

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

JANUARY 23, 2013 - 6:00 P.M.

Meeting called to order.

Opening Announcement

Pledge of Allegiance & Moment of Silence

Roll Call & Determination of Quorum

Presentation - Dr. & Mrs. Salvatore - Requesting a Resolution urging Cape May County Board of Chosen Freeholders to Continue Funding Historic Cold Spring Village

Presentation - FEMA

Work Session

Consent Agenda

- Approval of Minutes January 2, 2013
- Res. # 2013-31 Payment of Vouchers \$ 3,285,605.55
- Res. # 2013-32 Authorization for Refund of Taxes (disabled veteran/double payment)
- Res. # 2013-33 Approval of Precious Metals Licenses (We Buy Gold/Adele's/Valentino's)
- Res. # 2013-34 Transfer of 2012 Appropriations (\$17,700.)
- Res. # 2013-35 Authorization for the Payout of Accumulated Compensatory Time & Sick Time (D. Vanaman Jr. \$4,383.95)
- Res. # 2013-36 Authorization for the Payout of Accumulated Compensatory Time (M. Perry \$8,061.48)
- Res. # 2013-37 Authorization for the Payout of Accumulated Compensatory Time (T. Whittington \$9,716.63)
- Res. # 2013-38 Authorizing Payout of Terminal Leave (G. Crookston \$864.50)
- Res. # 2013-39 Certification of Lot Clearing Charges to the Tax Collector (5 properties \$4,320.00)
- Res. # 2013-40 Resolution Urging Cape May County Board of Chosen Freeholders to Continue Funding Historic Cold Spring Village (current level \$150,000 per year)
- Res. # 2013-41 Authorization for 2013 Incentive Award for Insurance Waiver (W. Barcas \$4,583.33)
- Res. # 2013-42 Establishing A Municipal Alliance Committee (Lower Cape Alliance - every 3 years)
- Res. # 2013-43 Authorization for South Jersey Power Cooperative Electric Bid (allowing two to participate with County in bid for retail electric)
- Res. # 2013-44 Contract Award for Broker of Record and Risk Management Consultant (J. Byrne Agency)
- Res. # 2013-45 Appointment of JIF Risk Management Consultant (J. Byrne Agency)
- Res. # 2013-46 Appointment of William Blaney, Esq. As Labor Attorney (not to exceed \$2,500)
- Ord. # 2013-01 An Ordinance Amending Chapter 90, Articles I through III of the Code of the Township of Lower - 1975, As Amended (Restating the Establishment of the Police Department) - 1st reading – 2nd reading and public hearing February 4, 2013
- Ord. # 2013-02 An Ordinance Amending Chapter 1 of the Revised General Ordinances of the Township of Lower (setting forth mandatory penalties for non-traffic offenses and establishing mandatory court for specific offenses) 1st reading - 2nd reading and public hearing February 4, 2013.

Regular Agenda

- Res. # 2013-47 Appointment to the Municipal Utilities Authority (replace Kenneth Mann)
- Res. # 2013-48 Appointment to the Municipal Utilities Authority (Nels Johnson term expires Feb, 2013)
- Res. # 2013-49 Appointment to the Recreation Advisory Board (Lonnie Bedell term expired Dec, 2012)
- Res. # 2013-50 Appointment to the Recreation Advisory Board (Bruce Fournier term expired Dec,2012)
- Res. # 2013-51 Appointment to the Zoning Board of Adjustment (Kristine Trusiak term expired Dec,2012)

Administrative Reports

Personnel Action Report

Department Monthly Reports: Construction, Municipal Clerk, Municipal Court, Police Department, Tax Collector, Vital Statistics

Council Comments

Call to the Public

Closed Session

Res. #2013-52

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. (Employment Relationships / Possible Litigation / Current Litigation)

Adjournment

PUBLIC INFORMATION

ANNUAL DOG LICENSES DUE. Any dog over 6 months, must be licensed. Proof of rabies vaccination required. If spayed/neutered, vet certificate required. Fee \$7.20 if not spayed/neutered and \$4.20 if spayed/neutered

YARD SALE LICENSES - Required for all yard, sales, attic sales, garage sales etc. Permit fee \$5.00 for two consecutive days and choice of rain date. Three permits permitted per year to a residence/person.

ALL RENTAL PROPERTIES REQUIRE LICENSE - All rentals, commercial or residential, whether yearly, seasonal or weekly require a mercantile license. R.E. Taxes must be current. Fire Inspection Certificate is required. Residential rental properties owners may be subject to license revocation for actions of their tenants. Detailed info and applications available in the Clerk's Office or by calling 886-2005.

Regular & Work Session Meeting Minutes – January 2, 2013

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on January 2, 2013 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

Presentation of the Colors: the following Cape May County Composite Squadron Civil Air Patrol members presented the Colors: Senior Member – Second Lt Andrew Baron, Cadet Chief Master Sergeant Ben Conlin, Cadet Chief Master Sergeant Jonathon Clark, Cadet Technical Sergeant Patrick Vendetta, Cadet Airman Maddison Peteani and Cadet Airman Harrison Clark.

Pledge of Allegiance: The Pledge of Allegiance was led by Scouts Jackson Von Savage and Jackson Sole

Invocation: Clinton Jones, Assistant Pastor of Seashore Community Church of the Nazarene gave the invocation and asked for God's guidance over our leaders.

Swearing in of Mayor Beck - Senator Jeff VanDrew. Mayor Beck invited his wife Brenda to hold the Bible and his family and the public to join in his swearing in.

Swearing in of Deputy Mayor Clark - Senator Jeff VanDrew. Deputy Mayor Clark invited his mother to hold the Bible and his family up to witness his swearing in.

Senator Jeff Van Drew addressed the audience and noted how this swearing in is symbolic of the American Way. He spoke of how this Council represents the people, you can be an underdog and work hard to represent people. He stated for three independents to win in the largest municipality in the County, speaks volumes. He reiterated that these men have the leadership needed and will do their best and work hard for all their constituents. Senator VanDrew wished a Happy and Healthy New Year to all.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember James Neville
Councilmember Glenn Douglass
Deputy Mayor Norris Clark
Mayor Michael Beck

Also present: Charles W. Sandman, III, Solicitor, Michael Voll, Manager and Karen Fournier, Clerk's Office

WORK SESSION

Consent Agenda

Approval of Minutes December 17, 2012

Regular & Work Session Meeting Minutes – January 2, 2013

- Membership Applic. NJ State Fireman's Association - Jeffrey S, Johnson; Victoria C. Betham & Zackery Muchler Townbank Volunteer Fire Co.
- Res. # 2013-01 Appointment of Municipal Solicitor for the year 2013 Without Public Bidding (Charles Sandman)
- Res. # 2013-02 Appointment of Municipal Auditor for the year 2013 Without Public Bidding (Ford, Scott & Associates, LLC not to exceed \$40,000.)
- Res. # 2013-03 Appointment of Bond Counsel for the year 2013 Without Public Bidding (Parker/McCay)
- Res. # 2013-04 Appointment of Municipal Prosecutor for the Year 2013(Ron Gelzunas \$20,500.)
- Res. # 2013-05 Appointment of Municipal Public Defender for the Year 2013(Victoria Roach \$11,200.)
- Res. # 2013-06 Annual Appointment of Emergency Management Council (annual required appointments)
- Res. # 2013-07 Appointment of Class III Member to the Planning Board (Deputy Mayor Norris Clark)
- Res. # 2013-08 Confirmation of Officials for Joint Insurance Fund and Municipal Excess Liability Fund (annual resolution required by Joint Insurance Fund)
- Res. # 2013-09 Confirmation of Appointment of Gary Douglass, Emergency Management Coordinator and Eileen Kreis, Emergency Management Deputy Coordinator
- Res. # 2013-10 Establishment of Council Meeting Dates and Times (1st & 3rd Mondays except holidays)
- Res. # 2013-11 Setting the Interest Rate for Delinquent Taxes (Statutorily regulated)
- Res. # 2013-12 Designation of Official Depositories (annual resolution listing authorized depositories & officials for signing)
- Res. # 2013-13 Designation of Official Newspapers for Legal Advertising for the Year 2013 (Star&Wave & Herald)
- Res. # 2013-14 Authorizing Payment of 2013 Debt Service (annual resolution authorizing required debt service payments for 2013)
- Res. # 2013-15 Annual approval of Petty Cash Funds (Police Dept. & Treasurer's Office)
- Res. # 2013-16 Adopting Cash Management Plan (annual required resolution)
- Res. # 2013-17 Resolution to Defer the Regional School Tax (annual resolution)
- Res. # 2013-18 Adopting 2013 Temporary Current Budget (annual resolution authorizing temporary budget to be used until final adopted budget)
- Res. # 2013-19 Approving 2013 Contract with Cape Assist (annual renewal of EAP Program)
- Res. # 2013-20 Authorizing Clerk to Issue Bingo & Raffle Licenses Throughout the Year to Qualified Organizations
- Res. # 2013-21 Designation of Public Agency Compliance Officer for the Township of Lower (annual resolution)
- Res. # 2013-22 Authorization for Public Bidding (annual resolution for bidding throughout the year)
- Res. # 2013-23 Authorization for Payout of Accumulated Sick Time (annual resolution pursuant to contract for qualifying employees- 31 employees \$30,685.06)
- Res. # 2013-24 Authorizing Pay Out of Terminal Leave (Gayle Crookston \$6,804.77)
- Res. # 2013-25 Authorization for the Payout of Accumulated Compensatory Time (E.Edwards \$2,413.28)

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- Res. # 2013-26 Authorization for the Payout of Accumulated Compensatory Time (M.Plenn \$600.06)
 Res. # 2013-27 Transfer of 2012 Appropriations (\$15,920.)
 Res. # 2013-28 Payment of 2012 Vouchers \$ 141,929.02
 Res. # 2013-29 Payment of 2013 Vouchers \$2,928,286.93

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE	X		X			
DOUGLASS			X*			
CLARK		X	X			
BECK			X			

*Councilmember Douglass Abstained on Resolution # 2013-09

Swearing in of Township Solicitor Charles W. Sandman III by Mayor Mike Beck

Regular Agenda

Ed Butler, Delaware Bay Drive addressed Council regarding Resolution # 2013-30 to ascertain contribution amounts and payment dates. He also thanked Senator VanDrew for a job well done. Julie Picard, Municipal Clerk responded with contribution amounts and payment dates. Mayor Beck and Manager Voll clarified why the taxpayers pay for this service.

- Res. # 2013-30 Designating the Lower Township Rescue Squad, Inc. as the Provider of Emergency Medical Services in Lower Township (annual resolution - sets contribution amounts and pymt dates)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
NEVILLE		X	X			
DOUGLASS	X		X			
CLARK			X			
BECK			X			

Council Comments

Councilmember Conrad congratulated Mayor Beck and Norris Clark and looks forward to working with them this year.

Councilmember Neville thanked his voters again for their support and, on behalf of his wife and her art students, announced the art display to be held at the Mad Batter on the second Sunday of January.

Councilmember Douglass expressed his appreciation and enthusiasm in working with this new team for the good of the Township.

Deputy Mayor Clark expressed his gratitude to three groups of people for putting him in this seat: His wife and family, his political family, and the community. He pledged that every judgment made be filtered through one thing: what is best for the Township. He pledged to spend every dollar wisely, offer the most

Regular & Work Session Meeting Minutes – January 2, 2013

open form of government possible, and to make public safety, economic development and education a high priority.

Mayor Beck thanked the good Lord for the opportunity to serve. He also thanked his wife and family, and all of Council for their commitment, and offered his advice to love their town and the people in it. He looks forward to working with this team for the future of Lower Township.

Call to the Public

Adjournment

There being no further business, motion to adjourn moved by Councilmember Douglass, seconded by Councilmember Clark. Meeting adjourned at 6:36 p.m. by verbal ayes.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00301 BELMONT AND CRYSTAL SPRINGS* Continued								
	13-00151	01/14/13	WATER RENTAL-REC DEPT	Open	<u>54.52</u>	0.00		
					169.84			
00322 THOMAS BEEBY								
	13-00108	01/10/13	MEAL REIMBURSEMENT-TRAINING	Open	28.98	0.00		
00361 MARTIN R. BIERSBACH								
	13-00106	01/10/13	MEAL REIMBURSEMENT-TRAINING	Open	23.99	0.00		
00363 MARTIN J. BIERSBACH								
	13-00027	01/07/13	CONTRACTUAL REIMBURSEMENT	Open	880.12	0.00		
00396 BEST BUY COMPANY INC*								
	12-03350	12/11/12	18" TV FOR MAYORS OFFICE	Open	119.99	0.00		
00404 STEVE'S LAWCARE*								
	12-01447	06/04/12	LOT CLEARING	Open	1,500.00	0.00		
	12-02676	10/09/12	BLANKET PO LOT CLEARING	Open	<u>450.00</u>	0.00		
					1,950.00			
00406 BLANEY & DONOHUE, PA								
	12-00554	02/24/12	EXP 2012 (\$40K)BAL 28,587.50	Open	1,512.50	0.00		
00419 RICHARD M BRASLOW, ESQ								
	13-00164	01/15/13	PROFESSIONAL SERVICES RENDERED	Open	62.00	0.00		
00443 BSN SPORTS INC*								
	12-02565	09/25/12	SOCCER BALL	Open	289.45	0.00		
	12-03180	11/21/12	BASKETBALLS	Open	247.58	0.00		
	12-03342	12/11/12	SPORT EQUIPMENT	Open	<u>671.23</u>	0.00		
					1,208.26			
00611 COUNTY OF CAPE MAY								
	13-00001	01/07/13	SEPT/NOV FUEL	Open	67,884.44	0.00		
00650 CAPE MAY COUNTY CLERK'S ASSN								
	13-00036	01/08/13	2013 MEMBERSHIP	Open	200.00	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES								
	12-03479	12/28/12	DUMPING FEES	Open	67,668.52	0.00		
	13-00172	01/15/13	DUMPING FEES DECEMBER 2012	Open	<u>52,569.88</u>	0.00		
					120,238.40			
00731 CAPE PORT MARINE*								
	12-03420	12/20/12	CABLE FOR ROLL OFF	Open	199.74	0.00		
00736 CAPE PRINTING EXPRESS*								
	12-03428	12/21/12	BUSINESS CARDS	Open	98.00	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*								
	13-00183	01/16/13	PORTABLE TOILET MONTHLY SERVIC	Open	193.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784	CAPE MAY STAR & WAVE							
	13-00025	01/07/13	ONE INSERTION 12-19-12	Open	48.98	0.00		
	13-00026	01/07/13	ONE INSERTION 1-2-13	Open	140.12	0.00		
	13-00177	01/16/13	ONE INSERTION 01/09/13	Open	<u>214.52</u>	0.00		
					403.62			
00807	CDW-GOVERNMENT INC*							
	12-03223	11/27/12	HARD DRIVES	Open	1,954.56	0.00		
	12-03258	11/30/12	CABLES	Open	<u>80.00</u>	0.00		
					2,034.56			
00820	COMCAST OF WILDWOOD* DPW							
	13-00055	01/09/13	INTERNET	Open	102.32	0.00		
00825	COMCAST*							
	13-00072	01/09/13	MONTHLY INTERNET-TOWN HALL	Open	112.36	0.00		
	13-00111	01/10/13	INTERNET-MILLMAN CENTER	Open	<u>71.17</u>	0.00		
					183.53			
01125	MARGARET CROMPTON							
	13-00024	01/07/13	CONTRACTUAL REIMBURSEMENT	Open	10.00	0.00		
	13-00193	01/17/13	CONTRACTUAL REIMBURSEMENT	Open	<u>10.00</u>	0.00		
					20.00			
01170	VERIZON WIRELESS* F/S							
	13-00046	01/08/13	PHONE FIRE/SAFETY 11/27-12/26	Open	45.47	0.00		
01171	VERIZON WIRELESS - TOWNHALL							
	13-00021	01/07/13	IPHONE ACCOUNT 11/29-12/28	Open	828.00	0.00		
01211	DIVISION OF CRIMINAL JUSTICE							
	13-00028	01/07/13	TRAINING 12/10-12/13	Open	150.00	0.00		
01226	ROBERT DENNY							
	13-00071	01/09/13	CONTRACTUAL REIMBURSEMENT-V	Open	65.00	0.00		
01239	DIANA L DeNOTE							
	13-00060	01/09/13	CONTRACTUAL REIMBURSEMENT	Open	45.00	0.00		
01251	BRIAN DICKINSON							
	13-00037	01/08/13	CONTRACTUAL REIMBURSEMENTS	Open	3,585.28	0.00		
01372	GARY PLAYFORD							
	13-00040	01/08/13	CONTRACTUAL REIMBURSEMENT-V	Open	289.00	0.00		
01443	ERMA VOLUNTEER FIRE CO							
	12-02861	10/26/12	SHELTER REIMB 10/2012 STORM	Open	2,143.14	0.00		
	12-03431	12/21/12	FEMA IRENE PAYMENT	Open	<u>7,162.09</u>	0.00		
					9,305.23			
01502	PAMELA FELDER							
	13-00112	01/10/13	CONTRACTUAL REIMBURSEMENT	Open	45.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01519 TOM FOLS ELECTRICALCONTRACTOR*	12-03433	12/21/12	FISHING CREEK SCHOOL LIGHTS	Open	650.00	0.00		
01575 DAVID FISHER	11-01369	05/16/11	2011 EQUIP. ALLOWANCE	Open	150.00	0.00		
	13-00192	01/17/13	CONTRACTUAL REIMBURSEMENT-V	Open	<u>155.00</u>	0.00		
					305.00			
01598 DEARBORN NATIONAL	13-00041	01/08/13	LIFE INSURANCE JANUARY 2013	Open	581.50	0.00		
01641 GALL'S INC*	12-03309	12/06/12	PATROL EQUIPMENT	Open	3,349.00	0.00		
01660 GENERAL SPRING SERVICE*	12-03329	12/10/12	REPLACE UNDER CARRIAGE	Open	3,222.82	0.00		
	12-03395	12/17/12	ADDITIONAL REPAIR	Open	<u>2,589.30</u>	0.00		
					5,812.12			
01781 HATCH MOTT MACDONALD, LLC*	12-01428	05/30/12	SERVICES/UNDERGROUND TANKS	Open	4,255.00	0.00		B
	12-01983	07/18/12	BEACH DRIVE PEDESTRIAN ACCESS	Open	2,525.00	0.00		B
	12-02197	08/13/12	2011 DEL. BAY SHORE OUTFALL EX	Open	10,636.05	0.00		B
	12-02547	09/20/12	PROFESSIONAL ENGINEERING SERV	Open	5,533.61	0.00		B
	13-00018	01/07/13	ENGINEERING PROJECT#315970CM10	Open	3,119.73	0.00		
	13-00134	01/11/13	ENGINEERING PROJECT # 318167	Open	<u>297.50</u>	0.00		
					26,366.89			
01785 ROBERT HARTMAN SR	13-00184	01/16/13	CONTRACTUAL REIMBURSEMENT	Open	314.70	0.00		
	13-00190	01/17/13	CONTRACTUAL REIMBURSEMENT	Open	241.55	0.00		
	13-00191	01/17/13	CONTRACTUAL REIMBURSEMENT	Open	<u>7.00</u>	0.00		
					563.25			
01806 ANTHONY J HARVATT, II, ESQ	13-00017	01/07/13	RESOLUTIONS CONCERNING	Open	300.00	0.00		
01859 HESS CORPORATION	13-00054	01/09/13	SHUNPIKE RD 11/20-12/20 INV	Open	87.03	0.00		
02036 BLAINE STEINMAN ARCHITECT LLC*	12-01739	06/22/12	RES 2012-145 MILLMAN CENTER	Open	4,200.00	0.00		B
02045 LIBERTY PARKS AND PLAYGROUNDS*	12-02725	10/11/12	XGRASS	Open	11,249.60	0.00		
02108 KEEN COMPRESSED GAS CO*	12-03375	12/13/12	GAS FOR DPW GARAGE	Open	203.75	0.00		
02125 KDI*	13-00194	01/17/13	COPIER USE-PUBLIC SAFETY	Open	201.45	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02136	TED KINGSTON INC*							
	12-02085	08/01/12	RADIO MAINTENANCE-SEPT 2012	Open	497.50	0.00		
	12-02086	08/01/12	RADIO MAINTENANCE-OCT 2012	Open	500.00	0.00		
	12-02087	08/01/12	RADIO MAINTENANCE-NOV 2012	Open	494.05	0.00		
	12-02088	08/01/12	RADIO MAINTENANCE-DEC 2012	Open	498.36	0.00		
					<u>1,989.91</u>			
02140	KINDLE FORD LINC/MERC., INC.*							
	12-03301	12/05/12	PARTS FOR POLICE VEHICLE	Open	640.39	0.00		
02247	LAWSON PRODUCTS, INC.*							
	12-03361	12/12/12	SUPPLIES FOR DPW GARAGE	Open	193.38	0.00		
02248	LAWMEN SUPPLY*							
	12-01828	07/02/12	INVEST. SUPPLIES	Open	573.92	0.00		
	12-02711	10/11/12	POLICE EQUIPMENT	Open	214.77	0.00		
	12-03178	11/21/12	BALLISTIC VESTS	Open	2,262.00	0.00		
					<u>3,050.69</u>			
02292	DONALD LOMBARDO							
	13-00029	01/07/13	CONTRACTUAL REIMBURSEMENT	Open	1,265.81	0.00		
	13-00030	01/07/13	CONTRACTUAL REIMBURSEMENT	Open	20.00	0.00		
					<u>1,285.81</u>			
02320	LOWER TOWNSHIP BRD OF EDUCATN							
	13-00185	01/16/13	2012-2013 SCHOOL TAXES DUE 1ST	Open	1,495,251.40	0.00		
02334	LOWER TWP CHAMBER OF COMMERCE							
	13-00074	01/09/13	BREAKFAST MEETING 1/10/13	Open	45.00	0.00		
02349	ROBERT LUBBERMAN							
	13-00090	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	200.00	0.00		
02351	LOWER CAPE MAY REGIONAL							
	13-00003	01/07/13	2012-2013 SCHOOLTAXES DUE 15TH	Open	1,116,668.38	0.00		
02402	MGL PRINTING SOLUTIONS							
	12-03225	11/27/12	COMMERCIAL TRASH BILLS	Open	181.00	0.00		
	12-03483	12/28/12	CHECKS-COUNCIL AND PAYROLL	Open	406.00	0.00		
					<u>587.00</u>			
02441	ERNEST MACOMBER							
	13-00107	01/10/13	MEAL REIMBURSEMENT-TRAINING	Open	22.48	0.00		
02461	JOHN MAHER							
	12-03495	12/31/12	CONTRACTUAL REIMBURSEMENT	Open	1,734.89	0.00		
02590	ARTHUR MASON							
	12-03455	12/27/12	CONTRACTUAL REIMBURSEMENT	Open	65.00	0.00		
02715	MODERN HANDLING EQUIP CO*							
	13-00144	01/11/13	EMERGENCY CALL RESCUE	Open	1,382.44	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02777 RR DONNELLEY*	12-02883	10/31/12	SAFETY PAPER	Open	187.50	0.00		
02800 MURPHY FENCE COMPANY*	12-02803	10/18/12	FURNISH & INSTALL VINYL FENCE	Open	13,619.46	0.00		
02968 PATTI'S PARTY WORLD*	12-02964	11/13/12	SUPPLIES FOR NEW YEARS EVE	Open	600.00	0.00		
03008 NJ DEPT OF TREASURY	12-03422	12/20/12	ANNUAL WATER USE ALLOCATION	Open	205.00	0.00		
03075 NEW JERSEY PUBLIC SAFETY	12-02500	09/18/12	TRAINING CONFERENCE	Open	700.00	0.00		
03160 OFFICE BASICS, INC*	12-03193	11/21/12	FOLDERS/SUPPLIES	Open	109.60	0.00		
	12-03412	12/19/12	MOVE FILE SYSTEM FROM BOCA	Open	520.00	0.00		
	12-03418	12/20/12	OFFICE SUPPLIES	Open	264.48	0.00		
	12-03429	12/21/12	PLASTIC FLIE CABINET-FRONTDESK	Open	92.19	0.00		
	12-03437	12/26/12	PAPER FOR EASTER SCHOOL NOTICE	Open	119.90	0.00		
					<u>1,106.17</u>			
03279 PARDO'S TRUCK PARTS WHSE*	12-03275	12/03/12	RDS/SANT/RECY/DPW	Open	454.00	0.00		
03282 STEPHEN H PARKER	13-00146	01/11/13	CONTRACTUAL REIMBURSEMENT-V	Open	240.00	0.00		
03285 PARA PLUS TRANSLATIONS, INC.*	12-03393	12/17/12	INTERPRETER	Open	183.84	0.00		
03305 PEDRONI FUEL*	12-03477	12/28/12	NO LEAD GAS/DPW	Open	485.03	0.00		
	13-00113	01/11/13	NO LEAD GAS	Open	652.85	0.00		
					<u>1,137.88</u>			
03366 AMERI-GAS*	13-00167	01/15/13	FUEL-BENNETTS CONSESSION STAND	Open	496.15	0.00		
	13-00168	01/15/13	FUEL-BENNETTS CROSSING	Open	406.08	0.00		
					<u>902.23</u>			
03373 WILLIAM PIOTROWSKI JR.	13-00091	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	40.00	0.00		
03387 POGUE INC. *	12-03445	12/27/12	CONTROLLED SUBSTANCE TEST	Open	266.00	0.00		
03421 FRED PRYOR SEM/CARRER TRK*	12-03174	11/20/12	HR LAW 2013	Open	298.00	0.00		
03427 POLAR BEAR*	12-03359	12/12/12	SERVICE TO HVAC UNIT	Open	248.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03427	POLAR BEAR*		Continued					
	12-03408	12/18/12	HVAC UNIT AT MULLIGAN FIELD	Open	<u>597.17</u>	0.00		
					845.67			
03440	QUALITY COMMUNICATIONS*							
	12-03273	12/03/12	EQUIPMENT MAINT.	Open	269.00	0.00		
03452	THOMAS QUINN							
	12-03494	12/31/12	CONTRACTUAL REIMBURSEMENT	Open	222.00	0.00		
03466	R & R SPECIALTIES							
	12-03220	11/27/12	SPONSOR PLAQUE FOR FALL SOCCER	Open	75.00	0.00		
	13-00101	01/10/13	PLATES FOR DOOR	Open	<u>75.00</u>	0.00		
					150.00			
03478	RED THE UNIFORM TAILOR, INC.*							
	12-03307	12/06/12	UNIFORMS	Open	597.00	0.00		
03518	RIGGINS, INC.*							
	12-03478	12/28/12	HIGHWAY DIESEL	Open	1,551.29	0.00		
	13-00114	01/11/13	OFF-HIGHWAY DIESEL	Open	<u>1,593.27</u>	0.00		
					3,144.56			
03573	SAFETY-KLEEN CORP*							
	12-03482	12/28/12	EQUIP/MAINT/GARAGE/DPW	Open	309.95	0.00		
03608	SEAWAVE CORPORATION*							
	13-00135	01/11/13	LEGAL NOTICES-PLANNING	Open	82.62	0.00		
03611	SERVICE TIRE TRUCK CENTERS*							
	12-03300	12/05/12	MONTHLY TIRES/RDS/SANT/RECY	Open	3,969.07	0.00		
03652	FRANK SIPPLE							
	13-00095	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	120.00	0.00		
03660	SIRCHIE FINGERPRINT LAB. INV.*							
	12-03334	12/10/12	INVESTIGATIVE SUPPLIES	Open	370.53	0.00		
03692	SOUTH JERSEY GAS CO*							
	12-03476	12/28/12	DECEMBER 2012 GAS	Open	4,999.50	0.00		
03723	STAPLES, INC.*							
	12-03306	12/06/12	COFFEE/OFFICE SUPPLIES	Open	113.21	0.00		
03764	TCTANJ							
	13-00067	01/09/13	2013 MEMBERSHIP APPLICATION	Open	200.00	0.00		
03785	TOM THALER SIGNS*							
	12-03191	11/21/12	SIGN FOR LOWER TWP POOL	Open	3,000.00	0.00		
03805	TOWNBANK VOLUNTEER FIRE CO.							
	12-03430	12/21/12	FEMA IRENE PAYMENT	Open	4,643.37	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03831	TREASURER, COUNTY TAXES							
	13-00034	01/08/13	ADDED & OMITTED TAXES DUE 2/15	Open	10,505.67	0.00		
03863	TREASURER, STATE OF NEW JERSEY							
	13-00077	01/10/13	STATE SURCHARGE LOWER OCT-DEC	Open	3,427.00	0.00		
	13-00078	01/10/13	STATE SURCHARGE WCM OCT-DEC	Open	<u>901.00</u>	0.00		
					4,328.00			
03867	UNIVERSAL SUPPLY CO.							
	12-02751	10/15/12	DOOR FOR SIGN SHOP	Open	375.79	0.00		
03893	USHER PUBLISHING COMPANY*							
	12-02626	10/02/12	2013 DOG TAGS/HOOKS	Open	550.50	0.00		
03904	LOWE'S HOME CENTER INC*							
	13-00035	01/08/13	SUPPLIES FOR SIGN	Open	99.06	0.00		
	13-00044	01/08/13	STUD FINDER FOR TOWN HALL	Open	<u>50.33</u>	0.00		
					149.39			
03917	STATE OF NJ DEPT OF CHILD/FAML							
	13-00048	01/08/13	QRTL Y MARRIAGE LICENSE/CIVIL	Open	875.00	0.00		
03947	VFIS*							
	13-00063	01/09/13	2013 COMMERCIAL AUTO INSURANCE	Open	2,659.72	0.00		
	13-00075	01/10/13	2013 PORTFOLIO	Open	<u>5,415.30</u>	0.00		
					8,075.02			
03971	VERIZON WIRELESS							
	13-00171	01/15/13	MDT WIRELESS 11/24/12-12/23/12	Open	477.26	0.00		
03979	MICHAEL VOLL							
	13-00189	01/17/13	REIMB FOR DRUG CONFERENCE	Open	15.00	0.00		
03985	VILLAS NAPA AUTO PARTS							
	12-03480	12/28/12	RD/SANT/RECY	Open	30.75	0.00		
04089	WIZARD'S FESTIVAL OF FUN, INC*							
	12-02592	09/27/12	NEW YEARS EVE PARTY	Open	2,650.00	0.00		
	12-03152	11/15/12	INTERACTIVE GAME FOR NEWYEARS	Open	<u>1,400.00</u>	0.00		
					4,050.00			
04097	CINTAS FIRST AID AND SAFETY*							
	13-00073	01/09/13	FIRST AID KIT SUPPLIES-HALL	Open	121.17	0.00		
04104	PITNEY BOWES SUPPLIES OPERATIO							
	12-02564	09/25/12	SUPPLIES	Open	59.49	0.00		
04105	PITNEY BOWES GLOBAL FINANCIAL							
	13-00179	01/16/13	MAIL MACHINE 12/30/12-1/30/13	Open	451.00	0.00		
04216	PRIVATE ISLAND EMBROIDERY*							
	12-03259	11/30/12	ANIMAL CONTROL UNIFORMS	Open	192.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04218 CAPE MAY PAL	13-00038	01/08/13	DONATION FOR TOURNAMENT EVENT	Open	250.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	13-00019	01/07/13	STATE DOG LICENSE FEES DEC2012	Open	2.40	0.00		
04272 PROPET DISTRIBUTORS*	12-03360	12/12/12	DOG LITTER BAGS	Open	488.35	0.00		
04301 SEASHORE ASPHALT CORPORATION*	12-03446	12/27/12	HP PATCH	Open	111.10	0.00		
04320 PREMIER OFFICE SUPPLY*	12-03421	12/20/12	COPY PAPER	Open	80.68	0.00		
04507 MASTERS OF MAGIC AND FUN*	12-03167	11/19/12	FACEPAINTING FOR NEW YEARS EV	Open	300.00	0.00		
05069 SPORT SYSTEMS UNLIMITED CORP.*	12-02354	08/30/12	HOCKEY EQUIPMENT	Open	2,621.50	0.00		
05082 MOROVISION NIGHT VISION*	12-03351	12/11/12	NIGHT VISION	Open	14,962.50	0.00		
05083 SJSHORE MARKETING LIMITED	12-03390	12/14/12	BOCA SUPPLIES	Open	790.00	0.00		
05085 CRAIG AUTO RADIATOR	12-03481	12/28/12	RADIATOR FOR SWEEPER	Open	529.00	0.00		
ALUNN FRANK CLUNN	13-00097	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	80.00	0.00		
BAILEYSU SUSAN D BAILEY	12-03484	12/28/12	WORK PANTS REIMBURSEMENT	Open	84.98	0.00		
BARB BARBARAS SEA SHELL FLORIST*	13-00042	01/08/13	FLOWERS FOR RE-ORG MEETING	Open	60.90	0.00		
BASILE FRANK BASILE	13-00094	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	160.00	0.00		
BRENTD BRENT DOLBOW	13-00169	01/15/13	SOCCER-REFUND FOR COACH/DAD	Open	61.00	0.00		
BRITB BRUCE BRITTON	13-00099	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	80.00	0.00		
CARTYW WALLACE CARTY	13-00050	01/08/13	TRAVEL BASKETBALL OFFICIAL	Open	80.00	0.00		
	13-00100	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	240.00	0.00		
					<u>320.00</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CUNNIFF BRIAN CUNNIFF								
	13-00051	01/08/13	TRAVEL BASKETBALL OFFICIAL	Open	80.00	0.00		
	13-00166	01/15/13	BASKETBALL REFEREE SOUTH SHORE	Open	<u>80.00</u>	0.00		
					160.00			
EMAGAN ED MAGAN								
	13-00102	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	160.00	0.00		
FAIR JOHN FAIR								
	13-00093	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	80.00	0.00		
FOXROTHS FOX ROTHSCHILD LLP								
	12-03387	12/14/12	LEGAL FEES/SEE ATTACHED	Open	200.00	0.00		
HALLK KERRY HALL								
	13-00096	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	120.00	0.00		
JLLOYD JOSEPH LLOYD								
	13-00105	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	160.00	0.00		
LEINENB GERARD LEINENBACH								
	13-00047	01/08/13	BASKETBALL REFUND FOR CHILD	Open	15.00	0.00		
LKELLY LORETTA KELLY								
	13-00103	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	80.00	0.00		
MATTHEWS ROBERT MATTHEWS SR								
	13-00089	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	80.00	0.00		
PAPANIER REGINA PAPANIER								
	13-00110	01/10/13	REFUND DUE TO DOUBLE PYMT	Open	2,274.32	0.00		
PENNING DEBBIE PENNINGTON								
	13-00039	01/08/13	BASKETBALL REFUND FOR SON	Open	15.00	0.00		
PERLIS JOSEPH PERLIS								
	13-00104	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	160.00	0.00		
	13-00165	01/15/13	BASKETBALL REFEREE SOUTH SHORE	Open	<u>80.00</u>	0.00		
					240.00			
ROSSIS STEVEN ROSSI								
	13-00092	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	120.00	0.00		
RUTHERF WILLIAM RUTHERFORD								
	13-00098	01/10/13	BASKETBALL TOURNAMENT REFEREE	Open	120.00	0.00		
SELECT SELECT PORTFOLIO SERVICING								
	13-00043	01/08/13	REFUND OVERPAYMENT-DISABLEDVET	Open	750.03	0.00		
VILL VILLAS VOL FIRE CO								
	12-02860	10/26/12	SHELTER REIMB 10/2012 STORM	Open	916.91	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
VILL	VILLAS VOL FIRE CO			Continued				
	12-03432	12/21/12	FEMA IRENE PAYMENT	Open	1,313.65	0.00		
					2,230.56			
VKLINE	VERNON KLINE							
	13-00138	01/11/13	NEEDLES FOR BASKETBALLS	Open	2.76	0.00		
Total Purchase Orders:		199	Total P.O. Line Items:	365	Total List Amount:	3,285,605.55	Total Void Amount:	0.00

I hereby certify the foregoing to be a Resolution adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-32

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below:
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
494.18	27	Select Portfolio Servicing	Disabled Veteran	750.03
700.01	3 C0909	Regina Papanier	Double payment	2,274.32

I hereby certify the foregoing to be a resolution adopted by the governing body at a meeting held on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-33

TITLE: APPROVAL OF PRECIOUS METALS LICENSES

WHEREAS, applications have been made for a Precious Metal License by the following applicants in accordance with Ordinance #2012-14; and

WHEREAS, the applicants have paid the proper fees, posted the required bonds and the Police have no objection to the issuance of said license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that a Precious Metal License for the year 2013 be approved and is hereby approved for the following applicants:

We Buy Gold	3860 Bayshore Road, North Cape May
Adele's Jeweled Treasures	1816 Bayshore Road, Villas
Valentino's Coins, Military & More	1301 Bayshore Road, Villas

I hereby certify the foregoing to be a Resolution adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

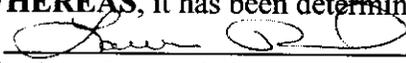
RESOLUTION # 2013-35

**Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED
COMPENSATORY TIME & SICK TIME**

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time, and

WHEREAS, the same employee has accrued sick time due from the Township and per PBA contract the Township will at the employee's request, annually buy back a maximum of 40 hours of unused sick leave in January of any year, from employees who have not used more than 40 sick hours as per the PBA contract.

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the prior year's budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Donald Vanaman, Jr. in the amount of **\$4,383.95** is authorized and chargeable to the 2012 Budget account 2-01-25-240-125.

I hereby certify the foregoing to be a resolution adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

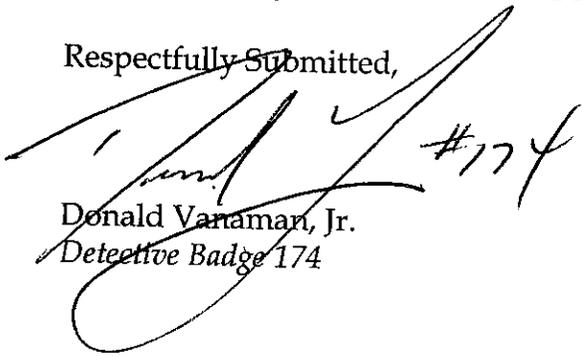
TO: Chief Marker
FROM: Detective Vanaman
DATE: January 3, 2013
SUBJECT: Comp & Sick time

65.5 x
41.554 =
2,721.7870 =
41.554 x
40 =
1,662.1600 =
1,662.1600 =
2,721.7870 =
002
4,383.9470 =

Sir,
I'm requesting to sell back 65.5 hours of accumulated comp time. In addition I'd also like to sell back 40 hours of sick time. I've only used 24 hours in 2012, which should meet the requirements of Article 11 - Sick Leave, section B (iv). I understand the sick time dollar amount will be deducted from my contractual \$15,000. cap.

Thank you for your attention to this matter.

Respectfully Submitted,


Donald Vanaman, Jr.
Detective Badge 174

Sick leave = 1,662.16

C File

Date	Officer	Comments
01/03/13	Chief Brown Marker	approved.
1/8/13	ok [signature]	
1/8/13	[signature]	OK.

41.554

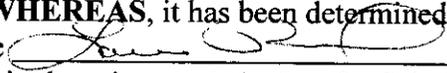
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-36

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the prior year's budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Michael Perry in the amount of \$8,061.48 is authorized and chargeable to the 2012 Budget account 2-01-25-240-127.

I hereby certify the foregoing to be a resolution adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

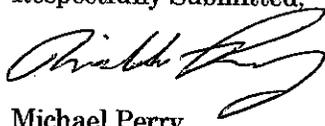
	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

2013-36

LOWER TOWNSHIP POLICE DEPARTMENT
SPECIAL REPORT

TO: Chief Brian Marker
FROM: Patrolman Michael Perry
DATE: January 9, 2013
SUBJECT: Comp. Time Pay Out

I'm submitting this special as a request to cash in 194 hours comp. time. This request is being made so I can take my family on a vacation.

Respectfully Submitted,
 #178
Michael Perry
Patrolman Badge #178

✓ APPROVED 
01/10/13

41-554
194
80001-0700

nmm 1/14/13

1/14/13 OK. My Voll

2-0125-240-127

41.554

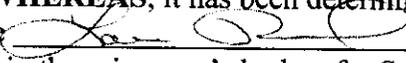
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-37

**Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED
COMPENSATORY TIME**

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the prior year's budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Timothy Whittington in the amount of **\$9,716.63** is authorized and chargeable to the 2012 Budget account 2-01-25-240-122.

I hereby certify the foregoing to be a resolution adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

2013-37

To whom it may concern, I'm respectfully submitting a request to cash in comp time that is owed to me. I'm requesting to cash in 225 hours of comp time. This will be used to take a family vacation to Fla. Thank you for your time and consideration on this matter.

Respectfully submitted,
Cpl. Shaun Whittington

Cpl. Shaun Whittington

✓ APPROVED *Chief Admin J. Markon 1/07/13*

0-0

225 * x
43.185 =
9,716.6250 *

43.185

2-01-25-240-122

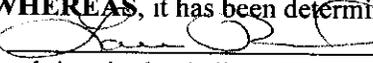
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-38

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Gayle Crookston in the amount of \$ 864.50 is authorized and chargeable to the Reserve for Accumulated Absences.

I hereby certify the foregoing to be a resolution adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

2013-38

Crookston (2)

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 DATE:

EMPLOYEE: Crookston, Gayle
 DATE OF RESIGNATION: 12/31/2012
 DATE OF PAYMENT: _____
 RESOLUTION #: 2013-38

Annual Salary:	
Hourly Rate:	\$23.71
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	23.71	0.00
Personal	0.62	23.71	14.59
Sick	19.00	23.71	450.49
Vacation	303.85	23.71	7,204.19
	323.46		
Terminal Leave Payout			\$7,669.27

Prev. Paid Owed
 6804.77 \$864.50

	(A)	(B)	(C)	(B * C)	(E)	A + D - E	
	Carryover	Annual	27 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp				0.00		0.00	
Personal		32.00	0.52	16.62	16.00	0.62	contract max
Sick	924.00	120.00	0.52	62.31	965.00	19.00	960 hours
Vacation	200.00	200.00	0.52	103.85		303.85	941 used during terminal leave
Total	1,124.00	352.00	1.56	182.77	981.00	323.46	

Accrual and time used are current to _____ subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013 - 39

TITLE: CERTIFICATION OF LOT CLEARING CHARGES TO THE TAX COLLECTOR

WHEREAS, Ordinance #99-10 establishes the minimum regulations governing the conditions and maintenance of all property, buildings and structures within the Township of Lower, which is also known as the Property Maintenance Code, and

WHEREAS, according to Section 302, Exterior Property Areas of the Property Maintenance Code, all premises and exterior property shall be maintained in a clean, safe and sanitary condition, and

WHEREAS, the properties listed below contained conditions which violated Section 302 of the Property Maintenance Code; and notice was duly sent to the property owners to abate the conditions and such conditions were not abated; and

WHEREAS, the Township of Lower has abated the conditions pursuant to the requirements of the Property Maintenance Code and desires to place a lien on the properties listed below:

Block	Lot	Name (as assessed)	Property Location	Amount	Admin Fee	Lien Amount
328	48	Bodanza, John	63 Kentucky Ave	665.00	500.00	1,165.00
44	18	Hardesty, Marynell	609 E St Johns Ave	300.00	500.00	800.00
306	35	Cooper, Raymond G Jr	116 Oak Ave	450.00	500.00	950.00
512.13	3047	Kelleher, Grayce S	3705 Bybrook Drive	220.00	500.00	720.00
142	15	Strategic BCICFS Acquisitions, LLC	7 Pennsylvania Ave	185.00	500.00	685.00
			TOTAL	\$1,820.00	\$2,500.00	\$4,320.00

WHEREAS, the Code Enforcement Officer of the Township of Lower has certified the costs incurred to abate such conditions to the Township Council, which has examined the certification and has found it to be correct.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May and State of New Jersey that the costs and fees set forth on Schedule A, incurred by the Township of Lower to abate the unlawful conditions on the properties listed below are charged as a lien against such properties, to be added to and become part of the taxes next to be assessed and levied upon such properties, to bear interest at the same rate as taxes, and to be collected and enforced in the same manner as taxes.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard , Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013- 40

**TITLE: RESOLUTION URGING CAPE MAY COUNTY BOARD OF
CHOSEN FREEHOLDERS TO CONTINUE FUNDING
HISTORIC COLD SPRING VILLAGE**

WHEREAS, Historic Cold Spring Village has been an integral part of Lower Township and Cape May County's arts, history and cultural landscape since its founding in 1973; and

WHEREAS, Historic Cold Spring Village has functioned as an early to mid-19th century Early American living history museum since opening to the public in May of 1981; and

WHEREAS, Historic Cold Spring Village's mission is historic preservation, history education and heritage tourism; and

WHEREAS, Historic Cold Spring Village has restored and preserved 26 antique buildings that are representative of every township and municipality in mainland Cape May County and one from Cumberland County; and

WHEREAS, Historic Cold Spring Village's widely-acclaimed history education program has reached thousands of schoolchildren through in-class school presentations, field trips to the museum and national teleconference distance learning and Skype programs; and

WHEREAS, Historic Cold Spring Village contributes to the promotion of heritage tourism in New Jersey through its many museum programs and projects; serves as an economic engine through the sale of locally hand-made products through the Country Stores, and purchases goods services from local contractors.

NOW, THEREFORE, BE IT RESOLVED the Township Council hereby urges the Cape May County Board of Chosen Freeholders to continue funding Historic Cold Spring Village at the current level of \$150,000 per year to maintain the stability and integrity of the organization for future generations as well as for the benefit of the year-round residents and summer visitors who visit the site and become knowledgeable about the lifestyles, issues, trials and sacrifices of our ancestors.

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

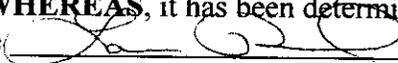
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-41

Title: AUTHORIZATION FOR 2013 INCENTIVE AWARD FOR INSURANCE WAIVER

WHEREAS, the employee listed below has waived health insurance and is due an incentive amount per PBA Union Contract, Article 12, Section F, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to William Barcas in the amount of \$4,583.33 is authorized and chargeable to the 2013 Budget account 3-01-23-220-412.

I hereby certify the foregoing to be a resolution adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						



LOWER TOWNSHIP POLICE DEPARTMENT

Brian Q. Marker
Chief of Police

2013-11

CAPTAIN WILLIAM MASTRIANA
Executive Officer

LT. MARTIN BIERSBACH
Administrative Services Commander

LT. THOMAS BEEBY
Patrol Bureau Commander

HEADQUARTERS
Cape May County Airport
405 Breakwater Road
Erma, NJ 08204

Office: (609) 886-1619
Fax: (609) 889-6664

TO: Collen Crippen
F
FROM: William Barcas Jr
DATE: January 04, 2013
SUBJECT: Request to opt out of medical insurance coverage

Mrs. Crippen,

I am writing you this letter as a request to opt out of the medical insurance coverage that is provided to me by the Township of Lower as a township employee. I was recently married and I am now covered by my wifes medical insurance. My wife is employed by the Lower Township Board of Education and receives medical coverage from AmeriHealth Administrators. Attached is a copy of medical insurance card.

Sincerely,

William Barcas Jr.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-42

TITLE: ESTABLISHING A MUNICIPAL ALLIANCE COMMITTEE

WHEREAS, the New Jersey Governor's Council on Alcoholism and Drug Abuse offers grants to municipalities to form a Municipal Alliance Committee; and

WHEREAS, the mission of the Municipal Alliance Committee is to develop substance abuse prevention programs at the local level; and

WHEREAS, the Township of Lower, City of Cape May, Borough of West Cape May and the Borough of Cape May Point have joined together to form a consortium to maximize programs and efficiencies; and

WHEREAS, the designation of a Municipal Alliance Committee is required to plan and develop local programs; and

WHEREAS, the following citizens have expressed an interest in serving on the Municipal Alliance Committee.

NOW, THEREFORE, BE IT RESOLVED that the following be and are hereby appointed as members of the Lower Cape Municipal Alliance for a term of 3 Years, term to expire on 12/31/2016

Carol Ann McDonald	Chairperson	City of Cape May Representative
Tony Genaro	Regular Member	City of Cape May Representative
Bernadette Matthews	Regular Member	City of Cape May Representative
Susan Jackson	Regular Member	Cape May Point Representative
Brian Marker	Regular Member	Lower Township Representative
Darrin Hickok	Regular Member	Lower Township Representative
Eileen Kreis	Regular Member	Lower Township Representative
James E. Dietterich	Regular Member	Lower Township Representative
Mary Rose Bispels	Regular Member	Lower Township Representative

I hereby certify the foregoing to be a resolution adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013- 43

**TITLE: AUTHORIZATION FOR SOUTH JERSEY POWER COOPERATIVE
ELECTRIC BID**

WHEREAS, the Township desires to participate in the Cape May County Co-operative Purchase agreement with the County approved energy consultant, Dome Tech Inc.

NOW, THEREFORE, BE IT RESOLVED, the Qualified Purchasing Agent is hereby authorized to include Lower Township in the Cape May County Cooperative bid for the retail purchase of electric.

I hereby certify the foregoing to be a resolution adopted by the Township Council on January 23, 2013

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-44

TITLE: CONTRACT AWARD FOR BROKER OF RECORD AND RISK MANAGEMENT CONSULTANT

WHEREAS, a request for proposals for Broker of Record and Risk Management Consultant was advertised on November 21, 2012 and accepted on December 28, 2012 at 11:00 a.m.; and

WHEREAS, four proposals were submitted and reviewed by the QPA, and the Insurance Review Committee; and

WHEREAS, J. Byrne Insurance Agency has been selected as the Broker of Record and Risk Management Consultant for the years 2013/2014 with an option for 2015; and

WHEREAS, the rate for Risk Management Services is at a set fee of 2.25% annually.

NOW, THEREFORE BE IT RESOLVED by the Township Council that J. Byrne Insurance Agency has been selected as the Broker of Record and Risk Management Consultant for the years 2013/2014 with an option for 2015.

I hereby certify the foregoing Resolution was adopted by the Township Council on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-45

TITLE: APPOINTMENT OF JIF RISK MANAGEMENT CONSULTANT

WHEREAS, the Governing Body of the Township of Lower is a member of the Atlantic County Municipal Joint Insurance Fund, a self- insurance pooling fund, following a detailed analysis; and

WHEREAS, the Bylaws of said Fund require that each municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the Bylaws; and

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required, and was included in the cost considered by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of Lower does hereby appoint J. Byrne Agency as its Risk Management Consultant for a fee of 2.25% of the combined ACMJIF and MELJIF net assessment amount as per their proposal.

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-46

TITLE: APPOINTMENT OF WILLIAM BLANEY, ESQ. AS LABOR ATTORNEY

WHEREAS, the Township of Lower ("Township") has a need to acquire a Labor Attorney for Employee Relation matters as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the anticipated term of this contract until December 31, 2013; and

WHEREAS, William Blaney, Esq. has submitted a proposal indicating he will provide the goods or services described hereinabove at a rate of \$125.00 per hour for a total price not to exceed \$2,500.00; and

WHEREAS, the CFO has determined sufficient funds are available in the current budget as follows:

Appropriation Legal Fee
3-01-2013-155-200

Signature 

WHEREAS, William Blaney has completed and submitted a Business Entity Disclosure Certification which certifies he has not made any reportable contributions to a political or candidate committee in the Township of Lower in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower hereby appoints William Blaney as Labor Attorney and approves the contract for the goods and services described above.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and that a notice of Award of Professional Contract for the above appointment shall be published in the official Township paper.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

THIS AGREEMENT made and entered into this ____ day of January, 2013, by

and between:

LOWER TOWNSHIP, with offices at 2600 Bayshore Road, Villas, New Jersey 08251 (hereinafter called the Party of the First Part); and

WILLIAM G. BLANEY of 3200 Pacific Avenue, Suite 200, Wildwood, N.J. 08260, (hereinafter called the Party of the Second Part).

W I T N E S S E T H:

FOR AND IN CONSIDERATION of the premises and of the mutual covenants and conditions hereinafter set forth, the said Parties do covenant and agree as follows:

1. The Party of the Second Part represents that William G. Blaney, Esq. and other members of the law firm of Blaney & Donohue, P.A. are specially qualified as a professional in rendering services in the field of collective bargaining negotiations, personnel administration, employer-employee relations, and other related matters in this field.

2. This contract is being entered into with said professional pursuant to the provisions of Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. the Party of the First Part having heretofore determined that the Party of the Second Part is qualified to perform the services.

3. The Party of the First Part further finds that the compensation to be paid to the Party of the Second Part as set forth herein is a fair and reasonable basis of payment for services to be rendered.

4. The Party of the First Part agrees to employ the Party of the Second Part to perform the services hereinafter set forth and to make the payments provided for herein during the period of this contract. This contract shall continue to December 31, 2013, unless heretofore terminated by either Party by the giving of thirty (30) days written notice of termination by one Party to the other, addressed to the addresses aforesaid. Party of the second part further agrees that this Agreement may be terminated by the Township immediately "for cause." As used herein, the

term "for cause" shall include, but not be limited to, party of the second part's embezzlement, dishonesty, disloyalty, breach of this Agreement; the continued or repeated failure of inability of party of the second part to perform his duties and responsibilities pursuant to the terms of this Agreement; the commission by the party of the second part of an act of immoral turpitude which has or could have an adverse effect on Township or its business; party of the second part's conviction or plea of nolo contendere to a felony or misdemeanor or if such misdemeanor involves a crime of dishonesty or fraud; the use by party of the second part of drugs or alcohol intemperately; or the commission by the party of the second part of any willful or intentional act causing intentional injury or potential harm to Township; its employees, agents or its business. As used herein "disloyalty" shall be defined as unauthorized disclosure of information about Township or unauthorized public statements about Township or its business which could have or does have an adverse effect on the Township or Township's business.

5. The Party of the Second Part shall furnish the Party of the First Part with all specialized services requested by the Party of the First Part, from time to time during the term of this contract, in the field of collective bargaining negotiations, personnel administration, employer-employee relations, including the furnishing of advice, guidance and consultation pertaining to the same, conferring with Township officials regarding representation proceedings, existing contractual arrangements, an analysis of all existing contracts, preparing strategy for collective bargaining negotiations, negotiating the collective bargaining agreements, preparation of proposals, analysis of counter proposals, preparing economic analysis of contract proposals, conferring with administrative personnel, representation during disciplinary hearings and mediation, fact-finding or arbitration, if required, grievance handling and such other matters

pertaining to labor or labor relations as may be requested by the Township from time to time.

6. None of the services aforesaid shall be performed without a request verbally or in writing from an appropriate official of the Township.

7. The Party of the First Part shall pay said professional, the Party of the Second Part and the said Party of the Second Part agrees to accept as full payment for the professional services furnished under this contract, a fee of One Hundred Twenty-five (\$125.00) Dollars per hour, which shall be paid from time to time upon the submission of proper verified legal statements on Township forms, detailing the work actually performed, for services rendered. Where any resolution, ordinance, or contract provides for payment or reimbursement by a third party or legal fee to the Township, such payment shall be made to the Township of Lower and not to the party of the second part's office, directly.

8. It is understood and agreed that the aforesaid compensation does not include the cost of toll telephone calls, photocopy expenses, postage, travel expenses, including tolls and mileage, together with any extraordinary expense required to be incurred in the performance of services under this contract, not included in the above categories, such as Court costs, expert witness fees, or other similar costs shall be paid in addition to the aforesaid hourly fee for services. It is anticipated that there may be large photocopying expenses incurred on a particular project, that party of the second part will discuss same with the Township Manager who will render a decision as to whether a Township employee shall incur the photocopying duties rather than the private firm in order to save costs.

9. The Party of the Second Part shall provide at its own cost and expense proof of the following insurance to the Party of the First Part:

A. Workers' Compensation

Statutory coverage and limits in compliance with the Workers' Compensation Law of the State of New Jersey.

B. General Liability Including Products & Completed Operations

With a minimum combined single limit of liability per occurrence for bodily injury and property damage of five hundred thousand (\$500,000) with a minimum annual aggregate of one million (\$1,000,000) dollars.

C. Errors and Omissions/Professional Liability

A minimum limit of liability of one million (\$1,000,000) dollars per incident and in the annual aggregate.

The insurance companies for the above coverages must be licensed by the State of New Jersey and acceptable to the Party of the Second Part. The Party of the First Part shall take no action to cancel or materially change any of the insurance required under this Contract without the Party of the Second Part's prior approval. The maintenance of insurance under this section shall not relieve the Party of the First Part of any liability greater than the limits or scope of the applicable insurance coverage.

10. It is understood and agreed that the Party of the Second Part shall not be construed as an employee of Lower Township for any purpose but as an independent professional contractor for services.

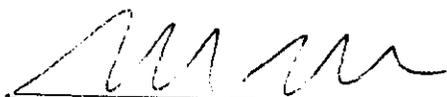
11. The execution of this contract has been authorized on behalf of Lower Township by Resolution No. _____ dated January __, 2013.

IN WITNESS WHEREOF, the parties hereto have interchangeably set their hands and seals the day and year first above written.

LOWER TOWNSHIP

ATTEST:

By: _____



WILLIAM G. BLANEY, ESQUIRE

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF:



TABITHA COSSABOON
A Notary Public of New Jersey
My Commission Expires 4/30/2016

Township of Lower, County of Cape May, State of New Jersey

ORDINANCE #2013-01

**AN ORDINANCE AMENDING CHAPTER 90, ARTICLES I THROUGH III OF
THE CODE OF THE TOWNSHIP OF LOWER – 1975, AS AMENDED**
(Restating the Establishment of the Police Department)

Section 1. Legislative Intent

WHEREAS, the Township of Lower has established a Police Department pursuant to N.J.SA 40A:14-118, known as Chapter 90, Articles I through III of the Code of the Township of Lower – 1975 as amended; and

WHEREAS, recently developments in the law of the State of New Jersey require a restatement of the establishment of the Police Department; accordingly,

BE IT ORDAINED, by the Mayor and Council of the Township of Lower that the currently existing Chapter 90, Articles I through III of the Code of the Township of Lower – 1975 as amended, be replaced in full with the sections of this Ordinance.

Section 2. All appointments to positions within the Police Department extant prior to the date of final adoption of the within Ordinance shall remain in full force and effect and shall not be in any way impacted by the passage of this Ordinance and shall be modified only upon further appropriate action of the Mayor and Council of the Township of Lower.

Section 3. Chapter 90, Articles I through III of the Code of the Township of Lower – 1975 as amended, is hereby supplanted and replaced *in toto* with the following provisions:

Article I. Establishment; Organization

§ 90-1. Creation.

There is hereby created a Police Department for the Township of Lower, County of Cape May, State of New Jersey, the head of which shall be the Chief of Police, and which may consist of up to two Captains; up to three Lieutenants; up to seven Sergeants; up to 36 full-time Patrolmen; and such number of civilian employees as the Township may designate.

§ 90-2. Appointing Authority.

The Chief of Police, other superior officers, police officers and employees shall be appointed by the Township Manager from a list of candidates supplied by the Civil Service Commission.

§ 90-3. Appropriate Authority, Adoption Of Rules And Regulations.

The appropriate authority, as said term is used in N.J.SA 40A:14-118, shall be the Township Manager of the Township of Lower. The Chief of Police shall be the head of the Police Department and shall be directly responsible for the efficiency and routine day-to-day operations of the Police Department to the Township Manager. The Township Manager shall be responsible for the overall performance of the Police Department. The

Township Manager, with the advice of the Chief of Police, shall adopt and promulgate rules and regulations for the government of the Police Department and for the discipline of its members. The Township Manager, with the advice of the Chief of Police, may from time to time amend and repeal, such rules and regulations, as he may deem necessary for the government and efficient working of the Police Department. Failure to post rules and regulations shall in no way invalidate such rules and regulations.

§ 90-4. Powers and duties of Chief of Police.

The Chief of Police shall have the following duties and responsibilities:

- A. Administer and enforce the rules and regulations and special emergency directives for the disposition and discipline of the Department, its officers and personnel.
- B. Have, exercise and discharge the functions, powers and duties of the Police Department.
- C. Prescribe the duties and assignments of subordinates and other personnel.
- D. Delegate such of his authority as may be necessary for the efficient operation of the force to be exercised under his direction and supervision.
- E. Report at least monthly to the Township Manager, in such form as shall be prescribed by the Township Manager, on the operation of the Police Department during the preceding month, and make such other reports as may be requested from time to time by the Township Manager.

The Chief of Police shall be responsible for coordinating all public safety functions in the Township. In this role, he shall coordinate with the local Fire District(s) regarding services and equipment they obtain from the Township to the extent not otherwise provided by law, Resolution or Ordinance. The Chief of Police shall be in charge of the Township's emergency dispatch system and all personnel assigned to the same shall report to him through the Police Department's chain of command.

§ 90-5. Rules and Regulations.

The Township hereby authorizes and approves the implementation of the attached Lower Township Police Rules and Regulations adopted by the Township Manager for the purpose of providing a general guideline for the Lower Township Police Department. These rules and regulations shall be followed and enforced in accordance with the laws of the State of New Jersey and any Lower Township Police Department policies and procedures consistent therewith.

§ 90-6. Special Officers.

- A. The regular Police Department may be augmented by resolution of the Mayor and Council by the appointment of special officers, to serve at the will of the Mayor and Council during periods of emergency or public necessity.
- B. During their period of service, such special officers shall serve at a salary determined by

the Mayor and Council and shall be governed by and under the rules and regulations of the Police Department, and under the direction and supervision of the Chief of Police.

§ 90-7. Temporary and Permanent Appointments.

- A.** Prior to any permanent appointment for an indefinite term in the Police Department, any appointee except a police officer must serve a four month working test period (probationary term), at the expiration of which the appointment shall either be made permanent or terminated or the working test period extended consistent with the then current New Jersey Civil Service Statute and implementing regulations. Temporary and probationary appointments shall be distinguished as such by a written communication to the person appointed setting forth the classification of the appointment, and a copy of the communication shall be entered in the records of the Chief of Police and the Township Clerk.
- B.** Prior to any police officer receiving a permanent appointment for an indefinite term in the Police Department, an appointee must serve a one year working test period (probationary term), after graduation from an accredited basic police training academy, at the expiration of which the appointment shall either be made permanent or terminated or the working test period extended consistent with the then current New Jersey Civil Service Statute and implementing regulations..

§ 90-8. Appointment and Promotions.

All applicants for appointment to or for promotion within the Police Department shall be qualified for appointment or promotion as required by law, ordinance and civil service rules and regulations. All applicants for appointment shall be residents of the Township of Lower and must maintain continuous residency within the Township of Lower until the announced closing date of the Department of Personnel examination.

Article II. Special Law Enforcement Officers

§ 90-9. Creation.

There is hereby created in the Township of Lower the position of Class 1 and Class 2 special law enforcement officers.

§ 90-10. Definitions.

As used in this article, the following terms shall have the meanings indicated:

SPECIAL LAW ENFORCEMENT OFFICER:

Any person appointed pursuant to the Special Law Enforcement Officers' Act (*N.J.S.A. 40A:14-146.8 et seq.*) to temporarily or intermittently perform duties similar to those regularly performed by the members of the municipal police force or to provide assistance to a police force during seasonal periods or in times of emergency.

§ 90-11. Designation of Classes.

There shall be two classes of special law enforcement officers employed by the Township

of Lower, pursuant to the Special Law Enforcement Officers' Act:

- A. Class 1. Officers of this class shall be authorized to perform routine traffic detail, spectator control and similar duties. Class 1 officers shall have the power to issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances and violations of Title 39 of the Revised Statutes. The use of a firearm by an officer of this class shall be strictly prohibited, and no Class 1 officer shall be assigned any duties which may require the carrying or use of a firearm.
- B. Class 2. Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanent regularly appointed full-time police officer. The use of a firearm by an officer of this class may be authorized only after the officer has successfully completed training as prescribed by the Police Training Commission and has been fully certified.

§ 90-12. Requirements.

Each Class 1 and Class 2 special law enforcement officer shall meet, at minimum, the following requirements:

- A. He or she must be a resident of the State of New Jersey during his or her term of appointment.
- B. He or she must be able to read, write and speak the English language with reasonable proficiency.
- C. He or she must have a high school diploma or its equivalent.
- D. He or she must be sound in body and of good health, which must be certified by a physician licensed to practice in the State of New Jersey.
- E. He or she must be of good moral character.
- F. He or she may not have been convicted of any offense involving dishonesty as would make him or her unfit to perform the duties of his or her office.
- G. He or she must successfully undergo the same psychological testing as required of all full-time police officers in the Township of Lower, except officers hired for a seasonal period may alternately undertake a program of psychological testing approved by the Police Training Commission of the State of New Jersey.

§ 90-13. Appointment and Eligibility.

The Township Manager of the Township of Lower shall appoint each special law enforcement officer. Prior to each appointment, the Chief of Police must conduct a background investigation in order to ascertain the eligibility of the applicant and must report his findings in writing to the Township Council and the Township Manager. Fingerprints must be taken and filed with the State Police and the Federal Bureau of Investigation.

§ 90-14. Terms of Appointment; Termination.

All special law enforcement officers shall be appointed for terms not to exceed one year. Any special officer appointed for a term of four months or more may only be terminated for cause and after a public hearing. Any special officer appointed for a term which is less than four months shall serve at the pleasure of the Township Manager and may be terminated by him without cause and without a public hearing.

§ 90-15. Hours of Employment.

- A. No special law enforcement officer may be employed for more than 20 hours per week by the Township of Lower, except that special law enforcement officers may be employed by the Township of Lower for those hours as the Township Council may determine necessary in accordance with the limits prescribed below:
- (1) Not to exceed 48 hours per week during any seasonal period. A seasonal period, as defined in N.J.S.A. 40A:14-146.9(g), means one period of six consecutive months during the calendar year. It is understood that the Township of Lower qualifies as a resort municipality as defined in N.J.S.A. 40A:14-146.9(f).
 - (2) Without limitation as to hours during periods of emergency.
 - (3) In addition to not more than 20 hours per week, including duties assigned pursuant to provisions of N.J.S.A. 40A:14-146.14, a special law enforcement officer may be assigned for not more than 20 hours per week to provide public safety and law enforcement services to another public entity.
- B. The Township of Lower may designate one special law enforcement officer to whom the limitations on hours employed set forth in Subsection A of this section shall not be applicable in accordance with N.J.S.A. 40A:14-146.16(c).

§ 90-16. Restrictions on Appointment.

No Class 1 or Class 2 special law enforcement officer appointed to serve in the Township of Lower may serve in a similar capacity in any other municipality. No public official with responsibility for setting law enforcement policy or exercising authority over the budget of the Police Department or supervision of the Police Department shall be appointed as a Class 1 or Class 2 special law enforcement officer.

§ 90-17. Supervision.

All Class 1 and Class 2 special law enforcement officers shall function under the supervision and direction of the Chief of Police or, in the absence of the Chief, such other chief law enforcement officer as may function in his place and stead.

§ 90-18. Replacement of Full-Time Police Officer Prohibited.

Class 1 and Class 2 special law enforcement officers shall be employed only to assist the regularly employed police officers of the Township of Lower and may not be employed to replace full-time regular police officers or in any way diminish the number of full-time officers employed by the Township of Lower.

§ 90-19. Number of Special Law Enforcement Officers.

Not more than 10 Class 1 and 12 Class 2 special law enforcement officers may be employed by the Township of Lower at any given time.

Article III. Off-Duty Police Services

§ 90-20. Terms and Conditions for Performance of Extra-Duty Details.

All patrol officers, sergeants and superior officers ("Lower Township police officers") employed by the Township of Lower Police Department may be permitted to perform extra-duty details for police-related matters for private or public entities subject to all of the following terms and conditions:

- A.** The compensation from the private persons or entities to the Township of Lower police officers shall be fixed at \$60 per hour. In addition, the private person or entity shall also pay the Township of Lower the sum of \$5 per hour worked by each Lower Township police officer to offset the cost of administration. For the use of Lower Township Police Department vehicles, the private person or entity shall pay the Township of Lower the sum of \$50 per day (or fraction thereof), which fee may be waived when vehicles are used by other public entities.
- B.** The Township of Lower shall make arrangements with the person or entity for whom such services are to be provided for the collection of amounts on a periodic basis, which may be weekly, biweekly or monthly. All extra details will be covered by contract between the Township of Lower and the requesting party and contracts will be executed by the Chief of Police and the Township Manager or their designees.
- C.** The Lower Township Police Department shall submit time reports on a weekly, biweekly or monthly basis, as determined by agreement between the private person or entity and the Township of Lower. The private person or entity shall then validate the time reports and submit copies to the Township of Lower Treasurer for payment. An escrow account shall be established with the Township of Lower for the estimated cost of the services based upon the hourly rate set forth in Subsection A above, and all payments to the Lower Township police officer and reimbursement of administrative costs shall be made from such account. In the event that such account falls below a level which is determined by the Township of Lower Treasurer to be reasonably necessary to insure continued payment, no additional services will be provided.
- D.** The Township of Lower shall exercise direction and control over the Lower Township police officers performing work for the private person or entity. The Lower Township police officer assigned to such outside work will remain within the chain of command of the Lower Township Police Department. The Chief of Police shall define the duties to be performed by Lower Township police officers in consultation with the private person or entity and the Lower Township Manager.
- E.** The outside work shall not interfere with the regular duties and scheduling of the Lower Township police officers, including any necessary overtime for police matters. No Lower Township police officer shall be scheduled for any outside work on the same day or within 12 hours of any tour of duty.

F. In order to be eligible for off-duty employment, a police employee must be in good standing with the Department.

§ 90-21. Written Agreement Required.

The Township of Lower and the private person or entity requesting the services hereunder shall enter into a written agreement, consistent with the provisions of this article, in form and content satisfactory to the Township of Lower Solicitor, prior to the provision of any services hereunder.

§ 90-22. Right to Reject Assignments; Discontinuance of Policy.

- A. Both the Township of Lower and each of the Lower Township police officers reserve the right, in their sole and absolute discretion, to reject any and all assignments for outside work by any private persons or entities contemplated by this article.
- B. The Township of Lower further reserves the right, in its sole and absolute discretion, to modify or discontinue this policy at any time, and it shall be deemed an absolute and unilateral right of the Township of Lower and not an established past practice for collective bargaining purposes.

Section 4. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 5. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, are hereby repealed.

Section 6. This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Thomas Conrad, Councilmember

James Neville, Councilmember

Glenn Douglass, Councilmember

Norris Clark, Deputy Mayor

Michael E. Beck, Mayor

Adopted:

Attest: _____
Julie A. Picard, Township Clerk

Township of Lower, County of Cape May, State of New Jersey

Ordinance # 2013-02

AN ORDINANCE AMENDING CHAPTER 1 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF LOWER

WHEREAS, Article III Section 1-21 Schedule B of the Revised General Ordinances of the Township of Lower governs general penalties for certain non-traffic violations ; and

WHEREAS, the Lower Township Court Administrator and Municipal Prosecutor has recommended to Lower Township Council that said Ordinance be modified to reset certain penalties for non-traffic ordinance violations and those requiring mandatory court appearances.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township of Lower Council, County of Cape May and the State of New Jersey as follows:

Section 1. Section 1-21 Schedule B of the Revised General Ordinance of the Township of Lower is hereby amended as follows:

**Schedule B
Mandatory Penalties for Non-Traffic Offenses**

Code Section	Description	Penalty
157-1	Possession/consumption of Alcohol in Public	\$ 150.00
166-1b	Dog Running Loose	100.00
166-2A	Dog License Required	100.00
166-4	Defecation on public or private property (Dogs)	100.00
178-2B	Littering on Beach	100.00
178-3C	Changing clothing on beach in motor vehicle	100.00
178-3D	Possession/consumption of alcohol on beach	150.00
178-3G	Sleeping in motor vehicle on beach	100.00
178-5	Operation of motor vehicles on beach prohibited	150.00
351-19C(2)(A)	Illegal passage across sand dune foot or vehicle	200.00
400-57C	Parking of commercial vehicles in residential zone	150.00
419-2	Littering/Rubbish Prohibited	100.00
419-3	Proper placement of litter in receptacles	100.00
419-4	Sweeping of litter restricted clearing of sidewalks	100.00

419-6	Throwing of litter from vehicles prohibited	250.00
419-7	Litter and dirt from vehicles prohibited	250.00
419-8	Distribution of commercial handbills	150.00
419-9	Distribution of non-commercial handbills	150.00
419-10	Commercial handbills in or upon vehicles	150.00
419-11	Distribution of handbills on vacant premises	150.00
419-13	Posting notices on public property prohibited	150.00
441-6B(4)	Loading/unloading boxes, crates, container etc. Between hours of 10:00 PM to 8:00 AM	150.00
570-4A(2)	Trash placed at curb before allowed times	50.00
570-10	Fail to separate recyclable items from trash	150.00
617-2	Storing trailer w/in 6 ft of property line	100.00
617-3	Storing trailer closer to street than house	100.00
617-11	Parking trailer	100.00
302-1	Failure to remove debris	50.00
302-4	Failure to cut grass or weeds	50.00

**PART II
NON-TRAFFIC SECTION**

Code Section	Description	Penalty
230-2	Loitering in public places	Court Mandatory
230-3	Indecent or profane language	Court Mandatory
230-4	Throwing stones or Missiles	Court Mandatory
230-5	Mutilating property	Court Mandatory
230-6	Indecent exposure	Court Mandatory
230-7	Permitting noisy/disorderly conduct	Court Mandatory
230-8	Permitting smoke or fumes	Court Mandatory
230-9	Obstructing streets or sidewalks	Court Mandatory
230-10	Starting fires	Court Mandatory
230-11	Obstructed view at corners	Court Mandatory

Section 2. The above Schedule B penalties and court appearance requirements is Intended to replace and supersede all previous penalties and appearance requirements for all cited section violations.

Section 3. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. Should any section, paragraph, sentence, clause or phrase of this Ordinance be Declared unconstitutional or invalid for any reason, the remaining portions of this

Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 5. Upon final passage and publication according to law, a copy of the Ordinance shall forthwith be certified by an appropriate officer of the Township of Lower and filed with the Secretary of State.

Section 6. This Ordinance shall take effect twenty (20) days after final passage and Publication as provided by law.

Thomas Conrad, Councilmember

James Neville, Councilmember

Glenn Douglass, Councilmember

Norris Clark, Deputy Mayor

Michael E. Beck, Mayor

Adopted: _____

Attest: _____
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013- 47

TITLE: APPOINTMENT TO THE MUNICIPAL UTILITIES AUTHORITY

WHEREAS, Kenneth Mann, Regular Member, resigned from the Municipal Utilities Authority effective August 1, 2012; and

WHEREAS, his resignation created a vacancy for a regular member; and

WHEREAS, Council has reviewed the applications on file with the Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the following appointment to the Municipal Utilities Authority be made as noted below to fill the unexpired term::

<u>Name</u>	<u>Type</u>	<u>Term Exp.</u>
	Regular Member (Replaces Kenneth Mann)	February, 2015

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard , Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-48

TITLE: APPOINTMENT TO THE MUNICIPAL UTILITIES AUTHORITY

WHEREAS, Nels Johnson, Regular Member, term expires February, 2013 for the Lower Township Municipal Utilities Authority, and

WHEREAS, Council has reviewed the applications on file with the Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the following appointment to the Municipal Utilities Authority is hereby made:

<u>Name</u>	<u>Type</u>	<u>Term Exp.</u>
	Regular Member	February, 2018

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard , Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-49

TITLE: APPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, Lonnie Bedell, Regular Member, term expired December, 2012 for the Lower Township Recreation Board; and

WHEREAS, Council has reviewed the applications on file with the Clerk.

NOW, THEREFORE, BE IT RESOLVED the following appointment to the Recreation Advisory Board be made as noted below:

<u>Name</u>	<u>Type</u>	<u>Term Exp.</u>
	Regular Member	December, 2015

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-50

TITLE: APPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, Bruce Fournier, Alternate Member, term expired December, 2012 for the Lower Township Recreation Board; and

WHEREAS, Council has reviewed the applications on file with the Clerk.

NOW, THEREFORE, BE IT RESOLVED the following appointment to the Recreation Advisory Board be made as noted below:

<u>Name</u>	<u>Type</u>	<u>Term Exp.</u>
	Alternate Member	December, 2015

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013- 51

TITLE: APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, Kristine Trusiak, Alternate Member, term expired December 2012 for the Zoning Board of Adjustment; and

WHEREAS, Council has reviewed the applications on file with the Clerk.

NOW, THEREFORE, BE IT RESOLVED the following appointment to the Zoning Board of Adjustment be made as noted below:

<u>Name</u>	<u>Type</u>	<u>Term Exp.</u>
	Alternate Member	December, 2014

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on January 23, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

PERSONNEL ACTIONS

Report for Council Meeting of 01/23/2013

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
DPW	Hewitt, Robert	1/3/2013		new hire	temp laborer	yes
DPW	Anderson, Lawrence	1/3/2013		new hire	temp laborer	yes
Public Safety	Harron, Richard	1/1/2013		resigned	OEM Coordinator	yes
Public Safety	Douglass, Gary	1/1/2013	Harron, Richard	appointment	OEM Coordinator	yes
Public Safety	Kreis, Eileen	1/1/2013	Godfrey, James	appointment	Deputy OEM Coord.	yes
Recreation	Plenn, Mitchell	1/1/2013	Zack Zelwak	promotion	Superint.Parks&Rec	yes
Public Safety	James, Michael Jr.	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Scheid, Corey	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Collins, James	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Aiken, Patrick	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Mellina, Joseph	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Hegarty, Adam	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Keeler, Jeffrey	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Fisher, Andrew	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Lafferty, Sean Jr.	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Martinelli, Robert	1/1/2013		reappointed	Class II Officer	yes
Public Safety	Boyle, Kevin Sr.	1/1/2013		reappointed	Class II Officer	yes

Date of report 1/17/2013

c: Manager
 Clerk
 Payroll
 Asst. Treasurer
 Personnel Director
 Bulletin Board
 File

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 12/01/2012 To 12/31/2012

January 07 , 2013 2:51:04PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$322,000.00	Cubic Footage:	69393 Cu.ft	Permit Issued:	87
Cost Of Alteration:	\$510,415.00	Square Footage:	5372 Sq.ft	Updates Issued:	4
Cost Of Demolition:	\$0.00			All Fees Waived:	2
Total Cost:	\$832,415.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$9,807.00	Building:	\$0.00	Building:	\$120.00	Building Fees:	\$9,687.00
Electrical:	\$3,540.00	Electrical:	\$0.00	Electrical:	\$148.00	Electrical Fees:	\$3,392.00
Fire :	\$2,401.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$2,401.00
Plumbing:	\$3,723.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$3,723.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00

Total Waived:

\$268.00 Technical Fees: \$19,203.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$231.00	\$0.00	\$231.00
Alteration Training Fee:	\$869.00	\$10.00	\$859.00
DCA Minimum Fee:	\$11.00	\$1.00	\$10.00
Sub total Training Fee:	\$1,111.00	\$11.00	\$1,100.00

TECHNICAL ISSUES

Building Technical:	45
Electrical Technical:	43
Fire Protection Technical:	21
Plumbing Technical:	43
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$641.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$641.00

CERTIFICATE ISSUES

Certificate of Occupancy:	6
Certificate of Approval:	32
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$19,203.00
DCA FEES:	\$1,100.00
CERTIFICATE FEES:	\$641.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$20,944.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$20,994.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 12/01/2012 To 12/31/2012

January 7, 2013 2:51:39PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$871.00	\$20,123.00	\$0.00	\$20,994.00
Copies	Sub Totals:	\$5.10	\$0.00	\$0.00	\$5.10
LICENSE FEES	Sub Totals:	\$0.00	\$1,050.00	\$0.00	\$1,050.00
GRAND TOTALS:		\$876.10	\$21,173.00	\$0.00	\$22,049.10

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 12/01/2012 To 12/31/2012

January 07, 2013 2:53:58PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$243,600.00	Cubic Footage:	29005 Cu.ft	Permit Issued:	9
Cost Of Alteration:	\$275,710.00	Square Footage:	2339 Sq.ft	Updates Issued:	2
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$519,310.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$4,400.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$4,400.00
Electrical:	\$790.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$790.00
Fire :	\$433.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$433.00
Plumbing:	\$1,350.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$1,350.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$6,973.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$97.00	\$0.00	\$97.00
Alteration Training Fee:	\$468.00	\$0.00	\$468.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$565.00	\$0.00	\$565.00

TECHNICAL ISSUES

Building Technical:	6
Electrical Technical:	7
Fire Protection Technical:	4
Plumbing Technical:	5
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$215.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$215.00

CERTIFICATE ISSUES

Certificate of Occupancy:	4
Certificate of Approval:	2
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$6,973.00
FEES:	\$565.00
CERTIFICATE FEES:	\$215.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$7,753.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$7,753.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 12/01/2012 To 12/31/2012

January 7, 2013 2:54:29PM

ACCOUNT:	Cash Amount	Check Amount	Credit Card Amount	Total Fee	
PERMIT FEES	Sub Totals:	\$0.00	\$7,753.00	\$0.00	\$7,753.00
GRAND TOTALS:		\$0.00	\$7,753.00	\$0.00	\$7,753.00

Municipal Clerk's
Register Report
12/1/2012 Through 12/31/2012

1/2/2013

Account	Description	Memo	Category	Amount
INCOME				
	TOTAL Business Mercantile 2012-2013			990.00
	TOTAL Campgrounds & Trailers			171.00
	TOTAL Ice Cream License			290.00
	TOTAL Licenses & Permits			150.00
	TOTAL Precious Metals			500.00
	TOTAL Rental Merc 2012-2013			825.00
	TOTAL Special Events			30.00
	TOTAL Street Openings			50.00
	TOTAL Towing			600.00
	TOTAL Yard Sales			20.00
	TOTAL INCOME			3,626.00
TRANSFERS				
	TOTAL Council Checking			-3,626.00
	TOTAL TRANSFERS			-3,626.00
	OVERALL TOTAL			0.00

LOWER TOWNSHIP MUNICIPAL COURT

MONTHLY DISBURSEMENTS

TRAFFIC (All fines split w/ County)	\$ 3,031.50
TRAFFIC COSTS (We receive all costs)	\$ 1,300.50
CRIMINAL FINES (We receive both Criminal & Local Ordinance fines)	\$ 1,965.00
CRIMINAL COSTS	\$ 343.00
REINSTATED BAILS	\$ -
LOCAL PARKING	
CONTEMPT CHARGES	\$ 75.00
PUBLIC DEFENDER FEES	
MISCELLANEOUS FEES (Spinal & Overpayments)	\$ 5.15
DWI SURCHARGE	\$ 118.49

DECEMBER 2012 DISBURSEMENTS

DECEMBER 2012 COMPLAINTS ISSUED	CRIMINAL IND.	CRIMINAL DP	TRAFFIC	DUI	TOTAL
	49	55	95	5	204
TOTAL RECEIPTS	TOWNSHIP SHARE				
\$14,829.15	\$6,838.64				

COMPLAINTS IN WARRANT STATUS	CRIMINAL	TRAFFIC	TOTAL
	213	156	369



**Lower Township Police Department
Monthly Activity Report**

2012

z	November	Total:
General Complaints and Service Calls	2966	34702
Emergency Medical Calls with L. T. Rescue	143	2013
Fire Alarm Call Outs (Total)	45	548
Villas Fire Company	15	167
Town Bank Fire Company	21	229
Erma Fire Company	9	161
Assaults	5	83
Robbery	0	7
Domestic Violence Complaints	37	394
Domestic Violence with Assaults	10	88
Motor Vehicle Accidents	39	509
Traffic Warnings	12	280
Traffic Summons	102	1448
Motor Vehicle Stops	316	4005
Local Ordinance Warnings	0	54
Local Ordinance Complaints	6	42
Assaults on Police Officers (UCR Report Return "A")	1	7
Residential and Commercial Alarm Calls	59	666
Property Checks	1103	10752
Death Investigations	7	33
Burglaries	15	220
Thefts	36	517
Criminal Mischief Complaints	30	394
Disorderly Conduct Complaints	83	860
Animal Control Complaints	176	2756
Adult Arrests (UCR Report Return "A")	43	523
Juvenile Arrests (UCR Report Return "A")	6	93
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	2	54
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	8	77
Investigation Reports Completed	115	1286
Supplemental Investigation Reports Completed	43	435
Total Value Property Stolen (UCR Report Return "A")	\$57,953.00	\$535,201.00
Total Value Property Recovered (UCR Report Return "A")	\$5,744.00	\$134,864.00



Lower Township Police Department
Monthly Activity Report

2012

	November	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	264	2144
Vacation	770	8873.5
Personal	280	1231
Comp Hours	183.5	810.5
Sick Hours	126	2308
Injury Hours	0	372
Training Hours	56	4462
Military Training	96	2196
Police Department Overtime in Hours		
Operations Overtime	293.25	2649.5
Operations Comp Time	70	1229.5
Investigation Division Overtime	88.25	511.5
Investigation Division Comp Time	20.5	191.25
Court Overtime	9.5	196.75
Court Comp Time	0	3
Holiday Overtime	244	993
Holiday Comp Time	84	208.5
Government/Grant Funding Overtime in Hours		
Click It or Ticket	0	100.5
Cops n Shops	0	8
JV Curfew	0	0
DWI Patrol	0	0
Other	18	270.5
Private Funding Overtime in Hours		
Special Detail	2	1084.5

Prepared by:

Chief Brian Q. Marker

Date: 12/13/2012



**Lower Township Police Department
Monthly Activity Report**

2012

	December	Total:
General Complaints and Service Calls	2796	37498
Emergency Medical Calls with L. T. Rescue	165	2178
Fire Alarm Call Outs (Total)	43	591
Villas Fire Company	15	182
Town Bank Fire Company	18	247
Erma Fire Company	10	171
Assaults	8	91
Robbery	1	8
Domestic Violence Complaints	40	434
Domestic Violence with Assaults	8	96
Motor Vehicle Accidents	32	541
Traffic Warnings	14	294
Traffic Summons	102	1550
Motor Vehicle Stops	331	4336
Local Ordinance Warnings	0	54
Local Ordinance Complaints	2	44
Assaults on Police Officers (UCR Report Return "A")	2	9
Residential and Commercial Alarm Calls	57	723
Property Checks	883	11635
Death Investigations	5	38
Burglaries	14	234
Thefts	29	546
Criminal Mischief Complaints	34	428
Disorderly Conduct Complaints	59	919
Animal Control Complaints	135	2891
Adult Arrests (UCR Report Return "A")	47	570
Juvenile Arrests (UCR Report Return "A")	10	103
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	3	57
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	5	82
Investigation Reports Completed	115	1401
Supplemental Investigation Reports Completed	21	456
Total Value Property Stolen (UCR Report Return "A")	\$28,450.00	\$563,651.00
Total Value Property Recovered (UCR Report Return "A")	\$2,233.00	\$137,097.00



**Lower Township Police Department
Monthly Activity Report**

2012

	December	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	252	2396
Vacation	1115	9988.5
Personal	496	1727
Comp Hours	65	875.5
Sick Hours	210	2518
Injury Hours	0	372
Training Hours	116	4578
Military Training	0	2196
Police Department Overtime in Hours		
Operations Overtime	283.75	2933.25
Operations Comp Time	30.5	1260
Investigation Division Overtime	42.5	554
Investigation Division Comp Time	4.5	195.75
Court Overtime	37.75	234.5
Court Comp Time	0	3
Holiday Overtime	92	1085
Holiday Comp Time	18	226.5
Government/Grant Funding Overtime in Hours		
Click It or Ticket	0	100.5
Cops n Shops	0	8
JV Curfew	0	0
DWI Patrol	0	0
Other	85.5	356
Private Funding Overtime in Hours		
Special Detail	11	1095.5

Prepared by:

Chief Brian Q. Marker

Date:

1/9/2013

**2012 CASH RECEIPTS
DECEMBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary taxes (2013)	193,487.72	861,776.64
Current year taxes (2012)	763,011.19	51,795,541.25
Prior year taxes (2011)		1,088,414.30
Arrears (2010)		2,436.16
State Audit Payback	1,100.00	7,650.00
Municipal Lien		2,227.20
Municipal Lien Recording		52.00
6% Penalty		5,370.98
Municipal Service Fees	6,810.00	66,840.00
Tax Search Fees		70.00
Interest	23,606.65	180,719.66
Lot clearing	2,460.00	11,896.70
Returned Check Fees	20.00	440.00
Duplicate Bills	15.00	765.00
Duplicate Certificate		100.00
Trash	13,411.00	83,266.87
Tax Sale Cost		15,878.79
MUA		143,466.56
PREMIUM		261,400.00
TOTAL	1,003,921.56	54,528,312.11
DEPOSITED COUNCIL CHECKING	905,685.44	53,576,235.25
DEPOSITED TO WIPP ACCOUNT	98,236.12	690,676.86
PREMIUM ACCOUNT		261,400.00
TOTAL DEPOSITS	1,003,921.56	54,528,312.11
NSF Reversals	(1,767.18)	-45,163.72
TOTAL	1,002,154.38	54,483,148.39

Prepared by Susan Jackson

**2012 DECEMBER
VITAL STATISTICS**

Marriage Licenses	12
Civil Union Licenses	0
Marriage Lic. Total	\$336.00
Marriage Fee - State	\$300.00
Marriage Fee- Twp	\$36.00
Civil Union Fee Total	\$0.00
Civil Union Fee - State	\$0.00
Civil Union Fee - Twp	\$0.00
Certified Copies	136
Certified Copy Fees	\$1,360.00
Total Collected	\$1,696.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-52

TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.”

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) **Matters Relating to Collective Bargaining Agreement:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) **Matters relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- X** _____ (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on _____, 2013 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be a resolution adopted by the Township Council on _____, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						