jersey
Date: 7/25/2018

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-256

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$25,000.00 for an item of revenue in the budget of the year 2018 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Rural Business Development Grant
Total with increase to be	\$ 25,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$25,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	Rural Business Development Grant
State/Federal Share	\$ 25,000.00
Non State Share	\$
Total with increase to be	\$ 25,000.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk



June 21, 2018

ERIK SIMONSEN, MAYOR
TOWNSHIP OF LOWER
2600 BAYSHORE ROAD
VILLAS, NJ 08251

SUBJECT: Rural Business Development Grant/RBOG
Letter of Conditions
Township of Lower
Grant Amount: \$25,000

Dear Mayor Simonsen,

Rural Business-Cooperative Service (RBS) hereby establishes conditions which must be understood and agreed to by you before further consideration may be given to your application. Any changes in project cost, source of funds, scope of services, and/or any other significant changes in the project or applicant must be reported to and approved by RBS by written amendment to this letter. Any changes not approved by RBS shall be cause for discontinuing processing of the application.

This letter is not to be considered as grant approval or as a representation as to the availability of funds. The docket may be completed on the basis of a grant not to exceed \$25,000

The grant will be considered approved on the date a signed copy of Form RD 1940-1, "Request for Obligation of Funds," and Form RD 4280-2, "Rural Business-Cooperative Service Financial Assistance Agreement," is mailed to you.

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," if you desire that further consideration be given your application. **BY SIGNING FORM RD 1942-46, "LETTER OF INTENT TO MEET CONDITIONS," YOU ARE HEREBY AGREEING AND ACKNOWLEDGING THAT THIS RURAL BUSINESS DEVELOPMENT GRANT IS A NON-CONTINUING, NON-RENEWABLE GRANT AND ANY APPROVAL OF THIS GRANT IN NO WAY CONSTITUTES AN ASSURANCE THAT FUTURE GRANTS WILL BE AVAILABLE.**

If the conditions set forth in this letter, except those to be met at grant closing, are not met within 60 days from the date hereof, Rural Business-Cooperative Service reserves the right to discontinue the processing of the application. This is not appealable.

Grantees expecting funds from other sources for use in completing projects partially financed with RBS funds will present evidence of commitment of funds from other sources. This evidence will be made available before grant closing. The funds provided by the

USDA is an equal opportunity provider, employer, and lender.

If you wish to file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD 3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed complaint form or letter to U.S. Department of Agriculture, Office of the Assistant Secretary for Civil, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-257

Title: **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDOR ASPLUNDH TREE EXPERT COMPANY FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Township of Lower, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Lower has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of Lower intends to enter into contracts with State Contract Vendor **Asplundh Tree Expert, Contract #80905**, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Lower, County of Cape May, State of New Jersey authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors listed above, pursuant to all conditions of the individual State contracts.

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

BE IT FURTHER RESOLVED, that the duration of the contracts between the Township of Lower and the Referenced State Contract Vendors shall be until the Contract Expires as per the State of New Jersey Division of Purchase and Property Division.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2018-13

Title: **AN ORDINANCE AMENDING CHAPTER 475, PARKS AND RECREATION, OF THE CODE OF THE TOWNSHIP OF LOWER ADDING SECTION 16 TO ARTICLE IV, FEES AND REIMBURSEMENTS, IN ORDER TO ESTABLISH A MEMORIAL BENCH DEDICATION PROGRAM**

WHEREAS, the Township of Lower has received numerous inquiries and requests from individuals regarding the potential dedication of municipal benches located in the Township of Lower in order to honor deceased loved ones; and

WHEREAS, the Township Council of the Township of Lower has determined that it is appropriate to establish a Memorial Bench Dedication Program in order to establish an application process, and guidelines and procedures governing said process, in which individuals seeking approval to dedicate Township owned benches in the memory of deceased loved ones shall follow; and

WHEREAS, the Township Council of the Township of Lower finds that it is in the best interests of the Township and its residents and visitors alike to permit the dedication and placement of additional benches throughout the Township for the use of the general public; and

WHEREAS, the Township Council of the Township of Lower specifically finds that the implementation of a Memorial Bench Dedication Program which governs the style, color, location and fees associated with the dedication of Township owned benches is the best interests of the Township of Lower.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. Chapter 475, Article IV, is hereby amended to add new section 475-16, Memorial Bench Dedication Program:

§ 475-16 – Memorial Bench Dedication Program.

The Township of Lower shall permit the dedication of benches and installation of memorial plaques to remember deceased individuals and families on Township owned benches through a Memorial Bench Dedication Program. Memorial Plaques shall be installed on benches in accordance with the following regulations:

- A. The fee for a dedicated bench and memorial plaque shall be \$1200. No more than one (1) memorial plaque will be permitted on any given bench. The dedication of a bench and installation of a memorial plaque will run for an indefinite period of time. The bench will be purchased by the Township of Lower, from the aforementioned fee and said bench shall become the exclusive property of the Township of Lower.
- B. Applications shall be obtained from and, after completion, returned to the Lower Township Recreation Department. Applications for specific locations shall be considered on a first-come, first-serve basis. The Lower Township Recreation Department will inform the Applicant of the date of the installation.
- C. Benches and Memorial Plaques shall be of a size, style and material determined and approved by the Township Superintendent of Parks and Recreation. Inscriptions set forth on said plaques shall be reviewed and approved at the sole discretion of the Township Superintendent of Parks and Recreation.
- D. Memorial Benches shall be permitted at all existing public parks and locations subject to the final approval of the Superintendent of Parks and Recreation.
- E. No individual or organization may make improvements or install a memorial plaque on any bench or public space without the express approval of the Township of Lower.
- F. The Township of Lower shall not be responsible for the replacement of benches or memorial plaques that have been damaged or destroyed due to vandalism or natural occurrences such as fire or hurricane.

Applicants shall be responsible for the replacement of damaged or destroyed benches and memorial plaques at their sole expense.

Section 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall become effective 20 days after final passage and publication according to law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Jr., Councilmember

Frank Sippel, Deputy Mayor

Erik Simonsen, Mayor

First Reading: July 16, 2018

Adopted:

Attest: _____
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2018-14

Title: **AMENDING CHAPTER 617 - TRAILERS, ARTICLE II – TRAILER REGULATIONS, SECTION 15 OF THE CODE OF THE TOWNSHIP OF LOWER TO ADD A NEW SECTION, 617-15(G)(2), TO REGULATE THE USE AND OCCUPANCY OF SHIPPING CONTAINERS IN RESIDENTIAL DWELLINGS.**

WHEREAS, Chapter 617, Trailers, of the Code of the Township of Lower outlines the general regulations associated with the use, storage and occupancy of trailers located throughout the Township of Lower; and

WHEREAS, Article II – Trailer Regulations, Section 15(G) establishes regulations associated with the use of steel shipping containers within the Township; and

WHEREAS, the Lower Township Council wishes to amend Chapter 617, Article II, Section 15(G) of the Township Code in order to add new paragraph (2) and renumber existing paragraph (2) as paragraph (3), in order to prohibit the use and/or occupancy of a steel shipping container in residential dwellings.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. Chapter 617(15)(G), shall have the following paragraph incorporated and existing paragraph (2) will be renumbered as paragraph (3):

617-15(G)(2) The use of steel shipping containers in connection with the construction or occupancy of a residential dwelling is strictly prohibited.

617-15(G)(3) In addition to the penalties set forth in § 617-20, a violation of any provision of this subsection thereunder by any person, persons, corporation or partnership shall result in revocation of the permit in accordance with § 432-17.

Section 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall become effective 20 days after final passage and publication according to law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Jr., Councilmember

Frank Sippel, Deputy Mayor

Erik Simonsen, Mayor

First Reading: August 6, 2018

Adopted:

Attest: _____
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE # 2018-15

Title: AN ORDINANCE OF THE TOWNSHIP OF LOWER RELEASING, EXTINGUISHING AND VACATING THE PUBLIC RIGHTS OF A PORTION OF LUCILLE AVENUE

WHEREAS, pursuant to N.J.S.A. 40:67-1(b) and N.J.S.A. 40:67-19, the Township Council of the Township of Lower may, by ordinance, vacate any public street or a portion thereof, dedicated to the Township for public use, but not accepted by the Township, whether or not said street, or any part thereof, has been opened and/or improved; and

WHEREAS, the owners of the property located at 46 Warwick Road, also known as Block 322, Lot 1, have requested that the Township of Lower vacate a portion of Lucille Avenue, described in **Schedule A** which is attached hereto, located in the Township of Lower; and

WHEREAS, Lucille Avenue is an unimproved paper street which has been dedicated for public use but which has not been opened or improved by the Township of Lower; and

WHEREAS, the Township Council has determined that the portion of Lucille Avenue requested to be vacated is unnecessary for public use; and

WHEREAS, the Township of Lower Planning Board, at a meeting on May 17, 2018, recommended that the Township vacate the requested portion of Lucille Avenue.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. The public right, title and interest in the property described within the attached **Schedule A** is hereby released, extinguished and vacated.

Section 2. Nothing contained herein shall be deemed to vacate, surrender or extinguish any right or privilege of the Township of Lower to any easements which it has, whether or not of record, or of any public utility, as defined in N.J.S.A. 48:2-13, and any cable television company, as defined in N.J.S.A. 48:5A-1, et seq., to maintain, repair and replace their existing facilities in, adjacent to, over and under the street herein vacated, or any part or parts thereof.

Section 3. At least one (1) week prior to such time fixed for further consideration for final passage of such ordinance, a copy thereof, together with a notice of the introduction thereof, and the time and place when and where the ordinance will be further considered for final passage, shall be mailed to every person whose lands may be affected by the ordinance or any assessment which may be made in pursuance thereof, so far as the same may be ascertained, directed to his or her last known post-office address in accordance with the provisions of N.J.S.A. 40:49-6.

Section 4. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, file a copy of this Ordinance, certified by her, under the seal of the municipality, to be a true copy of this Ordinance, together with a copy of the proof of publication thereof, in the office of the Clerk of the County of Cape May in accordance with N.J.S.A. 40:67-21.

Section 5. All other Ordinances that in conflict or are inconsistent with this Ordinance are hereby repealed, to the extent of such inconsistency.

Section 6. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 7. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Jr., Councilmember

Frank Sippel, Deputy Mayor

Erik Simonsen, Mayor

First Reading: August 6, 2018

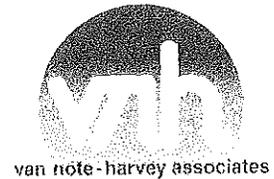
Adopted:

Attest: _____
Julie A Picard, Township Clerk

van note - harvey
ASSOCIATES, INC.

211 Bayberry Drive, Suite 2-E
Cape May Court House, New Jersey 08210
609-465-2600 Fax: 609-465-8028
NJ Authorization #24GA28271300

www.vannoteharvey.com



Since 1894

Description for
Vacation of a portion of
LUCILLE AVENUE
Between Warwick Road and Victoria Avenue
Lower Township
Cape May County – New Jersey

July 17, 2018

File #: 43810-100-11

BEGINNING at the intersection of the southwesterly side of Warwick Road as laid out thirty (30) feet in width with the southwesterly side of Lucille Avenue as laid out thirty (30) feet in width and from said intersection running,

1. South twenty-three degrees twenty-seven minutes forty-seven seconds East (S 23° 27' 47" E) thirty-two and five hundredths (32.05) feet, along a transition line, crossing Lucille Avenue, as laid out thirty (30) feet in width, from the aforesaid southwesterly side of Warwick Road, as laid out thirty (30) feet in width to the southwesterly side of Warwick Road, as laid out fifty (50) feet in width, being also the southeasterly side of Lucille Avenue, as laid out thirty (30) feet in width; thence,
2. South forty-five degrees fifty-four minutes fifty seconds West (S45° 54' 50" W) one hundred and no hundredths (100.00) feet along the southeasterly side of Lucille Avenue to the northeasterly side of Victoria Avenue, as laid out ten (10) feet in width; thence,
3. North forty-four degrees five minutes ten seconds West (N44° 05' 10" W) thirty and no hundredths (30.00) feet to the northwesterly side of Lucille Avenue aforesaid; thence,
4. North forty-five degrees fifty-four minutes fifty seconds East (N45° 54' 50" E) one hundred eleven and twenty-nine hundredths (111.29) feet along the northwesterly side of Lucille Avenue aforesaid to the intersection at the place of beginning.

CONTAINING within the above described bounds 3,169 square feet.

It is the intention of this description to describe that portion of Lucille Avenue (30' wide) between Victoria Avenue (10' wide) and Warwick Road (30' wide & 50' wide) as the same is shown on a certain map titled "Wildwood Villas, Section 8, Lower Township,

Description for
Vacation of a portion of
LUCILLE AVENUE
Between Warwick Road and Victoria Avenue
Lower Township
Cape May County – New Jersey

July 17, 2018

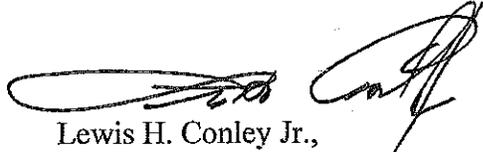
File #: 43810-100-11

Page 2

Cape May County, New Jersey” prepared by O. M Corson, PE & LS and filed in the office of the Cape May County Clerk on December 9, 1952 as Map No. 443

Prepared and approved by:

VAN NOTE-HARVEY ASSOCIATES



Lewis H. Conley Jr.,
Professional Land Surveyor
New Jersey License Number 21212

LHC:lhc

TOWNSHIP OF LOWER

2600 Bayshore Road
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

MEMORANDUM

TO: Julie Picard,
Township Clerk

FROM: Bill Galestok, PP, AICP
Lower Township
Planning Board Secretary

DATE: May 18, 2018

RE: Proposed Vacation of
Lucille & Victoria Avenues

The Planning Board, at their duly held regular meeting, on May 17, 2018, voted to recommend vacation of the above referenced Lucille and Victoria Avenues as detailed in the Van Note Harvey correspondence from Lewis Conley, Jr. PLS and PP, dated May 1, 2018.

Thank you.

WJG:las

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2018-16

Title: AN ORDINANCE AUTHORIZING THE TOWNSHIP OF LOWER TO CONVEY A DEED OF EASEMENT TO THE PROPERTY OWNERS OF BLOCK 369.01, LOT 1 IN ORDER TO PROVIDE SAID OWNERS ACCESS TO THE VILLAGE ROAD RIGHT-OF-WAY IN ORDER TO ALLOW FOR THE REPAIR, RECONSTRUCTION AND MAINTENANCE OF THE BULKHEAD LOCATED WITHIN THE VILLAGE ROAD RIGHT-OF-WAY

WHEREAS, Kelly and John Arena ("Arena") are the owners of certain property located at 513 Village Road a/k/a Block 369.01, Lot 1 ("Subject Property") on the official Tax Map of the Township of Lower; and

WHEREAS, there is currently a bulkhead located within the Village Road right-of-way, a portion of which is located on the Subject Property, which sustained significant damage which threatened the structural integrity of Arena's home and threatened to cause significant erosion to the surrounding lands; and

WHEREAS, Arena requested that the Township of Lower provide its consent so as to allow Arena the opportunity to file an Emergency Permit Application with the New Jersey Department of Environmental Protection ("NJDEP") in order to permit the reconstruction of the damaged bulkhead in order to secure Arena's residence and to prevent erosion; and

WHEREAS, the Township of Lower recognized the immediate and emergent nature of this request and agreed to provide its consent to the filing of an Emergency Permit Application by Arena in order to permit Arena to reconstruct, repair and extend the damaged bulkhead located within the Village Road right-of-way on the Subject Property; and

WHEREAS, in connection with the approval and authorization received from the NJDEP to permit Arena to complete the required and necessary repairs to the bulkhead the Township of Lower has determined that it is necessary to convey a right-of-way access easement to Arena so as to allow them access to the Village Road right-of-way in order to undertake required repairs; and

WHEREAS, N.J.S.A. 40A:12-1 et seq. permits the conveyance of an interest in land not needed for public purposes; and

WHEREAS, the public's interest in the Easement is not affected by the granting thereof as the easement provides for access to the right-of-way by Arena while maintained the public interest in the land itself; and

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, as follows:

Section 1. The Township of Lower is hereby authorized to convey a deed of easement permitting access to the Village Road right-of-way over a portion of Block 369.01, Lot 1, which is owned by the Township of Lower, as further identified in **Exhibit A** which is attached hereto;

Section 2. The Mayor and Township Clerk are hereby authorized to execute all documents necessary for the conveyance of the Easement, including but not limited to executing a Deed of Easement, attached hereto as **Exhibit B**, and other required conveyance documents;

Section 3. The land subject to the Easement is not needed for a public purpose and it is determined to be in the best interests of the Township of Lower to permit access by Arena to the land in question by way of an Easement;

Section 4. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

Section 5. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Jr., Councilmember

First Reading: August 6, 2018

Adopted:

Frank Sippel, Deputy Mayor

Attest: _____
Julie A Picard, Township Clerk

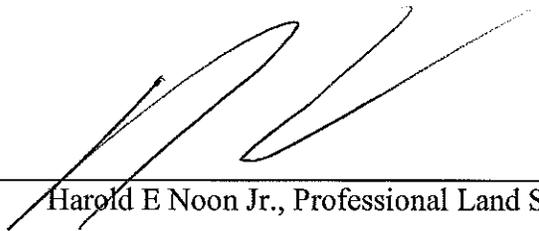
Erik Simonsen, Mayor

DESCRIPTION FOR EASEMENT
TO BE GRANTED TO THE OWNERS OF BLOCK 369.01 LOT 1
IN ORDER TO
MAINTAIN AND REPAIR THE NEW BULKHEAD THROUGH A PORTION
OF THE CURRENT VILLAGE ROAD RIGHT OF WAY ADJOINING
BLOCK 369.01, LOT 1 (TAX MAP NUMBERS)
TOWNSHIP OF LOWER
CAPE MAY COUNTY, NEW JERSEY
July 13, 2018

BEGINNING at intersection of the Northerly line of Village Road (50' wide) with the common line between Block 369.01, Lots 1 and 2 said point being North 54 degrees 15 minutes 30 seconds West a distance of 169.89 feet from the intersection of said line of Village Road with the Westerly line of Bay Drive (50' wide); thence

1. South 35 degrees 44 minutes 30 seconds West a distance of 25.00 feet through the Village Road right of way to a point in the centerline of said Village Road; thence
2. North 54 degrees 15 minutes 30 seconds West a distance of 77.91 feet along the centerline of Village Road to a point; thence
3. North 21 degrees 42 minutes 20 seconds East a distance of 25.77 feet through said Village Road right of way to a point in the aforesaid Northerly line of Village Road; thence
4. South 54 degrees 15 minutes 30 seconds East a distance of 84.16 feet along the common line between Block 369.01, Lot 1 and the aforementioned line of Village Road to the POINT OF BEGINNING

The above being shown as a portion of Village Road right of way on the official tax map of the Township of Lower when next revised.



Harold E Noon Jr., Professional Land Surveyor License Number 24GS03401400

DEED OF EASEMENT

Prepared by:

ROBERT T. BELASCO, ESQUIRE

This DEED OF EASEMENT is made on _____, 2018

BETWEEN TOWNSHIP OF LOWER, a municipal corporation of the State of New Jersey, whose address is 2600 Bayshore Road, Villas, New Jersey 08251 (hereinafter the "Grantor"),

AND JOHN ARENA AND KELLY ARENA, husband and wife, whose address is 513 Village Road, Villas, New Jersey 08251 (hereinafter the "Grantee").

The words "Grantor" and "Grantee" shall mean all Grantors and Grantees listed above.

GRANT OF EASEMENT. The GRANTOR hereby grants and conveys unto the GRANTEE, their successors and assigns, a perpetual easement through, over, upon and across that portion of GRANTOR'S lands hereinafter described and referred to as the easement area in the attached description of permanent easement. The term of this easement is perpetual so long as GRANTEE abides by the term of this easement.

CONSIDERATION. The GRANTEE have paid the sum of ONE (\$1.00) DOLLAR to GRANTOR as full consideration and total payment for the right-of-way access easement rights hereby granted. The GRANTOR hereby acknowledges the receipt of said consideration.

EASEMENT AREA. That area of the GRANTOR'S property which is the subject of this right-of-way access easement hereby granted and conveyed unto GRANTEE (the "Easement Area") is graphically depicted on the plan annexed hereto as Exhibit A, prepared by Harold E. Noon, Jr., PLS, New Jersey, License No. 24GS03401400, and more formally described herein:

BEGINNING at intersection of the Northerly line of Village Road (50' wide) with the common line between Block 369.01, Lots 1 and 2 said point being North 54 degrees 15 minutes 30 seconds West a distance of 169.89 feet from the intersection of said line of Village Road with the Westerly line of Bay Drive (50' wide); thence

1. South 35 degrees 44 minutes 30 seconds West a distance of 25.00 feet through the Village Road right of way to a point in the centerline of said Village Road; thence
2. North 54 degrees 15 minutes 30 seconds West a distance of 77.91 feet along the centerline of Village Road to a point; thence
3. North 21 degrees 42 minutes 20 seconds East a distance of 25.77 feet through said Village Road right of way to a point in the aforesaid Northerly line of Village Road; thence
4. South 54 degrees 15 minutes 30 seconds East a distance of 84.16 feet along the common line between Block 369.01, Lot 1 and the aforementioned line of Village Road to the POINT OF BEGINNING.

The above being shown as a portion of Village Road right of way on the official tax map of the Township of Lower when next revised.

THIS DEED OF EASEMENT conveys to GRANTEE the right to utilize the easement area in perpetuity in order to maintain and repair the bulkhead located within the Village Road right-of-way, as set forth herein.

IT IS THE SPECIFIC INTENTION of the easement to permit GRANTEE to plan, construct, install, maintain and repair the bulkhead located within the Village Road right-of-way, as described and identified herein, as necessary and required.

THE TERMS OF THIS DEED OF EASEMENT are as follows:

1. GRANTOR and GRANTEE shall exercise due care in the manner in which rights hereunder are exercised.
2. GRANTOR and GRANTEE agree to exercise its rights with respect to the described area so as to not unreasonably interfere with the rights of the other party.
3. GRANTEE is permitted to the right to enter in and upon the described premises to plan, construct, install, maintain and repair the bulkhead located within the Village Road right-of-way as may be necessary and required.
4. GRANTEE shall have the right of ingress and egress to and over said described premises at any and all times for the purpose of doing anything necessary or useful or convenient for the enjoyment and use of the right-of-way easement herein granted.
5. GRANTOR shall not construct, install, alter or cause to be constructed, installed or altered, any improvements within the described premises that will interfere with or impede in any manner Grantee's ability to access or use this right-of-way easement.
6. GRANTEE at their sole cost and expense shall have the obligation and responsibility to properly maintain the Easement Area in a safe and clean condition in compliance with all ordinances and codes of the Township of Lower and the State of New Jersey.
7. GRANTEE agrees to indemnify and hold GRANTOR harmless from any and all liabilities, damages or injuries arising out of any conduct of GRANTEE or any of its employees or agents while accessing, using, repairing and/or maintaining the land which is the subject matter of this easement, or any and all liabilities, damages, or injuries arising from GRANTEE'S use of the land which is the subject of this easement, or from claims of third parties utilizing the Easement Area without the consent of the GRANTOR.
8. The GRANTOR hereby warrants that it is the owner in fee simple of the Easement Area described herein as of the date of this Deed of Easement, and has the complete right and power to execute this Deed, and as such will indemnify, defend and hold harmless the GRANTEE, or their successors or assigns, from any and all loss, costs, damages, claims, actions or liability on account of any and all defects in or lack of title, and disputes arising out of the grant herein.

IN WITNESS WHEREOF, GRANTOR and GRANTEE have signed and sealed this Deed the day and year first above written.

GRANTOR

TOWNSHIP OF LOWER

Attest: Julie Picard, Township Clerk

Erik Simonsen, Mayor

GRANTEE

John Arena

Kelly Arena

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2018-17

Title: AN ORDINANCE AUTHORIZING THE TOWNSHIP OF LOWER TO ACCEPT A DEED OF EASEMENT FROM THE PROPERTY OWNERS OF BLOCK 369.01, LOT 1 IN ORDER TO PERMIT THE TOWNSHIP OF LOWER TO MAINTAIN, CONSTRUCT AND REPAIR THE DUNE AND BEACH WATERWARD TO THE EXISTING BULKHEAD THROUGH A PORTION OF BLOCK 369.01, LOT 1.

WHEREAS, Kelly and John Arena ("Arena") are the owners of certain property located at 513 Village Road a/k/a Block 369.01, Lot 1 ("Subject Property") on the official Tax Map of the Township of Lower; and

WHEREAS, there is currently a bulkhead located within the Village Road right-of-way, a portion of which is located on the Subject Property, which sustained significant damage which threatened the structural integrity of Arena's home and threatened to cause significant erosion to the surrounding lands; and

WHEREAS, Arena requested that the Township of Lower provide its consent so as to allow Arena the opportunity to file an Emergency Permit Application with the New Jersey Department of Environmental Protection ("NJDEP") in order to permit the reconstruction of the damaged bulkhead in order to secure Arena's residence and to prevent erosion; and

WHEREAS, the Township of Lower recognized the immediate and emergent nature of this request and agreed to provide its consent to the filing of an Emergency Permit Application by Arena in order to permit Arena to reconstruct, repair and extend the damaged bulkhead located within the Village Road right-of-way on the Subject Property; and

WHEREAS, in connection with the approval and authorization received from the NJDEP to permit Arena to complete the required and necessary repairs to the bulkhead the Township of Lower determined that it was necessary to convey a right-of-way access easement to Arena so as to allow them access to the Village Road right-of-way in order to undertake required repairs; and

WHEREAS, in exchange for the conveyance of a right-of-way access easement by the Township of Lower to Arena, Arena has conveyed an access easement to the Township of Lower in order to permit the Township to maintain, construct and repair the dune and beach located waterward to the existing bulkhead, a portion of which is located on Arenas property, Block 369.01, Lot1; and

WHEREAS, the Solicitor to the Township of Lower has reviewed the legal description associated with said access easement prepared by Harold E. Noon, Jr., PLS and prepared a Deed of Easement memorializing the access conveyed by Arena to the Township which has been executed by Arena

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, as follows:

Section 1. The Township of Lower is hereby authorized to accept the deed of easement conveyed by Arena permitting access to a portion of Block 369.01, Lot 1, which is owned by Arena, as further identified in **Exhibit A** which is attached hereto;

Section 2. The Mayor and Township Clerk are hereby authorized to execute all documents necessary to accept the conveyance of the Easement conveyed by Arena, attached hereto as **Exhibit B**, and any other required conveyance documents;

Section 3. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof;

Section 4. All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 5. This ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Jr., Councilmember

First Reading: August 6, 2018

Frank Sippel, Deputy Mayor

Adopted:

Erik Simonsen, Mayor

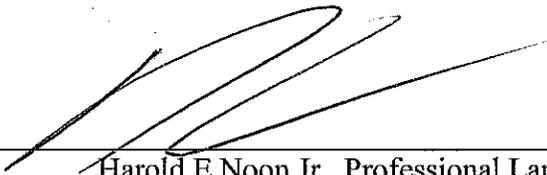
Attest: _____
Julie A Picard, Township Clerk

DESCRIPTION FOR EASEMENT
TO BE GRANTED TO LOWER TOWNSHIP IN ORDER TO
MAINTAIN, CONSTRUCT AND REPAIR THE DUNE AND BEACH
WATERWARD TO THE EXISTING BULKHEAD
THROUGH A PORTION OF
BLOCK 369.01, LOT 1 (TAX MAP NUMBERS)
TOWNSHIP OF LOWER
CAPE MAY COUNTY, NEW JERSEY
July 13, 2018

BEGINNING at intersection of the Northerly line of Village Road (50' wide) with the face of the existing bulkhead on Block 369.01, Lot 1 said point being North 54 degrees 15 minutes 30 seconds West a distance of 254.05 feet from the intersection of said line of Village Road with the Westerly line of Bay Drive (50' wide); thence

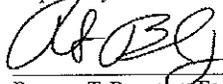
1. North 54 degrees 15 minutes 30 seconds West a distance of 90.84 feet along said line of Village Road to a point in the Delaware Bay; thence
2. North 21 degrees 42 minutes 20 seconds East a distance of 103.08 feet along the Delaware Bay to a point; thence
3. South 54 degrees 15 minutes 30 seconds East a distance of 89.73 feet along the common line between Block 369.01, Lot 1, Block 350.03, Lot 1 and a portion Beachwood Avenue (42' wide) to a point in the face of the aforementioned bulkhead; thence
4. South 21 degrees 06 minutes 14 seconds West a distance of 103.35 feet through Block 369.01, Lot 1 and along the face of said bulkhead to the POINT OF BEGINNING

The above being shown as a portion of Block 369.01, Lot 1 on the official tax map of the Township of Lower when next revised.



Harold E Noon Jr., Professional Land Surveyor License Number 24GS03401400

DEED OF EASEMENT

Prepared by:

ROBERT T. BELASCO, ESQUIRE

This DEED OF EASEMENT is made on _____, 2018

BETWEEN JOHN ARENA AND KELLY ARENA, husband and wife, whose address is 513 Village Road, Villas, New Jersey 08251 (hereinafter the "Grantor"),

AND TOWNSHIP OF LOWER, a municipal corporation of the State of New Jersey, whose address is 2600 Bayshore Road, Villas, New Jersey 08251 (hereinafter the "Grantee").

The words "Grantor" and "Grantee" shall mean all Grantors and Grantees listed above.

GRANT OF EASEMENT. The GRANTOR hereby grants and conveys unto the GRANTEE, their successors and assigns, a perpetual easement through, over, upon and across that portion of GRANTOR'S lands hereinafter described and referred to as the easement area in the attached description of permanent easement. The term of this easement is perpetual so long as GRANTEE abides by the term of this easement.

CONSIDERATION. The GRANTEE have paid the sum of ONE (\$1.00) DOLLAR to GRANTOR as full consideration and total payment for the permanent access easement rights hereby granted. The GRANTOR hereby acknowledges the receipt of said consideration.

EASEMENT AREA. That area of the GRANTOR'S property which is the subject of this permanent access easement hereby granted and conveyed unto GRANTEE (the "Easement Area") is graphically depicted on the plan annexed hereto as **Exhibit A**, prepared by Harold E. Noon, Jr., PLS, New Jersey, License No. 24GS03401400, and more formally described herein:

BEGINNING at intersection of the Northerly line of Village Road (50' wide) with the face of the existing bulkhead on Block 369.01, Lot 1 said point being North 54 degrees 15 minutes 30 seconds West a distance of 254.05 feet from the intersection of said line of Village Road with the Westerly line of Bay Drive (50' wide); thence

1. North 54 degrees 15 minutes 30 seconds West a distance of 90.84 feet along said line of Village Road to a point in the Delaware Bay; thence
2. North 21 degrees 42 minutes 20 seconds East a distance of 103.08 feet along the Delaware Bay to a point; thence
3. South 54 degrees 15 minutes 30 seconds East a distance of 89.73 feet along the common line between Block 369.01, Lot 1, Block 350.03, Lot 1 and a portion of Beechwood Avenue (42' wide) to a point in the face of the aforementioned bulkhead; thence
4. South 21 degrees 06 minutes 14 seconds West a distance of 103.35 feet through Block 369.01, Lot 1 and along the face of said bulkhead to the POINT OF BEGINNING.

The above being shown as a portion of Block 369.01, Lot 1 on the official tax map of the Township of Lower when next revised.

THIS DEED OF EASEMENT conveys to GRANTEE the right to utilize the easement area in perpetuity in order to maintain, construct and repair the dune and beach waterward to the existing bulkhead, as described herein.

IT IS THE SPECIFIC INTENTION of the easement to permit GRANTEE to maintain, construct and repair the dune and beach waterward to the existing bulkhead, as described herein, as necessary and required.

THE TERMS OF THIS DEED OF EASEMENT are as follows:

1. GRANTOR and GRANTEE shall exercise due care in the manner in which rights hereunder are exercised.
2. GRANTOR and GRANTEE agree to exercise its rights with respect to the described area so as to not unreasonably interfere with the rights of the other party.
3. GRANTEE is permitted to the right to enter in and upon the described premises to maintain, construct and repair the dune and beach waterward to the existing bulkhead, as described herein, as may be necessary and required.
4. GRANTEE shall have the right of ingress and egress to and over said described premises at any and all times for the purpose of doing anything necessary or useful or convenient for the enjoyment and use of the access easement herein granted.
5. GRANTOR shall not construct, install, alter or cause to be constructed, installed or altered, any improvements within the described premises that will interfere with or impede in any manner Grantee's ability to access or use this access easement.
6. GRANTEE at their sole cost and expense shall have the obligation and responsibility to properly maintain the Easement Area in a safe and clean condition in compliance with all ordinances and codes of the Township of Lower and the State of New Jersey.
7. GRANTEE agrees to indemnify and hold GRANTOR harmless from any and all liabilities, damages or injuries arising out of any conduct of GRANTEE or any of its employees or agents while accessing, using, repairing and/or maintaining the land which is the subject matter of this easement, or any and all liabilities, damages, or injuries arising from GRANTEE'S use of the land which is the subject of this easement, or from claims of third parties utilizing the Easement Area without the consent of the GRANTOR.
8. The GRANTOR hereby warrants that it is the owner in fee simple of the Easement Area described herein as of the date of this Deed of Easement, and has the complete right and power to execute this Deed, and as such will indemnify, defend and hold harmless the GRANTEE, or their successors or assigns, from any and all loss, costs, damages, claims, actions or liability on account of any and all defects in or lack of title, and disputes arising out of the grant herein.

IN WITNESS WHEREOF, GRANTOR and GRANTEE have signed and sealed this Deed the day and year first above written.

GRANTOR

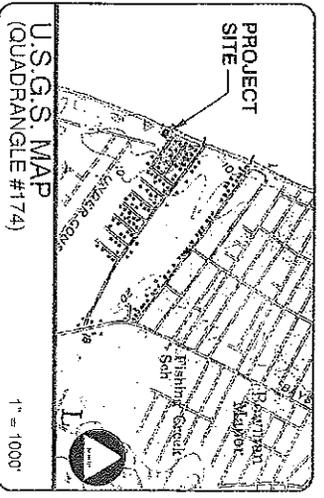
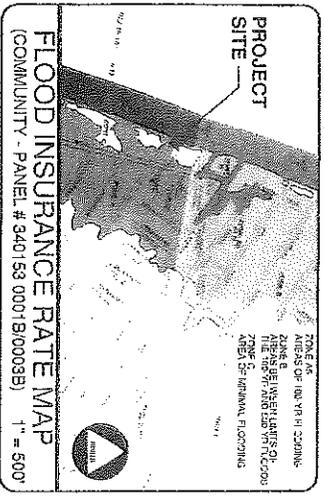
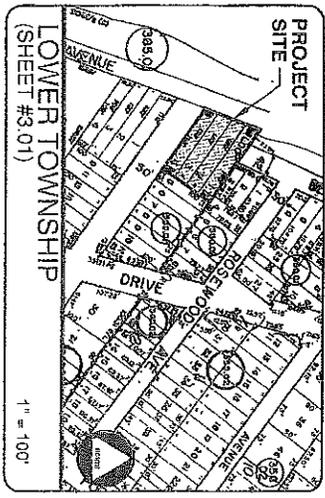
GRANTEE
TOWNSHIP OF LOWER

JOHN ARENA

Erik Simonsen - Mayor

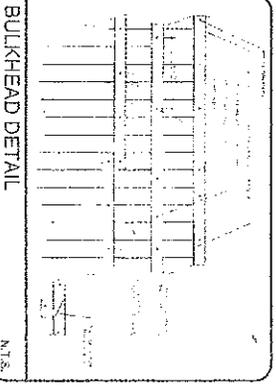
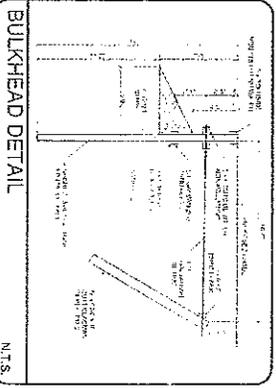
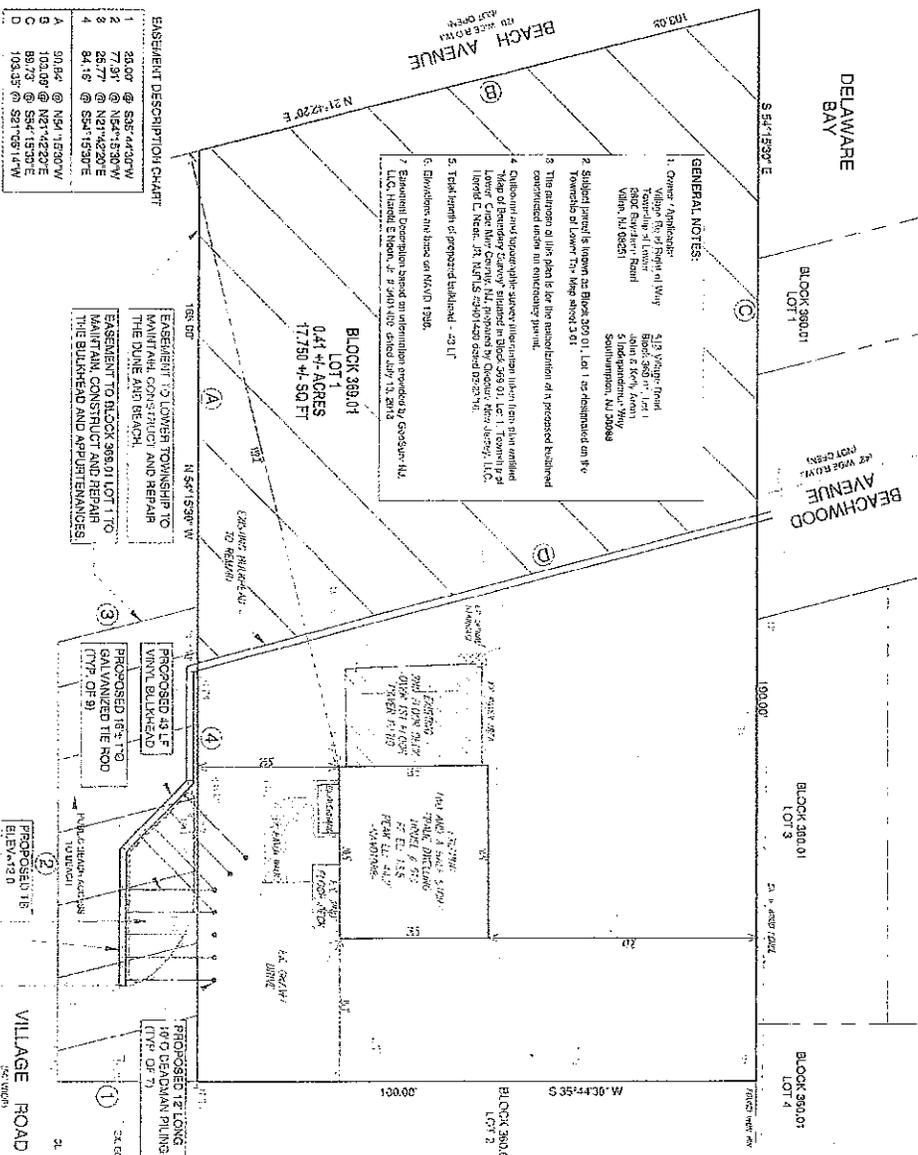
KELLY ARENA

Attest: Julie Picard, Township Clerk



NJDEP LAND USE EMERGENCY AUTHORIZATION PLAN

FDA Engineers - Landscape Architects - Planners



EDA Engineering Design Associates, P.A.

NJDEP LAND USE EMERGENCY AUTHORIZATION PLAN
BLOCK 369.01, LOT 1
LOWER TOWNSHIP
CAPE MAY COUNTY, NEW JERSEY

JOSEPH H. MAFFEI
PROFESSIONAL ENGINEER
N.J. P.E. NO. 35202

EDA

APPROVED FOR THE PROJECT BY: [Signature]

DATE: [Date]

PROJECT: [Project Name]

SHEET: [Sheet Number]

GENERAL REVENUES	FCOA	Anticipated 2018	Realized in Cash in 2018	Excess/ (Shortfall)
1. Surplus Anticipated	08-101	3,002,000.00	0.00	(3,002,000.00)
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-102			
Total Surplus Anticipated	08-100	3,002,000.00	0.00	(3,002,000.00)
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXX			
Licenses:	XXXXXX			
Alcoholic Beverages	08-103	35,000.00	36,545.00	1,545.00
Other (Mercantile, campground, ice cream peddling, bingo, gravel pit)	08-104	115,000.00	94,487.00	(20,513.00)
Fees and Permits (Yard sale, copying fees, street opening, taxi cab, municipal fees)	08-105	72,200.00	40,468.00	(31,732.00)
Fines and Costs:	XXXXXX			
Municipal Court	08-110	101,500.00	49,449.30	(52,050.70)
Interest and Costs on Taxes	08-112	150,000.00	142,074.19	(7,925.81)
Interest on Investments and Deposits	08-113	42,300.00	27,784.96	(14,515.04)
Recreation Fees	08-105	40,000.00	23,344.59	(16,655.41)
Payments in Lieu of Taxes - Conifer	08-105	30,000.00	19,480.24	(10,519.76)
Payments in Lieu of Taxes - Yorkshire Place	08-105	15,000.00	6,264.60	(8,735.40)
Payments in Lieu of Taxes - Haven House	08-105	25,000.00	19,819.18	(5,180.82)
Bulk Trash Receipts	08-105	55,000.00	43,584.70	(11,415.30)
Amt. Anticipated from LTMUA	08-114	70,000.00	0.00	(70,000.00)
Cable Franchise Fees	08-105	135,000.00	153,491.42	18,491.42
Total Section A: Local Revenue	08-001	886,000.00	656,793.18	(229,206.82)
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations	XXXXXX	XXXXXX	XXXXXX	
Consolidated Municipal Property Tax Relief Aid	09-200	0.00	0.00	0.00
Energy Receipts (PL 1997, Chapters 162 & 167)	09-202	1,475,791.00	0.00	(1,475,791.00)
Garden State Trust	09-207	87,437.00	0.00	(87,437.00)
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,563,228.00	0.00	(1,563,228.00)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (NJSA 40A: 4-36 and NJAC 5:23-4.17)	XXXXXX	XXXXXX	XXXXXX	
Uniform Construction Code Fees	08-160	420,000.00	344,148.00	(75,852.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset w/Appropriations	08-002	420,000.00	344,148.00	(75,852.00)
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations:	XXXXXX	XXXXXX	XXXXXX	
Boards of Education - Special Police	08-105	84,357.14	0.00	(84,357.14)
County Interlocal - Garage Services	08-105	42,000.00	48,989.10	6,989.10
Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations	11-001	126,357.14	48,989.10	(77,368.04)
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h)				
Total Section E: Interlocal Municipal Service Agreements Offset With Appropriations	08-003	0.00	0.00	0.00

GENERAL REVENUES		FCOA	Anticipated 2018	Realized in Cash in 2018	Excess/ (Shortfall)
3	Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXX	XXXXXX	XXXXXX	
	NJ Transportation Trust Fund Authority Act	10-865	175,000.00	175,000.00	0.00
	Recycling Tonnage Grant	10-701	52,855.55	52,855.55	0.00
	Drunk Driving Enforcement Fund	10-745	0.00	0.00	0.00
	Clean Communities Program	10-770	73,775.05	73,775.05	0.00
	Alcohol Education and Rehabilitation Fund	10-702	1,025.25	1,025.25	0.00
	Municipal Alliance on Alcoholism and Drug Abuse	10-703	31,409.00	31,409.00	0.00
	Over the Limit Under Arrest	10-720		0.00	0.00
				0.00	0.00
	Small Cities Grant	10-707	100,000.00	100,000.00	0.00
	Distracted Driving		6,600.00	6,600.00	0.00
	Body Armor Grant	10-713	4,195.87	4,195.87	0.00
	Open Space			0.00	0.00
	Coastal Resiliency	10-774		0.00	0.00
	Atlantic County JIF	10-714	6,150.00	6,150.00	0.00
	EMS Homeland	10-735		0.00	0.00
	Cops in Shops	10-717	2,640.00	2,640.00	0.00
	Body Cameras			0.00	0.00
	Click it or Ticket	10-716	5,500.00	5,500.00	0.00
	Emergency Management Assistance	10-731	9,400.00	9,400.00	0.00
	Green Communities	10-729		0.00	0.00
		10-772		0.00	0.00
		10-773		0.00	0.00
	Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services-Public and Private Revenues	10-001	468,550.72	468,550.72	0.00

3.	Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services -	XXXXXX	XXXXXX	XXXXXX	
	Other Special Items:				
	Uniform Fire Safety Act	08-106	297,679.00	251,922.20	(45,756.80)
	Fire District Contributions	08-105	102,000.00	0.00	(102,000.00)
	Capital Fund - Reserve for Debt Service	08-109	45,000.00	0.00	(45,000.00)
	Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Other Special Items	08-004	444,679.00	251,922.20	(192,756.80)

GENERAL REVENUES		FCOA	Anticipated 2018	Realized in Cash in 2018	Excess/ (Shortfall)
	Summary of Revenues	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
1.	Surplus Anticipated	08-101	3,002,000.00	0.00	(3,002,000.00)
2.	Surplus Anticipated With Consent of Director of Local Gov't Services	08-102	0.00	0.00	
3.	Miscellaneous Revenues:				
	Total Section A: Local Revenues	08-001	886,000.00	656,793.18	(229,206.82)

Total Section B: State Aid Without Offsetting Appropriations	09-001	1,563,228.00	0.00	(1,563,228.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	420,000.00	344,148.00	(75,852.00)
Total Section D: Interlocal Municipal Service Agreements	11-001	126,357.14	48,989.10	(77,368.04)
Total Section F: Public and Private Revenues	10-001	468,550.72	468,550.72	0.00
Total Section G: Other Special Items	08-004	444,679.00	251,922.20	(192,756.80)
Total Miscellaneous Revenues	13-099	3,908,814.86	1,770,403.20	(2,138,411.66)
4. Receipts from Delinquent Taxes		800,000.00	628,093.88	(171,906.12)
5. Subtotal General Revenues (Items 1,2,3 and 4)		7,710,814.86	2,398,497.08	(5,312,317.78)
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	20,863,365.82	XXXXXXXXXX	
b) Addition to Local District School Tax	07-191			
Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)	07-199	20,863,365.82	(9,275,218.70)	(30,138,584.52)
7. Total General Revenues	13-299	28,574,180.68	(6,876,721.62)	(35,450,902.30)
Add back: Replenish fund balance				(3,002,000.00)
Total Revenues needed to balance budget & replenish surplus				(38,452,902.30)

8. GENERAL APPROPRIATIONS	FCOA	Appropriated		Expended 2018		
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Office of the Township Council	20-110					
Salaries and Wages	20-110-1	78,000.00		78,000.00	39,044.01	38,955.99
Other Expenses	20-110-2	20,200.00		20,200.00	11,349.13	8,850.87
Office of the Township Clerk	20-120					
Salaries and Wages	20-120-1	244,000.00		244,000.00	98,386.07	145,613.93
Other Expenses	20-120-2	9,850.00		9,850.00	3,879.42	5,970.58
Elections	20-120-2	7,000.00		7,000.00	5,770.54	1,229.46
Office of Township Solicitor	20-155					
Other Expenses	20-155-2	216,000.00		216,000.00	201,074.30	14,925.70
Office of the Township Manager	20-100					
Salaries and Wages	20-100-1	184,200.00		184,200.00	92,810.45	91,389.55
Other Expenses	20-100-2	15,500.00		15,500.00	10,788.79	4,711.21
Department of Revenue and Finance	20-130					
Salaries and Wages	20-130-1	335,000.00		335,000.00	154,181.35	180,818.65
Other Expenses	20-130-2	46,150.00		46,150.00	30,918.24	15,231.76
Audit Services	20-135					
Other Expenses	20-135-2	32,800.00		32,800.00	32,800.00	0.00
Tax Assessor						
Salaries and Wages	20-150-1	132,250.00		132,250.00	61,202.84	71,047.16
Other Expenses	20-150-2	16,900.00		16,900.00	4,849.24	12,050.76

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Division of Taxation	20-145					
Salaries and Wages	20-145-1	182,000.00		182,000.00	88,418.40	93,581.60
Other Expenses:						
Liquidation of Tax Title Liens	20-145-2	1,000.00		1,000.00	0.00	1,000.00
Miscellaneous Other Expenses	20-145-2	9,725.00		9,725.00	5,308.37	4,416.63
Department of Planning and Development	20-170					
Salaries and Wages	20-170-1	151,500.00		151,500.00	73,982.48	77,517.52
Other Expenses	20-170-2	6,115.50		6,115.50	2,130.27	3,985.23
Engineering Services and Costs	20-165					
Other Expenses	20-165-2	12,000.00		12,000.00	3,291.40	8,708.60
Department of Parks and Recreation	28-370					
Salaries and Wages	28-370-1	266,000.00		266,000.00	123,451.36	142,548.64
Other Expenses	28-370-2	172,923.75		172,923.75	119,935.02	52,988.73
Department of Public Works	26-305					
Salaries and Wages	26-305-1	2,790,000.00		2,790,000.00	1,339,714.91	1,450,285.09
Other Expenses:	26-305-2					
Sanitary Landfill	26-305-2	730,000.00		730,000.00	319,921.71	410,078.29
Miscellaneous Other Expenses	26-305-2	277,745.00		277,745.00	203,221.07	74,523.93
Public Buildings and Grounds	20-310					
Salaries and Wages	20-310-1	147,755.00		147,755.00	75,035.40	72,719.60
Other Expenses	20-310-2	115,280.00		115,280.00	91,726.36	23,553.64

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated		Expended 2018		
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
PUBLIC SAFETY:						
Department of Public Safety	25-240					
Salaries and Wages	25-240-1	4,650,642.86		4,650,642.86	2,265,677.91	2,384,964.95
Other Expenses	25-240-2	244,014.36		244,014.36	142,867.88	101,146.48
DPS Building Lease	25-245-2	165,611.26		165,611.26	0.00	165,611.26
Police 911 Dispatchers	25-250					
Other Expenses	25-250-2	600,000.00		600,000.00	300,000.00	300,000.00
Uniform Fire Safety Act (P.L. 1983, Ch. 383)	25-265					
Salaries and Wages	25-265-1	168,379.00		168,379.00	78,044.51	90,334.49
Other Expenses	25-265-1	231,300.00		231,300.00	41,681.17	189,618.83
Emergency Management Services	25-252					
Salaries and Wages	25-252-1	17,000.00		17,000.00	8,500.05	8,499.95
Other Expenses	25-252-2	7,500.00		7,500.00	190.00	7,310.00
Contributions to Rescue	25-260-2	105,000.00		105,000.00	105,000.00	0.00
Interlocal Agreement - Fire District #3	25-263-2	13,750.00		13,750.00	13,750.00	0.00
Demolition	22-195					
Other Expenses	22-195-2	14,000.00		14,000.00	2,125.00	11,875.00
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Land Use Law (N.J.S.A. 40: 55 D-1)						
Planning Board	21-180					
Other Expenses	21-180-2	7,950.00		7,950.00	7,500.00	450.00
Zoning Board of Adjustments	21-185					
Other Expenses	21-185-2	7,950.00		7,950.00	7,500.00	450.00
Animal Regulation	27-340					
Other Expenses						
Contractual	27-340-2	167,446.00		167,446.00	109,853.00	57,593.00
Miscellaneous Other Expenses	27-340-2	17,828.00		17,828.00	17,828.00	0.00

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Court	43-490					
Salaries and Wages	43-490-1	200,000.00		200,000.00	96,561.61	103,438.39
Other Expenses	43-490-2	15,250.00		15,250.00	4,463.28	10,786.72
Public Defender (P.L. 1997, C. 256)	43-495					
Salaries and Wages	43-495-1	13,000.00		13,000.00	6,500.00	6,500.00
INSURANCE						
General Liability	23-210-2	262,503.10		262,503.10	218,862.36	43,640.74
Workers Compensation Insurance	23-215-2	666,313.00		666,313.00	666,313.00	0.00
Employee Group Health	22-220-2	4,141,634.00		4,141,634.00	1,934,100.08	2,207,533.92
Salaries and Wages	23-220-1	140,000.00		140,000.00		140,000.00
Uniform Construction Code - Appropriations Offset by Dedicated Revenues (N.J.A.C. 5: 23-4.17)						
State Uniform Construction Code						
Construction Official	22-195					
Salaries and Wages	22-195-1	422,500.00		422,500.00	189,298.64	233,201.36
Other Expenses	22-195-2	13,210.00		13,210.00	3,121.09	10,088.91
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
Terminal Leave						
Salaries and Wages	30-145-1	380,000.00		380,000.00	0.00	380,000.00
Celebration of Public Events or Holidays (N.J.S.A. 40: 48-5.4)	30-420-2	92,540.00		92,540.00	76,198.06	16,341.94

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
UTILITY EXPENSES AND BULK PURCHASES:						
Electricity	31-430-2	225,000.00		225,000.00	59,197.51	165,802.49
Street Lighting	31-435-2	430,000.00		430,000.00	186,253.96	243,746.04
Telephone	31-440-2	95,000.00		95,000.00	33,585.12	61,414.88
Water	31-445-2	13,900.00		13,900.00	6,689.20	7,210.80
Natural Gas	31-446-2	60,000.00		60,000.00	32,331.81	27,668.19
Heating Oil	31-447-2	13,000.00		13,000.00	1,594.12	11,405.88
Gasoline	31-460-2	250,000.00		250,000.00	87,583.62	162,416.38
Total Operations within "CAPS"	34-199	20,052,115.83	0.00	20,052,115.83	9,896,362.11	10,155,753.72
B. Contingent	35-470	300.00		300.00		300.00
Total Operations Including Contingent - within "CAPS"	34-201	20,052,415.83	0.00	20,052,415.83	9,896,362.11	10,156,053.72
Detail:						
Salaries and Wages	34-201-1	9,982,226.86		9,982,226.86	4,790,809.99	5,498,697.27
Other Expenses	34-201-2	10,070,188.97		10,070,188.97	5,105,552.12	4,657,356.45
E. Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
(1) DEFERRED CHARGES						
Capital Authorization funding	46-870					0.00
(2) STATUTORY EXPENDITURES:						
Public Employees' Retirement System	36-471	634,882.00		634,882.00	620,306.24	14,575.76
Social Security System (O.A.S.I.)	36-472	785,000.00		785,000.00	380,359.54	404,640.46
Police and Firemen's Retirement System of NJ	36-473	977,090.00		977,090.00	977,090.00	0.00
Defined Contribution Retirement Program	36-476	10,000.00		10,000.00	1,549.88	8,450.12
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	50,000.00		50,000.00	4,057.97	45,942.03
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	2,456,972.00	0.00	2,456,972.00	1,983,363.63	473,608.37
(G) Cash Deficit of Preceding Year	46-855					
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	22,509,387.83	0.00	22,509,387.83	11,879,725.74	10,629,662.09

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
Total Other Operattions - Excluded from "CAPS"		0.00	0.00	0.00	0.00	0.00
Interlocal Municipal Service Agreements						
Cape May County Interlocal						
Garage Services	26-305	42,000.00		42,000.00	42,000.00	0.00
Special Resource Police	25-240					
Salaries and Wages	25-240-1	84,357.14		84,357.14	84,357.14	0.00
Total Interlocal Municipal Service Agreements	42-999	126,357.14	0.00	126,357.14	126,357.14	0.00
Public and Private Programs Offset by Revenues						
Drunk Driving Enforcement Fund						
Salaries and Wages	41-745	0.00		0.00	0.00	0.00
Alcohol Education and Rehabilitation Fund	41-702	1,025.25		1,025.25	1,025.25	0.00
Recycling Tonnage Grant	41-701	52,855.55		52,855.55	52,855.55	0.00
Open Space		0.00				0.00
Body Armor Grant	41-713	4,195.87		4,195.87	4,195.87	0.00
Cape May County Municipal Alliance Funds						
State Share	41-703	31,409.00		31,409.00	31,409.00	0.00
Local Share	41-703	7,852.00		7,852.00	7,852.00	0.00
Clean Communities Program	41-770	73,775.05		73,775.05	73,775.05	0.00
Atlantic County JIF	41-714	6,150.00		6,150.00	6,150.00	0.00
NJ Transportation Trust Fund Authority Act	41-744	175,000.00		175,000.00	175,000.00	0.00
Emergency Management Assistance	41-718	9,400.00		9,400.00	9,400.00	0.00
Click it or Ticket	41-716	5,500.00		5,500.00	5,500.00	0.00
Small Cities Grant	41-707	100,000.00		100,000.00	100,000.00	0.00
Distracted Driving	41-711	6,600.00		6,600.00	6,600.00	0.00
						0.00
Over the Limit Under Arrest	41-720	0.00				0.00
Cops in Shops	41-717	2,640.00		2,640.00	2,640.00	0.00
	0.00	41-774	0.00			0.00

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
Public and Private Programs Offset by Revenues						
Click it or Ticket	41-716					0.00
Emergency Management Performance Grant	41-731					0.00
Neighborhood Preservation						0.00
Green Communities		0.00				0.00
Supplemental Fire Services Program						
Fire District Direct Program	41-726					0.00
Clean Shores	41-728					0.00
Drive Sober	41-721					0.00
Small Cities	41-707	0.00				0.00
						0.00
SFSP-Fire Districts	41-725	8,165.00		8,165.00	8,164.00	1.00
Total Public and Private Programs Offset by Revenues	40-999	484,567.72		484,567.72	484,566.72	1.00
Total Operations - Excluded from "CAPS"	34-305	610,924.86	0.00	610,924.86	610,923.86	1.00
Detail:						
Salaries and Wages		84,357.14		84,357.14	84,357.14	0.00
Other Expenses		526,567.72		526,567.72	526,566.72	1.00
8. GENERAL APPROPRIATIONS						
(A) Operations - Excluded from "CAPS"	FCOA	2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(C) Capital Improvements - Excluded from "CAPS"						
Capital Improvement Fund	44-901	250,000.00		250,000.00	250,000.00	0.00
New Jersey Transportation Trust Fund Authority Act	41-865					0.00
Total Capital Improvements Excluded from "CAPS"		250,000.00	0.00	250,000.00	250,000.00	0.00
(D) Municipal Debt Service - Excluded from "CAPS"						
Payment of Bond Principal	45-920	2,300,000.00		2,300,000.00	1,200,000.00	1,100,000.00
Payment of Bond Anticipation Notes and Capital Notes	45-925	0.00			0.00	XXXXXXXX
Interest on Bonds	45-930	450,000.00		450,000.00	229,900.00	220,100.00
Interest on Notes	45-935	20,000.00		20,000.00	0.00	20,000.00
Green Trust Loan Program:						XXXXXXXX
Loan Repayments for Principal and Interest	45-940	130,000.00		130,000.00	62,183.20	67,816.80
						XXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	2,900,000.00	0.00	2,900,000.00	1,492,083.20	1,407,916.80

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"						
(1) DEFERRED CHARGES:						XXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A: 4-55)	46-875	183,200.00		183,200.00	0.00	183,200.00
Deferred Charges - Ord 16-04	46-870	270,000.00		270,000.00	0.00	270,000.00
Emergency Authorizations	46-870	0.00		0.00	0.00	XXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	453,200.00	0.00	453,200.00	0.00	453,200.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	4,214,124.86	0.00	4,214,124.86	2,353,007.06	1,861,117.80
(L) Subtotal General Appropriations	34-400	26,723,512.69	0.00	26,723,512.69	14,232,732.80	12,490,779.89
(M) Reserve for Uncollected Taxes	50-899	1,850,667.99	0.00	1,850,667.99	0.00	XXXXXXXX
9. Total General Appropriations	34-499	28,574,180.68	0.00	28,574,180.68	14,232,732.80	12,490,779.89
Summary of Appropriations						
(A) Operations: (a & b) Within "CAPS" - Including Contingent	34-299	22,509,387.83	0.00	22,509,387.83	11,879,725.74	10,629,662.09
Other Operations	34-300	0.00		0.00	0.00	1,861,116.80
Interlocal Municipal Service Agreements	42-999	126,357.14		126,357.14	126,357.14	0.00
Public & Private Programs Offset by Revenues	40-999	484,567.72		484,567.72	484,566.72	1.00
Total Operations Excluded from "CAPS"	34-305	610,924.86	0.00	610,924.86	610,923.86	1,861,117.80
(C) Capital Improvements	44-999	250,000.00		250,000.00	250,000.00	0.00
(D) Municipal Debt Service	45-999	2,900,000.00		2,900,000.00	1,492,083.20	1,407,916.80
(E) Deferred Charges - Excluded from "CAPS"	46-999	453,200.00	0.00	453,200.00	0.00	453,200.00
(F) Judgments	37-480					0.00
(G) Cash Deficit	46-885					0.00
(K) Local District School Purposes	29-410					0.00
(N) Transferred to Bd of Education	29-405					0.00
(M) Reserve for Uncollected Taxes	50-899	1,850,667.99		1,850,667.99	0.00	1,850,667.99
Total General Appropriations	34-499	28,574,180.68	0.00	28,574,180.68	14,232,732.80	14,341,447.88

OUTSTANDING CHECKS
JUNE 2018

OUTSTANDING CHECKS

Prepared by Lauren Read 7/18/2018

Treasurer's Report

PRIOR

due payroll	292.95
61733	120.00
61738	99.00
61888	180.00
61962	392.56
61986	10,796.00
62113	60.00
62146	10.50
62159	20.00

62366	105.00
62404	15.00
62405	25.00
62417	790.00
62423	800.00
62440	300.00
62443	197,900.00
62444	171,200.70
62446	3,950.00
62467	664.65
62472	436.36
62476	450.00
62480	236.50
62501	200.00
62502	200.00
62511	360.00
62513	60.00
62515	200.00
62522	425.86
62527	200.00
62535	450.00
62537	200.00
62539	200.00
62541	120.00
62552	225.00
62561	2,544.40
62567	66.41
62581	30.00
62585	200.00
62593	200.00
62598	225.00
62602	225.00
62607	225.00
62610	90.00

DIT'S

14,487.78
2,927.90
312.00
379.60
50.00
536.00
428.00
4,681.00
62.20
398.00
980.00
13,768.57
844.52
130.60
15.00
16,130.05

11,971.01

383,519.88

395,490.89

56,131.22

CASH RECONCILIATION JUNE 30, 2018

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	600.00	6,219,489.56	101,777.18	6,118,312.38
Trust - Assessment				
Trust - Dog License	35.00	10,675.65	131.40	10,579.25
Trust - Other	0.00	2,688,730.31	5,127.53	2,683,602.78
Capital - General	0.00	7,015,994.85	0.00	7,015,994.85
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
Total	635.00	15,934,890.37	107,036.11	15,828,489.26

*Include Deposits In Transit (and change funds)

**Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at 30-Jun-18

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at 30-Jun-18

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

Lauren Read

Title: CFO, Township of Lower

TOWNSHIP OF LOWER

2600 Bayshore Road
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

July 24, 2018

Certification of Mailing of Tax Bills

I do hereby certify as follows:

I am the Tax Collector of Township of Lower, in the County of Cape May, State of NJ.

The mailing of or other delivery of all original tax bills for the third and fourth installments of 2018 and the first and second installments of 2019 was completed on July 24, 2018

Pursuant to N.J.S.A. 54:4-66 et seq.; payment on the third installment will bear no interest if received by August 20, 2018.

Kathy Brown, Tax Collector
CTC#8103

MARIA ANN BREWSTER
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 7/28/2019