

Meeting called to order

- Opening Announcement
- Pledge of Allegiance & Moment of Silence
- Roll Call & Determination of Quorum
- Swearing in of Lt. Donald Vanaman – Mayor Simonsen

Work Session

Lan Associates – Aquatic Center Presentation

Consent Agenda

- Approval of Minutes April 16, 2018
- Res. #2018-153 A Resolution Awarding a Professional Service Contract Without Public Bidding to Dante Guzzi Engineering Associates, LLC for Professional Services Associated with Pending Complaints in the Tax Court of New Jersey (tabled from 4/16 mtg - not to exceed \$5,500.)
- Res. #2018-154 Payment of Vouchers \$ 1,415,930.72
- Res. #2018-155 A Resolution Authorizing an Agreement Between the Township of Lower, the City of Cape May and Cape May City Elementary School District for Use of A Soccer Field at Lafayette Street Park, City of Cape May
- Res. #2018-156 A Resolution Approving the Extension of the Banking Services Agreement
- Res. #2018-157 A Resolution Authorizing the Acceptance of In-Person Credit Card TAX Payments
- Res. #2018-158 Resolution Requesting a Cape May County Water Quality Management (WQM) Plan Amendment for "Cabin City Motel and Vicinity"
- Res. #2018-159 Click It or Ticket 2018 Seat Belt Mobilization (5/21 – 6/3/2018 - grant application \$5,500)
- Res. #2018-160 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Small Cities Housing Rehabilitation \$100,000)
- Res. #2018-161 Authorization for the Payout of Accumulated Compensatory Time (S.Flitcroft \$7,174.10)
- Res. #2018-162 Bid Acceptance and Award for Re-Bid of Roseanne Avenue Roadway and Utility Improvements (\$7,026,450.)
- Res. #2018-163 Authorizing Payout of Terminal Leave (D.VanMourik \$6,149.48)
- Res. #2018-164 Approval of Change Order #6 for additional work – Construction Phase Services – for the Roseann Avenue/Bayshore Estates Drainage and Stormwater Management Improvements Project (\$140,000.)
- Res. #2018-165 Approval of Change Order #1 Extension to Original Contract Period to Asphalt Paving Systems, Inc. for the Beach Drive Pedestrian Safety Improvements Project (new date June 8, 2018)
- Res. #2018-166 Approval of Change Order #2 for Additional Inspection Hours to Mott MacDonald for the Beach Drive Pedestrian Safety Improvements Project (\$9,504.00)
- Res. #2018-167 Authorizing the Sale of Township of Lower Surplus no longer needed for Public Use on GovDeals Online Auction Website
- Res. #2018-168 Authorization for Refund Of Taxes (2 properties \$1,261.87)
- Res. #2018-169 Resolution Consenting to the Proposed Cape May County Water Quality Management (WQM) Plan Amendment (Portsmouth Rd. & Rockport Dr)
- Res. #2018-170 Renewal of 2018 Campground License (Holly Shores)
- Res. #2018-171 Issuance of Ice Cream Peddling and Ice Cream Salesman License for the year 2018 (A&T Ice)
- Res. #2018-172 A Resolution Approving the Acceptance of and Participation in the State of New Jersey, Department of Law and Public Safety Emergency Management Agency Assistance (EMAA) Sub-grant FY2017
- Res. #2018-173 Authorization for the Payout of Accumulated Compensatory Time (M.Nuscis \$5,259.40)
- Res. #2018-174 A Resolution Authorizing and Approving a Shared Service Agreement between the Township of Lower and the County of Cape May for Law Enforcement Coverage at a Township Event (Escape the Cape)
- Ordinance #2018-08 Amending Chapter 583 – Streets and Sidewalks – of the Code of the Township of Lower; Article 1, Subsection 583-4 Excavation, Restoration and Refilling of Roads, Streets and Alleys; Paragraph (8) Street Restoration; Adding a new Section (g) Five (5) Year Moratorium. This is the first reading of this Ordinance. The second reading and public hearing has been scheduled for May 21, 2018.

Regular Agenda

Ordinance #2018-07 Bond Ordinance Providing for Various 2018 Capital Improvements, By and In the Township of Lower, in the County of Cape May, State of New Jersey (The "Township"); Appropriating \$2,250,000 Therefore and Authorizing the Issuance of \$2,135,000 Bonds or Note of the Township to Finance Part of the Costs Thereof. This is the second reading and public hearing for this Ordinance. This Ordinance has been published, posted and made available to the public.

Res. #2018-175 Authorization for the Payout of Accumulated Compensatory Time (M.Perry \$8,538.08)

Administrative Reports

Finance

Council Comments

Call to the Public

Adjournment

COUNCIL MEETING MINUTES – April 16, 2018

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on April 16, 2018 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember David Perry
Councilmember Roland Roy, Jr.
Deputy Mayor Frank Sippel
Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Proclamation - Alcohol Awareness Month

Mayor Simonsen read the proclamation proclaiming April as Alcohol Awareness Month in Lower Township.

Proclamation - Autism Awareness Month – Jacyn Pisieczko

Mayor Simonsen read the proclamation proclaiming April as Autism Awareness Month. He introduced Jacyn Pisieczko and invited him to say a few words.

Jacyn Pisieczko spoke about his "Huddle Up" experience at the Link.

Lisa Bryant, Jacyn's mom, thanked Mayor and Council for their continued support and shared a quote from Isabelle Mosca about the FACES of Autism.

Jacyn read his speech and shared his personal experience with Autism.

Consent Agenda

Approval of Minutes April 9, 2018

Approval of Closed Session Minutes April 9, 2018

Res. #2018-145 Payment of Vouchers \$ 102,047.20

Res. #2018-146 Approval of Change Order #1 for LAN Associates, for Services Related to the Aquatic Center Presentation (\$7,018.47)

Res. #2018-147 Capital Budget Amendment

Res. #2018-148 Authorization to Transfer Funds from the Tax Premium Account (\$20,600)

Res. #2018-149 A Resolution Authorizing a Grant Application and the Execution of an Agreement for A Rural Business Development Grant from the United States Department of Agriculture.

Res. #2018-150 A Resolution Authorizing Cape May Limousine to Transfer a Limousine License

Res. #2018-151 Preserve New Jersey Historic Preservation Fund Historic Site Management Grant

Res. #2018-152 Resolution Authorizing a Shared Service Agreement with the County of Cape May for Heavy Equipment Fleet Maintenance

Res. #2018-153 A Resolution Awarding a Professional Service Contract Without Public Bidding to Dante Guzzi Engineering Associates, LLC for Professional Services Associated with Pending Complaints in the Tax Court of New Jersey

Ordinance #2018-07 Bond Ordinance Providing for Various 2018 Capital Improvements, By and In the Township of Lower, in the County of Cape, State of New Jersey (The "Township"); Appropriating \$2,250,000 Therefore and Authorizing the Issuance of \$2,135,000 Bonds or Notes of the Township to Finance Part of the Costs Thereof. This is the First reading of Ordinance #2018-07, the second reading and public hearing has been scheduled for May 7, 2018.

Motion to table Resolution #2018-153 moved by Mayor Simonsen; seconded by Councilman Conrad.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY			X			
SIPPEL			X			
SIMONSEN	X		X			

Resolution #2018-153 will be tabled until the proper paperwork is received.

On the Consent Agenda:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY		X	X			
ROY			X			
SIPPEL	X		X			
SIMONSEN			X			

Manager's Report

Manager Ridgway gave an update on tax appeals and shared news about future credit card acceptance for tax payments. He reminded that LAN Associates will be presenting the feasibility study on the aquatic center May 7th.

Engineer's Report

Presentation - Road Surface Evaluation – Jim Ridgway, Twp Manager; Gary Douglass, DPW Superintendent; Mark Sray, Engineer

Mark Sray, Mott MacDonald, summarized the Roadway Evaluation Report and fielded questions from Council. Gary Douglass, Superintendent of Public Works, informed of his plan to add drainage and infrastructure issues to the database before prioritizing.

Councilmember Perry stressed the importance of infrastructure improvements and maintenance.

Manager Ridgway shared his projected plan for road improvements.

Mr. Douglass suggested implementing a moratorium on openings of newly paved roads.

Mark Sray gave a brief update on the Roseann Avenue Project and the Beach Drive Pedestrian Safety Improvement Project.

Administrative Reports

March Reports – Clerk, Construction, Dog, Fire Safety, Tax, Vital Statistics

Council Comments

Councilmember Conrad gave an update of the progress on Bayshore Road.

Councilmember Perry advised to use caution along Beach Drive due to construction, and he reminded bicyclers to stay off the sidewalk.

Councilmember Roy shared news about the Ocean Drive Upgrades and Bridge Improvements Local Concept Development Study and informed of a public meeting on May 3rd at Crest Pier Rec. Center. More information can be obtained at www.capemaytwomilebridge.com.

Deputy Mayor Sippel reminded of upcoming dates to honor Veterans including Armed Forces Day and Memorial Day. He also thanked the Police Department for their efforts with the youth camp.

Mayor Simonsen spoke briefly about his involvement with Autism awareness and encouraged others to get involved. He announced the following events: Knockout Opioid Abuse Town Hall Series, Ocean Drive Bridge Project Meeting, New England Mid-Atlantic Community Resiliency Workshop, Earth Day Event at Fishing Creek School, Summer Concert Series, and Arbor Day Celebration.

Councilmember Conrad commented on Little League's Opening Day and shared news of Tod Shoffler retiring from the position of board president.

Mayor Simonsen shared an encouraging update on Jerry Griffin.

Call to the Public

Robert Rizzo, Mickel's Run, addressed the Superintendent of Public Works to voice a complaint about the trash collectors. He also thanked Jacyn Pisieczko for a job well done.

Dan Anderson, Townbank, shared sad news of the passing of his uncle, former freeholder Ralph Bakley.

Ray Flickinger, Washington Blvd, addressed Council with concern about road conditions at Douglass Park. He also suggested signage to keep bikers off the sidewalk on Beach Drive. Manager Ridgway communicated his plan for signage. Mayor Simonsen also offered a suggestion for signage.

Bill Tirrell, Beach Drive, commended Manager Ridgway for handling a previous concern. He made a recommendation for signage along Beach Drive, and for allocating money annually as part of the comprehensive plan for road and sidewalk repairs. He voiced favor with the progress of the Beach Drive Pedestrian Safety Improvement Project with the exception of Verizon failing to move poles in a timely manner.

Deputy Mayor Sippel countered Mr. Rizzo's comment about trash cans and thanked Public Works for their continued hard work.

Mayor Simonsen communicated the Township's capital budget plan for road repairs.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Perry, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 8:06 p.m.

Mayor

Township Clerk

Approved:

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-153

Title: **A RESOLUTION AWARDING A PROFESSIONAL SERVICE CONTRACT WITHOUT PUBLIC BIDDING TO DANTE GUZZI ENGINEERING ASSOCIATES, LLC FOR PROFESSIONAL SERVICES ASSOCIATED WITH PENDING COMPLAINTS IN THE TAX COURT OF NEW JERSEY**

WHEREAS, the Township of Lower has a need to acquire a Professional for Services Associated with Pending Complaints in the Tax Court of New Jersey and desires to authorize this appointment using a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Dante Guzzi Engineering Associates, LLC has provided a proposal to provide said services to the Township of Lower at a rate of not to exceed \$ 5,500.00; and

WHEREAS, the Lower Township Council desires to approve the proposal and the CFO has determined sufficient funds will be available in the current budget as follows:

Appropriation #: 8-01-20-155-289

CFO Signature: _____
Lauren Read, CFO

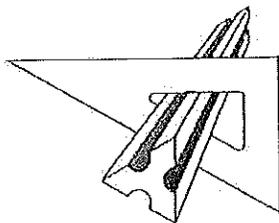
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a contract without public bidding be awarded to Dante Guzzi Engineering Associates, LLC to provide the above stated services at a fee of not to exceed \$ 5,500.00.

BE IT FURTHER RESOLVED that a notice of Award of Professional Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk



Dante Guzzi Engineering Associates, L.L.C.

CIVIL SURVEY MUNICIPAL ENVIRONMENTAL

418 Stokes Road • Medford, New Jersey 08055 • (609) 654-4440 • Fax: (609) 654-7792
 203 South Main Street • Cape May Court House, NJ 08210 • (609) 465-3333 • Fax: (609) 465-3357

April 16, 2018

Marcus H. Karavan, Esq.
Blaney & Karavan
3311 New Jersey Avenue
P.O. Box 1310
Wildwood, New Jersey 08260

Re: Property Survey
Morrell & Hansen
783 Tabernacle Road
Lower Township Block 500.01, Lot 43
DGEA File No. C-18-144

Dear Mr. Karavan:

As discussed, our office is prepared to survey the above referenced property in order to establish boundaries, woods lines and the extent of all visible improvements. The survey will include an area calculation for all acreage that is actively farmed (crop, pasture, etc.).

Our fee for the survey will not exceed \$5,500, and can be completed with two (2) weeks of notice to proceed. We have attached a Contract for Professional Service for review and approval by the Township. Pending authorization, we will provide a list of available dates for the field work.

Should you have any questions regarding the above, or require additional information, do not hesitate to contact our office.

Very truly yours,

Dante Guzzi Engineering Associates, LLC

Dante Guzzi, P.E., C.M.E.
Principal Engineer

DG/jag
enclosure

PROFESSIONAL SERVICES CONTRACT

This Agreement is made as of April __, 2018,

BETWEEN: Dante Guzzi Engineering Associates, LLC, of 203 South Main Street, Cape May Court House, New Jersey, hereinafter referred to as "Surveyor"

AND LOWER TOWNSHIP, in the County of Cape May, and the State of New Jersey, hereinafter referred to as "Township"

WHEREAS, Surveyor has been awarded a professional service contract by the Township of Lower for the Land Survey; and

WHEREAS, a contract between Lower Township and the Surveyor should be filed with the Municipal Clerk setting forth the fee schedule to be paid to Surveyor during said contract; and

WHEREAS, said services rendered are professional in nature and thereby are excluded from the Bidding Laws of the State of New Jersey,

NOW, THEREFORE, BE IT RESOLVED that the Township hereby engages Dante Guzzi Engineering Associates, LLC to provide the professional services as directed by the Township and outlined below:

1. Surveyor will survey the property known as 783 Tabernacle Road (a.k.a. Block 500.01, Lot 43), in the Township of Lower, County of Cape May, State of New Jersey. Said survey will include the following information:
 - a. Property Outbounds, including all found corners.
 - b. Delineation of the limit of all woods lines.
 - c. Delineation of all visible improvements, including buildings, driveways, fences, and other structures located with the boundaries of the property.
 - d. A calculation of the total acreage of the property, as well as a calculation of all areas of the property that are being actively farmed.
2. For and in consideration of services performed by the Surveyor on behalf of the Township, the Township agrees to pay promptly upon receipt of appropriate vouchers all charges for services rendered. Said fee will not exceed \$5,500 without written authorization from the Township. Surveyor shall be reimbursed for all out-of-pocket expenses made on behalf of the Township.
3. The Township may in its sole discretion authorize additional work under the provisions of this contract to the extent that there are funds appropriated. The Surveyor shall, upon request by the Township, provide a cost estimate for all work; and where the cost estimate is in excess of \$1,000.00, said estimate shall be provided in written form and presented to the Township prior to authorization to proceed.
4. The Surveyor agrees to provide said services in accordance with, and pursuant to, all rules, regulations and requirements of the State of New Jersey.
5. All papers, documents, memoranda, plans, specifications, and reports and all material relating to the Project shall be the remain the property of the Township. The Surveyor, upon termination or

expiration of this contract, shall surrender to the Township all such property together with a written consent to use all such materials in the best interests of the Township.

6. DURING THE PERFORMANCE OF THIS CONTRACT, the Surveyor agrees as follows:

- a. The Surveyor, where applicable, will not discriminate because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, or sex. The Surveyor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated equally during employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, or sex. Such action shall include, but not be limited to the following practices:
 - 1) employment
 - 2) upgrading
 - 3) demotion or transfer
 - 4) recruitment or recruitment advertisement
 - 5) layoff or termination
 - 6) rates of pay or other forms of compensation
 - 7) selection for training including apprenticeship
- b. The Surveyor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Township setting forth provisions of this non-discrimination clause.
- c. The Surveyor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the Surveyor, state that all qualified applicants will receive consideration for employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, or sex.
- d. The Surveyor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be by the Township advising the labor union or workers representative of the Surveyor's commitments and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- e. The Surveyor, where applicable, agrees to comply with regulations promulgated by the New Jersey State Treasurer pursuant to P.L., C.127, as amended and supplemented from time to time.
- f. The Surveyor agrees to attempt in good faith to employ minority and female workers consistent with applicable country employment goals prescribed by Section 5.2 of the regulations promulgated by the New Jersey State Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination by the Affirmative Action Office pursuant to Section 5.2 of the regulations promulgated by the New Jersey State Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.
- g. The Surveyor agrees to inform, in writing, all recruitment, agencies, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- h. The Surveyor agrees to revise any of its testing procedures, if necessary, to assure

that all personnel testing conforms with the principles of job-related testing, as established by applicable federal law and applicable federal court decisions.

i. The Surveyor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and applicable federal law and applicable federal court decisions.

j. The Surveyor further agrees that it shall comply with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. §2000d-200d-4), as well as the discrimination and affirmative action provisions of N.J.S.A. 10:2-1 through 2-4; the New Jersey Law against discrimination, N.J. 10:5-1, et seq., and the Rules and Regulation promulgated pursuant thereto.

k. Surveyor agrees that its employees, its subcontractors, and its subcontractors' employees, should same be utilized, shall not engage in any conduct which could be considered a conflict of interest under the New Jersey Conflict of Interest Law, N.J.S.A. 52:13d-12 et seq.

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have hereunto set their hands and seals this ___ day of _____ 2018.

ATTEST:

LOWER TOWNSHIP

Mayor

DATE: _____

ATTEST:

LOWER TOWNSHIP

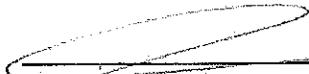
Township Clerk

DATE: _____

ATTEST:

DANTE GUZZI ENGINEERING ASSOCIATES, LLC


Kelly A. Guzzi


Dante Guzzi, P.E.,
Principal Engineer

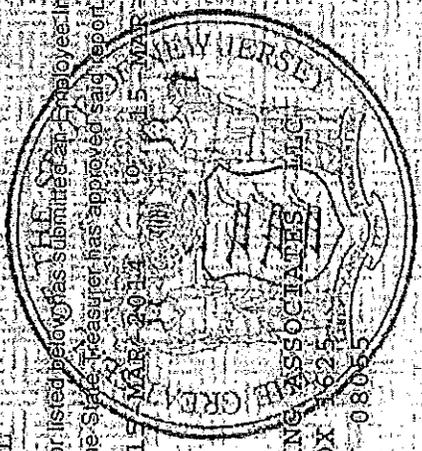
DATE: 4.16.2018

Certification 13-717

CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of

15 MONTHS FROM 03/15/2021



DANTE GUZZI ENGINEERING ASSOCIATES, LLC
418 STOKES ROAD PO BOX 625
MEDFORD NJ 08055

[Handwritten signature]
Andrew P. Sidamon-Eisoff
State Treasurer

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

DANTE GUZZI ENGINEERING ASSOCIATES, L.L.

TRADE NAME:

ADDRESS:

418 STOKES RD
MEDFORD NJ 08055-2444

SEQUENCE NUMBER:

0681257

EFFECTIVE DATE:

08/26/96

ISSUANCE DATE:

09/08/06

James J. Guccione
Acting Director
New Jersey Division of Revenue



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
NOTICE OF CONSULTANT PREQUALIFICATION

FIRM: DANTE GUZZI
ENGINEERING ASSOCIATES, LLC
ADDRESS: 418 STOKES ROAD
MEDFORD, NJ 08055

INITIAL REVISED RENEWAL
DATE OF ISSUE: MARCH 21, 2017
EXPIRATION DATE: MARCH 31, 2019
FEDERAL ID NUMBER: 223 483 700

MBE WBE SBE VOB

The Experience Questionnaire (FORM 48A), submitted by your firm, has been reviewed. As a result of this review, your firm may be invited to submit proposals for projects involving the checked discipline(s) having a not to exceed Construction Cost Estimate (CCE) as noted. For the purposes of this form, NA = no fixed amount.

- | | | | |
|--|-----------|---|-----------|
| <input type="checkbox"/> ARCHITECTURE | _____ | <input type="checkbox"/> ROOFING CONSULTANT | _____ |
| <input type="checkbox"/> ELECTRICAL ENGINEERING | _____ | <input type="checkbox"/> ACOUSTICS | _____ |
| <input type="checkbox"/> HVAC ENGINEERING | _____ | <input type="checkbox"/> ASBESTOS DESIGN | _____ |
| <input type="checkbox"/> PLUMBING ENGINEERING | _____ | <input type="checkbox"/> ASBESTOS SAFETY MONITORING | _____ |
| <input checked="" type="checkbox"/> CIVIL ENGINEERING | 3 MILLION | <input type="checkbox"/> CLAIMS ANALYSIS | _____ |
| <input checked="" type="checkbox"/> SANITARY ENGINEERING | 1 MILLION | <input type="checkbox"/> TELECOMMUNICATIONS | _____ |
| <input checked="" type="checkbox"/> STRUCTURAL ENGINEERING | 1 MILLION | <input type="checkbox"/> EXHIBIT/INTERPRETATIVE DESIGN | _____ |
| <input type="checkbox"/> MECH. ENG. (ELEV., CONVEYORS, ETC.) | _____ | <input checked="" type="checkbox"/> FEASIBILITY PLANNING | 3 MILLION |
| <input checked="" type="checkbox"/> SOILS ENGINEERING | 1 MILLION | <input type="checkbox"/> FIRE DETECTION SYSTEMS | _____ |
| <input type="checkbox"/> FIRE PROTECTION ENGINEERING | _____ | <input type="checkbox"/> FIRE PROTECTION SYSTEMS | _____ |
| <input type="checkbox"/> ENVIRONMENTAL ENGINEERING | _____ | <input type="checkbox"/> FOOD SERVICE | _____ |
| <input type="checkbox"/> MARINE ENGINEERING | _____ | <input type="checkbox"/> HYDRAULICS/PNEUMATICS | _____ |
| <input type="checkbox"/> LANDSCAPE DESIGN | _____ | <input type="checkbox"/> HYDROLOGY | _____ |
| <input type="checkbox"/> PLANNING | _____ | <input type="checkbox"/> SECURITY SYSTEMS | _____ |
| <input checked="" type="checkbox"/> LAND SURVEYING | NA | <input checked="" type="checkbox"/> SITE PLANNING | 5 MILLION |
| <input type="checkbox"/> AERIAL SURVEYING | _____ | <input type="checkbox"/> HISTORIC PRESERVATION CONSULTANT | _____ |
| <input type="checkbox"/> HYDROGRAPHIC SURVEYING | _____ | <input type="checkbox"/> ENERGY AUDITING | _____ |
| <input type="checkbox"/> FIRE & LIFE SAFETY RENOVATIONS | _____ | <input type="checkbox"/> TRAFFIC | _____ |
| <input type="checkbox"/> BUILDING COMMISSIONING | _____ | <input checked="" type="checkbox"/> TRANSPORTATION | 1 MILLION |
| <input type="checkbox"/> BOILER/STEAM LINES/HIGH PRESSURE SYS. | _____ | <input checked="" type="checkbox"/> WASTE/WATER TREATMENT | 1 MILLION |
| <input type="checkbox"/> DAM/LEVEE DESIGN | _____ | <input type="checkbox"/> ENERGY MANAGEMENT CONTROL SYSTEM | _____ |
| <input checked="" type="checkbox"/> BARRIER FREE/ADA DESIGN | 1 MILLION | <input type="checkbox"/> RENEWABLE ENERGY CONSULTANT | _____ |
| <input checked="" type="checkbox"/> ESTIMATING/COST ANALYSIS | NA | <input checked="" type="checkbox"/> CONSTRUCTION FIELD INSPECTION | 3 MILLION |
| <input type="checkbox"/> INTERIOR DESIGN/SPACE PLANNING | _____ | <input checked="" type="checkbox"/> PROJECT MANAGEMENT | 3 MILLION |
| <input type="checkbox"/> ROOFING INSPECTION | _____ | <input type="checkbox"/> ENVIRONMENTAL CONSULTANT | _____ |
| <input type="checkbox"/> CONSTRUCTION MANAGEMENT | _____ | <input type="checkbox"/> STORAGE TANK REMOVAL | _____ |
| <input type="checkbox"/> CPM | _____ | <input type="checkbox"/> STORAGE TANK INSTALLATION | _____ |
| <input type="checkbox"/> ARCHAEOLOGY | _____ | <input type="checkbox"/> PERIMETER SECURITY FENCING | _____ |
| <input type="checkbox"/> GEOLOGY | _____ | <input type="checkbox"/> INDOOR AIR QUALITY TESTING | _____ |
| <input type="checkbox"/> VALUE ENGINEERING | _____ | <input type="checkbox"/> LANDFILL CLOSURE | _____ |
| <input type="checkbox"/> HISTORIC PRESERVATION/RESTORATION | _____ | <input checked="" type="checkbox"/> LEAD PAINT EVALUATION | _____ |

PREPARED BY:
Pamela Sullivan
PAMELA SULLIVAN
MANAGER, PREQUALIFICATION UNIT

APPROVED BY:
Richard S. Flodmand
RICHARD S. FLODMAND
DEPUTY DIRECTOR

NOTE: THIS IS AN ORIGINAL DOCUMENT. IT MAY BE REQUIRED AS PROOF OF YOUR PREQUALIFICATION STATUS. PLEASE RETAIN THIS FORM FOR YOUR RECORDS.

State of New Jersey

Division of Consumer Affairs

State Board of Professional Engineers and Land Surveyors

THIS CERTIFIES THAT

DANTE GUZZI ENG., ASSOC., LLC

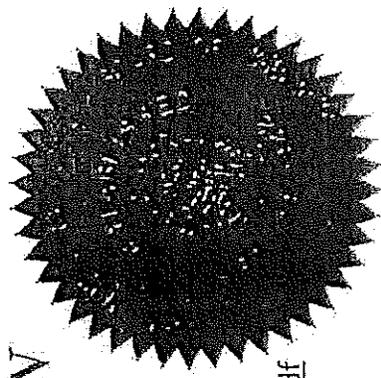
418 STOKES RD.

P.O. BOX 1625

Medford NJ 08055

Has met the requirements of the State Board of Professional Engineers and Land Surveyors and is hereby issued a

CERTIFICATE OF AUTHORIZATION



to offer the following services

Engineering & Land Surveying

DANTE GUZZI

Person in Responsible Charge

For the names of other Responsible Charge Licensees, go to: <http://www.njconsumeraffairs.com/pels/centrpt.pdf>

Date: September 7, 2016

Certificate No. 24GA27967500

Expiration Date: 08/31/2018

Executive Director

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership Corporation Sole Proprietorship
 Limited Partnership Limited Liability Corporation Limited Liability Partnership
 Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Dante Guzzi Home Address: 3 Poleridge Parke Medford, NJ 08055	Name: Kelly Guzzi Home Address: 3 Poleridge Parke Medford, NJ 08055
Name: Home Address:	Name: Home Address:
Name: Home Address:	Name: Home Address:

Subscribed and sworn before me this <u>12</u> day of <u>February</u> , 2018 _____ (Notary Public) <i>Jeanette Guzzi</i>	_____ (Affiant) <u>Dante Guzzi, Partner</u> (Print name & title of affiant)
My Commission expires:	JEANETTE GUZZI NOTARY PUBLIC OF NEW JERSEY My Commission Expires Feb. 2, 2020

(Corporate Seal)

DISCLOSURE OF OWNERSHIP
N.J.S.A. 52:25-24.2

CHECK ONE

I certify that the list below contains the names and addresses of all owners who own an interest of 10% or more in the Applicant.

I certify that no one owner owns an interest of 10% or more in the Applicant.

LEGAL NAME OF APPLICANT: Dante Guzzi Engineering Associates, LLC

Check which business entity applies:

- Limited Partnership Corporation (for-profit) Limited Liability Company
 Limited Liability Partnership Corporation(non-profit) Sole Proprietorship
 Partnership Other _____

Complete if the Applicant is a for-profit or non-profit corporation:

Date Incorporated: 8/26/96 Where Incorporated: New Jersey

BUSINESS ADDRESS:

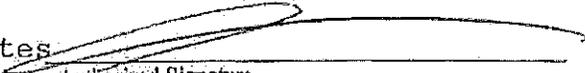
418 Stokes Road Medford New Jersey 08055
Street Address Township State Zip

(609) 654-4440 (609) 654-7792
Telephone # Fax#

Listed below are the names and addresses of all owners who own an interest of 10% or more in the Applicant. Disclosure shall be continued until the names and addresses of every owner exceeding the 10% ownership criteria established in N.J.S.A. 52:25-24.2 has been listed. (Not to be completed by non-profit corporations.)

Name	Address	Shared (%)	Owned
Dante Guzzi	3 Poleridge Parke, Medford, NJ	08055	70%
Kelly Guzzi	3 Poleridge Parke Medford, NJ	08055	30%

Dante Guzzi Engineering Associates
Company / Bidder's Name


Authorized Signature

2-12-18
Date

Dante Guzzi, Principal Engineer
Name (print) Title

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.



2/12/2018



CERTIFICATE OF LIABILITY INSURANCE

DANTE-1 OP ID: RR

DATE (MM/DD/YYYY)
12/21/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

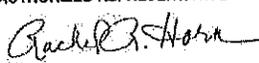
PRODUCER THE BARCLAY GROUP Walter S. Barclay Agency, Inc. 202 Broad Street Riverton, NJ 08077 C.B. Financial LLC	CONTACT NAME: Kelly L. Gager PHONE (A/C, No, Ext): 856-829-1594 E-MAIL ADDRESS: kgager@barclayinsurance.com	FAX (A/C, No): 856-829-9498
	INSURER(S) AFFORDING COVERAGE	
INSURED Dante Guzzi Engineering Associates, LLC 418 Stokes Rd., P.O. Box 1625 Medford, NJ 08055	INSURER A: Selective Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		S 2125835	09/21/2017	09/21/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000	
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		S 2125835	09/21/2017	09/21/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		S 2125835	09/21/2017	09/21/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC 9004386	09/21/2017	09/21/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Property		S 2125835	09/21/2017	09/21/2018	Buildings 1,157,700 BPP 158,226	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES [ACORD 101, Additional Remarks Schedule, may be attached if more space is required]

CERTIFICATE HOLDER Evidence of Coverage Evidence of Coverage Evidence of Coverage	EVIDE-1	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/17/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE BARCLAY GROUP Walter S. Barclay Agency, Inc. 202 Broad Street Riverton, NJ 08077 Walter S. Barclay Agency, Inc.	CONTACT NAME: Kelly L. Gager PHONE (A/C, No, Ext): 856-829-1594 E-MAIL ADDRESS: kgager@barclayinsurance.com FAX (A/C, No): 856-829-9498																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td>Admiral Insurance Co.</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Admiral Insurance Co.		INSURER B :			INSURER C :			INSURER D :			INSURER E :			INSURER F :	
INSURER(S) AFFORDING COVERAGE		NAIC #																			
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INSURER E :																					
INSURER F :																					
INSURED Dante Guzzi Engineering Associates, LLC 418 Stokes Rd., P.O. Box 1625 Medford, NJ 08055																					

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Professional Liab.			EO000028739-04	04/18/2018	04/18/2019	Claim	1,000,000
							Aggregate	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

LOWERTW Lower of Township 2600 Bayshore Road Villas, NJ 08251	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00611 COUNTY OF CAPE MAY	18-01177	04/30/18	DIESEL/NO LEAD GALLONS MARCH	Open	17,013.85	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES	18-01054	04/16/18	TIPPING FEE/MARCH	Open	59,210.48	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*	18-01076	04/18/18	MONTHLY SERVICES	Open	50.00	0.00		
00784 CAPE MAY STAR & WAVE	18-00955	04/04/18	PUBLIC NOTICE:MEETING VENUE	Open	11.78	0.00		
	18-01128	04/23/18	LEGAL PUBLICATION 4/18/18	Open	37.20	0.00		
	18-01200	05/01/18	LEGAL PUBLICATION 4/25/18	Open	39.06	0.00		
					88.04			
00825 COMCAST*	18-00860	03/27/18	INTERNET ACCESS FIRE 3/15-4/14	Open	124.85	0.00		PC1
	18-00958	04/04/18	MONTHLY INTERNET ACCESS	Open	334.01	0.00		PC1
	18-00999	04/09/18	MONTHLY INTERNET MARCH 2018	Open	608.71	0.00		
					1,067.57			
00852 CHERRY VALLEY TRACTOR CO.*	18-00936	04/03/18	PARTS FOR TRACTOR	Open	116.00	0.00		
00940 COASTAL BROADCASTING*	18-00867	03/28/18	LCMR B-BALL SPONSORSHIP	Open	375.00	0.00		
01075 COPIERS PLUS*	18-01020	04/11/18	WIDE COPIER INK	Open	343.00	0.00		
	18-01051	04/16/18	WORK ON COPIER AND DUPLICATOR	Open	172.50	0.00		
					515.50			
01110 COLLEEN CRIPPEN	18-01100	04/20/18	CONTRACTUAL REIMBURSEMENT-V	Open	664.00	0.00		
	18-01239	05/02/18	GRANT MAILING 5/2/18	Open	45.85	0.00		
					709.85			
01171 VERIZON WIRELESS - TOWNHALL	18-01242	05/03/18	622310837-00001 3/24-4/23	Open	550.15	0.00		
01200 DELTA DENTAL PLAN OF NJ	18-01240	05/03/18	MAY ADMIN GROUP 9427	Open	1,224.00	0.00		
01239 DIANA L DeNOTE	18-01151	04/26/18	MEDICAL CLAIMS 3/28/2018	Open	140.63	0.00		
01365 GARY DOUGLASS	18-01172	04/30/18	REIMBUSMENT FOR TOLLS	Open	10.50	0.00		
01577 MIKE FLINN**	18-01129	04/23/18	JUDO SPRING 2018 PAYMENT	Open	1,560.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01590 FORD, SCOTT & ASSOCIATES*	18-00130	01/11/18	RES 18-03 AUDITOR DNE 40K	Open	12,000.00	0.00		
01603 GENERAL CODE PUBLISHERS*	18-01133	04/24/18	SUPPLEMENT #30	Open	903.19	0.00		
01643 WILLIAM GALESTOK	18-01093	04/19/18	REIMBURSEMENT AC CONF 4/17/18	Open	21.50	0.00		
01734 CHURCH'S SEASHORE NURSERY INC*	18-01095	04/19/18	BENNETTS SERVICE CALL 4/6/18	Open	450.00	0.00		
01873 HOME DEPOT*	18-00798	03/27/18	SUPPLIES FOR DPW	Open	360.95	0.00		
01958 INTERCON TRUCK EQUIPMENT INC*	17-02967	11/09/17	DUMP BODY, SPREADER, & PLOW	Open	36,107.00	0.00		
02025 HUNTER JERSEY PETERBILT*	18-00935	04/03/18	REPAIR ENGINE SYSTEM	Open	3,460.41	0.00		
02032 JOHN'S AUTO BODY*	18-00760	03/21/18	TOW	Open	185.00	0.00		
02097 LACAL EQUIPMENT INC	18-00975	04/05/18	BACKING PLATE	Open	9.61	0.00		
02136 TED KINGSTON INC*	18-00152	01/18/18	2018 RADIO MAINT - JANUARY	Open	550.00	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	18-00894	03/29/18	PARTS FOR POLICE VEHICLE/APRIL	Open	730.88	0.00		
02410 MAGLOCLEN*	18-00964	04/04/18	USER FEES ANNUAL RENEWAL	Open	400.00	0.00		
02585 WILLIAM MASTRIANA	18-01170	04/30/18	TRAINING MEALS	Open	20.00	0.00		
03026 NJ STATE HEALTH BENEFITS	18-01126	04/23/18	MAY 2018 HEALTH & RX RETIREES	Open	102,538.25	0.00		
	18-01127	04/23/18	MAY 2018 HEALTH & RX ACTIVE	Open	181,251.55	0.00		
					283,789.80			
03086 NJ STATE ASSN CHIEFS OF POL*	18-00231	01/23/18	TRAINING	Open	675.00	0.00		
	18-00452	02/20/18	TRAINING - 04/10/18	Open	447.00	0.00		
	18-00552	02/27/18	TRAINING - APRIL 17, 2018	Open	165.00	0.00		
	18-01036	04/16/18	ACCREDITAION / RE-ACCRED 18/20	Open	1,667.00	0.00		
					2,954.00			
03104 NORTHEAST IND.&MARINE SUPPLY*	18-00934	04/03/18	PARTS FOR VEHICLE/DPW	Open	3,610.03	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03280 PARAMOUNT SANITARY SUPPLY*	18-01025	04/12/18	CLEANING SUPPLIES/ALL BUILDING	Open	2,188.28	0.00		
03285 PARA PLUS TRANSLATIONS, INC.*	18-01094	04/19/18	SPANISH INT 3/20/2018	Open	199.91	0.00		
03305 PEDRONI FUEL*	18-01099	04/20/18	NO LEAD GAS	Open	285.71	0.00		
03465 R&R ELECTRONICS, INC.*	18-00993	04/09/18	RADAR MAINT CONTRACT 2018	Open	4,927.00	0.00		
03466 R & R SPECIALTIES	18-01082	04/18/18	CROSS COUNRTY MEDALS & RIBBONS	Open	532.00	0.00		
03491 RENTAL COUNTRY*	18-00702	03/16/18	CHANGE SAW PARTS	Open	240.93	0.00		
03518 RIGGINS, INC.*	18-01135	04/24/18	OFF HIGHWAY DIESEL	Open	906.39	0.00		
	18-01161	04/27/18	OFF HIGHWAY DIESEL	Open	217.44	0.00		
					1,123.83			
03573 SAFETY-KLEEN CORP*	18-00697	03/16/18	EQUIP MAINTENANCE/MARCH	Open	436.03	0.00		
03608 SEAWAVE CORPORATION*	18-00950	04/04/18	ONLINE HELP WANTED AD-FINANCE	Open	50.00	0.00		
	18-00956	04/04/18	PUBLIC NOTICE:MEETING VENUE	Open	27.79	0.00		
	18-01081	04/18/18	LEGAL PUBLICATIONS 4/11/18	Open	67.58	0.00		
	18-01103	04/20/18	TEMP HELP WANTED - CLERK	Open	67.48	0.00		
					212.85			
03611 SERVICE TIRE TRUCK CENTERS*	18-00896	03/29/18	TIRES/RDS/SANT/RECY/DPW/APRIL	Open	5,782.62	0.00		
03692 SOUTH JERSEY GAS CO*	18-01159	04/26/18	GAS BILL MARCH- APRIL 2018	Open	5,217.24	0.00		
03733 JAMES D. STRICKLAND	18-01179	04/30/18	MEDICAL CLAIMS JAN TO JUNE 18	Open	2,397.18	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	18-01084	04/18/18	REIMBURSE HALF TOTAL BILL	Open	253.12	0.00		
03834 CAPE MAY COUNTY TREASURER/HAVE	18-01119	04/23/18	1ST Q 2018 IN LIEU HAVEN HOUSE	Open	544.79	0.00		
03904 LOWE'S HOME CENTER INC*	18-00688	03/16/18	SHADES FOR POLICE DEPARTMENT	Open	482.58	0.00		
03954 VAN NOTE-HARVEY ASSOCIATES*	17-02751	10/25/17	RES 2017-281 TAX MAP	Open	26,898.25	0.00		B

May 3, 2018
12:35 PM

Lower Township
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03969 VERIZON	18-01097	04/19/18	LAND LINES 4/13/18-5/12/18	Open	241.59	0.00		
03971 VERIZON WIRELESS MDT POLICE	18-01171	04/30/18	VERIZON MDT	Open	843.43	0.00		
03992 VAL-U AUTO PARTS LLC*	18-00652	03/13/18	RDS/SANT/RECY/DPW/MARCH	Open	2,572.47	0.00		
04075 BARBER CONSULTING SERVICES LLC	18-00962	04/04/18	8-PORT SWITCH FOR POLICE SERVE	Open	349.99	0.00		
	18-01154	04/26/18	COMPUTER SERVICES	Open	3,727.49	0.00		
					4,077.48			
04204 ZACHARY ZELWAK	18-01101	04/20/18	CONTRACTUAL REIMBURSEMENT-M	Open	387.00	0.00		B
04300 W B MASON CO INC*	18-00718	03/16/18	OFFICE SUPPLIES	Open	821.78	0.00		
04301 SEASHORE ASPHALT CORPORATION*	18-00415	02/09/18	ASHALT/PATCH/REDS/FEB.	Open	702.50	0.00		
04445 TRICOMM SERVICES CORP*	18-01030	04/12/18	D-MARK MOVE POLICE DEPT	Open	1,147.50	0.00		
05083 SJSHORE MARKETING LIMITED	18-00796	03/27/18	CONSTRUCTION SUPPLIES	Open	505.00	0.00		
	18-01018	04/10/18	SPONSOR BANNERS/SOCCER	Open	192.62	0.00		
					697.62			
06040 RICHARD STOCKTON COASTAL RSCH*	18-00768	03/22/18	GRANT APPLICAITON FOR USACE	Open	2,712.40	0.00		
5057 JEFF HURLEY	18-01147	04/26/18	LACROSSE OFFICIAL	Open	90.00	0.00		
6002 CONNELL CONSULTING LLC*	18-00645	03/12/18	TRAINING MAY30 - JUNE 1, 2018	Open	199.00	0.00		
6054 ANDREA SHEPPARD	18-01089	04/19/18	LACROSSE OFFICIAL 4/14/2018	Open	120.00	0.00		
	18-01176	04/30/18	LACROSSE OFFICIAL	Open	60.00	0.00		
					180.00			
6059 USABLE LIFE	18-01152	04/26/18	LIFE INSURANCE MAY 2018	Open	537.18	0.00		
6063 CAPE MINING & RECYCLING, LLC*	18-01055	04/16/18	RECYCLED CONCRETE	Open	424.40	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	18-00686	03/16/18	UNIFORMS	Open	170.98	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7092	TREASURER, STATE OF NEW JERSEY							
	18-01049	04/16/18	LIFE HAZARD USE REGISTRATION	Open	1,091.00	0.00		
7151	ART SHEPPARD							
	18-01077	04/18/18	LACROSSE OFFICIAL	Open	120.00	0.00		
7153	SUSAN ZACCAGNINO							
	18-01150	04/26/18	LACROSSE OFFICIAL	Open	60.00	0.00		
7196	LAUREN HUGGINS SUIT*							
	18-00085	01/10/18	RES 18-09 DNE \$10,400	Open	866.67	0.00		B
7199	STAPLES CREDIT PLAN-INSTORE PU							
	18-00207	01/22/18	SUPPLIES	Open	66.04	0.00		
	18-00682	03/15/18	PAPER	Open	145.90	0.00		
	18-00717	03/16/18	OFFICE SUPPLIES	Open	543.03	0.00		
	18-00729	03/20/18	OFFICE SUPPLIES	Open	387.77	0.00		
	18-00752	03/21/18	OFFICE SUPPLIES	Open	183.08	0.00		
	18-00780	03/22/18	OFFICE SUPPLIES-TREASURER	Open	178.63	0.00		
	18-00783	03/23/18	OFFICE SUPPLIES	Open	486.03	0.00		
	18-00921	03/29/18	OFFICE SUPPLIES - CLERK	Open	129.20	0.00		
	18-00923	03/29/18	OFFICE SUPPLIES	Open	22.77	0.00		
	18-01033	04/13/18	OFFICE SUPPLIES	Open	225.48	0.00		
					<u>2,367.93</u>			
7251	REIT LUBRICANTS CO*							
	18-00631	03/09/18	250 G. BULK AW32 HYDRAULIC OIL	Open	1,240.09	0.00		
7268	KRISTIE WILSON							
	18-01185	05/01/18	REIMBURSEMENT-COACH	Open	25.00	0.00		
7310	CORELOGIC REAL ESTATE TAX SER							
	18-01237	05/02/18	REFUND 2ND QTER OVERPAY 4/27	Open	746.63	0.00		
7354	FLEETPRIDE INC.*							
	18-00889	03/29/18	RDS/SANT/RECY/DPW/MAY	Open	282.97	0.00		
7378	TONY PROCOPIO							
	18-01145	04/26/18	LACROSSE OFFICIAL	Open	120.00	0.00		
7475	SUZANNE M SCHEID							
	18-01053	04/16/18	CONTRACTUAL REIMBURSEMENT-M	Open	100.00	0.00		
7508	BLANEY & KARAVAN PC*							
	18-00141	01/16/18	RES 18-10 TAX APPEAL DNE \$10K	Open	4,912.50	0.00		B
7532	HEATHER MCNULTY*							
	18-01188	05/01/18	HIFITNESS APRIL 2018	Open	260.00	0.00		
7555	LORCO PETROLEUM SERVICES*							
	18-00700	03/16/18	USED OIL REMOVAL/DPW	Open	20.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7566 MARK VITANZA	18-01148	04/26/18	LACROSSE OFFICIAL	Open	90.00	0.00		
7602 ROBERT GRECO	18-01174	04/30/18	LACROSSE OFFICIAL	Open	120.00	0.00		
7618 MEGONIGAL ELECTRIC LLC*	18-01032	04/13/18	RESCUE	Open	950.00	0.00		
7636 MOTT MACDONALD LLC*	17-01015	04/13/17	BEACH DRIVE PED SFTY IMPROVEMT	Open	25,210.96	0.00		B
	17-01730	06/20/17	TRAFFIC ENG BEACH DRIVE PED	Open	260.00	0.00		B
	18-00309	01/30/18	GENERAL ENGINEERING	Open	1,269.90	0.00		B
	18-00550	02/27/18	CHANGE ORDER#3 ADDITIONAL WORK	Open	9,569.50	0.00		B
	18-00757	03/21/18	C/O #1 PED WALKWAY 2018-118	Open	3,570.00	0.00		B
	18-01105	04/23/18	PROFESSIONAL ENGINEERING	Open	240.00	0.00		
	18-01106	04/23/18	PROFESSIONAL ENGINEERING	Open	401.65	0.00		
	18-01107	04/23/18	PROFESSIONAL ENGINEERING	Open	368.50	0.00		
	18-01108	04/23/18	PROFESSIONAL ENGINEERING	Open	2,311.92	0.00		
	18-01109	04/23/18	PROFESSIONAL ENGINEERING	Open	277.00	0.00		
	18-01110	04/23/18	PROFESSIONAL ENGINEERING	Open	138.50	0.00		
	18-01111	04/23/18	PROFESSIONAL ENGINEERING	Open	41.55	0.00		
	18-01112	04/23/18	PROFESSIONAL ENGINEERING	Open	41.00	0.00		
	18-01113	04/23/18	PROFESSIONAL ENGINEERING	Open	311.95	0.00		
	18-01114	04/23/18	PROFESSIONAL ENGINEERING	Open	1,232.85	0.00		
	18-01115	04/23/18	PROFESSIONAL ENGINEERING	Open	544.00	0.00		
					45,789.28			
7689 GOVERNMENT FORMS AND SUPPLIES*	18-00928	04/02/18	MANAGER BUSINESS CARDS	Open	55.00	0.00		
7714 MACH JACKSON	18-01075	04/18/18	LACROSSE OFFICIAL	Open	60.00	0.00		
7728 SOUTH JERSEY ENERGY	18-01182	05/01/18	SOUTH JERSEY ENER MAR/APRIL18	Open	3,609.09	0.00		
7741 GEORGIA GOLF CONSTRUCTION, INC*	18-00745	03/20/18	INFIELD MIX FOR BASEBALL FIELD	Open	810.75	0.00		
7777 CHRISTOPHER CAMMARATA	18-01146	04/26/18	LACROSSE OFFICIAL	Open	90.00	0.00		
7782 TRUCK VAULT, INC. *	18-00230	01/23/18	TRUCK VAULT	Open	3,655.64	0.00		
	18-00392	02/08/18	TRUCK VAULT NEW DETECTIVE VEHI	Open	1,813.33	0.00		
					5,468.97			
7811 KYOCERA DOCUMENT SOLUTION AMER	18-00689	03/16/18	COPIER PATROL	Open	2,803.00	0.00		
	18-01058	04/16/18	COPIER CONTRACT MARCH 2018	Open	78.00	0.00		
					2,881.00			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7888 ASPHALT PAVING SYSTEMS. INC*	18-00321	01/31/18	BEACH DR PEDESTRIAN SAFETY IMP	Open	598,300.95	0.00		
7906 TESTA HECK TESTA & WHITE P.A.	18-00662	03/13/18	LEGAL SERVICES - MICHAEL TESTA	Open	364.00	0.00		B
7914 CAREER DEVELOPMENT INSTITUTE	18-00661	03/13/18	TRAINING MARCH 29,2018	Open	89.00	0.00		
7921 WILLIAM PORCH	18-00840	03/27/18	2018 EQUIP. ALLOWANCE	Open	118.35	0.00		B
7932 WILLIAM STERRITT	18-01028	04/12/18	RETURN OF UNUSED ESCROW	Open	100.00	0.00		
7935 JOSEPH MERONI	18-01149	04/26/18	LACROSSE OFFICIAL	Open	90.00	0.00		
7936 VISTA PRINT*	18-01088	04/19/18	INVITATIONS FOR AQUATIC PRESEN	Open	234.13	0.00		PC1
7937 TONI WALLACE	18-01238	05/02/18	WRESTLING TIMESNAP JAN TO FEB	Open	44.38	0.00		
BOSNA KAREN MANETTE BOSNA	18-01187	05/01/18	YOGA APRIL	Open	105.00	0.00		
CANCELO DON CANCELOSI	18-01074	04/18/18	LACROSSE OFFICIAL	Open	120.00	0.00		
	18-01175	04/30/18	LACROSSE OFFICIAL	Open	120.00	0.00		
					240.00			
G-ISL ISLAND TROPHIES	18-01045	04/16/18	RETIREMENT PLAQUE	Open	40.00	0.00		
ROMANOW FRED ROMANOWSKI	18-01073	04/18/18	LACROSSE OFFICIAL	Open	120.00	0.00		
SEAGE SEAGEAR MARINE SUPPLY*	18-00118	01/11/18	SUPPLIES FOR RDS/DPW/JAN	Open	549.65	0.00		
WATER BRUCE WATERMAN	18-01199	05/01/18	RETURN OF UNUSED ESCROW	Open	4.71	0.00		
WELLSF WELLS FARGO REAL ESTATE TAX	18-01236	05/02/18	REFUND 2ND QTER OVER PAY 4/18	Open	515.24	0.00		
<hr/> Total Purchase Orders: 166 Total P.O. Line Items: 0 Total List Amount: 1,410,530.72 Total Void Amount: 0.00								

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-154

Title: **AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>PO#</u>	<u>Description</u>	<u>CK#</u>	<u>Amount</u>
Media Five LTD	18-01090	7/11/2018 Concert-Amish Outlaws	062119	\$ 2,000
Media Five LTD	18-01091	7/25/2018 Concert-The Nerds	062119	\$ 2,000
Anderson Entertainment	18-01092	8/29/2018 Concert-Stellar Mojo	062120	\$ 1,400

TOTAL Manual Checks	\$ 5,400
TOTAL Computer Generated	\$ 1,410,530.72
TOTAL BILL LIST	<u>\$ 1,415,930.72</u>

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-155

Title: **A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE TOWNSHIP OF LOWER, THE CITY OF CAPE MAY AND CAPE MAY CITY ELEMENTARY SCHOOL DISTRICT FOR USE OF A SOCCER FIELD AT LAFAYETTE STREET PARK, CITY OF CAPE MAY**

WHEREAS, the Township of Lower Recreation Department has the need to use certain lands adjacent to the Cape May City Elementary School on Lafayette Street in the City of Cape May; and

WHEREAS, the City of Cape May has passed a Resolution granting approval for the Township of Lower to use said recreation field; and

WHEREAS, Cape May City Elementary School District and the City of Cape May have provided an agreement setting forth the terms of the use agreement attached hereto as exhibit A

NOW, THEREFORE BE IT RESOLVED by the Township Council, Township of Lower, County of Cape May, State of New Jersey that the Mayor is hereby authorized and directed to sign the attached agreement on behalf of the Township of Lower, and to provide the required insurance documents.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

USE AGREEMENT

This Agreement is dated April 3, 2018, and is between the City of Cape May, the Cape May City Elementary School District, and the Township of Lower.

By lease dated October 23, 2014, the School District leased certain lands, located along Lafayette Street in Cape May and commonly known as Lafayette Street Park, to the City. A portion of those lands consists of a soccer field.

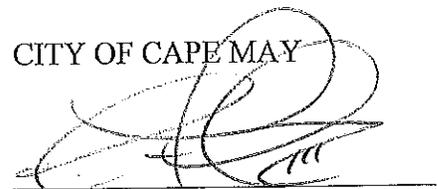
Lower Township's Recreation Department has asked the City to permit it to use the soccer field, after school hours and when the field is not being used by the City, for the Lower Township youth soccer program.

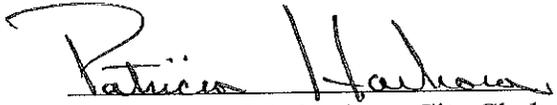
Both the City, as tenant, and the School District, as landlord, are willing to grant that permission to Lower Township, subject to the conditions set forth below.

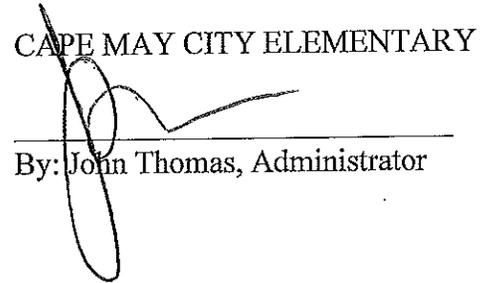
The City, the School District and the Township hereby agree as follows:

1. The Lower Township Recreation Department is permitted to use the Lafayette Street Park soccer field for its youth soccer program. Use shall be limited to that program only.
2. The term of this use agreement shall be from April 11, 2018 through May 26, 2018. The hours of use shall be from 5 p.m. until 7:30 p.m. from Monday through Friday, and from 9 a.m. to 1 p.m. on Saturdays.
3. Lower Township shall not pay a fee for use of the field, but will reimburse the City for all maintenance costs caused by its use beyond normal wear and tear.
4. Lower Township shall furnish proof of insurance acceptable to the City and the School District, and will name the City and the School District as an additional insured on all relevant policies.
5. Lower Township shall execute the City's standard use of facilities agreement, including its hold harmless and indemnification provisions.
6. Lower Township shall not schedule use of the field that conflicts with any pre-existing use by the City or School District, or with any event previously scheduled by the City or the School District.

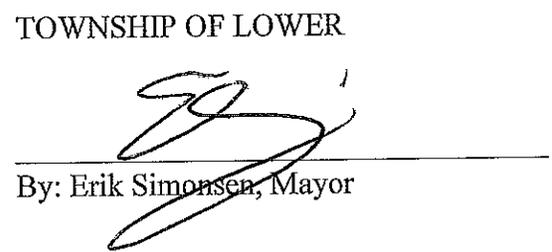

Witness: Patricia Harbora, City Clerk

CITY OF CAPE MAY

By: Clarence F. Lear III, Mayor


Witness: Patricia Harbora, City Clerk

CAPE MAY CITY ELEMENTARY

By: John Thomas, Administrator

Witness: Julie Picard, City Clerk

TOWNSHIP OF LOWER

By: Erik Simonsen, Mayor

CITY OF CAPE MAY, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION NO. 110-04-2018

**RESOLUTION AUTHORIZING AN AGREEMENT FOR USE OF THE SOCCER FIELD
AT LAFAYETTE STREET PARK**

MOTION: Meier SECOND: Pessagno

WHEREAS, the City of Cape May is the tenant, and the Cape May City Elementary School District is the owner, of certain lands adjacent to the Cape May City Elementary School on Lafayette Street in Cape May, which lands include a soccer field; and

WHEREAS, the Recreation Department of the Township of Lower has asked the City for permission to use that soccer field for its youth soccer program between April 11, 2018, through May 26, 2018; and

WHEREAS, in the spirit of municipal comity and cooperation, the City is willing to grant the Township that permission, subject to certain conditions; and

WHEREAS, the School District, as owner of the property, is also willing to permit the Township to use the fields, subject to those same conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Cape May as follows:

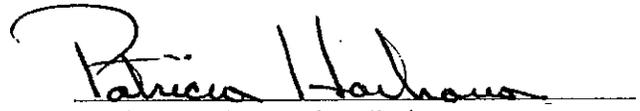
1. The averments of the preamble are incorporated by reference.
2. The City Council hereby agrees to permit the Lower Township Recreation Department to use the Lafayette Street Park soccer field for its youth soccer program between April 11, 2018, through May 26, 2018. The Township's use shall be limited to that purpose.
3. The hours of use shall be from 5 p.m. until 7:30 p.m. from Monday through Friday, and from 9 a.m. to 1 p.m. on Saturdays.
4. Lower Township shall not pay a fee for use of the field, but will reimburse the City for all maintenance costs caused by its use beyond normal wear and tear.
5. Lower Township shall furnish proof of insurance acceptable to the City and the School District, and will name the City and the School District as an additional insured on all relevant policies.
6. Lower Township shall execute the City's standard use of facilities agreement, including its hold harmless and indemnification provisions.
7. Lower Township shall not schedule use of the field that conflicts with any pre-existing use by the City or School District, or with any event previously scheduled by the City or the School District.

8. Lower Township shall sign a Use Agreement that embodies these conditions, and that Agreement shall also be signed by the School District.

9. The appropriate City officials are hereby authorized to sign a Use Agreement that embodies these conditions, and to take all steps necessary to consummate this arrangement.

10. This Resolution shall take effect immediately, according to law.

I hereby certify the foregoing to be an original resolution adopted by the City Council of the City of Cape May at a meeting held on April 3, 2018.


Patricia Harbora, City Clerk

Roll Call	Ayes	Nays	Absent	Abstain
Pessagno	X			
Meier	X			
Hendricks	X			
Furlin	X			
Lear	X			

cc: Township of Lower
Cape May City Elementary School District
City Solicitor
Cape May Star and Wave

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-156

Title: A RESOLUTION APPROVING THE EXTENSION OF THE BANKING SERVICES AGREEMENT

WHEREAS, P.L. 1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law amending N. J. S. A. 40A: 5-2 and N.J.S.A. 40A: 5-14 as to the implementation of a cash management plan and the designation of depositories; and

WHEREAS, resolution #2015-348 awarded banking services for a two year term commencing 1/1/2016 based on competitive bidding; and

WHEREAS, according to the Township's banking policy, the Township has the option to extend the contract if it's in the Township's best interest to do so.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that **STURDY SAVINGS BANK** will continue to serve as the official depository for the Township of Lower for an additional year commencing January 1, 2018.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-157

Title:

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF
IN-PERSON CREDIT CARD TAX PAYMENTS

WHEREAS, the Township of Lower currently accepts online tax payments in the form of checks, debit cards and credit cards; and

WHEREAS, the Township has received notice that software upgrades have made it possible to accept credit card payments at the Tax Collector's window; and

WHEREAS, it has been determined by the Tax Collector and Chief Financial Officer that acceptance of these payments will be in compliance with N.J.A.C. 5:30-9.1et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, as follows:

- That the Governing Body hereby authorizes the Tax Collector to accept credit cards for in-person tax payments
- That all Township officials are hereby authorized to take all advisable and necessary action to carry out the purpose and intent of this Resolution.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-158

Title: **RESOLUTION REQUESTING A CAPE MAY COUNTY WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT FOR "CABIN CITY MOTEL AND VICINITY."**

WHEREAS, the Lower Township Council desires to provide for the orderly development of wastewater facilities within Lower Township; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subject, conform with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure through the WQMP rules as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, the WQM plan is currently under review by NJDEP thru a shared process with Cape May County.

NOW, THEREFORE, BE IT RESOLVED on this 7th day of May, 2018, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that:

1. The Lower Township Council hereby requests that Block 511, Lot 1 and Block 505, Lots 31, 32, 33, 34.01 AND 34.02 be incorporated into the applicable WQM plan(s).
2. This request shall be submitted to the NJDEP, the Cape May County Planning Board and the Lower Township MUA.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-159

Title: CLICK IT OR TICKET 2018 SEAT BELT MOBILIZATION

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$5,500.00 to carry out a Click It or Ticket Seat Belt Campaign from May 21, 2018 through June 3, 2018.

NOW THEREFORE BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

Erik Simonsen
Mayor

William Mastriana
Chief of Police

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

NARRATIVE DESCRIPTION OF PROJECT



I agree to the Terms and Conditions found below.*

Problem Statement:

The most effective device for preventing deaths and injuries in motor vehicle crashes remains the seat belt. When used consistently, seat belts save lives and reduce serious injuries. According to NHTSA, seat belt use saved nearly 14,000 lives nationally in 2015 alone. In 2015, New Jersey experienced more than 3,500 crashes where an occupant was not wearing his or her seat belt, resulting in 117 fatalities. Unbelted motorists and passengers accounted for 21 percent of the state's motor vehicle fatalities in 2015. The most recent statewide survey, undertaken in June, 2017, determined the seat belt usage rate in New Jersey to be 94.07%.

This project will provide funding to implement a targeted seat belt enforcement campaign in New Jersey as part of the nationwide "Click It or Ticket" seat belt mobilization from May 21 - June 3, 2018. On an overtime basis, police officers will conduct special enforcement patrols issuing summonses for all violations of Title 39 of the Motor Vehicle Code. The main focus of these patrols will be to stop and issue summonses to motorists, front, and rear seat passengers who are not complying with the state's seat belt laws. Officers will also enforce the child safety restraint law as appropriate.

Objectives:

To increase seat belt usage statewide by 1.5% to 95.5% through a targeted two-week seat belt enforcement campaign from May 21 - June 3, 2018.

Methodology:

REMINDER: As per directives from the National Highway Traffic Safety Administration (which provides the federal funding for this grant) Chiefs of Police are not eligible to work grant-funded overtime through this grant.**** This federally-funded grant project consists of an enforcement overtime campaign from **May 21 through June 3, 2018**. The project is designed to increase seat belt usage both in participating municipalities and statewide. The grant **(\$5,500)** will pay for 100 hours of overtime enforcement during the two-week mobilization period, with a maximum rate to be reimbursed of **\$55 per hour**. The 100 overtime hours will be used for roving patrols and fixed checkpoints.

This is a **reimbursement grant**. Participating departments will incur all costs and then submit the necessary documentation to the Division of Highway Traffic Safety for reimbursement.

This is an **enforcement campaign**. A reasonable number of distracted driving related summonses are expected in relation to overtime hours worked.

The maximum project overtime rate is \$55.00 per hour regardless of what officer works the project hours. The officer is to receive the full dollar amount in overtime. Administrative costs or fees should be considered "in kind services" or soft matches and are not a part of this grant. **It is up to the agency to establish its pay rate for the project.** The Division encourages agencies to pay all participating officers a flat \$55 per hour rate for this overtime detail, but agencies may pay their usual overtime rates, if they wish, in which case the reimbursement from the Division will be:

Officers paid \$55.00 - project will reimburse at \$55.00 per hour

Officers paid less than \$55.00 - project will reimburse at that lower rate

Officers paid more than \$55.00 - project will reimburse at \$55.00 per hour with the municipality covering the remainder of the rate

Again, the maximum hourly rate to be reimbursed is \$55 per hour, regardless of whether all the grant-budgeted hours are worked or not.

Draft

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-160

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$100,000.00 for an item of revenue in the budget of the year 2018 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Small Cities Housing Rehabilitation
Total with increase to be \$100,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$100,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Small Cities Housing Rehabilitation
State/Federal Share \$ 100,000.00
Non State Share \$
Total with increase to be \$ 100,000.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME: **Small Cities CDBG 2018**
 PROJECT TITLE: **Lower Township Housing Rehabilitation**
 SERVICE AREA(S): **Township of Lower**

RECIPIENT INFORMATION

AGENCY NAME: **Township of Lower**
 ADDRESS: **2600 Bayshore Road
 Villas, New Jersey 08251-1397**

CHIEF FINANCIAL OFFICER: **Ms. Lauren Read**
 VENDOR ID #: **216005700-99**
 TELEPHONE NUMBER: **(609) 886-2005**
 CHARITIES REGISTRATION #: **EX0000000**
 (Nonprofit Agencies Only)
 DUNS #: **004227872**

STATE INFORMATION

DEPARTMENT: **NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**
 DIVISION: **Division of Housing and Community Resources**
 ADDRESS: **101 South Broad Street, 5th Floor
 PO Box 806
 Trenton, NJ 08625-0806**

CONTACT PERSON: **Terence Schrider**
 TELEPHONE NUMBER: **(609) 633-6283**

FEDERAL INFORMATION

FEDERAL AWARD AGENCY NAME: **Department of Housing and Urban Development**
 CFDA NAME: **Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii**

FUNDING AMOUNT AND SOURCE OF FUNDS

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (Federal Funds)	2018-100-022-8020-078-F292-17SC-6120	\$100,000.00	14.228
Federal Award #:	Total Amount Federal Award: \$6,169,148.00	Federal Award Date:	
B-17-DC-340001		10/19/2017	
SUBTOTAL		\$100,000.00	
OTHER FUNDS		\$40,000.00	
TOTAL		\$140,000.00	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: **January 01, 2018 THROUGH: December 31, 2019**
 LENGTH OF AWARD PERIOD: **2 Years**
 LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: **March 30, 2020**

PURPOSE OF GRANT/LOAN

This award will provide funding to rehabilitate approximately 5 low income housing units within the Township of Lower.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-161

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Stephen Flitcroft in the amount of \$7,174.10 is authorized and chargeable to the 2018 Budget account 8-01-25-240-123.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held May 7, 2018.

Julie A Picard, Township Clerk

Julie

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief Mastriana
FROM: Ptlm. Flitcroft
DATE: 04/20/2018
SUBJECT: Request to purchahse comp time

I am respectfully requesting to sell back 255 hours of comp time to

Respectfully Submitted,

Stephen Flitcroft 189
Stephen Flitcroft
Patrolman Badge 189

C File

Date	Officer	Comments
4-25-18	189	RECEIVED
4/26/18	Chief	Forward to Township for approval

255 • x
28 • 1357 =
7174 • 0955 x

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-162

Title: **BID ACCEPTANCE AND AWARD FOR RE-BID OF ROSEANNE AVENUE ROADWAY AND UTILITY IMPROVEMENTS**

WHEREAS, the Notice to Bidders for Roseanne Avenue Roadway and Utility Improvement Re-bid was advertised on March 21, 2018 and accepted and opened on April 25, 2018 at 10:00 a.m. prevailing time; and

WHEREAS, Four (4) sealed bids were submitted and reviewed by the QPA, Gary Douglass, Public Works Director; and Township Engineer Mott MacDonald; and

WHEREAS, Agate Construction Company Inc. was the lowest qualified bidder, complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Small Cities 8-01-56-750-351 \$400,000.00
Ord #15-10 C-04-55-417-100 \$3,797,429.43
Ord #18-05 C-04-55-421-100 \$2,829,020.57
Budget Account

Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: **AGATE CONSTRUCTION COMPANY INC.***
TOTAL: **\$7,026,450.00**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPLE						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

ROSEANN AVENUE ROADWAY AND UTILITY IMPROVEMENTS
CONTRACT M-10 RBBD

BID TAB

Item	Description	Unit	Quantity	Agate Construction Co., Inc. Ocean View, NJ		Machis Construction Co., Inc. Little Egg Harbor Township, NJ		Mount Construction Co., Inc. Berlin, NJ		Penna Flanigan, Inc. Vineyard, NJ	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Project Mobilization and Demobilization	LS	1	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
2	Municipal Construction Sign	UNIT	10	\$ 115.00	\$ 1,150.00	\$ 90.00	\$ 900.00	\$ 500.00	\$ 5,000.00	\$ 20.00	\$ 2,000.00
3	Traffic Control Plan and Devices	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 157,000.00	\$ 157,000.00
4	Fuel Price Adjustment Allowance	Dollar	30,000	\$ 1.00	\$ 30,000.00	\$ 1.00	\$ 30,000.00	\$ 1.00	\$ 30,000.00	\$ 1.00	\$ 30,000.00
5	Asphalt Price Adjustment Allowance	Dollar	10,000	\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00	\$ 1.00	\$ 10,000.00
6	Excavation, Test Pit, If & Where Directed	UNIT	20	\$ 2,000.00	\$ 40,000.00	\$ 500.00	\$ 10,000.00	\$ 600.00	\$ 12,000.00	\$ 750.00	\$ 15,000.00
7	Excavation, Unclassified	CR	2,520	\$ 32.50	\$ 81,900.00	\$ 37.00	\$ 93,240.00	\$ 50.00	\$ 126,000.00	\$ 24.20	\$ 60,984.00
8	N100T 5/2 Stone, If & Where Directed	CR	200	\$ 140.00	\$ 28,000.00	\$ 42.00	\$ 8,400.00	\$ 50.00	\$ 10,000.00	\$ 40.00	\$ 8,000.00
9	Type "G" Fill, Variable Thickness, If & Where Directed	CR	400	\$ 105.00	\$ 42,000.00	\$ 30.00	\$ 12,000.00	\$ 90.00	\$ 36,000.00	\$ 45.00	\$ 18,000.00
10	Soil Aggregate Base Course, Type I-5, Var. Thk., If & Where Directed	CR	50	\$ 65.00	\$ 3,250.00	\$ 60.00	\$ 3,000.00	\$ 50.00	\$ 2,500.00	\$ 34.50	\$ 1,725.00
11	Dense Graded Aggregate (DGA) Base Course, 6" Thick	SR	6,400	\$ 11.60	\$ 74,240.00	\$ 10.50	\$ 67,200.00	\$ 11.00	\$ 70,400.00	\$ 7.70	\$ 49,280.00
12	Roadway Stabilization Non-Woven Geotextile	SR	6,400	\$ 3.00	\$ 19,200.00	\$ 2.25	\$ 14,400.00	\$ 3.00	\$ 19,200.00	\$ 2.20	\$ 14,080.00
13	Hot Mix Asphalt 19M25 Base Course, 3" Thick	TON	1,350	\$ 80.00	\$ 108,000.00	\$ 72.00	\$ 97,200.00	\$ 80.00	\$ 108,000.00	\$ 85.00	\$ 114,750.00
14	Hot Mix Asphalt 3.5M19.5 Surface Course, 2" Thick	TON	950	\$ 95.00	\$ 90,250.00	\$ 80.00	\$ 76,000.00	\$ 85.00	\$ 80,750.00	\$ 80.00	\$ 76,000.00
15	Underdrain	LF	3,200	\$ 28.50	\$ 90,200.00	\$ 31.00	\$ 99,200.00	\$ 45.00	\$ 144,000.00	\$ 39.50	\$ 126,400.00
16	12" Ø Ductile Iron Pipe, Class 56	LF	40	\$ 216.00	\$ 8,640.00	\$ 200.00	\$ 8,000.00	\$ 140.00	\$ 5,600.00	\$ 188.00	\$ 7,520.00
17	16" & 18" Ø Ductile Iron Pipe, Class 56	LF	40	\$ 229.00	\$ 9,160.00	\$ 250.00	\$ 10,000.00	\$ 350.00	\$ 14,000.00	\$ 229.00	\$ 9,160.00
18	24" Ø Ductile Iron Pipe, Class 56	LF	30	\$ 288.00	\$ 8,640.00	\$ 270.00	\$ 8,100.00	\$ 350.00	\$ 10,500.00	\$ 247.00	\$ 7,410.00
19	15" & 18" Ø Corrugated Steel Pipe	LF	140	\$ 292.00	\$ 40,880.00	\$ 150.00	\$ 21,000.00	\$ 110.00	\$ 15,400.00	\$ 300.00	\$ 42,000.00
20	24" Ø Corrugated Steel Pipe	LF	50	\$ 290.00	\$ 14,500.00	\$ 175.00	\$ 8,750.00	\$ 110.00	\$ 5,500.00	\$ 345.00	\$ 17,250.00
21	30" Ø Corrugated Steel Pipe	LF	80	\$ 376.00	\$ 30,080.00	\$ 200.00	\$ 16,000.00	\$ 310.00	\$ 24,800.00	\$ 350.00	\$ 28,000.00
22	66" x 51" Corrugated Steel Arch Pipe	LF	1,770	\$ 65.00	\$ 115,050.00	\$ 95.00	\$ 168,150.00	\$ 1,000.00	\$ 1,770,000.00	\$ 828.00	\$ 1,465,560.00
23	Precast Concrete Grit Chamber	UNIT	1	\$ 150,000.00	\$ 150,000.00	\$ 60,000.00	\$ 60,000.00	\$ 100,000.00	\$ 100,000.00	\$ 103,838.00	\$ 103,838.00
24	Inlet, Type "A"	UNIT	7	\$ 5,725.00	\$ 40,075.00	\$ 8,500.00	\$ 59,500.00	\$ 6,000.00	\$ 42,000.00	\$ 6,400.00	\$ 44,800.00
25	Inlet, Type "F"	UNIT	7	\$ 7,300.00	\$ 51,100.00	\$ 9,500.00	\$ 66,500.00	\$ 7,500.00	\$ 52,500.00	\$ 8,855.00	\$ 61,985.00
26	Reset Inlet or Manhole Casting	UNIT	4	\$ 637.00	\$ 2,548.00	\$ 500.00	\$ 2,000.00	\$ 800.00	\$ 3,200.00	\$ 590.00	\$ 2,000.00
27	Reset Inlet or Manhole Casting	UNIT	4	\$ 112.00	\$ 448.00	\$ 100.00	\$ 400.00	\$ 150.00	\$ 600.00	\$ 90.00	\$ 360.00
28	Concrete Gutter, 6" Thick	SY	560	\$ 116.00	\$ 64,960.00	\$ 123.00	\$ 68,880.00	\$ 125.00	\$ 70,000.00	\$ 125.00	\$ 70,000.00
29	Concrete Driveway Apron, 6" Thick Reinforced	SY	1,500	\$ 60.50	\$ 90,750.00	\$ 67.00	\$ 100,500.00	\$ 75.00	\$ 112,500.00	\$ 68.00	\$ 102,000.00
30	Concrete Sidewalk, 4" Thick	SY	800	\$ 120.00	\$ 96,000.00	\$ 70.00	\$ 56,000.00	\$ 90.00	\$ 72,000.00	\$ 70.00	\$ 56,000.00
31	Detachable Warning Surface	UNIT	14	\$ 325.00	\$ 4,550.00	\$ 280.00	\$ 3,920.00	\$ 250.00	\$ 3,500.00	\$ 287.00	\$ 4,018.00
32	8" x 15" Concrete Vertical Curb	LF	3,800	\$ 21.50	\$ 81,700.00	\$ 31.00	\$ 117,800.00	\$ 28.00	\$ 106,400.00	\$ 28.50	\$ 108,300.00
33	Traffic Stripes, Long-Life Epoxy Resin, 4" Wide	LF	300	\$ 3.80	\$ 1,140.00	\$ 1.25	\$ 375.00	\$ 4.00	\$ 1,200.00	\$ 4.30	\$ 1,290.00
34	Temporary Lanes Safety Stripes 6" Wide, If & Where Directed	LF	3,800	\$ 0.30	\$ 1,140.00	\$ 0.75	\$ 2,850.00	\$ 0.30	\$ 1,140.00	\$ 0.35	\$ 1,330.00
35	Traffic Markings, Thermoplastic	SF	800	\$ 3.10	\$ 2,480.00	\$ 5.00	\$ 4,000.00	\$ 3.25	\$ 2,600.00	\$ 3.50	\$ 2,800.00
36	Regulatory Signs	SF	25	\$ 32.00	\$ 750.00	\$ 44.00	\$ 1,100.00	\$ 60.00	\$ 1,500.00	\$ 35.00	\$ 875.00
37	Signaling, 4" Thick	SY	1,600	\$ 12.00	\$ 19,200.00	\$ 14.00	\$ 22,400.00	\$ 12.10	\$ 19,360.00	\$ 5.00	\$ 8,000.00
38	Sodding	SY	1,600	\$ 6.00	\$ 9,600.00	\$ 12.00	\$ 19,200.00	\$ 10.00	\$ 16,000.00	\$ 10.00	\$ 16,000.00
39	Landscape Stone - Truck Measure, If & Where Directed	TON	25	\$ 100.00	\$ 2,500.00	\$ 110.00	\$ 2,750.00	\$ 150.00	\$ 3,750.00	\$ 100.00	\$ 2,500.00
40	Catch Basin Filter	UNIT	20	\$ 1,225.00	\$ 24,500.00	\$ 350.00	\$ 7,000.00	\$ 250.00	\$ 5,000.00	\$ 125.00	\$ 2,500.00
41	Site Restoration	LS	1	\$ 1.00	\$ 1.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 227,000.00	\$ 227,000.00
42	Stormwater Pump Station Improvements, Operational and Complete	LS	1	\$ 3,312,006.00	\$ 3,312,006.00	\$ 3,084,410.00	\$ 3,084,410.00	\$ 2,905,000.00	\$ 2,905,000.00	\$ 3,948,800.00	\$ 3,948,800.00
43	Project Allowance	Dollar	25,000	\$ 1.00	\$ 25,000.00	\$ 1.00	\$ 25,000.00	\$ 1.00	\$ 25,000.00	\$ 1.00	\$ 25,000.00
44	Allowance for Traffic Directors, Police	Dollar	15,000	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00
45	Allowance for Utility Work	Dollar	120,000	\$ 1.00	\$ 120,000.00	\$ 1.00	\$ 120,000.00	\$ 1.00	\$ 120,000.00	\$ 1.00	\$ 120,000.00
46	Allowance for LTMVA Tipping Fees	Dollar	900,000	\$ 1.00	\$ 900,000.00	\$ 1.00	\$ 900,000.00	\$ 1.00	\$ 900,000.00	\$ 1.00	\$ 900,000.00
BASE BID TOTAL				\$	7,026,450.00	\$	7,388,225.00	\$	7,547,250.00	\$	8,267,555.00



Mr. James Ridgway
Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at manager@townshipoflower.org

Your Reference
Roseann Avenue Roadway
and Utility Improvements,
Contract M-10

Report on Bids
Roseann Avenue Roadway and Utility Improvements
Contract No. M-10 REBID

Our Reference
363798
394700

April 30, 2018

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

Dear Mr. Ridgway:

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

On April 25, 2018 at 10:00 a.m. sealed bids were received for the above referenced project. Ten (10) contractors picked up bid documents during the bidding period with four (4) contractors submitting a bid for the project.

We have reviewed the prices and amounts provided in the bids and have summarized our findings below:

Bidder's Name	Total Bid
Agate Construction Co., Inc.	\$7,026,450.00
Mathis Construction Co., Inc.	\$7,388,225.00
Mount Construction Co., Inc.	\$7,547,250.00
Perna Finnigan, Inc.	\$8,267,555.00

The close range of the majority of bids indicate that the bid was competitive and that the low bid is favorable to the Township.

Subject to the availability of Township funds and a review of the bid/contract documents, forms and required Contractor submissions by the Township Purchasing Agent, we recommend that the Township award a contract to Agate Construction Co., Inc. of Ocean View, NJ in the amount of \$7,026,450.



Should you have any questions or require additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink that reads "Mark R. Sray".

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

cc: Julie Picard, Clerk (via email)
Margaret A. Vitelli, RPPS, QPA, Purchasing Agent (via email)
Colleen Crippen, Coordinator of Federal and State Aid (via email)
Gary Douglass, CPWM, Public Works Superintendent (via email)
Mark Blauer, Blauer Associates (via email)

PW363798\B-Bidding\Bid Report\Rebid\M-10 - REBID - Report on Bids.docx

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-163

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, state of New Jersey that a payment due to Deborah VanMourik in the amount of \$ 6,149.48 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER
RETIREMENT PAYOUT ANALYSIS

DATE:

EMPLOYEE: VanMourik, Deborah
 DATE OF RETIREMENT 5/1/2018
 DATE OF PAYMENT:
 RESOLUTION #:

Annual Salary:	\$50,655.96
Hourly Rate:	\$27.83
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	1.00	27.83	27.83
Personal	1.40	27.83	39.07
Sick	162.58	27.83	4,524.99
Vacation	55.96	27.83	1,557.57
	220.94		
Terminal Leave Payout			\$6,149.48

	(A)	(B)	(C)	(B * C)	(E)	A + D - E	
	Carryover	Annual	17 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	1.00			0.00		1.00	
Personal	3.25	28.00	0.33	9.15	11.00	1.40	contract max 840 hours
Sick	128.25	105.00	0.33	34.33	0.00	162.58	
Vacation	85.25	175.00	0.33	57.21	86.50	55.96	
Total	217.75	308.00	0.98	100.69	97.50	220.94	

Accrual and time used are current to 4/30/18 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-164

Title: APPROVAL OF CHANGE ORDER #6 FOR ADDITIONAL WORK – CONSTRUCTION PHASE SERVICES – FOR THE ROSEANN AVENUE/BAYSHORE ESTATES DRAINAGE AND STORMWATER MANAGEMENT IMPROVEMENTS PROJECT

WHEREAS, Mott MacDonald has been approved by Resolution #2015-321 for \$559,150.00 to provide Professional Services for the Roseann Avenue/Bayshore Estates Drainage and Stormwater Management Improvement Project and Change orders number 1 through 5 have been approved and renumbered as per Resolution #2018-107 making the total contract total \$ 635,075.00; and

WHEREAS, due to several construction related issues that came up during the design of the project the proposed construction contract period has been changed to a 360 calendar day period with potential 10-hour days of on-site full time inspection; and

WHEREAS, Mott MacDonald had provided a proposal requesting tasks 3,4 and 5 of the original contract be revised as per the attached agreement; and

WHEREAS, the Township Council desires to approve the additional services and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: _____

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #6 for additional costs of tasks 3,4 and 5 attached hereto in the amount of \$140,000 (task 3 \$41,600 / task 4 \$95,400 / task 5 \$3,000) for Mott MacDonald is hereby approved and the contract total is now increased to \$775,075.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and 5 rows: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk



Mr. Gary Douglass, Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at gdouglass@townshipoflower.org

Your Reference
Roseann Avenue Roadway
and Utility Improvements,
Contract M-10

Our Reference
364711
364712

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

**Additional Work Proposal – Construction Phase Services
Roseann Avenue Roadway and Utility Improvements Project (Phase 1)
Contract M-10
Township of Lower, Cape May County, New Jersey**

April 25, 2018

Dear Mr. Douglass:

As you are aware the Township authorized Mott MacDonald on November 2, 2015 (Township Resolution No. 2015-321, Mott MacDonald proposal dated October 30, 2015) to complete the professional engineering services required for the roadway and utility improvements for Phase 1 of Roseann Avenue.

Mott MacDonald has completed Tasks 1 and 2 of our original proposal and we are moving into the construction administration and inspection phase of the project (Mott MacDonald's scope of work identified as Tasks 3, 4 & 5 in the aforementioned proposal and authorization).

The construction phase costs identified in Tasks 3, 4 and 5 of our 2015 proposal were based on pre-survey and pre-design assumptions and understanding of the project goals and an anticipated project schedule. More specifically, the scope of work and costs included in our proposal were based on a two hundred and seventy (270) calendar day construction contract period with one hundred ninety (190) 8-hour days of full time on-site inspection.

Due to the several construction related issues that came up during the design of the project the proposed construction contract period has been changed to a three hundred sixty (360) calendar day period with potential 10-hour days of full time on-site inspection.

Mott MacDonald is respectfully requesting the Township's consideration for approval of a cost amendment which will allow the Township to compensate our firm for the additional professional engineering services required, as discussed above, in relation to the construction phase of this project.

We have provided (in italicized and half-toned format) the original language and costs included in our 2015 proposal as well as our request for additional fees under each Task.

Task 3 **Construction Administration Services**

Mott MacDonald will provide the following services under Task 3:

- *Following Bid and Award Mott MacDonald will revise the contract bid documents (plans, contract documents and specifications) to incorporate all clarifications and addendum details issued during the bidding process.*
- *Prepare Pre-Construction meeting agenda, coordinate and attend pre-construction meeting and prepare meeting minutes;*
- *Perform shop drawing review of construction materials to be submitted by Contractor;*
- *Prepare Contractor's applications for payment;*
- *Provision of contract and construction oversight by the Project Manager and other licensed engineers in the various disciplines required.*

We propose to complete the scope of work outlined above (Task 3) for the lump sum amount of \$118,100.

Due to the changes described in the introduction Mott MacDonald is requesting an adjustment of \$41,600 for the additional work included under Task 3 for a revised total cost of **\$159,700**.

Task 4 **Construction Observation Inspections**

Mott MacDonald will provide the following services under Task 4:

- *Perform full time inspection of the construction to be performed by the Contractor. It is assumed that the construction contract period for this project will be two hundred and seventy (270) calendar days with an anticipated one hundred ninety (190) 8-hour days of full-time on-site inspection. Our inspectors are certified National Institute for Certification in Engineering Technologies (NICET) Level III/IV inspectors who have provided construction observation on various municipal infrastructure projects;*
- *Inspect contractor's work on a daily basis, ensure compliance with materials being incorporated into the project, and verify that construction practices comply with requirements of specifications and plans. Keep representatives of the Township informed of progress and potential issues;*
- *Maintain project documentation. Keep daily contract diary, author daily inspection reports and keep construction plans updated with daily as-built information recorded. Maintain log of working days and weather conditions;*
- *During construction: take appropriate progress photographs to document conditions and issues. Review monthly, contractor submitted work schedules and provide comments to the Township. Monitor work to ensure that work progresses is in agreement with staging plans, work schedules and overall contract requirements;*
- *Verify that materials and construction techniques comply with contract requirements;*

- *Coordinate and communicate on daily basis with area residents. Advise of immediate and future construction schedule and potential disruption of traffic flow, access to property, etc. Coordinate with the contractor and the Township to keep disruption to public at minimum;*
- *Maintain daily pay book of contract pay quantities. Meet with contractor and agree on monthly pay requisition quantities. Verify requisition forms, quantities and timely submission to the Township for processing;*
- *Monitor work progress. Record any changes in contract conditions and advise owner. Keep records of potential extra work/claim situations and/or contract reductions/credits. Prepare periodic change orders and justification thereto;*
- *Prepare punch list of items requiring attention for contract closeout;*
- *Measure and agree on as-built quantities with contractor; and*
- *Perform final inspection and project closeout services.*

Based on the anticipated construction period and the assumptions identified above, we anticipate a budget of \$170,600 for (Task 4) will be required for construction inspection services.

Estimated Expenses for Task 4

<u>Labor</u>	<u>Personnel</u>	<u>Rate</u>	<u>Total</u>
1,520 hours	NICET III/IV Inspector	\$107.58	\$163,522
Expenses (Mileage, Printing, Equipment, etc.)			\$7,078
Total			\$170,600

Due to the changes described in the introduction, Mott MacDonald is requesting an adjustment of \$95,400 for the additional work included under Task 4.

Revised Estimated Expenses for Task 4

<u>Labor</u>	<u>Personnel</u>	<u>Rate</u>	<u>Total</u>
2,500 hours	Inspector	\$104	\$260,000
Expenses (Mileage, Printing, Equipment, etc.)			\$6,000
Total			\$266,000

The revised scope of work for Task 4 has been based on a three hundred and sixty (360) calendar day construction contract with an anticipated two hundred and fifty (250) 10-hour days of full-time on-site inspection. However, we have no control over the contractor's performance of the construction work and we will notify the Township when billings reach 80 percent of the construction observation budget and advise on whether the remaining funds are adequate to complete the work and, if not, how much additional funds will be necessary to complete the work.

Task 5 Electrical/Structural/Mechanical Specialty Inspections

Mott MacDonald will provide the following services under Task 5:

- Perform specialty inspections (electrical, structural, mechanical) of specific construction activities as required during the construction phase of the project; and
- Coordinate specialty inspections with the lead inspector and project manager.

Based on the anticipated construction items that will require specialty inspections, we anticipate a **budget of \$7,500** for (Task 5) will be required for construction inspection services.

Estimated Expenses for Task 5

<u>Labor</u>	<u>Personnel</u>	<u>Rate</u>	<u>Total</u>
16 hours	Electrical Inspector	\$143.50	\$2,296
16 hours	Structural Inspector	\$115.50	\$1,848
16 hours	Mechanical Inspector	\$115.50	\$1,848
Expenses (Mileage, Printing, Equipment, etc.)			\$1,508
Total			\$7,500

Due to the changes described in the introduction, Mott MacDonald is requesting an adjustment of \$3,000 for the additional work included under Task 5.

Revised Estimated Expenses for Task 5

<u>Labor</u>	<u>Personnel</u>	<u>Rate</u>	<u>Total</u>
24 hours	Electrical Inspector	\$153.50	\$3,684
24 hours	Structural Inspector	\$123.50	\$2,964
16 hours	Mechanical Inspector	\$123.50	\$1,976
Expenses (Mileage, Printing, Equipment, etc.)			\$1,876
Total			\$10,500

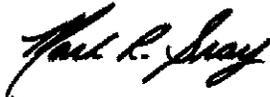
Revised Fee Summary

<u>Scope of Work</u>	<u>Description</u>	<u>Payment Method</u>	<u>Original Authorization</u>	<u>Additional Cost</u>	<u>Revised Cost</u>
Task 3	Construction Administration Services	Lump Sum	\$118,100	\$41,600	\$159,700
Task 4	Construction Observation Inspections	Reimbursable (as incurred)	\$170,600	\$95,400	\$266,000
Task 5	Electrical, Structural and Mechanical Specialty Inspections	Reimbursable (as incurred)	\$7,500	\$3,000	\$10,500
TOTAL			\$296,200	\$140,000	\$436,200

In summary, Mott MacDonald is respectfully requesting a cost amendment in the amount of \$140,000 for additional construction phase services for the project as detailed above. Should you have any questions regarding the above information or should you wish to discuss this request in more detail, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC



Mark R. Sray, PE, CME
 Senior Associate
 T 609.465.9377
 mark.sray@mottmac.com

cc: Jim Ridgway, Township Manager (via email)
 Julie Picard, Township Clerk (via email)
 Cathleen Marcelli, PE, CME, Vice President, Mott MacDonald

PW\1363798\Proposal\Phase 1 Amendment\gd0425.18-Proposal-Roseann Avenue Phase 1-Additional Work.docx

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-165

Title: APPROVAL OF CHANGE ORDER #1 EXTENSION TO ORIGINAL CONTRACT PERIOD TO ASPHALT PAVING SYSTEMS, INC FOR THE BEACH DRIVE PEDESTRIAN SAFETY IMPROVEMENTS PROJECT

WHEREAS, Asphalt Paving Systems, Inc. was award the Bid for the Beach Drive Pedestrian Safety Improvement Projects on January 3, 2018 by Resolution #2018-42; and

WHEREAS, due to certain events beyond the contractors control, the contractor is requesting additional time for the completion of the project, bringing the completion date to June 8, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order#1 attached hereto for the Extension of the completion date bring the new completion date to June 8, 2018 is hereby approved.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk



Gary Douglass, CPWM
Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at gdouglass@townshipoflower.org

Your Reference
Beach Drive Pedestrian
Safety Improvements,
Contract M-12

Our Reference
384179

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

Change Order No. 1
Beach Drive Pedestrian Safety Improvements, Contract M-12
Township of Lower, Cape May County

April 30, 2018

Dear Mr. Douglass:

Please find enclosed herewith three (3) signed copies of Change Order No. 1 for the above referenced project.

Change Order No. 1 includes an extension to the original contract period. This change order results in an addition to the Contract Period of twenty-five (25) calendar days and upon execution of this change order the revised Contract Period will be one hundred forty-five (145) calendar days and the revised Contract Completion Date will be June 8, 2018. Once signatures have been obtained please return two (2) copies of Change Order No. 1 to our office.

Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink that reads 'Mark R. Sray'.

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Manager (via email)
Julie Picard, RMC, Municipal Clerk (via email)
Margaret Vitelli, RPPS, QPA, Purchasing Agent (via email)
Bernie Kirkland, Mott MacDonald (via email)
Don Potter, Asphalt Paving Systems, Inc. (via email)

CONTRACT CHANGE ORDER

CHANGE ORDER NO.: 1	DATE: April 27, 2018
<u>Project Description</u> Beach Drive Pedestrian Safety Improvements, Contract No. M-12 Township of Lower, Cape May County	

REASON FOR CHANGE ORDER: See Below.					
Item No.	Description	Quantity	Unit Price	Additions	Deductions
1	Time Extension (see attached letter)				
Sub-Total:				\$0.00	\$0.00
Total Change Order No. 1 Value:					\$0.00

ACCEPTED:


 Asphalt Paving Systems, Inc. 5/1/18
 Date

APPROVAL RECOMMENDED:


 Mott MacDonald 4/30/18
 Date

APPROVED:


 Township of Lower 5/1/18
 Date

ORIGINAL CONTRACT BID PRICE:

\$1,967,700.00

ORIGINAL CONTRACT PERIOD:

120 Calendar Days

ORIGINAL CONTRACT COMPLETION DATE:

May 14, 2018

CHANGE ORDER:

NO. 1: +25 Calendar Days

REVISED CONTRACT PERIOD:

145 Calendar Days

REVISED CONTRACT COMPLETION DATE:

June 8, 2018



P.O. Box 530 ◦ Hammonton NJ 08037
Phone (609) 561-4161 ◦ Fax (609) 561-0920

April 27, 2018

Mark Sray
Mott MacDonald
211 Bayberry Drive, Suite 1A
CMCH, NJ 08210

RE: Beach Drive Pedestrian Safety Improvements

Dear Mark:

Due to certain events beyond our control, we are requesting additional time be added to our contract. Utility work was late starting on the project as the results of our test holes required redesign of the storm systems and delayed ordering of storm sewer materials. Although we anticipate a certain amount of inclement weather, the high number of storms through March and the beginning of April forced us to keep adjusting our schedule and time was lost with clean up and regrading work. Lastly, the township has added additional work to our contract. Based on these factors, we are requesting an additional 25 days be added to our contract.

As discussed, the following is our anticipated schedule for completion of the project:

Concrete Work Franklin to Lincoln	Complete by 5/18
Pulverization and Base Paving Emerson to Holmes	Complete by 5/11
Pulverization and Base Paving Holmes to Lincoln	Complete by 5/25
Landscape Restoration and HMA Driveways	Complete by 5/25
Surface Course/Line Striping/Signage	Complete by 6/8

Should you have any questions, please give me a call.

Very Truly Yours,


Donald T. Potter
Project Engineer

DTP/tp
By EMAIL

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-166

Title: APPROVAL OF CHANGE ORDER #2 FOR ADDITIONAL INSPECTION HOURS TO MOTT MACDONALD FOR THE BEACH DRIVE PEDESTRIAN SAFETY IMPROVEMENT PROJECT

WHEREAS, Mott MacDonald was awarded a professional service contract in the amount of Not To Exceed \$175,420.00 on April 3, 2017 by Resolution #2017-121 to provide Engineering Services for the Beach Drive Pedestrian Safety Improvement Project; and

WHEREAS, Mott MacDonald has provided a quote with a request, attached hereto, for additional inspection hours (88) in the amount of \$9,504.00 to provide inspection services required to complete the project inspections.

WHEREAS, the Township Council desires to approve the additional inspection hours requested and the CFO has certified the availability of funds as evidenced by her signature:

Appropriation: _____

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #2 attached hereto in the amount of \$9,504.00 for Mott MacDonald is hereby approved and the contract total is now increased to \$189,174.00.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

jpocard

From: gdouglass
Sent: Tuesday, May 01, 2018 10:21 AM
To: jpocard
Subject: Fwd: Beach Drive Inspection Hours

Sent from my iPhone

Begin forwarded message:

From: "Sray, Mark R" <Mark.Sray@mottmac.com>
Date: April 25, 2018 at 4:14:18 PM EDT
To: gdouglass <gdouglass@townshipoflower.org>
Subject: Beach Drive Inspection Hours

Gary,

It looks like we have 184 hours left on the project with time spent through 4/20. Assuming 40 hours/week this would take us through May 23th. That leaves the 24th, 25th, 29th, 30, 31st, 1st, 4th, 5th, 6th, 7th and 8th that would need to be covered or 11 days (88 hours) of additional inspection time. Bernie's rate is \$108. We are requesting a budget amendment of \$9,504 to provide inspection services to complete the project inspection. Let me know if you need anything else.

Thanks,

Mark

Mark R. Sray, PE, CME
Principal Project Manager

T +1 (609) 465 9377 D +1 (609) 536 6301 F +1 (609) 465 5270
mark.sray@mottmac.com



Mott MacDonald
211 Bayberry Drive
Suite 1A
Cape May Court House NJ 08210
United States of America

[Website](#) | [Twitter](#) | [LinkedIn](#) | [Facebook](#) | [YouTube](#)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-167

Title: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com and sell the Township surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com and sell the surplus property as indicated on Schedule A, attached hereto, on an online auction website.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

Printers	Location	FA#
HP Laserjet Pro 200 Color	Police-Biersbach	2706
HP Office Jet Pro X576DW	Police-Detectives	3816
HP Laserjet Pro P1505	Police-Room 141	3431
HP Deskjet 960C	Police	
HP Laserjet Pro MFP M476DN	Police-Detectives	3111

Computers (Lot #1)

Optiplex 990	Police	2549
Optiplex 990	Police	2548
Optiplex 990	Police	2551
Optiplex 780	Police	2495
Optiplex 780	Police	2508
Optiplex 780	Police	2492
Optiplex 780	Police	2493
Optiplex 910	Police	2797
Optiplex 760	Police	2441
Optiplex 755	Police	2403
Optiplex 755	Police	2402

Miscellaneous

Server Rack	Police	3496
Battery Back Up	Police	
Over head projector (3M)	Police	
Over head projector (Da-lite)	Police	
Switches for Server Rack (5)	Police	

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-168

Title: **AUTHORIZATION FOR REFUND OF TAXES**

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be, and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
131	13	Wells Fargo	Paid by Title Co	\$ 515.24
494.16	4	Core Logic	Paid by Title Co	\$ 746.63

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

April 27, 2018
03:24 PM

Lower Township
Tax Account Detail Inquiry

BLQ: 494.16 4.
Owner Name: FEDERAL NATIONAL MORTGAGE ASSOC
Tax Year: 2018 to 2018
Property Location: 5 CARLTON DRIVE

Tax Year: 2018	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	746.63	746.63	0.00	0.00	1,493.26
Payments:	746.63	1,493.26	0.00	0.00	2,239.89
Balance:	0.00	746.63-	0.00	0.00	746.63-

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2018 Prin Balance
								1,493.26		1,493.26
		Original Billed								
01/29/18	1	Payment	001	CORELOGIC	CK	24668 499	660	746.63	0.00	746.63
04/25/18	2	Payment	001	SHORE TTL	CK	25106 32	TOY	746.63	0.00	0.00
04/27/18	2	Payment	001	CORE LOGIC	CK	25127 1790	660	746.63	0.00	746.63-

Total Principal Balance for Tax Years in Range: 746.63-

May 2, 2018
09:31 AM

Lower Township
Tax Account Detail Inquiry

BLQ: 131. 13. Tax Year: 2018 to 2018
Owner Name: HELLINGER, DONALD & CHERYL Property Location: 134 W DELAWARE PARKWAY

Tax Year: 2018	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	515.24	515.24	0.00	0.00	1,030.48
Payments:	515.24	1,030.48	0.00	0.00	1,545.72
Balance:	0.00	515.24-	0.00	0.00	515.24-

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2018 Prin Balance
								1,030.48		1,030.48
		Original Billed								
02/01/18	1	Payment	001	WELLS FARGO	CK	24706 82	672	515.24	0.00	515.24
04/11/18	2	Payment	001	title co	CK	25035 14	TOY	515.24	0.00	0.00
04/18/18	2	Payment	001	wells fargo	CK	25070 24	672	515.24	0.00	515.24-

Total Principal Balance for Tax Years in Range: 515.24-

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-169

Title: RESOLUTION CONSENTING TO THE PROPOSED CAPE MAY COUNTY WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT

WHEREAS, the Lower Township Council desires to provide for the orderly development of wastewater facilities within Lower Township; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, conform with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure through the WQMP rules at N.J.A.C. 7:15-3.5 as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment publicly noticed in the New Jersey Register on March 9, 2018 for the Cape May County Water Quality Plan has been prepared by Alan Miller.

NOW, THEREFORE, BE IT RESOLVED on this 7th day of May, 2018, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that:

1. The Lower Township Council hereby consents to the CMC WQM amendment, publicly noticed on March 9, 2018, prepared by Alan Miller for the purpose of its incorporation into the applicable WQM plan.
2. This consent shall be submitted to the NJDEP pursuant to N.J.A.C. 7:15-3.5(g)6.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk



HylandLevin ^{LLP}
ATTORNEYS AT LAW

Richard M. Hluchan
Direct 856.355.2999
hluchan@hylandlevin.com

Council Manager
MVA
Scholar
Planning Hyland Levin LLP
6000 Sagemore Drive, Suite 6301
Marlton, NJ 08053-3900
main 856.355.2900
fax 856.355.2901
www.hylandlevin.com

April 10, 2018

Via Certified Mail, R.R.R.

RCVD APR 12 '18

Julie Picard, Township Clerk
Lower Township
2600 Bayshore Road
Villas, NJ 08251

*PORTSMOUTH Rd
+ ROCKPOH DRIVE*

Re: Nagel Property
Block: 753.18, Lot(s) 2 (portion)
Lower Township, Cape May County
Cape May County Wastewater Management Plan
Cape May County Water Quality Management Plan (WQMP)
Program Interest No.: 435464
Activity No.: AMD170001
Site Specific Amendment Notice of Public Comment Period

Dear Ms. Picard:

The purpose of this letter is to request a written statement of consent for the above-referenced site specific amendment to the Cape May County WQM Plan. The WQMP rules at N.J.A.C. 7:15-3.5(g)6 require an amendment applicant to request a written statement of consent from all identified governmental entities, sewerage agencies, and BPU related sewer and water utilities that may be affected by, or otherwise have a substantial interest in, approval of the amendment proposal. In consideration of this requirement, you are hereby requested to issue a statement of consent from the municipality in support of the proposed WQMP amendment attached to this letter. A statement of consent by a governmental unit shall be in the form of a resolution by that unit's governing body and is due within 60 days of your receipt of this letter. A "model" resolution is enclosed with this letter to provide an example of the language the Department considers sufficient to express a position regarding a proposed amendment.

Should the governing body determine that it does not support the amendment proposal, it may submit a resolution to that effect, which shall specify, in writing, all reasons for objection to the amendment proposal. A copy of the resolution should be sent to me as well as to the New Jersey Department of Environmental Protection, Office of Water Resources Management Coordination, P.O. Box 420, Mail Code 401-02A, 401 East State Street, 3rd Floor, Trenton, New Jersey 08625-0420.

Julie Picard, Township Clerk
Lower Township
April 10, 2018
Page 2

Please be advised that if you do not submit the requested resolution, the DEP retains the option to adopt the proposed amendment without your resolution for consideration. Therefore, it is in your best interest to submit a resolution defining your position so that the Department may fully consider the impacts to all affected and substantially interested entities in its decision regarding adoption of the amendment proposal.

If you have any questions on this matter, please call me at 856-355-2999.

Very truly yours,



Richard M. Hluchan

RMH/aye

Enclosure

cc: Avi Argaman (w/o enc., via e-mail)

PUBLIC NOTICE

ENVIRONMENTAL PROTECTION

OFFICE OF WATER RESOURCES MANAGEMENT COORDINATION

Proposed Amendment to the Cape May County Water Quality Management Plan

Public Notice

Take notice that the New Jersey Department of Environmental Protection (Department) seeks public comment on a proposed amendment to the Cape May County Water Quality Management (WQM) Plan. This amendment proposal (Program Interest No. 435464, Activity No. AMD170001), identified as "Nagel Property," submitted by Richard Hluchan, Esq. on behalf of Milton and Patricia Nagel, would expand the sewer service area (SSA) of the Lower Township Municipal Utilities Authority Sewage Treatment Plant by 0.07 acres to allow for the construction of a four-bedroom single family home. The proposed project site is in Lower Township, Cape May County, on a portion of Block 753.18, Lot 2, south of the intersection of Portsmouth Road and Rockport Drive. As the site is located within a coastal fringe planning area, the applicant seeks a Water Quality Management Plan amendment under the infill exemption pursuant to N.J.A.C. 7:15-4.4(f)2. N.J.A.C. 7:15-1.5 defines infill development as the development of undeveloped or underdeveloped land in an area that is contiguous to and substantially surrounded by developed land that is served by as wastewater treatment facility as of November 7, 2016, and that will generate less than or equal to 8,000 gallons per day (gpd). Further, N.J.A.C. 7:15-4.4(f)2 provides that Coastal Environmentally Sensitive Planning Areas shall not be identified as eligible for SSA, unless documentation is provided demonstrating that their inclusion is necessary to accommodate infill development or as necessary to create a linear boundary that coincides with recognizable geographic, political, or environmental features depicted in Department GIS coverages. The northern, eastern, and western boundaries of the area proposed for SSA are substantially and significantly developed and are served by the Lower Township Municipal Utilities Authority Sewage Treatment Plant. Further, the

proposed SSA would add 300 gpd to the SSA. Accordingly, the Department has determined that the proposed amendment qualifies as infill development. This proposed amendment has been reviewed in accordance with the Water Quality Management Planning rules at N.J.A.C. 7:15 and represents the Department's decision to proceed further with the amendment application as provided in N.J.A.C. 7:15-3.5(g)5.

Pursuant to N.J.A.C. 7:15-4.4(d), sewer service may only be provided to areas that are not identified as environmentally sensitive areas (ESAs), certain coastal planning areas, or areas subject to US Environmental Protection Agency (EPA) 201 Facilities Plan grant conditions, except as otherwise provided at N.J.A.C. 7:15-4.4(i) through (l).

Pursuant to N.J.A.C. 7:15-4.4(e), ESAs are any contiguous area, based on a composite Geographic Information System (GIS) analysis, of 25 acres or larger consisting of any of the following features alone or in combination: areas mapped as threatened and endangered wildlife species habitat as identified on the Department's Landscape Maps of Habitat for Endangered, Threatened or Other Priority Wildlife (Landscape Maps) as Rank 3, 4, or 5; Natural Heritage Priority Sites; Category One waters designated in the Department's Surface Water Quality Standard, N.J.A.C. 7:9B, based on the Department's maps of such waters and their corresponding 300 foot riparian zone based upon the Flood Hazard Area Control Act Rules, N.J.A.C. 7: 13; and wetlands as mapped pursuant to N.J.S.A. 13:19A-1 and 13:9B-25.

Pursuant to N.J.A.C. 7:15-4.4(d), areas shall only be eligible for SSA if they are not identified as ESAs, such as threatened and endangered wildlife species habitat identified pursuant to N.J.A.C. 7:15-4.4(e)1. Areas identified by the Landscape Maps as being suitable habitat for threatened and endangered species Ranks 3 (State threatened), Rank 4 (State endangered), or Rank 5 (Federal endangered or threatened) are not to be included in proposed SSAs except as provided under N.J.A.C. 7:15-4.4(i) through (l). To evaluate areas mapped as threatened or endangered wildlife habitat pursuant to N.J.A.C. 7:15-4.4(e)1, the Department utilized its Landscape Maps, version 3.3 at

<http://www.nj.gov/dep/gis/listall.html>, and determined that the site is mapped as Rank 4 habitat for Bald Eagle, Red Shouldered Hawk, Black Crowned Night Heron, and Cattle Egret.

The Department previously reviewed a Coastal General Permit application for the project and determined that the project as proposed would not result in adverse impacts to endangered or threatened species or their habitat provided that the proposed project preserved woody vegetation between the proposed home and the adjacent marsh habitat. Based on the above finding, the amount of habitat being impacted and the life-history characteristics of the species documented for the site which are listed above, the Department does not believe that the project site is critical to the survival of a local population of endangered or threatened species.

Pursuant to N.J.A.C. 7:15-4.4(d), areas shall only be eligible for SSA if they are not identified as ESAs, such as Natural Heritage Priority sites identified pursuant to N.J.A.C. 7:15-4.4(e)2. Areas mapped as Natural Heritage Priority Sites are not to be included in proposed SSAs, except as provided under N.J.A.C. 7:15-4.4(i) through (l). To evaluate areas mapped as Natural Heritage Priority Sites pursuant to N.J.A.C. 7:15-4.4(e)2, the Department utilized its GIS data at <http://www.nj.gov/dep/gis/listall.html>. There are no Natural Heritage Priority Sites located on the subject site.

Pursuant to N.J.A.C. 7:15-4.4(d), areas shall only be eligible for SSA if they are not identified as ESAs, such as Category One waters and their corresponding 300-foot riparian zones pursuant to N.J.A.C. 7:15-4.4(e)3. Areas identified as Category One waters and their corresponding 300-foot riparian zones are not to be included in SSAs, except as provided under N.J.A.C. 7:15-4.4(i) through (l). To evaluate the existence of Category One waters and their corresponding 300-foot riparian zones pursuant to N.J.A.C. 7:15-4.4(e)3, the Department utilized its GIS data at <http://www.nj.gov/dep/gis/listall.html>. There are no Category One waters or corresponding 300-foot riparian zones located on the subject site.

Pursuant to N.J.A.C. 7:15-4.4(d), areas shall only be eligible for SSA if they are not identified as ESAs, such as mapped wetlands pursuant to N.J.A.C. 7:15-4.4(e)4. Areas mapped as wetlands pursuant to

N.J.S.A. 13:9A-1 and 13:9B-25 are not to be included in proposed SSAs, except as provided under N.J.A.C. 7:15-4.4(i) through (l). To evaluate the existence of mapped wetlands pursuant to N.J.A.C. 7:15-4.4(e)4, the Department utilized its GIS data at <http://www.nj.gov/dep/gis/listall.html> and identified wetlands on the subject site. Pursuant to N.J.A.C. 7:15-4.4(j)3, the applicant provided a CAFRA Amelioration Permit File No. 0505-15-0003.1 APL150001, which addresses impacts to wetlands and requires a conservation easement for 4,004 square feet of wetlands on the property.

Pursuant to N.J.A.C. 7:15-4.4(d), areas shall only be eligible for SSA if they are not identified as coastal planning areas pursuant to N.J.A.C. 7:15-4.4(f). Areas mapped as Coastal Fringe Planning Areas, Coastal Rural Planning Areas, and Coastal Environmentally Sensitive Planning Areas are not to be included in SSA, except, as provided under N.J.A.C. 7:15-4.4(f)1 and 2, to abate an existing imminent public health and safety issue, to accommodate infill development or as necessary to create a linear boundary that coincides with recognizable geographic, political, or environmental features depicted in the Department's GIS coverage. To evaluate the existence of any coastal planning areas identified in N.J.A.C. 7:15-4.4(f), the Department evaluated the presence of coastal planning areas identified on the CAFRA Planning Map available at <http://www.nj.gov/dep/gis/install.html>. The subject site is located within a Coastal Fringe Planning Area. As described above, the proposed sewer service area will accommodate infill development as provided under N.J.A.C. 7:15-4.4(f)2.

Pursuant to N.J.A.C. 7:15-4.4(d), areas shall only be eligible for SSA if they are not identified as areas subject to 201 Facilities Plan grant conditions pursuant to N.J.A.C. 7:15-4.4(g). Areas with Federal 201 grant limitations that prohibit the extension of sewers into specified ESAs are excluded from SSA, unless documentation can be provided demonstrating that a mapping revision or waiver has been obtained from EPA, as provided under N.J.A.C. 7:15-4.4(g). To evaluate the existence of 201 Facilities Plan grant conditions that prohibit the expansion of SSA to ESAs, the Department reviewed the EPA list of New Jersey Counties with ESA Grant Conditions at <https://www.epa.gov/npdes-permits/environmentally->

sensitive-area-esa-grant-condition-waiver-program-region-2. There are no 201 Facilities Plan grant conditions for the proposed project site.

Pursuant to N.J.A.C. 7:15-4.4(h)1 and (h)2, the Department shall consider in the delineation of areas eligible for sewer service, the land uses allowed in zoning ordinances and future land uses shown in municipal or county master plans. On January 5, 2017, the Lower Township Board of Adjustment issued Resolution 16-36-ZBA granting a variance to allow construction of the proposed single-family home. In a December 15, 2017 e-mail, the Cape May County Planning Board stated that it would not offer a position on the proposed project. Based on this approval and the incorporated endorsements, the Department has determined that the proposed project is consistent with local zoning and the county and local master plans.

Pursuant to N.J.A.C. 7:15-3.5(j)2, for projects that propose to add 100 or more acres to the SSA, or where the additional SSA would generate 20,000 gallons per day (gpd) or more of wastewater, the applicant must prepare a modification to the wastewater treatment capacity analysis to include the proposed project or activity, pursuant to N.J.A.C. 7:15-4.5(b). The proposed project plans to add 0.07 acres to the SSA, and the projected wastewater flow for the proposed project to be received by the Lower Township Municipal Utilities Authority Sewage Treatment Plant is 300 gpd, based on flow calculated pursuant to N.J.A.C. 7:14A-23.3. Therefore, no wastewater treatment capacity analysis is required for this proposed amendment.

This notice is to inform the public that a plan amendment has been proposed for the Cape May County WQM Plan. All information related to the WQM Plan and the proposed amendment is located at:

Cape May County Planning Department

4 Moore Road

Cape May Court House, NJ 08210

AND

NJ Department of Environmental Protection
Office of Water Resources Management Coordination
P.O. Box 420, Mail Code 401-02A
401 East State Street,
Trenton, New Jersey 08625-0420

The Department's file is available for inspection through the Open Public Records Act. Requests can be made on-line at <http://www.nj.gov/dep/opra/>.

Interested persons may submit written comments on the proposed amendment to the WQM Program Docket, at the Department address cited above. Comments should reference Program Interest No. 435464, Activity No. AMD170001 and must be submitted within 30 days of the date of this public notice or within 15 days of the last public hearing, as described below. A copy should be sent to:

Mr. Kevin Thomas
Cape May County Department of Health
4 Moore Road
Cape May Court House, NJ 08210

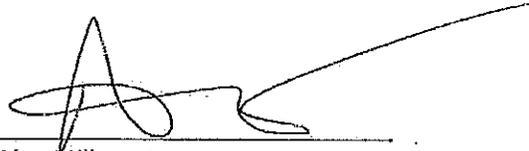
AND

Mr. Richard Hluchan
Hyland Levin LLP
6000 Sagemore Drive – Suite 6301
Marlton, NJ 08053

Interested persons may request in writing that the Department hold a non-adversarial public hearing on the amendment or extend the public comment period in this notice. Such request should reference Program Interest No. 435464, Activity No. AMD170001 and must demonstrate sufficient public interest for the public hearing or extension of the comment period, as defined under N.J.A.C. 7:1D-5.2(d).

The request must be submitted within 30 days of the date of this notice to the WQM Program Docket at the Department address cited above. Should the Department decide to hold a public hearing, notice of said hearing and the revised comment period's closing date will be published in a future New Jersey Register. If a non-adversarial public hearing for the amendment is held, the public comment period provided by this notice shall close 15 days after the last public hearing. All comments submitted prior to the close of the comment period shall be considered by Cape May County and the Department in reviewing the amendment request.

Sewer service is not guaranteed by this amendment. This proposed amendment represents only one part of the permit process and other issues may need to be addressed. Inclusion in the sewer service area as a result of the approval of this amendment does not eliminate the need to obtain all necessary permits, approvals or certifications required by any Federal, State, County or municipal review agency with jurisdiction over this project/activity.



Alan Miller, Manager
Office of WRM Coordination
Department of Environmental Protection

3/9/12
Date



Nagel Property WQMP Amendment

Lower Twp, Cape May

PI 435464 AMD170001

Block 753.18 Lot 2 (portion)

Orange outlined area is proposed project site

Yellow shaded area is adopted sewer service area

Magenta shaded area is proposed sewer service area



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-170

Title: **RENEWAL OF 2018 CAMPGROUND LICENSE**

WHEREAS, Holly Shores Camping Resort has applied for renewal of their Campground License; and

WHEREAS, the applicant has paid the required license fee.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Campground License for the following is hereby renewed for the period of April 1, 2018 through March 31, 2019 subject to all real estate taxes being current.

David & Margaret Robinson

t/a Holly Shores Camping Resort

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-171

Title: ISSUANCE OF ICE CREAM PEDDLING AND ICE CREAM SALESMAN LICENSE FOR THE YEAR 2018

WHEREAS, Armen Avetisyan t/a A & T Ice has submitted an application for an Ice Cream Peddling and Ice Cream Salesman License for the year 2018; and

WHEREAS, all required paperwork and fees have been received for the license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Clerk be authorized to issue the following license for the year 2018, after inspection of the vehicle with the Police Department:

Ice Cream Peddling Salesman License

Armen Avetisyan

Ice Cream Peddling Business License

2006 Ford E450 Super-duty Vin #1FD4E45P56DB03781

2003 Ford Vin #1FDWE35F03HA44320

BE IT FURTHER RESOLVED, that anyone selling in conjunction with the above license shall do so only upon proper application and license approval by the Township.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-172

Title: **A RESOLUTION APPROVING THE ACCEPTANCE OF AND PARTICIPATION IN THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY EMERGENCY MANAGEMENT AGENCY ASSISTANCE (EMAA) SUBGRANT FY2017**

WHEREAS, the Township of Lower office of Emergency Management has applied for and been awarded a State Homeland Security Grant Program Sub-grant **CFDA #97.042**, Award **#FY17-EMPG-EMAA-0505** from New Jersey State Police Office of Emergency Management. The Sub-grant, consisting of a total amount of \$20,086.08, including \$10,000.00 Federal Award and \$10,086.08 Local Matching Funds, is for the purpose of enhancing Lower Township's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the Township of Lower, as the sub-recipient, by virtue of this Resolution, is authorizing the acceptance of the award; and

WHEREAS, the Township of Lower further certifies that use of specific grant money is for the specific purpose as set forth in the application and the Emergency Management Performance Grant Award Conditions.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that State Homeland Security Grant Program Sub-grant **CFDA #97.042**, Award **#FY17-EMPG-EMAA-0505** from New Jersey State Police Office of Emergency Management is hereby approved.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018

Julie A Picard, Township Clerk

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL
SUBAWARD**

FY AND GRANT NAME FY17 EMPG	SUBAWARD AMOUNT
PROJECT TITLE Emergency Management Agency Assistance (EMAA) 2017	Federal \$ 10,000.00 Match \$ 10,086.08 Total \$ 20,086.08 Subrecipient Indirect Cost Rate (ICR) N/A
SUBRECIPIENT Lower Township Office of Emergency Management DUNS NO. 004227872	CFDA NO. 97.042 CFDA AMOUNT \$ 350,100,000.00
FEDERAL AWARD IDENTIFICATION NO. EMN-2017-EP-00003 FEDERAL AWARING AGENCY FEMA	FEDERAL AWARD DATE 9/18/2017 FEDERAL AWARD AMOUNT \$ 8,370,698.00 L&PS ICR N/A
STATE ACCOUNT NO. 17-100-066-1200-726	DATE OF AWARD 11/20/2017

In accordance with the provisions of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. §§ 5121 et seq.) as amended, the Department of Law and Public Safety hereby awards to the above named Subrecipient a subaward in the amount specified for the purposes set forth in the approved application. An in-kind match will be provided to compensate OEM Staff to complete the tasks listed on the FY17 work plan.

This subaward is subject to the requirements set forth in the appropriate Federal Regulations, the General Conditions for subawards promulgated by the Department of Law and Public Safety, all applicable Statutes of the State of New Jersey and the requirements of the State of New Jersey for State and local financial accounting including the filing of single audits as required under 2 C.F.R. Part 200, Subpart F, Audit Requirements (2 C.F.R. §200.500, et seq.) and/or State Circular Letters 15-08-OMB and 07-05-OMB (if applicable). It is subject also to any general conditions and assurances, approved budget, application authorization, certifications, and special conditions attached to this program.

This subaward incorporates all conditions and representations contained or made in the application and notice of award (if applicable).

FOR THE SUBRECIPIENT:

FOR THE STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY

Signature of Authorizing Official

Attorney General or Designee

Erik Simonsen, Mayor

Typed Name of Official and Title

Date

5/2/2018

Date

Division Contact

Name: SFC Deborah Coutts

Title: EMAA Grant Manager

Email: lpp6309@gw.njsp.org

Subaward Number: FY17-EMPG-EMAA-0505

Subaward Period: 7/1/17 - 6/30/18

Phone Number: (609) 963-6996

Subrecipient Fiscal Year Start Date: 01/01

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-173

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Michael Nuscis in the amount of \$5,259.40 is authorized and chargeable to the 2018 Budget account 8-01-25-240-124.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held May 7, 2018.

Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana

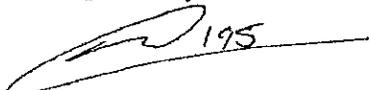
FROM: Ptlm. Michael Nuscis

DATE: March 7, 2018

SUBJECT: Comp Time Sell Back

I am writing this special report requesting to sell back 200 hours of comp time. I am making this request

Respectfully Submitted,



Michael Nuscis
Patrolman Badge 195

C	File	Date	Officer	Comments
		3/7/18	(Signature)	sent to townhall for approval

200 x
26-297 =
5,259-41000 *+

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-174

Title: **A RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE COUNTY OF CAPE MAY FOR LAW ENFORCEMENT COVERAGE AT A TOWNSHIP EVENT**

WHEREAS, the Township of Lower desires to contract with The County of Cape May in order to share Law Enforcement Coverage at a Township Event scheduled for June 10, 2018; and

WHEREAS, such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, this contract is in the best interest for the safety of the citizens of the Township of Lower.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Lower, in the County of Cape May, State of New Jersey, that the shared services agreement between the Township of Lower and the County of Cape May be and is hereby authorized and accepted and that the proper officials of the Township of Lower are authorized to execute said contract.

BE IT FURTHER RESOLVED, that the contract shall take effect upon the adoption of the appropriate resolution by the County of Cape May and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on May 7, 2018.

Julie A Picard, Township Clerk

SHARED SERVICES AGREEMENT BY
AND BETWEEN THE
COUNTY OF CAPE MAY
AND THE
TOWNSHIP OF LOWER

Dated this ____ day of ____, 2018

PROVISIONS FOR LAW ENFORCEMENT COVERAGE AT A TOWNSHIP EVENT SCHEDULED
FOR JUNE 10, 2018

SHARED SERVICES AGREEMENT BETWEEN
**TOWNSHIP OF LOWER AND
COUNTY OF CAPE MAY**

THIS AGREEMENT made and entered into on the ____ day of _____, 2018, by and between:

TOWNSHIP OF LOWER

A Municipal Corporation of the State of New Jersey with offices located at:
2600 Bayshore Road, Villas, New Jersey
Hereinafter referred to as the "Township",

and

COUNTY OF CAPE MAY

A Body Politic and Corporate of the State of New Jersey with offices located at:
William E. Sturm Jr. Administration Building
4 Moore Road
Cape May Court House, New Jersey 08210
Hereinafter referred to as the "County".

WHEREAS, DelMo Sports, Inc. is hosting the Escape the Cape Triathlon on Sunday, June 10, 2018 7am – 11am classified as a special event (herein after "event") within the Township which is advantageous to the Township by bringing visitors and residents to the event with ancillary benefits to Township businesses; and

WHEREAS, due to the number of attendees at the Escape the Cape Triathlon, in order to provide appropriate law enforcement services within the area of the event, without a concomitant in law enforcement services elsewhere in the Township of Lower, it is necessary for Lower Township to engage the services of additional law enforcement personnel during the Escape the Cape Triathlon for the safety of the participants, attendees and the traffic flow of others throughout the Township who are not participating in the event; and

WHEREAS the County has trained officers that are prepared to provide the services to assist the Township in providing law enforcement for traffic assignments, participant safety, spectator safety and any and all other Title 40 law enforcement functions: and

WHEREAS, N.J.S.A. 40A:65-I et. seq. authorizes local government units, including Townships and Counties, to enter into agreements for the exchange of services pursuant to the provisions of that statute known as the "Uniform Shared Services and Consolidation Act"; and

WHEREAS, the parties hereto intend to enter such an Agreement pursuant to the authority conferred by the "Uniform Shared Services and Consolidation Act".

NOW THEREFORE, in consideration of the promises, agreements and covenants hereinafter set forth and mutually agreed to, the County and the Township, each for itself, its successors and assigns, do mutually covenant, promise and agree as follows:

ARTICLE I
PROVISION OF SERVICES

SECTION 101. Funding:

(a) County Funding. The County will receive funding from the Township in the amount of \$60.00 per hour per County Sheriffs Officer assigned to the above event. The amount due and owing to the County will be billed via invoice to the Township by the County within 30 days services are rendered.

(b) Township Funding. Upon the receipt of the above invoice, the Township will remit payment to the County within 30 days payable to the Cape May County Treasurers Office.

SECTION 102. Authorized County and Municipal Representatives.

(a) The authorized County Representatives for all purposes of the Agreement shall be the Freeholder Director or such other representative who shall, from time to time, be designated by the Freeholder Director.

(b) The authorized Township Representative for all purposes of the Agreement shall be the Mayor or such other representative who shall, from time to time, be designated by the Mayor.

(End of Article 1)

**ARTICLE II
REPRESENTATIONS AND WARRANTIES**

SECTION 201. Representations and Warranties of the County.

The County represents and warrants to the Township as follows:

(a) **General.** The County is a public body corporate and politic of the State of New Jersey and has the power and authority to provide the Services to the Township and to execute and deliver this Agreement and all services necessary to give effect to this Agreement and to perform its obligations hereunder.

(b) **No Conflict.** The execution, delivery and performance of this Agreement (i) has been duly authorized by all requisite action of the County, (ii) to the best knowledge of an Authorized County Representative, following diligent inquiry, will not violate or conflict with any provision of law, rule or regulation, any order of any court or other agency of government and (iii) to the best knowledge of an Authorized County Representative, will not violate or result in a default under any provision of any indenture, agreement or other instrument.

(c) **Litigation.** Except as otherwise disclosed to Township, to the best knowledge of an Authorized County Representative, there is no action, suit or proceeding at law or in equity or by or before any Governmental Authority or other agency now pending or, threatened against or affecting the ability of the County to enter into this Agreement.

(d) **Obligations of the County.** When executed and delivered by the County, this Agreement will be a legal, valid and binding obligation of the County enforceable against it in accordance with its terms, except as enforcement thereof may be limited by applicable bankruptcy, moratorium or similar laws affecting creditors' rights generally.

SECTION 202. Representations and Warranties by the Township

The Township makes the following representations and warranties to the County:

(a) **General.** The Township (i) is a public body corporate and politic of the State of New Jersey; (ii) has full corporate power and authority to execute and deliver this Agreement and all documents necessary to give effect to this Agreement and to perform its obligations hereunder, and (iii) by proper Township action has duly authorized the execution and delivery of this Agreement.

(b) **No Conflict.** The execution, delivery and performance of this Agreement (i) has been duly authorized by all requisite action of the Township, (ii) to the best knowledge of an Authorized Representative, following diligent inquiry, will not violate or conflict with any provision of law, rule or regulation, any order of any court or other agency of government and (iii) to the best knowledge of an Authorized Representative, will not violate or result in a default under any provision of any indenture, agreement or other instrument.

(c) **Litigation.** Except as otherwise disclosed to the Township, to the best knowledge of an Authorized Township Representative, there is no action, suit or proceeding at law or in equity or by or before any Governmental Authority or other agency now pending or, threatened against or affecting the ability of the Township to enter into this Agreement or perform the Services hereunder.

(d) **Obligations of the Agency.** When executed and delivered by the Township, this Agreement will be a legal, valid and binding obligation of the Township, enforceable against it in accordance with its terms, except as enforcement thereof may be limited by applicable bankruptcy, moratorium or similar laws affecting creditors' rights generally.

(d) Indemnification. The Township hereby agrees to indemnify the County and to hold it harmless from and against any and all damages, claims, losses and/or liabilities of any sort (including reasonable attorney's fees) which may incur as a result of the performances of the services by the County pursuant to this agreement. The County employees will be covered by the County's workers compensation insurance.

(End of Article II)

**ARTICLE III
MISCELLANEOUS**

SECTION 301. Governing Law. This Agreement shall be deemed to be a contract under the laws of the State of New Jersey and for all purposes, including interpretation hereof and performance hereunder, shall be governed in accordance with the laws of the State of New Jersey. Any party bringing a legal action or proceeding against any other party arising out of or relating to this Agreement may bring the legal action or proceeding in the Superior Court of New Jersey sitting in Cape May Court House, New Jersey.

SECTION 302. Consents. Any consents required by the County or Township under this Agreement (other than those delegated to the applicable Authorized County Representative or Authorized Township Representative) shall be adopted by a resolution of the respective governing bodies.

SECTION 303. Amendments. Any amendment or modification of this Agreement will only be effective upon the execution of a written instrument authorized by the members of the Township in the case of the Township and the Freeholder Director and the Board of Freeholders in the case of the County.

SECTION 304. Assignment. No party may assign or attempt to assign its respective obligations under this Agreement. Any purported assignment of rights in violation of this provision is void. In addition to voiding the purported assignment, the County shall declare the assignor in default of this Agreement and require the re-payment of all project funds within seven (7) days.

SECTION 305. Severability. If one or more of the provisions of this Agreement are determined to be contrary to law, then such provision or provisions shall be deemed severable from the remaining provisions and shall not affect the validity of the other provisions of this Agreement.

SECTION 306. Term . The duties and obligations under Sections 306 and 307 shall remain in effect for as long as the applicable statute of limitations remain in effect and the duty to defend shall extend beyond the statute of limitations to the extent any claim is made against the County at any time in the future as it relates to the service. The agreement to provide the above defined services to the Township will be for only the date of the event June 4, 2017.

SECTION 307. Notices. All notices required under the terms of this Agreement shall be given by hand delivering such notices or by mailing such notices by certified or registered mail, return receipt requested, to the address of the parties. Notices to the County shall be sent to the Board of Freeholders Clerk and County Treasurer. Notices to the Township shall be sent to the Mayor and Clerk of the Township.

SECTION 308. Dispute Resolution. In the event of a dispute between the parties arising out of this Agreement, the contract documents or the work being performed, the parties agree that they will immediately meet and make a good faith effort to resolve such conflict.

SECTION 309. Adoption. This Agreement shall be approved by resolution of the Council of the Township and by resolution of the Cape May County Board of Chosen Freeholders. Said resolutions shall be duly adopted in accordance with the law at public meetings held in accordance with the Open Public Meetings Act. The parties have read this Agreement. It is a full statement of their understandings. It may not be changed except in writing signed by both parties.

SECTION 310. Entire Agreement. This Agreement constitutes the entire understanding of the parties.

(End of Article III)

IN WITNESS WHEREOF, the County and the Township have caused their respective seals to be hereunto affixed and attested and this Agreement to be signed by their respective, duly authorized officers and to be dated as of the day and year first written above.

COUNTY OF CAPE MAY

[SEAL]

BY: _____
Gerald Thorton, Freeholder Director

ATTEST :

Elizabeth Bozelli, Freeholder Clerk

BY: _____
Mayor Erik Simonsen

[SEAL]

ATTEST:

Julie Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2018-08

Title: **AMENDING CHAPTER 583 – STREETS AND SIDEWALKS – OF THE CODE OF THE TOWNSHIP OF LOWER; ARTICLE I, SUBSECTION 583-4 EXCAVATION; RESTORATION AND REFILLING OF ROADS, STREETS AND ALLEYS; PARAGRAPH (8) STREET RESTORATION; ADDING A NEW SECTION (g) FIVE (5) YEAR MORATORIUM**

WHEREAS, Chapter 583; Streets and Sidewalks of the Code of the Township of Lower governs the general provisions regarding the Streets and sidewalks located within the Township; and

WHEREAS, Lower Township Council wishes to amend the Code adding a section (g) regulating Moratoriums on repaved/re-constructed roads within the Township.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. Chapter 583, Subsection 583-4 (8) entitled **Street Restoration** shall have the following section added:

583-4. (8) (g)

Any Capital Improvement/Re-Paving/Reconstruction on any Street or Roadway within The Township of Lower shall have a five (5) year MORATORIUM beginning December 31st of the year of Completion of said improvement.

Section 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall become effective 20 days after final passage and publication according to law.

Thomas Conrad, Councilmember

David Perry, Councilmember

Roland Roy, Jr., Councilmember

Frank Sippel, Deputy Mayor

Erik Simonsen, Mayor

First Reading: May 7, 2018

Adopted:

Attest: _____
Julie A Picard, Township Clerk

ORDINANCE NUMBER 2018-07

BOND ORDINANCE PROVIDING FOR VARIOUS 2018 CAPITAL IMPROVEMENTS, BY AND IN THE TOWNSHIP OF LOWER, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY (THE "TOWNSHIP"); APPROPRIATING \$2,250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,135,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREOF

BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF LOWER, IN THE COUNTY OF CAPE MAY, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Lower, in the County of Cape May, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the aggregate sum of \$2,250,000, said sum being inclusive of a down payment in the aggregate amount of \$115,000 for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). The down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$2,250,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the aggregate principal amount not exceeding \$2,135,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in an aggregate principal amount not exceeding \$2,135,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued, include, but are not limited to, as follows

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) Police Department - Acquisition And Installation, As Applicable, Of Various Equipment, Information Technology Improvements, and Communication Improvements Including, But Not Limited To, A Server; Computer Hardware and Software Including, But Not Limited To, Same Associated With Various Radio System Improvements; And Acquisition of Two (2) Non-Passenger Vehicles With Police And Emergency Equipment;	\$475,000	\$450,722	\$24,278	6.6 years
(ii) Public Works (DPW) - Acquisition And Installation, As Applicable, Of Equipment and Non-Passenger Vehicles Including, But Not Limited To, A Tri Axle Dump Truck, A Rear Load Refuse Truck; A Four Wheel Drive Pick Up Truck With Plow, A Sign Traffic Maintenance Vehicle, And Various Shop Equipment; And General Capital Improvements To And/Or Replacement Of The DPW Administration Offices;	\$807,000	\$765,753	\$41,247	12.57 years
(iii) Recreation - Various Improvements To Recreation And Park Facilities Including, But Not Limited To, Resurfacing Of Outdoor Pool At	\$311,800	\$295,864	\$15,936	13.07 years

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
Winslow Avenue; Restroom Improvements At The Recreation Center; Acquisition And Installation, As Applicable, Of Various Equipment Including But Not Limited To A Fitness Park, Upgrades to Mulligan Park, A Lawn Mower And Walk Behind Sweeper;				
(iv) <u>Administration</u> – General Capital Improvements, And/Or Acquisition And Installation Of Equipment, As Applicable, Throughout Various Township Facilities Including, But Not Limited To, Computer Hardware, Software And Office Equipment For The Municipal Building And The Annex; Municipal Building Improvements Including, But Not Limited, To Digitizing And Storage Of Public Records, And Security Improvements Including, But Not Limited To, Door Locks, Window Protection And Associated Safety Equipment; Improvements To Assessor's Office Including, But Not Limited To, Addition Of Walls And A Public Access Window; Improvements To Public Safety Building (General) Including, But Not Limited To Signage, And Garage Improvements Including, But Not Limited To, An Automated Door Opener; Improvements To Public Safety Building (Court) Including, But Not Limited To, Office Equipment And Improvements To Court Offices And Courtroom Including, But Not Limited To, Acquisition And Installation Of Furniture For The Court And Associated Amenities;	\$140,500	\$133,319	\$7,181	6.01 years
(v) <u>Miscellaneous</u> – Construction Of A Dune And Beach Berm For The Diamond Beach Area; And	\$125,000	\$118,611	\$6,389	5 years
(vi) <u>Roseann Avenue And Bayshore Estates Drainage/Stormwater Management Improvements – Phase III And Other Costs Associated With The Improvements Or Purposes Set Forth In Section 3</u> - Drainage And Stormwater Management Improvements And Associated Road Work To Roseann Avenue And Bayshore Estates – Phase III, And Shall Also Include, But Not Be Limited To, As Applicable, Excavation, Pipe Improvements Or Replacements, The Construction Of A Pump Station And Associated Equipment, Milling, Paving, Reconstruction And Boxing Out And Resurfacing Or Full Depth Pavement Replacement, Curb And Sidewalk Improvements, As Well As Roadway Painting, Landscaping And Aesthetic Improvements, Seeding And Installing Top Soil And Any Items Of Expense Listed In And Permitted Under N.J.S.A. 40A:2-20 In Connection With The Improvements Or Purposes Outlined In This Section 3.	\$390,700	\$370,731	\$19,969	5 years

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
	TOTALS	<u>\$2,250,000</u>	<u>\$2,135,000</u>	<u>\$115,000</u>

(b) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$2,135,000.

(c) The aggregate estimated cost of said improvements or purposes is \$2,250,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the aggregate down payment available for said purposes.

(d) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, as applicable, all engineering, architectural and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and also shall include all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto and all in accordance with the plans and specifications therefor on file in the Office of the Clerk of the Township and available for public inspection and hereby approved.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Cape May make a contribution or grant in aid to the Township for the improvements and purposes authorized hereby and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Cape May. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Cape May shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer of the Township shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, is on file in the Office of the Clerk of the Township and is available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 9.2 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and

filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$2,135,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$390,700 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements herein before described.

SECTION 8. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Township hereby declares the intent of the Township to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

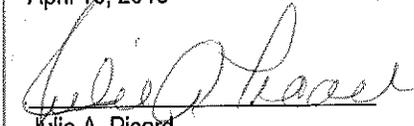
SECTION 10. The Township Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Township Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Code of the interest on all bonds and notes issued under this bond ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ADOPTED ON FIRST READING

April 16, 2018


Julie A. Picard,
Clerk of the Township of Lower

Thomas Conrad, Councilmember

David Perry, Councilmember

ADOPTED ON SECOND READING

May 7, 2018

Julie A. Picard
Clerk of the Township of Lower

Rolland Roy, Councilmember

Frank Sippel, Deputy Mayor

Erik Simonsen, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-175

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature _____ that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Michael Perry in the amount of \$8538.08 is authorized and chargeable to the 2018 Budget account 8-01-25-240-125.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held May 7, 2018.

Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana

FROM: Detective Michael Perry

DATE: April 18, 2018

SUBJECT: Comp Time Pay Out

Sir,

I am submitting this special report as a request to cash in 185.5 hours comp time. Thank you for your consideration in this matter.

Respectfully Submitted,

Det M. Perry #178

Michael Perry

Patrolman Badge 178

C File

Date

Officer

Comments

4/18/18 Chief Mastriana forward to township for processing

C

185.5 x

46.0274 =

81538.0827 *

GENERAL REVENUES	FCOA	Anticipated 2018	Realized in Cash in 2018	Excess/ (Shortfall)
1. Surplus Anticipated	08-101	3,002,000.00	0.00	(3,002,000.00)
2. Surplus Anticipated With Consent of Director of Local Gov't Services	08-102			
Total Surplus Anticipated	08-100	3,002,000.00	0.00	(3,002,000.00)
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXX			
Licenses:	XXXXXX			
Alcoholic Beverages	08-103	35,000.00	300.00	(34,700.00)
Other (Mercantile, campground, ice cream peddling, bingo, gravel pit)	08-104	115,000.00	37,956.00	(77,044.00)
Fees and Permits (Yard sale, copying fees, street opening, taxi cab, municipal fees)	08-105	72,200.00	9,440.00	(62,760.00)
Fines and Costs:	XXXXXX			
Municipal Court	08-110	101,500.00	21,390.38	(80,109.62)
Interest and Costs on Taxes	08-112	150,000.00	30,030.32	(119,969.68)
Interest on Investments and Deposits	08-113	42,300.00	15,477.22	(26,822.78)
Recreation Fees	08-105	40,000.00	6,563.59	(33,436.41)
Payments in Lieu of Taxes - Conifer	08-105	30,000.00	9,393.12	(20,606.88)
Payments in Lieu of Taxes - Yorkshire Place	08-105	15,000.00	6,264.60	(8,735.40)
Payments in Lieu of Taxes - Haven House	08-105	25,000.00	9,468.27	(15,531.73)
Bulk Trash Receipts	08-105	55,000.00	18,530.55	(36,469.45)
Amt. Anticipated from LTMUA	08-114	70,000.00	0.00	(70,000.00)
Cable Franchise Fees	08-105	135,000.00	153,491.42	18,491.42
Total Section A: Local Revenue	08-001	886,000.00	318,305.47	(567,694.53)
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations	XXXXXX	XXXXXX	XXXXXX	
Consolidated Municipal Property Tax Relief Aid	09-200	0.00	0.00	0.00
Energy Receipts (Pl. 1997, Chapters 162 & 167)	09-202	1,475,791.00	0.00	(1,475,791.00)
Garden State Trust	09-207	87,437.00	0.00	(87,437.00)
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,563,228.00	0.00	(1,563,228.00)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (NJSA 40A: 4-36 and NJAC 5:23-4.17)	XXXXXX	XXXXXX	XXXXXX	
Uniform Construction Code Fees	08-160	420,000.00	185,166.00	(234,834.00)
Total Section C: Dedicated Uniform Construction Code Fees Offset w/Appropriations	08-002	420,000.00	185,166.00	(234,834.00)
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations:	XXXXXX	XXXXXX	XXXXXX	
Boards of Education - Special Police	08-105	84,357.14	0.00	(84,357.14)
County Interlocal - Garage Services	08-105	42,000.00	0.00	(42,000.00)
Total Section D: Interlocal Municipal Service Agreements Offset With Appropriations	11-001	126,357.14	0.00	(126,357.14)
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S. 40A:4-45.3h)				
Total Section E: Interlocal Municipal Service Agreements Offset With Appropriations	08-003	0.00	0.00	0.00

GENERAL REVENUES		FCOA	Anticipated 2018	Realized in Cash in 2018	Excess/ (Shortfall)
3	Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:	XXXXXX	XXXXXX	XXXXXX	
	NJ Transportation Trust Fund Authority Act	10-865	0.00	0.00	0.00
	Recycling Tonnage Grant	10-701	52,855.55	52,855.55	0.00
	Municipal Alliance on Alcoholism and Drug Abuse	10-703	31,409.00	31,409.00	0.00
	Body Armor Grant	10-713	4,195.87	4,195.87	0.00
	Cops in Shops	10-717	2,640.00	2,640.00	0.00
	Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services-Public and Private Revenues	10-001	91,100.42	91,100.42	0.00
3.	Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Other Special Items:	XXXXXX	XXXXXX	XXXXXX	
	Uniform Fire Safety Act	08-106	297,679.00	101,983.00	(195,696.00)
	Fire District Contributions	08-105	102,000.00	0.00	(102,000.00)
	Capital Fund - Reserve for Debt Service	08-109	45,000.00	0.00	(45,000.00)
	Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - Other Special Items	08-004	444,679.00	101,983.00	(342,696.00)
GENERAL REVENUES		FCOA	Anticipated 2018	Realized in Cash in 2018	Excess/ (Shortfall)
	Summary of Revenues	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
1.	Surplus Anticipated	08-101	3,002,000.00	0.00	(3,002,000.00)
2.	Surplus Anticipated With Consent of Director of Local Gov't Services	08-102	0.00	0.00	
3.	Miscellaneous Revenues:				
	Total Section A: Local Revenues	08-001	886,000.00	318,305.47	(567,694.53)
	Total Section B: State Aid Without Offsetting Appropriations	09-001	1,563,228.00	0.00	(1,563,228.00)
	Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	420,000.00	185,166.00	(234,834.00)
	Total Section D: Interlocal Municipal Service Agreements	11-001	126,357.14	0.00	(126,357.14)
	Total Section F: Public and Private Revenues	10-001	91,100.42	91,100.42	0.00
	Total Section G: Other Special Items	08-004	444,679.00	101,983.00	(342,696.00)
	Total Miscellaneous Revenues	13-099	3,631,364.56	696,554.89	(2,834,809.67)
4.	Receipts from Delinquent Taxes		800,000.00	469,615.03	(330,384.97)
5.	Subtotal General Revenues (Items 1,2,3 and 4)		7,333,364.56	1,166,169.92	(6,167,194.64)
6.	Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXXX			
a)	Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	20,863,365.82	XXXXXXXXXX	
b)	Addition to Local District School Tax	07-191			
	Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)	07-199	20,863,365.82	(24,745,795.96)	(45,609,161.78)
7.	Total General Revenues	13-299	28,196,730.38	(23,579,626.04)	(51,776,356.42)
	Add back: Replenish fund balance				(3,002,000.00)
	Total Revenues needed to balance budget & replenish surplus				(54,778,356.42)

8. GENERAL APPROPRIATIONS	FCOA	Appropriated		Expended 2018		
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Office of the Township Council	20-110					
Salaries and Wages	20-110-1	78,000.00		78,000.00	18,044.08	59,955.92
Other Expenses	20-110-2	20,200.00		20,200.00	10,990.00	9,210.00
Office of the Township Clerk	20-120					
Salaries and Wages	20-120-1	244,000.00		244,000.00	47,629.36	196,370.64
Other Expenses	20-120-2	9,850.00		9,850.00	1,806.82	8,043.18
Elections	20-120-2	7,000.00		7,000.00	0.00	7,000.00
Office of Township Solicitor	20-155					
Other Expenses	20-155-2	216,000.00		216,000.00	205,826.00	10,174.00
Office of the Township Manager	20-100					
Salaries and Wages	20-100-1	184,200.00		184,200.00	40,527.90	143,672.10
Other Expenses	20-100-2	15,500.00		15,500.00	10,640.22	4,859.78
Department of Revenue and Finance	20-130					
Salaries and Wages	20-130-1	335,000.00		335,000.00	74,590.38	260,409.62
Other Expenses	20-130-2	46,150.00		46,150.00	29,794.69	16,355.31
Audit Services	20-135					
Other Expenses	20-135-2	32,800.00		32,800.00	32,800.00	0.00
Tax Assessor						
Salaries and Wages	20-150-1	132,250.00		132,250.00	26,469.58	105,780.42
Other Expenses	20-150-2	16,900.00		16,900.00	4,646.19	12,253.81

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
GENERAL GOVERNMENT:						
Division of Taxation	20-145					
Salaries and Wages	20-145-1	182,000.00		182,000.00	43,590.35	138,409.65
Other Expenses:						
Liquidation of Tax Title Liens	20-145-2	1,000.00		1,000.00	0.00	1,000.00
Miscellaneous Other Expenses	20-145-2	9,725.00		9,725.00	2,607.27	7,117.73
Department of Planning and Development	20-170					
Salaries and Wages	20-170-1	151,500.00		151,500.00	34,145.76	117,354.24
Other Expenses	20-170-2	6,115.50		6,115.50	1,245.97	4,869.53
Engineering Services and Costs	20-165					
Other Expenses	20-165-2	12,000.00		12,000.00	2,500.00	9,500.00
Department of Parks and Recreation	28-370					
Salaries and Wages	28-370-1	266,000.00		266,000.00	58,067.87	207,932.13
Other Expenses	28-370-2	172,923.75		172,923.75	67,541.50	105,382.25
Department of Public Works	26-305					
Salaries and Wages	26-305-1	2,790,000.00		2,790,000.00	645,173.85	2,144,826.15
Other Expenses:	26-305-2					
Sanitary Landfill	26-305-2	730,000.00		730,000.00	106,921.05	623,078.95
Miscellaneous Other Expenses	26-305-2	277,745.00		277,745.00	118,059.47	159,685.53
Public Buildings and Grounds	20-310					
Salaries and Wages	20-310-1	147,755.00		147,755.00	35,340.03	112,414.97
Other Expenses	20-310-2	115,280.00		115,280.00	66,731.94	48,548.06

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
PUBLIC SAFETY:						
Department of Public Safety	25-240					
Salaries and Wages	25-240-1	4,650,642.86		4,650,642.86	1,007,870.22	3,642,772.64
Other Expenses	25-240-2	244,014.36		244,014.36	93,792.25	150,222.11
DPS Building Lease	25-245-2	165,611.26		165,611.26	0.00	165,611.26
Police 911 Dispatchers	25-250					
Other Expenses	25-250-2	600,000.00		600,000.00	150,000.00	450,000.00
Uniform Fire Safety Act (P.L. 1983, Ch. 383)	25-265					
Salaries and Wages	25-265-1	168,379.00		168,379.00	33,842.52	134,536.48
Other Expenses	25-265-1	231,300.00		231,300.00	33,425.91	197,874.09
Emergency Management Services	25-252					
Salaries and Wages	25-252-1	17,000.00		17,000.00	3,923.10	13,076.90
Other Expenses	25-252-2	7,500.00		7,500.00	190.00	7,310.00
Contributions to Rescue	25-260-2	105,000.00		105,000.00	105,000.00	0.00
Interlocal Agreement - Fire District #3	25-263-2	13,750.00		13,750.00	13,750.00	0.00
Demolition	22-195					
Other Expenses	22-195-2	14,000.00		14,000.00	0.00	14,000.00
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Land Use Law (N.J.S.A. 40: 55 D-1)						
Planning Board	21-180					
Other Expenses	21-180-2	7,950.00		7,950.00	7,500.00	450.00
Zoning Board of Adjustments	21-185					
Other Expenses	21-185-2	7,950.00		7,950.00	7,500.00	450.00
Animal Regulation	27-340					
Other Expenses						
Contractual	27-340-2	167,446.00		167,446.00	81,861.50	85,584.50
Miscellaneous Other Expenses	27-340-2	17,828.00		17,828.00	17,828.00	0.00

8. GENERAL APPROPRIATIONS	FCOA	Appropriated		Expended 2018		
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:						
Municipal Court	43-490					
Salaries and Wages	43-490-1	200,000.00		200,000.00	44,628.12	155,371.88
Other Expenses	43-490-2	15,250.00		15,250.00	1,204.48	14,045.52
Public Defender (P.L. 1997, C. 256)	43-495					
Salaries and Wages	43-495-1	13,000.00		13,000.00	3,000.00	10,000.00
INSURANCE						
General Liability	23-210-2	262,503.10		262,503.10	216,083.36	46,419.74
Workers Compensation Insurance	23-215-2	666,313.00		666,313.00	666,313.00	0.00
Employee Group Health	22-220-2	4,141,634.00		4,141,634.00	1,136,733.35	3,004,900.65
Salaries and Wages	23-220-1	140,000.00		140,000.00		140,000.00
Uniform Construction Code - Appropriations Offset by Dedicated Revenues						
(N.J.A.C. 5: 23-4.17)						
State Uniform Construction Code						
Construction Official	22-195					
Salaries and Wages	22-195-1	422,500.00		422,500.00	84,791.90	337,708.10
Other Expenses	22-195-2	13,210.00		13,210.00	2,114.83	11,095.17
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
Terminal Leave						
Salaries and Wages	30-145-1	380,000.00		380,000.00	0.00	380,000.00
Celebration of Public Events or Holidays						
(N.J.S.A. 40: 48-5.4)	30-420-2	92,540.00		92,540.00	1,345.00	91,195.00

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"						
UNCLASSIFIED:						
OTHER COMMON OPERATING FUNCTIONS						
UTILITY EXPENSES AND BULK PURCHASES:						
Electricity	31-430-2	225,000.00		225,000.00	10,396.75	214,603.25
Street Lighting	31-435-2	430,000.00		430,000.00	88,980.58	341,019.42
Telephone	31-440-2	95,000.00		95,000.00	15,458.70	79,541.30
Water	31-445-2	13,900.00		13,900.00	3,040.33	10,859.67
Natural Gas	31-446-2	60,000.00		60,000.00	19,757.01	40,242.99
Heating Oil	31-447-2	13,000.00		13,000.00	830.83	12,169.17
Gasoline	31-460-2	250,000.00		250,000.00	27,656.10	222,343.90
Total Operations within "CAPS"	34-199	20,052,115.83	0.00	20,052,115.83	5,564,508.12	14,487,607.71
B. Contingent	35-470	300.00		300.00		300.00
Total Operations Including Contingent - within "CAPS"	34-201	20,052,415.83	0.00	20,052,415.83	5,564,508.12	14,487,907.71
Detail:						
Salaries and Wages	34-201-1	9,982,226.86		9,982,226.86	2,201,635.02	8,048,176.87
Other Expenses	34-201-2	10,070,188.97		10,070,188.97	3,362,873.10	6,439,730.84
E. Deferred Charges and Statutory Expenditures - Municipal within "CAPS"						
(1) DEFERRED CHARGES						
Capital Authorization funding	46-870					0.00
(2) STATUTORY EXPENDITURES:						
Public Employees' Retirement System	36-471	634,882.00		634,882.00	620,306.24	14,575.76
Social Security System (O.A.S.I)	36-472	785,000.00		785,000.00	178,739.40	606,260.60
Police and Firemen's Retirement System of NJ	36-473	977,090.00		977,090.00	977,090.00	0.00
Defined Contribution Retirement Program	36-476	10,000.00		10,000.00	778.31	9,221.69
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	50,000.00		50,000.00	2,264.59	47,735.41
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	2,456,972.00	0.00	2,456,972.00	1,779,178.54	677,793.46
(G) Cash Deficit of Preceding Year	46-855					
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	22,509,387.83	0.00	22,509,387.83	7,343,686.66	15,165,701.17

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
Total Other Operations - Excluded from "CAPS"		0.00	0.00	0.00	0.00	0.00
Interlocal Municipal Service Agreements						
Cape May County Interlocal						
Garage Services	26-305	42,000.00		42,000.00	42,000.00	0.00
Special Resource Police	25-240					
Salaries and Wages	25-240-1	84,357.14		84,357.14	84,357.14	0.00
Total Interlocal Municipal Service Agreements	42-999	126,357.14	0.00	126,357.14	126,357.14	0.00
Public and Private Programs Offset by Revenues						
Recycling Tonnage Grant	41-701	52,855.55		52,855.55	52,855.55	0.00
Body Armor Grant	41-713	4,195.87		4,195.87	4,195.87	0.00
Cape May County Municipal Alliance Funds						
State Share	41-703	31,409.00		31,409.00	31,409.00	0.00
Local Share	41-703	7,852.00		7,852.00	7,852.00	0.00
Cops in Shops	41-717	2,640.00		2,640.00	2,640.00	0.00
	0.00 41-774	0.00				0.00

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2018	
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
Public and Private Programs Offset by Revenues						0.00
SFSP-Fire Districts	41-725	8,165.00		8,165.00	8,164.00	1.00
Total Public and Private Programs Offset by Revenues	40-999	107,117.42		107,117.42	107,116.42	1.00
Total Operations - Excluded form "CAPS"	34-305	233,474.56	0.00	233,474.56	233,473.56	1.00
Detail:						
Salaries and Wages		84,357.14		84,357.14	84,357.14	0.00
Other Expenses		149,117.42		149,117.42	149,116.42	1.00
8. GENERAL APPROPRIATIONS						
(A) Operations - Excluded from "CAPS"	FCOA	2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(C) Capital Improvements - Excluded from "CAPS"						
Capital Improvement Fund	44-901	250,000.00		250,000.00	250,000.00	0.00
New Jersey Transportation Trust Fund Authority Act	41-865					0.00
Total Capital Improvements Excluded from "CAPS"		250,000.00	0.00	250,000.00	250,000.00	0.00
(D) Municipal Debt Service - Excluded from "CAPS"						
Payment of Bond Principal	45-920	2,300,000.00		2,300,000.00	0.00	2,300,000.00
Payment of Bond Anticipation Notes and Capital Notes	45-925	0.00			0.00	XXXXXXXX
Interest on Bonds	45-930	450,000.00		450,000.00	205,900.00	244,100.00
Interest on Notes	45-935	20,000.00		20,000.00	0.00	20,000.00
Green Trust Loan Program:						XXXXXXXX
Loan Repayments for Principal and Interest	45-940	130,000.00		130,000.00	62,183.20	67,816.80
Total Municipal Debt Service Excluded from "CAPS"	45-999	2,900,000.00	0.00	2,900,000.00	268,083.20	2,631,916.80

8. GENERAL APPROPRIATIONS	FCOA	Appropriated		Expended 2018		
		2018	for 2018 by Emergency Appropriation	Total for 2018 as Modified by all Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"						
(1) DEFERRED CHARGES:						XXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A: 4-55)	46-875	183,200.00		183,200.00	0.00	183,200.00
Deferred Charges - Ord 16-04	46-870	270,000.00		270,000.00	0.00	270,000.00
Emergency Authorizations	46-870	0.00		0.00	0.00	XXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	453,200.00	0.00	453,200.00	0.00	453,200.00
(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"	34-309	3,836,674.56	0.00	3,836,674.56	751,556.76	3,085,117.80
(L) Subtotal General Appropriations	34-400	26,346,062.39	0.00	26,346,062.39	8,095,243.42	18,250,818.97
(M) Reserve for Uncollected Taxes	50-899	1,850,667.99	0.00	1,850,667.99	0.00	XXXXXXXX
9. Total General Appropriations	34-499	28,196,730.38	0.00	28,196,730.38	8,095,243.42	18,250,818.97
Summary of Appropriations						
(A) Operations: (a & b) Within "CAPS" - Including Contingent	34-299	22,509,387.83	0.00	22,509,387.83	7,343,686.66	15,165,701.17
Other Operations	34-300	0.00		0.00	0.00	3,085,116.80
Interlocal Municipal Service Agreements	42-999	126,357.14		126,357.14	126,357.14	0.00
Public & Private Programs Offset by Revenues	40-999	107,117.42		107,117.42	107,116.42	1.00
Total Operations Excluded from "CAPS"	34-305	233,474.56	0.00	233,474.56	233,473.56	3,085,117.80
(C) Capital Improvements	44-999	250,000.00		250,000.00	250,000.00	0.00
(D) Municipal Debt Service	45-999	2,900,000.00		2,900,000.00	268,083.20	2,631,916.80
(E) Deferred Charges - Excluded from "CAPS"	46-999	453,200.00	0.00	453,200.00	0.00	453,200.00
(F) Judgments	37-480					0.00
(G) Cash Deficit	46-885					0.00
(K) Local District School Purposes	29-410					0.00
(N) Transferred to Bd of Education	29-405					0.00
(M) Reserve for Uncollected Taxes	50-899	1,850,667.99		1,850,667.99	0.00	1,850,667.99
Total General Appropriations	34-499	28,196,730.38	0.00	28,196,730.38	8,095,243.42	20,101,486.96

	Total	Jan	Feb	Mar
BEG. BAL. JAN. 1, 2018	12,051,931.00	12,051,931.00	15,309,506.05	13,657,465.47
RECEIPTS:				
Per Revenue Status	15,372,250.29	8,182,142.22	5,762,854.53	1,427,253.54
less: post cash surplus	0.00			
Interest due from Capital	(5,182.84)	(1,783.94)	(1,612.83)	(1,786.07)
Interest due from Escrow	(369.65)	(127.50)	(113.78)	(128.37)
	15,366,697.80	8,180,230.78	5,761,127.92	1,425,339.10
Grants Received:				
Recycling Tonnage \$ Recd	0.00			
FEMA	75,000.00	75,000.00		
Coastal Resiliency \$ Recd	22,705.00	7,262.50	15,442.50	
JIF \$ Recd	1,225.77	1,225.77		
EMAA \$ RECD	9,400.00		9,400.00	
BODY ARMOR \$ RECD	156.00			156.00
NJDOT BEACH DRIVE \$ REC	133,500.00		133,500.00	
241,986.77				
TOTAL RECEIPTS:	15,608,684.57	8,263,719.05	5,919,470.42	1,425,495.10
DISBURSEMENTS:				
2017 Reserves	589,734.78	367,125.19	152,167.12	70,442.47
2018 Current	19,071,854.24	4,538,948.79	7,308,747.66	7,224,157.79
2018 Capital	576,434.11	160,350.19	142,197.58	273,886.34
less: Special Emergency	0.00			
less: Def chgs reassess	0.00			
less: Due capital	(250,000.00)			(250,000.00)
Appropriation Refunds:	(175,077.38)	(60,280.17)	(31,601.36)	(83,195.85)
	0.00			
TOTAL DISBURSEMENTS	19,812,945.75	5,006,144.00	7,571,511.00	7,235,290.75
END. BAL. DEC. 31, 2018	7,847,669.82	15,309,506.05	13,657,465.47	7,847,669.82
Total Appropriation Refunds	(175,077.38)	(60,280.17)	(31,601.36)	(83,195.85)

Bank Balance			
Checking	14,665,185.44	13,063,776.60	8,219,038.22
Online Payment Acct	221,875.14	632,945.51	242,273.88
Total Bank Balance	14,887,060.58	13,696,722.11	8,461,312.10
ADD: Deposits in Transit	490,609.54	44,884.82	96,793.61
LESS: Outstanding Checks	(68,164.07)	(84,141.46)	(710,435.89)
Adjusted Bank Balance	15,309,506.05	13,657,465.47	7,847,669.82
	0.00	0.00	0.00

Monthly Interest Received-Current Fund	15,477.22	4,967.86	5,575.79	4,933.57
Interest Rate		0.30%	0.30%	0.30%

CASH RECONCILIATION MARCH 31, 2018

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	339,667.49	8,610,499.51	984,887.49	7,965,279.51
Trust - Assessment				
Trust - Dog License	50.00	9,249.25	306.60	8,992.65
Trust - Other	19,684.65	2,774,951.13	54,477.40	2,740,158.38
Capital - General	0.00	7,010,749.26	0.00	7,010,749.26
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
Total	359,402.14	18,405,449.15	1,039,671.49	17,725,179.80

*Include Deposits In Transit (and change funds)

**Be sure to include a Public Assistance Account reconciliation and trial balance if the municipally maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at 31-Mar-18

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at 31-Mar-18

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

Lauren Reed

Title: CFO, Township of Lower