

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

November 7, 2016 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Consent Agenda

Approval of Minutes October 17, 2016
Res. #2016-297 Payment of Vouchers \$573,233.18
Res. #2016-298 Authorization for Refund of Taxes (1 property \$444.10)
Res. #2016-299 Drunk Driving Enforcement Fund Application, \$7,714.01
Res. #2016-300 2016 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant
Res. #2016-301 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Drunk Driving Enforcement Fund \$7,714.01)
Res. #2016-302 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Drive Sober or Get Pulled Over \$5,000)
Res. #2016-303 Certification of Lot Clearing Charges to the Tax Collector (11 properties \$12,661.)
Res. #2016-304 Award of Professional Service Contract Without Public Bidding to Wizards Festival of Fun for Entertainment at Ferry Merry Christmas Event December 18, 2016 (\$5,500.)
Res. #2016-305 Transfer of 2016 Appropriations (\$220,000)
Res. #2016-306 A Resolution Authorizing and Approving an Interlocal Service (Shared Services) Agreement between the Borough of Wildwood Crest, Wildwood Crest Volunteer Fire Company No. 1, the Commissioners of Lower Township Fire District No. 3 and the Township of Lower for the Furnishing of Fire Protection Services (Diamond Beach Area)
Res. #2016-307 A Resolution Approving an Interlocal Service Agreement Between the Township of Lower and Lower Township Fire District #3
Res. #2016-308 Approval of Change Order #1, Contract Price Reduction for the Tennis/ Basketball Court Renovations at the Freeman Douglass Park (Total project \$229,684.58 decrease of \$2,500.42)
Res. #2016-309 A Resolution Supporting Senate Bill 2663 and Assembly Bill 4234 (allowing Joint Insurance Funds to invest in debt obligations of any government entity)
Res. #2016-310 A Resolution Authorizing the Transfer of A Tire Changing Machine No Longer Needed For Public Use to the Lower Township Municipal Utilities Authority
Res. #2016-311 Processing Final Payment to Ricky Slade Construction as per Resolution #2016-308 (\$229,684.58)
Res. #2016-312 Authorizing Payout of Terminal Leave (5 dispatchers \$30,720.40)
Res. #2016-313 Authorizing Payout of Terminal Leave (P.Hildreth \$17,631.)

Regular Agenda

Res. #2016-314 Authorizing the Payment of Vouchers- Lower Twp Rescue Final Payment \$35,000 & Final Expense Payment \$5,000

Administrative Reports

Finance - Quarterly Report; Police – Monthly Report

Council Comments

Call to the Public

Closed Session

Res. #2016-315 A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. CONTRACT NEGOTIATION –Flexible Spending Accounts - Possible Award

COUNCIL MAY RETURN TO TAKE ACTION

Res. #2016- 316 Authorization of an Agreement to Provide Employee Flexible Spending Accounts

Adjournment

COUNCIL MEETING MINUTES – October 17, 2016

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on October 17, 2016 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Erik Simonsen
Deputy Mayor Clark
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Lower Township Summer Promotion Video – Manager Jim Ridgway

Manager Ridgway presented three video clips put together by the Coast Radio Station showcasing Lower Township's Concert Series, Escape the Cape Triathlon, and Independence Day Festival and Fireworks.

Best Practices Discussion - Fire Districts/Authorities

Chief Financial Officer, Lauren Read, advised Council of the municipal requirement to complete and submit the Best Practices Worksheet to the Division of Local Government Services (DLGS). She stated the reason the survey is used and revealed the Township's score of 87, making us eligible to receive the full final payment of state aid. Mayor Beck voiced discontent with question #9 regarding municipal utilities and disagreed that the separate authority (MUA) is the most efficient alternative. Councilman Simonsen and Councilman Conrad disagreed with Mayor Beck and argued that the MUA is highly efficient. Manager Ridgway said he believes the question refers to maintaining an open dialog with the authority. Mayor Beck and Manager Ridgway had a brief exchange offering differing opinions. Councilman Perry indicated that in 2014 the voters made the decision about which direction to go and he agrees that the MUA is doing a great job. Deputy Mayor Clark made reference to the opinions of state officials and believes that making the MUA a township department is a good idea. Councilman Simonsen communicated that the people of Lower Township agree that our MUA is the finest run utilities authority in the state compared with others that have been departmentalized. Councilman Perry stated that he voted in accord with the opinions of his constituents. Deputy Mayor Clark encouraged Council to look for ways to save the Township money for the good of the people.

Consent Agenda

John Skowronski, 607 Arctic Avenue, inquired about Resolution #2016-285. Clerk Picard explained.

Approval of Minutes	October 3, 2016
Res. #2016-284	Payment of Vouchers \$191,482.79
Res. #2016-285	Authorization to Cancel Grant Balances (\$12,333.12)
Res. #2016-286	Insertion of Special Item of Revenue Pursuant to N.J.S.A.40a:4-87, Chapter 159 (JIF Operational Safety Award)
Res. #2016-287	Authorization: Determination of Municipal Service Fee for 2017 (\$120. per manufactured home)
Res. #2016-288	Insertion of Special Item of Revenue Pursuant to N.J.S.A.40a:4-87, Chapter 159 (Bulletproof Vest \$3,415.50)
Res. #2016-289	Insertion of Special Item of Revenue Pursuant to N.J.S.A.40a:4-87, Chapter 159 (Body Armor \$4,189.14)
Res. #2016-290	A Resolution Supporting the Cape May County Chamber of Commerce's Opposition to Seismic Testing in the Atlantic Ocean
Res. #2016-291	Bid acceptance and award of Seven (7) Perkins Folding Grabber Arm Lifter Units or Equivalent (H A DeHart & Son \$38,920.)
Res. #2016-292	A Resolution Amending the Personnel Policies and Procedures Manual of Lower Township (adding Health Insurance Waiver language)

Res. #2016-293

A Resolution Awarding A Bid to Provide Fireworks for the year 2017 with an Option for 2018 and 2019 Including the Barge to S. Vitale Pyrotecnico Industries, Inc. (\$45,000 including Barge 2017)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
SIMONSEN	X		X			
CLARK		X	X			
BECK			X			

Regular Agenda

Ordinance # 2016-06

Salary and Benefit Ordinance for the Township of Lower – 2016 - Required Annually. This is the second reading and public hearing of this Ordinance. This Ordinance has been Posted, Published and made available to the public.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Res. #2016-294

Certification of Best Practices Inventory

Councilman Conrad thanked the Treasurer, Finance Office, Clerk's Office and everyone involved for a job well done.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Res. #2016-295

Authorization for the Payout of Accumulated Compensatory Time (M. Perry \$7,416.78)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY					X	
SIMONSEN	X		X			
CLARK			X			
BECK			X			

Administrative Reports

Monthly Reports - Clerk, Construction, Dog, Tax Collector, Vital Statistics

Council Comments

Councilman Conrad made favorable comments about the Pumpkin Festival, thanking the Recreation Department, Lower Township Rotary and Historic Cold Spring Village. He spoke about his first meeting with the Delaware Bayshore Council and the potential for future accomplishments and thanked Deputy Mayor Clark for being instrumental with the attendance. He also spoke about the HMFA meeting and thanked the MUA for helping residents with different payment options for water hookups.

Councilman Perry gave an update on the beach access project.

Manager Ridgway informed that the beach access project will begin this week.

Councilman Perry also informed that a new flag pole has been ordered for Douglass Park.

Manager Ridgway gave an update about meeting with Congressman LoBiondo's team to discuss FEMA issues.

Councilman Simonsen gave an update concerning erosion under the Parkway Bridge, south of the Canal. He said he is looking into the north side of the Canal as well. He also spoke about the HMFA meeting and reminded anyone needing information to contact the MUA. He thanked the Lower Township Chamber of Commerce and congratulated the new officers.

Deputy Mayor Clark – no comments

Mayor Beck announced the following upcoming events: Genesis Health Fair, LCMR High School Alumni Tailgate Party followed by the Homecoming Football Game, Lower Township Spooktacular and Trick-or-Treat.

Call to Public

Fred Long, Cold Spring, thanked Council for Resolution #2016-290, opposing seismic testing in the Atlantic Ocean. He stressed the importance of the timing and requested that a copy of the resolution be sent to Congressman LoBiondo, Senator Booker and Senator Menendez.

Closed Session

Res. #2016-296

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. Collective Negotiation Update

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Council adjourned to closed session at 7:45pm.

Council returned to open session at 7:57pm.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Simonsen, seconded by Councilmember Perry. Motion to adjourn unanimous. Meeting adjourned at 7:57pm.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00775 CAPRIONI PORTABLE TOILETS, INC*	16-02698	10/19/16	MONTHLY SERVICES	Open	334.00	0.00		
00784 CAPE MAY STAR & WAVE	16-02653	10/14/16	LEGAL PUBLICATION 10/5/16	Open	39.68	0.00		
	16-02675	10/19/16	LEGAL PUBLICATION 10-12-16	Open	22.32	0.00		
	16-02766	10/27/16	LEGAL PUBLICATION 10-19-16	Open	9.92	0.00		
					<u>71.92</u>			
00807 CDW-GOVERNMENT INC*	16-01387	05/20/16	EPSON RECEIPT PRINTERS/ADAPTER	Open	1,102.23	0.00		
00825 COMCAST*	16-02654	10/14/16	FIRE SAFETY 8499050090215761	Open	125.90	0.00		
	16-02676	10/19/16	INTERNET SERVICE	Open	79.38	0.00		
					<u>205.28</u>			
00852 CHERRY VALLEY TRACTOR CO.*	16-02659	10/14/16	PARTS FOR VEHICLE/DPW	Open	454.50	0.00		
00933 CAPE MAY CO. COURT ADMIN. ASSN.	16-02566	09/30/16	DUES	Open	200.00	0.00		
01171 VERIZON WIRELESS - TOWNHALL	16-02808	11/02/16	CELL PHONE 10/24/16-11/23/16	Open	521.21	0.00		
01196 H A DEHART & SON*	16-00963	04/08/16	PARTS FOR VEHICLES/MAY	Open	297.60	0.00		
01319 EDWARD EDWARDS	16-02771	10/27/16	TRAINING MEALS	Open	47.36	0.00		
01340 EAGLE POINT GUN*	16-02432	09/15/16	AMMO	Open	3,711.86	0.00		
	16-02561	09/30/16	FIREARM CLEANING SUPPLIES	Open	93.00	0.00		
	16-02567	09/30/16	DETECTIVE SUPPLIES	Open	120.00	0.00		
					<u>3,924.86</u>			
01550 FIRE DISTRICT #3	16-02729	10/24/16	INTERLOCAL SERVICE AGREEMENT	Open	10,000.00	0.00		
01641 GALL'S INC*	16-02438	09/15/16	FLASHLIGHTS	Open	1,450.00	0.00		
01643 WILLIAM GALESTOK	16-02662	10/14/16	CONTRACTUAL REIMBURSEMENT--V	Open	110.00	0.00		
01657 GOPHER SPORT*	16-02549	09/29/16	BASKETBALLS	Open	959.82	0.00		
	16-02580	10/03/16	LACE UP POST PADS	Open	512.46	0.00		
					<u>1,472.28</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01661 GENERAL SALES ADMINISTRATION*	16-02504	09/21/16	VEHICLE MAINT	Open	931.21	0.00		
01685 W W GRAINGER, INC.*	16-02693	10/19/16	AIR FILTERS	Open	162.00	0.00		
01690 GRANTURK EQUIPMENT CO*	16-01885	07/08/16	PARTS FOR RECYCING/JULY	Open	1,927.23	0.00		
01730 GTBM INC.*	16-02616	10/05/16	SIERRA WIRELESS GATEWAY	Open	1,866.33	0.00		
01751 GRINDER WEAR PARTS, INC	16-02646	10/12/16	TUB GRINDER PARTS	Open	2,309.98	0.00		
01873 HOME DEPOT*	16-02541	09/27/16	SUPPLIES FOR SHOP/DPW	Open	529.87	0.00		
01898 HERITAGE BUSINESS SYSTEMS, INC*	16-02655	10/14/16	COPIER SERVICE 10/1/16-12/31/6	Open	85.54	0.00		
02025 HUNTER JERSEY PETERBILT*	16-01525	06/07/16	PARTS FOR TRUCKS/ AUG.	Open	1,058.36	0.00		
02027 JESCO INC*	16-02496	09/21/16	MATERIAL FOR TRUCK	Open	1,792.86	0.00		
02032 JOHN'S AUTO BODY*	16-02396	09/09/16	VEHICLE REPAIR	Open	2,030.50	0.00		
02045 LIBERTY PARKS AND PLAYGROUNDS*	16-02035	07/25/16	TRASH CAN LIDS- DOME	Open	553.15	0.00		
02108 KEEN COMPRESSED GAS CO*	16-01077	04/22/16	BOTTLED WATER/JUNE	Open	440.80	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	16-02243	08/19/16	PARTS FOR POLICE VEHCICLE/OCT	Open	1,716.24	0.00		
02247 LAWSON PRODUCTS, INC.*	16-02557	09/29/16	SUPPLIES FOR DPW GARAGE/NOV	Open	771.86	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE	16-02595	10/03/16	INSTALLATION DINNER	Open	260.00	0.00		
02415 STEPHEN FLITCROFT	16-02751	10/26/16	CONTRACTUAL REIMBURSEMENT-V	Open	155.00	0.00		
02585 WILLIAM MASTRIANA	16-02734	10/24/16	TRAINING CONFERENCE	Open	2,128.17	0.00		
	16-02735	10/24/16	TRAINING MEALS	Open	181.94	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02585 WILLIAM MASTRIANA				Continued				
	16-02785	10/31/16	TRAINIJNG MEALS	Open	<u>70.39</u>	0.00		
					2,380.50			
02632 N J PLANNING OFFICIALS*								
	16-02618	10/05/16	BOARD MEMBER TRAINING	Open	50.00	0.00		
02656 MICHAEL MCPHERSON*								
	16-01426	05/25/16	BLANKET PO	Open	1,500.00	0.00		
02719 MITCHELL PLENN								
	16-02772	10/27/16	REIMBURSEMENT-SOCCER COACH	Open	15.00	0.00		
02732 LAURA MILBRANDT								
	16-02750	10/26/16	CONTRACTUAL REIMBURSEMENT-V	Open	69.00	0.00		
02811 JAMES MOY								
	16-02757	10/27/16	CONTRACTUAL REIMBURSEMENT-M	Open	91.00	0.00		
02940 MUNICIPAL RECORD SERVICE*								
	16-02529	09/26/16	RECOGNIZANCE	Open	219.00	0.00		
03022 PRICE CHOPPER, INC*								
	16-02635	10/12/16	WRIST BANDS FOR L.T. POOL	Open	120.08	0.00		
03026 NJ STATE HEALTH BENEFITS								
	16-02752	10/26/16	HEALTH BENEFITS-NOVEMBER 2016	Open	298,029.25	0.00		
03052 NATIONAL FIRE PROTECTION ASSN*								
	16-02490	09/21/16	FIRE PREVENTION PROGRAM PRINTO	Open	170.30	0.00		
03158 NYSCA*								
	16-02455	09/19/16	SOCCER COACHES RECERTIFICATION	Open	180.00	0.00		
03305 PEDRONI FUEL*								
	16-02695	10/19/16	NO LEAD GAS/DPW	Open	210.64	0.00		
03330 PENNANT SPORTS, INC*								
	16-02515	09/26/16	SOCCER BALLS	Open	501.20	0.00		
03427 POLAR BEAR*								
	16-02731	10/24/16	UNIT 12 PSBL FAN/CAPACITOR	Open	847.64	0.00		
03466 R & R SPECIALTIES								
	16-02543	09/28/16	TROPHY & MEDALS-HALLOWEEN	Open	58.25	0.00		
	16-02550	09/29/16	APPRECIATION PLAQUE	Open	<u>125.00</u>	0.00		
					183.25			
03518 RIGGINS, INC.*								
	16-02670	10/18/16	OFF HIGHWAY DIESEL/DPW	Open	563.82	0.00		
	16-02717	10/24/16	OFF HIGHWAY DIESEL/DPW	Open	186.60	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03518 RIGGINS, INC.*								
	16-02781	10/31/16	OFF HIGHWAY DIESEL/	Open	<u>324.07</u>	0.00		
					1,074.49			
03544 PORTER LEE CORP*								
	16-02582	10/03/16	INVESTIGATIVE SUPPLIES	Open	412.87	0.00		
03573 SAFETY-KLEEN CORP*								
	16-01801	06/23/16	EQUIP. MAINTENCE/DPW	Open	378.14	0.00		
03611 SERVICE TIRE TRUCK CENTERS*								
	16-01381	05/19/16	COMPOST TRAILER & BACKHOE TIRE	Open	7,333.59	0.00		
	16-02447	09/19/16	TIRES/RDS/SANT/RECY/DPW	Open	<u>7,230.84</u>	0.00		
					14,564.43			
03655 PENN JERSEY MACHINERY*								
	16-00091	01/08/16	PARTS FOR GARAGE/JAN	Open	758.44	0.00		
03683 SNAP-ON TOOLS*								
	16-02409	09/12/16	MATERIAL /DPW	Open	235.00	0.00		
03692 SOUTH JERSEY GAS CO*								
	16-02782	10/31/16	OCTOBER 2016 GAS BILL	Open	372.27	0.00		
03844 GIACOMO TROMBETTA								
	16-02664	10/14/16	CONTRACTUAL REIMBURSEMENT- M	Open	32.65	0.00		
	16-02774	10/28/16	CONTRACTUAL REIMBURSEMENT-MV	Open	114.00	0.00		
	16-02775	10/28/16	CONTRACTUAL REIMBURSEMENT-V	Open	<u>145.00</u>	0.00		
					291.65			
03867 UNIVERSAL SUPPLY CO.								
	16-00810	03/21/16	RE-ROOF DPW OFFICE	Open	2,193.16	0.00		
03899 UPS								
	16-02715	10/24/16	SHIPPING	Open	12.10	0.00		
03904 LOWE'S HOME CENTER INC*								
	16-02554	09/29/16	SUPPLIES/SIGNS/DPW/NOV	Open	231.16	0.00		
03915 TURF EQUIPMENT & SUPPLY CO*								
	16-02300	08/26/16	PARTS FOR POLICE VEHICLES	Open	182.42	0.00		
03969 VERIZON								
	16-02783	10/31/16	VERIZON PHONE BILL 2016	Open	716.44	0.00		
03992 VAL-U AUTO PARTS LLC*								
	16-01887	07/08/16	RDS/SANT/BLDG/SEPT	Open	5,207.53	0.00		
04097 CINTAS FIRST AID AND SAFETY*								
	16-02694	10/19/16	FIRST AID SUPPLIES/DPW	Open	96.52	0.00		
	16-02812	11/02/16	FIRST AID SUPPLIES/DPW	Open	<u>96.49</u>	0.00		
					193.01			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04261 STATE OF NEW JERSEY	16-02755	10/27/16	3RD QTR 2016 UNEMPLOYMENT	Open	8,709.09	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	16-02809	11/02/16	DOG LICENSE FEES OCTOBER 2016	Open	25.80	0.00		
04300 W B MASON CO INC*	16-02483	09/21/16	SUPPLIES	Open	1,735.29	0.00		
	16-02559	09/30/16	2016 DESK/WALL CALENDARS	Open	657.85	0.00		
	16-02573	09/30/16	OFFICE SUPPLIES	Open	<u>190.22</u>	0.00		
					2,583.36			
04327 SHI INTERNATIONAL CORP*	16-02505	09/21/16	DETECTIVE EQUIPMENT	Open	645.00	0.00		
06021 MULTI-TEMP MECHANICAL INC*	16-02034	07/25/16	A/C UNITS @ MILLMAN CENTER	Open	330.00	0.00		
06040 RICHARD STOCKTON COASTAL RSCH*	16-00862	03/28/16	RES# 2016-85 APPEAL PHASE	Open	8,301.76	0.00		B
4104 DOUGLASS LANDSCAPING LLC*	16-00721	03/14/16	RES# 16-71 LANDSCAPING SERVICE	Open	4,748.50	0.00		B
	16-01423	05/25/16	Blanket PO	Open	<u>475.00</u>	0.00		
					5,223.50			
5032 NORTH WILDWOOD \$ CREST SHIRT*	16-02730	10/24/16	HOLLOWAY SHARK BITE POLOS	Open	232.00	0.00		
	16-02778	10/28/16	SPORT TEK BLACK/WHITE PINNIES	Open	<u>119.40</u>	0.00		
					351.40			
6037 PETER G DALY	16-02762	10/27/16	REIMBURSEMENT-SOCCER COACH	Open	25.00	0.00		
6056 PHYLLIS MULDOON	16-02669	10/18/16	CONTRACTUAL REIMBURSEMENT-V	Open	290.00	0.00		
6059 USABLE LIFE	16-02756	10/27/16	NOVEMBER 2016 LIFE INSURANCE	Open	510.15	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	16-02128	08/04/16	UNIFORMS	Open	436.50	0.00		
7098 SHORE VETERINARIAN ANIMAL *	16-00064	01/07/16	16-26 FINAL YEAR ANIMAL CONT	Open	8,500.00	0.00		B
7119 ENGINEERING DESIGN ASSOC*	15-01760	07/06/15	2014-323 COASTAL RESIL GRANT	Open	1,285.00	0.00		B
7134 HAMPTON INN NEPTUNE/WALL	16-00531	03/01/16	FIRE SFTY TRAINING 03/14-30/16	Open	1,199.52	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7142 LINDSAY BECHTLER	16-02806	11/02/16	ZUMBA INSTRUCTOR OCTOBER 2016	Open	125.00	0.00		
7196 LAUREN HUGGINS SUIT*	16-00063	01/07/16	RES 2016-30 PIO DNE \$10,400	Open	866.67	0.00		
7199 STAPLES CREDIT PLAN-INSTORE PU	16-02381	09/07/16	PAPER	Open	199.92	0.00		
	16-02407	09/09/16	OFFICE SUPPLIES	Open	150.85	0.00		
	16-02427	09/13/16	HEATERS/BINDER	Open	123.16	0.00		
	16-02439	09/15/16	OFFICE SUPPLIES	Open	238.74	0.00		
	16-02441	09/15/16	OFFICE SUPPLIES	Open	1,574.40	0.00		
	16-02479	09/21/16	SUPPLIES	Open	219.59	0.00		
	16-02528	09/26/16	SAFCO DELUXE MACHINE STAND	Open	284.99	0.00		
	16-02569	09/30/16	OFFICE SUPPLIES	Open	231.99	0.00		
	16-02596	10/03/16	OFFICE SUPPLIES-TREASURER	Open	413.51	0.00		
	16-02620	10/05/16	PRINTER	Open	209.48	0.00		
	16-02624	10/05/16	MEDLINE SAFETY PINS	Open	65.05	0.00		
	16-02651	10/13/16	OFFICE SUPPLIES	Open	48.17	0.00		
					<u>3,759.85</u>			
7261 CHRISTINA TOSTO	16-02763	10/27/16	REIMBURSEMENT-SOCCER COACH	Open	15.00	0.00		
7269 TOM DUNLEVY'S LANDSCAPE LLC*	16-01427	05/25/16	BLANKET PO	Open	1,391.00	0.00		
7354 FLEETPRIDE INC.*	16-00973	04/08/16	RDS/SANT/RECY/DPW/JUNE	Open	3,913.79	0.00		
7384 JORDAN SAINTI	16-02697	10/19/16	TRAINING MEALS	Open	191.51	0.00		
7466 MARCUS H. KARAVAN, P.C.*	15-02415	09/28/15	RITE AID TAX COURT APPEAL	Open	112.50	0.00		B
7507 STEFANKIEWICZ & BELASCO LLC	16-00059	01/07/16	2016 LEGAL MONTHLY DNE \$28k	Open	2,333.33	0.00		B
7508 BLANEY & KARAVAN PC*	16-00062	01/07/16	2016-33 PROSECUTOR \$23 DNE	Open	1,916.66	0.00		B
	16-01316	05/12/16	RES#16-127 TAX APPEAL ATTORNEY	Open	731.25	0.00		B
					<u>2,647.91</u>			
7521 SOUTHERN COMPUTER WHSE INC*	16-02578	09/30/16	HP COLOR LASER PRO MFP M477FDN	Open	369.64	0.00		
	16-02579	10/03/16	PRINTER REPLACEMENTS	Open	2,006.35	0.00		
					<u>2,375.99</u>			
7532 HEATHER MCNULTY*	16-02804	11/02/16	HIFITNESS ACADEMY OCTOBER 2016	Open	260.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7556 ATLANTIC ENVELOPE COMP, INC*	16-02661	10/14/16	MARIAGE LICENCE ENVELOPES	Open	241.55	0.00		
7576 ROBERT THOMPSON JR.	16-02807	11/02/16	CONTRACTUAL REIMBURSEMENT-M	Open	216.47	0.00		
7618 MEGONIGAL ELECTRIC LLC*	16-02581	10/03/16	REPLACEMENT OF LIGHT TIMER	Open	175.00	0.00		
	16-02608	10/05/16	ELECTRICAL MAINTENANCE	Open	170.00	0.00		
					345.00			
7636 MOTT MACDONALD LLC*	16-02308	08/29/16	RES#16-117 BIKE PATH ADDITIONS	Open	2,689.08	0.00		B
	16-02310	08/29/16	RES#2016-172 ROSEANNE AVE	Open	3,700.00	0.00		
	16-02313	08/29/16	RENOVATIONS @ DOUGLASS PARK	Open	5,648.56	0.00		B
	16-02498	09/21/16	RES#16-267 CLUBHOUSE RECONSTRU	Open	537.75	0.00		B
	16-02499	09/21/16	RES#16-268 BIKE PATH ENGINEERI	Open	1,934.56	0.00		B
	16-02720	10/24/16	PROFESSIONAL ENGINEERING	Open	132.50	0.00		
	16-02721	10/24/16	PROFESSIONAL ENGINEERING	Open	66.25	0.00		
	16-02722	10/24/16	PROFESSIONAL ENGINEERING	Open	291.50	0.00		
	16-02723	10/24/16	PROFESSIONAL ENGINEERING	Open	238.50	0.00		
	16-02724	10/24/16	PROFESSIONAL ENGINEERING	Open	132.50	0.00		
	16-02725	10/24/16	PROFESSIONAL ENGINEERING	Open	887.75	0.00		
					16,258.95			
7643 ALLEN PRECISION EQUIPMENT INC	16-02503	09/21/16	OFFICE SUPPLIES	Open	41.98	0.00		
7644 ATLANTICARE REGIONAL MEDICAL*	16-02506	09/21/16	CPR	Open	70.00	0.00		
7648 RE/MAX AT THE SHORE	16-02592	10/03/16	REFUND REGISTRATION FEE	Open	220.00	0.00		
7651 GARDEN STATE COUNCIL BSA	16-02663	10/14/16	2016 CAPE MAY COUNTY DISTINGUI	Open	250.00	0.00		
7652 MATTHEW A. BABOT	16-02674	10/18/16	REIMBURSEMENT FOR FALL SOCCER	Open	61.45	0.00		
7654 THOMAS & NORMA JACOB	16-02726	10/24/16	REFUND 2016 TAXES	Open	444.10	0.00		
7656 DANIEL HARRIS	16-02764	10/27/16	REIMBURSEMENT -SOCCER COACH	Open	69.20	0.00		
7657 NICOLE CASTELLANO	16-02761	10/27/16	REIMBURSEMENT- FOOTBALL REGIST	Open	30.00	0.00		
7660 JASON GRIMES	16-02811	11/02/16	REIMBURSEMENT REGISTRATION	Open	15.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BERB BERNADETTE ERB	16-02760	10/27/16	REIMBURSEMENT- SOCCER COACH	Open	25.00	0.00		
BOSNA KAREN MANETTE BOSNA	16-02805	11/02/16	YOGA PAYMENT OCTOBER 2016	Open	75.00	0.00		
G-UNITED UNITED UNIFORMS OF NEW JERSEY	16-02291	08/25/16	UNIFORMS	Open	1,833.50	0.00		
HOOVER ROBERT HOOVER & SONS INC*	16-00099	01/08/16	SUPPLIES FOR TRUCKS/JAN	Open	382.94	0.00		
LYNNCA LYNN CARD COMPANY*	16-02584	10/03/16	CARDS	Open	75.95	0.00		
PRINCE STEPHEN PRINCE	16-02773	10/27/16	REIMBURSEMENT- FOOTBALL COACH	Open	20.00	0.00		
TILL TILL PAINT CO CORP*	16-02623	10/05/16	CASES OF ATHLETIC PAINT	Open	1,720.00	0.00		
<hr/> Total Purchase Orders: 166 Total P.O. Line Items: 0 Total List Amount: 563,953.13 Total Void Amount: 0.00 <hr/>								

Vendor	PO #	Description	CK	Amount
DELL CORPORATION	16-02647	MAINTENANCE CONTRACTS	58403	\$7,660.06
WILLIAM SCOTSMAN	16-01912	CONTAINER RENTALS	58402	\$ 1,050.00
NJ MOTOR VEHICLES	16-02814	REGISTRATION VEHICLE	58404	\$ 120.00
CVS PHARMACY	16-02813	NARCAN KITS	58405	\$ 449.99

Total Manual Check \$ 9,280.05

Total Computer List \$ 563,953.13

Total Bill List \$ 573,233.18

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-298

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below:
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
95	63	Thomas & Norma Jacob	Disabled Veteran	\$444.10

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016 - 299

Title: DRUNK DRIVING ENFORCEMENT FUND APPLICATION, \$7,714.01

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$7,714.01 to receive funds from the Drunk Driving Enforcement Fund (DDEF) from July 1, 2016 through June 30, 2017.

NOW, THERE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

(Signature)
Michael E. Beck, Mayor

(Signature)
James Ridgway, Township Manager

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-300

Title: 2016 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$5,000.00 to carry out a 2016 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant from December 9, 2016 – January 1, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

(Signature)
Michael E. Beck, Mayor

(Signature)
William Mastriana, Chief of Police

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-301

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$7,714.01 for an item of revenue in the budget of the year 2016 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - DRUNK DRIVING ENFORCEMENT FUND
Total with increase to be \$7,714.01

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$7,714.01 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - DRUNK DRIVING ENFORCEMENT FUND
State/Federal Share \$ 7,714.01
Non State Share \$
Total with increase to be \$ 7,714.01

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk



State of New Jersey
 Department of Law & Public Safety
 Division of Highway Traffic Safety
 P.O. Box 048
 Trenton, NJ 08625-0048
 www.njsaferoads.com



Phone (609) 633-9300

Fax (609) 633-9020

**2016
 Drunk Driving Enforcement Fund Application
 N.J.S.A. 39:4-50.8 /N.J.A.C. 13:86**

Law Enforcement Agency and Address:	Funding currently available:
Lower Township Police Department 405 Breakwater Road Erma NJ 08204	2016 Surcharge Funds: \$ <u>7,714.01</u> 2016 Bottle Tax Funds: \$ <u>included w/surcharge funds</u> Prior Unclaimed Funds: \$ <u>0.00</u>
County: <u>Cape May</u>	Total Funds Available: \$ <u>7,714.01</u>

Proposed Drunk Driving Enforcement Fund Expenditures

PRIMARY - MANDATORY:

(a minimum of 50 percent of total available funds, DHTS approval not required)

1. Officer overtime salaries for DWI patrols or checkpoints: \$ _____

OPTIONAL:

(DHTS approval not required)

2. Salaries for overtime court appearances of law enforcement office required in connection with prosecution of violation of 39:4-50: \$ _____

3. Audio visual equipment and supplies used to document and preserve evidence of Enforcement of 39:4-50: \$ _____

4. Breath testing instruments and supplies approved by the Attorney General pursuant to N.J.A.C. 13:51-3.1: \$ _____

5. Blood Test Kits: \$ _____

6. Safety equipment needed to conduct DWI Checkpoints for Enforcement of 39:4-50 (cones, flares, lighting, reflectorized vests): \$ _____

OTHER EXPENDITURE:

(DHTS approval required)

7. Request to expend funds for time or equipment not listed above: \$ _____
 Funds expended must enhance the enforcement of 39:4-50.
 Justification must be attached. Approval on a case by case basis.

Total DDEF Proposal (1-7) \$ _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-302

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$5,000.00 for an item of revenue in the budget of the year 2016 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Drive Sober or Get Pulled Over
Total with increase to be \$5,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$5,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Drive Sober or Get Pulled Over
State/Federal Share \$ 5,000.00
Non State Share \$
Total with increase to be \$ 5,000.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

NARRATIVE DESCRIPTION OF PROJECT

I agree to the Terms and Conditions found below.*

Problem Statement:

Impaired driving remains a significant issue, both in New Jersey and nationally. In 2014, alcohol impaired fatalities (based on all drivers and motorcycle riders with a .08 BAC or higher) accounted for 29% of New Jersey's traffic fatalities. This project will provide funding to implement a statewide impaired driving enforcement campaign as part of the 2016 Drive Sober or Get Pulled Over Year End Holiday Crackdown.

Between December 9, 2016 and January 1, 2017, police officers, on an overtime basis, will conduct special enforcement patrols targeting impaired drivers. The patrols will consist of roving patrols and fixed checkpoints.

Objectives:

To reduce the rate of alcohol-related driving fatalities in the state by 2.5 percent from the 2012-2014 calendar base year average through targeted impaired driving enforcement and education during the 2016 Drive Sober or Get Pulled Over Year End Holiday Crackdown.

Methodology:

REMINDER: As per directives from the National Highway Traffic Safety Administration (which provides the federal funding for this grant) Chiefs of Police are not eligible to work grant-funded overtime through this grant.****

This federally-funded grant project consists of an enforcement overtime campaign from December 9, 2016 through January 1, 2017. The project is designed to raise awareness about the dangers of drinking and driving, to offer deterrence through visible enforcement, to arrest impaired drivers, and to issue summonses for relevant motor vehicle violations. The grant will pay for 100 hours of overtime enforcement during the crackdown period, with a maximum rate to be reimbursed of \$50 per hour. The 100 overtime hours will be used for roving patrols and checkpoints.

This is a reimbursement grant. Participating departments will incur all costs and then submit the necessary documentation to the Division of Highway Traffic Safety for reimbursement.

This is an enforcement campaign. A reasonable number of impaired driving arrests and other summonses are expected in relation to overtime hours worked. Overtime activities can only be conducted within the dates of the project period and must be conducted between the hours of 8 pm and 4 am.

All grantees are expected to conform to the established "Law Enforcement Performance/Productivity Standards for Federally Funded NJDHTS Grants."

The maximum project overtime rate is \$50.00 per hour regardless of what officer works the project hours. The officer is to receive the full dollar amount in overtime. Administrative costs or fees should be considered "in kind services" or soft matches and are not a part of this grant. It is up to the agency to establish its pay rate for the project. The Division encourages agencies to pay all participating officers a flat \$50 per hour rate for this overtime detail, but agencies may pay their usual overtime rates, if they wish, in which case the reimbursement from the Division will be:

Officers paid \$50.00 - project will reimburse at \$50.00 per hour
Officers paid less than \$50.00 - project will reimburse at that lower rate
Officers paid more than \$50.00 - project will reimburse at \$50.00 per hour with the municipality covering the remainder of the rate

Again, the maximum hourly rate to be reimbursed is \$50 per hour, regardless of whether all the grant-budgeted hours are worked or not.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-303

TITLE: CERTIFICATION OF LOT CLEARING CHARGES TO THE TAX COLLECTOR

WHEREAS, Ordinance #99-10 establishes the minimum regulations governing the conditions and maintenance of all property, buildings and structures within the Township of Lower, which is also known as the Property Maintenance Code; and

WHEREAS, according to Section 302, Exterior Property Areas of the Property Maintenance Code, all premises and exterior property shall be maintained in a clean, safe and sanitary condition; and

WHEREAS, the properties listed below contained conditions which violated Section 302 of the Property Maintenance Code; and

WHEREAS, the Township of Lower has abated the conditions pursuant to the requirements of the Property Maintenance Code and desires to place a lien on the properties listed below:

Block	Lot	Name	Property Location	Amount	Admin Fee	Lien Amount
382	24	Petito, Anthony	313 Broadway Ave	\$ 575.00	\$ 500.00	\$ 1,075.00
289	53	Hawthorne, David P	150 W Greenwood Ave	\$ 845.00	\$ 500.00	\$ 1,345.00
509.01	4	Matthews, Ethel	828 Weeks Landing Rd	\$ 1,177.00	\$ 500.00	\$ 1,677.00
17	15	Flounders, Nancy E	106 W. Miami Ave	\$ 214.00	\$ 500.00	\$ 714.00
44	18	Hardesty, Marynell	609 E St Johns Ave	\$ 445.00	\$ 500.00	\$ 945.00
321	8	McElwain Wilbur C & Elizabeth	6 Spruce Ave	\$ 325.00	\$ 500.00	\$ 825.00
146	22	Hamilton, Joseph	120 Pennsylvania Ave	\$ 475.00	\$ 500.00	\$ 975.00
494.13	2	Grills, Delores D & Ketterer Evelyn B	313 Townbank Rd	\$ 800.00	\$ 500.00	\$ 1,300.00
512.36	1	Dulucia, Robert	2802 Bay Drive	\$ 650.00	\$ 500.00	\$ 1,150.00
387	11	US Bank National Assoc	218 Broadway	\$ 730.00	\$ 500.00	\$ 1,230.00
499.16	6	US Bank NA for RMAC Trust 2016-CTT	211 Old Mill Drive	\$ 925.00	\$ 500.00	\$ 1,425.00
					TOTAL	\$12,661.00

WHEREAS, the Code Enforcement Officer of the Township of Lower has certified the costs incurred to abate such conditions to the Township Council, which has examined the certification and has found it to be correct.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the costs and fees set forth above, incurred by the Township of Lower to abate the unlawful conditions on the properties listed above are charged as a lien against such properties, to be added to and become part of the taxes next to be assessed and levied upon such properties, to bear interest at the same rate as taxes, and to be collected and enforced in the same manner as taxes.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

Memo

To: Julie Picard, Clerk

From: Walter Fiore, Code Enforcement Officer

Subject: Liens for Lot Clearings

Date: 10/19/16

CC: File

I respectfully request liens be placed on the properties listed below for lot clearing charges incurred by the Township.

Please note the Township cost to be added to all liens is \$500.00

BLK/LOT	Name (As Assessed)	Amount	Property Location
382 / 24	PETITO, ANTHONY	\$575.00	313 BROADWAY AVE
289 / 53	HAWTHORNE, DAVID P	\$845.00	150 W GREENWOOD AVE
509.01 / 4	MATTHEWS, ETHEL	\$1,177.00	828 WEEKS LANDING RD
17 / 15	FLOUNDERS, NANCY E	\$214.00	106 W MIAMI AVE
44 / 18	HARDESTY, MARYNELL	\$445.00	609 E ST JOHNS AVE
321 / 8	MC ELWAIN WILBUR C & ELIZABETH	\$325.00	6 SPRUCE AVE
146 / 22	HAMILTON, JOSEPH	\$475.00	120 PENNSYLVANIA AVE
494.13 / 2	GRILLS, DELORES D & KETTERER EVELYN B	\$800.00	313 TOWNBANK ROAD
512.36 / 1	DULUCIA, ROBERT	\$650.00	2802 BAY DRIVE
387 / 11	US BANK NATIONAL ASSOC	\$730.00	218 BROADWAY

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-304

TITLE: AWARD OF PROFESSIONAL SERVICE CONTRACT WITHOUT PUBLIC BIDDING TO WIZARDS FESTIVAL OF FUN FOR ENTERTAINMENT AT FERRY MERRY CHRISTMAS EVENT DECEMBER 18, 2016

WHEREAS, the Township of Lower is given authority by N.J.S.A 40A:11-5(k) to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay to Play law; and

WHEREAS, the amount of said contract shall be in accordance with the services set forth on Exhibit A, which will be paid upon the completion of event; and

WHEREAS, the event and payment is as follows:

FERRY MERRY CHRISTMAS \$5,500.00
Date: Sunday December 18, 2016
Time: 12:00 Noon-3:00
Location: DRBA Ferry Terminal

WHEREAS the CFO has determined sufficient funds are available in the budget line item:

6-01-30-420-256

Signature CFO _____

WHEREAS, Wizards Festival of Fun has completed and submitted a Business Entity Disclosure Certification which certifies that Wizards Festival of Fun has not made any reportable contributions to a political or candidate committee in the Township of Lower in the previous one year, and that the contract will prohibit Wizards Festival of Fun from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower hereby approves a contract with Wizards Festival of Fun for the services herein described and that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and that a notice of Award of Professional Contract for the above appointment shall be published in the Township's Official paper.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows: CONRAD, PERRY, SIMONSEN, CLARK, BECK

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

Wizard's Festival of Fun Inc

125 Coles Road
Blackwood, NJ 08012
Phone (609) 206-5244
www.wizardsfestivaloffun.com
e-mail: abelmont@wizardsfestivaloffun.com

October 20, 2016

Mr. Mitchell Plenn, Ass't Director of Parks and Recreation
Township of Lower
2600 Bayshore Road
Villas, NJ 08251 (Via Fax (609) 886-7838) recreation@townshipoflower.org
Dear Mr. Plenn:

Thanks for your interest in our proposal for your ***Ferry Merry Christmas Party***. Our credentials include more than twenty years experience in creating exciting Special Events for government and corporate clients, compliance with all New Jersey regulations, membership in leading trade groups and one-million dollar Liability Insurance including certificate of insurance with our clients named as additional insured.

From Noon until 3 PM on Sunday, Dec 18, 2016, we propose to provide:

Professional Entertainment in Santa's Theater in the Sunset Lounge. Santa's Theater will feature two twenty-five minute programs of Mirth, Magic, and Mystery with the ***Magic Moments Magic Show!***

Crafts in the Gallery. Three Craft Stations with attendants means lots of fun for kids from 3 to 9. Each child will receive 3 craft tickets to use at any of the three stations either ***Decorated Christmas Ornament, Build Your Own Snowman and Decorated Christmas Cookie.***

Face Painting by Lynn. Two accomplished artists using all non-allergenic paints will be a real treat for your young guests with beautiful Christmas Designs.

Professional Entertainment on the Terminal Bridge. ***Mrs. Claus and her Magical Elves*** will present three twenty-five minute Sing-a-Long Shows.

Meet Frozen's Princess Elsa and Olaf the Snowman will join up with the one and only Rudolph. Two delightful costume characters manned by your volunteers will join up with our professional Princess Elsa to mix with your young guests throughout the terminal. It will be advisable to have a volunteer escort for each character if possible.

Join Santa in the Lobby. Our beautifully costumed Santa, seated on a colorful Santa Throne, will personally meet and greet each of your young guests.

Christmas Inflatable. An adorable Christmas Inflatable will mark the entrance to your event.

All of the above will add up to a memorable and fun-filled party. Total cost as outlined above will be \$ 5,500. At the Christmas season is so busy, most performers will not give holds on their services; therefore a prompt reply will be appreciated. Thanks again for your consideration.

Sincerely,

Al Belmont

President/Executive Producer
Wizard's Festival of Fun Inc.
125 Coles Road
Blackwood, NJ 08012
E-mail: abelmont@wizardsfestivaloffun.com

AMB/sp

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-305

Title: TRANSFER OF 2016 APPROPRIATIONS

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$220,000.00 be made between the 2016 budget appropriations:

LINE ITEM	ACCT. NUMBER	FROM	TO
PENSION	6-01-36-471-500	30,000.00	
GASOLINE	6-01-31-460-200	100,000.00	
HEATING OIL	6-01-31-447-200	20,000.00	
ANIMAL CONTROL OE	6-01-27-340-200	15,000.00	
PLANNING S&W	6-01-20-170-100	20,000.00	
DISPATCH S&W	6-01-25-250-100	35,000.00	
DISPATCH OE	6-01-22-195-100		100,000.00
TIPPING FEES	6-01-32-465-600		55,000.00
CONSTRUCTION S&W	6-01-22-195-100		10,000.00
ELECTRIC	6-01-31-430-200		18,000.00
STREET LIGHTING	6-01-31-435-200		22,000.00
INSURANCE-LIABILITY	6-01-23-210-400		15,000.00
		<u>220,000.00</u>	<u>220,000.00</u>

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-306

Title: A RESOLUTION AUTHORIZING AND APPROVING AN INTERLOCAL SERVICE (SHARED SERVICE) AGREEMENT BETWEEN THE BOROUGH OF WILDWOOD CREST, WILDWOOD CREST VOLUNTEER FIRE COMPANY NO. 1, THE COMMISSIONERS OF LOWER TOWNSHIP FIRE DISTRICT NO. 3, AND THE TOWNSHIP OF LOWER FOR THE FURNISHING OF FIRE PROTECTION SERVICES

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., the Township of Lower desires to contract with the Borough of Wildwood Crest, Wildwood Crest Volunteer Fire Company No. 1 and the Commissioners of Lower Township Fire District No. 3 for the furnishing of fire protection services; and

WHEREAS, this agreement is in the best interest for the safety of the citizens of the Township of Lower.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Lower, County of Cape May, State of New Jersey, that the attached Interlocal Services Agreement (Shared Services Agreement) between the Borough of Wildwood Crest, Wildwood Crest Volunteer Fire Company No. 1, the Commissioners of Lower Township Fire District No. 3 and the Township of Lower be and is hereby authorized and accepted and that the proper officials of the Township of Lower are authorized to execute said agreement.

BE IT FURTHER RESOLVED, that the Agreement shall take effect upon the adoption of appropriate resolutions by all the parties thereto, and the executions of the Agreement by the persons set forth in the Agreement.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

INTERLOCAL SERVICES AGREEMENT
FIRE SUPPRESSION SERVICES

BETWEEN **THE BOROUGH OF WILDWOOD CREST**
AND **WILDWOOD CREST VOLUNTEER FIRE COMPANY NO. 1**
AND **THE TOWNSHIP OF LOWER**
AND **THE COMMISSIONERS OF FIRE DISTRICT NO. 3, TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**

THIS AGREEMENT made on this _____ day of _____, 2016, by and between **BOROUGH OF WILDWOOD CREST**, a municipal corporation of the State of New Jersey, having its principal place of business at 6101 Pacific Avenue, Wildwood Crest, New Jersey, 08260, hereinafter referred to as the "Borough", **WILDWOOD CREST VOLUNTEER FIRE COMPANY NO. 1**, having its principal place of business at 7100 Pacific Avenue, Wildwood Crest, New Jersey, 08260, hereinafter referred to as "Volunteer Fire Company", **TOWNSHIP OF LOWER**, a municipal corporation of the State of New Jersey, having its principal place of business at 2600 Bayshore Road, Villas, New Jersey, 08251, hereinafter referred to as the "Township, and **THE COMMISSIONERS OF FIRE DISTRICT NO. 3, TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**, having its principal place of business at 415 Breakwater Road, Erma, New Jersey, 08204, hereinafter referred to as the "District".

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., the Borough, Volunteer Fire Company, Township and District desire to contract for the furnishing of fire protection services, and

WHEREAS, it is in the best interest of the citizens of both the Borough and the Township to enter into this joint agreement for the furnishing of fire protection services.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereto agree as follows:

1. FIRE SUPPRESSION SERVICES: The current volunteer fire department known as Wildwood Crest Volunteer Fire Company No. 1 shall provide fire suppression services ONLY to the Township exclusively for the geographical area of the Township known as Diamond Beach. This shall include all areas of Diamond Beach from Richmond Avenue to the base of the bridge known as the Ocean Drive Bridge. This shall also include the geographical area of the Township which is located along Bayview Drive. In addition to the Volunteer Fire Company providing

suppression services, the Borough will provide police and EMT services with the Volunteer Fire Co. ONLY for all fire calls and/or fire suppression services when responded to by the Volunteer Fire Co. The Borough, through the Volunteer Fire Co., shall be the initial response for all fire calls and fire suppression services within the designated geographic location, and the Volunteer Fire Co. will respond to all fire calls and fire suppression services in the same manner, utilizing the same equipment and manpower that the Volunteer Fire Co. currently utilizes in response to such calls within Wildwood Crest, and the District shall be required to also respond on site to all calls. After arriving on site, as soon as safe and reasonably practical, the Township's police, EMTs and the District will relieve all Wildwood Crest units that are on scene. The District and/or Township shall have all reporting and post-response obligations as to documentation, claims, reports, etc. It is expressly understood and agreed to by all parties hereto that the Borough shall not be required to provide EMT or police services or protection EXCEPT as to any and all fire calls. All dispatch obligations shall be that of Township. Borough shall have no responsibility or liability pertaining to dispatch operations or dispatch communications. This agreement does not include any services from Borough to Township for annual or other fire, life hazard, smoke detector or carbon monoxide inspections, all of which shall remain the sole responsibility of the Township of Lower, Bureau of Fire Safety.

2. TERM OF AGREEMENT: The term of this agreement shall be three (3) years from January 1, 2017 to December 31, 2019. This agreement shall be cancelled by either party upon written notice to all parties of cancellation ninety (90) days prior to the requested cancellation date, except that Borough may terminate this agreement upon thirty (30) days written notice from Borough to all parties of nonpayment.

3. CONSIDERATION/CONTRIBUTION FOR OPERATING EXPENSES: The agreed-upon cost of providing said services shall be as follows:

Year 1:

\$38,750.00 on or before February 1, 2017

\$38,750.00 on or before October 1, 2017

Total Year 1 \$77,500

Year 2:

\$40,000.00 on or before February 1, 2018

\$40,000.00 on or before October 1, 2018

Total Year 2 \$80,000

Year 3:

\$42,500.00 on or before February 1, 2019

\$42,500.00 on or before October 1, 2019

Total Year 3 \$85,000

7. **AMENDMENTS TO AGREEMENT:** Any modifications or changes to this agreement must be made in writing by mutual consent of the parties hereto and executed by all parties. Unless so modified or in the event of termination of the agreement pursuant to Paragraph 5 herein, all conditions and terms of this agreement shall be binding on the parties.

IN WITNESS WHEREOF, the parties affix their signatures to this Agreement, intending to be legally bound. If a party is a corporation, this Agreement is signed by its proper corporate officers and its corporate seal is affixed.

WITNESS:

BOROUGH OF WILDWOOD CREST

By: _____
Carl Groon, Mayor

By: _____
Patricia Feketics, Borough Clerk

WITNESS:

WILDWOOD CREST VOLUNTEER FIRE
COMPANY NO. 1

By: _____
Ron Harwood, Chief

WITNESS:

TOWNSHIP OF LOWER

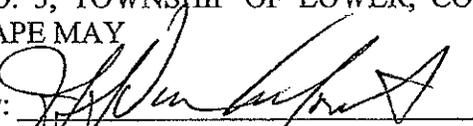
By: _____
Michael Beck, Mayor

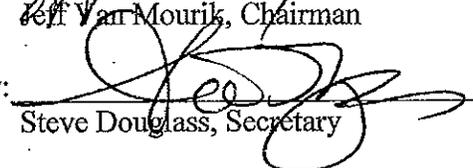
By: _____
Julie A. Picard, Clerk

WITNESS:



THE COMMISSIONERS OF FIRE DISTRICT
NO. 3, TOWNSHIP OF LOWER, COUNTY OF
CAPE MAY

By: 
Jeff Van Mourik, Chairman

By: 
Steve Douglass, Secretary

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-307

TITLE: A RESOLUTION APPROVING AN INTERLOCAL SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND LOWER TOWNSHIP FIRE DISTRICT # 3

WHEREAS, the Township of Lower believes it is in the best interest of the residents of the Diamond Beach Area of Lower Township to provide additional fire services through an inter-local service agreement; and

WHEREAS, Lower Township Fire District # 3 has agreed to provide the services and the Township of Lower has agreed to pay Fire District # 3 a yearly amount for said service as follows:

2017	\$ 11,250.00
2018	\$ 13,750.00
2019	\$ 18,750.00

; and

WHEREAS, each year of said agreement, Council will adopt a Resolution approving payment for current year and the CFO will certify that sufficient funds will be available in the that current year's budget.

WHEREAS, the Agreement is authorized by *N.J.S.A. 40:8A-1 et seq.*

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, in the County of Cape May, State of New Jersey, that the Mayor and Township Clerk are hereby authorized and directed to execute this Agreement.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW
JERSEY**

RESOLUTION #- 2016-24

TITLE:

**AUTHORIZING INTER-LOCAL SERVICES AGREEMENT WITH WILDWOOD
CREST VOLUNTEER FIRE COMPANY NO. 1 FOR FIRE SUPPRESSION SERVICES**

WHEREAS, The Commissioners of Fire District No. 3, in the Township of Lower, County of Cape May, State of New Jersey (the "Commissioners" when referring to the governing body and "Fire District" when referring to the legal entity governed by the Commissioners), determines that it is proper and appropriate to contract with the Borough of Wildwood Crest and Wildwood Crest Volunteer Fire Company No. 1 to provide fire suppression and emergency services in the Diamond Beach section of the Fire District; and

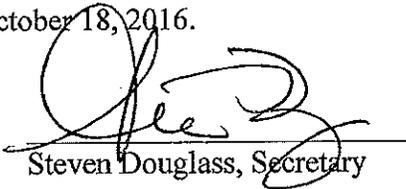
WHEREAS The Commissioners desire to approve and adopt, as authorized by N.J.S.A. 40A:14-70.2 and N.J.S.A. 40A:65-1 et seq., the Interlocal Services Agreement for fire suppression services by and between the Borough of Wildwood Crest, Wildwood Crest Volunteer Fire Company No. 1, Township of Lower, and Erma Volunteer Fire Company, Station 62 Fire District No. 3 which is attached hereto and incorporated herein as if set forth at length (the "Agreement").

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Fire District No. 3, in the Township of Lower, County of Cape May, State of New Jersey that the Interlocal Services Agreement attached hereto as EXHIBIT "A", is hereby approved.

BE IT FURTHER RESOLVED, that the Chairman and Secretary are hereby authorized and directed to execute the Agreement and take any and all necessary action to effectuate the terms and condition thereof.

BE IT FURTHER RESOLVED, that Interlocal Services Agreement shall take effect upon the adoption of appropriate resolutions by all the parties thereto, and executions of the Agreement by the persons set forth in the Agreement.

I hereby certify the foregoing to be the original resolution adopted by the Board of Commissioners of Fire District No. 3 at a meeting held October 18, 2016.



Steven Douglass, Secretary

	MOTION	SECOND	YEA	NAY	ABSTAIN	ABSENT
Robertson			X			
G. Douglass	X		X			
S. Douglass		X	X			
Van Mourik			X			
Sweeten			X			

EXHIBIT A

INTERLOCAL SERVICES AGREEMENT

INTERLOCAL SERVICES AGREEMENT
FIRE SUPPRESSION SERVICES

BETWEEN **THE BOROUGH OF WILDWOOD CREST**
AND **WILDWOOD CREST VOLUNTEER FIRE COMPANY NO. 1**
AND **THE TOWNSHIP OF LOWER**
AND **THE COMMISSIONERS OF FIRE DISTRICT NO. 3, TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**

THIS AGREEMENT made on this _____ day of _____, 2016, by and between **BOROUGH OF WILDWOOD CREST**, a municipal corporation of the State of New Jersey, having its principal place of business at 6101 Pacific Avenue, Wildwood Crest, New Jersey, 08260, hereinafter referred to as the "Borough", **WILDWOOD CREST VOLUNTEER FIRE COMPANY NO. 1**, having its principal place of business at 7100 Pacific Avenue, Wildwood Crest, New Jersey, 08260, hereinafter referred to as "Volunteer Fire Company", **TOWNSHIP OF LOWER**, a municipal corporation of the State of New Jersey, having its principal place of business at 2600 Bayshore Road, Villas, New Jersey, 08251, hereinafter referred to as the "Township, and **THE COMMISSIONERS OF FIRE DISTRICT NO. 3, TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**, having its principal place of business at 415 Breakwater Road, Erma, New Jersey, 08204, hereinafter referred to as the "District".

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., the Borough, Volunteer Fire Company, Township and District desire to contract for the furnishing of fire protection services, and

WHEREAS, it is in the best interest of the citizens of both the Borough and the Township to enter into this joint agreement for the furnishing of fire protection services.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereto agree as follows:

1. FIRE SUPPRESSION SERVICES: The current volunteer fire department known as Wildwood Crest Volunteer Fire Company No. 1 shall provide fire suppression services ONLY to the Township exclusively for the geographical area of the Township known as Diamond Beach. This shall include all areas of Diamond Beach from Richmond Avenue to the base of the bridge known as the Ocean Drive Bridge. This shall also include the geographical area of the Township which is located along Bayview Drive. In addition to the Volunteer Fire Company providing

suppression services, the Borough will provide police and EMT services with the Volunteer Fire Co. ONLY for all fire calls and/or fire suppression services when responded to by the Volunteer Fire Co. The Borough, through the Volunteer Fire Co., shall be the initial response for all fire calls and fire suppression services within the designated geographic location, and the Volunteer Fire Co. will respond to all fire calls and fire suppression services in the same manner, utilizing the same equipment and manpower that the Volunteer Fire Co. currently utilizes in response to such calls within Wildwood Crest, and the District shall be required to also respond on site to all calls. After arriving on site, as soon as safe and reasonably practical, the Township's police, EMTs and the District will relieve all Wildwood Crest units that are on scene. The District and/or Township shall have all reporting and post-response obligations as to documentation, claims, reports, etc. It is expressly understood and agreed to by all parties hereto that the Borough shall not be required to provide EMT or police services or protection EXCEPT as to any and all fire calls. All dispatch obligations shall be that of Township. Borough shall have no responsibility or liability pertaining to dispatch operations or dispatch communications. This agreement does not include any services from Borough to Township for annual or other fire, life hazard, smoke detector or carbon monoxide inspections, all of which shall remain the sole responsibility of the Township of Lower, Bureau of Fire Safety.

2. TERM OF AGREEMENT: The term of this agreement shall be three (3) years from January 1, 2017 to December 31, 2019. This agreement shall be cancelled by either party upon written notice to all parties of cancellation ninety (90) days prior to the requested cancellation date, except that Borough may terminate this agreement upon thirty (30) days written notice from Borough to all parties of nonpayment.

3. CONSIDERATION/CONTRIBUTION FOR OPERATING EXPENSES: The agreed-upon cost of providing said services shall be as follows:

Year 1:
\$38,750.00 on or before February 1, 2017
\$38,750.00 on or before October 1, 2017

Total Year 1 \$77,500

Year 2:
\$40,000.00 on or before February 1, 2018
\$40,000.00 on or before October 1, 2018

Total Year 2 \$80,000

Year 3:
\$42,500.00 on or before February 1, 2019
\$42,500.00 on or before October 1, 2019

Total Year 3 \$85,000

7. **AMENDMENTS TO AGREEMENT:** Any modifications or changes to this agreement must be made in writing by mutual consent of the parties hereto and executed by all parties. Unless so modified or in the event of termination of the agreement pursuant to Paragraph 5 herein, all conditions and terms of this agreement shall be binding on the parties.

IN WITNESS WHEREOF, the parties affix their signatures to this Agreement, intending to be legally bound. If a party is a corporation, this Agreement is signed by its proper corporate officers and its corporate seal is affixed.

WITNESS:

BOROUGH OF WILDWOOD CREST

By: _____
Carl Groon, Mayor

By: _____
Patricia Feketics, Borough Clerk

WITNESS:

WILDWOOD CREST VOLUNTEER FIRE
COMPANY NO. 1

By: _____
Ron Harwood, Chief

WITNESS:

TOWNSHIP OF LOWER

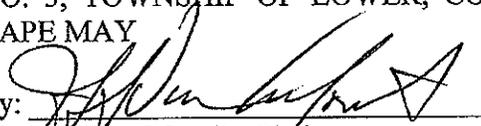
By: _____
Michael Beck, Mayor

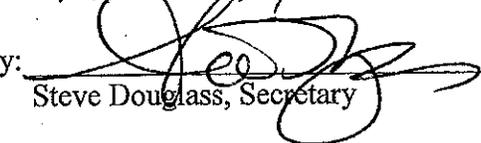
By: _____
Julie A. Picard, Clerk

WITNESS:



THE COMMISSIONERS OF FIRE DISTRICT
NO. 3, TOWNSHIP OF LOWER, COUNTY OF
CAPE MAY

By: 
Jeff Van Mourik, Chairman

By: 
Steve Douglass, Secretary

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-308

Title: APPROVAL OF CHANGE ORDER #1 FOR A CONTRACT PRICE REDUCTION FOR THE TENNIS/BASKETBALL COURT RENOVATIONS AT THE FREEMAN DOUGLASS PARK

WHEREAS, at the June 6, 2016 Council Meeting, Ricky Slade Construction was awarded a contract by Resolution #2016-178, in the amount of \$232,185.00 for Renovations of Freeman Douglass Tennis/Basketball Courts , and;

WHEREAS, Ricky Slade Construction has agreed to a contract deduction for liquid damages, due to a delay in completion of the project and has requested increases and reductions to contract quantities and asphalt price adjustments, as per Mott MacDonald, and;

WHEREAS, the Township Council desires to approve the final changes in the contract for Ricky Slade Construction Inc. which will reduce the final Contract total award to \$229,684.58.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 for Ricky Slade Construction is hereby approved; the final total \$229,684.58.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk



Mr. Mitchell Plenn
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Your Reference
Tennis/Basketball Court
Renovations

Our Reference
368519

833 Route 9 North
PO Box 373
Cape May Court House NJ
08210
United States of America

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

**Payment Application No.1 – Final & Change Order No. 1
Tennis/Basketball Court Renovations, Contract M-9
Township of Lower, Cape May County**

October 28, 2016

Dear Mr. Plenn:

Please find enclosed herewith Payment Application No. 1 - Final for the above referenced project. The attached indicates the work completed by Rick Slade Construction, Inc. for the above referenced project is valued at \$229,684.58. The amount due the contractor at this time for Application No.1 - Final is **\$229,684.58**.

Also attached is Change Order No. 1 for the project which reflects the increase in the asphalt price adjustment, adjustments (increases and reductions) to contract plan quantities and the project liquidated damages.

Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Mark R. Sray'.

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

cc: James Ridgway, Township Manager (via email)
Margaret A. Vitelli, RPPS, QPA (via email)
Gary Douglass, CPWM (via email)
John Sorantino, Ricky Slade Construction Inc. (via email)

CONTRACT CHANGE ORDER

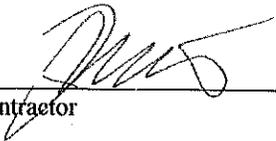
CHANGE ORDER NO. 1
DATE: October 27, 2016
CONTRACT NO. M-9
PROJECT DESCRIPTION: Tennis/Basketball Renovations

REASON FOR CHANGE ORDER: See Below.

ITEM NO.	DESCRIPTION	ADDITIONS	DEDUCTIONS
1	For Asphalt Price Adjustment. For the price adjustment of asphalt binder usage according to NJDOT's price index table.	\$1,545.21	
2	Adjustments (Reductions) to Contract Plan Quantities. For reduction in quantities not used/needed in Item Nos. 3 & 4.		\$900.00
3	Adjustments (Overruns) to Contract Plan Quantities. For extra work in Item No. 2.	\$354.37	
4	Liquidated Damages. In accordance with Article XXII of the Contract and as agreed to by the Township and the Contractor		\$3,500.00
Sub-Total		\$1,899.58	\$4,400.00
Total Change Order No. 1 Value			\$2,500.42

ACCEPTED: Ricky Slade Construction, Inc.

ORIGINAL CONTRACT BID PRICE: \$232,185.00

 11-1-16
 Contractor Date

APPROVAL RECOMMENDED:

CHANGE ORDER NO. 1: (\$2,500.42)

REVISED CONTRACT PRICE INCLUDING CHANGE ORDER NO. 1 IS \$229,684.58

 10/29/16
 Mott MacDonald Date



TOWNSHIP OF LOWER
 CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT NO. M-9 WITH
 RICKY SLADE CONSTRUCTION, INC.
 TENNIS/BASKETBALL COURT RENOVATIONS

Item No.	Description	Est. Total Contract Quantity		Quantity Previous Estimate	Quantity Completed To Date	Unit Price	Amount
1	FOR CONSTRUCTION OF TENNIS AND BASKETBALL COURT RENOVATIONS IN ACCORDANCE WITH THE SCOPE OF ITEM 1 AND THE CONTRACT PLANS AND SPECIFICATIONS	1	LS	0.00	1.00	\$ 195,285.00	\$ 195,285.00
2	FOR THE ALLOWANCE OF FUEL PRICE ADJUSTMENT (IF AND WHEN REQUIRED)	1	LS	0.00	4.5437	\$ 100.00	\$ 454.37
3	EXCAVATION, UNCLASSIFIED	30	CY	0.00	0.00	\$ 10.00	\$ -
4	SOIL AGGREGATE BASE COURSE, TYPE I-5, VARIABLE THICKNESS (IF AND WHEN DIRECTED)	30	CY	0.00	0.00	\$ 20.00	\$ -
S1	FOR THE CONSTRUCTION OF CHAIN LINK FENCING IN ACCORDANCE WITH THE SCOPE OF ITEM S1 AND THE CONTRACT PLANS AND SPECIFICATIONS	1	LS	0.00	1.00	\$ 35,900.00	\$ 35,900.00
CO 1	FOR THE ALLOWANCE OF ASPHALT PRICE ADJUSTMENT	1	LS				\$ 1,545.21
CO 4	FOR LIQUIDATED DAMAGES	1	LS				\$ (3,500.00)
TOTAL AMOUNT OF WORK COMPLETED TO DATE							\$ 229,684.58
LESS PREVIOUS PAYMENTS							\$ -
TOTAL AMOUNT DUE THIS APPLICATION NO. 1 - FINAL							\$ 229,684.58

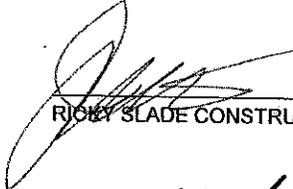
AMOUNT DUE THIS APPLICATION ----- \$229,684.58

TOWNSHIP OF LOWER
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT NO. M-9 WITH
RICKY SLADE CONSTRUCTION, INC.
TENNIS/BASKETBALL COURT RENOVATIONS

CERTIFICATE OF CONTRACTOR

I certify that all items, units, quantities and prices of work and material shown in this application for Payment are correct; that all work has been performed and materials supplied in full accordance with the terms of the Tennis/ Basketball Court Renovations - Contract No. M-9 between the Township of Lower and Ricky Slade Construction, Inc., dated May 25, 2016 and all authorized changes thereto; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this application and that no part of the stated amount due has been received.

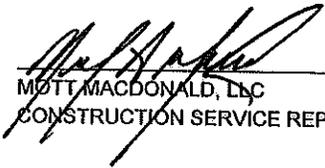
By:



RICKY SLADE CONSTRUCTION, INC.

11-1-16
DATE

RECOMMENDED:



MOTT MACDONALD, LLC
CONSTRUCTION SERVICE REPRESENTATIVE

10.28.16
DATE

RECOMMENDED:



MOTT MACDONALD, LLC

10/28/16
DATE

APPROVED:

TOWNSHIP OF LOWER

DATE



TOWNSHIP OF LOWER
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT NO. M-9 WITH
RICKY SLADE CONSTRUCTION, INC.
TENNIS/BASKETBALL COURT RENOVATIONS

MONTHLY PROGRESS REPORT

1. WORK INCLUDED IN THIS PROGRESS REPORT

All construction has been completed at Douglass Park's tennis/basketball courts. The project is complete and final.

2. CONDITIONS OF THE WORK

The conditions of the work are satisfactory.

TOWNSHIP OF LOWER
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT NO. M-9 WITH
RICKY SLADE CONSTRUCTION, INC.
TENNIS/BASKETBALL COURT RENOVATIONS

MONTHLY PROGRESS REPORT

3. APPLICATION OF THE AMOUNT AND VALUE OF
THE WORK TO DATE UNDER THIS CONTRACT

The Contractor has completed work on the project valued at \$229,684.58.
Payment is recommended at \$229,684.58 at this time. This is the final payment application for this project.

4. REMARKS

This payment includes work completed through October 03, 2016.

SUBMITTED BY:


Mott MacDonald, LLC
Construction Services Representative

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-309

Title: A RESOLUTION SUPPORTING SENATE BILL 2663 and ASSEMBLY BILL 4234

WHEREAS, almost all local units of government and Boards of Education in New Jersey including Lower Township secure insurance through governmental entities known as joint insurance funds (hereinafter JIFs); and

WHEREAS, existing law limits JIFs to investments otherwise authorized for local governmental entities and Boards of Education; and

WHEREAS, insurance mechanisms such as JIFs have different cash flow needs than local government and Boards of Education; and

WHEREAS, existing law greatly limits the potential investment earnings, currently less than 1% on investments of approximately \$1 billion; and

WHEREAS, S-2663 and A-4234 would permit JIFs to invest in debt obligations of any governmental entity established under the laws of the State of New Jersey and federal agencies or governmental corporations; and

WHEREAS, while the range of investments permitted by S-2663 and A-4234 is still very conservative, it would save the taxpayers at least \$10 million per year; and

WHEREAS, S-2663 and A-4234 would also reduce interest expense for local units of government and Boards of Education by creating an additional purchaser of their bonds; and

WHEREAS, S-2663 and A-4234 would also permit JIFs to join together and create a joint investment and cash management program further increasing investment income.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May that:

1. The Legislature is urged to adopt S-2663 and A-4234 and;
2. A copy of this resolution shall be sent to all area legislators as well as the Governor, Commissioner of the Department of Banking and Insurance and the Commissioner of the Department of Community Affairs

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-310

TITLE: RESOLUTION AUTHORIZING THE TRANSFER OF A TIRE CHANGING MACHINE NO LONGER NEEDED FOR PUBLIC USE TO THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

WHEREAS, Director Gary Douglass of the Lower Township Department of Public Works currently has a piece of equipment no longer needed for public use and which is of minimal monetary value; and

WHEREAS, the Lower Township Municipal Utilities Authority (MUA) has a need for this piece of equipment and has requested a transfer of equipment between entities.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Tire Changing Machine the Lower Township Department of Public Works is hereby authorized to be transferred to the Lower Township MUA to be used servicing the residents.

BE IT FURTHER RESOLVED that the Tire Changing Machine, fixed asset #0847 shall be removed from Lower Township's fixed assets list.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-311

TITLE: PROCESSING FINAL PAYMENT TO RICKY SLADE CONSTRUCTION AS PER
RESOLUTION #2016-308

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>CK</u>	<u>Amount</u>
Ricky Slade Construction	16-01560	Final Payment		\$229,684.58

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-312

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employees included on the attached list were subject to a layoff from the Township of Lower for their positions as Dispatchers and are entitled to payment for accumulated vacation, holiday, guaranteed overtime and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature, _____ that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to see attached list in the amount of \$ 30,720.40 is authorized and chargeable to the 2016 Budget Account 6-01-56-910-199.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

	Vacation, Personal Sick & Holiday	104 Hrs	Total
Didonato, Lauren	\$ 2,945.36	\$ 1,860.58	\$ 4,805.94
LaBar, Tiffany	\$ 1,327.43	\$ 1,935.74	\$ 3,263.18
Piggott, John	\$ 11,144.49	\$ 3,043.61	\$ 14,188.10
White, Kristi	\$ 1,564.32	\$ 2,639.20	\$ 4,203.53
Scheid, Suzanne	\$ 1,525.85	\$ 2,733.81	\$ 4,259.65
	\$ 18,507.45	\$ 12,212.95	\$ 30,720.40

TOWNSHIP OF LOWER
DISPATCHER PAYOUT ANALYSIS
2016

EMPLOYEE: Piggott, John
 ASSUMPTIVE DATE OF LAYOFF 11/1/2016
 DATE OF PAYMENT: _____
 RESOLUTION #: 2016

Annual Salary:	\$49,075.32
Longevity	
Hourly Rate:	\$23.59
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	23.59	0.00
Personal	34.46	23.59	813.08
Sick		23.59	0.00
Vacation	365.88	23.59	8,632.65
Holidays	72.00	23.59	1,698.76
104 Hrs	86.00	35.39	3,043.61
Terminal Leave Payout			\$14,188.10

	(A)	(B)	(C)	(B * C)	(E)	(F)	A + D - E - F
	Carryover	Annual Accrual	43 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to County	Hours Available for
Comp	12.00			41.50	53.50	0.00	0.00
Personal	8.00	32.00	0.83	26.46	0.00	0.00	34.46
Sick	1,396.00	120.00	0.83	99.23	0.00	1495.23	0.00
Vacation	205.00	200.00	0.83	165.38	4.50	0.00	365.88
Holidays (9)			0.00	72.00			72.00
104 hrs		104.00	0.73	86.00			86.00

Accrual and time used are current to 10/29/16 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____ W _____

Date: _____

TOWNSHIP OF LOWER
DISPATCHER PAYOUT ANALYSIS
2016

EMPLOYEE: DiDonato, Lauren
 ASSUMPTIVE DATE OF LAYOFF 11/1/2016
 DATE OF PAYMENT: _____
 RESOLUTION #: 2016

Annual Salary:	\$30,000.00
Longevity	
Hourly Rate:	\$14.42
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	23.00	14.42	331.73
Personal	14.46	14.42	208.58
Sick		14.42	0.00
Vacation	94.75	14.42	1,366.59
Holidays	72.00	14.42	1,038.46
104 Hrs	86.00	21.63	1,860.58
Terminal Leave Payout			\$4,805.94

	(A)	(B)	(C)	(B * C)	(E)	(A + D - E - F)
	Carryover	Annual	43 weeks / 52 weeks	(D) Prorated Time Due	Time Used	(G) Hours Available for
Comp	0.00	0.00		35.00	12.00	23.00
Personal	5.50	32.00	0.83	26.46	17.50	14.46
Sick	20.75	120.00	0.83	99.23	0.00	119.98
Vacation	56.75	104.00	0.83	86.00	48.00	94.75
Holidays (9)				72.00		72.00
104 hrs		104.00	0.83	86.00		86.00

Accrual and time used are current to 08/20/16 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____ W _____

Date: _____

TOWNSHIP OF LOWER
DISPATCHER PAYOUT ANALYSIS
2016

EMPLOYEE:	White, Kristi
ASSUMPTIVE DATE OF LAYOFF	11/1/2016
DATE OF PAYMENT:	
RESOLUTION #:	2016

Annual Salary:	\$42,554.60
Longevity	
Hourly Rate:	\$20.46
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	20.46	0.00
Personal	20.46	20.46	418.62
Sick		20.46	0.00
Vacation	(16.00)	20.46	(327.34)
Holidays	72.00	20.46	1,473.04
104 Hrs	86.00	30.69	2,639.20
Terminal Leave Payout			\$4,203.53

	(A)	(B)	(C)	(B * C)	(E)	(F)	A + D - E - F
	Carryover	Annual Accrual	43 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to County	Hours Available for
Comp	0.00	0.00		0.00	0.00	0.00	0.00
Personal	0.00	32.00	0.83	26.46	6.00	0.00	20.46
Sick	71.25	120.00	0.83	99.23	60.00	110.48	0.00
Vacation	42.00	104.00	0.83	86.00	144.00	0.00	(16.00)
Holidays (9)			0.83	72.00			72.00
104 hrs		104.00	0.83	86.00			86.00

Accrual and time used are current to 10/29/16 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____ W _____

Date: _____

TOWNSHIP OF LOWER
DISPATCHER PAYOUT ANALYSIS
2016

EMPLOYEE:	LaBar, Tiffany
ASSUMPTIVE DATE OF LAYOFF	11/1/2016
DATE OF PAYMENT:	
RESOLUTION #:	2016

Annual Salary:	\$31,212.00
Longevity	
Hourly Rate:	\$15.01
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	1.00	15.01	15.01
Personal	7.96	15.01	119.47
Sick		15.01	0.00
Vacation	7.50	15.01	112.54
Holidays	72.00	15.01	1,080.42
104 Hrs	86.00	22.51	1,935.74
Terminal Leave Payout			\$3,263.18

	(A)	(B)	(C)	(B * C)	(E)	(F)	A + D - E - F
	Carryover	Annual Accrual	43 weeks / 52 weeks	(D) Prorated Time Due	(E) Time Used	(F) Hours to County	(G) Hours Available for
Comp	0.00	7.50		7.50	6.50	0.00	1.00
Personal	3.00	32.00	0.83	26.46	21.50	0.00	7.96
Sick	174.00	120.00	0.83	99.23	69.50	203.73	0.00
Vacation	41.50	104.00	0.83	86.00	120.00	0.00	7.50
Holidays (9)			0.83	72.00			72.00
104 hrs		104.00	0.83	86.00			86.00

Accrual and time used are current to 10/29/16 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____ W _____

Date: _____

TOWNSHIP OF LOWER
DISPATCHER PAYOUT ANALYSIS
2016

EMPLOYEE:	Scheid, Suzanne
ASSUMPTIVE DATE OF LAYOFF	N/A
DATE OF PAYMENT:	
RESOLUTION #:	2016

Annual Salary:	\$44,079.99
Longevity	
Hourly Rate:	\$21.19
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	21.19	0.00
Personal	0.00	21.19	0.00
Sick		21.19	0.00
Vacation	0.00	21.19	0.00
Holidays	72.00	21.19	1,525.85
104 Hrs	86.00	31.79	2,733.81
Terminal Leave Payout			\$4,259.65

	(A)	(B)	(C)	(B * C) (D)	(E)	(F)	A + D - E - F (G)
	Carryover	Annual Accrual	43 weeks / 52 weeks	Prorated Time Due	Time Used	Hours Retained	Hours Available for
Comp	0.00	0.00		12.00	12.00	0.00	0.00
Personal	0.00	32.00	1.00	32.00	0.00	32.00	0.00
Sick	143.00	120.00	1.00	120.00	36.00	227.00	0.00
Vacation	134.00	128.00	1.00	128.00	64.00	198.00	0.00
Holidays (9)				72.00			72.00
104 hrs		104.00	0.83	86.00			86.00

Accrual and time used are current to 08/20/16 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____ W

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-313

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below is scheduled to retire from the Township and is entitled to payment for accumulated vacation, sick, holiday, guaranteed overtime and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature, _____ that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to Paul Hildreth in the amount of \$ 17,631.00 is authorized and chargeable to the 2016 Budget Account 6-01-56-910-199.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER
DISPATCHER PAYOUT ANALYSIS
2016

EMPLOYEE:	Hildreth, Paul
DATE OF RETIREMENT	11/1/2016
DATE OF PAYMENT:	
RESOLUTION #:	2016

Annual Salary:	\$51,645.83
Longevity	
Hourly Rate:	\$24.83
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	12.00	24.83	297.96
Personal	58.46	24.83	1,451.58
Sick	(2.77)	24.83	(68.78)
Vacation	441.38	24.83	10,959.46
Holidays	72.00	24.83	1,787.74
104 Hrs	86.00	37.24	3,203.03
Terminal Leave Payout			\$17,631.00

	(A)	(B)	(C)	(B * C)	(E)	A + D - E
	Carryover	Annual Accrual	43 weeks / 52 weeks	(D) Prorated Time Due	(E) Time Used	(F) Hours Available
Comp	12.00	0.00		0.00	0.00	12.00
Personal	32.00	32.00	0.83	26.46	0.00	58.46
Sick	30.00	120.00	0.83	99.23	144.00	(14.77)
Vacation	312.00	200.00	0.83	165.38	36.00	441.38
Holidays (9)			0.83	72.00		72.00
104 hrs		104.00	0.83	86.00		86.00
Total	386.00	456.00		363.08	180.00	655.08

Accrual and time used are current to 10/29/16 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016- 314

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Amount</u>
Lower Rescue	16-00069	Final Payment Due 11/1/2016 (Released upon receipt of Audit)	\$35,000.00
Lower Rescue	16-00070	Final Payment Expense	\$ 5,000.00
BILL LIST TOTAL			\$40,000.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie Picard, Township Clerk

6. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
(C) Capital Improvements - Excluded from "CAPS"						
Capital Improvement Fund	44-901	150,000.00		150,000.00	150,000.00	0.00
New Jersey Transportation Trust Fund Authority Act	41-865					0.00
Total Capital Improvements Excluded from "CAPS"		150,000.00	0.00	150,000.00	150,000.00	0.00
(D) Municipal Debt Service - Excluded from "CAPS"						
Payment of Bond Principal	45-920	2,200,000.00		2,200,000.00	1,680,000.00	XXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925	0.00			0.00	XXXXXXX
Interest on Bonds	45-930	450,000.00		450,000.00	388,052.78	XXXXXXX
Interest on Notes	45-935	1,000.00		1,000.00	1,000.00	XXXXXXX
Green Trust Loan Program:						XXXXXXX
Loan Repayments for Principal and Interest	45-940	125,000.00		125,000.00	124,366.37	XXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	2,776,000.00	0.00	2,776,000.00	2,193,419.16	XXXXXXX

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"						
(f) DEFERRED CHARGES:						
Special Emergency Authorization - 5 Years (N.J.S.A. 40A: 4-55)	46-875	37,000.00		37,000.00	37,000.00	XXXXXXX
Emergency Authorizations	46-870	10,000.00		10,000.00	10,000.00	XXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	47,000.00	0.00	47,000.00	47,000.00	XXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	3,988,710.19	0.00	4,014,731.34	3,374,841.49	57,509.00
(L) Subtotal General Appropriations	34-400	25,497,761.71	0.00	25,523,782.86	19,381,503.76	5,559,698.25
(M) Reserve for Uncollected Taxes	50-899	1,814,092.18	0.00	1,814,092.18	1,814,092.18	XXXXXXX
9. Total General Appropriations	34-499	27,311,853.89	0.00	27,337,875.04	21,195,695.94	5,559,698.25
Summary of Appropriations						
(A) Operations: (a & b) Within "CAPS" - Including Contingent	34-299	21,509,051.52	0.00	21,509,051.52	16,008,862.27	5,502,189.25
Other Operations	34-300	49,856.00		49,658.00	0.00	49,856.00
Interlocal Municipal Service Agreements	42-899	155,125.00		155,125.00	155,125.00	0.00
Public & Private Programs Offset by Revenues	40-999	810,929.19		836,950.34	829,097.34	7,853.00
Total Operations Excluded from "CAPS"	34-305	1,015,710.19	0.00	1,041,731.34	984,222.34	57,509.00
(C) Capital Improvements	44-999	150,000.00		150,000.00	150,000.00	0.00
(D) Municipal Debt Service	45-999	2,776,000.00		2,776,000.00	2,193,419.16	XXXXXXX
(E) Deferred Charges - Excluded from "CAPS"	46-999	47,000.00	0.00	47,000.00	47,000.00	0.00
(F) Judgments	37-480					0.00
(G) Cash Deficit	46-885					0.00
(K) Local District School Purposes	29-410					0.00
(N) Transferred to Bd of Education	29-405					0.00
(M) Reserve for Uncollected Taxes	50-899	1,814,092.18		1,814,092.18	1,814,092.18	0.00
Total General Appropriations	34-499	27,311,853.89	0.00	27,337,875.04	21,195,695.94	5,559,698.25

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
Health Insurance	23-220-2	49,656.00		49,656.00		49,656.00
Total Other Operations - Excluded from "CAPS"		49,656.00	0.00	49,656.00	0.00	49,656.00
Interlocal Municipal Service Agreements						
Cape May County Interlocal						
Garage Services	26-305	42,000.00		42,000.00	42,000.00	0.00
Special Resource Police	26-240					
Salaries and Wages	26-240-1	113,125.00		113,125.00	113,125.00	0.00
Total Interlocal Municipal Service Agreements	42-999	155,125.00	0.00	155,125.00	155,125.00	0.00
Public and Private Programs Offset by Revenues						
Recycling Tonnage Grant	41-701	46,517.52		46,517.52	46,517.52	0.00
Body Armor Grant	41-713	295.20		295.20	295.20	0.00
Local Share	41-703	7,852.00		7,852.00	0.00	7,852.00
Clean Communities Program	41-770	90,672.08		90,672.08	90,672.08	0.00
Atlantic County JIF	41-714	3,400.00		3,400.00	3,400.00	0.00
8. GENERAL APPROPRIATIONS						
(A) Operations - Excluded from "CAPS"	FCOA	2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues						
Click it or Ticket	41-716	5,000.00		5,000.00	5,000.00	0.00
Fire District Direct Program	41-726	8,165.00		8,165.00	8,164.00	1.00
Small Cities	41-707	550,000.00		550,000.00	550,000.00	0.00
Body Cameras		23,000.00		23,000.00	23,000.00	0.00
FEMA		75,000.00		75,000.00	75,000.00	0.00
Total Public and Private Programs Offset by Revenues	40-999	610,929.19		636,950.34	629,097.34	7,853.00
Total Operations - Excluded from "CAPS"	34-305	1,015,710.19	0.00	1,041,731.34	984,222.34	57,509.00

6. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Court	43-490					
Salaries and Wages	43-490-1	216,600.00		216,500.00	146,252.89	70,247.11
Other Expenses	43-490-2	12,950.00		12,950.00	10,856.49	2,093.51
Public Defender (P.L. 1997, C. 256)	43-495					
Salaries and Wages	43-495-1	11,200.00		11,200.00	8,184.63	3,015.37
INSURANCE						
General Liability	23-210-2	317,096.00		317,096.00	308,604.12	8,491.88
Workers Compensation Insurance	23-215-2	666,313.00		666,313.00	666,313.00	0.00
Employee Group Health	22-220-2	4,028,527.52		4,028,527.52	2,897,983.96	1,130,543.56
Salaries and Wages	23-220-1	108,000.00		108,000.00	57,166.68	50,833.32
Uniform Construction Code - Appropriations Offset by Dedicated Revenues (N.J.A.C. 6: 23-4.17)						
State Uniform Construction Code						
Construction Official	22-195					
Salaries and Wages	22-195-1	279,500.00		279,500.00	204,264.57	75,235.43
Other Expenses	22-195-2	14,135.00		14,135.00	11,217.50	2,917.50
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
Terminal Leave						
Salaries and Wages	30-145-1	380,000.00		380,000.00	380,000.00	0.00
Celebration of Public Events or Holidays (N.J.S.A. 40: 48-5.4)	30-420-2	89,040.00		89,040.00	78,871.71	10,168.29
8. GENERAL APPROPRIATIONS						
(A) Operations - within "CAPS"	FCOA	2016	Appropriated for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Expended 2016 Paid or Charged	Reserved
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
UTILITY EXPENSES AND BULK PURCHASES:						
Electricity	31-430-2	205,500.00		205,500.00	135,984.61	69,515.39
Street Lighting	31-435-2	360,000.00		360,000.00	283,689.74	76,310.26
Telephone	31-440-2	85,000.00		85,000.00	56,761.80	28,238.10
Water	31-445-2	13,900.00		13,900.00	9,666.50	4,333.50
Natural Gas	31-446-2	70,000.00		70,000.00	34,489.30	35,510.70
Heating Oil	31-447-2	35,000.00		35,000.00	1,079.80	33,920.20
Gasoline	31-460-2	338,500.00		338,500.00	125,075.19	213,424.81
Total Operations within "CAPS"	34-199	19,094,243.52	0.00	19,094,243.52	13,872,732.89	5,221,510.63
B. Contingent	35-470	300.00		300.00		300.00
Total Operations including Contingent - within "CAPS"	34-201	19,094,543.52	0.00	19,094,543.52	13,872,732.89	5,221,810.63
E. Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
(2) STATUTORY EXPENDITURES:						
Public Employees' Retirement System	36-471	601,226.00		601,226.00	599,361.67	31,844.33
Social Security System (O.A.S.I)	36-472	800,000.00		800,000.00	559,844.70	240,155.30
Police and Firemen's Retirement System of NJ	36-473	903,082.00		903,082.00	892,901.40	180.60
Defined Contribution Retirement Program	36-476	10,200.00		10,200.00	3,047.33	7,152.67
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	100,000.00		100,000.00	98,954.26	1,045.72
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	2,414,508.00	0.00	2,414,508.00	2,134,129.38	280,378.62
(G) Cash Deficit of Preceding Year	46-355					
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-289	21,509,051.52	0.00	21,509,051.52	16,006,862.27	5,502,189.25

8. GENERAL APPROPRIATIONS	FCOA	Appropriated		Expended 2016		
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Division of Taxation	20-145					
Salaries and Wages	20-145-1	100,500.00		100,500.00	134,041.89	56,459.11
Other Expenses:						
Liquidation of Tax Title Liens	20-145-2	9,725.00		9,725.00	6,037.23	3,687.77
Miscellaneous Other Expenses	20-145-2	1,000.00		1,000.00	0.00	1,000.00
Department of Planning and Development	20-170					
Salaries and Wages	20-170-1	197,000.00		197,000.00	129,718.65	67,281.35
Other Expenses	20-170-2	6,795.00		6,795.00	3,126.77	3,668.23
Engineering Services and Costs	20-165					
Salaries and Wages	20-165-1	0.00		0.00	0.00	0.00
Other Expenses	20-165-2	9,000.00		9,000.00	9,000.00	0.00
Department of Parks and Recreation	28-370					
Salaries and Wages	28-370-1	254,000.00		254,000.00	189,589.08	64,410.92
Other Expenses	28-370-2	175,860.00		175,860.00	148,780.45	29,099.55
Department of Public Works	26-305					
Salaries and Wages	26-305-1	2,750,000.00		2,750,000.00	1,952,602.98	797,397.02
Other Expenses:	26-305-2					
Sanitary Landfill	26-305-2	730,000.00		730,000.00	586,985.05	143,014.95
Miscellaneous Other Expenses	26-305-2	280,245.00		280,245.00	262,768.56	27,486.44
Public Buildings and Grounds	20-310					
Salaries and Wages	20-310-1	139,000.00		139,000.00	100,991.78	38,008.22
Other Expenses	20-310-2	116,530.00		116,530.00	106,460.69	10,079.31
				0.00	0.00	0.00
8. GENERAL APPROPRIATIONS						
(A) Operations - within "CAPS"						
PUBLIC SAFETY:						
Department of Public Safety	25-240					
Salaries and Wages	25-240-1	4,406,875.00		4,406,875.00	2,894,856.40	1,512,018.60
Other Expenses	25-240-2	234,500.00		234,500.00	188,538.13	45,961.87
Police 911 Dispatchers	25-250					
Salaries and Wages	25-250-1	388,400.00		388,400.00	282,240.54	106,159.46
Other Expenses	25-250-2	9,960.00		9,960.00	8,414.60	1,545.40
Uniform Fire Safety Act (P.L. 1983, Ch. 383)	25-265					
Salaries and Wages	25-265-1	165,222.00		165,222.00	110,058.38	45,163.62
Other Expenses	25-265-1	181,800.00		181,800.00	119,863.74	61,936.26
Emergency Management Services	25-262					
Salaries and Wages	25-262-1	17,000.00		17,000.00	12,423.16	4,576.85
Other Expenses	25-262-2	7,500.00		7,500.00	135.00	7,365.00
Contributions to First Aid Organizations	25-260-2	105,000.00		105,000.00	105,000.00	0.00
Interlocal Agreement - Fire District #3	25-263-1	10,000.00		10,000.00	0.00	10,000.00
Demolition	26-305					
Other Expenses	26-305-2	13,750.00		13,750.00	9,362.98	4,387.02
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Land Use Law (N.J.S.A. 40: 65 D-1)						
Planning Board	21-180					
Other Expenses	21-180-2	8,000.00		8,000.00	7,500.00	500.00
Zoning Board of Adjustments	21-185					
Other Expenses	21-185-2	8,000.00		8,000.00	7,500.00	500.00
Animal Regulation	27-340					
Salaries and Wages	27-340-1					
Other Expenses						
Contractual	27-340-2	194,000.00		194,000.00	149,717.76	44,282.25
Miscellaneous Other Expenses	27-340-2	0.00		0.00	0.00	0.00

GENERAL REVENUES		FCOA	Anticipated 2016	Realized in Cash in 2016	Excess/ (Shortfall)
Summary of Revenues		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
1. Surplus Anticipated		08-101	2,180,000.00	2,180,000.00	0.00
2. Surplus Anticipated With Consent of Director of Local Gov't Services		08-102	0.00	0.00	
3. Miscellaneous Revenues:					
Total Section A: Local Revenues		08-001	1,055,800.00	770,525.02	(284,974.98)
Total Section B: State Aid Without Offsetting Appropriations		09-001	1,593,228.00	1,120,862.50	(442,365.50)
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations		08-002	250,000.00	382,372.00	132,372.00
Total Section D: Interlocal Municipal Service Agreements		11-001	121,203.76	39,146.88	(82,146.88)
Total Section F: Public and Private Revenues		10-001	794,912.19	794,912.19	0.00
Total Section G: Other Special Items		08-004	460,022.00	360,085.70	(99,936.30)
Total Miscellaneous Revenues		13-099	4,244,955.86	3,467,904.29	(777,051.66)
4. Receipts from Delinquent Taxes			800,000.00	822,756.49	22,756.49
5. Subtotal General Revenues (Items 1,2,3 and 4)			7,224,955.95	6,470,660.78	(754,295.17)
6. Amount to be Raised by Taxes for Support of Municipal Budget:		XXXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes		07-190	20,086,897.94	XXXXXXXXXX	
b) Addition to Local District School Tax		07-191			
Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)		07-199	20,086,897.94	5,460,347.85	(14,626,550.09)
7. Total General Revenues		13-299	27,311,853.89	11,931,008.63	(15,380,845.26)
9/30 COLLECTION RATE: 2016 - 74.05% 2015 - 74.27%					(2,180,000.00)
Total Revenues needed to balance budget & replenish surplus					(17,560,845.26)

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Office of the Township Council	20-110					
Salaries and Wages	20-110-1	63,000.00		63,000.00	40,038.52	16,961.48
Other Expenses	20-110-2	18,950.00		18,950.00	11,074.27	7,875.73
Office of the Township Clerk	20-120					
Salaries and Wages	20-120-1	221,500.00		221,500.00	159,009.89	62,490.11
Other Expenses	20-120-2	8,800.00		8,800.00	6,539.38	2,260.62
Elections	20-120-2	7,000.00		7,000.00	4,843.31	2,156.69
Office of Township Solicitor	20-155					
Salaries and Wages	20-155-1	0.00		0.00	0.00	0.00
Other Expenses	20-155-2	216,000.00		216,000.00	203,952.38	12,047.62
Office of the Township Manager	20-100					
Salaries and Wages	20-100-1	162,000.00		162,000.00	115,423.10	46,576.90
Other Expenses	20-100-2	15,500.00		15,500.00	12,115.39	3,384.61
Department of Revenue and Finance	20-130					
Salaries and Wages	20-130-1	324,000.00		324,000.00	224,497.13	99,502.87
Other Expenses	20-130-2	46,150.00		46,150.00	37,363.47	8,786.53
Audit Services	20-135					
Other Expenses	20-135-2	32,800.00		32,800.00	32,800.00	0.00
Division of Tax Assessment	20-150					
Salaries and Wages	20-150-1	134,500.00		134,500.00	83,129.69	51,370.31
Other Expenses	20-150-2	13,200.00		13,200.00	5,902.97	7,297.03

GENERAL REVENUES	FCOA	Anticipated	Realized in	Excess/
		2016	Cash in 2016	(Shortfall)
1. Surplus Anticipated	08-101	2,180,000.00	2,180,000.00	-
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-102			
Total Surplus Anticipated	08-100	2,180,000.00	2,180,000.00	-
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXX			
Licenses:	XXXXXX			
Alcoholic Beverages	08-103	35,000.00	38,900.00	3,900.00
Other (Mercantile, campground, ice cream peddling, bingo, gravel pit)	08-104	181,600.00	109,486.80	(72,013.40)
Fees and Permits (Yard sale, copying fees, street opening, taxi cab, municipal fees)	08-105	79,500.00	64,073.49	(15,426.51)
Fines and Costs:	XXXXXX			
Municipal Court	08-110	101,600.00	83,913.10	(17,586.90)
Interest and Costs on Taxes	08-112	150,000.00	128,081.66	(21,918.35)
Interest on Investments and Deposits	08-113	3,000.00	39,230.67	36,230.67
Recreation Fees	08-105	40,000.00	65,761.60	25,761.60
Payments in Lieu of Taxes - Conifer	08-105	30,000.00	19,870.05	(10,129.95)
Payments in Lieu of Taxes - Yorkshire Place	08-105	15,000.00	13,030.95	(1,969.05)
Payments in Lieu of Taxes - Haven House	08-105	25,000.00	20,019.75	(4,980.25)
Bulk Trash Receipts	08-105	55,000.00	51,470.70	(3,529.30)
Amt. Anticipated from LTMUA	08-114	205,000.00	0.00	(205,000.00)
Cable Franchise Fees	08-105	135,000.00	138,708.56	1,708.56
Total Section A: Local Revenue	08-001	1,056,600.00	770,625.02	(284,974.98)
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations	XXXXXX	XXXXXX	XXXXXX	
Consolidated Municipal Property Tax Relief Aid	09-200	21,697.00	16,197.75	(6,399.25)
Energy Receipts (PL 1997, Chapters 162 & 167)	09-202	1,454,194.00	1,104,664.75	(349,529.25)
Garden State Trust	09-207	87,437.00	0.00	(87,437.00)
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,563,228.00	1,120,862.60	(442,365.60)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (NJSA 40A: 4-36 and NJAC 5:23-4.17)	XXXXXX	XXXXXX	XXXXXX	
Uniform Construction Code Fees	08-160	250,000.00	382,372.00	132,372.00
Total Section C: Dedicated Uniform Construction Code Fees Offset w/Appropriations	08-002	250,000.00	382,372.00	132,372.00
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations:	XXXXXX	XXXXXX	XXXXXX	
Boards of Education - Special Police	08-105	79,293.76	39,146.88	(40,146.88)
County Interlocal - Garage Services	08-105	42,000.00	0.00	(42,000.00)
Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations	11-001	121,293.76	39,146.88	(82,146.88)
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h)				
Total Section E: Interlocal Municipal Service Agreements Offset With Appropriations	08-003	0.00	0.00	
		Anticipated	Realized in	Excess/
GENERAL REVENUES	FCOA	2016	Cash in 2016	(Shortfall)
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXX	XXXXXX	XXXXXX	
Recycling Tonnage Grant	10-701	46,517.52	46,517.52	0.00
Clean Communities Program	10-770	90,872.08	90,872.08	0.00
Alcohol Education and Rehabilitation Fund	10-702	1,027.39	1,027.39	0.00
Small Cities Grant	10-707	550,000.00	550,000.00	0.00
FEMA		75,000.00	75,000.00	0.00
Body Armor Grant	10-713	295.20	295.20	0.00
Atlantic County JIF	10-714	3,400.00	3,400.00	0.00
Body Cameras		23,000.00	23,000.00	0.00
Click it or Ticket	10-716	5,000.00	5,000.00	0.00
Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Public and Private Revenues	10-001	794,912.19	794,912.19	0.00
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Other Special Items:	XXXXXX	XXXXXX	XXXXXX	
Uniform Fire Safety Act	08-105	280,022.00	237,085.70	(42,936.30)
Fire District Contributions	08-105	57,000.00	0.00	(57,000.00)
Capital Fund - Reserve for Debt Service	08-109	123,000.00	123,000.00	0.00
Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Other Special Items	08-004	460,022.00	360,085.70	(99,936.30)

OUTSTANDING CHECKS
 SEPT 2016

PRIOR	
55491	20.00
56083	21.17
56411	25.00
56596	15.84
57020	213.00
57130	12.00
57300	4.00
57476	30.00
57492	15.00
57535	10.89
57609	82.50
57818	20.00
57828	46.00
57979	21.00

SEPT	
58068	99.20
58080	3,993.20
58084	135.81
58094	1,500.00
58138	300.00
58154	278.00
58181	1,000.00
58199	21.70
58205	140,559.50
58206	280,227.00
58207	188,824.00
58210	57.55
58211	409.24
58213	549.00
58217	1,200.00
58218	180.00
58219	1,666.00
58220	75.00
58228	113.00
58234	3,370.15
58243	8,785.31
58245	115.50
58246	40.00
58250	1,009.33
58252	220.00

DIT'S	
	487.23
	833.54
	2,959.51
	476.00
	1,674.38
	29.79
	5.00
	1,320.00
	10.00
	1,250.00
	1,050.00
	2,658.00
	590.00
	4854.05
	9,973.48
	850.79
	15,781.35

515.40

634,728.49
635,243.89

44,803.12

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
(C) Capital Improvements - Excluded from "CAPS"						
Capital Improvement Fund	44-901	150,000.00		150,000.00	150,000.00	0.00
New Jersey Transportation Trust Fund Authority Act	41-865					0.00
Total Capital Improvements Excluded from "CAPS"		150,000.00	0.00	150,000.00	150,000.00	0.00
(D) Municipal Debt Service - Excluded from "CAPS"						
Payment of Bond Principal	45-920	2,200,000.00		2,200,000.00	1,680,000.00	XXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925	0.00			0.00	XXXXXXX
Interest on Bonds	45-930	450,000.00		450,000.00	388,052.78	XXXXXXX
Interest on Notes	45-935	1,000.00		1,000.00	1,000.00	XXXXXXX
Green Trust Loan Program:						XXXXXXX
Loan Repayments for Principal and Interest	45-940	125,000.00		125,000.00	124,366.37	XXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	2,776,000.00	0.00	2,776,000.00	2,193,419.16	XXXXXXX
8. GENERAL APPROPRIATIONS						
(E) Deferred Charges - Municipal - Excluded from "CAPS"						
(1) DEFERRED CHARGES:						
Special Emergency Authorization - 5 Years (N.J.S.A. 40A: 4-55)	46-875	37,000.00		37,000.00	37,000.00	XXXXXXX
Emergency Authorizations	46-870	10,000.00		10,000.00	10,000.00	XXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	47,000.00	0.00	47,000.00	47,000.00	XXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	3,988,710.19	0.00	4,014,731.34	3,374,641.49	57,609.00
(L) Subtotal General Appropriations	34-400	25,497,761.71	0.00	25,523,782.86	19,381,603.76	6,559,698.25
(M) Reserve for Uncollected Taxes	50-899	1,814,092.18	0.00	1,814,092.18	1,814,092.18	XXXXXXX
9. Total General Appropriations	34-499	27,311,853.89	0.00	27,337,875.04	21,195,695.94	5,659,698.25
Summary of Appropriations						
(A) Operations: (a & b) Within "CAPS" - Including Contingent	34-299	21,509,051.62	0.00	21,509,051.62	16,006,882.27	5,502,189.26
Other Operations	34-300	49,856.00		49,856.00	0.00	49,856.00
Interlocal Municipal Service Agreements	42-999	155,125.00		155,125.00	155,125.00	0.00
Public & Private Programs Offset by Revenues	40-999	810,929.19		836,950.34	829,097.34	7,853.00
Total Operations Excluded from "CAPS"	34-305	1,015,710.19	0.00	1,041,731.34	984,222.34	57,509.00
(C) Capital Improvements	44-999	150,000.00		150,000.00	150,000.00	0.00
(D) Municipal Debt Service	45-999	2,776,000.00		2,776,000.00	2,193,419.15	XXXXXXX
(E) Deferred Charges - Excluded from "CAPS"	46-999	47,000.00	0.00	47,000.00	47,000.00	0.00
(F) Judgments	37-480					0.00
(G) Cash Deficit	46-885					0.00
(K) Local District School Purposes	29-410					0.00
(N) Transferred to Bd of Education	28-405					0.00
(M) Reserve for Uncollected Taxes	50-899	1,814,092.18		1,814,092.18	1,814,092.18	0.00
Total General Appropriations	34-499	27,311,853.89	0.00	27,337,875.04	21,195,695.94	5,659,698.25

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
Health Insurance	23-220-2	49,656.00		49,656.00		49,656.00
Total Other Operations - Excluded from "CAPS"		49,656.00	0.00	49,656.00	0.00	49,656.00
Interlocal Municipal Service Agreements						
Cape May County Interlocal						
Garage Services	28-305	42,000.00		42,000.00	42,000.00	0.00
Special Resource Police	25-240					
Salaries and Wages	25-240-1	113,125.00		113,125.00	113,125.00	0.00
Total Interlocal Municipal Service Agreements	42-999	155,125.00	0.00	155,125.00	155,125.00	0.00
Public and Private Programs Offset by Revenues						
Recycling Tonnage Grant	41-701	46,517.52		46,517.52	46,517.52	0.00
Body Armor Grant	41-713	295.20		295.20	295.20	0.00
Local Share	41-703	7,852.00		7,852.00	0.00	7,852.00
Clean Communities Program	41-770	90,672.08		90,672.08	90,672.08	0.00
Atlantic County JIF	41-714	3,400.00		3,400.00	3,400.00	0.00
8. GENERAL APPROPRIATIONS						
(A) Operations - Excluded from "CAPS"	FCOA					
Public and Private Programs Offset by Revenues						
Click It or Ticket	41-716	5,000.00		5,000.00	5,000.00	0.00
Fire District Direct Program	41-726	8,165.00		8,165.00	8,164.00	1.00
Small Cities	41-707	550,000.00		550,000.00	550,000.00	0.00
Body Cameras		23,000.00		23,000.00	23,000.00	0.00
FEMA		75,000.00		75,000.00	75,000.00	0.00
Total Public and Private Programs Offset by Revenues	40-999	810,929.19		836,950.34	829,097.34	7,853.00
Total Operations - Excluded from "CAPS"	34-305	1,015,710.19	0.00	1,041,731.34	984,222.34	67,609.00

6. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Court	43-490					
Salaries and Wages	43-490-1	216,600.00		216,500.00	146,262.89	70,247.11
Other Expenses	43-490-2	12,950.00		12,950.00	10,956.49	2,093.51
Public Defender (P.L. 1997, C. 266)	43-495					
Salaries and Wages	43-495-1	11,200.00		11,200.00	8,184.63	3,015.37
INSURANCE						
General Liability	23-210-2	317,096.00		317,096.00	308,604.12	8,491.88
Workers Compensation Insurance	23-216-2	666,313.00		666,313.00	666,313.00	0.00
Employee Group Health	22-220-2	4,028,527.52		4,028,527.52	2,897,983.96	1,130,543.56
Salaries and Wages	23-220-1	108,000.00		108,000.00	57,166.68	50,833.32
Uniform Construction Code - Appropriations Offset by Dedicated Revenues (N.J.A.C. 6: 23-4.17)						
State Uniform Construction Code						
Construction Official	22-195					
Salaries and Wages	22-195-1	279,600.00		279,500.00	204,264.57	75,235.43
Other Expenses	22-195-2	14,135.00		14,135.00	11,217.50	2,917.50
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
Terminal Leave						
Salaries and Wages	30-145-1	380,000.00		380,000.00	380,000.00	0.00
Celebration of Public Events or Holidays (N.J.S.A. 40: 48-5.4)	30-420-2	89,040.00		89,040.00	78,871.71	10,168.29
6. GENERAL APPROPRIATIONS						
(A) Operations - within "CAPS"	FCOA	2016	Appropriated for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Expended 2016	
UNCLASSIFIED:					Paid or Charged	Reserved
OTHER COMMON OPERATING FUNCTIONS						
UTILITY EXPENSES AND BULK PURCHASES:						
Electricity	31-430-2	205,500.00		205,500.00	135,984.61	69,515.39
Street Lighting	31-435-2	360,000.00		360,000.00	263,669.74	76,310.26
Telephone	31-440-2	85,000.00		85,000.00	56,761.80	28,238.10
Water	31-445-2	13,900.00		13,900.00	9,666.60	4,333.50
Natural Gas	31-446-2	70,000.00		70,000.00	34,489.30	35,510.70
Heating Oil	31-447-2	35,000.00		35,000.00	1,079.80	33,920.20
Gasoline	31-460-2	338,500.00		338,500.00	125,075.19	213,424.81
Total Operations within "CAPS"	34-199	19,094,243.52	0.00	19,094,243.52	13,872,732.89	5,221,610.63
B. Contingent	35-470	300.00		300.00		300.00
Total Operations Including Contingent - within "CAPS"	34-201	19,094,543.52	0.00	19,094,543.52	13,872,732.89	5,221,810.63
E. Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
(2) STATUTORY EXPENDITURES:						
Public Employees' Retirement System	36-471	601,226.00		601,226.00	569,361.67	31,844.33
Social Security System (O.A.S.I.)	36-472	800,000.00		800,000.00	559,844.70	240,155.30
Police and Firemen's Retirement System of N.J.	36-473	903,082.00		903,082.00	802,901.40	180.60
Defined Contribution Retirement Program	36-476	10,200.00		10,200.00	3,047.33	7,152.67
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	100,000.00		100,000.00	98,954.28	1,045.72
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	2,414,508.00	0.00	2,414,508.00	2,134,129.38	280,378.62
(G) Cash Deficit of Preceding Year	46-855					
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-289	21,509,051.52	0.00	21,509,051.52	16,006,862.27	5,502,189.25

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT:						
Division of Taxation	20-145					
Salaries and Wages	20-145-1	190,500.00		190,500.00	134,041.89	56,458.11
Other Expenses:						
Liquidation of Tax Title Liens	20-145-2	9,725.00		9,725.00	6,037.23	3,687.77
Miscellaneous Other Expenses	20-145-2	1,000.00		1,000.00	0.00	1,000.00
Department of Planning and Development	20-170					
Salaries and Wages	20-170-1	197,000.00		197,000.00	129,718.65	67,281.35
Other Expenses	20-170-2	6,795.00		6,795.00	3,126.77	3,668.23
Engineering Services and Costs	20-165					
Salaries and Wages	20-165-1	0.00		0.00	0.00	0.00
Other Expenses	20-165-2	9,000.00		9,000.00	9,000.00	0.00
Department of Parks and Recreation	28-370					
Salaries and Wages	28-370-1	254,000.00		254,000.00	189,689.08	64,410.92
Other Expenses	28-370-2	175,880.00		175,880.00	146,780.46	29,099.55
Department of Public Works	26-305					
Salaries and Wages	26-305-1	2,750,000.00		2,750,000.00	1,952,602.98	797,397.02
Other Expenses:	26-305-2					
Sanitary Landfill	26-305-2	730,000.00		730,000.00	586,985.05	143,014.95
Miscellaneous Other Expenses	26-305-2	280,245.00		280,245.00	252,768.66	27,486.44
Public Buildings and Grounds	20-310					
Salaries and Wages	20-310-1	139,000.00		139,000.00	100,991.78	38,008.22
Other Expenses	20-310-2	116,530.00		116,530.00	106,460.69	10,070.31
				0.00	0.00	0.00
8. GENERAL APPROPRIATIONS						
(A) Operations - within "CAPS"	FCOA	2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
PUBLIC SAFETY:						
Department of Public Safety	25-240					
Salaries and Wages	25-240-1	4,406,875.00		4,406,875.00	2,894,856.40	1,512,018.60
Other Expenses	25-240-2	234,500.00		234,500.00	188,536.13	45,963.87
Police 911 Dispatchers	25-250					
Salaries and Wages	25-250-1	388,400.00		388,400.00	282,240.54	106,159.46
Other Expenses	25-250-2	9,960.00		9,960.00	8,414.60	1,546.40
Uniform Fire Safety Act (P.L. 1983, Ch. 363)	25-265					
Salaries and Wages	25-265-1	155,222.00		155,222.00	110,058.38	45,163.62
Other Expenses	25-265-1	181,800.00		181,800.00	119,863.74	61,936.26
Emergency Management Services	25-252					
Salaries and Wages	25-252-1	17,000.00		17,000.00	12,423.15	4,576.85
Other Expenses	25-252-2	7,500.00		7,500.00	135.00	7,365.00
Contributions to First Aid Organizations	25-260-2	105,000.00		105,000.00	105,000.00	0.00
Interlocal Agreement - Fire District #3	25-263-1	10,000.00		10,000.00	0.00	10,000.00
Demolition	26-305					
Other Expenses	26-305-2	13,750.00		13,750.00	9,362.98	4,387.02
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Land Use Law (N.J.S.A. 40: 55 D-1)						
Planning Board	21-180					
Other Expenses	21-180-2	8,000.00		8,000.00	7,500.00	500.00
Zoning Board of Adjustments	21-185					
Other Expenses	21-185-2	8,000.00		8,000.00	7,500.00	500.00
Animal Regulation	27-340					
Salaries and Wages	27-340-1					
Other Expenses						
Contractual	27-340-2	194,000.00		194,000.00	149,717.75	44,282.25
Miscellaneous Other Expenses	27-340-2	0.00		0.00	0.00	0.00

GENERAL REVENUES		FCOA	Anticipated 2016	Realized in Cash In 2016	Excess/ (Shortfall)
Summary of Revenues		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
1. Surplus Anticipated		08-101	2,180,000.00	2,180,000.00	0.00
2. Surplus Anticipated With Consent of Director of Local Gov't Services		08-102	0.00	0.00	
3. Miscellaneous Revenues:					
Total Section A: Local Revenues		08-001	1,055,500.00	770,525.02	(284,974.98)
Total Section B: State Aid Without Offsetting Appropriations		09-001	1,583,228.00	1,120,862.50	(442,365.50)
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations		08-002	250,000.00	382,372.00	132,372.00
Total Section D: Interlocal Municipal Service Agreements		11-001	121,293.76	39,146.88	(82,146.88)
Total Section E: Public and Private Revenues		10-001	794,912.19	794,912.19	0.00
Total Section G: Other Special Items		08-004	480,022.00	360,085.70	(99,936.30)
Total Miscellaneous Revenues		13-099	4,244,955.95	3,467,904.29	(777,051.66)
4. Receipts from Delinquent Taxes			800,000.00	822,758.49	22,758.49
5. Subtotal General Revenues (Items 1,2,3 and 4)			7,224,955.95	6,470,660.78	(764,295.17)
6. Amount to be Raised by Taxes for Support of Municipal Budget:		XXXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes		07-190	20,086,897.94	XXXXXXXXXX	
b) Addition to Local District School Tax		07-191			
Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)		07-199	20,086,897.94	5,460,347.85	(14,626,550.09)
7. Total General Revenues		13-299	27,311,853.89	11,931,008.63	(16,380,845.26)
9/30 COLLECTION RATE: 2016 - 74.05% 2015 - 74.27%					(2,180,000.00)
Total Revenues needed to balance budget & replenish surplus					(17,660,845.26)

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2016	
		2016	for 2016 by Emergency Appropriation	Total for 2016 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Office of the Township Council	20-110					
Salaries and Wages	20-110-1	63,000.00		63,000.00	48,038.52	16,961.48
Other Expenses	20-110-2	18,950.00		18,950.00	11,074.27	7,875.73
Office of the Township Clerk	20-120					
Salaries and Wages	20-120-1	221,500.00		221,500.00	159,009.89	62,490.11
Other Expenses	20-120-2	8,800.00		8,800.00	6,539.38	2,260.62
Elections	20-120-2	7,000.00		7,000.00	4,843.31	2,156.69
Office of Township Solicitor	20-155					
Salaries and Wages	20-155-1	0.00		0.00	0.00	0.00
Other Expenses	20-155-2	216,000.00		216,000.00	203,952.38	12,047.62
Office of the Township Manager	20-100					
Salaries and Wages	20-100-1	162,000.00		162,000.00	115,423.10	46,576.90
Other Expenses	20-100-2	15,500.00		15,500.00	12,115.39	3,384.61
Department of Revenue and Finance	20-130					
Salaries and Wages	20-130-1	324,000.00		324,000.00	224,497.13	99,502.87
Other Expenses	20-130-2	46,150.00		46,150.00	37,363.47	8,786.53
Audit Services	20-135					
Other Expenses	20-135-2	32,800.00		32,800.00	32,800.00	0.00
Division of Tax Assessment	20-150					
Salaries and Wages	20-150-1	134,500.00		134,500.00	83,129.69	51,370.31
Other Expenses	20-150-2	13,200.00		13,200.00	5,902.97	7,297.03

GENERAL REVENUES	FCOA	Anticipated	Realized in	Excess/
		2016	Cash in 2016	(Shortfall)
1. Surplus Anticipated	08-101	2,180,000.00	2,180,000.00	-
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-102			
Total Surplus Anticipated	08-100	2,180,000.00	2,180,000.00	-
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXX			
Licenses:	XXXXXX			
Alcoholic Beverages	08-103	35,000.00	38,900.00	3,900.00
Other (Mercantile, campground, ice cream peddling, bingo, gravel pit)	08-104	181,600.00	109,486.80	(72,013.40)
Fees and Permits (Yard sale, copying fees, street opening, taxi cab, municipal fees)	08-105	79,500.00	64,073.49	(15,426.51)
Fines and Costs:	XXXXXX			
Municipal Court	08-110	101,500.00	83,913.10	(17,586.90)
Interest and Costs on Taxes	08-112	160,000.00	128,081.66	(21,938.35)
Interest on Investments and Deposits	08-113	3,000.00	39,230.67	36,230.67
Recreation Fees	08-105	40,000.00	65,761.60	25,761.60
Payments in Lieu of Taxes - Conifer	08-105	30,000.00	19,870.05	(10,129.95)
Payments in Lieu of Taxes - Yorkshire Place	08-105	15,000.00	13,030.95	(1,969.05)
Payments in Lieu of Taxes - Haven House	08-105	25,000.00	20,019.76	(4,980.25)
Bulk Trash Receipts	08-105	55,000.00	51,470.70	(3,529.30)
Amt. Anticipated from LTMUA	08-114	205,000.00	0.00	(205,000.00)
Cable Franchise Fees	08-105	135,000.00	136,706.66	1,706.66
Total Section A: Local Revenue	08-001	1,055,500.00	770,625.02	(284,874.98)
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations	XXXXXX	XXXXXX	XXXXXX	
Consolidated Municipal Property Tax Relief Aid	09-200	21,697.00	16,197.75	(5,399.25)
Energy Receipts (PL 1997, Chapters 162 & 167)	09-202	1,454,194.00	1,104,664.75	(349,529.25)
Garden State Trust	09-207	87,437.00	0.00	(87,437.00)
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,563,228.00	1,120,862.50	(442,365.50)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (NJSA 40A: 4-36 and NJAC 5:23-4.17)	XXXXXX	XXXXXX	XXXXXX	
Uniform Construction Code Fees	08-160	250,000.00	382,372.00	132,372.00
Total Section C: Dedicated Uniform Construction Code Fees Offset w/Appropriations	08-002	250,000.00	382,372.00	132,372.00
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations:	XXXXXX	XXXXXX	XXXXXX	
Boards of Education - Special Police	08-105	79,293.76	39,146.88	(40,146.88)
County Interlocal - Garage Services	08-105	42,000.00	0.00	(42,000.00)
Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations	11-001	121,293.76	39,146.88	(82,146.88)
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h)				
Total Section E: Interlocal Municipal Service Agreements Offset With Appropriations	08-003	0.00	0.00	
GENERAL REVENUES	FCOA	Anticipated	Realized in	Excess/
		2016	Cash in 2016	(Shortfall)
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXX	XXXXXX	XXXXXX	
Recycling Tonnage Grant	10-701	46,517.52	46,517.52	0.00
Clean Communities Program	10-770	90,872.08	90,872.08	0.00
Alcohol Education and Rehabilitation Fund	10-702	1,027.39	1,027.39	0.00
Small Cities Grant	10-707	550,000.00	550,000.00	0.00
FEMA		75,000.00	75,000.00	0.00
Body Armor Grant	10-713	295.20	295.20	0.00
Atlantic County JIF	10-714	3,400.00	3,400.00	0.00
Body Cameras		23,000.00	23,000.00	0.00
Click it or Ticket	10-716	5,000.00	5,000.00	0.00
Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Public and Private Revenues	10-001	794,912.19	794,912.19	0.00
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Other Special Items:	XXXXXX	XXXXXX	XXXXXX	
Uniform Fire Safety Act	08-106	280,022.00	237,065.70	(42,936.30)
Fire District Contributions	08-105	57,000.00	0.00	(57,000.00)
Capitol Fund - Reserve for Debt Service	08-109	123,000.00	123,000.00	0.00
Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Other Special Items	08-004	460,022.00	360,065.70	(99,936.30)

CASH RECONCILIATION SEPTEMBER 30, 2016

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	45,665.01	15,899,830.48	652,499.87	15,292,995.62
Trust - Assessment				
Trust - Dog License	13.40	13,660.65	162.00	13,512.05
Trust - Other	6,687.49	2,319,099.59	23,978.28	2,301,808.80
Capital - General		212,211.85		212,211.85
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
Total	52,365.90	18,444,802.57	676,640.15	17,820,528.32

*Include Deposits In Transit (and change funds)

**Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2016

I also certify that all amounts, if any, shown for investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at December 31, 2016

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: 

Title: CFO, Township of Lower

OUTSTANDING CHECKS
SEPT 2016

PRIOR		SEPT		DIT'S
55491	20.00	58068	99.20	487.23
56083	21.17	58080	3,993.20	833.54
56411	25.00	58084	135.81	2,959.51
56596	15.84	58094	1,500.00	476.00
57020	213.00	58138	300.00	1,674.38
57130	12.00	58154	278.00	29.79
57300	4.00	58181	1,000.00	5.00
57476	30.00	58199	21.70	1,320.00
57492	15.00	58205	140,559.50	10.00
57535	10.89	58206	280,227.00	1,250.00
57609	62.50	58207	188,824.00	1,050.00
57819	20.00	58210	57.55	2,658.00
57828	45.00	58211	409.24	590.00
		58213	549.00	4854.05
57979	21.00	58217	1,200.00	9,973.48
		58218	180.00	850.79
		58219	1,666.00	15,781.35
		58220	75.00	
		58228	113.00	
		58234	3,370.15	
		58243	8,785.31	
		58245	115.50	
		58246	40.00	
		58250	1,009.33	
		58252	220.00	
<hr/>				
	515.40		634,728.49	
			<u>635,243.89</u>	<u>44,803.12</u>

	Total	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
BEG. BAL. JAN. 1, 2016	8,187,891.43	8,187,891.43	7,585,890.64	11,148,385.84	5,302,628.54	10,197,157.44	11,979,358.52	9,786,779.07	10,675,801.68	19,403,821.31
RECEIPTS:										
Per Revenue Status	54,628,277.41	3,960,999.37	10,606,216.27	5,810,305.33	5,860,728.30	8,506,182.17	882,533.01	6,616,409.20	11,147,064.09	1,227,839.67
less: post cash surplus	(2,180,000.00)			(2,180,000.00)						
Interest due from Capital	(6,623.39)	(1,774.05)	(1,906.12)	(1,811.81)	(843.46)	(64.81)	(62.73)	(54.04)	(54.05)	(52.32)
Interest due from Escrow	(816.99)			(357.10)	(105.50)	(103.25)	(96.53)	(1.23)	(72.49)	(80.84)
Transfers:	52,440,837.03	3,959,225.32	10,604,310.15	3,628,136.42	5,859,779.34	8,506,014.11	882,373.75	6,616,353.88	11,146,937.55	1,227,706.51
Capital	9,829,039.40			(123,000.00)	5,123,000.00			90,400.00	4,738,699.40	
DUE TRUST	(3,675.03)								(3,675.03)	
Grants Received:										
SC \$ RECD 0144	2,500.50		2,500.50							
COASTAL RES. \$ RECD	64,180.00			34,420.00	4,320.00		9,355.00			16,085.00
RECYCLING TONNAGE \$	46,517.52	46,517.52								
CLICKIT OR TICKET \$	5,000.00									
BODY CAMERA \$	23,000.00				5,000.00					
CC \$	90,672.08					23,000.00				
FEMA \$ - DUE TRUST	0.00					90,672.08				
BODY ARMOR \$	3,415.50					6,393.73		(6,393.73)		
ALED \$ RECD	1,027.39					745.00				
OPEN SPACE \$	36,260.00						1,027.39			2,670.50
DSGPO\$	4,950.00						36,260.00			
273,847.96								4,950.00		
TOTAL RECEIPTS:	62,543,784.39	4,005,742.84	10,608,810.65	3,539,556.42	10,992,099.34	8,626,324.92	939,016.14	6,705,310.15	15,881,961.92	1,246,462.01
DISBURSEMENTS:										
2015 Reserves	813,542.99	379,018.26	167,587.66	86,956.66	109,615.44	11,820.87	14,900.60	11,631.91	1,407.60	28,604.00
2016 Current	54,052,243.92	4,218,188.61	6,861,765.88	9,469,829.12	5,668,797.73	6,676,491.09	2,732,231.53	5,868,889.13	7,275,883.50	5,280,187.33
June 30 pr posted to July	0.00						424,233.75	(424,233.75)		
2016 Capital	1,711,815.80	45,761.03	53,335.04	66,969.22	491,444.81	325,946.71	69,607.03	390,654.52	79,387.91	188,707.53
less: CIF post	(150,000.00)			(150,000.00)						
less: Def chgs reassess	(47,000.00)			(47,000.00)						
less: Due capital	(1,000.00)			(1,000.00)						
56,577,602.71										
Appropriation Refunds:	(869,921.53)	(83,204.27)	(38,373.12)	(42,441.26)	(172,287.54)	(169,636.85)	(109,377.32)	(30,654.27)	(202,736.72)	(69,210.18)
TOTAL DISBURSEMENTS	55,509,681.18	4,607,743.63	7,044,315.45	9,385,313.72	6,097,570.44	6,844,623.84	3,131,595.59	5,816,287.54	7,153,942.29	5,426,288.68
END. BAL. DEC. 31, 2016	15,221,994.64	7,585,890.64	11,148,385.84	5,302,628.54	10,197,157.44	11,979,358.52	9,786,779.07	10,675,801.68	19,403,821.31	15,221,994.64
Total Appropriation Refunds	(869,921.53)	(83,204.27)	(38,373.12)	(42,441.26)	(172,287.54)	(169,636.83)	(109,377.32)	(30,654.27)	(202,736.72)	(69,210.18)
Bank Balance										
Checking	6,854,679.89	10,595,373.52	10,595,373.52	5,860,075.05	9,439,670.51	11,217,362.50	10,099,147.17	9,675,396.32	18,921,627.98	15,735,669.77
Online Payment Acct	165,909.98	379,284.07	379,284.07	89,903.05	100,136.37	345,884.16	48,123.69	200,009.05	376,652.10	76,766.64
Total Bank Balance	7,020,589.87	10,974,657.59	10,974,657.59	5,949,978.10	9,539,806.88	11,563,246.66	10,147,270.86	9,875,405.37	19,298,280.08	15,812,435.41
ADD: Deposits in Transit	663,087.43	185,868.89	185,868.89	52,598.42	676,288.44	495,788.99	44,208.99	819,485.61	111,495.48	44,803.12
LESS: Outstanding Checks	(97,766.66)	(12,140.58)	(12,140.58)	(699,947.98)	(18,937.88)	(79,677.13)	(404,700.77)	(19,089.30)	(5,954.25)	(635,243.89)
Adjusted Bank Balance	7,585,890.64	11,148,385.84	11,148,385.84	5,302,628.54	10,197,157.44	11,979,358.52	9,786,779.07	10,675,801.68	19,403,821.31	15,221,994.64
Monthly Interest Received-		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Current Fund	39,230.57	4,265.38	5,555.03	5,753.85	3,041.32	4,314.99	3,767.91	2,579.07	5,320.31	4,692.71
Interest Rate		0.45%	0.45%	0.40%	0.40%	0.36%	0.36%	0.30%	0.30%	0.30%



Lower Township Police Department Monthly Activity Report

2016

	September	Total:
General Complaints and Service Calls (Total)	4,398	41346
Aggravated Assaults	1	8
Animal Control Complaints	32	195
Arson	0	0
Assaults	6	46
Assaults on Police Officers (UCR Report Return "A")	0	5
Bias Incidents	0	0
Burglaries	2	61
Community Policing Services	339	2991
Criminal Mischief Complaints	23	241
Death Investigations	2	25
Disorderly Conduct Complaints	64	505
Domestic Violence Complaints	40	282
Domestic Violence with Assaults	5	50
Emergency Medical Calls with L. T. Rescue	222	1979
Fire Calls & Alarms Police Response (Total)	26	563
Harassment	27	210
Local Ordinance Complaints	0	33
Local Ordinance Warnings	0	1
Motor Vehicle Accidents	45	393
Motor Vehicle Stops	322	3663
Motor Vehicle Stops / Summons' Issued	38	581
Narcotics	5	87
Property Checks	1922	19055
Residential and Commercial Alarm Calls	54	544
Robbery	0	4
Thefts	31	208
Traffic Summons Issued	108	1132
Traffic Warnings	7	121
Weapons Offenses	1	15
Adult Arrests (UCR Report Return "A")	44	347
Juvenile Arrests (UCR Report Return "A")	7	40
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	11	54
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	2	60
Investigation Reports Completed	94	792
Supplemental Investigation Reports Completed	39	330
Total Value Property Stolen (UCR Report Return "A")	\$ 24,332.00	\$ 210,108.00
Total Value Property Recovered (UCR Report Return "A")	\$ 432.00	\$ 28,495.00



Lower Township Police Department Monthly Activity Report

2016

	September	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	0
(V) Vacation	516	6443.8
(P) Personal	131.5	1063
(C) Used Comp Hours	49	239
(S) Sick Hours	317.5	2506.9
(WC) Injury Hours	102	1448
Schedule Soft Training Hours	920	5028
(M) Military Training	348	2329
Police Department Overtime in Hours		
(K= Patrol) Operations Overtime	223.5	1467
(CE = Patrol) Operations Comp Time	420.01	1508.28
(K = Detective) Investigation Division Overtime	28.5	448
(CE= Detective) Investigation Division Comp Time	54.75	170.25
(COT) Court Overtime	31	139.5
(CCE) Court Comp Time	9	60
(H) Holiday Overtime	111.5	730
(HCE) Holiday Comp Time	15.5	180.5
Government/Grant Funding Overtime in Hours		0
(CIOT) Click It or Ticket	0	80
(COPS) Cops n Shops	0	0
	JV Curfew	0
(DDEF / DSGP) DWI Grants	54	259
	Other	0
Private Funding Overtime in Hours		0
(OSC) Special Detail	99	909.5

Prepared By:

Chief William Mastriana

Chief William Mastriana

Date: 10/24/2016 _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-315

TITLE:

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution;; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

CONTRACT NEGOTIATION – FLEX SPENDING

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on _____, 2016 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2016.

Julie A Picard, Township Clerk