

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
October 7, 2019 - 7:00 P.M.

Meeting called to order

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Proclamation - Put the Brakes on Fatalities – Mayor Erik Simonsen

Consent Agenda

Approval of Minutes/Approval of Closed Session Minutes – September 16, 2019
Res. #2019-292 - Payment of Vouchers \$ 901,851.65
Res. #2019-293 - A Resolution Requesting Release of Performance Guarantee for Villas Wawa Trash Enclosure & Fence; Block 216, Lot 5, Escrow #Z15-01-03
Res. #2019-294 - A Resolution Acknowledging the Award of a Thirty-Six (36) Month Contract to South Jersey Energy for Natural Gas Supply Service Under the South Jersey Power Cooperative for the Township of Lower
Res. #2019-295 - Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Bulletproof Vest Partnership \$6,130.58)
Res. #2019-296 - Bid Acceptance and Contract Award to Install Service Body, Scissor Hi Lift, Post Puller and Lighting on Existing New Cab and Chassis (Intercon Truck Equipment Inc. \$68,868.)
Res. #2019-297- Capital Budget Amendment
Res. #2019-298 - Approval for Jumpin' Joe's Party in the Park on October 13, 2019 Benefit at Clem Mulligan Field
Res. #2019-299 - Bid Acceptance and Contract Award for the Recreation Center Restrooms Upgrade (Capri Construction Center Inc \$79,007)
Res. #2019-300 - Approval of Change Order #3 to Agate Construction Company for the Roseann Avenue Roadway and Utility Improvements Project; Authorizing Additional Costs for Importing Fill and a Credit for the Elimination of a Cofferdam (net increase of \$31,981.99)
Res. #2019-301- Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Body Armor \$2,565.22)
Res. #2019-302- Authorization for Refund of Taxes (2 properties)
Res. #2019-303- Approval for Lower Township Veterans Day Parade (Nov 9, 2019)
Res. #2019-304 -Approval of AMVETS Post 21 Request to Host a Fall Bazaar at their Post Home located at 1519 Bayshore Road on October 25 & 26, 2019
Res. #2019-305 -Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Drunk Driving Enforcement Fund \$7,547.93)
Res. #2019-306 -Approval of Change Order #2 to Mott MacDonald for the Beach Access Improvement Project – to Provide Professional Environmental Services to Respond to Special Condition Number Eleven (11) of the NJDEP CAFRA Permit (\$2,200)
Res. #2019-307- Unclaimed Redemption Monies (\$677.73)
Res. #2019-308- Lower Cape Alliance (July 1,2020 to June 30, 2021)
Ordinance # 2019-14 - Bond Ordinance Providing for Various Safety and Identification Improvements to Schellenger's Landing, By and In The Township of Lower, in the County of Cape May, State of New Jersey; Appropriating \$1,000,000 Therefore and Authorizing the Issuance of \$950,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof. This is the first reading of this Ordinance. The second reading and public hearing for this Ordinance has been scheduled for October 21, 2019.

Regular Agenda

Ordinance #2019-15 - An Ordinance of the Township of Lower Amending Chapter 340, Fire Prevention, Subsection 340-13 (B)(14) Through (16) Fire Prevention, of the Code of the Township of Lower. This is the first reading of this Ordinance. The second reading and public hearing for this Ordinance has been scheduled for October 21, 2019.
Res. #2019-309 - A Resolution Approving a Salary Increase per Article XIII, Section D of the Lower Township Office Workers Association AFSCME Union Contract (K.Crecca \$2,500)
Res. #2019-310 - A Resolution Approving a Salary Increase per Article XIII, Section D of the Lower Township Office Workers Association AFSCME Union Contract (W.Fiore \$2,500)
Res. #2019-311 - A Resolution Approving a Salary Increase per Article XIII, Section D of the Lower Township Office Workers Association AFSCME Union Contract (L.Schubert \$2,500)
Res. #2019-312 - A Resolution Approving A Salary Increase Per Article XI, Section H of the Lower Township Supervisors Union Contract (H.Bailey \$3,500)
Res. #2019-313 - A Resolution Approving A Salary Increase Per Article XI, Section H of the Lower Township Supervisors Union Contract (C.Crippen \$3,500)
Res. #2019-314 - A Resolution Approving A Salary Increase Per Article XI, Section H of the Lower Township Supervisors Union Contract (J.Dowe \$3,500)
Res. #2019-315 - A Resolution Approving a Salary Increase for a Non-Union Employee (S.Wilson \$3,000)

Engineer's Report – Shawn Carr

Manager's Report – Manager Jim Ridgway

Administrative Reports

Monthly Report - Treasurer

Council Comments

Call to the Public

Closed Session

Res. #2019-316 - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. Attorney/Client Privilege

Adjournment

Proclamation

Put the Brakes on Fatalities Day®

October 10, 2019

*October 10, 2019, has been declared "Put the Brakes on Fatalities Day"®
by the Township of Lower in the State of New Jersey*

Whereas, Across the nation, traffic crashes caused 36,750 fatalities in 2018, and are the leading cause of death for young people ages 15 to 34; and,

Whereas, In New Jersey, 563 individuals lost their lives in traffic crashes in 2018; and,

Whereas, Pedestrian related crashes accounted for 31.0 percent of the State's traffic fatalities; and

Whereas, Motorcyclists, and pedestrians face increased risks on New Jersey's roadways, as people opt for alternative modes of transportation; and

Whereas, 53 motorcyclists, and 165 pedestrians were killed in New Jersey in traffic-related crashes in 2018; and

Whereas, Safer driving behaviors such as buckling up, every ride; obeying posted speed limits; stopping for pedestrians in crosswalks and using crosswalks when walking; avoiding aggressive driving behaviors; never driving impaired; wearing proper safety gear while riding a motorcycle or bicycle; and, focusing solely on driving by avoiding distractions, can dramatically reduce the number of traffic-related injuries and deaths.

Now Therefore, I Mayor Erik Simonsen and the Lower Township Council do hereby proclaim October 10, 2019, Put the Brakes on Fatalities Day®, in Lower Township and call upon everyone to put these lifesaving behaviors into practice to improve safety on the roadways in our community and throughout the State.

Signed this 7th day of October, 2019

Erik Simonsen, Mayor

COUNCIL MEETING MINUTES – September 16, 2019

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on September 16, 2019 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Roland Roy, Jr.
Deputy Mayor Frank Sippel
Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Valor Award Presentation to Officer William Kocis - 200 Club of Atlantic and Cape May Counties - Kevin Dixon Chief Mastriana informed that Mr. Dixon was unable to attend; therefore the presentation will be postponed until further notice. He explained the Valor award that will be presented to Officer William Kocis.

Aquatic Center Information Presentation - Manager Jim Ridgway / Monica Coskey, Seven Mile Publishing Public Relations Firm

Monica Coskey, Seven Mile Publishing, presented a power point of the proposed aquatic center, highlighting several aspects including: benefits of spending time in the water; multigenerational activities for the community; features of the aquatic center; the proposed site; cost estimate to build; annual operational revenue and expenses; and the referendum question.

Manager Ridgway introduced Jim Rutala, Rutala Associates.

Mr. Rutala informed Council about Cape Regional Health Systems interest in possible partnership.

Mike Rosenberg, Coral Ave, voiced favor with the proposed aquatic center but expressed concern about the cost after construction, liability insurance, and resident discounts.

Manager Ridgway addressed Mr. Rosenberg's concerns and discussed possible financial partnerships.

Mayor Simonsen communicated the advantages of accessibility.

Stephanie Devlin, Holmes Ave, voiced concern about expenses, revenue, use of facility and community activities.

Mayor Simonsen explained the safeguard of the non-binding referendum.

Councilmember Conrad communicated the potential for different levels of membership.

Manager Ridgway addressed concerns about use of facility, features, and operational staffing.

Cosette Gasser, Bayshore Road, questioned membership limitations.

Manager Ridgway assured that limits will be considered.

Bill Greenfield, Villas, asked about memberships, drop-in fees and scheduling.

Council discussed the different possibilities

Mayor Simonsen thanked Mickey Coskey for the information and offered opportunity for future questions.

Consent Agenda

Approval of Minutes – September 4, 2019

Approval of Closed Session Minutes – September 4, 2019

Res. #2019-280 - Payment of Vouchers \$ 1,027,366.05

Res. #2019-281 – Approval of Contribution to Lower Township Chamber of Commerce (\$3,500)

Res. #2019-282 – Authorization to Transfer Funds from the Tax Premium Account (\$36,300)

Res. #2019-283 – A Resolution Confirming the Release of Maintenance Guarantee for Windmill Marina Assoc, LP; Block 763, Lots 9 & 10 and Block 764, Lots 11&12

Res. #2019-284 – A Resolution Authorizing the Township of Lower, Through the Lower Township Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Lower Township Police Department to Request and Acquire Excess Department of Defense Equipment

Res. #2019-285 – Approval for Crest Best Run Fest 10k Run on October 13, 2019

Res. #2019-286 – A Resolution Requesting that the New Jersey Department of Transportation Relocate an Existing Bus Stop from its Current Location in front of 804 Kathryn Boulevard, Lower Township, New Jersey

Res. #2019-287 – A Resolution Requesting that the New Jersey Department of Transportation Establish and Create a New Bus Stop in the Cape May County Airport Complex, Lower Township, New Jersey

Res. #2019-288 – A Resolution Adopting A revised Personnel Policy Manual for the Township of Lower

Res. #2019-289 – Authorization for Refund of Taxes (1 prop \$182.17)

Res. #2019-290 – Authorization for the Payout of Accumulated Sick Time (W.Priole \$44,000)

Councilmember Conrad pointed out the resolution requesting a bus stop at the Cape May County Airport.

Mayor Simonsen pointed out the request to eliminate the bus stop on Kathryn Blvd, and spoke briefly about the Crest Best Run Fest.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | | X | | | |
| ROY | | X | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

Regular Agenda

Manager's Report

Manager Ridgway informed about utility savings at the Public Safety Building. He gave an update on the Schellenger's Landing Project and spoke about a financial benefit for Township employees.

Administrative Reports

Monthly Reports – Clerk, Construction, Dog, Tax, Vital

Affidavit of Mailing, Advertising and Posting of Notice (Tax Sale)

Council Comments

Councilmember Conrad gave an update on Mulligan Field improvements, ADA restroom upgrades, and Villas road repairs

Councilmember Perry gave an update on Roseann Avenue and thanked Manager Ridgway for addressing the street light issue.

Councilmember Roy commented on the 9/11 ceremony at Sunset Beach.

Deputy Mayor Sippel reminded about the NJ Run for the Fallen and the Veteran's Parade.

Mayor Simonsen commented on the 9/11 ceremony and thanked Eileen Kreis for helping to organize the event. He also thanked first responders for participating in Salute to Service, and thanked the Townbank Fire Dept. for their help with the lights during LCMR's football game. Announcements included: Electronic Waste Recycling at WCM Borough Hall, Halloween Costume Parade at HCSV, Autumn Fest and Trunk-or-Treat at DRBA, and the NJ Run for the Fallen and kick-off ceremony.

Call to the Public

Cosette Gasser, Bayshore Road, voiced disfavor with the absence of advertisement in the Herald for Patriot's Day.

Closed Session

Res. #2019-291 - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Attorney/Client Privilege**

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | | X | | | |
| ROY | X | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | X | X | | | |

Council adjourned to Closed Session at 8:06 p.m.

Council returned to Open Session at 8:49 p.m.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Deputy Mayor Sippel. Motion to adjourn was unanimous. Meeting adjourned at 8:50 p.m.

Mayor

Township Clerk

Approved:

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---------------------------------------|----------|----------|--------------------------------|--------|----------|-------------|----------|---------|
| 00784 CAPE MAY STAR & WAVE | | | Continued | | | | | |
| | 19-02691 | 10/02/19 | LEGAL PUBLICATION 9/25/19 | Open | 21.70 | 0.00 | | |
| | | | | | 118.42 | | | |
| 00825 COMCAST* | | | | | | | | |
| | 19-02581 | 09/20/19 | SEPT 2019 INTERNET | Open | 1,177.02 | 0.00 | | PC1 |
| | 19-02693 | 10/02/19 | FS INTERNET 9/28-10/27/19 | Open | 157.16 | 0.00 | | |
| | | | | | 1,334.18 | | | |
| 00852 CHERRY VALLEY TRACTOR CO.* | | | | | | | | |
| | 19-02499 | 09/11/19 | MOWER TRACTOR | Open | 274.40 | 0.00 | | |
| 01092 CONTINENTAL FIRE & SAFETY, INC* | | | | | | | | |
| | 19-02512 | 09/13/19 | SERVICE FIRE EXTINGUISHERS | Open | 224.00 | 0.00 | | |
| 01171 VERIZON WIRELESS - TOWNHALL | | | | | | | | |
| | 19-02701 | 10/03/19 | 8/24-9/23/19 CELL PHONE | Open | 518.50 | 0.00 | | |
| 01200 DELTA DENTAL PLAN OF NJ | | | | | | | | |
| | 19-02699 | 10/03/19 | AUGUST 2019 CLAIMS GR#9427 | Open | 7,226.55 | 0.00 | | |
| 01220 DRAEGER, INC* | | | | | | | | |
| | 19-02504 | 09/12/19 | ALCHOTEST SUPPLIES | Open | 376.00 | 0.00 | | |
| 01265 BRIAN DONAHUE | | | | | | | | |
| | 19-00712 | 03/08/19 | CONTRACTUAL EIMBURSEMENT 2019 | Open | 402.00 | 0.00 | | |
| 01389 EDDIE'S AUTO BODY* | | | | | | | | |
| | 19-02412 | 09/03/19 | VEHICLE REPAIR | Open | 9,693.28 | 0.00 | | |
| 01480 E-Z PASS | | | | | | | | |
| | 19-02564 | 09/20/19 | POLICE FLEET TRANSPONDERS 9/19 | Open | 600.00 | 0.00 | | PC1 |
| 01600 ORVILLE E FOWLER | | | | | | | | |
| | 19-02598 | 09/25/19 | CONTRACTUAL REIMBURSEMNT M | Open | 1,340.00 | 0.00 | | |
| 01641 GALL'S INC* | | | | | | | | |
| | 19-02190 | 08/02/19 | UNIFORMS | Open | 23.70 | 0.00 | | |
| 01653 GENTILINI FORD* | | | | | | | | |
| | 19-00815 | 03/21/19 | PARTS FOR TRUCKS /MARCH | Open | 140.88 | 0.00 | | |
| 01690 GRANTURK EQUIPMENT CO* | | | | | | | | |
| | 19-01955 | 07/09/19 | PARTS FOR RECYCING TRUCKS | Open | 152.81 | 0.00 | | |
| | 19-02373 | 08/27/19 | VACTOR TRUCK | Open | 2,264.82 | 0.00 | | |
| | | | | | 2,417.63 | | | |
| 01806 ANTHONY J HARVATT, II, ESQ | | | | | | | | |
| | 19-00800 | 03/21/19 | BOARD SOLICITOR SALARY | Open | 625.00 | 0.00 | | |
| 01898 HERITAGE BUSINESS SYSTEMS, INC* | | | | | | | | |
| | 19-02633 | 09/26/19 | 10/1-12/31/19 FS COPIER #09854 | Open | 113.85 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---------------|---|----------|---------------------------------|--------|------------|-------------|----------|---------|
| 01898 | HERITAGE BUSINESS SYSTEMS, INC* Continued | | | | | | | |
| | 19-02635 | 09/26/19 | COPIER BOCA ID# 40744 | Open | 81.95 | 0.00 | | |
| | | | | | 195.80 | | | |
| 02013 | NICKOLAUS CONSTRUCTION CO* | | | | | | | |
| | 19-02510 | 09/13/19 | TENNIS NETS | Open | 1,500.00 | 0.00 | | |
| 02025 | HUNTER JERSEY PETERBILT* | | | | | | | |
| | 19-02398 | 08/29/19 | PARTS FOR VAC TRUCK/DPW | Open | 336.26 | 0.00 | | |
| 02027 | JESCO INC* | | | | | | | |
| | 19-02478 | 09/10/19 | BACK HOE/DPW | Open | 271.76 | 0.00 | | |
| 02140 | KINDLE FORD LINC/MERC., INC.* | | | | | | | |
| | 19-02292 | 08/15/19 | PARTS FOR POLICE VEHICLES | Open | 101.41 | 0.00 | | |
| | 19-02371 | 08/27/19 | POLICE VEHICLE/SEAT BELT | Open | 61.66 | 0.00 | | |
| | | | | | 163.07 | | | |
| 02223 | LANDSMAN UNIFORMS* | | | | | | | |
| | 19-02310 | 08/19/19 | UNIFORMS | Open | 95.00 | 0.00 | | |
| 02292 | DONALD LOMBARDO | | | | | | | |
| | 19-02601 | 09/25/19 | CONTRACTUAL REIMBURSEMENT M | Open | 1,308.54 | 0.00 | | |
| 02461 | JOHN MAHER | | | | | | | |
| | 19-02624 | 09/25/19 | CONTRACTUAL REIMBURSEMENT M | Open | 2,554.20 | 0.00 | | |
| 02538 | MARSH & MCLENNAN AGENCY, LLC* | | | | | | | |
| | 19-00052 | 01/04/19 | DNE\$26,674.08 BROKER | Open | 2,222.84 | 0.00 | | B |
| 02585 | WILLIAM MASTRIANA | | | | | | | |
| | 19-02561 | 09/19/19 | TRAINING 12-09 THRU 12-15-19 | Open | 1,430.71 | 0.00 | | |
| 02632 | N J PLANNING OFFICIALS* | | | | | | | |
| | 19-02452 | 09/05/19 | MUNICIPAL LAND USE LAW BOOK | Open | 42.00 | 0.00 | | |
| 02810 | MOUNT CONSTRUCTION CO* | | | | | | | |
| | 19-02035 | 07/16/19 | ROSEANN PHASE 3 DNE \$2464865.0 | Open | 275,721.70 | 0.00 | | |
| 03020 | NJ DIVISION OF MOTOR VEHICLES | | | | | | | |
| | 19-02686 | 10/02/19 | NEW VEHICLE REGISTRATION | Open | 60.00 | 0.00 | | |
| 03026 | NJ STATE HEALTH BENEFITS | | | | | | | |
| | 19-02605 | 09/25/19 | OCT 19 BENEFITS ID#024700 | Open | 67,457.09 | 0.00 | | |
| | 19-02606 | 09/25/19 | OCT 2019 ACTIVE ID#024700 | Open | 187,671.68 | 0.00 | | |
| | | | | | 255,128.77 | | | |
| 03072 | NJ STATE LEAGUE OF MUNICIPALIT* | | | | | | | |
| | 19-02490 | 09/10/19 | 2019 LEAGUE CONFERENCE | Open | 1,210.00 | 0.00 | | |
| 03104 | NORTHEAST IND.&MARINE SUPPLY* | | | | | | | |
| | 19-00820 | 03/21/19 | SUPPLIES AND MATERIAL/MARCH | Open | 394.73 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|--|----------|----------|--------------------------------|--------|----------|-------------|----------|---------|
| 03104 NORTHEAST IND.&MARINE SUPPLY* Continued | | | | | | | | |
| | 19-00851 | 03/22/19 | PARTS/RDS/SANT/RECY/MAY | Open | 658.80 | 0.00 | | |
| | | | | | 1,053.53 | | | |
| 03280 PARAMOUNT SANITARY SUPPLY* | | | | | | | | |
| | 19-02568 | 09/20/19 | TRASH BAGS FOR TOWNSHIP | Open | 393.30 | 0.00 | | |
| 03305 PEDRONI FUEL* | | | | | | | | |
| | 19-02526 | 09/17/19 | NO LEAD GAS | Open | 181.15 | 0.00 | | |
| 03460 V.E. RALPH & SON, INC.* | | | | | | | | |
| | 19-02172 | 07/31/19 | OXYGEN MASKS | Open | 96.00 | 0.00 | | |
| | 19-02458 | 09/05/19 | AED DEFIBRILATOR PADS | Open | 866.40 | 0.00 | | |
| | | | | | 962.40 | | | |
| 03518 RIGGINS, INC.* | | | | | | | | |
| | 19-02588 | 09/23/19 | OFF HIGHWAY DIESEL | Open | 1,018.05 | 0.00 | | |
| 03692 SOUTH JERSEY GAS CO* | | | | | | | | |
| | 19-02626 | 09/25/19 | 8/16-9/19/19 NATURAL GAS | Open | 412.50 | 0.00 | | |
| 03695 SPECIALTY AUTOMOTIVE EQP INC* | | | | | | | | |
| | 19-02383 | 08/28/19 | LIFT INSPECTIONS ANNUAL | Open | 750.00 | 0.00 | | |
| 03799 LINDA THOMAS | | | | | | | | |
| | 19-02652 | 09/27/19 | REIMBUREMENT/ SUPPLIES/CLEANUP | Open | 40.10 | 0.00 | | |
| 03820 MUNICIPAL UTIL. AUTH ON CALL | | | | | | | | |
| | 19-02570 | 09/20/19 | ONE CALL CONCEPTS 9/16/19 | Open | 842.64 | 0.00 | | |
| 03844 GIACOMO TROMBETTA | | | | | | | | |
| | 19-02527 | 09/17/19 | CONTRACTUAL REIMBURSEMENT M | Open | 130.94 | 0.00 | | |
| | 19-02602 | 09/25/19 | CONTRACTUAL REIMBURSEMENT M | Open | 73.17 | 0.00 | | |
| | 19-02660 | 09/27/19 | CONTRACTUAL REIMBURSEMENT V | Open | 155.00 | 0.00 | | |
| | | | | | 359.11 | | | |
| 03857 TRI-COUNTY BUILDING SUPPLIES* | | | | | | | | |
| | 19-02442 | 09/04/19 | MATERIAL TO REBUILD PLATFORM | Open | 1,076.44 | 0.00 | | |
| 03894 SHERWIN WILLIAMS COMPANY* | | | | | | | | |
| | 19-01498 | 05/24/19 | PAINT FOR STREET LINES | Open | 958.16 | 0.00 | | |
| 03899 UPS | | | | | | | | |
| | 19-02590 | 09/23/19 | SHIPPING | Open | 141.49 | 0.00 | | |
| 03904 LOWE'S HOME CENTER INC* | | | | | | | | |
| | 19-01957 | 07/09/19 | SUPPLIES/SEPT. 82131310308551 | Open | 536.83 | 0.00 | | |
| 03915 TURF EQUIPMENT & SUPPLY CO* | | | | | | | | |
| | 19-01290 | 05/02/19 | SUPPLIES FOR MOWER/JUNE | Open | 582.62 | 0.00 | | |
| | 19-01292 | 05/02/19 | SUPPLIES FOR MOWERS/AUG | Open | 873.93 | 0.00 | | |
| | 19-01293 | 05/02/19 | SUPPLIES FOR MOWERS/SEPT. | Open | 533.45 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---|----------|----------|--------------------------------|--------|-----------------|-------------|----------|---------|
| 03915 TURF EQUIPMENT & SUPPLY CO* Continued | | | | | | | | |
| | 19-02550 | 09/18/19 | SUPPLIES FOR MOWERS | Open | 804.64 | 0.00 | | |
| | | | | | <u>2,794.64</u> | | | |
| 03917 STATE OF NJ DEPT OF CHILD/FAML | | | | | | | | |
| | 19-02708 | 10/03/19 | QTLY MARRIAGE JULY,AUG,SEPT 19 | Open | 1,325.00 | 0.00 | | |
| 03958 DEBORAH VAN MOURIK | | | | | | | | |
| | 19-02600 | 09/25/19 | CONTRACTUAL REIMBURSEMENT M | Open | 242.64 | 0.00 | | |
| 03969 VERIZON | | | | | | | | |
| | 19-02625 | 09/25/19 | 9/13-10/12/19 LANDLINES | Open | 257.37 | 0.00 | | |
| 04037 DOUGLASS WHITTEN | | | | | | | | |
| | 19-02636 | 09/26/19 | TRAINING MEAL | Open | 9.87 | 0.00 | | |
| 04080 WINNER FORD* | | | | | | | | |
| | 19-01790 | 06/18/19 | 2020 EXPEDITION SS EL POLICE | Open | 39,815.00 | 0.00 | | |
| 04097 CINTAS FIRST AID AND SAFETY* | | | | | | | | |
| | 19-02569 | 09/20/19 | FIRST AID CABINET POLICE 9/19 | Open | 60.23 | 0.00 | | |
| | 19-02582 | 09/20/19 | TOWNHALL 9/19 FIRST AID SUPPLY | Open | 58.17 | 0.00 | | |
| | 19-02583 | 09/20/19 | MISSING INV MULTI DEPARTMENTS | Open | 186.03 | 0.00 | | |
| | 19-02587 | 09/23/19 | FIRST AID SUPPLIES DPW | Open | 118.25 | 0.00 | | |
| | 19-02666 | 10/01/19 | FIRST AID SUPPLY BOCA 9/19/19 | Open | <u>100.25</u> | 0.00 | | |
| | | | | | 522.93 | | | |
| 05083 SJSHORE MARKETING LIMITED | | | | | | | | |
| | 19-02509 | 09/13/19 | CHILDRENS FUND FLYER/APPLICATI | Open | 476.89 | 0.00 | | |
| 5032 NORTH WILDWOOD \$ CREST SHIRT* | | | | | | | | |
| | 19-02416 | 09/03/19 | CHEERLEADING UNIFORMS | Open | 294.00 | 0.00 | | |
| 6037 PETER G DALY | | | | | | | | |
| | 19-02616 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 25.00 | 0.00 | | |
| 6059 USABLE LIFE | | | | | | | | |
| | 19-02661 | 09/27/19 | OCT 2019 GROUP# 50018426-0001 | Open | 631.40 | 0.00 | | |
| 6071 UNITED UNIFORMS LIMITED LIAB* | | | | | | | | |
| | 19-00917 | 03/29/19 | UNIFORMS | Open | 24.00 | 0.00 | | |
| | 19-01918 | 07/02/19 | EMBROIDERY | Open | <u>113.00</u> | 0.00 | | |
| | | | | | 137.00 | | | |
| 7039 JOHN RAPP | | | | | | | | |
| | 19-02571 | 09/20/19 | FOOTBALL REFEREE | Open | 55.00 | 0.00 | | |
| 7098 SHORE VETERINARIAN ANIMAL * | | | | | | | | |
| | 19-00053 | 01/04/19 | LOWER ANIMAL CONTROL DNE \$54K | Open | 4,500.00 | 0.00 | | B |
| 7119 ENGINEERING DESIGN ASSOC* | | | | | | | | |
| | 18-03249 | 12/11/18 | VILLAGE ROAD PROJ RES 2018-361 | Open | 390.00 | 0.00 | | B |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|--|----------|----------|------------------------------|--------|------------------|-------------|----------|---------|
| 7119 ENGINEERING DESIGN ASSOC* Continued | | | | | | | | |
| | 19-00359 | 01/30/19 | RES 18-326 SCHELLENGERS LNDG | Open | 2,569.54 | 0.00 | | B |
| | | | | | <u>2,959.54</u> | | | |
| 7177 WESLEY OCHS | | | | | | | | |
| | 19-02167 | 07/31/19 | PERFORMER- HEALTH FAIR | Open | 275.00 | 0.00 | | |
| 7196 LAUREN HUGGINS SUIT* | | | | | | | | |
| | 19-00032 | 01/04/19 | 2019 DNE 12,900.00 | Open | 1,075.00 | 0.00 | | B |
| 7199 STAPLES CREDIT PLAN-INSTORE PU | | | | | | | | |
| | 19-02346 | 08/22/19 | PAPER | Open | 174.90 | 0.00 | | |
| | 19-02358 | 08/23/19 | OFFICE SUPPLIES | Open | 283.71 | 0.00 | | |
| | 19-02466 | 09/09/19 | INK FOR GARAGE PRINTER | Open | 77.17 | 0.00 | | |
| | 19-02513 | 09/13/19 | OFFICE SUPPLIES | Open | 47.41 | 0.00 | | |
| | | | | | <u>583.19</u> | | | |
| 7296 MELISSA O'DONNELL | | | | | | | | |
| | 19-02613 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 30.00 | 0.00 | | |
| 7312 TRAFFIC SAFETY SERVICE LLC* | | | | | | | | |
| | 19-01711 | 06/07/19 | TRAFFIC TRAINER | Open | 14,450.00 | 0.00 | | |
| 7354 FLEETPRIDE INC.* | | | | | | | | |
| | 19-02697 | 10/02/19 | PARK FOR TRUCKS/DPW | Open | 209.61 | 0.00 | | |
| 7362 NEOPOST USA INC. | | | | | | | | |
| | 19-02333 | 08/20/19 | MAIL INK | Open | 183.00 | 0.00 | | |
| 7364 JOHN MONTGOMERY | | | | | | | | |
| | 19-02610 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 15.00 | 0.00 | | |
| 7386 COREY SCHEID | | | | | | | | |
| | 19-02548 | 09/18/19 | TRAINING MEALS | Open | 10.00 | 0.00 | | |
| 7437 ECOVERSE INDUSTRIES LTD* | | | | | | | | |
| | 19-02302 | 08/16/19 | LEAF TURNER PARTS | Open | 3,412.43 | 0.00 | | |
| 7475 SUZANNE M SCHEID | | | | | | | | |
| | 19-02662 | 09/27/19 | CONTRACTUAL REIMBURSEMENT M | Open | 61.69 | 0.00 | | |
| 7478 WINDSTREAM COMMUNICATION INC* | | | | | | | | |
| | 19-02631 | 09/26/19 | SEPT19 PHONE & NEW ACCT | Open | 3,401.85 | 0.00 | | |
| 7496 AMERICAN PARTS DISTRIBUTION* | | | | | | | | |
| | 19-02514 | 09/13/19 | REFRIDGERANT FOR AIR-REC. | Open | 479.65 | 0.00 | | |
| 7507 STEFANKIEWICZ & BELASCO LLC | | | | | | | | |
| | 19-00046 | 01/04/19 | RES 2019-01 DNE 28,000 | Open | 2,333.33 | 0.00 | | B |
| | 19-00047 | 01/04/19 | DNE \$97,000 EXPENSES | Open | 10,093.58 | 0.00 | | |
| | | | | | <u>12,426.91</u> | | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---|----------|----------|---------------------------------|--------|-----------------|-------------|----------|---------|
| 7508 BLANEY & KARAVAN PC* | | | | | | | | |
| | 19-00050 | 01/04/19 | RES#2019-05 PROSECUTOR DNE\$40K | Open | 3,333.33 | 0.00 | | B |
| | 19-01518 | 05/29/19 | RES 2019-180 DNE 14K | Open | <u>1,368.75</u> | 0.00 | | B |
| | | | | | 4,702.08 | | | |
| 7532 HEATHER MCNULTY* | | | | | | | | |
| | 19-02695 | 10/02/19 | SEPT 19 HI-FIT & SPROUT SPOT | Open | 415.00 | 0.00 | | |
| 7544 DAVE FAIRMAN | | | | | | | | |
| | 19-02615 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 15.00 | 0.00 | | |
| 7636 MOTT MACDONALD LLC* | | | | | | | | |
| | 16-02312 | 08/29/16 | ENGINEERING FOR ROSEANN AVE | Open | 18,268.92 | 0.00 | | |
| | 18-01334 | 05/14/18 | 18-164 ROSEANN/BAYSHORE C/O 6 | Open | 3,257.89 | 0.00 | | B |
| | 19-02574 | 09/20/19 | PROFESSIONAL ENGINEERING | Open | 758.13 | 0.00 | | |
| | 19-02575 | 09/20/19 | PROFESSIONAL ENGINEERING | Open | 69.25 | 0.00 | | |
| | 19-02576 | 09/20/19 | PROFESSIONAL ENGINEERING | Open | 69.26 | 0.00 | | |
| | 19-02577 | 09/20/19 | PROFESSIONAL ENGINEERING | Open | 138.50 | 0.00 | | |
| | 19-02578 | 09/20/19 | PROFESSIONAL ENGINEERING | Open | 199.01 | 0.00 | | |
| | 19-02579 | 09/20/19 | PROFESSIONAL ENGINEERING | Open | 313.26 | 0.00 | | |
| | 19-02580 | 09/20/19 | PROFESSIONAL ENGINEERING | Open | <u>103.88</u> | 0.00 | | |
| | | | | | 23,178.10 | | | |
| 7647 GATES FLAGS & BANNER CO, INC* | | | | | | | | |
| | 19-02459 | 09/05/19 | 9-11 FREEDOM FLAGS | Open | 165.00 | 0.00 | | |
| 7656 DANIEL HARRIS | | | | | | | | |
| | 19-02609 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 25.00 | 0.00 | | |
| 7752 STEPHEN DEHORSEY | | | | | | | | |
| | 19-02611 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 30.00 | 0.00 | | |
| 7921 WILLIAM PORCH | | | | | | | | |
| | 19-02560 | 09/19/19 | TRAINING MEALS | Open | 10.00 | 0.00 | | |
| 7929 AMAZON CAPITAL SERVICES, INC | | | | | | | | |
| | 19-02372 | 08/27/19 | CHAIN FOR PUBLIC WORKS GATE | Open | 539.98 | 0.00 | | |
| | 19-02465 | 09/09/19 | SUPPLIES-BLOOD CLEANUP STATION | Open | 482.22 | 0.00 | | |
| | 19-02491 | 09/11/19 | CANON EOS 77 DSLR CAMERA | Open | 849.00 | 0.00 | | |
| | 19-02515 | 09/17/19 | KITCHEN SUPPLIES | Open | 19.41 | 0.00 | | |
| | 19-02518 | 09/17/19 | OFFICE SUPPLIES | Open | 231.06 | 0.00 | | |
| | 19-02519 | 09/17/19 | ADA COURTROOM LISTENING DEVICE | Open | 154.00 | 0.00 | | |
| | 19-02520 | 09/17/19 | CONTINUOUS OPERATION SHREDDER | Open | 2,199.00 | 0.00 | | |
| | 19-02543 | 09/18/19 | OFFICE SUPPLIES | Open | 871.40 | 0.00 | | |
| | 19-02566 | 09/20/19 | CV AXLE FOR POLICE CAR | Open | 74.90 | 0.00 | | |
| | 19-02586 | 09/20/19 | MANAGERS SUPPLIES 9/20/19 | Open | 45.80 | 0.00 | | |
| | 19-02655 | 09/27/19 | RAGS FOR GARAGE | Open | <u>179.70</u> | 0.00 | | |
| | | | | | 5,646.47 | | | |
| 7959 ALL PRO TEAM SPORTS | | | | | | | | |
| | 19-02175 | 08/01/19 | FOOTBALL HELMETS | Open | 955.00 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|-------------------------------------|----------|----------|--------------------------------|--------|---------------|-------------|----------|---------|
| 7959 ALL PRO TEAM SPORTS | | | Continued | | | | | |
| | 19-02232 | 08/07/19 | CHIN STRAPS FOR HELMETS | Open | <u>165.00</u> | 0.00 | | |
| | | | | | 1,120.00 | | | |
| 7982 DAWN BAILEY | | | | | | | | |
| | 19-02663 | 09/30/19 | TRAVEL REIMBURSEMENT FOR CLASS | Open | 168.08 | 0.00 | | |
| | 19-02713 | 10/04/19 | TRAVEL REIMBURSEMENT 10/3/19 | Open | <u>56.03</u> | 0.00 | | |
| | | | | | 224.11 | | | |
| 8012 FRED LAHM | | | | | | | | |
| | 19-02572 | 09/20/19 | FOOTBALL REFEREE | Open | 55.00 | 0.00 | | |
| 8081 UGI ENERGY SERVICES | | | | | | | | |
| | 19-02664 | 09/30/19 | SEPTEMBER 2019 NATURAL GAS | Open | 100.55 | 0.00 | | |
| 8131 DOCUVAULT SECURE SHREDDING LLC | | | | | | | | |
| | 19-02665 | 10/01/19 | 9/24/19 SHREDDING | Open | 96.00 | 0.00 | | |
| 8148 TRAP FIND LLC | | | | | | | | |
| | 19-02377 | 08/27/19 | TRAINING 9/13/19 | Open | 600.00 | 0.00 | | |
| 8158 OMEGA HIGH IMPACT SOLUTIONS | | | | | | | | |
| | 19-02589 | 09/23/19 | SIGN FOR COIN DISPLAY | Open | 227.31 | 0.00 | | |
| 8159 JESSICA WALSH | | | | | | | | |
| | 19-02507 | 09/13/19 | REIMBURSEMENT- JUDO | Open | 40.00 | 0.00 | | |
| 8160 COLD SPRING CARPENTRY LLC | | | | | | | | |
| | 19-02584 | 09/20/19 | RELEASE MAINT BOND B763 L 9&10 | Open | 209.87 | 0.00 | | |
| 8163 MARK WILSON | | | | | | | | |
| | 19-02607 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 25.00 | 0.00 | | |
| 8164 CRISTIAN VALENCIA | | | | | | | | |
| | 19-02608 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 15.00 | 0.00 | | |
| 8165 JASON DILWORTH | | | | | | | | |
| | 19-02612 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 25.00 | 0.00 | | |
| 8166 JOHN CC SUNNYGARD & EMMA YODER | | | | | | | | |
| | 19-02658 | 09/27/19 | REFUND 3RD QTR B 512.31 L 8 | Open | 1,092.50 | 0.00 | | |
| 8167 DAVID ALAN CUSICK | | | | | | | | |
| | 19-02669 | 10/01/19 | REFUND 2019 TAXES B 683 L 15 | Open | 646.70 | 0.00 | | |
| 8169 THERESA INACKER | | | | | | | | |
| | 19-02700 | 10/03/19 | REFUND MERC LIC FEE 9/27/19 | Open | 75.00 | 0.00 | | |
| 8211 CONFIRE FIRE PROT SERV LLC* | | | | | | | | |
| | 19-02191 | 08/02/19 | ABC EXTINGUISHER | Open | 865.00 | 0.00 | | |
| ANZE JENNIFER ELWELL | | | | | | | | |
| | 19-02603 | 09/25/19 | CONTRACTUAL REIMBURSEMNT V | Open | 170.00 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---|----------|----------|-------------------------------|--------|--------|-------------|----------|---------|
| BERB BERNADETTE ERB | 19-02614 | 09/25/19 | REIMBURSEMENT-SOCCER COACH | Open | 15.00 | 0.00 | | |
| BOSNA KAREN MANETTE BOSNA | 19-02694 | 10/02/19 | SEPTEMBER 19 YOGA | Open | 150.00 | 0.00 | | |
| FLYIN FLYING FISH STUDIO | 19-02638 | 09/26/19 | FINISH ORDER T-SHIRTS/DPW | Open | 238.80 | 0.00 | | |
| IAMES MICHAEL IAMES | 19-02549 | 09/18/19 | TRAINING MEALS | Open | 10.00 | 0.00 | | |
| KUSW LYNDA KUSWENDRA | 19-02573 | 09/20/19 | REIMBURSEMENT- 1/2 CHEER | Open | 15.00 | 0.00 | | |
| REID JOHN E REID & ASSOCIATES, INC* | 19-02042 | 07/16/19 | TRAINING SEPT 24TH-27TH, 2019 | Open | 795.00 | 0.00 | | |
| Total Purchase Orders: 165 Total P.O. Line Items: 0 Total List Amount: 896,525.53 Total Void Amount: 0.00 | | | | | | | | |

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-292

Title: **AUTHORIZING THE PAYMENT OF VOUCHERS**

| Vendor | Description | CK # | Amount |
|-----------------------------|---------------------|-------|--------------|
| OMEGA HIGH IMPACT SOLUTIONS | LTPD COIN DISPLAY | 65714 | \$326.12 |
| CMRS-FP | NEW POSTAGE MACHINE | 65715 | \$5000.00 |
| TOTAL Manual Checks | | | \$5326.12 |
| TOTAL Computer Generated | | | \$896,525.53 |
| TOTAL BILL LIST | | | \$901,851.65 |

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-293

Title: **A RESOLUTION REQUESTING RELEASE OF PERFORMANCE GUARANTEE FOR VILLAS WAWA [TRASH ENCLOSURE & FENCE]; BLOCK 216, LOT 5, ESCROW #Z15-01-03**

WHEREAS, Wawa, Inc. posted a Performance Guarantee with the Township of Lower, in the amount of \$38,858.40; and

WHEREAS, the Township Engineer has recommended that the improvements having a total value of \$38,858.40 have been properly installed and are presently acceptable; and

WHEREAS, the Township of Lower Land Development ordinance no longer requires posting a Performance Guarantee or a Maintenance Guarantee;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Performance Guarantee be and hereby is released.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

MEMORANDUM

TO: Mayor Erik Simonsen &
Council members

FROM: William J. Galestok, PP,AICP
Director of Planning

DATE: September 20, 2019

RE: Villas Wawa [trash enclosure & fence]
1515 Bayshore Road
Villas, NJ 08251
Block 216, Lot 5
Twp. Escrow #Z15-01-03
Resolution # 2019-293

The Land Development Ordinance of the Township of Lower, Chapter, XVI, Subsection 400-81E, requires that, "The governing body shall by resolution, release or declare in default each Performance Guarantee".

Pursuant to the above referenced Subsection 400-81E, Resolution # 2019-293 is required to **release** the Performance Guarantee held in trust by the Township of Lower for Wawa Villas, Store #963, Block 216, Lot 5. The required final inspection report, certifying completion, compliance and condition of the work, has been received from the Township Engineer,

The Township Engineer recommends **release** of the retained \$38,858.40.

The inspection and construction costs of the bonded improvements have been paid for by the developer. All mandated improvements must be completed for the project's final approval.

cc: financial file



Mr. William J. Galestok, PP, AICP
Lower Township Planning Director
2600 Bayshore Road
Vilfas, NJ 08251

Via E-mail & 1st Class Mail

Your Reference
Twp. No Z15-01-03

Our Reference
MM No. 507100071-033

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com

**Minor Site Plan – Villas Wawa
Township of Lower, Cape May County**

September 16, 2019

Dear Mr. Galestok:

The applicant has requested release of the performance guarantee for the above referenced project. Based on the revisions to the Municipal Land Use Law related to performance and maintenance guarantee posting, it is recommended that the performance guarantee be released. The regulations no longer require a performance guarantee be posted for the proposed improvements associated with this project.

Should you have any questions, please do not hesitate to call.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Scott J. Macpherson'.

Scott J. Macpherson, PE
Engineer IV
T 609.465.9377 F 609.465.5270
Scott.Macpherson@mottmac.com

cc: Lisa Schubert, Planning Board Secretary (via email)
Shawn A. Carr, PE, CME (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-294

Title: A RESOLUTION ACKNOWLEDGING THE AWARD OF A (36) THIRTY SIX MONTH CONTRACT TO SOUTH JERSEY ENERGY FOR NATURAL GAS SUPPLY SERVICE UNDER THE SOUTH JERSEY POWER COOPERATIVE FOR THE TOWNSHIP OF LOWER

WHEREAS, N.J.S.A 40A:11-11 (5) authorizes two or more contracting units to enter into a Cooperative Pricing Agreement for the purposes of electrical distribution services; and

WHEREAS, the Township of Lower is a member of the South Jersey Power Cooperative (SJPC) with Camden County serving as the lead agency; and

WHEREAS, the Township Council authorized as per Resolution #2019-175 the application and participation of the bid for Natural Gas Supply Services for the Township of Lower; and

WHEREAS while serving as lead agency, Camden County issued bid specifications for the purchase of natural gas service utilizing energy consultant Concord Energy Services during the process; and

WHEREAS, the South Jersey Power Cooperative has awarded a contract to the lowest responsible bidders for natural gas to UGI Energy Services for natural gas service and submitted the follow rates and terms: effective for (36) Thirty Six Months first reading after December 1, 2019 through November 30, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Lower Township Council hereby acknowledges the South Jersey Power Cooperative (SJPC) contract with UGI Energy Services for natural gas services with Camden County acting as Lead Agency of following contract is hereby awarded:

AWARD TO: UGI Energy Services
Rate Code: GS Price: \$4.176/dth

TERM: (36) Thirty Six Month Contract
December 1, 2019 to November 30, 2022

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

Memo

TOWNSHIP OF LOWER

To: Jim Ridgway, Township Manager
From: Margaret Vitelli, QPA
Date: September 20, 2019
Re: 2019 Natural Gas Bid Results

The Township participates in the Southern Regional Cooperative Agreement, Camden County as the lead agency for natural gas. Collectively there are over 100 Municipalities and Counties that have been participating in this Regional effort since 2010. With the deregulations of natural gas and electric it has given Towns an opportunity to combine our needs to get the best possible price collectively.

I provided the cost savings from the Natural Gas Co Op over the years for your reference.

| | | |
|----------------------|------|-------------|
| Cooperative Pricing: | 2011 | \$6.992/dth |
| | 2014 | \$6.128/dth |
| | 2016 | \$4.959/dth |
| | 2017 | \$4.450/dth |
| | 2019 | \$4.176/dth |

I have forwarded a Resolution to award the Natural Gas Contract to UGI Energy Services for a (36) Thirty Six Month contract from 12/01/2019-12/31/22.

If you have any questions please feel free to contact me.

Thank you

Margaret Vitelli QPA

To: Participating Members of the South Jersey Power Co-Op
From: Anna Marie Wright, QPA, Purchasing Agent Camden County
Date: September 19, 2019
RE: SJPC A37-19 Natural Gas Bid Summary and Results
Cc: Vicki Molloy, Concord Energy Services
Tara Pasca, Concord energy Services

The County of Camden, as lead agency to the South Jersey Power Cooperative (SJPC), is pleased to provide the following summary relative to the procurement of natural gas on the open market. As the memo below will show, the cooperative continues to experience savings and participants are projected to save over \$2 million plus dollars (or 20%) in the aggregate over the term, when compared to the historical utility default rate.

Summary:

Bids for retail natural gas supply service were received by the County of Camden on September 17, 2019. This overview provides a summary of the bid information and results. If you have any questions concerning this document, you may feel free to contact me or Tara Pasca of Concord Energy Services directly (contact information below).

Winning Bidder, Contact Information, Service Period and Prices:

| | |
|--|--|
| Winning Bidder: Bid Groups 2C, 3C & 5C | UGI Energy Services One Meridian Blvd, Suite 2C01 Wyomissing, PA 19610 Attn: Judi Subers jsubers@ugies.com 609.204.3954 |
| Winning Bidder: Bid Groups 1C & 4C | Direct Energy Business Marketing LLC 194 Wood Avenue South, 2 nd Floor Iselin, NJ 08830 Attn: Ross Balassone Ross.Balassone@directenergy.com 732.516.3041 |
| Consultant: | Concord Energy Services 520 South Burnt Mill Road Voorhees, NJ 08043 Phone: 856.427.0200 x 171 Fax: 856.427.6529 Tara Pasca tpasca@concord-engineering.com |

Participating Members:

| SJPC Participant | County |
|---|---------------|
| Absecon City | Atlantic |
| Atlantic City | Atlantic |
| Atlantic County | Atlantic |
| Audubon Borough | Camden |
| Avalon Borough | Cape May |
| Berlin Township | Camden |
| Brigantine City | Atlantic |
| Buena Borough | Atlantic |
| Camden City | Camden |
| Camden CO BLDG/OPER - DCM | Camden |
| Camden CO BLDG/OPER - DCM Florio Building | Camden |
| Camden County - Courthouse Maintenance | Camden |
| Camden County Boathouse | Camden |
| Camden County Buildings and Operations | Camden |
| Camden County Child Advocacy Center | Camden |
| Camden County College | Camden |
| Camden County Cooper House | Camden |
| Camden County Department of Corrections | Camden |
| Camden County Dept of Parks | Camden |
| Camden County Dept of Public Safety | Camden |
| Camden County Dept of Public Works | Camden |
| Camden County Library System | Camden |
| Camden County MUA | Camden |
| Camden County Police Department | Camden |
| Camden County Pollution Control Financing Authority | Camden |
| Camden County Prosecutors Office | Camden |
| Camden County Technical Schools | Camden |
| Cape May City | Cape May |
| Cape May County | Cape May |
| Cape May County Bridge Commission | Cape May |
| Cape May County MUA | Cape May |
| Cape May Point | Cape May |
| Carneys Point Township | Salem |
| Cherry Hill Fire District #13 | Camden |
| Chesilhurst Borough | Camden |
| Clayton Borough | Gloucester |
| Deptford Township | Gloucester |
| Deptford Township MUA | Camden |
| East Greenwich Township | Gloucester |
| Eastern Camden County Regional School District | Camden |
| Egg Harbor City | Atlantic |

| | |
|--|------------|
| Egg Harbor Township | Atlantic |
| Elk Township | Gloucester |
| Elmer Borough | Salem |
| Folsom Borough | Atlantic |
| Franklin Township BOE | Gloucester |
| Galloway Township | Atlantic |
| Glassboro Borough | Gloucester |
| Gloucester County Buildings and Grounds | Gloucester |
| Gloucester County Improvement Authority | Gloucester |
| Gloucester County Library | Gloucester |
| Gloucester County Special Services School District | Gloucester |
| Gloucester County Utilities Authority | Gloucester |
| Gloucester County Vocational-Technical School District | Gloucester |
| Gloucester Township | Camden |
| Haddon Heights Borough | Camden |
| Haddon Township - need signed form | Camden |
| Haddonfield Borough | Camden |
| Hamilton Township | Atlantic |
| Hamilton Township MUA | Atlantic |
| Laurel Springs Borough | Camden |
| Lindenwold Borough | Camden |
| Lindenwold Fire District No. #1 | Camden |
| Lindenwold Fire District No. #2 | Camden |
| Lindenwold Fire District No. #3 | Camden |
| Longport Borough | Atlantic |
| Lower Township | Cape May |
| Magnolia BOE | Camden |
| Magnolia Borough | Camden |
| Margate City | Atlantic |
| Merchantville BOE | Camden |
| Merchantville Borough | Camden |
| Monroe Township | Gloucester |
| Mount Ephraim Public Schools | Camden |
| Mullica Township | Atlantic |
| National Park Borough | Gloucester |
| Northfield City | Atlantic |
| Ocean City | Cape May |
| Oldmans Township | Salem |
| Paulsboro Borough | Gloucester |
| Penns Grove Borough | Salem |
| Pennsauken BOE | Camden |
| Pennsauken Township | Camden |
| Pennsville Sewerage Authority | Salem |
| Pennsville Township | Salem |

| | |
|---|------------|
| Pine Hill Borough | Camden |
| Pittsgrove Township | Salem |
| Pleasantville City | Atlantic |
| Rowan College at Gloucester County | Gloucester |
| Salem County | Salem |
| Salem County Special Services School District | Salem |
| Salem County Vocational School | Salem |
| Sea Isle City | Cape May |
| Somers Point | Atlantic |
| Stone Harbor | Cape May |
| Stratford Borough | Camden |
| Swedesboro Borough | Gloucester |
| Ventnor City | Atlantic |
| Vineland City | Cumberland |
| Voorhees Township | Camden |
| Washington Township MUA | Gloucester |
| West Cape May | Cape May |
| West Deptford Township | Gloucester |
| Wildwood City | Cape May |
| Wildwood Crest | Cape May |
| Winslow Township Fire Department | Camden |
| Woodbury City | Gloucester |
| Woodbury Heights Borough | Gloucester |
| Woodlynne BOE | Camden |
| Woodstown Borough | Salem |
| Woodstown Sewerage Authority | Salem |

Service Period:

Service Start: December 2019 (begins with each account's meter read after November 30, 2019)

Service End: November 30, 2022

Term of Service: 36 months

Bid Pricing:

The County selected the Firm, Fixed All Inclusive Pricing:

| Utility | Rate Code | Bid Lot | Term (Months) | Bid Price | Awarded Supplier |
|------------------|------------|---------|---------------|-------------|---------------------|
| PSE&G | GSG/LVG | 1C | 36 | \$5.128/dth | Direct Energy |
| PSE&G – CMCUA | CCMUA | 2C | 36 | \$3.992/dth | UGI Energy Services |
| South Jersey Gas | GS | 3C | 36 | \$4.176/dth | UGI Energy Services |
| South Jersey Gas | GSG-LV/NVG | 4C | 36 | \$4.157/dth | Direct Energy |
| South Jersey Gas | CTS | 5C | 36 | \$4.385/dth | UGI Energy Services |

Billing and Payment Terms:

Each participating Member shall receive a monthly invoice for natural gas supply service for each of its accounts through (i) a single bill from the Natural Gas Utility Company (i.e. PSE&G, South Jersey Gas Company) for Full Requirements Service and Delivery & Transportation service (i.e. consolidated billing), or (ii) dual billing where the Delivery & Transportation services to the Facilities provided by the applicable local Natural Gas Utility Company shall be billed by the Natural Gas Utility Company and the Full Requirements Services shall be billed separately by the Supplier. The Participant will be able to choose the option that is best suited for their needs and the Supplier must be able to provide the option chosen. If no option is chosen, Participant will default to consolidated billing. If an individual account(s) is rejected by the Natural Gas Utility Company as ineligible for consolidated billing it shall be enrolled and billed on a dual billing basis. Billing for each SJPC Participant shall be based upon the applicable Natural Gas Utility Company's meter readings by location.

Your respective utility will continue to provide safe and adequate service to include the delivery and distribution of the natural gas. The utility is responsible for maintaining the existing network of underground pipes that make up the delivery system, which will serve all consumers, regardless of whom they choose to purchase their natural gas supply.

Invoice payment terms are 60 days from receipt of invoice. However, P.L. 2018, c. 127 establishes a prompt payment requirement for most goods and services contracts awarded under the Local Public Contracts Law and Public School Contracts Law. The law applies to goods and services contracts awarded on or after February 1, 2019 regardless of dollar amount. For further details on the new law and to review Local Finance Notice 2019-02, please visit:

<https://url.emailprotection.link/?bFblgWGz72bvq7mXo96AJ8RaI0laG1wi kakDlnS x9vbOXu2TAW6UhArKzRDjLcJfSeRd qKnIx3cALDEhjrDITWdkZD44bm34MdZ1SKLW41ZAhsfhJmISryhpMESv9w>.

Next Steps:

You will receive a notification from your Natural Gas Utility Company in November 2019 of the enrollment of your natural gas accounts by the above-identified supplier(s) for a start service concurrent with the December 2019 meter read dates. Attached, please find a copy of the Natural Gas Resolution awarded by Camden County, once the fully executed Natural Gas Supply Service Agreements between Camden County and the awarded Suppliers are available, copies will be forwarded for your files. It is recommended that each participating member pass a confirming resolution acknowledging the award of the contract. Said resolution should include the supplier, price(s), and term.

Ongoing Contract Support:

Throughout the term of this contract, you may contact Tara Pasca, at Concord Energy Services for assistance with contract questions, billing issues and/or general energy related questions. Tara can be reached at (856) 427-0200 x 171 or via email at tpasca@concord-engineering.com.

Thank you and best regards,

Anna Marie Wright, QPA

Anna Marie Wright, QPA

Attachments:

1. Natural Gas Resolution
2. Account Listing

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-295

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the increase of \$6,130.58 for an item of revenue in the budget of the year 2019 as follows:

| | |
|--------------------------------------|-------------------------------------|
| Miscellaneous Revenues – | |
| Revenue Offset with Appropriations - | Bulletproof Vest Partnership |
| Total with increase to be | \$ 6,130.58 |

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$6,130.58 be and the same is hereby appropriated under the caption of:

| | |
|--|------------------------------|
| General Appropriations – | |
| Public & Private Programs Offset by Revenues - | Bulletproof Vest Partnership |
| State/Federal Share | \$ 6,130.58 |
| Non State Share | \$ |
| Total with increase to be | \$ 6,130.58 |

FURTHER RESOLVED that a certified copy of this Resolution shall be electronically filed with the State of New Jersey, Division of Local Government Services.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

ccrippen

From: Chief William Mastriana <mastriana@lowertownshipolice.com>
Sent: Tuesday, September 24, 2019 10:54 AM
To: lread; ccrippen
Subject: FW: Bulletproof Vest Partnership 2019 Award Announcement

From: BVP Email Account <ojp@public.govdelivery.com>
Sent: Tuesday, September 24, 2019 10:52 AM
To: Chief William Mastriana <mastriana@lowertownshipolice.com>
Subject: Bulletproof Vest Partnership 2019 Award Announcement

Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2019 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP System. A complete list of FY 2019 BVP awards is available at: <https://ojp.gov/bvpbasi/>.

The FY 2019 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2019. The deadline to request payments from the FY 2019 award is August 31, 2021, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following websites for a list of NIJ compliant vests:

Ballistic Vests: <https://nij.gov/topics/technology/body-armor/pages/compliant-ballistic-armor.aspx>

Stab Resistant Vests: <https://nij.gov/topics/technology/body-armor/pages/compliant-stab-armor.aspx>

As a reminder, all jurisdictions that applied for FY 2019 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: <https://ojp.gov/bvpbasi/docs/FAQsBVPMandatoryWearPolicy.pdf>.

Finally, please visit the following page for checklists and guides for each step of the BVP process: <https://ojp.gov/bvpbasi/bvpprogramresources.htm>.

For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at vests@usdoj.gov or 1-877-758-3787.

Thank you

BVP Program Support Team

| | | |
|----|-------------------------------|-------------|
| NJ | KENILWORTH BOROUGH | \$2,688.59 |
| NJ | KINNELON BOROUGH | \$1,952.97 |
| NJ | LACEY TOWNSHIP | \$1,354.06 |
| NJ | LAUREL SPRINGS BOROUGH | \$763.83 |
| NJ | LAWRENCE TOWNSHIP | \$3,471.95 |
| NJ | LEONIA BOROUGH | \$742.13 |
| NJ | LITTLE EGG HARBOR TOWNSHIP | \$2,688.59 |
| NJ | LITTLE FALLS TOWNSHIP | \$2,396.51 |
| NJ | LITTLE FERRY BOROUGH | \$1,952.97 |
| NJ | LIVINGSTON TOWNSHIP | \$4,329.11 |
| NJ | LOGAN TOWNSHIP | \$866.25 |
| NJ | LONG BEACH TOWNSHIP | \$4,435.85 |
| NJ | LONG BRANCH CITY | \$7,561.89 |
| NJ | LONG HILL TOWNSHIP | \$6,397.92 |
| NJ | LOWER ALLOWAYS CREEK TOWNSHIP | \$2,083.17 |
| NJ | LOWER TOWNSHIP | \$6,130.58 |
| NJ | LUMBERTON TOWNSHIP | \$1,216.05 |
| NJ | LYNDHURST TOWNSHIP | \$5,152.97 |
| NJ | MADISON BOROUGH | \$4,166.07 |
| NJ | MAGNOLIA BOROUGH | \$1,145.75 |
| NJ | MANALAPAN TOWNSHIP | \$4,735.73 |
| NJ | MANCHESTER TOWNSHIP | \$6,874.45 |
| NJ | MANSFIELD TOWNSHIP | \$1,157.38 |
| NJ | MANTOLOKING BOROUGH | \$1,311.96 |
| NJ | MANTUA TOWNSHIP | \$2,931.62 |
| NJ | MANVILLE BOROUGH | \$5,552.68 |
| NJ | MAPLE SHADE TOWNSHIP | \$3,780.95 |
| NJ | MAPLEWOOD TOWNSHIP | \$1,581.13 |
| NJ | MARLBORO TOWNSHIP | \$8,623.11 |
| NJ | MAYWOOD BOROUGH | \$3,819.14 |
| NJ | MEDFORD LAKES BOROUGH | \$716.96 |
| NJ | MEDFORD TOWNSHIP | \$2,116.59 |
| NJ | MENDHAM TOWNSHIP | \$834.75 |
| NJ | MERCHANTVILLE BOROUGH | \$927.01 |
| NJ | METUCHEN BOROUGH | \$2,430.36 |
| NJ | MIDDLE TOWNSHIP | \$4,062.18 |
| NJ | MIDDLESEX BOROUGH | \$3,859.07 |
| NJ | MIDDLETOWN TOWNSHIP | \$29,053.25 |
| NJ | MIDLAND PARK BOROUGH | \$2,308.85 |
| NJ | MILLTOWN BOROUGH | \$3,905.94 |
| NJ | MILLVILLE CITY | \$8,106.99 |
| NJ | MONROE TOWNSHIP | \$7,561.89 |
| NJ | MONTCLAIR TOWNSHIP | \$8,179.90 |
| NJ | MONTGOMERY TOWNSHIP | \$2,728.78 |
| NJ | MONTVALE BOROUGH | \$2,083.17 |
| NJ | MONTVILLE TOWNSHIP | \$3,819.14 |
| NJ | MOORESTOWN TOWNSHIP | \$3,531.01 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-296

Title: **BID ACCEPTANCE AND CONTRACT AWARD TO INSTALL SERVICE BODY, SCISSOR HI LIFT, POST PULLER AND LIGHTING ON EXISTING NEW CAB AND CHASSIS**

WHEREAS, the Notice to Bidders to Supply and Install Service Body, Scissor Hi Lift, Post Puller and lighting on existing cab and chassis was advertised on September 11, 2019 and accepted on September 24, 2019 at 11:00 a.m. prevailing time; and

WHEREAS, One (1) sealed bid was submitted and reviewed by the QPA and the Superintendent of Public Works, Gary Douglass; and

WHEREAS, Intercon Truck Equipment, Inc. was the lowest qualified bidder, complied with the specifications, supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: _____

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: Intercon Truck Equipment Inc.
TOTAL: \$68,868.00

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

Re-Bid #2019-19

Proposal Form

Supply and Install the following on a new unused 2019 International CV515 Chassis:
Service Body, Scissor Hi Lift, Post Puller and lighting on existing cab and chassis.

The undersigned hereby declares that they have carefully read the documents attached and they fully understand Instructions to Bidders. Will strictly adhere to all the terms and conditions and will furnish and deliver the said goods pursuant to the bid specifications of said documents if awarded a contract therefor.

*Exceptions must be listed on separate sheet on company letterhead

NO EXCEPTIONS

Bid Amount:

SIXTY EIGHT THOUSAND EIGHT HUNDRED SIXTY EIGHT DOLLARS
Amount in words

\$ 68,868⁰⁰ Amount in numbers

INTERCON TRUCK EQUIPMENT INC.
Company Name

23-2717654
Federal I.D. # or Social Security #

142A CONCHESTER HIGHWAY ASTON PA. 19014
Address

Thomas Gleason
Signature of Authorized Agent

THOMAS YERK
Type or Print Name

Title: VICE PRESIDENT

610-364-9500
Telephone Number

9-20-2019
Date

610-364-3385
Fax Number

Tom@INTERCONTRUCK.COM
E-mail address

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2019-297**

CAPITAL BUDGET AMENDMENT

WHEREAS, the local capital budget for the year 2019 was adopted on the 18th day of March, 2019, and

WHEREAS, it is desired to amend said adopted capital budget section,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the following amendments to the adopted capital budget section be made:

| <u>RECORDED VOTE</u> | <u>AYES</u> | <u>NAYS</u> | |
|----------------------|-------------|-------------|---------|
| Erik Simonsen | | | ABSTAIN |
| Frank Sippel | | | |
| Roland Roy | | | |
| Thomas Conrad | | | ABSENT |
| David Perry | | | |

**FROM
CAPITAL BUDGET (Current Year Action)
2019**

Planned Funding Services for
Current Year 2019

| Project | Estimated Total Cost | Amounts Reserved in Prior Years | Capital Improvement Fund | Capital Surplus | Grants and Other Funds | Debt Authorized | To Be Funded in Future Years |
|-----------------------------|----------------------------|---------------------------------------|--------------------------------|--------------------|---------------------------|----------------------|------------------------------------|
| | | | | | | | |
| Equipment | 5,686,000.00 | | 26,490.45 | | | 509,509.55 | 5,150,000.00 |
| Recreation Facilities | 17,118,000.00 | | 792,884.83 | | | 15,250,115.17 | 1,075,000.00 |
| Police Equipment | 309,500.00 | | 2,446.41 | | | 47,053.59 | 260,000.00 |
| Municipal Buildings | 31,900.00 | | 1,576.58 | | | 30,323.42 | 0.00 |
| Vehicles | 902,000.00 | | 8,747.78 | | | 168,252.22 | 725,000.00 |
| Road Program/Infrastructure | 600,000.00 | | 14,826.74 | | | 285,173.26 | 300,000.00 |
| Total All Projects | 24,647,400.00 | 0.00 | 846,972.79 | 0.00 | 0.00 | 16,290,427.21 | 7,510,000.00 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
 RESOLUTION #2019-297

CAPITAL BUDGET AMENDMENT

6 YEAR CAPITAL PROGRAM 2019 - 2024
 Anticipated Project Schedule and Funding Requirement

| Project | Estimated Total Costs | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|-----------------------------|--------------------------|----------------------|---------------------|---------------------|-------------------|-------------------|-------------------|
| Equipment | 5,686,000.00 | 536,000.00 | 756,200.00 | 2,724,200.00 | 574,200.00 | 613,200.00 | 482,200.00 |
| Recreation Facilities | 17,118,000.00 | 16,043,000.00 | 400,000.00 | 75,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| Police Equipment | 309,500.00 | 49,500.00 | 55,000.00 | 55,000.00 | 55,000.00 | 55,000.00 | 40,000.00 |
| Municipal Buildings | 31,900.00 | 31,900.00 | | | | | |
| Vehicles | 902,000.00 | 177,000.00 | 85,000.00 | 385,000.00 | 85,000.00 | 85,000.00 | 85,000.00 |
| Road Program/Infrastructure | 600,000.00 | 300,000.00 | | 300,000.00 | | | |
| Total All Projects | 24,647,400.00 | 17,137,400.00 | 1,296,200.00 | 3,539,200.00 | 914,200.00 | 953,200.00 | 807,200.00 |

6 YEAR CAPITAL PROGRAM 2019 - 2024
 Summary of Anticipated Funding Sources and Amounts

| Project | Estimated Total Costs | Capital Improvement Fund | Capital Surplus | Grants and Other Funds | General Debt Authorized |
|-----------------------------|--------------------------|--------------------------------|--------------------|---------------------------|-------------------------------|
| Equipment | 5,686,000.00 | 295,894.38 | | | 5,390,105.62 |
| Recreation Facilities | 17,118,000.00 | 890,805.49 | | | 16,227,194.51 |
| Police Equipment | 309,500.00 | 16,106.10 | | | 293,393.90 |
| Municipal Buildings | 31,900.00 | 1,660.05 | | | 30,239.95 |
| Vehicles | 902,000.00 | 46,939.28 | | | 855,060.72 |
| Road Program/Infrastructure | 600,000.00 | 31,223.47 | | | 568,776.53 |
| Total All Projects | 24,647,400.00 | 1,282,628.77 | 0.00 | 0.00 | 23,364,771.23 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
 RESOLUTION #2019-297

CAPITAL BUDGET AMENDMENT

TO

CAPITAL BUDGET (Current Year Action)

2019

Planned Funding Services for
 Current Year 2019

| Project | Estimated Total Cost | Amounts Reserved in Prior Years | Capital Improvement Fund | Capital Surplus | Grants and Other Funds | Debt Authorized | To Be Funded in Future Years |
|-----------------------------|----------------------------|---------------------------------------|--------------------------------|--------------------|---------------------------|--------------------|------------------------------------|
| Equipment | 5,778,900.00 | | 31,445.00 | | | 597,455.00 | 5,150,000.00 |
| Recreation Facilities | 16,173,000.00 | | 754,900.00 | | | 14,343,100.00 | 1,075,000.00 |
| Police Equipment | 309,500.00 | | 2,475.00 | | | 47,025.00 | 260,000.00 |
| Municipal Buildings | 109,000.00 | | 105,200.00 | | | 3,800.00 | 0.00 |
| Vehicles | 894,600.00 | | 8,480.00 | | | 161,120.00 | 725,000.00 |
| Road Program/Infrastructure | 1,950,000.00 | | 85,000.00 | | | 1,565,000.00 | 300,000.00 |
| Total All Projects | 25,215,000.00 | 0.00 | 987,500.00 | 0.00 | 0.00 | 16,717,500.00 | 7,510,000.00 |

6 YEAR CAPITAL PROGRAM 2019 - 2024
 Anticipated Project Schedule and Funding Requirement

| Project | Estimated Total Costs | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|-----------------------------|--------------------------|---------------|--------------|--------------|------------|------------|------------|
| Equipment | 5,778,900.00 | 628,900.00 | 756,200.00 | 2,724,200.00 | 574,200.00 | 613,200.00 | 482,200.00 |
| Recreation Facilities | 16,173,000.00 | 15,098,000.00 | 400,000.00 | 75,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| Police Equipment | 309,500.00 | 49,500.00 | 55,000.00 | 55,000.00 | 55,000.00 | 55,000.00 | 40,000.00 |
| Municipal Buildings | 109,000.00 | 109,000.00 | | | | | |
| Vehicles | 894,600.00 | 169,600.00 | 85,000.00 | 385,000.00 | 85,000.00 | 85,000.00 | 85,000.00 |
| Road Program/Infrastructure | 1,950,000.00 | 1,650,000.00 | | 300,000.00 | | | |
| Total All Projects | 25,215,000.00 | 17,705,000.00 | 1,296,200.00 | 3,539,200.00 | 914,200.00 | 953,200.00 | 807,200.00 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
 RESOLUTION #2019-297

CAPITAL BUDGET AMENDMENT

6 YEAR CAPITAL PROGRAM 2019 - 2024
 Summary of Anticipated Funding Sources and Amounts

| Project | Estimated Total Costs | Capital Improvement Fund | Capital Surplus | Grants and Other Funds | General Debt Authorized |
|-----------------------------|--------------------------|--------------------------------|--------------------|---------------------------|-------------------------------|
| Equipment | 5,778,900.00 | 288,945.00 | | | 5,489,955.00 |
| Recreation Facilities | 16,173,000.00 | 808,650.00 | | | 15,364,350.00 |
| Police Equipment | 309,500.00 | 15,475.00 | | | 294,025.00 |
| Municipal Buildings | 109,000.00 | 105,200.00 | | | 3,800.00 |
| Vehicles | 894,800.00 | 44,730.00 | | | 849,870.00 |
| Road Program/Infrastructure | 1,950,000.00 | 97,500.00 | | | 1,852,500.00 |
| Total All Projects | 25,215,000.00 | 1,360,500.00 | 0.00 | 0.00 | 23,854,500.00 |

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed
 forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital
 budget section adopted by the governing body on the 18th day of March, 2019.

Certified by me:

_____ Date _____ Township Clerk

Trenton, New Jersey

Approved _____ 2019 _____
 Director of Local Government Services

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-298

Title: APPROVAL FOR JUMPIN' JOE'S PARTY IN THE PARK ON OCTOBER 13, 2019 BENEFIT AT CLEM MULLIGAN FIELD

WHEREAS, Jumpin' Joe's, LLC has requested permission to host Jumpin' Joe's Party in the Park on Sunday, October 13, 2019 at Clem Mulligan Field; and

WHEREAS, Jumpin Joe's, LLC have provided proof of the proper insurance, and the required applications have been filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

SECTION 2 – EVENT INFORMATION

- 1) Official Name of Event: Jumpin' Joe's Party in the Park
- 2) Location of Event (please list Township venue requirements by day/date): CLEM MULLIGAN FIELD
MOWERY + CAROLINE
- 3) Purpose of Event: BENEFIT FOR ROXANNE FULLERTON- FIGHTING CANCER
- 4) Will the event be held for the sole purpose of advertising any product, goods or event? Yes No
- 5) If yes describe in detail: _____
- 6) Will alcohol be served or sold by event organizers or others? Yes No
(ABC Permit may be required. Glass bottles and cans are prohibited sites)
- 7) If yes, describe in detail (e.g. merchant sales/vendor sales/organization sales) _____
- 8) Describe Event Activities (Include copy of program schedules): INFLATABLES, FOOD
MUSIC, GAMES, VENDORS
- 9) Dates and time of Event: (use additional paper if necessary)

Dates and Times of Parade / Events

| | | | |
|---------------------------|-----------------------|-----------------------|----------------------|
| Set-up / Assembly: | Date: <u>10-13-19</u> | Hours: <u>8-11 AM</u> | |
| | Date: | Hours: | |
| | Date: | Hours: | |
| Event Operation: | Date: <u>10-13-19</u> | Start: <u>11 AM</u> | Finish: <u>3: PM</u> |
| | Date: | Start: | Finish: |
| | Date: | Start: | Finish: |
| Dismantling / Disbanding: | Date: <u>10-13-19</u> | Hours: <u>3-5 PM</u> | |
| | Date: | Hours: | |
| | Date: | Hours: | |

9a) Rain Dates: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-299

Title: **BID ACCEPTANCE AND CONTRACT AWARD FOR THE RECREATION CENTER
RESTROOMS UPGRADE**

WHEREAS, the Notice to Bidders for the Recreation Center Restrooms Upgrade was advertised on August 21, 2019 and accepted on September 25, 2019 at 10:00 a.m. prevailing time; and

WHEREAS, Eight (8) sealed bids were submitted and reviewed by the Township Engineer, QPA and Recreation Superintendent Mitch Plenn; and

WHEREAS, Capri Construction Company Inc. was the lowest qualified bidder; complied with the specifications; supplied all required bid documents, and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #18-07 C-04-55-422-661

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: CAPRI CONSTRUCTION COMPANY INC.

TOTAL: \$79,007.00

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk



Mr. James Ridgway
Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at manager@townshipoflower.org

Your Reference
Recreation Center Restrooms
Upgrades, Contract M-14

Report on Bids
Recreation Center Restrooms Upgrades
Contract No. M-14

Our Reference
400651

September 27, 2019

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210

Dear Mr. Ridgway:

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com

On September 25, 2019 at 10:00 a.m. sealed bids were received for the above referenced project. Eight (8) contractors picked up bid documents during the bidding period and all submitted a bid for the project.

The bids are summarized below from the lowest to the highest bid:

| Bidder's Name | Total Bid |
|-------------------------------------|--------------|
| Capri Construction Co., Inc. | \$79,007.00 |
| R. Maxwell Construction | \$90,000.00 |
| Kavi Construction, LLC | \$97,325.00 |
| MJJ Construction, LLC | \$102,900.00 |
| Straga Brothers, Inc. | \$104,000.00 |
| Joseph Porretta Buildings, Inc. | \$111,952.00 |
| Aliano Brothers General Contractors | \$125,200.00 |
| Casiello Construction, Inc. | \$340,000.00 |

The total bid of \$79,007.00 submitted by Capri Construction Co., Inc. is approximately 74% below the Engineer's Estimate. The number of bidders and close range of the bids indicate that the bid was competitive and is favorable to the Township.

Subject to the availability of Township funds and a review of the bid/contract documents, forms and required Contractor submissions by the Township Purchasing Agent, we recommend that the Township award a contract to Capri Construction Co., Inc. in the amount of \$79,007.00.



Should you have any questions or require additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Shawn A. Carr', written over a horizontal line.

Shawn A. Carr, PE, CME
Associate
T 609.465.9377
F 609.465.5270
shawn.carr@mottmac.com

cc: Julie Picard, Clerk (via email)
Margaret A. Vitelli, RPPS, QPA, Purchasing Agent (via email)
Mitchell Plenn, Superintendent of Parks and Recreation (via email)

pw:\molt-use-pw.bentley.com:molt-use-pw-14\Documents\1400651-LT - Rec Center Toilet Room Upgrades\B - Bidding\Bid Report\M-14 - Report on Bids.docx

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-300

Title: APPROVAL OF CHANGE ORDER #3 TO AGATE CONSTRUCTION COMPANY FOR THE ROSEANN AVENUE ROADWAY AND UTILITY IMPROVEMENTS PROJECT; AUTHORIZING ADDITIONAL COSTS FOR IMPORTING FILL; AND A CREDIT FOR THE ELIMINATION OF A COFFERDAM

WHEREAS, Agate Construction Company, Inc. was awarded the bid for the Roseann Avenue Roadway and Utility Improvements Project on May 7, 2018 by Resolution #2018-162, in the amount of \$7,026,450.00; and on May 6, 2019 Change Order #1 was approved by Resolution #2019-166 for \$30,000.00; and on June 3, 2019 Change Order # 2 was approved for \$80,353.52 bringing the total project to \$7,136,803.52; and

WHEREAS, Agate Construction Company, Inc. has provided two separate work orders to Mott MacDonald summarized on the attached correspondence from Mott MacDonald attached hereto marked as Exhibit making this Change Order #3 in the amount of a net increase of \$31,981.99:

- 1. Additional costs incurred by Contractor for importing fill between Nov 29 and Dec 07, 2018 - 117.193 cubic yards – additional \$9,333.25
2. Additional costs incurred by Contractor for importing fill on Jan 2,3,4,22,23 Feb 13 and March 27, 2019 – 334.615 cubic yards – additional \$26,648.74
3. Credit for elimination of the pump station cofferdam permanent waler (materials only) due to the Contractor's redesign of the sheet piles – credit (\$4,000.00)

WHEREAS, the Township Council desires to approve the above change order and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: _____

CFO Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #3 attached hereto in the amount of \$31,981.99 for Agate Construction Company, Inc. is hereby approved and the contract total is now increased to \$7,168,785.51; and the.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk



Gary Douglass, CPWM
Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at gdouglass@townshipoflower.org

Your Reference
Roseann Avenue Roadway
and Utility Improvements,
Contract M-10 Rebid

**Change Order No. 3
Roseann Avenue Roadway and Utility Improvements
Contract M-10 Rebid
Township of Lower, Cape May County**

Our Reference
364711

September 25, 2019

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210

Dear Mr. Douglass:

Please find enclosed herewith three (3) signed copies of Change Order No. 3 for the above referenced project.

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com

As previously discussed, we are submitting a change order from Agate Construction Co., Inc. for additional costs for two (2) separate work efforts (CO-3.1 & CO-3.2) that were required to address changed conditions that were above and beyond the scope of contract work and a credit (CO-3.3) for the elimination of the permanent cofferdam waler due to the Contractor's redesign of the sheet piles. We have reviewed Change Order No. 3, discussed with the contractor and the Township, and authorized the contractor to proceed, as the changes were necessary to complete the project work.

This change order includes the following additional work items:

- CO-3.1: Additional costs incurred by the Contractor for importing fill during the period between 29 Nov and 07 Dec 2018 when suitable excavated material was not available at the commencement of pipe installation. The Contractor imported and placed 117.193 cubic yards of fill material during the above time period.
- CO-3.2: Additional costs incurred by the Contractor for importing fill to replace unsuitable excavated materials found on 02 Jan, 03 Jan, 04 Jan, 22 Jan, 23 Jan, 13 Feb and 27 Mar 2019. The Contractor imported and placed 334.615 cubic yards of fill material.
- CO-3.3: Credit for the elimination of the pump station cofferdam permanent waler (materials only) due to the Contractor's redesign of the sheet piles.



Change Order No. 3 includes a net increase in the contract price of \$31,981.99. Upon execution of this change order the revised Contract Price will be \$7,168,785.51, the Contract Period will remain at three hundred seventy-six (376) calendar days and the Contract Completion Date will remain at June 21, 2019.

Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Mark R. Sray', written in a cursive style.

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Manager (via email)
Julie Picard, RMC, Municipal Clerk (via email)
Margaret Vitelli, RPPS, QPA, Purchasing Agent (via email)
Colleen Crippen, Coordinator of Federal & State Aid (via email)
Mark Blauer, Blauer & Associates (via email)
Bob Mainberger, PE, Mott MacDonald (via email)
Shawn Carr, PE, CME, Mott MacDonald (via email)
Tim Clarke, Mott MacDonald (via email)
Greg Scott, PE, Agate Construction Co., Inc. (via email)

PWA364711\Construction\Change Orders\No. 3\3M-10-gd0925.19 Change Order No. 3.docx

CONTRACT CHANGE ORDER

| | |
|---|--------------------------|
| CHANGE ORDER NO.: 3 | DATE: September 25, 2019 |
| <u>Project Description</u> Roseann Avenue Roadway and Utility Improvements Contract No. M-10 (Re-Bid) Township of Lower, Cape May County | |

REASON FOR CHANGE ORDER: See Below.

| Item No. | Description | Quantity | Unit Price | Additions | Deductions |
|--|--|------------|------------|--------------------|------------|
| CO-3.1 | Additional costs for imported fill during the period between November 29, 2018 and December 7, 2018 when suitable excavated material was not available at the commencement of pipe installation. | 117.193 CY | \$79.64 | \$9,333.25 | |
| CO-3.2 | Additional costs for importing fill to replace unsuitable excavated materials. | 334.615 CY | \$79.64 | \$26,648.74 | |
| CO-3.3 | Credit due to elimination of permanent pump station cofferdam water (materials only.) | | | | \$4,000.00 |
| Sub-Total: | | | | \$35,981.99 | \$4,000.00 |
| Total Change Order No. 3 Value: | | | | \$31,981.99 | |

The undersigned certifies that execution of this change order and receipt of indicated payments fully satisfies all claims for additional work and contract delays associated with same, and no further claims related to the work associated with this change order will be forthcoming in the future.

ACCEPTED:


 Agate Construction Co., Inc. 9/26/19
 Date

ORIGINAL CONTRACT BID PRICE:

\$7,026,450.00

ORIGINAL CONTRACT PERIOD:

360 Calendar Days

ORIGINAL CONTRACT COMPLETION DATE:

June 5, 2019

APPROVAL RECOMMENDED:

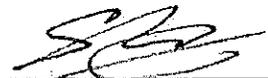

 Mott MacDonald 9/25/19
 Date

CHANGE ORDER:

NO. 1: +6 Calendar Days & \$30,000.00

NO. 2: +10 Calendar Days & \$80,353.52

NO. 3: **\$31,981.99**


 Mott MacDonald 9/26/19
 Date

REVISED CONTRACT PRICE AND COMPLETION DATE INCLUDING CHANGE ORDER NOS. 1-3

\$7,168,785.51

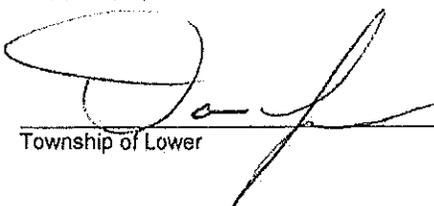
REVISED CONTRACT PERIOD:

376 Calendar Days

REVISED CONTRACT COMPLETION DATE:

June 21, 2019

APPROVED:


 Township of Lower 9/26/19
 Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-301

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the increase of \$2,565.22 for an item of revenue in the budget of the year 2019 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - **Body Armor**
Total with increase to be \$ 2,565.22

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$2,565.22 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - **Body Armor**
State/Federal Share \$ 2,565.22
Non State Share \$
Total with increase to be \$ 2,565.22

FURTHER RESOLVED that a certified copy of this Resolution shall be electronically filed with the State of New Jersey, Division of Local Government Services.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk



Company: TOWNSHIP OF LOWER

Account Details

Information valid as of Tuesday, October 01, 2019 at 04:02 PM EST

| Account Selection | Account Description | Current Balance | Available Balance |
|---------------------------------|---------------------|-----------------|-------------------|
| 536006000500 - COUNCIL CHECKING | COUNCIL CHECKING | 15,493,890.35 | 15,491,634.35 |

| Date Range Selection | Request Specific Date |
|---|-----------------------|
| Select an option | |
| Today's Transactions | |
| Yesterday's Transactions | |
| Specific Date | Date 07/15/2019 |
| Date Range | |
| Previous Days Before Today | |
| Default View (Previous Days Before Today) | |

Advanced Search >>

The system has completed your history request for dates 07/15/2019 through 07/15/2019 for 536006000500 - COUNCIL CHECKING account.

Posted Transactions

| Date | Item Reference | Transaction | Description | Debit | Credit |
|---------------|----------------|---|--|-------------|-----------------|
| 07/15/2019 | | CASH DEPOSIT DOJ TREAS 310- MISC PAY- 9101036151 216005700150400 DOJ TREAS 310 - MISC | 705RMR*IV*M55397 184** 1762.22 00011770404 | | 1,762.22 |
| 07/15/2019 | | CASH DEPOSIT DOJ TREAS 310- MISC PAY- 9101036151 216005700150400 DOJ TREAS 310 - MISC | 705RMR*IV*M55381 184** 803.00 00011770403 | | 803.00 |
| 07/15/2019 | | DEPOSIT | | | 1,215.00 |
| Totals | | | | 0.00 | 3,780.22 |

7 2,565.22

First | Prev | Showing Records 1 - 3 of 3 | Next | Last

Select Export Format BAI2

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-302

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

| <u>Block</u> | <u>Lot</u> | <u>Refund To</u> | <u>Reason</u> | <u>Tax</u> |
|-------------------|------------|------------------------------------|---|-------------|
| 512.31 | 8 | John Sunngard & Emma Jean Yoder | Pd Erroneously – Mrtg Co is responsible | \$ 1,092.50 |
| 683 | 15 | David Alan Cusick | 100% Exempt Veteran as of 6/11/2019 | \$ 646.70 |
| 708 Pilgram Plaza | | | | |

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

| Block | Lot | Qlf | Property Location | Refund to: | Reason: | Tax |
|--------|-----|-----|---------------------|------------------------------------|---|---------|
| 512.31 | | 8 | 408 Sandalwood Road | John CC Sunngard & Emma Jean Yoder | Pd Erroneously- Mrtg Co is responsible | 1092.50 |
| 683 | | 15 | 708 Pilgram Plaza | David Alan Cusick | 100% Exempt Veteran as of 6/11/2019 | 646.70 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-303

Title: APPROVAL FOR LOWER TOWNSHIP VETERANS DAY PARADE

WHEREAS, Veterans are a vital part of our Community, and in honor of our Veterans, Lower Township will be hosting a Parade on Saturday, November 9, 2019; and

WHEREAS, Lower Township has received approval from the Cape May County Board of Chosen Freeholders to close a portion of Bayshore Road (County Road No. 603) from Georgia Avenue to Village Road beginning at 10:00 am and continuing until 1:00 pm.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-304

Title: APPROVAL OF AMVETS POST 21 REQUEST TO HOST A FALL BAZAAR AT THEIR POST HOME LOCATED AT 1519 BAYSHORE ROAD ON OCTOBER 25 AND 26, 2019

WHEREAS, Section 359-13 of the Code of Lower Township prohibits outdoor (flea markets) bazaars within the confines of Lower Township except as provided for in Section 359.13b; and

WHEREAS, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct four (4) outdoor flea markets per year within the confines of the Township if approved by the Township Council; and

WHEREAS, the Township Council has reviewed the request of AMVETS Post 21 to host a fall Bazaar on October 25 and 26, 2019 on the Post's property located at 1519 Bayshore Road; and

WHEREAS, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that approval is hereby granted.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk



AMVETS Post 21
 PO Box 335
 Villas, NJ 08251

Commander
 Bill Archer
 540-435-9268

September 27, 2019

To Whom it May Concern:

Our Post would like to have a Fall Bazaar at our Post location
 Of 1519 Bayshore Road, Villas, on October 25 & 26 from 9-3 both days,
 With a Rain Date of November 2.

We will offer spots to public at \$15 a table/spot.

Attached is our Certificate of Liability Insurance.

Bill Archer
 Commander
 AMVETS Post 21
 Post : 609-554-3158
 Cell : 540-435-9268
 Fax : 609-554-3159

Client#: 75828

AMVEPOS

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: J. Byrne Agency, Inc. 5200 New Jersey Avenue PO Box 1409 Wildwood, NJ 08260. CONTACT NAME: J. Byrne Agency, Inc. PHONE (A/C No., Ext): 609 522-3406 FAX (A/C, No):. INSURER(S) AFFORDING COVERAGE: Scottsdale Insurance Co. NAIC #:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADJL SUBR INSR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes sections for GENERAL LIABILITY, AUTOMOBILE LIABILITY, UMBRELLA LIAB, and WORKERS COMPENSATION AND EMPLOYERS' LIABILITY.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER: Township of Lower 2600 Bayshore Road Villas, NJ 08251. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-305

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the increase of **\$7,547.93** for an item of revenue in the budget of the year 2019 as follows:

| | |
|--------------------------------------|---------------------------------------|
| Miscellaneous Revenues – | |
| Revenue Offset with Appropriations - | Drunk Driving Enforcement Fund |
| Total with increase to be | \$ 7,547.93 |

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of **\$7,547.93** be and the same is hereby appropriated under the caption of:

| | |
|--|--------------------------------|
| General Appropriations – | |
| Public & Private Programs Offset by Revenues - | Drunk Driving Enforcement Fund |
| State/Federal Share | \$ 7,547.93 |
| Non State Share | \$ |
| Total with increase to be | \$ 7,547.93 |

FURTHER RESOLVED that a certified copy of this Resolution shall be electronically filed with the State of New Jersey, Division of Local Government Services.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

REMITTANCE ADVICE

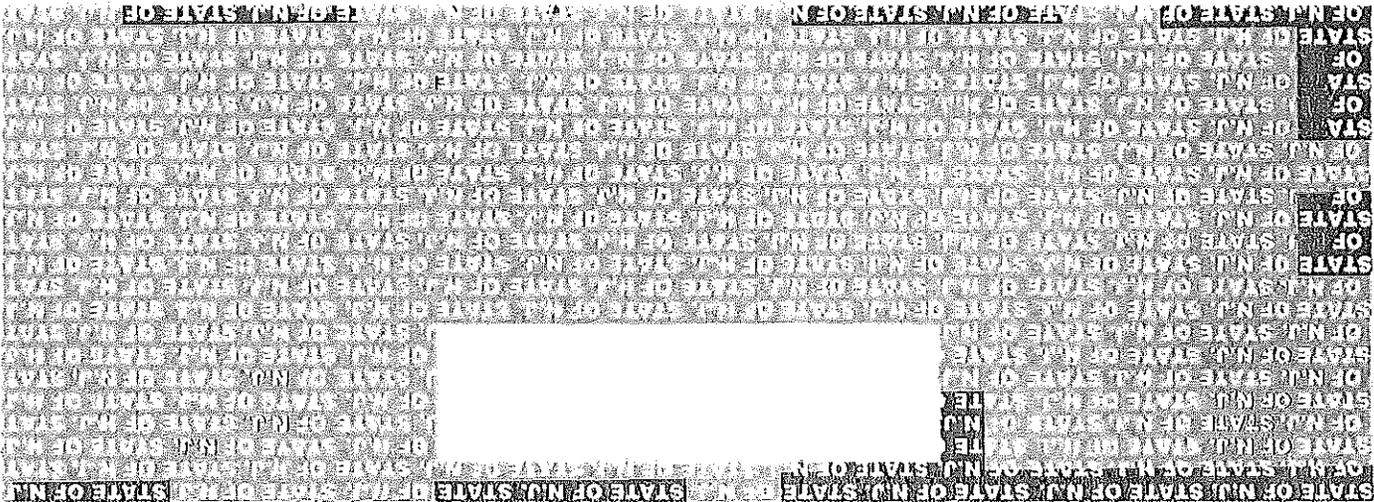
| ORGANIZATION NAME PAYMENT FOR | CONTACT INFORMATION | DOCUMENT NUMBER ACCOUNT NUMBER | AMOUNT |
|--|---------------------|---|--------|
| DIVISION OF MOTOR VEHICLES DDEF - LOWER TWP. POLICE | 609-341-5765 | 0786400DE10655 6400-100-078-6400- -YYYY- | 754793 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE. TOTAL | | | 754793 |

CHECK NUMBER 0A0013682440 DATE 08/30/19 PAYEE LOWER TWP. POLICE DEPARTMENT

OMB021 (Rev. 04/13/2018)

DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT

REMOVE DOCUMENT ALONG THIS PERFORATION



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-306

Title: APPROVAL OF CHANGE ORDER #2 TO MOTT MACDONALD FOR THE BEACH ACCESS IMPROVEMENT PROJECT – TO PROVIDE PROFESSIONAL ENVIRONMENTAL SERVICES TO RESPOND TO SPECIAL CONDITION NUMBER ELEVEN (11) OF THE NJDEP CAFRA PERMIT

WHEREAS, Mott MacDonald was awarded a professional service contract in the amount of Not to Exceed \$28,700.00 on June 18, 2018 by Resolution 2018-214 for the Beach Access Project and Change Order #1 was approved on April 1, 2019 by Resolution #2019-141 in the amount of \$5,500.00 making the total contract \$34,200.00; and

WHEREAS, Mott MacDonald has provided the attached proposal to provide professional environmental services to respond to Special Condition number 11 of the Beach Access CAFRA Permit in the amount of \$2,200.00; and

WHEREAS, the Township Council desires to approve the additional expense requested and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: _____

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #2 attached hereto in the amount of \$2,200.00 for Mott MacDonald is hereby approved and the contract total is now increased to \$36,400.00.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk



Mr. James Ridgway, Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at manager@townshipoflower.org

Your Reference
Beach Access Improvements

Professional Environmental Services Proposal
Beach Access Improvements – NJDEP CAFRA Permit Special Condition
Township of Lower, Cape May County, New Jersey

Our Reference
399094

October 1, 2019

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

Dear Mr. Ridgway:

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com

Mott MacDonald is pleased to submit this proposal letter to provide professional environmental services to respond to Special Condition 11 (highlighted and attached) of the Beach Access CAFRA permit, File No. 0505-04-0031.4, issued July 16, 2019 and amended September 16, 2019.

As requested by the Township, Mott MacDonald will work with the NJDEP DLUR Endangered and Threatened Species Unit to prepare and submit a beach access path restoration plan for NJDEP review and approval. The purpose of the plan is to show typical sand replacement and revegetation plantings for portions of reconstructed beach paths that will be abandoned upon their authorized realignment. The task shall include measures to prevent further use of the decommissioned paths. Our scope of work does not include any surveys of the beach paths nor does this scope of work include preparing a new application to the NJDEP.

We propose to perform the scope of work outlined above on a time and material basis with an estimated budget of **\$2,200.00**. Should NJDEP require detailed surveys, plans, etc. of individual dune paths, Mott MacDonald is available to complete the work under the rate schedule included in our professional services contract with the Township.

Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.



Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Cathleen Marcelli'.

Cathleen Marcelli, PE, CME
Senior Vice President
T 732.780.6565
cathleen.marcelli@mottmac.com

A handwritten signature in black ink, appearing to read 'Shawn A. Carr'.

Shawn A. Carr, PE, CME
Associate
T 609.465.9377
shawn.carr@mottmac.com

cc: Julie Picard, Township Clerk (via email)
Mitch Plenn, Super. Of Parks and Recreation (via email)
Gary Douglass, Public Works Super. (via email)
Steven C. Morey, CEP, Mott MacDonald (via email)
Thomas R. Thornton, PE, CME, Mott MacDonald (via email)

P:\LOWER CP\399084 - Beach Access Improvements\Proposal\1001.19 Beach Path Restoration.docx



**STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF LAND USE REGULATION**
Mail Code 501-02A, P.O. Box 420, Trenton, New Jersey 08625-0420
Telephone: (609) 777-0454 or Fax: (609) 777-3656
www.state.nj.us/dep/landuse



PERMIT

| | | |
|---|--|--|
| <p>In accordance with the laws and regulations of the State of New Jersey, the Department of Environmental Protection hereby grants this permit to perform the activities described below. This permit is revocable with due cause and is subject to the limitations, terms and conditions listed below and on the attached pages. For the purpose of this document, "permit" means "approval, certification, registration, authorization, waiver, etc." Violation of any term, condition or limitation of this permit is a violation of the implementing rules and may subject the permittee to enforcement action.</p> | | Approval Date JUL 18 2019 |
| | | Expiration Date JUL 15 2024 |
| Permit Number(s): 0505-04-0031.4 (CAF190001) | Type of Approval(s): CAFRA Individual Permit | Enabling Statute(s): NJSA 13:19-1 |
| Permittee: Township of Lower 2600 Bayshore Road Villas, NJ 08251 Attn: James Ridgeway, Township Mgr. | Site Location: Street Address: Beach accessways from Lincoln Blvd to Jacksonville Avenue Block(s), Lot(s): [n/a, n/a] Municipality: Township of Lower County: Cape May County | |
| Description of Authorized Activities: Construct a new recreation center consisting of a 12'x16' open style shade/shelter area, 5'x16' (ADA assessable) seasonal restrooms, bike racks and a bottle filling/pet watering station. Enhance and/or relocate the footprint of 45 existing beach accessways; convert a pedestrian accessway to an emergency vehicle accessway (Roselyn Avenue); construct a new pedestrian accessway and a wood stairway to the beach (Shadeland Avenue); install fencing to delineate pedestrian traffic to public accessways; placement of 1-5 substrate on all accessways (except Shadeland Avenue). This permit is authorized under, and in compliance with, the Coastal Zone Management Rules (NJAC 7:7-1 et. seq., as amended July 15, 2019) and is compliant with NJSA 13:19-10 (Section 10 of the New Jersey Coastal Area Facility Review Act). | | |
| Prepared by:  _____ Amy Wells | Received and/or Recorded by County Clerk: | |
| <p>THIS PERMIT IS NOT EFFECTIVE AND NO CONSTRUCTION APPROVED BY THIS PERMIT, OR OTHER REGULATED ACTIVITY, MAY BE UNDERTAKEN UNTIL THE APPLICANT HAS SATISFIED ALL PRE-CONSTRUCTION CONDITIONS AS SET FORTH HEREIN:</p> | | |
| <p align="center">This permit is not valid unless authorizing signature appears on the last page.</p> | | |

Lower Township

Beach Access Improvements

PRE-CONSTRUCTION CONDITIONS:

1. **Timing:** If this permit contains a condition that must be satisfied prior to the commencement of construction, the permittee must comply with such condition(s) within the time required by the permit or, if no time specific requirement is imposed, then within six months of the effective date of the permit, or provide evidence satisfactory to the Division that such condition(s) cannot be satisfied.
2. **Soil Erosion:** All sediment barriers and other soil erosion control measures must be installed prior to the start of any clearing, grading or construction on site, and must be maintained in proper working condition throughout the entire duration of the project.

SPECIAL CONDITIONS:

1. **Recording of Permit:** This permit shall be recorded in its entirety in the office of the County Clerk or the Registrar of Deeds and Mortgages for each county where this project is located. Verified notice of this action shall be forwarded to the Division immediately thereafter.
2. **Material Disposal:** All excavated material and dredge material shall be disposed of in a lawful manner. The material shall be placed outside of any flood hazard area, riparian zone, regulated water, freshwater/coastal wetlands and adjacent transition area, and in such a way as to not interfere with the positive drainage of the receiving area.
3. The permittee shall notify the Department in writing within five working days prior to commencement of operation of a CAFRA individual permit. At this time, the permittee shall certify that all conditions of the permit that must be met prior to operation of the development have been met.
4. All debris generated from the construction is to be disposed of an approved disposal site.
5. The permittee shall immediately inform the Department of any unanticipated adverse effects on the environment not described in the application or in the conditions of this permit.
6. All existing authorized public accessways shall be maintained.
7. Upon completion of construction, all temporarily disturbed areas shall be restored to preconstruction conditions.
8. If archaeological resources are encountered during project implementation, the applicant shall contact the SHPO at (609) 984-0176 and reference SHPO Project Number 19-0650. The Permittee shall ensure that work will not proceed in the areas of concern until DLUR, in consultation with the HPO, has released the site.
9. To protect sensitive stopover habitat for State-listed migratory shorebird species, the permittee shall adhere to a seasonal restriction for all work throughout Lower Township, at and below the toe of dune (i.e. storage and use of machinery, equipment; construction of stairs at Shadeland Avenue access trail, piling of equipment along the beach; etc.), from April 1 through June 30 of each calendar year.
10. To protect sensitive stopover habitat for the federally-listed Red Knot, the permittee shall adhere to a seasonal restriction for all work (i.e. on the dune and along the beach) from Rose Lane through New Jersey Ave, or else otherwise advised by the NJ Division of Fish & Wildlife, from May 7 through June 7 of each calendar year.
11. The permittee shall restore all beach access trails (and portions thereof), that are to be decommissioned and proposed for realignment, with the planting of vegetation prior to completion of the permitted activities.

Lower Township

Beach Access Improvements

- a. Prior to planting and within 90 days of the issuance of this permit authorization, the permittee shall submit a planting scheme which clearly identifies the location(s) and provides a detailed description of the required plantings (i.e., native dune species suitable for onsite soils; number; size; planting schedule; etc.), to the Division of Land Use Regulation Endangered & Threatened Species Unit ("DLUR ETSU") for review and approval. The planting scheme shall cover the areas of disturbance (i.e. abandoned access trails, etc.) on the subject site.
 - b. This effort shall include measures to prevent use (e.g., foot traffic) of the decommissioned beach access trails (i.e. visual notification that the abandoned trail areas are no longer available for beach access such as symbolic string-and-post fencing, signage).
 - c. The permittee shall complete all required plantings prior to or concurrently with the permitted activities.
12. The proposed project is in compliance with the Green Acres Rules. However, if plans change and additional construction will occur along the beach, the applicant is required to contact the Green Acres Program, at 609-341-2054, immediately.

STANDARD CONDITIONS:

1. The issuance of a permit shall in no way expose the State of New Jersey or the Department to liability for the sufficiency or correctness of the design of any construction or structure(s). Neither the State nor the Department shall, in any way, be liable for any loss of life or property that may occur by virtue of the activity or project conducted as authorized under a permit.
2. The issuance of a permit does not convey any property rights or any exclusive privilege.
3. The permittee shall obtain all applicable Federal, State, and local approvals prior to commencement of regulated activities authorized under a permit.
4. A permittee conducting an activity involving soil disturbance, the creation of drainage structures, or changes in natural contours shall obtain any required approvals from the Soil Conservation District having jurisdiction over the site.
5. The permittee shall take all reasonable steps to prevent, minimize, or correct any adverse impact on the environment resulting from activities conducted pursuant to the permit, or from noncompliance with the permit.
6. The permittee shall immediately inform the Department by telephone at (877) 927-6337 (Warn DEP Hotline) of any noncompliance that may endanger the public health, safety, and welfare, or the environment. In addition, the permittee shall inform the Division of Land Use Regulation by telephone at (609) 777-0454 of any other noncompliance within two working days of the time the permittee becomes aware of the noncompliance, and in writing within five working days of the time the permittee becomes aware of the noncompliance. Such notice shall not, however, serve as a defense to enforcement action if the project is found to be in violation of this chapter. The written notice shall include:
 - a. A description of the noncompliance and its cause;
 - b. The period of noncompliance, including exact dates and times;
 - c. If the noncompliance has not been corrected, the anticipated length of time it is expected to continue; and
 - d. The steps taken or planned to reduce, eliminate, and prevent recurrence of the noncompliance.
7. It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the authorized activity in order to maintain compliance with the conditions of the permit.

Lower Township

Beach Access Improvements

8. The permittee shall employ appropriate measures to minimize noise where necessary during construction, as specified in N.J.S.A. 13:1G-1 et seq. and N.J.A.C. 7:29.
9. The issuance of a permit does not relinquish the State's tidelands ownership or claim to any portion of the subject property or adjacent properties.
10. The issuance of a permit does not relinquish public rights to access and use tidal waterways and their shores.
11. The permittee shall allow an authorized representative of the Department, upon the presentation of credentials, to:
 - a. Enter upon the permittee's premises where a regulated activity is located or conducted, or where records must be kept under the conditions of the permit;
 - b. Have access to and copy, at reasonable times, any records that must be kept under the conditions of the permit; and
 - c. Inspect at reasonable times any facilities, equipment, practices, or operations regulated or required under the permit. Failure to allow reasonable access under this paragraph shall be considered a violation of this chapter and subject the permittee to enforcement action.
12. The permittee and its contractors and subcontractors shall comply with all conditions, site plans, and supporting documents approved by the permit. Any noncompliance with a permit constitutes a violation of this chapter and is grounds for enforcement action under, as well as, in the appropriate case, suspension and/or termination of the permit.
13. All conditions, site plans, and supporting documents approved by a permit shall remain in full force and effect so long as the regulated activity or project, or any portion thereof, is in existence, unless the permit is modified.
14. For Coastal Permits, Flood Hazard Permits and Flood Hazard Verifications, the permittee shall record the permit, including all conditions listed therein, with the Office of the County Clerk (the Registrar of Deeds and Mortgages, if applicable) of each county in which the site is located. The permit shall be recorded within 30 calendar days of receipt by the permittee, unless the permit authorizes activities within two or more counties, in which case the permit shall be recorded within 90 calendar days of receipt. Upon completion of all recording, a copy of the recorded permit shall be forwarded to the Division of Land Use Regulation at the address set forth in the rules.
15. If any condition or permit is determined to be legally unenforceable, modifications and additional conditions may be imposed by the Department as necessary to protect public health, safety, and welfare, or the environment.
16. A copy of the permit and all approved site plans and supporting documents shall be maintained at the site at all times and made available to Department representatives or their designated agents immediately upon request.
17. A permit shall be transferred to another person only in accordance with the regulations.
18. A permit can be suspended or terminated by the Department for cause.
19. The submittal of a request to modify a permit by the permittee, or a notification of planned changes or anticipated noncompliance, does not stay any condition of a permit.
20. Where the permittee becomes aware that it failed to submit any relevant facts in an application, or submitted incorrect information in an application or in any report to the Department, it shall promptly submit such facts or information.

Lower Township
Beach Access Improvements

- 21. The permittee shall submit written notification to the Bureau of Coastal and Land Use Compliance and Enforcement, 401 East State Street, 4th Floor, P.O. Box 420, Mail Code 401-04C, Trenton, NJ 08625, at least three working days prior to the commencement of regulated activities.
- 22. The permittee shall not cause or allow any unreasonable interference with the free flow of a regulated water by placing or dumping any materials, equipment, debris, or structures within or adjacent to the channel while the regulated activity(ies) is being undertaken. Upon completion of the regulated activity(ies), the permittee shall remove and dispose of in a lawful manner, all excess materials, debris, equipment, and silt fences and other temporary soil erosion and sediment control devices from all regulated areas.
- 23. The regulated activity shall not destroy, jeopardize, or adversely modify a present or documented habitat for threatened or endangered species, and shall not jeopardize the continued existence of any local population of a threatened or endangered species.

APPROVED PLANS:

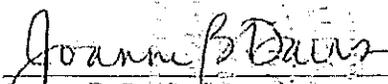
The approved activities are as shown on 11 (eleven) sheets, entitled "TOWNSHIP OF LOWER, CAPE MAY COUNTY, BEACH ACCESS IMPROVEMENTS", prepared by Mark R. Sray, Professional Engineer of Mott Mac Donald. The approved plans include:

- Sheets 3-11 of 13, dated January 18, 2019, unrevised
- Sheet 12 of 13, dated January 18, 2019, last revised June 5, 2019
- Sheet 13 of 13, dated January 18, 2019, unrevised

In accordance with the applicable regulations, any person who is aggrieved by this decision or any of the conditions of this permit may request an adjudicatory hearing within 30 calendar days after public notice of the decision is published in the DEP Bulletin. This request must include a completed copy of the Adjudicatory Hearing Request form. The DEP Bulletin is available through the Department's website at <http://www.nj.gov/dep/bulletin> and the form is available through the Division's website at http://www.nj.gov/dep/landuse/download/lur_024.pdf. In addition to requesting a hearing, a request may be filed with the Department's Office of Dispute Resolution to determine whether the matter is suitable for mediation. Information concerning the dispute resolution process is available at www.nj.gov/dep/odr.

If you need clarification on any section of this permit or conditions, please contact Amy Wells, Project Manager, at 609-633-2289.

Approved By:



 Joanne B. Davis, Supervisor
 Coastal Regulation
 Division of Land Use Regulation

7/16/19

 Date

Original sent to Agent to record
c: Permittee
Construction Official



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-307

Title: **UNCLAIMED REDEMPTION MONIES**

WHEREAS, NJSA 54:5-57.1 states that in the event that the owner of a tax lien shall fail to surrender a tax sale certificate within five years of being notified of redemption, the unclaimed redemption monies shall escheat to the municipality; and

WHEREAS, tax sale certificate #2995 was redeemed on May 22, 2012, the owner of the certificate was notified and still has failed to surrender the certificate.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer is authorized and directed to transfer \$677.73 from the tax redemption account to council checking.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-308

Title: LOWER CAPE ALLIANCE (JULY 1, 2020 to JUNE 30, 2021)

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The Township Council of the Township of Lower, County of Cape May, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Cape May.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Lower Township Council hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Lower Cape Municipal Alliance grant for fiscal year 2021 in the amount of:

| | |
|------------|-----------|
| DEDR | \$ 29,756 |
| Cash Match | \$ 7,439 |
| In-Kind | \$ 22,317 |

The Township of Lower Cash Match portion will be \$ 5,281.69

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

FORM 1A

| | |
|---------------------|-------------|
| FOR COUNTY USE ONLY | |
| Approved: _____ | YES NO |
| Date: _____ | |

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: FY 2021 Alliance Tier 3

| | |
|---|--|
| APPLICANT MUNICIPALITY/IES: Lower Township, West Cape May, Cape May, Cape May Point | COUNTY: Cape May |
| ALLIANCE NAME: Lower Cape Municipal Alliance | ALLIANCE WEBSITE: |
| ALLIANCE STREET ADDRESS: 2600 Bayshore Road TOWN: Villas STATE: NJ ZIP: 08251 | |
| TELEPHONE: (609) 886-2005 x134 | FAX: (609) 263-2142 |
| ALLIANCE CHAIRPERSON: Carolann McDonald STREET ADDRESS: 1040 Idaho Avenue TOWN: Cape May STATE: NJ ZIP: 08204 EMAIL: cmcdonald@wwschools.org | ALLIANCE COORDINATOR: Colleen Crippen STREET ADDRESS: 2600 Bayshore Road. TOWN: Villas STATE: NJ ZIP: 08251 EMAIL: ccrippen@townshipoflower.org |
| DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): / / | |

- | | |
|---|------------------|
| A) Alliance DEDR Allocation | \$ 29,756 |
| B) Cash Match (must be 25% of DEDR Allocation) | \$ 7,439 |
| C) In-Kind Match (must be 75% of the DEDR Allocation) | \$ 22,317 |
| TOTAL ALLIANCE BUDGET (add A+ B+C) | \$ 59,512 |

| | | |
|----------------------|---|-----------|
| Lower Township | Erik Simonsen | |
| _____ | _____ | _____ |
| *MUNICIPALITY | NAME/ MAYOR/Head of Governing Body | SIGNATURE |
| _____ | _____ | _____ |
| *MUNICIPALITY | NAME/TITLE OF GOVERNING BODY REPRESENTATIVE | SIGNATURE |
| _____ | _____ | _____ |
| *MUNICIPALITY | NAME/TITLE OF GOVERNING BODY REPRESENTATIVE | SIGNATURE |
| _____ | _____ | _____ |
| Carolann McDonald | _____ | _____ |
| ALLIANCE CHAIRPERSON | SIGNATURE | DATE |

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

BOND ORDINANCE #2019-14

BOND ORDINANCE PROVIDING FOR VARIOUS SAFETY AND IDENTIFICATION IMPROVEMENTS TO SCHELLENGER'S LANDING, BY AND IN THE TOWNSHIP OF LOWER, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY; APPROPRIATING \$1,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LOWER, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Lower, in the County of Cape May, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$1,000,000, said sum being inclusive of \$50,000 as the amount of down payment for said improvements or purposes required by the Local Bond Law, N.J.S.A. 40A:2-1 *et seq.* (the "Local Bond Law"). Said down payment is now available therefor by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$1,000,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$950,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$950,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued are various safety and identification improvements to Schellenger's Landing, including installation of new curbing and sidewalks, acquisition and installation, as applicable, of pedestrian safety equipment including, but not limited to, lighting, traffic control signals and signage, and installation of pedestrian crosswalks, rumble strips and pavement markings and shall include, but not be limited to, as applicable, preparation of plans and specifications, permits, bid documents, contract administration, and all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto, and all associated roadway improvements within such improvements or purposes.

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$950,000.

(c) The estimated cost of said improvement or purpose is \$1,000,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment for said improvement or purpose in the amount of \$50,000.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Cape May make a contribution or grant in aid to the Township, for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Cape May. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Cape May, shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply,

however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$950,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$200,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 10 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after final adoption, and approval by the Mayor, as provided by the Local Bond Law.

ADOPTED ON FIRST READING
Dated: October 7, 2019

Julie Picard,
Clerk of the Township of Lower

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Councilmember

ADOPTED ON SECOND READING
Dated: October 21, 2019

Julie Picard,
Clerk of the Township of Lower

Frank Sippel, Deputy Mayor

Erik Simonsen, Mayor

APPROVAL BY THE MAYOR ON THIS 21st DAY OF October, 2019

ERIK SIMONSEN,
Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE # 2019-15

Title: AN ORDINANCE OF THE TOWNSHIP OF LOWER AMENDING CHAPTER 340, FIRE PREVENTION, SUBSECTIONS 340-13(B)(14) THROUGH (16) FIRE PREVENTION, OF THE CODE OF THE TOWNSHIP OF LOWER.

WHEREAS, Chapter 340, Fire Prevention, of the Code of the Township of Lower sets forth and memorializes the Basic Fire Prevention Code and Uniform Fire Safety Code within the Township of Lower; and

WHEREAS, at the request of the Lower Township Bureau of Fire Safety and the commissioners of Fire Districts #1, #2, and #3 have approved and recommended that the Township of Lower revise provisions of Chapter 340, Subsection 340-13(B)(14) through (16) in order to enhance the safety of the residents of the Township of Lower by ensuring that properties are registered and inspected by the Lower Township Bureau of Fire Safety.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Chapter 340, Fire Prevention, of the Code of the Township of Lower, shall be amended as follows:

SECTION 1. Chapter 340, Fire Prevention, Subsections 340-13(B)(14) through (16) is hereby repealed and replaced as follows:

14. For the sale of properties, the inspection fee shall be One Hundred Twenty-Five (\$125.00) Dollars. This \$125 fee shall include only the sale of property inspection applications received in the Fire Bureau office more than ten (10) working days from the date of settlement. For any and all sale of property inspection applications received by the Fire Bureau office with less than ten (10) working days to the date of settlement, the inspection fee shall be Two Hundred Fifty (\$250.00) Dollars. The inspection fee for rental properties shall be One Hundred Twenty-Five (\$125.00) Dollars per unit. This inspection fee shall also include campground and mobile home park rental units including but not limited to, houses, cabins and trailers that are used for dwelling purposes. All seasonal/vacation and year round rental properties shall be inspected one (1) time per calendar year. All seasonal/vacation rentals must pass inspection prior to the start of the rental season (June 1) in any given calendar year.

There shall be a penalty of not less than Five Hundred (\$500.00) Dollars nor more than Two Thousand (\$2,000.00) Dollars for any rental property not registered and inspected as required by this ordinance. The Lower Township Bureau of Fire Safety shall, upon the sale of any property, conduct a fire inspection prior to the date of settlement. For all rentals including one (1) and two (2) family dwelling units, the Lower Township Bureau of Fire Safety shall conduct a fire inspection one (1) time per calendar year. This fire inspection shall be for the purpose of:

- (a) Establishing that the occupancy has not changed unless the structure has been upgraded to the new use as required under the New Jersey Administrative Code 5:23-2.6(b), change of use group;
- (b) Ensuring that the property is in compliance with the New Jersey Uniform Fire Code 2015, N.J.A.C. 5:70-4.19 and other Fire Safety requirements;
- (c) Ensuring that the required fire extinguisher (2A:10BC or 3A:40BC) is properly located in plain view within the property and is maintained in accordance with National Fire Protection Association standard #10;
- (d) Ensuring that any heat-producing device is inspected and certified safe by a New Jersey Licensed professional prior to the Fire Bureau inspection; and

(e) Ensuring that hood protection is being provided under combustible cabinets that are installed directly over cooking appliances.

15. In the event the Lower Township Bureau of Fire Safety is required to re-inspect a sale property or rental property for a continuing violation, two (2) or more times, there will be an additional re-inspection fee of Sixty (\$60.00) Dollars per re-inspection beginning with the third re-inspection and in connection with any and all subsequent re-inspections thereafter.

16. All uses listed in the aforementioned schedule shall be inspected annually for compliance with the provisions of this section and the New Jersey Uniform Fire Code, unless otherwise exempted herein.

SECTION 2. *Repeal:* All other ordinances or sections of ordinances in conflict or inconsistent with this ordinance are hereby repealed to the extent of such conflict or inconsistency.

SECTION 3. *Severability:* In the event any section, paragraph, sentence, clause or phrase of this ordinance shall be declared unconstitutional or invalid for any reason, the remaining portions of the ordinance shall not be affected thereby and shall remain in full force and effect and, to this end, the provisions of this ordinance are hereby declared to be severable.

SECTION 4. *Effective date:* This ordinance shall become effective immediately upon final passage and publication, according to law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Councilmember

First Reading: October 7, 2019

Adoption:

Frank Sippel, Deputy Mayor

Attest: _____
Julie Picard, Township Clerk

Erik Simonsen, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-309

Title: **A RESOLUTION APPROVING A SALARY INCREASE PER ARTICLE XIII SECTION D OF THE LOWER TOWNSHIP OFFICE WORKERS ASSOCIATION – AFSCME UNION CONTRACT**

WHEREAS, extensive negotiations were conducted by the Township Manager and Labor Counsel with Lower Township Office Workers Association AFSCME Union which resulted in a ratified contract on November 13, 2017; and

WHEREAS, Article XIII-Wages; Section D states "... and approval of the Township Administration and Council, a maximum of 4 members may receive a one time, per employee, per contract, merit based increase of between 2% and 6%. This section is not retroactive."; and

WHEREAS, the Township Manager has recommended the increase listed below be added to the unit member base salary:

Kathryn Crecca \$ 2,500

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned raise is hereby granted.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-310

Title: **A RESOLUTION APPROVING A SALARY INCREASE PER ARTICLE XIII SECTION D OF THE LOWER TOWNSHIP OFFICE WORKERS ASSOCIATION – AFSCME UNION CONTRACT**

WHEREAS, extensive negotiations were conducted by the Township Manager and Labor Counsel with Lower Township Office Workers Association AFSCME Union which resulted in a ratified contract on November 13, 2017; and

WHEREAS, Article XIII-Wages; Section D states "... and approval of the Township Administration and Council, a maximum of 4 members may receive a one time, per employee, per contract, merit based increase of between 2% and 6%. This section is not retroactive."; and

WHEREAS, the Township Manager has recommended the increase listed below be added to the unit member base salary:

Walter Fiore \$ 2,500

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned raise is hereby granted.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-311

Title: **A RESOLUTION APPROVING A SALARY INCREASE PER ARTICLE XIII SECTION D OF THE LOWER TOWNSHIP OFFICE WORKERS ASSOCIATION – AFSCME UNION CONTRACT**

WHEREAS, extensive negotiations were conducted by the Township Manager and Labor Counsel with Lower Township Office Workers Association AFSCME Union which resulted in a ratified contract on November 13, 2017; and

WHEREAS, Article XIII-Wages; Section D states "... and approval of the Township Administration and Council, a maximum of 4 members may receive a one time, per employee, per contract, merit based increase of between 2% and 6%. This section is not retroactive."; and

WHEREAS, the Township Manager has recommended the increase listed below be added to the unit member base salary:

Lisa Schubert \$ 2,500

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned raise is hereby granted.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-312

Title: A RESOLUTION APPROVING A SALARY INCREASE PER ARTICLE XI SECTION H OF THE LOWER TOWNSHIP SUPERVIORS UNION CONTRACT

WHEREAS, extensive negotiations were conducted by the Township Manager and Labor Counsel with Lower Township Supervisors Union which resulted in a ratified contract on July 18, 2016; and

WHEREAS, Article XI-Wages; Section H states "*at the manager's sole discretion, unit members may be recommended for a market adjustment or merit based increase of no more than 6% of their base salary once during the term of the contract. No more than 3 unit members shall receive such an increase in any calendar year. Any such market adjustment or merit based increase must be approved by a vote of Council before being implemented*"; and

WHEREAS, the Township Manager has recommended the increase listed below be added to the unit member's base salary retroactive to January 1, 2019:

Howard Bailey \$ 3,500

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned raise is hereby granted retroactive to January 1, 2019.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-314

Title: A RESOLUTION APPROVING A SALARY INCREASE PER ARTICLE XI SECTION H OF THE LOWER TOWNSHIP SUPERVIORS UNION CONTRACT

WHEREAS, extensive negotiations were conducted by the Township Manager and Labor Counsel with Lower Township Supervisors Union which resulted in a ratified contract on July 18, 2016; and

WHEREAS, Article XI-Wages; Section H states "*at the manager's sole discretion, unit members may be recommended for a market adjustment or merit based increase of no more than 6% of their base salary once during the term of the contract. No more than 3 unit members shall receive such an increase in any calendar year. Any such market adjustment or merit based increase must be approved by a vote of Council before being implemented*"; and

WHEREAS, the Township Manager has recommended the increase listed below be added to the unit member's base salary retroactive to January 1, 2019:

Jennifer Dowe \$ 3,500

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned raise is hereby granted retroactive to January 1, 2019.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-315

Title: A RESOLUTION APPROVING A SALARY INCREASE FOR A NON UNION EMPLOYEE

WHEREAS, The Township negotiated a contract with the Lower Township Supervisor's Union, which resulted in ratification on July 18, 2016; and

WHEREAS, the employee and title listed below is not covered by a union and the Township Manager has recommended an increase to the base salary retroactive to January 1, 2019 be given as follows:

Susan Wilson, Confidential Secretary \$ 3,000

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the salary increase for the non-union employee listed above is hereby granted retroactive to January 1, 2019.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk

CASH RECONCILIATION AUGUST 31, 2019

| | Cash | | Less Checks Outstanding | Cash Book Balance |
|--------------------------|-------------------|----------------------|----------------------------|----------------------|
| | *On Hand | On Deposit | | |
| Current | 759,118.69 | 20,387,223.21 | 896,410.97 | 20,249,930.93 |
| Trust - Assessment | | | | |
| Trust - Dog License | 30.00 | 13,839.01 | 93.00 | 13,776.01 |
| Trust - Other | 0.01 | 3,489,454.90 | 67,383.79 | 3,422,071.12 |
| Capital - General | 0.00 | 6,477,951.09 | 0.00 | 6,477,951.09 |
| Water - Operating | | | | 0.00 |
| Water - Capital | | | | 0.00 |
| Assessment Utility Trust | | | | 0.00 |
| Public Assistance** | | | | 0.00 |
| Garbage District | | | | 0.00 |
| Grant Fund | | | | 0.00 |
| | | | | |
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| | | | | |
| | | | | |
| Total | 759,148.70 | 30,368,468.21 | 963,887.76 | 30,163,729.15 |

*Include Deposits In Transit (and change funds)

**Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at 31-Aug-19

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at 31-Aug-19

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

Lauren Reed

Title: CFO, Township of Lower

Township of Lower
Treasurer's Report
YTD: 2019

| | Total | Jan | Feb | Mar | Apr | May | June | July | Aug |
|--|----------------------|----------------------|----------------------|----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| BEG. BAL. JAN. 1, 2019 | 10,174,387.69 | 10,174,387.69 | 9,454,051.14 | 11,980,160.77 | 4,911,422.82 | 8,868,369.50 | 5,681,620.52 | 7,629,753.15 | 6,505,324.72 |
| RECEIPTS: | | | | | | | | | |
| Per Revenue Status | 57,230,644.89 | 4,537,039.36 | 10,569,742.81 | 6,136,452.47 | 8,911,029.35 | 6,008,851.77 | 1,989,084.11 | 4,577,201.78 | 14,501,243.24 |
| less: post cash surplus | (2,500,000.00) | | | (2,500,000.00) | | | | | |
| Interest due from Escrow | (3,676.53) | (321.37) | (673.31) | (403.36) | (443.12) | (394.03) | (356.11) | (548.39) | (536.84) |
| Transfers: | 54,726,968.36 | 4,536,717.99 | 10,569,069.50 | 3,636,049.11 | 8,910,586.23 | 6,008,457.74 | 1,988,728.00 | 4,576,653.39 | 14,500,706.40 |
| Capital - GOOD FAITH DEPOSIT | 0.00 | | | | | | | | |
| BOND SALE PROCEEDS | 7,963,908.60 | | | | | | | 149,000.00 | 7,814,908.60 |
| Capital - Clear Interfund | 5,846,375.76 | | | | | | 3,844,803.72 | 2,001,572.04 | |
| Grants Received: | | | | | | | | | |
| Recycling Tonnage \$ Recd | 45,397.48 | 45,397.48 | | | | | | | |
| JIF \$ Recd | 2,727.20 | 1,527.20 | | | | 1,200.00 | | | |
| County Warming Ctr \$ Recd | 20,000.00 | | | | | 20,000.00 | | | |
| EMAA \$ RECD | 10,000.00 | 10,000.00 | | | | | | | |
| CC \$ RECD | 82,353.43 | | | | | 82,353.43 | | | |
| BODY ARMOR \$ RECD | 12,929.66 | | 4,776.94 | | | | | 8,152.72 | |
| ALED \$ REC | 1,848.62 | | | | | | 1,848.62 | | |
| DISTRACED DRIVING \$ RECD | 5,500.00 | | | | | | 5,500.00 | | |
| NJDOT ROSEANN | 120,000.00 | | | | | | | 120,000.00 | |
| NJDOT ALABAMA | 43,750.00 | | | | | | | 43,750.00 | |
| OPEN SPACE \$ RECD | 509,689.43 | | | | 509,689.43 | | | | |
| 854,195.82 | | | | | | | | | |
| TOTAL RECEIPTS: | 69,391,448.54 | 4,593,842.67 | 10,573,846.44 | 3,636,049.11 | 9,420,275.66 | 6,112,011.17 | 5,840,880.34 | 6,899,128.15 | 22,315,615.00 |
| DISBURSEMENTS: | | | | | | | | | |
| 2018 Reserves | 477,083.45 | 381,254.90 | 73,403.63 | 4,806.78 | 8,146.84 | 7,999.90 | 887.02 | 454.38 | 150.00 |
| 2019 Current | 53,590,115.81 | 4,854,872.61 | 7,907,346.62 | 10,607,558.50 | 4,705,012.38 | 8,036,197.93 | 2,351,904.22 | 7,154,959.29 | 7,972,264.26 |
| 2019 Capital | 6,130,588.81 | 157,868.49 | 324,960.87 | 732,656.13 | 789,984.57 | 811,969.78 | 1,645,383.22 | 922,081.81 | 745,683.94 |
| less: Special Emergency | 0.00 | | | | | | | | |
| less: Def chgs TAX MAP | (146,200.00) | | | (146,200.00) | | | | | |
| less: Due capital CIF | (250,000.00) | | | (250,000.00) | | | | | |
| Appropriation Refunds: | (966,059.70) | (80,016.79) | (257,974.31) | (244,034.36) | (39,814.81) | (67,096.89) | (105,406.75) | (53,938.90) | (117,776.91) |
| CAPITAL | 509,689.43 | | | | | 509,689.43 | | | |
| GRANTS | 0.00 | | | | | | | | |
| TOTAL DISBURSEMENTS | 59,345,217.80 | 5,313,979.22 | 8,047,736.81 | 10,704,787.06 | 5,463,328.98 | 9,298,760.15 | 3,892,747.71 | 8,023,556.58 | 8,600,321.29 |
| END. BAL. DEC. 31, 2019 | 20,220,618.43 | 9,454,051.14 | 11,980,160.77 | 4,911,422.82 | 8,868,369.50 | 5,681,620.52 | 7,629,753.15 | 6,505,324.72 | 20,220,618.43 |
| Total Appropriation Refunds | (966,059.70) | (80,016.79) | (257,974.31) | (244,034.36) | (39,814.81) | (67,096.89) | (105,406.75) | (53,938.90) | (117,776.91) |
| Bank Balance | 9,143,114.48 | 11,419,167.73 | 11,419,167.73 | 5,387,055.68 | 8,404,683.90 | 5,334,020.34 | 7,478,906.50 | 6,129,287.02 | 19,651,364.68 |
| Checking-Ocean First | | | | 29,602.40 | 29,611.44 | 318.05 | 318.96 | 0.04 | |
| Online Payment Acct | | | | 160,117.47 | 256,718.97 | 423,406.92 | 138,796.41 | 382,290.64 | 671,861.46 |
| Total Bank Balance | | | | 5,576,775.55 | 8,691,014.31 | 5,757,745.31 | 7,618,021.87 | 6,511,577.70 | 20,323,226.14 |
| ADD: Deposits in Transit | | | | 23,774.15 | 508,035.30 | 77,890.47 | 21,767.51 | 183,450.16 | 86,477.98 |
| LESS: Outstanding Checks | | | | (68,544.10) | (330,680.11) | (154,015.26) | (10,036.23) | (189,703.14) | (189,085.69) |
| Adjusted Bank Balance | 9,454,051.14 | 11,980,160.77 | 11,980,160.77 | 4,911,422.82 | 8,868,369.50 | 5,681,620.52 | 7,629,753.15 | 6,505,324.72 | 20,220,618.43 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Monthly Interest Received-Current Fund | 268,065.85 | 16,788.52 | 42,627.00 | 39,484.40 | 30,616.97 | 38,873.46 | 32,042.27 | 24,507.70 | 43,066.13 |
| Interest Rate | | 2.00% | 2.00% | 2.00% | 2.00% | 2.00% | 2.00% | 2.00% | 2.00% |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-316

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Attorney/Client Privilege**

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on October 7, 2019 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | | |
| PERRY | | | | | | |
| ROY | | | | | | |
| SIPPEL | | | | | | |
| SIMONSEN | | | | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 7, 2019.

Julie A Picard, Township Clerk