

COUNCIL MEETING MINUTES – January 3, 2018

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on January 3, 2018 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

Pastor Glenn Scheyhing, representative of the Lower Township Clergy and Chaplin of the Lower Township Police Department, gave the invocation, asking for God's blessings throughout the New Year.

Swearing in - Councilman Roland Roy – Mayor Erik Simonsen

Mayor Simonsen had the pleasure of swearing in Roland Roy to Lower Township Council Ward 3. Councilman Roy was accompanied by family members. His wife, Melissa Roy held the Bible.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Roland Roy, Jr.
Deputy Mayor Frank Sippel
Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Swearing in / Police Promotions – Mayor Erik Simonsen

Mayor Simonsen administered the Oath of Office to Lieutenant John A Chew, Jr. Lieutenant Chew was accompanied by his family. David Douglass, Jr. held the Bible and pinned his badge.

Mayor Simonsen administered the Oath of Office to Sergeant Charles J Ryan. Sergeant Ryan was accompanied by his daughter, Dempsey Ryan, who held the Bible and pinned his badge.

Mayor Simonsen administered the Oath of Office to Sergeant Robert C Smith, Jr. Sergeant Smith was accompanied by his sons, Branden and Robert III. Branden held the Bible and Robert III pinned his badge.

Chief William Mastriana thanked everyone for their support and congratulated his guys for a job well done.

Work Session

Year in Review – Mayor, Council & Manager

Manager Ridgway, together with Mayor Simonsen and Council, introduced and narrated the 2017 Year in Review slide show highlighting over 20 projects being started or completed in 2017.

Consent Agenda

Approval of Minutes - December 18, 2017

Approval of Closed Session Minutes – December 18, 2017

- Res. #2018-01 Appointment of Municipal Solicitor for the Year 2018 as a Professional Service Contract without Public Bidding (D.Stefankiewicz /Stefankiewicz & Belasco NTE \$125,000)
- Res. #2018-02 Appointment of Township Labor Attorney for the Year 2018 as a Professional Service Contract without Public Bidding (W.Blaney NTE \$25,000)
- Res. #2018-03 Appointment of Municipal Auditor for the Year 2018 as a Professional Service Contract without Public Bidding (Ford Scott & Associates NTE \$40,000)
- Res. #2018-04 Appointment of Bond Counsel for the Year 2018 as a Professional Service Contract without Public Bidding (Archer & Greiner per Bond Ord)
- Res. #2018-05 Appointment of Municipal Prosecutor for the Year 2018 (F.Guaracini \$37,500)
- Res. #2018-06 Appointment of Municipal Public Defender for the Year 2018 (S.Fuscellaro \$13,000)
- Res. #2018-07 Appointment of Joint Insurance Fund Risk Management Consultant (J.Byrne Agency 5% JIF net Assessment)
- Res. #2018-08 Appointment of Municipal Engineer for the Year 2018 as a Professional Service Contract without Public Bidding (Mott MacDonald NTE \$450,000)

- Res. #2018-09 Appointment of Public Information Officer for the Year 2018 As a Professional Service Contract without Public Bidding (L.Suit \$10,400)
- Res. #2018-10 Appointment of Township Tax Appeal Attorney for the Year 2018 as a Professional Service Contract without Public Bidding (M.Karavan NTE \$10,000)
- Res. #2018-11 A Resolution Revising and Extending Manager James Ridgway's Memorandum of Understanding with the Township of Lower as Township Manager
- Res. #2018-12 Establishment of Council Meeting Dates for the Year 2018 (annual)
- Res. #2018-13 Designation of Official Newspapers for the Year 2018 (Cape May Star & Wave/ The Herald)
- Res. #2018-14 Authorizing the Tax Assessor to File Tax Appeals (annual)
- Res. #2018-15 Annual Approval of Emergency Management Council (annual approval)
- Res. #2018-16 Confirmation of Officials for Joint Insurance Fund and Municipal Excess Liability Fund (annual)
- Res. #2018-17 Authorizing the Clerk to Issue Bingo and Raffle Licenses throughout 2018 to Qualified Organizations (annual)
- Res. #2018-18 Designation of a Public Agency Compliance Officer for Lower Township (M.Vitelli, annual)
- Res. #2018-19 Setting the Interest Rate for Delinquent Taxes (annual)
- Res. #2018-20 Contract Award for Township of Lower Animal Control Services – Year 2 (Shore Animal Control \$54,000)
- Res. #2018-21 Adoption of 2018 Temporary Current Budget (\$6,478,460.87)
- Res. #2018-22 Authorizing the Cash Management Plan (annual)
- Res. #2018-23 Authorizing Payment of 2018 Debt Service (annual)
- Res. #2018-24 Designation of Official Depositories (annual)
- Res. #2018-25 Authorizing Payment of 2018 Animal Shelter and Spay/Neuter Fees (\$129,274.)
- Res. #2018-26 Resolution to Defer Regional School Tax (\$6,891,597. annual)
- Res. #2018-27 Authorizing Payment for 2018 Regional School Taxes (Jan thru July \$6,891,597.)
- Res. #2018-28 Authorizing Payment to Lower Township Board of Education (Jan thru July \$8,480,283.)
- Res. #2018-29 Authorizing Payment of 2018 Pension Amounts Due (\$634,882 PERS & \$977,090 PFRS)
- Res. #2018-30 Authorization for Public Bidding (annual)
- Res. #2018-31 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964" (required by State)
- Res. #2018-32 Certification of Lot Clearing Charges to the Tax Collector (\$900.00, 148 E Bates)
- Res. #2018-33 Authorization for the Payout of Accumulated Compensatory Time (K.Boyle, Jr \$1,681.34)
- Res. #2018-34 Authorization for the Payout of Accumulated Compensatory Time (A.Micciche \$11,007.14)
- Res. #2018-35 Authorization for the Payout of Accumulated Compensatory Time (J.Saini \$2,446.03)
- Res. #2018-36 Authorization for the Payout of Accumulated Sick Time (42 employees \$47,328.11)
- Res. #2018-37 Authorization to Waive Interest on Taxes Due on a County Owned Property (\$5,085.02)
- Res. #2018-38 Annual Approval of Petty Cash Funds (\$100 Treasurer, \$550 Police)
- Res. #2018-39 Re-Appointment of Class II Member to the Planning Board (J.Dowe, Twp Assessor)
- Res. #2018-40 Authorizing Payment of 2017 Vouchers (\$495,201.63)
- Res. #2018-41 Approval of Annual Contribution to Volunteers in Medicine (annual \$7,690.)
- Res. #2018-42 Bid Acceptance and Award for Beach Drive Pedestrian Safety Improvements (Asphalt Paving Systems, Inc \$1,967,700.)
- Res. #2018-43 Appointment of Health Insurance Brokerage Consultant for the Year 2018 as a Professional Service Contract without Public Bidding (Marsh & McLennan \$26,664.)
- Res. #2018-44 Authorizing Contracts with Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a (annual approval to purchase from State Contracts)
- Res. #2018-45 Authorizing Payment of 2018 Vouchers (\$323,736.14)
- Ordinance 2018-01 An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank
N.J.S.A. 40A:4-15.14 – This is an annual Ordinance which must be passed the first meeting of the year. The second reading and public hearing has been scheduled for February 5, 2018.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

Regular Agenda

Res. #2018-46 Resolution Designating the Lower Township Rescue Squad, Inc as the Provider of Emergency Medical Services in Lower Township

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY	X		X			
ROY			X			
SIPPEL		X	X			
SIMONSEN			X			

Res. #2018-47 Appointment of Class III Member to the Planning Board (Councilman Roland Roy)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY		X	X			
ROY					X	
SIPPEL			X			
SIMONSEN	X		X			

Council Comments

Councilman Conrad thanked County Fire Marshal, Conrad Johnson, Jr. for his attendance at the meeting, and expressed anticipation of a great year.

Councilman Perry wished everyone a happy New Year and thanked them for their attendance. He thanked the County for their cooperation with Township road and infrastructure improvements and shared Council's goal for additional road repairs.

Councilman Roy wished everyone a happy New Year and thanked them for attending the meeting. He also reminded everyone to use caution and check on neighbors during the impending storm.

Deputy Mayor Sippel congratulated Councilman Roy and thanked him for his service. He also thanked Gary Douglass, President of the Optimist Club, for helping with programs for the youth.

Mayor Simonsen pledged his commitment to continue the fight against the drug epidemic. He informed about a statewide bike path project and reiterated Council's goals for the New Year. He wished everyone a happy New Year and a reminder to stay safe.

Call to the Public

Jerry Thornton, County Freeholder Director, wished everyone a happy New Year and expressed appreciation for the notable relationship between the County and Township Council and Manager Ridgway.

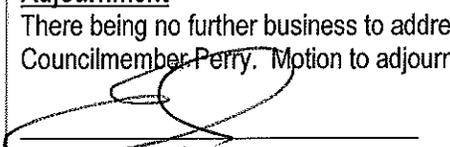
Ray Flickinger, 1700 Washington Blvd, voiced appreciation for the accomplishments of Mayor and Council and Manager Ridgway, especially for the Beach Drive Pedestrian Safety Improvement Project.

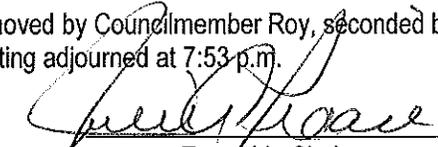
Marie Hayes, County Freeholder, congratulated Councilman Roy and shared a story of their past experience in the police academy.

Tom Frisoli, Jacksonville Ave, commended and thanked Mayor and Council, and Manager Ridgway for all they've done for the Township, and he congratulated Councilman Roy.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Roy, seconded by Councilmember Perry. Motion to adjourn was unanimous. Meeting adjourned at 7:53 p.m.


 Mayor
 Approved: *Jan 17, 2018*


 Township Clerk