

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

REVISED

SEPTEMBER 5, 2012 - 6:00PM - VILLAS FIRE HOUSE

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Proclamation - Constitution Week

Work Session

Discussion Bayshore Estates Stormwater Investigation, Robert Mainberger, Hatch Mott
Review of Consent & Regular Agenda Items

Consent Agenda

Approval of Minutes August 20, 2012
Res. #2012-217 Payment of Vouchers, \$1,665,693.28
Res. #2012-218 Resolution Requesting the Release of a Demolition Bond for Block 259 Lots 9 & 10, 3 East Drumbed Road
Res. #2012-219 Drunk Driving Enforcement Fund Application \$6,248.96
Res. #2012-220 Authorization for Refund of Taxes (2 properties disabled veterans)
Res. # 2012-221 Cancellation and Refund of Tax Sale Certificate #12-00057 (Block 324 Lot 1 \$3,444.97)
Res. #2012-222 A Resolution Urging the New Jersey Legislature to Support Bills ACR89 and S1490 Providing Relief for Senior and Disabled Citizens' Property Tax (raising income limit to \$15,000. and raising deduction to \$500.00)
Res. #2012-223 Awarding An Economic Development Loan to O'Doyles's Inc (Villas Liquors \$35,000.00)
Res. #2012-224 A Resolution of the Township of Lower Authorizing the Sale of Surplus Personal Property No Longer Needed For Public Use on An Online Auction Website

Regular Agenda

Res. # 2012-225 Authorizing the Payment of Vouchers - Rescue \$9,027.04
Res. #2012-226 Authorizing the Payment of Vouchers - Douglass Landscaping \$6,490.63
Res. # 2012-227 Approving Project Proposal Between Hatch Mott Macdonald and the Township of Lower For Engineering Services Related to Bayshore Estates Stormwater Investigations (\$63,100.)
Res. # 2012-228 Authorizing the Manual Payment of Vouchers - CAFRA Permit & Tideland License (\$31,650)

Administrative Reports

Personnel Action Report

Council Comments

Call to the Public

Adjournment



Hatch Mott MacDonald

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

August 24, 2012
Via email at gdouglasslowertownship@comcast.net & 1st Class Mail

Mr. Gary Douglass, CPWM
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Bayshore Estates Stormwater Investigation
Phase 3 – Mapping, Hydraulic Study & Materials Testing
Bayshore Estates & Schooner Landing Watershed
Township of Lower, Cape May County**

Dear Mr. Douglass:

Please find enclosed herewith our proposal for professional engineering services for Phase 3 (Mapping, Hydraulic Study & Materials Testing) of the Bayshore Estates Stormwater Investigation Project.

In November 2011, Hatch Mott MacDonald (HMM) was authorized to proceed with an underwater evaluation of the Roseann Avenue stormwater trunk line from the manhole in Bayshore Drive to the outfall end of the stormwater main northwest of Clearwater Drive in the Bayshore Estates development.

The underwater evaluation was performed to confirm the size and condition of the storm sewer and manhole chambers and to identify the amount of debris that had accumulated throughout the various sections of pipe. Another purpose of the evaluation was to identify whether the trunk line had a direct tie-in to the storm sewer system in the Schooner Landing development.

As presented to Council at their June 4, 2012 meeting, the findings of the underwater evaluation were similar to the findings of a previous investigation of the trunk line performed in 1986.

Approximately 1,400 tons of debris (silt and sand) exist in the Roseann Avenue trunk line and is roughly dispersed as follows:

Pipe Length	Pipe Size	Filled Pipe Volume	Material in Pipe
940 L.F.	82" x 56" CMP	59%	672 Tons
940 L.F.	72" x 44" CMP	61%	490 Tons
987 L.F.	60" CAP	27%	238 Tons

In addition, the underwater evaluation of the trunk line east of Bayshore Drive found that the stormwater system from the Schooner Landing development is tied-in to the Bayshore Estates stormwater system by a 60-inch aluminum pipe. It is unclear how much stormwater runoff from the Schooner Landing development is directed through



the Roseann Avenue trunk line and further study of the Schooner Landing system would be required to ascertain the magnitude of this runoff.

The evaluation also found that there is minimal access to the trunk line East of Croydon Drive. Manholes in this area were not installed directly over the trunk line but adjacent to it with access through much smaller pipes (18-inch and 24-inch). Due to the inaccessibility and amount of debris in the pipe sections a major portion of the stormwater trunk line could not be evaluated by the diver.

The Township also requested a ballpark estimate of the costs to dewater, clean and televise the trunk line so an internal evaluation of the pipe, pipe joints, manhole chambers, etc. could be completed and any structural deficiencies noted.

In estimating the costs to dewater, clean and televise the trunk line and smaller contributory pipes in the Bayshore Estates development we formulated the following primary activities which comprise the basic scope of work:

1. Isolation of the outfall so the trunk line could be dewatered (NJDEP permit required);
2. Bypass pumping during cleaning/televising operations;
3. Cleaning and televising operation (Heavy cleaning of trunk line);
4. Cleaning and televising operation (Light cleaning of smaller pipes);
5. Material disposal of an assumed ID-27 material (estimated at 1,400 tons);
6. Installation of access manholes in the trunk line East of Croydon Drive; and
7. Inspection of project curing construction (6-7 month project based on the amount of material).

The preliminary estimate of the total cost of the project indicates it would cost between \$1.0 million and \$1.2 million. Of that total approximately \$600,000 - \$650,000 would be for heavy cleaning/televising and material disposal of the debris in the trunk line only. Costs could increase if the material in the pipe is contaminated or does not meet an ID-27 waste classification. Included in Task 5 of this proposal is the cost to sample and test four (4) samples of material within the existing trunk line to classify the type of material that currently exists.

Upon completion of the above project the Township would be left with a significantly aged pipe and system that would have, at best, the same hydraulic characteristics which it had when it was installed in the early 1970s. Given the above estimated costs to clean the trunk line and the existing structural deficiencies in the system that were noted in the 1986 report it is our opinion, based on discussions with Township staff, that other alternatives to relieve flooding in the Bayshore Estates development should be researched.

To perform an alternatives analysis the stormwater system in both the Bayshore Estates and Schooner Landing developments must be mapped and the extent of the contributory watershed identified. This will involve locating both the actual position and elevation of stormwater inlets and manholes, pipe lengths and pipe sizes. Finally the individual watershed (drainage area) to each stormwater collection point must be



identified so that the theoretical stormwater runoff can be calculated. Based on preliminary field observations of existing structures (over 150 manholes and inlets) and topography, it appears that a majority of the Schooner Landing Development is routed into and through the Roseann Avenue trunk line (See attached Exhibit A). It is also estimated that the existing contributory watershed to the Roseann Avenue outfall is over 145 acres in size.

Upon completion of the mapping of the stormwater system and contributory drainage area a hydraulic model will be created and an analysis will be performed to determine the theoretical flow anticipated to be conveyed by each subsection of the system and ultimately the total flow through the outfall. With this information in hand, the viability of alternative piping systems with and without a proposed stormwater pumping station can be evaluated and examined for cost effectiveness and impacts on the residential community.

In order to accomplish the goals of the Township under this study HMM proposes the following scope of work:

Task 1 Field Survey of Stormwater System and Contributory Watershed
--

The following outlines our proposed scope of services for work included under Task 1 for the project:

- HMM will establish survey control for the project. The Horizontal Datum will be NAD83 (NJ Plane Coordinate System) and the Vertical Datum will be NAVD88;
- Perform a field survey of all stormwater manholes and inlets (approximately 150 structures) within the study area. Coordinates and grate elevations for all accessible stormwater structures in the study area will be provided;
- With the assistance of Public Works access the interior of all stormwater structures to gather pipe sizes and invert elevations for the existing conveyance system;
- Identify all stormwater structures that are inaccessible (i.e., tight manhole covers and inlet grates, structures filled with sediment) and coordinate the lid/grate removal and cleaning of said structures with Public Works so that access to the conveyance pipes may be available; and
- Survey available property monumentation and property lines to the extent necessary to determine if and where any existing stormwater infrastructure conflicts with private property.

It is assumed that access to manholes and inlets which may exist on private property will be coordinated through the Public Works Department.



We propose to perform the work under Task 1 based upon a **reimbursable not-to-exceed method of compensation for the actual time required** and at the actual hourly rate for our Licensed Land Surveyor. For budgeting purposes we estimate approximately 15 days or 120 hours of licensed land surveyor time to acquire the above information and an additional 2 days or 16 hours for property data review and to compile data for mapping inputs. Based on the above time we anticipate a budget of \$17,250 will be required to acquire the stormwater information in the study area.

Task 2 Stormwater System Mapping

The following outlines our proposed scope of services for work included under Task 2 for the project:

- Utilizing the survey information gathered under Task 1, prepare a stormwater system infrastructure map correlated to pertinent property lines, tax map data and NAD83 meta-data base to be utilized for the hydraulic analysis to be performed under Task 3.

We propose to complete the scope of work outlined above (Task 2) for the lump sum amount of \$10,700.

Task 3 Hydraulic Analysis

The following outlines our proposed scope of services for work included under Task 3 for the project:

- Incorporate and utilize existing County LIDAR information (2-foot contour interval) in the hydraulic study to determine and formulate the limits of the watershed drainage areas in the study area based on accepted engineering standards of care for the scope of work;
- Incorporate findings from the Cox Hall Creek Drainage Study into the new model to input potential back water impacts on the drainage system.
- Complete reiterative model runs to determine the theoretical capacity of the system as it exists and theoretical capacities of alternate systems as may be identified as realistic options for the proposed system repairs or modifications, inclusive of the potential stormwater pump station alternative.

We propose to complete the scope of work outlined above (Task 3) for the lump sum amount of \$19,400.

Task 4 Alternatives Summary and Recommendations

The following outlines our proposed scope of services for work included under Task 4 for the project:



- Prepare a plan(s) and report detailing the project findings and alternatives;
- Provide recommendations regarding the next phase of the project; and
- Meet with Township Council and Staff to present our findings and report.

We propose to complete the scope of work outlined above (Task 4) for the lump sum amount of \$9,800.

Task 5 Material Sampling and Testing

In an effort to evaluate the type of sediment and silt that exists within the trunk line so that the Township may anticipate disposal costs of that material should they proceed with the cleaning and jetting of the stormwater trunk line, we recommend that representative samples of the material in the Roseann Avenue trunk line be taken and evaluated.

The following outlines our proposed scope of services for work included under Task 5 for the project:

- Acquire material samples at four (4) locations along the trunk line. Specifically material samples will be collected at the following manholes identified in our previous report to the Township: M10, M11, M12 & M13 (Clearwater Drive);
- Perform the following analyses on each sample:

Parameter	Method
TCLP Leachate Volatile	SW-846 1311
TCLP Leachate Non-volatile	SW-846 1311
TCLP VO's	SW-846 8260, 1311
TCLP SVO's	SW-846 8270, 1311
TCLP Pesticides	SW-846 8081
TCLP Herbicides	SW-846 8151
TCLP Metals	SW-846 6000/7000
Reactive CN/S, Corrosivity, Ignitability	SW-846 Chapter 7
PCB's	SW-846 8082
EPH (w/ fractionation)	NJ EPH
Grain Size (Sieve & Hydrometer)	ASTM

Approval for receipt of Category II soils with an ID-27 designation at the CMC MUA's Secure Sanitary Landfill requires the submittal of analytical results performed by an NJDEP accredited or other approved laboratory. The need for the above analyses is based on the minimum testing required by the CMC MUA in their "SIF O&M Manual Addendum 6/2006."

Utilizing a NJ certified laboratory, we propose to complete the scope of work outlined above (Task 5) for the lump sum amount of \$5,950.



FEE SUMMARY			
Scope Of Work	Description	Payment Method	Cost/Budget
Task 1	Field Survey	Reimbursable (as incurred)	\$17,250
Task 2	Stormwater System Mapping	Lump Sum	\$10,700
Task 3	Hydraulic Analysis	Lump Sum	\$19,400
Task 4	Report and Recommendations	Lump Sum	\$9,800
Task 5	Material Sampling and Testing	Lump Sum	\$5,950
TOTAL			\$63,100

It is anticipated that the work proposed for the above scope of work could be completed in approximately 90 days from authorization. We thank you for the opportunity to provide this Scope of Work for Phase 3 of the Bayshore Estates Stormwater Investigation Project.

Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

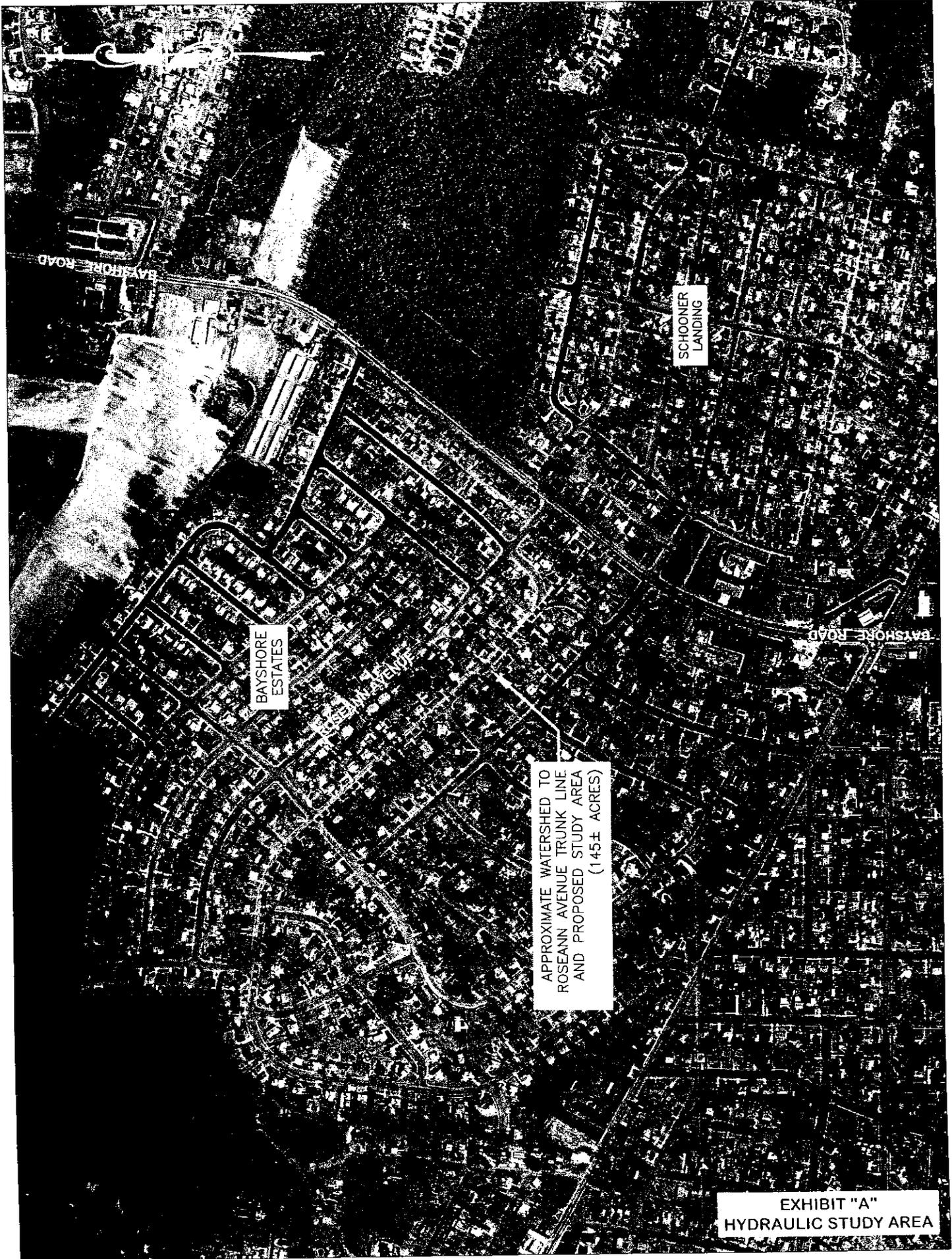
Hatch Mott MacDonald

Robert C. Mainberger, PE, CME
Senior Vice President
T 732.780.6565 F 732.577.0551
robert.mainberger@hatchmott.com

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

encl.

cc (via e-mail): Michael Voll, Township Manager
Steven C. Morey, CEP, HMM



BAYSHORE ROAD

SCHOONER LANDING

BAYSHORE ESTATES

ROSEANN AVENUE

BAYSHORE ROAD

APPROXIMATE WATERSHED TO
ROSEANN AVENUE TRUNK LINE
AND PROPOSED STUDY AREA
(145± ACRES)

EXHIBIT "A"
HYDRAULIC STUDY AREA

Regular & Work Session Meeting Minutes - August 20, 2012

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on August 20, 2012 at 6:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Walt Craig
Councilmember Glenn Douglass
Mayor Michael Beck

Also present: Michael Donohue, Solicitor, Michael Voll, Manager and Asst. Clerk Picard

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Presentation - Municipal Clerk Claudia Kammer's Retirement

Mayor Beck expressed that no one has had an impact on our Township -in a quiet way- more than Claudia Kammer over the past 37 years, recognizing the importance of her job and her zest remaining the same today as it was the first day she started working, always professional. He affirmed that she is loved and respected by all and will be greatly missed.

Lisa Stefankiewicz, on behalf of the Cape May County Municipal Clerk's Association, presented Claudia with a plaque in appreciation of her service, loyalty and dedication over the past 37 years to the CMC Municipal Clerk's Association, the citizens of Lower Township, Cape May County and the State of NJ.

Kevin Yecco, Clerk/ Administrator of Wildwood Crest, presented Claudia with roses and described her as a shining star. He also stated that the Township will not easily replace her and she will be missed forever.

Freeholder Director Gerald Thornton and Freeholder Vice-Director Susan Sheppard presented a plaque on behalf of the Cape May County Board of Chosen Freeholders. Mr. Thornton noted that Claudia has been a viable part of Lower Township as well as the County of Cape May and that elected officials come and go, but Claudia has been the continuity of government in Lower Township. He congratulated her and wished her well in her retirement. Ms. Sheppard also offered her congratulations to Claudia and pointed out the importance of a wonderful clerk.

Rita Fulginiti, County Clerk, celebrated Claudia as a professional, a guide and a friend and thanked her for all that she has done for us.

Regular & Work Session Meeting Minutes - August 20, 2012

Mayor Beck introduced Claudia's husband Jack Kammer and their lovely daughter Victoria. Mayor Beck and Council addressed Claudia and presented certificates of honor from both Congressman Frank LoBiondo and Governor Chris Christie. In addition, Mayor Beck and Council presented Claudia with flowers and a proclamation for her dedicated service to the citizens of Lower Township.

Former Township Mayor Jack Sparks declared that he had the distinct honor of hiring Claudia 37 years ago. She was the last person that he hired before his term ended and she has served the township well. Councilman Tom Conrad stated that Claudia will be severely missed but knows that she is not leaving us because she is still involved in this community and this is her home.

Councilman Walt Craig described Claudia as the consummate professional, always fair and impartial, never to waiver even during rocky times. The township is going to miss her.

Councilman Glenn Douglass recollects his time as special police officer back in the 1980's when he relied on Claudia to have all the answers, and with such professionalism she did.

Mayor Beck concludes by applauding Claudia for being there in the big things and small things, and stating that her reputation is built upon these accomplishments.

Claudia expressed her gratitude to everyone stating how she truly loved her time here at the township and leaves feeling humbled and honored from the outpouring of love and support she has received by all.

Work Session

Viet Nam Veteran's Museum, Tom Collins

Mayor Beck addressed Tom Collins' earnest plea for support of the Forgotten Warriors Museum at the Cape May County Airport. Mayor Beck referred to it as "our museum", belonging to all of us at the Township, although it is solely operated by Mr Collins and his wife and a few good volunteers. Mayor Beck stated that he would love to see more people support the museum- especially veterans -by volunteering their time, or becoming a member for just \$15.00 a year, to keep the museum afloat.

Mr. Collins addressed Council and explained how the museum got started. He expressed his appreciation to the County for renting him the property for just \$1 a year, and Naval Air Station Wildwood for their support. Due to limited space and funding and lack of volunteers, he urged the community at large to help support his efforts.

Mayor Beck offered his admiration to Mr. Collins for his mission and urged all of us to get involved in some way.

Bill Howard of VFW Post 5343 and District 17 Commander spoke of Mr. Collins being instrumental in many ways in supporting the veterans, but emphasized the importance of the educational aspect of the

Regular & Work Session Meeting Minutes - August 20, 2012

museum and encouraged any support that people can give Mr. Collins.

After further discussion of Mr. Collins' tankers and various vehicles, Mayor Beck and Manager Mike Voll suggested to Mr. Collins that he had a good audience for his mission with Freeholder Director Gerald Thornton in the house. Mr. Thornton reflected upon the importance of Mr. Collins and his wife because of all they have done for the veterans of our county. Mr. Thornton assures him that he is working on finding the space needed for the museum and he will be added to the agenda of his upcoming meeting with the County Commanders in September. He credits Mr. Collins for founding the museum and bringing his dream to fruition. In conclusion, Mr. Thornton announces that we have an obligation to support Mr. Collins and all of our veterans and assures Mr. Collins that he will get him help.

Review of Consent & Regular Agenda Items

Mayor Beck provided an update on the grant application on Clubhouse Drive (Res #2012-210). He is hoping to get word on the grant by the end of October. If approved, paving can begin shortly thereafter, otherwise we may get contributions from the MUA to aid in the cost of paving.. Regardless, he is hoping to have that area completely paved sometime in November.

Consent Agenda

Approval of Minutes	August 6, 2012
Membership Applic.	NJ State Fireman's Association - Zachary R Banks, Townbank Volunteer Fire Company
Res. #2012-207	Payment of Vouchers, \$ 1,843,289.82
Res. #2012-208	Resolution Authorizing the Donation of A 2008 Ford Int/Crown Victoria No Longer Needed For Public Use to the Town Bank Volunteer Fire Company
Res. #2012-209	Resolution Amending Resolution #2012-75, Establishment of Council Meeting Dates and Times (setting meeting time at 6:00p.m.)
Res. #2012-210	Resolution Authorizing a Grant Application and the Execution of a Grant Agreement with the New Jersey Department of Transportation for the Clubhouse Drive Project (reconstruction /resurfacing)
Res. #2012-211	Resolution Approving Project Proposal Between Hatch Mott Macdonald and the Township of Lower For Engineering Services Related to the Beach Drive Pedestrian Access Improvement Project (Traffic engineering services for project, \$2,900)
Res. #2012-212	Small Cities Housing Rehabilitation Program Policy and Procedure Manual (annual requirement)
Res. #2012-213	Resolution Approving Project Proposal Between Hatch Mott Macdonald and the Township of Lower For Engineering Services Related to the Reconstruction of Clubhouse Drive (preparation and submission of a DOT application, \$2,200)

Regular & Work Session Meeting Minutes - August 20, 2012

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
CRAIG		X	X			
DOUGLASS	X		X			
LARE						X
BECK			X			

Regular Agenda

Ord. #2012-19

Bond Ordinance Providing for Various Road and Drainage Improvements in and by the Township of Lower, in the County of Cape May, New Jersey, Appropriating \$1,790,000 Therefor and Authorizing the Issuance of \$1,700,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof. 1st rdg. (Annual road & drainage repair program) 2nd rdg. & public hearing

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
CRAIG			X			
DOUGLASS	X		X			
LARE						X
BECK			X			

Administrative Reports

Certification of Determination and Award Bond Anticipation Note Sale

July Reports Animal Control, Construction, Dog Licensing, Engineer, Fire Safety, Municipal Clerk, Municipal Court, Police Department, Tax Collector, Treasurer

Council Comments

Councilman Conrad addressed Manager Mike Voll concerning the Outfall Pipes, inquiring whether or not we are looking to award the bid at the next meeting.

Manager replied that the bid is expected to be awarded at the second meeting in September.

Mayor Beck announced the following: Blood drive 8/21/12 at Township Hall
9/11 ceremony at Sunset Beach 6:00 p.m.

Regular & Work Session Meeting Minutes - August 20, 2012

Call to the Public

Senior Citizen Tax Rebate

Mary Packer, 15 Redwood Ave, Villas, addressed council regarding a letter she received from the Township stating she owes \$750.00 because she exceeded the \$10,000 limit for the senior citizen discount. She suggested it's time to raise the amount, since it has remained the same for 20 years. Mayor Beck replied that he spoke to Senator VanDrew regarding this issue and shares her concerns. Mayor Beck agrees that this issue needs to be addressed, however, the Township does not have the power to change it. He suggests that we consider putting a resolution through and sending it to the Legislators to be reviewed.

Closed Session

Res. #2012- 214

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12."
(Update on Police Personnel Issues)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
CRAIG			X			
DOUGLASS		X	X			
LARE						X
BECK			X			

Council adjourned to Closed Session at 6:53

Council returned to Open Session at 7:08

Return to Open Session

Res. # 2012-215

Authorizing Pay Out of Terminal Leave (C. Lambert \$20,431.50)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
CRAIG		X	X			
DOUGLASS	X		X			
LARE						X
BECK			X			

Regular & Work Session Meeting Minutes - August 20, 2012

Res. #2012-216

A Resolution Approving the Separation Agreement and General Release
For The Voluntary Resignation of Christian Lambert

Mayor Beck opened the floor for Public Comment - None

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
CRAIG		X	X			
DOUGLASS			X			
LARE						X
BECK			X			

Adjournment

Mayor

Township Clerk

Approved:

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00396 BEST BUY COMPANY INC* Continued	12-01683	06/18/12	TV EQUIPMENT FOR WEIGHT ROOM	Open	<u>1,373.77</u> 5,226.33	0.00		
00406 BLANEY & DONOHUE, PA	12-00441	02/14/12	2012 CONTRACT DNE \$50,000	Open	4,166.66	0.00		B
	12-00554	02/24/12	EXP 2012 (\$40K)BAL 28,587.50	Open	<u>3,700.00</u> 7,866.66	0.00		
00443 BSN*	12-01999	07/20/12	POOL TABLE PARTS	Open	361.63	0.00		
00611 COUNTY OF CAPE MAY	12-02332	08/29/12	GASOLINE/DIESEL JULY 2012	Open	35,631.10	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES	12-02282	08/22/12	DUMPING FEES JULY 2012	Open	73,787.71	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*	12-02215	08/15/12	MONTHLY RENTALS	Open	193.00	0.00		
	12-02330	08/29/12	FISHING CREEK SCHOOL EVEN 8/17	Open	<u>96.50</u> 289.50	0.00		
00784 CAPE MAY STAR & WAVE	12-02240	08/20/12	NOTICE OF ADOPTION	Open	109.74	0.00		
	12-02336	08/30/12	ONE INSERTION, 8-22-12	Open	<u>84.32</u> 194.06	0.00		
00825 COMCAST*	12-02231	08/20/12	MONTHLY INTERNET-MILMAN CENTER	Open	134.14	0.00		
	12-02273	08/22/12	MONTHLY INTERNET-FIRE SAFETY	Open	<u>107.15</u> 241.29	0.00		
00893 STATE OF NJ DEPT LABOR/WORKFC	12-02248	08/21/12	ANNUAL ASSESSMENT BILL	Open	1,945.00	0.00		
00940 COASTAL BROADCASTING*	12-00903	04/04/12	2 HOUR LIVE BROADCAST	Open	1,000.00	0.00		
	12-01860	07/06/12	FARMERS MARKET COMMERCIALS	Open	1,020.00	0.00		
	12-01980	07/18/12	CONCERT ADVERTISEMENT	Open	<u>288.00</u> 2,308.00	0.00		
01125 MARGARET CROMPTON	12-02277	08/22/12	CONTRACTUAL REIMBURSEMENT	Open	15.00	0.00		
01201 DELL CORPORATION*	12-02228	08/17/12	COMPUTERS-DPW-CLERK-MAYOR	Open	8,073.20	0.00		
01519 TOM FOLS ELECTRICALCONTRACTOR*	12-02204	08/14/12	INSTALATION OF OUTLETS IN REC	Open	550.00	0.00		
01653 GENTILINI FORD*	12-02076	08/01/12	PARTS FOR TRUCK #4	Open	193.16	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01771 HD SUPPLY WATERWORKS LTD*	12-01726	06/22/12	2012-154 OUTFALL MATERIAL BID	Open	9,879.00	0.00		B
01772 MARTIN PILING AND LUMBER CO*	12-01729	06/22/12	RES2012-154 BID 2012-08 GRANT	Open	35,777.30	0.00		B
	12-01731	06/22/12	RES 2012-154 CAPITAL \$ LUMBER	Open	<u>17,659.20</u>	0.00		B
					53,436.50			
01781 HATCH MOTT MACDONALD, LLC*	11-01456	05/20/11	PKG LOT/STATION PHASE3 \$51250.	Open	46.63	0.00		
	12-01685	06/18/12	SURVEY WORK AT TOWNSHIP POOL	Open	840.24	0.00		
	12-01709	06/20/12	ENG. SERV. DE BAY OUTFALL EXT.	Open	2,387.00	0.00		
	12-01710	06/20/12	ADD ENG OUTFALL WORK DELAWARE	Open	373.00	0.00		
	12-01983	07/18/12	BEACH DRIVE PEDESTRIAN ACCESS	Open	11,685.00	0.00		B
	12-02197	08/13/12	2011 DEL. BAY SHORE OUTFALL EX	Open	2,166.00	0.00		B
	12-02229	08/20/12	PROJECT # 304091CM10	Open	69.00	0.00		
	12-02230	08/20/12	PROJECT # 304092CM10	Open	<u>69.00</u>	0.00		
					17,635.87			
01803 HORIZON DENTAL OPTION*	12-02274	08/22/12	SEPTEMBER 2012 GROUP 96976	Open	15,250.64	0.00		
01824 ROBERT J. HERITAGE	12-02328	08/29/12	CONTRACTUAL REIMBURSEMENT	Open	720.00	0.00		
02025 HUNTER JERSEY PETERBILT*	12-02222	08/16/12	PARTS FOR TRASH TRUCK DPW	Open	184.90	0.00		
02100 CLAUDIA KAMMER	12-02238	08/20/12	AFLEX REIMBURSEMENT	Open	261.56	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	12-02104	08/01/12	PARTS FOR POLICE VEHICLE	Open	451.87	0.00		
02228 DAVID LASERRE	12-02329	08/29/12	CONTRACTUAL REIMBURSEMENT-V	Open	418.00	0.00		
02247 LAWSON PRODUCTS, INC.*	12-02032	07/24/12	SUPPLIES FOR GARAGE/DPW	Open	1,097.74	0.00		
	12-02210	08/15/12	SUPPLIES FOR DPW GARAGE	Open	<u>1,157.43</u>	0.00		
					2,255.17			
02294 MARIE A. LOMONACO	12-02232	08/20/12	CONTRACTUAL REIMBURSEMENT	Open	21.00	0.00		
02351 LOWER CAPE MAY REGIONAL	12-01216	05/11/12	2012-2013 REGIONAL TAX DUE 15	Open	1,116,668.39	0.00		
02715 MODERN HANDLING EQUIP CO*	12-02045	07/25/12	PARTS/GARAGE/DPW	Open	1,830.64	0.00		
02777 RR DONNELLEY*	12-01903	07/10/12	REG 42-A 8 1/2 X 11	Open	125.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02940 MUNICIPAL RECORD SERVICE*	12-02167	08/08/12	PLEA AGREEMENT REQUEST	Open	103.75	0.00		
03104 NORTHEAST IND.&MARINE SUPPLY*	12-02079	08/01/12	PARTS/RDS/SANT/RECY	Open	201.51	0.00		
	12-02165	08/08/12	PARTS FOR RDS/SANT/RECY	Open	<u>1,899.56</u>	0.00		
					2,101.07			
03109 TRU GREEN CHEMLAWN	12-00686	03/09/12	FERTILIZER/SLICE SEED	Open	1,115.00	0.00		B
03160 OFFICE BASICS, INC*	12-02105	08/01/12	SUPPLIES FOR DPW OFFICE	Open	255.17	0.00		
	12-02118	08/03/12	SUPPLIES FOR DPW OFFICE	Open	<u>55.74</u>	0.00		
					310.91			
03280 PARAMOUNT SANITARY SUPPLY*	12-02166	08/08/12	TRASH BAGS 36 X 60	Open	553.80	0.00		
03285 PARA PLUS TRANSLATIONS, INC.*	12-02155	08/08/12	SPANISH INTERPRETER	Open	350.14	0.00		
03305 PEDRONI FUEL*	12-02297	08/24/12	NO LEAD/GAS/DPW	Open	1,519.06	0.00		
03377 JULIE PICARD	12-02285	08/22/12	REIMBURSE FROM COUNCIL MEETING	Open	58.95	0.00		
03460 V.E. RALPH & SON, INC.*	12-02113	08/03/12	JIF SAFETY	Open	856.00	0.00		
03466 R & R SPECIALTIES	12-00288	01/27/12	PLAQUES FOR BAYRUN SPONSORS	Open	1,544.62	0.00		
	12-02203	08/14/12	SUMMER LEAGUE CHAMP PLAQUE	Open	<u>55.00</u>	0.00		
					1,599.62			
03518 RIGGINS, INC.*	12-02272	08/21/12	HIGHWAY DIESEL	Open	1,124.77	0.00		
	12-02331	08/29/12	HIGHWAY DIESEL ACCT 71520061	Open	<u>1,039.65</u>	0.00		
					2,164.42			
03549 RICHO CORPORATION	12-01956	07/16/12	COPY PAPER FOR COPIER	Open	157.06	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	12-01799	06/27/12	TIRES FOR RDS/SANT/RECY/DPW	Open	5,408.57	0.00		
03613 SEA ISLE ICE CO. INC.*	12-02077	08/01/12	REFILL ICE MACHINE	Open	35.00	0.00		
03704 RAYMOND SMALL	12-02289	08/23/12	CONTRACTUAL REIMBURSEMENT-V	Open	280.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03723 STAPLES, INC.*	12-02314	08/27/12	MANAGER OFFICE CHAIR	Open	107.98	0.00		
03790 THE PRESS*	12-01890	07/10/12	SUBSCRIPTION THE PRESS 52WEEKS	Open	189.80	0.00		
03810 MUNICIPAL UTIL AUTH USAGE COST	12-02246	08/20/12	SEWER SERVICE DUE 9/4/12	Open	160.00	0.00		
	12-02324	08/29/12	WATER SERVICE DUE 9/4/12	Open	<u>1,176.09</u>	0.00		
					1,336.09			
03820 MUNICIPAL UTIL. AUTH ON CALL	12-02208	08/15/12	ONE CALL MESSAGES DPW	Open	156.63	0.00		
	12-02209	08/15/12	ONE CALL MESSAGES DPW-JULY	Open	<u>157.71</u>	0.00		
					314.34			
03826 TRI COUNTY BUILDING SUPPLIES	12-02302	08/24/12	SHEET ROCK FOR CLERKS OFFICE	Open	100.00	0.00		
03960 VECTOR SECURITY*	12-02153	08/08/12	KEYS	Open	12.50	0.00		
03969 VERIZON	12-02335	08/30/12	AUGUST 2012	Open	5,189.76	0.00		
03971 VERIZON WIRELESS	12-02174	08/09/12	MDT WIRELESS	Open	632.00	0.00		
03985 VILLAS NAPA AUTO PARTS	12-01796	06/27/12	PARTS FOR RDS/SANT/RECY/DPS	Open	2,671.64	0.00		
03992 VAL-U AUTO PARTS LLC*	12-01797	06/27/12	PARTS FOR RDS/SANT/RECEY/DPS	Open	3,549.14	0.00		
04085 CHRISTOPHER WINTER	12-02219	08/16/12	CONTRACTUAL REIMBURSEMENT	Open	44.00	0.00		
04158 HUFFMAN'S FLOOR COVERING*	12-01505	06/08/12	NEW CARPET - ROOM 3	Open	1,479.00	0.00		
04216 PRIVATE ISLAND EMBROIDERY**	12-02102	08/01/12	UNIFORMS	Open	601.00	0.00		
04301 SEASHORE ASPHALT CORPORATION*	12-01810	06/28/12	ASPHALT/PATCH /RDS	Open	132.00	0.00		
04504 MEDIA FIVE LTD*	12-02194	08/13/12	THE NEXT TRIO 8/17/12	Open	700.00	0.00		
04510 LEADER PRINTERS*	12-01969	07/17/12	POLICE WARNINGS	Open	475.76	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
05064 CAPE ISLAND GRAPHICS*	12-02193	08/13/12	BANNER&TENT LETTERING/DECALS	Open	129.00	0.00		
05066 MICHAEL REEB	12-02247	08/21/12	INFLATABLE GAMES-8/17/12	Open	500.00	0.00		
5032 NORTH WILDWOOD \$ CREST SHIRT*	12-01679	06/18/12	LACROSSE COACH SHIRTS	Open	90.00	0.00		
ACTLIEN ACTLIEN HOLDING INC	12-02333	08/29/12	RESOLUTION 2012-221	Open	3,444.97	0.00		
ALPHACAR ALPHA CARD SYSTEMS*	12-02168	08/09/12	INK RIBBONS AND CARDS	Open	228.65	0.00		
BARB BARBARAS SEA SHELL FLORIST*	12-02286	08/22/12	FLOWERS FOR COUNCIL MEETING	Open	45.00	0.00		
BEHRMANN MAUREEN BEHRMANN	12-02243	08/20/12	REFUND - FOOTBALL FOR KAJ	Open	20.00	0.00		
CZAJKOWS ARTHUR & KATHLEEN CZAJKOWSKI	12-02334	08/30/12	RELEASE DEMO BOND RES.2012-218	Open	500.00	0.00		
G-YAP CENTER FOR COMMUNITY ARTS	12-01623	06/12/12	SUMMER ART CAMP	Open	3,250.00	0.00		
ROSSI JOE ROSSI	12-02067	07/27/12	SUMMER BASKETBALL REFEREE	Open	70.00	0.00		
<hr/> Total Purchase Orders: 108 Total P.O. Line Items: 321 Total List Amount: 1,665,693.28 Total Void Amount: 0.00 <hr/>								

I hereby certify the foregoing to be a Resolution adopted by the Township Council at a meeting held on September 5, 2012

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012-218

TITLE: A RESOLUTION REQUESTING THE RELEASE OF A DEMOLITION BOND FOR BLOCK 259, LOTS 9 & 10, 3 EAST DRUMBED ROAD

WHEREAS, Arthur & Kathleen Czajkowski posted a Demolition Bond with the Township of Lower, in the amount of \$500.00, and

WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued March 23, 2012.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing Body thereof, that the demolition bond be and hereby is **released.**

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$500.00 plus any accrued interest for payment of the above released demolition bond.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on September 5, 2012.

Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

MEMORANDUM

TO: Mayor Michael Beck &
Council Members

FROM: William J. Galestok, PP, AICP
Director of Planning

DATE: August 21, 2012

RE: Release of Demolition Bond
Mr. Arthur Czajkowski
3 East Drumbed Road
Villas, NJ 08251
Block 259, Lots 9 & 10
Resolution #2012-217

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued March 23, 2012. Thank you.

WJG:las

att.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

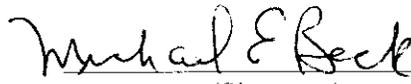
RESOLUTION #2012 - 219

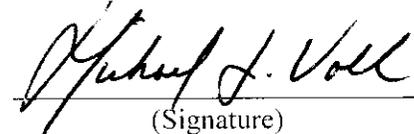
TITLE: DRUNK DRIVING ENFORCEMENT FUND APPLICATION, \$6,248.96

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$6,248.96 to receive funds from the Drunk Driving Enforcement Fund (DDEF) from July 1, 2012 through June 30, 2013.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:


(Signature)
Michael E. Beck, Mayor


(Signature)
Michael Voll, Township Manager

I hereby certify this is the original resolution adopted by the Township Council on September 5, 2012

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						



State of New Jersey
 Department of Law & Public Safety
 Division of Highway Traffic Safety
 P.O. Box 048
 Trenton, NJ 08625-0048
 www.njsaferoads.com



Phone (609) 633-9300

Fax (609) 633-9020

**2012
 Drunk Driving Enforcement Fund Application
 N.J.S.A. 39:4-50.8 /N.J.A.C. 13:86**

Law Enforcement Agency and Address:	Funding currently available:
Lower Township Police Department	2012 Surcharge Funds: \$ <u>6,248.96</u>
405 Breakwater Road	2012 Bottle Tax Funds: \$ <u>included w/surcharge funds</u>
Erma, N.J. 08204	Prior Unclaimed Funds: \$ <u>0.00</u>
County: <u>Cape May</u>	Total Funds Available: \$ <u>6,248.96</u>

Proposed Drunk Driving Enforcement Fund Expenditures

PRIMARY - MANDATORY:

(a minimum of 50 percent of total available funds, DHTS approval not required)

1. Officer overtime salaries for DWI patrols or checkpoints: \$ 6,248.96

OPTIONAL:

(DHTS approval not required)

2. Salaries for overtime court appearances of law enforcement office required in connection with prosecution of violation of 39:4-50: \$ _____

3. Audio visual equipment and supplies used to document and preserve evidence of Enforcement of 39:4-50: \$ _____

4. Breath testing instruments and supplies approved by the Attorney General pursuant to N.J.A.C. 13:51-3.1: \$ _____

5. Blood Test Kits: \$ _____

6. Safety equipment needed to conduct DWI Checkpoints for Enforcement of 39:4-50 (cones, flares, lighting, reflectorized vests): \$ _____

OTHER EXPENDITURE:

(DHTS approval required)

7. Request to expend funds for time or equipment not listed above: \$ _____
 Funds expended must enhance the enforcement of 39:4-50.
 Justification must be attached. Approval on a case by case basis.

Total DDEF Proposal (1-7) \$ 6,248.96

Anticipated Supplemental Budget Information

1. & 2. Overtime Salaries for DWI Patrols, Check Points and Court Time

Potential Enforcement Activities (check all that may apply)

DWI Patrols Court Time Check Points

If patrols are utilized:

How many officers will work a detail? 2

Maximum hourly salary? \$65.00

Total number of hours per detail? 6.00

3. Audio Visual Equipment

Make _____ Model _____

Number of Units _____ Price/Unit \$ _____ Tapes \$ _____

Other _____ Cost \$ _____

Total \$ _____

4. Alcotest Unit & Supplies (Breathalyzer)

Make _____ Cost of Unit \$ _____

Repair Costs _____ Supplies _____

Total \$ _____

5. Blood Testing Kits

Cost/Kit \$ _____ Times _____ Kits =

Total \$ _____

6. Checkpoint Safety Equipment

Flares \$ _____ Cones \$ _____ Signs \$ _____ Lights \$ _____

Reflectorized Clothing \$ _____ Other \$ _____

Total \$ _____

7. Justification For Time Or Equipment Other Than That Above.

Total \$ _____

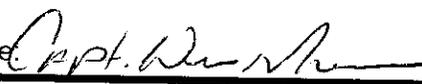
Governmental Agency Type: State County Municipal

By signing this application, the undersigned certify that all information submitted here is true and accurate to the best of their knowledge and that this agency will deposit all grant monies in a separate account dedicated exclusively to its DDEF program as required by N.J.A.C. 13:86-5.6(c), expend all monies received in accordance with the rules set forth at N.J.A.C. 13:85-2.3, and comply with all other rules in N.J.A.C. 13:86 and any special conditions attached to the award pursuant to N.J.A.C. 13:86-2.6(b).

1. Project Director:

Name: William Mastriana Title: Captain

Address: 405 Breakwater Road, Erma, N.j. 08204

Phone: (609) 886-1619 Ext. 125 Signature: 

2. Financial Director:

Name: Lauren Read Title: CFO

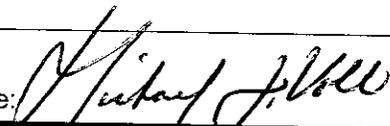
Address: 2600 Bayshore Road, Villas, N.J. 08251

Phone: (609) 886-2005 Ext. 125 Signature: 

3. Authorizing Official:

Name: Michael Voll Title: Township Manager

Address: 2600 Bayshore Road, Villas, N.J. 08251

Phone: (609) 886-2005 Ext. 133 Signature: 

4. Between 7/1/11 and 6/30/12, our agency received \$ _____
and expended (from page 4) \$ 7,820.72

THIS SECTION FOR DHTS USE ONLY

5. Approval

This Grant Amount \$ _____

Paul F. Groffie / DDEF Coordinator Date

DHTS Director Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012-220

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below:
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
497.10	5.01	Wells Fargo Real Estate Tax	Disabled Veteran	718.48
512.33	10	Rusling Reign	Disabled Veteran	36.00

I hereby certify the foregoing to be a resolution adopted by the governing body at a meeting held on September 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012-221

TITLE: CANCELLATION AND REFUND OF TAX SALE CERTIFICATE #12-00057

WHEREAS, Block 324 lot 1, assessed to Lawrence E & Deborah T Meyers was placed in the tax sale April 23, 2012 for delinquent taxes: and

WHEREAS, Lawrence & Deborah Meyers filed for bankruptcy on February 15, 2011, which imposes an automatic stay.

NOW, THEREFORE, BE IT RESOLVED that the amount of \$3,444.97, which includes principal, interest at the lawful rate of .50% and recording fees be refunded to Actlien Holding INC and tax sale certificate 12-00057 be canceled.

I hereby certify the foregoing resolution was adopted by the governing body at a Council meeting held on September 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012 - 222

TITLE: A RESOLUTION URGING THE NEW JERSEY LEGISLATURE TO SUPPORT BILLS ACR 89 AND S1490 PROVIDING RELIEF FOR SENIOR AND DISABLED CITIZENS' PROPERTY TAX

WHEREAS, the State of New Jersey currently has a program providing for a \$250.00 deduction rebate of property tax for senior citizens/disabled citizens with an income limit of \$10,000.00; and

WHEREAS, the New Jersey State Legislature Bill ACR 89, which proposes a constitutional amendment to incrementally increase the amount of senior citizens' and disabled persons' property deduction from \$250.00 to \$500.00, is currently in the Assembly Appropriations Committee; and

WHEREAS, the New Jersey State Legislature Bill S1490, which increases the annual income limitation to receive senior and disabled citizen's property tax deduction from \$10,000 to \$15,000., is currently referred to the Senate Community and Urban Affairs Committee; and

WHEREAS, the passage of Bills ACR 89 and S1490 would provide much needed relief to Lower Township and Cape May County Senior Citizens, who are struggling to provide for their own basic needs.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower hereby urges the New Jersey Legislature to support the above noted Bills providing much needed relief to citizens of the State of New Jersey.

BE IT FURTHER RESOLVED, that the Municipal Clerk is directed to forward a certified copy of this Resolution to Senator Jeff Van Drew and Assemblymen Albano and Milam.

I hereby certify this is the original Resolution adopted by the Township Council at a meeting held on September 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012-223

TITLE: AWARDING AN ECONOMIC DEVELOPMENT LOAN TO O'DOYAL'S, INC (VILLAS LIQUORS)

WHEREAS, the Township of Lower has established a revolving loan fund to finance economic development projects; and

WHEREAS, O'DOYAL'S, INC's (VILLAS LIQUORS) application for a Lower Township loan meets all the qualifications of the Lower Township Economic Development Program Guidelines; and

NOW THEREFORE BE IT RESOLVED, that Lower Township Council approves a loan of \$35,000 to O'DOYAL'S, INC (VILLAS LIQUORS) whose business is located at 1900 Bayshore Road, Villas, NJ 08251, contingent upon fulfillment of all collateral and administrative requirements.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on September 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

LOAN APPLICATION
LOWER TOWNSHIP ECONOMIC DEVELOPMENT PROGRAM

1. Applicant: Villas Liquors
1900 Bayshore Rd
Owens NJ 08257 463-45261500
2. Contact Person: Ben O'Quinn Tel: 886-5757 (602-3552
cell)
3. Nature of Business: Liquor - Beer - Wine
Sales
4. Purpose of Loan: LPGRANTS Property + Buildings
5. Project Cost: \$ 35,000 =
6. Loan Request: \$ 35,000 =
7. Source of Other Financing: _____
8. Full-Time Jobs to be created: 1
9. Check List for Supporting Documentation attached.

I certify that, to the best of my knowledge and belief, the information in this Application is true and correct.

William D. O'Quinn JR
(Name)
William D. O'Quinn JR
(Signature)
V.P.
(Title)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012 - 224

TITLE: A RESOLUTION OF THE TOWNSHIP OF LOWER
AUTHORIZING THE SALE OF SURPLUS PERSONAL
PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN
ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the local Unit Technology Pilot Program and Study Act (P.L.2001, c.30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com ; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that Lower Township is hereby authorized to sell the surplus personal property as indicated on schedule A on an online auction website entitled www.govdeals.com.

I hereby certify this is the original Resolution adopted by the Township Council at a meeting held on September 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

RESOLUTION #2012-224

SCHEDULE A

September 5, 2012 Council Meeting

Authorization to Auction the following items:

Fixed Asset	Quantity	Year	Description	VIN #	Location
377	1		Kiln (Broken)		Recreation
271	4	New	(4) New Basketball Backboards		Recreation
322	1		Air Hockey Game		Recreation
2088	77		Stacking Chairs		Recreation
1329	1		Swintech Typewriter		Recreation
n/a	1		LXI Television		Recreation
n/a	1		Zeneth TV		Recreation
n/a	70	New	New Pleated Filters		Public Works
4151	1	1998	Ford Crown Vic	2FAFP71W7WX152021	Public Works
	1	2005	Ford Crown Vic	2FAFP71WX5X160757	Public Works
	1	2004	Ford Crown Vic	2FAHP71W64X175313	Public Works
	1	1993	Dodge Van	2B4GH2536PR334813	Public Works
	1	1993	Chevy Caprice	1G1BL537XPW111483	Public Works
874	1	1991	GMC Van	1GDJD34N7ME539285	Public Works
	1	2004	Ford Explorer	1FMZU72K64UC39646	Public Works
	1	2005	Ford Crown Vic	2FAFP71W15X160758	Public Works
	1	1977	Chevy Van	CCS337B127908	Public Works
	1	2003	Ford Crown Vic	CFAFP71W83X140469	Public Works
	1	2006	BMW Motorcycle	WB10388006ZM19218	Police Dept
	1	1999	Hyundai Wheel Loader	SN#L801fd10133	MUA
		2012	Misc Items from Manzoni Prop		Manzoni Property
2157	1		Dell Optiplex		Construction
2155	1		Dell Dimension 3000		Construction
1004	1		IBM Computer		Assessor
110	1		HP Printer		Assessor
2279	1		Asus Computer		Assessor
2280	1		Asus Computer		Assessor
2130	1		Dell Monitor		Assessor
1467	1		HP Desk Jet Printer 932C		Assessor

Meeting 9-5-2012

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012-225

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Amount</u>
Lower Township Rescue	12-01403	Rescue Expense Reimb Final Payment	\$ 9,027.04

TOTAL BILL LIST \$9,027.04

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on September 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012-226

TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Amount</u>
Douglass Landscaping	12-00687	Landscaping Serv Contract	\$ 6,490.63
TOTAL BILL LIST			<u>\$ 6,490.63</u>

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on September 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						

PERSONNEL ACTIONS

Report for Council Meeting of 9/05/2012

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
DPW	Muller, Warner	8/27/12	Flitcroft, Stephen	new hire	laborer	yes
DPW	Flitcroft, Stephen	8/26/12		resigned	laborer	yes
Public Safety	Lambert, Christian	8/17/12		resigned	police officer	yes
Public Safety	Flitcroft, Stephen	8/27/12	Lambert, Christian	new hire	police officer	yes
Public Safety	Armbruster, John	8/27/12		new hire	police officer	yes
Public Safety	McNulty, James	8/27/12		new hire	police officer	yes

Date of report 8/30/12

c: Manager
Clerk
Payroll
Asst. Treasurer
Personnel Director
Bulletin Board
File

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2012-227

TITLE: RESOLUTION APPROVING PROJECT PROPOSAL BETWEEN HATCH MOTT MACDONALD AND THE TOWNSHIP OF LOWER FOR ENGINEERING SERVICES RELATED TO BAYSHORE ESTATES STORMWATER INVESTIGATIONS

WHEREAS, Hatch Mott MacDonald is currently serving as the Municipal Engineer (the "Engineer") based upon a Contract For Services which sets forth their standard hourly rates as approved by the Township Council and executed by the Mayor and Clerk (the "Engineer's Contract");

WHEREAS, the Engineer has provided a separate fee proposal for engineering services related to the **Bayshore Estates Stormwater Investigations Phase 3 - Mapping, Hydraulic Study & Materials Testing Bayshore Estates & Schooner Landing Watershed** which is set forth on EXHIBIT A attached hereto (the "Project Proposal"); and

WHEREAS, the Township Council desires to approve the Project Proposal and the CFO has certified the availability of funds by her signature in the budget as follows:

Lauren Read, CFO

Account

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for a total amount of \$63,100. is hereby approved.
2. That the Mayor and Clerk are hereby authorized and directed to execute the Project Proposal on behalf of the Township of Lower, and to take any and all other actions necessary to effectuate the purposes thereof.
3. All of the terms and conditions of the Engineer's Contract except for the specific terms and conditions of the Project Proposal shall continue in full force and effect and the Project Proposal shall be deemed a supplement thereto.

I hereby certify the foregoing to be an original resolution adopted by the Township Council of the Township of Lower at a meeting held on September 5, 2012.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
533 Br 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609-465-9377 www.hatchmott.com

August 24, 2012

Via email at info@glasstown-townshipnj.com & 1st Class Mail

Mr. Gary Douglass, CPWM
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Bayshore Estates Stormwater Investigation
Phase 3 - Mapping, Hydraulic Study & Materials Testing
Bayshore Estates & Schooner Landing Watershed
Township of Lower, Cape May County**

Dear Mr. Douglass:

Please find enclosed herewith our proposal for professional engineering services for Phase 3 (Mapping, Hydraulic Study & Materials Testing) of the Bayshore Estates Stormwater Investigation Project.

In November 2011, Hatch Mott MacDonald (HMM) was authorized to proceed with an underwater evaluation of the Roseann Avenue stormwater trunk line from the manhole in Bayshore Drive to the outfall end of the stormwater main northwest of Clearwater Drive in the Bayshore Estates development.

The underwater evaluation was performed to confirm the size and condition of the storm sewer and manhole chambers and to identify the amount of debris that had accumulated throughout the various sections of pipe. Another purpose of the evaluation was to identify whether the trunk line had a direct tie-in to the storm sewer system in the Schooner Landing development.

As presented to Council at their June 4, 2012 meeting, the findings of the underwater evaluation were similar to the findings of a previous investigation of the trunk line performed in 1986.

Approximately 1,400 tons of debris (silt and sand) exist in the Roseann Avenue trunk line and is roughly dispersed as follows:

Pipe Length	Pipe Size	Filled Pipe Volume	Material in Pipe
940 L.F.	82" x 56" CMP	59%	672 Tons
940 L.F.	72" x 44" CMP	61%	490 Tons
887 L.F.	60" CAP	27%	238 Tons

In addition, the underwater evaluation of the trunk line east of Bayshore Drive found that the stormwater system from the Schooner Landing development is tied-in to the Bayshore Estates stormwater system by a 60-inch aluminum pipe. It is unclear how much stormwater runoff from the Schooner Landing development is directed through

the Roseann Avenue trunk line and further study of the Schooner Landing system would be required to ascertain the magnitude of this runoff.

The evaluation also found that there is minimal access to the trunk line east of Croydon Drive. Manholes in this area were not installed directly over the trunk line but adjacent to it with access through much smaller pipes (18-inch and 24-inch). Due to the inaccessibility and amount of debris in the pipe sections a major portion of the stormwater trunk line could not be evaluated by the diver.

The Township also requested a ballpark estimate of the costs to dewater, clean and televise the trunk line so an internal evaluation of the pipe, pipe joints, manhole chambers, etc. could be completed and any structural deficiencies noted.

In estimating the costs to dewater, clean and televise the trunk line and smaller contributory pipes in the Bayshore Estates development we formulated the following primary activities which comprise the basic scope of work:

1. Isolation of the outfall so the trunk line could be dewatered (NIDCP permit required);
2. Bypass pumping during cleaning/televising operations;
3. Cleaning and televising operation (Heavy cleaning of trunk line);
4. Cleaning and televising operation (Light cleaning of smaller pipes);
5. Material disposal of an assumed ID-27 material (estimated at 1,400 tons);
6. Installation of access manholes in the trunk line East of Croydon Drive; and
7. Inspection of project during construction (6-7 month project based on the amount of material).

The preliminary estimate of the total cost of the project indicates it would cost between \$1.0 million and \$1.2 million. Of that total approximately \$600,000 - \$650,000 would be for heavy cleaning/televising and material disposal of the debris in the trunk line only. Costs could increase if the material in the pipe is contaminated or does not meet an ID-27 waste classification. Included in Task 5 of this proposal is the cost to sample and test four (4) samples of material within the existing trunk line to classify the type of material that currently exists.

Upon completion of the above project the Township would be left with a significantly aged pipe and system that would have, at best, the same hydraulic characteristics which it had when it was installed in the early 1970s. Given the above estimated costs to clean the trunk line and the existing structural deficiencies in the system that were noted in the 1986 report it is our opinion, based on discussions with Township staff, that other alternatives to relieve flooding in the Bayshore Estates development should be researched.

To perform an alternative analysis the stormwater system in both the Bayshore Estates and Schooner Landing developments must be mapped and the extent of the contributory watershed identified. This will involve locating both the actual position and elevation of stormwater inlets and manholes, pipe lengths and pipe sizes. Finally the individual watershed (drainage area) to each stormwater collection point must be



identified so that the theoretical stormwater runoff can be calculated. Based on preliminary field observations of existing structures (over 150 manholes and inlets) and topography, it appears that a majority of the Schooner Landing Development is routed into and through the Roseann Avenue trunk line (See attached Exhibit A). It is also estimated that the existing contributory watershed to the Roseann Avenue outfall is over 185 acres in size.

Upon completion of the mapping of the stormwater system and contributory drainage area a hydraulic model will be created and an analysis will be performed to determine the theoretical flow anticipated to be conveyed by each subsection of the system and ultimately the total flow through the outfall. With this information in hand, the viability of alternative piping systems with and without a proposed stormwater pumping station can be evaluated and examined for cost effectiveness and impacts on the residential community.

In order to accomplish the goals of the Township under this study HMM proposes the following scope of work:

Task 1 – Field Survey of Stormwater System and Contributory Watershed

The following outlines our proposed scope of services for work included under Task 1 for the project:

- HMM will establish survey control for the project. The Horizontal Datum will be NAD83 (NJ Plane Coordinate System) and the Vertical Datum will be NAVD88;
- Perform a field survey of all stormwater manholes and inlets (approximately 150 structures) within the study area. Coordinates and grate elevations for all accessible stormwater structures in the study area will be provided;
- With the assistance of Public Works access the interior of all stormwater structures to gather pipe sizes and invert elevations for the existing conveyance system;
- Identify all stormwater structures that are inaccessible (i.e., tight manhole covers and inlet grates, structures filled with sediment) and coordinate the lid/grate removal and cleaning of said structures with Public Works, so that access to the conveyance pipes may be available, and
- Survey available property monumentation and property lines to the extent necessary to determine if and where any existing stormwater infrastructure conflicts with private property.

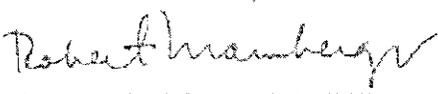
It is assumed that access to manholes and inlets which may exist on private property will be coordinated through the Public Works Department.

FEE SUMMARY			
Scope Of Work	Description	Payment Method	Cost/Budget
Task 1	Field Survey	Reimbursable (as incurred)	\$17,250
Task 2	Stormwater System Mapping	Lump Sum	\$10,700
Task 3	Hydraulic Analysis	Lump Sum	\$19,400
Task 4	Report and Recommendations	Lump Sum	\$9,800
Task 5	Material Sampling and Testing	Lump Sum	\$5,950
TOTAL			\$63,100

It is anticipated that the work proposed for the above scope of work could be completed in approximately 90 days from authorization. We thank you for the opportunity to provide this Scope of Work for Phase 3 of the Bayshore Estates Stormwater Investigation Project.

Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald

 Robert C. Mainberger, PE, CME
 Senior Vice President
 1-732-780-6865 / 9-212-877-0351
 robert.mainberger@hatchmott.com


 Mark R. Stry, PL, CME
 Senior Associate
 1-609-468-9377 / 1-800-468-8270
 mark.stry@hatchmott.com

encl

cc (via e-mail) Michael Voll, Township Manager
 Steven C. Morey, CIP, HMM



BAYSHORE
ESTATES

SCHOONER
LANDING

APPROXIMATE WATERSHED TO
ROSEANN AVENUE TRUNK LINE
AND PROPOSED STUDY AREA
(145± ACRES)

EXHIBIT "A"
HYDRAULIC STUDY AREA

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2012-228

TITLE: AUTHORIZING THE MANUAL PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>PO#</u>	<u>Description</u>	<u>Amount</u>
NJ Dept Treasury	12-02359	Tidelands Processing Fee	\$ 400.00
NJ Dept. Treasury	12-02358	Tidelands License/Lease	\$ 1,250.00
NJ State Treasury DEP	12-02191	CAFRA Permit Application Fee	\$30,000.00
TOTAL			\$31,650.00

I hereby certify the foregoing to be a Resolution adopted by the Township of Council at a meeting held on September 5, 2012

Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
CRAIG						
DOUGLASS						
LARE						
BECK						