

## Signed Resolutions – April 15, 2019

- Res. #2019-145 Payment of Vouchers \$477,198.72
- Res. #2019-146 A Resolution Awarding a Contract to Cape Mining and Recycling LLC for the Removal and Disposal of Wood Chips Located at the Municipal Utilities Authority On An As-Needed Basis
- Res. #2019-147 A Resolution Requesting Release of a Performance Guarantee for North Cape May WAWA; Block 499.02, Lot 33.01; Escrow #Z08-06-01 (\$5,000)
- Res. #2019-148 A Resolution Approving the Submittal of an Application with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust
- Res. #2019-149 Issuance of Ice Cream Salesman License for the Year 2019 (D.Montgomery – Mr. Softee)
- Res. #2019-150 A Resolution Referring A Proposed Rehabilitation Area Designation of Block 410.01, Lots 82,83,84 & 87.01 in the Township of Lower, County of Cape May, to the Lower Township Planning Board
- Res. #2019-151 Authorization for Refund of Taxes (4properties)
- Res. #2019-152 Approval of Change Order #1 to Resolution #2018-115; Rutala Associates Consulting Services for Grants Consulting Services (\$5,000)
- Res. #2019-153 A Resolution of the Township of Lower Consenting to the Vacation of Fish Dock Road, A County Road, Located Within the Township of Lower
- Res. #2019-154 Issuance of 2019 Taxi and Operator Licenses (Aarts Trans)
- Res. #2019-155 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (New Jersey Historic Trust, \$38,850.00)
- Res. #2019-156 Approval of Change Order #1 to Resolution #2018-197; Mott MacDonald, for Roseann Avenue/Bayshore Estate Drainage and Stormwater Management Improvements Project – Phase III (\$2,700)
- Res. #2019-157 Approving a Professional Service Contract with Mott MacDonald for Coordination of Services of a NJDOT Grant (\$160,000) for the Roseann Avenue Roadway and Utility Improvement Project Phase III (\$6,700)
- Res. #2019-158 Payment of Voucher – Lower Township Rescue Squad \$1200.00
- Res. #2019-159 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Attorney-Client Privilege**



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>01171 VERIZON WIRELESS - TOWNHALL</b>								
	19-00997	04/01/19	2/24-3/23/19 PHONE 622310837	Open	497.11	0.00		
	19-01072	04/08/19	723051842 IPHONE 3/1-3/28/19	Open	951.13	0.00		
					1,448.24			
<b>01200 DELTA DENTAL PLAN OF NJ</b>								
	19-00993	04/01/19	MARCH 2019 ADMIN GROUP 9427	Open	1,281.60	0.00		
	19-01034	04/03/19	MARCH 19 CLAIMS	Open	12,771.40	0.00		
					14,053.00			
<b>01201 DELL CORPORATION*</b>								
	19-00535	02/20/19	RECREATION AIDE COMPUTER	Open	892.54	0.00		
<b>01319 EDWARD EDWARDS</b>								
	19-00973	03/29/19	2019 EQUIPMENT ALLOWANCE	Open	87.11	0.00		
	19-01114	04/10/19	CONTRACTUAL REIMBURSEMNT V	Open	285.00	0.00		
					372.11			
<b>01450 ERMA DELI*</b>								
	19-00991	04/01/19	3/26/19 WRESTLING BANQUET	Open	261.12	0.00		
<b>01590 FORD, SCOTT &amp; ASSOCIATES*</b>								
	19-00049	01/04/19	RES2019-03 AUDITOR DNE \$40,000	Open	8,000.00	0.00		
<b>01602 THOMSON WEST*</b>								
	19-00833	03/21/19	DISCIPLINARY BULLETINS 2019	Open	444.00	0.00		
<b>01690 GRANTURK EQUIPMENT CO*</b>								
	18-01964	07/18/18	LEACH REAR LOADER	Open	83,136.20	0.00		
	19-00822	03/21/19	LEAF TRUCK PARTS	Open	2,859.09	0.00		
					85,995.29			
<b>01741 GENTILINI CHEVROLET, LLC*</b>								
	19-00078	01/07/19	PARTS FOR TRUCKS/JAN	Open	572.10	0.00		
<b>01806 ANTHONY J HARVATT, II, ESQ</b>								
	19-00800	03/21/19	BOARD SOLICITOR SALARY	Open	625.00	0.00		
	19-01057	04/08/19	RESOLUTIONS 3/7/19	Open	450.00	0.00		
					1,075.00			
<b>01951 INNOVATIVE DATA SOLUTIONS*</b>								
	19-00840	03/21/19	POWER DMS 12/18/19-12/17/20	Open	3,938.00	0.00		
<b>02025 HUNTER JERSEY PETERBILT*</b>								
	18-01962	07/18/18	RESOLUTION# 2018-243	Open	111,532.00	0.00		
<b>02063 JOHNSTONE SUPPLY*</b>								
	19-00765	03/15/19	G32-697 SMOKE DETECTOR TESTER	Open	191.64	0.00		
<b>02097 LACAL EQUIPMENT INC</b>								
	19-00859	03/22/19	SWEEPER PARTS/COUNTY	Open	5,189.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02140 KINDLE FORD LINC/MERC., INC.*	19-00843	03/22/19	PARTS FOR POLICE VEHICLES	Open	991.03	0.00		
02294 MARIE A. LOMONACO	19-00422	02/05/19	CONTRACTUAL REIMBURSEMENT M	Open	208.36	0.00		B
02402 MGL PRINTING SOLUTIONS	19-00706	03/07/19	PURCHASE ORDER FORMS 3000QTY	Open	865.00	0.00		
02410 MAGLOCLEN*	19-00834	03/21/19	MAGLOCLEN 2019 RENEWAL	Open	400.00	0.00		
02541 ROBERT D. MARTIN, JR	19-01008	04/01/19	CONTRACTUAL REIMBURSEMENT M	Open	126.79	0.00		
02677 KAREN F. WOLF	19-01113	04/10/19	CONTRACTUAL REIMBURSEMNT M	Open	55.64	0.00		
02940 MUNICIPAL RECORD SERVICE*	19-00756	03/14/19	TRAFFIC TICKETS 1000 CT	Open	411.00	0.00		
03072 NJ STATE LEAGUE OF MUNICIPALIT*	19-00904	03/27/19	ANNUAL MAYORS LEGISLATIVE DAY	Open	25.00	0.00		
03086 NJ STATE ASSN CHIEFS OF POL*	19-00882	03/25/19	TRAINING 3/26/19	Open	555.00	0.00		
03104 NORTHEAST IND.&MARINE SUPPLY*	19-00066	01/07/19	PARTS/RDS/SANT/RECY/JAN	Open	682.29	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	19-00911	03/29/19	TRASH BAGS FOR TOWNSHIP	Open	573.40	0.00		
03305 PEDRONT FUEL*	19-01041	04/04/19	NO LEAD GAS	Open	489.11	0.00		
03353 POOL OPERATION MANAGEMENT*	19-00753	03/14/19	CPO CLASS FOR POOL	Open	305.00	0.00		
03460 V.E. RALPH & SON, INC.*	19-00825	03/21/19	RESUSCITATORS	Open	131.40	0.00		
03518 RIGGINS, INC.*	19-01040	04/04/19	OFF HIGHWAY DIESEL	Open	1,040.96	0.00		
03537 RUTGERS, THE STATE UNIVERSITY*	19-00665	03/05/19	PUBLIC PURCHASING CONF 5/1-2	Open	478.00	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	19-01107	04/10/19	ONE CALL CONCEPTS	Open	861.05	0.00		
03844 GIACOMO TROMBETTA	19-00995	04/01/19	CONTRACTUAL REIMBURSEMENT M	Open	45.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03917 STATE OF NJ DEPT OF CHILD/FAML	19-01088	04/09/19	QTR MARRIAGE JAN FEB MAR 2019	Open	750.00	0.00		
03971 VERIZON WIRELESS MDT POLICE	19-01000	04/01/19	VERIZON WIRELESS MDT	Open	843.33	0.00		
04075 BARBER CONSULTING SERVICES LLC	19-01044	04/04/19	MAIN SWITCH / GIGABIT SWITCH	Open	424.99	0.00		
04097 CINTAS FIRST AID AND SAFETY*	19-01050	04/05/19	FIRST AID SUPPLIES/DPW	Open	90.66	0.00		
	19-01056	04/08/19	FIRST AID SUPPLIES	Open	78.79	0.00		
	19-01087	04/09/19	TOWNHALL SUPPLIES 4/4	Open	65.87	0.00		
	19-01096	04/09/19	4/4 FIRST AID SUPPLIES REC	Open	82.60	0.00		
					<u>317.92</u>			
04266 NJ DEPT OF HEALTH&SENIOR SVCS	19-01095	04/09/19	MARCH 2019 DOG DAMAGE	Open	213.00	0.00		
04301 SEASHORE ASPHALT CORPORATION*	19-00865	03/22/19	HP PATCH	Open	1,448.75	0.00		
05066 MICHAEL REEB	19-00662	03/05/19	DJ FOR EASTER EGG HUNT	Open	150.00	0.00		
5027 CAPE MAY COUNTY FIRE PROTECTIO	19-00878	03/22/19	ASSOCIATION DUES 2019	Open	100.00	0.00		
5032 NORTH WILDWOOD \$ CREST SHIRT*	19-00605	02/26/19	EASTER SHIRTS- EGG HUNT	Open	80.00	0.00		
5057 JEFF HURLEY	19-01112	04/10/19	LACROSSE OFFICIAL	Open	60.00	0.00		
6053 KIM GRUCCIO	19-01084	04/09/19	LACROSSE OFFICIAL	Open	120.00	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	19-00552	02/20/19	UNIFORMS	Open	341.96	0.00		
	19-00766	03/15/19	DNE \$700 UNIFORMS FIRE SAFETY	Open	528.92	0.00		
	19-00992	04/01/19	LETTERMAN JACKETS WRESTLING	Open	2,271.54	0.00		
					<u>3,142.42</u>			
6094 ANCHOR RUBBER STAMP & PRINT*	19-00634	03/01/19	NOTARY SUPPLIES - ABELASCO	Open	45.95	0.00		
7037 ROBERT KING	19-01030	04/02/19	LACROSSE OFFICIAL	Open	60.00	0.00		
	19-01079	04/09/19	LACROSSE OFFICIAL	Open	90.00	0.00		
					<u>150.00</u>			
7079 SUBURBAN PROPANE L P*	19-00985	04/01/19	PROPANE - DOUGLASS PARK	Open	82.93	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7079			SUBURBAN PROPANE L P* Continued					
	19-01094	04/09/19	PROPANE - DOUGLASS PARK	Open	<u>79.52</u>	0.00		
					162.45			
7153			SUSAN ZACCAGNINO					
	19-01024	04/02/19	LACROSSE OFFICIAL	Open	120.00	0.00		
7241			SKIP HOPPING					
	19-01028	04/02/19	LACROSSE OFFICIAL	Open	60.00	0.00		
	19-01078	04/09/19	LACROSSE OFFICIAL	Open	<u>90.00</u>	0.00		
					150.00			
7302			GUARDIAN TRACKING LLC*					
	19-00836	03/21/19	EMPLOYEE TRACKING PROGRAM	Open	2,705.00	0.00		
7354			FLEETPRIDE INC.*					
	19-00986	04/01/19	SHOCKABSORBERS/DPW	Open	116.86	0.00		
	19-01051	04/05/19	MATERIAL FOR TRUCKS /DPW	Open	<u>349.09</u>	0.00		
					465.95			
7362			NEOPOST USA INC.					
	19-00709	03/08/19	INK FOR POSTAGE MACHINE	Open	157.00	0.00		
7378			TONY PROCOPIO					
	19-01042	04/04/19	LACROSSE OFFICIAL	Open	60.00	0.00		
	19-01083	04/09/19	LACROSSE OFFICIAL	Open	<u>60.00</u>	0.00		
					120.00			
7380			GAILE ROCKEY					
	19-01025	04/02/19	LACROSSE OFFICIAL	Open	120.00	0.00		
	19-01082	04/09/19	LACROSSE OFFICIAL	Open	<u>240.00</u>	0.00		
					360.00			
7391			ANDREW WELSH					
	19-01027	04/02/19	LACROSSE OFFICIAL	Open	90.00	0.00		
7460			M.A.S.E. CONCEPTS LLC*					
	19-00512	02/14/19	2 WAY RADIOS FOR TRUCKS	Open	2,834.00	0.00		
7475			SUZANNE M SCHEID					
	19-00994	04/01/19	CONTRACTUAL REIMBURSEMENT M	Open	58.00	0.00		
	19-01110	04/10/19	CONTRACTUAL REIMBURSEMENT M	Open	<u>33.00</u>	0.00		
					91.00			
7478			WINDSTREAM COMMUNICATION INC*					
	19-01039	04/03/19	MARCH 29/19 PHONE	Open	3,029.63	0.00		
7507			STEFANKIEWICZ & BELASCO LLC					
	19-00047	01/04/19	DNE \$97,000 EXPENSES	Open	8,700.00	0.00		
7508			BLANEY & KARAVAN PC*					
	19-00048	01/04/19	LABOR ATT RES#2019-02 DNE 40K	Open	966.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7508	BLANEY & KARAVAN PC*		Continued					
	19-00051	01/04/19	RES2019-10 DNE \$10K TAX APPEAL	Open	<u>6,369.00</u>	0.00		B
					7,335.00			
7532	HEATHER MCNULTY*							
	19-00999	04/01/19	MARCH 2019 HIFITNESS	Open	380.00	0.00		
	19-01031	04/02/19	MARCH 2019 SPROUT SPOT	Open	<u>260.00</u>	0.00		
					640.00			
7578	SIGNALSCAPE INC*							
	19-00839	03/21/19	STAR WITNESS ANNUAL CONTRACT	Open	2,514.00	0.00		
7581	ASSOC OF STATE FLOODPLAIN							
	19-00736	03/12/19	ASFPM ASSOCIATION DUES	Open	160.00	0.00		
7636	MOTT MACDONALD LLC*							
	19-01061	04/08/19	PROFESSIONAL ENGINEERING	Open	578.50	0.00		
	19-01062	04/08/19	PROFESSIONAL ENGINEERING	Open	193.90	0.00		
	19-01063	04/08/19	PROFESSIONAL ENGINEERING	Open	107.30	0.00		
	19-01064	04/08/19	PROFESSIONAL ENGINEERING	Open	1,397.50	0.00		
	19-01065	04/08/19	PROFESSIONAL ENGINEERING	Open	242.63	0.00		
	19-01066	04/08/19	PROFESSIONAL ENGINEERING	Open	347.48	0.00		
	19-01067	04/08/19	PROFESSIONAL ENGINEERING	Open	55.00	0.00		
	19-01068	04/08/19	PROFESSIONAL ENGINEERING	Open	<u>394.50</u>	0.00		
					3,316.81			
7714	MACH JACKSON							
	19-01026	04/02/19	LACROSSE OFFICIAL	Open	60.00	0.00		
	19-01081	04/09/19	LACROSSE OFFICIAL	Open	<u>60.00</u>	0.00		
					120.00			
7728	SOUTH JERSEY ENERGY							
	19-01103	04/09/19	11/20/18-12/21/18 SJE	Open	686.80	0.00		
7743	SQUARE 1 DISIGN LLC*							
	19-01007	04/01/19	SITELOCK FIREWALL 1/1-12/31/19	Open	396.00	0.00		
7751	HOFFMAN'S EXTERMINATING*							
	19-01005	04/01/19	2019 PEST CONTROL CONTRACT	Open	1,620.00	0.00		
7764	YVONNE CAREY							
	19-00982	03/29/19	LACROSSE OFFICIAL	Open	60.00	0.00		
	19-01023	04/02/19	LACROSSE OFFICIAL	Open	<u>120.00</u>	0.00		
					180.00			
7773	JOE REMENTER							
	19-01047	04/04/19	CONTRACTUAL REIMBURSEMENT V	Open	75.00	0.00		
7822	WOODBURY CITY POLICE							
	19-00980	03/29/19	TRAINING 12/10/18	Open	300.00	0.00		
7836	AXON ENTERPRISE, INC*							
	19-00689	03/06/19	TASERS	Open	3,800.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>7918 JAMES M. RUTALA ASSOCIATES LLC</b>								
	18-00753	03/21/18	GRANT CONSULTING SERVICES	Open	1,020.00	0.00		B
	19-00054	01/04/19	ECONMIC DEV RES 19-41 DNE 50K	Open	<u>8,000.00</u>	0.00		
					9,020.00			
<b>7929 AMAZON CAPITAL SERVICES, INC</b>								
	19-00770	03/18/19	OFFICE SUPPLIES	Open	106.22	0.00		
	19-00838	03/21/19	OFFICE/KITCHEN SUPPLIES	Open	86.96	0.00		
	19-00905	03/27/19	OFFICE SUPPLIES	Open	23.72	0.00		
	19-00926	03/29/19	OFFICE SUPPLIES	Open	79.02	0.00		
	19-00984	04/01/19	RAGS FOR SHOP	Open	119.88	0.00		
	19-01032	04/02/19	FB OFFICE SUPPLIES 4/2/19	Open	<u>84.19</u>	0.00		
					499.99			
<b>7930 RAY WELSH</b>								
	19-01029	04/02/19	LACROSSE OFFICIAL	Open	90.00	0.00		
<b>7942 THOMAS &amp; ELEANOR CHESTNUT</b>								
	19-01116	04/10/19	4/2/19 REFUND B537 L 20	Open	179.63	0.00		
<b>7943 ERNEST A &amp; MARCIA H PAULUS</b>								
	19-01099	04/09/19	4/2/19 REFUND B 352.02 L 1	Open	109.80	0.00		
<b>7950 KELLY BERGMAN</b>								
	19-00983	03/29/19	LACROSSE OFFICIAL	Open	60.00	0.00		
<b>7959 ALL PRO TEAM SPORTS</b>								
	19-00555	02/21/19	LACROSSE ADDITIONAL BOYS JERSE	Open	380.00	0.00		
<b>8020 EDWARD A UETZ</b>								
	19-01098	04/09/19	4/2 REFUND B 495.06 L 7	Open	140.28	0.00		
<b>8023 CONSTELLATION NEW ENERGY INC</b>								
	19-01038	04/03/19	2/16-3/19/19 ENERGY	Open	3,787.88	0.00		
<b>8036 RAGNASOFT INC</b>								
	19-00913	03/29/19	PLANIT POLICE SCHEDULING	Open	2,500.00	0.00		
<b>8068 ESPOS LAW ENFORCEMENT LLC</b>								
	19-00510	02/14/19	TRAINING MARCH 27, 2019	Open	500.00	0.00		
<b>8075 AMACC</b>								
	19-00635	03/01/19	ASSESSORS SEMINAR 3/27/19	Open	55.00	0.00		
<b>8082 THE ADELPHIA RESTAURANT</b>								
	19-00871	03/22/19	LINDA THOMAS 4/5/2019 CEU	Open	95.00	0.00		
<b>8084 CHRIS KANE</b>								
	19-01077	04/09/19	SOCCER OFFICIAL	Open	90.00	0.00		
<b>8085 KENNETH NELSON</b>								
	19-01086	04/09/19	RETURN ESCROW B/35 L/1.01	Open	256.25	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8086 NJMVC JUNK TITLE								
	19-01100	04/09/19	JUNK TITLES	Open	2.00	0.00		
	19-01101	04/09/19	JUNK TITLES	Open	2.00	0.00		
					4.00			
8205 MATT MCGAFFNEY TOP NOTCH*								
	18-03327	12/19/18	POWER WASH CONST/REC/TOWNHALL	Open	3,500.00	0.00		
8208 GUARDIAN DOCUMENT DESTRUCTION*								
	19-01006	04/01/19	3/25/19 COURT /POLICE SHRED	Open	48.00	0.00		
BOSNA KAREN MANETTE BOSNA								
	19-00998	04/01/19	MARCH 2019 YOGA	Open	90.00	0.00		
CANCELO DON CANCELOST								
	19-00909	03/29/19	LACROSSE OFFICIAL	Open	90.00	0.00		
DEMUSZ JAMES AND PATRICA DEMUSZ								
	19-01097	04/09/19	4/2/19 REFUND B451.01 L 20	Open	95.36	0.00		
DOUGHERT GEORGIA DOUGHERTY								
	19-01111	04/10/19	CONTRACTUAL REIMBURSEMNT M	Open	469.40	0.00		
G-MUA LTMUA								
	19-00730	03/12/19	TOWNSHIP SHARE PIPE CAMERA	Open	101,150.00	0.00		
MCMAST SANDRA MCMASTER								
	19-00741	03/13/19	LACROSSE ASSIGNER FEE- GIRLS	Open	90.00	0.00		
NJEPA NJEPA								
	19-00318	01/25/19	NJEPA CONFERENCE ED DONOHUE	Open	135.00	0.00		
ROMANOW FRED ROMANOWSKI								
	19-00762	03/15/19	LACROSSE ASSIGNER FEE - BOYS	Open	95.00	0.00		
TOMT0005 TOM TOTO								
	19-01080	04/09/19	LACROSSE OFFICIAL	Open	60.00	0.00		
<p>Total Purchase Orders: 153 Total P.O. Line Items: 0 Total List Amount: 474,198.72 Total Void Amount: 0.00</p>								

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-<sup>145</sup>

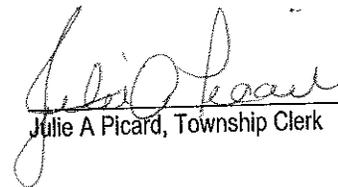
Title: **AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>Description</u>	<u>CK #</u>	<u>Amount</u>
STATE OF NJ DEP BEACH PERMIT	VILLAGE RD PERMIT	64567	\$3000.00

TOTAL Manual Checks	\$3000.00
TOTAL Computer Generated	\$ 474,198.72
TOTAL BILL LIST	\$ 477,198.72

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY						X
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-146

Title: **A RESOLUTION AWARDING A CONTRACT TO CAPE MINING AND RECYCLING LLC FOR THE REMOVAL AND DISPOSAL OF WOOD CHIPS LOCATED AT THE MUNICIPAL UTILITIES AUTHORITY ON AN AS-NEEDED BASIS**

**WHEREAS**, the Township of Lower Public Works Department identified a need to arrange for the removal and disposal of wood chips located at the Municipal Utility Authority, and the Township has elected to contract for said services with Cape Mining & Recycling, LLC, utilizing a non-fair and open process pursuant to the provisions of N.J.S.A. 40A:11-5; and

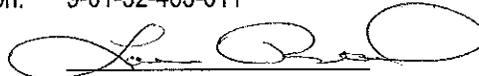
**WHEREAS** pursuant to N.J.S.A. 40A:11-5(1)(s), "Any contract the amount of which exceeds the bid threshold, may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor and shall be awarded by resolution of the governing body if the subject matter thereof consists of ... the marketing of recyclable materials recovered through a recycling program, or the marketing of any product intentionally produced or derived from solid waste received at a resource recovery facility or recovered through a resource recovery program, including, but not limited to, refuse-derived fuel, compost materials, methane gas, and other similar products;" and

**WHEREAS**, the Township of Lower's current recycling program includes branch and tree part collection thereby necessitating the need to contract for the removal and disposal of wood chips; and

**WHEREAS**, Township Council desires to authorize the above contract at the fee listed on the price list attached hereto as Exhibit A; and the CFO has certified the availability of funds as evidenced by her signature:

Appropriation: 9-01-32-465-611

Signature:



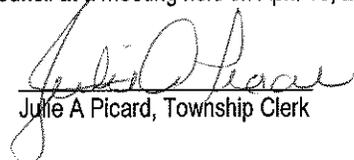
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, in consultation with the Township Director of Public Works and Township Purchasing Agent, that Cape Mining is hereby awarded a contract for the removal and disposal of wood chips located at the Municipal Utility Authority upon authorization from the Director of Public Works with the approval of the CFO for the availability of funds through December 31, 2019.

**BE IT FURTHER RESOLVED**, that upon approval of this resolution, the fully executed Purchase Order shall serve as the Contract.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
PERRY	+		+			
ROY						+
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.



Julie A. Picard, Township Clerk

# CAPE MINING AND RECYCLING

609-465-5617

## Price List 2019

### Materials Received Into Facility

Concrete	\$ 8.75 per ton
Concrete with Rebar	\$10.00 per ton
Asphalt	\$ 6.00 per ton
Stumps/Tree Parts	\$25.00 per ton

### Materials Picked-up or Delivered

	Picked-up	Delivered South of Rt 83	Delivered North of Rt 83
Common Fill/Sand	\$ 5.00 per ton	\$ 9.50 per ton	\$10.50 per ton
Bankrun	\$ 6.75 per ton	\$11.25 per ton	\$12.25 per ton
I-5 Road Gravel	\$ 9.00 per ton	\$13.50 per ton	\$14.50 per ton
K-4/K-5 Sand	\$ 7.00 per ton	\$11.50 per ton	\$12.50 per ton
Screened Topsoil	\$14.50 per ton	\$18.00 per ton	\$19.00 per ton
I-5 Recycled Concrete	\$10.00 per ton	\$14.50 per ton	\$15.50 per ton
1-3" Recycled Concrete	\$18.00 per ton	\$22.50 per ton	\$23.50 per ton
I-5 Recycled Asphalt	\$10.00 per ton	\$14.50 per ton	\$15.50 per ton
Mulch	\$12.00 per cy	\$12.00 per cy*	\$12.00 per cy*
Black Mulch	\$15.00 per cy	\$15.00 per cy*	\$15.00 per cy*
Wood Chips	\$12.50 per cy	\$12.50 per cy*	\$12.50 per cy*

\*Specified Items have an additional Delivery Charge of \$75.00

If a partial load is ordered-There may be an additional Delivery Charge

Minimum Charge of \$10.00 each load of Concrete/Asphalt received

Minimum Charge of \$10.00 each load picked-up from facility

Minimum Charge of \$20.00 each load of Stumps/Tree Parts received

For Delivery-Please call at least 1 day prior to set-up delivery

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-147

Title: A RESOLUTION REQUESTING RELEASE OF PERFORMANCE GUARANTEE FOR NORTH CAPE MAY WAWA; BLOCK 499.02, LOT 33.01; ESCROW #Z08-06-01

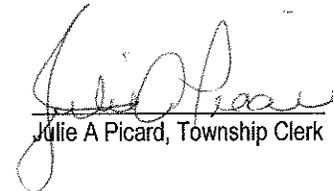
WHEREAS, Wawa, Inc. posted a Performance Guarantee with the Township of Lower, in the amount of \$5,000.00; and

WHEREAS, the Township Engineer has recommended that the improvements have been properly installed and are presently acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Performance Guarantee be and hereby is released.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY						X
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk

MEMORANDUM

TO: Mayor Erik Simonsen &  
Council members

FROM: William J. Galestok, PP,AICP  
Director of Planning

DATE: April 3, 2019

RE: Wawa, Inc. - Store #980  
3719 Bayshore Road  
North Cape May, NJ 08204  
Block 499.02, Lot 33.01  
Resolution # 2019-147

The Land Development Ordinance of the Township of Lower, Chapter, XVI, Subsection 400-81E, requires that, "The governing body shall by resolution, release or declare in default each Performance Guarantee".

Pursuant to the above referenced Subsection 400-81E, Resolution # 2019-147 is required to **release** the Performance Guarantee held in trust by the Township of Lower for North Cape May Wawa, Block 499.02, Lot 33.01. The required final inspection report, certifying completion, compliance and condition of the work, has been received from the Township Engineer, Mott MacDonald.

The Township Engineer recommends **release** of the retained \$5,000.00.

cc: financial file

**M**  
**MOTT**  
**MACDONALD**

*RCM  
Diesel*

**RECEIVED**  
3-28-19

Mr. William J. Galestok, PP, AICP  
Lower Township Planning Director  
2600 Bayshore Road  
Villas, NJ 08251

Via 1<sup>st</sup> Class Mail

**Your Reference**  
Twp. No. Z18-06-01

**Minor Site Plan for Wawa Inc. – Store #980  
Township of Lower, Cape May County**

**Our Reference**  
393631ZB06

March 26, 2019

211 Bayberry Drive  
Suite 1A  
Cape May Court House NJ  
08210  
United States of America

Dear Mr. Galestok:

T +1 (609) 465 9377  
F +1 (609) 465 5270  
mottmac.com

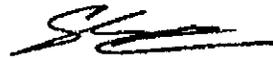
Per the Developer's request for a performance guarantee release, Mott MacDonald conducted multiple inspections at the above referenced site. The inspections were based on a review of the drawings entitled "Minor Site Plan for: Wawa, Inc. – Store #980 Proposed ADA Improvements and Diesel Fuel Modifications" Sheets 1-7, prepared by Matthew Sharo, PE, last revised August 13, 2018.

The inspections revealed that, to the best of our knowledge and belief, the site improvements have been installed in accordance with the above referenced documents and comply with the Land Development Ordinance of the Township of Lower. Mott MacDonald recommends that the performance bond for the project be released.

Should you have any questions, please do not hesitate to call.

Very truly yours,

Mott MacDonald, LLC



Shawn A. Carr, PE, CME  
Senior Project Engineer  
T +1 (609) 465 9377 F +1 (609) 465 5270  
shawn.carr@mottmac.com

SAC/sjm

cc: Lisa Schubert, Planning Board Secretary (via 1<sup>st</sup> class mail)  
Mark R. Sray, PE, CME, Mott MacDonald

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-148

Title: **A RESOLUTION APPROVING THE SUBMITTAL OF AN APPLICATION WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST**

**WHEREAS**, the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust (NJEIT) are accepting applications for the New Jersey Environmental Infrastructure Trust Financing Program; and

**WHEREAS**, this program is intended to fund water, sewer and stormwater projects; and

**WHEREAS**, the Township of Lower carefully considers funding programs that assist the Township in achieving projects that are priorities for the community; and

**WHEREAS**, the Township of Lower intends to file an application with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust for the following projects:

- Roseanne Avenue Drainage Project

**WHEREAS**, the Mayor and Township Council wish to formally confirm the authority of Colleen Crippen and Jim Ridgway to represent the Township for all purposes with regard to the NJEIT Application.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Lower, Cape May County, New Jersey, as follows:

**Section 1.** That Colleen Crippen and Jim Ridgway be authorized to act as the Authorized Representative to represent Lower Township in all matters relating to the projects undertaken pursuant to the above referenced New Jersey Environmental Infrastructure Loan to be executed with the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust.

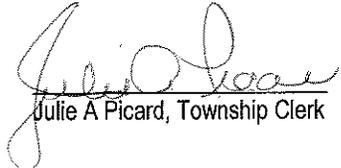
**Section 2.** The Township hereby authorizes the Authorized Representatives to file all NJEIT Applications as may be required for loans under the NJEIT Program and to execute and deliver all applications, documents, bonds, instruments, or closing certificates as may be required in connection with such loan

**Section 3.** That a true copy of this Resolution be forwarded with said NJEIT Applications to the New Jersey Department of Environmental Protection for their review and final action.

**Section 4.** This Resolution shall take effect immediately.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
PERRY	+		+			
ROY						+
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-149

Title: ISSUANCE OF ICE CREAM SALESMAN LICENSE FOR THE YEAR 2019

WHEREAS, James Brown t/a Jim's Mister Softee of Cape May County, LLC has submitted an application for an Ice Cream Peddling and Ice Cream Salesman License for the year 2019; and

WHEREAS, all required paperwork and fees have been received for the license.

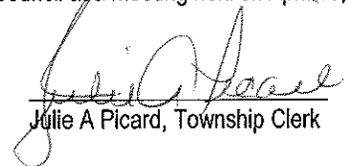
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Clerk be authorized to issue the following license for the year 2019, after inspection of the vehicle with the Police Department:

Ice Cream Peddling Salesman License  
Donald Montgomery – Mister Softee

BE IT FURTHER RESOLVED, that anyone selling in conjunction with the above license shall do so only upon proper application and license approval by the Township.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY						X
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-150

Title: **A RESOLUTION REFERRING A PROPOSED REHABILITATION AREA DESIGNATION OF BLOCK 410.01, LOTS 82, 83, 84 & 87.01 IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY TO THE LOWER TOWNSHIP PLANNING BOARD**

**WHEREAS**, NJSA 40A:12A-14, authorizes the governing body of any municipality, by Resolution, to determine whether, according to the criteria set forth therein, an area within the municipality is in need of rehabilitation, and that a program of rehabilitation, as defined in NJSA 40A:12A-3 may be expected to prevent further deterioration and promote overall development of the community; and

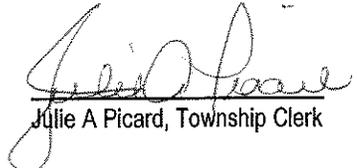
**WHEREAS**, pursuant to NJSA 40A:12A-14(a), the Governing Body must refer the proposed Resolution to the Planning Board for the Board's recommendation regarding the proposed declaration as an area in need of rehabilitation.

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Township of Lower, County of Cape May that:

1. The attached proposed resolution entitled "RESOLUTION DESIGNATING BLOCK 410.01 LOTS 82, 83, 84 & 87.01 IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY AS AN AREA IN NEED OF REHABILITATION" is hereby referred to the Planning Board for its statutory review pursuant to NJSA 40A:12A-14(a).
2. The Planning Board is further directed to provide its recommendation within the statutorily mandated 45-day period.
3. This Resolution shall take effect immediately.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY						X
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-

Title: A RESOLUTION DESIGNATING BLOCK 410.01 LOTS 82, 83, 84 & 87.01 IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY AS AN AREA IN NEED OF REHABILITATION

WHEREAS, N.J.S.A. 40A:12A-14, authorizes the governing body of any municipality, by Resolution, to determine whether, according to the criteria set forth therein, an area within the municipality is in need of rehabilitation, and that a program of rehabilitation, as defined in N.J.S.A. 40A:12A-3, may be expected to prevent further deterioration and promote overall development of the community; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-14(a), the Governing Body has referred this Resolution to the Planning Board and have received the Board's favorable recommendation to declare the Block 410.01, Lots 82, 83, 84 & 87.01 ("the Study Area") an area in need of rehabilitation.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that:

1. The Study Area meets one or more of the requirements of N.J.S.A. 40A:12A-14 to be deemed an Area in Need of Rehabilitation as set forth in a report prepared by \_\_\_\_\_ and dated \_\_\_\_\_; and
2. The Study Area meets the requirements of N.J.S.A. 40A:12A-14 to be deemed an Area in Need of Rehabilitation. Specifically, there is a pattern of underutilization of the properties in the area; and
3. A program of rehabilitation, as defined in N.J.S.A. 40A:12A-3, may be expected to prevent further deterioration and promote overall development of the community; and
4. The Township Planning Board has provided a favorable recommendation to Governing Body for designation of the Study Area as an area in need of rehabilitation; and
5. The Study Area is hereby designated as an area in need of rehabilitation according to the criteria of N.J.S.A. 40A:12A-14.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
PERRY						
ROY						
SIPPEL						
SIMONSEN						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-151

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;  
and

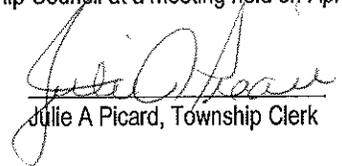
WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
495.06	7	Edward Uetz	Refund Homestead Benefit Exempt Veteran as of 7/20/18	\$ 140.28
352.02	1	Ernest & Marcia Paulus	Refund Homestead Benefit Exempt Veteran as of 2/26/18	\$ 109.80
451.01	20	James & Patricia DeMusz	Refund Homestead Benefit-Veteran	\$ 95.36
537	20	Thomas & Eleanor Chestnut	Refund Homestead Benefit	\$ 179.63

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
PERRY	+		+			
ROY						+
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-152

Title: APPROVAL OF CHANGE ORDER #1 TO RESOLUTION #2018-115; RUTALA ASSOCIATES CONSULTING SERVICES FOR GRANTS CONSULTING SERVICES

WHEREAS, Rutala Associates Consulting Services was awarded a contract as a Grant Consultant on March 19, 2018 by Resolution #2018-115 at a fee of \$140.00 per hour with an amount Not to Exceed \$10,000.00; and

WHEREAS, Rutala Associates has provided a proposal for additional services in an amount Not to Exceed \$5,000.00; and

WHEREAS, the Township Council desires to approve the additional expense and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #15-10 C-04-55-417-910

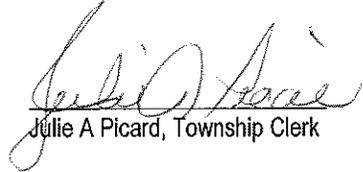
CFO Signature:

  
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 attached hereto in the amount of \$5,000.00 for Rutala Associates Consulting Services is hereby approved and the contract total is now increased to \$15,000.00.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY						X
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk

## James M. Rutala Associates, LLC

---

April 9, 2019

Jim Ridgway, Township Manager  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**Re: Rutala Associates Planning Consulting Services Proposal  
Township of Lower**

Dear Mr. Ridgway:

Rutala Associates is pleased to continue to serve the Township of Lower. Rutala Associates is a multi-disciplined firm, representing public, private and nonprofit clients in securing federal, state and regional resources for a wide range of grant procurement and management, energy, community and economic development projects.

James M. Rutala, the Principal of Rutala Associates, LLC, has over thirty-five years of experience in attracting federal, State, regional, County and non-profit grants for local government agencies. This experience includes knowledge of applicable federal and state statutes, as well as the regulations promulgated by the New Jersey Division of Local Government Services and the Local Finance Board.

Mr. Rutala will be the primarily responsible for providing the services required. A licensed Professional Planner in the State of New Jersey, Mr. Rutala is also a member of the American Institute of Certified Planners and a Certified Floodplain Manager. Mr. Rutala also holds master's degrees in Business Administration and in City and Regional Planning. Mr. Rutala was appointed by the Governor to serve on the New Jersey Commission on Capital Budgeting and Planning.

This proposal for 2019 will not exceed \$5,000. All invoices are due within 30 days. This office reserves the right to stop work for non-payment of services completed. Rutala Associates is acting in a consulting capacity and any opinions, advice, forecasts and analyses provided are based on professional judgment and do not constitute a guarantee.

Thank you for this opportunity to continue to serve the Township of Lower.

Respectfully submitted,  
**Rutala Associates, LLC**



James M. Rutala, PP, AICP, MBA

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-153

Title: **A RESOLUTION OF THE TOWNSHIP OF LOWER CONSENTING TO THE VACATION OF FISH DOCK ROAD, A COUNTY ROAD, LOCATED WITHIN THE TOWNSHIP OF LOWER**

**WHEREAS**, N.J.S.A. 27:16-28(b) sets forth the procedure by which a County Governing Body may vacate and/or abandon a roadway or a portion of a roadway owned by the County or under its exclusive control; and

**WHEREAS**, Fish Dock Road is an unimproved road owned by or under the control of the County of Cape May which is located within the Township of Lower; and

**WHEREAS**, on February 21, 2019, the Lower Township Planning Board heard and considered the application of H&H Two Mile, LLC, owners of the property located at 1 Fish Dock Road, Lower Township, New Jersey, seeking minor site plan approval related to the proposed renovation of the Crab House Restaurant; and

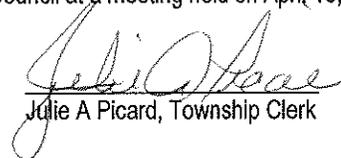
**WHEREAS**, at the February 21, 2019 Lower Township Planning Board meeting the Planning Board approved the minor site plan application of H&H Two Mile, LLC and the proposed partial vacation of Fish Dock Road as depicted on the approved site plan; and

**WHEREAS**, in order to approve the request to vacate the portion of Fish Dock Road depicted on the H&H Two Mile, LLC approved site plan, the County of Cape May has requested a resolution from the Council of the Township of Lower granting its consent to the request to vacate said roadway.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Council of the Township of Lower hereby grants its consent to the County of Cape May to vacate and abandon the portion of Fish Dock Road depicted on the H&H Two Mile, LLC site plan which was approved by the Lower Township Planning Board on February 21, 2019.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
PERRY	+		+			
ROY						+
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk

# TOWNSHIP OF LOWER

2600 Bayshore Road  
Villas, New Jersey 08251



Incorporated 1798

(609) 886-2005

March 4, 2019

Mayor Erik Simonsen &  
Lower Township Council Members  
2600 Bayshore Road  
Villas, NJ 08251

RE: Proposed vacation of Fish Dock  
Road, Cape May County Route #630

Dear Mayor Simonsen & Council Members:

The Lower Township Planning Board, at a duly held meeting, on February 21, 2019, voted to approve the partial vacation of Fish Dock Road. I have enclosed the approved overall site plan by EDA dated February 15, 2019 showing the portion of Fish Dock Road to be vacated.

If you have any questions or comments, please do not hesitate to contact me.

Thank you.

Sincerely,

William J. Galestok, PP, AICP  
Director of Planning  
Planning Board Secretary

WJG:las

enc.1

cc: application file, w/enc. (SP 18-1-A)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-154

Title: ISSUANCE OF 2019 TAXI AND OPERATOR LICENSES

WHEREAS, applications have been submitted by Aarts Transportation Services, Inc., pursuant to Ord. #2000-4 for Taxi, Limo and Operator Licenses; and

WHEREAS, the applicants submitted the appropriate fees, provided the required documentation, and the Police have reviewed and approved the application packet.

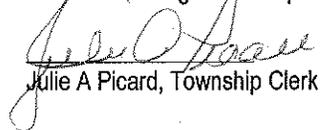
NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Clerk is hereby authorized to issue the following:

Aarts Transportation Services, Inc

<u>License Type</u>	<u>Description</u>
Taxi	2006 Chrysler Town & Country Vin #2A8GP44RX6R632117
Taxi	2007 Dodge Grand Caravan Vin #2D4GP44L97R211657
Operators	Thomas Fontannaz

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
PERRY	+		+			
ROY						+
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-155

Title: **INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

**NOW, THEREFORE BE IT RESOLVED** that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$38,850.00 for an item of revenue in the budget of the year 2019 as follows:

Miscellaneous Revenues –  
 Revenue Offset with Appropriations - New Jersey Historic Trust  
 Total with increase to be \$38,850.00

SECTION 2.

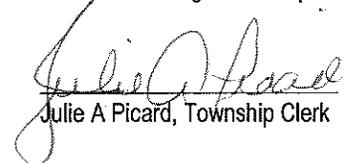
**BE IT FURTHER RESOLVED** that a like sum of \$38,850.00 be and the same is hereby appropriated under the caption of:

General Appropriations –  
 Public & Private Programs Offset by Revenues - New Jersey Historic Trust  
 State/Federal Share       \$ 38,850.00  
 Non State Share           \$  
 Total with increase to be   \$ 38,850.00

**FURTHER RESOLVED** that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY						X
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
 Julie A Picard, Township Clerk

Project Name: Judge Nathaniel Foster House  
Project Number: 2018.0018

**STATE OF NEW JERSEY  
NEW JERSEY HISTORIC TRUST  
GENERAL TERMS AND CONDITIONS**

**I. Grant Award Data and Signatures**

**GRANTEE**

Organization Name: Lower Township  
Address: 2600 Bayshore Road  
Villas, NJ 08251

Chief Financial Officer: Lauren Read

Tax I.D. #: 21-6005700  
Vendor ID: V00043239

**NJHT PROJECT NUMBER:** 2018.0018

**GRANTING ORGANIZATION**

Department, Division Name: New Jersey Historic Trust  
Department of Community Affairs  
P.O. Box 457  
Trenton, New Jersey 08625-0457

**GRANT AMOUNT**

Total Grant Amount: \$38,850.00

CFS: FY19-100-033  
CAH 4/3

**MATCHING FUNDS**

Matching share provided by Grantee: \$12,950.00

If Federal funds are used as matching dollars, give CFDA Account #: N/A

*The effective date of the Grant is the date the document is countersigned by the Trust.*

**TIME FRAME**

**Work Period  
Commencement Date:**

March 18, 2019

**Agreement  
Commencement Date:**

March 18, 2019

**Work Period Expiration  
Date:**

March 18, 2021

**Agreement Expiration  
Date:**

March 18, 2022

**SCOPE OF WORK FUNDED BY GRANT:**

The creation of design and construction documents, an architectural conservator report, professional construction cost estimations, a phase IA archaeological investigation, an interpretive and furnishings plan, and a hazardous materials audit.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-156

Title: APPROVAL OF CHANGE ORDER #1 TO RESOLUTION #2018-197; MOTT MACDONALD, FOR ROSEANN AVENUE/BAYSHSHORE ESTATE DRAINAGE AND STORMWATER MANAGEMENT IMPROVEMENTS PROJECT – PHASE III

WHEREAS, Mott MacDonald was awarded a contract for professional engineering services for the Roseann Avenue/Bayshore Estate Drainage and Stormwater Management Improvements Project – Phase III on June 4, 2018 by Resolution #2018-197, fee of \$131,180.00; and

WHEREAS, Mott MacDonald has provided a proposal for additional improvements on Croydon Drive within the Phase III project under Task I in the amount of \$2,700.00; and

WHEREAS, the Township Council desires to approve the additional expense and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: C-04-55-421-920

CFO Signature:

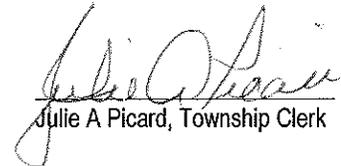


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 attached hereto in the amount of \$2,700.00 for Mott MacDonald is hereby approved and the contract total is now increased to \$133,880.00.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
PERRY	+		+			
ROY						+
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.



Julie A. Picard, Township Clerk



Mr. Gary Douglass, Public Works Superintendent  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Via email at [gdouglass@townshipoflower.org](mailto:gdouglass@townshipoflower.org)

Your Reference  
Roseann Avenue Roadway  
and Utility Improvements  
Phase 3

NJDOT Reference  
MA-2019-LT-00036

Our Reference  
398225

211 Bayberry Drive  
Suite 1A  
Cape May Court House NJ  
08210

T +1 (609) 465 9377  
F +1 (609) 465 5270  
[www.mottmac.com/americas](http://www.mottmac.com/americas)

**Professional Engineering Services Proposal  
Additional Work – Croydon Drive  
Roseann Avenue Roadway and Utility Improvements Project, Phase 3  
Township of Lower, Cape May County, New Jersey**

April 11, 2019

Dear Mr. Douglass:

As discussed the Township would like to include additional improvements on Croydon Drive within the Phase 3 project from the Phase 1 project limit extending southerly for approximately 85 linear feet. Improvements would be consistent with the proposed design cross section of the Phase 3 project (i.e. curb, sidewalk, gutter, driveway apron (for House No. 300), full depth roadway reconstruction, topsoil & sod).

In order to include this additional work in the Phase 3 project we will need to complete a field survey of the area and prepare a drawing and design of the improvements for inclusion into the Phase 3 drawing set. We propose to complete the scope of work outlined above for the lump sum amount of **\$2,700**.

Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

**Mott MacDonald, LLC**

Mark R. Sray, PE, CME  
Senior Associate  
T 609.465.9377  
[mark.sray@mottmac.com](mailto:mark.sray@mottmac.com)

cc: Jim Ridgway, Township Manager (via email)  
Julie Picard, Township Clerk (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-157

Title: **APPROVING A PROFESSIONAL SERVICE CONTRACT WITH MOTT MACDONALD FOR COORDINATION OF SERVICES OF A NJDOT GRANT (\$160,000) FOR THE ROSEANN AVENUE ROADWAY AND UTILITY IMPROVEMENT PROJECT PHASE III**

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Mott MacDonald has provided a proposal for Coordination of Services of a NJDOT Grant (\$160,000) for the Roseann Avenue Roadway and Utility Improvement Project Phase III in the amount of \$6,700.00; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: C-04-55-421-920

Signature:



Lauren Read, CFO

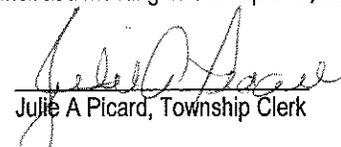
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

1. The Project Proposal between Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, in the amount of \$6,700.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY						X
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A Picard, Township Clerk



Mr. Gary Douglass, Public Works Superintendent  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Via email at [gdouglass@townshipoflower.org](mailto:gdouglass@townshipoflower.org)

Your Reference  
Roseann Avenue Roadway  
and Utility Improvements  
Phase 3

NJDOT Reference  
MA-2019-LT-00036

Our Reference  
398225

211 Bayberry Drive  
Suite 1A  
Cape May Court House NJ  
08210

T +1 (609) 465 9377  
F +1 (609) 465 5270  
[www.mottmac.com/americas](http://www.mottmac.com/americas)

**Professional Engineering Services Proposal  
NJDOT Coordination Services  
Roseann Avenue Roadway and Utility Improvements Project, Phase 3  
Township of Lower, Cape May County, New Jersey**

April 1, 2019

Dear Mr. Douglass:

Please find enclosed herewith our proposal for professional engineering services for the above referenced project.

As you are aware the Township received a grant from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2019 Municipal Aid Program for the Roseann Avenue Roadway and Utility Improvements, Phase 3 project in the amount of \$160,000.

As requested, we have provided a detailed breakdown of our scope of services below for the NJDOT coordination services required.

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**Task 1** **NJDOT Coordination Services**

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Mott MacDonald will provide the following services under Task 1:

- Assist the Township with both upfront and final funding reimbursement from the NJDOT;
- Updates to the NJDOT SAGE system;
- Submission of signed and sealed Plans, Specifications, and revised (updated as per Bid Documents) Engineer's Estimate (PSE) package, including a signed and sealed Engineer's Design Certification, to the NJDOT for review and approval prior to advertising the Notice To Bidders;
- Coordinate the bidding of the project with the NJDOT as required under the grant conditions;



- Submission of Bid Tabulation and Township Award Resolution to NJDOT;
- Coordination and notification with the NJDOT for the pre-construction meeting and provide the NJDOT a copy of the Pre-Construction Meeting Minutes Report;
- Prepare NJDOT Material Questionnaire Form SA-11 and submit to NJDOT;
- Review and forward HMA test results and analyses to the NJDOT on DS-8 Forms and Payment Voucher to the NJDOT for the completed project; and
- Completion of an Engineer's Completion Certification, the NJDOT SA-1 Final Change Order Form, a final as-built quantity spreadsheet report, and assistance with the completion of the CFO Certification Form.

We propose to complete the scope of work outlined above (**Task 1**) for the lump sum amount of **\$6,700**.

Contract: Mott MacDonald will perform this work under our 2019 "Agreement for Professional Engineering Services" with the Township of Lower.

Invoicing: Compensation for Task 1 shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.

We thank you for the opportunity to provide this Scope of Work for the NJDOT Coordination Services for the Roseann Avenue Roadway and Utility Improvements, Phase 3 project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

**Mott MacDonald, LLC**

A handwritten signature in black ink that reads 'Mark R. Sray'.

Mark R. Sray, PE, CME  
Senior Associate  
T 609.465.9377  
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Township Manager (via email)  
Julie Picard, Township Clerk (via email)  
Cathleen Marcelli, PE, CME, Vice President, Mott MacDonald

P:\398225-Roseann Avenue-Phase 3-Design\Proposals\gd0401.19-Proposal-Roseann Avenue Phase 3-NJDOT.docx

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019- 158

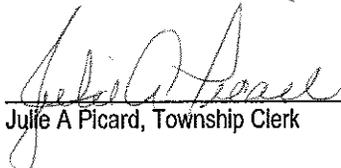
Title: **AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
LOWER TWSP RESCUE SQUAD	CPR CLASS	\$1200.00

TOTAL Manual Checks	\$
TOTAL Computer Generated	\$
TOTAL BILL LIST	\$ 1200.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD					X	
PERRY			X			
ROY						X
SIPPEL		X	X			
SIMONSEN	X		X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-159

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

\_\_\_\_\_ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

  X   (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Attorney-Client Privilege**

\_\_\_\_\_ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

\_\_\_\_\_ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on February 20, 2019 that an Executive Session closed to the public shall be held on this date at approximately 7:21 P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY						X
SIPPEL		X	X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 15, 2019.

  
Julie A. Picard, Township Clerk