

Signed Resolutions - December 2, 2019

- Res. #2019-354 - Payment of Vouchers \$ 432,430.89
- Res. #2019-355- A Resolution Requesting Release of A Demolition Bond for Block 53, Lots 1-3, 504 East St. Johns Ave
- Res. #2019-356 - Authorization for Refund of Taxes (2 properties)
- Res. #2019-357 - A Resolution Approving an Interlocal Services Agreement Between the Township of Lower and Lower Township Fire District #3 (renewal)
- Res. #2019-358 - A Resolution Affirming the Execution of an Interlocal Services Agreement for Fire Suppression Services (Borough of WW Crest, WWC Fire Co #1, Twp of Lower & Erma Vol Fire Co)
- Res. #2019-359 - Authorization for the Payout of Accumulated Vacation Time (W.Mastriana \$5,994.32)
- Res. #2019-360 - Authorization for the Payout of Accumulated Vacation Time (J.Ridgway \$4,826.92)
- Res. #2019-361 - Authorization for the Payout of Accumulated Compensatory Time (B.McEwing \$2,529.93)
- Res. #2019-362 - Approval for 2019 Christmas Parade (annual)
- Res. #2019-363 - Approval of Contribution to the Coast Guard Community Festival (\$1,000 annual)
- Res. #2019-364 - Amending Resolution #2019-32, Authorizing Contracts with Certain Approved State Contract Vendors to Add Richard E. Pierson Materials Contract #87741 for Contracting Units Pursuant to N.J.S.A. 40A:11-12a
- Res. #2019-365 - Authorization: Determination of Municipal Service Fes for 2020 (annual)
- Res. #2019-366 - Renewal of Junk Yard License for Cape May Used Auto Parts for the Year 2020
- Res. #2019-367 - Transfer of 2019 Appropriations (\$5,000)
- Res. #2019-368 - Authorization for the Payout of Accumulated Sick Time (L.Read \$24,427.57 to Def Comp)
- Res. #2019-369 - Appointments to the Recreation Advisory Board (B.McGinn & D. Golden)



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01251 BRIAN DICKINSON	19-03253	11/25/19	CONTRACTUAL REIMBURSEMENT M	Open	3,589.00	0.00		
01269 DISCOUNT HYDRAULICS*	19-02948	11/01/19	HOSE	Open	695.34	0.00		
01294 RUSSELL F. DOUGLASS	19-03193	11/19/19	CONTRACTUAL REIMBURSEMENT M	Open	211.76	0.00		
01490 ROBERT FESSLER	19-03177	11/15/19	CONTRACTUAL REIMBURSEMENT V	Open	317.95	0.00		
01577 MIKE FLINN**	19-03245	11/25/19	2019 FALL JUDO	Open	760.00	0.00		
01641 GALLI'S INC*	19-02595	09/25/19	SUPPLIES	Open	344.00	0.00		
01643 WILLIAM GALESTOK	19-03196	11/19/19	SHOE REIMBURSEMENT 11/8/19	Open	76.00	0.00		
	19-03206	11/21/19	11/20/19 LEAGUE REIMBURSEMENT	Open	<u>20.00</u>	0.00		
					96.00			
01653 GENTILINI FORD*	19-02945	11/01/19	ENGINE REPAIR TRUCK12	Open	3,875.54	0.00		
01661 GENERAL SALES ADMINISTRATION*	19-02805	10/16/19	NEW VEHICLE EQUIPMENT	Open	725.99	0.00		
01667 GLOUCESTER COUNTY POLICE ACAD*	19-01497	05/24/19	TRAINING 11/11/19 - 11/15/19	Open	100.00	0.00		
01690 GRANTURK EQUIPMENT CO*	19-02946	11/01/19	RUBBER HOSE	Open	524.25	0.00		
01785 ROBERT HARTMAN SR	19-03198	11/19/19	CONTRACTUAL REIMBURSEMENT	Open	406.50	0.00		
02025 HUNTER JERSEY PETERBILT*	19-02925	10/30/19	TRASH TRUCK	Open	1,406.54	0.00		
	19-02947	11/01/19	COOLER KIT	Open	<u>632.72</u>	0.00		
					2,039.26			
02136 TED KINGSTON INC*	19-03215	11/25/19	REPETER SHED MAINT.	Open	105.00	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	19-02935	10/31/19	PARTS FOR POLICE VEHICLE	Open	3,115.63	0.00		
02248 LAWREN SUPPLY*	19-02562	09/19/19	BALLISTIC VESTS	Open	4,699.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02334 LOWER TWP. CHAMBER OF COMMERCE	19-03065	11/07/19	Contribution	Open	3,500.00	0.00		
02538 MARSH & MCLENNAN AGENCY, LLC*	19-00052	01/04/19	DNE\$26,674.08 BROKER	Open	2,222.84	0.00		
02541 ROBERT D. MARTIN, JR	19-03252	11/25/19	CONTRACTUAL REIMBURSEMENT M	Open	3,252.00	0.00		
02585 WILLIAM MASTRIANA	19-03203	11/21/19	TRAINING MEALS 11/13 & 14/19	Open	20.00	0.00		
02725 THOMAS MILLS	19-03194	11/19/19	INSPECTION 833 KATHRYN BLVD	Open	28.23	0.00		
03026 NJ STATE HEALTH BENEFITS	19-03249	11/25/19	DECEMBER 2019 ACTIVE ID#024700	Open	185,904.92	0.00		
	19-03251	11/25/19	DEC 2019 HEALTH BENEFITS	Open	<u>65,828.36</u>	0.00		
					251,733.28			
03280 PARAMOUNT SANITARY SUPPLY*	19-02919	10/29/19	TOILET PAPER-ALL BUILDINGS	Open	367.00	0.00		
03305 PEDRONI FUEL*	19-03234	11/25/19	NO LEAD	Open	196.82	0.00		
03427 POLAR BEAR MECHANICAL SERVICES	19-02926	10/30/19	HVAC MAINTENANCE	Open	735.00	0.00		B
03460 V.E. RALPH & SON, INC.*	19-02641	09/26/19	SUPPLIES	Open	2,082.73	0.00		
03518 RIGGINS, INC.*	19-03175	11/15/19	OFF HIGHWAY DIESEL	Open	1,109.36	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	19-02290	08/15/19	TIRES/RDS/SANT/RECY/DPW/OCT.	Open	5,585.32	0.00		
03660 SIRCHIE FINGERPRINT LAB. INV.*	19-02818	10/18/19	DETECTIVE SUPPLIES	Open	444.53	0.00		
03692 SOUTH JERSEY GAS CO*	19-03254	11/25/19	10/18-11/18/19 NATURAL GAS	Open	2,212.99	0.00		
03720 SOUTH SHORE BASKETBALL LEAGUE	19-02936	10/31/19	REFEREE AND LEAGUE FEES-BOYS	Open	1,575.00	0.00		
	19-02937	10/31/19	REFEREE AND LEAGUE FEES- GIRLS	Open	<u>1,575.00</u>	0.00		
					3,150.00			
03844 GIACOMO TROMBETTA	19-03247	11/25/19	CONTRACTUAL REIMBURSEMENT M	Open	1,732.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03902 DONALD VANAMAN JR	19-03191	11/19/19	TRAINING MEALS	Open	20.00	0.00		
03914 ULINE INC*	19-02863	10/24/19	STORAGE	Open	561.89	0.00		
03915 TURF EQUIPMENT & SUPPLY CO*	19-03099	11/08/19	SUPPLIES FOR TRUCKS	Open	304.48	0.00		
03969 VERIZON	19-03208	11/21/19	11/13-12/12/19 LANDLINES	Open	258.61	0.00		
03994 MARGARET VITELLI	19-03244	11/25/19	11/2019 LEAGUE REIMBURSEMENT	Open	96.84	0.00		
03995 VITAL COMMUNICATIONS, INC.*	19-02965	11/06/19	VITAL INSTALLATION	Open	250.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	19-03173	11/15/19	REFILL MEDICAL CABINET	Open	47.86	0.00		
04301 SEASHORE ASPHALT CORPORATION*	19-02915	10/29/19	ASPHALT/PATCH/RDS	Open	242.50	0.00		
05066 MICHAEL REEB	19-02944	11/01/19	DJ FOR VETERAN'S DAY PARADE	Open	150.00	0.00		
5016 BROOKAIRE COMPANY	19-02819	10/18/19	FILTERS/TWP	Open	628.33	0.00		
5032 NORTH WILDWOOD \$ CREST SHIRT*	19-02394	08/29/19	TSHIRTS HEALTH FAIR	Open	453.60	0.00		
6059 USABLE LIFE	19-03250	11/25/19	DEC 2019 LIFE INSURANCE	Open	631.40	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	19-02865	10/24/19	UNIFORM POLOS	Open	619.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	19-00053	01/04/19	LOWER ANIMAL CONTROL DNE \$54K	Open	4,500.00	0.00		
7195 PHOENIX ADVISORS, LLC*	19-00057	01/07/19	2019 AGREEMENT	Open	1,250.00	0.00		
7196 LAUREN HUGGINS SUIT*	19-00032	01/04/19	2019 DNE 12,900.00	Open	1,075.00	0.00		
7199 STAPLES CREDIT PLAN-INSTORE PU	19-02845	10/22/19	OFFICE SUPPLIES	Open	253.89	0.00		
	19-02881	10/28/19	OFFICE SUPPLIES	Open	199.96	0.00		
	19-02927	10/30/19	Veterans Day/Dog Paper/Supplie	Open	96.26	0.00		
	19-03141	11/13/19	OFFICE SUPPLIES	Open	494.66	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7199 STAPLES CREDIT PLAN-INSTORE PU Continued								
	19-03156	11/14/19	BANKERS BOX	Open	39.96	0.00		
					<u>1,084.73</u>			
7459 AAREN SENICO								
	19-03178	11/15/19	CONTRACTUAL REIMBURSEMENT V	Open	115.98	0.00		
7475 SUZANNE M SCHEID								
	19-03179	11/15/19	CONTRACTUAL REIMBURSEMENT M	Open	63.00	0.00		
	19-03248	11/25/19	CONTRACTUAL REIMBURSEMENT M	Open	54.95	0.00		
					<u>117.95</u>			
7507 STEFANKIEWICZ & BELASCO LLC								
	19-00046	01/04/19	RES 2019-01 DNE 28,000	Open	2,333.37	0.00		
	19-00047	01/04/19	DNE \$97,000 EXPENSES	Open	6,996.91	0.00		
					<u>9,330.28</u>			
7508 BLANEY & KARAVAN PC*								
	19-00050	01/04/19	RES#2019-05 PROSECUTOR DNE\$40K	Open	6,666.70	0.00		
7636 MOTT MACDONALD LLC*								
	19-01699	06/07/19	C/O 2 RES 19-205 ROSEANN IMPR	Open	44,491.71	0.00		B
	19-02853	10/24/19	ROSEANNE #15-231 \$19,377.30	Open	1,597.00	0.00		B
					<u>46,088.71</u>			
7828 ELDON VONCOLLN								
	19-03195	11/19/19	REIMBURSE EPOXY FOR CEMETARY	Open	205.22	0.00		
7921 WILLIAM PORCH								
	18-00840	03/27/18	2018 EQUIP. ALLOWANCE	Open	31.65	0.00		
	19-00958	03/29/19	2019 EQUIPMENT ALLOWANCE	Open	113.35	0.00		B
					<u>145.00</u>			
7929 AMAZON CAPITAL SERVICES, INC								
	19-03107	11/08/19	FIRE SAFETY SUPPLIES	Open	150.52	0.00		
	19-03116	11/12/19	SUPPLIES	Open	1,324.78	0.00		
	19-03155	11/14/19	OFFICE SUPPLIES	Open	213.52	0.00		
	19-03180	11/15/19	BOOTS FIRE SAFTEY	Open	94.99	0.00		
					<u>1,783.81</u>			
8035 LANGUAGE LINE SERVICES INC								
	19-03064	11/07/19	LANGUAGE LINE SERVICES OCTOBER	Open	85.27	0.00		
8149 TRI-TECH FORENSICS INC								
	19-02376	08/27/19	PATROL SUPPLIES	Open	1,602.98	0.00		
8174 FBI NATIONAL ACADEMY ASSOC INC								
	19-02815	10/18/19	TRAINING 11/13/19 - 11/14/19	Open	600.00	0.00		
8179 STALLION MARKETING LLC								
	19-02918	10/29/19	RENTAL SERVICES	Open	1,500.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8190 JOHN P WOODS & DEBRA CRAIG	19-03235	11/25/19	REFUND 4TH QTR B358.02 L22	Open	879.96	0.00		
8191 EDWARD & THERESA TROY	19-03236	11/25/19	11/15/19REFUND 4TH QTR B664 L7	Open	779.89	0.00		
8192 DEMATIO'S INC	19-03237	11/25/19	11/25/19 REFUND MAINT BOND	Open	700.00	0.00		
BLAUE BLAUER ASSOCIATES INC*	19-00687	03/06/19	MULLIGAN ADA SCPF	Open	250.00	0.00		
SEAGE SEAGEAR MARINE SUPPLY*	19-02962	11/06/19	STORMWATER PUMP	Open	755.17	0.00		
Total Purchase Orders:		98	Total P.O. Line Items:	0	Total List Amount:	432,345.89	Total Void Amount:	0.00

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY

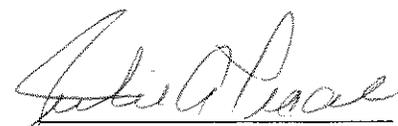
RESOLUTION #2019-

Title: **AUTHORIZING THE PAYMENT OF VOUCHERS**

Vendor	Description	Amount
NEW JERSEY MOTOR VEHICLE	TITLE TRANSFER	\$85.00
	TOTAL Manual Checks	\$85.00
	TOTAL Computer Generated	\$432,345.89
	TOTAL BILL LIST	\$432,430.89

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on DEC 02, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-355

Title: A RESOLUTION REQUESTING RELEASE OF A DEMOLITION BOND FOR BLOCK 53,  
LOTS 1-3, 504 EAST ST. JOHNS AVENUE

WHEREAS, Valetin Lazar posted a Demolition Bond with the Township of Lower, in the amount of \$500.00; and

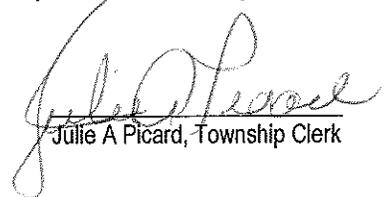
WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued June 27, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the demolition bond be and hereby is released.

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$500.00 plus any accrued interest for payment of the above released demolition bond.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.

  
Julie A. Picard, Township Clerk

MEMORANDUM

TO: Mayor Erik Simonsen &  
Council Members

FROM: William J. Galestok, PP,AICP  
Director of Planning

DATE: November 22, 2019

RE: Release of Demolition Bond  
Valentin Lazar  
504 East St. Johns Avenue  
Villas, NJ 08251  
Block 53, Lots 1-3  
Resolution #2019-355

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued June 27, 2019. Thank you.

WJG:las

att.

## To Whom It May Concern

Dear Sir or Madam,

I, Valentin Lazar am kindly requesting the refund of the \$500 deposit that was paid to the city of Lower Township at the issuance of permits for the construction of a new dwelling located at 504 E Saint Johns Ave, Villas, NJ, 08251. The \$500 deposit was paid because an existing shed was kept on the premises for the duration of the construction. The project was finalized in July 2019 and a certificate of occupancy was issued. The old shed has been completely removed from the property.

Please grant my request.

Thank you,

Valentin Lazar

10/29/2019



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-356

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;  
and

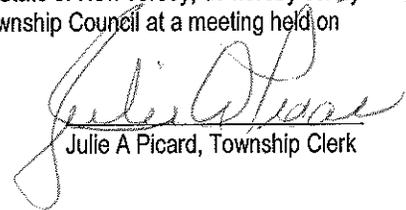
WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
664	7	Edward & Theresa Troy 606 Wilson Ave	H/O Pd Erroneously	\$ 779.89
358.02	22	John Patrick Wooid & Debra Craig 104 Wildwood Ave	H/O Pd Erroneously	\$ 879.96

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.



Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-357

Title: A RESOLUTION APPROVING AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND LOWER TOWNSHIP FIRE DISTRICT # 3

WHEREAS, the Township of Lower believes it is in the best interest of the residents of the Diamond Beach Area of Lower Township to provide additional fire services through an inter-local service agreement; and

WHEREAS, Lower Township Fire District # 3 has agreed to provide the services and the Township of Lower has agreed to pay Fire District # 3 a yearly amount for said service as follows:

2020	\$ 20,000
2021	\$ 21,250
2022	\$ 22,500

; and

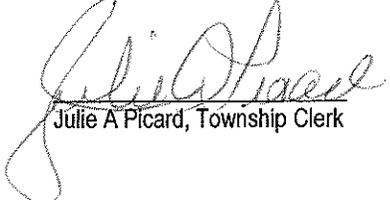
WHEREAS, each year of said agreement, Council will adopt a Resolution approving payment for current year and the CFO will certify that sufficient funds will be available in the that current year's budget.

WHEREAS, the Agreement is authorized by N.J.S.A. 40:8A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, in the County of Cape May, State of New Jersey, that the Mayor and Township Clerk are hereby authorized and directed to execute this Agreement.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-358

Title: A RESOLUTION AFFIRMING THE EXECUTION OF AN INTERLOCAL SERVICES AGREEMENT FOR FIRE SUPPRESSION SERVICES

WHEREAS, there currently exists an Interlocal Services Agreement for Fire Suppression Services between the Borough of Wildwood Crest, the Wildwood Crest Volunteer Fire Company No. 1, the Township of Lower and the Erma Volunteer Fire Company, Station 62, Fire District No. 3, which expires on December 31, 2019; and

WHEREAS, it is the desire of all parties to renew the Interlocal Services Agreement for a period of three (3) years beginning January 1, 2020 through December 31, 2022 and all terms and conditions have been agreed upon by all parties; and

WHEREAS, the Commissioners of Fire District No. 3, Erma Volunteer Fire Company, have authorized the Interlocal Services Agreement by Resolution #2019-17, adopted at their October 15, 2019 meeting; and

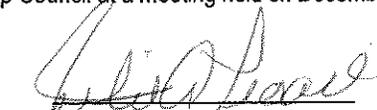
WHEREAS, the Commissioners of Wildwood Crest have authorized the Interlocal Services Agreement by Resolution #294-19, adopted at their November 21, 2019 meeting.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. The attached Interlocal Services Agreement for the period of January 1, 2020 through December 31, 2022 between the Borough of Wildwood Crest, the Wildwood Crest Volunteer Fire Department No. 1, the Township of Lower and the Commissioners of Fire District No. 3 be and is hereby approved.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Interlocal Services Agreement on behalf of the Township.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.

  
Julie A. Picard, Township Clerk

**INTERLOCAL SERVICES AGREEMENT**  
**FIRE SUPPRESSION SERVICES**

BETWEEN       **THE BOROUGH OF WILDWOOD CREST**  
AND               **WILDWOOD CREST VOLUNTEER FIRE COMPANY NO. 1**  
AND               **THE TOWNSHIP OF LOWER**  
AND               **THE COMMISSIONERS OF FIRE DISTRICT NO. 3,**  
                      **TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**

THIS AGREEMENT made on this 21 day of NOV., 2019, by and between **BOROUGH OF WILDWOOD CREST**, a municipal corporation of the State of New Jersey, having its principal place of business at 6101 Pacific Avenue, Wildwood Crest, New Jersey 08260, hereinafter referred to as the "Borough", **WILDWOOD CREST VOLUNTEER FIRE COMPANY NO. 1**, having its principal place of business at 7100 Pacific Avenue, Wildwood Crest, New Jersey 08260, hereinafter referred to as "Volunteer Fire Company", **TOWNSHIP OF LOWER**, a municipal corporation of the State of New Jersey, hereinafter referred to as the "Township", and **THE COMMISSIONERS OF FIRE DISTRICT NO. 3, TOWNSHIP OF LOWER, COUNTY OF CAPE MAY**, having its principal place of business at 415 Breakwater Road, Ema, New Jersey 08204, hereinafter referred to as the "District".

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., the Borough, Volunteer Fire Company, Township and District desire to contract for the furnishing of fire protection services, and

WHEREAS, it is in the best interest of the citizens of both the Borough and the Township to enter into this joint agreement for the furnishing of fire protection services.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereto agree as follows:

**1. FIRE SUPPRESSION SERVICES:** The current volunteer fire department known as Wildwood Crest Volunteer Fire Company No. 1 shall provide fire suppression services ONLY to the Township exclusively for the geographical area of the Township known as Diamond Beach. This shall include all areas of Diamond Beach from Richmond Avenue to the base of the bridge known as the Ocean Drive Bridge. This shall also include the geographical area of the Township which is located along Bayview Drive. The Borough, through the Volunteer Fire Co., shall be the initial response for all fire calls and fire suppression services within the designated geographic location, and the Volunteer Fire

Co. will respond to all fire calls and fire suppression services in the same manner, utilizing the same equipment and manpower that the Volunteer Fire Co. currently utilizes in response to such calls within Wildwood Crest, and the District shall be required to also respond on site to all calls. After arriving on site, as soon as safe and reasonably practical, the Township's police, EMTs and the District will relieve all Wildwood Crest units that are on scene. The District and/or Township shall have all reporting and post-response obligations as to documentation, claims, reports, etc. It is expressly understood and agreed to by all parties hereto that the Borough shall not be required to provide EMT or police services or protection. All dispatch obligations shall be that of Township. Borough shall have no responsibility or liability pertaining to dispatch operations or dispatch communications. This agreement does not include any services from Borough to Township for annual or other fire, life hazard, smoke detector or carbon monoxide inspections, all of which shall remain the sole responsibility of the Township of Lower, Bureau of Fire Safety.

**2. TERM OF AGREEMENT:** The term of this agreement shall be three (3) years from January 1, 2020 to December 31, 2022. This agreement shall be cancelled by either party upon written notice to all parties of cancellation ninety (90) days prior to the requested cancellation date, except that Borough may terminate this agreement upon thirty (30) days written notice from Borough to all parties of nonpayment.

**3. CONSIDERATION/CONTRIBUTION FOR OPERATING EXPENSES:** The agreed-upon cost of providing said services shall be as follows:

Year 1:

\$43,750.00 on or before February 1, 2020

\$43,750.00 on or before August 1, 2020

Total Year 1- \$87,500.00

Year 2:

\$45,000.00 on or before February 1, 2021

\$45,000.00 on or before August 1, 2021

Total Year 2- \$90,000.00

Year 3:

\$46,250.00 on or before February 1, 2022

\$46,250.00 on or before August 1, 2022

Total Year 3- \$92,500.00

All funds are to be made payable to the Wildwood Crest Volunteer Fire Company No. 1

**4. INSURANCE:** It is understood and agreed to that the Borough and the Township are currently insured through the Atlantic County Municipal Joint Insurance Fund, and the

District is currently insured through VFIS. The parties hereto agree, to the extent that it is necessary, each party will name the other as additional insured, if required for purposes of this Interlocal Services Agreement. Each party shall provide, if required, certificates of insurance setting forth coverage and naming the other party as additional insured, with a proviso that any such policies cannot be cancelled except upon sixty (60) days notice to the other party. In the event either party ceases to participate in its insurance program as is in effect on the date of this Agreement, such party shall provide alternative insurance comparable to the coverage in effect on the date of this Agreement, subject to the approval of the other party, which approval shall not be unreasonably withheld, conditioned or delayed.

**5. TERMINATION:** This agreement may be terminated upon three (3) months written notification by any party to all parties, in which event the parties agree to meet and resolve all issues associated with such termination. This agreement may also be terminated upon the default of any payments due hereunder, subject to Borough providing thirty (30) days written notice to all parties of said default and providing an opportunity to cure the default within the 30-day notice period. Should said default continue beyond the 30-day notice period, Borough shall be entitled to issue written notice to all parties of termination.

**6. NOTICE:** All notices pertaining to the agreement shall be made only in writing, duly authorized and signed by the parties' authorized representatives. All notices, statements or other documents required by this agreement shall be hand delivered, emailed, faxed or mailed to the following addresses:

For the Borough:                    Director of Public Safety and  
   Borough Clerk  
   Borough of Wildwood Crest  
   6101 Pacific Avenue  
   Wildwood Crest, NJ 08260

For the Volunteer Fire Co:        Wildwood Crest Volunteer Company No. 1  
   7100 Pacific Avenue  
   Wildwood Crest, NJ 08260

For the Township:                   Mayor and  
   Township Manager  
   2600 Bayshore Road  
   Villas, NJ 08251

For the District:    Board of Commissioners  
   Chairman  
   P.O. Box 162  
   Rio Grande, NJ 08242

**7. AMENDMENTS TO AGREEMENT:** Any modifications or changes to this agreement must be made in writing by mutual consent of the parties hereto and executed

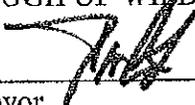
by all parties. Unless so modified of in the event of termination of the agreement pursuant to Paragraph 5 herein, all conditions and terms of this agreement shall be binding to the parties.

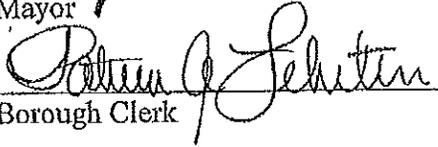
IN WITNESS WHEREOF, the parties affix their signatures to this Agreement, intending to be legally bound. If a party is a corporation, this Agreement is signed by its proper corporate officers and its corporate seal is affixed.

WITNESS:

\_\_\_\_\_

BOROUGH OF WILDWOOD CREST:

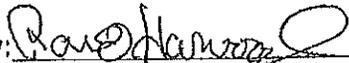
By:   
Mayor

By:   
Borough Clerk

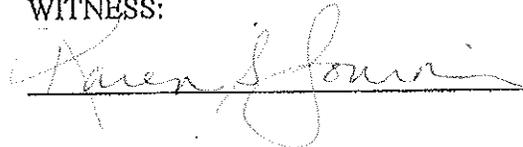
WITNESS:

\_\_\_\_\_

WILDWOOD CREST VOLUNTEER  
FIRE COMPANY NO. 1:

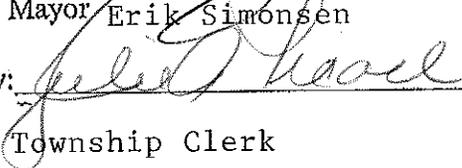
By:   
Ron Harwood, Chief

WITNESS:

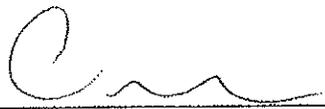


TOWNSHIP OF LOWER:

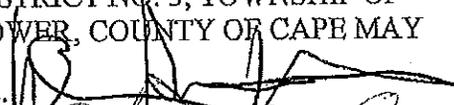
By:   
Mayor Erik Simonsen

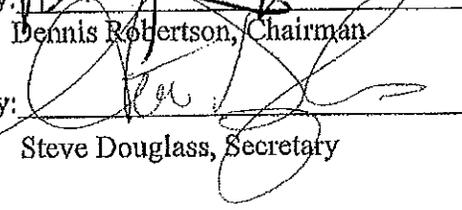
By:   
Township Clerk

WITNESS:



THE COMMISSIONERS OF FIRE  
DISTRICT NO. 3, TOWNSHIP OF  
LOWER, COUNTY OF CAPE MAY

By:   
Dennis Robertson, Chairman

By:   
Steve Douglass, Secretary

THE COMMISSIONERS OF THE FIRE DISTRICT NO. 3  
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY

RESOLUTION # 2019-17

RESOLUTION TO AUTHORIZE THE CONTINUING OF THE INTER-LOCAL  
AGREEMENT /CONTRACT WITH WILDWOOD CREST FIRE COMPANY FOR  
FIRE SUPPRESSION SERVICES

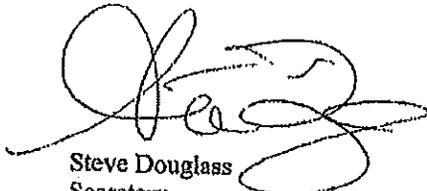
Now, whereas, be it resolved by the Lower Township Board of Fire Commissioner No. 3,  
as follows:

The attached is the agreement and terms of said resolution and will be in effect from  
January 1,2020 through December 31,2022.

Approved on this date, October 15,2019

Motioned by Commissioner S. Douglass and seconded by Commissioner G. Douglass

Commissioners	Yea	Nay	Abstain	Absent
Robertson	x			
Sweeten	x			
G. Douglass	x			
S. Douglass	x			
Devlin				x



Steve Douglass  
Secretary

**BOROUGH OF WILDWOOD CREST  
COUNTY OF CAPE MAY  
NEW JERSEY**

Resolution No. 294-19

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE  
BOROUGH OF WILDWOOD CREST AUTHORIZING EXECUTION OF  
AN INTERLOCAL SERVICES AGREEMENT FOR FIRE SUPPRESSION  
SERVICES**

**WHEREAS**, there currently exists an Interlocal Services Agreement for Fire Suppression Services between the Borough of Wildwood Crest, the Wildwood Crest Volunteer Fire Company No. 1, the Township of Lower and the Erma Volunteer Fire Company, Station 62, Fire District No. 3, which expires on December 31, 2019, and

**WHEREAS**, it is the desire of all parties to renew the Interlocal Services Agreement for a period of three years beginning the January 1, 2020 through December 31, 2022 and all terms and conditions have been agreed upon by all parties, and

**WHEREAS**, the Commissioners of Fire District No. 3, Erma Volunteer Fire Company, Station 62, in the Township of Lower have authorized the Interlocal Services Agreement by Resolution # 2019-17 adopted at their meeting held on October 15, 2019.

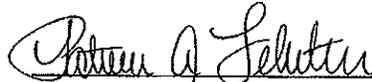
**NOW, THEREFORE, BE IT RESOLVED** by the Borough Commissioners of the Borough of Wildwood Crest, in the County of Cape May, New Jersey, as follows:

1. The attached Interlocal Services Agreement for the period of January 1, 2020 through December 31, 2022 between the Borough of Wildwood Crest, the Wildwood Crest Volunteer Fire Company No. 1, the Township of Lower and the Commissioners of Fire District No. 3 be and is hereby approved.
2. The Mayor of and the Municipal Clerk are hereby authorized and directed to execute the attached Interlocal Services Agreement on behalf of the Borough.

	MOTION	SECOND	YES	NO	ABSTAIN	ABSENT
Gould	✓		✓			
Thompson		✓	✓			
Cabrera			✓			

**CERTIFICATION**

I, Patricia A. Feketics, Borough Clerk for the Borough of Wildwood Crest, do hereby certify that the foregoing Resolution is a correct and accurate copy of a resolution adopted on November 21, 2019 with the voting record as indicated above.

  
\_\_\_\_\_  
Patricia A. Feketics, RMC

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-359

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED VACATION TIME

WHEREAS, the employee listed below has accrued vacation time due from the Township and has requested payment for this time; and

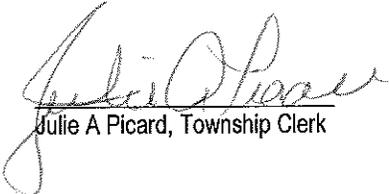
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to William Mastriana in the amount of \$5,994.32 is authorized and chargeable to the 2019 Budget account 9-01-25-240-123.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held December 2, 2019

  
Julie A. Picard, Township Clerk

**ccrippen**

**From:** Chief William Mastriana <mastriana@lowertownshippolice.com>  
**Sent:** Tuesday, November 19, 2019 11:37 AM  
**To:** lread; ccrippen; manager; jpicard  
**Subject:** Vacation sell back

Sir,  
I am requesting to sell back 80 hours vacation time as per contract. I am also request to either carry over one additional week or to be able to cash it in with the original request making it 120 hours in stead of 80. This is due to the limited time remaining in this year to use what is remaining.  
Thank you for your consideration.

**ARTICLE 8**

**VACATION DAYS:** The Chief shall be entitled to vacation days as provided for in the 2016-2019 Township Police Superior Officers' Collective Bargaining Contract.

Additionally, the position of Chief requires an intensive number of hours which could occur during normal days off and in recognition of this fact, the Chief shall be permitted to sell back to the Township two weeks of accumulated vacation. Vacation time carried forward must be used by December 31<sup>st</sup> of the following year.

Respectfully submitted  
Chief



0° \*  
80° x  
74° 929 =  
5,994° 320 \*+  
0° \*

William Mastriana, Chief of Police  
Lower Township Police Department  
405 Breakwater Road  
Erma, NJ 08204  
Work (609) 886-1619 ext 125  
Cell (609) 374-6717  
E-mail [mastriana@lowertownshippolice.com](mailto:mastriana@lowertownshippolice.com)

"No one is compelled to choose the profession of a police officer, but having chosen it, everyone is obliged to live up to the standard of its requirements." ---President Calvin Coolidge

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-360

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED VACATION TIME

WHEREAS, the employee listed below has accrued vacation time due from the Township and has requested payment for this time; and

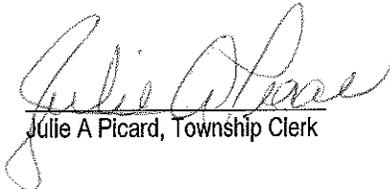
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to James Ridgway in the amount of \$4,826.92 is authorized and chargeable to the 2019 Budget account 9-01-20-100-101.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>			
PERRY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
ROY			<input checked="" type="checkbox"/>			
SIPPEL			<input checked="" type="checkbox"/>			
SIMONSEN			<input checked="" type="checkbox"/>			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held December 2, 2019

  
Julie A Picard, Township Clerk

**ccrippen**

---

**From:** jridgway  
**Sent:** Friday, November 22, 2019 2:25 PM  
**To:** ccrippen  
**Subject:** Ridgway

Colleen:  
I would like to sell 2 weeks of my Vacation Time in the Township.

Sincerely,

Jim Ridgway  
Lower Township Manager

0° \*  
60° 3365 x  
80° =  
4,026° 920 \*+

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-361

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

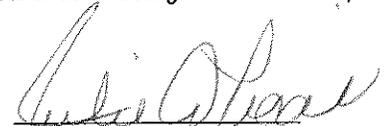
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Brian McEwing in the amount of \$2,529.93 is authorized and chargeable to the 2019 Budget account 9-01-25-240-125.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held December 2, 2019.

  
Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana

FROM: DSG. Brian McEwing

DATE: November 19, 2019

SUBJECT: Comp't Time Cashout

Sir,

I am requesting to cash out fifty (50) hours of accrued compensatory time in order

Respectfully Submitted,



Brian McEwing  
Detective Sergeant Badge #185

50 x  
50.5985 =  
2,529.925 \*+

000.....  
0.000 \*+

C	File	Officer	Comments
Date	11/19/19	M/S	Fwd to Chief + Twp

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-362

Title: APPROVAL FOR 2019 CHRISTMAS PARADE

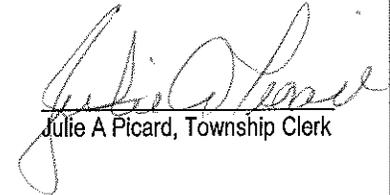
WHEREAS, Lower Township Rotary Club has been hosting the Lower Township Parade for a number of years and has requested permission to host the parade on Saturday, December 14, 2019; and

WHEREAS, Lower Township Rotary has provided proof of the proper insurance and has received the required permission from the Cape May County Board of Chosen Freeholders to close a portion of Breakwater Road (County Road No. 613) from Fishing Creek Road (County Road No. 639) to Bayshore (County Road No. 603) from approximately 4:30 to 6:00pm and Breakwater Road (County Road 613) to Rosehill Parkway from approximately 4:30 pm until the conclusion of the parade; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.

  
Julie A Picard, Township Clerk



## LOWER TOWNSHIP ROTARY

Parade Committee  
% 638 Seashore Road  
Cape May, NJ 08204

November 7, 2019

Mayor & Council  
2600 Bayshore Road  
Villas, NJ 08251

Re: Tree Lighting/Veteran's Ceremony and  
38th Annual Christmas Parade

Dear Mayor and Councilmembers:

I am writing to request the support of Lower Township for the annual Tree Lighting & Veteran's Ceremony, and the Annual Christmas Parade. The Lower Township Rotary Club appreciates the continued financial contribution of the Township for these events every year. It supports our efforts to continue this annual tradition, and we enjoy organizing these community events as part of our "Service above Self" commitment.

The Tree Lighting & Veteran's Ceremony is now planned for Tuesday, November 26 at 7 p.m. The Annual Christmas Parade will be Saturday, December 14, beginning at 6:00 p.m. Any assistance in spreading the word would be greatly appreciated.

We are filing the request for the Coast Guard Band and Color Guard to join us again this year and, the request to the County for the temporary road closing is also being mailed. The Police Chief will be copied on the correspondence to the Freeholders and we will make ourselves available to meet with them whenever they want to discuss the parade details.

We appreciate your continued support for this community event and look forward to having you join us in these upcoming holiday celebrations. Please let us know if you have any questions. Thank you.

Sincerely,

Claudia Kammer,  
Lower Township Rotary Club

C. James Ridgeway, Manager  
William Mastriana, Police Chief



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
November 8, 2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

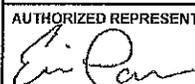
<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	<b>CONTACT NAME:</b> Ali Sulita <b>PHONE (A/C, No, Ext):</b> 1-833-3ROTARY <b>FAX (A/C, No):</b> 630-285-4062 <b>E-MAIL ADDRESS:</b> rotary@ajg.com
	<b>INSURER(S) AFFORDING COVERAGE</b>
<b>INSURED</b> All Active US Rotary Clubs & Districts Rotary Club of Lower Township ATTN: Risk Management Dept. 1560 Sherman Ave. Evanston, IL 60201-3698	<b>INSURER A:</b> Lexington Insurance Company <b>NAIC #</b> 19437
	<b>INSURER B:</b>
	<b>INSURER C:</b>
	<b>INSURER D:</b>
	<b>INSURER E:</b>
	<b>INSURER F:</b>

**COVERAGES**      **CERTIFICATE NUMBER:** 899307648      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		Y	015375594	7/1/2019	7/1/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COM/OP AGG \$4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			015375594	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The Certificate holder is included as additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

<b>CERTIFICATE HOLDER</b> Township of Lower 2600 Bayshore Road, Villas, NJ 08204 Event - Annual Tree Lighting 7 p.m. - Nov. 26, 2019 Event - Annual Christmas Parade, 6 p.m. - Dec14, 2019	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---



# LOWER TOWNSHIP POLICE DEPARTMENT

**William Mastriana**  
Chief of Police

**CAPTAIN MARTIN BIERSBACH**  
Executive Officer

**CAPTAIN WILLIAM PRIOLE**  
Administrative Captain

**LIEUTENANT DONALD VANAMAN**  
Operations Lieutenant

**LIEUTENANT DOUGLAS WHITTEN**  
Investigative Lieutenant

**LIEUTENANT KEVIN LEWIS**  
Administrative Lieutenant

**SFC. ROBERT HARTMAN, JR.**  
Administrative Sergeant

**HEADQUARTERS**  
Cape May County Airport  
405 Breakwater Road  
Erma, NJ 08204

Office: (609) 886-1819  
Fax: (609) 886-5289

November 19, 2019

Robert Church  
Cape May County Engineer  
4 Moore Road  
DN 402  
Cape May Court House, NJ 08210

Dear Mr. Church,

This letter is to inform you that the Lower Township Police Department has received a request from the Lower Township Rotary Club to provide traffic control and assistance for their 38th Annual Christmas Parade on Saturday, December 14, 2019, from 4:30 pm until the conclusion of the parade.

We are aware that some sections of the roads and intersections will be closed for the parade. These road closures will include Breakwater Road (CR 613), from Fishing Creek Road (CR 639) to Bayshore Road (CR 603) and Bayshore Road (CR 603) from Fishing Creek (CR 639) to Rosehill Parkway, which are both county roads. We currently have a traffic control plan ready for the evening of the parade.

The police department looks forward to providing the necessary assistance in helping ensure a successful safe event.

Sincerely,

  
Lieutenant Kevin Lewis  
Administrative Services

cc: file

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-363

Title: APPROVAL OF CONTRIBUTION TO THE COAST GUARD COMMUNITY FESTIVAL

WHEREAS, Cape May County, has been granted the official designation as a "Coast Guard Community"; and

WHEREAS, Cape May Coast Guard personnel and their families are an integral part of our community, contributing their time and efforts throughout the Township; and

WHEREAS, the annual Coast Guard Community Festival has been scheduled for 2019; and

WHEREAS, Cape May County has requested unanimous support of Cape May County municipalities by contributing towards the cost of sponsoring the festival lunch for the Coast Guard families; and

WHEREAS, the CFO has determined sufficient funds are available in the current budget as follows:

Appropriation # 9-01-20-110-299

Signature:

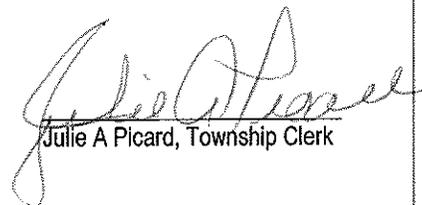


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey does hereby authorize and approve a contribution of \$1,000.00 for a 2019 Coast Guard Community Festival Contribution.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.



Julie A Picard, Township Clerk



Cape May County Coast Guard Community Foundation  
P.O. Box 1365  
Rio Grande, NJ 08242

# Invoice

Date	Invoice #
1/31/2019	148

Bill To
Township of Lower 2600 Bayshore Road Villas, NJ 08251

P.O. No.	Terms
	Due on receipt

Description	Rate	Amount
2019 Coast Guard Community Festival Contribution for Active Duty Military-Lunches	1,000.00	1,000.00

Thank you for your support! We are a nonprofit 501(c)(3) organization. Our tax ID is 47-3594081.	<b>Total</b>	\$1,000.00
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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-364

Title: **AMENDING RESOLUTION #2019-32 AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS TO ADD RICHARD E. PIERSON MATERIALS CONTRACT #87741 FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

**WHEREAS**, the Township of Lower, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Township of Lower has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Township of Lower intends to enter into contracts with the Richard E. Pierson Materials Contract #87741 along with the original Referenced State Contract Vendors through Resolution 2019-32 and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

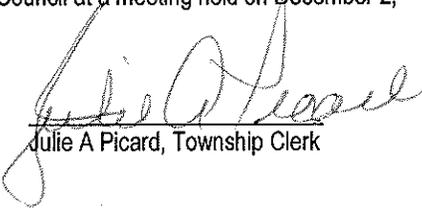
**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Lower authorizes the Qualified Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts;

**Be It Further Resolved**, by the Township Council of the Township of Lower, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer;

**Be It Further Resolved**, that the duration of the contracts between the Township of Lower and the Referenced State Contract Vendors on the attached list shall be from December 2, 2019 to December 31, 2019.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	+		+			
PERRY		+	+			
ROY			+			
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.

  
Julie A Picard, Township Clerk

### Referenced State Contract Vendors

<u>Vendor</u>	<u>State Contract #</u>
Advanced Electronic Design d/b/a Patrol PC	A-81300
Atlantic Tactical	A-82102
Beyer Ford LLC	A-88730
CDW	A-89849
Celebrity Chrysler Jeep	A-88731
Chas S. Winner Ford	A-88728
Day Chevrolet	A-89938
Dell Computer	A-81247
Eagle Point Gun	A-81319
Edmunds & Associates	A-81201
General Sales Administration/Major Police	A-81330
GTBM /Gold Type Business Machines	A-81341
Hertrich Fleet Services	A-88729
KML Technology Inc	A-83903
Lawnmen Supply	A-81309
Mohawk Resources LTD	A-80129
Morophotrak Inc	A-1520
Rubbercycle LLC	A-81417
Service Tire Truck Center	A-71687
Ted Kingston	A-83927
Tricomm Service	A-80802
Valu-Auto Parts	A-57706
SHI International	A-89849
Insight Public Sector	A-89853

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-365

Title: AUTHORIZATION: DETERMINATION OF MUNICIPAL SERVICE FEES FOR 2020

WHEREAS, the Township of Lower has by Ordinance No. 2003-12 provided for the imposition of an annual municipal service fee on manufactured homes installed in mobile home parks within the confines of the Township of Lower; and

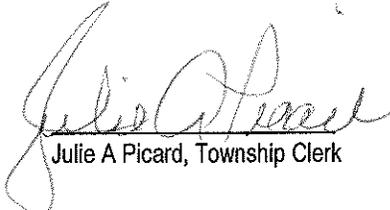
WHEREAS, section 2A-9.2 states that the municipal service fee shall be determined by resolution each year by the Township Council on or before November 1 of the pre-tax year; and

WHEREAS, the annual fee has been established.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Tax Collector is hereby authorized to bill the owners of the mobile home parks within the confines of the Township of Lower \$120.00 per each manufactured home for the year 2020 to be paid quarterly on March 16, June 15, September 15 and December 15.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-366

Title: RENEWAL OF JUNK YARD LICENSE FOR CAPE MAY USED AUTO PARTS FOR THE YEAR 2020

WHEREAS, application for the renewal of a junk yard license has been received from Macum Corp./Cape May Used Auto Parts, located at 1024 Shunpike Road, Block 749, Lot 6; and

WHEREAS, said application is in proper form and the required license fee has been paid; and

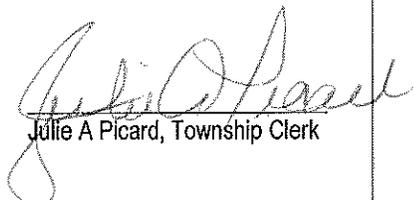
WHEREAS, no known reason exists why said license should not be renewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the renewal of a junk yard license for the year 2020 is hereby approved for Macum Corp t/a Cape May Used Auto Parts, expiring Dec. 31, 2020.

BE IT FURTHER RESOLVED the licensee shall conduct all business in accordance with Chapter 392 of the Code of the Township of Lower.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-367

Title: TRANSFER OF 2019 APPROPRIATIONS

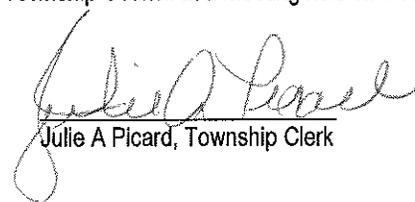
WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following transfers totaling \$ 5,000 be made between the following 2019 budget appropriations:

LINE ITEM		ACCT. NUMBER	TO	FROM
MANAGER	S&W	9-01-20-100-100	5,000.00	
GROUP HEALTH INSURANCE	OE	9-01-23-220-400		5,000.00
			5,000.00	5,000.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-368

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED SICK TIME

WHEREAS, the employee listed below has accrued sick time due from the Township and has requested payment for this time; and

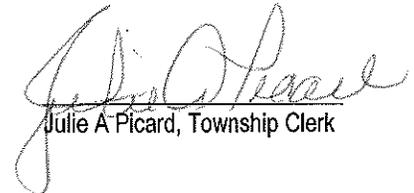
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for such payment in Reserve for Accumulated Absences.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Lauren Read in the amount of \$24,427.45 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held December 2, 2019.

  
Julie A. Picard, Township Clerk

**From:** lread

**Sent:** Monday, November 18, 2019 2:54 PM

**To:** jridgway ([jridgway@townshipoflower.org](mailto:jridgway@townshipoflower.org))

**Subject:** Request to purchase sick time for 457 contribution

Jim

I'm requesting the purchase of up to 420 hours of my sick time for the purpose of contributing to my 457 account. The number of hours purchased would be deducted from my terminal leave allotted time (840 hours).

Thank you for your consideration.

*Lauren Read*

CFO, Township of Lower

2600 Bayshore Road

Villas, NJ 08251

609-886-2005 (ext. 125)

[lread@townshipoflower.org](mailto:lread@townshipoflower.org)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2019-369

Title: APPOINTMENTS TO THE RECREATION ADVISORY BOARD

WHEREAS, two(2) vacancies currently exist on the Recreation Advisory Board which require a three (3) year term of service; and

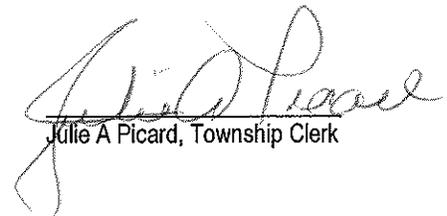
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Bart McGinn	Regular Member	December, 2022
David Golden	Regular Member	December, 2022

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
PERRY		X	X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 2, 2019

  
Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # \_\_\_\_\_

Board/Comm./Auth. \_\_\_\_\_

Term Exp. \_\_\_\_\_

Replaced \_\_\_\_\_ or Reappointed

TOWNSHIP OF LOWER  
CITIZEN LEADERSHIP FORM

NAME BART Mc Ginn

CITY AND STATE Villas, NJ

YEARS OF RESIDENCY IN TOWNSHIP 40+ OCCUPATION Apex Realty (sales)  
and appraiser

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Environmental Commission

Historic Preservation Commission

Citizen Advisory Board

Municipal Utilities Authority

Planning Board

Recreation Advisory Board X

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Holy Spirit Lutheran Church, Villas (board member  
in the past)

Lower Township little league (assist. coach)

Date: 12/2/19 Signature: [Signature]

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

FOR TOWNSHIP USE ONLY

Res. # \_\_\_\_\_

Board/Comm./Auth. \_\_\_\_\_

Term Exp. \_\_\_\_\_

Replaced \_\_\_\_\_ or Reappointed

TOWNSHIP OF LOWER  
CITIZEN LEADERSHIP FORM

NAME DAVID GOLDEN

CITY AND STATE LOWER TOWNSHIP NJ

YEARS OF RESIDENCY IN TOWNSHIP 19 OCCUPATION DIRECTOR, NJ FISH & WILDLIFE

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- BS in BIOLOGY FROM KUTZTOWN UNIVERSITY
- MS in BIOLOGY FROM MIAMI UNIVERSITY
- 19 years WORKING FOR NJ FISH & WILDLIFE WITH A FOCUS ON OUTDOOR REG.
- 5 yrs AS VICE PRESIDENT OF LOWER CAPE MAY LITTLE LEAGUE
- 15 yrs AS A REC SPORTS COACH (BASEBALL, HOCKEY, SOCCER)
- 3 yrs ON LOWER CAPE MAY REGIONAL SCHOOL BOARD

Date: 11/27/14 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

**Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251**

**\*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE**

Address of Residence \_\_\_\_\_ Email \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Work Phone Number \_\_\_\_\_

\*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).