

**WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL**

**August 1, 2016 - 7:00 P.M.**

**Meeting called to order.**

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

**Work Session**

**Consent Agenda**

Approval of NJ State Firemen's Association Membership Transfer – William A. Belles IV, Villas Volunteer Fire Co  
Approval of Minutes July 18, 2016  
Res. #2016-218 Payment of Vouchers \$722,464.01  
Res. #2016-219 Authorizing Payment of 2016 County Taxes -Third and Fourth Quarters (\$2,500,285.86 per quarter)  
Res. #2016-220 Authorization for Waiver of Fees for Calvary Chapel Cape May (new entry way into main meeting area)  
Res. #2016-221 Refund of Taxes (2 properties \$1,045.69)  
Res. #2016-222 Cancellation of Taxes on 4 Clear Water Drive (\$2,467.51)  
Res. #2016-223 Authorization for Waiver of Fees for Erma Fire District #3 (building repairs)  
Res. #2016-224 A Resolution Authorizing and Approving A Shared Service Agreement Between the County of Cape May and the Township of Lower for Public Safety Answering, Dispatch and Related Services  
Res. #2016-225 Authorizing Payout of Terminal Leave (J.Saunders \$3,088.92)  
Res. #2016-226 Renewal of Commercial Excavation (Gravel Pit) Licenses (Brodesser & Cape Mining)  
Res. #2016-227 Resolution Requesting Release of Performance Guarantee for Jeffrey Van Mourik Site Plan; Block 416, Lot 1.10 Escrow #Z14-08-04 (\$1,650)  
Res #2016-228 Approval for an Event at Mulligan Field (fundraiser Aug 20)

**Regular Agenda**

Res. #2016-229 Delaware Bayshore Council Resolution (appointment to Council)

**Administrative Reports**

Quarterly Report - Treasurer

**Manager Comments**

**Council Comments**

**Call to the Public**

**Closed Session**

Res. #2016-230 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **POLICE CONTRACT UPDATE**

**Adjournment**

**COUNCIL MEETING MINUTES – July 18, 2016**

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on July 18, 2016 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

- Councilmember Thomas Conrad
- Councilmember David Perry
- Councilmember Erik Simonsen
- Deputy Mayor Clark
- Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Mayor Beck read a Proclamation on behalf of Council supporting our police and encouraging all Lower Township residents to salute the service of Law Enforcement. He recognized and applauded Special Officer Eric Campbell and Special Officer Austin Parker for their service and vowed appreciation, support and prayers for all our officers.

**Consent Agenda**

- Approval of Minutes July 6, 2016 and Special Council Meeting July 13, 2016
- Res. #2016-206 Payment of Vouchers \$493,332.38
- Res. #2016-207 2016 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown Grant (\$5,000 Aug 19 thru Sept 5, 2016)
- Res. #2016-208 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Drive Sober or Get Pulled Over \$5,000)
- Res. #2016-209 Authorizing the Trade-In of Forty-Nine (49) Glock Model 21 Firearms No Longer Needed by the Lower Township Police Department As Per Exhibit A (trade-in value of \$260.00 per weapon)
- Res. #2016-210 Amending Resolution #2016-25 To Include Bond Counsel Services Connected to 2016 Bond Sale (Archer & Greiner not to exceed \$25,000)
- Res. #2016-211 Amending Resolution #2016-04 To Include Auditor Services Connected to 2016 Bond Sale (Ford Scott & Associates not to exceed \$15,000)
- Res. #2016-212 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on Govdeals Online Auction Website
- Res. #2016-213 Authorization for South Jersey Power Cooperative Natural Gas Supply Service Application (County Co-op)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

**Regular Agenda**

- Res. #2016-214 Resolution Determining the Form and Other Details of the Offering of \$4,520,000 General Obligation Bonds, Series 2016 of the Township of Lower, in the County of Cape May, State of New Jersey and Providing for the Sale of Such Bonds

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
SIMONSEN			X			
CLARK			X			
BECK			X			

Deputy Mayor Clark explained the purpose of the Delaware Bayshore Council and requested the opportunity to carry it forward and return with a report in the fall. Mayor Beck thanked Deputy Mayor Clark for his efforts with this initiative and stated his intention to vacate his seat at the end of December when his Mayoral term expires. Councilman Perry voiced favor with the Delaware Bayshore Council but advised against making these appointments until the new Council takes office in January. Mayor Beck reminded that Deputy Mayor Clark is a founding member. Councilman Conrad recommended tabling the resolution until the next Council meeting. A brief discussion ensued. Motion to table moved by Councilman Simonsen, seconded by Councilman Perry.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY		X	X			
SIMONSEN	X		X			
CLARK			X			
BECK			X			

### Administrative Reports

Monthly Reports – Clerk, Construction, Dog, Police, Tax Collector, Vital Statistics

### Council Comments

Councilman Conrad commented about the heat and reminded that there are cooling stations throughout the Township for anyone in need. He also announced the arrival of his new granddaughter.

Councilman Perry thanked the Department of Public Works for their continued efforts cleaning up storm debris. He also applauded the Lower Township Police Department and vowed his support.

Councilman Simonsen echoed the comments of Councilman Perry regarding the Department of Public Works and informed that a Special Meeting was held to pass an emergency resolution to get help with clean up and removal. He also encouraged the community to rally together to support our police.

Deputy Mayor Clark – no comments

Mayor Beck spoke briefly about the concert series and announced the Christmas in July event at the Cape May Lighthouse and the Coombs/ Douglass Bayfront Run.

Councilman Simonsen announced National Night Out, August 2<sup>nd</sup>, at the Ferry Terminal.

### Call to Public

### Closed Session

Res. #2016-216

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **CONTRACT NEGOTIATION UPDATE**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK			X			
BECK			X			

Council adjourned to Closed Session at 7:24 p.m.

Council returned to Open Session at 7:37 p.m.

Deputy Mayor Clark inquired about the potential cost to the Township with the additional paragraph allowing the manager to make market adjustments with Council approval. Manager Ridgway assured that the savings this year alone with the transition of court personnel will cover the entire change. He said that stipends were given in the 2006 and 2009 contracts without the provision in the MOU. He also communicated that circumstances this year caused additional duties. Deputy Mayor Clark argued that what took place in prior contracts was due to members temporarily taking on additional tasks and had to be approved by Council. Manager Ridgway argued that it did not happen that way. Councilman Simonsen questioned how the previous manager gave raises without Council's approval, outside of the contract. A lengthy disagreement ensued about the language in prior contracts and the cost of putting it back into this contract. Mayor Beck defended the position that this contract would be unfair to the other unions. Manager Ridgway reiterated the question of how three employees received raises last year. Councilman Simonsen reminded that the last manager gave out stipends without Council's approval. Motion to approve Resolution #2016-217 moved by Councilmember Simonsen. Arguments continued. Mayor Beck stated that this Council is sending a message to other employees that their work doesn't matter. Councilman Simonsen corrected Mayor Beck and stated that the contract is 2 percent. Deputy Mayor Clark questioned the criteria which will be used for a raise. Manager Ridgway reminded, as he explained in closed session, that each case will be different. He also confirmed, at the inquiry of Deputy Mayor Clark, that a market analysis has been performed. Mayor Beck questioned how this contract lines up with the CPI. Labor Attorney Blaney explained that of the municipalities that he represents, 2 percent is the cap. Mayor Beck questioned again what determines when someone gets a raise. Manager Ridgway pointed out that salary increases are causing insurance premium costs to go up. Discussion ended in disagreement.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY		X	X			
SIMONSEN	X		X			
CLARK				X		
BECK				X		

**Adjournment**

There being no further business to address, motion to adjourn moved by Councilmember Simonsen, seconded by Councilmember Conrad. Motion to adjourn unanimous. Meeting adjourned at 8:10 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Township Clerk

Approved:



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00392 JOSEPH BOYLE	15-01011	04/28/15	2015 EQUIP. ALLOWANCE	Open	41.05	0.00		B
00611 COUNTY OF CAPE MAY	16-02071	07/26/16	MONTHLY FUEL BILL/JUNE	Open	19,021.89	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES	16-02004	07/21/16	TIPPING FEES/JUNE	Open	84,364.10	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*	16-01978	07/18/16	MONTHLY SERVICES	Open	113.00	0.00		
	16-01979	07/18/16	MONTHLY SERVICES	Open	<u>113.00</u>	0.00		
					226.00			
00784 CAPE MAY STAR & WAVE	16-02050	07/26/16	LEGLA PUBLICATION 7-20-16	Open	528.86	0.00		
00807 CDW-GOVERNMENT INC*	16-01718	06/13/16	COMPUTER PARTS	Open	153.55	0.00		
	16-01751	06/16/16	DETECTIVE CAMERAS	Open	<u>1,712.28</u>	0.00		
					1,865.83			
00825 COMCAST*	16-01967	07/14/16	FIRE SAFETY 8499050090215761	Open	125.90	0.00		
00852 CHERRY VALLEY TRACTOR CO.*	16-01779	06/20/16	PARTS FOR FORD TRACTOR	Open	138.14	0.00		
00893 STATE OF NJ DEPT LABOR/WORKFC	16-02018	07/22/16	ANNUAL STATE PLAN PAYMENT	Open	1,784.06	0.00		
01092 CONTINENTAL FIRE & SAFETY, INC*	16-01962	07/13/16	FIRE EXTINGUISHER ANNUAL INSPE	Open	208.00	0.00		
01250 SCOTT DOUGLASS	16-02007	07/21/16	CONTRACTUAL REIMBURSEMENT-V	Open	215.00	0.00		
01254 JAMES DIETTERICH, II	16-02070	07/26/16	CONTRACTUAL REIMBURSEMENT--VM	Open	344.43	0.00		
01602 THOMSON WEST*	16-01998	07/20/16	UPDATES- 2016 PP	Open	300.00	0.00		
01655 GANN LAW BOOKS*	16-00899	03/31/16	2016 RULES OF EVIDENCE	Open	132.00	0.00		
01690 GRANTURK EQUIPMENT CO*	16-00087	01/08/16	PARTS FOR RECY/JAN	Open	523.35	0.00		
01781 HATCH MOTT MACDONALD, LLC*	16-01156	04/27/16	SIMPLE SUBDIVISION DIAMOND BCH	Open	4,406.25	0.00		B
	16-01928	07/11/16	PROFESSIONAL ENGINEERING	Open	413.50	0.00		
	16-02019	07/25/16	PROFESSIONAL ENGINEERING	Open	146.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01781 HATCH MOTT MACDONALD, LLC*			Continued					
	16-02020	07/25/16	PROFESSIONAL ENGINEERING	Open	2,562.20	0.00		
	16-02021	07/25/16	PROFESSIONAL ENGINEERING	Open	106.00	0.00		
	16-02022	07/25/16	PROFESSIONAL ENGINEERING	Open	397.50	0.00		
	16-02023	07/25/16	PROFESSIONAL ENGINEERING	Open	291.50	0.00		
	16-02024	07/25/16	PROFESSIONAL ENGINEERING	Open	265.00	0.00		
	16-02025	07/25/16	PROFESSIONAL ENGINEERING	Open	132.50	0.00		
	16-02027	07/25/16	PROFESSIONAL ENGINEERING	Open	397.50	0.00		
	16-02028	07/25/16	PROFESSIONAL ENGINEERING	Open	231.50	0.00		
	16-02029	07/25/16	PROFESSIONAL ENGINEERING	Open	221.75	0.00		
					<u>9,571.70</u>			
01964 INTERNATIONAL ASSOC ARSON INVS								
	16-00024	01/05/16	2016 ANNUAL DUES D BLACKLEY	Open	45.00	0.00		
02025 HUNTER JERSEY PETERBILT*								
	16-00966	04/08/16	PARTS FOR TRUCKS/JUNE	Open	998.28	0.00		
02027 JESCO INC*								
	16-01881	07/08/16	PARTS FOR TRUCKS	Open	244.77	0.00		
02134 THOMAS KEYWOOD								
	16-02081	07/27/16	CONTRACTUAL REIMBURSEMENT-M	Open	602.16	0.00		
02140 KINDLE FORD LINC/MERC., INC.*								
	16-01395	05/24/16	PARTS FOR POLICE VEHICLES/MAY	Open	538.00	0.00		
02247 LAWSON PRODUCTS, INC.*								
	16-01795	06/23/16	MONTHLY GARAGE SUPPLIES	Open	699.22	0.00		
02615 BRETT MATTHEWS								
	16-01843	06/29/16	RENEW TWP WEBSITE DOMAIN NAME	Open	171.87	0.00		
02756 PHILADELPHIA TURF CO INC*								
	16-01715	06/13/16	COUNTY MOWER PARTS	Open	116.08	0.00		
03026 NJ STATE HEALTH BENEFITS								
	16-02079	07/26/16	HEALTH BENEFITS-AUGUST 2016	Open	294,036.45	0.00		
03104 NORTHEAST IND.&MARINE SUPPLY*								
	16-00744	03/14/16	RDS/SANT/RECY/APRIL	Open	273.76	0.00		
03280 PARAMOUNT SANITARY SUPPLY*								
	16-01853	06/29/16	CLEANING SUPPLIES-PUBLIC SAFET	Open	361.97	0.00		
03305 PEDRONI FUEL*								
	16-02047	07/25/16	NO LEAD GAS	Open	359.54	0.00		
03460 V.E. RALPH & SON, INC.*								
	16-01567	06/08/16	PATROL OPERATIONS SUPPLIES	Open	727.30	0.00		
03518 RIGGINS, INC.*								
	16-01965	07/13/16	OFF HIGHWAY DIESEL	Open	184.31	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03518 RIGGINS, INC.*				Continued				
	16-02046	07/25/16	OFF HIGHWAY DIESEL	Open	<u>350.62</u>	0.00		
					534.93			
03573 SAFETY-KLEEN CORP*								
	16-00762	03/14/16	EQUIP. MAINTENANCE/APRIL	Open	350.75	0.00		
03692 SOUTH JERSEY GAS CO*								
	16-02080	07/26/16	JULY 2016 GAS BILL	Open	474.84	0.00		
03899 UPS								
	16-02045	07/25/16	SHIPPING MODEM	Open	11.65	0.00		
03935 STAPLES BUSINESS ADVANTAGE*								
	16-00857	03/24/16	TAX SALE BOOKS	Open	125.78	0.00		
	16-01264	05/09/16	1 PLY REGISTER TAPE 3 INCH	Open	<u>190.20</u>	0.00		
					315.98			
03958 DEBORAH VAN MOURIK								
	16-02068	07/26/16	CONTRACTUAL REIMBURSEMENT--V	Open	250.00	0.00		
03992 VAL-U AUTO PARTS LLC*								
	16-00983	04/08/16	RDS/ SANT/BLDG/JUNE	Open	2,721.16	0.00		
03995 VITAL COMMUNICATIONS, INC.*								
	16-01700	06/13/16	MODIV EXTENDED TAX DUPLICATE	Open	100.00	0.00		
04075 BARBER CONSULTING SERVICES LLC								
	16-00846	03/24/16	MISC IT FOR COURT/CONST MOVE	Open	910.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*								
	16-01964	07/13/16	FIRST AID SUPPLIES/DPW	Open	108.47	0.00		
04150 BARRY, CORRADO, GRASSI &								
	16-01934	07/12/16	RETURN OF APPLICATION FEES	Open	150.00	0.00		
	16-01990	07/20/16	RETURN UNUSED ESCROW	Open	<u>150.00</u>	0.00		
					300.00			
04300 W B MASON CO INC*								
	16-01112	04/25/16	PACKING TAPE	Open	16.76	0.00		
	16-01806	06/23/16	PAPER /DPW	Open	206.94	0.00		
	16-01856	07/01/16	OFFICE SUPPLIES	Open	540.82	0.00		
	16-01869	07/05/16	NON WINDOW ENVELOPES	Open	<u>197.00</u>	0.00		
					961.52			
04445 TRICOMM SERVICES CORP*								
	16-01867	07/05/16	MOVE 7 PHONES/1 FAX LINE DETEC	Open	382.50	0.00		
04504 MEDIA FIVE LTD*								
	16-01486	06/01/16	CONCERT SERIES @ DRBA	Open	3,000.00	0.00		
5032 NORTH WILDWOOD \$ CREST SHIRT*								
	16-01529	06/07/16	TICKET TAKER & GUARD SHIRTS	Open	265.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6059	USABLE LIFE							
	16-02078	07/26/16	AUGUST 2016 LIFE INSURANCE	Open	531.05	0.00		
6061	AMERIHEALTH ADMINISTRATORS							
	16-02009	07/21/16	7/18/2016 HEALTH	Open	347.06	0.00		
	16-02082	07/27/16	7/25/2016 HEALTH	Open	399.49	0.00		
					<u>746.55</u>			
7041	CARI ECKEL							
	16-01987	07/20/16	FOOTBALL REFUND - COACH	Open	30.00	0.00		
7098	SHORE VETERINARIAN ANIMAL *							
	16-00064	01/07/16	16-26 FINAL YEAR ANIMAL CONT	Open	4,250.00	0.00		B
7181	JENNIFER KELLY, PHD, LLC*							
	16-01857	07/01/16	EXAMS	Open	3,200.00	0.00		
7196	LAUREN HUGGINS SUIT*							
	16-00063	01/07/16	RES 2016-30 PIO DNE \$10,400	Open	866.67	0.00		
7199	STAPLES CREDIT PLAN-INSTORE PU							
	16-01757	06/16/16	OFFICE SUPPLIES	Open	76.55	0.00		
	16-01772	06/20/16	CONFERENCE TABLE & CHAIRS	Open	410.34	0.00		
	16-01798	06/23/16	SAFETY MAT	Open	99.98	0.00		
	16-01818	06/24/16	OFFICE SUPPLIES	Open	103.45	0.00		
	16-01824	06/27/16	CAR CHARGERS	Open	80.97	0.00		
	16-01825	06/27/16	OFFICE SUPPLIES- BOCA	Open	51.27	0.00		
	16-01860	07/01/16	OFFICE SUPPLIES	Open	7.54	0.00		
					<u>830.10</u>			
7209	FRANK KIELB ENTERTAINMENT*							
	16-01487	06/01/16	CONCERT SERIES @ DRBA	Open	3,500.00	0.00		
7211	WILLIAM GRIECO							
	16-01986	07/20/16	FOOTBALL REFUND - COACH	Open	30.00	0.00		
7262	JAMES GONZALEZ							
	16-01988	07/20/16	FOOTBALL REFUND - COACH	Open	20.00	0.00		
7307	JOHN HANAGAN							
	16-01985	07/20/16	FOOTBALL REFUND - COACH	Open	30.00	0.00		
7310	CORELOGIC REAL ESTATE TAX SER							
	16-02032	07/25/16	RES#2016-221 REFUND 2016 TAX	Open	353.68	0.00		
7461	DEGLER WHITING, INC*							
	16-01288	05/10/16	FAIRPLAY FOOTBALL SCOREBOARD	Open	13,020.00	0.00		
7475	SUZANNE M SCHEID							
	16-02048	07/25/16	CONTRACTUAL REIMBURSEMENT	Open	30.00	0.00		
7500	MONROE SYSTEMS FOR BUSINESS *							
	16-01911	07/08/16	ULTIMATE MONROE CALCULATOR	Open	187.80	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7507 STEFANKIEWICZ & BELASCO LLC	16-00059	01/07/16	2016 LEGAL MONTHLY DNE \$28k	Open	2,333.33	0.00		B
7508 BLANEY & KARAVAN PC*	16-00062	01/07/16	2016-33 PROSECUTOR \$23 DNE	Open	1,916.66	0.00		B
7568 AMERICAN FURNITURE RENTALS*	16-01691	06/13/16	COURT RENTAL FURNITURE	Open	358.40	0.00		B
7576 ROBERT THOMPSON JR.	16-02044	07/25/16	CONTRACTUAL REIMBURSEMENT	Open	202.99	0.00		
7609 HATHAWAY ABSTRACT CO*	16-01769	06/20/16	TITLE SEARCH DIAMOND BEACH LND	Open	500.00	0.00		
7614 MARK T JAMES	16-01855	06/29/16	REFUND OF REGISTRATION FEES	Open	110.00	0.00		
7618 MEGONIGAL ELECTRIC LLC*	16-01970	07/14/16	ELECTRIC EVIDENCE TRAILER	Open	1,100.00	0.00		
7621 MARK SCHIFFBAUER	16-01989	07/20/16	FOTTBALL REUND - COACH	Open	20.00	0.00		
7623 JOHN J & DOROTHY CASSIDY	16-02031	07/25/16	RES#2016-221 REFUND 2016 TAX	Open	692.01	0.00		
MPHIN MPH INDUSTRIES*	16-01753	06/16/16	SPEEDGUN	Open	1,470.00	0.00		
<hr/> <b>Total Purchase Orders: 114 Total P.O. Line Items: 0 Total List Amount: 717,611.00 Total Void Amount: 0.00</b> <hr/>								

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2016- 218**

**TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
STATE OF NJ- DEP	16-02002	BIKE PATH STORMWATER	57874	\$ 4,000.00
COMCAST	16-02017	INTERNET-VARIOUS LOC	57873	\$ 853.01

**Total Manual Check                   \$     4,853.01**

**Total Computer List                   \$   717,611.00**

**Total Bill List                           \$   722,464.01**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-219

Title: AUTHORIZING PAYMENT OF 2016 COUNTY TAXES -THIRD AND FOURTH QUARTERS

**WHEREAS**, the amounts listed below are due to Cape May County and it is necessary to receive authorization for the payment of bills; and

**WHEREAS**, payment of County taxes and fees may be remitted through electronic payment (EFT); and

**WHEREAS**, it is the recommendation of the Chief Financial Officer that authorization for electronic payments be made through a resolution so that such payments are made in a timely and efficient manner; and

**WHEREAS**, County Tax payments are charged to non-budget appropriation County Tax 6-01-55-910-015 as certified by the Chief Financial Officer \_\_\_\_\_ payable as follows:

\$ 2,500,285.86 due 8/15/2016  
\$ 2,500,285.86 due 11/15/2016

**NOW, THEREFORE BE IT RESOLVED** by the Township Council that the aforementioned payments to Cape May County are hereby authorized.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-220

**TITLE: AUTHORIZATION FOR WAIVER OF FEES FOR CALVARY CHAPEL CAPE MAY**

**WHEREAS**, the Calvary Chapel Cape May, located at 596 Seashore Road has made an application for a building permit for a new entry way into their main meeting area; and

**WHEREAS**, the Calvary Chapel Cape May is a non- profit organization and has requested the Township waive the permit fees associated with the reconstruction of the entrance; and

**WHEREAS**, the Township Council has reviewed their request and deems it appropriate to support local charitable organizations and non-profit organizations that support and enhance the township and its community.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower that all permissible Township permit fees associated with this new entry way be waived.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

Julie A Picard, Township Clerk

Calvary Chapel Cape May  
PO Box 1075  
North Cape May, NJ 08204  
609-884-5821

Township Council  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

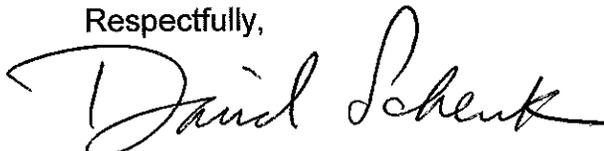
Dear Council Members:

My name is David Schenk; I am the Pastor of Calvary Chapel Cape May, located at 596 Seashore Road in the Erma section of Lower Township.

We are currently trying to improve our building with a new entry way into our main meeting area and are in the process of obtaining the required permits. I am writing you this letter to request that the permit fees be waived, as we are a non-profit corporation named, "Calvary Chapel Cape May, Inc.

We appreciate your time and consideration in this matter.

Respectfully,

A handwritten signature in black ink that reads "David Schenk". The signature is written in a cursive style with a large, sweeping initial "D".

David J. Schenk  
Pastor, Calvary Chapel Cape May

Enclosure: Internal Revenue Service Tax Exempt Certificate.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-221

**TITLE: AUTHORIZATION FOR REFUND OF TAXES**

**WHEREAS**, the Township Tax Collector has certified an overpayment due to the reasons listed below;  
and

**WHEREAS**, a refund is due.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
226	10	Corelogic	totally disabled veteran	353.68
512.29	1	John & Dorothy Cassidy	totally disabled veteran	692.01

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-222

**TITLE: CANCELLATION OF TAXES ON 4 CLEAR WATER DRIVE**

**WHEREAS**, block 494.27, lot 9, also known as 4 Clear Water Drive, was acquired by the Township of Lower on March 24, 2016; and

**WHEREAS**, the Township of Lower is exempt from paying real estate tax.

**NOW, THEREFORE BE IT RESOLVED**, that the Tax Collector is authorized to cancel the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarter 2016 taxes for the parcel of property located at 4 Clear Water Drive, Block 494.27, Lot 9 in the amount of \$2,467.51.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-223

**TITLE: AUTHORIZATION FOR WAIVER OF FEES FOR ERMA FIRE DISTRICT #3**

**WHEREAS**, Erma Fire District #3, located at 415 Breakwater Road has awarded contracts to Merrell & Garaguso General Contractors and R. Palmieri to make general repairs to the Erma Fire House including, but not limited to roof repairs, HVAC repairs, window replacements and replacing one of the emergency generators, and will be applying for permits for these repairs; and

**WHEREAS**, Fire District #3, is a non- profit organization and has requested the Township waive the permit fees associated with the repairs; and

**WHEREAS**, the Township Council has reviewed their request and deems it appropriate to support local charitable organizations and non-profit organizations that support and enhance the township and its community.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower that all permissible Township permit fees associated with the repairs to the Erma Fire House be waived.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

***Board of Fire Commissioners***

*District 3 Lower Township*

415 Breakwater Road, Cape May, NJ 08204

Mail to: P.O Box 162, Rio Grande, NJ 08242

July 20, 2016

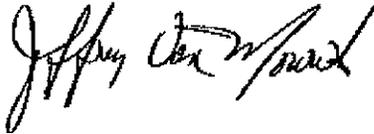
Gary Playford  
Construction Official Lower Township

Dear Gary,

As you are aware, Lower Township Fire District 3 has awarded a contract for various repairs and replacement (roof replacement, HVAC repairs, window replacement, etc.) to Merrell & Garaguso General Contractors. We are also having one of our emergency generators replaced by R. Palmieri electrical contractor. Since this project is being funded by tax payer dollars the Fire District is asking if the permit fees can be waived for these two projects.

If you have any questions call me, 609-377-1875.

Thank you,

A handwritten signature in black ink, appearing to read "Jeff Van Mourik". The signature is fluid and cursive, with the first name "Jeff" being the most prominent.

Jeff Van Mourik  
[Jeffvanm@yahoo.com](mailto:Jeffvanm@yahoo.com)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-224

**TITLE: A RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF CAPE MAY AND THE TOWNSHIP OF LOWER FOR PUBLIC SAFETY ANSWERING, DISPATCH AND RELATED SERVICES**

**WHEREAS**, the Township of Lower desires to contract with The County of Cape May for Public Safety Answering, Dispatch and related services effective September 15, 2016; and

**WHEREAS**, such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

**WHEREAS**, this contract is in the best interest for the safety of the citizens of the Township of Lower.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Township of Lower, County of Cape May, State of New Jersey, that the attached shared services agreement between the County of Cape May and the Township of Lower be and is hereby authorized and accepted and that the proper officials of the Township of Lower are authorized to execute said agreement.

**BE IT FURTHER RESOLVED**, that the attached agreement shall take effect on September 15, 2016 contingent upon the adoption of the appropriate resolution by the County of Cape May and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

Julie A Picard, Township Clerk

Prepared By:

---

James B. Arsenault, Jr., Esq.,  
County Counsel

SHARED SERVICES AGREEMENT BETWEEN THE  
COUNTY OF CAPE MAY AND THE TOWNSHIP OF LOWER  
FOR PUBLIC SAFETY ANSWERING, DISPATCH AND RELATED SERVICES

THIS SHARED SERVICES AGREEMENT is made this \_\_\_\_ day of \_\_\_\_\_, 2016  
by and between THE COUNTY OF CAPE MAY ("County"), a body corporate and politic of the State  
of New Jersey whose administrative offices are located 4 Moore Road, DN-101, Cape May Court  
House, New Jersey 08210 and THE TOWNSHIP OF LOWER ("Lower Township"), a municipal  
corporation of the State of New Jersey whose administrative offices are located at 2600 Bayshore  
Road, Villas, New Jersey 08251.

*WITNESSETH:*

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.*  
(the "Act"), authorizes local units of this State to enter into agreements with any other local unit  
or units to provide or receive any service that each local unit participating in the agreement is  
empowered to provide or receive in its own jurisdiction; and

WHEREAS, Lower Township has determined that, for reasons of efficiency and economy,  
eliminating the provision of public safety call answering and dispatch services for all calls, both  
emergency and non-emergency, relating to Police, Fire and Emergency Medical Services and  
procuring said services from the County is prudent and fiscally sound; and

WHEREAS, Lower Township is in need of these specified dispatch services to ensure public  
safety; and

WHEREAS, the County has agreed to furnish to these services to Lower Township through the Cape May County Office of Emergency Management pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, in the spirit of interlocal cooperation, and in furtherance of the principles underlying the Act, the County and Lower Township (collectively the "Parties") have negotiated an Agreement and deem it necessary and proper to memorialize these terms, as set forth below, to outline their respective rights and responsibilities for the benefit of both entities, for the benefit of local and county taxpayers, and to promote public health, safety and welfare generally; and

WHEREAS, the Parties have each duly authorized their proper officials to enter into and execute this Agreement through accompanying Resolutions of their governing bodies, true copies of which shall be annexed hereto upon adoption as Exhibits A and B respectively.

NOW, THEREFORE, with the foregoing recital paragraphs incorporated herein by this reference and in consideration of the mutual covenants contained herein, the Parties hereto, intending to be legally bound, do hereby adopt and endorse the following agreement for the provision of Public Safety Answering, Dispatch and Related Services:

1. CONTROLLING LAW. This Agreement is governed by the provisions of N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act (the "Act"). All actions and amendments to this Agreement must be authorized in conformance with the Act.

2. TERM OF AGREEMENT. This Agreement shall take effect on September 15, 2016 (the "Effective Date"). This Agreement shall run until midnight, September 30, 2021 (the "Initial Term"). The Initial Term of this Agreement is thus five (5) years. Unless terminated earlier in accordance with the provisions of Paragraph 11, below, and further provided that neither party provides notice at least six (6) months prior to the end of the Term that it wishes to terminate

this Agreement, this Agreement shall automatically be extended for an additional term of five (5) years (the "Renewal Term"). The Initial Term together with any Renewal Term is hereinafter referred to as the Term.

3. SCOPE OF WORK.

(a) Commencing on the Effective Date, the County shall provide public safety call answering, dispatch and related services for all calls, emergency and non-emergency, relating to Police, Fire and Emergency Medical Services (collectively referred to herein as the "Services") for Lower Township. Pursuant hereto, and during the Term of this Agreement, the County shall perform all the duties required for such Services previously provided by personnel of the Lower Township Police Department.

(b) Except as otherwise provided for herein, all Services shall be provided through County Office of Emergency Management Communications Center, presently located at 30 West Mechanic Street, Cape May Court House, NJ 08210. All inspection records and business dealings, related to the Services shall be maintained and conducted at said location. The County shall be required to employ properly trained dispatchers in its Communications Center to provide the Services set forth above. The Services shall be provided twenty-four (24) hours a day, three hundred and sixty-five (365) days a year. The County reserves the right to determine, in its sole discretion, the level of staffing necessary to accomplish its responsibilities under this Agreement. The dispatchers performing the Services set forth herein shall be under the control and direction of the County at all times.

(c) The Services to be provided by the County shall be that of public safety answer, dispatch and related services for emergency and non-emergency Police, Fire and Emergency Medical Services calls. Such Services shall be rendered consistent with the

County's current 911 Plan, as the same may be modified during the term of this Agreement. In the event a discrepancy arises between this Agreement and the 911 Plan as to the manner in which services are provided hereunder, the 911 Plan shall govern and this Agreement shall be deemed amended accordingly, provided that such change does not materially affect the scope of Services to be provided pursuant hereto. In the event of a 911 Plan modification, all notifications shall be addressed to the Cape May County Emergency Management Coordinator, the Cape May County Office of Emergency Management Chief of Communications, and the Chief of Police of the Township of Lower (or the Chief's designee) for review and appropriate general order issuance.

(d) It is expected that said Services will be performed by employees of the County with a level and quality that is consistent with the Rules and Regulations including Quality Standards, and Standard Operating Procedures for Dispatchers as developed by County, attached hereto as Exhibit C, and in accordance with the applicable provisions of the Cape May County Office of Emergency Management Radio Procedure Manual (the "OEM Manual"), a copy of which is attached as Exhibit D. This OEM Manual shall be subject to review and updating periodically by the County and any such revised or amended OEM Manual shall be considered to be part of this Agreement.

(e) Specific Provision as to Lower Township Personnel.

(i) Nothing in the Agreement requires the County to accept or retain any employee of Lower Township previously employed in the position of a public safety telecommunicator or providing such Services for Lower Township on or prior to the Effective Date of this Agreement. Pursuant to N.J.S.A. 40A:65-11(b), Lower Township and the County agree to jointly develop an employee

reconciliation plan and/or an implementation plan (as those terms are defined and/or used at N.J.S.A. 40A:65-11(a)(4) and N.J.S.A. 40A:65-11(b)) whereby the County may, at its sole discretion, interview and accept the transfer of Lower Township employees currently employed as a public safety telecommunicator. The final decision of which employees, if any, shall be accepted for transfer to the County pursuant hereto shall be vested solely in the County. Any Lower Township employee accepted for transfer to the County shall remain in his or her current title with current status, unless reclassified by the New Jersey Civil Service Commission. The County shall provide to Lower Township the names of any Lower Township employees accepted for transfer to the County pursuant hereto. Any Lower Township employee(s) accepted for transfer to the County shall be transferred pursuant to N.J.S.A. 40A:65-11(b), the regulations of the Civil Service Commission as to intergovernmental transfers (see N.J.A.C. 4A:4-7.1 et seq.) or other controlling law, statute or regulation, and upon completion of such transfer shall be subject to the then-existing collective bargaining agreement covering similar employees within the County. Any employee not selected for transfer to the County shall be removed, suspended or laid off by Lower Township, at Lower Township's sole expense, in accordance with N.J.S.A. 40A:65-11(b), N.J.S.A. 11A:8-1 et seq., or other controlling law, statute or regulation.

(ii) In accordance with the provisions of N.J.S.A. 40A:65-11(a)(4) and/or N.J.S.A. 40A:65-11(b), the required employee reconciliation plan and/or implementation plan shall be filed with the New Jersey Civil Service Commission for review, in accordance with the Act.

4. COMPENSATION.

(a) Lower Township shall pay to the County an annual sum according to the schedule below:

YEAR 1	2016-2017	\$600,000
YEAR 2	2017-2018	\$600,000
YEAR 3	2018-2019	\$600,000
YEAR 4	2019-2020	\$600,000
YEAR 5	2020-2021	\$600,000

he specified compensation for the County furnishing the services referred to in this Agreement shall be payable as follows: payments shall be made in equal quarterly installments on the fifteenth day of the second month of each quarter (i.e. February 15, May 15, August 15, November 15) during the Term of this Agreement, with the first payment of \$150,000 due on November 15, 2016.

(b) Upon the renewal of this Agreement at the expiration of any Term provided for herein, the fee schedule for the Services as set forth in Paragraph 3(a) may be increased or decreased based upon economic influences. In adjusting the fee schedule, the rates set forth in Paragraph 4(a) shall be multiplied by a fraction, the numerator of which shall be the revised United States Department of Labor Consumer Price Index for Transportation for All Urban Consumers (1982-1984 = 100) (the "CPI") for the month preceding the start of any Renewal Term and the denominator of which shall be the CPI for the effective date of this Agreement. The County shall provide Lower Township with notice of its intent to modify the fee schedule at least thirty (30) days prior to the effective date of the modification.

(c) The parties agree that the Compensation paid by Lower Township to the County pursuant to this Section 4 has been calculated and agreed to premised upon the County providing dispatch and related services to three municipalities (Avalon, Stone Harbor and now Lower Township). To the extent that, on and after the effective date of this Agreement, additional municipalities and/or other public service entities enter into agreements with the County for dispatch services that result in additional savings to the County, the County and Lower Township agree to review the Compensation provisions of this Section in order to determine if any of those additional savings can be passed along to Lower Township.

5. MUTUAL COOPERATION BETWEEN THE PARTIES. The County and Lower Township shall utilize their best efforts to anticipate and deal with problems or difficulties which arise during the Term of this Agreement. To accomplish this, during the Term of the Agreement, the Cape May County Emergency Management Coordinator, the Cape May County Office of Emergency Management Chief of Communications, and the Chief of Police of the Township of Lower (or the Chief's designee) shall meet as often as necessary (but no less than annually) to assure that the Services are being provided in an effective and efficient manner.

6. INSURANCE AND INDEMNIFICATION. The Parties agree to submit a copy of this Shared Services Agreement to their respective insurance carriers prior to the execution of same. The Parties agree that during the term of this Agreement they shall keep in force a policy of general and comprehensive liability insurance that will insure each party against any claims for any actions or omissions charged against either or both parties during the term of this Agreement. Each party agrees to cooperate with the other in the defense of any claim or claims assessed against

either or both parties arising out of the rendering or non-rendering of services contemplated by this Agreement.

7. MAINTENANCE OF RECORDS. The County shall maintain records of all call logs and activities conducted within Lower Township for the Services as may be required by and in accordance with the Laws of the State of New Jersey. Each party shall maintain its own Computer Aided Dispatch (CAD) system.

8. EXTERNAL DISPUTES. In the event any complaints or issues arise related to the nature, extent and quality of service or other communications between the parties which are required under this Agreement, authorized representatives of Recipient and Provider shall present any such issues for resolution in accordance with Section 10, entitled Quality Assurance Communications, as set forth in the Cape May County Office of Emergency Management Radio Procedure Manual. In the event the issue(s) presented are not resolved in a timely manner, then either party shall present the unresolved issue(s) to the other party through a Notice issued in accordance with Paragraph 13 entitled Notice of this Agreement.

9. DISPUTES CONCERNING THE AGREEMENT. Any disputes arising between the Parties as to the interpretation of the terms and conditions of this Agreement or the satisfactory performance thereof by any of the parties or related to any of the services and other responsibilities specified within this Agreement shall be resolved in accordance with the following:

STEP A: The Lower Township Administrator and the County Freeholder Director shall attempt to resolve the matter. If no settlement is reached within a twenty (20) day period, both parties agree to submit the matter as provided for in Step B below.

STEP B: In the event that a dispute cannot be resolved as provided in Step A, then, pursuant to N.J.S.A. 40A:65A-7(c), the dispute shall be submitted to the American Arbitration Association for binding arbitration. Any costs associated with arbitration shall be borne equally by both parties.

10. TERMINATION.

a. This Agreement may be terminated at any time upon mutual agreement of the Parties.

b. Either Party may terminate this agreement by giving six (6) months notice, in writing, delivered to the other Party by certified mail at the address provided herein.

11. RENEWAL/NEGOTIATIONS. The Parties agree to renegotiate terms of any Renewal Term upon request of the other at least ninety (90) days prior to termination of this Agreement or any renewal thereof.

12. DEFAULT. In the event that either party defaults in the performance of any of its duties or obligations under this Agreement, after receiving written notice of same and failing to cure such default within thirty (30) days of said written notice, the non-defaulting party shall be entitled to terminate this Agreement at the expiration of that 30-day period.

13. NOTICES. All notices to be provided under this Agreement shall be effective when given in writing and mailed by registered or certified mail, return receipt requested, postage prepaid, to the addresses set forth on the first page of this Agreement and to the attention of the respective representatives of the parties as set forth below:

As to the County:

Gerald M. Thornton, Director  
Cape May County Board of Chosen Freeholders

*with a copy to*  
Elizabeth Bozzelli, Clerk of the Board

As to Lower:

Jim Ridgway, Manager  
Township of Lower

*With a copy to:*  
Julie Picard, Township Clerk

14. CHOICE OF LAW. Any dispute under the Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

15. ENTIRE AGREEMENT. This Agreement represents the entire Agreement between the parties and may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

16. SEVERABILITY. If any part of this Agreement shall be held to be unenforceable or invalid the remainder of the Agreement shall nevertheless remain in full force and effect.

17. WAIVER. Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement at any one time shall not be deemed a waiver of such term, covenant, or condition at any one time nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

18. AUTHORIZATION OF OFFICIALS; COUNSEL APPROVAL. The parties acknowledge that this Agreement has been executed and sealed by officials authorized and directed to execute same on behalf of the respective Parties by duly adopted ordinances or resolutions for

such purposes. This Agreement has been approved in form, content and legality, by the respective solicitors for the County and Lower Township.

IN WITNESS WHEREOF, the districts hereto have executed this Agreement the date first above written.

ATTEST:

COUNTY OF CAPE MAY

\_\_\_\_\_  
Elizabeth Bozzelli, Clerk of the Board

By: \_\_\_\_\_  
Gerald M. Thornton, Freeholder Director

Approved as to Form:

\_\_\_\_\_  
James B. Arsenault, Jr., Esq.,  
County Counsel

WITNESS:

TOWNSHIP OF LOWER

\_\_\_\_\_  
Julie Picard, Township Clerk

By: \_\_\_\_\_  
Michael Beck, Mayor

Approved as to Form:

\_\_\_\_\_  
David Stefankiewicz, Esq.  
Township Solicitor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-225

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below resigned from the Township and is entitled to payment for accumulated vacation, personal, compensatory and holiday time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature, \_\_\_\_\_ that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to Jennifer Saunders in the amount of \$ 3,088.92 is authorized and chargeable to the 2016 Budget Account 6-01-56-910-199.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER  
DISPATCHER PAYOUT ANALYSIS  
2016

EMPLOYEE: Saunders, Jennifer  
 ASSUMPTIVE DATE OF LAYOFF: 10/1/2016  
 DATE OF PAYMENT: \_\_\_\_\_  
 RESOLUTION #: 2016

Annual Salary:	\$44,266.24
Longevity	
Hourly Rate:	\$21.28
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	8.50	21.28	180.90
Personal	(6.15)	21.28	(130.97)
Sick		21.28	0.00
Vacation	(15.87)	21.28	(337.64)
Holidays	56.00	21.28	1,191.78
104 Hrs	58.00	31.92	1,851.52
Ins Waiver			333.33
<b>Terminal Leave Payout</b>			<b>\$3,088.92</b>

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual Accrual	29 weeks / 52 weeks	Prorated Time Due	Time Used	Hours Available	
Comp		21.00		21.00	12.50	8.50	
Personal		32.00	0.56	17.85	24.00	(6.15)	
Sick	35.25	120.00	0.56	66.92	66.50	0.00	Not Eligible
Vacation	44.25	128.00	0.56	71.38	131.50	(15.87)	
Holidays (7)				56.00		56.00	
104 hrs		104.00	0.56	58.00		58.00	
Ins Waiver		4,000.00	0.08	333.33		333.33	
<b>Total</b>	<b>79.50</b>	<b>4,405.00</b>		<b>233.15</b>	<b>234.50</b>	<b>433.81</b>	

Accrual and time used are current to 07/23/16 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-226

**TITLE: RENEWAL OF COMMERCIAL EXCAVATION (GRAVEL PIT) LICENSES**

**WHEREAS**, Thomas F. Brodesser, Jr. and Cape Mining and Recycling, LLC have made application for renewal of commercial excavation (gravel pit) licenses; and

**WHEREAS**, the applicants have paid the appropriate fees and are currently in compliance with the regulations of the Cape Atlantic Conservation District.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. That the renewal of the commercial excavation license for the following are hereby approved:

<b>T. Brodesser</b>	<b>Block 410.01</b>	<b>Lots 30.01, 31 &amp; 32</b>
	<b>Block 410.01</b>	<b>Lots 9.01, 11.01 &amp; 18.01</b>
<b>Cape Mining</b>	<b>Block 410.01</b>	<b>Lot 92</b>
	<b>Block 410.01</b>	<b>Lots 89 &amp; 93-98</b>
	<b>Block 410.01</b>	<b>Lots 99.01 &amp; 99.02</b>
  
2. That all such licenses shall remain in full force and effect through July 15, 2017.
  
3. That the renewal of such licenses shall be conditioned on there being no further commercial activity conducted on the licensed premises without first obtaining all required Township and/or State licenses and permits and that a violation of this condition shall be grounds for revocation of the license.
  
4. The issuance of the license is further conditioned on the licensee's compliance with all applicable Federal, State and local laws and that a conviction of any Federal, State or local law shall be grounds for revocation of the license.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

Julie A Picard, Township Clerk

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2016-227**

**TITLE: A RESOLUTION REQUESTING RELEASE OF PERFORMANCE GUARANTEE FOR JEFFREY VAN MOURIK SITE PLAN; BLOCK 416 LOT 1.10 ESCROW # Z14-08-04**

**WHEREAS**, Jeffrey Van Mourik posted a Performance Guarantee with the Township of Lower, in the amount of \$1,650.00; and

**WHEREAS**, the Acting Township Engineer has recommended that the improvements having a total value of \$1,650.00 have been properly installed and are presently acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, the Governing body thereof, that the Performance Guarantee be and hereby is released.

**BE IT FURTHER RESOLVED** that the Township Treasurer is granted permission to issue a check in the amount of \$1,650.00 plus any accrued interest for payment of the above released Guarantee.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

\_\_\_\_\_  
Julie A Picard, Township Clerk

MEMORANDUM

TO: Mayor Michael Beck &  
Council members

FROM: William J. Galestok, PP,AICP  
Director of Planning

DATE: July 28, 2016

RE: Jeffrey Van Mourik site plan  
301 Pine Street  
Block 416, Lot 1.10  
Resolution # 2016-227

The Land Development Ordinance of the Township of Lower, Chapter, XVI, Subsection 400-81E, requires that, "The governing body shall by resolution, release or declare in default each Performance Guarantee".

Pursuant to the above referenced Subsection 400-81E, Resolution # 2016-227 is required to release the Performance Guarantee held in trust by the Township of Lower for Jeffrey Van Mourik site plan, Block 416, Lot1.10. The required final inspection report, certifying completion, compliance and condition of the work, has been received from the Acting Township Engineer, Engineering Design Associates.

The Acting Township Engineer recommends release of the retained \$1,650.00.

The inspection and construction costs of the bonded improvements have been paid for by the developer. All mandated improvements must be completed for the project's final approval.

cc: financial file

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-228

**TITLE: APPROVAL FOR AN EVENT AT MULLIGAN FIELD**

**WHEREAS**, Jumpin Joe's, LLC has requested permission to host an event at Mulligan Field on Saturday, August 20, 2016 with a rain date of Sunday, August 21, 2016; and

**WHEREAS**, Jumpin Joe's, LLC has provided the Township with the proper Insurance documents for the event.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, that permission is hereby granted for the event to take place.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

Julie A Picard, Township Clerk



Jumpin' Joe's LLC

609-846-4715

We are requesting permission to utilize Mulligan Field, in Villas, for a fundraiser event. We will be raising money to donate to Joey Povia. He is a young boy who has recently been diagnosed with a rare form of cancer. The event will be held on Saturday, August 20, 2016 with a rain date of Sunday, August 21, 2016. At the event we will have Inflatables rides, food, snacks, music, and more. Thank you for your consideration in this matter.

Joe and Kristi McCorriston – Owners of Jumpin' Joe's LLC



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Liberty United Insurance Services, Inc. 6005 Vineland Avenue, Suite 203 North Hollywood, CA 91606 License #: 0F89841</b>	CONTACT NAME: <b>Sam Muradyan</b>
	PHONE (A/C, No, Ext): <b>(888)688-3788</b> FAX (A/C, No): <b>(888)265-6889</b>
	E-MAIL ADDRESS: <b>Sam@libertyunitedinsurance.com</b>
	INSURER(S) AFFORDING COVERAGE
	INSURER A: <b>United States Fire Insurance Co</b>
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: 00000000-0 REVISION NUMBER: 2

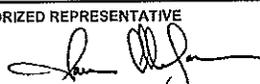
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	SRPGP-101-0715	06/20/2016	06/20/2017	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COM/OP AGG \$ <b>2,000,000</b>
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder Is an Additional Insured

Scheduled Activities Exclusion Endorsement Applies: Mechanical Bulls, Mechanical Surfboards & Zip Lines

CERTIFICATE HOLDER <b>The Township of Lower 2600 Bayshore Road, Villas, NJ 08251</b>	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  (SMS)
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-229

Title: DELEWARE BAYSHORE COUNCIL RESOLUTION

WHEREAS, the Bayshore Council (a) is a New Jersey nonprofit, public benefit corporation with Members and perpetual duration and succession and (b) is organized and operated exclusively for the purpose of advocating for the health and sustainability of NJ's Bayshore communities, from the Cape May Canal to the Delaware Memorial Bridge, amplifying the voice of Bayshore issues and community needs and facilitating a healthy balance of conservation and economic vitality; and

WHEREAS, the purposes of the Council are:

- 1. To conduct education, communication, organizing, and advocacy to restore, improve, preserve and sustain the environment , natural and engineered beaches, waterways, wildlife habitat, ecosystems, and public lands which surround the communities of the Delaware Bay and it's watershed:
2. To ensure that Bayshore Communities have a vibrant sustainable economy, adequate and resilient infrastructure, telecommunications, services, community resources and funding and that they are treated equitably by county, state and federal agencies,
3. To provide technical information, support, coordination and to undertake such programs, activities and projects as are consistent with Bayshore Council purposes and values and deemed appropriate by consensus of the member communities within the Council.
4. The Bayshore Council will seek common ground in Bayshore communities and facilitate partnership activities that will result in healthier communities, more resilient infrastructure and a stronger tourism and natural resource based or natural resource compatible economy for all Bayshore communities.
5. The Council will not limit its activities to efforts that benefit every Bayshore Community, so long as one or more Bayshore municipalities benefits.
6. Where possible, the council will lessen the burdens of Bayshore local governments and increase their voice in Trenton and Washington, DC and heighten appreciation and stewardship for the region nationwide.
7. The Bayshore Council commits to working collaboratively with our elected representatives, state and federal governments, Cape May, Cumberland and Salem counties, and all their constituent agencies, in the public interest on these matters for the greater good of all our communities, the environment, Bayshore residents and the Delaware Bay and it's watershed.
8. Any other activities deemed necessary by the members to further the purpose of the Council.

WHEREAS, Lower Township is a Bayshore Community; and

WHEREAS, membership in the Bayshore Council is important to the township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Norris Clark be appointed as Lower Township's official representative to the Bayshore Council and that Mayor Michael Beck serve as alternate.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and rows for CONRAD, PERRY, SIMONSEN, CLARK, BECK.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

Julie A Picard, Township Clerk

	Total	Jan	Feb	Mar	Apr	May	June
<b>BEG. BAL. JAN. 1, 2016</b>	<b>8,187,891.43</b>	<b>8,187,891.43</b>	<b>7,585,890.64</b>	<b>11,148,385.84</b>	<b>5,302,628.54</b>	<b>10,197,157.44</b>	<b>11,979,358.52</b>
<b>RECEIPTS:</b>							
Per Revenue Status	35,643,114.43	3,950,999.37	10,608,216.27	5,810,061.58	5,860,728.30	8,509,162.17	898,926.74
less: post cash surplus	(2,180,000.00)			(2,180,000.00)			
Interest due from Capital	(6,462.98)	(1,774.05)	(1,908.12)	(1,811.81)	(843.46)	(64.81)	(62.73)
Interest due from Escrow	(418.63)			(113.35)	(105.50)	(103.25)	(96.53)
	<b>33,456,232.82</b>	<b>3,359,225.32</b>	<b>10,604,310.15</b>	<b>3,628,136.42</b>	<b>5,859,779.34</b>	<b>8,508,014.11</b>	<b>898,767.48</b>
<b>Transfers:</b>							
Capital	5,000,000.00			(123,000.00)	5,123,000.00		
<b>Grants Received:</b>							
SG \$ RECD 0144	2,500.50		2,500.50				
COASTAL RES. \$ RECD	48,095.00			34,420.00	4,320.00		9,355.00
RECYCLING TONNAGE \$	48,517.52	48,517.52					
CLICKIT OR TICKET \$	5,000.00				5,000.00		
BODY CAMERA \$	23,000.00					23,000.00	
CC \$	90,672.08					90,672.08	
FEMA \$	6,393.73					6,393.73	
BODY ARMOR \$	745.00					745.00	
DDEF \$ RECD	1,027.39						1,027.39
OPEN SPACE \$	38,260.00						38,260.00
2015 Commercial Trash	0.00						
260,211.22							
<b>TOTAL RECEIPTS:</b>	<b>38,716,444.04</b>	<b>4,005,742.84</b>	<b>10,606,810.65</b>	<b>3,539,556.42</b>	<b>10,992,099.34</b>	<b>8,626,824.92</b>	<b>945,409.87</b>
							<b>1,054,787.19</b>
<b>DISBURSEMENTS:</b>							
2015 Reserves	771,899.48	379,018.26	167,587.65	88,956.66	109,616.44	11,820.87	14,900.60
2016 Current	35,633,677.89	4,218,168.61	6,881,765.88	9,469,829.12	5,668,797.73	6,676,491.09	2,738,625.26
June 30 pr posted to July	424,233.75						424,233.75
2016 Capital	1,053,085.84	45,761.03	53,335.04	66,969.22	491,444.81	325,948.71	69,607.03
less: CIF post	(150,000.00)			(150,000.00)			
less: Def chgs reassess	(47,000.00)			(47,000.00)			
less: Due capital	(1,000.00)			(1,000.00)			
	<b>37,882,876.76</b>						
<b>Appropriation Refunds:</b>	<b>(567,320.36)</b>	<b>(35,204.27)</b>	<b>(38,373.12)</b>	<b>(42,441.26)</b>	<b>(172,287.54)</b>	<b>(169,636.83)</b>	<b>(109,377.32)</b>
<b>TOTAL DISBURSEMENTS</b>	<b>37,117,556.40</b>	<b>4,607,743.63</b>	<b>7,044,315.45</b>	<b>9,385,313.72</b>	<b>6,097,670.44</b>	<b>6,844,623.84</b>	<b>3,137,989.32</b>
<b>END. BAL. DEC. 31, 2016</b>	<b>9,786,779.07</b>	<b>7,585,890.64</b>	<b>11,148,385.84</b>	<b>5,302,628.54</b>	<b>10,197,157.44</b>	<b>11,979,358.52</b>	<b>9,786,779.07</b>
Total Appropriation Refunds	(567,320.36)	(35,204.27)	(38,373.12)	(42,441.26)	(172,287.54)	(169,636.83)	(109,377.32)
	<b>0.00</b>						
<b>Bank Balance</b>							
Checking	6,854,679.89	10,595,373.52	5,860,075.05	9,439,670.51	11,217,362.50	10,099,147.17	
Online Payment Acct	165,909.98	379,284.01	89,903.05	100,136.37	345,884.18	48,123.69	
Total Bank Balance	7,020,589.87	10,974,657.53	5,949,978.10	9,539,806.88	11,563,246.68	10,147,270.86	
ADD: Deposits in Transit	663,087.43	185,868.89	52,598.42	676,268.44	495,788.99	44,208.99	
LESS: Outstanding Checks	(97,786.66)	(12,140.58)	(699,947.98)	(18,937.88)	(79,677.13)	(404,700.78)	
<b>Adjusted Bank Balance</b>	<b>7,585,890.64</b>	<b>11,148,385.84</b>	<b>5,302,628.54</b>	<b>10,197,157.44</b>	<b>11,979,358.52</b>	<b>9,786,779.07</b>	
	<b>0.00</b>						
<b>Monthly Interest Received-</b>							
Current Fund	26,454.73	4,265.38	5,555.03	5,510.10	3,041.32	4,314.99	3,767.81
Interest Rate		0.45%	0.45%	0.40%	0.40%	0.36%	0.36%

**OUTSTANDING CHECKS**

**JUNE 2016**

Prepared by Lauren Read 7/19/2016

Treasurer's Report

PRIOR		JUNE		DIT'S
55491	20.00	57448	800.00	2,959.51
56083	21.17	57476	30.00	15.05
56411	25.00	57481	11,070.32	1,010.00
56596	15.84	57492	15.00	4,890.00
57020	213.00	57512	225.00	
57130	12.00	57514	172.02	2,005.00
57249	300.00	57515	242.70	38.00
57300	4.00	57518	200.00	10.00
57311	879.41	57521	200.00	23,567.68
57359	120.00	57522	200.00	400.00
57364	60.00	57525	160.58	799.00
		57533	7,950.00	75.00
		57534	300.00	2,046.02
		57535	10.89	6,393.73
		57536	250.00	
		57538	200.00	
	<u>1,670.42</u>	57539	186,818.00	<u>44,208.99</u>
		57540	169,941.60	
		57554	225.00	
		57558	400.00	
		57559	225.00	
		57560	225.00	
		57561	45.00	
		57564	494.57	
		57567	225.00	
		57568	200.00	
		57570	100.00	
		57572	267.00	
		57573	200.00	
		57574	225.00	
		57577	200.00	
		57586	150.00	
		57590	661.36	
		57599	1,280.94	
		57602	200.00	
		57605	28.00	
		57609	62.50	
		57617	200.00	
		57519	200.00	
		57523	200.00	
		57625	3,071.02	
		57628	56.00	
		57629	120.00	
		57630	200.00	
		57634	225.00	
		57636	829.54	
		57638	75.00	
		57641	1,000.00	
		57642	138.00	
		57646	200.00	
		57649	200.00	
		57650	200.00	
		57652	200.00	
		57653	200.00	
		57654	200.00	
		57658	200.00	

57659	3,958.76
54661	751.80
57663	1,230.26
57664	420.00
57665	75.00
57667	200.00
57668	200.00
57670	200.00
57672	200.00
57673	200.00
57674	200.00
57675	290.00
57676	200.00
57679	200.00
57686	200.00
57689	225.00
57690	200.00
57692	200.00
57693	200.00
57694	225.00
57695	225.00
57696	200.00
57698	200.00
57703	200.00
57708	200.00
57709	200.00
57711	200.00
57714	35.00
due trust	79.50 pf fund

403,030.36  
404,700.78

## CASH RECONCILIATION JUNE 30, 2016

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	45,594.12	10,349,589.99	469,878.13	9,925,305.98
Trust - Assessment				
Trust - Dog License	116.60	11,687.24	0.30	11,803.54
Trust - Other	432.23	2,440,983.38	38,766.38	2,402,649.23
Capital - General		212,051.44		212,051.44
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
<b>Total</b>	<b>46,142.95</b>	<b>13,014,312.05</b>	<b>508,644.81</b>	<b>12,551,810.19</b>

\*Include Deposits in Transit (and change funds)

\*\*Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

**REQUIRED CERTIFICATION**

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2016

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at December 31, 2016

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

**(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER)** depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: 

Title: CFO, Township of Lower

GENERAL REVENUES		FCOA	Anticipated 2016	Realized in Cash in 2016	Excess/ (Shortfall)
1. Surplus Anticipated	08-101		2,180,000.00	2,180,000.00	-
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-102				
Total Surplus Anticipated	08-100		2,180,000.00	2,180,000.00	-
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXX				
Licenses:	XXXXXX				
Alcoholic Beverages	08-103		35,000.00	39,700.00	3,700.00
Other (Merchandise, campground, ice cream peddling, bingo, gravel pit) fees)	08-104		181,500.00	88,114.60	(93,385.40)
Fines and Costs:	08-105		79,500.00	49,430.88	(31,069.32)
Municipal Court	08-110		101,500.00	51,062.48	(50,437.52)
Interest and Costs on Taxes	08-112		150,900.00	104,475.47	(46,424.53)
Interest on Investments and Deposits	08-113		3,000.00	28,454.73	25,454.73
Recreation Fees	08-105		40,000.00	24,929.60	(15,070.40)
Payments in Lieu of Taxes - Conifer	08-105		30,000.00	19,870.05	(10,129.95)
Payments in Lieu of Taxes - Yorkshire Place	08-105		15,000.00	13,030.95	(1,969.05)
Payments in Lieu of Taxes - Haven House	08-105		25,000.00	20,019.75	(4,980.25)
Bulk Trash Receipts	08-105		55,000.00	37,874.00	(17,126.00)
Amt. Anticipated from LTMUA	08-114		205,000.00	0.00	(205,000.00)
Cable Franchise Fees	08-105		135,000.00	136,708.66	1,708.66
Total Section A: Local Revenue	08-001		1,053,500.00	609,668.87	(443,831.13)
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations	XXXXXX	XXXXXX	XXXXXX	XXXXXX	
Consolidated Municipal Property Tax Relief Aid	09-200		21,597.00	0.00	(21,597.00)
Energy Receipts (PL 1997, Chapters 182 & 187)	09-202		1,454,194.00	0.00	(1,454,194.00)
Garden State Trust	09-207		87,437.00	0.00	(87,437.00)
Total Section B: State Aid Without Offsetting Appropriations	09-001		1,563,228.00	0.00	(1,563,228.00)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A: 4-36 and N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXX	XXXXXX	XXXXXX	
Uniform Construction Code Fees	08-160		250,000.00	274,189.00	24,189.00
Total Section C: Dedicated Uniform Construction Code Fees Offset w/Appropriations	08-002		250,000.00	274,189.00	24,189.00
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations:	XXXXXX	XXXXXX	XXXXXX	XXXXXX	
Boards of Education - Special Police	08-105		79,293.76	39,146.88	(40,146.88)
County Interlocal - Garage Services	08-105		42,000.00	0.00	(42,000.00)
Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations	11-001		121,293.76	39,146.88	(82,146.88)
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h)					
Total Section E: Interlocal Municipal Service Agreements Offset With Appropriations	08-003		0.00	0.00	
GENERAL REVENUES		FCOA	Anticipated 2016	Realized in Cash in 2016	Excess/ (Shortfall)
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXX	XXXXXX	XXXXXX	XXXXXX	
Recycling Tonnage Grant	10-701		46,517.52	46,517.52	0.00
Clean Communities Program	10-770		90,672.08	90,672.08	0.00
Alcohol Education and Rehabilitation Fund	10-702		1,027.39	1,027.39	0.00
Small Cities Grant	10-707		550,000.00	550,000.00	0.00
FEMA			81,393.73	81,393.73	0.00
Body Armor Grant	10-713		295.20	295.20	0.00
Atlantic County JIF	10-714		3,400.00	3,400.00	0.00
Body Cameras			23,000.00	23,000.00	0.00
Click It or Ticket	10-716		5,000.00	5,000.00	0.00
Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Public and Private Revenues	10-001		801,305.92	801,305.92	0.00
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Other Special Items:	XXXXXX	XXXXXX	XXXXXX	XXXXXX	
Uniform Fire Safety Act	08-106		280,022.00	173,077.84	(106,944.16)
Fire District Contributions	08-105		57,000.00	0.00	(57,000.00)
Capital Fund - Reserve for Debt Service	08-109		123,000.00	123,000.00	0.00
Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Other Special Items	08-004		460,022.00	296,077.84	(163,944.16)

GENERAL REVENUES		FCOA	Anticipated 2016	Realized in Cash in 2016	Excess/ (Shortfall)
<b>Summary of Revenues</b>					
1. Surplus Anticipated		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-101		2,180,000.00	2,180,000.00	0.00
3. Miscellaneous Revenues:	08-102		0.00	0.00	
Total Section A: Local Revenues					
	08-001		1,055,600.00	809,688.87	(445,831.13)
Total Section B: State Aid Without Offsetting Appropriations					
	09-001		1,563,228.00	0.00	(1,563,228.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations					
	08-002		250,000.00	274,189.00	24,189.00
Total Section D: Interlocal Municipal Service Agreements					
	11-001		121,293.76	39,146.88	(82,146.88)
Total Section F: Public and Private Revenues					
	10-001		801,305.92	801,305.92	0.00
Total Section G: Other Special Items					
	08-004		460,022.00	298,077.84	(163,944.16)
<b>Total Miscellaneous Revenues</b>					
	13-099		4,251,349.68	2,020,388.51	(2,230,961.17)
4. Receipts from Delinquent Taxes					
			800,000.00	814,586.70	14,586.70
5. Subtotal General Revenues (Items 1, 2, 3 and 4)					
			7,231,349.68	5,014,975.21	(2,216,374.47)
6. Amount to be Raised by Taxes for Support of Municipal Budget:					
	XXXXXX				
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-180		20,088,897.94	XXXXXXXXXX	
b) Addition to Local District School Tax	07-181				
Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)					
	07-189		20,088,897.94	(11,174,540.01)	(31,261,437.95)
<b>7. Total General Revenues</b>					
	13-299		27,318,247.82	(6,169,564.80)	(33,477,812.42)
<b>Total Revenues needed to balance budget &amp; replenish surplus</b>					
					(35,657,812.42)

8. GENERAL APPROPRIATIONS	FCOA	Appropriated		Expended 2016		
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
<b>(A) Operations - within "CAPS"</b>						
<b>GENERAL GOVERNMENT:</b>						
<b>Office of the Township Council</b>						
Salaries and Wages	20-110-1	63,000.00		63,000.00	31,500.04	31,499.96
Other Expenses	20-110-2	18,950.00		18,950.00	10,356.92	8,593.08
<b>Office of the Township Clerk</b>						
Salaries and Wages	20-120-1	221,500.00		221,500.00	107,973.49	113,526.51
Other Expenses	20-120-2	8,800.00		8,800.00	4,002.00	4,798.00
Elections	20-120-2	7,000.00		7,000.00	-1,295.48	8,295.48
<b>Office of Township Solicitor</b>						
Salaries and Wages	20-155-1	0.00		0.00	0.00	0.00
Other Expenses	20-155-2	216,000.00		216,000.00	208,713.27	9,286.73
<b>Office of the Township Manager</b>						
Salaries and Wages	20-100-1	162,000.00		162,000.00	78,973.70	83,026.30
Other Expenses	20-100-2	15,500.00		15,500.00	10,825.34	4,674.66
<b>Department of Revenue and Finance</b>						
Salaries and Wages	20-130-1	324,000.00		324,000.00	152,662.33	171,337.67
Other Expenses	20-130-2	46,160.00		46,150.00	38,680.64	9,469.36
<b>Audit Services</b>						
Other Expenses	20-135-2	32,800.00		32,800.00	32,800.00	0.00
<b>Division of Tax Assessment</b>						
Salaries and Wages	20-150-1	134,500.00		134,500.00	53,958.25	80,531.75
Other Expenses	20-150-2	13,200.00		13,200.00	3,201.80	9,998.20

8. GENERAL APPROPRIATIONS		Appropriated			Expended 2016	
(A) Operations - within "CAPS"	FCOA	2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
<b>GENERAL GOVERNMENT:</b>						
Division of Taxation	20-145					
Salaries and Wages	20-145-1	190,500.00		190,500.00	90,429.00	100,071.00
Other Expenses:						
Liquidation of Tax Title Liens	20-145-2	9,725.00		9,725.00	4,806.49	4,918.51
Miscellaneous Other Expenses	20-145-2	1,000.00		1,000.00	0.00	1,000.00
Department of Planning and Development	20-170					
Salaries and Wages	20-170-1	197,000.00		197,000.00	94,338.71	102,663.29
Other Expenses	20-170-2	6,795.00		6,795.00	2,013.85	4,781.15
Engineering Services and Costs	20-165					
Salaries and Wages	20-165-1	0.00		0.00	0.00	0.00
Other Expenses	20-165-2	9,000.00		9,000.00	3,956.00	5,044.00
Department of Parks and Recreation	28-370					
Salaries and Wages	28-370-1	254,000.00		254,000.00	116,461.21	137,538.79
Other Expenses	28-370-2	175,860.00		175,860.00	125,860.33	50,019.67
Department of Public Works	26-305					
Salaries and Wages	26-305-1	2,750,000.00		2,750,000.00	1,343,013.25	1,406,986.75
Other Expenses:	26-305-2					
Sanitary Landfill	26-305-2	730,000.00		730,000.00	323,137.56	406,862.44
Miscellaneous Other Expenses	26-305-2	280,245.00		280,245.00	160,959.97	89,285.03
Public Buildings and Grounds	20-310					
Salaries and Wages	20-310-1	139,000.00		139,000.00	69,458.81	69,543.19
Other Expenses	20-310-2	116,530.00		116,530.00	77,839.20	38,690.80
				0.00	0.00	0.00
<b>8. GENERAL APPROPRIATIONS</b>						
<b>(A) Operations - within "CAPS"</b>		<b>Appropriated</b>			<b>Expended 2016</b>	
	FCOA	2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
<b>PUBLIC SAFETY:</b>						
Department of Public Safety	25-240					
Salaries and Wages	25-240-1	4,406,875.00		4,406,875.00	1,656,842.63	2,450,032.47
Other Expenses	25-240-2	234,500.00		234,500.00	133,511.53	100,988.47
Police 911 Dispatchers	25-250					
Salaries and Wages	25-250-1	388,400.00		388,400.00	201,831.02	186,568.98
Other Expenses	25-250-2	9,960.00		9,960.00	1,124.82	8,835.38
Uniform Fire Safety Act (P.L. 1983, Ch. 383)	25-265					
Salaries and Wages	25-265-1	155,222.00		155,222.00	75,207.20	80,014.80
Other Expenses	25-265-1	181,800.00		181,800.00	25,302.83	156,497.17
Emergency Management Services	25-252					
Salaries and Wages	25-252-1	17,000.00		17,000.00	8,500.05	8,499.95
Other Expenses	25-252-2	7,500.00		7,500.00	0.00	7,500.00
Contributions to First Aid Organizations	25-260-2	105,000.00		105,000.00	105,000.00	0.00
Interlocal Agreement - Fire District #3	25-263-1	10,000.00		10,000.00	0.00	10,000.00
Demolition	26-306					
Other Expenses	26-305-2	13,750.00		13,750.00	9,352.88	4,397.62
<b>OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:</b>						
Municipal Land Use Law (N.J.S.A. 40: 55 D-1)						
Planning Board	21-180					
Other Expenses	21-180-2	8,000.00		8,000.00	7,500.00	500.00
Zoning Board of Adjustments	21-185					
Other Expenses	21-185-2	8,000.00		8,000.00	7,500.00	500.00
Animal Regulation	27-340					
Salaries and Wages	27-340-1					
Other Expenses						
Contractual	27-340-2	194,000.00		194,000.00	122,975.50	71,024.50
Miscellaneous Other Expenses	27-340-2	0.00		0.00	0.00	0.00

8. GENERAL APPROPRIATIONS						
(A) Operations - within "CAPS"	FCOA	2016	Appropriated for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Expended 2016	
					Paid or Charged	Reserved
<b>OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:</b>						
Municipal Court	43-490					
Salaries and Wages	43-490-1	216,500.00		216,500.00	105,081.90	111,418.10
Other Expenses	43-490-2	12,950.00		12,950.00	7,588.18	5,361.82
Public Defender (P.L. 1997, C. 286)	43-495					
Salaries and Wages	43-495-1	11,200.00		11,200.00	5,800.01	5,399.99
<b>INSURANCE</b>						
General Liability	23-210-2	317,096.00		317,096.00	300,917.04	16,178.96
Workers Compensation Insurance	23-215-2	666,313.00		666,313.00	666,313.00	0.00
Employee Group Health	22-220-2	4,028,527.52		4,028,527.52	2,121,363.22	1,907,164.30
Salaries and Wages	23-220-1	108,000.00		108,000.00	56,833.35	51,166.65
<b>Uniform Construction Code - Appropriations Offset by Dedicated Revenues (N.J.A.C. 5: 23-4.17)</b>						
<b>State Uniform Construction Code</b>						
Construction Official	22-195					
Salaries and Wages	22-195-1	279,500.00		279,500.00	131,756.07	147,743.93
Other Expenses	22-195-2	14,135.00		14,135.00	10,719.83	3,415.17
<b>UNCLASSIFIED:</b>						
<b>OTHER COMMON OPERATING FUNCTIONS</b>						
Terminal Leave						
Salaries and Wages	30-145-1	380,000.00		380,000.00	380,000.00	0.00
Celebration of Public Events or Holidays (N.J.S.A. 40: 48-5.4)	30-420-2	89,040.00		89,040.00	75,735.06	13,304.94
<b>8. GENERAL APPROPRIATIONS</b>						
(A) Operations - within "CAPS"	FCOA	2016	Appropriated for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
<b>UNCLASSIFIED:</b>						
<b>OTHER COMMON OPERATING FUNCTIONS</b>						
<b>UTILITY EXPENSES AND BULK PURCHASES:</b>						
Electricity	31-430-2	205,500.00		205,500.00	100,878.51	104,621.49
Street Lighting	31-435-2	360,000.00		360,000.00	193,523.76	166,476.24
Telephone	31-440-2	85,000.00		85,000.00	35,383.54	49,616.46
Water	31-445-2	13,900.00		13,900.00	8,181.75	7,738.25
Natural Gas	31-446-2	70,000.00		70,000.00	33,189.20	36,810.80
Heating Oil	31-447-2	35,000.00		35,000.00	1,079.80	33,920.20
Gasoline	31-460-2	338,500.00		338,500.00	63,073.85	285,426.15
<b>Total Operations within "CAPS"</b>	<b>34-199</b>	<b>19,094,243.52</b>	<b>0.00</b>	<b>19,094,243.52</b>	<b>10,140,479.01</b>	<b>8,953,764.51</b>
<b>B. Contingent</b>	<b>35-470</b>	<b>300.00</b>		<b>300.00</b>		<b>300.00</b>
<b>Total Operations Including Contingent - within "CAPS"</b>	<b>34-201</b>	<b>19,094,543.52</b>	<b>0.00</b>	<b>19,094,543.52</b>	<b>10,140,479.01</b>	<b>8,954,064.51</b>
<b>E. Deferred Charges and Statutory Expenditures - Municipal within "CAPS"</b>						
<b>(2) STATUTORY EXPENDITURES:</b>						
Public Employees' Retirement System	36-471	601,226.00		601,226.00	600,264.50	961.50
Social Security System (O.A.S.I.)	36-472	800,000.00		800,000.00	383,179.74	416,820.26
Police and Firemen's Retirement System of NJ	36-473	903,082.00		903,082.00	802,901.49	100.50
Defined Contribution Retirement Program	36-476	10,200.00		10,200.00	2,027.36	8,172.64
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	100,000.00		100,000.00	98,176.08	1,823.91
<b>Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"</b>	<b>34-209</b>	<b>2,414,508.00</b>	<b>0.00</b>	<b>2,414,508.00</b>	<b>1,986,549.09</b>	<b>427,958.91</b>
(6) Cash Deficit of Preceding Year	46-955					
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	<b>34-289</b>	<b>21,509,051.52</b>	<b>0.00</b>	<b>21,509,051.52</b>	<b>12,127,028.10</b>	<b>9,382,023.42</b>

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
<b>(A) Operations - Excluded from "CAPS"</b>						
Health Insurance	23-220-2	49,656.00		49,656.00		49,656.00
<b>Total Other Operations - Excluded from "CAPS"</b>		49,656.00	0.00	49,656.00	0.00	49,656.00
<b>Interlocal Municipal Service Agreements</b>						
Cape May County Interlocal						
Garage Services	26-305	42,000.00		42,000.00	42,000.00	0.00
Special Resource Police	25-240					
Salaries and Wages	25-240-1	113,125.00		113,125.00	113,125.00	0.00
<b>Total Interlocal Municipal Service Agreements</b>	42-999	155,125.00	0.00	155,125.00	155,125.00	0.00
<b>Public and Private Programs Offset by Revenues</b>						
Recycling Tonnage Grant	41-701	46,517.52		46,517.52	46,517.52	0.00
Body Armor Grant	41-713	295.20		295.20	295.20	0.00
Local Share	41-703	7,852.00		7,852.00	0.00	7,852.00
Clean Communities Program	41-770	90,872.08		90,872.08	90,872.08	0.00
Atlantic County JIF	41-714	3,400.00		3,400.00	3,400.00	0.00
<b>8. GENERAL APPROPRIATIONS</b>						
<b>(A) Operations - Excluded from "CAPS"</b>	FCOA	2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
<b>Public and Private Programs Offset by Revenues</b>						
Click It or Ticket	41-716	5,000.00		5,000.00	0.00	5,000.00
Fire District Direct Program	41-726	8,165.00		8,165.00	8,164.00	1.00
Small Cities	41-707	550,000.00		550,000.00	550,000.00	0.00
Body Cameras		23,000.00		23,000.00	23,000.00	0.00
FEMA		81,393.73		81,393.73	81,393.73	0.00
<b>Total Public and Private Programs Offset by Revenues</b>	40-999	817,322.92		817,322.92	804,469.92	12,853.00
<b>Total Operations - Excluded from "CAPS"</b>	34-305	1,022,103.92	0.00	1,022,103.92	959,694.92	62,509.00

8. GENERAL APPROPRIATIONS		Appropriated			Expended 2016	
(A) Operations - Excluded from "CAPS"	FCOA	2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
<b>(C) Capital Improvements - Excluded from "CAPS"</b>						
Capital Improvement Fund	44-901	150,000.00		150,000.00	150,000.00	0.00
New Jersey Transportation Trust Fund Authority Act	41-865					0.00
Total Capital Improvements Excluded from "CAPS"		150,000.00	0.00	150,000.00	150,000.00	0.00
<b>(D) Municipal Debt Service - Excluded from "CAPS"</b>						
Payment of Bond Principal	45-920	2,200,000.00		2,200,000.00	1,000,000.00	XXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925	0.00			0.00	XXXXXXXX
Interest on Bonds	45-930	450,000.00		450,000.00	222,252.78	XXXXXXXX
Interest on Notes	45-935	1,000.00		1,000.00	1,000.00	XXXXXXXX
Green Trust Loan Program:						XXXXXXXX
Loan Repayments for Principal and Interest	45-940	125,000.00		125,000.00	62,183.18	XXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	2,776,000.00	0.00	2,776,000.00	1,285,435.96	XXXXXXXX
<b>8. GENERAL APPROPRIATIONS</b>						
(E) Deferred Charges - Municipal - Excluded from "CAPS"	FCOA	2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
<b>(I) DEFERRED CHARGES:</b>						
Special Emergency Authorization - 5 Years (N.J.S.A. 40A: 4-55)	46-875	37,000.00		37,000.00	37,000.00	XXXXXXXX
Emergency Authorizations	46-870	10,000.00		10,000.00	10,000.00	XXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	47,000.00	0.00	47,000.00	47,000.00	XXXXXXXX
<b>(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"</b>						
	34-309	3,995,103.92	0.00	3,995,103.92	2,442,030.88	62,509.00
<b>(L) Subtotal General Appropriations</b>						
	34-400	25,504,155.44	0.00	25,504,155.44	14,589,058.98	9,444,532.42
<b>(M) Reserve for Uncollected Taxes</b>						
	50-899	1,814,092.18	0.00	1,814,092.18	1,814,092.18	XXXXXXXX
<b>9. Total General Appropriations</b>	<b>34-499</b>	<b>27,318,247.62</b>	<b>0.00</b>	<b>27,318,247.62</b>	<b>16,383,151.16</b>	<b>9,444,532.42</b>
<b>Summary of Appropriations</b>						
<b>(A) Operations: (a &amp; b) Within "CAPS" - Including Contingent</b>						
	34-299	21,509,051.52	0.00	21,509,051.52	12,127,028.10	9,382,023.42
<b>Other Operations</b>						
	34-300	49,856.00		49,856.00	0.00	49,856.00
Interlocal Municipal Service Agreements	42-999	155,125.00		155,125.00	155,125.00	0.00
Public & Private Programs Offset by Revenues	40-999	817,322.92		817,322.92	804,469.92	12,853.00
Total Operations Excluded from "CAPS"	34-305	1,022,103.92	0.00	1,022,103.92	959,594.92	62,509.00
<b>(C) Capital Improvements</b>						
	44-899	150,000.00		150,000.00	150,000.00	0.00
<b>(D) Municipal Debt Service</b>						
	45-899	2,776,000.00		2,776,000.00	1,285,435.96	XXXXXXXX
<b>(E) Deferred Charges - Excluded from "CAPS"</b>						
	46-899	47,000.00	0.00	47,000.00	47,000.00	0.00
<b>(F) Judgments</b>						
	37-480					0.00
<b>(G) Cash Deficit</b>						
	46-885					0.00
<b>(K) Local District School Purposes</b>						
	29-410					0.00
<b>(N) Transferred to Bd of Education</b>						
	29-405					0.00
<b>(M) Reserve for Uncollected Taxes</b>						
	50-899	1,814,092.18		1,814,092.18	1,814,092.18	0.00
<b>Total General Appropriations</b>	<b>34-499</b>	<b>27,318,247.62</b>	<b>0.00</b>	<b>27,318,247.62</b>	<b>16,383,151.16</b>	<b>9,444,532.42</b>

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-230

TITLE:

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

  X   (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. **POLICE NEGOTIATIONS**

\_\_\_\_\_ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

\_\_\_\_\_ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

\_\_\_\_\_ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

\_\_\_\_\_ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township council of the Township of Lower, assembled in public session on August 1, 2016 that an Executive Session closed to the public shall be held on this date at approximately \_\_\_\_\_ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 1, 2016.

Julie A Picard, Township Clerk