

**COUNCIL MEETING MINUTES – DECEMBER 3, 2018**

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on December 3, 2018 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

- Councilmember Thomas Conrad
- Councilmember David Perry
- Councilmember Roland Roy, Jr.
- Deputy Mayor Frank Sippel
- Mayor Erik Simonsen

Also present: James Ridgway, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

**Work Session**

**Consent Agenda**

Approval of Minutes November 19, 2018

- Res. #2018-358 Payment of Vouchers \$ 608,745.63
  - Res. #2018-359 Resolution Consenting to the Proposed Cape May County Water Quality Management (WQM) Plan Amendment (115 Breakwater)
  - Res. #2018-360 Re-Appointment of Jennifer Dowe as Community Rating System Coordinator (\$10,000)
  - Res. #2018-361 Approving a Professional Service Contract with Engineering Design Associates, PA, for Village Road Emergency Vehicle Beach Access Repair (not to exceed \$21,000)
  - Res. #2018-362 A Resolution Authorizing a Memorandum of Agreement Between the Township of Lower and the County of Cape May to Develop An Economic Development Plan for the Cape May County Airport and the Surrounding Opportunity Zone
  - Res. #2018-363 Authorizing Competitive Contracting for Microfilm and Electronic Records Data Management System for All Departments in the Township of Lower
  - Res. #2018-364 Cops in Shops Summer Shore Initiative 2019 (authorizing application)
  - Res. #2018-365 A Resolution Approving a Shared Service Agreement Between the Township of Lower and Lower Cape May Regional School District – School Resource Officer (Teitelman; 3 yr)
  - Res. #2018-366 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS Online Auction Website (Chair/printer/typewriter)
  - Res. #2018-367 Resolution Authorizing an Application to the New Jersey Clean Energy Program to Conduct a Local Government Energy Audit (LGEA) Municipal Energy Audit of the Township of Lower – Various Buildings
- Ordinance 2018-20 - Salary and Benefit Ordinance for the Township of Lower – This is the first reading of this Ordinance. The second reading and public hearing has been scheduled for December 17, 2018

MOTION TO TABLE Resolution #2018-362 moved by Deputy Mayor Sippel, seconded by Councilman Perry:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY		X	X			
ROY			X			
SIPPEL	X		X			
SIMONSEN			X			

On the Consent Agenda:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

**Regular Agenda**

Res. #2018-368 Approval of an Alcoholic Beverage Control License Person-to-Person Transfer – License #0505 33-015-009, From Marie Nicole, Inc to HC Farm, LLC – This transfer has been published and no objections have been filed

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY			X			
ROY			X			
SIPPEL			X			
SIMONSEN		X	X			

Res. #2018-369 A Resolution Authorizing an Amendment to the Salary Ordinance

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
ROY	X		X			
SIPPEL		X	X			
SIMONSEN			X			

Res. #2018-370 Authorization for the Payment of College Credits (23 employees/\$20,810.)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY					X	
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

Res. #2018-371 Authorization for 2018 Incentive Award for Insurance Waiver (23 employees/\$57,500)

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY					X	
ROY			X			
SIPPEL		X	X			
SIMONSEN			X			

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN	X		X			

**Manager's Report**

Manager Ridgway gave a brief update on the Roseann Avenue project and infrastructure improvements to Alabama, Georgia and Main Streets. He also communicated a potential update to the Township's fleet management software.

**Council Comments**

Councilmember Conrad commented on improvements to Fulling Mill and Bayshore Roads. He also thanked Deputy Mayor Sippel for the Veterans Parade and thanked the Fire Companies for their selfless service.

Councilmember Perry commented on the progress of the Roseann Avenue project.

Councilmember Roy- no comments

Deputy Mayor Sippel thanked Councilmember Conrad for his kind words.

Mayor Simonsen announced upcoming events including Hospitality Day, the Christmas Parade and Ferry Merry Christmas.

**Call to the Public**

Bill Greenfield, Villas, thanked Councilmember Conrad for his prompt attention to a previous matter and inquired about the Beach Access permit.

**Closed Session**

Res. #2018-373 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Attorney/Client Privilege – Prof Svc**

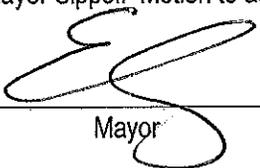
	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
ROY		X	X			
SIPPEL			X			
SIMONSEN	X		X			

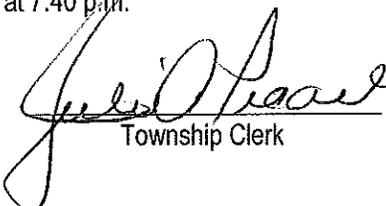
Council adjourned to Closed Session at 7:13 p.m.

Council returned to open session at: 7:39 p.m.

**Adjournment**

There being no further business to address, motion to adjourn moved by Councilmember Roy, seconded by Deputy Mayor Sippel. Motion to adjourn was unanimous. Meeting adjourned at 7:40 p.m.

  
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 Mayor

  
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 Township Clerk

Approved: 12/17/2018