

COUNCIL MEETING MINUTES – January 2, 2019

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on January 2, 2019 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

After the Pledge of Allegiance, Mayor Simonsen offered the invocation.

The following Councilmembers were sworn in for their new term:

Ward 1 - Thomas Conrad was sworn in by Freeholder Dir Gerald Thornton / Bible held by wife Stacey

Ward 2 - David Perry was sworn in by CMC Sheriff Robert Nolan / Bible held by his wife Janet

Ward 3 - Roland Roy, Jr. was sworn in by Jeffrey Lindsay / Bible held by his wife Melissa

Roll Call and Determination of Quorum:

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad

Councilmember David Perry

Councilmember Roland Roy, Jr.

Deputy Mayor Frank Sippel

Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Consent Agenda

Approval of Minutes - December 17, 2018

Approval of Closed Session Minutes – December 17, 2018

- Res. #2019-01 Appointment of Municipal Solicitor for 2019 as a Professional Service Contract without Public Bidding (D. Stefankiewicz / Stefankiewicz & Belasco NTE \$125,000)
- Res. #2019-02 Appointment of Township Labor Attorney for the Year 2019 as a Professional Service Contract without Public Bidding (W.Blaney NTE \$40,000)
- Res. #2019-03 Appointment of Municipal Auditor for the Year 2019 as a Professional Service Contract without Public Bidding (Ford Scott NTE \$40,000)
- Res. #2019-04 Appointment of Bond Counsel for the Year 2019 as a Professional Service Contract without Public Bidding (Archer & Greiner)
- Res. #2019-05 Appointment of Municipal Prosecutor for the Year 2019 (Blaney & Karavan \$40,000)
- Res. #2019-06 Appointment of Municipal Public Defender for the Year 2019 (S.Fuscellaro \$15,000)
- Res. #2019-07 Appointment of Joint Insurance Fund Risk Management Consultant (J.Byrne Agency 5% net assessment year 2 of 3)
- Res. #2019-08 Appointment of Municipal Engineer for the year 2019 as a Professional Service Contract without Public Bidding (Mott MacDonald NTE \$450,000)
- Res. #2019-09 Appointment of Public Information Officer for the year 2019 as a Professional Service Contract without Public Bidding (L.Suit \$12,900)
- Res. #2019-10 Appointment of Township Tax Appeal Attorney for the year 2019 as a Professional Service Contract without Public Bidding (M.Karavan NTE \$10,000)
- Res. #2019-11 Appointment of Health Insurance Brokerage Consultant for the year 2019 as a Professional Service Contract without Public Bidding (Marsh & McLennan \$26,674.08)
- Res. #2019-12 Establishment of Council Meeting Dates and Times for the Year 2019 (annual)
- Res. #2019-13 Annual Approval of Emergency Management Council (annual)
- Res. #2019-14 Designation of Official Newspapers for Legal Advertising for the Year 2019
- Res. #2019-15 Authorizing the Tax Assessor to File Tax Appeals (annual)
- Res. #2019-16 Confirmation of Officials for Joint Insurance Fund and Municipal Excess Liability Fund (annual)
- Res. #2019-17 Authorizing the Clerk to Issue Bingo & Raffle Licenses Throughout 2019 to Qualified Organizations (annual)
- Res. #2019-18 Setting Interest Rate for Delinquent Taxes (annual)

- Res. #2019-19 Adopting 2019 Temporary Current Budget (required)
 Res. #2019-20 Authorizing Payment of 2019 Debt Service (annual)
 Res. #2019-21 Designation of Official Depositories (annual)
 Res. #2019-22 Authorizing Payment of 2019 Animal Shelter and Spay/Neuter Fees (annual)
 Res. #2019-23 Resolution to Defer the Regional School Tax (annual)
 Res. #2019-24 Authorizing Payment of 2019 Regional School Taxes (Jan-June \$6,540,605.50)
 Res. #2019-25 Authorizing Payment to Lower Township Board of Education (Jan-June \$8,662,973.50)
 Res. #2019-26 Authorizing Payment of 2019 Pension Amounts Due 4/1/2019 (\$1,727,021)
 Res. #2019-27 Contract Award for Township of Lower Animal Control Services – Year 3 (\$54,000)
 Res. #2019-28 Authorizing Payment for Dispatch Services (\$600,000 total for 2019)
 Res. #2019-29 Authorization for Public Bidding (annual)
 Res. #2019-30 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission (annual)
 Res. #2019-31 Resolution Establishing the Quote Threshold Pursuant to NJSA 40A:11-3a (\$4,000)
 Res. #2019-32 Resolution Authorizing Contracts with Approved State Contract Vendors for Contracting Units Pursuant to NJSA 40A:11-12a (annual)
 Res. #2019-33 Approval of Annual Contribution to Volunteers in Medicine (\$7,690)
 Res. #2019-34 Approving 2019 Contract with Cape Assist (\$3,213 Employee Assistance Program)
 Res. #2019-35 Approval of Petty Cash Funds – 2019 (annual)
 Res. #2019-36 Designation of a Public Agency Compliance Officer for Lower Township (M.Vitelli – annual)
 Res. #2019-37 Authorizing the Cash Management Plan (annual)
 Res. #2019-38 Re-appointment of Class II Member to the Planning Board (J.Dowe, Tax Assessor)
 Res. #2019-39 A Resolution Approving Municipal Banking Agreements (OceanFirst Bank)
 Res. #2019-40 Transfer of 2018 Appropriations
 Res. #2019-41 A Resolution Awarding a Professional Service Contract Without Public Bidding to Rutala Associates Consulting Services Regarding the Economic Development Plan for the Lower Township Opportunity Zone
 Res. #2019-42 A Resolution Authorizing a Memorandum of Agreement Between the Township of Lower and the County of Cape May Regarding Code Blue Warming Centers
 Res. #2019-43 A Resolution Designating Lower Township's Municipal Warming Centers (Millman Ctr & Rec Ctr)
 Res. #2019-44 Renewal of Trailer Park Licenses for the Year 2019
 Res. #2019-45 Award National Cooperative Purchasing Agreement with Sourcewell Formerly National Joint Power Alliance (NJPA) for One (1) 2019 Peterbilt 367 Tri-Axle Cab and Chassis with Beau-Roc Dump Body (\$180,711)
 Res. #2019-46 Appointment of Lower Township Conflict Hearing Officer as a Professional Service Contract without Public Bidding (S.Secare NTE \$7,500)
 Res. #2019-47 2018 Vouchers \$376,667.11
 Res. #2019-48 2019 Vouchers \$295,441.62
 Res. #2019-49 A Resolution Approving Year Three of a Three Year Interlocal Service Agreement Between the Township of Lower and Lower Township Fire District #3 (\$18,750)
 Res. #2019-50 Authorizing Payment of 2019 County Taxes (First and Second Quarter) and 2018 Added Taxes (\$5,241,300.43)
 Res. #2019-51 Authorization for Refund of Taxes (2 properties \$3,688.36)
 Res. #2019-52 Authorization for the Payout of Accumulated Sick Time
 Ordinance #2019-01 An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40A:4-15.14) – This is the first reading. The second reading and public hearing has been scheduled for Jan 23, 2019
 Ordinance #2019-02 An Ordinance Amending Chapter 600-6, Towing and Storage, Towing and Storage Fee Schedule, of the Code of the Township of Lower This is the first reading. The second reading and public hearing has been scheduled for Jan 23, 2019

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

Regular Agenda

Res. #2019-53 Appointment of Class III Member to the Planning Board (Councilman Roy)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY					X	
SIPPEL	X		X			
SIMONSEN			X			

Res. #2019-54 Resolution Designating the Lower Township Rescue Squad, Inc. as the Provider of Emergency Medical Services in Lower Township

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY			X			
ROY		X	X			
SIPPEL			X			
SIMONSEN	X		X			

Manager's Report

Manager Ridgway applauded the Recreation Department on several successful events. He gave a brief update on the Opportunity Zone and communicated that the proposed budget will be introduced in February.

Council Comments

Councilmember Conrad thanked residents and family for their support and said he looks forward to the future.

Councilmember Perry thanked the Lower Twp. Republican Organization, Committee Members, County Freeholders, fellow Councilmembers, and his family for all their support.

Councilmember Roy echoed the sentiments of Councilmember Perry and gave special thanks to his family and friends for their continued support. He also wished everyone a happy new year.

Deputy Mayor Sippel thanked fellow Councilmembers and all Township employees for making Lower Township a great place to live.

Mayor Simonsen echoed the above sentiments; offered prayers to the Sheftz family; congratulated Council; thanked all Lower Township departments and First Responders; and reminded of the next Council meeting, Wednesday, Jan. 23rd.

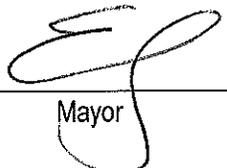
Call to the Public

Freeholder Director, Gerald Thornton, congratulated Council and complimented their positive teamwork and productivity.

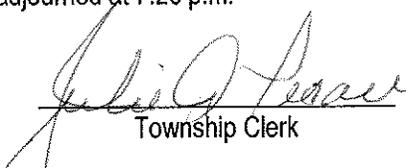
Emmit Vandergrift, Evergreen Curative, LLC, communicated the development of medicinal marijuana and sought Council's interest in hosting a facility within the Township.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Perry. Motion to adjourn was unanimous. Meeting adjourned at 7:26 p.m.



Mayor



Township Clerk

Approved: Jan 23, 2019