

Township of Lower
Recreation Advisory Board

RCVD MAY 19 '17

Minutes

Thursday February 16, 2017

Lower Township Recreation Center, Conference Room

Call to Order: Mark DiDonato

RAB in Attendance: Mark DiDonato, Rob Lamoreaux, Steve Morey, Lonnie Bedell,

Not in Attendance excused: Bob Osborn, Deb Johns, Eileen Kreis

Recreation Department: Mitch Plenn, Superintendent

Call for Approval of Minutes from January: Mark DiDonato

Motion to Accept- Lonnie Bedell Second- Rob Lamoreaux

All in favor- Steve Morey, Mark DiDonato

New Business

1. Mark DiDonato read RAB letter to Council recommending the amendment to the Beach Ordinance #178 for "no vehicles on the beach".
2. Mark DiDonato read RAB letter to council in favor of the Township applying for NJDOT funds to construct Beach Drive Improvements

Old Business

See Superintendent's report

Superintendent's Report

1. See attached report.
2. Mitch explained that adjacent property owner will move his deck to resolve encroachment issue on DPW property that will allow land swap with the State to move forward.
3. Mitch announced that 17 of the 31 beach paths have been completed to date.

Remarks for Good of the Order: None

Motion to Adjourn: Rob Lamoreaux, 2nd Lonnie Bedell, Meeting adjourned

Next RAB meeting: March 16, 2017

Chairman's Signature: Debra J.

Secretary's Signature:

[Signature]

Date Approved:

5-18-17

LOWER TOWNSHIP DEPARTMENT OF PARKS AND RECREATION

SUPERINTENDENTS REPORT

May 18, 2017

MULTIPURPOSE FIELDS: MANAGEMENT AGREEMENT IS EXECUTED AND FINAL APPROVALS ARE GIVEN, WE ARE WORKING TO CREATE A SITE PLAN AND CONCEPTUAL PLAN FOR THE EXPANSION. HAD SECOND AND THIRD MEETING WITH THE TOWNSHIP ENGINEERS, AWAITING RECOMMENDATIONS.

BEACH ACCESS PATHS HAVE BEEN COMPLETED. ADDITIONAL DUNE GRASS AND ROSA RUGOSA BUSHES TO BE PLANTED IN THE SPRING. ALL SIGNAGE HAS BEEN ORDERED.

PROGRAMS/ACTIVITIES

SUMMER CONCERT SERIES SET- SEVEN CONCERTS BEGINNING ON WEDNESDAY JULY 12, 2017

HI FITNESS ACADEMY- ONGOING

ZUMBA- ONGOING

YOGA- ONGOING

JUDO- ONGOING

GIRL POWER! SELF DEFENSE AND EMPOWERMENT CLASS/completed resume in fall

MODEL AIRPLANE COURSE/Completed may offer summer course

TRAVEL BASKETBALL SEASON ENDED 3/4 GRADE BOYS LEAGUE CHAMPIONS

YOUTH LACROSSE SEASON IN 9TH WEEK- 130 PARTICIPANTS

SPRING SOCCER SEASON IN 6TH WEEK- 300+ PARTICIPANTS

YOUTH FOOTBALL AND CHEERLEADING REGISTRATIONS COMING UP IN THE MONTH OF JUNE.

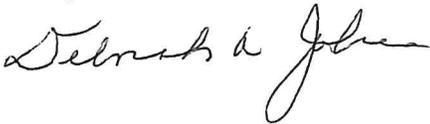
Lower Township's Annual Easter Egg Hunt was held on Saturday, April 8, 2017 Freeman Douglass Memorial Park-Inflatables were cancelled due to wind, otherwise great turn. Lower Township Optimist sponsored prizes.

Lower Township's annual Escape the Cape Triathlon will be held on Sunday, June 4, 2017 at the Cape May Lewes Ferry Terminal in North Cape May. Currently there are 1752 participants, with a complete sellout being 1775.

Motion- Bob Osborn

Second- Rob Lamoreaux

Next RAB meeting August 17, 2017

Chairperson's Signature: 

Secretary's Signature:

 VICE CHAIR

Date:

LOWER TOWNSHIP DEPARTMENT OF PARKS AND RECREATION

SUPERINTENDENTS REPORT

JULY 20, 2017

RCVD SEP 25 '17

PROGRAMS/ACTIVITIES

SUMMER CONCERT SERIES SET- SEVEN CONCERTS (TWO COMPLETE)

HI FITNESS ACADEMY- ONGOING

ZUMBA- SUMMER BREAK

BEACH YOGA- ONGOING

JUDO- ONGOING

AQUA YOGA- ONGOING

YOUTH FOOTBALL AND CHEERLEADING REGISTRATIONS ARE CURRENTLY BEING ACCEPTED.

LOWER TOWNSHIP MUNICIPAL POOL IS OPEN SEVEN DAYS A WEEK FROM 10:00AM- 6:00PM UNTIL LABOR DAY

INDEPENDENCE DAY FESTIVAL WAS A GREAT EVENT AND A LARGE TURNOUT

CAPER TIGER WRESTLING CLUB- BEGAN JUNE 19, 2017 (ONGOING)

CAPER TIGER BASKETBALL CAMP- BEGAN JUNE 20, 2017 (ONGOING)

FUN FOOD COOKING AND BAKING CAMP- BEGAN JUNE 20, 2017 (ONGOING)

YOUTH FIELD HOCKEY CLINIC- BEGAN JULY 5, 2017 (ONGOING)

SUMMER YOUTH ARTS PROGRAM- BEGAN JULY 10, 2017 (ONGOING)

HEADSTRONG LACROSSE CAMP- BEGAN JULY 18, 2017 (ONGOING)

CARBONARA PRO SOCCER CAMP- BEGINNING JULY 31, 2017

COOMBS DOUGLASS MEMORIAL BAY RUN- SATURDAY, AUGUST 5, 2017

LOWER TOWNSHIP AQUATIC CENTER- FEASABILITY STUDY

1. INTRODUCTORY MEETING- MARCH 30, 2017
2. AQUATIC KICKOFF MEETING- MAY 9, 2017
3. STAKEHOLDERS MEETING- JULY 19, 2017

REVISED

Recreation Advisory Board Meeting

RCVD SEP 22 '17

August 17, 2017

Minutes from July meeting approved

Maria Gegan sworn in as new member

RAB proposed submitting letter to CM County open space and Lower Township Council. Letter supporting the Township's County Open Space application to offset projected cost of \$3.3 million. Open space monies are for the recreation and enjoyment for residents and tourist.

No advisory board member's present at open space.

Motion by Lonnie Bedell to approve letter to open space requesting funds for the Bay project. Vote was approved by all attending. Steve Morey abstained.

General discussion to request that the open space letter be sent to all local press outlets. No action taken.

Nels asked for update on Town Bank additional beach accesses. Township does not have additional permits and is in dialog with TB association for future projects.

Bruce Fournier presented recreation update.

Deb Johns thanked rec members for kind words and appreciation in the passing of her father.

Motion by Lonnie Bedell to adjourn.

Notes taken by Nels Johnson

Chairman's Signature: 

Secretary's Signature: 

Date: 9/21/17

Township of Lower
Recreation Advisory Board
Minutes

Thursday, September 21, 2017

RCVD OCT 20 '17

Lower Township Recreation Center, Conference Room

Call to Order

In Attendance: Mitch Plenn, Bob Osborn, Deb Johns, Steve Morey, Mark DiDonato, Maria Gegan

Not in Attendance excused: Lonnie Bedell, Rob Laromioux, Nels Johnson, Eileen Kreis

Approval of Minutes from August 17, 2017

Motion to Accept- Mark DiDonato

Second- Steve Morey

New Business

None

Old Business

1. Aquatic Center- There have been numerous meetings with Lan Associates discussing the pool. They are in the process of preparing a feasibility study for Council.
2. Practice Fields at Freeman Douglass Park- Proposals in place , soil tests and bid phases underway. The land transfer will be completed once Public Works removes debris from the Township property offered in trade for the expanding Lease area at the park.

Superintendents Report

1. See Attached

Remarks for Good of the Order

Maria Gegan thanked everyone and looks forward to helping move programs in the right direction.

Steve Morey asked Mitch Plenn if the RAB would participate with review and comment for support of any planned capital projects for next year's Department budget. Mitch gave an overview of the Department's plans for next year. No action taken by RAB.

Motion to Adjourn

Motion- Bob Osborn

Second- Mark DiDonato

Next RAB meeting October 19, 2017

Chairperson's Signature: _____

Secretary's Signature: _____

Date: _____

LOWER TOWNSHIP DEPARTMENT OF PARKS AND RECREATION

SUPERINTENDENTS REPORT

SEPTEMBER 21, 2017

PROGRAMS/ACTIVITIES

HI FITNESS ACADEMY- ONGOING

ZUMBA- STARTED AGAIN 9/13/2017

YOGA- ONGOING

JUDO- STARTED AGAIN ON 9/18/2017

YOUTH SPORTS PROGRAMS

YOUTH FOOTBALL (127 PARTICIPANTS)

CHEERLEADING REGISTRATIONS (62 PARTICIPANTS)

YOUTH FALL SOCCER (330 PARTICIPANTS)

BEACH DRIVE- PEDESTRIAN SAFETY IMPROVEMENT PROJECT

THE ENGINEERING FIRM OF MOTT MACDONALD IS PREPARING THE BID SPECIFICATIONS AND WILL SOLICITE PROSPECTIVE VENDORS AT THE APPROPRIATE TIME.

PARK EXPANSION AT FREEMAN DOUGLASS PARK

Lower Township is currently reviewing multiple proposals from engineers in regards to the expansion at Freeman Douglass Park. Proposals include surveying, soil testing and design required to prepare construction drawings and specifications for the public bidding of the project, bid phase services, limited permitting services, construction administration and inspection services. Lower Township is proposing to expand the facilities that we currently manage at the Freeman Douglass Jr. Memorial Park to include the creation of open multipurpose use athletic fields on a 3.14 acre parcel located at the southeast portion of the property. Lower Township is also currently working with the State of New Jersey to finalize the land swap. Lower Township still needs to remove bulk waste on the west portion of the property that has been offered in the exchange.

LOWER TOWNSHIP AQUATIC CENTER- FEASABILITY STUDY

1. INTRODUCTORY MEETING- MARCH 30, 2017
2. AQUATIC KICKOFF MEETING- MAY 9, 2017
3. STAKEHOLDERS MEETING- JULY 19, 2017
4. MEETING BETWEEN LAN ASSOCIATES AND TOWNSHIP COMMITTEE (8/28/2017)
5. MEETING BETWEEN LAN ASSOCIATES AND TOWNSHIP COMMITTEE (9/14/2017)
6. FINAL REPORT TO BE SUBMITTED TO TOWNSHIP MANAGER IN OCTOBER

** PLEASE SEE ATTACHED LITERATURE**

Township of Lower
Recreation Advisory Board
Minutes

Thursday, October 19, 2017

Lower Township Recreation Center, Conference Room

Call to Order

In Attendance: Mitch Plenn, Bob Osborn, Deb Johns, Steve Morey, Mark DiDonato, Maria Gegan, Lonnie Bedell, Eileen Kreis

Not in Attendance excused: Rob Lamoreaux, Nels Johnson,

Approval of Minutes from September 21, 2017

Motion to Accept- Mark DiDonato

Second- Maria Gegan

New Business

Eileen presented her letter of resignation from the RAB effective as of tonight's meeting. She is resigning to help with a family business that her children are starting.

Old Business

1. 2018 Capital Projects- Mitch stated that he has put in \$100,000.00 to renovate the front public bathrooms at the recreation center. \$40,000.00 to replaster township pool. \$300,000.00 for phase 1 of Clem Mulligan field.

Superintendents Report

1. See Attached

Remarks for Good of the Order

None

Motion to Adjourn

Motion- Bob Osborn

Second- Mark DiDonato

Next RAB meeting November 16, 2017

Chairperson's Signature:

Secretary's Signature:

Date:

Township of Lower
Recreation Advisory Board

Minutes

Thursday, December 21, 2017

Lower Township Recreation Center, Conference Room

Call to Order

In Attendance: Deb Johns, Bob Osborn, Rob Lamoreau, Nels Johnson, Steve Morey, Marc DiDonato, Bruce Fournier

Not in Attendance excused: Lonnie Bedell, Maria Gegan

Approval of Minutes from October 19, 2017

Motion to Accept- Steve Morey

Second- Marc DiDonato

New Business

1. Bike Path Amenity- The RAB is interested in creating a rest area along with a repair station along the bike path at the Pantry 1 location. This area would be a shaded repair rest station for riders looking to rest. Estimated cost is around 25,000.00. Motion was made and all approved Steve Morey abstaining.

Old Business

1. Beach drive improvements- Project went out for bid on 12/6/17, with bid openings on 12/28/17. Bid award will be on 1/3/18 council meeting. Project should start around 1/17/18 and be completed by 4/1/18. Township received 977,000.00 from open space and 178,000.00 from DOT..
2. Bennetts update- There still needs to be solid waste removal. Deblasio and associates will be the engineering firm for the project.
3. Clem Mulligan update- Mitch put in budget for phase 1 300,000.00 which has not been approved yet.
4. Township pool- There will be another meeting for pool and the cost is around 15 million. The meeting will be sometime in February.

Superintendents Report

1. Updates were given on spring sports with number of participants. Also status on new beach access points. The progress of upgrades to facilities and properties was given.

Remarks for Good of the Order

Nels stated he is thrilled that the bay project is happening and that he is excited about the pool project.

Motion to Adjourn

Motion- Bob Osborn

Second- Rob Lamoreaux

Next RAB meeting January 18, 2018 at 6pm.

Chairperson's Signature:

Secretary's Signature:

Date: