

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

February 2, 2015 - 6:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Proclamation - Ernest Macomber Retirement

Presentation - Run For The Fallen - Eileen Kreis

Work Session

Discussion – Procedure/Policy for appointments to boards/commissions

Consent Agenda

Approval of Minutes	January 21, 2015
Res. #2015-56	Payment of Vouchers \$ 226,101.28
Res. #2015-57	Resolution Authorizing the Donation of a 2008 Dodge Durango No Longer Needed For Public Use to the Erma Volunteer Fire Company
Res. #2015-58	Authorization for Waiver of Fees for Naval Air Station Wildwood (front doors on Hanger #1)
Res. #2015-59	A Resolution in Support of the New Jersey Department of Transportation Regarding Route US 9 in the Township of Lower, County of Cape May (No Passing Zone)
Res. #2015-60	Resolution Supporting, Recognizing and Honoring the Service of Law Enforcement Officers
Res. #2015-61	Issuance of 2015 Limousine and Operator Licenses (Shore Limousine Service, LLC)
Res. #2015-62	A Resolution Establishing a List of qualified Engineers to be Used for Special Projects in the Township of Lower (EDA, MV, T & M & Fralinger)
Res. #2015-63	Authorization for the Payout of Accumulated Compensatory Time (D.Fisher \$4,577.40)
Res. #2015-64	Authorization for the Payout of Accumulated Compensatory Time (T.Whittington \$3,433.05)

Regular Agenda

Res. #2015-65	Authorization for Payment of Vouchers – Fire Safety \$2,589.80
Res. #2015-66	Appointment to the Municipal Utilities Authority Board

Administrative Reports

Personnel Action Report
Treasurer's Report

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – January 21, 2015

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on January 21, 2015 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Acting Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Clerk's Office

Work Session

Mayor Beck opened the meeting with a few words about becoming a police officer. He also recognized Captain Beeby and members of the Police Department.

Swearing In of New Officers

Shawn Lafferty, Jr. was sworn in by Mayor Beck. His father, Shawn Lafferty held the Holy Bible and his mother, Christina Kelly pinned on his badge.

Jordan C. Saini was sworn in by Mayor Beck. The Holy Bible was held by Holly Pohlig and Al Flitcroft pinned on his badge.

Anthony M. Micciche was sworn in by Mayor Beck. His mother Kathy Micciche held the Holy Bible and his father Steve Micciche pinned on his badge.

Mayor Beck thanked the officers and their families for their sacrifice and wished them a safe journey.

Volunteer Recognition Awards - David Pacevich

Deputy Mayor Clark introduced David Pacevich and described his role in the volunteer display board.

Mr. Pacevich explained the volunteer display board, donated by the NJEA, and the volunteer program, made possible by a pride grant that links the community and the school. He introduced Will Flosdorf, president of the National Honor Society at LCMR, to present the spotlight volunteers.

Will Flosdorf introduced the following Lower Township Spotlight Community Volunteers: Mark Dougherty, Martina Singleton, Douglass Letterman, Steve Morey, Mahogany Crystal Kelly, Brittany Miller, Jason Wolf, Leslie Flick, Margaret Haught, and Lynn Jefferis. Please see attached list for a description of each volunteer's services. Mr. Flosdorf also informed about the process to nominate a volunteer.

Consent Agenda

Approval of Minutes January 5, 2015

Res. #2015-36 Payment of Vouchers \$ 340,074.13

Res. #2015-37 Approval of 2015 Rotary Towing Licenses (Off Shore Getty & Cape May Exxon)

Res. #2015-38 Approval of Junk Yard License for Cape May Used Auto Parts for the Year 2015

Res. #2015-39 Renewal of Trailer Park Licenses for the Year 2015 (Broadway Mobile Park/Cape May Landing/Shawcrest Mobile Home Park/ Cape May Crossing & Cape Meadows)

Res. #2015-40 A Resolution Authorizing the Contact Person for the Employment Practices Liability Attorney Consultation Service Provided by the Atlantic County Municipal Joint Insurance Fund (J.Ridgway & J.Picard)

Res. #2015-41 Certification of Lot Clearing Charges to the Tax Collector (2 Arbor Rd - \$1,485)

Res. #2015-42 Issuance of 2015 Limousine, Taxi and Operator Licenses (Aarts, High Roller Limo, G Taxi, G Transportation & Ocean Cab)

Res. #2015-43 Transfer of 2014 Appropriations (\$13,060)

- Res. #2015-44 Resolution to Defer the Regional School Tax
- Res. #2015-45 Application for 2015 Drug Enforcement and Demand Reduction (DEDR) Grant Funds
- Res. #2015-46 Appointment of Public Information Office (L.Suit, 3 months not to exceed \$2,800)
- Res. #2015-47 Contract Award for Township of Lower Animal Control Services (Shore Animal Control - \$51,000)
- Res. #2015-48 Approval of Precious Metals License's (Lucky 7, Adel's, North End Thrift & Game Star and Wireless)
- Res. #2015-49 Appointment of Blauer Associates Without Public Bidding (\$16,000 ADA Phase II)
- Res. #2015-50 Appointment of Lindemon Winckelmann Dupree Martin Russel & Associates PC Without Public Bidding (\$20,000 ADA Phase II)

Mayor Beck asked Clerk Picard for clarification of an item on the bill list. Clerk Picard and Acting Manager Ridgway provided the information.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN			X			
CLARK		X	X			
BECK			X			

Regular Agenda

Ordinance #2015-01

An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-15.14) 2nd reading and public hearing. This Ordinance has been published, posted and made available to the public. This is a YEARLY requirement and the Ordinance MUST be adopted prior to the introduction of the budget.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN			X			
CLARK	X		X			
BECK			X			

Res. #2015-51 Bid Rejection for Landscaping Services for Various Locations in Lower Township
Solicitor Stefankiewicz made a recommendation to table the resolution for further discussion in Closed Session.

Res. #2015-52 Bid Rejection for Fertilizer/Slice for Various Locations in Lower Township
Solicitor Stefankiewicz made a recommendation to table the resolution for further discussion in Closed Session.

Motion to TABLE Resolution #2015-51 and 2015-52 until the conclusion of Closed Session:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN			X			
CLARK			X			
BECK			X			

Res. #2015-53 A Resolution of the Township Council of the Township of Lower Removing the Current Township Manager

Deputy Mayor Clark motioned to amend Resolution #2015-53 to require the Township to issue a Request for Qualifications (RFQ) for Township Manager. He stated the reasons for his request.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD				X		
PERRY				X		
SIMONSEN				X		
CLARK	X		X			
BECK		X	X			

Motion to adopt Resolution #2015-53

Mayor Beck voiced his disapproval, as he was not included in the process. He questioned what the decision was based upon, which led to a debate with Councilmember Conrad. Councilmember Perry highlighted some of Mr. Ridgway's credentials. Discussion continued with Councilmember Simonsen about Mr. Ridgway's qualifications. Deputy Mayor Clark informed that a request was made in Closed Session to follow the proper procedure with an RFQ for Township Manager. Mayor Beck reiterated his dissatisfaction with the way it was handled. Councilmember Conrad argued his opinion.

Helen Thompson, 44 E. Delaware Parkway, addressed Council to voice her opposition to removing Mike Voll as Township Manager.

Ed Butler, Villas, addressed Councilmember Conrad about reviewing resumes. He voiced his disagreement with the process of replacing Mike Voll.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK				X		
BECK				X		

Res. #2015-54 Resolution Appointing James Ridgway As Township Manager

Councilmember Conrad made favorable comments about James Ridgway and looks forward to his job performance. Councilmember Perry echoed Councilmember Conrad's comments and expressed confidence in James Ridgway's capabilities.

Councilmember Simonsen spoke favorably about James Ridgway's character and fully endorses him as Township Manager.

Deputy Mayor Clark spoke favorably about his interactions with James Ridgway and appreciates the fact that he is a Township resident. He reiterated his disapproval with the process and assured Mr. Ridgway that the opposition is not personal.

Mayor Beck agreed with Deputy Mayor Clark. He restated his opinion to reflect his responsibility to the Township. He questioned Council's intention for filling the Assistant Superintendent's vacancy at the Recreation Department. Mr. Ridgway informed of his conversation with the CFO regarding the position. Mayor Beck expressed concern about the cost to the Township. A brief discussion ensued. Mr. Ridgway validated his progress with the Recreation Department and his effectiveness in keeping costs down. Council discussion followed about a former Township Manager. Mayor Beck declared his disapproval with the process.

Rosalie Gallagher, Cape May Beach, voiced her opposition to the process. She questioned Councilmember Perry about what he based his decision on. Councilmember Perry stated his belief that Mr. Ridgway is well qualified. Ms. Gallagher reminded of the importance of this matter and insisted that the taxpayers deserve the best person for the position.

Helen Thompson, Villas, voiced discontent about her dealings with Acting Manager Ridgway. She informed of her conversation with Clerk Picard and pointed out the nature of her concern for a ROBO call. Acting Manager Ridgway offered an explanation in his defense of the circumstances. Councilmember Conrad reminded that ROBO calls are purposed for emergencies.

Ed Butler, Villas, made a comment about the Recreation Department and expressed concern about the process of appointing a new Township Manager.

Kevin Lare, Weeks Landing Road, commended Council for their service and pointed out the dissention that exists amongst them. He defended the qualifications of James Ridgway and advised Mayor Beck to submit to change. An argument ensued concerning the way the manager had been appointed in the past. In addition, Mr. Lare expressed discontent with the previous Council's spending on unresolved matters such as a new Public Safety Building and dissolving the LTMUA.

Mayor Beck pledged to defend the Township regardless of the allegations.

Penny Kraus, Townbank, questioned Mayor Beck about the process of appointing Manager Voll. Mayor Beck refuted the charge.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK				X		
BECK				X		

Administrative Reports

Tax Collectors Annual Report

2014 Annual Report of Variances

Monthly Reports - Clerk, Construction, Dog, Police, Treasurer, Tax Collector, Vital Statistics

Council Comments

Councilmember Conrad announced the upcoming kickoff of Relay for Life at the Millman Center. He apologized for his behavior at the last meeting. He also explained the cap for engineering costs.

Councilmember Perry talked about addressing the needs at Roseann Avenue. He also talked about budgetary concerns and his interest in exploring shared services as a way to keep taxes down.

Councilmember Simonsen congratulated newly sworn in officers of the Townbank Fire Department. He talked about addressing crosswalk issues throughout the Township. He recognized the LCMR girls' Varsity basketball team with Lauren Holden approaching her 2000 point milestone. He also wished everyone safe traveling on their ride home.

Deputy Mayor Clark expressed a desire for the manager to put a policy in place for automated ROBO calls. Council discussion followed about what constitutes an emergency. Eileen Kreis informed that the new company offers the opportunity to broaden the scope of communication by utilizing Facebook, texting and emails as well as deciphering emergency phone calls.

Mayor Beck informed that Cape May City Council will be making a decision whether or not to move forward with the school lawsuit. He remains hopeful that they will back out.

Call to the Public

Kathleen Dynan, Cold Spring, contested the comments made by Deputy Mayor Clark regarding a board appointment to the LTMUA. She requested a resolution by Council to follow best practices before nominations are made to the LTMUA Board, including: verification of all resume information, a police background check, and verification of residency. She also requested that Mr. Murphy be subject to these steps.

Helen Thompson, Villas, addressed Council to suggest that phone calls into the Township be recorded. Council discussion followed. Solicitor Stefankiewicz informed that New Jersey is one-party consent.

Bill Murphy, MUA Board member, defended his credentials to disprove Ms. Dynan's allegations. He suggested that Council take better control of the microphone.

Tom Frisoli, Villas, Vice-Chairman of LTMUA Board, congratulated Mr. Ridgway on his appointment. He referenced a statement he made at a prior Council meeting and addressed a letter to Deputy Mayor Clark asking for a response.

Closed Session

Res. #2015-55

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

PROFESSIONAL SERVICE CONTRACTS / POSSIBLE LITIGATION

Solicitor Stefankiewicz informed of a possible litigation, therefore making the recommendation to table Resolutions #2015-51 and #2015-52 to be discussed in Closed Session.

Mayor Beck announced the potential to come back into Open Session for decisions to be made after Closed Session.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Council adjourned to Closed Session at 7:40PM

Council returned to Open Session at 9:05PM

Res. #2015-51 Bid Rejection for Landscaping Services for Various Locations in Lower Township
Clerk Picard read the Resolution into the record.

Ryan Douglass, Douglass Landscaping, pointed out that the contracts have been bid out separately in the past and questioned why they are being rejected now. Solicitor Stefankiewicz declined discussion due to a possible litigation.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN			X			
CLARK			X			
BECK			X			

Res. #2015-52 Bid Rejection for Fertilizer/Slice for Various Locations in Lower Township

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK			X			
BECK			X			

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Deputy Mayor Clark. Motion to adjourn unanimous. Meeting adjourned at 9:10 p.m.

Mayor

Township Clerk

Approved:

SPOTLIGHT VOLUNTEERS
WINTER 2015

Good evening my name is Will Flosdorf, I am the President of The National Honor Society at Lower Cape May Regional, and on behalf of the Education Association at LCMR, tonight we would like to honor 10 of Lower Township's Spotlight Community Volunteers.

If the following individuals are present, could I please have you join me up front?

Mark Dougherty, Martina Singleton, Douglass Letterman, Steve Morey, Mahogany Crystal Kelly, Brittany Miller, Jason Wolf, Leslie Flick, Margaret Haught, and Lynn Jefferis.

Please listen as I share what these 10 community members have done to make Lower Township A Place to Remember:

Mark Dougherty

For the past 7 years Mark has coached various sport teams for the youth of lower township. He has coached Soccer, basketball, hockey and softball. Mark is a big advocate for the kids and when he feels the kids are losing out on something he fights for them. During his years of coaching he will be the first to tell you that he may not have a winning record but he knows his kids leave the court or the field with 3 things. 1st: Knowledge of the sport they are playing. 2nd: Play as a team. He wants the kids to be part of a team. We win as a team we lose as a team. He will tell you that kids are too concerned about being the hero in the game and yes it is nice to hit that winning homerun but "offense wins games and defense wins the championships" but you have to know how to play both sides of the ball together or you have lost before the game has even started and 3rd: he wants you to have fun. He is a strong believer that kids take sports too seriously and he will run around the bases with you and be the first one to start a water balloon fight. He has dedicated his spare time to supporting, guiding and leading the youth of Lower Township and deserves to be recognized for that.

Martina Singleton

Martina Singleton, serves as the Sexual Assault Program Coordinator and counselor for the Coalition Against Rape and Abuse. Ms. Singleton is also a certified Domestic Violence Specialist, and has been with the agency for over 17 years. The combination of education, training and background experiences has given Ms. Singleton a steady flow of additional knowledge to assist victims and survivors of domestic violence and sexual abuse. Ms. Singleton has facilitated various support groups for adults and teen survivors of domestic violence and sexual assault, she was the facilitator of numerous anger management and parenting classes. She conducted multiple presentations, trainings and workshops for schools, colleges, religious organization, and civic groups. In 2009 Martina started C.A.R.A, community walk against sexual Abuse, and in 2010 she introduced the Step Up program to the Cape Educational Compact School of Cape May County. Step Up was developed by the University of Arizona CATS Life Skills program to help youth become leaders in their communities. Martina received numerous awards from community professionals as a token of appreciation for her hard work. One of her main highlights in 2012 was to have a proclamation signed by state Senator Jeff Van Drew, declaring February as Teen Dating Violence Awareness Month in Cape May County. Martina serves on several boards in the community, all having to share the same interest in helping to keep the community Cape May County safe and free from the crimes of domestic violence and sexual assault. Ms. Singleton is solely dedicated to her work and is a strong believer in the phrase, There is No Excuse for Abuse.

Douglass Letterman

Mr. Letterman is being recognized tonight for his Service to Lower Cape May Regional school district for 24 years. Doug is also a Vietnam veteran.

Steve Morey

Mr. Morey has been a member of the Recreation Advisory Board for over 20 years. His dedication to the Lower Township community is exceptional. He has spent countless hours researching the recreational needs of our community. His commitment to the residents is extraordinary. He is always willing to lend a hand and his expertise has provided the Recreation Advisory Board with resources necessary to complete our mission. Steve has helped to make Lower Township a Place to Remember.

Mahogany Crystal Kelly

Mahogany is an 8 year old "self-appointed" volunteer for keeping our community clean. She has her own Facebook page called Mahogany's 'Land It In Can' Sundays where she coordinates monthly clean-ups in her community. This all started when she was horrified at the trash at the end of Weeks Landing Road 2 years ago, and asked if she could go back and clean it up. She did just that. She then went to the township office to ask if someone could pick up the all bags she filled. She leads by example at all of her favorite playgrounds in Lower by picking up any trash lying around before she goes to play. The bay is her other favorite clean up spot, but honestly, Mahogany will pick up litter anywhere where it doesn't belong.

Brittany Miller

Brittany visited 20 colleges from Philadelphia to Miami as part of The Lower Cape May Regional College Tour, she has volunteered at the Church of the Advent's monthly dinner in Cape May to help pay for the scholarship that allowed her to take part in the college tour.

Jason Wolf

Jason is also a student at Lower Cape May Regional and has donated his time and efforts to the Concerned Citizen's of Whitesboro Homework Program and Church of the Advent's monthly dinner to help pay for his scholarship that will send him on the college tour.

Leslie Flick

Leslie Flick has run the Food Closet at St. Barnabas in the Villas since it's inception over 5 years ago. She has tirelessly worked in many ways to help the community, but I believe this ongoing endeavor lifts her beyond the ordinary 'volunteer' into another realm, and she deserves the recognition for it.

Margaret Haught

For the last two years, Maggie has been the organizer of this event acting on behalf of Lower Cape May Regional's Future Business Leaders of America. Maggie has mailed every volunteer their invitation. Maggie has also served as a volunteer to Cape Regional Hospital as a Summer Hospital Greeter since she began high school. As of August 22, 2014 Maggie has served 287 hours.

Lynn Jefferis

Lynn volunteers for the veterans bingo night. She has 5 kids (grown and in school) and is a Widow, a Vice President of United Methodist Women chapter in Erma, an avid volunteer for Family Promise, and truly sets an example to women who devote their time to others and puts herself LAST. Its people like her who show what volunteering is all about.

If we could give our Spotlight Volunteers a round of applause for their service to their community.

I would like to remind you that acknowledging a Spotlight Volunteer is as easy as visiting the High School's website and clicking the image that says "Do you know a volunteer?"

Thank you for having us.

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784 CAPE MAY STAR & WAVE			Continued					
	15-00284	01/28/15	LEGAL PUBLICATION 1-14-15	Open	<u>104.16</u> 227.54	0.00		
00825 COMCAST*								
	15-00161	01/16/15	1-6-15 TOWNHALL CABLE/INTERNE	Open	14.13	0.00		
	15-00247	01/26/15	MONTHLY INTERNET ACCESS	Open	622.67	0.00		
	15-00251	01/27/15	JANUARY INTERNET ACCESS FIRE	Open	<u>112.90</u> 749.70	0.00		
00991 COLONIAL ELECTRIC SUPPLY*								
	15-00163	01/16/15	BUILDINGS AND GROUNDS TOWNSHIP	Open	119.40	0.00		
01075 COPIERS PLUS*								
	15-00043	01/06/15	FIX DUPLICATOR MACHINE	Open	172.50	0.00		
01125 MARGARET CROMPTON								
	15-00233	01/26/15	CONTRACTUAL REIMBURSEMENT-M	Open	5.00	0.00		
01201 DELL CORPORATION*								
	14-03310	12/29/14	COMPUTER BILL GALESTOK PLAN	Open	1,507.02	0.00		
01239 DIANA L DeNOTE								
	15-00177	01/16/15	CONTRACTUAL REIMBURSEMENT-M	Open	57.00	0.00		
01365 GARY DOUGLASS								
	15-00205	01/22/15	USPS MAIL/REIMBURSEMENT	Open	19.68	0.00		
01389 EDDIE'S AUTO BODY*								
	15-00017	01/06/15	FRONT END ALIGNMENT	Open	55.00	0.00		
01590 FORD, SCOTT & ASSOCIATES*								
	15-00273	01/27/15	RES 2015-08 DNE \$40,000	Open	6,000.00	0.00		B
01653 GENTILINI FORD*								
	14-03309	12/29/14	PARTS FOR COUNTY	Open	123.18	0.00		
01781 HATCH MOTT MACDONALD, LLC*								
	15-00226	01/26/15	PROFESSIONAL ENGINEERING SERVI	Open	489.75	0.00		
	15-00227	01/26/15	PROFESSIONAL ENGINEERING SERVI	Open	736.75	0.00		
	15-00228	01/26/15	PROFESSIONAL ENGINEERING SERVI	Open	<u>1,488.75</u> 2,715.25	0.00		
01806 ANTHONY J HARVATT, II, ESQ								
	15-00111	01/09/15	RESOLUTIONS	Open	600.00	0.00		
02066 DEBORAH A. JOHNS								
	15-00232	01/26/15	CONTRACTUAL REIMBURSEMENT-M	Open	10.00	0.00		
02140 KINDLE FORD LINC/MERC., INC.*								
	14-03099	11/26/14	PARTS FOR VEHICLE	Open	959.30	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02220 LIFESAVERS INC*	14-03322	12/29/14	AED PADS	Open	694.40	0.00		
02223 LANDSMAN UNIFORMS*	14-03229	12/15/14	UNIFORMS	Open	1,011.90	0.00		
02590 ARTHUR MASON	15-00276	01/27/15	CONTRACTUAL REIMBURSEMENT-V	Open	85.00	0.00		
02632 N J PLANNING OFFICIALS*	15-00077	01/07/15	DUES GALESTOK	Open	360.00	0.00		
02715 MODERN HANDLING EQUIP CO*	14-02647	10/15/14	REPLACE HEATER AND BATTERIES	Open	903.23	0.00		
03008 NJ DEPT OF TREASURY/FEES	15-00125	01/09/15	WATER ALLOCATION FEES	Open	205.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALITI*	15-00244	01/26/15	2015 LEAGUE MEMBERSHIP	Open	1,564.00	0.00		
03104 NORTHEAST IND.&MARINE SUPPLY*	15-00029	01/06/15	PARTS/RDS/SANT/RECY/JAN	Open	1,187.34	0.00		
	15-00102	01/07/15	PUMP FOR COUNTY DUMP TRUCK	Open	1,549.54	0.00		
	15-00150	01/14/15	PARTS VAC-CON TRUCK	Open	3,397.34	0.00		
					<u>6,134.22</u>			
03241 SARGENT OSHEA	15-00250	01/27/15	CONTRACTUAL REIMBURSEMENT-M	Open	925.96	0.00		
03284 STEPHEN H. PARKER(REF FEES)	15-00176	01/16/15	CONTRACTUAL REIMBURSEMENT-V	Open	215.00	0.00		
	15-00236	01/26/15	TRAVEL BASKETBALL REFEREE	Open	50.00	0.00		
					<u>265.00</u>			
03365 LYNN JEFFERIS	15-00136	01/12/15	CONTRACTUAL REIMBURSEMENT	Open	135.00	0.00		
03366 AMERI-GAS*	15-00219	01/23/15	12/16,29/14 DELIVERY REC DEPT	Open	598.84	0.00		
03377 JULIE PICARD	15-00231	01/26/15	CONTRACTUAL REIMBURSEMENT-V	Open	357.00	0.00		
03435 PUBLIC ENGINES INC*	15-00087	01/07/15	CRIME REPORTS 1/12/15-1/11/16	Open	1,188.00	0.00		
03465 R&R ELECTRONICS, INC.*	15-00090	01/07/15	RADAR MAINT. 2/1/15-1/31/16	Open	4,925.97	0.00		
03466 R & R SPECIALTIES	15-00173	01/16/15	DESK WEDGE/RECREATION SIGNS	Open	57.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03478 RED THE UNIFORM TAILOR, INC.*	14-03118	12/01/14	UNIFORMS	Open	179.80	0.00		
03518 RIGGINS, INC.*	15-00199	01/22/15	OFF HIGHWAY DIESEL	Open	493.85	0.00		
03544 PORTER LEE CORP*	15-00089	01/07/15	ANNUAL SUPORT MAIN 1/15-12/15	Open	882.00	0.00		
03723 STAPLES, INC.*	15-00122	01/09/15	KEYBOARD TREASURES OFF	Open	64.99	0.00		
	15-00139	01/13/15	OFFICE SUPPLIES	Open	970.64	0.00		
	15-00175	01/16/15	LASER JET PRO MULTIFUNCTION	Open	349.99	0.00		
					<u>1,385.62</u>			
03764 TCTANJ	15-00084	01/07/15	2015 MEMBERSHIP APPLICATION	Open	300.00	0.00		
03804 PETER M TOURISON	15-00272	01/27/15	2015 PROSECUTOR DNE \$14,000	Open	2,333.32	0.00		B
03810 MUNICIPAL UTIL AUTH USAGE COST	15-00283	01/28/15	SEWER DUE JANUARY 2015	Open	1,160.00	0.00		
03831 TREASURER, COUNTY TAXES	15-00282	01/28/15	2014 ADDED AND OMITTED TAXES	Open	13,663.59	0.00		
03969 VERIZON	15-00248	01/26/15	JANUARY 2015 PHONE SERVICE	Open	4,367.41	0.00		
03995 VITAL COMMUNICATIONS, INC.*	14-03091	11/25/14	MODIV UPDATE 2015 TAX DUPLICAT	Open	100.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	15-00204	01/22/15	FIRST AID SUPPLIES	Open	112.25	0.00		
04261 STATE OF NEW JERSEY	15-00241	01/26/15	4th 2014 QTR UNEMPLOYMENT	Open	14,922.88	0.00		
04301 SEASHORE ASPHALT CORPORATION*	14-02992	11/14/14	ASPHALT/NOV	Open	1,350.55	0.00		
5032 NORTH WILDWOOD \$ CREST SHIRT*	14-03315	12/29/14	YOUTH BASKETBALL SHIRTS	Open	1,728.00	0.00		
6059 USABLE LIFE	15-00277	01/27/15	FEBRUARY 2015 LIFE INSURANCE	Open	438.70	0.00		
6061 AMERIHEALTH ADMINISTRATORS	15-00198	01/21/15	JANUARY 20 HEALTH & RX	Open	46,802.29	0.00		
	15-00252	01/27/15	JANUARY 26 HEALTH & RX	Open	58,507.18	0.00		
					<u>105,309.47</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6071 UNITED UNIFORMS LIMITED LIAB*	14-03231	12/15/14	UNIFORMS	Open	1,900.00	0.00		
7019 OCEAN VIEW VETERINARY*	15-00167	01/16/15	VET SERVICES: MEDICAL EXPENSE	Open	90.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	15-00279	01/27/15	2014-47 ANIMAL CONTROL SERV 15	Open	8,500.00	0.00		B
7111 HEATHER KENNEDY	15-00235	01/26/15	REIMBURSEMENT FOR BASKETBALL	Open	15.00	0.00		
7119 ENGINEERING DESIGN ASSOC*	15-00225	01/26/15	PROFESSIONAL ENGINEERING SERVI	Open	280.00	0.00		
7196 LAUREN HUGGINS SUIT*	15-00274	01/27/15	RES 2015-46 DNE \$2800	Open	200.00	0.00		B
7263 JACQUELINE HOWARD	15-00210	01/22/15	REIMBURSEMENT- COACH	Open	15.00	0.00		
7324 DAVID A. STEFANKIEWICZ	15-00113	01/09/15	RES#2015-01 MONTHLY \$28k DNE	Open	2,333.33	0.00		B
	15-00114	01/09/15	RES 2015-01 SOLICITOR DNE \$99k	Open	4,071.00	0.00		B
					6,404.33			
7331 TIFFANY LABAR	15-00230	01/26/15	CONTRACTUAL REIMBURSEMENT	Open	110.00	0.00		
7332 MR. JIM PELLERIN	15-00234	01/26/15	REIMBURSEMENT FOR BASKETBALL	Open	15.00	0.00		
7333 JOSEPH WAREHAM	15-00237	01/26/15	REIMBURSEMENT FOR BASKETBALL	Open	30.00	0.00		
7336 DEBRA QUINN	15-00281	01/28/15	CONTRACT REIMBURSEMENT	Open	784.00	0.00		
BLAUE BLAUER ASSOCIATES INC*	15-00280	01/28/15	RES 2015-49 DNE \$16k ADA REC	Open	3,875.00	0.00		B
HOPE HOPE OF CAPE MAY COUNTY (ALS)	15-00229	01/26/15	DONATION PROCEED FROM YOUTH BB	Open	1,000.00	0.00		
MCAA MCAA OF NEW JERSEY	15-00154	01/14/15	DUES	Open	90.00	0.00		
SIXSM LLOYD SIXSMITH*	14-02912	11/05/14	BOCA SHIRTS	Open	621.00	0.00		

Total Purchase Orders: 92 Total P.O. Line Items: 0 Total List Amount: 226,101.28 Total Void Amount: 0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-57

TITLE: RESOLUTION AUTHORIZING THE DONATION OF A 2008 DODGE DURANGO NO LONGER NEEDED FOR PUBLIC USE TO THE ERMA VOLUNTEER FIRE COMPANY

WHEREAS, Chief William Mastriana of the Lower Township Police Department currently has a vehicle no longer needed for public use and which is of minimal monetary value; and

WHEREAS, Erma Volunteer Fire Company has the need for a vehicle to assist in service to the residents of Fire District # 3 and the residents of Lower Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the 2008 Dodge Durango from the Lower Township Police Department is hereby authorized to be donated to the Erma Volunteer Fire Company to be used servicing the residents of Fire District # 3 and the residents of Lower Township in general.

BE IT FURTHER RESOLVED that the 2008 Dodge Durango, vehicle identification number 1D8HB38N68F121446 shall be removed from the Township's fixed assets list.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 2, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



LOWER TOWNSHIP POLICE DEPARTMENT

William Mastriana
Chief of Police

CAPTAIN THOMAS BEEBY
Executive Officer

LT. MARTIN BIERSBACH
Administrative Services Commander

LT. PATRICK GREENE
Patrol Bureau Commander

HEADQUARTERS
Cape May County Airport
405 Breakwater Road
Erma, NJ 08204

Office: (609) 886-1619
Fax: (609) 889-6664

MEMORANDUM

TO: James Ridgway, Township Manager

FROM: Captain Thomas Beeby

DATE: January 23, 2015

SUBJECT: Donation of Durango to Erma Volunteer Fire Company

At the request of the Erma Volunteer Fire Company, the Lower Township Department is donating a 2008 White Dodge Durango VIN# 1D8HB38N68F121446, with current mileage 136,000 the vehicle will be donated in "AS IS CONDITION"

Erma Volunteer Fire Company

Chief Warner T. Muller

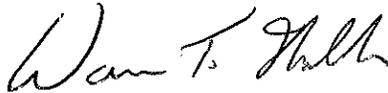
415 Breakwater Road

Erma NJ 08204

Mayor/Township Council

The Erma Fire Company is looking to acquire a retired police vehicle when available. Preferably we would like an SUV if possible for inclement weather conditions and off road use. The vehicle would be used as a response vehicle by the chief officers to emergency scenes. Thank You in advance.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Warner T. Muller". The signature is written in a cursive style with a large initial 'W'.

Warner T. Muller

Chief Erma Fire Co.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-58

TITLE: AUTHORIZATION FOR WAIVER OF FEES FOR NAVAL AIR STATION WILDWOOD

WHEREAS, Naval Air Station Wildwood, located at 500 Forrestal Road, Cape May Airport, will be making application to the Township to upgrade the front doors on Historic Hanger #1 to meet the requirements of the Americans with Disabilities Act; and

WHEREAS, Naval Air Station Wildwood is a non- profit corporation and has requested the Township waive any and all permit fees associated with their application; and

WHEREAS, the Township Council has reviewed their request and deems it appropriate to support local charitable organizations and non-profit organizations that support and enhance the township and its community.

NOW, THEREFORE, BE IT RESOLVED that all permissible Township permit fees associated with the Naval Air Station Wildwood's application to upgrade the front doors at Historic Hanger #1 be waived.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



**NAVAL AIR STATION WILDWOOD
AVIATION MUSEUM**

500 FORRESTAL ROAD
CAPE MAY AIRPORT, NJ 08242
(609) 886-8787
(609) 886-1942 FAX
www.usnasw.org

January 18, 2015

RECEIVED
JAN 20 15 p-

Lower Township Council
2600 Bayshore Road
Villas, NJ 08251

Dear Council Members and Township Manager,

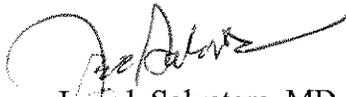
The Board of Trustees at Naval Air Station Wildwood Foundation, which operates the NASW Aviation Museum at the Cape May Airport, respectfully requests a waiver for all township permitting fees associated with the upgrade of front doors on historic Hangar #1 to meet the requirements of the American with Disabilities Act.

NASW Foundation is a 501(c)3 not-for-profit corporation that exists primarily for educational purposes. The Aviation Museum promotes history and science education for both locals and visitors to the area with 27 aircraft displays as well as various special event programming and exhibits. For many years, the Aviation Museum has hosted events for local schools and government, such as DARE Day, school graduations and the snow plow rodeo.

The upgrades to the entranceway will ensure that all of our guests can easily visit the museum and enjoy their experience.

Feel free to contact us to discuss this request, or let us know if we can provide further information.

Very respectfully,



Joseph Salvatore, MD
Chairman NASW Foundation

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-59

TITLE: A RESOLUTION IN SUPPORT OF THE NEW JERSEY DEPARTMENT OF TRANSPORTATION REGARDING ROUTE US 9 IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route US 9 in Lower Township; and

WHEREAS, NJDOT investigation revealed the current centerline pavement markings on Route 9 meet and conform to current design standards; and

WHEREAS, NJDOT will update existing records to reflect current No Passing Zone conditions along US 9.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Lower, County of Cape May, State of New Jersey, that it supports the use of a "No Passing Zone" on Route 9 in Lower Township as recommended by NJDOT.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to NJDOT as requested.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 2, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE
Governor

JAMIE FOX
Commissioner

KIM GUADAGNO
Lt. Governor

RECEIVED
1-23-15 p.

January 6, 2015

No Passing Zone
Route US 9
Lower Township
Cape May County

Julie A. Picard, Clerk
2600 Bay Shore Road
Villas, New Jersey 08251-1399

Dear Ms. Picard:

This is in reference to an investigation by the New Jersey Department of Transportation to inventory the existing centerline markings along Route US 9, in the Township of Lower, County of Cape May.

Staff of the Bureau of Traffic Engineering (BTE) has completed an investigation. Based on this investigation, the existing centerline markings are in compliance with current design standards. Therefore, the existing centerline markings along Route US 9 will remain as is.

Although the centerline markings will not change, NJDOT will still need to update our records. In order to do so, these updates must be legally established as "No Passing Zones" requiring a Traffic Regulation Order (TRO). An initial step in the TRO process is to receive a Resolution of Support (Concurrence) from the municipal governing body. The New Jersey Department of Transportation now requests that the Resolution of Concurrence be submitted *within 90 days*. Enclosed is a sample for your use.

Once this office is in receipt of the certified adopted Resolution of Concurrence from the Lower Township governing body, a Traffic Regulation Order will be promulgated.

Should you have any questions, please feel free to contact Robert Smetanka, Principal Traffic Investigator, at 609-530-2657.

Sincerely,

Michael E. Mihalic
Supervisor, Traffic Investigations
Bureau of Traffic Engineering

enc.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-60

TITLE: RESOLUTION SUPPORTING, RECOGNIZING AND HONORING THE SERVICE OF LAW ENFORCEMENT OFFICERS

WHEREAS, recent events throughout our nation have unfortunately demonstrated a reckless disregard for the lives and safety of law enforcement officers by many; and

WHEREAS, even worse, much of the news media, along with certain public officials and other public figures have perpetuated false narratives that have made law enforcement officers the direct targets of reprisals that have resulted in the assassination of a number of law enforcement officers throughout the country in recent weeks; and

WHEREAS, from combating terror and staking out criminals to patrolling our highways, law enforcement officers maintain stability in our communities, resulting in a more secure nation; and

WHEREAS, law enforcement officers in Lower Township and throughout the Nation are routinely called upon to serve and protect their fellow citizens by responding to horrendous events and acting heroically to save the lives of others; and

WHEREAS, it is incumbent upon public officials and the law abiding public to proactively support our law enforcement officers who regularly face threats of violence and danger, and routinely put their lives in jeopardy to defend others to keep our neighborhoods safe, enforce the rule of law, protect our property and to respond in times of crisis.

NOW, THEREFORE, BE IT RESOLVED by the Lower Township Council that they declare their support and solidarity with the men and women who serve as law enforcement officers in Lower Township for their distinctive service and dedicated efforts earning our highest respect and deepest gratitude.

I hereby certify the foregoing to be the original resolution adopted by Township Council at a meeting held on February 2, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
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SIMONSEN						
CLARK						
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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-61

Title: ISSUANCE OF 2015 LIMOUSINE AND OPERATOR LICENSES

WHEREAS, an application has been submitted by Shore Limousine Service, LLC pursuant to Ord. #2000-4 for Taxi, Limo and Operator Licenses; and

WHEREAS, the applicant submitted the appropriate fees, provided the required documentation, and the Police have reviewed and approved the application packet.

NOW, THEREFORE BE IT RESOLVED, the Clerk is hereby authorized to issue the following:

Shore Limousine Service, LLC

<u>License Type</u>	<u>Description</u>
Limo	2010 Cadillac DTS Vin # 21GKRSEY1AU103662
Limo	2007 Lincoln Town Car Vin # 21L1FM88W27Y616586
Operators	Paul Quinn, Danette Quinn & Michael Shapley

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
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SIMONSEN						
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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-62

TITLE: A RESOLUTION ESTABLISHING A LIST OF QUALIFIED ENGINEERS TO BE USED FOR SPECIAL PROJECTS IN THE TOWNSHIP OF LOWER

WHEREAS, the Township advertised for Request For Qualifications (#2014-14) To Establish A Pool of Vendors To Provide Construction Engineering For Various Roadway Projects, Architects, Engineers, Designers, and Other Professional Consultants On An As Need Basis For Township of Lower Facilities Projects on December 3, 2014 to be received and opened at 11:00am on December 23, 2014; and

WHEREAS, seven (7) bids were received and reviewed by the QPA, Solicitor and Council; and

WHEREAS, it is the intent of this Council to provide a list of pre-qualified engineers to be used for Special Projects in the Township of Lower.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the following Engineering Firms are prequalified and to be used to obtain quotes for engineering services, at Council's request, for services on Special Projects as needed within the Township of Lower:

Engineering Design Associates, P.A.

M.V. Engineering, LLC

T & M Associates

Fralinger Engineering, P.A.

I hereby certify the foregoing to be the original resolution adopted by Township Council at a meeting held on February 2, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-63

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to David Fisher in the amount of \$4,577.40 is authorized and chargeable to the 2014 Budget account 4-01-25-240-121.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held February 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
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PERRY						
SIMONSEN						
CLARK						
BECK						

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana

FROM: Cpl David J Fisher

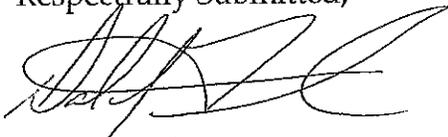
DATE: 01-27-2015

SUBJECT: Comp Time buy out

Chief,

I am asking to submit this letter to payroll requesting a buy out of 100 hours accrued comp time. Thank you in advance for your attention to this request.

Respectfully Submitted,



David J Fisher
Corporal Badge 141

C File

Date	Officer	Comments
	Mark Chup...	Revised forward to township for approval

0.0

45,774 *

100 =

4,577,4000 *

45,774
-00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-64

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Timothy Whittington in the amount of \$3433.05 is authorized and chargeable to the 2014 Budget account 4-01-25-240-121.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held February 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief Mastriana
FROM: Cpl. Whittington 149
DATE: 1/27/2015
SUBJECT: Comp time cash out

Sir, I am requesting to cash out 75 hours of accumulated comp time to put towards a new vehicle.

Respectfully Submitted,

Signature
Goes here →



Corporal Badge 149

C	File	Date	Officer	Comments
		1/27/15	Chief Mastriana	Approved
				forward to township B

0 • C

45 • 774 x
75 • =
3 • 433 • 0500 *

RESOLUTION #2015-65

BILL LIST II

<u>Vendor</u>	<u>Description</u>	<u>Payment</u>
Cape May County Fire Protection	Association Dues	\$ 50.00
Cape May Star and Wave	2015 Meeting Dates Fire Sfty	\$ 16.12
Enforsys Fire Systems	NFIRS Reporting	\$ 462.00
Barber Consulting Services	MIS Support	\$ 1,300.00
Barber Consulting Services	Server Configuration	\$ 600.00
Premier Office Supply	Custom X-Stamp	\$ 33.68
Richard Braslow	Legal Services	\$ 128.00
Total Fire Safety Bill List		\$ 2,589.80

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 2, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-66

TITLE: APPOINTMENT TO THE MUNICIPAL UTILITIES AUTHORITY BOARD

WHEREAS, Steven Sheftz, Regular Member, term expired February 1, 2015 for the Lower Township Municipal Utilities Authority; and

WHEREAS, Council has reviewed the applications on file with the Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the following appointment to the Municipal Utilities Authority is hereby made:

<u>Name</u>	<u>Type</u>	<u>Term Exp.</u>
	Regular Member	February, 2020

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on February 2, 2015.

Julie A. Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
12-1-14

NAME: STEPHEN W. SHEFTZ

CITY AND STATE: LOWER TOWNSHIP - NEW JERSEY

YEARS OF RESIDENCY IN TOWNSHIP: 28 YEARS PERMANENT + ABOUT 15 YEARS PART TIME OCCUPATION: PROFESSIONAL ENGINEER (RETIRED)

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

See ATTACHMENTS!

ATTACHMENT "A" - RESUME (SHORT FORM)

ATTACHMENT "B" - ACCOMPLISHMENTS (SHORT FORM)

ATTACHMENT "C" - A MAJOR SUCCESS

Date: 11-28-2014

Signature: Stephen W. Sheftz

VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L. 1963, c. 73 (C.47:1A-1 et seq.) and P.L. 2001, c. 404 (C.47:1A-5 et al.).

Resume (Short Form)
Stephen W. Sheftz
122 Town Bank Road
North Cape May, New Jersey 08204

Education- BSEE from Pennsylvania Military College (Widener University).

- Penn State- Professional Engineering Management Review Course.
- University City Science Center – Executive Management Development
- Temple University – Computer Concepts.
- A.T.&T. completed over 30 courses in Management, Development, & Technical Supervision.

Professional Licenses: Registered Professional Engineer – Pennsylvania-(PE9739E).
Registered Professional Engineer – New Jersey- (24GE35003)

Experience: - My last job at A.T.& T. was to Manage and Direct all aspects of Service in the Tri-State Area –(Pennsylvania, New Jersey, and Delaware) with Management and Vocational people in offices throughout the area. I also actively participated in National Inter-Departmental Committees dealing with identifying Methods and Procedures to improve all aspects of service.

- Some of my Engineering involvement in Southern New Jersey includes the following: Various Water and Sewer projects in Avalon, Water system improvements in Woodstown, total construction management services throughout a one million dollar municipal road program and Park Construction in Egg Harbor, including roads and facilities. Also, I have done considerable water and sewer work elsewhere in New Jersey, including Vineland.

Organizations: (Partial List).

- Disabled American Veterans- Chapter #44. (Life Member).
- Veteran's of Foreign Wars- Post #5343, (Life Member).
- American Legion- Post 190.
- Cape May Beach Property Owners (Life Member).
- Telephone Pioneers of America. (Life Member).
- Men of Malvern (Associate Captain)

Awards: (Partial List).

- A.T.&T. – Regional Manager's Award. (Pa., N.J., Del).
- A.T.&T. – “National Eagle Award-Outstanding Performance”.
- Greater Cape May Elks Lodge No. 2839 award for “Accomplishments And Clear Vision Of The Future of Lower Township”

Military Service: U.S. Navy, June 1948 – December 1952- Korean War Veteran.

Stephen W. Sheftz.
Accomplishments (Partial List)

At my first meeting on being appointed to the Lower Township Municipal Utility Authorities Board, I was elected Chairman and was informed of the many problems that needed prompt attention.

- We provided near immediate relief to businesses and residents on Schellenger's Landing due to insufficient water to fight fires.
- We developed plans and provided sewer service to Willow Drive, Crawford Road and the Sheridan Tract due to raw sewerage in their yards. We also provided water service to Crawford Road and the entire Sheridan Tract
- Provided water to **four homes** on Ridgewood Road due to Benzene. Our M.U.A. employees placed 4,000 feet of pipe, passing about 100 Homes whose cost was borne by the M.U.A., since the Township did not require Mandatory Connections.
- In response to a woman's plea in the Villas whose baby was not to ingest or bath in their well water. Though they had water in the street she and her husband could not afford to connect. To help her, and others in a similar situations, I met with our Assemblyman several times and supported his Bill in Trenton. **That Bill is now law, and allows residents to borrow up to \$10,000 at 0% interest and a 10 year payback.**
- Requested by Town Bank Property Owners to find out if well water in the area was causing people to get sick, or worse. I sought help from the County Health Department who found the Volatile Organic Compounds throughout the area, requiring immediate action. Among the steps successfully taken include the following:
 - *Obtained an increase in our water allocation from the New Jersey D.E.P.
 - *Obtained the second highest water grant in the State of New Jersey from The United States Department of Agriculture.
 - *Develop plans and award a contract to supply water to **3000 Homes (7,500 people) in the Town Bank to Villas areas.**

ATTACHMENT C

closer to the Delaware Bay that was drawing saltwater toward land. The first phase should take three or four months and set up the main water lines along the streets. The second phase of distributing water to individual homes will begin next year, project engineer Marc DeBlasio said.

The loans to the Lower Township Municipal Utilities Authority will have a 2.5 percent interest rate and be payable over 40 years. The authority also will bond \$1.4 million for the work, bringing the total project cost to a little more than \$12 million.

The USDA money would not have been secured if Township Council had not passed an ordinance requiring controversial mandatory hook-ups to the new water pipes. Authority Chairman Nels Johnson praised council for approving the measure.

Beck credited Steve Sheftz, a Town Bank resident and former ITMUA chairman, for "recognizing the problem early." Sheftz has been pushing for the project for more than a decade.

"Government works best when it is helping people and today, we truly see government at its finest," Beck said.



Press photo by Michael Martin

U.S. Sen. Robert Menendez talks with Town Bank resident Steve Sheftz about the \$12 million project to extend water lines in Lower Township.

Officials said there are other benefits aside from providing the public with safer water. Menendez said the project will create jobs and boost property values, creating a larger rat-

able-base for the township. Henderson said it will also improve firefighting capabilities by adding hydrants to neighborhoods that do not have them. DeMarcantonio

said homeowner insurance rates should also decrease as a result.

Contact Richard Degener: 609-463-6711 RDegener@pressofac.com

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
1-15-15 p.

NAME BRIAN MCEWING

CITY AND STATE LOWER TOWNSHIP, NEW JERSEY

YEARS OF RESIDENCY IN TOWNSHIP 29.5 OCCUPATION ATTORNEY

Please number in order of preference which ones you wish to be considered for.

____ Cable Television Advisory Board

XX Municipal Utilities Authority

____ Environmental Commission

____ Planning Board

____ Historic Preservation Commission

____ Recreation Advisory Board

____ Citizen Advisory Board

____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

(SEE ATTACHED COVER LETTER AND RESUME)

Date: 1/15/15

Signature: 

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

BRIAN MCEWING

January 2015

681 Town Bank Rd.
Cape May, NJ 08204
609-846-4717
mcewing@lawofsea.com

Employment History

Partner, REEVES McEWING, LLP (Litigation and Transactions, March 2011 -- Present)
Of Counsel, Donna Adelsberger & Associates, PC (Maritime Litigation, 2008-2011)
Owner, McEwing Law, LLC, Cape May, NJ (General Legal Practice 2008 - March 2011)
Retired in 2008 after 25 years of service with Cape May Lewes Ferry
Eight years as public employer department head with oversight of 150 employees
More than fifteen years as manager for public employer
More than twenty years as merchant marine officer on ships of unlimited tonnage
More than fifteen years' experience as maintenance project manager
Extensive experience in collective bargaining and labor relations and employment matters

Education

JURIS DOCTORATE (2003 - 2008)
RUTGERS UNIVERSITY - SCHOOL OF LAW, CAMDEN, NEW JERSEY
TRAINED MEDIATOR; PARTICIPATED IN THE CRDC PRO BONO MEDIATION PROJECT
PRO BONO RESEARCH PROJECT - BENEFITTING A LOCAL MARITIME NON-PROFIT

BACHELOR OF ARTS, POLITICAL SCIENCE (1995 - 2001)
Rutgers University Camden, New Jersey
Highest Honors
Pi Sigma Alpha Honor Society
Alpha Sigma Lambda Honor Society
Departmental Honors - Jack Marvin Wiener award for highest academic achievement of a graduating political science student.
University Honors - Arthur E. Armitage award for highest academic achievement of a graduating University College student.

ASSOCIATE OF SCIENCE, COMPUTER INFORMATION SYSTEMS (1990 - 1995)
Atlantic County Community College Mays Landing, New Jersey
Highest Honors

Licensing/Certification

- Licensed attorney in both Pennsylvania and New Jersey

Memberships, Community/Business Leadership

- Commissioner, New Jersey Maritime Pilot and Docking Pilot Commission
- Cape May County Bar Association
- New Jersey Bar Association
- Propeller Club of New York Harbor
- Marine Trades Association - NJ
- Mariner's Advisory Committee, Bay and River Delaware
- Maritime Law Association
- Past Director, Four Chaplains Foundation
- Mock Trial Coach - Cape May Technical High School
- Past Board Member and Past Commodore, Corinthian Yacht Club of Cape May

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Robert Nolan

1-28-15
jp

CITY AND STATE N. Cape May

YEARS OF RESIDENCY IN TOWNSHIP 35 OCCUPATION Law Enforcement Administration

Please **number in order of preference** which ones you wish to be considered for.

- | | |
|---|---|
| <input type="checkbox"/> Cable Television Advisory Board | <input checked="" type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- * B.S. Social & Behavioral Sciences (Stockton College)
- * Certified Public Manager
- * 32 YEARS Town Bank Vol. Fire Company - Knowledge of fire hydrant issues & water pressure
- * Budget Preparation
- * Mediation & Conflict Resolution
- * Former Lower Township Councilman 2005 - 2008
- * Former member Planning Board

Date: 1-28-15 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

PERSONNEL ACTIONS

Report for Council Meeting of 02/02/2015

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
Public Safety	Scheck, Jonathon	01/20/2015		New Hire	Police Officer	yes
Public Safety	Scheid, Corey	01/20/2015		New Hire	Police Officer	yes
Public Safety	Danze, Eric	01/20/2015		New Hire	Police Officer	yes
Public Safety	Bailey, Jania	01/12/2015	Senico, Aaren	New Hire	Clerk Typist	yes
Public Safety	Stites, Jennifer	01/12/2015		New Hire	Relief Dispatcher	yes
Public Safety	Collins, Corey	01/20/2015	Scheid, Corey	PT to FT	FT Class II Officer	yes
DPW	Hernandez, Stephen	01/20/2015		New Hire	Temp Laborer	yes
DPW	Kervran, Christopher	01/20/2015		New Hire	Temp Laborer	yes
DPW	Thompson, Thomas	01/20/2015		New Hire	Temp Laborer	yes
BOCA	Gervasi, William	01/14/2015	Trexler, James	Temporary	Elec. Inspector	yes

Date of report: 01/28/2015

c: Manager
Clerk
Payroll
Asst. Treasurer
Personnel Director
Bulletin Board
File

	Total	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
BEG. BAL. JAN. 1, 2014	5,744,728.47	5,744,728.48	5,774,309.15	6,331,025.67	3,261,217.76	2,618,353.73	5,161,562.61	3,990,080.79	6,667,792.13	9,648,153.42	6,021,258.83	6,603,753.49	8,832,722.32
RECEIPTS:													
Per Revenue Status	67,260,014.59	6,025,111.65	7,531,730.16	1,806,409.50	8,927,150.58	8,252,278.01	690,524.27	6,916,995.70	9,613,842.03	1,177,229.01	5,489,271.15	9,439,087.97	1,236,394.55
less: post cash surplus	(2,065,000.00)				(2,065,000.00)								
Interest due from Escrow	0.00	(17.89)	(15.81)	(16.73)	(16.13)	(10.87)	(15.67)	(16.32)	(10.67)	(15.03)	(15.71)	(15.23)	(16.25)
Interest due from Capital	(190,381)	(37,178)	(95,677)	(66,761)	(20,581)	(1,110)	(1,100)	(0,381)	(0,961)	(0,961)	(1,114)	(1,110)	(1,139)
2014 prepaid comm trash	(18,751,000)	(37,178)											
	65,176,073.21	6,025,055.89	7,531,657.68	1,806,325.01	6,862,113.87	8,252,265.94	850,507.60	6,916,612.40	9,613,830.40	1,177,213.03	5,488,254.30	9,439,071.64	1,217,808.44
Transfers:													
Capital	1,200,000.00												
Note Sale	829,536.00												
Due to/from F/S (Grants)	49,137.27												
	0.00												
	0.00												
Grants Received:													
AL ED \$ RECD	1,063.44												
CCS RECD	65,187.89												
JIF \$ RECD	7,056.48	2,000.00	1,655.48										3,500.00
SC \$ RECD 03/49 outfalls	36,788.00		36,788.00										
SC \$ RECD 01/22 ada	400,000.00												
GLWA \$ RECD (5600 award)	4,800.00												
CLICIT \$ RECD	4,000.00												
BODY ARMOR \$ RECD	7,693.47												
EMS \$ RECD	5,000.00												
NU DOT \$ RECD	131,250.00												
RECYCLING TONNAGE \$	51,164.49												51,164.49
DDER \$ RECD	7,385.80												7,385.80
COPS IN SHOPS \$ RECD	1,200.00												1,200.00
2015 Commercial Trash	18,500.75												18,500.75
1,619,763.33													
TOTAL RECEIPTS:	67,995,825.54	6,027,055.89	7,570,001.16	1,807,443.51	8,094,964.87	8,350,304.13	919,877.04	7,002,167.40	10,543,826.40	1,252,038.03	5,618,462.71	9,450,987.64	1,348,686.75
DISBURSEMENTS:													
2013 Reserves	654,320.82	579,841.50	39,467.21	21,558.56	3,318.37	20,171.72	(4,591.09)	6,225.94	21,821.24	(28,572.56)	256.53	(7,539.58)	1,862.83
2014 Current	67,054,168.57	6,417,269.89	6,850,991.31	5,112,516.92	6,924,267.77	6,345,030.71	2,208,500.85	4,886,081.19	7,450,539.54	4,968,205.45	4,998,896.77	7,169,467.09	2,678,522.39
2014 Capital	1,423,651.94	91,279.35	421,838.37	34,479.97	170,113.06	33,353.37	55,476.48	51,630.18	148,595.61	13,752.42	127,116.76	89,812.80	177,203.56
less: CIF post	(95,000.00)												
less: Def chgs reassess	(37,000.00)												
less: Def chgs sp em	(200,000.00)												
Appropriation Refunds:	(2,453,528.19)	(90,915.52)	(298,972.25)	(281,703.37)	(264,870.25)	(200,000.00)	(168,027.41)	(619,481.25)	(67,491.58)	(94,662.69)	(90,241.21)	(64,621.50)	(68,090.55)
Transfers Out:	893,171.65												
CAPITAL FUND													
TOTAL DISBURSEMENTS	67,149,804.82	5,997,476.22	7,013,284.64	4,877,251.40	8,737,828.92	5,817,095.25	2,091,358.86	4,334,456.06	7,553,465.11	4,878,932.62	5,035,988.05	7,222,018.81	3,590,669.88
END. BAL. DEC. 31, 2014	6,590,749.19	5,774,309.15	6,331,025.67	3,261,217.78	2,618,353.73	5,161,562.61	3,990,080.79	6,657,792.13	9,648,153.42	6,021,258.83	6,603,753.49	8,832,722.32	6,590,749.19
Total Appropriation Refunds	(2,453,528.19)	(90,915.52)	(298,972.25)	(281,703.37)	(264,870.25)	(200,000.00)	(168,027.41)	(619,481.25)	(67,491.58)	(94,662.69)	(90,241.21)	(64,621.50)	(68,090.55)
Bank Balance	6,718,850.46	6,120,451.79	3,978,792.85	3,315,646.62	4,936,961.68	4,330,542.56	6,082,892.83	9,436,187.07	6,408,160.62	4,523,775.07	7,056,979.37	7,423,946.30	
Checking	113,162.24	171,556.50	30,583.59	42,586.65	192,270.68	47,467.37	149,491.54	232,813.95	58,758.05	105,901.97	248,004.01	361,445.05	
Online Payment Acct	6,832,012.70	6,292,008.29	4,009,376.44	3,358,233.27	5,129,232.36	4,378,008.93	6,232,384.37	9,669,001.02	6,464,918.71	4,629,677.04	7,304,983.38	7,786,391.35	
ADD: Deposits in Transit	611,365.77	115,582.86	1,415,005.57	923,697.04	88,864.93	87,142.17	488,810.31	5,700.00	149,272.61	2,030,859.34	1,586,154.00	221,249.81	
LESS: Outstanding Checks	(1,699,069.32)	(76,335.49)	(2,163,164.23)	(1,663,576.56)	(54,534.66)	(475,071.31)	(63,402.55)	(26,547.60)	(592,932.49)	(56,782.89)	(58,415.06)	(1,415,891.97)	
Adjusted Bank Balance	5,774,309.15	6,331,025.67	3,261,217.78	2,618,353.73	5,161,562.61	3,990,080.79	6,657,792.13	9,648,153.42	6,021,258.83	6,603,753.49	8,832,722.32	6,590,749.19	

OUTSTANDING CHECKS	
52240	15.00
52398	15.00
53014	5.00
53461	15.00
53458	15.00
53371	50.00
53912	1,395.24
53661	1.00
53965	15.00
53965	9.00
53916	200.00
	594.51
	114,944.53
	225.00
	300.00
	186.45
	155,105.52
	90,889.00
	231,697.50
	800.00
	800.00
	90.00
	4,933.50
	1,024.17
	1,000.00
	470.94
	3,962.15
	155.00
	15.00
	803,171.59
TOTAL	271,249.81

OUTSTANDING CHECKS	
52240	15.00
52398	15.00
53014	5.00
53461	15.00
53458	15.00
53371	50.00
53912	1,395.24
53661	1.00
53965	15.00
53965	9.00
53916	200.00
	594.51
	114,944.53
	225.00
	300.00
	186.45
	155,105.52
	90,889.00
	231,697.50
	800.00
	800.00
	90.00
	4,933.50
	1,024.17
	1,000.00
	470.94
	3,962.15
	155.00
	15.00
	803,171.59
TOTAL	1,415,891.97