

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
October 15, 2018 - 7:00 P.M.

Meeting called to order

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Presentation of Certificates – Mayor Simonsen/Councilman Perry

Consent Agenda

Approval of Minutes - October 1, 2018
Approval of Closed Session Minutes - October 1, 2018
Res. #2018-315 Payment of Vouchers \$ 548,153.33
Res. #2018-316 A Resolution Approving the Release of a Cash Site Plan Performance Guarantee and Replacement of Same with Site Plan Improvement Bond for WAWA, Inc, Block 499.02, Lot 33.01
Res. #2018-317 Approving a Professional Service Contract with Engineering Design Associates, PA, for Rabbit Run Site Specific Water Quality Management Plan Amendment (Not to exceed \$11,000)
Res. #2018-318 Approval for 2018 Christmas Parade
Res. #2018-319 A Resolution Authorizing a Lease Agreement Payment for the Joint Public Safety Facility (\$165,611.26)
Res. #2018-320 Approval of Contribution to Lower Township Rotary (\$800)
Res. #2018-321 Authorization for the Payout of Accumulated Compensatory Time (E.Coombs \$9,205.48)
Res. #2018-322 A Resolution Re-establishing a Green Team
Res. #2018-323 Authorization for the Payout of Accumulated Compensatory Time (M. Szemcsak \$4,602.74)
Res. #2018-324 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Bulletproof Vest \$5,587.50)
Res. #2018-325 A Resolution Authorizing Cape May Limousine to Add an Additional Vehicle to their Limousine License
Res. #2018-326 Approving a Professional Service Contract with Engineering Design Associates, PA for Schellengers Landing Safety Improvements & Identification Program (Not to exceed \$52,000)

Regular Agenda

Res. #2018-327 Payment of Vouchers \$5,000 – Lower Twp Rescue

Manager's Report

Engineer's Report

Administrative Reports

Monthly Reports – Clerk, Dog, Police, Tax, Vital Statistics
2018 Tax Sale Summary

Council Comments

Call to the Public

Closed Session

Res. #2018-328 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Attorney-Client Privilege; Possible Litigation; Possible Personnel Issue**

Adjournment

COUNCIL MEETING MINUTES – October 1, 2018

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on October 1, 2018 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Roland Roy, Jr.
Deputy Mayor Frank Sippel
Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Proclamation - Put the Brakes on Fatalities Day, October 10, 2018

Mayor Simonsen read a proclamation declaring October 10, 2018 as "Put the Brakes on Fatalities Day" in Lower Township, in an effort to increase awareness and improve safe driving behaviors on the roadways.

Consent Agenda

Approval of Minutes September 17, 2018

Res. #2018-306 Payment of Vouchers \$ 859,460.01

Res. #2018-307 Authorizing Payout of Terminal Leave (J.Hill \$292.67)

Res. #2018-308 Resolution Authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for Solid Waste Disposal and Recycling Services (1 year)

Res. #2018-309 Authorization for the Payout of Accumulated Compensatory Time (D.Whitten \$7,769.04)

Res. #2018-310 A Resolution Appointing A Clean Communities Coordinator (L.Thomas \$3,500; 1/1/18-12/31/19)

Res. #2018-311 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GovDeals Online Auction Website

Res. #2018-312 Certification of Lot Clearing Charges to the Tax Collector (5 properties \$4,350.)

Res. #2018-313 Amending Bid Acceptance and Award of 2019 Ford Explorer Base Model 4WD for Fire Safety

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
ROY			X			
SIPPEL		X	X			
SIMONSEN	X		X			

Regular Agenda

Ordinance 2018-19 An Ordinance Amending and Supplementing Chapter 419 – Littering, of the Code of the Township of Lower, In Order to Establish Article III, Prohibiting the Release of Balloons Inflated with Helium or Other Gases that are Lighter than Air Within the Township of Lower. This is the 2nd reading and public hearing for this Ordinance. This Ordinance has been published, posted and made available to the public.

Councilmember Conrad thanked Deputy Mayor Sippel for bringing the balloon ordinance back.

Sharon Bloom, Cape Woods, thanked Council for their support and explained the detriment of balloons and plastics to marine life.

Mayor Simonsen suggested future signage and a newspaper press release to bring about awareness.

On Ordinance #2018-19:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

Manager's Report

Manager Ridgway informed Council that he has prepared the list of members for the Green Team and the Opportunity Zone. He gave an update of LTMUA's master sewer plan for 2020 to include Trotter Way and Erma Park. He announced the Turkey Trot event on the morning of Thanksgiving, and spoke of his attendance at recent events at NASW, including the Run for the Fallen opening ceremonies, thanking Eileen Kreis for her efforts.

Administrative Reports

Police, Treasurer

Council Comments

Councilmember Conrad commended Eileen Kreis for her work on the Run for the Fallen. He gave an update on the berm in the Villas, and the CRS program bringing insurance breaks, and announced an upcoming Substance Abuse Information Panel Meeting on October 9th at Township Hall.

Councilmember Perry gave an update on the pipe restoration under Clubhouse Drive and the Roseann Avenue Project. He also informed of a beautification award presented to the Township from the LT Chamber of Commerce for the Beach Drive Pedestrian Safety Improvement Project and requested the RAB be invited to the next meeting to thank them publically for their efforts.

Councilmember Roy- no comments

Deputy Mayor Sippel announced the upcoming Veterans' Art Exhibit, Veterans' Parade, and American Legion hurricane relief efforts. He also spoke briefly about the Lower Township Children's Fund.

Manager Ridgway informed Council that two of the new Recreation programs have sold out.

Mayor Simonsen thanked Eileen Kreis for her work with Run for the Fallen and spoke briefly about plans for next year's event. He announced upcoming events including a free flu clinic and Autumn Fest.

Call to the Public

Rich Harron, Jr., Wildwood Ave., addressed Council to voice disappointment and question the process in which an incident was handled. Solicitor Stefankiewicz explained the process. Mr. Harron described the incident, offered his opinion, and threatened to remove his children from Township sports if the Township doesn't take a stance against public protest where children are present. Solicitor Stefankiewicz advised that, though personal opinions may differ, the conduct described is Constitutionally protected and therefore Council is legally and ethically obligated to follow the law. Mr. Harron continued to question the advice of the solicitor. Mayor Simonsen informed that Council is forbidden to meet as a body without public notice.

Manager Ridgway shared his opinion as a former coach and his current role to protect the Township. Discussion continued. Solicitor Stefankiewicz suggested investigating a code of conduct for Township coaches.

Kevin Boyle, NCM, addressed Council as a Veteran, Police Officer and coach, to voice agreement with Rich Harron, Jr.

Tom Poussart, Shawmount Ave, inquired about the cost estimate for the Roseann Avenue Project and questioned the bid for site restoration. Manager Ridgway explained the change in the cost of the project and agreed to get the additional information for Mr. Poussart.

Rich Harron Jr. questioned Council's intent to make a timely decision regarding the above matter. After a brief exchange with Council, Manager Ridgway agreed to contact Mr. Harron by the end of the week.

Closed Session

Res. #2018-314

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.
Attorney/Client Privilege; Possible Litigation

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY		X	X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

Council adjourned to closed session at 7:51pm

Council returned to open session at 8:35pm

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 8:36 p.m.

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784 CAPE MAY STAR & WAVE			Continued					
	18-02614	10/05/18	LEGAL PUBLICATION 10/3/18	Open	13.02	0.00		
					<u>1,344.16</u>			
00807 CDW-GOVERNMENT INC*								
	18-02241	08/20/18	MDT DOCKING STATIONS	Open	1,288.24	0.00		
	18-02449	09/17/18	HARD DRIVE	Open	189.46	0.00		
					<u>1,477.70</u>			
00825 COMCAST*								
	18-02575	10/03/18	9/28-10/27/18 FS INTERNET	Open	154.27	0.00		PCI
	18-02602	10/04/18	AUGUST 2018 INTERNET	Open	947.36	0.00		PCI
	18-02603	10/04/18	SEPTEMBER 2018 INTERNET	Open	596.33	0.00		PCI
					<u>1,697.96</u>			
01171 VERIZON WIRELESS - TOWNHALL								
	18-02568	10/02/18	VERIZON ACT#622310837-00001	Open	560.65	0.00		
	18-02640	10/09/18	8/29-9/28 IPHONE 723051842-000	Open	946.63	0.00		
					<u>1,507.28</u>			
01200 DELTA DENTAL PLAN OF NJ								
	18-02592	10/03/18	SEPT 2018 CLAIMS GROUP 9427	Open	12,886.30	0.00		
01220 DRAEGER, INC*								
	18-02503	09/21/18	ALCHOTEST SOLUTION	Open	240.00	0.00		
01239 DIANA L DeNOTE								
	18-02661	10/10/18	CONTRACTUAL REIMBURSEMENT M	Open	554.04	0.00		
01281 JEFFREY DOUGLASS								
	18-02601	10/04/18	CONTRACTUAL REIMBURSEMENT V	Open	65.00	0.00		
01483 FRA TECHNOLOGIES*								
	18-02441	09/14/18	2019 MAINTENANCE CONTRACT	Open	750.00	0.00		
01530 FIRE DISTRICT #1								
	18-00642	03/12/18	2018 FIRE DISTRCT #1 TAXES	Open	2,939.04	0.00		
01540 FIRE DISTRICT #2								
	18-00641	03/12/18	2018 FIRE DISTRICT #2 TAXES	Open	3,918.72	0.00		
01550 FIRE DISTRICT #3								
	18-00626	03/08/18	2018 FIRE DISTRICT #3 TAXES	Open	1,306.24	0.00		
01603 GENERAL CODE PUBLISHERS*								
	18-02613	10/05/18	CODE ANALYSIS & SUPPLEMENT #31	Open	2,206.24	0.00		
01649 GARDEN STATE HWY PRODUCTS, INC*								
	18-02222	08/15/18	SIGNS	Open	521.00	0.00		
01685 W.W. GRAINGER, INC.*								
	18-02418	09/12/18	PATROL SUPPLIES	Open	83.86	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01806 ANTHONY J HARVATT, II, ESQ								
	18-00759	03/21/18	ZBA SOLICITOR SALARY	Open	625.00	0.00		
	18-02631	10/09/18	PREPARATION OF RESOLUTION 9/6	Open	600.00	0.00		
					<u>1,225.00</u>			
02025 HUNTER JERSEY PETERBILT*								
	18-01223	05/02/18	PARTS FOR TRUCKS/JULY	Open	625.90	0.00		
02292 DONALD LOMBARDO								
	18-02552	10/01/18	JULY -SEPT CONTRACTUAL REIMB	Open	1,277.64	0.00		
02585 WILLIAM MASTRIANA								
	18-02670	10/11/18	CONFERENCE REIMBURSEMENT FL	Open	1,197.76	0.00		
02677 KAREN F. WOLF								
	18-02653	10/10/18	CONTRACTUAL REIMBURSEMENT M	Open	23.13	0.00		
02725 THOMAS MILLS								
	18-02572	10/03/18	INSPECTION FOR DAVE PERRY 9/28	Open	28.23	0.00		
03026 NJ STATE HEALTH BENEFITS								
	18-02532	09/26/18	OCT 2018 RETIRES ID 024700	Open	103,407.41	0.00		
	18-02533	09/26/18	OCT 2018 ACTIVE ID 024700	Open	186,138.84	0.00		
					<u>289,546.25</u>			
03052 NATIONAL FIRE PROTECTION ASSN*								
	18-02430	09/13/18	NFPA SUBSCRIPTION SERVICE	Open	1,345.50	0.00		
03280 PARAMOUNT SANITARY SUPPLY*								
	18-02488	09/20/18	TRASH BAGS THROUGHOUT TWP	Open	189.56	0.00		
03305 PEDRONI FUEL*								
	18-02548	10/01/18	NO LEAD GAS	Open	311.07	0.00		
03453 QUILL CORPORATION*								
	18-02234	08/16/18	SUPPLIES 8/16/18	Open	59.44	0.00		
03692 SOUTH JERSEY GAS CO*								
	18-02551	10/01/18	S.J. GAS BILL 8/16-9/18	Open	483.28	0.00		
03785 TOM THALER SIGNS*								
	18-01516	06/05/18		Open	2,550.00	0.00		
03844 GIACOMO TROMBETTA								
	18-02537	09/26/18	CONTRACTUAL REIMBURSEMENT M/V	Open	291.37	0.00		
03863 TREASURER, STATE OF NEW JERSEY								
	18-02617	10/05/18	THIRD QTR STATE SURCHARGE LT	Open	7,736.00	0.00		
	18-02618	10/05/18	3RD QTR STATE SURCHARGE WCM	Open	606.00	0.00		
					<u>8,342.00</u>			
03917 STATE OF NJ DEPT OF CHILD/FAML								
	18-02574	10/03/18	OTR 2018 MARRIAGE LICENSE FEES	Open	475.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03971 VERIZON WIRELESS MDT POLICE	18-02590	10/03/18	VERIZON MDT	Open	843.61	0.00		
03985 VILLAS NAPA AUTO PARTS	18-02100	07/31/18	RDS/SANT/RECY/SEPT	Open	4,141.44	0.00		
03995 VITAL COMMUNICATIONS, INC.*	18-02415	09/12/18	2018 ADDED ASSESSMENT TAPE	Open	100.00	0.00		
04075 BARBER CONSULTING SERVICES LLC	18-02451	09/17/18	MALWARE BYTES FOR GOVT	Open	191.94	0.00		
	18-02655	10/10/18	COMPUTER SERVICES	Open	600.00	0.00		
					791.94			
04097 CINTAS FIRST AID AND SAFETY*	18-02645	10/09/18	FIRST AID SUPPLIES	Open	102.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	18-02573	10/03/18	SEPTEMBER 2018 DOG FEES	Open	67.80	0.00		
04300 W.B MASON CO INC*	18-02412	09/11/18	2019 DESK/WALL CALENDARS	Open	467.65	0.00		
04504 MEDIA FIVE LTD*	18-02514	09/24/18	BAND FOR AUTUMN FEST	Open	700.00	0.00		
04510 LEADER PRINTERS*	18-02371	09/06/18	STATIONARY	Open	524.58	0.00		
05083 S3SHORE MARKETING LIMITED	18-02495	09/21/18	FALL FESTIVAL FLYER & DESIGN	Open	482.39	0.00		
7119 ENGINEERING DESIGN ASSOC*	18-02599	10/04/18	PROFESSIONAL ENGINEERING	Open	5,493.96	0.00		
7177 WESLEY OCHS	18-02546	10/01/18	MUSIC DUO FOR AUTUMN FEST	Open	500.00	0.00		
7327 RUTGERS/OFFICE OF CONTINUING P	18-02384	09/07/18	CLEAN COUMMUNITIES CEU	Open	75.00	0.00		
7354 FLEETPRIDE INC.*	18-02630	10/09/18	TARP SIDE ARM/COUNTY	Open	182.96	0.00		
7400 WATCHGUARD VIDEO	18-02419	09/12/18	CHARGERS	Open	205.00	0.00		
7475 SUZANNE M SCHEID	18-02611	10/04/18	CONTRACTUAL REIMBURSEMENT M/V	Open	81.13	0.00		
7478 WINDSTREAM COMMUNICATION INC*	18-02578	10/03/18	9/29/18 PHONE SERVICE	Open	2,491.70	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7508 BLANEY & KARAVAN PC*								
	18-00129	01/11/18	LABOR ATTORNEY DNE \$25K R 18-2	Open	1,475.00	0.00		B
	18-02471	09/18/18	RES18-303 TAX APPEAL DNE \$30K	Open	<u>5,828.75</u>	0.00		B
					7,303.75			
7532 HEATHER MCNULTY*								
	18-02554	10/01/18	SEPTEMBER 2018 HIFITNESS	Open	430.00	0.00		
7557 COASTAL DIGITAL SOLUTIONS, LLC*								
	17-02479	09/21/17	4 VIDEO TOWNSHIP OF LOWER	Open	600.00	0.00		
7618 MEGONIGAL ELECTRIC LLC*								
	18-02475	09/19/18	SERVICE CALL POWER LOSS	Open	100.00	0.00		
7636 MOTT MACDONALD LLC*								
	18-02435	09/14/18	ADA IMPROVEMENTS - MULLIGAN	Open	3,800.00	0.00		
	18-02439	09/14/18	RESOLUTION 2018-267	Open	806.00	0.00		B
	18-02632	10/09/18	PROFESSIONAL ENGINEERING	Open	744.89	0.00		
	18-02633	10/09/18	PROFESSIONAL ENGINEERING	Open	703.50	0.00		
	18-02634	10/09/18	PROFESSIONAL ENGINEERING	Open	138.50	0.00		
	18-02635	10/09/18	PROFESSIONAL ENGINEERING	Open	144.00	0.00		
	18-02636	10/09/18	PROFESSIONAL ENGINEERING	Open	168.25	0.00		
	18-02637	10/09/18	PROFESSIONAL ENGINEERING	Open	<u>1,556.24</u>	0.00		
					8,061.38			
7728 SOUTH JERSEY ENERGY								
	18-02550	10/01/18	SJ. ENERGY GAS BILL 8/16-9/18	Open	130.19	0.00		
7734 SUSAN WILSON								
	18-02594	10/03/18	TRAINING MEALS	Open	19.59	0.00		
7793 JACKRABBIT CONSULTING*								
	18-02395	09/11/18	WELLNESS CLASS 10/19/2018	Open	1,000.00	0.00		
7797 THIRSTY WILSON BAND								
	18-02086	07/30/18	BAND FOR NATIONAL NIGHT OUT	Open	700.00	0.00		
7820 DEBLASIO & ASSOCIATES, P.C.*								
	17-03248	12/12/17	RES17-327 ENG DOUGLASS DNE 55K	Open	255.00	0.00		
7929 AMAZON CAPITAL SERVICES, INC								
	18-02492	09/21/18	DEHUMIDIFIER	Open	447.99	0.00		
	18-02505	09/21/18	NITRILE GLOVES	Open	10.15	0.00		
	18-02579	10/03/18	OFFICE SUPPLIES	Open	236.10	0.00		
	18-02581	10/03/18	AVAYA 9508 DIGITAL PHONE	Open	240.46	0.00		
	18-02607	10/04/18	SUPPLIES	Open	<u>169.99</u>	0.00		
					1,104.69			
7985 EAW SECURITY								
	18-01976	07/18/18	CYBERLOCK SECURITY SYS TOWNHAL	Open	13,801.37	0.00		
	18-02282	08/23/18	8 ADDL CK-RXD2 KEYS	Open	<u>827.42</u>	0.00		
					14,628.79			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8003 COURT HOUSE TOWING	18-02450	09/17/18	TOW PATROL VEHICLE	Open	292.00	0.00		
8007 FORESIGHT ENVIROPROBE INC	18-02555	10/01/18	REFUND MAINT BOND 2018-135	Open	700.00	0.00		
8009 MICHAEL NELSON	18-02591	10/03/18	REIMBURSEMENT -SOCCER	Open	56.41	0.00		
8010 THOMAS HIGGINS	18-02597	10/04/18	REIMBURSEMENT-FOOTBALL COACH	Open	41.41	0.00		
8011 SCOTT WHITE	18-02596	10/04/18	REIMBURSEMENT-COACH	Open	61.41	0.00		
8012 FRED LAHM	18-02610	10/04/18	REFEREE-FOOTBALL GAME"B"	Open	50.00	0.00		
8014 SAMANTHA HANDLOVSKY	18-02662	10/10/18	CHEER COACH	Open	41.41	0.00		
ALPHACAR ALPHA CARD SYSTEMS*	18-02478	09/19/18	CARDS AND RIBBON	Open	225.34	0.00		
BLAUE BLAUER ASSOCIATES INC*	15-01940	07/22/15	RES#2015-214 2016 SMALL CITIES	Open	750.00	0.00		B
BOSNA KAREN MANETTE BOSNA	18-02534	09/26/18	SEPTEMBER 2018 YOGA	Open	85.00	0.00		
DOUGHERT GEORGIA DOUGHERTY	18-02556	10/01/18	CONTRACTUAL REIMBURSEMENT	Open	82.35	0.00		
G-MUA LTMUA	18-02558	10/01/18	MUA CHARGES COL IN TAX OFFICE	Open	54,976.64	0.00		
NJAFM NJ ASSOC FOR FLOODPLAIN MANAGE	18-02443	09/17/18	ANNUAL CONF 10/23-25 JEN DOWE	Open	375.00	0.00		
STATENJ TREASURER, STATE OF NEW JERSEY	18-02480	09/19/18	ROSEANNE AVENUE	Open	450.00	0.00		
WAWA WAWA, INC.	18-02616	10/05/18	RELEASE CASH BOND 2018-316	Open	5,000.00	0.00		
Total Purchase Orders: 116				Total P.O. Line Items: 0	Total List Amount: 548,153.33	Total Void Amount: 0.00		

Resolution #2018-315

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-316

Title: **A RESOLUTION APPROVING THE RELEASE OF A CASH SITE PLAN PERFORMANCE GUARANTEE AND REPLACEMENT OF SAME WITH SITE PLAN IMPROVEMENT BOND FOR WAWA, INC., BLOCK 499.02, LOT 33.01**

WHEREAS, Wawa, Inc., posted a \$5,000.00 cash Site Plan Performance Guarantee with the Township of Lower on September 17, 2018; and

WHEREAS, Wawa, Inc., has requested said cash bond be replaced with a Surety Bond issued by Travelers Casualty and Surety Company of America; and

WHEREAS, the Inspection Escrow Fee in the amount of \$2,319.53 shall be retained for future inspection fees; and

WHEREAS, the Lower Township Solicitor has reviewed the documents provided by Wawa, Inc. and approved the original surety bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that approval is hereby given for the release of cash Site Plan Performance Guarantee in the amount of \$5,000.00; and acceptance of the signed Travelers Casualty and Surety Company of America, Surety Performance Bond is hereby approved.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-317

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH ENGINEERING DESIGN ASSOCIATES, PA FOR RABBIT RUN SITE SPECIFIC WATER QUALITY MANAGEMENT PLAN AMENDMENT

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Engineering Design Associates, P.A. has provided a proposal for professional engineering services for the Rabbit Run Site Specific Water Quality Management Plan Amendment in an amount of \$8,500.00 plus reimbursable expenses for a Not To Exceed Total of \$11,000.00 ; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation:

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

- 1. The Project Proposal between Engineering Design Associates, P.A., in the form attached hereto as EXHIBIT A, for an amount of \$8,500.00 plus reimbursable expenses for a Not to Exceed Total of \$11,000.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

NTE \$11,000

October 8, 2018

Via E-mail (manager@townshipoflower.org) & Regular Mail

Township of Lower
2600 Bayshore Road
Villas, NJ 08251

ATTN: Jim Ridgeway, Township Manager

**Re: Rabbit Run Site Specific Water Quality Management Plan Amendment
Lower Township, Cape May County, NJ
Proposal # 18-134**

Dear Mr. Ridgeway:

Thank you for the opportunity to assist Lower Township in applying for a Site Specific Water Quality Management Plan Amendment (WQMP). The Township is seeking approval for the residents of the Rabbit Run development on Fishing Creek Road, as well as any additional residents or properties as may be feasible along the sanitary sewer route.

As such, Engineering Design Associates is pleased to offer the following proposal:

SCOPE OF SERVICES

- I. Prepare and submit a Site Specific Water Quality Management Plan (WQMP) for the properties within the Rabbit Run Development, and any additional feasible properties along the route, to the New Jersey Department of Environmental Protection (NJDEP).

COST TO PERFORM ABOVE SERVICES

- **Site Specific WQMP Amendment** **\$ 8,500.00 + Expenses**

NOTE: THESE FEES DO NOT INCLUDE REIMBURSABLE EXPENSES SUCH AS APPLICATION FEES, PRINTING COSTS NOR POSTAGE CHARGES FOR CERTIFIED MAILINGS.

FEE

The not to exceed cost for the above items is **\$ 8,500.00** for the Engineering Services and Surveying Services. These amounts are Engineering Design Associates' best estimate of professional fees required to complete the project as defined. Except as provided for in the General Conditions below, the project scope will not be altered without written notice.

FEE (Continued)

You will be billed monthly, which will be directly related to the hours spent on the project multiplied by our current billing rates.

All photocopying and blueprints shall be a reimbursable expense as noted on the attached Fee Schedule and are not included in the estimated cost.

All application fees or escrow accounts required by any reviewing agency or their consultants shall be the sole responsibility of the client and are not included as part of this proposal.

Any payment due for services and expenses outstanding for a period of thirty (30) days or more shall include a charge at a rate of 1½% per month from said thirtieth day. Should it be necessary to enforce collection of any part of the fee for services rendered, the undersigned agrees that they shall be liable for cost of collection without exception. Take notice, this agreement is personally guaranteed by the individuals executing this agreement on behalf of any corporation.

Any account delinquent past sixty (60) days may necessitate the stopping of all work.

Payment of our fees for professional services rendered is in no way contingent upon approval of our plans or documentation by any agency reviewing the same.

GENERAL CONDITIONS

Engineering Design Associates will prepare plans, maps, calculations and reports in accordance with established professional practices and applicable rules and regulations governing the project. The preparation of the above, does not imply or guarantee approval of same by any reviewing agency.

The scope of work does not include any items not specifically mentioned. If the scope of work is modified substantially by the requirements of the Client, or any other reviewing agency, the fees within the agreement shall be subject to negotiation.

The consultant is authorized to subcontract any portion of the work to be performed without the written consent of the Client.

It is understood that copies of the original drawings and reports shall become the property of the client when all outstanding invoices, billings and charges have been paid. All original plans and other documents as instruments of services shall remain the property of Engineering Design Associates.

The client shall not assign his interest in the contract or project without the consultant's written consent.

Items of work not scheduled above and/or performed more than once, will be considered extra work and invoiced at current hourly rates.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-318

Title: APPROVAL FOR 2018 CHRISTMAS PARADE

WHEREAS, Lower Township Rotary Club, has been hosting the Lower Township Parade for a number of years and has requested permission to host the parade on Saturday, December 8, 2018; and

WHEREAS, Lower Township Rotary has provided proof of the proper insurance and the attached permission required from the Cape May County Board of Chosen Freeholders to close a portion of Breakwater Road (County Road No. 613) from Fishing Creek Road (County Road No. 639) to Bayshore (County Road No. 603) from approximately 4:30 to 6:00pm and Breakwater Road (County Road 613) to Rosehill Parkway from approximately 6:00 pm until the conclusion of the parade.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

WILL MOREY
Freeholder
NANCY MAURO, P.E.
Administrator
ROBERT CHURCH, P.E.
County Engineer
KENT SCHELLINGER, P.E.
Assistant County Engineer
TIMOTHY DONOHUE
Road Department Supervisor

CAPE MAY COUNTY
DEPARTMENT OF PUBLIC WORKS
Office of the COUNTY ENGINEER

4 Moore Road
Cape May Court House, N.J. 08210-1601
(609) 465-1035 Fax: (609) 465-1418
Website: www.capemaycountynj.gov
Cape May County is an Equal Opportunity Employer



September 27, 2018

RCVD OCT 2 '18

Claudia R. Kammer
Lower Township Rotary
638 Seashore Road
Cape May, NJ 08204

**Re: Permission to Lower Township Rotary to close a portion of
Bayshore Road (CR 603) for their Christmas Parade**

Dear Ms. Kammer:

Enclosed please find a copy of Resolution No. 745-18, which was adopted by the Cape May County Board of Chosen Freeholders on September 25, 2018, granting permission for the above referenced parade and one (1) fully executed copy of the Promise of Indemnification Agreement.

Very truly yours,

Robert G. Church, PE
County Engineer

RGC/amc

enc.

cc: Township of Lower
Lower Township Police Department
Road Department

**BOARD OF CHOSEN FREEHOLDERS
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION**

No. 745-18

**RESOLUTION GRANTING PERMISSION TO THE LOWER TOWNSHIP
ROTARY CLUB TO CLOSE A PORTION OF BREAKWATER ROAD (CR613)
IN THE TOWNSHIP OF LOWER ON DECEMBER 8, 2018
FOR THEIR ANNUAL CHRISTMAS PARADE**

WHEREAS, a Christmas parade will be held by the Lower Township Rotary Club on Saturday, December 8, 2018; and

WHEREAS, a request has been made to close a portion of Breakwater Road (County Road No. 613) from Fishing Creek Road (County Road No. 639) to Bayshore Road (County Road No. 603) from approximately 4:30 p.m. to 6:00 p.m. and Breakwater Road (County Road No. 613) to Rosehill Parkway from approximately 6:00 p.m. until the conclusion of the parade.

NOW, THEREFORE, BE IT RESOLVED by the Cape May County Board of Chosen Freeholders that permission is hereby granted to the Lower Township Rotary Club to close a portion of Breakwater Road (CR613), from Fishing Creek Road (CR639) to Bayshore Road (CR603) and in the Township of Lower beginning at 6:00 p.m. and continuing until the conclusion of the parade; and

BE IT FURTHER RESOLVED that permission was conditional for the Lower Township Rotary Club, on December 8, 2018, and provided to the County:

1. A duly executed Promise of Indemnification in a form acceptable to County Counsel.
2. A Certificate of Insurance naming the County of Cape May, their officers and employees as additional insured for the scheduled event.
3. A letter from Township of Lower and the Lower Township Police Department indicating that they are aware of the event and have approved the traffic control plan for the event.

BE IT FURTHER RESOLVED that the Police Department of the Township of Lower is notified of the proposed road closing.

STATEMENT

This Resolution gives permission to the Lower Township Rotary Club to close portions of Breakwater Road (CR633) for their Annual Christmas Parade on December 8, 2018.

cc: County Engineer Lower Township
Lower Township Rotary Club Lower Township Police Department
Road Department
File: Events

STATE OF NEW JERSEY) ss.:
COUNTY OF CAPE MAY)

I, Elizabeth Bozzelli, Clerk of the Board of Chosen Freeholders of the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the _____ 25th day of

September 20 18

Signed, _____

Elizabeth Bozzelli
Clerk of the Board (ic)

RECORD OF VOTE						
Freeholders	Ayes	Nayes	Abstain	Absent	Moved	Second
Mr. Desiderio	✓					
Ms. Hayes	✓					
Mr. Morey	✓				✓	
Mr. Pierson	✓					✓
Mr. Thornton	✓					

V - Indicates Vote Moved-Resolution Offered Second-Resolution Seconded

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-319

Title: A RESOLUTION AUTHORIZING A LEASE AGREEMENT PAYMENT FOR THE JOINT PUBLIC SAFETY FACILITY

WHEREAS, the amount listed below is due to Cape May County for payment of a lease agreement per Resolution #2018-141, and it is necessary to receive authorization for the payment of bills; and

WHEREAS, payment to Cape May County may be remitted through electronic payment (EFT); and

WHEREAS, it is the recommendation of the Chief Financial Officer that authorization for electronic payments be made through a resolution so that such payments are made in a timely and efficient manner; and

WHEREAS, sufficient funds are available for such payments through budget appropriation: County Interlocal 8-01-25-245-270 as certified by Lauren Read, Chief Financial Officer _____ payable as follows:

\$165,611.26 due 11/15/18

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned payment to Cape May County is hereby authorized.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-320

Title: APPROVAL OF CONTRIBUTION TO LOWER TOWNSHIP ROTARY

WHEREAS, The Lower Township Rotary Club, with the financial help and support of the Township of Lower, has been hosting the Lower Township Christmas Parade for the past 36 years; and

WHEREAS, the Lower Township Rotary Club has also been hosting the Lower Township Annual Tree Lighting/Veterans Ceremony for well over ten (10) years; and

WHEREAS, the Lower Township Rotary Club partners with the Township of Lower to host these events as part of their "Service above Self" commitment.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey does hereby authorize and approve a contribution of \$800 towards the Christmas Parade and Annual Tree Lighting/Veterans Ceremony.

BE IT FURTHER RESOLVED that the CFO, Lauren Read is hereby authorized to issue the above check chargeable to the following line item where sufficient funds are available as evidenced by her signature

Appropriation: 8-01-20-110-281

Signature: _____
Lauren Read, CFO

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018

Julie A Picard, Township Clerk



LOWER TOWNSHIP ROTARY

Parade Committee
638 Seashore Road
Cape May, NJ 08204

RCVD SEP 20 '18

September 19, 2018

Mayor & Council
2600 Bayshore Road
Villas, NJ 08251

Re: Tree Lighting/Veteran's Ceremony and
37th Annual Christmas Parade

Dear Mayor and Councilmembers:

I am writing to request the support of the Township, once again, for the annual Tree Lighting & Veteran's Ceremony, and the Annual Christmas Parade. We appreciate the financial contribution of the Township for these events over the years. It helps us continue this annual tradition, and we enjoy organizing these community events as part of our "Service above Self" commitment.

The Tree Lighting & Veteran's Ceremony will be Tuesday, November 27 at 7 p.m. beginning at the Recreation Center. The Annual Christmas Parade will be Saturday, December 8, beginning at 6:00 p.m., and hopefully, no snow or rain this year. We have filed a request for the Coast Guard Band and Color Guard to join us this year, but have not heard anything definitive yet. I have included our Certificate of Insurance with the copy of this to the Township Clerk. I will also complete the required Use of Facilities Form for the Tree Lighting.

Our official request to the County Freeholders will be delivered tomorrow, to start the road closing approval process, and the Police Chief has been copied on that letter.

I have copied the Police Chief on this letter so he can reach out to us whenever he would like to set up a meeting to go over plans for the Tree Lighting and/or Parade.

We appreciate your continued support for this community event and look forward to having you join us in these upcoming holiday celebrations. Please contact me if you have any questions. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Claudia".

Claudia Kammer, President
Lower Township Rotary Club

C. James Ridgeway, Manager
William Mastriana, Police Chief
Julie Picard, Township Clerk w/COI

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-321

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Eric Coombs in the amount of \$9,205.48 is authorized and chargeable to the 2018 Budget account 8-01-25-240-122.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held October 15, 2018.

Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana
FROM: Ptlm. Eric S. Coombs
DATE: October 1, 2018
SUBJECT: Compensatory Time

Sir,

I am writing this letter to express my desire to sell back 200 hours of accumulated compensatory time. I Thank you for your time.

Respectfully Submitted,



Eric S. Coombs
Patrolman Badge 177

0 • * :

200 • x

46 • 0274 =

9,205 • 480 * +

C File
Date

Officer

Comments

C File	Date	Officer	Comments
	10/1/2018	[Signature]	Recorded to HRSD

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-322

Title: A RESOLUTION RE-ESTABLISHING A GREEN TEAM

WHEREAS, the Township of Lower established a Green Team Advisory Committee on August 3, 2009; and

WHEREAS, the Mission of the Green Team continues to be to advise the Township Council on ways to improve municipal operations with "green" initiatives which are economically and environmentally sound through research and evaluation; and

WHEREAS, the Goals and Objectives of the Green Team continue to be to attain Sustainable Jersey Certification, to collaborate with employees, service providers and other governmental agencies to share resource information and ideas consistent with the Mission of the Green Team; to research and analyze green initiatives which make practical environmental and financial sense; to develop strategies for sustainable green initiatives in municipal operations; to apply for and receive grants to help with the costs associated with this initiative.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following persons are hereby appointed to the Lower Township Green Team for a term expiring December 31, 2019:

- Roland Roy, Jr. Council Representative
- William Galestok, Director of Planning
- Bruce Fournier, Assistant Superintendent of Recreation
- Michael Chapman, Executive Director, MUA
- Colleen Crippen, Grants Coordinator/Assistant Treasurer
- Margaret Vitelli, Qualified Purchasing Agent
- Gary Playford, Construction Official
- Linda Thomas, Clean Communities Coordinator
- Eileen Kreis, Managers Secretary

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-323

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Michael Szemcsak in the amount of \$4,602.74 is authorized and chargeable to the 2018 Budget account 8-01-25-240-124.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held October 15, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-324

Title: **INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Township of Lower hereby requests the Director of the Division of Local Government Services to approve the increase of **\$5,587.50** for an item of revenue in the budget of the year 2018 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Bulletproof Vest Partnership
Total with increase to be \$ 5,587.50

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$5,587.50 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Bulletproof Vest Partnership
State/Federal Share \$ 5,587.50
Non State Share \$
Total with increase to be \$ 5,587.50

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

ccrippen

From: Chief William Mastriana <mastriana@lowertownshippolice.com>
Sent: Thursday, October 4, 2018 9:23 AM
To: lread; ccrippen
Subject: FW: Bulletproof Vest Partnership 2018 Awards

From: BVP Email Account <ojp@public.govdelivery.com>
Sent: Wednesday, October 03, 2018 12:00 PM
To: Chief William Mastriana <mastriana@lowertownshippolice.com>
Subject: Bulletproof Vest Partnership 2018 Awards

Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2018 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP System. A complete list of FY 2018 BVP awards is available at: <https://ojp.gov/bvpbasi/>.

The FY 2018 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2018. The deadline to request payments from the FY 2018 award is August 31, 2020, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following websites for a list of NIJ compliant vests:

Ballistic Vests: <https://nij.gov/topics/technology/body-armor/pages/compliant-ballistic-armor.aspx>

Stab Resistant Vests: <https://nij.gov/topics/technology/body-armor/pages/compliant-stab-armor.aspx>

As a reminder, all jurisdictions that applied for FY 2018 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: <https://ojp.gov/bvpbasi/docs/FAQsBVPMandatoryWearPolicy.pdf>

Finally, please visit the following page for checklists and guides for each step of the BVP process: <https://ojp.gov/bvpbasi/bvpprogramresources.htm>.

For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at vests@usdoj.gov or 1-877-758-3787.

Thank you

BVP Program Support Team
Bureau of Justice Assistance

This email was sent to mastriana@lowertownshippolice.com using GovDelivery Communications Cloud on

NJ	HIGH BRIDGE BOROUGH	\$2,404.25
NJ	HIGHTSTOWN BOROUGH	\$1,713.90
NJ	HILLSBOROUGH TOWNSHIP	\$2,865.00
NJ	HILLSDALE BOROUGH	\$870.00
NJ	HOBOKEN CITY	\$12,803.00
NJ	HOLMDEL TOWNSHIP	\$3,198.60
NJ	HOPATCONG BOROUGH	\$7,305.00
NJ	HOWELL TOWNSHIP	\$11,688.60
NJ	HIGHLAND PARK	\$1,089.00
NJ	IRVINGTON TOWNSHIP	\$6,194.81
NJ	JACKSON TOWNSHIP	\$7,222.60
NJ	JEFFERSON TOWNSHIP	\$4,432.50
NJ	KEARNY TOWN	\$11,437.50
NJ	KENILWORTH BOROUGH	\$2,655.00
NJ	LACEY TOWNSHIP	\$9,394.24
NJ	LAUREL SPRINGS BOROUGH	\$391.50
NJ	LAWRENCE TOWNSHIP	\$4,000.00
NJ	LEONIA BOROUGH	\$1,770.00
NJ	LINDENWOLD BOROUGH	\$880.00
NJ	LITTLE FERRY BOROUGH	\$3,200.00
NJ	LIVINGSTON TOWNSHIP	\$13,712.50
NJ	LODI BOROUGH	\$16,062.75
NJ	LOGAN TOWNSHIP	\$1,996.00
NJ	LONG BEACH TOWNSHIP	\$2,044.20
NJ	LONG BRANCH CITY	\$9,256.50
NJ	LONG HILL TOWNSHIP	\$2,000.00
NJ	LONGPORT BOROUGH	\$2,137.50
NJ	LOWER ALLOWAYS CREEK TOWNSHIP	\$1,710.00
NJ	LOWER TOWNSHIP	\$5,587.50
NJ	LUMBERTON TOWNSHIP	\$1,425.09
NJ	LYNDHURST TOWNSHIP	\$5,088.60
NJ	MADISON BOROUGH	\$3,068.00
NJ	MAGNOLIA BOROUGH	\$1,320.00
NJ	MANALAPAN TOWNSHIP	\$5,456.00
NJ	MANCHESTER TOWNSHIP	\$7,872.00
NJ	MANSFIELD TOWNSHIP	\$2,000.10
NJ	MANTUA TOWNSHIP	\$1,930.00
NJ	MAPLE SHADE TOWNSHIP	\$5,445.00
NJ	MAPLEWOOD TOWNSHIP	\$2,277.00
NJ	MARLBORO TOWNSHIP	\$12,825.00
NJ	MAYWOOD BOROUGH	\$3,500.00
NJ	MEDFORD LAKES BOROUGH	\$1,488.00
NJ	MEDFORD TOWNSHIP	\$3,901.60
NJ	MENDHAM TOWNSHIP	\$893.00
NJ	MERCHANTVILLE BOROUGH	\$2,178.00
NJ	MIDDLE TOWNSHIP	\$4,680.00
NJ	MIDDLESEX BOROUGH	\$2,400.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-325

Title: A RESOLUTION AUTHORIZING CAPE MAY LIMOUSINE TO ADD AN ADDITIONAL VEHICLE TO THEIR LIMOUSINE LICENSE

WHEREAS, Cape May Limousine applied for and received limousine licenses for the year 2018; and

WHEREAS, Cape May Limousine is requesting to add an additional (new) vehicle to their license: 2013 Toyota, Vin #4T1BD1EB4DU004575; and

WHEREAS, Cape May Limousine has paid the required fifty dollar (\$50) transfer fee and provided the required insurance certificate showing the new vehicle.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the above additional limousine license is hereby approved.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-326

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH ENGINEERING DESIGN ASSOCIATES, PA FOR SCHELLENGERS LANDING SAFETY IMPROVEMENTS & IDENTIFICATION PROGRAM

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Engineering Design Associates, P.A. has provided a proposal for professional engineering services for the Schellenger Landing Safety Improvements & Identification Program NJSH Route 109 from Wilson Drive to Wissahickon Avenue in an amount of \$49,500.00 plus reimbursable expenses for a Not to Exceed Total of \$52,000.00 ; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation:

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

- 1. The Project Proposal between Engineering Design Associates, P.A., in the form attached hereto as EXHIBIT A, for an amount of \$49,500.00 plus reimbursable expenses for a Not to Exceed Total of \$52,000.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

NTE \$52,000



ENGINEERING DESIGN ASSOCIATES, P.A.

ENGINEERS

ENVIRONMENTAL PLANNERS

LANDSCAPE ARCHITECTS

September 10, 2018

Via E-mail (manager@townshipoflower.org) & Regular Mail

Township of Lower
2600 Bayshore Road
Villas, NJ 08251

ATTN: Jim Ridgeway, Township Manager

**Re: Schellengers Landing Safety Improvements & Identification Program
NJSH Route 109 from Wilson Drive to Wissahickon Avenue
Lower Township, Cape May County, NJ
Proposal # 18-119**

Dear Mr. Ridgeway:

Thank you for the opportunity to work with Lower Township to provide sidewalks and various other pedestrian safety measures along NJSH Route 109 from Wilson Drive to Wissahickon Avenue, and also the installation of a Lower Township Identification Sign.

As you are aware, we presented a Concept Plan to the Lower Township Council on August 20, 2018. Based on the positive feedback, the next step is to prepare design plans for the improvements.

As such, Engineering Design Associates is pleased to offer the following proposal:

SCOPE OF SERVICES

- I. Survey the project limits along NJSH Route 109 from Wilson Drive to Wissahickon Avenue to locate all existing features, property lines, right-of-way (ROW) lines, utility poles, elevations, curbs, signs, etc. to provide a Base Map for design.
- II. Prepare a complete set of design plans and specifications in accordance with the New Jersey Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and the New Jersey Department of Transportation (NJDOT) Standard Specifications for Road and Bridge Construction.
- III. Coordinate with Atlantic City Electric for possible utility poles relocations.
- IV. Prepare and submit an NJDOT Application for the Road Opening Permit to allow the proposed improvements.
- V. Prepare and submit a request to the NJDOT to lower the speed limit within the project limits.
- VI. Receive construction bids, tabulate bid results and provide a Bid Award Recommendation letter to the Township Council.

Cambridge Professional Offices

5 Cambridge Drive, Ocean View, New Jersey 08230
PHONE: (609) 390-0332 • FAX: (609) 390-9204

SCOPE OF SERVICES

VII. Provide construction management and inspections including:

- Contract preparation;
- Pre-construction meeting;
- Inspection of Contractor's work progress;
- Process Contractor's Payment Requests; and
- Evaluate and process Contractor's Change Order Requests (if required)

TOTAL TO PERFORM ABOVE SERVICES

\$49,500.00

NOTE: THESE FEES DO NOT INCLUDE REIMBURSABLE EXPENSES SUCH AS APPLICATION FEES, PRINTING COSTS NOR POSTAGE CHARGES FOR CERTIFIED MAILINGS.

FEE

The not to exceed cost for the above items is **\$49,500.00** for the Engineering Services and Surveying Services. These amounts are Engineering Design Associates' best estimate of professional fees required to complete the project as defined. Except as provided for in the General Conditions below, the project scope will not be altered without written notice.

You will be billed monthly, which will be directly related to the hours spent on the project multiplied by our current billing rates.

All photocopying and blueprints shall be a reimbursable expense as noted on the attached Fee Schedule and are not included in the estimated cost.

All application fees or escrow accounts required by any reviewing agency or their consultants shall be the sole responsibility of the client and are not included as part of this proposal.

Any payment due for services and expenses outstanding for a period of thirty (30) days or more shall include a charge at a rate of 1½% per month from said thirtieth day. Should it be necessary to enforce collection of any part of the fee for services rendered, the undersigned agrees that they shall be liable for cost of collection without exception. Take notice, this agreement is personally guaranteed by the individuals executing this agreement on behalf of any corporation.

Any account delinquent past sixty (60) days may necessitate the stopping of all work.

Payment of our fees for professional services rendered is in no way contingent upon approval of our plans or documentation by any agency reviewing the same.

GENERAL CONDITIONS

Engineering Design Associates will prepare plans, maps, calculations and reports in accordance with established professional practices and applicable rules and regulations governing the project. The preparation of the above, does not imply or guarantee approval of same by any reviewing agency.

The scope of work does not include any items not specifically mentioned. If the scope of work is modified substantially by the requirements of the Client, or any other reviewing agency, the fees within the agreement shall be subject to negotiation.

The consultant is authorized to subcontract any portion of the work to be performed without the written consent of the Client.

It is understood that copies of the original drawings and reports shall become the property of the client when all outstanding invoices, billings and charges have been paid. All original plans and other documents as instruments of services shall remain the property of Engineering Design Associates.

The client shall not assign his interest in the contract or project without the consultant's written consent.

Items of work not scheduled above and/or performed more than once, will be considered extra work and invoiced at current hourly rates.

The proposed fees constitute Engineering Design Associates' best estimate of the charges and time required to complete the project. The project scope will not be altered without written mutual agreement. Engineering Design Associates shall inform the client of such situations so that a renegotiation can be accomplished.

Fee and schedule commitments will be subject to renegotiation for delays caused by Client's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences of force majeure, such as fire, floods, riots, strikes, unavailability of labor or materials or services, process shutdown, acts of God or of the public enemy, or acts or regulations of any governmental agency.

This proposal is valid for a period of thirty (30) days. Upon expiration of the period of time, Engineering Design Associates reserves the right to review the proposed basis of payment and fees, to allow for changing costs, as well as to adjust the time of performance to conform to workloads. In the event that this agreement is entirely terminated or the work is abandoned in whole or in part with or without cause, Engineering Design Associates shall be paid such part of the fee as earned to the date of termination. Notice of termination shall be given in writing by Certified Mail.

No cancellation of this project by the client will be effective unless seven (7) days written notice thereof, together with the reasons and details therefore, has been received by Engineering Design Associates. A final invoice, calculated on the first or fifteenth of the month (whichever comes first) following receipt of such cancellation notice and the elapse of the seven (7) day cancellation period (the effective date of cancellation).

GENERAL CONDITIONS (Continued)

- a. Where the method of payment is "Lump Sum," Client agrees that the final invoice will be based on the percentage of work completed to the effective date of cancellation, plus an equitable reasonable adjustment to provide for costs Engineering Design Associates incurs for commitments made firm before cancellation.
- b. Where the method of payment is time and materials, Client agrees that the final invoice will include all services and direct expenses up to the effective date of cancellation, plus an equitable reasonable adjustment to provide for costs Engineering Design Associates incurs for commitments made firm before cancellation.

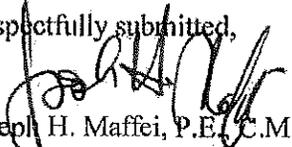
Engineering Design Associates will prepare all work in accordance with generally accepted professional practices. It is not the intention of Engineering Design Associates to provide services inconsistent with or contrary to such practices, or to make any warranty or guarantee, expressed or implied, nor to have any agreement or contract for services subject to the provisions of the Uniform Commercial or Specialty Code. Engineering Design Associates does not imply or guarantee the approval or issuance of permits by any individual or agency.

No work shall be commenced until we are in receipt of this signed proposal. Receipt of same shall be considered authorization to proceed with the work described within this proposal. Please indicate your

Acceptance of this proposal by signing in the space provided below and return one (1) copy to our office along with a completed contact information sheet.

Thank you for giving Engineering Design Associates this opportunity to offer our services. If you have any questions or would like to discuss any aspect of this proposal, please do not hesitate to contact our office.

Respectfully submitted,


Joseph H. Maffei, P.E., C.M.E., P.P.
For **ENGINEERING DESIGN ASSOCIATES**

JHM/km
Enclosure

cc: William J. Galestok, PP, AICP, *via email*

AUTHORIZED BY

DATE



ENGINEERING DESIGN ASSOCIATES
MUNICIPAL RATE SCHEDULE

JANUARY 2018

Hourly Rates:

Table with 2 columns: Job Title and Hourly Rate. Includes roles like Principal Engineer/Planner (\$130.00), Project Engineer (\$105.00), and Clerical (\$40.00).

Reimbursable Expenses:

- Reimbursable expenses will be invoiced using direct costs for all products.
There shall be no mileage costs.

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018 - 327

Title: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Lower Township Rescue Squad	Expense – Final Payment	\$ 5,000.00

TOTAL Bill List \$ 5,000.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018.

Julie A Picard, Township Clerk

CLERK

Register Report - Last month

9/1/2018 through 9/30/2018

10/2/2018

Page 1

Account	Description	Memo	Category	Amount
INCOME				1,007.40
Business 2018-2019				767.00
Opra Request				80.40
Yard Sales				160.00
EXPENSES				7,000.00
Vacant Property Reg				7,000.00
TRANSFERS				-8,007.40
Council Checking				-8,007.40
		OVERALL TOTAL		0.00



**Lower Township Police Department
Monthly Activity Report**

2018

	September	Total:
General Complaints and Service Calls (Total Events)	3,883	32496
Aggravated Assaults	3	13
Animal Control Complaints	21	192
Arson	0	0
Assaults	8	68
Assaults on Police Officers (UCR Report Return "A")	0	0
Bias Incidents	0	0
Burglaries	4	30
Community Policing Services	397	3932
Criminal Mischief Complaints	15	121
Death Investigations	5	40
Disorderly Conduct Complaints / Harassment	122	1091
Domestic Violence Complaints	22	248
Emergency Medical Calls with L. T. Rescue	39	199
Fire Calls & Alarms Police Response (Total)	63	519
Local Ordinance Complaints	0	7
Motor Vehicle Accidents	47	415
Motor Vehicle Stops	405	3888
Narcotics	9	70
Property Checks	0	14382
Residential and Commercial Alarm Calls	171	1443
Robbery	3	5
Thefts	9	109
Traffic Summons Issued	73	995
Traffic Warnings Issued	0	62
Weapons Offenses	1	3
Adult Arrests (UCR Report Return "A")	30	267
Juvenile Arrests (UCR Report Return "A")	4	15
D.W.I. Arrests (UCR Report JV & Adult Arrests Combined)	4	35
Drug Possession Arrests (UCR Report JV & Adult Arrests Combined)	3	40
Investigation Reports Completed	48	484
Supplemental Investigation Reports Completed	19	181
Total Value Property Stolen (UCR Report Return "A")	\$ 15,471.00	\$ 104,335.00
Total Value Property Recovered (UCR Report Return "A")	\$ 100.00	\$ 63,360.00



**Lower Township Police Department
Monthly Activity Report**

2018

	September	Total:
Man Power Loss in Hours		
Union	0	0
Suspended	0	24
(V) Vacation	585	6536.5
(P) Personal	100.5	825.5
(C) Used Comp Hours	169	2533.5
(S) Sick Hours	291.5	2165
(WC) Injury Hours	0	389
(T) Training Hours	1172	4502
(M) Military Training	48	1808
Police Department Overtime in Hours		
(K= Patrol) Operations Overtime	169.75	1684.5
(CE = Patrol) Operations Comp Time	362.25	2284.01
(K = Detective) Investigation Division Overtime	97	733.5
(CE= Detective) Investigation Division Comp Time	45.75	384.75
(COT) Court Overtime	12	117
(CCE) Court Comp Time	9	75
(H) Holiday Overtime	97	583
(HCE) Holiday Comp Time	28.5	240
Government/Grant Funding Overtime in Hours		
(CIOT) Click It or Ticket	0	65
(COPS) Cops n Shops	16	40
(DDEF / DSGP) JV Curfew	0	0
DWI Grants	13.5	219
Other	0	
Private Funding Overtime in Hours		
(OSC) Special Detail	29	536

Prepared By:

Chief William Mastriana

Date: 10/10/2018

**2018 CASH RECEIPTS
SEPTEMBER**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary Tax Year (2019)	44,551.13	756,239.06
Current year taxes (2018)	714,009.49	44,291,494.31
Prior year taxes (2017)	81,221.22	793,392.01
Prior year taxes (2016)		251.48
Previously exempt property		1,135.8
State Audit Pay Back	1,250.00	3,250.00
Municipal Lien		0.00
Recording		0.00
Bankruptcy		0.00
6% Penalty		3,317.22
Municipal Service Fees	5,820.00	66,110.00
Tax Search Fees		0.00
Interest	26,567.99	130,715.57
Lot clearing		4,780.00
Returned Check Fees*	20.00	420.00
Duplicate Bills	65.00	950.00
Trash	7,050.25	43,649.8
Tax sale cost	3,088.07	3,871.88
MUA	37,354.95	54,976.64
TOTAL DEPOSITS	920,998.10	46,154,553.72
DEPOSITED TO COUNCIL CHECK	787,277.13	43,418,510.48
DEPOSITED TO WIPP ACCOUNT	133,720.97	2,736,382.24
Transferred to BOCA		-439.00
TOTAL DEPOSITS	920,998.10	44,981,010.01
NSF Reversals *	717.00	59,878.96
WIPP NSF Reversals	203.54	47,053.72
NSF Fee Reversal (20.00)*		0.00
TOTAL NSF	920.54	106,932.68
TOTAL	920,077.56	44,874,077.33

Prepared by Kathy Brown

2018 SEPTEMBER VITAL STATISTICS

Marriages,Civil Unions	19
Domestic Partners	0
Ceritified Copies	94
Certified Copies EDRS	8
Burial Permits	0

Marriages, Civil Unions State	\$475.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$57.00
Domestic Partners Twp	\$0.00
Certified Copies	\$940.00
Certified Copies EDRS	\$80.00
Burial Permits State	\$0.00
Burial Permits Twp	\$0.00

TOTAL	\$1,552.00
--------------	-------------------

2018 TAX SALE SUMMARY

We held our 2018 Tax Sale on Wednesday September 26, 2018. We had 36 properties to auction off. All properties went to an outside lien holder.

The MUA certified 95 properties to us with delinquent 2017 charges totaling \$54,976.64. The MUA only sent 2017 balances over \$20.00 for Tax Sale. They also have started shutting off delinquent properties services. That has greatly helped the MUA's collection rate.

We collected \$41,662.87 before the sale and \$13,313.77 at the sale. We are issuing a check to the MUA for \$54,976.64.

We sold 21 properties that had taxes due for 2017 totaling \$38,103.05.

We collected \$231,000.00 in Premiums.

2018 TAX LIEN SALE REPORT (SEPTEMBER 26, 2018)

BLOCK	LOT	QUALIFIER	OWNER NAME	PROPERTY LOCATION	PROP CLASS	CERT NUM	PERCENT	PREMIUM	LIEN PURCHASER
13	43		HICKMAN, STELLA MARIE	285 E MIAMI AVENUE	2	18-00001	0.00%	\$ 2,100.00	FIDELITY ASSET MANAGEMENT LLC
19	1		GARDEN, RICHARD M	300 BAYSHORE ROAD	4A	18-00002	0.00%	\$ 4,900.00	FIDELITY ASSET MANAGEMENT LLC
24	17		ALMODOVAR, DAWN	127 W JACKSONVILLE AVENUE	2	18-00003	0.00%	\$ 25,000.00	CHRISTOPHER LIZZI
46	20		JUSTI, STEVEN & MICHELE	123 W TAMPA AVENUE	2	18-00004	0.00%	\$ 21,000.00	CHRISTOPHER LIZZI
51	18		CERASI, THOMAS & DAWN	312 E TAMPA AVENUE	2	18-00005	0.00%	\$ 2,100.00	FIDELITY ASSET MANAGEMENT LLC
92	45		WADSWORTH, DONNA	48 E DELAWARE PARKWAY	2	18-00006	0.00%	\$ 9,100.00	FIDELITY ASSET MANAGEMENT LLC
120	13		PALMER, DIANE	234 W HUDSON AVENUE	2	18-00007	0.00%	\$ 11,000.00	CHRISTOPHER LIZZI
142	13		GOODMAN, JAMES C/O GOODMAN, EILEEN	20 W BATES AVENUE	2	18-00008	0.00%	\$ 500.00	FIDELITY ASSET MANAGEMENT LLC
142	29		SCHARTNER, DENISE	11 PENNSYLVANIA AVENUE	1	18-00009	18.00%	\$ -	FIDELITY ASSET MANAGEMENT LLC
145	26		RANDAN PROPERTIES LLC	216 PENNSYLVANIA AVENUE	2	18-00010	0.00%	\$ 2,100.00	FIDELITY ASSET MANAGEMENT LLC
146	22		HAMILTON, JOSEPH	120 PENNSYLVANIA AVENUE	2	18-00011	0.00%	\$ 1,100.00	N OR D REMICK TRUSTEES
263	10.04		UNITED STATES OF AMERICA	1808 BAYSHORE ROAD	2	18-00012	18.00%	\$ -	DSHC ENTERPRISES LLC
266,04	3		MECA INVESTMENTS LLC	102 ELLERY ROAD	2	18-00013	0.00%	\$ 7,300.00	EARLY OUT INVESTMENT
276	22		HAAS, HELENE FAITH	610 DELAWARE AVENUE	2	18-00014	0.00%	\$ 34,000.00	CHRISTOPHER LIZZI
327	6		CHRISTIANA TRUST	112 CAROLINA AVENUE	2	18-00015	0.00%	\$ -	CRYSTAL AXELROD
349,09	22		FITZGERALD, BRIAN & FITZGERALD, ROBT	127 ARBOR ROAD	2	18-00016	0.00%	\$ 3,200.00	FIDELITY ASSET MANAGEMENT LLC
349,13	1		MECA INVESTMENTS LLC	2 ARBOR ROAD	2	18-00017	0.00%	\$ 2,500.00	CHRISTIANA TRUSTCUST GSRAN-Z
371	25		MC ELRONE, CLAIRE E	203 VILLAGE ROAD	2	18-00018	0.00%	\$ 5,000.00	EARLY OUT INVESTMENT
383	24		NATIONSTAR HECM ACQUISITION TRUST	213 BROADWAY	2	18-00019	0.00%	\$ 5,000.00	US BANK/CUST-ACTLIEN HOLDING
405	9		STALEY, NICOLE M	115 EDNA AVENUE	2	18-00020	5.00%	\$ -	CAPE INVESTORS
426,03	1		FEDERAL NATIONAL MORTGAGE ASSN	109 SHERIDAN DRIVE	2	18-00021	5.00%	\$ -	US BANK/CUST-ACTLIEN HOLDING
470	9		KELLY, C/O SWARTZ, MARY THERESA	336-338 PINE LANE	2	18-00022	0.00%	\$ 8,900.00	N OR D REMICK TRUSTEES
494,04	12		BANGERT, MARION & SPENCER, BEVERLEY	100 ROSEANN AVENUE	2	18-00023	0.00%	\$ 20,000.00	CRYSTAL AXELROD
494,06	20		U.S. BANK NATIONAL ASSOCIATION	16 CROYDON DRIVE	2	18-00024	0.00%	\$ 400.00	FIDELITY ASSET MANAGEMENT LLC
499,01	1.02		BREAKWATER LOT 1.02, LLC	128 BREAKWATER ROAD	2	18-00025	0.00%	\$ -	CHRISTOPHER LIZZI
499,02	10		RABINO, ANGELIA	2 FIELDVIEW DRIVE	15F	18-00026	0.00%	\$ -	CRYSTAL AXELROD
499,13	11		WILMINGTON SAVINGS FUND SOCIETY FSB	121 ORCHARD DRIVE	2	18-00027	0.00%	\$ 1,300.00	US BANK/CUST-ACTLIEN HOLDING
505	22.01		CORNWELL, MELVIN J	819A SEASHORE ROAD	2	18-00028	0.00%	\$ 5,000.00	CHRISTOPHER LIZZI
670	16		GEISEL, PROUD, NATALIE	605 ELDBEDGE AVENUE	2	18-00029	0.00%	\$ 1,100.00	CAPE INVESTORS
688	1		CAMPBELL, JAMES B	402 ROSE HILL PARKWAY	2	18-00030	0.00%	\$ 3,500.00	CAPE INVESTORS
703	9		SOFIA, LISA	225 E ROCHESTER AVE	2	18-00031	0.00%	\$ -	CRYSTAL AXELROD
749	4.02		PALMER, EDWARD A	680 NEW ENGLAND ROAD	2	18-00032	0.00%	\$ 20,000.00	CHRISTOPHER LIZZI
772	29		SNOVER, SETH W & JOYCE R ETAL	979 WISSAHICKON AVENUE	2	18-00033	0.00%	\$ -	CHRISTOPHER LIZZI
813	7		BIKINI BOTTON, LLC	817 SHAWCREST RD	4A	18-00034	0.00%	\$ -	CHRISTOPHER LIZZI
823,01	3		-C0309- ANDERSON, DAVID H JR & ROSELLA B	902 OCEAN DRIVE	2	18-00035	0.00%	\$ 16,900.00	N OR D REMICK TRUSTEES
823,01	3		-C0311- ANDERSON, DAVID H JR & ROSELLA B	902 OCEAN DRIVE	2	18-00036	0.00%	\$ 18,000.00	CAPE INVESTORS
								<u>\$ 231,000.00</u>	

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-328

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Attorney-Client Privilege; Possible Litigation**

 X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **Possible Personnel**

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on October 15, 2018 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 15, 2018

Julie A Picard, Township Clerk