

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

January 20, 2016 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Swear In new Officers: Kyle Boyle and Adam Hegarty

Work Session

Consent Agenda

Approval of NJ State Firemen's Membership Application - Kenneth H Hill & Carlos L Mora – Villas Volunteer Fire Company; Stephen D Schaffer – Erma Volunteer Fire Company
Approval of Minutes January 4, 2016
Res. #2016-40 Payment of Vouchers \$ 283,879.52
Res. #2016-41 Resolution Authorizing a Shared Services Agreement with the County of Cape May for Animal Sheltering Services (annual)
Res. #2016-42 Authorization for Waiver of Fees for St. John Neumann Parish (church entrance reconstruction)
Res. #2016-43 Approval of 2016 Rotary Towing License (Cape May Exxon & John's Auto Body)
Res. #2016-44 Renewal of Junk Yard License for Cape May Used Auto Parts for the year 2016
Res. #2016-45 Renewal of Trailer Park Licenses for the year 2016 (Broadway Mobile Park/Cape May Landing/Shawcrest Mobile Home Park/Cape May Crossing/Cape Meadows)
Res. #2016-46 Issuance of 2016 Limousine, Taxi and Operator Licenses (Aarts Transportation/High Roller Limousine/G-Taxi and G Transportation)
Res. #2016-47 Appointment of Class II Member to the Planning Board (J.Dowe, Assessor)
Res. #2016-48 Re-Appointment to the Municipal Utilities Authority Board (H.Bitting)
Res. #2016-49 Award of Extraordinary Unspecified Service Contract Without Public Bidding for an Event and Promotional Coordinator of the Lower Township Millman Center
Res. #2016-50 Transfer of 2015 Appropriations (\$11,000)
Ordinance #2016-01 An Ordinance Amending Ordinance #2014-12; An Ordinance Amending Chapter 475 of the Parks and Recreation Areas Ordinance of the Township of Lower (Millman Rental – extending rental of room from 4 to 6 hours) 1st reading of this Ordinance. Second reading and Public Hearing will be scheduled for Wednesday, February 17th.
Ordinance # 2016-02 An Ordinance Amending Chapter 175, Parks and Recreation Areas, of the Code of the Township of Lower to Amend the Fee Schedule (add classes) 1st reading of this Ordinance. Second reading and Public Hearing will be scheduled for Wednesday, February 17th.

Regular Agenda

Administrative Reports

Monthly Reports - Clerk, Construction, Dog, Fire, Tax Collector, Vital Statistics

Council Comments

Call to the Public

Closed Session

Res. #2016-51 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Investigation Update / Possible Sale/Acquisition of Property**

Adjournment

COUNCIL MEETING MINUTES – January 4, 2016

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on January 4, 2016 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Proclamation honoring Matt Szczur; Proclaiming January 9, 2016 "Matthew Francis Szczur Day" in Lower Township - Manager Jim Ridgway

Manager Ridgway recognized Matt Szczur for his outstanding athletic achievements and superior character. An ESPN video was presented to highlight his greatest accomplishment and incredible act of kindness, donating his bone marrow to a 15 month old child from Ukraine with leukemia.

Mayor Beck presented a proclamation honoring Matt Szczur and proclaiming January 9, 2016 as Matthew Francis Szczur day in Lower Township.

Consent Agenda

Mayor Beck moved Resolution #2016-24 to the Regular Agenda

Kathleen Dynan, Tranquility, asked if Resolution #2016-18 applies to all appeals. Clerk Picard responded in the affirmative. Ms. Dynan also asked Mayor Beck why he moved Resolution #2016-24 to the Regular Agenda. Mayor Beck explained the implication of the consent agenda.

Approval of Minutes - December 21, 2015

Res. #2016-01 Appointment of Municipal Solicitor for 2016 as a Professional Service Contract without Public Bidding (D.Stefankiewicz)

Res. #2016-02 Annual Approval of Emergency Management Council

Res. #2016-03 Appointment of JIF Management Consultant (J.Byrne Agency)

Res. #2016-04 Appointment of Municipal Auditor for the year 2016 as a Professional Service Contract without Public Bidding (Ford Scott & Associates \$40,000)

Res. #2016-05 Resolution to Defer the Regional School Tax (annual)

Res. #2016-06 Adopting 2016 Temporary Current Budget

Res. #2016-07 Authorizing Payment of 2016 Debt Service

Res. #2016-08 Authorizing Cash Management Plan (annual)

Res. #2016-09 Designation of Official Depositories (annual)

Res. #2016-10 Authorizing Payment to Lower Township Board of Education (1/1/16 - 7/31/16)

Res. #2016-11 Authorizing Payment for 2015 Regional School Taxes (1/15/16 – 7/31/16)

Res. #2016-12 Annual Approval of Petty Cash Funds (annual)

Res. #2016-13 Transfer of 2015 Appropriations (\$45,300)

Res. #2016-14 Setting the Interest Rate for Delinquent Taxes (annual)

Res. #2016-15 Establishment of Meeting Dates and Times for the Year 2016 (annual)

- Res. #2016-16 Designation of Official Newspapers for Legal Advertising for the Year 2016 (Star & Wave & Herald)
- Res. #2016-17 Authorizing the Clerk to Issue Bingo & Raffle Licenses throughout the Year to Qualified Organizations (annual)
- Res. #2016-18 Authorizing Tax Assessor to File Tax Appeals (annual)
- Res. #2016-19 Approving 2016 Contract with Cape Assist (annual \$3,213.)
- Res. #2016-20 Confirmation of Officials for Joint Insurance Fund and Municipal Excess Liability Fund (annual)
- Res. #2016-21 Appointment of Municipal Public Defender for the Year 2016 (V.Roach \$11,200)
- Res. #2016-22 Designation of Public Agency Compliance Officer for Lower Township (M.Vitelli – annual)
- Res. #2016-23 Authorization for Public Bidding (annual)
- Res. #2016-24 Appointment of Municipal Engineer for the Year 2016 as a Professional Service Contract Without Public Bidding (Hatch, Mott, MacDonald)
- Res. #2016-25 Appointment of Bond Counsel for the Year 2016 as a Professional Service Contract Without Public Bidding (Archer & Greiner)
- Res. #2016-26 Contract Award for Township of Lower Animal Control Services – Year 3 (Shore Animal Control \$51,020)
- Res. #2016-27 Approval of Annual Contribution to Volunteers in Medicine (\$7,690.)
- Res. #2016-28 Authorization for Refund of Taxes (3 properties \$2,384.81)
- Res. #2016-29 Authorization for the Payout of Accumulated Sick Time (\$43,574.15 contractual)
- Res. #2016-30 Appointment of Public Information Officer as a Professional Service Contract without Public Bidding (L.Suit \$10,400)
- Res. #2016-31 Resolution Restating the Bid Threshold / Quote Limit pursuant to N.J.S.A. 40A:11-3 (annual)
- Res. #2016-32 Appointment of Township Labor Solicitor for the year 2016 as a Professional Service Contract Without Public Bidding (W. Blaney not to exceed \$25,000)
- Res. #2016-33 Appointment of Municipal Prosecutor for the year 2016 (Frank Guaracini, Blaney & Karavan Law Firm \$23,000)
- Res. #2016-34 Approving Amendment to Inter-Local Service Agreement – Fire Suppression Service (making payable to Wildwood Crest Volunteer Fire Company No. 1)
- Res. #2016-35 Payment of 2016 Vouchers \$55,505.20
- Res. #2016-36 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS Online Auction Website
- Res. #2016-37 Payment of 2015 Vouchers - \$165,592.94

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Regular Agenda

- Res. #2016-24 Appointment of Municipal Engineer for the Year 2016 as a Professional Service Contract Without Public Bidding (Hatch, Mott, MacDonald)

Mayor Beck voiced his opposition to Resolution #2016-24, stating that he believes Hatch Mott MacDonald Engineering Firm is too expensive.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK				X		
BECK				X		

Res. #2016-38 Appointment of Class III Member to the Planning Board (Councilman David Perry)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY					X	
SIMONSEN		X	X			
CLARK	X		X			
BECK			X			

Res. #2016-39 Resolution Designating the Lower Township Rescue Squad, Inc. as the Provider of Emergency Medical Services in Lower Township

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY	X		X			
SIMONSEN			X			
CLARK		X	X			
BECK			X			

Council Comments

Councilman Conrad looks forward to a wonderful year and making improvements within the township.

Councilman Perry reflected on how the past year has prepared him for the new year. He looks forward to 2016 and intends to be proactive, especially with infrastructure and emergency management.

Councilman Simonsen hopes to continue progress with future improvement projects and thanked all Township employees, LTMUA, Police and Fire Departments and Rescue Squad. He spoke highly of the late Reverend Robert Davis and asked to keep his family in prayer. He also wished everyone a Happy New Year.

Deputy Mayor Clark wished everyone a Happy New Year. He clarified the date of the first February meeting due to a newspaper misprint and encouraged anyone interested in beach access information to attend. He also thanked Chris Kobik, Superintendent of LCMR Schools, for helping to build a great bridge between the schools and the community.

Manager Ridgway echoed compliments to Chris Kobik and thanked him for his help in getting the grant with Comcast. He pointed out a few anticipated changes for the new year, namely the transition of the Public Safety Building and refining the Emergency Management Program.

Call to Public

Sue Danicky, Beach Drive, asked if the Hatch Mott MacDonald presentation will be available for residents to view prior to it being presented to Council. She expressed concern about being given ample opportunity to ask questions about the presentation before it is voted on.

Kathleen Dynan, Tranquility, suggested that a handout be available to outline the presentation.

Ed Butler, Villas, asked for clarification on the date of the Hatch Mott MacDonald presentation. He also inquired about contract negotiations and expressed concern for the taxpayers.

Marilyn Meikle, 224 Mindy Avenue, addressed Councilman Perry to request information be provided to residents prior to the start of the Bayshore Estates/ Roseann Avenue Project.

Christopher Kobik, Superintendent of LCMR Schools, spoke briefly about the upcoming Bond Referendum and provided an informational handout regarding the same. Please see attached. He also thanked Council for their kind comments and continued support.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Simonsen, seconded by Deputy Mayor Clark. Motion to adjourn unanimous. Meeting adjourned at 7:47 p.m.

Mayor

Township Clerk

Approved:



Plain Talk

about the **January 26, 2016** "Building Excellence" Referendum

Introduction

The Lower Cape May Regional School District has prepared a Bond Referendum that is scheduled to go before registered voters on **January 26, 2016**. To provide facts about the Referendum, the District has developed this Q&A document. As the need arises, **Plain Talk** will be updated to ensure that residents' concerns are addressed in a timely manner. If there is a specific question that is not addressed, please contact:

Mr. Christopher Kobik	Superintendent	609-884-3475 X-205	kobikc@lcmrschools.com
Mr. Mark Mallett	Bus. Admin./Bd. Sec.	609-884-3475 X-224	mallettm@lcmrschools.com

Hyperlinked Index to Q&A

1. Introduction

Introduction, Index, and BOE note

2. General Information

Purpose, voting dates and schedule for the Referendum

3. Building Excellence Projects

Description of the existing buildings renovation, retrofit projects included in the proposed Referendum.

4. Construction Cost, Safety and Schedule

Dealing with safety and security during construction, and determining and controlling construction costs.

5. Financial: Bond & Tax Impact

The cost of the project, the \$6.37 million that will be voted on, ... along with the State Aid, the impact on local property tax in each municipality, and tax relief for senior citizens.

6. Voting Information

Time and local voting places, along with voter registration and Vote by Mail information.

7. Getting More Information

How you can get more information about the proposed Referendum?

To the Voters in Lower Cape May

On Tuesday, **January 26, 2016**, the Board of Education of the Lower Cape May Regional School District is asking the registered voters in Cape May City, Lower Township and West Cape May to approve a bond referendum to fund critical facility repairs to the roofs and windows and to improve security at the Lower Cape May Regional High School and Richard M. Teitelman Middle School.

The referendum also includes a field house to enhance the District's physical education and athletic programs and support all the community youth sports programs.

The projects specified in the referendum will preserve the school buildings for future use by addressing necessary capital improvements. Additionally, passage of the referendum will secure State funding for 22% percent of the total project's principal and interest payments over the life of the bonds, which equates to roughly \$1.4 million. **Note: State Funding is contingent on the referendum's approval by voters.**

Board of Education
Lower Cape May Regional School District

2. General Information

What is a Bond Referendum?

A bond referendum seeks public approval by vote for the financing of major school construction projects. The referendum will specify the amount of money to be raised. If approved, bonds are issued and are typically paid back over a period of 15 to 30 years. The bond proposed by the Lower Cape May Regional School District, if approved, will be paid back over a period of 20 years.

What is the Lower Cape May Bond Referendum about?

The Bond Referendum is an opportunity for voters to decide whether the school district will be authorized to raise \$6.3 million through the sale of bonds to make specific exterior, interior and critical systems improvements, at the Middle and High Schools; and to construct a new free-standing Field House at the High School.

When will the Lower Cape May Regional School District referendum take place?

Voters will be asked to cast ballots on Tuesday, **January 26, 2016**. Polls will be open from 5 p.m. to 9 p.m. Mail-In ballots will be available for those residents choosing to vote in that manner.

Why is the District doing a referendum now?

These improvements are necessary in order to provide a safe, efficient and effective learning environment. As district buildings and facilities have aged, critical areas, such as roofing, windows and parking lots, have required repairs or replacement. Prudent facility management has stretched these systems beyond their intended life spans, but they are beginning to fail.

From a financial stand point:

- Current interest rates are at historically low levels.
- The District paid off a 1995 bond in 2015 and a 1999 bond in 2014, so the new debt will actually be **less than** the debt service tax that was being paid. The new debt is replacing only 78% of the recently retired debt.
- State funding will assist in the financing of this project in the form of Debt Service Aid. The state will pay 22% of the total costs associated with the referendum, \$1.4 million.

Why is the referendum being held in January and not combined with the regular November election?

By law, special school elections may be held only on the fourth Tuesday in January, the second Tuesday in March, the last Tuesday in September or the second Tuesday in December. The Board will be sharing the cost of the special election with the Lower Township Elementary Board of Education, which is also doing a **January 26, 2016** bond referendum for building improvements. The Board believes the referendum issue is important enough to be held on one of the approved referendum dates rather than combine it with the other local political candidates and issues.

Who was involved in developing this plan?

This referendum plan has been under study since 2010 by an ad hoc committee of the Board of Education and their architectural, engineering and financial advisors. It is a natural outgrowth of the original 2000, 2005 and 2010 Long Range Facilities Master Plan. Several alternate plans were proposed and analyzed. This referendum is driven by aging buildings and critical systems, as well as additions for larger core facilities which will serve the student population as well as various community interest groups.

What happens if the Referendum doesn't pass?

The Board could call for an additional referendum on this plan, or the Board could schedule a referendum for an alternate plan. The Debt Service Aid of \$1.4 million is offered toward the current, approved plan.

Will the State mandate building the improvements in the event the referendum fails?

If three identical referendums are unsuccessful, the matter could be referred to the Commissioner of Education, who has the authority to mandate how the education needs of the district will be resolved. However, it is rare that the Commissioner would consider imposing construction and unlikely that the district would be mandated to build if voters do not approve construction through the bond referendum.

3. Aging Buildings and Critical Systems

What does the proposed referendum project include?

Roof Replacement (\$1.20 million):

- Replace the S-Wing, Media Center, Cafeteria and Band Room in the high school and the Science Lab at the middle school (the roofs are out of warranty and 20+ years old)

Improve Drainage and Mill/Pave Parking Lots (\$1.17 million)

- Work would include the high school and middle schools parking lots and roadway to Teitelman (last paved 25+ years ago)

Other Building Improvements (\$1.19 million)

- Replace doors and create a double door vestibule at the main entrances of the high school and middle school
- Renovate team locker rooms in the old high school gym (no major improvements in 50+ years)
- Replace leaking energy inefficient exterior windows at the middle school
- Upgrade electrical service at the middle school

Field House (\$2.81 million)

- 11,322 square foot free-standing field house

Why does the District need a Field House?

Our fields and gymnasiums are heavily used by our athletic teams at the varsity, junior varsity and middle school levels. In addition to the over 30 athletic teams supported by the Board of Education, the fields and gymnasiums are also used by community-based youth programs. The District has made strong efforts to accommodate all the school and community sports programs, but space is limited. Inclement weather in the fall and spring has led to cancelled practices and limited availability for youth programs. During the winter, the gymnasiums are used until 9 pm on many days. The Board also supports this investment as another resource for youth in our community to be involved in supervised healthy and safe activities.

What is happening to the tennis courts where the Field House is to be located?

As the Board was developing the scope of the total bond referendum projects, the six tennis courts needed to be replaced since they were no longer playable due to large cracks in the surface. The estimated cost to replace them was \$438,000. The Board became aware that Lower Township was also looking at replacing their tennis courts, which were no longer usable. Lower Township will be replacing its tennis courts and has agreed to allow the Lower Cape May Regional tennis teams to use them for practice and matches. This is similar to how the District shares in the use of the Township fields for lacrosse, baseball and softball. This is a reciprocal relationship where Lower Township Recreation utilizes the District's fields for soccer, lacrosse, baseball and softball, and the gymnasiums for basketball and wrestling.

	Cost Estimate	Local Share
Richard Teitelman Middle School		
Site		
Mill and Resurface Entrance Road and Parking Lot and Site Drainage	\$605,188	\$363,113
Exterior Renovations		
Roof Replacement - Science Wing	\$152,250	\$91,350
Window Replacement and Steel Lintels	\$375,000	\$225,000
Interior Renovations		
New Security Vestibule and Door Replacement at the Main Entrance	\$125,000	\$75,000
Electrical Construction		
Upgrade Main Electrical Service - New Panels, etc.	\$312,500	\$187,500
MS Sub-total	\$1,569,938	\$941,963
Lower Cape May High School		
Site		
Mill and Resurface Entrance Road and Parking Lot, Entrance Landscaping and Drainage, Site Pedestrian Lighting	\$590,625	\$354,375
Exterior Renovations		
Roof Replacement - Science Wing, Media Center, Cafeteria, Band Room	\$1,019,900	\$611,940
Interior Renovations		
New Security Vestibule and Door Replacement at the Main Entrance	\$125,000	\$75,000
Old Gym Team Locker Room Renovations	\$250,000	\$150,000
New Construction		
New 1-Story 11,322 free-standing Field House - Pre-Engineered Metal Building with Bathrooms, Storage, etc.	\$2,812,500	\$2,812,500
HS Sub-total	\$4,798,025	\$4,003,815
TOTAL	\$6,367,963	\$4,945,778

4. Construction: Cost, Safety and Schedule

How much will the project cost?

The proposed cost of the project is \$6,367,963 which will be bonded. The taxpayer's portion of the debt service will be for \$4.95 million. State debt service aid will be \$1.42 million, or 22% of the total cost. Bonds will be repaid over a 20 year period, by making annual principal and interest payments, similar to a mortgage.

What has the District been doing to control their costs and minimize tax rate increases?

The District has undertaken a number of initiatives to reduce costs and increase revenues:

- Construction is nearly complete on the \$2.8 million Energy Savings Improvement Project, which will reduce costs by \$3.5 million over a 15-year period. The project does more than pay for itself. Upgrades include:
 - ♦ New LED-powered indoor and outdoor lighting,
 - ♦ Occupancy sensors for lighting
 - ♦ High-efficiency heating and cooling equipment
 - ♦ Building management system to integrate and control the HVAC Systems
- Reduced energy costs through a solar power purchase agreement that provides 60% of the electricity to the High School and the Alliance For Competitive Energy Services (ACES) co-op resulting in estimated annual savings of over \$75,000.
- The District continues to monitor its labor costs and has reduced eight staff positions over the past three years through attrition.
- The District participates in a number of shared services agreements with other school districts and entities which include:
 - ♦ Purchasing cooperatives with EIRC, Middlesex Regional, SJTP and for food service
 - ♦ Child Study Team supervision, Speech Therapy and APA Services with Cape May Elementary
 - ♦ Web page services, engineering teacher and Director of Security with Lower Township Elementary
 - ♦ Transportation for Choice students with Wildwood, Wildwood Crest and Middle Township
 - ♦ Transportation for non-public students with Cape May, Lower Township and West Cape May schools
 - ♦ Member of the ACCASBO Joint Insurance Fund and Southern Coastal Health Fund
- The Choice School program, where out-of-district students can choose to attend Lower Cape May Regional, has continued to grow over the past several years. In the 2015-2016 school year there will be 51 Choice students resulting in additional state aid of nearly \$720,000.

What happens if bids are not received within the budget?

The budget is established by law by the question put before the voters in the Referendum. That published Referendum budget **cannot be exceeded**. If construction bids are not under budget, the project would be redesigned by the architect at no cost to the District and rebid at another date in the near future. The Architects will include multiple bidding alternates for each of the major contraction divisions in the original bid requests that allow for adding to or subtracting from the scope of the work. Acceptance of any alternate or combination of alternates may be used to bring the project under budget.

What happens if there is a cost overrun during construction for the project?

A contingency figure has been built into the budgeted cost to deal with any unforeseen construction problems, as required by the New Jersey Department of Education.

How will the schools deal with safety and security issues?

The safety and welfare of our students is paramount. Before the onset of construction, we will hold meetings with our faculty, administrators, the Police Department, our architect and our project's construction manager. Together we will develop a safety action plan that will ensure the children's safety as it relates to non-school personnel having access to the building. We will have the benefit of working with a construction manager who specializes in school construction and understands the importance of protecting our children.

If approved on January 26, 2016, when will construction commence and when will it be completed?

Actual construction could begin as early as the summer of 2016 and we hope to have all work completed by December 2016.

5. Financial: Bond and Tax Impact

What is the total dollar amount we will be asked to vote on for the proposed Bond Referendum?

The estimated total cost of all projects is the Bond Amount of **\$6,367,963**. The voters must approve the amount of \$6.3M at the special election in order for the Board of Education to move forward with the projects. By law, this amount includes all building and site construction costs, professional fees and contingencies, and cannot be exceeded by the Board in the execution of the project. Bonds will be repaid over a 20 year period, by making annual principal and interest payments, similar to a mortgage.

Is the District eligible for state funds for this proposed building project?

Yes. There is Debt Service Aid that has recently been reinstated and the District submitted applications for Aid and was offered 22% of the costs of those projects. If the referendum is approved, we can complete \$6.3 million of work and be reimbursed for \$1.4 million in annual installments.

What will the annual tax increase be on my school tax bill for this referendum?

Based on the average assessed value of a home from each sending district, the annual tax increase from this bond will be:

Community	Average Assessed Value	Annual Tax Impact	
Cape May City	\$629,926	\$22.91	<i>Less than \$2 per month</i>
Lower Twp.	\$228,751	\$13.63	<i>A little over \$1 per month</i>
West Cape May	\$438,203	\$26.25	<i>A little over \$2 per month</i>

What is the difference between Assessed Value and Market Value?

Market Value is how much you or a realtor could sell your house for in today's market. The Assessed Value, used herein, is the value given to your land and improvements for property tax purposes by your municipality and appears on your tax bill.

Can you be specific about the Tax Impact on my residential property?

Yes. On the Referendum page of our web site, you will find a **Tax Impact Calculator** for each of the municipalities. Simply enter the 2015 **Assessed Value** of your property in the appropriate space and click on the Calculate button, and you will obtain your specific estimated annual Tax Impact.

How will the proposed Referendum affect taxes for senior citizens?

Senior citizens and disabled persons may be protected from tax increases. Since 1998 the Property Tax Reimbursement Program (Senior Freeze) has reimbursed eligible senior citizens for property tax increases. You must meet eligibility requirements regarding age, residency and income which can be found on the NJ Division of Taxation web site. *Upon application to the state, you may receive a rebate for any increase in your real estate taxes.* Eligible applicants must file the Property Tax Reimbursement Application on or before a specified due date. For more information, or to confirm eligibility, call the NJ Division of Taxation at 1-800-882-6597 or consult the agency's web site at, <http://www.state.nj.us/treasury/taxation/ptr/index.shtml>

What is the anticipated interest rate on the bonds?

The Board of Education's financial advisors used an interest rate of 3.5% to calculate the projected debt service payments.

When is the last time we had a bond referendum?

In March 2002, the voters approved a bond for \$10.87 million for an addition of auditorium, gymnasium, cafeteria and classrooms at the high school. It also included the addition of a technology lab at the middle school.

What is our current debt service?

For the 2015-2016 school year, the debt service is \$787,800. The final bond payment for this will be in 2022.

6. Voting Information

When and where do I vote?

Polling places will be open from **5:00 PM to 9:00 PM**, on Tuesday, **January 26, 2016**.

Municipality	Ward	District	Polling Place
Cape May City		1 - 3	Star of the Sea Parish Hall, 525 Washington St.
		4	Corinthian Yacht Club, 1819 Delaware Ave.
		5	Kiwanis Clubhouse, 1041 Beach Ave.
Lower Twp.	1	1-4, 8	St. John Neumann Parish Hall, 800 Bayshore Rd
	1	5-7, 9	Municipal Building, 2600 Bayshore Rd., Villas
	2	1, 8, 9	Municipal Building, 2600 Bayshore Rod., Villas
	2	2-4, 6, 7, 10	Townbank Fire Hall, 224 Town Bank Rd.
	2	5	St. John Neumann Hall, 680 Town Bank Rd.
	3	1, 2, 4, 5	Erma Fire House, 415 Breakwater Rd. Erma
	3	3, 8, 9	St. John Neumann Hall, 680 Town Bank Rd
West Cape May		1 & 2	First Assembly of God Church, 1068 Seashore Rd.
			Municipal Hall Rear - 732 Broadway W. Cape May

How do I find out what voting district I am in?

Contact your local municipal clerk or visit the municipal web site. You can also visit the NJ Poll Place Search on line at <https://voter.njsvrs.com/PublicAccess/jsp/PollPlace/PollPlaceSearch.jsp>

How do I register to Vote?

To register to vote you must contact the Cape May County Board of Elections at 609-465-1050. You may also fill out a voter registration application online and print and mail it to the Board of Elections. A NJ Voter Registration form, addressed to the Cape May County Clerk, can be found online at

<http://www.nj.gov/state/elections/voting-information.html>

You can register to vote if:

- You are a United States citizen
- You will be 18 years of age by the next election
- You will be a resident of the State and County 30 days before the election
- You are NOT currently serving a sentence probation or parole because of a felony conviction

***Registration Deadline is 21 days before an election,
... that is Tuesday, January 5th for the Lower Cape May Referendum election***

Can I Vote by Mail?

Yes, in New Jersey, any qualified and registered voter can now vote by Absentee Ballot for any election, for any reason. Don't feel like going to the polls? Simply Vote by Mail. Now there is "no excuse" not to vote! You do not have to be absent from the area on January 26, 2016 to vote by mail.

If you are a qualified and registered voter, then you may apply for a Vote By Mail ballot by completing the application and mailing it to the County Clerk. The deadline for such requests by mail is 7 days before any and all elections (Primary, General, School, etc). A Vote By Mail voter may also apply in person at the County Clerk's Office on any working day until 3:00 p.m. on the day before the election.

Vote By Mail Ballot Applications can be found by following the District web site link or online, at the bottom of the page, at: <http://www.nj.gov/state/elections/voting-information.html>

7. Getting More Information

How can I get more information about the proposed Referendum?

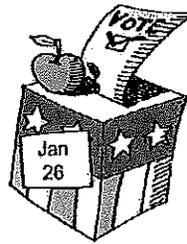
Citizens who want more information about the upcoming proposed Referendum or budget should:

- Attend our Special Community Presentation scheduled for November 16th 2015 at 6:30 pm in the Paul Schmidtchen Theatre at Lower Cape May Regional High School.
- **Email** the Superintendent, Christopher Kobik, kobikc@lcmrschools.com with questions about the proposed Referendum. These questions will be answered as quickly as possible, and used to update this document.
- Request a **presentation** for your group, organization or neighborhood by calling the District/Superintendent's offices at 609-884-3475 X-205
- Visit the District's web site at www.lcmrschools.com
- Check for local newspaper and social media coverage.
- Attend regularly scheduled Board of Education meetings.



BUILDING EXCELLENCE

Special Election on January 26, 2016



Fast Facts

Lower Cape May Regional School District Board of Education • 687 Route 9 • Cape May, NJ 08204 • Tel 609-884-3475

What

A special Referendum Question to authorize the District to raise funds through the sale of bonds to finance the "Building Excellence" facilities reinvestment initiative is planned for Tuesday, January 26, 2016.

The scope of the \$6.3 million referendum is the culmination of the 2010 District-wide Long Range Facilities Plan which enhances our school facilities with limited, but necessary, improvements.

There is an urgent need to undertake specific projects to correct significant facilities problems in the school buildings and grounds.

These projects include site improvements, new roofs, enhanced security and electrical upgrades at both the Middle and High Schools. At the High School, Locker Room renovations and a new, free-standing Field House are also proposed.

A full list of projects and associated costs is itemized on the back side of this flyer.

State Aid Now Available

Because of the planning by the Board of Education and its professional advisors, the District is in a position to take advantage of the state's Debt Service Aid program.

The State of New Jersey will pay approximately 40% of the cost of all projects approved as part of the aid program. Under the Debt Service Aid program, the District initially funds the entire cost of the projects and the state reimburses the District on an annual basis for the approved projects. Since the proposed Field House costs are not eligible the overall Debt Service Aid reduces to 22% of the Referendum.

How Much

The all-inclusive cost estimates for the Referendum are:

Middle School	\$1,569,938
High School Renovations	1,985,525
High School New	2,812,500
TOTAL	\$6,367,963
State Share (22% avg)	\$1,422,185
Local Share	\$4,945,778

The Referendum amount on which we will vote, is the Total Cost of \$6,367,963. The \$1,422,185 will come back to the District as reimbursement on an annual basis.

*** State Share-All Projects *
Reimbursement to the District
22 cents for every dollar**

Impact on Your Taxes

The District's Financial Advisors have made a preliminary analysis of the costs of the \$6.3 M bonds, minus the Debt Service Aid, over 20 years.

The current estimate for the average annual local tax increase over the 20 year loan based on average assessed values in our communities is as follows:

Community	Average Assessed Value	Annual Tax Impact
Cape May City	\$629,926	\$22.91
Lower Twp.	\$228,751	\$13.63
West Cape May	\$438,203	\$26.25

There are Tax Impact Calculators on the District website with which you can input your specific property's Assessed Value and obtain your specific estimated annual tax impact ... *there is no need to calculate from averages.*



Now is the time

The Board of Education is aware of the difficult economy with which everyone is learning to live, and we are aware that it has an impact on education.

The positives in this economic climate are that construction costs and interest rates are near historic lows and we can take advantage of that now by supporting the district-wide Building Excellence program.

**YES, YOUR VOTE COUNTS
Please Remember to Vote**



**Tuesday
January 26, 2016
5 PM - 9 PM**

- VOTING PLACES -

Go to: www.lcmrschools.com
You can also visit the NJ Poll Place Search on line at
[https://voter.njsvrs.com/
PublicAccess/jsp/PollPlace/
PollPlaceSearch.jsp](https://voter.njsvrs.com/PublicAccess/jsp/PollPlace/PollPlaceSearch.jsp)

More Information

For detailed information visit us at <http://lcmrschooldistrict.com> and look for the Referendum page.

Email questions or comments to Christopher Kobik, Superintendent of Schools at kobikc@lcmrschools.com

COMMUNITY PRESENTATION
Monday, November 16th
at 6:30 PM
High School Auditorium

At-a-Glance Projects List

	Cost	Local
Site	Estimate	Share
Richard Teitelman Middle School		
Mill and Resurface Entrance Road and Parking Lot and Site Drainage	\$605,188	\$363,113
Exterior Renovations		
Roof Replacement - Science Wing	\$152,250	\$91,350
Window Replacement and Steel Lintels	\$375,000	\$225,000
Interior Renovations		
New Security Vestibule and Door Replacement at the Main Entrance	\$125,000	\$75,000
Electrical Construction		
Upgrade Main Electrical Service - New Panels, etc.	<u>\$312,500</u>	<u>\$187,500</u>
MS Sub-total	\$1,569,938	\$941,963
 Lower Cape May High School		
Site		
Mill and Resurface Entrance Road and Parking Lot, Entrance Landscaping and Drainage, Site Pedestrian Lighting	\$590,625	\$354,375
Exterior Renovations		
Roof Replacement - Science Wing, Media Center, Cafeteria, Band Room	\$1,019,900	\$611,940
Interior Renovations		
New Security Vestibule and Door Replacement at the Main Entrance	\$125,000	\$75,000
Old Gym Team Locker Room Renovations	\$250,000	\$150,000
New Construction		
New 1-Story 11,322 free-standing Field House - Pre-Engineered Metal Building with Bathrooms, Storage, etc.	<u>\$2,812,500</u>	<u>\$2,812,500</u>
HS Sub-total	\$4,798,025	\$4,003,815
TOTAL	<u>\$6,367,963</u>	<u>\$4,945,778</u>

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784 CAPE MAY STAR & WAVE			Continued					
	16-00182	01/13/16	LEGAL PUBLICATION 1-6-16	Open	55.80	0.00		
					145.70			
00825 COMCAST*								
	16-00171	01/13/16	INTERNET SERVICE -JANUARY	Open	299.32	0.00		
01170 VERIZON WIRELESS* F/S								
	16-00108	01/11/16	CELL FIRE 11/27/15-12/26/15	Open	52.35	0.00		
01171 VERIZON WIRELESS - TOWNHALL								
	16-00044	01/05/16	CELL PHONE JANUARY 2016	Open	544.54	0.00		
	16-00101	01/08/16	IPHONE BILL 12/29/15-1/28/16	Open	798.44	0.00		
					1,342.98			
01196 H A DEHART & SON*								
	15-01078	04/29/15	PARTS FOR VEHICLES/JUNE	Open	137.34	0.00		
01200 DELTA DENTAL PLAN OF NJ								
	16-00033	01/05/16	DEC ADMIN	Open	1,149.20	0.00		
	16-00165	01/12/16	DECEMBER CLAIMS	Open	10,766.40	0.00		
					11,915.60			
01201 DELL CORPORATION*								
	15-03076	12/10/15	OFFICE COMPUTER	Open	968.02	0.00		
	15-03190	12/24/15	2 LAPTOPS TOWNHALL 58525203	Open	2,752.31	0.00		
	15-03202	12/29/15	DELL	Open	1,000.60	0.00		
					4,720.93			
01239 DIANA L DeNOTE								
	16-00035	01/05/16	CONTRACTUAL REIMBURSEMENT	Open	149.00	0.00		
01685 W W GRAINGER, INC.*								
	15-03045	12/08/15	FILTERS FOR AIR PURIFYER PD	Open	235.89	0.00		
01781 HATCH MOTT MACDONALD, LLC*								
	15-01637	06/17/15	RES# 15-189 BIKE TRAIL ENGINR	Open	4,875.00	0.00		B
	15-02866	11/16/15	ENGINEERING FOR ROSEANN AVE	Open	2,580.00	0.00		B
	15-03068	12/09/15	RES#15-356 NJ DEP BEACH ACCESS	Open	1,232.40	0.00		B
	16-00147	01/11/16	PROFESSIONAL ENGINEERING	Open	780.00	0.00		
					9,467.40			
01785 ROBERT HARTMAN SR								
	16-00014	01/05/16	CONTRACT REIMBURSEMENT	Open	276.55	0.00		
01806 ANTHONY J HARVATT, II, ESQ								
	16-00148	01/11/16	RESOLUTIONS	Open	150.00	0.00		
01873 HOME DEPOT*								
	15-02996	12/01/15	DPW SUPPLIES/ DEC	Open	88.26	0.00		
02025 HUNTER JERSEY PETERBILT*								
	15-02995	12/01/15	PARTS FOR TRUCKS/ DEC	Open	256.32	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02045 LIBERTY PARKS AND PLAYGROUNDS*								
	15-02963	11/25/15	SWINGS FOR REC PARK	Open	2,104.71	0.00		
02136 TED KINGSTON INC*								
	15-01129	05/06/15	NOVEMBER 2015 RADIO MAINT	Open	549.94	0.00		
02280 LINDEMOM WINCKELMANN & ASSOC.								
	13-01475	05/29/13	ADA 1ST\$41227.00/CO#1DNE45727	Open	1,421.60	0.00		
	15-00398	02/09/15	RES#2015-50 ADA PHASE II REC	Open	1,078.40	0.00		
	15-02949	11/24/15	NATHANIEL FOSTER HOUSE	Open	630.00	0.00		
					3,130.00			
02292 DONALD LOMBARDO								
	16-00016	01/05/16	CONTRACT REIMBURSEMENT	Open	1,301.44	0.00		
02294 MARIE A. LOMONACO								
	16-00169	01/12/16	CONTRACTUAL REIMBURSEMENT-M	Open	167.12	0.00		B
02342 LOWER TOWNSHIP GRANTS								
	16-00179	01/13/16	REIMBURSE MOVIE NIGHT	Open	350.00	0.00		
02349 ROBERT LUBBERMAN								
	16-00119	01/11/16	BASKETBALL TOURNAMENT REF	Open	280.00	0.00		
02402 MGI PRINTING SOLUTIONS								
	15-03100	12/15/15	# 10 WINDOW ENVELOPES	Open	255.00	0.00		
02461 JOHN MAHER								
	16-00109	01/11/16	MEDICAL CLAIMS -D	Open	171.40	0.00		
02541 ROBERT D. MARTIN, JR								
	16-00049	01/06/16	CONTRACTUAL REIMBURSEMENT-M	Open	10.00	0.00		
02640 FRANK MCCLOSKEY								
	16-00013	01/05/16	CONTRACTUAL REIMBURSEMENT -V	Open	64.00	0.00		
02811 JAMES MOY								
	16-00017	01/05/16	CONTRACT REIMBURSEMENT	Open	1,394.01	0.00		
02968 PATTI'S PARTY WORLD*								
	15-03078	12/15/15	DECORATION NEW YEARS EVE	Open	143.00	0.00		
03008 NJ DEPT OF TREASURY/FEES								
	15-01273	05/19/15	AIR QUALITY PERMITTING PROGRAM	Open	820.00	0.00		
03022 PRICE CHOPPER, INC*								
	15-01827	07/09/15	POOL WRISTBANDS	Open	392.91	0.00		
03226 OLD DOMINION BRUSH CO.*								
	15-03109	12/16/15	LEAF TRUCK PARTS	Open	2,760.58	0.00		
03280 PARAMOUNT SANITARY SUPPLY*								
	15-03150	12/23/15	TOILET TISSUE/VARIOUS PARKS	Open	485.99	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03280	PARAMOUNT SANITARY SUPPLY*		Continued					
	15-03162	12/23/15	CLEANING SUPPLIES-ALL BUILDING	Open	923.68	0.00		
					1,409.67			
03285	PARA PLUS TRANSLATIONS, INC.*							
	15-03123	12/16/15	SPANISH INTERPRETER	Open	341.73	0.00		
03305	PEDRONT FUEL*							
	16-00107	01/11/16	NO LEAD GAS	Open	177.79	0.00		
03373	WILLIAM PIOTROWSKI JR.							
	16-00135	01/11/16	BASKETBALL TOURNAMENT REF	Open	80.00	0.00		
03518	RIGGINS, INC.*							
	16-00027	01/05/16	DIESEL	Open	284.98	0.00		
03611	SERVICE TIRE TRUCK CENTERS*							
	15-03154	12/23/15	L24570R17 COOPER TIRES 6500	Open	654.92	0.00		
03652	FRANK STIPPLE							
	16-00129	01/11/16	BASKETBALL TOURNAMENT REF	Open	80.00	0.00		
03720	SOUTH SHORE BASKETBALL LEAGUE							
	15-03113	12/16/15	REFEREE FEES FOR GAMES	Open	1,340.00	0.00		
03764	TCTANJ							
	16-00075	01/07/16	2016 MEMBERSHIP APPLICATION	Open	300.00	0.00		
03820	MUNICIPAL UTIL. AUTH ON CALL							
	15-03107	12/16/15	REIMBURSE HALF OF BILL/NOV	Open	116.61	0.00		
03844	GIACOMO TROMBETTA							
	16-00012	01/05/16	CONTRACT REIMBURSEMENT	Open	45.00	0.00		
03863	TREASURER, STATE OF NEW JERSEY							
	16-00047	01/06/16	2015 4TH QRT STATE FEES-WCM	Open	1,477.00	0.00		
	16-00048	01/06/16	2015 4TH QRT STATE FEES-LOWER	Open	9,916.00	0.00		
					11,393.00			
03904	LOWE'S HOME CENTER INC*							
	15-02992	12/01/15	SUPPLIES FOR DPW/ DEC	Open	110.68	0.00		
03917	STATE OF NJ DEPT OF CHILD/FAML							
	16-00072	01/07/16	OCT,NOV,DEC 2015 MAR/CU FEE	Open	900.00	0.00		
	16-00073	01/07/16	OCT,NOV,DEC 2015 BURIAL FEE	Open	15.00	0.00		
					915.00			
03947	VFIS*							
	16-00021	01/05/16	VFIS-TR-2061918-08 PORTFOLIO	Open	7,641.13	0.00		
03985	VILLAS NAPA AUTO PARTS							
	15-02989	12/01/15	RDS/SANT/RECYC/DEC	Open	2,376.91	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03992 VAL-U AUTO PARTS LLC*	15-02988	12/01/15	RDS/SANT/RECY/DPW DEC	Open	1,585.34	0.00		
04075 BARBER CONSULTING SERVICES LLC	16-00172	01/13/16	COMPUTER SERVICES	Open	568.75	0.00		
04101 SPANKY'S BBQ CATERING*	15-03209	12/30/15	WATER & HOTDOGS -NEW YEARS EVE	Open	350.00	0.00		
04111 RYAN DEVINE	16-00151	01/11/16	REFUND FOR MOVIE NIGHT SUPPLIE	Open	116.91	0.00		
04300 W B MASON CO INC*	15-03097	12/15/15	OFFICE SUPPLIES	Open	236.01	0.00		
04445 TRICOMM SERVICES CORP*	15-03194	12/28/15	PHONE SYSTEM TROUBLE SHOOTING	Open	127.50	0.00		
05083 SJSHORE MARKETING LIMITED	15-03160	12/23/15	boca supplies	Open	1,050.00	0.00		
4104 DOUGLASS LANDSCAPING LLC*	15-00622	03/12/15	2015 LANDSCAPING SERV \$45800.	Open	9,160.00	0.00		B
	15-03191	12/24/15	PARK AT RECREATION CENTER	Open	2,360.00	0.00		
					11,520.00			
5032 NORTH WILDWOOD \$ CREST SHIRT*	15-03114	12/16/15	YOUTH BASKETBALL SHIRTS	Open	1,944.00	0.00		
5089 MICHAEL LUCCHESI	16-00115	01/11/16	BASKETBALL TOURNAMENT REF	Open	200.00	0.00		
6059 USABLE LIFE	16-00034	01/05/16	JANUARY 2016 LIFE INSURANCE	Open	534.55	0.00		
6061 AMERITHEALTH ADMINISTRATORS	16-00020	01/05/16	12/31/2015 HEALTH	Open	7,658.69	0.00		
	16-00173	01/13/16	01/11/2016 HEALTH	Open	23,567.07	0.00		
					31,225.76			
6071 UNITED UNIFORMS LIMITED LIAB*	15-03029	12/07/15	ACADEMY UNIFORMS 3 RECRUITS	Open	1,152.00	0.00		
7019 OCEAN VIEW VETERINARY*	16-00100	01/08/16	VET SERVICES: MEDICAL EXPENSE	Open	233.00	0.00		
7091 STEVE SELBY	16-00130	01/11/16	BASKETBALL TOURNAMENT REF	Open	320.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	16-00064	01/07/16	16-26 FINAL YEAR ANIMAL CONT	Open	4,250.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7099 DAN BRADLEY	16-00125	01/11/16	BASKETBALL TOURNAMENT REF	Open	240.00	0.00		
7113 PAUL J. GILLESPIE INC*	15-03079	12/15/15	FLOOR DRAIN /YARD	Open	860.00	0.00		
7181 JENNIFER KELLY, PHD, LLC*	15-03139	12/21/15	PRE-EMPLOYMENT EVALUATIONS	Open	1,200.00	0.00		
7196 LAUREN HUGGINS SUIT*	16-00063	01/07/16	RES 2016-30 PIO DNE \$10,400	Open	866.67	0.00		
7322 BRUCE BRITTON	16-00133	01/11/16	BASKETBALL TOURNAMENT REF	Open	40.00	0.00		
7324 DAVID A. STEFANKIEWICZ	15-00114	01/09/15	RES 2015-01 SOLICITOR DNE \$99k	Open	2,434.10	0.00		
7354 FLEETPRIDE INC.*	16-00149	01/11/16	TARP 7.5 X 14FT	Open	104.10	0.00		
7380 GAIL ROCKEY	16-00114	01/11/16	BASKETBALL TOURNAMENT REF	Open	80.00	0.00		
7443 R. MAXWELL CONSTRUCTION INC*	15-02655	10/30/15	CHANGE ORDER #1 ADA UPGRADES	Open	5,813.00	0.00		
7452 KIMBERLY LEO	15-02167	08/25/15	REFUND FOR FOOTBALL REGISTRATI	Open	20.00	0.00		
7496 AMERICAN PARTS DISTRIBUTION*	15-03070	12/09/15	BLOWER FOR HVAC RESCUE DNE	Open	473.63	0.00		
7498 STRAIGHT CONSTRUCTION INC*	15-03075	12/10/15	CONCRETE PROPOSAL & SIDEWALK	Open	1,840.00	0.00		
7502 SMARTPROCURE INC*	15-03148	12/22/15	PROCUREMENT 4 USERS	Open	2,000.00	0.00		
7504 LIDS TEAM SPORTS*	15-03166	12/23/15	RECONDITIONING OF HELMETS	Open	3,044.45	0.00		
	15-03167	12/23/15	EMERGENCY RECONDITIONING	Open	536.10	0.00		
					3,580.55			
7507 STEFANKIEWICZ & BELASCO LLC	16-00059	01/07/16	2016 LEGAL MONTHLY DNE \$28k	Open	2,333.33	0.00		B
7508 BLANEY & KARAVAN PC*	16-00062	01/07/16	2016-33 PROSECUTOR \$23 DNE	Open	1,916.66	0.00		B
	16-00186	01/13/16	DECEMBER 2015 LABOR	Open	2,400.00	0.00		
					4,316.66			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7510	SCHUYLAR ROCKEY	16-00110	01/11/16	BASKETBALL TOURNAMENT REF	Open	320.00	0.00		
7511	ED GORSKI	16-00111	01/11/16	BASKETBALL TOURNAMENT REF	Open	120.00	0.00		
7512	DIANA LILLO	16-00126	01/11/16	BASKETBALL TOURNAMENT REF	Open	40.00	0.00		
7513	JIMMY BARKALOW	16-00136	01/11/16	BASKETBALL TOURNAMENT REF	Open	200.00	0.00		
ALUNN	FRANK CLUNN	16-00131	01/11/16	BASKETBALL TOURNAMENT REF	Open	120.00	0.00		
AMENH	TOM AMENHAUSER	16-00120	01/11/16	BASKETBALL TOURNAMENT REF	Open	320.00	0.00		
BASTLE	FRANK BASTLE	16-00112	01/11/16	BASKETBALL TOURNAMENT REF	Open	200.00	0.00		
BOSNA	KAREN MANETTE BOSNA	16-00028	01/05/16	DECEMBER YOGA CLASS	Open	210.00	0.00		
CARTYW	WALLACE CARTY	16-00113	01/11/16	BASKETBALL TOURNAMENT REF	Open	320.00	0.00		
CUNNIFF	BRIAN CUNNIFF	16-00122	01/11/16	BASKETBALL TOURNAMENT REF	Open	80.00	0.00		
DSTEFANK	DAN STEFANKIEWICZ	16-00128	01/11/16	BASKETBALL TOURNAMENT REF	Open	240.00	0.00		
FAIR	JOHN FAIR	16-00116	01/11/16	BASKETBALL TOURNAMENT REF	Open	120.00	0.00		
FATH	WILLIAM FATH	16-00123	01/11/16	BASKETBALL TOURNAMENT REF	Open	120.00	0.00		
HALLK	KERRY HALL	16-00134	01/11/16	BASKETBALL TOURNAMENT REF	Open	120.00	0.00		
HOOVER	ROBERT HOOVER & SONS INC*	15-01084	04/29/15	SUPPLIES FOR TRUCKS	Open	334.06	0.00		
LLOYD	JOSEPH LLOYD	16-00121	01/11/16	BASKETBALL TOURNAMENT REF	Open	200.00	0.00		
KELLY	LORETTA KELLY	16-00124	01/11/16	BASKETBALL TOURNAMENT REF	Open	240.00	0.00		
MATTHEWS	ROBERT MATTHEWS SR	16-00118	01/11/16	BASKETBALL TOURNAMENT REF	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
OCONNOR BRIAN O'CONNOR								
	16-00132	01/11/16	BASKETBALL TOURNAMENT REF	Open	80.00	0.00		
ROSSIS STEVEN ROSSI								
	16-00127	01/11/16	BASKETBALL TOURNAMENT REF	Open	200.00	0.00		
SEAGE SEAGEAR MARINE SUPPLY*								
	15-02885	11/18/15	PARTS FOR RECYCLING TRUCK	Open	182.38	0.00		
Total Purchase Orders:		134	Total P.O. Line Items:	0	Total List Amount:	266,283.61	Total Void Amount:	0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016- 40

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
NJ MOTOR VEHICLES	16-00053	TITLE & TAGS	56598	\$ 60.00
HEALTH & HUMAN SER	15-02570	ACA TRANSISTIONAL	16161	\$ 16,676.00
COMCAST	15-03132	FIRE INTERNET	56594	\$ 127.85
COMCAST	15-03208	INTERNET VAR LOCAT	56594	\$ 732.06

Total Manual Checks \$ 17,595.91
Total Computer \$ 266,283.61

Total Bill List \$ 283,879.52

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-41

TITLE: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAPE MAY FOR ANIMAL SHELTERING SERVICES

WHEREAS, the County of Cape May ("County") has agreed to provide animal sheltering services for the years commencing January 1, 2016 through December 31, 2020, thereafter upon renewed agreement; and

WHEREAS, Lower Township recognizes its requirements to provide such services in accordance with New Jersey State Law and has the need to utilize such services; and

WHEREAS, in consideration for providing such services to the Township, the Township agrees to the terms and conditions set forth in the attached Shared Services Agreement; and

WHEREAS, the County and Township are authorized and empowered to jointly provide such mutually beneficial services for general government administration pursuant to the Inter-local Services Act, N.J.S.A. 40:8A-1 et. seq.,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, it hereby approves the Shared Services Agreement, in the form and content attached hereto as Exhibit A and by this reference made a part hereof, and further authorizes and directs the Township's Mayor and Clerk to execute the Shared Services Agreement on behalf of the Township to take any and all actions reasonably necessary to effectuate the terms and conditions thereof.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

GERALD M. THORNTON
Freeholder Director

CAPE MAY COUNTY
OFFICE of COUNTY COUNSEL

4 Moore Road, DN-104
Cape May Court House, N.J. 08210-1654
Tel. (609) 465-6885 Fax (609) 463-0705
Website: www.cape-may-county.gov

JAMES B. ARSENAULT, JR., ESQ.
County Counsel
jarsenault@co.cape-may.nj.us

LAUREN F. FOGARTY, ESQ.
Assistant County Counsel
lfogarty@co.cape-may.nj.us

RCVD JAN 4 '16



December 18, 2015

Julie Picard, Municipal Clerk
Township of Lower
2600 Bayshore Road
Villas, New Jersey 08251

RCVD JAN 4 '16

**Re: Cape May County Animal Shelter;
Shared Services Agreement**

Dear Ms. Picard:

As you are aware, the current Shared Services Agreement between the County of Cape May and the Township of Lower relating to the Cape May County Animal Shelter is expiring.

The County Treasurer has prepared the attached statement of costs based on anticipated actual Shelter usage for a five-year renewal of the Agreement. With the assistance of Shelter Manager Judy Davies-Dunhour, I have prepared the attached renewal Agreement for an additional five-year term.

I would ask that you please review these matters with your governing body and, if acceptable, please take action to authorize the renewal of the Shelter Agreement. Please return a copy of your governing body's resolution authorizing the renewal as well as an executed copy of the Shared Services Agreement to me at your earliest convenience. It is the County's hope that all re-authorizing resolutions might be back from our municipal partners by mid-January so that the Freeholder Board may adopt its resolution authorizing the renewal at its meeting of January 26, 2016.

Should you have any questions or concerns with regard to these matters, please do not hesitate to contact me, Shelter Manager Judy Davies-Dunhour at (609) 465-8941 or County Treasurer Francine Springer at (609) 465-1181.

Thank you for your continued partnership in the Cape May County Animal Shelter.

Very truly yours,



James B. Arsenault, Jr.
County Counsel

JBA:jm

Enclosures

cc: All Freeholders
Elizabeth Bozzelli, Clerk of the Board
Michael Laffey, Director of Operations
Gary G. Schaffer, Sheriff
Judy Davies-Dunhour, Manager/Animal Shelter
Francine Springer, Chief Financial Officer

SHARED SERVICES AGREEMENT
BETWEEN THE COUNTY OF CAPE MAY AND
THE TOWNSHIP OF LOWER
FOR ANIMAL SHELTERING SERVICES

THIS AGREEMENT is entered into this this ____ day of _____, 2015 by and between THE COUNTY OF CAPE MAY, hereinafter referred to "County", and THE TOWNSHIP OF LOWER, hereinafter referred to "Municipality".

WHEREAS, the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1, *et seq.* (the "Act"), authorizes counties and municipalities to enter into an agreement for the exchange of shared services pursuant to the provisions of that statute; and

WHEREAS, the County has operated the Cape May County Animal Shelter and Adoption Center in accordance with Interlocal Agreements with participating municipal partners since September 1, 2003; and

WHEREAS, the County recognizes the desirability of continuing to operate the Shelter on behalf of its partner municipalities; and

WHEREAS, the Municipality recognizes its requirements to provide animal control and shelter services in accordance with New Jersey State Law, and desires to continue to utilize such services through the County for the aforesaid period of time; and

WHEREAS, both the County and the Municipality have determined through their governing bodies that the exchange for such services is fair and equitable, and is in the best interests and the health and welfare for the citizens in those jurisdictions, and both parties deem it appropriate to define their rights and responsibilities with respect to the services provided for herein.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the exchange of mutual covenants and conditions and such other consideration as set forth in this agreement, and as authorized by the provisions of N.J.S.A. 40A:65-1 et seq., the parties agree to the nature and extent of services to be performed as follows:

I. PURPOSE. The County shall continue to own and operate the Cape May County Animal Shelter and Adoption Center (“the “Shelter”), a properly licensed and inspected Animal Shelter established and operating in accordance with the provisions of N.J.S.A. 4:19-15.8) for use by the Municipality’s designated licensed Animal Control Officer (as required in accordance with the provisions of N.J.S.A. 4:19-15.16b) and on behalf of its municipal partners.

II. GENERAL PROVISIONS:

- A. The County will continue its operation of the Shelter for the term of the interlocal agreement.
- B. The County agrees to ensure that the Shelter meets all health and safety requirements for human and animal occupancy.
- C. The County agrees to provide for the humane treatment of all animals.
- D. The County agrees to provide for the medical treatment for cats and dogs in the Shelter in accordance with New Jersey State Law, and agrees to provide additional medical care (including inoculations) to animals being offered for adoption.
- E. The County agrees to provide for the acceptance, holding, and disposition of all cats and dogs, in accordance with New Jersey State Law, which the Municipality shall deliver to the Shelter.
- F. In addition to the provisions of State law or regulations, the County agrees to provide for municipal participation in determining the appropriate policies to facilitate the successful operation of the Shelter
- G. The Municipality agrees to ensure the strict adherence to the policies and procedures established by the Shelter and by that Municipality’s Animal Control Officer. The County agrees to provide that written documentation be transmitted to the Municipality of any problems or concerns regarding the professional conduct of the Municipality’s Animal Control Officer as witnessed at the Shelter.
- H. The County agrees to make a good faith effort to research and apply for grants from both the public and private sectors to defray the operational expenses of the Shelter. The County shall provide the resources for this purpose. Administrative costs attributable to successful grant awards will be eligible for reimbursement from the grant funds to the general fund of the county.

III. ADVISORY BOARD:

- A. The County agrees to facilitate the establishment of the Cape May County Animal Shelter Advisory Board, hereinafter referred to as “the Advisory Board”. This Board shall consist of no less than nine (9) and no more than eleven (11) members. The following shall constitute the membership of said Board, upon its formation:
1. One Freeholder, or designee of the Freeholder Board;
 2. two (2) Public Citizen members appointed by the Board of Chosen Freeholders;
 3. one (1) County based Veterinarian, appointed by the Board of Chosen Freeholders; and
 4. one (1) member from each participating municipality said members to be (i) Elected Officials, (ii) senior appointed managers of their respective municipality or (iii) a resident with experience in animal advocacy, veterinary medicine and/or animal sheltering.
- B. The Shelter Manager, Veterinarian of Record and one Municipal Animal Control Officer (as selected by the official members of the Advisory Board”, shall serve as ex officio members. Municipal appointments will be confirmed by Resolution of the Board of Chosen Freeholders. Members of County Administration, as deemed helpful by the Shelter Manager, may be invited to participate in meetings of the Advisory Board as needed to address areas of Shelter operations within their area of expertise or experience.
- C. The Advisory Board, or similar agency, shall insure ongoing dialog between the municipal partners and the County.
- D. Meetings of the Advisory Board, or similar agency, shall take place twice a year or as called by the Shelter Manager; proper notice shall be given to the public in accordance with N.J. State Law. At each such meeting, the Shelter Director shall review animal intake and outtake and other issues related to animal control, staffing, and Shelter operations. The Advisory Board shall be entitled to comment on such report, and to take that information back to their communities.

IV. ANIMAL HOUSING:

- A. The County agrees to accept any cat or dog from the Municipality’s designated Animal Control Officer, and to provide care for such animal as dictated by N.J. State Law.

- B. The County agrees to provide for the acceptance of any cat or dog for surrender from a resident of the Municipality, upon furnishing of proper identification; the collection of any fees associated with this transaction shall be in accordance with duly adopted policies of the Shelter.
- C. The County agrees to provide for the quarantined housing of animals involved in "bite" cases or suspected rabies cases during the legally mandated holding period, as dictated by New Jersey State Law.
- D. Animals remaining in the Shelter after the mandatory holding period prescribed by New Jersey State Law shall become the property of the County Animal Shelter. The animals shall be cared for as directed by the policies established by the Advisory Board. The municipality holds no claim to any animal or to any fees collected or costs associated with the disposition of said animal.

V. SPAY/NEUTER FUND

- A. The County agrees to provide for the establishment of a County-wide Spay/Neuter Fund as part of the services offered by the Shelter. A dedicated Spay/Neuter account shall be established, and funds shall be utilized exclusively for the implementation of the Spay/Neuter Program.
- B. The County Spay/Neuter Fund shall provide funds for the sterilization of animals offered for adoption at the Shelter as well as providing funds as available for a program mirroring the eligibility requirements and process of the existing State of New Jersey Low Cost Spay-Neuter Program. County Spay/Neuter Funds shall supplement the State of New Jersey Low Cost Spay-Neuter Program. This program shall be known as the "Cape May County Animal Population Control Plan."
- C. As part of this Agreement for Animal Sheltering Services, the Municipality also agrees to participate in Spay/Neuter Program activities
- D. The amount payable to the County Spay/Neuter fund shall be due in "one lump sum payment" on or before February 1st of each year.

VI. ACCESS TO ANIMAL SHELTER:

- A. The County agrees to provide for public access to the Shelter in accordance with the provisions of N.J. State Law, including public hours and non-public working hours.
- B. The Municipality shall reserve the right, upon reasonable notice to the County, to inspect the Shelter at any time when said Shelter is in operation (public and non-public working hours).

- C. The Municipality's designated Animal Control Officer shall be granted 7 day a week, 24-hour access to a portion of the building for the purpose of animal intake. Such access shall be granted in the extent, form, and manner prescribed by the Shelter.

VII. EQUIPMENT:

- A. The County agrees to provide for the equipment, supplies, and materials necessary for the proper care of dogs and cats according to applicable N.J. State Law and Administrative Code.
- B. The Municipality acknowledges responsibility for all equipment related to the Animal Control function.

VIII. INSURANCE: The County agrees to provide for the maintenance of appropriate insurance coverage for the County Animal Shelter. The costs of said insurance will be incorporated into the operating budget of the County Animal Shelter.

IX. REPORTING:

- A. On the first day of each month, the Municipality shall make available to the Shelter records of all newly licensed dogs and cats within the municipality.
- B. Within 15 days of its completion, the Municipality shall provide the Shelter with the results of the annual canvass of dogs (required by N.J.S.A. 4:19-15.15).
- C. The Municipality shall make available monthly to the Shelter, detailed reports from the Municipality's designated Animal Control Officer detailing the date, time, location, conditions, animal description, and other such information as deemed necessary by the Shelter to aid in the determination of the ownership of the animal. This information is in addition to any forms required by the Shelter for intake or recordkeeping purposes.
- D. The County shall make available monthly reports detailing the processing of any intakes from that Municipality. Said reports shall contain information as required by State Statute and Administrative Code.

X. TERM OF AGREEMENT:

- A. The County agrees to provide for said services to the Municipality under the terms of this agreement through its term, as set forth herein, and unless said agreement may be modified by mutual agreement of the parties in

accordance with the "Uniform Shared Services and Consolidation Act", N.J.S.A. 40A:65-1 et seq.

- B. The term of this Agreement shall commence as of the effective date of the Resolutions adopted by the governing bodies of the County and the participating municipalities, and shall continue for a term of five (5) years (the "Initial Term"). At least six months prior to expiration of the Initial Term, the County shall provide to the participating municipalities an analysis reflecting the actual costs of operation during the Initial Term. These calculations shall be the basis for any revision to the Consideration to be paid to the County by the participating municipalities. Unless a participating municipality objects to any revised Consideration based upon actual Shelter operating costs and terminates its participation in the Shelter under this Agreement three months prior to the expiration of the Initial Term, this Agreement shall automatically review for an additional five (5) year term (the "Renewal Terms").
- C. Additional services, including but not limited to humane education and community outreach, may be provided by the Shelter if and only if the costs of these services are completely funded under a guaranteed revenue stream.
- D. By signing this Agreement, both parties acknowledge that the Agreement refers to Animal Sheltering Services only; no Animal Control services will be provided under this Agreement.

XI. CONSIDERATION:

- A. The Municipality shall have no ownership, capital, property rights, or equity in the Shelter.
- B. In return for the services outlined in this agreement, the Municipality agrees to provide payment to the County in the amounts and at the times specified on "Schedule A" of this Shared Services Agreement. At least six months prior to expiration of the Initial Term, the County shall provide to the participating municipalities an analysis reflecting the actual costs of operation during the Initial Term. These calculations shall be the basis for any revision to the Consideration to be paid to the County by the participating municipalities.
- C. All payments shall be due and owing on the date stated, without a grace period. In the event that any payment is not received by the due date, then the Municipality shall pay to the County interest at the rate of 18% per annum. If payment is late by more than 30 days, then the County in its sole discretion may terminate the Agreement upon ten days written notice to the Municipality.

XI. SUBCONTRACTS. The County of Cape May reserves the right to execute a subcontractor Agreement for the operation of the animal shelter, and any components thereof as described within this document, providing that said subcontractor subscribes wholly to the terms of this Shared Services Agreement to the satisfaction of the County of Cape May and the Municipality.

IN WITNESS THEREOF, the parties have set their hands and seals the day and year first above written.

ATTEST:

COUNTY OF CAPE MAY

Elizabeth Bozzelli
Clerk of the Board

BY:

Gerald M. Thornton
Freeholder Director

Date: _____

APPROVED AS TO FORM:

James B. Arsenault, Jr., Esquire
County Counsel

WITNESS:

TOWNSHIP OF LOWER

Municipal Clerk

Mayor

Date: _____

APPROVED AS TO FORM:

Township Solicitor

Schedule A
LOWER TOWNSHIP

Schedule A establishes the financial requirements for municipal and County participation. Each increment is based upon a full 12 months at each step, beginning on January 1st and ending on December 31st of each year. Payment of Operating Contract Costs shall be made quarterly on the same schedule as tax disbursement to the County. The contribution to the County Spay and Neuter fund shall be made in a lump sum on or before February 1st of each year.

Year	Annual Spay/Neuter Fund Contribution	Operating Contract Payment 1	Operating Contract Payment 2	Operating Contract Payment 3	Operating Contract Payment 4	Operating Contract Total
2016	\$ 17,828.00	\$ 26,742.25	\$ 26,742.25	\$ 26,742.25	\$ 26,742.25	\$ 106,969.00
2017	\$ 17,828.00	\$ 27,296.25	\$ 27,296.25	\$ 27,296.25	\$ 27,296.25	\$ 109,185.00
2018	\$ 17,828.00	\$ 27,861.50	\$ 27,861.50	\$ 27,861.50	\$ 27,861.50	\$ 111,446.00
2019	\$ 17,828.00	\$ 28,438.00	\$ 28,438.00	\$ 28,438.00	\$ 28,438.00	\$ 113,752.00
2020	\$ 17,828.00	\$ 29,026.00	\$ 29,026.00	\$ 29,026.00	\$ 29,026.00	\$ 116,104.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-42

TITLE: AUTHORIZATION FOR WAIVER OF FEES FOR ST. JOHN NEUMANN PARISH

WHEREAS, the Parish of St. John Neumann, located at 680 Townbank Road, will be making application for permits/zoning application to enclose three (3) walls of the Church entrance at the Townbank Road address; and

WHEREAS, the Parish of St. John Neumann is a non- profit organization and has requested the Township waive the permit fees associated with the reconstruction of the entrance; and

WHEREAS, the Township Council has reviewed their request and deems it appropriate to support local charitable organizations and non-profit organizations that support and enhance the township and its community.

NOW, THEREFORE, BE IT RESOLVED that all permissible Township permit fees associated with the reconstruction of the entrance to the Church be waived, but all other associated requirements (inspections, drawings and final certificate of approval) shall still be met.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk



PARISH OF
*St. John
Neumann*

Township of Lower
Bayshore Road
Villas, NJ 08251
January 5, 2016

To Members of the Lower Township Planning Board,

As I am submitting paperwork for an enclosure of three (3) walls to the Church entrance at St. John Neumann at Town Bank road address, I call to your attention we are a non-profit organization, and I am requesting the Township waive the fees associated with this project.

Sincerely,

Rev. Ernest Soprano

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-43

Title: APPROVAL OF 2016 ROTARY TOWING LICENSE

WHEREAS, Chapter 600 of the Revised General Ordinances of the Township of Lower requires any contractor providing towing and storage services for the Township of Lower be licensed by the Township; and

WHEREAS, the following contractors have completed the required application, paid the fee and provided all documentation required by ordinance; and

WHEREAS, the Police have reviewed said applications as required by Chapter 600, Subsection 4 and have no objection to the issuance of said license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the following applicants shall be issued a Rotary Towing License for the year 2016.

**Barney Linn - Cape May Exxon
John D Snyder – John's Auto Body**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-44

Title: RENEWAL OF JUNK YARD LICENSE FOR CAPE MAY USED AUTO PARTS FOR THE YEAR 2016

WHEREAS, application for the renewal of a junk yard license has been received from Macum Corp./Cape May Used Auto Parts, located at 1024 Shunpike Road, Block 749, Lot 6; and

WHEREAS, said application is in proper form and the required license fee has been paid; and

WHEREAS, no known reason exists why said license should not be renewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the renewal of a junk yard license for the year 2016 is hereby approved for Macum Corp t/a Cape May Used Auto Parts, expiring Dec. 31, 2016.

BE IT FURTHER RESOLVED the licensee shall conduct all business in accordance with Chapter 392 of the Code of the Township of Lower.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-45

Title: RENEWAL OF TRAILER PARK LICENSES FOR THE YEAR 2016

WHEREAS, the following applicants have submitted applications for renewal of their trailer park licenses for the year 2016; and

WHEREAS, the appropriate license fees have been received and the real estate taxes on subject properties are current.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the renewal of the following trailer park licenses for the year 2016 are hereby approved:

<u>NAME</u>	<u>LOCATION</u>
Victor & Patricia Major t/a Broadway Mobile Park	901 Broadway
William Herker t/a Cape May Landing	755 Route 9
Inter Coastal Enterprises, Inc. t/a Shawcrest Mobile Home Park	5200 Shawcrest Road
National RV Communities t/a Cape May Crossing	878 Route 109 South
William Herker t/a Cape Meadows	306 Route 9

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-46

Title: ISSUANCE OF 2016 LIMOUSINE, TAXI AND OPERATOR LICENSES

WHEREAS, applications have been submitted by Aart's Transportation Service Corp., High Roller Limousine Inc, G Taxi and G Transportation pursuant to Ord. #2000-4 for Taxi, Limo and Operator Licenses; and

WHEREAS, the applicants submitted the appropriate fees, provided the required documentation, and the Police have reviewed and approved the application packet.

NOW, THEREFORE BE IT RESOLVED, the Clerk is hereby authorized to issue the following:

Aarts Transportation Service Corp

<u>License Type</u>	<u>Description</u>
Taxi	2000 Dodge Caravan, Vin# 1B4GP44G0YB806796
Taxi	2002 Chrysler Town & Country, Vin #2C8GP64L92R672339
Taxi	2006 Chrysler, Town & Country Vin#2A8GP44RX6R632117
Operators	Thomas Fontannaz, Roy Wolf, Keith Bancroft, Daniel Hankins, Jr., John Vodges, Tana Hader and Ernest M. Jones IV

High Roller Limousine, Inc

<u>License Type</u>	<u>Description</u>
Limo	2005 Dodge Grand Caravan, Vin #1D4GP24R55B201485
Limo	2005 Dodge Grand Caravan, Vin #2D4GP44LX5R394953
Operator	Karen Wolf and Arthur Wolf

G(Garibaldi) -Taxi

<u>License Type</u>	<u>Description</u>
Taxi	1996 Dodge Carivan, Vin#1B4GP44RT4B411966
Operator	Oleg Pismenny and Anna Kint

G(Garibaldi) Transportation

<u>License Type</u>	<u>Description</u>
Limo	2005 Dodge Carivan, Vin #1D4GP24R95B192368
Limo	2006 Chrysler Town & Country Vin #2A4GP44R66R852534
Operator	Oleg Pismenny and Anna Kint

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-47

TITLE: APPOINTMENT OF CLASS II MEMBER TO THE PLANNING BOARD

WHEREAS, Jennifer Dowe holds the Class II position on the Lower Township Planning Board, and her appointment expired December 31, 2015; and

WHEREAS, Jenifer Dowe, Lower Township Tax Assessor, has requested reappointment to the Planning Board in the Class II capacity.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following person is hereby appointed to the Lower Township Planning Board as follows.

<u>Name</u>	<u>Type/Class</u>	<u>Exp. Date</u>
Jennifer Dowe	Class II	December 31, 2016

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-48

TITLE: RE- APPOINTMENT TO THE MUNICIPAL UTILITIES AUTHORITY BOARD

WHEREAS, Harrison (Pete) Bitting, Regular Member, has a term which will be expiring February 1, 2016 for the Lower Township Municipal Utilities Authority; and

WHEREAS, Council has reviewed the applications on file with the Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the following appointment to the Municipal Utilities Authority is hereby made:

<u>Name</u>	<u>Type</u>	<u>Term Exp.</u>
Harrison Bitting	Regular Member	February, 2021

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township

RECEIVED
12-8-15

Harrison A Bitting
39 E. Miami Avenue
Villas, NJ 08251

Lower Township Council
2600 Bayshore Road
Villas, NJ 08251

December 7, 2015

I submit this letter to you for the purpose of being considered for reappointment on the Lower Township MUA Board.

It has been my privilege to have served the Lower Township community for many years. I like to feel that I have made a difference, along with my colleagues, in delivering quality service and products to our water rate payers in an economic and efficient manner. We try our very best to carry out our duties and do what is at the best interest of our residents.

There have been some problems over the last few years that required immediate attention. I feel that we have been able to work through those issues at hand and maintain our business ethics for the benefit of our employees and ratepayers.

I will continue to work along with my fellow board members to keep costs down and maintain safe drinking water, and create a surplus to insure monies will be available for future projects. Your consideration on my behalf would be greatly appreciated.

Respectfully submitted:

Harrison A Bitting
Harrison A. Bitting
(A.K.A. Pete)

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
12-8-15

NAME Harrison Bitting

CITY AND STATE Villas, NJ

YEARS OF RESIDENCY IN TOWNSHIP 64 yrs OCCUPATION Retired

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- 1 Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

15 years served on M.U.A. Advisory Board. Twenty Five years as Assistant Superintendent of Lower Township Public Works.

Serve on Advisory Board for Cape May County Zoo. Have served on School Board, as well as Lower Twp. Planning Board.

Volunteer fireman - Villas (past) Served on Cape Assist Board (past)

Date: 12/8/2015 Signature: Harrison A. Bitting

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-49

TITLE: AWARD OF EXTRAORDINARY UNSPECIFIED SERVICE CONTRACT WITHOUT PUBLIC BIDDING FOR AN EVENT AND PROMOTIONAL COORDINATOR OF THE LOWER TOWNSHIP MILLMAN CENTER

WHEREAS, the Township of lower ("Township") has the need to acquire an Event and Promotional coordinator for the Millman Center as an Extraordinary Unspecified Service pursuant to the provisions of N.J.S.A. 40A:11 6.1 and N.J.A.C. 5:34 2, 2b; and

WHEREAS, the term of the contract shall be January 1, 2016 to December 31, 2016; and the CFO has determined funds shall be paid from proceeds of Millman Center rental fees from the budget as follows:

Appropriation: 6-01-70-910-013

CFO Signature: _____

WHEREAS, Shore Side Enterprises, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Shore Side Enterprises has not made any reportable contributions to a political candidate or committee within the Township of Lower in the previous year and this contract will prohibit them from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower hereby approves a contract with Shore Side Enterprises for the services herein described and that the Business Disclosure Entity Certification and this resolution will be on file in the Clerk's office and that notice of this award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

Firm Name: Shore Side Enterprises, LLC

Name of Agent: Amanda Basse

Title: Owner

Date: 1/13/15

BUSINESS ENTITY DISCLOSURE CERTIFICATION
 FOR NON-FAIR AND OPEN CONTRACTS
 Required Pursuant To N.J.S.A. 19:44A-20.8
 TOWNSHIP OF LOWER

Part I B Contractor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the business entity by the name Shore Side Ent. LLC has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding January 3, 2008 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Lower, defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Michael E. Beck	
Norris Clark	Any present or future candidate committee or
Erik Simonsen	joint candidate committee or local political party
Thomas Conrad	committee formed for the election of members of
David Perry	the Lower Township governing body.

Part II B Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership Corporation Sole Proprietorship Subchapter S Corporation
 Limited Partnership Limited Liability Corporation Limited Liability Partnership

Name of Stock or Shareholder	Home Address
<u>Amanda Basse</u>	<u>22 Oslo Ave Briarcliff N.J 08242</u>

Part 3 B Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Shore Side Ent. LLC
 Signed: Amanda Basse Title: Event Coordinator/owner
 Print Name: Amanda Basse Date: 1/13/14

Subscribed and sworn before me this ___ day of _____, 20____.

(Affiant)

My Commission expires: _____
 (Print name & title of affiant) (Corporate Seal)

**LOWER TOWNSHIP
2600 BAYSHORE ROAD
VILLAS, NJ 08251
(609) 886-2005**

AFFIDAVIT OF PAY-TO-PLAY COMPLIANCE

The Undersigned, being duly sworn, of full age according to law, upon my oath, depose and say:

1. I am a duly authorized representative of (the "Business Entity"), which for the purposes of this Affidavit includes all entities of which the Business Entity owns, directly or indirectly, a more than 50% equity interest.

2. The Business Entity is seeking the award of a Professional Services Contract or Unspecifiable Services Contract pursuant to the exceptions from public bidding under Sections 5(1) of the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.

3. In accordance with Lower Township Ordinance No. 2004-10 (the "Pay-to-Play Ordinance"), I am making this Affidavit under penalties of perjury to represent to the Township of Lower that neither I nor the Business Entity have made any political contributions in violation of Section 95-2 of the Pay-to-Play Ordinance.

4. Also in accordance with the Pay-to-Play Ordinance, I am disclosing that the following represents all of the contributions that were made by the Business Entity and, to the best of my knowledge, all principals owning 10% more of the Business Entity's equity, their respective spouses, and all of the Business Entity's employees and officers and their respective spouses, to all New Jersey State and County political party committees commencing on the later of the effective date of the Pay-to-Play Ordinance (October 4, 2004) or twelve (12) months from date of this Affidavit and ending on the date of this Affidavit:

<u>Date</u>	<u>Name of Organization</u>	<u>Amount</u>
11/13/11	Shore Side Ent. LLC	

4. I represent and acknowledge that I have received, read and fully understand the Pay-to-Play Ordinance and that my violation of the Pay-to-Play Ordinance will disqualify me and the Business Entity from receiving any additional contract from the Township of Lower for a period of four (4) years and, in the event any statements made in this Affidavit are willfully false, that I and the Business Entity would be subject to criminal prosecution for perjury.

Amende P. Buse

Sworn and Subscribed to before me
this _____ day of _____, 20____.

Notary Public

Chapter 95. PROFESSIONAL SERVICE CONTRACTS, REGULATION OF

[HISTORY: Adopted by the Township Council of the Township of Lower 10-4-2004 by Ord. No. 2004-10. Amendments noted where applicable.]

§ 95-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BUSINESS ENTITY SEEKING A PUBLIC CONTRACT -- An individual, including the individual's spouse, if any, and any child living at home, person, firm, corporation, professional corporation, partnership, organization or association. The definition of a business entity includes all principals who own 10% or more of the equity in the corporation or business trust, partners, and officers in aggregate employed by the entity as well as any subsidiaries directly controlled by the business entity.

PROFESSIONAL BUSINESS ENTITY -- A business entity as defined in this section which provides services by individuals who are required to be professionally licensed under the laws or regulations of this State or which provides "extraordinary unspecifiable services" pursuant to N.J.S.A. 40A:11-5(1)(a)(ii).

§ 95-2. Prohibition of awarding public contract to certain contributors.

A. Any other provision of law to the contrary notwithstanding, the Township of Lower or any of its purchasing agents or agencies or those of its independent authorities, boards or commissions, as the case may be, shall not enter into an agreement or otherwise contract to procure services from any professional business entity if that entity has solicited or made any contribution of money or pledge of a contribution, including in-kind contributions, to a campaign committee of any candidate for or holder of the office of Mayor or Council of the Township of Lower or to any Township of Lower political party committee in excess of the thresholds specified in Subsection C of this section within one calendar year immediately preceding the date of the contract or agreement.

B. No professional business entity which enters into negotiations for or agrees to any contract or agreement with the Township of Lower or any department or agency thereof or of its independent authorities, boards or commissions for the provision of professional services shall knowingly solicit or make any contribution of money or pledge of a contribution including in-kind contributions in excess of the thresholds specified in Subsection C of this section to a campaign committee of any candidate for or holder of the office of Mayor or Council of the Township of Lower or to any Township of Lower political party committee between the time of first communications between that business entity and the Township of Lower regarding a specific professional services agreement and the later of the termination of negotiations or the completion of the contract or agreement.

C. Notwithstanding Subsections A and B above, any individual who is a professional business entity may annually contribute a maximum of \$250 each for any purpose to any candidate for or holder of the offices of Mayor or Council of the Township of Lower, or \$500 to any Township of Lower political party committee, without violating this § 95-2; provided, however, that no group of individuals meeting the definition of a professional business entity may, in the aggregate, contribute annually for any purpose in excess of \$2,500 to all Township of Lower candidates for or holders of the offices of Mayor or Council and all Township of Lower political party committees combined without violating § 95-2.

§ 95-3. Contributions made prior to the effective date.

No contribution of money or any other thing of value, including in-kind contributions, made by a professional business entity to any candidate for or holder of the office of Mayor or Council of the Township of Lower or Township of Lower political party committee shall be deemed a

violation of this chapter, nor shall an agreement for services be disqualified thereby, if that contribution or agreement was made by the professional business entity prior to the effective date of this chapter.

§ 95-4. Contribution statement required by professional business entity.

A. Prior to awarding any contract or agreement to procure services with any professional business entity, the Township or any of its purchasing agents or agencies or independent authorities, boards or commissions, as the case may be, shall receive a sworn statement from the professional business entity made under penalty of perjury that the professional business entity has not made a contribution in violation of § 95-2.

B. Prior to awarding any contract or agreement to procure services with any professional business entity, the Township or any of its purchasing agents or agencies or independent authorities, boards or commissions, as the case may be, shall also receive a sworn statement from the professional business entity made under penalty of perjury disclosing all contributions made by the professional business entity during the immediately preceding 12 months to any New Jersey state and/or county political party committees which contributions, when added to any contributions made to any Township of Lower political party committees during the same time period, exceed the sum of \$500.

C. The professional business entity shall have a continuing duty to report any violations of this Chapter that may occur and to report any additional contributions to New Jersey state and/or county political party committees above the amounts set forth in Subsection B of this section during the negotiation or duration of a contract.

D. The sworn statement required under this section shall be made prior to entry into the contract or agreement with the Township and shall be in addition to any other certifications that may be required by any other provision of law.

§ 95-5. Penalty.

A. All Township of Lower professional service agreements shall provide that it shall be a breach of the terms of the government contract for a professional business entity to violate § 95-2 or to knowingly conceal or misrepresent contributions given or received or to make or solicit contributions through intermediaries for the purpose of concealing or misrepresenting the source of the contribution.

B. Any professional business entity who knowingly fails to reveal a contribution made in violation of § 95-2 or who knowingly makes or solicits contributions through intermediaries for the purpose of concealing or misrepresenting the source of the contribution shall be disqualified from eligibility for future Township contracts for a period of four calendar years from the date of the violation.

C. Nothing herein shall be deemed to apply to contributions made to any county or state campaign committee, candidate or officeholder, or to any county or state political party committee, however, such contributions are subject to the disclosure provision that may apply as set out in § 95-4C.

§ 95-6. Procedures to ensure compliance with regulation.

A. Neither the Chief Financial Officer nor his or her designee shall issue a certification of availability of funds without first receiving a certification from the Township Manager that the disclosures required by this chapter have occurred and that such disclosures do not violate the contribution limits set forth herein.

B. No contract or agreement for professional services shall be signed and delivered to any professional business entity without full compliance with this chapter.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-50

Title: TRANSFER OF 2015 APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-59 provides for appropriation transfers during the first three months of the succeeding year when it has been determined that any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during the preceding year, which were chargeable to said appropriation, and there is an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers, and totaling \$45,300.00 be made between the 2015 budget appropriation reserves.

LINE ITEM			ACCT. NUMBER	FROM	TO
GASOLINE	OE		5-01-31-460-200	11,000.00	
TELEPHONE	OE		5-01-31-440-200		1,000.00
ELECTRIC	OE		5-01-31-430-200		10,000.00
				<u>11,000.00</u>	<u>11,000.00</u>

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk

Township of Lower, County of Cape May, State of New Jersey

ORDINANCE #2016-01

TITLE: AMENDING ORDINANCE #2014-12; AN ORDINANCE AMENDING CHAPTER 475 OF THE PARKS AND RECREATION AREAS ORDINANCE OF THE TOWNSHIP OF LOWER

WHEREAS, Chapter 475-13; Rental Guidelines for Lower Township Millman Community Center, sets forth the requirements and fees for the rental of the Lower Township Millman Community Center; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1: Chapter 475 Article III of the Township of Lower Municipal Ordinance is hereby amended as follows:

475-13. Rental Guidelines for the Lower Township Millman Community Center

1. Contract

(c) Events shall be considered scheduled only when the contract has been executed and a non-refundable reservation deposit of \$300.00 has been received by the Facility Coordinator.

i. The rental fee Friday thru Sunday for Room "A" with a capacity of 149 persons is \$850.00 for six (6) hours. Each additional hour will be charged at \$100.00 per hour

The rental fee Monday thru Thursday for Room "A" with a capacity of 149 persons is \$650.00 for six (6) hours. Each additional hour will be charged at \$75.00 per hour

Lower Township Resident, upon proof of residency, will receive a \$100.00 discount on Room "A" rental.

ii. The rental fee for Room "B" with a capacity of 49 persons is \$350.00 for four (4) hours. Each additional hour will be charged at \$75.00 per hour.

(d) The balance of the rental fee must be paid thirty (30) days prior to the event date.

Section 2. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Erik Simonsen, Councilmember

Adopted:

Norris Clark, Deputy Mayor

Attest: _____
Julie A Picard, Township Clerk

Michael E Beck, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2016-02

TITLE: AMEND CHAPTER 475, PARKS AND RECREATION AREAS, OF THE CODE OF THE TOWNSHIP OF LOWER TO AMEND THE FEE SCHEDULE

WHEREAS, Chapter 475 Parks and Recreation Areas of the Township of Lower governs the general provisions regarding general Rules and Regulations of all recreational parks and facilities of the Township of Lower.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township of Lower Council , County of Cape May, State of New Jersey as follows:

Section 1. Section 475-14 entitled Recreation Fee Schedule is hereby amended as follows: (changes in bold)

475-14. RECREATION FEE SCHEDULE

Judo-Winter/Fall \$ 40.00 per person for 16 weeks

Yoga 5.00 per class

Yoga on the Bay 5.00 per class

Pilates 5.00 per class

Aqua Yoga 5.00 per class

Zumba 5.00 per class

Health & Wellness Classes **5.00 per class**

Educational Classes **Registration fee to cover cost of Materials and Instructor**

Youth Sports Programs

Residents: \$15. 1 Child / \$25. 2 Children / \$30. 3 or more Children

Non-Residents: \$20. 1 Child / \$30. 2 Children / \$35. 3 or more Children

Football

Residents: \$20. 1 Child / \$30. 2 Children / \$35. 3 or more Children

Non- Residents: \$30. 1 Child / \$40. 2 Children / \$45. 3 or more Children

Travel Basketball 20.00 per person

High School Basketball League 400.00 per team

Adult Basketball League 500.00 per team

Pool Passes:

Daily Pool Pass 5.00 per day (16 yrs or older)

3.00 per day (children under the age of 16)

Seasonal Pass

Single Pass 30.00 per person

Family Pass 30.00 per person – unlimited

Identification Cards 5.00 for replacement cards

Ping Pong Balls 0.25 per ball

Section 3. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 4. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

Section 5. This Ordinance shall become effective immediately upon final passage and publication, according to law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Erik Simonsen, Councilmember

Norris Clark, Deputy Mayor

Michael E Beck, Mayor

Adopted:

Attest: _____
Julie A Picard, Township Clerk

Clark's

Register Report - Last month
12/1/2015 through 12/31/2015

1/4/2016

Page 1

Account	Num	Description	Memo	Category	Amount
INCOME					5,044.00
Business Mercantile 2015-2016					75.00
Campgrounds & Trailers					149.00
Licenses & Permits					1,075.00
Liquor Licenses					200.00
Precious Metals					1,000.00
Rental Merc 2014-2015					450.00
Street Openings					500.00
Taxi & Limo					1,570.00
Yard Sales					25.00
TRANSFERS					-5,044.00
Council Checking					-5,044.00
				OVERALL TOTAL	0.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 12/01/2015 To 12/31/2015

January 05, 2016 3:45:29PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$290,915.00	Cubic Footage:	70928 Cu.ft	Permit Issued:	140
Cost Of Alteration:	\$1,420,051.50	Square Footage:	5504 Sq.ft	Updates Issued:	19
Cost Of Demolition:	\$7,500.00			All Fees Waived:	2
Total Cost:	\$1,718,466.50			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$14,767.00	Building:	\$0.00	Building:	\$50.00	Building Fees:	\$14,717.00
Electrical:	\$16,051.00	Electrical:	\$0.00	Electrical:	\$45.00	Electrical Fees:	\$16,006.00
Fire :	\$5,164.00	Fire :	\$0.00	Fire :	\$58.00	Fire Fees:	\$5,106.00
Plumbing:	\$5,324.00	Plumbing:	\$0.00	Plumbing:	\$45.00	Plumbing Fees:	\$5,279.00
Elevator:	\$272.00	Elevator:	\$0.00	Elevator:	\$272.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$470.00	Technical Fees:	\$41,108.00

<u>DCA</u>	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$263.00	\$0.00	\$263.00
Alteration Training Fee:	\$2,709.00	\$43.00	\$2,666.00
DCA Minimum Fee:	\$16.00	\$0.00	\$16.00
Sub total Training Fee:	\$2,988.00	\$43.00	\$2,945.00

TECHNICAL ISSUES

Building Technical:	91
Electrical Technical:	119
Fire Protection Technical:	57
Plumbing Technical:	69
Elevator Technical:	1
Mechanical Technical:	

Certificate of Occupancy Fee:	\$530.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$530.00

CERTIFICATE ISSUES

Certificate of Occupancy:	6
Certificate of Approval:	38
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$41,108.00
DCA FEES:	\$2,945.00
CERTIFICATE FEES:	\$530.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$44,583.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$44,583.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 12/01/2015 To 12/31/2015

January 5, 2016 3:46:20PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,227.00	\$43,356.00	\$0.00	\$44,583.00
Copies	Sub Totals:	\$30.00	\$0.00	\$0.00	\$30.00
DUMPSTER	Sub Totals:	\$0.00	\$10.00	\$0.00	\$10.00
GRAND TOTALS:		\$1,257.00	\$43,366.00	\$0.00	\$44,623.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 01/01/2015 To 12/31/2015

January 05 , 2016 3:50:21PM

SUMMARY

<u>CONSTRUCTION COSTS</u>		<u>COUNT</u>	
Cost Of Construction:	\$7,220,622.00	Cubic Footage:	1663321 Cu.ft
Cost Of Alteration:	\$14,569,201.50	Square Footage:	141506 Sq.ft
Cost Of Demolition:	\$125,100.00	Permit Issued:	1634
Total Cost:	\$21,914,923.50	Updates Issued:	143
		All Fees Waived:	19
		Municipal Fees Waived:	5

<u>PERMIT FEES</u>	<u>ADMIN FEES</u>	<u>WAIVED FEES</u>	<u>TOTAL FEES</u>
Building: \$198,488.00	Building: \$0.00	Building: \$21,049.00	Building Fees: \$177,439.00
Electrical: \$134,209.00	Electrical: \$0.00	Electrical: \$2,764.00	Electrical Fees: \$131,445.00
Fire : \$41,545.00	Fire : \$0.00	Fire : \$621.00	Fire Fees: \$40,924.00
Plumbing: \$71,054.00	Plumbing: \$0.00	Plumbing: \$1,146.00	Plumbing Fees: \$69,908.00
Elevator: \$272.00	Elevator: \$0.00	Elevator: \$272.00	Elevator Fees: \$0.00
Mechanical: \$0.00	Mechanical: \$0.00	Mechanical: \$0.00	Mechanical Fees: \$0.00
		Total Waived: \$25,852.00	Technical Fees: \$419,716.00

<u>DCA</u>	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$6,160.00	\$0.00	\$6,160.00
Alteration Training Fee:	\$27,749.00	\$3,096.00	\$24,653.00
DCA Minimum Fee:	\$190.00	\$3.00	\$187.00
Sub total Training Fee:	\$34,099.00	\$3,099.00	\$31,000.00

TECHNICAL ISSUES

Building Technical:	925
Electrical Technical:	1041
Fire Protection Technical:	417
Plumbing Technical:	773
Elevator Technical:	1
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	69
Certificate of Approval:	494
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$11,791.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$11,791.00

PERMIT FEES:	\$419,716.00
DCA FEES:	\$31,000.00
CERTIFICATE FEES:	\$11,791.00
MIN FEES:	\$0.00
NET TOTAL FBES:	\$462,507.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$300.00
GRAND TOTAL FEES:	\$462,807.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 01/01/2015 To 12/31/2015

January 5, 2016 3:57:26PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$13,230.00	\$449,577.00	\$0.00	\$462,807.00
LICENSE FEES	Sub Totals:	\$50.00	\$4,950.00	\$0.00	\$5,000.00
Copies	Sub Totals:	\$31.40	\$0.00	\$0.00	\$31.40
BOUNCED CHECK	Sub Totals:	\$20.00	\$40.00	\$0.00	\$60.00
DUMPSTER	Sub Totals:	\$10.00	\$60.00	\$0.00	\$70.00
GRAND TOTALS:		\$13,341.40	\$454,627.00	\$0.00	\$467,968.40

Construction Permit Activity Report

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$345,050.00	Cubic Footage:	52438 Cu.ft	Permit Issued:	14
Cost Of Alteration:	\$73,637.00	Square Footage:	2532 Sq.ft	Updates Issued:	1
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$418,687.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$2,934.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$2,934.00
Electrical:	\$969.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$969.00
Fire :	\$1,335.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$1,335.00
Plumbing:	\$1,451.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$1,451.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$6,689.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$194.00	\$0.00	\$194.00
Alteration Training Fee:	\$141.00	\$0.00	\$141.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$335.00	\$0.00	\$335.00

TECHNICAL ISSUES

Building Technical:	9
Electrical Technical:	9
Fire Protection Technical:	9
Plumbing Technical:	9
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$376.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$376.00

CERTIFICATE ISSUES

Certificate of Occupancy:	1
Certificate of Approval:	1
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$6,689.00
FEES:	\$335.00
CERTIFICATE FEES:	\$376.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$7,400.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$7,450.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 12/01/2015 To 12/31/2015

January 5, 2016 4:10:37PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
LICENSE FEES	Sub Totals:	\$300.00	\$0.00	\$0.00	\$300.00
PERMIT FEES	Sub Totals:	\$214.00	\$7,236.00	\$0.00	\$7,450.00
Copies	Sub Totals:	\$0.40	\$0.00	\$0.00	\$0.40
BOUNCED CHECK	Sub Totals:	\$0.00	\$20.00	\$0.00	\$20.00
GRAND TOTALS:		\$514.40	\$7,256.00	\$0.00	\$7,770.40

Construction Permit Activity Report

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$4,584,145.00	Cubic Footage:	714122 Cu.ft	Permit Issued:	127
Cost Of Alteration:	\$1,619,600.00	Square Footage:	58634 Sq.ft	Updates Issued:	8
Cost Of Demolition:	\$18,800.00			All Fees Waived:	4
Total Cost:	\$6,222,545.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$53,475.00	Building:	\$0.00	Building:	\$15,150.00	Building Fees:	\$38,325.00
Electrical:	\$12,039.00	Electrical:	\$0.00	Electrical:	\$277.00	Electrical Fees:	\$11,762.00
Fire :	\$9,154.00	Fire :	\$0.00	Fire :	\$116.00	Fire Fees:	\$9,038.00
Plumbing:	\$17,973.00	Plumbing:	\$0.00	Plumbing:	\$465.00	Plumbing Fees:	\$17,508.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$16,008.00	Technical Fees:	\$76,633.00

<u>DCA</u>	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$2,651.00	\$0.00	\$2,651.00
Alteration Training Fee:	\$3,084.00	\$1,313.00	\$1,771.00
DCA Minimum Fee:	\$6.00	\$0.00	\$6.00
Sub total Training Fee:	\$5,741.00	\$1,313.00	\$4,428.00

TECHNICAL ISSUES

Building Technical:	82
Electrical Technical:	96
Fire Protection Technical:	56
Plumbing Technical:	69
Elevator Technical:	
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	19
Certificate of Approval:	35
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$76,633.00
FEES:	\$4,428.00
CERTIFICATE FEES:	\$5,305.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$86,366.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$100.00
GRAND TOTAL FEES:	\$86,466.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 01/01/2015 To 12/31/2015

January 5, 2016 3:51:31PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$459.00	\$86,007.00	\$0.00	\$86,466.00
LICENSE FEES	Sub Totals:	\$300.00	\$750.00	\$0.00	\$1,050.00
Copies	Sub Totals:	\$21.80	\$0.00	\$0.00	\$21.80
BOUNCED CHECK	Sub Totals:	\$0.00	\$20.00	\$0.00	\$20.00
HOMEOWNERS	Sub Totals:	\$0.00	\$50.00	\$0.00	\$50.00
GRAND TOTALS:		\$780.80	\$86,827.00	\$0.00	\$87,607.80



BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Public Safety Building
1389 Langley Road
Cape May County Airport
Phone: (609) 889-0404
Fax: (609) 889-8876

Mailing Address:
407 Breakwater Road
Erma, NJ 08204

For the month of DECEMBER 2015, the Lower Township Bureau of Fire Safety made deposits of \$26,778.22 in the Lower Township Tax office.

Sincerely,

Donna Blackley
Fire Official

cc: file
Board Members
Lauren Read
James Ridgway

**2015 CASH RECEIPTS
DECEMBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary taxes (2016)	205,993.58	998,192.66
Current year taxes (2015)	813,275.59	57,497,199.19
Prior year taxes (2014)		920,152.60
Arrears (2013)		4,578.23
Municipal lien		3,479.15
Recording		80.00
Bankruptcy		0.00
6% Penalty		2,824.61
Tax Search Fees		40.00
Interest	26,469.27	160,627.86
Lot clearing	700.00	12,159.25
Returned Check Fees	60.00	600.00
Duplicate Bills	25.00	960.00
Municipal Service Fees	840.00	66,960.00
Trash	21,613.00	74,024.00
Tax Sale Costs		20,875.58
Sewer		105,392.26
Water		71,961.05
Connection Fees		62,860.80
Premium		511,400.00
TOTAL DEPOSITS	1,068,976.44	60,514,367.24
DEPOSITED TO COUNCIL CHECK	870,460.72	57,688,254.03
DEPOSITED TO WIPP ACCOUNT	198,515.72	2,314,713.21
PREMIUM ACCOUNT		511,400.00
TOTAL DEPOSITS	1,068,976.44	60,514,367.24
NSF Reversals	6,909.66	59,899.74
TOTAL	1,062,066.78	60,454,467.50

Prepared by Susan Jackson

2015

TAX COLLECTOR'S ANNUAL REPORT

SUBMITTED BY: SUSAN JACKSON
TAX COLLECTOR

TOWNSHIP OF LOWER
CAPE MAY COUNTY

This report is submitted in compliance with N.J.S.A. 54:4-91---Collector's Annual Statement of Receipts.
This report is filed with the CFO/Treasurer and the Governing Body as prescribed by statute.

In 2015 the tax office collected over 60.5 million dollars in taxes and other municipal charges. Over 700 property owners utilized our ACH program that directly deposited 3 million dollars into our bank and 2.3 million was paid through our web-site. The other 54.7 million dollars was processed in our office.

The tax sale for unpaid 2014 municipal charges was held on March 25, 2015. 229 properties went to tax sale. There were 114 properties with delinquent taxes, 159 with delinquent sewer and 166 with delinquent water. Our office collected 341 delinquent sewer accounts and 326 delinquent water accounts the month before the tax sale. Of the 229 liens, 223 were sold to outside lien holders and the township was left with six.

The unaudited collection rate for 2015 is 98.56.

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2015	2016	2017		
042 NSF CHARGE RETURNED	<u>2</u>	<u>0.00</u>	<u>40.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40.00-</u>
Tax NSF	81	5,193.43-	51,684.80-	2,248.98-	0.00	372.53-	59,499.74-
049 NSF TRASH	<u>1</u>	<u>400.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>400.00-</u>
Trash NSF	1	400.00-	0.00	0.00	0.00	0.00	400.00-
Payments Total:	73494	2,362,158.37	57,618,721.37	1,015,068.66	0.00	300,741.58	61,296,689.98
NSF Reversals Total:	<u>82</u>	<u>5,593.43-</u>	<u>51,684.80-</u>	<u>2,248.98-</u>	<u>0.00</u>	<u>372.53-</u>	<u>59,899.74-</u>
Total:	73576	2,356,564.94	57,567,036.57	1,012,819.68	0.00	300,369.05	61,236,790.24

Total Cash: 1,154,791.23
 Total Check: 59,651,029.69
 Total Credit: 430,969.32

CURRENT YEAR TAXES 2015

Current Year Taxes	60,561,069.79	
Added & Omitted Taxes	<u>120,349.77</u>	
Total Gross Taxes		60,681,419.56

Increased by:

Returned Checks	52,966.99	
Deductions Disallowed	3,252.05	
6% Penalty	3,740.03	
NJ Bell Fire Districts	2,687.19	
Refunds	<u>32,156.67</u>	
		94,802.93

Decreased by:

Payments	58,470,434.08	
Arrears	1,194.16	
Transfer to Lien	23,116.93	
Appeals	25,301.80	
Homestead	1,005,623.62	
Canceled	135.50	
Transfers	14,038.66	
Deductions & Vet Exemption	<u>424,358.96</u>	
		59,964,203.71

Balance as of 12/31/2015		<u>812,018.78</u>
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DELINQUENT TAXES 2014

Balance as of 12/31/2014		914,030.55
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Increased by:

Returned Checks	5,193.43	
Transfers	3,851.99	
Refunds	9,197.93	
Deductions Disallowed	<u>8,772.60</u>	
		27,015.95

Decreased by:

Payments	922,977.21	
Deductions Allowed	1,000.00	
Township Liens	2,199.23	
Appeals	3,299.15	
Canceled	<u>108.83</u>	
		929,584.42

Balance as of 12/31/2015		<u>11,462.08</u>
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BANKRUPTCY

Balance as of 12/31/2014		2,360.74
<u>Increased by:</u>		
Transfer	<u>1,194.16</u>	1,194.16
<u>Decreased by:</u>		
Payments	<u> </u>	-
Balance as of 12/31/2015		<u>3,554.90</u>

TOWNSHIP LIENS

Balance as of 12/31/2014		198,642.15
MUA Charges	7,848.36	
Township Charges	<u>190,793.79</u>	
	198,642.15	
<u>Increased by:</u>		
Tax Sale	2,416.33	
2014 Taxes	<u>23,116.93</u>	
		25,533.26
<u>Decreased by:</u>		
Redemptions	<u>3,479.15</u>	
		3,479.15
Balance 12/31/2015		<u>220,696.26</u>
MUA Charges	7,848.36	
Township Charges	<u>212,847.90</u>	
	220,696.26	

2015 DECEMBER VITAL STATISTICS

Marriages,Civil Unions	11
Domestic Partners	0
Certified Copies	146
Certified Copies EDRS	0
Burial Permits	1
Marriages, Civil Unions State	\$275.00
Domestic Partners State	0
Marriages, Civil Unions Twp	\$33.00
Domestic Partners Twp	0
Certified Copies	\$1,460.00
Certified Copies EDRS	0
Burial Permits State	\$5.00
Burial Permits Twp	\$10.00
TOTAL	\$1,783.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-51

TITLE:

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution;, and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

 X (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

POSSIBLE SALE/ACQUISITION OF PROPERTY

 X (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law. **INVESTIGATION UPDATE**

_____ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on January 20, 2016, that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 20, 2016.

Julie A Picard, Township Clerk