

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

July 15, 2013 - 6:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Consent Agenda

Approval of Minutes July 1, 2013
Res. #2013-201 Payment of Vouchers \$350,056.85
Res. #2013-202 Authorization for 2013 Incentive Award for Insurance Waiver (M.Biersbach \$833.33)
Res. #2013-203 Authorizing Payout of Terminal Leave (G.Luzny \$5,748.19)
Res. #2013-204 A Resolution Requesting Release of Demolition Bond for Block 337, Lot 1, 315 Cloverdale Avenue (\$1,000.)
Res. #2013-205 Approval of Change Order No. 2 for Electrical Downgrade Change at Millman Center (decrease of \$800.)
Res. #2013-206 Renewal of Commercial Excavation (Gravel Pit) Licenses for Thomas F. Brodesser, Jr.

Regular Agenda

Res. #2013-207 Authorizing the Payment of Vouchers (Douglass Landscaping \$5,192.50)
Res. #2013-208 A Resolution Regarding School Funding Issue - Resolution will be available Monday Night

Administrative Reports

Monthly Reports - Animal Control, Construction, Dog, Fire Safety, Municipal Clerk, Tax Collector, Vital Statistics

Council Comments

Call to the Public

Adjournment

INFORMATION

LOWER TOWNSHIP IS ON FACEBOOK. Visit the township's Facebook page for municipal information, photos of your friends and neighbors and news of upcoming events. Search Lower Township on Facebook and hit the "like" button when you arrive there. A photo gallery of Lower Township events is also available on the Township's web page: www.townshipoflower.org

August 20, 2013 - Lower Township Community Blood Drive 10AM – 3PM
in Town Hall. Please contact the Clerk's office if you or someone you know wishes to donate blood to help those in need.

COUNCIL MEETING MINUTES – JULY 1, 2013

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on July 1, 2013 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember James Neville
Councilmember Glenn Douglass
Deputy Mayor Norris Clark
Mayor Michael Beck

Also present: Michael Voll, Township Manager, Chuck Sandman, Township Solicitor and Karen Fournier, Clerk's Office

Swearing In by Mayor Michael Beck - Announcement of families by Manager Michael Voll:

Mayor Beck acknowledged the presence of Prosecutor Bob Taylor, Chief of Detectives Ken Super and a host of Chiefs of Police from neighboring municipalities throughout Cape May County. In honor of the five officers taking oaths, he voiced his appreciation for their service and affirmed his belief that Lower Township has the best Police Department around.

Officer Kaitlin Black - Kaitlin Black was sworn in as an Officer of the Lower Township Police Department by Mayor Michael Beck. The Bible was held by her mother, Colleen Black.

Sergeant Donald Vanaman - Donald Vanaman was sworn in as Sergeant of the Lower Township Police Department by Mayor Michael Beck. The Bible was held by April Vanaman.

Lieutenant Patrick Green – Patrick Green was sworn in as Lieutenant of the Lower Township Police Department by Mayor Michael Beck. The Bible was held by his father-in-law, Bill Leone and mother, Grace Green. He was accompanied by his wife Deborah, and children Evan and Erin.

Captain Thomas Beeby – Thomas Beeby was sworn in as Captain of the Lower Township Police Department by Mayor Michael Beck. The Bible was held by his family members Katrina, Heather and Tommy Beeby. He was also accompanied by his father, Thomas Beeby, Sr.

Chief William Mastriana – William Mastriana was sworn in as Chief of The Lower Township Police Department by Mayor Michael Beck. The Bible was held by his wife Kimberly, son Dylan and daughter Kylie.

Chief Mastriana thanked Mayor Beck, Councilmembers and Manager Voll for the opportunity to lead one of the finest Police Departments in Cape May County. He also thanked past police chiefs with whom he has worked. He spoke briefly about his history in law enforcement, including the Cape May County Swat Team, and his future goals and expectations as Chief of Police. He thanked his family for their support, and stated that he looks forward to partnering with the citizens of Lower Township to improve public safety.

Work Session

Consent Agenda

Approval of Minutes

June 17, 2013

Res. # 2013-187

Payment of Vouchers \$ 1,600,166.43

Res. # 2013-188

A Resolution Requesting Release of Demolition Bond for Block 742.01 Lot 22, 933 Shunpike Road; Jerry Hatch & Joan Flood

Res. #2013-189

Authorization for Refund of Taxes (1 property \$1,333.21 disabled veteran)

Res. #2013-190

Award of Contract To Center for Community Arts (summer art program \$13,000.)

Res. \$2013-191

Resolution Appointing William Mastriana as the Acting Chief of Police

Res. #2013-192

Issuance of Final Ice Cream Peddling Truck and Operator License for the year 2013 (Kona Ice)

Res. #2013-193

Resolution Awarding Concession Stand Lease for the Lower Township Swimming Pool (H. Melo \$1,500.)

Res. #2013-194

Appointment of Ronald J Gelzunas as Conflict Counsel (not to exceed \$15,000.)

Res. #2013-195

Resolution Accepting Bid & Awarding the Contract for Resurfacing of the Basketball and Tennis Courts and Installation of New Tennis Posts, Nets, New Basketball Poles and Backboards at Mitnick Park (Nickolaus Construction Co. \$30,880.)

Res. #2013-196

Resolution Authorizing a Shared Service Agreement Between the Township of Lower and the Borough of West Cape May to Provide Uniform Construction Code Services (re-new agreement for 5 years)

Res. #2013-197

Authorizing Payout of Terminal Leave (B. Marker \$31,375.)

Res. #2013-198

Annual Renewal of Final Liquor License for the Year 2013-2014 (Cape May Two Brothers)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE		X	X			
DOUGLASS			X			
CLARK			X			
BECK			X			

Regular Agenda

Res. #2013-199

Appointment to the Recreation Advisory Board – Luke Gegan

Councilmember Douglass made a motion to nominate Luke Gegan as alternate member to the Recreation Advisory Board to represent the youth.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE		X	X			
DOUGLASS	X		X			
CLARK			X			
BECK			X			

Ordinance #2013-13

An Ordinance Amending the Property Maintenance Code of the Township of Lower (302.4 Weeds) 2nd reading & public hearing

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE			X			
DOUGLASS	X		X			
CLARK			X			
BECK			X			

Ordinance #2013-14 An Ordinance Amending Chapter 185 of the Revised General Ordinances of the Township of Lower (no notice prior to summons for property compliance) 2nd reading & public hearing

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE			X			
DOUGLASS		X	X			
CLARK			X			
BECK			X			

Ordinance #2013-15 An Ordinance Amending the Property Maintenance Code of the Township of Lower (no notice prior to summons for property compliance) 2nd reading & public hearing

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE		X	X			
DOUGLASS	X		X			
CLARK			X			
BECK			X			

Administrative Reports

Personnel Action Report

Monthly Reports - Police Department, Treasurer

Council Comments

Councilmember Conrad expressed his wishes for good weather for the Independence Day Festivities.

Councilmember Neville commented on the success of the Lower Township Kayak Club Race. He also mentioned that he will be celebrating his birthday on July 3rd with fireworks.

Councilmember Douglass admired the large crowd present for the Kayak Race. He stated that he too wishes for good weather for both the Independence Day Festival and the Whale of a Day Event.

Deputy Mayor Clark acknowledged the newest sponsors of the Friends of Lower Township Recognition Program including the Byrne Agency and members of the fishing industry: Jeff Riechle, Daniel Cohen, and Keith Laudeman. He informed that they will continue to be thanked throughout the year along with previous sponsors of the Friends of Lower Township. They will also be publically thanked on our automated call this week reminding about the fireworks.

Mayor Beck announced the Independence Day Festival and fireworks, July 3rd with a raindate July 5th, and the 15-Minute Child Break Parent Presentation, August 15 at 6:00 p.m. in Township Hall.

Mayor Beck expressed his anger with members of the Cape May City Council for their unfair treatment to Lower Township on many accounts. He reminded that they opposed our water allocation, they're trying to eliminate unemployment for seasonal workers, and now they're attempting to dissolve our regional school district. He challenged them to start acting regionally and responsibly. Their problem (no kids) is their doing (increased property values). His message was loud and clear that he will correct their deception and half-truths with the whole truth, and fight to protect the citizens of this Township.

Councilmember Conrad stated that he supports Mayor Beck one hundred percent.

Councilmember Douglass stated that he too supports the Mayor one hundred percent.

Deputy Mayor Clark directed his comments to the Councilmembers of the City of Cape May. He asked them to remember the founding principles of the Constitution- life, liberty and the pursuit of happiness, stating that one cannot have any of these without education. The obligation and privilege to support education does not end with city limits or when you stop having children. It's an obligation that goes beyond regional, and it's the foundation of what we are as a society. When you break that, he stated, you break the bonds of civilization.

Call to the Public

Fred Long of Cold Spring addressed Council, thanking them for bringing up the issue of paying for our children's education. He believes that the children are our future. He stated that he is completely opposed to the current effort by Cape May City Council to change the state funding law for regional school districts. He requested a resolution from Lower Township Council stating their opposition to such change, and asked that it be distributed to all interested parties in the State of NJ.

Mayor Beck loved Mr. Long's idea and stated his intent to have it on the next agenda.

Steve Sheftz of Townbank addressed Council to expand on the issue of the regional school district. He informed that Cape May City's population in 2010 was exactly the same as it was in 1950. Their population has been decreasing drastically since 1980, due mainly to the assessed property values. Senior citizens have been forced to move out of Cape May because of their low fixed income. He affirmed that Cape May should not be exempt from paying their just dues simply because they have outsiders owning property there. He also stated that he obtained exact figures from the County and offered them to Council.

Mayor Beck agreed that we will need them. Once again, he questioned the intent of Cape May City's Council to lay this tax burden on our Township and think that it will not affect them.

Luke Gegan of North Cape May addressed Council to say thank you for the opportunity to serve this Township and be a voice for the youth.

Closed Session

Res. #2013-200

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. Possible Litigation - Tax Issues

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE			X			
DOUGLASS	X		X			
CLARK			X			
BECK			X			

Council adjourned to Closed Session at 7:13 PM

Adjournment

Council returned to open session at 7:43 pm. There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Douglass. Motion to adjourn unanimous. Meeting adjourned at 7:44pm.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784	CAPE MAY STAR & WAVE							
	13-01949	07/01/13	LEGAL PUBLICATIONS 06-26-13	Open	24.80	0.00		
	13-01962	07/03/13	ADVERT INDEP DAY 6/26 INSERT	Open	97.72	0.00		
	13-02020	07/09/13	LEGAL PUBLICATIONS 7-3-13	Open	<u>71.30</u>	0.00		
					193.82			
00820	COMCAST OF WILDWOOD* DPW							
	13-02019	07/09/13	MONTHLY INTERNET/JUNE	Open	104.95	0.00		
00825	COMCAST*							
	13-02026	07/09/13	INTERNET & CABLE 7/15-8/14/13	Open	131.28	0.00		
01170	VERIZON WIRELESS* F/S							
	13-02021	07/09/13	CELL 5/27/13-6/26/13 FIRE SAFE	Open	67.35	0.00		
01171	VERIZON WIRELESS - TOWNHALL							
	13-01950	07/01/13	CELL SERVICE 06/24/13-07/23/13	Open	528.01	0.00		
	13-02024	07/09/13	I PHONE BILL MAY 29-JUNE 28	Open	<u>920.71</u>	0.00		
					1,448.72			
01200	DELTA DENTAL PLAN OF NJ							
	13-02060	07/10/13	DENTAL JULY 2013	Open	6,858.15	0.00		
01201	DELL CORPORATION*							
	13-01766	06/11/13	DELL 2130 CN BLACK TONER	Open	239.97	0.00		
	13-01860	06/21/13	COMPUTERS	Open	<u>4,388.70</u>	0.00		
					4,628.67			
01319	EDWARD EDWARDS							
	13-01084	04/16/13	2013 EQUIP. ALLOWANCE	Open	150.00	0.00		
01519	TOM FOLS ELECTRICALCONTRACTOR*							
	13-01867	06/24/13	ADD ELECTRICAL LINE AT POOL	Open	150.00	0.00		
01653	GENTILINI FORD*							
	13-01855	06/21/13	PARTS FOR TRUCK	Open	19.83	0.00		
01659	GAZETTE LEADER							
	13-01955	07/03/13	INDEP DAY ADV ONE WEEK	Open	199.00	0.00		
01820	DARRIN D. HICKOK							
	13-01074	04/16/13	2013 EQUIP. ALLOWANCE	Open	150.00	0.00		
	13-02006	07/05/13	TRAINING MEALS	Open	<u>28.00</u>	0.00		
					178.00			
02025	HUNTER JERSEY PETERBILT*							
	13-00936	04/04/13	MONTHLY/APRIL	Open	798.30	0.00		
	13-01714	06/07/13	PARTS FOR TRUCKS/JUNE	Open	<u>454.31</u>	0.00		
					1,252.61			
02036	BLAINE STEINMAN ARCHITECT LLC*							
	12-01739	06/22/12	RES 2012-145 MILLMAN CENTER	Open	722.50	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02065	S. VITALE PYROTECNICO IND CORP	13-00970	04/08/13	FIREWORKS DISPLAY/ 4TH JULY	Open	40,000.00	0.00		
02108	KEEN COMPRESSED GAS CO*	13-01690	06/07/13	BOTTLED GAS/GARAGE/DPW/AUG	Open	303.61	0.00		
02140	KINDLE FORD LINC/MERC., INC.*	13-01307	05/09/13	PARTS FOR POLICE VEHICLES/MAY	Open	571.16	0.00		
02223	LANDSMAN UNIFORMS*	13-01933	06/28/13	UNIFORMS	Open	131.00	0.00		
02292	DONALD LOMBARDO	13-01960	07/03/13	MEDICAL CLAIMS	Open	1,365.01	0.00		
02402	MGL PRINTING SOLUTIONS	13-01770	06/11/13	COUNCIL,PAYROLL,AGENCY CHECKS	Open	573.00	0.00		
02517	BRIAN MARKER	13-02005	07/05/13	TRAINING MEALS	Open	37.00	0.00		
02762	DONALD T MONTGOMERY	13-01957	07/03/13	MEDICAL CLAIMS-V	Open	245.00	0.00		
02777	RR DONNELLEY*	13-01276	05/06/13	REG 42-A SAFETY PAPER	Open	250.00	0.00		
02801	MOTOROLA COMMUNICATION & ELECT	13-01447	05/24/13	STATE CONTRACT RADIOS #83909	Open	2,730.00	0.00		
03052	NATIONAL FIRE PROTECTION ASSN*	13-01661	06/05/13	2013 NFPA CODES SUBSCRIPTION	Open	1,165.50	0.00		
03160	OFFICE BASICS, INC*	13-01908	06/25/13	RECREATION OFFICE SUPPLY	Open	29.82	0.00		
03280	PARAMOUNT SANITARY SUPPLY*	13-01841	06/21/13	TOILET PAPER FOR RECREATION	Open	106.89	0.00		
03290	PARKWAY VETERINARY HOSPITAL	13-01948	07/01/13	TNR PROGRAM	Open	124.10	0.00		
03350	MICHAEL PERRY	13-02062	07/11/13	TRAINING MEALS	Open	26.75	0.00		
03518	RIGGINS, INC.*	13-02057	07/10/13	OFF HIGHWAY DIESEL	Open	1,373.94	0.00		
03541	RODIO TRACTOR SALES INC*	13-01734	06/07/13	COUNTY PARTS FOR MOWER	Open	3,395.61	0.00		
03573	SAFETY-KLEEN CORP*	13-01856	06/21/13	EQUIPMENT MANINTENANCE	Open	309.29	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03583	ROBERT SMITH JR							
	12-01282	05/16/12	2012 EQUIP. ALLOWANCE	Open	150.00	0.00		B
	13-01053	04/16/13	2013 EQUIP. ALLOWANCE	Open	<u>150.00</u>	0.00		
					300.00			
03608	SEAWAVE CORPORATION*							
	13-01953	07/03/13	INDEPENDENCE DAY AD 6/26/2013	Open	320.00	0.00		
03820	MUNICIPAL UTIL. AUTH ON CALL							
	13-01872	06/24/13	ONE CALL 1/2 BILL /MAY	Open	154.12	0.00		
03863	TREASURER, STATE OF NEW JERSEY							
	13-02028	07/10/13	2ND QUARTER 2013 STATE FEES	Open	7,281.00	0.00		
	13-02029	07/10/13	2013 2ND QRT STATE FEES-WCM	Open	<u>451.00</u>	0.00		
					7,732.00			
03867	UNIVERSAL SUPPLY CO.							
	13-01786	06/12/13	MILLMAN SUPPLIES	Open	109.68	0.00		
03912	U S MANUFACTURING INC*							
	13-00482	02/19/13	PARTS FOR TUB GRINDER	Open	7,549.47	0.00		
03915	TURF EQUIPMENT & SUPPLY CO*							
	13-01854	06/21/13	SPINDLE ASM KIT	Open	303.99	0.00		
03917	STATE OF NJ DEPT OF CHILD/FAML							
	13-02059	07/10/13	APRIL, MAY, JUNE 2013 MAR/CU FEE	Open	1,150.00	0.00		
03985	VILLAS NAPA AUTO PARTS							
	13-01733	06/07/13	RDS/SANT/RECY/JUNE	Open	2,302.53	0.00		
03992	VAL-U AUTO PARTS LLC*							
	13-01731	06/07/13	RDS/SANT/RECY/DPW/JUNE	Open	3,559.80	0.00		
	13-01736	06/07/13	RDS/SANT/RECYC/DPW/JULY	Open	<u>3,796.23</u>	0.00		
					7,356.03			
04017	WILDWOOD LINEN SUPPLY*							
	13-01716	06/07/13	CLEANING OF EQUIPMENT	Open	74.00	0.00		
04030	WEST PUBLISHING PAYMENT *							
	13-01947	07/01/13	ANNUAL UPDATES- NJ DRUNK DRIVI	Open	209.50	0.00		
04089	WIZARD'S FESTIVAL OF FUN, INC*							
	13-01315	05/09/13	INDEPENDENCE DAY RIDES	Open	12,500.00	0.00		
	13-01964	07/03/13	TRILOGY STRING BANK INDEP DAY	Open	<u>2,600.00</u>	0.00		
					15,100.00			
04266	NJ DEPT OF HEALTH&SENIOR SVCS							
	13-01967	07/03/13	DOG LICENSE FEES JUNE 2013	Open	85.80	0.00		
04300	W B MASON CO INC*							
	13-01662	06/05/13	20 LB COPY PAPER	Open	65.97	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04301 SEASHORE ASPHALT CORPORATION*								
	13-01744	06/07/13	ASPALT/PATCH/RDS/JULY	Open	34,339.40	0.00		
	13-01819	06/19/13	ASPHALT PER CONTRACT	Open	<u>33,750.60</u>	0.00		
					68,090.00			
04504 MEDIA FIVE LTD*								
	13-00656	03/06/13	BAND FOR SUMMER CONCERT SER.	Open	3,500.00	0.00		
	13-00854	03/26/13	BAND FOR SUMMER CONCERT	Open	3,500.00	0.00		
	13-01171	04/24/13	MEDIA FIVE/ INDEPENDENCE DAY	Open	2,400.00	0.00		
	13-01172	04/24/13	BAND /INDEPENDANCE DAY 2013	Open	<u>700.00</u>	0.00		
					10,100.00			
04514 WILLIAM BLANEY*								
	13-00441	02/13/13	DNE \$25k RES 2013-62 CONTRACTS	Open	4,100.00	0.00		B
05078 JAY GRESS INC*								
	13-01793	06/14/13	ANTI-FREEZE/55 GAL/DRUM/DPW	Open	533.65	0.00		
05083 SJSORE MARKETING LIMITED								
	13-01792	06/14/13	BOCA SUPPLIES	Open	512.00	0.00		
06018 DON J URIE ASSOCIATES INC*								
	13-00754	03/14/13	MILLMAN CENTER RENOVATIONS	Open	19,647.00	0.00		
06020 JOSEPH PORRETTA BUILDERS*								
	13-00753	03/14/13	MILLMAN CENTER RENO #2013-65	Open	25,022.83	0.00		
5057 JEFF HURLEY								
	13-02048	07/10/13	BOYS LACROSSE TOURN REF FEE'S	Open	38.00	0.00		
6045 JIM RUDNICKI								
	13-02051	07/10/13	BOYS LACROSSE TOURN REF FEE'S	Open	55.00	0.00		
6061 AMERIHEALTH ADMINISTRATORS								
	13-02065	07/11/13	JUNE 30TH HEALTH INS & RX	Open	36,689.67	0.00		
	13-02066	07/11/13	JULY 17TH HEALTH INS	Open	<u>21,192.49</u>	0.00		
					57,882.16			
6074 CAPE ATLANTIC JUNIOR FOOTBALL								
	13-01859	06/21/13	FOOTBALL APPLICATION FEE'S	Open	850.00	0.00		
6075 PARKER MCCAY P.A. *								
	13-01878	06/27/13	PROF.SVCS. BOND ORD #13-10	Open	331.50	0.00		
6081 SCOTT DOYLE								
	13-02046	07/10/13	LACROSSE TOURN REF FEE'S	Open	55.00	0.00		
6082 DENNIS COTTER								
	13-02045	07/10/13	LACROSSE TOURN REF FEE'S	Open	38.00	0.00		
6083 GENE DOWE								
	13-02044	07/10/13	LACROSSE TOUR. REF FEE'S	Open	55.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BLAUE BLAUER ASSOCIATES INC*								
	13-00857	03/26/13	DCA#13-00122-00 ADA REC/FISHIN	Open	150.00	0.00		B
	13-02063	07/11/13	VILLAS STORM WATER OUTFALL	Open	150.00	0.00		
					<u>300.00</u>			
BOSNA KAREN MANETTE BOSNA								
	13-01963	07/03/13	YOGA INSTRUCTOR	Open	65.00	0.00		
BRITB BRUCE BRITTON								
	13-01853	06/21/13	SOCCER OFFICIAL	Open	270.00	0.00		
HOOVER ROBERT HOOVER & SONS INC*								
	13-01369	05/14/13	TRASH TRUCK PARTS	Open	71.06	0.00		
JAJAS JAJA'S PONY RIDES								
	13-01274	05/06/13	PONY RIDES COMMUNITY DAY	Open	350.00	0.00		
KWISE KELSY WISE								
	13-01965	07/03/13	ZUMBA INSTRUCTOR	Open	25.00	0.00		
MAYERS SHAWN MAYER								
	13-02049	07/10/13	BOYS LACROSSE TOURN REF FEE'S	Open	55.00	0.00		
	13-02050	07/10/13	BOYS LACROSSE TOURN REF FEE'S	Open	38.00	0.00		
					<u>93.00</u>			
PRESS PRESS OF ATLANTIC CITY								
	13-01961	07/03/13	ADVERT INDEP DAY 6/26 INSERT	Open	325.00	0.00		
SCARPA MARK SCARPA								
	13-01852	06/21/13	SOCCER OFFICIAL	Open	50.00	0.00		
SYKEJ JOE SYKES								
	13-01850	06/21/13	SOCCER OFFICIAL	Open	415.00	0.00		

Total Purchase Orders: 107 Total P.O. Line Items: 311 Total List Amount: 350,056.85 Total Void Amount: 0.00

I hereby certify the foregoing to be a resolution adopted by the Township Council on July 15, 2013.

Julie A Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION # 2013-202**

**Title: AUTHORIZATION FOR 2013 INCENTIVE AWARD FOR INSURANCE
WAIVER**

WHEREAS, the employee listed below has waived health insurance and is due an incentive amount per Superior Officers Union and PBA Union Contract, Article 12, Section F, AFSCME Union Contract, Article VII, Section F and Supervisors Contract, Article VI, Section F, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to the following employees:

Name	Months of Waiver	Amount
Biersbach, Martin	2	833.33

in the amount of **\$833.33** is authorized and chargeable to the 2013 Budget account 3-01-23-220-412.

I hereby certify the foregoing to be a resolution adopted by the Township Council on July 15, 2013.

Julie A. Picard, Township Clerk

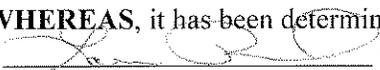
	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION # 2013-203**

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Gloria Luzny in the amount of \$ 5,748.19 is authorized and chargeable to the Reserve for Accumulated Absences.

I hereby certify this is the original resolution adopted by the Township Council on July 15, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

Gloria Luzny amended

TOWNSHIP OF LOWER
RESIGNATION
DATE:

7/2/2013

EMPLOYEE: Luzny, Gloria

DATE OF RETIREMENT: 7/8/2013

DATE OF PAYMENT: _____

RESOLUTION #: _____

Annual Salary:	\$45,797.57
Longevity	
Hourly Rate:	\$22.02

TERMINAL LEAVE:			
	Hours	Rate	Total
Personal	35.38	22.02	779.10
Sick*	(81.81)	22.02	(1,801.41)
Vacation	257.92	22.02	5,678.97
Holidays	56.00	\$22.02	\$1,233.01
Comp	12.25	\$22.02	\$269.75
104 Hours prorated	45.33	\$33.03	\$1,497.25
amended payout	-86.67	22.02	-\$1,908.47
Total			\$5,748.19

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)
	Carryover	Annual Accrual	25 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid
Personal	20.00	32.00	0.48	15.38	0.00	35.38
Sick*	417.50	120.00	0.48	57.69	557.00	(81.81)
Vacation	229.00	160.00	0.48	76.92	48.00	257.92
Holidays (7)			7 holidays	56.00		56.00
Comp	12.25			0.00		12.25
Total		312.00		150.00	605.00	211.50

Accrual and time used are current to _____ subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

*Max. of 180 days (1440 hours) to be paid in regular retirement.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-204

TITLE: A RESOLUTION REQUESTING RELEASE OF DEMOLITION BOND FOR Block 337, Lot 1, 315 CLOVERDALE AVENUE, VILLAS

WHEREAS, R.F.C. Construction posted a Demolition Bond with the Township of Lower, in the amount of \$1,000.00, and

WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued July 8, 2013, and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing Body thereof, that the demolition bond be and hereby is **released**,

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$1,000.00 plus any accrued interest for payment of the above released demolition bond.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on July 15, 2013.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

MEMORANDUM

TO: Mayor Michael Beck &
Council Members

FROM: William J. Galestok,PP,AICP
Director of Planning

DATE:

RE: Release of Demolition Bond
R.F.C. Construction
315 Cloverdale Avenue
Villas, NJ 08251
Block 339, Lot 1
Resolution #2013-

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued July 8, 2013. Thank you.

WJG:las

att. 1

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-205

TITLE: APPROVAL OF CHANGE ORDER NO. 2 FOR ELECTRICAL DOWN GRADE CHANGE AT THE MILLMAN COMMUNITY CENTER

WHEREAS, Joseph Porretta Builders was originally awarded a contract in the amount of \$ 190,500.00 for the Millman Center Renovations; and

WHEREAS, Change order # 1 resulted in a net increase of \$1,289.01; and

WHEREAS, Change order #2, eliminating a floor outlet, will result in a net decrease of \$800.00; and

WHEREAS, the CFO has determined sufficient funds are available in the budget as follows:

Appropriation C-04-55-410-662 Signature: 

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that Change Order No. 2 for electric work at the Millman Community Center is hereby approved.

BE IT FURTHER RESOLVED the previous total contract amount of \$191,789.01 shall have a decrease of \$800.00. The revised contract total will be \$190,989.01.

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on July 15, 2013.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER

2600 Bayshore Road
Villas, New Jersey



Incorporated 1798
(609) 886-2005

MEMORANDIUM

TO: Mayor Michael Beck &
Township Council

FROM: George Curvan, P.E.
Township Engineer

DATE: June 19, 2013

RE: Change Order #2
Joseph Porretta Builders, Inc.
Renovation to Lower Township Millman Center
Project Number: CAP-13-02

Please find enclosed Change Order No. 2 for the above referenced project. The attached change order accounts for elimination of floor outlet in meeting room. The amount of the reduction is (\$800.00).

Should you have any questions regarding the above information or should you require additional information, please do not hesitate to contact me.

Enclosure

cc: Mr. Michael J. Voll, Township Manager
Ms. Julie Picard, Township Clerk



**TOWNSHIP
OF LOWER**

CHANGE ORDER NO. 2

CONTRACTOR: Joseph Porretta Builders
551 Anderson Avenue
Hammonton, NJ 08037

REASON FOR CHANGE: Eliminate Floor Outlet

THE TIME PROVIDED FOR COMPLETION OF THIS PROJECT IS: -
TIME EXTENTION FOR CHANGE ODRDER: - Days

UPON EXECUTION THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT

TYPE OF CHANGE	ITEM	DESCRIPTION	QTY	UNITS	UNIT PRICE	AMOUNT
SUPPLEMENTAL						
SUBTOTAL:						
EXTRA						
SUBTOTAL:						
REDUCTION		Floor Outlet	1	LS	\$ 800.00	\$ 800.00
SUBTOTAL:						\$800.00

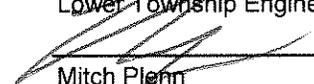
CHANGE ORDER SUMMARY

PREVIOUS CHANGE ORDERS			CURRENT CHANGE ORDER	
NO.	AMOUNT	REASON FOR CHANGE	TYPE OF CHANGE	TOTAL
1	\$1,289.01	Miscellaneous changes & electrical upgrades Eliminate Floor Outlet	+ SUPPLEMENTAL + EXTRA - REDUCTIONS	
2	(\$800.00)			
3				
4				
5				
6				\$800.00
7				
8			NET CONTRACT CHANGE	
9			THIS CHANGE ORDER	(\$800.00)
10				

ORIGINAL CONTRACT AMOUNT	\$190,500.00
AMENDED CONTRACT AMOUNT	\$190,989.01
TOTAL CONTRACT CHANGE (AMOUNT)	\$489.01
TOTAL CONTRACT CHANGE (PERCENT)	0.26%

ACCEPTED BY:  Joseph Porretta Builders Joseph Porretta Pres. 6/26/13
 DATE

RECOMMENDED BY:  George Curvan, P.E. Lower Township Engineer 6/28/13
 DATE

APPROVED BY:  Mitch Plenn Lower Township Superintendent of Recreations 6/28/13
 DATE

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-206

**TITLE: RENEWAL OF COMMERCIAL EXCAVATION (GRAVEL PIT)
LICENSES FOR THOMAS F. BRODESSER, JR.**

WHEREAS, Thomas F. Brodesser, Jr. has made application for renewal of commercial excavation (gravel pit) licenses, and

WHEREAS, the applicant has paid the appropriate fees and is currently in compliance with the regulations of the Cape Atlantic Conservation District.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. That the renewal of the commercial excavation license for the following are hereby approved:

**Block 410.01
Block 410.01**

**Lots 30.01, 31 & 32
Lots 9.01, 11.01 & 18.01**

2. That all such licenses shall remain in full force and effect through July 15, 2014.
3. That the renewal of such licenses shall be conditioned on there being no further commercial activity conducted on the licensed premises without first obtaining all required Township and/or State licenses and permits and that a violation of this condition shall be grounds for revocation of the license.
4. The issuance of the licenses is further conditioned on the licensee's compliance with all applicable Federal, State and local laws and that a conviction of any Federal, State or local law shall be grounds for revocation of the license.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on July 15, 2013.

Julie A Picard, Township Clerk

	Motion	Second	Aye	Nay	Abstain	Absent
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-207

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Amount</u>
Douglass Landscaping	13-00954	Payment # 5 Landscaping	\$5,192.50

Total Bill List \$5,192.50

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on July 15, 2013.

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
DOUGLASS						
CLARK						
BECK						

ANIMAL CONTROL MONTHLY REPORT

MONTH OF June 202013

ACO Steve Parker DATE 6/30/13

	DOGS	CATS	WILDLIFE
TOTAL CALLS	3	1 Q	1 Q
TO SHELTER	2	1	3 kittens
RETURNED	0	0	puppy - 1
TO VET	0	0	
DOA	0	0	
WARNINGS	0	0	
TICKETS	0	0	
BITES	1	0	
QUARANTINES	0	0	
OTHER	0	0	

*OTHER includes complaints of barking dogs ,dogs left outside too long ,other disturbances and reports of animal abuse or neglect.

Additional Comments

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-886-1455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 06/01/2013 To 06/30/2013

July 09 , 2013 4:00:12PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$631,680.00	Cubic Footage:	135409 Cu.ft	Permit Issued:	193
Cost Of Alteration:	\$822,044.00	Square Footage:	14129 Sq.ft	Updates Issued:	10
Cost Of Demolition:	\$9,400.00			All Fees Waived:	5
Total Cost:	\$1,463,124.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$12,412.00	Building:	\$0.00	Building:	\$140.00	Building Fees:	\$12,272.00
Electrical:	\$5,245.00	Electrical:	\$0.00	Electrical:	\$50.00	Electrical Fees:	\$5,195.00
Fire :	\$4,742.00	Fire :	\$0.00	Fire :	\$166.00	Fire Fees:	\$4,576.00
Plumbing:	\$11,269.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$11,269.00
Elevator:	\$544.00	Elevator:	\$0.00	Elevator:	\$544.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$900.00	Technical Fees:	\$33,312.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$453.00	\$0.00	\$453.00
Alteration Training Fee:	\$1,395.00	\$95.00	\$1,300.00
DCA Minimum Fee:	\$36.00	\$1.00	\$35.00
Sub total Training Fee:	\$1,884.00	\$96.00	\$1,788.00

TECHNICAL ISSUES

Building Technical:	67
Electrical Technical:	64
Fire Protection Technical:	25
Plumbing Technical:	121
Elevator Technical:	1
Mechanical Technical:	

CERTIFICATE ISSUES

Certificate of Occupancy:	6
Certificate of Approval:	39
Certificate of Continued Occupancy:	1

PERMIT FEES:	\$33,312.00
DCA FEES:	\$1,788.00
CERTIFICATE FEES:	\$1,360.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$36,460.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$151.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$36,661.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 06/01/2013 To 06/30/2013

July 9, 2013 4:00:53PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$2,248.00	\$34,262.00	\$0.00	\$36,510.00
DUMPSTER	Sub Totals:	\$10.00	\$0.00	\$0.00	\$10.00
Copies	Sub Totals:	\$0.90	\$0.00	\$0.00	\$0.90
CCO FEES	Sub Totals:	\$0.00	\$151.00	\$0.00	\$151.00
LICENSE FEES	Sub Totals:	\$0.00	\$650.00	\$0.00	\$650.00
GRAND TOTALS:		\$2,258.90	\$35,063.00	\$0.00	\$37,321.90

Construction Permit Activity Report

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$436,300.00	Cubic Footage:	40750 Cu.ft	Permit Issued:	9
Cost Of Alteration:	\$41,403.00	Square Footage:	4882 Sq.ft	Updates Issued:	0
Cost Of Demolition:	\$0.00			All Fees Waived:	1
Total Cost:	\$477,703.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$1,701.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$1,701.00
Electrical:	\$852.00	Electrical:	\$0.00	Electrical:	\$45.00	Electrical Fees:	\$807.00
Fire :	\$486.00	Fire :	\$0.00	Fire :	\$58.00	Fire Fees:	\$428.00
Plumbing:	\$925.00	Plumbing:	\$0.00	Plumbing:	\$45.00	Plumbing Fees:	\$880.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$148.00	Technical Fees:	\$3,816.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$135.00	\$0.00	\$135.00
Alteration Training Fee:	\$72.00	\$32.00	\$40.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$207.00	\$32.00	\$175.00

TECHNICAL ISSUES

Building Technical:	4
Electrical Technical:	7
Fire Protection Technical:	3
Plumbing Technical:	6
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$318.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$318.00

CERTIFICATE ISSUES

Certificate of Occupancy:	0
Certificate of Approval:	1
Certificate of Continued Occupancy:	1

PERMIT FEES:	\$3,816.00
FEES:	\$175.00
CERTIFICATE FEES:	\$318.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$4,309.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$151.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$4,510.00

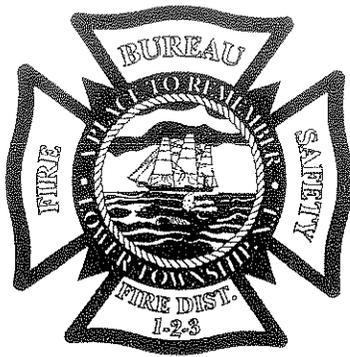
OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 06/01/2013 To 06/30/2013

July 9, 2013 4:02:04PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
CCO FEES	Sub Totals:	\$0.00	\$151.00	\$0.00	\$151.00
LICENSE FEES	Sub Totals:	\$0.00	\$300.00	\$0.00	\$300.00
PERMIT FEES	Sub Totals:	\$0.00	\$4,359.00	\$0.00	\$4,359.00
GRAND TOTALS:		\$0.00	\$4,810.00	\$0.00	\$4,810.00



BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Public Safety Building
1389 Langley Road
Cape May County Airport
Phone: (609) 889-0404
Fax: (609) 889-8876

Mailing Address:
407 Breakwater Road
Erma, NJ 08204

**For the month of June 2013, the Lower Township Bureau of
Fire Safety made deposits of \$22,680.00 in the Lower
Township Tax office.**

Sincerely,

**David P. Perry
Fire Official**

**cc: file
Board Members
Lauren Read
Mike Voll**

Clark's
Register Report
6/1/2013 Through 6/30/2013

7/1/2013

Page 1

Account	Description	Memo	Category	Amount
INCOME				
	TOTAL Business Mercantile 2013-14			28,647.50
	TOTAL Business Mercantile 2013-2014			6,305.00
	TOTAL Campgrounds & Trailers			110.00
	TOTAL Gravel Pit			450.00
	TOTAL Licenses & Permits			270.00
	TOTAL Liquor Licenses			2,000.00
	TOTAL Rental Merc 2013-2014			55,425.00
	TOTAL Scrapper			20.00
	TOTAL Yard Sales			465.00
	TOTAL INCOME			93,692.50
TRANSFERS				
	TOTAL Council Checking			-93,692.50
	TOTAL TRANSFERS			-93,692.50
			OVERALL TOTAL	0.00

**2013 CASH RECEIPTS
JUNE**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Current year taxes (2013)	458,023.46	25,838,645.53
Prior year taxes (2012)	1,123.67	1,149,151.92
MUNICIPAL LIEN		335.59
RECORDING		12.00
Arrears		5,434.99
Bankruptcy		2,675.91
State Audit Payback	1,250.00	6,350.00
6% Penalty		7,753.83
Tax Search Fees	90.00	200.00
Interest	6,644.98	129,556.83
Lot clearing		15,660.00
Returned Check Fees	60.00	140.00
Duplicate Bills	25.00	455.00
Trash	9,647.75	27,413.38
Cost of Sale		20,720.20
Municipal Service Fees	3,130.00	38,060.00
MUA		156,998.19
Premium		441,100.00
TOTAL DEPOSITS	479,994.86	27,840,663.37
DEPOSITED TO COUNCIL CHECK	451,172.13	26,789,190.49
DEPOSITED TO WIPP ACCOUNT	28,822.73	610,372.88
PREMIUM		441,100.00
TOTAL DEPOSITS	479,994.86	27,840,663.37
NSF Reversals	(1,726.26)	-14,683.23
TOTAL	478,268.60	27,825,980.14

Prepared by Susan Jackson

**2013 JUNE
VITAL STATISTICS**

Marriages/CU	20
Ceritified Copies	213
Ceritified Copies EDRS	0
Burial Permits	0
Marriages/CU State	\$500.00
Marriages/CU Twp	\$60.00
Certified Copies	\$2,130.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00
TOTAL	\$2,690.00