

Signed Resolutions - January 17, 2018

- Res. #2018-48 Payment of Vouchers \$ \$182,995.71
- Res. #2018-49 Re-Appointment to the Recreation Advisory Board (M.DiDonato)
- Res. #2018-50 Re-Appointment to the Municipal Utilities Authority Board (J.Henderson)
- Res. #2018-51 Authorization to Cancel Uncashed Checks (Court Bail \$446 / General \$371.01)
- Res. #2018-52 A Resolution Approving Year Two of a Three Year Inter-local Service Agreement Between the Township of Lower and Lower Township Fire District #3 (\$13,750.)
- Res. #2018-53 Transfer of 2017 Appropriations (\$5,500 from collector/street lighting to collector/electric)
- Res. #2018-54 Authorization for Refund of Tax (1 property \$346.22)
- Res. #2018-55 Appointment to the Municipal Utilities Authority Board (M.Lambert - Replacing J.Young)
- Res. #2018-56 Authorization for the Payout of Accumulated Sick Time (J.Felsing \$904.94)
- Res. #2018-57 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.
INDEMNIFICATION OF APPOINTEE and PERSONNEL ISSUE
- Res. #2018-58 A Resolution Authorizing Indemnification and Defense of a Lower Township Appointee In Accordance With Chapter 25 of the Code of the Township of Lower and N.J.S.A 59:10-4
- Res. #2018-59 Authorization for the Payout of Accumulated Sick Time

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01139 CORELOGIC CENTRALIZED REFUNDS	18-00082	01/10/18	REFUND 2017 TAX OVERPAYMENT	Open	346.22	0.00		
01170 VERIZON WIRELESS* F/S	18-00026	01/09/18	CELL FIRE 11/27/17-12/26/17	Open	52.55	0.00		
01171 VERIZON WIRELESS - TOWNHALL	17-03252	12/12/17	VERIZON IPHONE 11/29-12/28	Open	1,064.57	0.00		
	17-03253	12/12/17	CELL PHONE 11/24/17-12/23/17	Open	<u>525.72</u>	0.00		
					1,590.29			
01200 DELTA DENTAL PLAN OF NJ	18-00032	01/09/18	DECEMBER 2017 ADMIN	Open	1,195.20	0.00		
01201 DELL CORPORATION*	17-03222	12/11/17	AAREN COMPUTER #1024222219148	Open	1,091.57	0.00		
01389 EDDIE'S AUTO BODY*	17-03136	11/30/17	VEHICLE RECONDITIONING	Open	971.80	0.00		
	17-03281	12/15/17	FRONT END ALIGNMENT/DURANGO	Open	<u>89.95</u>	0.00		
					1,061.75			
01600 ORVILLE E FOWLER	18-00054	01/09/18	CONTRACTUAL REIMBURSEMENT-M	Open	670.00	0.00		
01657 GOPHER SPORT*	17-03325	12/22/17	BASKETBALLS	Open	766.93	0.00		
01898 HERITAGE BUSINESS SYSTEMS, INC*	17-03321	12/21/17	QUARTERLY BASE 12/9/17-3/8/18	Open	1,594.79	0.00		
02223 LANDSMAN UNIFORMS*	17-03149	12/04/17	UNIFORM PANTS	Open	510.00	0.00		
	17-03226	12/11/17	UNIFORMS	Open	<u>482.00</u>	0.00		
					992.00			
02292 DONALD LOMBARDO	18-00033	01/09/18	CONTRACTUAL REIMBURSEMENT-M	Open	1,277.64	0.00		
02402 MGL PRINTING SOLUTIONS	17-03389	12/29/17	MARRIAGE BINDER/ORDINANCE BOOK	Open	177.00	0.00		
02541 ROBERT D. MARTIN, JR	18-00123	01/11/18	CONTRACTUAL REIMBURSEMENT-M	Open	56.55	0.00		
02968 PATTI'S PARTY WORLD*	17-03329	12/22/17	NEW YEAR'S EVE DECORATIONS	Open	250.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALI*	18-00020	01/09/18	2018 DUES	Open	1,610.00	0.00		
03086 NJ STATE ASSN CHIEFS OF POL*	17-03282	12/15/17	TRAINING JAN 3 2018	Open	2,400.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03104 NORTHEAST IND.&MARINE SUPPLY*								
	17-00827	03/23/17	PARTS/RD/RECY/SANT/DPW/APRIL	Open	1,166.09	0.00		
	17-00828	03/23/17	PARTS/RDS/SANT/REC/MAY	Open	<u>1,799.00</u>	0.00		
					2,965.09			
03414 WILLIAM PRIOLE								
	18-00057	01/10/18	CONTRACTUAL REIMBURSEMENT-V	Open	305.00	0.00		
03453 QUILL CORPORATION*								
	17-03104	11/29/17	CALENDARS	Open	49.72	0.00		
03495 ELIZABETH BYRNE								
	18-00035	01/09/18	CONTRACTUAL REIMBURSEMENT-M	Open	106.16	0.00		
03518 RIGGINS, INC.*								
	18-00058	01/10/18	OFF HIGHWAY DIESEL	Open	870.17	0.00		
03611 SERVICE TIRE TRUCK CENTERS*								
	17-03304	12/18/17	TIRES/RD/SANT/RECY/DEC.CONTINU	Open	5,613.71	0.00		
03688 SOUTHERN NJ CHAPTER NIGP*								
	18-00052	01/09/18	2018 MEMBERSHIP	Open	115.00	0.00		
	18-00083	01/10/18	SJNIGP MEETING	Open	<u>135.00</u>	0.00		
					250.00			
03692 SOUTH JERSEY GAS CO*								
	18-00089	01/10/18	DECEMBER GAS	Open	320.94	0.00		
03720 SOUTH SHORE BASKETBALL LEAGUE								
	17-03285	12/15/17	2016-17 & 2017-18 FEES	Open	600.00	0.00		
03764 TCTANJ								
	18-00051	01/09/18	2018 MEMBERSHIP APPLICATION	Open	300.00	0.00		
03810 MUNICIPAL UTIL AUTH USAGE COST								
	18-00050	01/09/18	SEWER BILLING DUE 1/1/2018	Open	1,190.00	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL								
	18-00132	01/11/18	NOVEMBER ONE CALL REIMB	Open	138.75	0.00		
03863 TREASURER, STATE OF NEW JERSEY								
	18-00067	01/10/18	STATE SURCHARGE OCT-DEC WCM	Open	1,082.00	0.00		
	18-00068	01/10/18	STATE SURCHARGE OCT-DEC LOWER	Open	<u>7,025.00</u>	0.00		
					8,107.00			
03904 LOWE'S HOME CENTER INC*								
	17-02282	08/28/17	SUPPLIES FOR DEC.	Open	323.95	0.00		
03917 STATE OF NJ DEPT OF CHILD/FAML								
	18-00028	01/09/18	OCT,NOV,DEC 2017 MAR/CU FEE	Open	650.00	0.00		
03947 VFIS*								
	18-00039	01/09/18	COMMERICAL AUTO 1/18-1/19	Open	2,873.13	0.00		

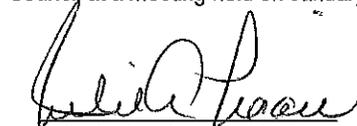
Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03947 VFIS*				Continued				
18-00040	01/09/18	VFIS-TR-2061918-09	PORTFOLIO	Open	<u>6,620.50</u>	0.00		
					9,493.63			
03985 VILLAS NAPA AUTO PARTS								
17-02277	08/28/17	RDS/SANT/RECY/DEC		Open	2,763.30	0.00		
04085 CHRISTOPHER WINTER (EMPLOYEE)								
18-00124	01/11/18	CONTRACTUAL REIMBURSEMENT-V		Open	170.00	0.00		
04089 WIZARD'S FESTIVAL OF FUN, INC*								
17-02588	10/04/17	RES#17-264-GAME SHOW-NYE PARTY		Open	2,500.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*								
18-00100	01/11/18	FIRST AID SUPPLIES TOWNHALL		Open	224.60	0.00		
18-00126	01/11/18	FIRST AID SUPPLIES/JAN		Open	<u>189.50</u>	0.00		
					414.10			
04101 SPANKY'S BBQ CATERING*								
17-03264	12/13/17	HOT DOGS & WATER		Open	600.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS								
18-00044	01/09/18	DOG LICENSE FEES DECEMBER 2017		Open	131.40	0.00		
04288 NUANCE COMMUNICATIONS INC*								
17-01077	04/20/17	2017 DICTAPHONE/HAND UNITS MNT		Open	4,221.90	0.00		
04301 SEASHORE ASPHALT CORPORATION*								
17-03280	12/15/17	HP PATCH		Open	220.00	0.00		
04445 TRICOMM SERVICES CORP*								
17-03354	12/27/17	FIX JUDGES PHONE LINE		Open	132.10	0.00		
05066 MICHAEL REEB								
18-00073	01/10/18	DJ- BASKETBALL TOURNAMNET		Open	250.00	0.00		
4104 DOUGLASS LANDSCAPING LLC*								
17-00698	03/21/17	LANDSCAPING SERVICES		Open	4,748.50	0.00		B
5005 THE MASTERS OF MAGIC AND FUN								
17-03347	12/27/17	BALLOON ART AND FACE PAINTING		Open	400.00	0.00		
5032 NORTH WILDWOOD \$ CREST SHIRT*								
17-03309	12/18/17	BASKETBALL SHIRTS		Open	1,950.00	0.00		
17-03331	12/26/17	BADGER HIGH PERF		Open	<u>232.00</u>	0.00		
					2,182.00			
6059 USABLE LIFE								
18-00048	01/09/18	JANUARY 2018 LIFE INSURANCE		Open	542.23	0.00		
7019 OCEAN VIEW VETERINARY*								
18-00086	01/10/18	VET SERVICES: MEDICAL EXPENSE		Open	130.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7066 KETCHUM MFG CO INC*	17-03056	11/21/17	2018 DOG TAGS	Open	473.00	0.00		
7079 SUBURBAN PROPANE L P*	18-00072	01/10/18	PROPANE FOR CLEM MULLIGAN	Open	254.97	0.00		
7091 STEVE SELBY	18-00043	01/09/18	FALL SOCCER OFFICIAL	Open	50.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	18-00087	01/10/18	VET SERVICES: EMERGENCY SERVIC	Open	759.76	0.00		
7196 LAUREN HUGGINS SUIT*	18-00085	01/10/18	RES 18-09 DNE \$10,400	Open	1,733.34	0.00		B
7354 FLEETPRIDE INC.*	17-03191	12/06/17	RDS/SANT/RECY/DPW	Open	615.93	0.00		
7478 WINDSTREAM COMMUNICATION INC*	17-03254	12/12/17	PHONE SERVICE	Open	3,466.40	0.00		
7508 BLANEY & KARAVAN PC*	17-00125	01/11/17	RES 2017-02 LABOR ATTORNEY 25k	Open	2,475.00	0.00		
7636 MOTT MACDONALD LLC*	17-01015	04/13/17	BEACH DRIVE PED SFTY IMPROVEMT	Open	8,806.50	0.00		B
	17-02966	11/09/17	ROSEANN SOIL SAMPLE & DESIGN	Open	6,822.50	0.00		
	18-00031	01/09/18	PROFESSINOAL ENGINEERING	Open	236.24	0.00		
	18-00045	01/09/18	CMC OPEN SPACE GEN ENG NEEDS	Open	<u>1,650.00</u>	0.00		
					17,515.24			
7650 JUMPIN' JOES LLC*	17-03249	12/12/17	NEW YEARS EVE PARTY	Open	1,200.00	0.00		
7689 GOVERNMENT FORMS AND SUPPLIES*	17-03172	12/05/17	2018 YARD SALE PERMITS	Open	136.95	0.00		
7820 DEBLASIO & ASSOCIATES, P.C*	17-02477	09/21/17	ENGINEERING SERVICE /RT.109	Open	5,800.35	0.00		B
	17-03248	12/12/17	ENGINEERING SERVICES-DOUGLASS	Open	<u>5,860.00</u>	0.00		
					11,660.35			
7824 DIVERSIFIED STORAGE SOLUTIONS*	17-02559	10/02/17	STORAGE	Open	1,752.00	0.00		
7868 ERIK COLLINS	17-03327	12/22/17	REPLACE TRASH CAN	Open	51.59	0.00		
BOSNA KAREN MANETTE BOSNA	17-03390	12/29/17	MONTHLY PAYMENT FOR YOGA-DEC	Open	95.00	0.00		
G-DB DB ELECTRONICS	17-03373	12/29/17	SERVICE TO THE PA SYSTYEM	Open	518.80	0.00		

Vendor # Name								
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
SMITHS	SHEILA D SMITH							
18-00059	01/10/18	NOTARY REIMBURSEMENT	Open	45.00	0.00			
Total Purchase Orders:		96	Total P.O. Line Items:	0	Total List Amount:	182,995.71	Total Void Amount:	0.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-49

Title: RE-APPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, Mark DiDonato's term on the Recreation Advisory Board expired on December 31, 2017, and has requested re-appointment to the Board; and

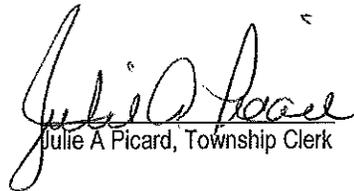
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following re-appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Mark DiDonato	Regular Member	December 31, 2020

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018


Julie A. Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME MARK D. DONATO

CITY AND STATE _____

YEARS OF RESIDENCY IN TOWNSHIP _____ OCCUPATION _____

Please number in order of preference which ones you wish to be considered for.

- _____ Cable Television Advisory Board
- _____ Environmental Commission
- _____ Historic Preservation Commission
- _____ Citizen Advisory Board

- _____ Municipal Utilities Authority
- _____ Planning Board
- _____ Recreation Advisory Board
- _____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

I MARK D. DONATO WOULD LIKE TO
BE ~~RE~~ REAPPOINTED TO THE RAB. THANK YOU.

MARK D. DONATO

Date: _____ Signature: _____ (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

***PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE**

Address of Residence _____ Email _____

Primary Phone Number _____ Work Phone Number _____

*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-50

Title: RE-APPOINTMENT TO THE MUNICIPAL UTILITIES AUTHORITY BOARD

WHEREAS, Jacqueline Henderson's term on the Lower Township Municipal Utility Authority Board will expire on February 1, 2018 and she has requested to be re-appointed; and

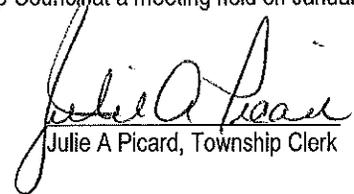
WHEREAS, Council has reviewed all applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following individual is hereby appointed to the Lower Township Municipal Utilities Authority Board:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Jacqueline Henderson	Regular Member	February, 2023

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RCVD DEC 19 '17

NAME Jacqueline Henderson

CITY AND STATE North Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 21 OCCUPATION Homemaker

Please number in order of preference which ones you wish to be considered for.

- | | |
|---|---|
| <input type="checkbox"/> Cable Television Advisory Board | <input checked="" type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Present Member of LTMUA Board (since May, 2015)

- current position of Vice Chair

- committees: Personnel Committee

Budget Committee

* see attached resume

Date: 12/19/17 Signature: J Henderson (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

Objective

To serve the people of Lower Township as a M.U.A. Board Member

Education

Messiah College, 1992

Bachelor of Science – Human Resource Management

Minor – Psychology

Work Experience

HR Assistant – PHH US Mortgage Corporation (1000+ employees)

*Compensation, Payroll, Benefits, and Employee Morale Programs

Innkeeper Assistant – Queen Victoria, The Abbey, The Summer Cottage Inn

*Reservations, Breakfast, Guest Contact, Concierge, Room Detailing

Related Experience

Cape May County Library Commission, 2006 – present

*Current position – Vice Chair

*Current budget of \$9 million, responsibilities include passing of annual budgets, public resolutions, HR resolutions, approval of building renovations and new library infrastructure

Past Parent Volunteer for West Cape May Cub Scout Pack 73

Past Parent Volunteer at Lower Twp. Elementary School

*Areas include PTA, classroom, office and library

Parent Volunteer for West Cape May Boy Scout Troop 73

*Hospitality Chairperson

Past Co-coordinator of Wm. Alvarez Christmas Toy Drive – Cape May Police Dept.

*Active participation for 19 years, 2013 participation of approximately 125+ children throughout Cape May County

Member of Lower Twp. Regular Republican Organization, 2008 – 2016

Board of Elections Poll Worker Ward 1

Temporary Council Member for Lower Township Ward 3, Sept. – Nov. 2013

LTMUA Board Member May 2015 – present (Present position as Vice Chair)

Personal Background

Lower Twp. resident, ratepayer and homeowner, 1996 - present

Enjoys gardening, entertaining, cycling and jogging

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-51

Title: AUTHORIZATION TO CANCEL UNCASHED CHECKS

WHEREAS, the Municipal Court checks listed below have been returned in the mail and payees are unable to locate; and

WHEREAS, the Chief Financial Officer has requested that such checks be officially canceled in order to properly maintain the Township records, and

WHEREAS, the checks will be turned over to the Current Fund for proper disposition according to accounting regulations regarding unclaimed property.

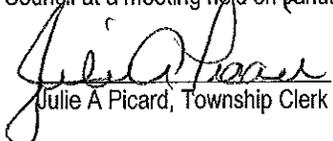
NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following list of checks are hereby canceled.

DATE	PAYEE	CHECK #	AMOUNT
BAIL ACCOUNT			
12/1/2014	William E. Cobaugh III	10202	\$ 25.00
9/8/2015	Florencio Volante	10341	\$ 75.00
11/18/2015	Gretchen Taylor	10386	\$ 50.00
8/30/2016	Holly Cantanese	10553	\$ 90.00
10/18/2016	R. Matthews Baylock	10580	\$ 31.00
12/5/2016	Matthew Scheere	10588	\$ 175.00
	TOTAL		\$ 446.00

DATE	PAYEE	CHECK #	AMOUNT
GENERAL ACCOUNT			
6/26/2014	Connor Magee	1765	\$ 1.00
6/26/2014	Andrew Roberts	1766	\$ 1.00
9/8/2014	Eric Scharff	1792	\$ 50.00
10/8/2014	Jose Vargas	1800	\$ 5.00
10/20/2014	Erin Piccioni	1802	\$ 1.00
10/20/2014	Mark Bednar	1803	\$ 0.21
11/18/2015	Gretchen Taylor	1930	\$ 250.00
1/15/2016	Kyle Sikes	1952	\$ 4.00
4/4/2016	Eric Scharff	1978	\$ 5.00
5/9/2016	Autumn Allamong	1985	\$ 3.80
10/3/2016	James Reilly	2054	\$ 50.00
	TOTAL		\$ 371.01

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
ROY		+	+			
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-52

Title: A RESOLUTION APPROVING YEAR TWO OF A THREE YEAR INTERLOCAL SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND LOWER TOWNSHIP FIRE DISTRICT # 3

WHEREAS, the Township of Lower adopted Resolution #2016-307 on November 7, 2016 entering into an Inter-local Service Agreement with Lower Township Fire District #3; and

WHEREAS, Lower Township Fire District # 3 has agreed to provide additional services to the residents of the Diamond Beach Area of the Township and the Township of Lower has agreed to pay Fire District # 3 a yearly amount for said service as follows:

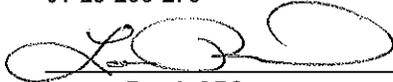
2017	\$ 11,250.00
2018	\$ 13,750.00
2019	\$ 18,750.00

; and

WHEREAS, each year of said agreement, Council will adopt a Resolution approving payment for current year and the CFO will certify that sufficient funds will be available in the that current year's budget.

Appropriation # 01-25-260-273

CFO Signature:



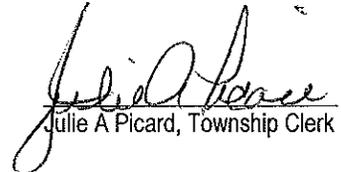
Lauren Read, CFO

WHEREAS, the Agreement is authorized by N.J.S.A. 40:8A-1 et seq..

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, in the County of Cape May, State of New Jersey, that year 2 of said agreement is hereby approved to be paid.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
ROY		+	+			
SIPPEL			+			
SIMONSEN			+			

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Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-53

Title: TRANSFER OF 2017 APPROPRIATIONS

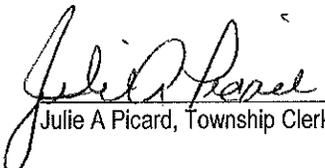
WHEREAS, N.J.S.A. 40A: 4-59 provides for appropriation transfers during the first three months of the succeeding year when it has been determined that any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during the preceding year, which were chargeable to said appropriation, and there is an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following transfers totaling \$5,500.00 be made between the 2017 budget appropriation reserves:

LINE ITEM		ACCT. NUMBER	FROM	TO
COLLECTOR	OE	7-01-20-145-200	500.00	
STREET LIGHTING	OE	7-01-31-435-200	5,000.00	
COLLECTOR	S&W	7-01-20-145-100		500.00
ELECTRIC	OE	7-01-31-430-200		5,000.00
			5,500.00	5,500.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-54

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

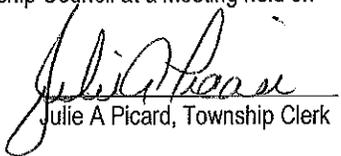
WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
266.03	4.02	Corelogic	exempt veteran	346.22

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
ROY		+	+			
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-55

Title: APPOINTMENT TO THE MUNICIPAL UTILITIES AUTHORITY BOARD

WHEREAS, John A Young was appointed to the Municipal Utilities Authority Board in 2016 and said appointment expires in February of 2022 and Mr. Young has tenured his resignation to the Board; and

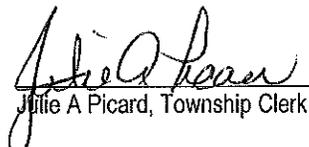
WHEREAS, Council has reviewed all applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following individual is hereby appointed fill the vacancy created by Mr. Young's resignation to the Municipal Utilities Authority Board:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Marc Lambert	Regular Member	February, 2022

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A Picard, Township Clerk

Res. # _____

Board/Comm./Auth. _____

RCVD JAN 9 '18

Term Exp. _____

Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME MARC LAMBERT

CITY AND STATE CAPE MAY BEACH, NJ.

YEARS OF RESIDENCY IN TOWNSHIP 40 OCCUPATION SELF EMPLOYED BUSINESS OWNER

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

1. Lower twp. Republican Committee Member
2. Boy Scout troop leader
3. Owner of several successful businesses
4. United Way executive Board member
5. Villanova Law student - Political Science Degree
6. Proud father of 5 children
7. Lived and worked in this community for over 40 years

Date: 1/8/18 Signature:  (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-56

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED SICK TIME

WHEREAS, the employees listed on the attached schedule have accrued sick time due from the Township and per the Township Employee Personnel Policy Manual and/or union contract, the Township will, at the employees request, annually buy back a maximum of five (5) days of unused sick leave in December of any year, from employees who have not used more than the amount of sick days as determined in the manual and/or union contracts; and

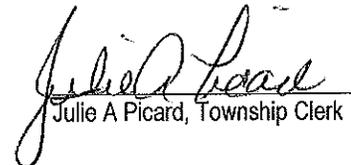
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

 WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature that adequate funding is available for such payment in the 2017 budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that payment to the employees listed on the attached schedule not to exceed the amount of \$904.94 is authorized and chargeable to the 2017 Budget.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
ROY		+	+			
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A Picard, Township Clerk

Budget Distribution	Employee	Hours	Hourly Rate	Total
Police	Jason Felsing	40	22.6236	\$904.94

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-57

Title:

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **INDENIFICATION OF APPOINTEE**

 X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **PERSONNEL ISSUE**

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on January 17, 2018 that an Executive Session closed to the public shall be held on this date at approximately 7:40 P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY			X			
SIPPEL	X		X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018

Julie A. Picard
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-58

Title: A RESOLUTION AUTHORIZING INDEMNIFICATION AND DEFENSE OF A LOWER TOWNSHIP APPOINTEE IN ACCORDANCE WITH CHAPTER 25 OF THE CODE OF THE TOWNSHIP OF LOWER AND N.J.S.A. 59:10-4

WHEREAS, an Administrative Action has been commenced against a Township appointee; and

WHEREAS, Chapter 25 of the Code of the Township of Lower, titled Defense and Indemnification, (the "Township Code") requires the Township to indemnify and hold harmless its present and former appointees from any liability arising out of acts performed by them during the ordinary course of their duties and within the scope of their authority; and

WHEREAS, the Township Council of the Township of Lower determines that it is in the best interests of the Township to indemnify and hold harmless the Individual Defendant in accordance with the terms and provisions of the Township Code against all claims as long as the alleged acts do not constitute actual fraud, actual malice, willful misconduct or an intentional wrong doing.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, as follows:

1. That the Individual Defendant, Frank Simonsen, shall be indemnified and held harmless in accordance with the Township Code and above recital paragraphs which are incorporated herein.
2. The special appointed counsel is hereby authorized to defend the Individual Defendant until the conclusion of said case.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY			X			
SIPPEL	X		X			
SIMONSEN					X	

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-59

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED SICK TIME

WHEREAS, Gary Playford has accrued sick time due from the Township and per the Township Employee Personnel Policy Manual and/or union contract, the Township will, at the employees request, annually buy back a maximum of five (5) days of unused sick leave in December of any year, from employees who have not used more than the amount of sick days as determined in the manual and/or union contracts; and

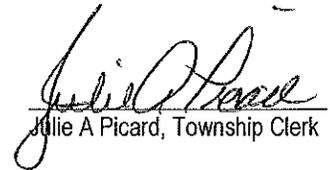
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

 WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature that adequate funding is available for such payment in the 2017 budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that payment to Gary Playford in the amount of \$1,537.11 is authorized and chargeable to the 2017 Budget.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2018.


Julie A Picard, Township Clerk