

# **Lower Township Citizen's Advisory Board**

## **Meeting Minutes 5/18/11**

**Call to Order:** A regular meeting of the Lower Township CAB was held in Lower Township on May 18, 2011. The meeting convened at 7 PM. Members in attendance were: Ryan Hansberry, Kevin Coombs, Anthony Marino, Peter Smith, John Rechner, William Marsden, Colleen Hughes, Joseph Wareham. Members not in attendance: Bob Weber, Bob Olivio.

**Approval of Minutes:** Minutes of the May 18, 2011 meeting of the LTCAB were approved as printed and distributed to the members of the board.

### **Items Discussed:**

Item 1: Organization of Board- Motioned and approved that Ryan Hansberry to become Chairman. Motioned and approved that Kevin Coombs to become Acting Secretary.

Item 2: CAB role- What is our role? Our duties? Reviewed the ordinance that created the CAB and discussed.

Item 3: Advertise the CAB- Develop press release (Anthony Marino), advertise in paper, do we have email address?, schedule meetings and submit to clerk to advertise on Township website.

**Adjournment:** 8:00 PM

# **Lower Township Citizen's Advisory Board**

## **Meeting Minutes 6/15/11**

**Call to Order:** A regular meeting of the Lower Township CAB was held in Lower Township on June 15, 2011. The meeting convened at 7 PM. Chairman Ryan Hansberry presiding, Kevin Coombs, acting secretary. Members in attendance were: Anthony Marino, Peter Smith, John Rechner, Joseph Wareham. Members not in attendance: William Marsden, Colleen Hughes, Bob Olivio, Bob Weber

**Approval of Minutes:** Minutes of the June 15, 2011 meeting of the LTCAB were approved as printed and distributed to the members of the board.

### **Items Discussed:**

Item 1: LTCAB responsibilities- Ordinance too general. Liaison between citizens and Council? Work on improvements to township?

Item 2: Township Bureau- Do we have one?

Item 3: Community Fair/Block Party- Why don't we have anymore? Why did Chamber back out? Can we get civic groups on board to help start it up again? Talk to Middle about their Fall Festival.

Item 4: Keeping Township aesthetically appealing- maintain foreclosed properties?

Item 5: EMT Building- Is it being upkept? Lot clean? Noise complaints? Lease proper?

Item 6: Fallen Soldiers Golf Tournament- Can Council support/make proclamation?

**Adjournment:** 8:00 PM

# **Lower Township Citizen's Advisory Board**

## **Meeting Minutes 7/20/11**

**Call to Order:** A regular meeting of the Lower Township CAB was held in Lower Township on July 20, 2011. The meeting convened at 7 PM. Chairman Ryan Hansberry presiding, Kevin Coombs, acting secretary. Members in attendance were: Anthony Marino, Peter Smith, John Rechner, William Marsden, Colleen Hughes, Bob Weber. Members not in attendance: Joseph Wareham, Bob Olivio.

**Approval of Minutes:** Minutes of the July 20, 2011 meeting of the LTCAB were approved as printed and distributed to the members of the board.

### **Items Discussed:**

Item 1: Review press release (Tony Marino)

Item 2: Code enforcement revisited

Item 3: Need for additional ALS support- Bob Weber researching and contacting TransCare to attend future meeting

Item 4: Township Newsletter- Are hard copies produced for citizens without email access? Pot hole hard copies?

Item 5: Township Festival/Fair/Block Party revisited-new location (airport, NCM shopping mall, Town Hall)?

Item 6: Property adjacent to Town Hall- Can Township purchase property? Fund Raisers, Grant from State, etc?

**Adjournment:** 8:30 PM

# Lower Township Citizen's Advisory Board

## Meeting Minutes 10/19/11

**Call to Order:** A regular meeting of the Lower Township CAB was held in Lower Township on Oct 19, 2011. The meeting convened at 7 PM. Vice Chairman William Marsden presiding, Kevin Coombs, secretary. Members in attendance were: Colleen Hughes, Bob Olivio, Peter Smith, Bob Weber, John Rechner, Joseph Wareham. Members not in attendance: Chairman Ryan Hansberry, Anthony Marino.

**Approval of Minutes:** Minutes of the Oct 19, 2011 meeting of the LTCAB were approved as printed and distributed to the members of the board.

### **Items Discussed:**

Item 1: Township Block Party – discussed: having it again, changing location due to complaints from local business (town hall was one suggestion), having amusement rides similar to July 4<sup>th</sup>, list of vendors (Bob Weber), what costs there will be to township –police, fire, PW, etc (Bob Olivio), whether insurance was required

Item 2: Attendance – discussed: multiple absences of Ryan Hansberry and Anthony Marino. Ordinance states that members can miss 2 consecutive if approved, 70% (9 of 12 monthly meetings) must be attended.

Item 3: Advertising of Meetings – discussed: if Anthony was taking care of this, having Claudia post on township web site and in paper (Bob Olivio).

Item 4: Our Role – discussed: what our role is, 10 year plan very vague, betterment of community

Item 5: Bring business to the airport – discussed: what's the process to do so, approval needed from DRBA and county makes this difficult, contacting Dr. Salvatore (Bob Weber) or Mike Porch (Peter Smith or William Marsden), whether or not we have the workforce for business/industry

Item 6: Economical Development Agency – discussed: do we have one, need agency to do the following: bring more and/or better business to Lower Township, claim back what is ours (WWII tower, Cape May Point Park, etc), making CDs, putting ads on YouTube, and/or using local high school media channel for reaching more tourists, making brochures and/or calendar of events, talking to Debbie (John Rechner) from county tourism

Item 7: Lower Township History – Discussed: whether or not we have a historical society, whether or not there is an exact date Lower was founded, a lot of history to tap into to draw more tourists (see Item 6), talking to Bob Heinley (has much historical knowledge about Lower)

Item 8: Drug Task Force – discussed: whether or not we still have one, LT officers were doing a fine job, county took over

**Adjournment:** 7:50 PM

# **Lower Township Citizen's Advisory Board**

## **Meeting Minutes 12/21/11**

**Call to Order:** A regular meeting of the Lower Township CAB was held in Lower Township on Dec 21, 2011. The meeting convened at 7 PM. Vice Chairman William Marsden presiding, Kevin Coombs, secretary. Members in attendance were: Colleen Hughes, Bob Olivio, Anthony Marino, Bob Weber, Joseph Wareham, New Member – Tony Kapurelos . Members not in attendance: Peter Smith, John Rechner

**Approval of Minutes:** Minutes of the Dec 21, 2011 meeting of the LTCAB were approved as printed and distributed to the members of the board.

### **Items Discussed:**

**Item 1:** Reorganization of Board – Chairman Ryan Hansberry resigned. Nomination and approval made for Vice-Chairman William Marsden to assume position of Chairman. Nomination and approval made for Bob Olivio to assume position of Vice-Chairman. New member Anthony Kapurelos introduced.

**Item 2:** Tourist Commission – Presentation was to be made but guest speaker could not attend. Tabled as John Rechner (point person) was not in attendance either.

**Item 3:** Trans Care – Bob Weber presented proposal and letter to submit to council. CAB discussed putting to vote whether or not to submit to council. CAB decided to table and further research individually and revisit at January meeting (cancelled).

**Item 4:** Members terms up – As of 12/31/11 the following members terms were to expire: Kevin Coombs, Anthony Marino, John Rechner, Peter Smith and Bob Weber. Who will be reinstated, who will not? Council must inform.

**Item 5:** Meeting Dates 2012 – The following dates were chosen as the CAB meeting dates for 2012: 2/15, 3/21, 4/18, 5/16, 6/20, 7/18, 8/15, 9/19, 10/17, 11/21, 12/19.

**Adjournment:** 8:05 PM