

Signed Resolutions - February 18, 2015

Res. #2015-67	Payment of Vouchers \$264,358.32
Res. #2015-68	Authorizing Payment of 2015 County Taxes (First and Second Quarters) and Animal Control Fees
Res. #2015-69	Resolution Approving the Extension of Liquor License to Co-Executors (Driftwood Cove)
Res. #2015-70	Authorization for Refund of Taxes (2 properties \$1,351.16)
Res. #2015-71	Award of Extraordinary Unspecified Service Contract Without Public Bidding for Stewart Farrell of the Richard Stockton College of New Jersey Coastal Research Center (\$4,297.28 FEMA Maps/Mtgs)
Res. #2015-72	Authorization for the Payout of Accumulated Sick Time (2 officers \$2,898.40)
Res. #2015-73	Appointment of UHY Employee Benefits Consulting Service for Actuarial Consulting Services Required by the Local Finance Board without Public Bidding (GASB as required by NJ LFN 2007-158 \$4,500)
Res. #2015-74	A Resolution Approving Additional Services to be Performed by Hatch Mott MacDonald regarding the Reconstruction of Clubhouse Drive (not to exceed \$6,000)
Res. #2015-75	Resolution Introducing Budget
Res. #2015-76	Authorization for the Payout of Accumulated Compensatory Time (M.Perry \$8,684.13)

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00789 CATAMARAN MEDIA COMPANY, LLC*	15-00361	02/04/15	ZONING/PLANNING BOARD1/28 1/21	Open	850.50	0.00		
00807 CDW-GOVERNMENT INC.*	14-03139	12/03/14	COMPUTER - DPS -TOUGHBOOK	Open	4,492.03	0.00		
00852 CHERRY VALLEY TRACTOR CO.*	15-00214	01/22/15	PART FOR COUNTY BACKHOE	Open	363.65	0.00		
00933 CAPE MAY CO. COURT ADMIN. ASSN.	15-00209	01/22/15	JUDGE'S DUES	Open	75.00	0.00		
	15-00240	01/26/15	DUES 2015 ELIZABETH/LAURA	Open	200.00	0.00		
					275.00			
00991 COLONIAL ELECTRIC SUPPLY*	15-00206	01/22/15	ELECTRICAL SUPPLIES/PSB	Open	102.54	0.00		
01075 COPIERS PLUS*	15-00148	01/14/15	CLUTCH FOR DUPLICATOR	Open	260.45	0.00		
01170 VERIZON WIRELESS* F/S	15-00413	02/11/15	CELL SERVICE FOR FIRE SAFETY	Open	127.58	0.00		
01171 VERIZON WIRELESS - TOWNHALL	15-00381	02/09/15	IPHONE BILL 1/29-2/28/15	Open	857.96	0.00		
	15-00382	02/09/15	VERIZON BILL 1/23/15 2/24/15	Open	493.30	0.00		
					1,351.26			
01196 H A DEHART & SON*	15-00040	01/06/15	PARTS FOR VEHICLES/JAN	Open	1,119.78	0.00		
01200 DELTA DENTAL PLAN OF NJ	15-00347	02/03/15	DENTAL FEBRUARY 2015	Open	14,026.05	0.00		
01201 DELL CORPORATION*	15-00253	01/27/15	TAX 3 COMPUTERS NO MONTITORS	Open	2,351.31	0.00		
01251 BRIAN DICKINSON	15-00416	02/11/15	CONTRACTUAL REIMBURSEMENT-V&M	Open	1,700.33	0.00		
01499 JOSEPH FAZZIO, INC*	15-00318	01/29/15	STEEL FOR TRASH TRUCK	Open	295.72	0.00		
01502 PAMELA FELDER	15-00373	02/05/15	CONTRACT REIMBURSEMENT 2015	Open	113.58	0.00		B
01641 GALL'S INC*	14-03320	12/29/14	PATROL SUPPLIES	Open	1,096.92	0.00		
01690 GRANTURK EQUIPMENT CO*	15-00032	01/06/15	PARTS FOR RECY/JAN	Open	809.43	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01690 GRANTURK EQUIPMENT CO*								
	15-00151	01/14/15	PARTS FOR LEAF TURNER	Open	1,337.84	0.00		
					2,147.27			
01785 ROBERT HARTMAN SR								
	15-00421	02/11/15	2015 CONTRACT REIMB	Open	314.70	0.00		B
01804 HOLTZ LEARNING CENTERS, LTD*								
	15-00255	01/27/15	HOLTZ AGENCY TRAINING POLICE	Open	2,537.00	0.00		
01820 DARRIN D. HICKOK								
	15-00294	01/29/15	CONTRACTUAL REIMBURSEMENT	Open	447.00	0.00		
02025 HUNTER JERSEY PETERBILT*								
	15-00035	01/06/15	PARTS FOR TRUCKS/JAN	Open	1,014.31	0.00		
02027 JESCO INC*								
	15-00121	01/09/15	CUTTING EDGES FOR BACKHOES	Open	2,252.32	0.00		
02108 KEEN COMPRESSED GAS CO*								
	15-00222	01/23/15	KEEN COMPRESSED GAS	Open	362.37	0.00		
02223 LANDSMAN UNIFORMS*								
	14-02941	11/07/14	UNIFORMS	Open	1,440.00	0.00		
02247 LAWSON PRODUCTS, INC.*								
	15-00031	01/06/15	SUPPLIES FOR DPW / JAN.	Open	693.53	0.00		
02262 FBI/LEEDA*								
	15-00093	01/07/15	2015 DUES	Open	50.00	0.00		
02763 DONALD R. MONTGOMERY								
	15-00286	01/29/15	CONTRACTUAL REIMBURSEMENT-V	Open	75.00	0.00		
02902 J. BYRNE INSURANCE*								
	15-00287	01/29/15	ANNUAL ROAD OPENING BOND	Open	100.00	0.00		
02940 MUNICIPAL RECORD SERVICE*								
	15-00153	01/14/15	PLEA AGREEMENTS	Open	107.00	0.00		
02947 DONALD MURPHY								
	15-00329	02/02/15	CONTRACTUAL REIMBURSEMENT-M	Open	720.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALIT*								
	15-00332	02/03/15	BUDGETING FOR ELECTED OFFICIAL	Open	75.00	0.00		
03158 NYSCA*								
	15-00164	01/16/15	LACROSSE RECERTIFICATIONS	Open	100.00	0.00		
03280 PARAMOUNT SANITARY SUPPLY*								
	15-00207	01/22/15	TERRY RUGS/DPW	Open	249.45	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03285 PARA PLUS TRANSLATIONS, INC.*	15-00107	01/08/15	INTERPRETER	Open	467.29	0.00		
03305 PEDRONI FUEL*	15-00313	01/29/15	NO LEAD GAS	Open	266.94	0.00		
03366 AMERI-GAS*	15-00307	01/29/15	PROPANE-BENNETTS	Open	582.20	0.00		
	15-00388	02/09/15	PROPANE - BENNETTS	Open	806.39	0.00		
					<u>1,388.59</u>			
03387 POGUE INC. *	15-00316	01/29/15	2015 PUBLIC ENTITY CONSORTIUM	Open	341.00	0.00		
03466 R & R SPECIALTIES	15-00221	01/23/15	APPRECIATION PLAQUE TOM BEHEL	Open	125.00	0.00		
03478 RED THE UNIFORM TAILOR, INC.*	14-03244	12/15/14	UNIFORMS	Open	459.90	0.00		
03518 RIGGINS, INC.*	15-00314	01/29/15	OFF HIGHWAY DIESEL	Open	473.26	0.00		
03537 RUTGERS, THE STATE UNIVERSITY*	15-00142	01/14/15	MUNICIPAL FINANCE ADMIN	Open	821.00	0.00		
03573 SAFETY-KLEEN CORP*	15-00041	01/06/15	EQUIP MAINTENANCE/JAN	Open	338.92	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	15-00028	01/06/15	TIRES/RDS/SANT/RECY/DPW/JAN	Open	3,417.25	0.00		
03678 SMELTZER & SONS INC.*	15-00223	01/26/15	ICE MELT	Open	1,027.53	0.00		
03692 SOUTH JERSEY GAS CO*	15-00331	02/02/15	SOUTH JERSEY GAS JANUARY 2015	Open	7,628.37	0.00		
03723 STAPLES, INC.*	15-00278	01/27/15	STAPLES JANUARY 2015 FINANCE	Open	443.21	0.00		
	15-00295	01/29/15	STAPLES DO NOT EXCEED \$600 FEB	Open	249.99	0.00		
					<u>693.20</u>			
03820 MUNICIPAL UTIL. AUTH ON CALL	15-00363	02/04/15	REIMBURSEMENT HALF OF BILL	Open	129.35	0.00		
03899 UPS	15-00143	01/14/15	Shipping	Open	45.35	0.00		
03904 LOWE'S HOME CENTER INC*	15-00030	01/06/15	SUPPLIES/JAN.	Open	56.99	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03985 VILLAS NAPA AUTO PARTS	15-00026	01/06/15	RDS/SANT/RECY/JAN	Open	2,843.78	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	15-00377	02/09/15	STATE DOG LICENSE FEES JAN 15	Open	752.40	0.00		
04280 G.F.O.A. OF NJ	15-00312	01/29/15	2015 ANNUAL DUES - CFO	Open	90.00	0.00		
04288 NUANCE COMMUNICATIONS INC*	15-00088	01/07/15	DICTAPHONE MAINT 1/1/15-12/15	Open	3,860.65	0.00		
04300 W B MASON CO INC*	14-03242	12/15/14	DPS - OFFICE SUPPLIES	Open	992.04	0.00		
	15-00172	01/16/15	OFFICE SUPPLIES	Open	154.29	0.00		
	15-00211	01/22/15	OFFICE SUPPLIES	Open	394.55	0.00		
	15-00256	01/27/15	OFFICE SUPPLIES POLICE	Open	279.64	0.00		
	15-00271	01/27/15	OFFICE SUPPLIES	Open	171.02	0.00		
					1,991.54			
04320 PREMIER OFFICE SUPPLY*	15-00245	01/26/15	DESK CALENDERS	Open	36.68	0.00		
04514 WILLIAM BLANEY*	14-00398	02/10/14	DNE 25K RES 2014-23 CONTRACTS	Open	487.50	0.00		B
05081 SYSTEMS AND NETWORK ENGINEERS*	15-00423	02/11/15	IT SERVICES 2015 POLICE	Open	7,920.00	0.00		
2122 DOLORES MAJANE	15-00368	02/05/15	CONTRACTUAL REIMBURSEMENT-M	Open	109.00	0.00		
6061 AMERIHEALTH ADMINISTRATORS	15-00285	01/29/15	ADMIN/STOP PER FEBRUARY 2015	Open	37,369.52	0.00		
	15-00346	02/03/15	FEBRUARY 2 HEALTH/RX	Open	47,105.19	0.00		
	15-00405	02/10/15	FEBRUARY 9 HEALTH & RX	Open	46,839.64	0.00		
					131,314.35			
6071 UNITED UNIFORMS LIMITED LIAB*	14-03228	12/15/14	BADGES	Open	1,131.00	0.00		
	15-00170	01/16/15	TACTICAL SUPPLIES	Open	878.86	0.00		
	15-00258	01/27/15	UNIFORMS	Open	49.00	0.00		
					2,058.86			
7119 ENGINEERING DESIGN ASSOC*	15-00374	02/06/15	PROFESSIONAL ENGINEERING SERVI	Open	112.00	0.00		
	15-00375	02/06/15	PROFESSIONAL ENGINEERING SERVI	Open	112.00	0.00		
					224.00			
7142 LINDSAY BECHTLER	15-00289	01/29/15	JANUARY PAYMENT FOR ZUMBA	Open	127.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7260 PATRICIA MAHER-MEDIUCH	15-00367	02/05/15	RETURN OF UNUSED ESCROW	Open	176.00	0.00		
7334 16-MILLVILLE-STTC	15-00246	01/26/15	P23575R15 GOODYEAR TIRES	Open	182.76	0.00		
7335 MAIL FINANCE/NEOPOST	15-00379	02/09/15	2014 QTR POSTAGE MACHINES	Open	1,890.00	0.00		
7337 DAWN ALSTATLER	15-00292	01/29/15	REIMBURSEMENT FOR BB COACH	Open	15.00	0.00		
7338 PAUL SUDELL	15-00355	02/03/15	OVER PAYMENT FOR ADULT LEAGUE	Open	100.00	0.00		
7339 EDWARD BENNETT	15-00356	02/03/15	OVER PAYMENT FOR ADULT LEAGUE	Open	100.00	0.00		
7341 JEANETTE KEYWOOD	15-00364	02/04/15	REIMBURSEMENT FOR BASKETBALL	Open	15.00	0.00		
7342 JOHN DERICHIE	15-00369	02/05/15	REIM BB TOURNAMENT FEE EGG HAR	Open	75.00	0.00		
7344 JAMES R BROWN	15-00378	02/09/15	CONTRACTUAL REIMBURSEMENT-V	Open	140.00	0.00		
7346 DAVID & JAYNE GALLAGHER	15-00406	02/10/15	REFUND 2014 4TH QUARTER TAX	Open	668.19	0.00		
7347 NORMA E MAHONEY	15-00407	02/10/15	REFUND 2015 2ND QUARTER TAX	Open	682.97	0.00		
8201 DIRECT ENERGY BUSINESS	15-00386	02/09/15	ELECTRIC CHARGES	Open	256.99	0.00		
BOSNA KAREN MANETTE BOSNA	15-00288	01/29/15	JANUARY PAYMENT FOR YOGA	Open	215.00	0.00		
MCPH2 CHARLES MC PHERSON	15-00330	02/02/15	RETURN OF UNUSED ESCROW	Open	255.00	0.00		
NJPSAC NJPSAC	15-00146	01/14/15	2015 ANNUAL MEMBERSHIP DUES	Open	300.00	0.00		
SEAGE SEAGEAR MARINE SUPPLY*	15-00038	01/06/15	SUPPLIES FOR RDS/DPW/JAN	Open	606.35	0.00		

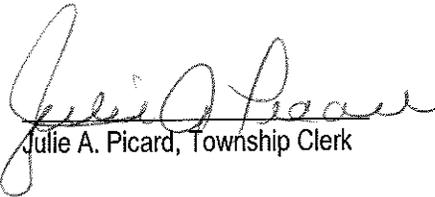
Total Purchase Orders: 110 Total P.O. Line Items: 0 Total List Amount: 264,358.32 Total Void Amount: 0.00

RESOLUTION # 2015-67

PAYMENT OF VOUCHERS: TOTAL AMOUNT

\$ 264,358.32

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 18, 2015.



Julie A. Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
SIMONSEN						+
CLARK		+	+			
BECK			+			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-68

Title: **AUTHORIZING PAYMENT OF 2015 COUNTY TAXES (First and Second Quarters) AND ANIMAL CONTROL FEES**

WHEREAS, the amounts listed below are due to Cape May County and it is necessary to receive authorization for the payment of bills; and

WHEREAS, payment of County taxes and fees may be remitted through electronic payment (EFT); and

WHEREAS, it is the recommendation of the Chief Financial Officer that authorization for electronic payments be made through a resolution so that such payments are made in a timely and efficient manner; and

WHEREAS, County Tax payments are charged to non-budget appropriation County Tax 5-01-55-910-015 as certified by the Chief Financial Officer *James Reel* payable as follows:

\$2,319,011.27 due 2/15/2015
\$2,319,011.27 due 5/15/2015

WHEREAS, County Animal Shelter fees in the amount of \$99,448 are available in the 2015 budget appropriation 5-01-27-340-297 as certified by the Chief Financial Officer *James Reel* and are payable to Cape May County in quarterly installments of \$24,862 on 2/15/15, 5/15/15, 8/15/15 and 11/15/15; and

WHEREAS, annual spay and neuter fees in the amount of \$13,287 are available in 2015 budget appropriation 5-01-27-340-296 as certified by the Chief Financial Officer *James Reel* and is payable on 2/15/2015.

NOW, THEREFORE BE IT RESOLVED by the Township Council that the aforementioned payments to Cape May County are hereby authorized.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 18, 2015.

Julie A. Picard
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN						X
CLARK		X	X			
BECK			X			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-69

TITLE: RESOLUTION APPROVING THE EXTENSION OF LIQUOR LICENSE TO CO-EXECUTORS
DRIFTWOOD COVE

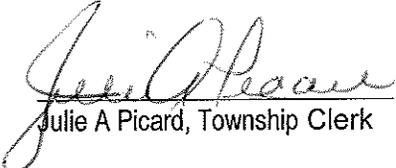
WHEREAS, an application has been filed for the extension of Plenary Retail Consumption License 0505-33-009-009 to the Co-Executors of the estate of Sally A Laudeman; and

WHEREAS, the submitted application form is complete in all respects.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower that the Township Council does hereby approve, effective February 18, 2015, the extension of the aforesaid Plenary Retail Consumption License to Jennifer Santisi and Robert E Salad, Esq. Co-Executors for the estate of Sally Laudeman, to conduct business under the privileges, terms, and conditions of the license as Co-Executors for the estate of Sally Laudeman until such time as the license be otherwise disposed.

BE IT FURTHER RESOLVED that the Township Clerk shall endorse the License Certificate as follows:
"This license is hereby extended, subject to all its terms and conditions, to Jennifer Santisi and Robert E. Salad, Esq, Co-Executors for the estate of Sally Laudeman, until June 30, 2015."

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 18, 2015.


Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN						X
CLARK		X	X			
BECK			X			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-70

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below:
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
36	16	David & Jayne Gallagher	Paid twice	668.19
654	11	Norma Mahoney	Sold Property	682.97

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 18, 2015.


Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN						X
CLARK		X	X			
BECK			X			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-71

TITLE: AWARD OF AN EXTRAORDINARY UNSPECIFIED SERVICE CONTRACT WITHOUT PUBLIC BIDDING FOR STEWART FARRELL OF THE RICHARD STOCKTON COLLEGE OF NEW JERSEY COASTAL RESEARCH CENTER

WHEREAS, the Township of Lower ("Township") has the need to acquire a Specialist in Coastal Research to assist in the preparation of the introduction of the new FEMA Flood Hazard maps and attend meetings as required and to advise officials regarding map data and potential outcomes for Lower Township property owners as an Extraordinary Unspecified Service pursuant to the provisions of N.J.S.A.40A:11-6.1 and N.J.A.C 5:34-2.2b; and

WHEREAS, the term of this contract shall be until completion of the project as per the attached proposal in the amount not to exceed \$4,297.28 and the CFO has determined funds shall be paid from the budget as follows:

Appropriation # 5-01-20-110-299 Signature CFO _____

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower hereby approves a contract with Stewart Farrell of the Richard Stockton College of New Jersey Coastal Research Center for the services herein described and that the notice of Award shall be published in the Township's Official paper.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on February 18, 2015.


Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN						X
CLARK		X	X			
BECK			X			

The Coastal Research Center

Ph: 609.652.4245
Fax: 609.748.0656



30 Wilson Avenue
Port Republic, NJ 08241
www.stockton.edu/crc

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

Mr. William Galestok
Township of Lower
2600 Bayshore Rd
Villas, NJ 08251

February 4, 2015

Dear Mr. Galestok,

The Coastal Research Center at The Richard Stockton College of NJ is submitting a proposal to assist the Township of Lower with the introduction of the new FEMA Flood Hazard maps. The first task is to attend up to five meetings regarding the new maps if requested. Work to date under this task includes the first meeting having taken place on January 28, 2015 with municipal officials and a proposed public meeting set to take place on February 23, 2015. Task 2 is to perform any research or inquiry with FEMA officials necessary to advise officials regarding map data and potential outcomes for Lower Township property owners.

Please review the proposal & contact the Coastal Center regarding acceptance, modifications or changes.

Sincerely yours,

A handwritten signature in cursive script that reads "Stewart Farrell".

Stewart Farrell
Executive Director
Coastal Research Center

RICHARD STOCKTON COLLEGE COASTAL RESEARCH CENTER

LOWER TOWNSHIP 2015

ASSIST WITH THE INTRODUCTION OF THE NEW FEMA FLOOD HAZARD MAPS

TASK 1	ATTEND MEETINGS AS REQUESTED	
	Meetings	\$ 3,151.75
	Travel	\$ 200.00
	TOTAL TASK 1	<u>\$ 3,351.75</u>
TASK 2	RESEARCH REGARDING MAP DATA	
	Data Collection	\$ 945.53
	TOTAL TASK 2	<u>\$ 945.53</u>
	<u>TOTAL COST</u>	<u>\$4,297.28</u>

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015 - 72

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED SICK TIME

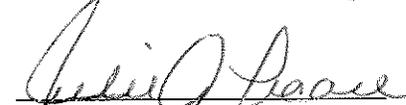
WHEREAS, the employees listed on the attached schedule have accrued sick time due from the Township and per union contract the Township will at the employees request, annually buy back a maximum of five (5) days of unused sick leave in December of any year, from employees who have not used more than the amount of sick days as determined in their union contracts; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the 2014 budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to the employees listed on the attached schedule not to exceed the amount of \$2,898.40 is authorized and chargeable to the 2014 Budget:

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 18, 2015.


Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
SIMONSEN						+
CLARK		+	+			
BECK			+			

Last Name	First Name	Dept.	Hours	Rate	Total
Coombs	Eric	Police	40	43.2176 \$	1,728.70
Gamble	Matthew	Police	40	29.2426 \$	1,169.70

80 \$ 2,898.40

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-73

TITLE: APPOINTMENT OF UHY EMPLOYEE BENEFITS CONSULTING SERVICE FOR ACTUARIAL CONSULTING SERVICES REQUIRED BY THE LOCAL FINANCE BOARD WITHOUT PUBLIC BIDDING

WHEREAS, the Township of Lower ("Township") has a need to acquire an actuarial consultant to prepare the actuarial obligations and accrual expenses of the Township of Lower as required by the Local Finance Board in a manner consistent with NJ LFN 2007-158; as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township has determined and certified in writing that the value of the acquisition will not exceed \$17,500, and UHY Employee Benefits Consulting Service has submitted the attached proposal indicating that they will provide the goods or services described above for a price not to exceed \$4,500.00; and

WHEREAS, the term of this contract is until completion of project; and the CFO has determined sufficient funds will be available in the current budget as follows:

Appropriation # 5-01-23220-499

Signature 

WHEREAS, UHY Employee Benefits Consulting Service has completed and submitted a Business Entity Disclosure Certification which certifies that UHY Employee Benefits Consulting Service has not made any reportable contributions to a political or candidate committee in the Township of Lower in the previous one year, and that the contract will prohibit Employee Benefits Consulting Service from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower hereby approves a contract with UHY Employee Benefits Consulting Service for the goods and services herein described and that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and that a notice of Award of Professional Contract for the above appointment shall be published in the Township's Official paper

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 18, 2015.


Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			x			
PERRY	x		+			
SIMONSEN						x
CLARK		x	+			
BECK			+			



UHY Employee Benefits Consulting Services

153 Bauer Drive
Oakland NJ 07436

Phone 201-337-0009
Fax 201-337-1391
Web www.uhy-us.com

February 9, 2015

Lauren Read
Chief Finance Officer
c/o Margaret Vitelli
Purchasing Agent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

(Via email) mvitelli@townshipoflower.org

Re: Post Retirement Benefits Plan - Valuation and Other Services

Dear Ms. Read:

Thank you very much for allowing EBCS Advisors Employee Benefits Consulting Services, Inc. ("EBCS") to propose our actuarial consulting services for the Township of Lower ("Lower"). The purpose of this letter is to describe the services we are prepared to perform, and the associated fees. If this proposal is acceptable to you, we will be happy to furnish any additional information you would like.

Background

Lower provides certain post retirement benefits to its municipal workers and their families that extend into retirement. Included in these are health and welfare medical benefits. Government accounting standards require Lower to measure and recognize the long term actuarial value of the financial obligations associated with these offerings. GASB Statement Number 45 requires measurement of not only the long term obligations, but also requires the calculation of annual cost on an accrual basis. The GASB position on accrual accounting is that the benefits are a form of deferred compensation that should be recognized when earned.

In practical terms, this means that the "cost" associated with promising future benefits to today's worker will be "borne" by today's Lower resident rather than deferring it to future residents. The bad news is that these new measurements typically are very large in relation to today's cash outlays. But, the good news is that the measurements do not change what the program ultimately costs and in fact are quite useful in that they present a clear picture of just how much deferred compensation has been promised.



In reaction to GASB 45, and in recognition that most entities do not report under "Generally Accepted Accounting Principles" ("GAAP") the State of New Jersey set its own reporting standards in LFN 2007-15. The reporting is less comprehensive than GASB 45 as it recognizes that most NJ public entities account on a simplified basis. That said, the long term obligation measurements are just as large in relation to cash costs. Entities may be able to report obligations using the simplified NJ standards only, at least for awhile. However, those that need to satisfy the major rating agencies for their credit rating, issuance of debt, etc. and/or have SEC reporting requirements may find themselves subjected to the GASB requirements soonest.

Scope of Work

Unless instructed otherwise, EBCS will calculate the actuarial obligations and accrual expense in a manner consistent with NJ LFN 2007-15. We will do so by gathering the demographic, plan design, and plan cost information that we will request under separate cover.

Fees, Timing

EBCS provides professional consulting services on a fee basis, based on hours spent and the level of expertise of each consultant. Out of pocket expenses, if any such as distant travel costs, special printing costs, etc. are billed in addition, at cost.

For the calculation of actuarial obligations under NJ LFN 2007-15 and if requested, a meeting to present the findings, we will charge a flat fee of \$4,500 for each year we are asked to measure. If instead we are asked to prepare the additional measurements required under GASB 45 we would charge an additional \$3,000, totaling \$7,500 for each year we are asked to measure.

For additional work, if any, such as participating in strategy and bargaining sessions, we will apply our discounted government billing rates to this engagement of \$225 per hour for our Managing Directors, \$150 per hour for consultants, and \$75 per hour for all others.

We will present our measurements within 4 to 6 weeks of the receipt of complete and accurate data.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Rob Ciel'.

Robert Cirkiel, FCA, ASA, MAAA, EA

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-74

TITLE: A RESOLUTION APPROVING ADDITIONAL SERVICES TO BE PERFORMED BY HATCH MOTT MACDONALD REGARDING THE RECONSTRUCTION OF CLUBHOUSE DRIVE

WHEREAS, the Township of Lower by Resolution #2014-43 approved a Professional Service Contract with Hatch Mott MacDonald for the reconstruction of Clubhouse Drive; and

WHEREAS, the Township of Lower by Resolution #2014-210 approved a Bid Acceptance and Contract Award to South State Inc, for the Reconstruction of Clubhouse Drive; and

WHEREAS, a need has been established for additional engineering work such as surveying, inspections, certification of grades and other services as needed to ensure that the project is completed as per specifications; and

WHEREAS, the additional work to be addressed is to be completed by Hatch Mott MacDonald in an amount not to exceed \$6,000 and Township Council desires to approve the additional work and the CFO has certified the availability of funds by her signature in the budget as follows:

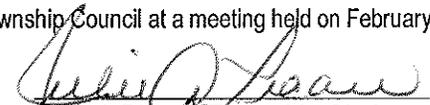
Account: C-04-55-397-910 Ordinance 10-8

Signature 
Lauren Read, CFO

WHEREAS, it is the Township's intent to re-coup the additional funds spent through liquidated damages, upon legal counsel's approval, assessed to the original contractor.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that the above services are hereby approved.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 18, 2015.


Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAION	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN						X
CLARK		X	X			
BECK			X			

Resolution #2015-75

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the TOWNSHIP of LOWER County of CAPE MAY for the Fiscal Year 2015

Be it resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Fiscal year 2015;

Be It Further Resolved, that said Budget be published in the CAPE MAY STAR AND WAVE

In the issue of February 25, 2015

The Governing Body of the TOWNSHIP of LOWER, does hereby approve the following as the Budget for the Fiscal Year 2015:

RECORDED VOTE

(Insert last name)

Ayes	Nays	Abstained	Absent
Michael E. Beck			
Norris Clark			
Thomas Conrad			
David Perry			
			Erik Simonsen

Notice is hereby given that the Budget and Tax Resolution was approved by the TOWNSHIP COUNCIL of the Township of LOWER, County of CAPE MAY, on FEBRUARY 18TH, 2015.

A Hearing on the Budget and Tax Resolution will be held at TOWNSHIP HALL MUNICIPAL BUILDING, on APRIL 20TH, 2015 at 6:00 o'clock ^(A.M.) _(P.M.) at which time and place objections to said Budget and Tax Resolution for the year 2015 may be presented by taxpayers or other interested persons.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-76

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED
COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Michael Perry in the amount of \$8,684.13 is authorized and chargeable to the 2014 Budget account 4-01-25-240-125.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 18, 2015.


Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY					X	
SIMONSEN						X
CLARK		X	X			
BECK			X			

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana

FROM: Detective Michael Perry

DATE: January 26, 2015

SUBJECT: Comp. Time Pay Out

I'm submitting this special as a request to cash in 197 hours comp. time.

Respectfully Submitted,

[Signature] #178

Michael Perry

Patrolman Badge # 178

C File

Date	Officer	Comments
1/29/15	Chief W. M.	forward to township for approval

[Handwritten initials]

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44-0819 *

197 * =

8-684-1365 *