

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

September 21, 2015 - 7:00 P.M.

## Meeting called to order.

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

## Work Session

Best Practice public discussion on created authorities – Manager Jim Ridgway

## Consent Agenda

Approval of Minutes September 9, 2015  
Res. #2015-279 Payment of Vouchers \$ 1,007,949.02  
Res. #2015-280 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (\$5,091.99 Bulletproof Vest Partnership)  
Res. #2015-281 A Resolution Approving A Professional Service Contract with Marcus Karavan, Esq. as a Conflict Attorney for Three (3) Tax Appeal Cases (not to exceed \$6,500.)  
Res. #2015-282 Authorization: Determination of Municipal Service Fees for 2016 (\$120 per manufactured home within a mobile home park)  
Res. #2015-283 2015 Salary Resolution (required by Township Code and Best Practice worksheet)  
Res. #2015-284 A Resolution Authorizing the Sale of Personal Property Not Needed for Public Use by Private Sale (2 service weapons @\$275 each Hickok/Beeby)  
Res. #2015-285 A Resolution Authorizing a Grant Application and the Execution of a Grant Agreement with the New Jersey Department of Transportation for Roseann Avenue  
Res. #2015-286 Resolution Authorizing the Sale of Personal Property Not Needed for Public Use by Private Sale (ballistic vest to Hamilton Twp \$445)  
Res. #2015-287 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS Online Auction Website

## Regular Agenda

### Administrative Reports

Monthly Reports: Clerk, Construction, Dog, Police, Vital, Tax

### Council Comments

### Call to the Public

### Adjournment

## COUNCIL MEETING MINUTES – September 9, 2015

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on September 9, 2015 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember David Perry  
Councilmember Erik Simonsen  
Deputy Mayor Clark  
Mayor Michael Beck

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

### Work Session

Roseanne Avenue Project – Councilman David Perry

Councilman Perry invited Mark Shray and Bob Mainberger, Hatch Mott MacDonald, to field questions regarding the study for the Bayshore Estates Project.

Councilman Perry asked for clarification with the behavior of the pipeline under difference conditions.

Councilman Conrad inquired about Option 2 and the cost to add the chamber at a later date.

Deputy Mayor Clark asked if it would be more cost effective to do Option 3 from the start.

Mayor Beck expressed concern about the cost and voiced a desire to get help from state and federal government.

Bob Mainberger pointed out the necessity to decide on a location for housing the generator included with Option 3.

Councilman Perry inquired about a portable generator.

Councilman Conrad asked what the cost savings would be without the generator.

Ed Butler, Villas, asked for a description about the operation of the transition box and inquired about DEP/CAFRA permits.

Bill Murphy, Townbank, voiced concern about staying within the estimated cost for Option 3.

Sally Yerk, Roseann Avenue, asked about the location of the generator and pointed out that the flooding problem impacts much more than Roseann Avenue.

Tom Frisoli, Villas, commended Council for their diligence on this project. He spoke about the difference between gravity flow and a pumping station and stressed the importance of a generator.

Jay Young, Villas, asked about the cost of the project, how it will be paid, and how it will impact taxes.

Manager Ridgway informed about possible grant money and bonding capacity.

Helen Thompson, Villas, asked how often the existing pipes are cleaned and how many streets will be affected.

Mayor Beck pointed out the flawed design in the existing pipes.

Councilman Conrad listed the streets that will be impacted.

Dave Elliott, 321 Roseann Avenue, commended Hatch Mott MacDonald for their work and voiced concern about the noise from the generator.

### Consent Agenda

Approval of Minutes

August 17, 2015

- Res. #2015-258 Payment of Vouchers \$ 636,234.20  
 Res. #2015-259 Certification of Lot Clearing Charges to the Tax Collector (10 properties \$7,905.)  
 Res. #2015-260 Authorization for Refund of Taxes (8 properties \$5635.41)  
 Res. #2015-261 A Resolution Amending Resolution #2015-71 and Resolution #2015-120; Changing Appropriation Lines to be Charged (\$21,825.27 from O/E to Capital)  
 Res. #2015-262 Resolution Amending Resolution #2015-228; Confirming the Appointment of Jennifer Dowe as the Lower Township Tax Assessor (State requested term be clarified on resolution)  
 Res. #2015-263 Bid Award for one (1) 2016 Police Chevrolet Tahoe SSV 4X4 (Hertrich \$36,483.)  
 Res. #2015-264 Appointment of Class II Member to the Planning Board (J.Dowe, Twp Assessor)  
 Res. #2015-265 Approval of Public Facilities Grant Management Plan – Roseanne Avenue Improvements  
 Res. #2015-266 Authorizing Payout of Terminal Leave (D.Hickok \$85,003.26)  
 Res. #2015-267 Resolution Awarding A Professional Service Contract to Hatch Mott MacDonald For Geotechnical Testing at Freeman Douglass Field (\$8,825.00) *Revised 9/8/2015.*  
 Ord #2015-09 An Ordinance of the Township of Lower Amending Chapter 318 of the Code of the Township of Lower (re-districting a parcel of ground from Fire District #1 to Fire District #3) First Reading - Second reading and public hearing scheduled for September 21

Councilman Conrad requested to move Resolution #2015-258 to the Regular Agenda.

Jay Young, Villas, inquired about Resolution #2015-266. Mayor Beck responded the payout was due to contractual obligations.

On the Consent:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN			X			
CLARK			X			
BECK			X			

**Regular Agenda**

Res. 2015-258 Payment of Vouchers \$636,234.20

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY			X			
SIMONSEN	X		X			
CLARK		X	X			
BECK			X			

Res. #2015-268 Appointment to the Planning Board (J. Dilworth resignation)  
 Councilman Perry moved to nominate Andrew Bulakowski, seconded by Councilman Conrad.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
SIMONSEN			X			
CLARK			X			
BECK			X			

Res. #2015-269 Appointment to Planning Board (P. St. John resignation)  
 Councilman Conrad moved to nominate Christopher Vassar, seconded by Councilman Perry.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
SIMONSEN					X	
CLARK			X			
BECK			X			

Res. #2015-270 Appointment to the Historic Preservation Commission / Class A Member Term Expiration  
 9/30/2019  
 Councilman Conrad moved to nominate Lewis Thomas, seconded by Deputy Mayor Clark.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN			X			
CLARK		X	X			
BECK			X			

Res. #2015-271 Appointment to the Historic Preservation Commission / Class C Member Term Expiration  
 9/30/2019  
 Councilman Perry moved to nominate Margaret Stolle, seconded by Councilman Conrad.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
SIMONSEN			X			
CLARK			X			
BECK			X			

Res. #2015-272 Appointment to the Historic Preservation Commission / Class B Member Term Expiration  
 9/30/2018  
 Councilman Conrad moved to nominate Pary Tell, seconded by Councilman Simonsen.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Res. #2015-273 Appointment to the Historic Preservation Commission / Class C Member Term Expiration  
 9/30/2018  
 Deputy Mayor Clark moved to nominate John Louderback, seconded by Councilman Conrad.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN			X			
CLARK	X		X			
BECK			X			

Res. #2015-274 Appointment to the Historic Preservation Commission / Class C Member Term Expiration 9/30/2017

Councilman Conrad moved to nominate Lori Thomas, seconded by Deputy Mayor Clark.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN			X			
CLARK		X	X			
BECK			X			

Res. #2015-275 Appointment to the Historic Preservation Commission / Class C Member Term Expiration 9/30/2017

Councilman Perry moved to nominate Kurt Hughes, seconded by Deputy Mayor Clark.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN			X			
CLARK		X	X			
BECK			X			

Res. #2015-276 Appointment to the Historic Preservation Commission / Class C Member Term Expiration 9/30/2016

Councilman Simonsen moved to nominate Karlson Hughes, seconded by Councilman Conrad.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
SIMONSEN	X		X			
CLARK			X			
BECK			X			

Res. #2015-277 Appointment to the Historic Preservation Commission / Class C Alternate Member Expiration 9/30/2017

Councilman Conrad moved to nominate Kathleen Hayes, seconded by Councilman Simonsen.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

Res. #2015-278

Appointment to the Historic Preservation Commission / Class C Alternate Member  
Expiration 9/30/2016

Councilman Conrad moved to nominate Bruce Tell, seconded by Councilman Simonsen.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
SIMONSEN		X	X			
CLARK			X			
BECK			X			

**Administrative Reports**

Certificate of Determination and Award – Bond Sale  
Monthly Report - Police Department

**Council Comments**

Councilman Conrad reminded that school is back in session and to be mindful of children and busses. He voiced an interest in saving the Foster House if not already under contract.

Councilman Perry stressed urgency in moving forward with the Bayshore Estates Stormwater Project. He suggested being proactive by evaluating infrastructure throughout the Township. Upon Councilman Perry's request, Manager Ridgway gave a good report on the Bay-water testing results. Councilman Perry publically acknowledged Gary Douglass, Director of Public Works, on an outstanding job. He also informed that September is Childhood Cancer Awareness and Sickle Cell Awareness Month and asked for support for the Valeri Fund.

Councilman Simonsen encouraged people to attend a 9-11 ceremony as well as the ceremony at Sunset Beach for the Run for the Fallen. He also asked for prayers for Peter Tourison.

Deputy Mayor Clark thanked Councilman Perry for initiating the Roseann Avenue Project. He pleaded for Council to put the project out to bid. He gave an update on the Delaware Bayshore Council's plan for beach replenishment and protection. He apologized in advance for his absence at the next meeting and thanked Manager Ridgway for holding off on the Public Safety Building discussion until his return. As always, he thanked the taxpayers for their taxes.

Manager Ridgway appealed to Council to consider the time and money already invested into Hatch Mott MacDonald when deciding on an engineering firm for the Roseann Avenue Project.

Mayor Beck stated his support for Option 3 and voiced his desire for the project to be put out to bid. He also announced the following: 9-11 Ceremony at Sunset Beach, Run for the Fallen, and Lifeline Community Healthcare Event. He reported on receiving the federal grant to help fight substance abuse and thanked the many people involved, including Cape Assist, The Lower Township Police Department and Colleen Crippen.

Manager Ridgway credited Council for their efforts in the fight against drug abuse.

**Call to Public**

Mary Reader, W. Drumbed Road, voiced favor with Councilman Conrad's desire to see the Foster House restored and suggested it would be a great project for school kids.

Joe Thomas, Roseann Avenue, asked about the requirement to bid out large projects.

Janet Pitts, Villas, questioned Manager Ridgway about the location of the Bay-water testing. She inquired about a petition mentioned in Spout-off regarding Open Space. She asked for clarification about Victoria Manor property transfer.

Tom Sullivan, 240 Lennox Avenue, voiced discontent with the quads and dirt bikes in his neighborhood.

Jerry Sullivan, 240 Lennox Avenue, added to her husband's comments about the dirt bikes and shared her neighbors concern for safety.

Helen Thompson, Villas, inquired about jurisdiction of property at Douglass Park and how it would affect dogs entering the beach. She also voiced disfavor with the Township's disregard for Villas.

Tom Frisoli, Villas, disputed the time frame when the engineering firm began their study on the Bayshore Estates Project and voiced concern about unnecessary delays. He also expressed interest in Council resolving the problems at Diamond Beach before next season.

**Adjournment**

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Deputy Mayor Clark. Motion to adjourn unanimous. Meeting adjourned at 8:40 p.m.

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Mayor

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Township Clerk

Approved:



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01171 VERIZON WIRELESS - TOWNHALL	15-02315	09/15/15	IPHONE BILL 8/29/15-9/28/15	Open	1,537.12	0.00		
01196 H A DEHART & SON*	15-00306	01/29/15	PARTS FOR VEHICLES/FEB.	Open	88.23	0.00		
01200 DELTA DENTAL PLAN OF NJ	15-02271	09/08/15	DENTAL SEPTEMBER 2015	Open	17,212.93	0.00		
01201 DELL CORPORATION*	15-02249	09/03/15	2 COMPUTERS PLAYFORD/FIORE	Open	2,032.76	0.00		
01310 JLP INTL INC*	15-02228	09/02/15	REPAIR OF TREAD MILL-REC.DEPT.	Open	149.00	0.00		
01437 ERCO CEILINGS*	15-01986	08/04/15	BLINDS FOR TOWNHALL	Open	2,805.00	0.00		
01519 TOM FOLS ELECTRICALCONTRACTOR*	15-02231	09/02/15	FOOTBALL SCORE BOARD	Open	175.00	0.00		
01530 FIRE DISTRICT #1	15-00548	03/03/15	2015 FIRE DISTRICT#1 PAYMENTS	Open	140,409.25	0.00		
01540 FIRE DISTRICT #2	15-00451	02/18/15	2015 FIRE DISTRICT #2 TAXES	Open	275,577.00	0.00		
01550 FIRE DISTRICT #3	15-00604	03/11/15	2015 FIRE DISTRICT 3 TAXES	Open	185,286.00	0.00		
01685 W W GRAINGER, INC.*	15-02175	08/26/15	3 AIR CLEANERS POLICE BLDG	Open	2,325.00	0.00		
01690 GRANTURK EQUIPMENT CO*	15-01732	06/30/15	PARTS FOR RECYCLING/JULY	Open	958.68	0.00		
01703 HARBOR SALES COMPANY*	15-02091	08/13/15	SIGN MATERIAL	Open	845.75	0.00		
01781 HATCH MOTT MACDONALD, LLC*	15-01369	06/02/15	BAYSHORE ESTATES ENGINEERING	Open	15,700.00	0.00		B
	15-01637	06/17/15	RES# 15-189 BIKE TRAIL ENGINR	Open	3,900.00	0.00		B
	15-01944	07/23/15	ENGINEERING SERVICES	Open	9,179.00	0.00		B
	15-02259	09/08/15	PROFESSIONAL ENGINEERING	Open	143.50	0.00		
	15-02260	09/08/15	PROFESSIONAL ENGINEERING	Open	322.00	0.00		
					29,244.50			
01782 HEALTH INSURANCE SOLUTIONS INC	15-02308	09/14/15	SEPTEM 2015 PRESCRIPTION CLAIM	Open	63,878.17	0.00		
	15-02309	09/14/15	OCTOBE 2015 PRESCRIPTION CLAIM	Open	63,885.67	0.00		
					127,763.84			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01806 ANTHONY J HARVATT, II, ESQ								
	15-00934	04/24/15	BOARD SOLICITOR SALARY	Open	625.00	0.00		
	15-02261	09/08/15	RESOLUTIONS	Open	300.00	0.00		
					925.00			
02025 HUNTER JERSEY PETERBILT*								
	15-01737	06/30/15	PARTS FOR TRUCK/DPW/SEPT.	Open	493.92	0.00		
02108 KEEN COMPRESSED GAS CO*								
	15-01245	05/19/15	BOTTLED GAS/GARAGE/AUG	Open	262.00	0.00		
02136 TED KINGSTON INC*								
	15-02149	08/24/15	RADIOS	Open	3,836.75	0.00		
02140 KINDLE FORD LINC/MERC., INC.*								
	15-01741	06/30/15	POLICE VEHICLE PARTS/SEPT	Open	935.18	0.00		
02223 LANDSMAN UNIFORMS*								
	15-02023	08/05/15	PATROL OFFICER RESPONCE KITS	Open	600.00	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE								
	15-02297	09/11/15	LUNCHEON MEETING SEPT 10,2015	Open	100.00	0.00		
02541 ROBERT D. MARTIN, JR								
	15-02133	08/20/15	CONTRACTUAL REIMBURSEMENT-M	Open	900.95	0.00		
02809 MORPHOTRAK, INC*								
	15-01930	07/21/15	LIVE SCAN FINGER PRINT SYSTEM	Open	39,103.55	0.00		
02940 MUNICIPAL RECORD SERVICE*								
	15-02179	08/26/15	TRAFFIC TICKETS	Open	344.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALITI*								
	15-02278	09/09/15	LEGISLATIVE BULLETIN 2015-2016	Open	28.00	0.00		
03109 TRU GREEN CHEMLAWN								
	15-00684	03/19/15	2015 14096.00 C/O#1 1355.00	Open	991.00	0.00		
03280 PARAMOUNT SANITARY SUPPLY*								
	15-01989	08/04/15	TERRY RAGS/DPW	Open	249.45	0.00		
	15-02226	09/02/15	CLOROX WIPES-WEIGHT ROOM	Open	74.58	0.00		
					324.03			
03518 RIGGINS, INC.*								
	15-02295	09/11/15	OFF HIGHWAY DIESEL	Open	440.20	0.00		
03544 PORTER LEE CORP*								
	15-02190	08/27/15	BEAST SUPPLIES	Open	138.50	0.00		
03586 SCHEDULE SOFT								
	15-02093	08/13/15	MAINT 10/1/15-12/31/15	Open	390.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03613 SEA ISLE ICE CO. INC.*	15-01973	07/29/15	ICE /DPW	Open	150.00	0.00		
03678 SMELTZER & SONS INC.*	15-02236	09/02/15	DOGGIE POT BAGS-VARIOUS LOCATI	Open	630.00	0.00		
03723 STAPLES, INC.*	15-02097	08/14/15	CHAIR MATS	Open	158.58	0.00		
	15-02128	08/20/15	OFFICE SUPPLIES	Open	198.74	0.00		
	15-02199	08/28/15	OFFICE SUPPLIES	Open	109.53	0.00		
					466.85			
03844 GIACOMO TROMBETTA	15-02258	09/04/15	CONTRACTUAL REIMBURSEMENT-M	Open	36.00	0.00		
03899 UPS	15-02280	09/11/15	SHIPPING	Open	12.70	0.00		
03971 VERIZON WIRELESS MDT-POLICE	15-02291	09/11/15	MDT WIRELESS	Open	691.29	0.00		
03992 VAL-U AUTO PARTS LLC*	15-01377	06/02/15	RDS/SANT/REYC/DPW/AUG	Open	5,063.21	0.00		
03995 VITAL COMMUNICATIONS, INC.*	15-02177	08/26/15	Data Capture Cards	Open	144.00	0.00		
04017 WILDWOOD LINEN SUPPLY*	15-01255	05/19/15	CARPETS FOR COURT TWP LOGO	Open	530.00	0.00		
04053 WAWA VILLAS	15-02299	09/11/15	2015 SAFETY EMP INCENTIVE CARD	Open	1,500.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	15-01993	08/04/15	FIRST AIDE SUPPLIES	Open	90.61	0.00		
	15-02131	08/20/15	FIRST AID SUPPLIES	Open	101.69	0.00		
					192.30			
04300 W B MASON CO INC*	15-02100	08/17/15	SUPPLIES	Open	225.49	0.00		
	15-02129	08/20/15	OFFICE SUPPLIES- COPY PAPER	Open	299.90	0.00		
					525.39			
04327 SHI INTERNATIONAL CORP*	15-01865	07/14/15	SERVER SWITCHES	Open	4,040.00	0.00		
06034 SOUTH JERSEY PAPER PRODUCTS*	15-01800	07/08/15	CLEANING SUPPLIES-POLICE	Open	1,013.05	0.00		
4104 DOUGLASS LANDSCAPING LLC*	15-00622	03/12/15	2015 LANDSCAPING SERV \$45800.	Open	4,580.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6061 AMERIHEALTH ADMINISTRATORS								
	15-02270	09/08/15	9/08/2015 HEALTH AND RX	Open	13,234.54	0.00		
	15-02306	09/14/15	9/14/2015 HEALTH AND RX	Open	44,197.00	0.00		
					57,431.54			
6071 UNITED UNIFORMS LIMITED LIAB*								
	15-01305	05/26/15	BADGES	Open	196.00	0.00		
	15-02103	08/17/15	UNIFORMS	Open	818.50	0.00		
					1,014.50			
7146 BEN SHAFFER & ASSOC, INC*								
	15-01605	06/15/15	6 X 250 DURALINER	Open	1,254.60	0.00		
7205 DREAMSCAPES POOLS LLC*								
	15-01395	06/04/15	REPLACING COPING AND TILES	Open	1,975.00	0.00		
7258 MCKEEVER EVENT MANAGEMENT								
	15-02101	08/17/15	RETURN OF UNUSED ESCROW	Open	1,463.75	0.00		
7354 FLEETPRIDE INC.*								
	15-01776	07/07/15	RDS/SANT/RECYC/DPW/AUG	Open	1,254.60	0.00		
7358 SERVICEMASTER TO THE RESCUE*								
	15-02181	08/26/15	REMIEDIATION LOCKER ROOM	Open	4,153.68	0.00		
7441 ARCHER & GREINER*								
	15-01952	07/24/15	PROF.SVCS - BOND SALE	Open	19,155.62	0.00		
7443 R. MAXWELL CONSTRUCTION INC*								
	15-02043	08/07/15	RES#15-225 ADA/PLAYGROUND IMPR	Open	30,928.80	0.00		B
7454 ALLENTOWN HOLIDAY INN								
	15-02182	08/26/15	1 NIGHT HOTEL DURING TRAINING	Open	164.90	0.00		
7456 SOUTH JERSEY WATER COND*								
	15-02233	09/02/15	SERVICE CALL	Open	115.45	0.00		
7459 AAREN SENICO								
	15-02307	09/14/15	CONTRACTUAL REIMBURSEMENT-V	Open	154.98	0.00		
ACME ACME MARKETS INC								
	15-02298	09/11/15	GIVEAWAY EMPLOYEE HEALTH FAIR	Open	540.00	0.00		
BARGER GEORGE BARGER, JR								
	15-02257	09/04/15	CONTRACTUAL REIMBURSEMENT-V	Open	75.00	0.00		
G=YAP CENTER FOR COMMUNITY ARTS								
	15-02170	08/25/15	SUMMER ART PROGRAM - 2015	Open	11,375.00	0.00		
MPHIN MPH INDUSTRIES*								
	15-01988	08/04/15	RADAR UNITS	Open	11,514.00	0.00		

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Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

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Total Purchase Orders:	94	Total P.O. Line Items:	0	Total List Amount:	1,007,949.02	Total Void Amount:	0.00
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I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 21, 2015.

Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-280

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE, BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$5,091.99 for an item of revenue in the budget of the year 2015 as follows:

Miscellaneous Revenues –  
Revenue Offset with Appropriations - Bulletproof Vest Partnership  
Total with increase to be \$5,091.99

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$5,091.99 be and the same is hereby appropriated under the caption of:

General Appropriations –  
Public & Private Programs Offset by Revenues - Bulletproof Vest Partnership  
State/Federal Share \$ 5,091.99  
Non State Share \$  
Total with increase to be \$ 5,091.99

BE IT FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 21, 2015.

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Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

## Colleen Crippen

---

**From:** Chief William Mastriana <Mastriana@lowertownshipolice.com>  
**Sent:** Friday, September 04, 2015 1:43 PM  
**To:** Colleen Crippen; 'Lauren Read'  
**Subject:** FW: 2015 BVP Award Email  
**Attachments:** BPV 2015.pdf

FYI

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**From:** owner-bvp-list@ojp.usdoj.gov [mailto:owner-bvp-list@ojp.usdoj.gov] **On Behalf Of** BVP  
**Sent:** Thursday, September 03, 2015 2:49 PM  
**To:** Undisclosed recipients:  
**Subject:** 2015 BVP Award Email

Dear BVP applicant,

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2015 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP System. A complete list of FY 2015 BVP awards is available at: <http://www.ojp.usdoj.gov/bvpbasi/>.

The FY 2015 award may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered after April 1, 2015. The deadline to request payments from the FY 2015 award is August 31, 2017, or until all available funds have been requested. Awards will not be extended past that date, and any unused funds will be forfeited.

Please see the following websites for a list of NIJ compliant vests:

Ballistic Vests: <http://nij.gov/nij/topics/technology/body-armor/compliant-ballistic-armor.htm>

Stab Resistant Vests: <http://nij.gov/nij/topics/technology/body-armor/compliant-stab-armor.htm>

As a reminder, all jurisdictions that applied for FY 2015 BVP funding certified that a mandatory wear policy was in place for their jurisdiction. BJA will be conducting reviews of the mandatory wear policies as funds are requested from the BVP System. For more information on the BVP mandatory wear policy, please see the BVP Frequently Asked Questions document: <http://www.ojp.usdoj.gov/bvpbasi/docs/FAQsBVP MandatoryWearPolicy.pdf>

Finally, please visit the following page for checklists and guides for each step of the BVP process: <http://ojp.gov/bvpbasi/bvpprogramresources.htm>

For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at [vests@usdoj.gov](mailto:vests@usdoj.gov) or 1-877-758-3787.

Thank you

BVP Program Support Team

NJ	LONGPORT BOROUGH	\$927.49	2
NJ	LOWER ALLOWAYS CREEK TOWNSHIP	\$829.95	2
NJ	LOWER TOWNSHIP	\$5,091.99	14
NJ	LUMBERTON TOWNSHIP	\$911.97	2
NJ	LYNDHURST TOWNSHIP	\$4,360.66	10
NJ	MADISON BOROUGH	\$3,744.54	10
NJ	MAGNOLIA BOROUGH	\$3,007.35	7
NJ	MANALAPAN TOWNSHIP	\$5,390.57	11
NJ	MANCHESTER TOWNSHIP	\$5,471.81	12
NJ	MANSFIELD TOWNSHIP	\$1,892.29	3
NJ	MANTOLOKING BOROUGH	\$2,154.55	4
NJ	MANTUA TOWNSHIP	\$2,905.80	6
NJ	MANVILLE BOROUGH	\$1,943.91	5
NJ	MAPLE SHADE TOWNSHIP	\$3,649.83	7
NJ	MAPLEWOOD TOWNSHIP	\$3,488.52	4
NJ	MARLBORO TOWNSHIP	\$7,974.85	15
NJ	MAYWOOD BOROUGH	\$2,135.90	5
NJ	MENDHAM TOWNSHIP	\$1,745.34	4
NJ	MERCHANTVILLE BOROUGH	\$1,017.42	2
NJ	MIDDLE TOWNSHIP	\$4,813.71	10
NJ	MIDLAND PARK BOROUGH	\$1,477.36	3
NJ	MILLVILLE CITY	\$8,427.41	18
NJ	MONROE TOWNSHIP (MONROE TOWNSHIP)	\$4,784.91	9
NJ	MONROE TOWNSHIP (WILLIAMSTOWN)	\$2,202.79	5
NJ	MONTCLAIR TOWNSHIP	\$8,233.11	17
NJ	MONTGOMERY TOWNSHIP	\$7,052.50	17
NJ	MONTVALE BOROUGH	\$1,562.26	4
NJ	MONTVILLE TOWNSHIP	\$5,980.52	14
NJ	MOORESTOWN TOWNSHIP	\$5,624.06	10
NJ	MORRIS PLAINS BOROUGH	\$815.30	2
NJ	MORRIS TOWNSHIP	\$3,320.44	9
NJ	MOUNT EPHRAIM BOROUGH	\$2,421.50	5
NJ	MOUNT HOLLY TOWNSHIP	\$8,207.72	18
NJ	MOUNT LAUREL TOWNSHIP	\$5,202.71	14
NJ	MOUNT OLIVE TOWNSHIP	\$2,325.94	5
NJ	MOUNTAIN LAKES BOROUGH	\$1,512.95	2
NJ	MULLICA TOWNSHIP	\$1,135.08	3
NJ	NEPTUNE TOWNSHIP	\$20,195.03	42
NJ	NEW BRUNSWICK CITY	\$14,801.14	36
NJ	NEW MILFORD BOROUGH	\$4,369.44	10
NJ	NEW PROVIDENCE BOROUGH	\$3,008.72	7
NJ	NEWFIELD BOROUGH	\$756.72	2
NJ	NEWTON TOWN	\$3,075.70	7
NJ	NORTH ARLINGTON BOROUGH	\$2,735.91	6
NJ	NORTH BRUNSWICK TOWNSHIP	\$18,307.73	25
NJ	NORTH HALEDON BOROUGH	\$2,050.47	4
NJ	NORTH WILDWOOD CITY	\$2,460.56	7

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-281

**TITLE: A RESOLUTION APPROVING A PROFESSIONAL SERVICE CONTRACT WITH MARCUS KARAVAN, ESQ. AS A CONFLICT ATTORNEY FOR THREE (3) TAX APPEAL CASES**

**WHEREAS**, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

**WHEREAS**, Marcus Karavan, Esq. has provided a proposal to serve as a conflict attorney for the Township of Lower in three separate tax appeal cases; Jones, CVS and Rite Aid ; and

**WHEREAS**, the Township Council desires to approve the proposal and the CFO has certified the availability of funds by her signature in the budget as follows:

Account:

Signature \_\_\_\_\_  
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Lower, County of Cape May, State of New Jersey, that a contract without public bidding be awarded as follows:

Jones Case not to exceed	\$ 1,500.00
CVS Case not to exceed	\$ 2,500.00
Rite Aid Case not to exceed	\$ 2,500.00

TOTAL not to exceed \$ 6,500.00

**BE IT FURTHER RESOLVED** that a notice of Award of Professional Contract for the above award shall be published in the Township's Official paper.

I hereby certify the foregoing to be the original resolution adopted by the Township at a meeting held on September 21, 2015.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-282

**TITLE: AUTHORIZATION: DETERMINATION OF MUNICIPAL SERVICE FEES FOR 2016**

**WHEREAS**, the Township of Lower has by Ordinance # 2003-12 provided for the imposition of an annual municipal service fee on manufactured homes installed in mobile home parks within the confines of the Township of Lower; and

**WHEREAS**, section 2A-9.2 states that the municipal service fee shall be determined by Resolution each year by the Township Council on or before November 1 of the pre-tax year; and

**WHEREAS**, the Tax Collector and CFO have established the annual fee based on the established formula.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Tax Collector is hereby authorized to bill the owners of the mobile home parks within the confines of the Township of Lower \$120.00 per each manufactured home for the year 2016 to be paid quarterly on March 15, June 15, September 15 and December 15.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 21, 2015.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

# Lower Township: Municipal Service Fee

2015

## School Tax Portion:

1	2014-2015 School Budget	28,770,144.00
2	Children in School	3,160
3	Children from Mobile Home Parks	8
4	% of Mobile Home Park Children to Total Population (line 4 / line 3)	0.25%
5	<b>School Costs for Mobile Home Parks (line 4 x line 1)</b>	<b>72,835.81</b>

## Other Tax Portion

6	County Tax	7,970,500.46
7	County Library Tax	1,081,572.13
8	Open Space Tax	372,513.24
9	Local Purpose Tax	20,012,454.55
10	Fire District Levy	2,218,683.80
	Billing Difference	
11	<b>Total Other Revenues</b>	<b>31,655,724.18</b>

12	Total Line Items	15,378
13	less-#mobile home parks	(6)
14	add-#mobile home line items	555
15	<b>Total Adjusted line items</b>	<b>15,927</b>

16	Percentage (line 14 / line 15)	3.48%
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17	Total Other Revenues (line 16 x line 11)	1,103,090.78
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18	Mobile Home-Residential Home Value Ratio (formula 1)	20.94%
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19	<b>Total Other Tax Portion for Mobile Home Parks (line 18 x line 17)</b>	<b>230,993.80</b>
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20	<b>Balance of Revenue required (line 19 + line 5)</b>	<b>303,829.61</b>
21	Less: Property Taxes Received (formula 2)	(290,472.89)
22	Less: Mercantile Fee (formula 2)	(250.00)
23	<b>Total Revenue Required from Site Fees</b>	<b>13,106.72</b>
24	Total Number of Occupied Mobile Homes	555
25	Total Revenue divided by occupied pad sites (line 23 / line 24)	23.62
26	Divided by 12 Months (if > \$10, Increase Monthly Muncipal Service Fee)	1.97

27	<b>Monthly Municipal Service Fee</b>	<b>10.00</b>
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28	<b>*Annual charge</b>	<b>120.00</b>
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**Lauren Read**

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**From:** Susan Jackson <Sjackson@townshipoflower.org>  
**Sent:** Wednesday, August 19, 2015 9:36 AM  
**To:** Lauren Read (E-mail) (Lauren Read (E-mail))  
**Subject:** Municipal Service Fees

Lauren,

There are 1,777 children in the elementary schools, 6 are from Shawcrest and 1 from Breakwater Place. There are 1,383 in the high school and junior high and there are 2 from Shawcrest.

The amount of mobile homes stayed the same and the mercantile fees stayed the same.

Sue

**Cost & Size Comparisons:  
New Manufactured Homes and New Single-Family Site-Built Homes  
(2007 - 2014)**

	2007	2008	2009	2010	2011	2012	2013	2014 <sup>1</sup>
<b>New Manufactured Homes</b>								
<b>All</b>								
Avg. Sales Price	\$ 65,400	\$ 64,700	\$ 63,100	\$ 62,800	\$ 60,500	\$ 62,200	\$ 64,000	\$ 65,300
Avg. Square Feet	1,600	1,565	1,530	1,520	1,465	1,480	1,470	1,438
Avg. Cost per Sq. Ft.	\$ 40.88	\$ 41.34	\$ 41.24	\$ 41.32	\$ 41.30	\$ 42.02	\$ 43.54	\$ 45.41
<b>Single</b>								
Avg. Sales Price	\$ 37,300	\$ 38,000	\$ 39,600	\$ 39,500	\$ 40,600	\$ 41,100	\$ 42,200	\$ 45,000
Avg. Square Feet	1,100	1,100	1,120	1,110	1,115	1,100	1,100	1,115
Avg. Cost per Sq. Ft.	\$ 33.91	\$ 34.55	\$ 35.35	\$ 35.59	\$ 36.41	\$ 37.36	\$ 38.36	\$ 40.36
<b>Double</b>								
Avg. Sales Price	\$ 74,200	\$ 75,800	\$ 74,500	\$ 74,500	\$ 73,900	\$ 75,700	\$ 78,600	\$ 82,000
Avg. Square Feet	1,775	1,765	1,735	1,730	1,705	1,725	1,720	1,710
Avg. Cost per Sq. Ft.	\$ 41.80	\$ 42.95	\$ 42.94	\$ 43.06	\$ 43.34	\$ 43.88	\$ 45.70	\$ 47.95
<b>Housing Starts vs. MH Shipments (Thousands of units)</b>								
<b>New Single Family</b>								
Housing Starts	1,046	622	445	471	431	535	618	648
Percent of Total	92%	88%	90%	90%	89%	91%	91%	91%
<b>Manufactured Home Shipments</b>								
Shipped	96	82	50	50	52	55	60	64
Percent of Total	8%	12%	10%	10%	11%	9%	9%	9%
<b>Total</b>	<b>1,142</b>	<b>704</b>	<b>495</b>	<b>521</b>	<b>483</b>	<b>590</b>	<b>678</b>	<b>678</b>
<b>New Single-Family</b>								
<b>Site-Built Homes Sold (Home and Land Sold as Package)</b>								
Avg. Sales Price	\$ 313,600	\$ 292,600	\$ 270,900	\$ 272,900	\$ 267,900	\$ 292,200	\$ 324,500	\$ 345,800
Derived Average Land Price	\$ 84,268	\$ 74,209	\$ 67,718	\$ 66,340	\$ 59,950	\$ 69,115	\$ 75,071	\$ 84,628
<b>Price of Structure</b>								
Avg. Square Feet	2,479	2,473	2,422	2,457	2,494	2,585	2,662	2,690
Avg. Price per Sq. Ft. (excl. land)	\$ 92.51	\$ 88.31	\$ 83.89	\$ 84.07	\$ 83.38	\$ 86.30	\$ 93.70	\$ 97.10
<b>Manufactured Home Shipments</b>								
<b>Total</b>	<b>95,752</b>	<b>81,907</b>	<b>49,717</b>	<b>50,046</b>	<b>51,618</b>	<b>54,881</b>	<b>60,228</b>	<b>64,331</b>
Single-Section	30,737	30,384	18,568	20,373	25,291	25,629	28,239	30,218
Multi-Section	65,015	51,523	31,149	29,673	26,237	29,252	31,989	34,113
<b>New Manufactured Homes Placed (for Residential Use)</b>								
Located in Communities	26%	26%	22%	25%	26%	29%	30%	33%
Located on Private Property	74%	74%	78%	75%	74%	71%	70%	67%
Titled as Personal Property	64%	62%	67%	73%	75%	77%	78%	80%
Titled as Real Estate	28%	28%	28%	21%	17%	15%	14%	13%

<sup>1</sup> Data from 2013 and prior are not comparable to 2014 data.

Source: These data are produced by the U.S. Commerce Department's Census Bureau from a survey sponsored by the U.S. Department of Housing and Urban Development.

Range: Block: 494.01 to 494.01 Property Class Range: First to Last Bayshore 494-01  
 Lot: 10 to 10 Bill Year Range: 2015 to 2015  
 Qual: -C-001- -C-100- - Bill Period Range: 1 to 4  
 As of Date: 09/09/15 Assessed Value/SPTX Code Year: 2015

Include Zero Balances: Y  
 Include Prior Yr/Prd In Balance: Y  
 Direct Withdraw Accounts Only: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	30,630.75	30,630.18	32,396.35	32,395.79	126,053.07
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	262.10-	470.37-	0.00	0.00	732.47-
Balance Adjustments (Prin)	0.00	116.63	116.64-	0.00	0.01-
Payments (Prin)	29,803.89	29,397.25	30,997.53	2,524.57	92,723.24
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	564.76	879.19	1,282.18	29,871.22	32,597.35
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	564.76	879.19	1,282.18	29,871.22	32,597.35
Payments (Intr)	24.26	22.70	2.01	0.00	48.97
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00  
 Current Balance: 32,597.35  
 Total Balance: 32,597.35

2015 DEDUCTIONS

Number of Accts:	100	Senior Citizen	0
Land Value:	7,909,000	Disabled Person	0
Improvement Value:	0	Surviving Spouse	0
Limited Exemptions:	0	Veteran	16
Net Taxable Value:	7,909,000	Widow of Veteran	8

NOTE: Zero balance accounts ARE included on the total pages.

Report Type: Status Report - Includes all transactions as of High Date

Range: First to Last  
Property Class Range: First to Last  
Assessed Value Range: First to Last  
Special Tax Code Range: First to Last  
User Code Range: 010 to 010  
Bill Year Range: 2015 to 2015

Net Tax Range: First to Last  
Assessed Value/Special Tax Code/duction Year: 2015

Bill Period Range: 1 to 4

Date Range: First to 09/09/15

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Blq: 443. 15.01 Owner: HERKER, WILLIAM L & SHARON A Prop Loc: 306-310 U.S. ROUTE 9  
Property Class: 4A

Net Tax Billed: 24,971.26 Orig Billed: 24,971.26

*Cape Meadows*

---

Blq: 510. 14.01 Owner: CAPE MAY LANDING, INC Prop Loc: 755 U.S. ROUTE 9  
Property Class: 4A

Net Tax Billed: 25,820.16 Orig Billed: 25,820.16

*Cape May mobile*

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Blq: 753.01 30. Owner: BROADWAY MOBILE PARK, LLC Prop Loc: 1095 SEASHORE ROAD  
Property Class: 4A

Net Tax Billed: 4,082.40 Orig Billed: 4,082.40

*Broadway*

---

Blq: 779. 1. Owner: NHC-NJ102, LLC @ NATIONAL HOME COMM Prop Loc: 840-882 ROUTE 109  
Property Class: 4A

Net Tax Billed: 22,134.00 Orig Billed: 22,134.00

*Cape Crossing*

---

Blq: 804. 1.01 Owner: SHAW LIMITED PARTNERSHIP Prop Loc: 5200 SHAWCREST ROAD  
Property Class: 4A

Net Tax Billed: 87,412.00 Orig Billed: 87,412.00

*Shawcrest*

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Report Totals: Num Accounts: 5  
Net Tax Billed: 164,419.82 Orig Billed: 164,419.82

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CAPE MAY COUNTY BOARD OF TAXATION  
Notice of Tax Rate

Cape May Court House, NJ, June 30, 2015

Mr./Ms. Arthur Amònette, CTA SCGREA

Assessor of the Taxing District of \_\_\_\_\_ Township of Lower \_\_\_\_\_

Dear Assessor:

You are hereby notified that the following amounts are to be raised by taxation in your district, and that the rate for the district is \$ 1.618 per \$100.00 as assessed valuation (Net Amount Assessable).

Col. 11	3,719,358,459 ✓
Col. 6	3,605,399,621 ✓

	<i>Amount to be Raised</i>		<i>Rate</i>	
County Tax	\$	7,970,500.46 ✓	\$	0.222 ✓
County Library Tax	\$	1,081,572.13 ✓	\$	0.030 ✓
County Open Space Tax	\$	372,513.24 ✓	\$	0.011 ✓
District School Tax	\$	16,061,940.00 ✓	\$	0.446 ✓
Regional School Tax	\$	12,708,204.00 ✓	\$	0.353 ✓
Local Purpose Tax	\$	20,012,454.55 ✓	\$	0.556 ✓
Other	\$		\$	
Total	\$	58,207,184.38 ✓	\$	1.618 ✓

NOTE: The general District rate above will raise \$ 58,335,365.87 from the duplicate, less all veteran and senior citizen credits.

Copy to Collector

CAPE MAY COUNTY BOARD OF TAXATION

*[Signature]*  
County Tax Administrator

**DRAFT COPY**

# Mobile Home-Residential Home Value Ratio

Year	2010	2011	2012	2013	2014	Average 2010-2014
Mobile Homes	62,800	60,500	62,200	64,000	65,300	62,960
Site Built Homes	272,900	267,900	292,200	324,500	345,800	300,660
% Mobile-Residential Value	23.01%	22.58%	21.29%	19.72%	18.88%	20.94%

FORMULA 1

INFO FROM BUREAU OF CENSUS  
MANUFACTURING AND CONSTRUCTION DIV  
RESIDENTIAL CONSTRUCTION BRANCH  
(301) 457-4666/4703

mobile homes: [www.census.gov/const/mhs/mhstabavqsls.pdf](http://www.census.gov/const/mhs/mhstabavqsls.pdf)  
 site built homes: [www.census.gov/const/www/constpriceindex.html](http://www.census.gov/const/www/constpriceindex.html)



TOWNSHIP OF LOWER  
 TAX BILLING AND PERCENTAGE OF TAX COLLECTIONS  
 2015

Source: Tax Levy Totals Report (CTC), Special taxing district rate calculations, Notice of Tax Rate

2015 TAX BILLING

	Amount Needed	Amount Billed per VITAL	Difference Excess/(Deficit)
County Tax 7,970,500.46			
Library 1,081,572.13			
Open Space 372,513.24			
<b>Total County Taxes</b>	<b>9,424,585.83</b>		
District School	16,061,940.00		
Regional School	12,708,204.00		
Local Purpose	20,012,454.55		
<b>Amount per Duplicate</b>	<b>58,207,184.38</b>	<b>58,335,365.98</b>	<b>128,181.60</b>
Add:			
per budgets			
Fire District #1 561,637.00		563,259.06	
Fire District #2 918,590.00		917,562.71	
Fire District #3 741,144.00		744,882.04	
Less:			
Verizon Share FD's* (2,687.20)			
<b>Total Special District</b>	<b>2,218,683.80</b>	<b>2,225,703.81</b>	<b>7,020.01</b>
adj			
<b>Total Needed to be Raised</b>	<b>60,425,868.18</b>	<b>60,561,069.79</b>	<b>135,201.61</b>

SC/VET 406,750.00

Amount of Net Taxes per VITAL report 60,154,319.79

Added & Omitted

**Total Levy (G/L RECEIVABLE) 60,154,319.79**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-283

Title: 2015 SALARY RESOLUTION

**WHEREAS,** the Township of Lower is required by Township Code, as well as by the State of New Jersey Best Practice Worksheets, to adopt at least once a year a Resolution setting forth a list of all Township employee names, positions and salaries.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, State of New Jersey that as per Lower Township Code 18-4B, attached is the 2015 current salary listing of all active employees.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 21, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

Dept Id	Last Name, Suffix	First Name, Middle Initial	Position	Salary / Hourly Rate
Manager	KREIS	EILEEN	Principal Clerk Typist	\$ 46,847.44
Manager	RIDGWAY	JAMES	Township Manager	\$ 100,000.00
Manager	PICARD	JULIE	Deputy Manager	\$ 2,600.00
Mayor/Council	BECK	MICHAEL	Mayor	\$ 15,000.00
Mayor/Council	CLARK, JR.	RAYMOND NORRIS	Mayor at Large	\$ 12,000.00
Mayor/Council	CONRAD	THOMAS V	Council Member Ward #1	\$ 12,000.00
Mayor/Council	PERRY	DAVID	Council Member Ward #2	\$ 12,000.00
Mayor/Council	SIMONSEN	ERIK	Council Member Ward #3	\$ 12,000.00
Clerk	FOURNIER	KAREN S	Asst. Municipal Clerk	\$ 46,000.00
Clerk	GREENWAY	ELIZABETH	Senior Clerk Typist	\$ 35,571.86
Clerk	JOHNS	DEBORAH A	Principal Clerk Typist	\$ 47,471.68
Clerk	PICARD	JULIE A	Municipal Clerk	\$ 83,888.00
Finance/Grants	BREWSTER	MARIA A	Senior Clerk Typist	\$ 35,663.70
Finance/Grants	CRIPPEN	COLLEEN	Coord. Fed/State Aid	\$ 66,190.00
Finance/Grants	CRIPPEN	COLLEEN	Asst. Treasurer	\$ 11,913.77
Finance/Grants	READ	LAUREN M	CFO	\$ 93,466.00
Finance/Grants	SENICO	AAREN	Clerk Typist	\$ 30,211.00
Finance/Grants	VITELLI	MARGARET	Purchasing Agent	\$ 65,455.00
JIF SAFETY COORDINATOR	BROWN	KATHLEEN	JIF Safety Coordinator	\$ 3,000.00
Collector	BROWN	KATHLEEN	Asst. Tax Collector	\$ 50,788.12
Collector	JACKSON	SUSAN A	Tax Collector	\$ 89,853.00
Collector	SMITH	SHEILA D	Senior Tax Clerk	\$ 39,657.36
Assessor	DOWE	JENNIFER	Tax Assessor	\$ 73,500.00
Assessor	CROMPTON	MARGARET A	Prin. Assess. Clerk	\$ 49,764.65
Planning	FIORE	WALTER S	Senior Code Enforcer	\$ 49,054.92
Planning	GALESTOK	WILLIAM	Planning Director	\$ 87,276.00
Planning	SCHUBERT	LISA A	Recording Secretary-MLU	\$ 3,719.95
Planning	SCHUBERT	LISA A	Recording Secretary-JIF	\$ 500.00
Planning	SCHUBERT	LISA A	Principal Clerk Typist	\$ 48,622.21
BOCA	ARNDT	DONALD	High Hazard Construction / Residential Construction	\$ 5,000.00
BOCA	ARNDT	DONALD	Building Inspector	\$ 48,000.00
BOCA	DONAHUE	EDWARD M	Code Enforcement Officer	\$ 18.82 hr

Dept Id	Last Name, Suffix	First Name, Middle Initial	Position	Salary / Hourly Rate
BOCA	MOORE	ROSE E	Principal Clerk Typist	\$ 47,434.03
BOCA	KAJANDER	RICHARD	Plumbing Subcode Official	\$ 22,000.00
BOCA	PLAYFORD	GARY L	Construction Official	\$ 76,831.00
BOCA	TREXLER	JAMES J	Electric Subcode Official	\$ 27,652.00
Police	MASTRIANA	WILLIAM	Police Chief	\$ 137,292.00
Police	BIERSBACH	MARTIN R	Police Captain	\$ 126,121.08
Police	GREENE	PATRICK	Police Lieutenant	\$ 116,335.89
Police	PRIOLE	WILLIAM C	Police Lieutenant	\$ 118,531.06
Police	CHEW, JR.	JOHN A	Police Sgt.	\$ 106,277.15
Police	FISHER	DAVID J	Police Sgt.	\$ 108,282.40
Police	MAJANE	MICHAEL P	Police Sgt.	\$ 104,271.93
Police	VANAMAN, JR.	DONALD	Police Sgt.	\$ 104,271.93
Police	WHITTEN, JR.	DOUGLAS D	Police Sgt.	\$ 106,277.15
Police	ANZELONE	JENNIFER M	Police Officer	\$ 94,423.49
Police	ARMBRUSTER	JOHN T	Police Officer	\$ 53,421.21
Police	BARCAS, JR.	WILLIAM	Police Officer	\$ 96,274.93
Police	BARTLESON, JR.	LOUIS W	Police Officer	\$ 49,409.84
Police	BLACK	KAITLIN O	Police Officer	\$ 49,409.84
Police	BOHN, JR.	DALLAS M	Police Officer	\$ 94,423.49
Police	BOYLE	JOSEPH P	Police Officer	\$ 99,977.80
Police	BOYLE, JR.	KEVIN	Police Officer	\$ 65,143.05
Police	BOYLE	KYLE	Police Officer	\$ 35,019.86
Police	COOMBS, SR.	ERIC S	Police Officer	\$ 96,274.93
Police	DANZE	ERIC	Police Officer	\$ 41,387.11
Police	DONAHUE	BRIAN	Police Officer	\$ 96,274.94
Police	EDWARDS	EDWARD M	Police Officer	\$ 99,977.80
Police	FELSING	JASON	Police Officer	\$ 35,019.86
Police	FESSLER	ROBERT	Police Officer	\$ 96,274.93
Police	FLITCROFT	STEPHEN	Police Officer	\$ 53,421.21
Police	GAMBLE	MATTHEW R	Police Officer	\$ 65,143.05
Police	GRETO	ANTHONY T	Police Officer	\$ 65,143.05
Police	HANSBERRY	RYAN E	Police Officer	\$ 96,274.93
Police	HARTMAN, JR.	ROBERT	Police Officer	\$ 99,977.80

Dept Id	Last Name, Suffix	First Name, Middle Initial	Position	Salary / Hourly Rate
Police	HEGARTY	ADAM	Police Officer	\$ 35,019.86
Police	IAMES JR	MICHAEL F	Police Officer	\$ 49,409.84
Police	LAFFERTY, JR.	SHAWN	Police Officer	\$ 45,398.48
Police	LEWIS	KEVIN E	Police Officer	\$ 94,423.19
Police	McEWING	BRIAN C	Police Officer	\$ 94,387.18
Police	McNULTY	JAMES P	Police Officer	\$ 53,421.21
Police	MICCICHE	ANTHONY	Police Officer	\$ 45,398.48
Police	NUSCIS	MICHAEL	Police Officer	\$ 45,398.48
Police	PERRY	MICHAEL C	Police Officer	\$ 96,274.93
Police	RYAN	CHARLES J	Police Officer	\$ 94,387.18
Police	SAINI	JORDAN	Police Officer	\$ 45,398.48
Police	SCHECK	JONATHAN	Police Officer	\$ 41,387.11
Police	SCHEID	COREY	Police Officer	\$ 41,387.11
Police	SMITH, JR.	ROBERT C	Police Officer	\$ 98,126.38
Police	SZEMCSAK	MICHAEL B	Police Officer	\$ 96,274.92
Police	WHITTINGTON	TIMOTHY S	Police Officer	\$ 99,977.80
Police	COLLINS	JAMES C	Police Officer - Class II	\$ 16.00 hr
Police	FISHER	ANDREW J	Police Officer - Class II	\$ 14.00 hr
Police	HARKIN III	MICHAEL	Police Officer - Class II	\$ 12.50 hr
Police	KOCIS III	WILLIAM T	Police Officer - Class II	\$ 12.50 hr
Police	MELLINA	JOSEPH W	Police Officer - Class II	\$ 14.00 hr
Police	WALKER	KENNETH E	Police Officer - Class II	\$ 12.50 hr
Police Records	BAILEY	JANIA	Clerk Typist	\$ 30,211.00
Police Records	BUDD	JOANNE M	Senior Clerk Typist	\$ 37,200.38
Police Records	VanMOURIK	DEBORAH	Principal Clerk Typist	\$ 47,688.93
Police Records	WILSON	SUSAN M	Confidential Secretary	\$ 43,696.80
Police Records	WOLF	KAREN	Senior Clerk Typist	\$ 44,259.17
Dispatch	ANZELONE	LAUREN M	Communications Operator	\$ 42,554.60
Dispatch	ANZELONE	LAUREN M	Communications Operator - Shift Manager	\$ 1,500.00
Dispatch	GAMBLE	SUZANNE M	Communications Operator	\$ 44,079.99
Dispatch	HILDRETH	PAUL	Communications Operator	\$ 51,645.83
Dispatch	LABAR	TIFFANY L	Communications Operator	\$ 31,212.00
Dispatch	PIGGOTT II	JOHN R	Communications Operator	\$ 49,075.32

Dept Id	Last Name, Suffix	First Name, Middle Initial	Position	Salary / Hourly Rate
Dispatch	SAUNDERS	JENNIFER L	Communications Operator	\$ 43,398.27
Dispatch	SAUNDERS	JENNIFER L	Communications Operator - Shift Manager	\$ 1,500.00
Dispatch	STITES	JENNIFER	Communications Operator	\$ 30,000.00
Dispatch	WHITE	KRISTI	Communications Operator	\$ 42,554.60
Dispatch	DIDONATO	LAUREN K	Communications Operator - Relief	\$ 13.74 hr
EMERGENCY MGMNT	KREIS	EILEEN	Emergency Mgmt. Coord.	\$ 3,000.00
EMERGENCY MGMNT	DOUGLASS	GARY	Emergency Mgmt. Coord.	\$ 7,000.00
UFSA	BAILEY	SUSAN	Senior Clerk Typist	\$ 38,158.00
UFSA	BLACKLEY	DONNA	Fire Official	\$ 67,041.00
UFSA	INDERWIES, JR.	JEROME	Fire Prevention Specialist	\$ 19,656.00
UFSA	ALEXANDER	MARK	Fire Bureau #2 Commissioner	\$ 1,400.00
UFSA	CONLEY	LEWIS	Fire Bureau #1 Commissioner	\$ 1,400.00
UFSA	ROBINSON	DENNY	Fire Bureau #3 Commissioner	\$ 1,400.00
DPW-Admin	DOUGLASS	GARY	Public Works Superintendent	\$ 87,702.80
DPW-Admin	LEPOR	DAVID A	Supervisor	\$ 75,770.00
DPW-Admin	DELVECCHIO	KATHRYN R	Senior Clerk Typist	\$ 35,631.86
DPW-Admin	THOMAS	LINDA	Principal Clerk Typist	\$ 46,738.07
DPW-Admin	THOMAS	LINDA	Recycling Coordinator	\$ 3,000.00
DPW-Garage	BAILEY, SR.	ROBERT W	Supervisor of Garage Svcs.	\$ 75,773.00
DPW-Garage	BAILEY III	HOWARD A	Mechanic	\$ 66,787.34
DPW-Garage	BARGER, JR.	GEORGE A	Mechanic	\$ 60,288.80
DPW-Garage	FINNEGAN	GERALD	Mechanic	\$ 62,841.79
DPW-Garage	THOMAS, JR.	ROBERT L	Senior Diesel Mechanic	\$ 66,150.53
DPW-Maintenance	GARRISON	RAYMOND E	Laborer	\$ 49,467.72
DPW-Maintenance	McCLOSKEY	FRED	Maintenance	\$ 54,462.72
DPW-Maintenance	SOLENSKI, SR.	THOMAS J	Senior Maint. Repairer	\$ 57,710.43
DPW	ALEXANDER	MARK J	Equipment Operator	\$ 56,155.84
DPW	DOUGLASS	SCOTT	Equipment Operator	\$ 53,320.80
DPW	LaSERRE	DAVID	Equipment Operator	\$ 56,784.00
DPW	LONERGAN, SR.	STEPHEN	Senior Equipment Operator	\$ 61,316.29
DPW	McCLOSKEY	FRANK	Equipment Operator	\$ 56,790.87
DPW	ALEXANDER	STEPHEN	Laborer	\$ 32,500.00
DPW	BAILEY, JR.	ROBERT W	Laborer	\$ 49,467.72

Dept Id	Last Name, Suffix	First Name, Middle Initial	Position	Salary / Hourly Rate
DPW	BONILLA, JR.	DANIEL A	Laborer	\$ 34,823.00
DPW	BROWN	JAMES	Laborer	\$ 34,323.00
DPW	CLARK, JR.	DONALD P	Laborer	\$ 51,059.53
DPW	DOUGLASS	JEFFREY M	Laborer	\$ 49,382.81
DPW	DUNLEVY	THOMAS	Laborer	\$ 33,150.00
DPW	EAGAN	THOMAS J	Laborer	\$ 52,332.98
DPW	FAIRMAN	TIMOTHY T	Laborer	\$ 52,332.98
DPW	FRAME IV	GEORGE T	Laborer	\$ 35,509.46
DPW	GIUFFRIDA	MICHAEL J	Laborer	\$ 51,059.53
DPW	GRIER	ALAN B	Laborer	\$ 52,332.98
DPW	JACKSON	MATTHEW	Laborer	\$ 30,000.00
DPW	MACCARTER	JOHN F	Laborer	\$ 49,382.81
DPW	MAGNAVITA	ALLEN M	Laborer	\$ 51,059.53
DPW	MAGNAVITA	ZACKARY A	Laborer	\$ 36,019.46
DPW	McCLOSKEY	ANDREW	Laborer	\$ 32,500.00
DPW	McFEETERS	DAVID L	Laborer	\$ 51,696.25
DPW	McGRAW, SR.	ANDREW F	Laborer	\$ 51,059.53
DPW	MICCICHE	STEPHEN	Laborer	\$ 32,500.00
DPW	MONTGOMERY	DONALD R	Laborer	\$ 51,696.25
DPW	OLIVER	MICHAEL	Laborer	\$ 33,150.00
DPW	PARKER	STEPHEN H	Laborer	\$ 52,332.98
DPW	REMENTER, JR.	JOSEPH G	Laborer	\$ 49,467.72
DPW	SMALL, JR.	RAYMOND J	Laborer	\$ 51,059.53
DPW	SZCZUR	MARC C	Laborer	\$ 34,323.00
DPW	THOMAS III	ROBERT L	Laborer	\$ 51,059.53
DPW	VANDERLINDEN	ALEC	Laborer	\$ 32,500.00
DPW	YOUNG, JR.	RONALD C	Laborer	\$ 51,059.53
DPW	YACABELL	GREGORY	Recycling Aide	\$ 12.00 hr
DPW	ALMODOVAR	WILLIAM	Temporary Laborer	\$ 14.42 hr
DPW	BEDELL	NICHOLAS	Temporary Laborer	\$ 14.42 hr
DPW	CAUSEY	COURTNEY	Temporary Laborer	\$ 14.42 hr
DPW	DOUGHERTY	EDWARD J	Temporary Laborer	\$ 15.62 hr
DPW	HERNANDEZ	STEVEN	Temporary Laborer	\$ 14.42 hr

Dept Id	Last Name, Suffix	First Name, Middle Initial	Position	Salary / Hourly Rate
DPW	KERVAN	CHRISTOPHER	Temporary Laborer	\$ 14.42 hr
DPW	THOMAS	BRYAN	Temporary Laborer	\$ 14.42 hr
DPW	WEST	ANDREW	Temporary Laborer	\$ 14.42 hr
Recreation	MULDOON	PHYLLIS	Clerk Typist	\$ 30,210.36
Recreation	PLENN	MITCHELL B	Superintendent of Recreation	\$ 66,424.00
Recreation	FOURNIER	BRUCE	Asst. Recreation Superintendent	\$ 23.25 hr
Recreation - Bldg & Grnd	DOUGHERTY	MARK D	Building Service Worker	\$ 35,967.57
Recreation - Bldg & Grnd	DOUGLASS, JR.	DON W	Senior Building Serv.Worker	\$ 51,447.70
Recreation - Bldg & Grnd	PALEK, SR.	KEITH R	Senior Groundskeeper	\$ 46,028.89
Recreation - Bldg & Grnd	CONNELLY	THOMAS	Temporary Laborer	\$ 15.62 hr
Recreation - Bldg & Grnd	GILLIS	JUDITH	Temporary Laborer	\$ 15.62 hr
Recreation-Rec.Aide	CAMERON	BLANCHE	Recreation Aide	\$ 14.11 hr
Recreation-Rec.Aide	DEVINE	RYAN E	Recreation Aide	\$ 11.67 hr
Recreation-Rec.Aide	JOHNS	WILLIAM	Recreation Aide	\$ 12.49 hr
Recreation-Rec.Aide	KLINE	VERNON	Recreation Aide	\$ 11.98 hr
Recreation-Rec.Aide	MCDERMOTT	ELAINE	Recreation Aide	\$ 12.79 hr
Recreation-Rec.Aide	MORSE	RICHARD	Recreation Aide	\$ 15.05 hr
Recreation-Rec.Aide	SANSONE	ROCCO	Recreation Aide	\$ 11.77 hr
Recreation-Rec.Aide	SCHELLING	MATTHEW	Recreation Aide	\$ 10.00 hr
Recreation-Rec.Aide	SCOPE	MILDRED	Recreation Aide	\$ 11.77 hr
Recreation-Rec.Aide	SHERNO	DANIEL	Recreation Aide	\$ 10.50 hr
Recreation-Rec.Aide	STEVENSON	LINDA	Recreation Aide	\$ 11.67 hr
Recreation-Pool	COWART	HANNAH	Recreation - Lifeguard	\$ 10.00 hr
Recreation-Pool	HEDSTROM	KAREN	Recreation - Lifeguard	\$ 10.00 hr
Recreation-Pool	MELO	JORDAN	Recreation - Lifeguard	\$ 10.00 hr
Recreation-Pool	SIMAITIS	JOHN	Recreation - Ticket Taker	\$ 8.38 hr
Court	BYRNE	ELIZABETH	Municipal Court Administrator	\$ 80,821.00
Court	HILLEGASS	FRANCIS T	Municipal Judge	\$ 44,167.45
Court	MILBRANDT	LAURA	Deputy Court Administrator	\$ 51,643.00
Court	STARRETT	MARIYA N	Clerk Typist	\$ 30,211.00
Public Defender	ROACH	SARAH V	Public Defender	\$ 11,200.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-284

**TITLE: A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE BY PRIVATE SALE**

**WHEREAS**, the Township has deemed the service weapons , a Glock, Model G-30 Auto caliber semiautomatic weapon with 3 magazines and gun case assigned to Darrin Hickok who retired on September 4, 2015, and a Glock, Model G-30 Auto Caliber semiautomatic weapon assigned to Thomas Beeby who retired on August 1, 2015 are no longer needed for public use; and

**WHEREAS**, the Township has obtained a quote from Lawmen Supply Company of New Jersey, Inc. as to the fair market value of the weapon; and

**WHEREAS**, N.J.S.A. 40A:11-36 permits a municipality to sell by private sale personal property no longer needed for public use, when the fair value of the property to be sold does not exceed the applicable bid threshold.

**NOW, THEREFORE, BE IT RESOLVED** the private sale to Darrin Hickok and Thomas Beeby of the above mentioned weapon for the amount of Two Hundred Seventy Five (\$275) Dollars each is hereby authorized.

**BE IT FURTHER RESOLVED** that said weapons, fixed asset #3262 and fixed asset #3259 , will be removed from the Lower Township Fixed Asset Inventory.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 21, 2015.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

## Margaret Vitelli

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**From:** McCunney, Naomi <Naomi.McCunney@lawmensupply.com>  
**Sent:** Wednesday, September 02, 2015 10:50 AM  
**To:** mvitelli@townshipoflower.org  
**Subject:** Glock 30

Good Morning,

Fair market value for a Glock 30 45 Auto caliber semiautomatic weapon approximately 11 years old is \$275.00.

Thank you,

### Naomi McCunney

Municipal Emergency Services

Store: 856-488-4499

Fax: 856-488-4343

[naomi.mccunney@lawmensupply.com](mailto:naomi.mccunney@lawmensupply.com)

[www.mesfire.com](http://www.mesfire.com) [www.lawmensupply.com](http://www.lawmensupply.com)



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015- 285

**TITLE: A RESOLUTION AUTHORIZING A GRANT APPLICATION AND THE EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR ROSEANN AVENUE**

**WHEREAS**, the Council of the Township of Lower has determined that Roseann Avenue is in need of reconstruction for roadway preservation; and

**WHEREAS**, funds for such reconstruction may be available to the Township of Lower under the New Jersey Transportation Trust Fund Authority Act; and

**WHEREAS**, an application must be filed with the Department of Transportation to apply for such funds.

**NOW, THEREFORE, BE IT RESOLVED** that Council of Lower Township, formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-Lower Township-00184 to the New Jersey Department of Transportation on behalf of Lower Township.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 21, 2015

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-286

**TITLE: A RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE BY PRIVATE SALE**

**WHEREAS**, the Township has deemed the Point Blank IIIA XP Ballistic Vest purchased for Officer Odell is no longer needed for public use; and

**WHEREAS**, N.J.S.A. 40A:11-36 permits a municipality to sell by private sale personal property no longer needed for public use, when the fair value of the property to be sold does not exceed the applicable bid threshold.

**NOW, THEREFORE, BE IT RESOLVED** the private sale to the Township of Hamilton Police Department of the above mentioned vest for the amount of Four Hundred Forty-five (\$445) Dollars is hereby authorized.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 21, 2015.

\_\_\_\_\_  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						



Stacy Tappeiner  
CHIEF OF POLICE

# TOWNSHIP OF HAMILTON POLICE DEPARTMENT

6101 THIRTEENTH STREET  
SUITE 220  
MAYS LANDING, NEW JERSEY 08330

POLICE: 609-625-2700  
ADM / RECORDS: 609-625-2211  
FAX: 609-625-5903  
E-MAIL: [stappeiner@townshipofhamilton.com](mailto:stappeiner@townshipofhamilton.com)



Lieutenant Priole,

The Township of Hamilton Police Department is requesting to purchase the Point Blank IIIA XP ballistic vest that your agency recently purchased for Officer Odell. Our department agrees to the proposed price of \$445.00.

Respectfully,

Lieutenant John Cressey  
Support Division Commander  
Township of Hamilton Police Department

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-287

**TITLE: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE**

**WHEREAS**, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and;

**WHEREAS**, the Township of Lower intends to utilize the online auction services of GovDeals located at [www.govdeals.com](http://www.govdeals.com); and sell the Township surplus property.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of in the County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at [www.govdeals.com](http://www.govdeals.com); and sell the surplus property as indicated on Schedule A on an online auction website.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 21, 2015.

\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
SIMONSEN						
CLARK						
BECK						

**RESOLUTION #2015-287  
SCHEDULE A**

Authorization to Auction the following items:

<b>Fixed Asset</b>	<b>Description</b>	<b>Location</b>
369	HP LASER JET 6 P	BOCA
420	HP LASERJET 6P	BOCA
1007	IBM WHEELWRITER 6	TOWNHALL
1074	IBM WHEELWRITER 10	TOWNHALL
1418	HP DESKTOP 1220 C PRINTER	BOCA
1541	GATEWAY COMPUTER 500 SE	BOCA
1606	TASK CHAIR	TOWNHALL
1609	TASK CHAIR	TOWNHALL
1612	TASK CHAIR	TOWNHALL
1614	TASK CHAIR	BOCA
1622	TASK CHAIR	TOWNHALL
1625	TASK CHAIR	TOWNHALL
1696	DELL OPTIPLEX GX 260	BOCA
1777	DELL OPTIPLEX GX 270	BOCA
1778	DELL OPTIPLEX GX 270	BOCA
1779	DELL OPTIPLEX GX 270	BOCA
1780	DELL OPTIPLEX GX 270	BOCA
1840	DELL OPTIPLEX GX 280	BOCA
1861	HP OFFICEJET 7110	BOCA
1948	DELL MONITOR	BOCA
1950	DELL MONITOR	BOCA
2012	GRAY CHAIR -GLOBAL UPHOLSTERY	POLICE
2013	GLOBAL GRANADA TASK CHAIR	TOWNHALL
2014	GLOBAL GRANADA TASK CHAIR	BOCA
2016	GLOBAL GRANADA TASK CHAIR	BOCA
2020	HP 1040 FAX	TOWNHALL
2020	BROTHER INTELLI FAX 3800	TOWNHALL
2021	DELL MONITOR	BOCA
2122	DELL OPTIPLEX GX 280	BOCA
2123	DELL OPTIPLEX GX 280	BOCA
2124	DELL OPTIPLEX GX 280	BOCA
2135	EXEC HIGH BACK MID-RANGE CHAIR	TOWNHALL
2142	HP LASERJET 2420	TOWNHALL
2148	SAVIN C 3828 COPIER	BOCA
2161	SAVIN 4022 COPIER	BOCA
2290	TAN CHAIR NO ARMS-HONE COMP	POLICE
2330	HP LASER JET 4200N	TOWNHALL
2388	HP LASER JET P 2015 dn	TOWNHALL
2429	EPSON SCANNER	TOWNHALL
2439	JP COLOR LASER JET CP1518 ni	TOWNHALL
2448	OPTIPLEX 760	TOWNHALL
2472	OPTIPLEX 780	TOWNHALL
2482	OPTIPLEX 780	TOWNHALL
2484	OPTIPLEX 780	TOWNHALL
2488	STAPLES SHREDDER	BOCA
2505	BROTHER INTELLIFAX 2820	TOWNHALL
2510	OPTIPLEX 780	TOWNHALL

Continued Resoluition 2015-287

2716	DELL PRECISION T 3600	TOWNHALL
	SAVIN 4035E COPIER	BOCA
	DELL MONITOR	BOCA
	MULTI SYNC LCD 1760V MONITOR	BOCA
	DELL MONITOR	BOCA
	DELL MONITOR	BOCA
	(10) KEYBOARDS & MOUSE	BOCA
	(5) SPEAKERS	BOCA
	BLACK METAL TV CABINET	BOCA
	TELEVISION	BOCA
	APC BATTERY BACK UP	BOCA
	STEREO	BOCA
	(6) METAL CHAIRS	BOCA
	(2) MICROWAVE OVENS	BOCA
	COFFEE POT	BOCA
	BROWN CHAIR	BOCA
	BROWN CHAIR 536H GLOBE	BOCA
	BROCHURE RACK	BOCA
	BROWN CHAIR-BROKEN -HON COMP	POLICE
	DARK GRAY CHAIR-DONGGUAN SHIN	POLICE
	GREEN CHAIR NO ARMS-STYLEx	POLICE
	TAN CHAIR NO ARMS-HONE COMP	POLICE
	GREEN CHAIR NO ARMS-STYLEx	POLICE
	GREEN CHAIR NO ARMS-STYLEx	POLICE
	DARK & LIGHT BROWN CHAIR-HON CO	POLICE
	LIGHT PINK CHARI-STYLEx	POLICE
	BLACK LEATHER CHAIR-CYRUS BUSIN	POLICE
	BROWN LEATHER CHAIR-HON COMP	POLICE
	GREY CHAIR	POLICE
	LIGHT PINK CHARI-STYLEx	POLICE
	GREEN CHAIR NO ARMS-CHROMCRAF	POLICE
	BLACK CHAIR NO ARMS	POLICE
	ELECTRIC HOLE PUNCH	TOWNHALL
	ITS NEO POST FOLDING/INSERTING M	TOWNHALL
	EPSON TU-U375 VALIDATOR	TOWNHALL
	GE-WHITE TURNTABLE MICROWAVE	TOWNHALL

Council Meeting 9-21-2015

Clerk

Register Report - Last month

8/1/2015 through 8/31/2015

9/1/2015

Page 1

Account	Description	Memo	Category	Amount
<b>INCOME</b>				15,240.15
	Campgrounds & Trailers			96.00
	Copies & Postage			2.15
	Liquor Licenses			200.00
	Rental Merc 2014-2015			14,202.00
	Street Openings			380.00
	Yard Sales			360.00
<b>TRANSFERS</b>				-15,240.15
	Council Checking			-15,240.15
			<b>OVERALL TOTAL</b>	<b>0.00</b>

Township of Lower  
 2600 Bayshore Road  
 Villas, NJ 08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 08/01/2015 To 08/31/2015

September 03 , 2015 2:24:27PM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$883,373.00	Cubic Footage:	173599 Cu.ft	Permit Issued:	138
Cost Of Alteration:	\$1,187,721.00	Square Footage:	13374 Sq.ft	Updates Issued:	8
Cost Of Demolition:	\$4,100.00			All Fees Waived:	4
Total Cost:	\$2,075,194.00			Municipal Fees Waived:	0

<b><u>PERMIT FEES</u></b>		<b><u>ADMIN FEES</u></b>		<b><u>WAIVED FEES</u></b>		<b><u>TOTAL FEES</u></b>	
Building:	\$23,801.00	Building:	\$0.00	Building:	\$5,825.00	Building Fees:	\$17,976.00
Electrical:	\$8,812.00	Electrical:	\$0.00	Electrical:	\$130.00	Electrical Fees:	\$8,682.00
Fire :	\$3,152.00	Fire :	\$0.00	Fire :	\$98.00	Fire Fees:	\$3,054.00
Plumbing:	\$6,136.00	Plumbing:	\$0.00	Plumbing:	\$600.00	Plumbing Fees:	\$5,536.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$6,653.00	Technical Fees:	\$35,248.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$641.00	\$0.00	\$641.00
Alteration Training Fee:	\$2,246.00	\$502.00	\$1,744.00
DCA Minimum Fee:	\$15.00	\$0.00	\$15.00
Sub total Training Fee:	\$2,902.00	\$502.00	\$2,400.00

**TECHNICAL ISSUES**

Building Technical:	84
Electrical Technical:	81
Fire Protection Technical:	34
Plumbing Technical:	64
Elevator Technical:	
Mechanical Technical:	

**CERTIFICATE ISSUES**

Certificate of Occupancy:	8
Certificate of Approval:	35
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$35,248.00
DCA FEES:	\$2,400.00
CERTIFICATE FEES:	\$1,595.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$39,243.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$39,243.00

**OFFICE OF THE CONSTRUCTION OFFICIAL**

**Account Summation-Summary**

Report Run from 08/01/2015 To 08/31/2015

September 3, 2015 2:25:18PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,370.00	\$37,873.00	\$0.00	\$39,243.00
LICENSE FEES	Sub Totals:	\$0.00	\$300.00	\$0.00	\$300.00
<b>GRAND TOTALS:</b>		\$1,370.00	\$38,173.00	\$0.00	\$39,543.00

**Construction Permit Activity Report**

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$1,606,900.00	Cubic Footage:	203348 Cu.ft	Permit Issued:	14
Cost Of Alteration:	\$426,416.00	Square Footage:	22170 Sq.ft	Updates Issued:	0
Cost Of Demolition:	\$0.00			All Fees Waived:	1
Total Cost:	\$2,033,316.00			Municipal Fees Waived:	0

<b><u>PERMIT FEES</u></b>		<b><u>ADMIN FEES</u></b>		<b><u>WAIVED FEES</u></b>		<b><u>TOTAL FEES</u></b>	
Building:	\$15,728.00	Building:	\$0.00	Building:	\$8,700.00	Building Fees:	\$7,028.00
Electrical:	\$2,504.00	Electrical:	\$0.00	Electrical:	\$187.00	Electrical Fees:	\$2,317.00
Fire :	\$2,286.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$2,286.00
Plumbing:	\$6,711.00	Plumbing:	\$0.00	Plumbing:	\$375.00	Plumbing Fees:	\$6,336.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$9,262.00	Technical Fees:	\$17,967.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$757.00	\$0.00	\$757.00
Alteration Training Fee:	\$810.00	\$758.00	\$52.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$1,567.00	\$758.00	\$809.00

**TECHNICAL ISSUES**

Building Technical:	13
Electrical Technical:	12
Fire Protection Technical:	9
Plumbing Technical:	11
Elevator Technical:	
Mechanical Technical:	

**CERTIFICATE ISSUES**

Certificate of Occupancy:	1
Certificate of Approval:	2
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$17,967.00
FEES:	\$809.00
CERTIFICATE FEES:	\$1,758.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$20,534.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$20,534.00

**OFFICE OF THE CONSTRUCTION OFFICIAL**

**Account Summation-Summary**

Report Run from 08/01/2015 To 08/31/2015

September 3, 2015 2:26:49PM

<b>ACCOUNT:</b>	<b>Cash Amount</b>	<b>Check Amount</b>	<b>Credit Card Amount</b>	<b>Total Fee</b>	
PERMIT FEES	Sub Totals:	\$0.00	\$20,534.00	\$0.00	\$20,534.00
<b>GRAND TOTALS:</b>		\$0.00	\$20,534.00	\$0.00	\$20,534.00





**Lower Township Police Department  
Monthly Activity Report**

2015

	August	Total:
<b>General Complaints and Service Calls</b>	3634	26019
<b>Emergency Medical Calls with L. T. Rescue</b>	246	1738
<b>Fire Alarm Call Outs (Total)</b>	46	359
<b>Villas Fire Company</b>	9	81
<b>Town Bank Fire Company</b>	16	138
<b>Erma Fire Company</b>	21	130
<b>Assaults</b>	7	46
<b>Robbery</b>	3	9
<b>Domestic Violence Complaints</b>	24	248
<b>Domestic Violence with Assaults</b>	3	44
<b>Motor Vehicle Accidents</b>	62	333
<b>Traffic Warnings</b>	15	143
<b>Traffic Summons</b>	186	1285
<b>Motor Vehicle Stops</b>	106	3513
<b>Local Ordinance Warnings</b>	0	1
<b>Local Ordinance Complaints</b>	2	12
<b>Assaults on Police Officers (UCR Report Return "A")</b>	2	4
<b>Residential and Commercial Alarm Calls</b>	64	514
<b>Property Checks</b>	2404	16895
<b>Death Investigations</b>	5	34
<b>Burglaries</b>	35	99
<b>Thefts</b>	44	250
<b>Criminal Mischief Complaints</b>	25	169
<b>Disorderly Conduct Complaints</b>	89	444
<b>Animal Control Complaints</b>	20	180
<b>Adult Arrests (UCR Report Return "A")</b>	40	375
<b>Juvenile Arrests (UCR Report Return "A")</b>	3	64
<b>D.W.I. Arrests (UCR Report JV &amp; Adult Arrests Combined)</b>	12	46
<b>Drug Possession Arrests (UCR Report JV &amp; Adult Arrests Combined)</b>	6	34
<b>Investigation Reports Completed</b>	138	832
<b>Supplemental Investigation Reports Completed</b>	54	386
<b>Total Value Property Stolen (UCR Report Return "A")</b>	\$88,897.00	\$519,940.00
<b>Total Value Property Recovered (UCR Report Return "A")</b>	\$6,008.00	\$58,100.00



**Lower Township Police Department  
Monthly Activity Report**

2015

	August	Total:
<b>Man Power Loss in Hours</b>		
<b>Union</b>	0	0
<b>Suspended</b>	0	0
<b>(V) Vacation</b>	917	6130
<b>(P) Personal</b>	101	661
<b>(C) Used Comp Hours</b>	290	1946.5
<b>(S) Sick Hours</b>	229	1321.5
<b>(WC) Injury Hours</b>	190	1070.5
<b>Training Hours</b>	344	3234
<b>(M) Military Training</b>	180	1975
<b>Police Department Overtime in Hours</b>		0
<b>(K= Patrol) Operations Overtime</b>	197	1662.25
<b>(CE = Patrol) Operations Comp Time</b>	84	1284.6
<b>( K = Detective ) Investigation Division Overtime</b>	113	560
<b>( CE= Detective ) Investigation Division Comp Time</b>	25.5	147
<b>(COT) Court Overtime</b>	20	140
<b>(CCE) Court Comp Time</b>	0	21
<b>(H) Holiday Overtime</b>	0	3792.5
<b>(HCE) Holiday Comp Time</b>	0	239.5
<b>Government/Grant Funding Overtime in Hours</b>		0
<b>(CIOT) Click It or Ticket</b>	0	80
<b>(COPS) Cops n Shops</b>	0	16
<b>JV Curfew</b>	0	0
<b>(DDEF / DSGP) DWI Grants</b>	97.25	182.25
<b>Other</b>	0	0
<b>Private Funding Overtime in Hours</b>		0
<b>(OSC) Special Detail</b>	24	60

Prepared by:

Chief William Mastriana

*Chief William Mastriana*

Date: 9/16/2015

**2015 AUGUST  
VITAL STATISTICS**

Marriages,Civil Unions	19
Domestic Partners	0
Ceritified Copies	98
Certified Copies EDRS	0
Burial Permits	0

Marriages, Civil Unions State	\$475.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$57.00
Domestic Partners Twp	\$0.00
Certified Copies	\$980.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00

<b>TOTAL</b>	<b>\$1,512.00</b>
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**2015 CASH RECEIPTS  
AUGUST**

Township of Lower  
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
<b>Receipts</b>		
Preliminary taxes (2016)	129,573.82	589,709.91
Current year taxes (2015)	8,921,177.51	41,956,306.43
Prior year taxes (2014)	1,255.08	916,313.66
Arrears (2013)		1,000.00
Municipal lien		677.74
Recording		40.00
Bankruptcy		0.00
6% Penalty		2,824.61
Tax Search Fees		40.00
Interest	8,403.91	106,440.14
Lot clearing		6,404.25
Returned Check Fees	60.00	440.00
Duplicate Bills	250.00	710.00
Municipal Service Fees		52,440.00
Trash	4,259.00	42,534.00
Tax Sale Costs		20,875.58
Sewer		105,392.26
Water		71,961.05
Connection Fees		62,860.80
Premium		511,400.00
<b>TOTAL DEPOSITS</b>	<b>9,064,979.32</b>	<b>44,448,370.43</b>
<b>DEPOSITED TO COUNCIL CHECK</b>	<b>8,774,911.34</b>	<b>42,398,272.85</b>
<b>DEPOSITED TO WIPP ACCOUNT</b>	<b>290,067.98</b>	<b>1,538,697.58</b>
<b>PREMIUM ACCOUNT</b>		<b>511,400.00</b>
<b>TOTAL DEPOSITS</b>	<b>9,064,979.32</b>	<b>44,448,370.43</b>
NSF Reversals	8,911.92	44,174.69
<b>TOTAL</b>	<b>9,056,067.40</b>	<b>44,404,195.74</b>

Prepared by Susan Jackson