

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
May 04, 2020 - 7:00 P.M.

Meeting called to order

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Consent Agenda

Approval of Minutes - April 20, 2020

Res. #2020-138 Payment of Vouchers \$ 405,031.14

Res. #2020-139 Approval of Change Order #3 to Charles Marandino LLC for the Schellengers Landing Safety Improvements and Identification Program for Additional Work Including: Additional Concrete Driveway, Demolition of An Existing Storm Inlet, and Code Compliant Railing (\$18,565.20)

Res. #2020-140 A Resolution Authorizing the Issuance of Refunds and/or Deferments of Youth Sport Recreation Fees Received in Connection with the Township of Lower Recreation Department's Spring Youth Sports Programs

Res. #2020-141 Authorization for South Jersey Power Cooperative Electric Bid

Res. #2020-142 Authorizing Pay Out of Terminal Leave (G.Finnegan \$35,120.17)

Res. #2020-143 Approving a Professional Service Contract with DeBlasio & Associates to Prepare and Submit an Application for the FY2021 NJDOT State Aid Program (\$2,000)

Res. #2020-144 A Resolution Authorizing an Extension of the Grace Period for the Payment of 2020 Second Quarter Property Tax

Regular Agenda

Manager's Report

Administrative Reports

Clerk, Dog, Treasurer – Quarterly & Monthly

Council Comments

Call to the Public

Adjournment

The Lower Township Council Meeting scheduled for May4, 2020 at 7:00 p.m. will be closed to the public due to Executive Order #104. Anyone wishing to participate in the meeting can do so by dialing 1-669-224-3412. Access Code: 710-649-309#.

COUNCIL MEETING MINUTES – April 20, 2020

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on April 20, 2020 at 7:00 p.m. via GoToMeeting.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present via phone for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Kevin Coombs
Councilmember Roland Roy, Jr.
Deputy Mayor David Perry
Mayor Frank Sippel

Mayor Sippel was physically present

Also present via phone: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor, Robert Belasco, Township Solicitor and Karen Fournier, Deputy Township Clerk was physically present.

Work Session

Consent Agenda

Approval of Minutes – April 4, 2020

Res. #2020-133 Payment of Vouchers \$ 776,258.45

Res. #2020-134 A Resolution Amending the Personnel Policies and Procedures Manual of Lower Township (adding Sick Time to the donated leave)

Res. #2020-135 A Resolution Authorizing the Tax Collector to Process Third Quarter "Estimated" Tax Bills, Due August 1, 2020

Res. #2020-136 Authorization for Extension of Late Fee for Dog Licenses for the Year 2020

Res. #2020-137 Approval of Change Order #3 for the Construction Phase of the Roseann Avenue Roadway and Utility Improvements Project – Phase III to Mott MacDonald (\$18,000)

Ordinance #2020-11- An Ordinance Amending Chapter 166, Article XII, Wildlife Feeding, of the Code of the Township of Lower, to Prohibit the Feeding of Wildlife on Private Property Within the Township of Lower - This is the First reading of this Ordinance, because of newspaper constraints, the Second reading and Public Hearing has been scheduled for May 18, 2020

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY	X		X				
SIPPEL		X	X				

Regular Agenda

Manager's Report

Manager Ridgway updated Council on several department matters including: DPW tree and branch schedule, Tax collections, Rotary Park easement, Planning/Zoning meetings, bid openings, Recreation Department activities, and meetings with VanDrew's office and Assemblyman Simonsen regarding funding for local businesses.

Administrative Reports

Tax, Vital Statistics

Council Comments

Councilmember Conrad thanked Mayor Sippel for his public service announcements and thanked residents for their cooperation.

Councilmember Coombs thanked Township employees for keeping the Township operating.

Councilmember Roy agreed with previous Council comments and reminded everyone to stay safe.

Deputy Mayor Perry made favorable comments regarding the Zoom meeting with Congressman VanDrew's office and thanked Manager Ridgway and Mayor Sippel for their efforts concerning small businesses. He also gave an update on Roseann Avenue.

Mayor Sippel echoed comments regarding the meeting concerning small businesses and informed that it will be available online.

Call to the Public

Bill Greenfield, Villas, asked for an approximate timeframe on opening beaches for fishing and walking. Mayor Sippel responded that the goal is to open as soon as possible with the focus on the health and welfare of residents.

Jim Sanford, Diamond Beach, inquired about the construction of a water tower and condo units in Diamond Beach. Manager Ridgway addressed Mr. Sanford's questions.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Coombs, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 7:19 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01590 FORD, SCOTT & ASSOCIATES*	20-00436	02/10/20	NTE \$40K PER RES #2020-07	Open	4,000.00	0.00		B
01806 ANTHONY J HARVATT, II, ESQ	20-00905	04/08/20	ZONING BOARD SOLICITOR SALARY	Open	625.00	0.00		
01898 HERITAGE BUSINESS SYSTEMS, INC*	20-01085	04/28/20	FIRE SFTY COPIER 4/1-6/30/2020	Open	113.85	0.00		
02025 HUNTER JERSEY PETERBILT*	20-00112	01/09/20	PARTS FOR TRUCK/DPW	Open	261.93	0.00		
02134 THOMAS KEYWOOD	20-01082	04/28/20	MARCH APRIL CONTRACTUAL REIMB	Open	826.08	0.00		
02223 LANDSMAN UNIFORMS*	19-02932	10/31/19	UNIFORMS	Open	403.11	0.00		
	20-00269	01/23/20	UNIFORMS	Open	89.58	0.00		
					492.69			
02248 LAWMEN SUPPLY*	20-00431	02/10/20	BALLISTIC VESTS	Open	1,035.00	0.00		
02294 MARIE A. LOMONACO	20-00438	02/10/20	CONTRACTUAL REIMBURSEMENT M	Open	158.42	0.00		
02538 MARSH & MCLENNAN AGENCY, LLC*	20-00625	03/05/20	DNE \$25K INSURANCE BROKER	Open	2,083.33	0.00		B
03387 POGUE INC. *	20-00975	04/22/20	CONTROLLED SUBSTANCES	Open	150.00	0.00		
03460 V.E. RALPH & SON, INC. *	20-00692	03/10/20	PATROL SUPPLIES	Open	179.40	0.00		
03518 RIGGINS, INC. *	20-00957	04/21/20	HIGHWAY DIESEL	Open	67.34	0.00		
03692 SOUTH JERSEY GAS CO*	20-01110	04/30/20	3/17-4/18/20 NATURAL GAS	Open	4,716.08	0.00		
03904 LOWE'S HOME CENTER INC*	20-00915	04/08/20	BEACH ACCESS CLOSURE	Open	469.26	0.00		
03915 TURF EQUIPMENT & SUPPLY CO*	20-00119	01/09/20	SUPPLIES FOR MOWERS	Open	273.15	0.00		
03969 VERIZON	20-00973	04/22/20	4/13-5/12/20 LANDLINES	Open	251.84	0.00		
03971 VERIZON WIRELESS MDT POLICE	20-01104	04/29/20	VERIZON MDT	Open	843.27	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04266 NJ DEPT OF HEALTH&SENIOR SVCS								
	20-00960	04/21/20	MARCH 2020DOG LICENSE	Open	112.80	0.00		
04281 CAPRI CONSTRUCTION CO INC*								
	19-02761	10/09/19	REC.CENTER RESTROMMS UPGRADE	Open	19,935.79	0.00		
	19-03443	12/17/19	C.ORDER #1-BATHROOM UPGRADES	Open	<u>5,322.49</u>	0.00		
					25,258.28			
7079 SUBURBAN PROPANE L P*								
	20-00889	04/07/20	PROPANE- CLEM MULLIGAN	Open	154.43	0.00		
7098 SHORE VETERINARIAN ANIMAL *								
	20-00159	01/10/20	RES 2020-16 DNE \$56K ANIMAL CO	Open	4,666.67	0.00		B
7119 ENGINEERING DESIGN ASSOC*								
	19-00360	01/30/19	RES 18-317 RABBIT RUN WATER	Open	105.00	0.00		B
7196 LAUREN HUGGINS SUIT*								
	20-00158	01/10/20	RES 2020-09 PUBLIC INFORMATION	Open	1,075.00	0.00		B
7251 REIT LUBRICANTS CO*								
	20-00887	04/07/20	HYDRAULIC OIL/DIESEL MOTOR OIL	Open	1,459.16	0.00		
7507 STEFANKIEWICZ & BELASCO LLC								
	20-00154	01/10/20	RES # 2020-01 DNE \$34K	Open	2,833.33	0.00		
7508 BLANEY & KARAVAN PC*								
	20-00157	01/10/20	RES2020-05 MONTHLY DNE \$40K	Open	3,333.33	0.00		B
7636 MOTT MACDONALD LLC*								
	20-00961	04/21/20	PROFESSIONAL ENGINEERING	Open	628.15	0.00		
	20-00962	04/21/20	PROFESSIONAL ENGINEERING	Open	781.00	0.00		
	20-00963	04/21/20	PROFESSIONAL ENGINEERING	Open	762.00	0.00		
	20-00964	04/21/20	PROFESSIONAL ENGINEERING	Open	142.00	0.00		
	20-00965	04/21/20	PROFESSIONAL ENGINEERING	Open	504.50	0.00		
	20-00966	04/21/20	PROFESSIONAL ENGINEERING	Open	568.00	0.00		
	20-00967	04/21/20	PROFESSIONAL ENGINEERING	Open	248.50	0.00		
	20-00968	04/21/20	PROFESSIONAL ENGINEERING	Open	588.90	0.00		
	20-00969	04/21/20	PROFESSIONAL ENGINEERING	Open	107.50	0.00		
	20-00970	04/21/20	PROFESSIONAL ENGINEERING	Open	106.50	0.00		
	20-00971	04/21/20	PROFESSIONAL ENGINEERING	Open	1,310.00	0.00		
	20-00972	04/21/20	PROFESSIONAL ENGINEERING	Open	<u>106.50</u>	0.00		
					5,853.55			
7751 HOFFMAN'S EXTERMINATING*								
	20-00946	04/16/20	2020 PEST CONTROL CONTRACT	Open	1,539.00	0.00		
	20-00947	04/16/20	2020 PEST CONTROL 1389 LANGLEY	Open	<u>936.00</u>	0.00		
					2,475.00			
7834 NAUTI SPIRITS								
	20-00870	04/02/20	HAND SANITIZER 2-5 GAL 2 32OZ	Open	744.26	0.00		PC1

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7871 PLANET TECHNOLOGIES, INC*								
	20-01099	04/29/20	LOWER TWP EMAIL 56 1/20-1/2021	Open	2,123.52	0.00		
7929 AMAZON CAPITAL SERVICES, INC								
	20-00883	04/06/20	SUPPLIES	Open	524.60	0.00		
	20-00953	04/17/20	OFFICE SUPPLIES	Open	36.32	0.00		
	20-01056	04/22/20	COVID19 SUPPLIES FOR COURT	Open	72.44	0.00		
	20-01060	04/23/20	PLANNING AND ZONING LAPTOP	Open	467.32	0.00		
					<u>1,100.68</u>			
8072 JOHNSONS CONTROL SERCURITY								
	20-00665	03/10/20	MAINTENANCE AGREEMENT	Open	82.53	0.00		B
8168 CMRS-FP ACTT# 106000865324								
	20-01111	04/30/20	4/29/20 POSTAGE REPLENISH	Open	19,000.00	0.00		
8197 GREAT AMERICAN FINANCIAL SERV								
	20-00974	04/22/20	APRIL 2020 LEASE	Open	560.00	0.00		
8267 CELESTE ANDERSON								
	20-00912	04/08/20	REFUND REGISTRATION FEE	Open	125.00	0.00		
8271 QUADIENT INC								
	20-01098	04/29/20	IN-6/7 SERIES INK	Open	183.00	0.00		
8656 BIO BLASTING LLC*								
	20-00865	04/01/20	4 BIO BLAST SPRAYER	Open	1,800.00	0.00		
	20-01061	04/23/20	2 (TWO) 55 GALLONS DPW/POLICE	Open	3,447.50	0.00		
					<u>5,247.50</u>			
8658 C2 IMAGING								
	20-00893	04/07/20	FACE SHIELDS 200 PD/RESCUE	Open	1,000.00	0.00		
8660 FIRE FIGHTERS EQUIP CO INC.*								
	20-00929	04/14/20	DISPOSABLE 3 PLY W/EARLOOPS	Open	937.50	0.00		
ABBA ABBA MEDICAL SUPPLY*								
	20-01057	04/23/20	GLOVES SMALL/MEDIUM	Open	89.50	0.00		
	20-01058	04/23/20	N95 MASKS	Open	13,000.00	0.00		
					<u>13,089.50</u>			

Total Purchase Orders: 76 Total P.O. Line Items: 0 Total List Amount: 403,704.26 Total Void Amount: 0.00

RESOLUTION #2020-138

AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Precision Collision Service	Citizen Vehicle Repair	\$ 1,326.88
TOTAL Manual Checks		\$ 1,326.88
TOTAL Computer Checks		\$ 403,704.26
TOTAL BILL LIST		<u>\$ 405,031.14</u>

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 4, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-139

Title: **APPROVAL OF CHANGE ORDER #3 TO CHARLES MARANDINO LLC FOR THE SCHELLENGERS LANDING SAFETY IMPROVEMENTS AND IDENTIFICATION PROGRAM FOR ADDITIONAL WORK INCLUDING: ADDITIONAL CONCRETE DRIVEWAY, DEMOLITION OF AN EXISTING STORM INLET AND CODE COMPLIANT RAILING**

WHEREAS, Charles Marandino LLC was awarded on January 6, 2020 by Resolution #2020-52 for the Schellengers Landing Safety Improvements and Identification Program; Change Order #1 was awarded on March 2, 2020 for additional concrete in the amount of \$9,486.00 and Change Order #2 was awarded on March 16, 2020 for additional work in the amount of \$18,190.00 making the total amount of the contract \$1,268,401.00 ; and

WHEREAS, Charles Marandino LLC has provided a proposal in the amount of \$18,565.20 for additional work including an additional concrete driveway, demolition of an existing storm inlet and construction of a code compliant railing; and

WHEREAS, the Township Council desires to approve the Change Order #, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord #19-06 C-04-55-427-000

CFO Signature: _____

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Change Order #3 in the amount of \$18,565.20 to Charles Marandino LLC is hereby approved and the new contract total is now \$1,286,966.20.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 4, 2020.

Julie A Picard, Township Clerk



April 17, 2020

Via Email

Township of Lower
2600 Bayshore Road
Villas, NJ 08251
ATTN: Julie Picard, Township Clerk

**RE: Schellenger Landing Safety Improvement & Identification Program
Lower Township, Cape May County, NJ
EDA #8326**

Dear Julie:

Enclosed please find a proposal from Charles Marandino, LLC for Change Order #3 in the amount of \$18,565.20 (+1.50%). The Total Contact Change is +3.73%. Change Order #3 includes the following:

1. The construction of additional concrete driveway restoration in order to properly meet the existing grades in front of the South Jersey Marina parking lot;
2. The demolition of an existing storm inlet, the construction of a new storm inlet, reset the grate and connect to the existing storm system with 8" PVC stormpipe in order to properly meet the existing grades and ensure stormwater flows into the inlet in front of the South Jersey Marina parking lot; and
3. The construction of a code compliant wood railing to safely protect pedestrians in front of the Cinco de Mayo Restaurant.

If anyone has any questions, or concerns, please do not hesitate to contact our office.

Very Truly Yours,

Joseph H. Maffei, P.E., P.P., C.M.E.

JHM/jm
Enclosure

cc: Jim Ridgway, Township Manger
Bill Galestok, Director of Planning
Margaret Vitelli, QPA
Charles Marandino, LLC
All above via email only

ENGINEERING DESIGN ASSOCIATES, P.A.

CHANGE ORDER #3

SCHELLENGERS LANDING SAFETY IMPROVEMENTS AND IDENTIFICATION PROGRAM

Township of Lower, Cape May County, New Jersey

April 17, 2020

EDA # 8326

NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITY	TOTAL AS-BUILT QUANTITY COMPLETED	AS-BUILT COST
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BASE BID

1	Site Clearing	LS	1	\$300,000.00	\$300,000.00	0.00	0.00	\$0.00
2	Brick Paver Sidewalk w/ 4" Concrete Base	SF	8,900	\$34.00	\$302,600.00	0.00	0.00	\$0.00
3	Brick Paver Street Crosswalk w/ 6" Concrete Base	SF	6,400	\$36.00	\$230,400.00	0.00	0.00	\$0.00
4	Concrete Driveway Restoration	SF	360	\$6.00	\$2,160.00	0.00	0.00	\$0.00
5	Concrete Vertical Curb	LF	1,200	\$40.00	\$48,000.00	0.00	0.00	\$0.00
6	Concrete Flush Curb	LF	220	\$40.00	\$8,800.00	0.00	0.00	\$0.00
7	Concrete Depressed Curb	LF	275	\$40.00	\$11,000.00	0.00	0.00	\$0.00
8	Detectable Warning Surface	SF	350	\$20.00	\$7,000.00	0.00	0.00	\$0.00
9	Pole Mounted Light Complete	EA	1	\$3,380.00	\$3,380.00	0.00	0.00	\$0.00
10	Business Sign Relocation	LS	1	\$10,000.00	\$10,000.00	0.00	0.00	\$0.00
11	Traffic Sign Replacement	LS	1	\$10,000.00	\$10,000.00	0.00	0.00	\$0.00
12	Topsoil & Seed	SF	125	\$1.00	\$125.00	0.00	0.00	\$0.00
13	Asphalt Driveway Restoration	SF	430	\$6.00	\$2,580.00	0.00	0.00	\$0.00
14	Relocate Fire Hydrant	EA	2	\$5,000.00	\$10,000.00	0.00	0.00	\$0.00
15	Pavement Markings	LS	1	\$450.00	\$450.00	0.00	0.00	\$0.00
16	No Item				\$0.00	0.00	0.00	\$0.00
17	Rumble Strips	LS	1	\$2,760.00	\$2,760.00	0.00	0.00	\$0.00
18	Maintenance & Protection of Traffic	LS	1	\$150,000.00	\$150,000.00	0.00	0.00	\$0.00
19	2" Sch. 80 PVC Electrical Conduit	LF	320	\$31.00	\$9,920.00	0.00	0.00	\$0.00
20	2" Sch. 40 PVC Electrical Conduit	LF	2000	\$23.00	\$46,000.00	0.00	0.00	\$0.00
21	Lightpole Foundation	EA	14	\$1,150.00	\$16,100.00	0.00	0.00	\$0.00
22	Remove & Replace Light Service Conduit & Wires	LS	1	\$16,150.00	\$16,150.00	0.00	0.00	\$0.00

ALTERNATE BID A

A-1	Street Light Complete	EA	13	\$4,100.00	\$53,300.00	0.00	0.00	\$0.00
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SUMMARY FOR CHANGE ORDER #2

NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT UNIT COST	CONTRACT COST	QUANTITY THIS PERIOD	TOTAL AS-BUILT QUANTITY COMPLETED	ADJUSTED AS-BUILT COST
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EXTRA QUANTITIES

4E	Concrete Driveway Restoration	SF	1,017	\$6.00	\$6,102.00	0.00	0.00	\$0.00
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EXTRA ITEMS

E3	Demolish & remove existing inlet, construct new inlet, reset grate & connect w/8" PVC stormpipe in front of SJ Marina	LS	1	\$9,899.60	\$9,899.60	0.00	0.00	\$0.00
E4	Furnish & Install new wood railing in front of Cinco de Mayo Restaurant	LF	26	\$98.60	\$2,563.60	0.00	0.00	\$0.00

TOTAL CONTRACT COST	\$1,240,725.00
CHANGE ORDER #1 AMOUNT	\$9,486.00
CHANGE ORDER #2 AMOUNT	\$18,190.00
CHANGE ORDER #3 AMOUNT	\$18,565.20
PERCENT CHANGE FOR CHANGE ORDER #3	1.50%
AMENDED CONTRACT AMOUNT	\$1,286,966.20
PERCENT CHANGE OF TOTAL CONTRACT	3.73%

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-140

Title: A RESOLUTION AUTHORIZING THE ISSUANCE OF REFUNDS AND/OR DEFERMENTS OF YOUTH SPORT RECREATION FEES RECEIVED IN CONNECTION WITH THE TOWNSHIP OF LOWER RECREATION DEPARTMENT'S SPRING YOUTH SPORTS PROGRAMS

WHEREAS, on March 9, 2020, Governor Murphy issued Executive Order 103 declaring a State of Emergency and a Public Health Emergency in response to the outbreak of the novel Coronavirus within the State of New Jersey; and

WHEREAS, in accordance with the aforementioned declared State of Emergency and Public Health Emergency, and pursuant to Executive Orders 104 and 107, Governor Murphy enacted various social distancing restrictions, including but not limited to a complete ban on gatherings of any size, the closure of all schools within the State of New Jersey, and the requirement that all residents shelter in their homes until further order; and

WHEREAS, on April 7, 2020, Governor Murphy issued Executive Order 119 declaring and proclaiming that the State of Emergency and Public Health Emergency associated with the novel Coronavirus continues to exist in the State of New Jersey, and all previously enacted social distancing restrictions remained in full force and effect; and

WHEREAS, due to the substantial disruption caused by the outbreak of the novel coronavirus and the social distancing restrictions enacted by the State of New Jersey, and in an effort to protect the health, safety, and general welfare of all Township residents, specifically the youth, the Township of Lower Recreation Department was forced to cancel its spring youth sports programs; and

WHEREAS, many Township residents whose children participate in these programs had already tendered the required registration fees associated with said youth sports programs in anticipation that said sports programs would commence during the spring months; and

WHEREAS, in light of the disruptions caused by the novel coronavirus, the limitations imposed in connection with current social distancing restrictions enacted by the State of New Jersey, and the fact that spring sports programs conducted by the Township of Lower Recreation Department have been cancelled, the Mayor and Council of the Township of Lower find it to be necessary and appropriate to permit Township residents who previously paid registration fees in relation to spring youth sports programs to request a refund of tendered monies and/or a deferment of said registration fees until the commencement of a subsequent seasonal youth sport program.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. Residents who have tendered registration fees in relation to the Township of Lower Recreation Department's spring youth sports programs may request, in writing submitted to the Recreation Department, a refund of any and all monies previously tendered in connection with spring youth sport program registration fees.
2. Alternatively, Residents who have tendered registration fees in relation to the Township of Lower Recreation Department's spring youth sports programs may request a deferment of said registration fees to be applied to a subsequent seasonal youth sport program.
3. Residents who have tendered registration fees in relation to the Township of Lower Recreation Department's spring youth sports programs whose children may age out of the ability to participate in said programs shall receive an automatic refund of any previously tendered spring youth sport program registration fees.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 4, 2020.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-141

Title: **AUTHORIZATION FOR SOUTH JERSEY POWER COOPERATIVE ELECTRIC BID**

WHEREAS, the Township desires to participate in the South Jersey Power Co-Operative (SJPC) as lead agency with the approved energy consultant, Concord Energy Services;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Margaret Vitelli, Township Qualified Purchasing Agent is hereby authorized to include Lower Township in the South Jersey Cooperative bid for retail purchase of electric for a two (2) year proposal.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

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Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-142

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a payment due to Gerald Finnegan in the amount of \$ 35,120.17 is authorized and chargeable to the Reserve for Accumulated Absences.

BE IT FURTHER RESOLVED that the funds shall be disbursed in one payment of \$17,560.09 in 2020 and one payment of \$17,560.08 in 2021.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 4, 2020.

Julie A Picard, Township Clerk

Finnegan, Gerald

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 DATE:

EMPLOYEE: Finnegan, Gerald
 DATE OF RESIGNATION: 5/1/2020
 DATE OF PAYMENT: _____
 RESOLUTION #: _____

Annual Salary:	\$74,552.48
Hourly Rate:	\$35.8425
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	35.84	0.00
Personal	2.46	35.84	88.23
Sick	960.00	35.84	34,408.84
Vacation	17.38	35.84	623.11
Terminal Leave Payout			\$35,120.17

2020 \$17,560.09
 2021 \$17,560.09

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	177/52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp				0.00		0.00	
Personal	0.00	32.00	0.33	10.46	8.00	2.46	contract max
Sick	2,686.00	120.00	0.33	39.23	44.00	960.00	960 hours
Vacation	16.00	200.00	0.33	65.38	64.00	17.38	
Holidays							
Total	2,702.00	352.00	0.98	115.08	116.00	979.85	

Accrual and time used are current 4/14/2020

Employee Signature: _____
 Date: _____

Treasurer's Signature: _____
 Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-143

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DeBLASIO & ASSOCIATES TO PREPARE AND SUBMIT AN APPLICATION FOR THE FY2021 NJDOT STATE AID PROGRAM

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates have provided a proposal to prepare and submit an application for the FY2021 NJDOT State Aid Program at the fee of \$2,000 for one application in coordination with the Grants Coordinator and Director of Public Works; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: C-04-55-424-910

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

- 1. The Proposal between DeBlasio & Associates and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$2,000.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT and 5 rows: CONRAD, COOMBS, ROY, PERRY, SIPPEL

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 4, 2020.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

April 13, 2020

VIA EMAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
FY2021 NJDOT State Aid Program:
Municipal Aid, Transit Village, Bikeway and
Safe Streets to Transit Programs**

Dear Mr. Douglass:

On April 13, 2020, the New Jersey Department of Transportation's (NJDOT) notified all municipalities that applications are being accepted for the FY2021 State Aid programs. The NJDOT is accepting applications for four (4) categories and a brief description of each category is listed below:

- **Municipal Aid** – This \$151 million program has been a significant resource in funding local transportation projects. All municipalities are eligible. The Department continues to encourage municipalities to consider using the Municipal Aid Program to fund projects that support walking and biking in their communities especially now that additional funds are available. NJDOT has set a goal to award up to 10% of the Municipal Aid Program funds to projects such as pedestrian safety improvements, bikeways and streetscapes.
- **Transit Village** – This program will award grants totaling \$1 million for traditional and non-traditional transportation projects that enhance walking, biking and/or transit rider ship within ½ mile of the transit facility. Only New Jersey municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task force are eligible to apply.
- **Bikeways** – This \$1 million program is intended to fund bicycle projects which create new Bike Path Mileage. It is available to all counties and municipalities. The Department continues to work toward the goal of achieving 1,000 miles of dedicated bikeways in New Jersey. Special consideration will be given to bikeways that are physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding.

- **Safe Streets to Transit** – The intent of this program is to encourage counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities, in order to promote increased usage of transit by all segments of the population. A total of \$1 million is available for grant awards.

Our fee to prepare and submit the Township's State Aid application(s) is \$2,000.00 for one application and \$1,000.00 for each additional application thereafter.

The applications must be completed and submitted on or before July 1, 2020 on-line thru SAGE. Since the applications must be authorized for submission by an approved resolution of the Township, we are requesting that the Township select the project candidate(s) as soon as possible so that we can meet the application deadline.

Upon your authorization, we are prepared to begin work immediately in the preparation of your 2021 NJDOT State Aid application(s). Should you have any questions or require additional information, please do not hesitate to contact me at our office.

Very truly yours,
DeBlasio & Associates



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email)



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

April 13, 2020

Dear Mayor/Freeholder Director/County Executive:

On behalf of Governor Phil Murphy, I am pleased to announce that applications will now be accepted for the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2021 State Aid programs. This change in the solicitation and notification schedule for the programs listed below will help the municipalities and counties be able to access funds for the next round of projects sooner. **The new deadline for grant application submissions is July 1st.** Grant awards are expected to be announced in November.

As you may know, the Transportation Trust Fund Reauthorization Act of 2016 increased funding for Local Aid programs to counties and municipalities from \$190 million per year to \$430 million. The reason for the steep increase is that the majority of New Jersey's roadway mileage—about 90 percent—is under local government jurisdiction and is in as much need of repair as the state roadway network. By announcing the solicitations today, we will be able to address these needs sooner.

I recently announced NJDOT's "Commitment to Communities" initiative that creates new programs and combines existing Departmental efforts to assist local governments in spending the significantly increased level of aid that the reauthorized Trust Fund law affords them. The Commitment to Communities initiative includes a new Resource Center that provides one-stop shopping for local government managers by providing hands-on resources for the application process, raising awareness of grant cycles and proactively communicating program information. Our adjustment in the schedule was initiated by comments from you as well as representatives from the construction industry.

The following is a brief description of each grant program:

- **Municipal Aid** - This \$151.25 million program has been a significant resource in funding local transportation projects. All municipalities are eligible. The Department continues to encourage municipalities to consider using the Municipal Aid Program to fund projects that support walking and biking in their communities especially now that additional funds are available. NJDOT has set a goal to award up to 10 percent of the Municipal Aid Program funds to projects such as pedestrian safety improvements, bikeways and streetscapes. An additional \$10 million is provided in Urban Aid for a total of \$161.25 million.
- **Transit Village** - This program will award grants totaling \$1 million for traditional and non-traditional transportation projects that enhance walking, biking and/or transit ridership within a half

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mile of the transit facility. Only New Jersey municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task Force are eligible to apply. The eligible town list can be found at:

<http://www.state.nj.us/transportation/business/localaid/transitvillagef.shtm>

- **Bikeways** - This \$1 million program is intended to fund bicycle projects which create new Bike Path Mileage. It is available to all counties and municipalities. The Department continues to work toward the goal of achieving 1,000 miles of dedicated bikeways in New Jersey. Special consideration will be given to bikeways that are physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding.
- **Safe Streets to Transit** - The intent of this program is to encourage counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities, in order to promote increased usage of transit by all segments of the population. A total of \$1 million is available for grant awards.

All projects funded through the Transportation Trust Fund must comply with the Americans with Disabilities Act (ADA). ADA guidance, program descriptions and application guidance materials can be found on the NJDOT website at: <http://www.state.nj.us/transportation/business/localaid/stateaid.shtm>

If you choose to apply, please be aware that Municipal Aid regulations require projects receiving this type of aid to award a construction contract within 24 months from the date of grant notification.

I encourage you to submit applications for these Local Aid programs. Each program application will be evaluated independently, affording counties and municipalities the opportunity to receive funding in more than one category.

The enclosed map provides contact information for each Local Aid District Office. I recommend that you consult with your Local Aid District Office to assist in preparing applications for funding. Please keep in mind that a separate application for each project must be completed and submitted on or before **July 1st, 2020**, on-line through the Department's electronic grants administration system, known by its acronym, SAGE, at: <https://njsage.intelligrants.com/>

As Commissioner of Transportation, I am committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance, technical expertise and training in surmounting the application process for traditional and non-traditional local transportation initiatives. Our counties and municipalities will be well positioned to design and construct important local projects without the need to impact property taxes. Your success in building projects and spending the additional capital will mean success not only for your constituents, but for the entire state.

Thank you for your continued interest and support of NJDOT, and best wishes for success with your project applications.

Sincerely,



Diane Gutierrez-Scaccetti
Commissioner

Enclosure

c: Municipal Clerk
Municipal Engineer
County Engineer

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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-144

Title: A RESOLUTION AUTHORIZING AN EXTENSION OF THE GRACE PERIOD FOR THE PAYMENT OF 2020 SECOND QUARTER PROPERTY TAXES

WHEREAS, pursuant to N.J.S.A. 54:4-66(a), annual second quarter property tax payments collected by the Township of Lower are due by May 1st each year, with, in accordance with the provisions of N.J.S.A. 54:-67(a), a grace period permitted until May 11, 2020, after which late fees, penalties, and interest begins to accrue;

WHEREAS, on April 28, 2020, New Jersey Governor Philip Murphy issued Executive Order No. 130 (2020) in response to the ongoing Coronavirus Public Health Emergency which permits Municipalities to extend the grace period associated the payment of second quarter property taxes from May 11, 2020 to no later than June 1, 2020; and

WHEREAS, in light of the substantial economic disruption caused by the outbreak of the novel coronavirus and the social distancing restrictions enacted by the State of New Jersey, it is the desire of the Township Council of the Township of Lower to extend the grace period associated with the payment of second quarter property taxes from May 11, 2020 to June 1, 2020; and

WHEREAS, second quarter property tax payments received after June 1, 2020, will be assessed applicable statutory interest, late fees, and penalties from the statutory second quarter property tax due date of May 1,2020.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the grace period for the payment of 2nd quarter 2020 property tax bills due on May 1, 2020 is hereby extended to June 1, 2020. Second quarter 2020 property tax payments received after June 1, 2020, will be assessed applicable statutory interest, late fees, and penalties from the statutory second quarter property tax due date of May 1,2020.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 4, 2020 .

Julie A Picard, Township Clerk

Council

March 2020

Register Report - Last month

3/1/2020 through 3/31/2020

4/20/2020

Page 1

Account	Description	Memo	Category	Amount
INCOME				33,208.00
Business Mercantile 2020-2021				16,527.00
Campgrounds & Trailers				10,296.00
Miscellaneous				350.00
Rental Late Fee				150.00
Rental Merc 2020-2021				1,950.00
Rental Misc				300.00
Residential Rental 2020				75.00
Scrapper				10.00
Street Openings				530.00
Vac Prop Reg				3,000.00
Yard Sale Permit				20.00
TRANSFERS				-33,208.00
Council Checking				-33,208.00
			OVERALL TOTAL	0.00

GENERAL REVENUES		FCOA	Anticipated 2020	Realized in Cash in 2020	Excess/ (Shortfall)
1. Surplus Anticipated		08-101	4,186,359.00	0.00	(4,186,359.00)
2. Surplus Anticipated With Consent of Director of Local Gov't Services		08-102			
Total Surplus Anticipated		08-100	4,186,359.00	0.00	(4,186,359.00)
3. Miscellaneous Revenues - Section A: Local Revenues		XXXXXX			
Licenses:		XXXXXX			
Alcoholic Beverages		08-103	35,000.00	400.00	(34,600.00)
Other (Mercantile, campground, ice cream peddling, bingo, gravel pit)		08-104	115,000.00	44,803.00	(70,197.00)
Fees and Permits (Yard sale, copying fees, street opening, taxi cab, municipal fees)		08-105	72,200.00	15,620.00	(56,580.00)
Fines and Costs:		XXXXXX			
Municipal Court		08-110	101,500.00	31,308.36	(70,191.64)
Interest and Costs on Taxes		08-112	150,000.00	34,532.84	(115,467.16)
Interest on Investments and Deposits		08-113	182,300.00	136,653.84	(45,646.16)
Recreation Fees		08-105	40,000.00	6,860.00	(33,140.00)
Payments in Lieu of Taxes - Conifer		08-105	30,000.00	10,114.63	(19,885.37)
Payments in Lieu of Taxes - Yorkshire Place		08-105	15,000.00	7,778.70	(7,221.30)
Payments in Lieu of Taxes - Haven House		08-105	25,000.00	10,822.65	(14,177.35)
Bulk Trash Receipts		08-105	65,000.00	17,435.00	(47,565.00)
Amt. Anticipated from LTMUA		08-114	160,000.00	0.00	(160,000.00)
Cable Franchise Fees		08-105	125,000.00	131,281.95	6,281.95
Total Section A: Local Revenue		08-001	1,116,000.00	447,610.97	(668,389.03)
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations		XXXXXX			
Consolidated Municipal Property Tax Relief Aid		09-200	14,218.00	0.00	(14,218.00)
Energy Receipts (PL 1997, Chapters 162 & 167)		09-202	1,461,573.00	0.00	(1,461,573.00)
Garden State Trust		09-207	134,878.00	0.00	(134,878.00)
Total Section B: State Aid Without Offsetting Appropriations		09-001	1,610,669.00	0.00	(1,610,669.00)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (NJSA 40A: 4-36 and NJAC 5:23-4.17)		XXXXXX			
Uniform Construction Code Fees		08-160	420,000.00	140,341.00	(279,659.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset w/Appropriations		08-002	420,000.00	140,341.00	(279,659.00)
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations:		XXXXXX			
Boards of Education - Special Police		08-105	175,097.98	0.00	(175,097.98)
County Interlocal - Garage Services		08-105	50,971.60	0.00	(50,971.60)
Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations		11-001	226,069.58	0.00	(226,069.58)
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h)					
Total Section E: Interlocal Municipal Service Agreements Offset With Appropriations		08-003	0.00	0.00	0.00

GENERAL REVENUES				
	FCOA	Anticipated 2020	Realized in Cash in 2020	Excess/ (Shortfall)
3 Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXXX	XXXXXXX	XXXXXXX	
Body Armor Grant	10-713	4,696.73		(4,696.73)
NJ Transportation Trust Fund Authority Act	10-865	185,000.00		(185,000.00)
Recycling Tonnage Grant	10-701	39,496.19		(39,496.19)
Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services-Public and Private Revenues	10-001	229,192.92	0.00	(229,192.92)
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services -				
Other Special Items:	XXXXXXX	XXXXXXX	XXXXXXX	
Uniform Fire Safety Act	08-106	394,723.00	133,898.63	(260,824.37)
Fire District Contributions	08-105	102,000.00	0.00	(102,000.00)
Capital Fund - Reserve for Debt Service	08-109	225,000.00	0.00	(225,000.00)
Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Other Special Items	08-004	721,723.00	133,898.63	(587,824.37)

GENERAL REVENUES		FCOA	Anticipated 2020	Realized in Cash in 2020	Excess/ (Shortfall)
Summary of Revenues					
1. Surplus Anticipated		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
2. Surplus Anticipated With Consent of Director of Local Gov't Services		08-101	4,186,359.00	0.00	(4,186,359.00)
3. Miscellaneous Revenues:		08-102	0.00	0.00	
Total Section A: Local Revenues		08-001	1,116,000.00	447,610.97	(668,389.03)
Total Section B: State Aid Without Offsetting Appropriations		09-001	1,610,669.00	0.00	(1,610,669.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations		08-002	420,000.00	140,341.00	(279,659.00)
Total Section D: Interlocal Municipal Service Agreements		11-001	226,069.58	0.00	(226,069.58)
Total Section F: Public and Private Revenues		10-001	229,192.92	0.00	(229,192.92)
Total Section G: Other Special Items		08-004	721,723.00	133,898.63	(587,824.37)
Total Miscellaneous Revenues		13-099	4,323,654.50	721,850.60	(3,601,803.90)
4. Receipts from Delinquent Taxes			650,000.00	285,603.38	(364,396.62)
5. Subtotal General Revenues (Items 1, 2, 3 and 4)			9,160,013.50	1,007,453.98	(8,152,559.52)
6. Amount to be Raised by Taxes for Support of Municipal Budget:		XXXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes		07-190	21,335,186.19	XXXXXXXXXX	
b) Addition to Local District School Tax		07-191			
Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)		07-199	21,335,186.19	(26,685,911.04)	(48,021,097.23)
7. Total General Revenues		13-299	30,495,199.69	(25,678,457.06)	(56,173,656.75)
Add back: Replenish fund balance					
Total Revenues needed to balance budget & replenish surplus					
			(4,186,359.00)		
					(60,360,015.75)
					Add: Surplus

8. GENERAL APPROPRIATIONS

(A) Operations - within "CAPS" GENERAL GOVERNMENT:	FCOA	2020	Appropriated		Expended 2020			
			for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved		
Office of the Township Council	20-110							
Salaries and Wages	20-110-1	90,500.00		90,500.00	19,223.16	71,276.84		
Other Expenses	20-110-2	24,750.00		24,750.00	9,808.70	14,941.30		
Office of the Township Clerk	20-120							
Salaries and Wages	20-120-1	223,000.00		223,000.00	42,514.13	180,485.87		
Other Expenses	20-120-2	9,100.00		9,100.00	1,153.67	7,946.33		
Elections	20-120-2	7,000.00		7,000.00	0.00	7,000.00		
Office of Township Solicitor	20-155							
Other Expenses	20-155-2	216,000.00		216,000.00	65,687.15	150,312.85		
Office of the Township Manager	20-100							
Salaries and Wages	20-100-1	199,000.00		199,000.00	43,551.06	155,448.94		
Other Expenses	20-100-2	16,000.00		16,000.00	5,657.06	10,342.94		
Department of Revenue and Finance	20-130							
Salaries and Wages	20-130-1	352,100.00		352,100.00	73,432.50	278,667.50		
Other Expenses	20-130-2	41,675.00		41,675.00	23,639.81	18,035.19		
Audit Services	20-135							
Other Expenses	20-135-2	32,800.00		32,800.00	18,000.00	14,800.00		
Human Resources	20-140							
Salaries and Wages	20-140-1	70,000.00		70,000.00	0.00	70,000.00		
Other Expenses	20-140-2	5,000.00		5,000.00	0.00	5,000.00		
Tax Assessor								
Salaries and Wages	20-150-1	162,000.00		162,000.00	33,726.90	128,273.10		
Other Expenses	20-150-2	16,200.00		16,200.00	7,224.90	8,975.10		

8. GENERAL APPROPRIATIONS

(A) Operations - within "CAPS" GENERAL GOVERNMENT:	FCOA	Appropriated		Expended 2020		
		2020	for 2020 by Emergency Appropriation	Total for 2020 as Modified by all Transfers	Paid or Charged	Reserved
Division of Taxation	20-145					
Salaries and Wages	20-145-1	187,000.00		187,000.00	39,130.68	147,869.32
Other Expenses:						
Liquidation of Tax Title Liens	20-145-2	1,000.00		1,000.00	0.00	1,000.00
Miscellaneous Other Expenses	20-145-2	11,425.00		11,425.00	2,441.49	8,983.51
Department of Planning and Development	20-170					
Salaries and Wages	20-170-1	165,000.00		165,000.00	36,212.28	128,787.72
Other Expenses	20-170-2	6,615.50		6,615.50	985.32	5,630.18
Engineering Services and Costs	20-165					
Other Expenses	20-165-2	12,000.00		12,000.00	8,400.00	3,600.00
Department of Parks and Recreation	28-370					
Salaries and Wages	28-370-1	311,250.00		311,250.00	61,295.42	249,954.58
Other Expenses	28-370-2	218,931.75		218,931.75	61,207.94	157,723.81
Department of Public Works	26-305					
Salaries and Wages	26-305-1	2,900,000.00		2,900,000.00	601,912.66	2,298,087.34
Other Expenses:	26-305-2					
Sanitary Landfill	26-305-2	810,000.00		810,000.00	123,611.44	686,388.56
Miscellaneous Other Expenses	26-305-2	305,678.40		305,678.40	118,701.21	186,977.19
Public Buildings and Grounds	20-310					
Salaries and Wages	20-310-1	154,500.00		154,500.00	36,127.93	118,372.07
Other Expenses	20-310-2	120,280.00		120,280.00	45,700.41	74,579.59

	Total	Jan	Feb	Mar
BEG. BAL. JAN. 1, 2020	11,511,731.60	11,511,731.60	14,275,807.61	13,769,857.93
RECEIPTS:				
Per Revenue Status	16,818,422.81	10,001,975.80	5,799,226.21	1,017,220.80
Interest due from Escrow	(2,473.62)	(850.01)	(781.23)	(842.38)
	16,815,949.19	10,001,125.79	5,798,444.98	1,016,378.42
Transfers:				
Grants Received:				
BODY ARMOR \$ RECD	4,696.73	4,696.73		
BUSINESS DEV \$ RECD	25,000.00		25,000.00	
DSGPO \$ RECD	5,500.00			5,500.00
JIF \$ Recd	725.00	725.00		
35,921.73				
TOTAL RECEIPTS:	16,851,870.92	10,006,547.52	5,823,444.98	1,021,878.42
DISBURSEMENTS:				
2019 Reserves	603,887.88	440,047.04	139,485.49	24,355.35
2020 Current	17,754,878.83	6,506,831.52	5,970,497.44	5,277,549.87
2020 Capital	946,094.56	396,388.48	352,741.81	196,964.27
less: Special Emergency	0.00			
less: Def chgs TAX MAP	0.00			
less: Due capital CIF	0.00			
Appropriation Refunds:	(334,020.26)	(100,795.53)	(133,330.08)	(99,894.65)
20-120:CLERK OE	0.00			
20-130:TREASURER S&W	(5,415.00)	(805.00)	(1,260.00)	(3,350.00)
20-300:B&G	(265.56)	(265.56)		
23-210:LIAB INSURANCE	(1,487.47)		(1,487.47)	
23-220:HEALTH INSURANCE	(83,144.66)	(28,783.60)	(28,663.39)	(25,697.67)
25-240:DPS S&W	(1,686.00)	(327.22)	(868.05)	(490.73)
26-305:DPW S&W	(20,811.93)	(10,404.88)	(6,293.66)	(4,113.39)
26-305:DPW OE	(25,969.84)	(1,006.25)	(22,407.33)	(2,556.26)
31-400:UTILITIES	(39,146.60)			(39,146.60)
31-471:PERS	(11,253.17)		(11,253.17)	
56-910: T.LEAVE	(95,520.03)	(49,543.02)	(45,977.01)	
57-750:POC	(49,320.00)	(9,660.00)	(15,120.00)	(24,540.00)
TOTAL DISBURSEMENTS	18,970,841.01	7,242,471.51	6,329,394.66	5,398,974.84
END. BAL. DEC. 31, 2020	9,392,761.51	14,275,807.61	13,769,857.93	9,392,761.51
Total Appropriation Refunds	(334,020.26)	(100,795.53)	(133,330.08)	(99,894.65)

Bank Balance			
Checking-Ocean First	13,752,727.14	13,113,556.09	7,755,683.14
Online Payment Acct	309,014.37	623,280.17	147,596.76
Total Bank Balance	14,061,741.51	13,736,836.26	7,903,279.90
ADD: Deposits in Transit	330,346.34	43,873.58	2,195,757.84
LESS: Outstanding Checks	(116,280.24)	(10,851.91)	(706,276.23)
Adjusted Bank Balance	14,275,807.61	13,769,857.93	9,392,761.51
	0.00	0.00	0.00

Monthly Interest Received-Current Fund	113,509.87	42,915.20	48,695.26	21,899.41
Interest Rate		2.00%	2.00%	2.00%

