

**WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL**  
**May 19, 2014 - 6:00 P.M.**

**Meeting called to order.**

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

Proclamation - Click it or Ticket  
Presentation - National Boat Safety Week - Lois Grimes

**Work Session**

Steve Delmonte - Delmo Sports - Update on Escape the Cape Triathlon, June 8, 2014

**Consent Agenda**

Approval of Minutes	May 5, 2014
Res. #2014-148	Payment of Vouchers - \$265,324.52
Res. #2014-149	A Resolution Requesting Release of Demolition Bond For Block 545, Lots 28-30, 133 Racetrack Drive (\$500.)
Res. #2014-150	Authorization for Refund of Taxes (3 properties \$2,636.64)
Res. #2014-151	Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (\$4,000. Click it or Ticket)
Res. #2014-152	A Resolution Requesting Release of Performance Guarantee for Garden State Dredging; Block 899, Lot 1, Escrow #Z07-11-07 (\$1,000.)
Res. #2014-153	Approval to Co-sponsor and Contribute \$1,700.00 Towards the Delaware River and Bay Authority 2014 Summer Events Held at the Cape May Lewes Ferry Terminal (July 9,23, Aug 20 & 27)
Res. #2014-154	A Resolution Authorizing and Approving a Shared Service Agreement Between the Township of Lower and the County of Cape May for Law Enforcement Coverage at a Township Event (June 8 <sup>th</sup> triathlon)
Res. #2014-155	Issuance of 2014 Taxi and Operator License (Ocean Cab Services)
Res. #2014-156	Renewal of 2014 Campground License (Cold Spring Campground Inc)

**Regular Agenda**

Res. #2014-157	Payment of Vouchers - Lower Twp Rescue \$35,000 Contribution due 6/3/14
Res. #2014-158	Resolution of the Township of Lower Supporting Action by the Board of Education of the Lower Cape May Regional School District for a Referendum on the City of Cape May's Proposal to Modify the Method of Apportionment of Taxes for the Operation of the Lower Cape May Regional School District

**Administrative Reports**

Personnel Action Report  
Monthly Reports - Clerk, Construction, Dog, Police, Tax Collector, Vital Statistics

**Council Comments**

**Call to the Public**

**Adjournment**

## COUNCIL MEETING MINUTES – May 5, 2014

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on May 5, 2014 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember James Neville  
Councilmember Erik Simonsen  
Deputy Mayor Clark  
Mayor Michael Beck

Also present: Michael Voll, Township Manager, Ron Gelzunas, Township Solicitor and Karen Fournier, Clerk's Office

### **Work Session**

MUA Presentation - Manager Michael Voll (Public Comment on this issue will be taken under Resolution #2014-146)

Mayor Beck requested Resolution #2014-146 be moved to the work session to be voted on immediately after public comment on this issue.

During a closed session meeting in February, Council unanimously requested that Manager Voll investigate the consequences of the possible dissolution of the Municipal Utilities Authority (MUA) and consolidation of water and sewer services with the township, in response to repeated outcries from MUA employees and board member, and an ongoing investigation of the county prosecutor's office. Manager Voll presented to Council a report of his findings, accompanied by Labor Attorney, Bill Blaney, Solicitor, Ron Gelzunas, Director of Public Works, Gary Douglass, CFO, Lauren Read, and Municipal Auditor, Robert Swartz. Manager Voll informed that the primary focus was for the potential for significant monetary savings for the users and taxpayers of the township without raising utility rates and without impacting the delivery of services. He reported that this could be accomplished by eliminating duplicate administration, personnel and expensive equipment, among other things. Voll then introduced Auditor Robert Swartz of Ford Scott & Associates to present his analysis of the MUA's financial information. Mr. Swartz offered his professional background and stated that he based his findings on information related to the 2014 Water and Sewer budgets to determine that the dissolution of the MUA would result in ongoing, annual savings of approximately \$1 million dollars, which does not include savings from reduced utility and insurance costs or savings from shared use of equipment. Manager Voll summarized his position and listed his proposed two to three year plan of implementation.

Councilmember Conrad questioned the timing of the vote with an ongoing investigation from the county prosecutor's office. Manager Voll responded that the prosecutor's investigation has no impact on his report. Councilmember Conrad asked about the MUA surplus. Robert Swartz advised that the surplus can be used by the township but should be reserved for the users of sewer and water. Manager Voll insisted that there will be separate accounts. Councilmember Conrad inquired about how many jobs will be lost. Bill Blaney informed that approximately 14 of a total 18 jobs will be transferred to the township. He informed that Civil Service requirements from both entities will need to be upheld. He also discussed the process of transition. Discussion ensued about salaries. Solicitor Gelzunas gave insight into the statutory framework of

dissolving the MUA and a timeline as it relates to the Local Finance Board. Gary Douglass talked about the advantages of consolidation and made known his intention to lessen the impact with regard to personnel.

Councilmember Neville talked about his experience with dissolving authorities and the necessary requirements involved. He brought back the idea of doing more with less and not wasting New Jersey tax dollars.

Councilmember Simonsen referred his question about labor costs to Robert Swartz. Mr. Swartz informed that it was not quantified in the report and stated the reasons why.

Deputy Mayor Clark inquired about the value of the Public Works property on Seashore Road. It was ascertained that the value is currently \$484,000. Upon doing the math, he estimated the savings to be approximately \$100 per ratepayer per year.

John Sworonski, 607 Arctic Avenue, asked if the state is offering any incentives for consolidation. Mayor Beck replied no, but pointed out the ability to stabilize rates, save money and pay off debt services.

Tom Frisoli, MUA board member, asked what will happen to the commissioners of the board if the MUA is dissolved. Manager Voll said the board will no longer be needed if it consolidates with the township.

Johnny Walker, 116 W Pacific Avenue, expressed his aversion with Councilmember Conrad's failure to make a decision for the people in Ward 1. Councilmember Conrad defended his interest in making an informed decision. Discussion ensued. Mr. Walker made it clear that he is in favor of dissolving the MUA to save the ratepayers money.

Janet Pitts, Villas, expressed favor with the consolidation for various reasons.

Mary Reader addressed Council to give her opinion about the seating direction of the presenters and to clarify the \$1 million saving.

Jay Young, Cape May Beach, addressed the question of savings and where the money will go. Robert Swartz explained the fund balance reduction. Mr. Young also inquired about the buyout of sick time. Mr. Swartz explained that it is a one-time amount and would not impact the \$1 million dollar savings.

Stephen Sheftz, MUA board member, addressed Council to voice his opposition to disbanding the MUA.

Councilmember Conrad asked if the MUA's in-house loan program will still be available for residents. Mayor Beck informed that programs will still be available, per the grants coordinator.

Patricia Ingstrom, Villas, expressed favor with \$1 million dollar savings.

Councilmember Simonsen questioned if the \$991,000 savings is a fair and accurate amount, assuming there will be raises for additional work. Mr. Swartz stated that he anticipates no significant increases in labor costs. Manager Voll added that he intends for the transition to be fair and seamless.

Joe Mento, former director of the MUA, shared his background and voiced his disbelief in the proposed \$1 million dollar savings, warning about the cost of intangibles.

Marilyn Meikle of North Cape May asked how long it took to do the study. Manager Voll informed that the investigation started in February. Ms. Meikle also implied that false information was given at a former council meeting. Her implication was disproven with the minutes from that council meeting.

Deputy Mayor Clark promised to be a good steward of the taxpayer's money when he ran for office, therefore affirming that a \$1 million dollar savings is hard to ignore. He thanked the manager for his research and report.

Councilmember Neville agreed with the idea of saving money and taking care of the employees.

Councilmember Conrad agreed with much of the financial report, however, many questions still remain unanswered for him.

Councilmember Simonsen expressed his understanding that a decisions would not be made until the prosecutor's investigation is complete. He also stated that he does not believe in the accuracy of the \$991,000 savings.

Mayor Beck spoke of his compassion and concern for anyone in jeopardy of losing their job, but emphasized the savings involved for the good of the taxpayers and ratepayers. He talked about the point of consolidation and his obligation to save money for the people. He thanked everyone on the panel for their time and effort.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD				X		
NEVILLE		X	X			
SIMONSEN				X		
CLARK	X		X			
BECK			X			

**Consent Agenda**

- Approval of Minutes April 21, 2014
- Res. #2014-131 Payment of Vouchers \$ 3,072,652.96
- Res. #2014-132 A Resolution of the Township of Lower Awarding A Bid Award With S. Vitale Pyrotecnico Industries, Inc to provide Fireworks (\$41,500. July 3rd)
- Res. #2014-133 A Resolution Requesting Release of Demolition Bond For Block 528, Lot 65, 18 Delair Road, North Cape May (\$1,000)
- Res. #2014-134 Approval for Pyrotecnico Fireworks to Load and Unload A Fireworks Barge in Lower Township (July 3 - Lower Twp July 4 - Avalon & Congress Hall Hotel)
- Res. #2014-136 Approval to Media Five Entertainment LTD For Four (4) Concert Series to be Held At Delaware River Bay Authority Ferry Terminal (Soul Cruisers 7/16; B Street Band 7/30; Eagle Mania 8/6 and Danny V's 52<sup>nd</sup> St Band the Ultimate 8/13 \$14,500)
- Res. #2014-137 Award 2<sup>nd</sup> Year Option for Concession Contract For 2014 Independence Day Festival to Wizards Festival of Fun Inc. (\$12,900 w/ \$1 per ride from participants)
- Res. #2014-138 Authorization for Refund of Taxes (1 property \$1,481.49)
- Res. #2014-139 Authorization for the Township of Lower to Apply for An Emergency Management Agency Assistance Sub-grant (\$5,000 federal award/ \$5,000 matching funds)
- Res. #2014-140 Authorizing the sale of Township of Lower Surplus no longer Needed for Public Use on Govdeals Online Auction (radar & doppler radar units)
- Res. #2014-141 Issuance of 2014 Taxi Operator License (C.Mapp driver for G-Taxi)
- Res. #2014-143 Authorizing the Township of Lower to Return The Citizens Emergency Response Team (CERT) Trailer Back to Cape May County (County is requesting trailer back)
- Res. #2014-144 A Resolution Authorizing the Sustainable Jersey Grant Application

Councilman Conrad requested Resolutions #2014-135 and #2014-142 be moved to the regular agenda

George Doherty, Seashore Road, addressed his concern about selling equipment on GovDeals.com and suggested we sell from the township website. Margaret Vitelli, Qualified Purchasing Agent, informed that GovDeals.com requires prequalification from their buyers and affords the opportunity for a much larger audience.

Robert Rizzo, Mickel's Run, asked about Res. #2014-132 and Res. #2014-137. Manager Voll informed that the price of the fireworks increased about \$1500.00 from last year, but Deputy Mayor Clark and Councilmember Simonsen agreed to solicit sponsors to defray the cost on the township.

Tom Frisoli clarified Councilmember Conrad's request to move two resolutions to the regular agenda.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE			X			
SIMONSEN	X		X			
CLARK			X			
BECK			X			

**Regular Agenda**

Res. #2014-135

Award of A Professional Contract Without Public Bidding (OSK Design - DPS Bldg \$192,000)

Councilmember Conrad voiced his understanding that he had requested a cost analysis at the last meeting. Manager Voll reminded him that he voted to move forward with hiring an architect. Conversation ensued. Mayor Beck and Manager Voll defended Mr. Shousky and the objective to save the township money. Councilmember Simonsen approved Mr. Shousky's work but opposed the appearance of inpropriety. Deputy Mayor Clark reviewed a report of prior engineering fees and thanked Mr. Shousky for his time and effort.

Jack Sparks, North Cape May, inquired about the architectural fee.

Ann Marie Waxman, Townbank, addressed Council in favor of putting the contract out to bid.

Joe Ganci, North Cape May, would like to see the contract put out to bid.

Dan Shousky, resident and volunteer, spoke about his qualifications as an architect and his interest as a taxpayer in getting a fair deal for a new public safety building. Councilmember Simonsen commented on the process.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD				X		
NEVILLE	X		X			
SIMONSEN				X		
CLARK		X	X			
BECK			X			

Res. #2014-142

Appointment of Conflict Bond Counsel for the Year 2014 Without Public Bidding (Parker McCay)

Councilmember Conrad asked why we need a conflict bond counsel. Solicitor Gelzunas informed that the current bond counsel represents both the Township and the MUA.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
NEVILLE		X	X			
SIMONSEN				X		
CLARK	X		X			
BECK			X			

Res. #2014-145

Payment of Vouchers - Lower Twp Rescue \$10,000 (expense pymt)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
NEVILLE		X	X			
SIMONSEN					X	
CLARK	X		X			
BECK			X			

Res. #2014-147

Payment of Vouchers - School Taxes \$2,706,952.40

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE			X			
SIMONSEN					X	
CLARK		X	X			
BECK			X			

### **Administrative Reports**

#### **Council Comments**

Councilmember Conrad informed about a route change for the triathlon this year, as well as a Splash and Dash event. He hopes to have Steve Delmonte come to a work session to explain. He also shared a suggestion on how to promote news and events within the township.

Councilmember Neville commented on the success of Lower Cape May Little League Opening Day. He announced the meeting for the Beach Drive Access Project to be held on May 31 at 10:00 a.m. in Township Hall.

Councilmember Simonsen praised the Lower Cape May Little League program and thanked all the volunteers for its success. He talked about the LCMR "you've got brains" contest and event. He reminded about the beach cleanup and Escape the Cape Triathlon. He also informed about a public safety meeting for parkway improvements at Exit 0 and Route 109.

Deputy Mayor Clark spoke about soliciting funds for the upcoming fireworks through the Friends of Lower Township Campaign. He informed that Councilmember Simonsen will be helping with the campaign this year. He also announced the upcoming Feasting on History event to benefit the Historic Cold Spring Village.

Mayor Beck applauded Denise Raymond and Genesis Healthcare for the success of the health fair. He also thanked the Garden Club and announced the following: Community Day, May 31<sup>st</sup>, Beach Drive Access Project meeting, May 31<sup>st</sup>, and season pool passes are available at the Recreation Department.

Manager Voll happily announced the upgrade to the camera and audio system for council meetings. He also informed that 2014 stickers are now being issued at the public works yard for Lower Township residents.

### **Call to Public**

Ed Sheretta, Roseann Avenue, addressed Council with his concerns about Roseann Avenue. Mayor Beck informed that we're waiting for word on a grant. Manager Voll discussed the plan to replace pipes and move utilities, and stated that we have the bonding capacity if the grant is denied. Councilmember Conrad questioned the bonding capacity if it is used for the public safety building. Manager Voll gave a specific amount we can bond without raising taxes.

Dan Anderson, Townbank Road, encouraged Veterans to get their free beach tags in Cape May.

Johnny Walker reminded of the Veterans Resource and Opportunity Fair at the Aviation Museum.

Ed Butler, Villas, commented on the upgrade to the camera and audio system.

Sally Yerk, Roseann Avenue, spoke about the problems on Roseann Avenue and urged Council to get it fixed. Mayor Beck and Manager Voll agreed to have it evaluated.

Rosalie Gallagher, Springtime Road, encouraged residents to visit the Cape May Lighthouse and Fire Control Tower 23.

Joe Ganci, North Cape May, thanked Councilmember Neville for organizing the upcoming meeting on the Beach Drive Access Project. He inquired about a plan for shore protection and beach replenishment for North Cape May and Townbank. Mayor Beck referred back to an Army Corps of Engineers project that the township rejected 15-20 years ago and how it relates to the issues we have now. He hopes to get assistance from a resiliency grant to pay for engineering studies of the Township. Discussion ensued.

Ann Marie Waxman, Townbank, inquired about the status of the grant application to the Department of Transportation for the Beach Drive Access Project. Grants Coordinator, Colleen Crippen, replied that it has not been awarded yet. Ms. Waxman also asked if the 2014 budget is on the website. Manager Voll agreed to put it on if it is not already.

Bill Murphy, Townbank, inquired about the status of the Beach Drive Access Project.

Janet Pitts, Villas, made a statement about the fight for the echo system restoration in the Villas. Mayor Beck voiced his understanding that the Army Corps of Engineers is concentrating more on the shore protection than on environmental protection. Discussion continued.

### **Adjournment**

There being no further business to address, motion to adjourn moved by Councilmember Neville, seconded by Councilmember Conrad. Motion to adjourn unanimous. Meeting adjourned at 8:22 pm.

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Mayor

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Township Clerk

Approved:



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00820 COMCAST OF WILDWOOD* DPW	14-01208	05/01/14	MONTHLY INTERNET	Open	105.66	0.00		
00825 COMCAST*	14-01236	05/07/14	05/15-06/14 TWNHALL NET/CABLE	Open	133.38	0.00		
01120 LINK COMMUNICATIONS LTD*	14-01093	04/28/14	MAINT. CONTRACT- IN CAR VIDEO	Open	2,985.00	0.00		
01170 VERIZON WIRELESS* F/S	14-01252	05/08/14	03/27/14-04/26/14 CELL FIRE SA	Open	67.53	0.00		
01171 VERIZON WIRELESS - TOWNHALL	14-01234	05/07/14	CELL SERVICE 04/24/14-05/23/14	Open	453.94	0.00		
	14-01246	05/07/14	I PHONE BILL APRIL 29-MAY 28	Open	<u>737.91</u>	0.00		
					1,191.85			
01200 DELTA DENTAL PLAN OF NJ	14-01218	05/05/14	DENTAL MAY 2014	Open	21,936.15	0.00		
01211 DIVISION OF CRIMINAL JUSTICE	14-01028	04/24/14	ARSON CLASS-BLACKLEY 3/24-4/9	Open	750.00	0.00		
01241 BRIAN MCEWING	14-01080	04/25/14	2014 EQUIP. ALLOWANCE	Open	84.00	0.00		B
01265 BRIAN DONAHUE	14-01245	05/07/14	MEDICAL CLAIMS-V	Open	155.00	0.00		
01319 EDWARD EDWARDS	14-01067	04/25/14	2014 EQUIP. ALLOWANCE	Open	150.00	0.00		
01502 PAMELA FELDER	14-01259	05/12/14	MEDICAL CLAIMS	Open	133.16	0.00		
01524 FERGUSON ENTERPRISES	14-01203	05/01/14	CHECK VALVE & ACCESSORIES	Open	52.55	0.00		
01741 GENTILINI CHEVROLET, LLC*	14-00041	01/07/14	PARTS FOR TRUCK	Open	180.05	0.00		
01750 RYAN HANSBERRY	13-01071	04/16/13	2013 EQUIP. ALLOWANCE	Open	150.00	0.00		
	14-01073	04/25/14	2014 EQUIP. ALLOWANCE	Open	<u>150.00</u>	0.00		
					300.00			
01804 HOLTZ LEARNING CENTERS, LTD*	14-00374	02/05/14	TRAINING	Open	3,260.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ	14-01201	04/30/14	BOARD SOLICITOR SALARY	Open	550.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01806 ANTHONY J HARVATT, II, ESQ			Continued					
	14-01204	05/01/14	BOARD SOLICITOR SALARY	Open	<u>375.00</u>	0.00		
					925.00			
01859 HESS CORPORATION								
	14-01269	05/12/14	04/03/14-05/05/14 ELECTRIC	Open	159.81	0.00		
	14-01270	05/12/14	04/01/14-05/01/14 ELECTRIC	Open	<u>3,973.26</u>	0.00		
					4,133.07			
02025 HUNTER JERSEY PETERBILT*								
	14-00857	04/02/14	PARTS FOR TRUCKS/APRIL	Open	581.88	0.00		
02108 KEEN COMPRESSED GAS CO*								
	14-00847	04/02/14	BOTTLED GAS/APRIL	Open	585.25	0.00		
02136 TED KINGSTON INC*								
	13-02749	09/23/13	BASE RADIO REPEATER UPGRADE	Open	6,455.12	0.00		
02140 KINDLE FORD LINC/MERC., INC.*								
	14-00851	04/02/14	PARTS FOR POLICE VEHICLES	Open	666.26	0.00		
02220 LIFESAVERS INC*								
	14-00828	03/31/14	AED BATTERY	Open	850.00	0.00		
02223 LANDSMAN UNIFORMS*								
	14-00885	04/02/14	UNIFORMS	Open	597.00	0.00		
02236 NIGP MEMBERSHIP DEPT*								
	14-01030	04/24/14	2014 MEMBERSHIP M VITELLI	Open	185.00	0.00		
02248 LAWMEN SUPPLY*								
	14-00579	03/06/14	BALLISTIC VEST	Open	130.00	0.00		
02294 MARIE A. LOMONACO								
	14-01230	05/06/14	MEDICAL CLAIMS	Open	5.00	0.00		
02415 STEPHEN FLITCROFT								
	13-01087	04/16/13	2013 EQUIP. ALLOWANCE	Open	29.39	0.00		B
	14-01070	04/25/14	2014 EQUIP. ALLOWANCE	Open	<u>85.20</u>	0.00		B
					114.59			
02541 ROBERT D. MARTIN, JR								
	14-01229	05/06/14	MEDICAL CLAIMS	Open	37.15	0.00		
02777 RR DONNELLEY*								
	14-00893	04/03/14	Reg 42A & B SAFETY PAPER	Open	367.50	0.00		
03104 NORTHEAST IND.&MARINE SUPPLY*								
	14-00853	04/02/14	PARTS/RDS/SANT/RECY/APRIL	Open	1,380.01	0.00		
03109 TRU GREEN CHEMLAWN								
	14-01164	04/29/14	FERTILIZER/SLICE SEED FOR L.T.	Open	7,264.50	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03226 OLD DOMINION BRUSH CO.*	14-00937	04/10/14	MATERIAL FOR LEAF TRUCK	Open	1,404.16	0.00		
03279 PARDO'S TRUCK PARTS WHSE*	14-00364	02/05/14	RDS/SAMT/RECY/FEB.	Open	883.38	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	14-01209	05/01/14	TRASH BAGS FOR REC. DEPT.	Open	573.84	0.00		
03293 BLAINE PAYNTER	14-01199	04/30/14	MEDICAL CLAIMS	Open	40.00	0.00		
03305 PEDRONI FUEL*	14-01271	05/12/14	NO LEAD GAS	Open	683.88	0.00		
03518 RIGGINS, INC.*	14-01239	05/07/14	OFF HIGHWAY DIESEL	Open	910.11	0.00		
03534 RUTGERS, THE STATE UNIVERSITY	13-02099	07/17/13	PURCHASING PUBLICATION	Open	25.00	0.00		
03537 RUTGERS, THE STATE UNIVERSITY*	14-00912	04/08/14	UPDATED FINANCIAL MANUALS	Open	152.00	0.00		
03553 RANSOME INTERNATIONAL, LLC*	14-00029	01/07/14	PARTS FOR COUNTY VEHICLES/JAN	Open	63.24	0.00		
03608 SEAWAVE CORPORATION*	14-01268	05/12/14	LEGAL NOTICES 5-7-14	Open	30.72	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	14-00852	04/02/14	TIRES/RDS/SANT/RECY/DPW/APRIL	Open	3,018.82	0.00		
03655 PENN JERSEY MACHINERY*	14-00032	01/07/14	PARTS FOR GARAGE/JAN	Open	267.00	0.00		
03810 MUNICIPAL UTIL AUTH USAGE COST	14-01296	05/13/14	WATER BILL- DUE 6/4/14	Open	1,168.87	0.00		
	14-01297	05/13/14	SEWER DUE 6/4/14	Open	<u>160.00</u>	0.00		
					1,328.87			
03820 MUNICIPAL UTIL. AUTH ON CALL	14-00989	04/15/14	REIMBURSEMENT/MARCH	Open	101.99	0.00		
03834 CAPE MAY COUNTY TREASURER/HAVE	14-01210	05/02/14	HAVEN HOUSE IN LIEU-DUE COUNTY	Open	500.45	0.00		
03876 UNITED WATER TREATMENT CO INC*	14-01165	04/29/14	COMPLETE WATER TREATMENT/HOT	Open	480.00	0.00		
03904 LOWE'S HOME CENTER INC*	14-00854	04/02/14	SUPPLIES/APRIL	Open	152.49	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03935 STAPLES BUSINESS ADVANTAGE*	14-00638	03/12/14	OFFICE SUPPLIES	Open	97.73	0.00		
03971 VERIZON WIRELESS MDT POLICE	14-01214	05/05/14	VERIZON - MDT	Open	539.35	0.00		
03985 VILLAS NAPA AUTO PARTS	14-00850	04/02/14	RDS/SANT/RECY/APRIL	Open	1,781.96	0.00		
03992 VAL-U AUTO PARTS LLC*	14-00845	04/02/14	RDS/SANT/RYCY/DPW/APRIL	Open	2,871.16	0.00		
03994 MARGARET VITELLI	14-01265	05/12/14	CONF TRAVEL REIMB	Open	25.68	0.00		
04077 RONALD J. GELZUNAS*	14-00018	01/07/14	2014 LEGAL SERVICES DNE \$90	Open	7,046.50	0.00		
04225 PRINK ME*	12-00055	01/09/12	ALS BASKETBALL BANNERS	Open	180.00	0.00		
	13-02136	07/22/13	SAFETY RULES FOR THE POOL	Open	100.00	0.00		
					<u>280.00</u>			
04266 NJ DEPT OF HEALTH&SENIOR SVCS	14-01211	05/02/14	STATE DOG LICENSE FEES-APRIL	Open	466.20	0.00		
04300 W B MASON CO INC*	14-00779	03/27/14	OFFICE SUPPLIES - DPS	Open	868.80	0.00		
	14-00987	04/15/14	8.5 x 11 PAPER TOWNHALL	Open	264.90	0.00		
					<u>1,133.70</u>			
04301 SEASHORE ASPHALT CORPORATION*	13-03524	12/05/13	APHALT FOR ROADWAYS	Open	5,410.76	0.00		B
04502 TODD LALIBERTE	14-01242	05/07/14	LACROSSE OFFICIAL	Open	120.00	0.00		
	14-01244	05/07/14	LACROSSE OFFICIAL	Open	90.00	0.00		
					<u>210.00</u>			
04514 WILLIAM BLANEY*	14-00398	02/10/14	DNE 25K RES 2014-23 CONTRACTS	Open	1,362.50	0.00		B
06037 THOMAS BARRY MARINE CONST INC	14-00056	01/08/14	ADA FISHING CREEK 2013-308	Open	42,887.34	0.00		B
	14-00599	03/10/14	CHANGE ORDER #1 RES#2014-86	Open	25,418.66	0.00		
					<u>68,306.00</u>			
5016 BROOKAIRE COMPANY	14-00773	03/27/14	AIR FILTERS	Open	3,141.16	0.00		
5044 VICKI COLE	14-01228	05/06/14	LACROSSE OFFICIAL	Open	180.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6061			AMERIHEALTH ADMINISTRATORS					
	14-01219	05/05/14	APRIL 30 HEALTH & RX	Open	32,405.68	0.00		
	14-01298	05/13/14	MAY 12 HEALTH & RX	Open	<u>52,726.29</u>	0.00		
					85,131.97			
6081			SCOTT DOYLE					
	14-01303	05/13/14	LACROSSE OFFICIAL	Open	60.00	0.00		
7098			SHORE VETERINARIAN ANIMAL *					
	14-00157	01/13/14	ANIMAL RES# 2014-36 DUE 1ST	Open	4,166.67	0.00		
7142			LINDSAY BECHTLER					
	14-01206	05/01/14	ZUMBA INSTRUCTOR APRIL 2014	Open	425.00	0.00		
7163			AIR, LAND, & SEA PHYSICALS *					
	14-01158	04/28/14	EVALUATION	Open	500.00	0.00		
7165			NICOLE PERONE					
	14-01187	04/30/14	LACROSSE OFFICIAL	Open	22.50	0.00		
	14-01302	05/13/14	LACROSSE OFFICIAL	Open	<u>120.00</u>	0.00		
					142.50			
7167			PATRICIA A CONNOR					
	14-01226	05/06/14	LACROSSE OFFICIAL	Open	90.00	0.00		
7168			SEAN COLLINS					
	14-01243	05/07/14	LACROSSE OFFICIAL	Open	120.00	0.00		
7169			JAMES FALLON					
	14-01256	05/12/14	REFUND DUE TO VETERAN EXEMPTIO	Open	1,371.01	0.00		
7170			DANIEL GUSS					
	14-01257	05/12/14	REFUND DUE TO VETERAN EXEMPTIO	Open	751.70	0.00		
7171			HARRY WEIMAR JR.					
	14-01258	05/12/14	REFUND DUE TO VETERAN EXEMPTIO	Open	513.93	0.00		
7173			BRITTANY MOODY					
	14-01261	05/12/14	LACROSSE OFFICIAL	Open	60.00	0.00		
7174			ROY VAN HOUTEN					
	14-01262	05/12/14	LACROSSE OFFICIAL	Open	60.00	0.00		
BLAUE			BLAUER ASSOCIATES INC*					
	13-00857	03/26/13	ADA REC/FISHING 12-182\$16k DNE	Open	1,475.00	0.00		
BOSNA			KAREN MANETTE BOSNA					
	14-01200	04/30/14	YOGA INSTRUCTOR APRIL 2014	Open	165.00	0.00		
BOYLES			SHERRI BOYLE					
	14-01225	05/06/14	REIMBURSEMENT- COACH-LACROSSE	Open	25.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CARROT CARROT-TOP INDUSTRIES, INC*	14-00986	04/15/14	MAINTAINING FLAGS IN LOWER	Open	1,037.38	0.00		
CYRUS CYRUS ENVIRONMENTAL CONSULTANT	14-01221	05/06/14	ADDL TESTING PUBLIC SFTY	Open	900.00	0.00		
LITTO RYAN & AMY LITTON	14-01253	05/08/14	RETURN OF UNUSED ESCROW	Open	12.05	0.00		
MCMAST SANDRA MCMASTER	14-01300	05/13/14	LACROSSE OFFICIAL	Open	180.00	0.00		
	14-01301	05/13/14	LACROSSE OFFICIAL	Open	90.00	0.00		
					<u>270.00</u>			
MITCHELL MITCHELL NICHOLS ENT	14-01267	05/12/14	RES#2014-149 RELEASE DEMO BOND	Open	500.00	0.00		
NOTARY TREASURER STATE OF NJ NOTARY	14-01231	05/06/14	NOTARY- KATHY BROWN	Open	25.00	0.00		
	14-01310	05/14/14	NOTARY PUB- MARIA BREWSTER	Open	25.00	0.00		
					<u>50.00</u>			
PRESS PRESS OF ATLANTIC CITY	14-00910	04/08/14	4/16/ 14 CLUBHOUSE HMM 2014-06	Open	152.99	0.00		
ROMANOW FRED ROMANOWSKI	14-01241	05/07/14	LACROSSE OFFICIAL	Open	90.00	0.00		
	14-01304	05/13/14	LACROSSE OFFICIAL	Open	150.00	0.00		
					<u>240.00</u>			
SCHILI JANET SCHILLIG	14-01227	05/06/14	LACROSSE OFFICIAL	Open	120.00	0.00		
<hr/> Total Purchase Orders: 125 Total P.O. Line Items: 303 Total List Amount: 265,324.52 Total Void Amount: 0.00								

I hereby certify the foregoing to be the original Resolution adopted by Township Council at a meeting held on May 19, 2014

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2014-149**

**TITLE:** A RESOLUTION REQUESTING **RELEASE** OF DEMOLITION BOND FOR BLOCK 545, LOTS 28-30, 133 RACETRACK DRIVE

**WHEREAS**, Mitchell Nichols Enterprises, Inc., posted a Demolition Bond with the Township of Lower, in the amount of \$500.00; and

**WHEREAS**, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued February 20, 2014.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, the Governing Body thereof, that the demolition bond be and hereby is **released**.

**BE IT FURTHER RESOLVED**, that the Township Treasurer is granted permission to issue a check in the amount of \$500.00 plus any accrued interest for payment of the above released demolition bond.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on May 19, 2014.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

MEMORANDUM

TO: Mayor Michael Beck &  
Council Members

FROM: William J. Galestok, PP, AICP  
Director of Planning

DATE: May 7, 2014

RE: Release of Demolition Bond  
Mitchell Nichols Enterprises, Inc.  
James Ciliberti  
133 Racetrack Drive  
Block 545, Lots 28-30  
Resolution #2014-149

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued February 20, 2014. Thank you.

WJG:las

att.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-150

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;  
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
494.30	9	James Fallon	exempt veteran	1,371.01
497.08	2	Daniel Guss	exempt veteran	751.70
169	45	Harry Weimar	exempt veteran	513.93

I hereby certify the foregoing to be a resolution adopted by the governing body at a meeting held on May 19, 2014.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2014- 151**

**TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

**NOW, THEREFORE BE IT RESOLVED** that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$4,000.00 for an item of revenue in the budget of the year 2013 as follows:

Miscellaneous Revenues –  
Revenue Offset with Appropriations - Click It or Ticket  
Total with increase to be \$4,000.00

SECTION 2.

**BE IT FURTHER RESOLVED** that a like sum of \$4,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –  
Public & Private Programs Offset by Revenues - Click It or Ticket  
State/Federal Share       \$ 4,000.00  
Non State Share           \$  
Total with increase to be   \$ 4,000.00

**FURTHER RESOLVED** that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on May 19, 2014.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

Lower Township

MOB-CIOT-2014-Lower Township-00090

**GENERAL INFORMATION**

Applicant Agency            Lower Township  
Project Title                Click It or Ticket 2014 Seat Belt Mobilization  
Federal Tax ID #            216005700

**Project Period**

From 5/19/2014    to 6/1/2014

Final financial claim due July 1, 2014.

**Type of Application**

Initial

Lower Township

MOB-CIOT-2014-Lower Township-00090

CONTACT INFORMATION

**Project Director**

Prefix:Lieutenant

First Name:Martin

Last Name:Biersbach

Title:Administrative Services Division Commander

Address 1:405 Breakwater Road

Address 2:

City:Erma

State: New Jersey

Zip:08251

Phone: 609 - 886 - 1619

Fax: 609 - 886 - 4924

E-mail:Biersbach@lowertownshippolice.com

**Financial Director**

Prefix:Mrs.

First Name:Lauren

Last Name:Read

Title:Township Chief Financial Officer

Address 1:2600 Bayshore Road

Address 2:

City:Villas

State: New Jersey

Zip:08251

Phone: 609 - 886 - 2005

Fax: 609 - 886 - 5342

E-mail:lread@townshipoflower.org

Lower Township

MOB-CIOT-2014-Lower Township-00090

CONTACT INFORMATION continued

**Authorizing Official**

Prefix: Ms.

First Name: Colleen

Last Name: Crippen

Title: Coordinator for Federal and State Aid

Address 1: 2600 Bayshore Road

Address 2:

City: Villas

State: New Jersey

Zip: 08251

Phone: 609- 886 - 2005

Fax: 609- 886 - 1694

E-mail: [ccrippen@townshipoflower.org](mailto:ccrippen@townshipoflower.org)

**NARRATIVE DESCRIPTION OF PROJECT**

I agree to the Terms and Conditions found below.

**Problem Statement:**

The most effective device for preventing deaths and injuries in motor vehicle crashes remains the seat belt. When used consistently, seat belts save lives and reduce serious injuries. In May of 2001 the State of New Jersey enacted a Primary Seat Belt Law for front seat occupants. As the result of the law, and the concerted enforcement and educational programs that accompanied it, seat belt usage in the state has steadily risen. The most recent statewide survey, undertaken in June, 2013, determined the seat belt usage rate in New Jersey to be 91%.

Convincing remaining unbelted motorists to buckle up is not an easy task. This project will provide funding to implement a targeted seat belt enforcement campaign in New Jersey as part of the nationwide "Click It or Ticket" seat belt mobilization from May 19 - June 1, 2014. On an overtime basis, police officers will conduct special enforcement patrols issuing summonses for all violations of Title 39 of the Motor Vehicle Code. The main focus of these patrols will be to stop and issue summonses to motorists, front, and rear seat passengers who are not complying with the state's seat belt laws. Officers will also enforce the child safety restraint law as appropriate.

**Objectives:**

To increase seat belt usage statewide by 1% from 91% to 92% through a targeted two-week seat belt enforcement campaign from May 19 - June 1, 2014.

NARRATIVE DESCRIPTION OF PROJECT

**Methodology:**

**REMINDER:** As per directives from the National Highway Traffic Safety Administration (which provides the federal funding for this grant) Chiefs of Police are not eligible to work grant-funded overtime through this grant.  
\*\*\*\*

This federally-funded grant project consists of an enforcement overtime campaign from **May 19 through June 1, 2014**. The project is designed to increase seat belt usage both in participating municipalities and statewide. The grant (\$4,000) will pay for 80 hours of overtime enforcement during the two-week mobilization period, with a maximum rate to be reimbursed of **\$50 per hour**.

The grant also requires that 20 of the 80 enforcement overtime hours be worked in the evening between the hours of 8 pm - midnight.

This is a **reimbursement grant**. Participating departments will incur all costs and then submit the necessary documentation to the Division of Highway Traffic Safety for reimbursement. Reimbursement requests will be submitted through the SAGE system.

This is an enforcement campaign. A reasonable number of seat belt summonses are expected in relation to overtime hours worked.

The maximum project overtime rate is **\$50.00 per hour** regardless of what officer works the project hours. The officer is to receive the full dollar amount in overtime. Administrative costs or fees should be considered "in kind services" or soft matches and are not a part of this grant. **It is up to the agency to establish its pay rate for the project.** The Division encourages agencies to pay all participating officers a flat \$50 per hour rate for this overtime detail, but agencies may pay their usual overtime rates, if they wish, in which case the reimbursement from the Division will be:

Officers paid \$50.00 - project will reimburse at \$50.00 per hour  
Officers paid less than \$50.00 - project will reimburse at that lower rate  
Officers paid more than \$50.00 - project will reimburse at \$50.00 per hour with the municipality covering the remainder of the rate

Again, the maximum hourly rate to be reimbursed is **\$50 per hour**, regardless of whether all the grant-budgeted hours are worked or not.

Lower Township

MOB-CIOT-2014-Lower Township-00090

EVALUATION (ADMINISTRATIVE (PERFORMANCE) EVALUATION)

I agree to the Terms and Conditions found below.

1. News release sent to local media and resolution/proclamation approved by local governing body.
2. A reasonable number of seat belt summonses issued in relation to overtime hours worked.
3. Night enforcement hours (25% of total hours) worked, as required.
4. Timely submittal of Enforcement Summary Report in SAGE by JUNE 13, 2014.
5. Financial Reimbursement reports submitted in SAGE by JULY 1, 2014.

Lower Township

MOB-CIOT-2014-Lower Township-00090

**ACCEPTANCE AND CONDITIONS**

Acceptance of Conditions can be found by [clicking here](#).

- I agree to the Terms and Conditions outlined in Acceptance of Conditions document found above.

Lower Township

MOB-CIOT-2014-Lower Township-00090

**CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**

Certification regarding Debarment and Suspension can be found by clicking here.

- I agree to the Terms and Conditions outlined in the Certification regarding Debarment and Suspension document found above.

Lower Township

MOB-CIOT-2014-Lower Township-00090

**PROJECT LOCATION**

County to filter by:

Cape May County

Municipalities

Lower Township

Lower Township

MOB-CIOT-2014-Lower Township-00090

ENFORCEMENT/EDUCATION DETAILS

**Description:**

Seat Belt Overtime Enforcement \*\*\*Note: 20 of the 80 enforcement overtime hours (\$1,000 total) must be nighttime seat belt enforcement, between the hours of 8 pm - midnight. \*\*\*

Description	Number of Hours	Number of Staff	Hourly Rate	Federal Share	State/Local Share	Total Amount
Seat Belt Overtime Enforcement	80	1	\$50.00	\$4,000.00	\$0	\$4,000.00

Lower Township

MOB-CIOT-2014-Lower Township-00090

**BUDGET SUMMARY**

Budget Line Item	Federal Share	State/Local Share	Total Amount Requested
Enforcement/Education Details	\$4,000	0	\$4,000

Lower Township

MOB-CIOT-2014-Lower Township-00090

**SIGNATURES**

**Project Director Approval**

Name Martin Biersbach

I approve this application for submission.

**Financial Director Approval**

Name Lauren Read

I approve this application for submission.

**Authorizing Official Approval**

Name Colleen Crippen

I approve this application for submission.

Lower Township

MOB-CIOT-2014-Lower Township-00090

**CONTRACT AGREEMENT**

Project Title Click It or Ticket 2014 Seat Belt Mobilization  
Grant Number OP-14-45-01-MC-14  
Federal Fiscal Year 2014  
Amount Awarded \$4,000  
Funding Source SECTION 405-NATIONAL PRIORITY SAFETY PROGRAMS-CFDA 20.616  
Project Period 5/19/2014 6/1/2014

Project Director Martin Biersbach  
Financial Officer Lauren Read  
Authorizing Official Colleen Crippen

Federal policy requires notification of Limited English Proficiency (LEP) requirements to entities that receive Federal funds. A copy of the US Department of Transportation's guide entitled, "Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons" can be found on our website at [www.state.nj.us/lps/htsalong](http://www.state.nj.us/lps/htsalong) with a power point presentation.

The personnel of this Division look forward to the success of this project in improving highway traffic safety and are prepared to assist you in any way. Thank you for your interest and contributions to making New Jersey a safer state.

Gary Poedubicky  
Acting Director and Governor's Representative

I the Project Director agree to the Terms and Condition above.

5/13/2014

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-152

TITLE: A RESOLUTION REQUESTING RELEASE OF PERFORMANCE GUARANTEE FOR GARDEN STATE DREDGING; BLOCK 899, LOT 1, ESCROW #Z07-11-07

WHEREAS, Garden State Dredging posted a Performance Guarantee with the Township of Lower, in the amount of \$1,000.00; and

WHEREAS, the Township Engineer has recommended that improvements having a total value of \$1,000.00 have been properly installed and are presently acceptable; and

WHEREAS, the Township of Lower Land Development Ordinance states that the requirements for a Maintenance Guarantee may be waived by the Governing Body only if the Township Engineer has certified the improvement; and

WHEREAS, the Township Engineers, Engineering Design Associates, has certified that the improvements are acceptable and recommend that the requirement for the Maintenance Bond be waived.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing Body thereof, that the Performance Guarantee of \$1,000.00 plus any accrued interest be and hereby is released.

BE IT FURTHER RESOLVED that the Township Treasurer is granted permission to issue a check in the amount of \$1,000.00 plus any accrued interest for payment of the above released Performance Bond.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on May 19, 2014.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

MEMORANDUM

TO: Mayor Michael Beck &  
Council Members

FROM: William J. Galestok, PP, AICP  
Director of Planning

DATE: May 13, 2014

RE: Garden State Dredging  
Railroad Avenue  
Block 899, Lot 1  
Lower Township, NJ  
Resolution #2014-152

The Land Development Ordinance of the Township of Lower, Chapter XVI, requires that “The governing body shall be resolution, release or declare in default each Performance Guarantee.”

Pursuant to the above referenced, Resolution #2014-152 is required to release the Performance Guarantee held in trust by the Township of Lower for Garden State Dredging, Block 899, Lot 1. The required final inspection report, certifying completion, compliance and condition of the work, has been received from the Township Engineer, Joseph H. Maffei.

The Township Engineer recommends release of the retained \$1,000.00.

The inspection and construction costs of the bonded improvements have been paid for by the developer. All mandated improvements must be completed for the project’s final approval.

Section 400-81F.(3) of The Land Development Ordinance of the Township of Lower requires that a Maintenance Guarantee, in an amount equal to not more than fifteen percent (15%) of the original estimate of the cost of improvements, shall be filed by the owner; however, the requirement may be waived by the governing body.

The Township Engineer has recommended that the requirement for the Maintenance Bond be waived.



May 9, 2014

**VIA E-MAIL AND REGULAR MAIL**

Lower Township  
2600 Bayshore Road  
Villas, NJ 08251-1399

Attention: Julie Picard, Clerk

**Re: Garden State Dredging Minor Site Plan  
Block 899, Lot 1  
Railroad Avenue  
Lower Township, Cape May County, NJ  
Escrow #Z 07-11-07  
EDA #L-109**

Dear Ms. Picard:

In accordance with N.J.S.A. 40:55D-53.e and pursuant to a request from the applicant for a performance guarantee release, we performed an observation of the subject site on May 8, 2014. Based on our observation, the site improvements were completed satisfactorily and they comply with Chapter XVI of the Land Development Ordinance of the Township of Lower and Zoning Board Resolution No. 08-12-ZBA. Accordingly, we recommend a release of the performance guarantee in the amount of **\$1,000.00** for the site improvements.

Should you have any questions, feel free to contact our office.

Sincerely,

Joseph H. Maffei, P.E., P.P., C.M.E.

JHM/gs

cc: Bill Galestok, Director of Planning  
Lisa Schubert, Clerk, Planning/Zoning Boards  
Garden State Dredging, Applicant  
*Above via email*

Final\Lower\LI09PAL1

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-153

**TITLE: APPROVAL TO CO-SPONSOR AND CONTRIBUTE \$1,700.00 TOWARDS THE DELAWARE RIVER AND BAY AUTHORITY 2014 SUMMER EVENTS HELD AT THE CAPE MAY LEWES FERRY TERMINAL**

**WHEREAS**, the Lower Township Recreation Department is co-sponsoring Movie Nights and Family Fun Nights with the Delaware River and Bay Authority to take place at the Ferry Terminal for the following dates and fees:

		Event Cost	Township Share
July 9, 2014	Movie Night	\$ 1,500.00	\$ 500.00
July 23, 2014	Family Fun Night	\$ 1,000.00	\$ 350.00
August 20, 2014	Movie Night	\$ 1,500.00	\$ 500.00
August 27, 2014	Family Fun Night	\$ 1,000.00	\$ 350.00
	<b>TOTAL</b>	<b>\$ 5,000.00</b>	<b>\$1,700.00</b>

**WHEREAS**, the Township Share towards this event is \$1,700.00; and

**WHEREAS**, the CFO has determined sufficient funds are available in the budget under Celebration of Public Events 4-01-30-420-299 as evidenced by the

CFO's signature \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Recreation Department is hereby authorized and directed to enter into this agreement with the DRBA.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on May 19, 2014.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						



## Invoice

April 25, 2014

To: Mitchell Plenn  
Superintendent, Parks and Recreation  
Township of Lower  
2600 Bayshore Rd.  
Villas, NJ 08251

### Description of Services:

Shared service expenses, including rental of movie screen, sound system, magician, balloon artist, face painter and DJ for the following community events to be held at Cape May Terminal:

Movie Night – July 9, 2014	\$500.00
Family Fun Night – July 23, 2014	\$350.00
Movie Night – August 20, 2014	\$500.00
Family Fun Night – August 27, 2014	<u>\$350.00</u>
Total:	\$1,700.00

**Total Amount Due:**           **\$1,700.00** (one thousand, seven hundred dollars)

**Please make check payable to:**

The Delaware River and Bay Authority

**Please send to:**

Cape May – Lewes Ferry  
PO Box 827  
North Cape May, NJ 08204  
Attention: Mike Porch

**Mitch Plenn**

---

**From:** "Porch, Michael J." <mike.porch@drba.net>  
**Date:** Tuesday, May 13, 2014 1:39 PM  
**To:** <recreation@townshipoflower.org>  
**Subject:** FW: CMLF summer 2014

See below. Total cost is \$5,000. Lower Twp. is contributing \$1,700, the ferry the other \$3,300.

Mike

**Michael J. Porch**

*Marketing*  
Cape May - Lewes Ferry  
Delaware River and Bay Authority  
609.889.7273 Office  
609.886.1021 Fax  
PO Box 827  
1200 Sandman Blvd  
North Cape May, NJ 08204



---

**From:** Porch, Michael J.  
**Sent:** Tuesday, April 08, 2014 3:12 PM  
**To:** Recreation (recreation@townshipoflower.org); jridgway@townshipoflower.org  
**Subject:** CMLF summer 2014

Mitch/Jim,

It would be great to team up with Lower to co-sponsor more events this summer! We're having a public event every Wednesday night in July and August:

Concerts – July 16 & 30, August 6 & 13

Move nights – July 9, August 20

Large screen, popcorn, DJ - cost approx. \$1,500 per night

Family Fun Nights – July 23, August 27

Magician, Face painters, Balloon artist, DJ - cost approx. \$1,000 per night

The total cost for the 4 nights (not including concerts) is \$5,000. If you wanted to co-sponsor the whole series, your share would be \$2,500. If you only want to co-sponsor the movies, it would be \$1,500.

**Are the fireworks on for July 3?**

Let me know if you have any questions.

Thanks.

Mike

**Michael J. Porch**

Cape May - Lewes Ferry  
Delaware River and Bay Authority  
609.889.7273 Office  
609.886.1021 Fax  
PO Box 827  
1200 Sandman Blvd  
North Cape May, NJ 08204



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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-154

**TITLE: A RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE COUNTY OF CAPE MAY FOR LAW ENFORCEMENT COVERAGE AT A TOWNSHIP EVENT**

**WHEREAS**, the Township of Lower desires to contract with The County of Cape May in order to share Law Enforcement Coverage at a Township Event scheduled for June 8, 2014; and

**WHEREAS**, such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

**WHEREAS**, this contract is in the best interest for the safety of the citizens of the Township of Lower.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Township of Lower, in the County of Cape May and State of New Jersey, that the shared services contract between the Township of Lower and the County of Cape May be and is hereby authorized and accepted and that the proper officials of the Township of Lower are authorized to execute said contract; and

**BE IT FURTHER RESOLVED**, that the contract shall take effect upon the adoption of the appropriate resolution by the County of Cape May and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on May 19, 2014.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

SHARED SERVICES AGREEMENT  
BY AND BETWEEN THE  
COUNTY OF CAPE MAY  
AND THE  
TOWNSHIP OF LOWER

Dated

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PROVISIONS FOR LAW ENFORCEMENT COVERAGE AT A TOWNSHIP EVENT  
ON JUNE 8, 2014

**SHARED SERVICES AGREEMENT BETWEEN  
TOWNSHIP OF LOWER  
AND COUNTY OF CAPE MAY**

THIS AGREEMENT made and entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between:

**TOWNSHIP OF LOWER**

a municipal Corporation of the State of New Jersey with offices located at:  
2600 Bayshore Road, Villas, New Jersey  
Hereinafter referred to as the "Township",

and the:

**COUNTY OF CAPE MAY**

a Body Politic and Corporate of the State of New Jersey with offices  
located at: William E. Sturm Jr. Administration Building  
4 Moore Road  
Cape May Court House, New Jersey 08210  
hereinafter referred to as the "County".

**WHEREAS**, DelMoSports, Inc is hosting the Escape the Cape Triathlon on Sunday, June 8, 2014 from 7am – 11am classified as a special event (herein after "event") within The Township which is advantageous to the Township by bringing visitors and residents to the event with ancillary benefits to Township businesses; and

**WHEREAS**, due to the number of attendees at the Escape the Cape Triathlon, in order to provide appropriate law enforcement services within the area of the event, without a concomitant in law enforcement services elsewhere in the Township of Lower, it is necessary for Lower Township to engage the services of additional law enforcement personnel during the Escape the Cape Triathlon for the safety of the participants, attendees and the traffic flow of others throughout the Township who are not participating in the event; and

**WHEREAS** the County has trained officers that are prepared to provide the services to assist the Township in providing law enforcement for traffic assignments, participant safety, spectator safety and any and all other Title 40 law enforcement functions: and

**WHEREAS**, N.J.S.A. 40A:65-1 et.seq. authorizes local government units, including Townships and Counties, to enter into agreements for the exchange of services pursuant to the provisions of that statute known as the "Uniform Shared Services and Consolidation Act";

**WHEREAS**, the parties hereto intend to enter such an Agreement pursuant to the authority conferred by the "Uniform Shared Services and Consolidation Act" and

**NOW THEREFORE**, in consideration of the promises, agreements and covenants hereinafter set forth and mutually agreed to, the County and the Township, each for itself, its successors and assigns, do mutually covenant, promise and agree as follows:

**ARTICLE I  
PROVISION OF SERVICES**

**SECTION 101. Funding:**

(a) **County Funding.** The County will receive and funding from the Township in the amount of \$60.00 per hour per County Sheriffs Officer assigned to the above event. The amount due and owing to the County will be billed via invoice to the Township by the County within 30 days services are rendered.

(b) **Township Funding.** Upon the receipt of the above invoice, the Township will remit payment to the County within 30 days payable to the Cape May County Treasurers Office.

**SECTION 102. Authorized County and Municipal Representatives.**

(a) The authorized County Representatives for all purposes of the Agreement shall be the Freeholder Director or such other representative who shall, from time to time, be designated by the Freeholder Director.

(b) The authorized Township Representative for all purposes of the Agreement shall be the Mayor or such other representative who shall, from time to time, be designated by the Mayor.

(End of Article 1)

**ARTICLE II  
REPRESENTATIONS AND WARRANTIES**

**SECTION 201. Representations and Warranties of the County.** The County represents and warrants to the Township as follows:

(a) **General.** The County is a public body corporate and politic of the State of New Jersey and has the power and authority to provide the Services to the Township and to execute and deliver this Agreement and all services necessary to give effect to this Agreement and to perform its obligations hereunder.

(b) **No Conflict.** The execution, delivery and performance of this Agreement (i) has been duly authorized by all requisite action of the County, (ii) to the best knowledge of an Authorized County Representative, following diligent inquiry, will not violate or conflict with any provision of law, rule or regulation, any order of any court or other agency of government and (iii) to the best knowledge of an Authorized County Representative, will not violate or result in a default under any provision of any indenture, agreement or other instrument.

(c) **Litigation.** Except as otherwise disclosed to Township, to the best knowledge of an Authorized County Representative, there is no action, suit or proceeding at law or in equity or by or before any Governmental Authority or other agency now pending or, threatened against or affecting the ability of the County to enter into this Agreement.

(d) **Obligations of the County.** When executed and delivered by the County, this Agreement will be a legal, valid and binding obligation of the County enforceable against it in accordance with its terms, except as enforcement thereof may be limited by applicable bankruptcy, moratorium or similar laws affecting creditors' rights generally.

**SECTION 202. Representations and Warranties by the Township.**

The Township makes the following representations and warranties to the County:

(a) **General.** The Township (i) is a public body corporate and politic of the State of New Jersey; (ii) has full corporate power and authority to execute and deliver this Agreement and all documents necessary to give effect to this Agreement and to perform its obligations hereunder, and (iii) by proper Township action has duly authorized the execution and delivery of this Agreement.

(b) **No Conflict.** The execution, delivery and performance of this Agreement (i) has been duly authorized by all requisite action of the Township, (ii) to the best knowledge of an Authorized Representative, following diligent inquiry, will not violate or conflict with any provision of law, rule or regulation, any order of any court or other agency of government and (iii) to the best knowledge of an Authorized Representative, will not violate or result in a default under any provision of any indenture, agreement or other instrument.

(c) **Litigation.** Except as otherwise disclosed to the Township, to the best knowledge of an Authorized Township Representative, there is no action, suit or proceeding at law or in equity or by or before any Governmental Authority or other agency now pending or, threatened against or affecting the ability of the Township to enter into this Agreement or perform the Services hereunder.

(d) **Obligations of the Agency.** When executed and delivered by the Township, this Agreement will be a legal, valid and binding obligation of the Township, enforceable against it in accordance with its terms, except as enforcement thereof may be limited by applicable bankruptcy, moratorium or similar laws affecting creditors' rights generally.

(d) **Indemnification.** The Township hereby agrees to indemnify the County and to hold it harmless from and against any and all damages, claims, losses and/or liabilities of any sort (including reasonable attorney's fees) which may incur as a result of the performances of the services by the County pursuant to this agreement. The County employees will be covered by the County's workers compensation insurance.

(End of Article II)

## ARTICLE III MISCELLANEOUS

**SECTION 301. Governing Law.** This Agreement shall be deemed to be a contract under the laws of the State of New Jersey and for all purposes, including interpretation hereof and performance hereunder, shall be governed in accordance with the laws of the State of New Jersey. Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement may bring the legal action or proceeding in the Superior Court of New Jersey sitting in Cape May Court House, New Jersey.

**SECTION 302. Consents.** Any consents required by the County or Township under this Agreement (other than those delegated to the applicable Authorized County Representative or Authorized Township Representative) shall be adopted by a resolution of the respective governing bodies.

**SECTION 303. Amendments.** Any amendment or modification of this Agreement will only be effective upon the execution of a written instrument authorized by the members of the Township in the case of the Township and the Freeholder Director and the Board of Freeholders in the case of the County.

**SECTION 304. Assignment.** No party may assign or attempt to assign its respective obligations under this Agreement. Any purported assignment of rights in violation of this provision is void. In addition to voiding the purported assignment, the County shall declare the assignor in default of this Agreement and require the re-payment of all project funds within seven (7) days.

**SECTION 305. Severability.** If one or more of the provisions of this Agreement are determined to be contrary to law, then such provision or provisions shall be deemed severable from the remaining provisions and shall not affect the validity of the other provisions of this Agreement.

**SECTION 306. Term .** The duties and obligations under Sections 306 and 307 shall remain in effect for as long as the applicable statute of limitations remain in effect and the duty to defend shall extend beyond the statute of limitations to the extent any claim is made against the County at any time in the future as it relates to the service. The agreement to provide the above defined services to the Township will be for only the date of the event June 8, 2014.

**SECTION 307. Notices.** All notices required under the terms of this Agreement shall be given by hand delivering such notices or by mailing such notices by certified or registered mail, return receipt requested, to the address of the parties. Notices to the County shall be sent to the Board of Freeholders Clerk and County Treasurer. Notices to the Township shall be sent to the Mayor and Clerk of the Township.

**SECTION 308. Dispute Resolution.** In the event of a dispute between the parties arising out of this Agreement, the contract documents or the work being performed, the parties agree that they will immediately meet and make a good faith effort to resolve such conflict.

**SECTION 309. Adoption.** This Agreement shall be approved by resolution of the Council of the Township and by resolution of the Cape May County Board of Chosen Freeholders. Said resolutions shall be duly adopted in accordance with the law at public meetings held in accordance with the Open Public Meetings Act. The parties have read this Agreement. It is a full statement of their understandings. It may not be changed except in writing signed by both parties.

**SECTION 310. Entire Agreement.** This Agreement constitutes the entire understanding of the parties.

(End of Article III)

IN WITNESS WHEREOF, the County and the Township have caused their respective seals to be hereunto affixed and attested and this Agreement to be signed by their respective, duly authorized officers and to be dated as of the day and year first written above.

COUNTY OF CAPE MAY

[SEAL]

BY: \_\_\_\_\_  
FREEHOLDER DIRECTOR

ATTEST :

\_\_\_\_\_  
CLERK/ADMINISTRATOR

BY: \_\_\_\_\_  
MAYOR MICHAEL E BECK

[SEAL]

ATTEST:

\_\_\_\_\_  
JULIE A PICARD, TOWNSHIP CLERK

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-155

TITLE: ISSUANCE OF 2014 TAXI AND OPERATOR LICENSE

WHEREAS, an application has been submitted by Ocean Cab Services in compliance with Ord. #2000-4 for a Taxi License; and

WHEREAS, the applicant has submitted the appropriate fees, provided the required documentation, and the Police have reviewed and approved the application packet.

NOW, THEREFORE, BE IT RESOLVED, the Clerk is hereby authorized to issue the following:

Ocean Cab Services

<u>License Type</u>	<u>Description</u>
Taxi	1997 Chevy Venture Vin # 1GNDX03E2VD234149
Operator	Irma Guy

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on May 19, 2014.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-156

**TITLE: RENEWAL OF 2014 CAMPGROUND LICENSE**

**WHEREAS**, Cold Spring Campground Inc has applied for renewal of their Campground License; and

**WHEREAS**, the applicant has paid the required license fees.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower that the Campground License for the following is hereby renewed for the period of April 1, 2014 through March 31, 2015 subject to all real estate taxes being current.

Doug McPherson

t/a Cold Spring Campground Inc

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at the meeting held on May 19, 2014.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2014-158

**TITLE: RESOLUTION OF THE TOWNSHIP OF LOWER SUPPORTING ACTION BY THE BOARD OF EDUCATION OF THE LOWER CAPE MAY REGIONAL SCHOOL DISTRICT FOR A REFERENDUM ON THE CITY OF CAPE MAY'S PROPOSAL TO MODIFY THE METHOD OF APPORTIONMENT OF TAXES FOR THE OPERATION OF THE LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**

**WHEREAS**, the Township Council of the Township of Lower represents the taxpayers, residents, and the resident students of the Township of Lower, which is the largest municipality in population and area of the Lower Cape May Regional School District; and

**WHEREAS**, the Lower Township Council firmly believes that the system of taxation for regional school districts established by the State Legislature and the Governor of New Jersey in July 1976 is a fair and equitable system for distributing the tax burden to support regional school districts; and

**WHEREAS**, the Lower Township Council strongly agrees that the statutory method set forth in N.J.S.A. 18A:13- 23 (a) is the fairest method of raising taxes to support regional school districts because it equalizes the tax effort required of taxpayers by assessing taxable real property in regional school districts in New Jersey at the same rate; and

**WHEREAS**, the Lower Township Council disagrees with the efforts of the representatives of the City of Cape May to change the fair and equitable method currently in place for distributing the tax burden for supporting the Lower Cape Regional School District; and

**WHEREAS**, the Lower Township Council believes that, notwithstanding its disagreement with the proposal of the representatives of the City of Cape May to change the method currently in place, the voters of the Lower Cape May Regional School District should decide any proposal to modify the method of apportionment of regional school district taxes, as set forth in the applicable statutes; and

**WHEREAS**, the Lower Township Council believes that it is time for the voters to be heard on how this tax issue should be resolved, in accordance with the procedures provided for by the laws of the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower that the Council strongly supports the proposition that the voters of Lower Township, the Borough of West Cape May, and the City of Cape May should decide whether the method of apportionment of taxes for the operation of the Lower Cape May Regional School District should be modified, pursuant to a referendum conducted pursuant to N.J.S.A. 18A:13-23, and that the Council strongly urges the Lower Cape May Regional Board of Education to place the question before the voters of the Lower Cape May Regional School on the date of the annual school election, *i.e.*, November 4, 2014, and

**BE IT FURTHER RESOLVED**, that the Clerk of the Township of Lower is directed to provide a certified copy of this Resolution to the Board of Education of the Lower Cape May Regional School District.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on May 19, 2014.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
NEVILLE						
SIMONSEN						
CLARK						
BECK						

# PERSONNEL ACTIONS

Report for Council Meeting of 5/19/2014

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<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
Public Safety	Senico, Aaren	02/24/2014	Will, Ellen	new hire	clerk typist	yes
Public Safety	Will, Ellen	02/28/2014		retired	sr. police clerk	yes
Public Safety	Nuscis, Michael	03/03/2014		new hire	police officer	yes
Public Safety	Ritterhoff, Thomas	05/05/2014		appointed	class II officer	yes
Public Safety	Stadnicar, Paul	05/05/2014		appointed	class II officer	yes
DPW	Vanderlinden, Alex	05/01/2014		new hire	temp laborer	yes
DPW	Jasinski, Nick	05/01/2014		new hire	temp laborer	yes
DPW	Hart, Joseph	05/05/2014		new hire	temp laborer	yes
Rec	Hedstrom, Karen	06/18/2014		seasonal	lifeguard	yes
Rec	Lipsett, John	06/18/2014		seasonal	ticket-taker pool	yes
Rec	Simaitis, John	06/18/2014		seasonal	ticket-taker pool	yes

Date of report: 5/13/2014

c: Manager  
Clerk  
Payroll  
Asst. Treasurer  
Personnel Director  
Bulletin Board  
File

*Clerk's*  
Register Report  
4/1/2014 Through 4/30/2014

5/1/2014

Page 1

Account	Description	Memo	Category	Amount
<b>INCOME</b>				
TOTAL Uncategorized	<i>NSF DOG</i>			20.00
TOTAL Business Mercantile 2013-2014				85.00
TOTAL Business Mercantile 2014-2015				1,039.00
TOTAL Campgrounds & Trailers				46.00
TOTAL Ice Cream License				290.00
TOTAL Licenses & Permits				15.00
TOTAL Liquor Licenses				4,000.00
TOTAL Rental Merc 2013-2014				1,200.00
TOTAL Rental Merc 2014-2015				5,075.00
TOTAL Scrapper				10.00
TOTAL Street Openings				210.00
TOTAL Taxi & Limo				335.00
TOTAL Yard Sales				225.00
TOTAL INCOME				12,550.00
<b>TRANSFERS</b>				
TOTAL Council Checking				-12,550.00
TOTAL TRANSFERS				-12,550.00
<b>OVERALL TOTAL</b>				<b>0.00</b>

Township of Lower  
 2600 Bayshore Road  
 Villas, NJ 08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 04/01/2014 To 04/30/2014

May 09 , 2014 10:50:28AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$579,500.00	Cubic Footage:	78621 Cu.ft	Permit Issued:	164
Cost Of Alteration:	\$447,822.00	Square Footage:	7251 Sq.ft	Updates Issued:	3
Cost Of Demolition:	\$5,829.00			All Fees Waived:	3
Total Cost:	\$1,033,151.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$9,218.00	Building:	\$0.00	Building:	\$154.00	Building Fees:	\$9,064.00
Electrical:	\$4,836.00	Electrical:	\$0.00	Electrical:	\$284.00	Electrical Fees:	\$4,552.00
Fire :	\$2,689.00	Fire :	\$0.00	Fire :	\$156.00	Fire Fees:	\$2,533.00
Plumbing:	\$8,671.00	Plumbing:	\$0.00	Plumbing:	\$140.00	Plumbing Fees:	\$8,531.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$734.00	Technical Fees:	\$24,680.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$263.00	\$15.00	\$248.00
Alteration Training Fee:	\$758.00	\$10.00	\$748.00
DCA Minimum Fee:	\$31.00	\$1.00	\$30.00
Sub total Training Fee:	\$1,052.00	\$26.00	\$1,026.00

**TECHNICAL ISSUES**

Building Technical:	60
Electrical Technical:	65
Fire Protection Technical:	29
Plumbing Technical:	101
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$742.00
Waived Certificate Fees:	\$51.00
Sub Total Certificate Fees:	\$691.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	6
Certificate of Approval:	9
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$24,680.00
DCA FEES:	\$1,026.00
CERTIFICATE FEES:	\$691.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$26,397.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$50.00
GRAND TOTAL FEES:	\$26,447.00

**OFFICE OF THE CONSTRUCTION OFFICIAL**

**Account Summation-Summary**

Report Run from 04/01/2014 To 04/30/2014

May 9, 2014 10:58:59AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$2,497.00	\$23,950.00	\$0.00	\$26,447.00
Copies	Sub Totals:	\$0.00	\$75.00	\$0.00	\$75.00
LICENSE FEES	Sub Totals:	\$0.00	\$400.00	\$0.00	\$400.00
<b>GRAND TOTALS:</b>		\$2,497.00	\$24,425.00	\$0.00	\$26,922.00

**Construction Permit Activity Report**

RANGE: 04/01/2014 To 04/30/2014

May 14 , 2014 11:28:46AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$307,500.00	Cubic Footage:	53736 Cu.ft	Permit Issued:	9
Cost Of Alteration:	\$53,979.00	Square Footage:	5448 Sq.ft	Updates Issued:	0
Cost Of Demolition:	\$500.00			All Fees Waived:	0
Total Cost:	\$361,979.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$3,510.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$3,510.00
Electrical:	\$328.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$328.00
Fire :	\$504.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$504.00
Plumbing:	\$970.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$970.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$5,312.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$179.00	\$0.00	\$179.00
Alteration Training Fee:	\$93.00	\$0.00	\$93.00
DCA Minimum Fee:	\$1.00	\$0.00	\$1.00
Sub total Training Fee:	\$273.00	\$0.00	\$273.00

**TECHNICAL ISSUES**

Building Technical:	6
Electrical Technical:	3
Fire Protection Technical:	1
Plumbing Technical:	3
Elevator Technical:	
Mechanical Technical:	

**CERTIFICATE ISSUES**

Certificate of Occupancy:	1
Certificate of Approval:	1
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$363.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$363.00

PERMIT FEES:	\$5,312.00
FEES:	\$273.00
CERTIFICATE FEES:	\$363.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$5,948.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$5,948.00

# OFFICE OF THE CONSTRUCTION OFFICIAL

## Account Summation-Summary

Report Run from 04/01/2014 To 04/30/2014

May 14, 2014 11:28:58AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
INSPECTION FINALS WCM	Sub Totals:	\$0.00	\$682.00	\$0.00	\$682.00
LICENSE FEES	Sub Totals:	\$0.00	\$300.00	\$0.00	\$300.00
PERMIT FEES	Sub Totals:	\$0.00	\$5,948.00	\$0.00	\$5,948.00
<b>GRAND TOTALS:</b>		\$0.00	\$6,930.00	\$0.00	\$6,930.00





**Lower Township Police Department  
Monthly Activity Report**

2014

	<b>March</b>	<b>Total:</b>
<b>General Complaints and Service Calls</b>	3357	<b>9862</b>
<b>Emergency Medical Calls with L. T. Rescue</b>	161	<b>484</b>
<b>Fire Alarm Call Outs (Total)</b>	39	<b>108</b>
<b>Villas Fire Company</b>	18	<b>41</b>
<b>Town Bank Fire Company</b>	10	<b>37</b>
<b>Erma Fire Company</b>	11	<b>30</b>
<b>Assaults</b>	6	<b>12</b>
<b>Robbery</b>	1	<b>4</b>
<b>Domestic Violence Complaints</b>	35	<b>96</b>
<b>Domestic Violence with Assaults</b>	9	<b>22</b>
<b>Motor Vehicle Accidents</b>	39	<b>91</b>
<b>Traffic Warnings</b>	31	<b>93</b>
<b>Traffic Summons</b>	95	<b>323</b>
<b>Motor Vehicle Stops</b>	428	<b>1180</b>
<b>Local Ordinance Warnings</b>	0	<b>2</b>
<b>Local Ordinance Complaints</b>	3	<b>4</b>
<b>Assaults on Police Officers</b> (UCR Report Return "A")	0	<b>0</b>
<b>Residential and Commercial Alarm Calls</b>	57	<b>194</b>
<b>Property Checks</b>	1252	<b>3866</b>
<b>Death Investigations</b>	4	<b>8</b>
<b>Burglaries</b>	16	<b>47</b>
<b>Thefts</b>	35	<b>85</b>
<b>Criminal Mischief Complaints</b>	39	<b>70</b>
<b>Disorderly Conduct Complaints</b>	47	<b>128</b>
<b>Animal Control Complaints</b>	82	<b>226</b>
<b>Adult Arrests</b> (UCR Report Return "A")	45	<b>145</b>
<b>Juvenile Arrests</b> (UCR Report Return "A")	7	<b>19</b>
<b>D.W.I. Arrests</b> (UCR Report JV & Adult Arrests Combined)	4	<b>7</b>
<b>Drug Possession Arrests</b> (UCR Report JV & Adult Arrests Combined)	3	<b>13</b>
<b>Investigation Reports Completed</b>	139	<b>318</b>
<b>Supplemental Investigation Reports Completed</b>	40	<b>180</b>
<b>Total Value Property Stolen</b> (UCR Report Return "A")	\$98,279.00	<b>\$134,729.00</b>
<b>Total Value Property Recovered</b> (UCR Report Return "A")	\$70,475.00	<b>\$81,506.00</b>



**Lower Township Police Department  
Monthly Activity Report**

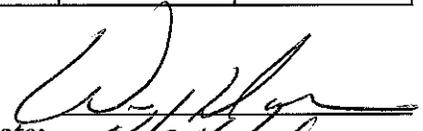
2014

	March	Total:
<b>Man Power Loss in Hours</b>		
<b>Union</b>	0	0
<b>Suspended</b>	0	0
<b>Vacation</b>	677	2197
<b>Personal</b>	64	172
<b>Comp Hours</b>	54	142
<b>Sick Hours</b>	84	408
<b>Injury Hours</b>	0	0
<b>Training Hours</b>	716	1724
<b>Military Training</b>	240	852
<b>Police Department Overtime in Hours</b>		
<b>Operations Overtime</b>	84.5	215.75
<b>Operations Comp Time</b>	62	104
<b>Investigation Division Overtime</b>	40	123.75
<b>Investigation Division Comp Time</b>	22.5	87.5
<b>Court Overtime</b>	12.5	72.5
<b>Court Comp Time</b>	0	4.5
<b>Holiday Overtime</b>	12.5	1947
<b>Holiday Comp Time</b>	0	89
<b>Government/Grant Funding Overtime in Hours</b>		0
<b>Click It or Ticket</b>	0	0
<b>Cops n Shops</b>	0	0
<b>JV Curfew</b>	0	0
<b>DWI Patrol</b>	0	0
<b>Other</b>	0	16
<b>Private Funding Overtime in Hours</b>		
<b>Special Detail</b>	28	28

Prepared by:

Chief William Mastriana

Date:



3/24/14

**2014 CASH RECEIPTS  
APRIL**

Township of Lower  
Office of the Tax Collector

	<b>MONTH TO DATE</b>	<b>YEAR TO DATE</b>
<b>Receipts</b>		
Current year taxes (2014)	4,750,204.26	18,385,269.68
Prior year taxes (2013)	751.07	806,292.74
Arrears (2012)		2,266.91
Municipal lien	1,161.50	1,648.11
Recording	24.00	64.00
Bankruptcy	14.45	123.12
MUA CHARGES		191,928.27
Municipal service Fees	11,160.00	37,747.14
Tax Search Fees		20.00
Interest	8,756.76	77,475.53
Tax Sale Cost		20,785.85
Lot clearing		12,520.00
Returned Check Fees		160.00
Duplicate Bills	85.00	225.00
Trash	774.00	15,888.50
Premium		425,800.00
<b>TOTAL DEPOSITS</b>	<b>4,772,931.04</b>	<b>19,978,214.85</b>
<b>DEPOSITED TO COUNCIL CHECK</b>	<b>4,657,814.23</b>	<b>19,070,574.67</b>
<b>DEPOSITED TO WIPP ACCOUNT</b>	<b>115,116.81</b>	<b>481,840.18</b>
<b>PREMIUM ACCOUNT</b>		<b>425,800.00</b>
<b>TOTAL DEPOSITS</b>	<b>4,772,931.04</b>	<b>19,978,214.85</b>
NSF Reversals	1,228.84	11,195.28
<b>TOTAL</b>	<b>4,771,702.20</b>	<b>19,967,019.57</b>

Prepared by Susan Jackson

**2014 APRIL**  
**VITAL STATISTICS**

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Marriages,Civil Unions	10
Domestic Partners	0
Ceritified Copies	173
Certified Copies EDRS	0
Burial Permits	0

Marriages, Civil Unions State	\$250.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$30.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,730.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00

<b>TOTAL</b>	<b>\$2,010.00</b>
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