

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
November 19, 2018 - 7:00 P.M.

Meeting called to order

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Consent Agenda

Approval of Minutes – November 5, 2018
Res. #2018-348 Payment of Vouchers \$ 170,569.08
Res. #2018-349 Renewal of Junk Yard License for Cape May Used Auto Parts for the Year 2019
Res. #2018-350 A Resolution Requesting Release of Demolition Bond for Block 639, Lot 12, 500 Atlantic Ave
Res #2018-351 Authorization for Refund of Taxes (5 properties)
Res. #2018-352 Transfer of 2018 Appropriations (\$63,000)
Res. #2018-353 Appointment to the Historic Preservation Commission (G.Donaghy)
Res. #2018-354 A Resolution of the Township of Lower Canceling Certain Taxes per Agreement and Resolution #2013-271 (DRBA)
Res. #2018-355 A Resolution Awarding a Competitive Contract to OceanFirst Bank for Banking Services for the Township of Lower (1/1/2019 through 12/31/2021)
Res. #2018-356 Appointment to the Recreation Advisory Board (K.Jackson)

Regular Agenda

Res. #2018-357 Approval of an Alcoholic Beverage Control License Person-to-Person Transfer – License #0505-33-015-009, From Marie Nicole, Inc to HC Farm, LLC

Manager's Report

Engineer's Report

Administrative Reports

Monthly Reports - Clerk, Construction, Dog, Fire, Police, Vital Statistics

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – November 5, 2018

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on November 5, 2018 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Roland Roy, Jr.
Deputy Mayor Frank Sippel
Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Discussion on Authorities - as required by the Best Practices

Manager Ridgway addressed Council and stated that Lauren Read, CFO, has reached out to all Lower Township Authorities and discussed the requirements with them. He informed that the operations of the MUA and the Fire Districts are being run in a manner that is both transparent and conscientious. All meet the requirements according to the Department of Community Affairs.

Councilmember Conrad made favorable comments about the strengths of the MUA and the Fire Districts.

Mayor Simonsen agreed and commended the MUA and the Fire Districts on their services.

Councilmember Roy echoed the above comments.

Consent Agenda

Approval of Minutes October 15, 2018

Approval of Closed Session Minutes – October 15, 2018

Res. #2018-329 Payment of Vouchers \$ 1,154,729.00

Res. #2018-330 Authorization for Refund of Taxes (8 properties \$4,741.24)

Res. #2018-331 Transfer of 2018 Appropriations (\$121,010)

Res. #2018-332 Certification of Lot Clearing Charges to the Tax Collector (111 Fire Lane \$850.)

Res. #2018-333 Certification of Best Practices Inventory

Res. #2018-334 Approval for Lower Township Veterans Day Parade (Nov 10, 2018)

Res. #2018-335 Appointment of Registrar of Vital Statics (per Statute NJSA 26:8-15)

Res. #2018-336 A Resolution Requesting Release of Performance Guarantee for DiFelice, 1205 Bayshore Road; Block 137, Lot 10; Escrow #Z-17-02-01

Res. #2018-337 Authorization for the Payout of Accumulated Compensatory Time (J.Anzelone \$2,761.64)

Res. #2018-338 Authorizing Pay Out of Terminal Leave (E.Greenway \$3,601.25)

Res. #2018-339 Authorization for the Payout of Accumulated Compensatory Time (W.Kocis \$2,262.36)

Res. #2018-340 Lower Cape Alliance (7/1/2019-6/30/2020)

Res. #2018-341 Authorization for the Payout of Accumulated Compensatory Time (M.James \$1,688.02)

Res. #2018-342 A Resolution Authorizing the Transfer of Portable Radios No Longer In Use, from the Lower Township Police Department to Lower Cape May Regional and Lower Township Elementary School Districts, to be Used by School Staff and School Security (50 radios)

Res. #2018-343 Appointment to the Recreation Advisory Board (J.Wareham, Sr)

Res. #2018-344 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS Online Auction Website (ipad and vehicle)

Res. #2018-345 Approving a Professional Service Contract with DeBlasio & Associates for Professional Engineering Services for the New Public Works Department Administration Building – Concept Phase (\$7,000)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

Regular Agenda

Res. #2018-346

Payment of Voucher – Lower Twp Rescue (EMS Final) \$35,000

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY	X		X			
ROY			X			
SIPPEL		X	X			
SIMONSEN			X			

Res. #2018-347

Authorization for the Payout of Accumulated Compensatory Time (M.Perry \$4,602.74)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY					X	
ROY	X		X			
SIPPEL			X			
SIMONSEN		X	X			

Manager's Report

Manager Ridgway gave an update on the new pre-school program at the Recreation Department. He spoke briefly about the Best Practices Worksheet, commending the Clerk and CFO for their efforts, and he communicated the Township's progress with shared services.

Administrative Reports

Monthly Report – Construction, Finance,
Finance Quarterly Report

Council Comments

Councilmember Conrad commented on the Best Practices Worksheet and thanked everyone involved. He also encouraged everyone to vote and gave special thanks to the Villas Fire Co. for staging the Veterans' Parade.

Councilmember Perry gave an update on the Roseann Avenue Project.

Councilmember Roy reminded about the Veterans' Parade, VFW and County Veteran Services.

Deputy Mayor Sippel spoke of some of the details of the upcoming Veterans' Parade and encouraged everyone to show their support.

Mayor Simonsen spoke briefly about the Veterans' Parade and the Sprout Spot pre-school program, and informed about a financial assistance program.

Call to the Public – No comments

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 7:17p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00825 COMCAST*			Continued					
	18-03023	11/15/18	INTERNET OCTOBER 2018	Open	<u>1,117.66</u>	0.00		PC1
					1,271.91			
01170 VERIZON WIRELESS* F/S								
	18-02859	11/08/18	FIRE SAFETY 221488199	Open	52.64	0.00		
01171 VERIZON WIRELESS - TOWNHALL								
	18-02847	11/01/18	SEPT 24- OCT 23 CELL PHONES	Open	653.76	0.00		
	18-02889	11/13/18	IPHONE SEPT 29- OCT 28 2018	Open	<u>952.50</u>	0.00		
					1,606.26			
01196 H A DEHART & SON*								
	18-01226	05/02/18	PARTS FOR VEHICLE/JUNE	Open	285.12	0.00		
01200 DELTA DENTAL PLAN OF NJ								
	18-02922	11/13/18	OCT 2018 CLAIMS GROUP 9427	Open	15,897.50	0.00		
01443 ERMA VOLUNTEER FIRE CO								
	18-02890	11/13/18	2018 GENERAL ELECTION -11/6/18	Open	300.00	0.00		
01532 JACQUELINE U HENDERSON								
	18-02940	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
01581 FIRST ASSEMBLY OF GOD CHURCH								
	18-02891	11/13/18	2018 GERNERAL ELECTION 11/6	Open	150.00	0.00		
01649 GARDEN STATE HWY PRODUCTS, INC*								
	18-02620	10/09/18	ALUMINUM BLANK SIGNS	Open	447.50	0.00		
01657 GOPHER SPORT*								
	18-02820	10/30/18	BASKETBALL ITEMS FOR SEASON	Open	499.65	0.00		
01791 CINDY S. HARTLEY								
	18-02896	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ								
	18-00759	03/21/18	ZBA SOLICITOR SALARY	Open	625.00	0.00		
	18-02884	11/13/18	PREPARATION OF RES FOR 10/4	Open	<u>150.00</u>	0.00		
					775.00			
01956 IMPACT TECHNOLOGY SOLUTIONS*								
	18-02612	10/05/18	VIDEO SERVICE 11/1/18-10/31/19	Open	1,260.00	0.00		
02027 JESCO INC*								
	18-02644	10/09/18	LOADER COOLING TANK	Open	191.06	0.00		
02134 THOMAS KEYWOOD								
	18-03006	11/13/18	CONTRACTUAL REIMBURSEMNET M	Open	743.12	0.00		
02140 KINDLE FORD LINC/MERC., INC.*								
	18-02819	10/30/18	STEERING/PD	Open	1,071.70	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02208 PENNY BECICA-KRAUS	18-02903	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
02247 LAWSON PRODUCTS, INC.*	18-02625	10/09/18	SUPPLIES FOR GARAGE/NOV	Open	699.25	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE	18-02673	10/12/18	OCTOBER LUNCHEON MTG 10/11/18	Open	20.00	0.00		
	18-02778	10/25/18	2017 CONTRIBUTION RES#2017-252	Open	4,000.00	0.00		
					4,020.00			
02465 BARBARA MAHON	18-02897	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
02590 ARTHUR MASON	18-02886	11/13/18	CONTRACTUAL REIMBURSEMENT M	Open	46.38	0.00		
02677 KAREN F. WOLF	18-03007	11/13/18	CONTRACTUAL REIMBURSEMENT V	Open	134.00	0.00		
03052 NATIONAL FIRE PROTECTION ASSN*	18-02738	10/19/18	ANNUAL DUES ID#3095120 DB	Open	175.00	0.00		
03288 KATHRYN PATTERSON	18-02918	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
03289 THOMAS W. PATTERSON	18-02996	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
03296 PARISH OF ST. JOHN NEUMANN	18-02892	11/13/18	2018 GERNERAL ELECTION 11/6	Open	675.00	0.00		
03305 PEDRONI FUEL*	18-02881	11/13/18	NO LEAD GAS	Open	685.50	0.00		
03350 MICHAEL PERRY	18-02868	11/09/18	TRAINING REIMBURSMENT	Open	20.00	0.00		
03387 POGUE INC. *	18-02818	10/30/18	SAFETY AND HEALTH CONSORTIUM	Open	399.00	0.00		
03458 JOANN H. RASH	18-02917	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
03466 R & R SPECIALTIES	18-02883	11/13/18	4X10 ETCHED BRONZE MEMORIAL	Open	540.00	0.00		
03495 ELIZABETH BYRNE	18-00371	02/07/18	CONTRACTUAL REIMBURSEMENT-M	Open	325.12	0.00		B
03512 JEANETTE SMITH-REEVES	18-02980	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03573 SAFETY-KLEEN CORP*	18-01519	06/05/18	EQUIP/MAINTENANCE/JUNE	Open	484.92	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	18-02097	07/31/18	TIRES/RDS/SANT/RECY/DPW/OCT.	Open	4,270.28	0.00		
03613 SEA ISLE ICE CO. INC.*	18-02726	10/18/18	ICE FOR DPW	Open	127.50	0.00		
03656 JOHN W. SKOWRONSKI	18-02907	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
03679 BARBARA SLONIS	18-02911	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
03805 TOWNBANK VOLUNTEER FIRE CO.	18-02893	11/13/18	2018 GERNERAL ELECTION 11/6	Open	450.00	0.00		
03954 VAN NOTE-HARVEY ASSOCIATES*	17-02751	10/25/17	RES 2017-281 TAX MAP	Open	30,629.63	0.00		B
03971 VERIZON WIRELESS MDT POLICE	18-02848	11/01/18	VERIZON MDT	Open	843.57	0.00		
03985 VILLAS NAPA AUTO PARTS	18-02101	07/31/18	RDS/SANT/RECY/OCT	Open	2,043.86	0.00		
03992 VAL-U AUTO PARTS LLC*	18-02710	10/18/18	TOOL BOX/GARAGE	Open	1,499.00	0.00		
03994 MARGARET VITELLI	18-03039	11/16/18	MILEAGE REIMBURSEMENT LEAGUE	Open	66.10	0.00		
04075 BARBER CONSULTING SERVICES LLC	18-02853	11/01/18	C LOUD BACKUP ONE YEAR 500GB	Open	250.00	0.00		
04089 WIZARD'S FESTIVAL OF FUN, INC*	18-02434	09/14/18	HALLOWEEN PARADE BAND	Open	750.00	0.00		
04235 COLLEEN P GALLAGHER	18-02898	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	18-02887	11/13/18	DOG LICENSE FEES OCT 2018	Open	62.40	0.00		
04283 CATHERINE JOSAPHOUITCH	18-02999	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
6004 LERETA, LLC	18-03011	11/13/18	REFUND DUPL TAX RES 2018-351	Open	633.83	0.00		
	18-03012	11/13/18	REFUND DUP TAX RES 2018-351	Open	992.95	0.00		
					1,626.78			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6068 WARREN F MCLAUGHLIN	18-02932	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7005 JULIE OSBORN	18-02902	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
7007 NANCY A NEWBY	18-02984	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7053 ROBERTA A ZAKRZEWSKI	18-02959	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7066 KETCHUM MFG CO INC*	18-02498	09/21/18	2019 DOG TAGS	Open	378.50	0.00		
7067 FRANCES GUINAN	18-02933	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7070 MARIE D COLL	18-02971	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7181 JENNIFER KELLY,PHD,LLC*	18-02720	10/18/18	FITNESS FOR DUTY EVALUATION	Open	2,000.00	0.00		
7195 PHOENIX ADVISORS, LLC*	18-00095	01/11/18	2018 CONT DISCLOSURE AGENT	Open	1,050.00	0.00		
7286 PETER H ZEREGA	18-02946	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7291 WILLIAM FREDERICKSDORF	18-02981	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7293 GERALDINE PALMER	18-03004	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7296 MELISSA O'DONNELL	18-03015	11/15/18	REIMBURSEMENT-BASKETBALL COACH	Open	30.00	0.00		
7336 DEBRA QUINN	18-03033	11/15/18	CONTRACTUAL REIMBURSEMENT M	Open	246.36	0.00		
7410 MARILYN MIEKLE	18-02969	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7411 MARIAN ANNE CILIBERTI	18-02964	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7414 DANIELLE MORRISON	18-02895	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
7416 NICHOLAS C RANDAZZO	18-02916	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7448 INDIAN HARBOR INSURANCE CO*	18-02712	10/18/18	CLOSING FILE #13144505	Open	2,513.45	0.00		
7475 SUZANNE M SCHEID	18-03032	11/15/18	CONTRACTUAL REIMBURSEMENT M	Open	50.97	0.00		
7476 JOSEPH MCKENNA	18-03016	11/15/18	REIMBURSEMENT-BASKETBALL COACH	Open	15.00	0.00		
7478 WINDSTREAM COMMUNICATION INC*	18-03013	11/13/18	OCT 29T INV PHONE SERVICE	Open	2,718.14	0.00		
7480 DENISE L JONES	18-02938	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7508 BLANEY & KARAVAN PC*	18-00129	01/11/18	LABOR ATTORNEY DNE \$25K R 18-2	Open	1,687.50	0.00		B
	18-02471	09/18/18	RES18-303 TAX APPEAL DNE \$30K	Open	1,850.00	0.00		B
					3,537.50			
7532 HEATHER MCNULTY*	18-02854	11/02/18	OCT 2018 HIFITNESS ACADEMY	Open	700.00	0.00		
7585 SHARON A TAYLOR	18-02947	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7586 KAREN GRASCH	18-02953	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7587 JOSE SOTO	18-02951	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7589 JUDITH GREENER	18-02966	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7590 STEPHEN D ACKERMAN	18-03003	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7591 SUSAN WIGGINS	18-02995	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7592 PATRICIA RANDAZZO	18-02986	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7593 FRANK SARACCO	18-02988	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7594 JUDITH SARACCO	18-02987	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7595 GLORIA PERROTTA	18-02997	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7596 VINCENT PERROTTA	18-02998	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7636 MOTT MACDONALD LLC*	18-02874	11/09/18	ENG SERVICES	Open	3,226.77	0.00		
7665 JOHN BENIGNO	18-02968	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7671 PAMELA KOPP	18-02993	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7673 RANDI M ZIRING	18-02957	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7689 GOVERNMENT FORMS AND SUPPLIES*	18-02440	09/14/18	BUSINESS CARDS-COUNCILMAN ROY	Open	55.00	0.00		
	18-02687	10/15/18	BUSINESS CARDS - D PERRY	Open	55.00	0.00		
					110.00			
7779 THOMAS HANNAN	18-02967	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7780 KEITH BANDROFT	18-02985	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7820 DEBLASIO & ASSOCIATES, P.C*	17-03248	12/12/17	RES17-327 ENG DOUGLASS DNE 55K	Open	6,400.00	0.00		
	18-02168	08/08/18	ENGINEERING 2018 ROAD PROGRAM	Open	1,260.00	0.00		B
					7,660.00			
7846 MARY E MCHUGH	18-02994	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7847 JAMES F. STEVENS	18-02972	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7848 ROBIN LINN	18-02944	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7849 CHRISTINA MALMGREN	18-02961	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7850 JOYCE TIGHE	18-02939	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7851 ROBERT H MARRO	18-02958	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7855 KIMBERLY ZAGIEL	18-02962	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7856 VICTOR ANTAO	18-02982	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7929 AMAZON CAPITAL SERVICES, INC	18-02674	10/12/18	OFFICE SUPPLIES	Open	880.11	0.00		
	18-02711	10/18/18	LINE PAINTER FOR ROAD	Open	3,960.00	0.00		
	18-02823	10/30/18	PATRIOTIC BUNTING USA 48 X24	Open	199.80	0.00		
	18-02829	10/31/18	RAGS FOR DPW	Open	119.96	0.00		
	18-02838	10/31/18	SUPPLIES FIRE BUREAU	Open	169.69	0.00		
	18-02843	11/01/18	LED LIGHTS FOR DRIVEWAY-FIELD	Open	453.98	0.00		
	18-02844	11/01/18	OFFICE SUPPLIES	Open	95.91	0.00		
	18-02850	11/01/18	OFFICE SUPPLIES	Open	39.95	0.00		
					5,919.40			
7960 CATHY HOLT ROBINSON	18-02977	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7961 CHARLES KING	18-02955	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7962 WILLIAM R HARTLEY SR	18-02894	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
7963 ROBERT MAHON	18-02956	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7965 ELEANOR BOCHONOK	18-02949	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7966 SUSAN REMER	18-02948	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7967 JAMES CILIBERTI	18-02963	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7968 KATHLEEN HENNESSY	18-02979	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7969 MARY HANNAN	18-02970	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7970 LEE MARCOTTE	18-02990	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7971 CAROLE PLANINSHER	18-03000	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7972 NANCY CELLUCCI	18-03001	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
7982 DAWN BAILEY	18-03026	11/15/18	LEAGUE REIMBURSEMENT 11/14/18	Open	81.15	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8004 KATHLEEN CALLAGHAN	18-02504	09/21/18	REFUND OF OVERPAYMENT	Open	125.00	0.00		
8026 JAY & SUSAN SUTCLIFFE	18-02865	11/09/18	RELEASE DEMO BOND RES 18-350	Open	5,000.00	0.00		
8027 STANELY J PAPADEMETRIOU	18-02888	11/13/18	REFUND DUPLICATE TAX PAYMENT	Open	455.94	0.00		
8028 RINO'S PIZZA	18-02885	11/13/18	RELEASE PERFORMANCE BOND	Open	3,150.00	0.00		
8029 STEVEN GIANAKOPOULOS	18-03034	11/15/18	REFUND 1ST QTR TAXES 2018	Open	687.28	0.00		
8203 JANE C SHAW	18-02935	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
8204 WILLIAM JOSEPH SCOTT	18-02875	11/09/18	REFUND TAX 18-351	Open	2,294.17	0.00		
ADAMC ROSEMARY ADAMCZYK	18-02945	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
AGHAK MARYAM AGHAKHANI	18-02978	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
AMANJ AMANJ EDUCATION FUND*	18-02739	10/19/18	ASSESSOR'S LEAGUE LUNCHEON MTG	Open	55.00	0.00		
BLAUE BLAUER ASSOCIATES INC*	15-01940	07/22/15	RES#2015-214 2016 SMALL CITIES	Open	625.00	0.00		B
BOSNA KAREN MANETTE BOSNA	18-02846	11/01/18	OCT 2018 YOGA	Open	110.00	0.00		
BRUNER GRACE HILTON-BRUNER	18-03002	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
CZES MARY LOU CZESCIK	18-02960	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
DOUGHE MARK DOUGHERTY	18-02954	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
DOUGHERT GEORGIA DOUGHERTY	18-02901	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
	18-03024	11/15/18	JIF CONFERENCE MILEAGE REIM	Open	37.76	0.00		
					262.76			
EDWA RITA EDWARDS	18-02991	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
FREAS JEAN FREAS	18-02952	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
GARYW010 GARY WALTZ	18-02936	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
GASSER COZETTE GASSER	18-02950	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
GIAIRO ANN GIAIRO	18-02974	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
GIBBONSA ALAN J. GIBBONS	18-02912	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
HARTLEY CHRISTINE HARTLEY	18-02937	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
HELVE ANN HEAP-HELVESTON	18-02910	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
JOANE005 JOAN ELIASON	18-02973	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
KEEND DOLORES RAMBO	18-02909	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
KINGR RICHARD KING	18-02992	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
KIRSCHN SCOTT KIRSCHNER	18-02919	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
LAMOC CHARLES LAMONTE	18-02921	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
LIPS JOHN LIPSETT	18-02904	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
LONEP PATRICIA LONERGAN	18-02934	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
MCLAUGHB BARBARA K. MC LAUGHLIN	18-02913	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
MICHA010 MICHAEL ELIASON	18-02976	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
MORNI CARRISE MORNICK	18-02941	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
MORRIC CRAIG R MORRISON	18-02942	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NOLAN MICHELLE NOLAN	18-02908	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
OSBORN VIRGINIA OSBORN	18-02943	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
PALME WALTER J. PALMER	18-03005	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
PETERSON PATRICIA PETERSON	18-02905	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
SANTA DENISE SANTAGATA	18-02975	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
SCHI ELAINE SCHIANO	18-02920	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
SKOWR CATHERINE SKOWRONSKI	18-02915	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
SOMER ELIZABETH M. SOMERS	18-02900	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		
STEBL RALPH P. STEBLEIN	18-02989	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
SUSAN005 SUSANNA SHOW	18-02983	11/13/18	2018 GERNERAL ELECTION 11/6	Open	200.00	0.00		
TREE BAR THE TREE BARBER	18-02004	07/24/18	CUT DOWN TREE	Open	700.00	0.00		
YABOR PATRICIA YABOR	18-02899	11/13/18	2018 GERNERAL ELECTION 11/6	Open	225.00	0.00		

Total Purchase Orders: 196 Total P.O. Line Items: 0 Total List Amount: 170,569.08 Total Void Amount: 0.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-349

Title: RENEWAL OF JUNK YARD LICENSE FOR CAPE MAY USED AUTO PARTS FOR THE YEAR 2019

WHEREAS, application for the renewal of a junk yard license has been received from Macum Corp./Cape May Used Auto Parts, located at 1024 Shunpike Road, Block 749, Lot 6; and

WHEREAS, said application is in proper form and the required license fee has been paid; and

WHEREAS, no known reason exists why said license should not be renewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the renewal of a junk yard license for the year 2019 is hereby approved for Macum Corp t/a Cape May Used Auto Parts, expiring Dec. 31, 2019.

BE IT FURTHER RESOLVED the licensee shall conduct all business in accordance with Chapter 392 of the Code of the Township of Lower.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-350

Title: A RESOLUTION REQUESTING RELEASE OF DEMOLITION BOND FOR BLOCK 639,
LOT 12, 500 ATLANTIC AVENUE, NORTH CAPE MAY, NJ

WHEREAS, Jay & Susan Sutcliffe posted a Demolition Bond with the Township of Lower, in the amount of \$5,000.00; and

WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued October 23, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the demolition bond be and hereby is released,

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$5,000.00 plus any accrued interest for payment of the above released demolition bond.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

MEMORANDUM

TO: Mayor Erik Simonsen &
Council Members

FROM: William J. Galestok,PP,AICP
Director of Planning

DATE:November 8, 2018

RE: Release of Demolition Bond
Jay Sutcliffe
500 Atlantic Avenue
North Cape May, NJ 08204
Block 639, Lot 12
Resolution #2018-350

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued October 23, 2018. Thank you.

WJG:las

att.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-351

Title: **AUTHORIZATION FOR REFUND OF TAXES**

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
681	13	Scott, William Joseph IV	Duplicate Pymt – 2018	\$ 770.02
			Duplicate Pymt – 2019	\$ 1,524.15
222	5	Papademetriou, Stanley & Diane	Dup Pymt – 3 rd Qtr 2018	\$ 455.94
505	8	Lereta LLC – Central Refunds	Dup Pymt – 4 th Qtr 2018	\$ 992.95
205	21	Lereta LLC – Central Refunds	Dup Pymt – 4 th Qtr 2018	\$ 633.83
432	4	Gianakopoulos, Steven	Pd by mistake – 1 st Qtr 2019	\$ 687.28

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-352

Title: **TRANSFER OF 2018 APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following transfers totaling \$63,000 be made between

<u>LINE ITEM</u>		<u>ACCT. NUMBER</u>	<u>TO</u>	<u>FROM</u>
COUNCIL	OE	8-01-20-110-200	1,000.00	
OEM	OE	8-01-25-252-200	4,500.00	
COURT	OE	8-01-43-490-200	1,500.00	
DPW	OE	8-01-26-305-200	15,000.00	
GAS/DIESEL	OE	8-01-31-460-200	41,000.00	
INSURANCE	OE	8-01-23-220-400		63,000.00
			63,000.00	63,000.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2018-353

Title: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, A vacancy exists on the Historic Preservation Commission as an Alternate Member with a term expiration of November, 2020; and

WHEREAS, the Clerk has received applications for the Commission which Lower Township Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>CLASS</u>	<u>TERM EXP</u>
Gail T. Donaghy	Alternate Member	Class C	November, 2020

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

Rec'd 11/14/2018

NAME Gail T Donaghy

CITY AND STATE Villas NJ

YEARS OF RESIDENCY IN TOWNSHIP 33 OCCUPATION Retired

Please number in order of preference which ones you wish to be considered for.

- | | |
|--|--|
| <input type="checkbox"/> Cable Television Advisory Board | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission | <input type="checkbox"/> Planning Board |
| <input checked="" type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board |
| <input type="checkbox"/> Citizen Advisory Board | <input type="checkbox"/> Zoning Board of Adjustment |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Worked for Cape May Carriage Co giving tours

work for MAC as museum educator

work at Historic Cold Spring Villas as interpreter & artisan

Have extensive knowledge of local history

Date: 11/14/18 Signature: *Gail Donaghy* (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-354

Title: A RESOLUTION OF THE TOWNSHIP OF LOWER CANCELING CERTAIN TAXES
PER AGREEMENT/RESOLUTION #2013-271

WHEREAS, the tax status of the DRBA is governed by the Delaware-New Jersey Compact, as set forth in N.J.S.A. 32:11E-1; and

WHEREAS, the Compact provides that one essential governmental function of the DRBA is to promote economic development; and

WHEREAS, by attempting to lease the Property to tenants the DRBA is promoting economic development; and

WHEREAS, certain taxes became due on the properties listed below after the DRBA began attempting to lease the Property to tenants, and per Agreement and Resolution #2013-271, the DRBA is not responsible for said tax.

Now, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the following property tax be cancelled and the Tax Collector is hereby directed to cancel the following tax:

Block	Lot	Reason	Amount
410.01	36.04	Cancel Tax per DRBA Agreement Tenant moved out 9-30-2018	\$ 874.03
410.01	36.27	Cancel Tax per DRBA Agreement Tenant moved out 7-31-2018	\$ 156.46

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-355

Title: **A RESOLUTION AWARDING A COMPETITIVE CONTRACT TO OCEANFIRST BANK FOR BANKING SERVICES FOR THE TOWNSHIP OF LOWER**

WHEREAS, as per N.J.S.A. 40A:11-4.3, on August 20, 2018 by Resolution #2018-277 Lower Township Council authorized the QPA to advertise and receive Competitive Contract Proposals for Banking Services for the Township of Lower; and

WHEREAS, a Competitive Contract for Banking Services was advertised on September 19, 2018 and accepted on October 26, 2018 at 11:00 a.m.; the Township received Four (4) bids; and

WHEREAS, a Banking Service Evaluation Committee was established and all proposals and documents were thoroughly reviewed; and

WHEREAS, the Committee, after thorough consideration, recommended OceanFirst Bank be the provider of Banking Services for the Township of Lower with the proposed guaranteed rate of 2.0% for Three (3) Years with an option for Two (2) additional years; and

WHEREAS, OceanFirst Bank complied with the specifications and supplied all required bid documents.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

**AWARD TO: OCEANFIRST BANK
Award Three (3) Years - January 1, 2019 through Dec 31, 2021
Option of Two (2) Additional years**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPLE						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2018-356

Title: APPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, Deb Johns tenured her resignation to the Recreation Advisory Board leaving a vacancy on the Board; and

WHEREAS, Kristin Jackson has requested to be appointed to the Recreation Advisory Board and has filled out the proper application; and

WHEREAS, Lower Township Mayor and Council have reviewed all applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made to fill the un-expired term of Deb Johns:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Kristin Jackson	Regular Member	June, 2019

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018

Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

RCVD OCT 29 '18

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Kristin Jackson

CITY AND STATE North Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 35 OCCUPATION Higher Education - Foundation / Alumni Events

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- Master of Science - Business & Technology Mgmt. (Stevenson Univ.)
- Bachelor of Arts - Spanish (The College of New Jersey)
- Associate in Applied Science - Business Administration (Atlantic Cape Comm. College)
- _____
- _____
- _____
- _____

Date: 10/22/18 Signature: Kristin Jackson (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-357

Title: APPROVAL OF AN ALCOHOLIC BEVERAGE CONTROL LICENSE PERSON TO PERSON TRANSFER- LICENSE #0505-33-015-009, FROM MARIE NICOLE INC TO HC FARM, LLC

WHEREAS, an application has been filed for a person to person transfer of Plenary Retail License 0505-33-015-009, heretofore issued to HC Farm, LLC to be pocketed, rendering the license inactive; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local Ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE, BE IT RESOLVED that the Lower Township Council does hereby approve effective 12:00 Noon on November 20, 2018, the transfer of the aforesaid Plenary Retail Consumption License to HC Farm, LLC and does hereby direct the Township Clerk to endorse the License Certificate to the New Ownership as follows: "This License, is hereby transferred to HC Farm, LLC to be "pocketed", rendering the License inactive effective 12:00 Noon on November 20, 2018.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 19, 2018.

Julie A Picard, Township Clerk

CLERK
Register Report - Last month
10/1/2018 through 10/31/2018

11/8/2018

Page 1

Account	Description	Memo	Category	Amount
INCOME				3,005.80
Business 2018-2019				750.00
Cape May Limo				50.00
Liquor Licenses				200.00
Opra Request				20.80
Street Openings				1,870.00
Yard Sales				115.00
EXPENSES				5,650.00
Rental 2018-2019				150.00
Vacant Property Reg				5,500.00
TRANSFERS				-8,655.80
Council Checking				-8,655.80
			OVERALL TOTAL	0.00

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 10/01/2018 To 10/31/2018

November 01 , 2018 2:37:43PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$1,401,386.00	Cubic Footage:	251978 Cu.ft	Permit Issued:	125
Cost Of Alteration:	\$1,997,561.00	Square Footage:	20703 Sq.ft	Updates Issued:	16
Cost Of Demolition:	\$7,900.00			All Fees Waived:	2
Total Cost:	\$3,406,847.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$57,440.00	Building:	\$0.00	Building:	\$22,550.00	Building Fees:	\$34,890.00
Electrical:	\$15,286.00	Electrical:	\$0.00	Electrical:	\$205.00	Electrical Fees:	\$15,081.00
Fire :	\$4,750.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$4,750.00
Plumbing:	\$6,587.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$6,587.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$3,210.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$3,210.00
				Total Waived:	\$22,755.00	Technical Fees:	\$64,518.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$938.00	\$0.00	\$938.00
Alteration Training Fee:	\$3,796.00	\$1,218.00	\$2,578.00
DCA Minimum Fee:	\$10.00	\$0.00	\$10.00
Sub total Training Fee:	\$4,744.00	\$1,218.00	\$3,526.00

TECHNICAL ISSUES

Building Technical:	69
Electrical Technical:	105
Fire Protection Technical:	24
Plumbing Technical:	36
Elevator Technical:	
Mechanical Technical:	39

CERTIFICATE ISSUES

Certificate of Occupancy:	5
Certificate of Approval:	28
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$3,754.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$3,754.00
PERMIT FEES:	\$64,518.00
DCA FEES:	\$3,526.00
CERTIFICATE FEES:	\$3,754.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$71,798.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$71,798.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 10/01/2018 To 10/31/2018

November 1, 2018 2:38:13PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,251.00	\$70,547.00	\$0.00	\$71,798.00
LICENSE FEES	Sub Totals:	\$0.00	\$1,000.00	\$0.00	\$1,000.00
GRAND TOTALS:		\$1,251.00	\$71,547.00	\$0.00	\$72,798.00



BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Lower Township Public Safety Building
1389 Langley Road
Cape May Airport
Erma, NJ 08204
Phone: (609) 889-0404
Fax: (609) 889-8876

Mailing Address:
407 Breakwater Road
Erma, NJ 08204
LTBFS@COMCAST.NET

**For the month of OCTOBER 2018, the Lower Township Bureau
of Fire Safety made deposits of \$119,986.00 in the Lower
Township Tax office.**

Sincerely,

**Donna Blackley
Fire Official**

**cc: file
Board Members
Lauren Read
James Ridgway**



**Lower Township Police Department
Monthly Activity Report**

2018

	October	Total:
General Complaints and Service Calls (Total Events)	3502	35998
Aggravated Assaults	1	14
Animal Control Complaints	19	211
Arson	0	0
Assaults	6	74
Assaults on Police Officers (UCR Report Return "A")	3	4
Bias Incidents	0	0
Burglaries	1	31
Community Policing Services	444	4376
Criminal Mischief Complaints	16	137
Death Investigations	3	43
Disorderly Conduct Complaints / Harassment	103	1194
Domestic Violence Complaints	33	281
Emergency Medical Calls with L. T. Rescue	21	220
Fire Calls & Alarms Police Response (Total)	54	573
Local Ordinance Complaints	1	8
Motor Vehicle Accidents	38	453
Motor Vehicle Stops	403	4291
Narcotics	4	74
Property Checks	2096	16478
Residential and Commercial Alarm Calls	163	1606
Robbery	2	7
Thefts	17	126
Traffic Summons Issued	80	1075
Traffic Warnings Issued	2	64
Weapons Offenses	0	3
Adult Arrests (UCR Report Return "A")	38	356
Juvenile Arrests (UCR Report Return "A")	8	26
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	5	52
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	6	52
Investigation Reports Completed	52	536
Supplemental Investigation Reports Completed	19	200
Total Value Property Stolen (UCR Report Return "A")	\$ 76,526.00	\$ 182,265.00
Total Value Property Recovered (UCR Report Return "A")	\$ 13,773.00	\$ 77,133.00



**Lower Township Police Department
Monthly Activity Report**

2018

	October	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	24
(V) align="right">Vacation	684	7220.5
(P) align="right">Personal	195	1020.5
(C) align="right">Used Comp Hours	224	2757.5
(S) align="right">Sick Hours	359	2524
(WC) align="right">Injury Hours	0	389
(T) align="right">Training Hours	632	5134
(M) align="right">Military Training	24	1832
Police Department Overtime in Hours		
(K= Patrol) align="right">Operations Overtime	170	1854.5
(CE = Patrol) align="right">Operations Comp Time	121.5	2405.51
(K = Detective) align="right">Investigation Division Overtime	100.5	834
(CE= Detective) align="right">Investigation Division Comp Time	12	396.75
(COT) align="right">Court Overtime	18	135
(CCE) align="right">Court Comp Time	4.5	79.5
(H) align="right">Holiday Overtime	79.5	662.5
(HCE) align="right">Holiday Comp Time	23.5	263.5
Government/Grant Funding Overtime in Hours		
(CIOT) align="right">Click It or Ticket	0	65
(COPS) align="right">Cops n Shops	0	40
JV Curfew	0	0
(DDEF / DSGP) align="right">DWI Grants	0	219
Other	0	
Private Funding Overtime in Hours		
(OSC) align="right">Special Detail	87.75	623.75

Prepared By:

Chief William Mastriana

Chief William Mastriana

Date:

11/7/2018

2018 OCTOBER VITAL STATISTICS

Marriages,Civil Unions	13
Domestic Partners	0
Ceritified Copies	198
Certified Copies EDRS	0
Burial Permits	0
Marriages, Civil Unions State	\$325.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$39.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,980.00
Certified Copies EDRS	\$0.00
Burial Permits State	\$0.00
Burial Permits Twp	\$0.00
TOTAL	\$2,344.00