

RESOLUTIONS ADOPTED SEPTEMBER 19 2011

- Res. #2011-259 Payment of Vouchers, \$2,194,429.10
- Res. #2011-260 Resolution Approving Project Proposal Between Hatch Mott MacDonald and the Township of Lower for Engineering Services Related to Bayshore Estates Stormwater Investigation (\$2250 to prepare RFP for diving firms to investigate evaluate Roseanne Ave. trunkline)
- Res. #2011-261 Approval to Submit a Grant Application and Execute Grant Agreement with the New Jersey Department of Transportation for the Beach Drive Pedestrian Access Improvement Project (Rescinding Res. 2011-250 adopted Sept 7 and replacing it to change roadway improvement to pedestrian access improvements)

09/14/11
15:32:22

Lower Township
Bill List By Vendor Id

Page No: 3

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---------------|-------------------------------|----------|-------------------------------|--------|--------------|-------------|----------|---------|
| | 11-00157 | 01/14/11 | 2011 CONTRACT EXPENSES DNE | Open | 3,043.75 | 0.00 | | B |
| 02136 | TED KINGSTON INC* | | | | | | | |
| | 11-01224 | 05/05/11 | MAY 2011 | Open | 495.46 | 0.00 | | |
| | 11-01225 | 05/05/11 | JUNE 2011 | Open | 496.94 | 0.00 | | |
| | | | | | ----- | | | |
| | | | | | 992.40 | | | |
| 02248 | LAWMEN SUPPLY* | | | | | | | |
| | 11-01930 | 07/05/11 | AMMO | Open | 7,359.89 | 0.00 | | |
| 02320 | LOWER TOWNSHIP BRD OF EDUCATN | | | | | | | |
| | 11-01282 | 05/06/11 | SCHOOL TAX DUE 1ST OF MONTH | Open | 1,451,560.80 | 0.00 | | |
| 02415 | STEPHEN FLITCROFT | | | | | | | |
| | 11-02508 | 09/12/11 | SHOE ALLOWANCE FOR 2011/DPW | Open | 119.99 | 0.00 | | |
| 02417 | MAGELLAN HILL TECHNOLOGIES* | | | | | | | |
| | 11-02461 | 09/07/11 | PHONE SERVICE | Open | 1,138.35 | 0.00 | | |
| 02541 | ROBERT D. MARTIN, JR | | | | | | | |
| | 11-02474 | 09/08/11 | CONTRACTUAL REIMBURSEMENT | Open | 29.00 | 0.00 | | |
| 02811 | JAMES MOY | | | | | | | |
| | 11-02473 | 09/08/11 | CONTRACTUAL REIMBURSEMENT | Open | 264.00 | 0.00 | | |
| 03109 | TRU GREEN CHEMLAWN | | | | | | | |
| | 11-02336 | 08/19/11 | X NUT GRASS CONTROL | Open | 200.00 | 0.00 | | |
| | 11-02357 | 08/22/11 | PLAYGROUND VEGETATION CONTROL | Open | 560.00 | 0.00 | | |
| | | | | | ----- | | | |
| | | | | | 760.00 | | | |
| 03135 | NEXT GENERATION IND, INC* | | | | | | | |
| | 11-01949 | 07/08/11 | SUPPLIES FOR RDS/BLDG/GRNDS | Open | 4,040.00 | 0.00 | | |
| 03160 | OFFICE BASICS, INC* | | | | | | | |
| | 11-02417 | 08/30/11 | PAPER FOR POLICE DEPT | Open | 579.80 | 0.00 | | |
| 03279 | PARDO'S TRUCK PARTS WHSE* | | | | | | | |
| | 11-01607 | 06/08/11 | PARTS FOR RDS/SANT/RECY/DPW | Open | 986.29 | 0.00 | | |
| 03427 | POLAR BEAR* | | | | | | | |
| | 11-02249 | 08/08/11 | 2 BRYANT HVAC UNITS MILLMAN | Open | 16,000.00 | 0.00 | | |
| 03484 | LAUREN M. READ | | | | | | | |
| | 11-02517 | 09/13/11 | MEDICAL REIMBURSEMENT | Open | 25.00 | 0.00 | | |
| 03491 | RENTAL COUNTRY* | | | | | | | |
| | 11-02389 | 08/24/11 | PARTS FOR RDS/GARAGE/DPW | Open | 997.68 | 0.00 | | |
| 03518 | RIGGINS, INC.* | | | | | | | |
| | 11-02535 | 09/14/11 | OFF-HIGHWAY DIESEL/DPW | Open | 1,393.05 | 0.00 | | |

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Lower Township
Bill List By Vendor Id

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| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|--------------------------------------|----------|----------|------------------------------|--------|----------|-------------|----------|---------|
| 03573 SAFETY-KLEEN CORP* | 11-02327 | 08/17/11 | EQUIPMENT/MAINTENANCE | Open | 45.65 | 0.00 | | |
| 03607 SEASHORE FOOD SUPPLY* | 11-00179 | 01/21/11 | BAYRUN FOOD SUPPLIES | Open | 432.00 | 0.00 | | |
| 03783 THIS AND THAT UNIFORMS* | 11-02437 | 09/01/11 | ACCADEMY UNIFORMS NEW HIRES | Open | 1,088.00 | 0.00 | | |
| 03810 MUNICIPAL UTIL AUTH USAGE COST | 11-02541 | 09/14/11 | SEWER BILLING - DUE 10-01-11 | Open | 1,160.00 | 0.00 | | |
| 03820 MUNICIPAL UTIIL. AUTH ON CALL | 11-02318 | 08/17/11 | ONE-CALL MESSAGES/DPW | Open | 122.64 | 0.00 | | |
| 03935 STAPLES BUSINESS ADVANTAGE* | 11-02366 | 08/23/11 | HP COLOR LASER PRINTER | Open | 351.91 | 0.00 | | |
| | 11-02415 | 08/30/11 | OFFICE SUPPLIES | Open | 778.89 | 0.00 | | |
| | | | | | ----- | | | |
| | | | | | 1,130.80 | | | |
| 03960 VECTOR SECURITY* | 11-01790 | 06/16/11 | ALARM REPAIR | Open | 235.50 | 0.00 | | |
| | 11-02354 | 08/22/11 | ANNUAL FIRE INSPECTION | Open | 190.00 | 0.00 | | |
| | | | | | ----- | | | |
| | | | | | 425.50 | | | |
| 03971 VERIZON WIRELESS | 11-02434 | 09/01/11 | MDT | Open | 644.12 | 0.00 | | |
| 04097 CINTAS FIRST AID AND SAFETY* | 11-02536 | 09/14/11 | FIRST-AID KIT SUPPLIES/DPW | Open | 184.23 | 0.00 | | |
| 04266 NJ DEPT OF HEALTH&SENIOR SVCS | 11-02463 | 09/07/11 | AUGUST, 2011 DOG LIC | Open | 52.20 | 0.00 | | |
| 04309 WILLIAM WEISBERG | 11-02523 | 09/13/11 | RETURN UNUSED ESCROW | Open | 72.64 | 0.00 | | |
| ALBERN ALBERN, GONELLA, COOK | 11-02521 | 09/13/11 | RETURN UNUSED ESCROW | Open | 120.00 | 0.00 | | |
| BROWNKE KENNETH M BROWN | 11-02467 | 09/07/11 | REIMBURSEMENT FOR BACKGROUND | Open | 71.25 | 0.00 | | |
| CHURCH ELIZABETH CHURCH | 11-02524 | 09/13/11 | RETURN UNUSED ESCROW | Open | 3.00 | 0.00 | | |
| CRAB CAPE MAY CRAB CAKES | 11-02530 | 09/13/11 | REFUND - FARMERS MARKET | Open | 150.00 | 0.00 | | |
| DUFFYL LINDA DUFFY | 11-02532 | 09/14/11 | REFUND - REQ FOR VAC STREET | Open | 400.00 | 0.00 | | |

09/14/11
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Lower Township
Bill List By Vendor Id

Page No: 5

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---------------------------------|----------|----------|--------------------------------|----------------------------|---------------------------------|-------------------------|----------|---------|
| GLEASON ROBERT & KARIN GLEASON | 11-02527 | 09/13/11 | RETURN UNUSED ESCROW | Open | 3.00 | 0.00 | | |
| IDEA IDEARC MEDIA CORP | 11-02294 | 08/12/11 | ATLANTIC COUNTY PHONE BOOK | Open | 71.80 | 0.00 | | |
| KERR TIM KERR | 11-02520 | 09/13/11 | RETURN UNUSED ESCROW | Open | 10.37 | 0.00 | | |
| LCMRFOOD LCMR FOOD SERVICE | 11-02483 | 09/08/11 | NATIONAL NIGHT OUT | Open | 100.80 | 0.00 | | |
| LDTD LDTD DEVELOPERS, LLC | 11-02528 | 09/13/11 | RETURN UNUSED ESCROW | Open | 3.00 | 0.00 | | |
| | 11-02529 | 09/13/11 | RETURN UNUSED ESCROW | Open | 139.97 | 0.00 | | |
| | | | | | ----- 142.97 | | | |
| OSADC ROMAN OSADCHUK | 11-02526 | 09/13/11 | RETURN UNUSED ESCROW | Open | 10.88 | 0.00 | | |
| OWENSJ JEANNETTE OWENS | 11-02534 | 09/14/11 | REF 3 CERT COPIES - MARRIAGE L | Open | 30.00 | 0.00 | | |
| REEVES GAIL & GLENN REEVES | 11-02519 | 09/13/11 | RETURN UNUSED ESCROW | Open | 10.00 | 0.00 | | |
| SACHARN NEVA & LEONARD SACHAR | 11-02522 | 09/13/11 | RETURN UNUSED ESCROW | Open | 136.50 | 0.00 | | |
| SEASHORE SEASHORE CAMPSITES INC | 11-02525 | 09/13/11 | RETURN UNUSED ESCROW | Open | 40.02 | 0.00 | | |
| Total Purchase Orders: 85 | | | | Total P.O. Line Items: 177 | Total List Amount: 2,194,246.83 | Total Void Amount: 0.00 | | |

**Lower Township
Bill List
09/19/2011**

| <u>Vendor</u> | <u>PO #</u> | <u>Description</u> | <u>Check #</u> | <u>Check Date</u> | <u>Amount</u> |
|---|-------------|-----------------------|----------------|-------------------|-------------------------------|
| Comcast of Wildwood | 11-02177 | Intenet Service – DPW | 45857 | 09/08/11 | \$ 182.27 |
| Total Manual Checks | | | | | \$ 182.27 |
| Total brought forward from computer generated bill list | | | | | \$ 2,194,246.83 |
| TOTAL BILL LIST | | | | | <u>\$ 2,194,429.10</u> |

I certify the foregoing to be a Resolution adopted by the Township Council on September 19, 2011.



 Claudia R. Kammer, RMC, Township Clerk

| | CONRAD | SIMONSEN | DOUGLASS | LARE | BECK |
|---------|--------|----------|----------|------|------|
| MOTION | | | X | | |
| SECOND | X | | | | |
| AYES | X | | X | X | X |
| NAYS | | | | | |
| ABSTAIN | | | | | |
| ABSENT | | X | | | |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-260

TITLE: RESOLUTION APPROVING PROJECT PROPOSAL BETWEEN HATCH MOTT MACDONALD AND THE TOWNSHIP OF LOWER FOR ENGINEERING SERVICES RELATED TO BAYSHORE ESTATES STORMWATER INVESTIGATION

WHEREAS, Hatch Mott MacDonald is currently serving as the Municipal Engineer (the "Engineer") based upon a Contract For Services which sets forth their standard hourly rates as approved by the Township Council and executed by the Mayor and Clerk (the "Engineer's Contract");

WHEREAS, the Engineer has provided a separate fee proposal for engineering services related to Bayshore Estates Stormwater Investigation which is set forth on EXHIBIT A attached hereto (the "Project Proposal"); and

WHEREAS, the Township Council desires to approve the Project Proposal and the CFO has certified the availability of funds by her signature in the budget as follows:


Lauren Read, CFO

C-04-55-397-910 Ord. #2010-08
Account

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for a total amount of \$2,250 is hereby approved.
2. That the Mayor and Clerk are hereby authorized and directed to execute the Project Proposal on behalf of the Township of Lower, and to take any and all other actions necessary to effectuate the purposes thereof.
3. All of the terms and conditions of the Engineer's Contract except for the specific terms and conditions of the Project Proposal shall continue in full force and effect and the Project Proposal shall be deemed a supplement thereto.

I hereby certify the foregoing to be an original resolution adopted by the Township Council of the Township of Lower at a meeting held on September 19, 2011.


Claudia R. Kammer, Township Clerk

| | CONRAD | SIMONSEN | DOUGLASS | LARE | BECK |
|---------|--------|----------|----------|------|------|
| MOTION | | | X | | |
| SECOND | X | | | | |
| AYE | X | | X | X | X |
| NAY | | | | | |
| ABSTAIN | | | | | |
| ABSENT | | X | | | |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-261

TITLE: APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BEACH DRIVE PEDESTRIAN ACCESS IMPROVEMENT PROJECT

WHEREAS, State Aid to municipalities is available from the New Jersey Department of Transportation (NJDOT) for pedestrian safety improvements; and

WHEREAS, the Township of Lower desires to improve pedestrian safety & access along Beach Drive in North Cape May.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of Lower Township, formally approve the grant application for the above stated project and rescind Res. #2011-250 adopted on September 7, 2011.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2012-Lower Township-00175 to the New Jersey Department of Transportation on behalf of Lower Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township which constitutes acceptance of the terms and conditions and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council on this 19th day of September, 2011.

Claudia R. Kammer
Claudia R. Kammer, Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL *Claudia R. Kammer* *Michael A. Beck*
Claudia R. Kammer, Clerk Michael A. Beck, Mayor

| | CONRAD | SIMONSEN | DOUGLASS | LARE | BECK |
|---------|--------|----------|----------|------|------|
| MOTION | | | X | | |
| SECOND | X | | | | |
| AYE | X | | X | X | X |
| NAY | | | | | |
| ABSTAIN | | | | | |
| ABSENT | | X | | | |



Hatch Mott
MacDonald

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

September 14, 2011
Via email at gdouglasslowertownship@comcast.net

Mr. Gary Douglass, CPWM
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Bayshore Estates Stormwater Investigation
Roseann Avenue Trunk Line Evaluation
Township of Lower, Cape May County**

Dear Mr. Douglass:

As a follow-up to our meeting with the Township on August 31st, 2011 please find enclosed herewith our proposed scope of work to identify, solicit and review proposals from qualified diving firms to aid Hatch Mott MacDonald and the Township in the preliminary investigation and evaluation of the Roseann Avenue stormwater trunk line.

We propose the following scope of work:

- Identify local diving firms that perform underwater pipeline investigations;
- Prepare an RFP to send to the diving firms describing the project, scope of work and anticipated services that they will provide; and
- Evaluate the proposal responses received and coordinate scope of work and costs with the preferred subcontractor.

Hatch Mott MacDonald proposes to complete the above scope of work for the lump sum amount of **\$2,250**. Should you have any questions or require additional information, please feel free to contact our office.

Very truly yours,

Hatch Mott MacDonald

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encl.

cc (via e-mail): Michael Voll, Township Manager
Claudia R. Kammer, Township Clerk