

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

November 2, 2015 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Consent Agenda

Approval of Minutes October 19, 2015
Res. #2015-308 Payment of Vouchers \$ 506,729.89
Res. #2015-309 Authorizing Payout of Terminal Leave (L.Anzelone \$2,929.93)
Res. #2015-310 Authorization for the Payout of Accumulated Compensatory Time (S.Lafferty \$1,522.64)
Res. #2015-311 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Emergency Management Assistance (\$5,000)
Res. #2015-312 2015 Drive Sober or Get Pulled Over Year End Holiday Crackdown (\$5,000)
Res. #2015-313 A Resolution Authorizing A Grant Application to the Cape May County Open Space Program for the Acquisition and Restoration of the Nathaniel Foster House
Res. #2015-314 A Resolution Authorizing the Leasing of Certain Real Property Located in the Township of Lower (Block 703/ Lots1,2 and a portion of 3)
Res. #2015-315 Transfer of 2015 Appropriations (\$67,000)
Res. #2015-316 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GovDeals Online Auction
Res. #2015-317 Authorizing the Cancellation of Remainder of Contract with Oliveri, Shousky & Kiss, PA (\$67,650)
Res. #2015-318 Drunk Driving Enforcement Fund Application \$6,360.67
Res. #2015-319 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Drunk Driving Enforcement Fund \$6,360.37)

Regular Agenda

Res. #2015-320 Authorizing the Payment of Vouchers \$35,000 – Lower Township Rescue
Res. #2015-321 A Resolution Awarding ----- As Engineer for the Roseann Avenue/Bayshore Estates Drainage and Stormwater Management Improvements Project
Ordinance #2015-09 An Ordinance of the Township of Lower Amending Chapter 318 of the Code of the Township of Lower – This Ordinance redistricts a parcel of property from Fire District #1 to Fire District #3. This is the second reading and public hearing of this Ordinance (1st reading was Sept 9). This Ordinance has been published, posted and made available to the public.

Administrative Reports

Monthly Report - Police

Council Comments

Call to the Public

Closed Session

Res. #2015- 322 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. – **CONTRACT NEGOTIATIONS**

Adjournment

COUNCIL MEETING MINUTES – October 19, 2015

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on October 19, 2015 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Township Manager, William Blaney, Acting Township Solicitor and Karen Fournier, Deputy Township Clerk

Update on Lifesaving Station - Kevin Maloney

Mayor Beck introduced Kevin Maloney, President of the Cape May Maritime Museum and Education Center. Mr. Maloney gave an update on two projects initiated by the Maritime Museum: The reconstruction of an 1876 Life Saving Station at the Old Steamboat Landing Site and the restoration of the U.S. Coast Guard Motor Life Boat CG36538. He offered the history behind the project and showed a trailer of the soon to be released Disney movie "The Finest Hours", based on a true story of the Coast Guard's dramatic rescue. He also thanked Council for their continued support and credited the many community volunteers for their time and donations.

Work Session

Bond Ordinance Discussion – Manager Ridgway, Councilman Perry, QPA Vitelli

Manager Ridgway communicated his instruction to Township QPA, Margaret Vitelli, to obtain quotes for the Roseann Avenue project from the list of pre-qualified vendors, as requested by the majority of Council after the last meeting. QPA Vitelli informed that all four vendors declined the offer to submit a proposal for this project. She read each vendor response aloud, and fielded questions from Mayor Beck and Deputy Mayor Clark regarding the request for proposals (RFPs). Discussion arose regarding obtaining quotes for the previously proposed police building. Councilman Perry proceeded to present a power point outlining the timeline of events pertaining to the Roseanne Avenue and Bayshore Estates Project (see timeline attached).

Councilman Perry motioned to move Ordinance #2015-10 up to precede the Consent Agenda.

Mayor Beck and Deputy Mayor Clark questioned why the project was not put out to bid sooner. Arguments ensued. Manager Ridgway and Councilman Perry reminded that the bond ordinance is a separate issue from the hiring of an engineer. Upon request from Councilman Simonsen, QPA Vitelli reiterated the process and the vendor responses to the RFPs. Mayor Beck questioned the deadline. QPA Vitelli fielded additional questions from Council. Discussion ensued about moving forward with the bond under the agreement to get proposals in two weeks.

Councilman Simonsen seconded the motion to move Ordinance #2015-10 up to precede the Consent Agenda.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Mayor Beck motioned to get engineering cost quotes on the project from the same four pre-qualified engineering firms and have them ready for the next meeting. Deputy Mayor Clark seconded the motion.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD				X		
PERRY			X			
SIMONSEN			X			
CLARK		X	X			
BECK	X		X			

Ord #2015-10

Bond Ordinance Providing for Drainage and Storm water Management Improvements and Associated Road Work to Roseann Avenue and Bayshore Estates By and In the Township of Lower, County of Cape May, State of New Jersey; Appropriating \$4,750,000 Therefore and Authorizing the Issuance of \$4,520,000 Bonds or Notes of the Township to Finance Part of the Costs Thereof – This is the second reading and public hearing on this Ordinance. This Ordinance has been published, posted and made available to the public.

Councilman Conrad motioned to open Public Comment on this bond ordinance, seconded by Councilman Perry.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN			X			
CLARK			X			
BECK			X			

Sally Yerk, Roseanne Avenue, expressed her frustration with the delay of the project and begged Council to put their differences aside.

Ed Sheretta, 306 Roseanne Avenue, expressed his concern about politics interfering with progress and encouraged Council to commit to getting the project done.

John McNulty, Suzanne Avenue, commented on the flooding problem and his desire to see the project move forward. He voiced frustration as a vendor with the bidding process, his dealing with Manager Ridgway, and his concern with favoritism in the township. He also thanked Councilman Perry for his initiative with this project. Manager Ridgway disagreed with Mr. McNulty. A brief exchange followed.

Nick Kaltnecker, Suzanne Avenue, informed of his background in large project implementations and offered his suggestion to hold a bidder's conference. Mayor Beck agreed and suggested that Council consider offering the bidders more time. Council discussion ensued.

Motion to close Public Comment made by Councilman Conrad; seconded by Deputy Mayor Clark.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN			X			
CLARK		X	X			
BECK			X			

Motion to Adopt Ordinance #2015-10

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Consent Agenda

- Approval of Minutes October 5, 2015
- Res. #2015-298 Payment of Vouchers \$ 353,211.05
- Res. #2015-299 Authorization for Refund of Taxes (3 properties \$1,832.60)
- Res. #2015-300 Award of an Extraordinary Unspecified Service Without Public Bidding To Wizards Festival of Fun for Entertainment at Ferry Merry Christmas Event December 20, 2015 (\$4,985)
- Res. #2015-301 Contract Award for Telecommunication Services for Township of Lower Facilities
- Res. #2015-302 Approval of Change Order #1 For ADA Upgrades & Playground Improvements at the Recreation Center (additional playground equipment \$28,350 – grant money)
- Res. #2015-303 Resolution Supporting the Annual Greater Cape May Elks/Tom Beheler Youth Basketball Tournament
- Res. #2015-304 A Resolution Authorizing the Transfer of a Fryer to the Lower Township Elks (USCG transferred to Township)
- Res. #2015-305 Appointment of Elizabeth Greenway as Registrar of Vital Statistics
- Res. #2015-306 Resolution Authorizing Salary Increases for Class II Officers (effective 1/1/2016)
- Res. #2015-307 Appointment of Jennifer Dowe as Community Rating System Coordinator

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Regular Agenda

- Ord #2015-11 An Ordinance of the Township of Lower Vacating a Portion of Oak and Pine Avenues - This is the second reading and public hearing of this ordinance. This Ordinance has been published, posted and made available to the public.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY					X	
SIMONSEN			X			
CLARK	X		X			
BECK			X			

Administrative Reports

Monthly Reports – Clerk, Construction, Dog, Vital, Tax
Finance Quarterly Report

Council Comments

Councilman Conrad congratulated new officers of the Historic Preservation Committee; he gave an update on the Nathaniel Foster House, and commented on the success of the Pumpkin Festival at Historic Cold Spring Village. He also announced that Relay for Life is returning to Lower Township next year.

Councilman Perry thanked the residents of Bayshore Estates for their attendance and he looks forward to moving ahead on the project.

Councilman Simonsen announced that the Exit Zero Interchange construction has begun and efforts to have the road widened are still in progress.

Deputy Mayor Clark thanked Councilman Perry for his initiative with the Roseann Avenue and Bayshore Estates Project. He gave an update on the dog park idea at the Cape May County Airport and reported on the efforts for beach replenishment along the shoreline.

Mayor Beck announced the following upcoming events: Haunted Trails, Trick or Treat, and Election Day. He also reminded to set clocks back on November 1st.

Call to Public

Kathy Sauerzopf, 505 Shunpike Road, voiced concern about noise, drunkenness and speeding that resulted from the wine festival.

Betty Somers, Atlantic Avenue, expressed concern about construction plans for her neighboring property. She also voiced disapproval with Councilman Conrad's vote pertaining to the Rescue Squad.

Jackie Henderson, 2 Ringneck Court, reminded residents about LTMUA hydrant flushing.

Adjournment

There being no further business to address, motion to adjourn moved by Councilman Conrad, seconded by Councilman Simonsen. Motion to adjourn unanimous. Meeting adjourned at 8:30 p.m.

Mayor

Township Clerk

Approved:

DRAINAGE &
STORMWATER MANAGEMENT
IMPROVEMENTS FOR
ROSEANNE AVENUE &
BAYSHORE ESTATES

A TIMELINE OF EVENTS

January 5, 2009: Mayor Michael Beck & Council vote to name Hatch Mott McDonald (HMM) as the Township Engineer.

June, 2009: HMM first meets with Township officials to discuss the flooding issues on and around Roseann Avenue.

July 2010: HMM provides budgetary estimates to the Township for a pump station and outfall for Roseann Avenue.

April 2011: HMM worked with USACE, NUDEP and CMC Mosquito Control Department to clean out ditches in Cox Hall Creek where Roseann Avenue outfall discharges.

September, 2011: Mayor Beck and Council approve HMM to begin an underwater investigation of the trunk line in Roseann Avenue.

June 4, 2012: HMM presented the findings of the investigation to Mayor Beck and Council.

□ September 2012: With the approval of Mayor Beck and Council, and in coordination with Lower Township Public Works, HMM began mapping the stormwater systems.

□ January 2, 2013: Mayor Beck, Deputy Mayor Clark and Councilman Neville are sworn into office and take control of Council. HMM is then instructed to cease all work on this project even though there is no vote of Council to authorize this instruction.

□ January, 2015: Councilmen Perry, Conrad and Simonsen are sworn into office and the Republicans are the majority on Council. They immediately begin taking steps to revitalize this project.

□ May 4, 2015: HMM gives a presentation to Council on the project and proposes to complete the work that was stopped in January, 2013. Mayor Beck, Deputy Mayor Clark and Council all agreed that HMM should move forward with the project.

□ October 5, 2015: Mayor Beck and Deputy Mayor Clark abruptly change course and vote against bonding to complete this project.

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784	CAPE MAY STAR & WAVE							
	15-02582	10/19/15	LEGAL PUBLICATION 10-14-15	Open	32.55	0.00		
	15-02589	10/21/15	LEGAL PUBLICATION 10-7-15	Open	80.60	0.00		
					<u>113.15</u>			
00807	CDW-GOVERNMENT INC*							
	15-02289	09/11/15	INVESTIGATIVE SUPPLIES	Open	749.70	0.00		
00825	COMCAST*							
	15-02638	10/27/15	FIRE INTERNET 10/19-11/18/15	Open	233.85	0.00		
01125	MARGARET CROMPTON							
	15-02609	10/26/15	CONTRACTUAL REIMBURSEMENT-M	Open	5.00	0.00		
01219	CONTRACTOR SERVICE*							
	15-02405	09/28/15	SAFETY VEST/SAFETY GLOVES	Open	1,399.80	0.00		
01250	SCOTT DOUGLASS							
	15-02607	10/26/15	CONTRACTUAL REIMBURSEMENT-V	Open	215.00	0.00		
	15-02646	10/29/15	CONTRACTUAL REIMBURSEMENT- V	Open	205.00	0.00		
					<u>420.00</u>			
01655	GANN LAW BOOKS*							
	15-02255	09/04/15	NJ COURT RULES	Open	133.00	0.00		
01690	GRANTURK EQUIPMENT CO*							
	15-01733	06/30/15	PARTS FOR RECYCLING/AUG	Open	231.11	0.00		
01781	HATCH MOTT-MACDONALD, LLC*							
	15-01369	06/02/15	BAYSHORE ESTATES ENGINEERING	Open	9,027.50	0.00		B
	15-02578	10/19/15	PROFESSIONAL ENGINEERING	Open	340.92	0.00		
	15-02579	10/19/15	PROFESSIONAL ENGINEERING	Open	1,082.00	0.00		
					<u>10,450.42</u>			
01834	RICHARD HOOYMAN							
	15-02612	10/26/15	CONTRACTUAL REIMBURSEMENT-V	Open	135.00	0.00		
02025	HUNTER JERSEY PETERBILT*							
	15-02191	08/27/15	SERVICE TRUCK 27	Open	824.45	0.00		
02100	CLAUDIA KAMMER							
	15-02644	10/27/15	CONTRACTUAL REIMBURSEMENT-M	Open	925.00	0.00		
02140	KINDLE FORD LINC/MERC., INC.*							
	15-02319	09/15/15	PARTS FOR POLICE VEHICLE	Open	877.26	0.00		
02220	LIFESAVERS INC*							
	15-02454	10/01/15	AED BATTERY	Open	325.80	0.00		
02223	LANDSMAN UNIFORMS*							
	15-02188	08/27/15	UNIFORMS	Open	431.95	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02247 LAWSON PRODUCTS, INC.*	15-02387	09/24/15	SUPPLIES FOR DPW GARAGE	Open	699.87	0.00		
02280 LINDEMOM WINCKELMANN & ASSOC.	15-00398	02/09/15	RES#2015-50 ADA PHASE II REC	Open	2,000.00	0.00		B
02411 MENEAR'S TREE SERVICE*	15-02568	10/16/15	APPLEBLOSSOM/ TREE WORK	Open	400.00	0.00		
02763 DONALD R. MONTGOMERY	15-02566	10/15/15	CONTRACTUAL REIMBURSEMENT- V	Open	245.00	0.00		
02775 BARBARA MOORE	15-02590	10/21/15	CONTRACTUAL REIMBURSEMENT-M	Open	830.00	0.00		
02968 PATTI'S PARTY WORLD*	15-02558	10/14/15	MISC. SUPPLIES HAUNTED TRAILS	Open	191.43	0.00		
03158 NYSCA*	15-02400	09/24/15	RECERTIFICATION OF SOCCER COAC	Open	100.00	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	15-02503	10/07/15	HEAVY DUTY TRASH BAGS	Open	79.53	0.00		
	15-02520	10/08/15	TRASH BAGS- VARIOUS LOCATIONS	Open	301.68	0.00		
	15-02569	10/16/15	TERRY RAGS/DPW	Open	249.45	0.00		
					630.66			
03293 BLAINE PAYNTER	15-02611	10/26/15	CONTRACTUAL REIMBURSEMENT-M	Open	30.00	0.00		
03305 PEDRONI FUEL*	15-02645	10/29/15	NO LEAD GAS	Open	267.68	0.00		
03427 POLAR BEAR*	15-02251	09/04/15	UNIT 12 DOWN AT POLICE DEPT	Open	353.00	0.00		B
03518 RIGGINS, INC.*	15-02575	10/19/15	OFF HIGHWAY DIESEL	Open	373.19	0.00		
03573 SAFETY-KLEEN CORP*	15-01083	04/29/15	EQUIP MAINTENANCE/JUNE	Open	335.61	0.00		
03678 SMELTZER & SONS INC.*	15-02557	10/14/15	MISC. SUPPLIES HAUNTED TRAILS	Open	150.00	0.00		
03687 SOUTH JERSEY WRESTLING ASSOC.*	15-02564	10/14/15	WRESTLING LEAGUE FEES	Open	500.00	0.00		
03688 SOUTHERN NJ CHAPTER NIGP*	15-02608	10/26/15	VITELLI/BREWS SJNIGP MTG 10/30	Open	80.00	0.00		
03723 STAPLES, INC.*	15-02573	10/16/15	OFFICE SUPPLIES	Open	615.79	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03723 STAPLES, INC.*								
	15-02586	10/20/15	OFFICE/BUDGET SUPPLIES	Open	970.70	0.00		
					1,586.49			
03734 STEWART INDUSTRIES, INC.*								
	15-02473	10/02/15	PRINTER MAIN 9/23/15-12/23/15	Open	2,883.04	0.00		
03820 MUNICIPAL UTILIL. AUTH ON CALL								
	15-02386	09/24/15	REIMBURSE HALF BILL	Open	143.30	0.00		
03834 CAPE MAY COUNTY TREASURER/HAVE								
	15-02505	10/08/15	1/2 QTR 2015 HAVEN HSE IN LIEU	Open	1,017.23	0.00		
03904 LOWE'S HOME CENTER INC*								
	15-02556	10/14/15	MISC. HAUNTED TRAILS SUPPLIES	Open	304.15	0.00		
	15-02572	10/16/15	HAUNTED TRAILS SUPPLIES	Open	561.62	0.00		
					865.77			
03969 VERIZON								
	15-02616	10/27/15	VERIZON PHONE BILL OCT 2015	Open	4,337.71	0.00		
03992 VAL-U AUTO PARTS LLC*								
	15-01748	06/30/15	RDS/SANT/RECY/DPW/SEPT.	Open	7,382.14	0.00		
04049 SUSAN JACKSON								
	15-02648	10/29/15	CONTRACTUAL REIMBURSEMENT- V	Open	265.00	0.00		
04089 WIZARD'S FESTIVAL OF FUN, INC*								
	15-02399	09/24/15	PEP BAND HALLOWEEN PARADE	Open	750.00	0.00		
04261 STATE OF NEW JERSEY								
	15-02618	10/27/15	3RD QTR 2015 UNEMPLOYMENT	Open	2,256.08	0.00		
04300 W B MASON CO INC*								
	15-02354	09/21/15	OFFICE SUPPLIES	Open	1,251.22	0.00		
	15-02366	09/21/15	OFFICE SUPPLIES	Open	1,269.89	0.00		
	15-02392	09/24/15	SUPPLIES FOR DPW OFFICE	Open	78.04	0.00		
	15-02407	09/28/15	OFFICE SUPPLIES	Open	202.87	0.00		
					2,802.02			
04445 TRICOMM SERVICES CORP*								
	15-02335	09/17/15	PHONE PROGRAMMING	Open	382.50	0.00		
	15-02444	09/30/15	FAX LINES/REC /MAIN NUMBER	Open	446.25	0.00		
					828.75			
05071 SHORE SOUND ENTERTAINMENT*								
	15-02555	10/14/15	MOVIE NITE & DJ HAUNTED TRAILS	Open	500.00	0.00		
06028 FORESITE USA LLC*								
	15-01256	05/19/15	2015 ENDPOINTE AVAST PROTECT	Open	759.25	0.00		
4104 DOUGLASS LANDSCAPING LLC*								
	15-00622	03/12/15	2015 LANDSCAPING SERV \$45800.	Open	4,580.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6059	USABLE LIFE							
	15-02613	10/26/15	NOVEMBER 2015 EMPLOYEE LIFE	Open	446.90	0.00		
6061	AMERIHEALTH ADMINISTRATORS							
	15-02591	10/21/15	10/20/2015 HEALTH	Open	25,975.21	0.00		
	15-02620	10/27/15	10/26/2015 HEALTH	Open	27,428.53	0.00		
					<u>53,403.74</u>			
6088	CRAFT OIL CORPORATION*							
	15-02351	09/18/15	BULK DIESEL MOTOR OIL	Open	2,373.20	0.00		
7054	GOOD DAY FOR A RUN							
	15-02474	10/02/15	RETURN UNSED ESCROW	Open	953.12	0.00		
7098	SHORE VETERINARIAN ANIMAL *							
	15-00279	01/27/15	2014-47 ANIMAL CONTROL SERV 15	Open	4,250.00	0.00		B
7124	KIM HARRIS							
	15-02484	10/02/15	REIMBURSEMENT - SOCCER	Open	15.00	0.00		
7183	BEYER FLEET, LLC*							
	15-01693	06/24/15	2015 FORD F-250 WORK TRUCK	Open	29,685.00	0.00		
7196	LAUREN HUGGINS SUIT*							
	15-02005	08/05/15	RES 15-238 8/1-12/31/15DNE 5K	Open	1,000.00	0.00		B
7324	DAVID A. STEFANKIEWICZ							
	15-00113	01/09/15	RES#2015-01 MONTHLY \$28k DNE	Open	2,333.33	0.00		B
7468	BETH HASSAY							
	15-02457	10/02/15	REGISTRATION REIMBURSEMENT	Open	15.00	0.00		
7474	GLOBAL PRODUCERS SERVICES, INC							
	15-02562	10/14/15	REFUND OF OVER PAYMENT	Open	60.00	0.00		
7475	SUZANNE M SCHEID							
	15-02610	10/26/15	CONTRACTUAL REIMBURSEMENT-M	Open	30.00	0.00		
	15-02647	10/29/15	CONTRACTUAL REIMBURSEMENT- M	Open	17.39	0.00		
					<u>47.39</u>			
7476	JOSEPH MCKENNA							
	15-02643	10/27/15	REIMBURSEMENT FINGERPRINT	Open	44.20	0.00		
7477	ASHLEY CURTIS							
	15-02642	10/27/15	REIMBURSEMENT FOR SOCCER	Open	59.20	0.00		
ALPHACAR	ALPHA CARD SYSTEMS*							
	15-02200	08/31/15	UPGRADE FOR SYSTEM	Open	2,000.00	0.00		
AMANJ	AMANJ EDUCATION FUND*							
	15-02378	09/23/15	LEAGUE ASSESSORS LUNCHEON	Open	60.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
CARROT CARROT-TOP INDUSTRIES, INC*	15-01619	06/17/15	FLAGS FOR TOWNSHIP FACILITIES	Open	743.47	0.00		
G-ERM ERMA DELI	15-02560	10/14/15	FOOD-VOLUNTEERS-HAUNTED TRAILS	Open	150.00	0.00		
SJMAR SOUTH JERSEY MARINA	15-02475	10/02/15	RETURN UNSED ESCROW	Open	101.25	0.00		
Total Purchase Orders: 97				Total P.O. Line Items: 0	Total List Amount: 506,654.89	Total Void Amount: 0.00		

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
State of NJ-Unclaimed	15-02595	Unclaimed property	55991	\$ 75.00
Total Manual Checks				\$ 75.00
Total Computer				\$ 506,654.89

Total Bill List \$ 506,729.89

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on November 2, 2015

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-309

Title: AUTHORIZING PAY OUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has resigned from the Township and is entitled to payment for accumulated vacation, compensatory, and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature _____ that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Lauren Anzelone, in the amount of \$ 2,929.93 is authorized and chargeable to the 2015 Budget Account 5-01-56-190-199.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 2015

EMPLOYEE: Anzelone, Lauren
 DATE OF RETIREMENT: 10/22/2015
 DATE OF PAYMENT: _____
 RESOLUTION #: 2015

Annual Salary:	\$42,554.60
Longevity	
Hourly Rate:	\$20.46
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	8.75	20.46	179.02
Personal	26.46	20.46	541.38
Sick		20.46	0.00
Vacation	(93.00)	20.46	(1,902.78)
Holidays	72.00	20.46	1,473.12
104 Hrs	86.00	30.69	2,639.20
Terminal Leave Payout			\$2,929.93

	(A)	(B)	(C)	(B * C)	(E)	A + D - E	
	Carryover	Annual Accrual	43 weeks / 52 weeks	Prorated Time Due	Time Used	Hours Available	
Comp	8.75	0.00		0.00	0.00	8.75	
Personal		32.00	0.83	26.46	0.00	26.46	
Sick	94.00	120.00	0.83	99.23	63.50	0.00	Not Eligible
Vacation	1.50	104.00	0.83	86.00	180.50	(93.00)	
Holidays (9)				72.00		72.00	
104 hrs		104.00	0.83	86.00		86.00	
Total	104.25	360.00		283.69	244.00	100.21	

Accrual and time used are current to 10/22/15 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-310

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Shawn Lafferty in the amount of \$1,522.64 is authorized and chargeable to the 2015 Budget account 5-01-25-240-124.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana #146
FROM: Patrolman Shawn Lafferty, Jr. #197
DATE: October 17, 2015
SUBJECT: Compensation Time Cash Out.

Sir,

I am respectfully requesting to sell back my accrued compensation time, totalling 73.25hrs.

advance for your consideration in this matter.

Respectfully submitted,

Patm Shawn Lafferty Jr #197
Shawn Lafferty, Jr.
Patrolman Badge 197

C	File	Officer	Comments
Date	10/19/2015	<i>[Signature]</i>	Forward to townsh.

0-0

20-7869

73.25

1-522-660

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-311

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$5,000.00 for an item of revenue in the budget of the year 2014 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Emergency Management Assistance
Total with increase to be \$5,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$5,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Emergency Management Assistance
State/Federal Share \$ 5,000.00
Non State Share \$
Total with increase to be \$ 5,000.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-312

Title: 2015 DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$5000.00 to carry out a 2015 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant from December 11, 2015 – January 1, 2016.

NOW, THEREFORE BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

(Signature)
Michael E. Beck, Mayor

(Signature)
William Mastriana, Chief of Police

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

NARRATIVE DESCRIPTION OF PROJECT

I agree to the Terms and Conditions found below.*

Problem Statement:

Impaired driving remains a significant issue, both in New Jersey and nationally. In 2013, alcohol impaired fatalities (based on all drivers and motorcycle riders with a .08 BAC or higher) accounted for 27% of New Jersey's traffic fatalities. This project will provide funding to implement a statewide impaired driving enforcement campaign as part of the *2015 Drive Sober or Get Pulled Over Year End Holiday Crackdown*.

Between December 11, 2015 and January 1, 2016, police officers, on an overtime basis, will conduct special enforcement patrols targeting impaired drivers. The patrols will consist of roving patrols and fixed checkpoints.

Objectives:

To reduce the rate of alcohol-impaired driving fatalities in the state by three percent from the 2011-2013 calendar base year average through targeted impaired driving enforcement and education during the *2015 Drive Sober or Get Pulled Over Year End Holiday Crackdown*.

Methodology:

REMINDER: As per directives from the National Highway Traffic Safety Administration (which provides the federal funding for this grant) Chiefs of Police are not eligible to work grant-funded overtime through this grant.****

This federally-funded grant project consists of an enforcement overtime campaign from **December 11, 2015 through January 1, 2016**. The project is designed to raise awareness about the dangers of drinking and driving, to offer deterrence through visible enforcement, to arrest impaired drivers, and to issue summonses for relevant motor vehicle violations. The grant will pay for 100 hours of overtime enforcement during the crackdown period, with a maximum rate to be reimbursed of **\$50 per hour**. The 100 overtime hours will be used for roving patrols and checkpoints.

This is a **reimbursement grant**. Participating departments will incur all costs and then submit the necessary documentation to the Division of Highway Traffic Safety for reimbursement.

This is an **enforcement campaign**. A reasonable number of impaired driving arrests and other summonses are expected in relation to overtime hours worked. **Overtime activities can only be conducted within the dates of the project period and must be conducted between the hours of 8 pm and 4 am.**

All grantees are expected to conform to the established "Law Enforcement Performance/Productivity Standards for Federally Funded NJDHTS Grants."

The maximum project overtime rate is \$50.00 per hour regardless of what officer works the project hours. The officer is to receive the full dollar amount in overtime. Administrative costs or fees should be considered "in kind services" or soft matches and are not a part of this grant. **It is up to the agency to establish its pay rate for the project.** The Division encourages agencies to pay all participating officers a flat \$50 per hour rate for this overtime detail, but agencies may pay their usual overtime rates, if they wish, in which case the reimbursement from the Division will be:

Officers paid \$50.00 - project will reimburse at \$50.00 per hour

Officers paid less than \$50.00 - project will reimburse at that lower rate

Officers paid more than \$50.00 - project will reimburse at \$50.00 per hour with the municipality covering the remainder of the rate

Again, the maximum hourly rate to be reimbursed is \$50 per hour, regardless of whether all the grant-budgeted hours are worked or not.

EVALUATION (ADMINISTRATIVE (PERFORMANCE) EVALUATION)

1. News release sent to local media and resolution/proclamation approved by local governing body.
2. A reasonable number of impaired driving arrests and summonses issued in relation to overtime hours worked.
3. "Law Enforcement Performance/Productivity Standards for Federally Funded NJDHTS Grants" adhered to.
4. Timely submittal of Enforcement Summary Report in SAGE by January 15, 2016.
5. Financial Reimbursement Report submitted in SAGE by February 1, 2016.

Lower Township

MOB-YEHDS-2015-Lower Township-00089

ENFORCEMENT/EDUCATION DETAILS

Description	Number of Hours	Number of Staff	Hourly Rate	Federal Share	State/Local Share	Total Amount
Impaired Driving Overtime	100	1	\$50.00	\$5,000.00	\$0	\$5,000.00

Draft

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-313

TITLE: A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE CAPE MAY COUNTY OPEN SPACE PROGRAM FOR THE ACQUISITION AND RESTORATION OF THE NATHANIAL FOSTER HOUSE

WHEREAS, the Council of the Township of Lower has determined that it is in the best interest of the Township to acquire and restore the Nathaniel Foster House, (1649 Bayshore Road, Villas); and

WHEREAS, funds for such an acquisition and restoration may be available to the Township of Lower under the Cape May County Open Space Program; and

WHEREAS, an application must be filed with the Cape May County Open Space Program to apply for such funds.

NOW, THEREFORE, BE IT RESOLVED that Council of Lower Township, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-314

TITLE: A RESOLUTION AUTHORIZING THE LEASING OF CERTAIN REAL PROPERTY LOCATED IN THE TOWNSHIP OF LOWER

WHEREAS, the Township of Lower deems it to be in the best interests of the Township to offer for lease certain real property located in Diamond Beach at the intersection of Seaview Avenue and Rochester Avenue, Block 703, Lots 1,2 and a portion of lot 3. Approximate lot Size 100 X 150 ft. with a 10 ft. buffer for playground safety; and

WHEREAS, pursuant to N.J.S.A. 40A:12-14, the Township of Lower may lease any real property not needed for public use to the highest bidder by open public bidding at auction or by submission of seal bids provided that said method of bidding is advertised in a newspaper circulating within the municipality by two insertions at least once a week during two consecutive weeks; and

WHEREAS, the Township of Lower intends to advertise its intention to lease said property in the Cape May Star and Wave on November 11, 2015 and November 18, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, as follows:

- 1. The Township of Lower intends to conduct a live open public auction on December 1, 2015, at 10am in the Municipal Building located at 2600 Bayshore Road, Villas, New Jersey 08251.
2. The term of the lease shall run from May 1, 2016 through April 30, 2021. (5 Years)
3. Use of property MUST comply with all Municipal, State and Federal rules and regulations.
4. The Township is hereby setting a minimum rental requirement of at least \$10,000 per year with the reservation of the right to reject all bids where the highest bid is not accepted. Upon completion of the bidding, the highest bid may be accepted or all of the bids may be rejected in the event that the bids do not exceed the \$10,000 annual minimum rental amount.
5. Any improvements to said property must be pre-approved by the Township. Any approved improvements shall be at the lease's sole expense.
6. Winning Bidder must provide appropriate insurance certificate (based on property usage) listing Lower Township as additional insured and hold harmless agreements prior to preliminary access to the property.
7. Bidder must pay lease in full by the end of the business day on December 1, 2015. Subsequent payments are due on or before December 1st of each successive year. Upon execution of the lease agreement an additional \$500.00 escrow account will be set up for a security deposit which will be released upon completion of lease agreement.. Acceptable forms of payment: us currency, certified cashier's check, money order or a company check (with bank letter guaranteeing funds - mandatory). All shall be made payable to "The Township of Lower".

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and rows for CONRAD, PERRY, SIMONSEN, CLARK, BECK.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-315

Title: TRANSFER OF 2015 APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$67,000.00 be made between the 2015 budget appropriations:

<u>LINE ITEM</u>		<u>ACCT. NUMBER</u>	<u>FROM</u>	<u>TO</u>
GASOLINE	OE	5-01-31-460-200	67,000.00	
LEGAL	OE	5-01-20-165-200		5,000.00
DPW	OE	5-01-26-305-200		10,000.00
ENGINEERING	OE	5-01-20-165-200		10,000.00
INSURANCE-GEN LIABILITY	OE	5-01-23-210-300		25,000.00
NATURAL GAS	OE	5-01-31-446-200		10,000.00
ELECTRICITY	OE	5-01-31-430-200		7,000.00
			<u>67,000.00</u>	<u>67,000.00</u>

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-316

TITLE: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and;

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the Township surplus property; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of in the County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the surplus property as indicated on Schedule A on an online auction website.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Resolution #2015- 316
Council Meeting November 2, 2015

11/02/2015 Council Meeting

Fixed Asset #	Description	Serial Number	Location
2022	Dell Power Edge 700		Townhall
1962	Dell Power Edge 2600		Townhall
2430	Dell Vostro 420		Townhall
1697	HP Pavillion 763n		Townhall
	Envision Monitor	T7SJ32AY06395	Townhall
	Dell Monitor	CN08R33476063AGAKBF	Townhall
1365	1999 Peterbilt Model # 357	INPALA0X9XD513395	Public Works
	Craftsman 10 HP Riding Lawn mower		Police Recovered
	Turbo 5000 GT Cycle		Police Recovered
	Free Spirit Moped		Police Recovered
	NOS Inside cycle		Police Recovered
	Kohler Courage XT 6 Lawn Mower		Police Recovered
	Yellow Yamaha		Police Recovered
	Red Baja DB30 Doodlebug		Police Recovered
	Prolink125 R		Police Recovered
	Tomos LX Moped		Police Recovered
	Quad 700 twin sportsman		Police Recovered
	Suzuki parts		Police Recovered
	John Deer Tractor 42 all purpose		Police Recovered
1198	Midland Radio		Police Department
1203	Midland Radio		Police Department
1178	Midland Radio		Police Department
1191	Midland Radio		Police Department
1182	Midland Radio		Police Department
1176	Midland Radio		Police Department
1200	Midland Radio		Police Department
1170	Midland Radio		Police Department
1171	Midland Radio		Police Department
1320	Kennwood Radio		Police Department
1319	Kennwood Radio		Police Department
1314	Kennwood Radio		Police Department
1308	Kennwood Radio		Police Department
1309	Kennwood Radio		Police Department
1206	Kennwood Radio		Police Department
1310	Kennwood Radio		Police Department
1320	Kennwood Radio		Police Department
1309	Kennwood Radio		Police Department
	(4) Kenwood Rapid Chargers		Police Department
	(3) Kenwood AC Adapters		Police Department
	(6) Midland charger		Police Department
1969	Cannon power shot A80		Police Department
	(14 Keyboards)		Police Department
	Kanguru DVD Duplicator		Police Department
	Dictaphone Voice Processor		Police Department
	(2) Beep tone Interface		Police Department
	Dell Monitor		Police Department
	Ager Notebook	NC9809030052	Police Department
	Ager Notebook	NC9809030077	Police Department

Resolution #2015- 316
Council Meeting November 2, 2015

	Ager Notebook	NC9809030085	Police Department
	Ager Notebook	CN836NXF80168	Police Department
756	Decision Data Printer	NC9809030087	Police Department
697	IBM Wheel Writer		Police Department
	(8) Bluetree wireless modems		Police Department
1284	Kodak dc120 camera		Police Department
2170	Dell Inspiron		Police Department
	Decision Data		Police Department
	(3) Black Box Rack mount hubs	11717	Police Department
	(4) Startek 299AT Hub		Police Department
564	IBM Computer Monitors		Police Department
558	IBM Computer Monitors		Police Department
	Black box express ethernet switch		Police Department
2444	Dell Optiplex 760		Police Department
	Lucent MLX 10 Phone		Police Department
	Avaya MLX 28 D Phone		Police Department
560	AT&T MLX 10 Phone		Police Department
	AT&T Bis 34		Police Department
530	Dictaphone Phone		Police Department
771	AT&T MLX 10 Phone		Police Department
	Avaya Bis 10		Police Department
	AT&T MLX 10 Phone		Police Department
	Lucent MLX 10 Phone		Police Department
750	Dictaphone Phone		Police Department
	Lucent MLX 10 Phone		Police Department
492	ATT DSS Phone		Police Department
	Avaya MLX 28D Phone		Police Department
521	ATT MLX 10 Phone		Police Department
	Avaya Bis 10 Phone		Police Department
	Avaya MLX 28D Phone		Police Department

Items to be Destroyed

	Honeywell Humidifier		
	Brother Intellifax 4750		Police Department
1434	Brother Intellifax 1270		Police Department
946	Shreddex Brute 400		Police Department
	Brother Intellifax 2820		Police Department
1519	HP Laserjet 4100n		Police Department
	GBC Shredmaster		Police Department
	IBM Typewriter 1500		Police Department
	Desk		Police Department
2504	Keurig		Police Department
	Acer Monitor		Police Department
	2 small file cabinets		Police Department
			Police Department

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-317

Title: AUTHORIZING CANCELLATION OF REMAINDER OF CONTRACT
WITH OLIVERI, SHOUSKY & KISS PA

WHEREAS Resolution #2014-135 awarded Oliveri, Shousky & Kiss PA (OSK) as a Professional Service Contract through a non-fair and open contract in the amount of \$192,000.00 for engineering services associated with the Architecture Design and Structural Design for the Lower Township Police Building to be located at 2600 Bayshore Road; and

WHEREAS, the project is no longer authorized, and the Township had received all documents and plans relating to the services rendered including plans and specifications for a new Police Department and OSK was paid \$124,350.00 to date; and

NOW, THEREFORE BE IT RESOLVED by the Township Council, Township of Lower, State of New Jersey, the unexpended balance of the Purchase Order #14-01330, Budget Line Item #C-04-55-414-910 \$67,650.00 to be released and the contract be deemed complete.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015 - 318

TITLE: DRUNK DRIVING ENFORCEMENT FUND APPLICATION, \$6,360.67

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$6,360.67 to receive funds from the Drunk Driving Enforcement Fund (DDEF) from July 1, 2015 through June 30, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

(Signature)
Michael E. Beck, Mayor

(Signature)
James Ridgway, Township Manager

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

*Alphabetical Listing

		Unclaimed Funding	Current Funding	Total Funds Available
HOLMDEL TWP	MON		\$6,323.22	\$6,323.22
HOPATCONG BORO	SUSS		\$6,463.06	\$6,463.06
HOPEWELL TWP (Incl. Hopewell Boro)	MER		\$6,149.34	\$6,149.34
HOWELL TWP	MON		\$14,874.58	\$14,874.58
HUDSON COUNTY SHERIFF	HUD		\$4,293.62	\$4,293.62
INDEPENDENCE TOWN	WARR		\$1,950.10	\$1,950.10
INTERLAKEN BORO	MON		\$151.68	\$151.68
IRVINGTON TOWN	ESS	\$1,719.41	\$4,108.79	\$5,828.20
ISLAND HEIGHTS BORO	OCE	\$507.36	\$676.13	\$1,183.49
JACKSON TWP	OCE		\$10,298.04	\$10,298.04
JAMESBURG BORO	MID	\$13,622.29	\$1,507.34	\$15,129.63
JEFFERSON TWP	MOR		\$7,256.43	\$7,256.43
JERSEY CITY	HUD		\$12,508.32	\$12,508.32
KEAN UNIVERSITY	UNI	\$551.32	\$293.48	\$844.80
KEANSBURG BORO	MON		\$300.79	\$300.79
KEARNY TOWN	HUD	\$50,526.44	\$8,535.51	\$59,061.95
KENILWORTH BORO	UNI		\$2,263.42	\$2,263.42
KEYPORT BORO	MON	\$2,344.12	\$912.18	\$3,256.30
KINNELON BORO	MOR		\$723.46	\$723.46
LACEY TWP	OCE		\$11,871.78	\$11,871.78
LAKE COMO (Form. South Belmar Boro)	MON	\$8,819.66	\$715.06	\$9,534.72
LAKEHURST BORO	OCE	\$4,396.91	\$6,414.46	\$10,811.37
LAKWOOD TWP	OCE		\$13,094.30	\$13,094.30
LAMBERTVILLE CITY	HUN		\$4,510.67	\$4,510.67
LAUREL SPRINGS BORO	CAM		\$681.93	\$681.93
LAVALETTE BORO	OCE		\$449.90	\$449.90
LAWNSIDE BORO	CAM		\$722.19	\$722.19
LAWRENCE TWP	MER		\$10,349.03	\$10,349.03
LEBANON TWP	HUN		\$730.52	\$730.52
LEONIA BORO	BERG		\$6,966.93	\$6,966.93
LINCOLN PARK BORO	MOR		\$4,623.79	\$4,623.79
LINDEN CITY	UNI		\$11,944.16	\$11,944.16
LINDENWOLD BORO	CAM		\$2,098.08	\$2,098.08
LINWOOD CITY	ATL		\$1,486.03	\$1,486.03
LITTLE EGG HARBOR TWP	OCE	\$14,583.26	\$1,754.73	\$16,337.99
LITTLE FALLS TWP	PASS		\$5,360.53	\$5,360.53
LITTLE FERRY BORO	BERG	\$173.15	\$449.90	\$623.05
LITTLE SILVER BORO	MON	\$7,806.01	\$2,526.56	\$10,332.57
LIVINGSTON TWP	ESS	\$10,759.65	\$1,341.27	\$12,100.92
LODI BORO	BERG	\$6,642.37	\$2,776.04	\$9,418.41
LOGAN TWP	GLOU		\$3,055.81	\$3,055.81
LONG BEACH TWP (Incl. Barnegat Light Boro)	OCE	\$4,358.42	\$6,504.40	\$10,862.82
LONG BRANCH CITY	MON	\$29,133.59	\$6,673.18	\$35,806.77
LONG HILLS TWP	MOR		\$1,861.05	\$1,861.05
LONGPORT BORO	ATL		\$1,826.98	\$1,826.98
LOPATCONG TWP	WARR	\$5,040.92	\$1,570.77	\$6,611.69
LOWER ALLOWAYS CREEK	SAL	\$1,476.32	\$715.49	\$2,191.81
LOWER TWP	CAPE		\$6,360.67	\$6,360.67
LUMBERTON TWP	BURL	\$2,170.22	\$2,960.12	\$5,130.34

Drunk Driving Enforcement Fund (DDEF)

Under New Jersey State Statute 39:4-50.8, police departments are entitled to \$95 of the \$100 surcharge resulting from a drunk driving conviction in their community. At least 50% of the grant must be used for overtime patrols, checkpoints, or court proceedings related to drunk driving enforcement. The remainder of the grant can be used to purchase equipment, provide training and other task related to drunk driving enforcement. These purchases must receive prior approval from the Director of the NJ Division of Highway Traffic Safety. For further information on the administration of the Drunk Driving Enforcement Fund, contact Paul Groffie at **609-633-9255** or

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-319

**TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87,
 CHAPTER 159**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$6,360.37 for an item of revenue in the budget of the year 2015 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Drunk Driving Enforcement Fund
Total with increase to be \$6,360.37

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$6,360.37 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Drunk Driving Enforcement Fund
State/Federal Share \$ 6,360.37
Non State Share \$
Total with increase to be \$ 6,360.37

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A. Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015- 320

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
Lower Township Rescue	15-01320	Rescue Provider		\$35,000.00

Total Manual Checks	\$
Total Computer	\$

Total Bill List \$ 35,000.00

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on November 2, 2015

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-321

TITLE: A RESOLUTION AWARDING _____ AS ENGINEER FOR THE ROSEANN AVENUE/BAYSHORE ESTATES DRAINAGE AND STORMWATER MANAGEMENT IMPROVEMENTS PROJECT

WHEREAS, the Township of Lower solicited Quotes, from the list of prequalified Engineering Firms pre-approved via Resolution #2015-62; for the Roseann Avenue/Bayshore Estates Drainage and Stormwater Management Improvements Project; and

WHEREAS, _____ proposals were received and reviewed by the QPA and Director of Public Works; and

WHEREAS, the term of this contract shall be until completion of the project as per the attached proposal in the amount not to exceed \$ _____ and the CFO has determined the funds shall be paid from the budget as follows:

Appropriation # _____

CFO Signature: _____

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that _____ be awarded the above stated project for the price of _____

I hereby certify the foregoing to be the original resolution adopted by Township Council at a meeting held on November 2, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2015-09

AN ORDINANCE OF THE TOWNSHIP OF LOWER AMENDING CHAPTER 318 OF THE CODE OF THE TOWNSHIP OF LOWER

WHEREAS, Chapter 318 of the Code of the Township of Lower ("Code") entitled Fire Districts, establishes Fire Districts within the Township of Lower for fire protection purposes; and

WHEREAS, Section 318-3 Schedules, sets forth the boundaries for Lower Township Fire Districts #1, #2 and #3; and

WHEREAS, the Board of Commissioners of Lower Township Fire Districts # 1 and # 3 have each passed Resolutions requesting that the Township of Lower amend the Code by moving certain property contained in Fire District #1 to Fire District #3; and

WHEREAS, the Township Council has determined that it is in the Township's best interest to adjust the boundaries for Fire Districts #1 and #3 as requested by the Board of Commissioners of each of said Fire Districts.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower in the County of Cape May, State of New Jersey as follows:

SECTION 1. Section 318-3 entitled "Schedules" of the Code is hereby amended as follows:

(a) Schedule A is amended by adding a new Section 37 which will read as follows:

37. Notwithstanding the above, Tax Lot 1.10, Block 416 is excluded
From Fire District # 1

(b) Schedule B is amended by adding a new Section 35 which will read as follows:

35. Notwithstanding the above, Tax Lot 1.10, Block 416 is included in Fire
District #3.

SECTION 2. All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

SECTION 4. This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Erik Simonsen, Councilmember

Adopted: _____

Norris Clark, Deputy Mayor

Attest: _____
Julie A Picard, Township Clerk

Michael E Beck, Mayor

**Board of Fire Commissioners
Lower Township District # 3
Resolution 2015-13**

Whereas the Commissioners of Fire District # 3 have been made aware of two new dwellings on Lot 1.10 Block 416 , on the tax map of the Township of Lower, commonly known as 301 Pine Street; and

Whereas the access to the dwelling is off of Pine Street; and

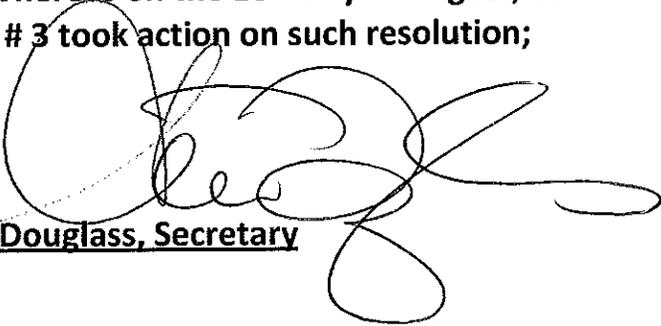
Whereas other structures and land on Pine Street are within the boundaries of Fire District # 3; and

Whereas for the Health, Safety and Welfare of the dwelling, occupants and land of Lot 1.10 Block 416 , the Commissioners of Fire District # 3 believe that it would be in the best interest of all parties to have Lot 1.10 Block 416 within the boundaries of Fire District # 3; and

Whereas Fire District # 3 shall request that Lower Township Fire District # 1 agree with Fire District # 3 to relocate Lot 1.10 Block 416 from Fire District # 1 into Fire District # 3 Boundaries; and

Whereas upon both Fire District # 1 and Fire District # 3 both passing such resolutions, Fire District # 3 will pass on both passed resolutions and request Lower Township Council to amend by Ordinance the boundaries of the Fire Districts to include Lot 1.10 Block 416 within the boundaries of Fire District # 3 and delete Lot 1.10 Block 416 from the boundaries of Fire District # 1; and

Whereas on the 18th Day of August, 2015 The Commissioners of Fire District # 3 took action on such resolution;


Steven Douglass, Secretary

	Motion	Second	Aye	Nay	Abstain	Absent
David Lepor			X			
Gary Douglass						X
Dennis Robertson	X		X			
Steven Douglass		X	X			
Jeffrey Van Mourik					X	

**THE COMMISSIONERS OF FIRE DISTRICT # 1
IN THE TOWNSHIP OF LOWER COUNTY OF CAPE MAY**

Resolution 2015- 16 

Whereas the Commissioners of Fire District # 3 have requested that Lot 1.10 Block 416 , on the tax map of the Township of Lower, commonly known as 301 Pine Street become within the boundaries of Lower Township Fire District 3; and

Whereas the access to Lot 1.10 Block 416 is off of Pine Street; and

Whereas other structures and land on Pine Street are within the boundaries of Fire District # 3; and

Whereas for the Health, Safety and Welfare of the dwellings, occupants and land of Lot 1.10 Block 416 , the Commissioners of Fire District # 3 believe that it would be in the best interest of all parties to have Lot 1.10 Block 416 within the boundaries of Fire District # 3; and

Whereas Fire District # 3 is requesting that Lower Township Fire District # 1 agree with Fire District # 3 to relocate Lot 1.10 Block 416 from Fire District # 1 into Fire District # 3 Boundaries; and

Whereas upon Fire District # 1 passing a resolution in support, Fire District # 3 will request Lower Township Council to amend by Ordinance the boundaries of the Fire Districts to include Lot 1.10 Block 416 within the boundaries of Fire District # 3 and delete Lot 1.10 Block 416 from the boundaries of Fire District # 1; and

Whereas on the 27th Day of August, 2015 The Commissioners of Fire District # 1 took action on such resolution;

BE IT FURTHER RESOLVED THAT THIS RESOLUTION SHALL ACT AS FORMAL ACTION TAKEN ON THIS MATTER;

BOARD of FIRE COMMISSIONERS
 FIRE DISTRICT 1
 TOWNSHIP OF LOWER
 P.O. BOX 1
 VILLAS, NEW JERSEY 08251

#2015-16 Resolution authorizing the transfer of Lot 1.10 Block 416 to be deleted from Lower Township Fire District 1 boundaries and include within the boundaries of Lower Township Fire District 3.

CERTIFICATION

I, Dale Gentek, Secretary of the Commissioners of Fire District 1, in the Township of Lower, County of Cape May, hereby certify that the foregoing Resolution was duly adopted by the Commissioners at a Monthly Meeting held on August 27, 2015


 Dale Gentek, Secretary

The foregoing Resolution was introduced by the Commissioner ALEXANDER, and was seconded by Commissioner BRANNON.

RECORD OF VOTE

MEMBER	Wareham	Alexander	Sambenedetto	Brannon	Gentek
YES	X	X		X	
NO					
ABSTAIN			X		X
ABSENT					



**Lower Township Police Department
Monthly Activity Report**

2015

	September	Total:
General Complaints and Service Calls	3,423	29442
Emergency Medical Calls with L. T. Rescue	207	1945
Fire Alarm Call Outs (Total)	43	402
Villas Fire Company	10	91
Town Bank Fire Company	16	154
Erma Fire Company	17	147
Assaults	2	48
Robbery	1	10
Domestic Violence Complaints	37	285
Domestic Violence with Assaults	11	55
Motor Vehicle Accidents	41	374
Traffic Warnings	5	148
Traffic Summons	138	1423
Motor Vehicle Stops	452	3965
Local Ordinance Warnings	0	1
Local Ordinance Complaints	0	12
Assaults on Police Officers (UCR Report Return "A")	0	4
Residential and Commercial Alarm Calls	58	572
Property Checks	2468	19363
Death Investigations	3	37
Burglaries	24	123
Thefts	30	280
Criminal Mischief Complaints	26	195
Disorderly Conduct Complaints	48	492
Animal Control Complaints	26	206
Adult Arrests (UCR Report Return "A")	53	428
Juvenile Arrests (UCR Report Return "A")	5	69
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	6	52
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	7	41
Investigation Reports Completed	148	980
Supplemental Investigation Reports Completed	101	487
Total Value Property Stolen (UCR Report Return "A")	\$127,700.00	\$647,640.00
Total Value Property Recovered (UCR Report Return "A")	\$22,052.00	\$80,152.00



**Lower Township Police Department
Monthly Activity Report**

2015

	September	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	0
(V) Vacation	654	6784
(P) Personal	51	712
(C) Used Comp Hours	97.5	2044
(S) Sick Hours	130	1451.5
(WC) Injury Hours	208	1278.5
Training Hours	280	3514
(M) Military Training	379	2354
Police Department Overtime in Hours		0
(K= Patrol) Operations Overtime	239.25	1901.5
(CE = Patrol) Operations Comp Time	103.87	1388.47
(K = Detective) Investigation Division Overtime	67.5	627.5
(CE= Detective) Investigation Division Comp Time	18.75	165.75
(COT) Court Overtime	22.5	162.5
(CCE) Court Comp Time	0	21
(H) Holiday Overtime	102.5	3895
(HCE) Holiday Comp Time	18.5	258
Government/Grant Funding Overtime in Hours		0
(CIOT) Click It or Ticket	0	80
(COPS) Cops n Shops	0	16
JV Curfew	0	0
(DDEF / DSGP) DWI Grants	52	234.25
Other	0	0
Private Funding Overtime in Hours		0
(OSC) Special Detail	15	75

Prepared by:

Chief William Mastriana

Chief William Mastriana

Date: 10/16/2015

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-322

TITLE:

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

 X (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. **ALL BARGAINING UNITS**

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on November 2, 2015 that an Executive Session closed to the public shall be held on this date at Approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on November 2, 2015.

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						