

Lower Township Department of Parks and Recreation

Mitchell B. Plenn

Superintendent of Parks and Recreation

Jim Ridgway

Assistant Superintendent of Parks and Recreation

2600 Bayshore Road

Villas, New Jersey, 08251

Phone- (609) 886-7880

Fax- (609) 886-7838

Email- recreation@townshipoflower.org

MEMORIAL BENCH PROGRAM

In light of the recent volume of requests and the increased popularity of the memorial bench program, the Lower Township Department of Parks and Recreation and the Lower Township governing body has created a plan that establishes general requirements to purchase a memorial bench through the assistance of our department. The memorial bench fee that is listed on the application covers the cost of the bench, cost of the personalized plaque, installation and general maintenance. Our department will try to accommodate all location requests, but the Parks and Recreation Department will determine final placement of benches. Placement decisions will be based on parks management considerations.

Ordering Process

1. Complete and return application along with full payment.
2. Upon receipt of completed application, the Department of Parks and Recreation will order powder-coated bench and personalized plaque.
3. The Department of Parks and Recreation will contact the applicant when bench and personalized plaque are received to discuss an installation timeline. The Department of Parks and Recreation shall schedule installation of benches at times that are suitable to the department.

MEMORIAL SPONSOR BENCH APPLICATION

Name: _____

Mailing
Address: _____

Telephone: _____

Bench Location Requested: _____

Plaque inscription is limited to 4 rows @ 32 characters per row. Please note that punctuation is counted as a character. *Inscription Requested:*

Please include a check for the full amount of the bench and plaque in the amount of (\$1200.00) made out to **Township of Lower** at the time of the application.

Mail or deliver your application to Lower Township Department of Parks and Recreation, 2600 Bayshore Road, Villas, New Jersey 08251.