

Signed Resolutions - April 16, 2018

- Res. #2018-145 Payment of Vouchers \$ 102,047.20
- Res. #2018-146 Approval of Change Order #1 for LAN Associates, for Services Related to the Aquatic Center Presentation (\$7,018.47)
- Res. #2018-147 Capital Budget Amendment
- Res. #2018-148 Authorization to Transfer Funds from the Tax Premium Account (\$20,600)
- Res. #2018-149 A Resolution Authorizing a Grant Application and the Execution of an Agreement for A Rural Business Development Grant from the United States Department of Agriculture.
- Res. #2018-150 A Resolution Authorizing Cape May Limousine to Transfer a Limousine License
- Res. #2018-151 Preserve New Jersey Historic Preservation Fund Historic Site Management Grant
- Res. #2018-152 Resolution Authorizing a Shared Service Agreement with the County of Cape May for Heavy Equipment Fleet Maintenance

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|------------------------------------|----------|----------|--------------------------------|--------|---------------|-------------|----------|---------|
| 01480 E-Z PASS | 18-00959 | 04/04/18 | EZPASS - DPS | Open | 200.00 | 0.00 | | |
| 01602 THOMSON WEST* | 18-00714 | 03/16/18 | DISCIPLINARY BULLETINS 2018 | Open | 408.00 | 0.00 | | |
| 01653 GENTILINI FORD* | 18-00699 | 03/16/18 | PARTS FOR TRUCK/DPW/MARCH | Open | 432.53 | 0.00 | | |
| 01657 GOPHER SPORT* | 18-00778 | 03/22/18 | MISC. ITEMS -REC DEPT. | Open | 563.54 | 0.00 | | |
| 01685 W.W. GRAINGER, INC.* | 18-00597 | 03/06/18 | FLOOR MATS | Open | 637.12 | 0.00 | | |
| 01690 GRANTURK EQUIPMENT CO* | 18-00797 | 03/27/18 | SUPPLIES FOR TRUCK 25 | Open | 2,688.50 | 0.00 | | |
| 01806 ANTHONY J HARVATT, II, ESQ | 18-00759 | 03/21/18 | ZBA SOLICITOR SALARY | Open | 625.00 | 0.00 | | |
| | 18-00978 | 04/06/18 | RESOLUTIONS | Open | 150.00 | 0.00 | | |
| | | | | | <u>775.00</u> | | | |
| 02108 KEEN COMPRESSED GAS CO* | 18-00698 | 03/16/18 | BOTTLED GAS /DPW/MARCH | Open | 212.01 | 0.00 | | |
| 02247 LAWSON PRODUCTS, INC.* | 18-00701 | 03/16/18 | SUPPLIES FOR DPW GARAGE/MARCH | Open | 699.62 | 0.00 | | |
| 02294 MARIE A. LOMONACO | 18-00366 | 02/06/18 | CONTRACTUAL REIMBURSEMENT | Open | 196.46 | 0.00 | | B |
| 02402 MGL PRINTING SOLUTIONS | 18-00740 | 03/20/18 | HOMESTEAD CREDIT BILLS | Open | 228.00 | 0.00 | | |
| 03086 NJ STATE ASSN CHIEFS OF POL* | 18-00692 | 03/16/18 | TRAINING - APRIL 2-3, 2018 | Open | 598.00 | 0.00 | | |
| 03158 NYSKA* | 18-00742 | 03/20/18 | RENEWAL OF LACROSSE COACHES | Open | 100.00 | 0.00 | | |
| 03350 MICHAEL PERRY | 18-00829 | 03/27/18 | 2018 EQUIP. ALLOWANCE | Open | 103.00 | 0.00 | | B |
| 03353 POOL OPERATION MANAGEMENT* | 18-00786 | 03/23/18 | CPO CLASS FOR POOL | Open | 305.00 | 0.00 | | |
| 03421 FRED PRYOR SEM/CARRER TRK* | 18-00162 | 01/18/18 | TRAINING 3/14-15 ATLANTIC CITY | Open | 837.00 | 0.00 | | |
| 03460 V.E. RALPH & SON, INC.* | 18-00474 | 02/21/18 | PATROL SUPPLIES | Open | 808.00 | 0.00 | | |

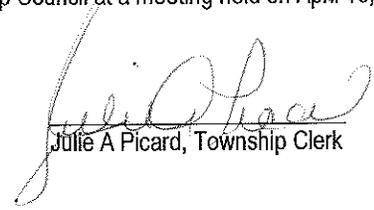
| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|-------------------------------------|----------|----------|---------------------------------|--------|-----------------|-------------|----------|---------|
| 03518 RIGGINS, INC.* | 18-01022 | 04/11/18 | OFF HIGHWAY DIESEL/DPW | Open | 852.86 | 0.00 | | |
| 04085 CHRISTOPHER WINTER (EMPLOYEE) | 18-01023 | 04/11/18 | CONTRACT REIMBURSE | Open | 102.95 | 0.00 | | |
| 04097 CINTAS FIRST AID AND SAFETY* | 18-00949 | 04/04/18 | FIRST AID SUPPLIES | Open | 107.54 | 0.00 | | |
| 04445 TRICOMM SERVICES CORP* | 18-00782 | 03/22/18 | FIRE SAFETY MOVE | Open | 1,020.00 | 0.00 | | |
| 05083 SJSHORE MARKETING LIMITED | 18-00557 | 02/27/18 | BOARDS FOR PRESENTATION | Open | 148.09 | 0.00 | | |
| 5053 ANTHONY GRETO | 16-00582 | 03/02/16 | 2016 EQUIP. ALLOWANCE | Open | 150.00 | 0.00 | | B |
| | 17-00763 | 03/21/17 | 2017 EQUIP. ALLOWANCE | Open | 39.98 | 0.00 | | B |
| | | | | | <u>189.98</u> | | | |
| 6054 ANDREA SHEPPARD | 18-01011 | 04/10/18 | LACROSSE OFFICIAL | Open | 60.00 | 0.00 | | |
| 6071 UNITED UNIFORMS LIMITED LIAB* | 18-00385 | 02/08/18 | UNIFORMS | Open | 1,327.74 | 0.00 | | |
| 7098 SHORE VETERINARIAN ANIMAL * | 18-00139 | 01/16/18 | ANIMAL CNTRL DNE \$54K RES18-20 | Open | 4,500.00 | 0.00 | | B |
| 7241 SKIP HOPPING | 18-01015 | 04/10/18 | LACROSSE OFFICIAL | Open | 120.00 | 0.00 | | |
| 7354 FLEETPRIDE INC.* | 18-00888 | 03/29/18 | RDS/SANT/SANT/DPW/APRIL | Open | 277.44 | 0.00 | | |
| 7380 GAILE ROCKEY | 18-01010 | 04/10/18 | LACROSSE OFFICIAL | Open | 240.00 | 0.00 | | |
| 7475 SUZANNE M SCHEID | 18-01000 | 04/09/18 | CONTRACTUAL REIMBURSEMENT-M&V | Open | 86.12 | 0.00 | | |
| 7478 WINDSTREAM COMMUNICATION INC* | 18-01019 | 04/11/18 | PHONE SERVICE MARCH 2018 | Open | 3,468.62 | 0.00 | | |
| 7508 BLANEY & KARAVAN PC* | 18-00129 | 01/11/18 | LABOR ATTORNEY DNE \$25K R 18-2 | Open | 1,150.00 | 0.00 | | B |
| | 18-00131 | 01/11/18 | RES# 18-05 PROSECUT DNE 37,500 | Open | 3,125.00 | 0.00 | | B |
| | | | | | <u>4,275.00</u> | | | |
| 7527 L.E.A.D. | 18-00163 | 01/18/18 | TRAINING 3/18-20/2018 | Open | 500.00 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---------------------------------|----------|----------|--------------------------------|--------|--------------------------|-------------------------------|-------------------------|---------|
| 7615 WILLIAMS SCOTSMAN INC* | 18-00324 | 01/31/18 | CONTAINER RENTAL POLICE DEPART | Open | 778.30 | 0.00 | | |
| 7618 MEGONIGAL ELECTRIC LLC* | 18-00679 | 03/13/18 | DISCONNECT TRAILER/DETECTIVE | Open | 750.00 | 0.00 | | |
| 7636 MOTT MACDONALD LLC* | 18-00980 | 04/06/18 | PROFESSIONAL ENGINEERING | Open | 1,689.70 | 0.00 | | |
| | 18-00981 | 04/06/18 | PROFESSIONAL ENGINEERING | Open | 1,488.65 | 0.00 | | |
| | 18-00982 | 04/06/18 | PROFESSIONAL ENGINEERING | Open | 110.80 | 0.00 | | |
| | 18-00983 | 04/06/18 | PROFESSIONAL ENGINEERING | Open | 1,080.03 | 0.00 | | |
| | 18-00984 | 04/06/18 | PROFESSIONAL ENGINEERING | Open | 13.85 | 0.00 | | |
| | 18-00985 | 04/06/18 | PROFESSIONAL ENGINEERING | Open | 2,017.45 | 0.00 | | |
| | | | | | 6,400.48 | | | |
| 7728 SOUTH JERSEY ENERGY | 18-01003 | 04/09/18 | GAS BILL FEB-MARCH 2018 | Open | 1,472.06 | 0.00 | | |
| 7743 SQUARE 1 DISIGN LLC* | 18-00954 | 04/04/18 | SITELOCK/ENTERPRISE FIREWALL | Open | 396.00 | 0.00 | | |
| 7777 CHRISTOPHER CAMMARATA | 18-01012 | 04/10/18 | LACROSSE OFFICIAL | Open | 60.00 | 0.00 | | |
| 7882 ESPOS TEST PREP LLC | 18-00229 | 01/23/18 | TRAINING | Open | 1,125.00 | 0.00 | | |
| 7927 JR'S LOCK AND SAFE COMPANY | 18-00974 | 04/05/18 | REPLACING LOCK ON SAFE | Open | 550.00 | 0.00 | | |
| 7930 RAY WELSH | 18-01013 | 04/10/18 | LACROSSE OFFICIAL | Open | 60.00 | 0.00 | | |
| BLAUE BLAUER ASSOCIATES INC* | 15-01940 | 07/22/15 | RES#2015-214 2016 SMALL CITIES | Open | 250.00 | 0.00 | | B |
| MARGATE MARGATE RECREATION | 18-00289 | 01/25/18 | MARGATE MADNESS B-BALL TOUNRAM | Open | 160.00 | 0.00 | | |
| MCMAST SANDRA MCMASTER | 18-00643 | 03/12/18 | LACROSSE ASSIGNOR FEE-GIRLS | Open | 95.00 | 0.00 | | |
| PRESS PRESS OF ATLANTIC CITY | 18-00728 | 03/20/18 | NTB REBID ROSEANNE AVENUE | Open | 132.72 | 0.00 | | |
| TOMTOTO05 TOM TOTO | 18-01014 | 04/10/18 | LACROSSE OFFICIAL | Open | 120.00 | 0.00 | | |
| Total Purchase Orders: 73 | | | | | Total P.O. Line Items: 0 | Total List Amount: 102,047.20 | Total Void Amount: 0.00 | |

RESOLUTION #2018-145

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | X | X | | | |
| ROY | | | X | | | |
| SIPPEL | X | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 16, 2018.



Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-146

Title: APPROVAL OF CHANGE ORDER #1 FOR LAN ASSOCIATES, FOR SERVICES RELATED TO THE AQUATIC CENTER PRESENTATION

WHEREAS, Lan Associates were awarded a competitive contract to perform a Feasibility Study for an Aquatic Center in the amount of \$57,000.00 on April 12, 2017 by Resolution #2017-131; and

WHEREAS, Lan Associates has provided a quote in the amount of \$7,018.47 for additional services related to the Aquatic Center Presentation; and

WHEREAS, the Township Council desires to approve the additional services and the CFO has certified the availability of funds as evidenced by her signature:

Appropriation: Ord #16-04 C-04-55-418-910

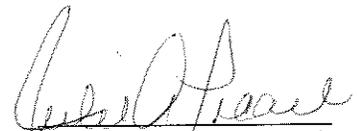
Signature:


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 attached hereto in the amount of \$7,018.47 for LAN Associates is hereby approved and the contract total is now increased to \$64,018.47

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | X | X | | | |
| ROY | | | X | | | |
| SIPPEL | X | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 16, 2018.


Julie A Picard, Township Clerk

jpgicard

From: mvitelli
Sent: Wednesday, April 11, 2018 5:33 PM
To: jpgicard
Cc: jridgway
Subject: FW: LAN Associates Invoices; Township of Lower: Feasibility Study for Aquatic Center (RES 2017-131); 2.20238.01
Attachments: Township of Lower 20238.01_revised04032018.pdf

Julie,
We are need of a change order for services related to the Aquatic Center Presentation from LAN Associates. Change Order #1 should be for \$7018.47.
Thank you

Margaret Vitelli QPA
609-886-2005 x123
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

From: Marion Bryden [<mailto:marion.bryden@lanassociates.com>]
Sent: Wednesday, April 4, 2018 11:01 AM
To: mvitelli
Cc: Kim Vierheilig; LAN Filing
Subject: FW: LAN Associates Invoices; Township of Lower: Feasibility Study for Aquatic Center (RES 2017-131); 2.20238.01

Margaret

Attached is an updated schedule. The estimate for the additional reimbursable travel costs for the May meeting is \$2,500.

Marion Bryden
Accounting Manager

LAN ASSOCIATES
Engineering Planning Architecture Surveying
A. 445 Godwin Ave. Ste 9, Midland Park, NJ 07432
P. 201.447.6400
E. marion.bryden@lanassociates.com
W. www.lanassociates.com

//Facebook //Twitter //LinkedIn //Google+

From: Marion Bryden
Sent: Wednesday, March 28, 2018 11:39 AM
To: 'mvitelli' <mvitelli@townshipoflower.org>

LAN Associates
 Township of Lower
 Feasibility Study for Aquatic Center
 (RES 2017-131)
 2.20238.01

PO #17-01017

| | |
|--------------------|------------------|
| Project Kick-Off | 3,500.00 |
| Market Analysis | 5,500.00 |
| Public Outreach | 8,000.00 |
| Programming Phase | 22,500.00 |
| Operation Analysis | 12,500.00 |
| Final Report | 5,500.00 |
| PO Total | <u>57,500.00</u> |

| | | | | | | | | | | | | | | | | | | | | |
|----------------|----------|------|----------------|-----------|------|----------------|----------|------|----------------|----------|------|----------------|-----------|------|----------------|------------|--------|----------------|------------|--------|
| Invoice #36599 | 6/2/2017 | paid | Invoice #37104 | 7/10/2017 | paid | Invoice #37473 | 8/2/2017 | paid | Invoice #37871 | 9/7/2017 | paid | Invoice #38317 | 10/5/2017 | paid | Invoice #38610 | 10/31/2017 | unpaid | Invoice #39330 | 12/31/2017 | unpaid |
|----------------|----------|------|----------------|-----------|------|----------------|----------|------|----------------|----------|------|----------------|-----------|------|----------------|------------|--------|----------------|------------|--------|

Reimbursable Expenses Billed

| | |
|--------------|------------------|
| Total Billed | <u>62,018.47</u> |
|--------------|------------------|

| | | | | | | |
|----------|----------|-----------|-----------|-----------|-----------|----------|
| 3,500.00 | 2,750.00 | 11,094.16 | 17,924.31 | 12,500.00 | 13,150.00 | 1,100.00 |
|----------|----------|-----------|-----------|-----------|-----------|----------|

Payments Received:

| | |
|-------------------------|------------------|
| Check #060095 | 7,000.00 |
| Check #060514 | 10,344.16 |
| Check #060841 | 17,924.31 |
| Check #061111 | 12,500.00 |
| Total Payments Received | <u>47,768.47</u> |

| | | | | | | |
|----------|----------|-----------|-----------|-----------|---|---|
| 3,500.00 | 2,750.00 | 11,094.16 | 17,924.31 | 12,500.00 | - | - |
|----------|----------|-----------|-----------|-----------|---|---|

| | |
|-----------------|------------------|
| PO Balance | 9,731.53 |
| Unpaid Invoices | 14,250.00 |
| | 4,518.47 |
| | 2,500.00 |
| | <u>13,150.00</u> |

| | | | | | | |
|---|---|---|---|---|---|----------|
| - | - | - | - | - | - | 1,100.00 |
|---|---|---|---|---|---|----------|

Reimbursable travel for May meeting
 Additional PO Needed 7,018.47

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2018-147**

CAPITAL BUDGET AMENDMENT

WHEREAS, the local capital budget for the year 2018 was adopted on the 19th day of March, 2018, and

WHEREAS, it is desired to amend said adopted capital budget section,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the following amendments to the adopted capital budget section be made:

| RECORDED VOTE | AYES | NAYS | ABSTAIN |
|---------------|------|------|---------|
| Erik Simonsen | X | | |
| Frank Sippel | X | | |
| Roland Roy | X | | |
| Thomas Conrad | X | | ABSENT |
| David Perry | X | | |

**FROM
CAPITAL BUDGET (Current Year Action)
2018**

Planned Funding Services for
Current Year 2018

| Project | Estimated Total Cost | Amounts Reserved in Prior Years | Capital Improvement Fund | Capital Surplus | Grants and Other Funds | Debt Authorized | To Be Funded in Future Years |
|---------------------------|----------------------|---------------------------------|--------------------------|-----------------|------------------------|----------------------|------------------------------|
| Equipment | 4,883,000.00 | | 72,500.00 | | | 1,377,500.00 | 3,433,000.00 |
| Recreation Facilities | 15,685,000.00 | | 730,500.00 | | | 13,879,500.00 | 1,075,000.00 |
| Police Equipment | 263,000.00 | | 400.00 | | | 7,600.00 | 255,000.00 |
| Municipal Buildings | 270,000.00 | | 13,500.00 | | | 256,500.00 | 0.00 |
| Vehicles | 2,052,000.00 | | 6,350.00 | | | 120,650.00 | 1,925,000.00 |
| Road Program | 2,000,000.00 | | 0.00 | | | 0.00 | 2,000,000.00 |
| Total All Projects | 25,153,000.00 | 0.00 | 823,250.00 | 0.00 | 0.00 | 15,641,750.00 | 8,688,000.00 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2018-147

CAPITAL BUDGET AMENDMENT

6 YEAR CAPITAL PROGRAM 2018 - 2022
Anticipated Project Schedule and Funding Requirement

| Project | Estimated Total Costs | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|---------------------------|--------------------------|----------------------|---------------------|---------------------|-------------------|---------------------|-------------------|
| | | Equipment | 4,883,000.00 | 1,450,000.00 | 511,200.00 | 1,784,200.00 | 237,200.00 |
| Recreation Facilities | 15,685,000.00 | 14,610,000.00 | 400,000.00 | 75,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| Police Equipment | 263,000.00 | 8,000.00 | 55,000.00 | 55,000.00 | 55,000.00 | 55,000.00 | 35,000.00 |
| Municipal Buildings | 270,000.00 | 270,000.00 | | | 85,000.00 | | |
| Vehicles | 2,052,000.00 | 127,000.00 | 85,000.00 | 1,585,000.00 | 85,000.00 | 85,000.00 | 85,000.00 |
| Road Program | 2,000,000.00 | | | 1,800,000.00 | | 200,000.00 | |
| Total All Projects | 25,153,000.00 | 16,465,000.00 | 1,051,200.00 | 5,299,200.00 | 577,200.00 | 1,153,200.00 | 607,200.00 |

6 YEAR CAPITAL PROGRAM 2018 - 2022
Summary of Anticipated Funding Sources and Amounts

| Project | Estimated Total Costs | Capital Improvement Fund | Capital Surplus | Grants and Other Funds | General Debt Authorized |
|---------------------------|--------------------------|--------------------------------|--------------------|---------------------------|-------------------------------|
| | | Equipment | 4,883,000.00 | 244,150.00 | |
| Recreation Facilities | 15,685,000.00 | 784,250.00 | | | 14,900,750.00 |
| Police Equipment | 263,000.00 | 13,150.00 | | | 249,850.00 |
| Municipal Buildings | 270,000.00 | 13,500.00 | | | 256,500.00 |
| Vehicles | 2,052,000.00 | 102,600.00 | | | 1,949,400.00 |
| Road Program | 2,000,000.00 | 100,000.00 | | | 1,900,000.00 |
| Total All Projects | 25,153,000.00 | 1,257,650.00 | 0.00 | 0.00 | 23,895,350.00 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
 RESOLUTION #2018-147

CAPITAL BUDGET AMENDMENT
 TO
CAPITAL BUDGET (Current Year Action)
 2018

Planned Funding Services for
 Current Year 2018

| Project | Estimated Total Cost | Amounts Reserved in Prior Years | Capital Improvement Fund | Capital Surplus | Grants and Other Funds | Debt Authorized | To Be Funded in Future Years |
|---------------------------|----------------------|---------------------------------|--------------------------|-----------------|------------------------|----------------------|------------------------------|
| Equipment | 4,781,000.00 | | 67,400.00 | | | 1,280,600.00 | 3,433,000.00 |
| Recreation Facilities | 15,725,000.00 | | 732,500.00 | | | 13,917,500.00 | 1,075,000.00 |
| Police Equipment | 255,000.00 | | 0.00 | | | 0.00 | 255,000.00 |
| Municipal Buildings | 475,000.00 | | 23,750.00 | | | 451,250.00 | 0.00 |
| Vehicles | 2,052,000.00 | | 6,350.00 | | | 120,650.00 | 1,925,000.00 |
| Road Program | 6,200,000.00 | | 210,000.00 | | | 3,990,000.00 | 2,000,000.00 |
| Total All Projects | 29,488,000.00 | 0.00 | 1,040,000.00 | 0.00 | 0.00 | 19,760,000.00 | 8,688,000.00 |

6 YEAR CAPITAL PROGRAM 2018 - 2022
Anticipated Project Schedule and Funding Requirement

| Project | Estimated Total Costs | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|---------------------------|-----------------------|----------------------|---------------------|---------------------|-------------------|---------------------|-------------------|
| Equipment | 4,781,000.00 | 1,348,000.00 | 511,200.00 | 1,784,200.00 | 237,200.00 | 613,200.00 | 287,200.00 |
| Recreation Facilities | 15,725,000.00 | 14,650,000.00 | 400,000.00 | 75,000.00 | 200,000.00 | 200,000.00 | 200,000.00 |
| Police Equipment | 255,000.00 | 0.00 | 55,000.00 | 55,000.00 | 55,000.00 | 55,000.00 | 35,000.00 |
| Municipal Buildings | 475,000.00 | 475,000.00 | | | | | |
| Vehicles | 2,052,000.00 | 127,000.00 | 85,000.00 | 1,585,000.00 | 85,000.00 | 85,000.00 | 85,000.00 |
| Road Program | 6,200,000.00 | 4,200,000.00 | | 1,800,000.00 | | 200,000.00 | |
| Total All Projects | 29,488,000.00 | 20,800,000.00 | 1,051,200.00 | 5,299,200.00 | 577,200.00 | 1,153,200.00 | 607,200.00 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2018-147

CAPITAL BUDGET AMENDMENT

6 YEAR CAPITAL PROGRAM 2018 - 2022
Summary of Anticipated Funding Sources and Amounts

| Project | Estimated Total Costs | Capital | | | General Debt Authorized |
|---------------------------|--------------------------|---------------------|--------------------|---------------------------|-------------------------------|
| | | Improvement Fund | Capital Surplus | Grants and Other Funds | |
| Equipment | 4,781,000.00 | 239,050.00 | | | 4,541,950.00 |
| Recreation Facilities | 15,725,000.00 | 786,250.00 | | | 14,938,750.00 |
| Police Equipment | 255,000.00 | 12,750.00 | | | 242,250.00 |
| Municipal Buildings | 475,000.00 | 23,750.00 | | | 451,250.00 |
| Vehicles | 2,052,000.00 | 102,600.00 | | | 1,949,400.00 |
| Road Program | 6,200,000.00 | 310,000.00 | | | 5,890,000.00 |
| Total All Projects | 29,488,000.00 | 1,474,400.00 | 0.00 | 0.00 | 28,013,600.00 |

BE IT FURTHER RESOLVED that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 19th day of March, 2018.

Certified by me:

April 16, 2018
Date

Trenton, New Jersey

Approved _____ 2018

[Signature]
Township Clerk

Director of Local Government Services

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-148

Title: AUTHORIZATION TO TRANSFER FUNDS FROM THE TAX PREMIUM ACCOUNT

WHEREAS, N.J.S.A. 54:5-33 states that if redemption is not made within five years from date of tax sale, the premium payments shall be turned over to the treasurer of the municipality and become part of the funds of the municipality; and

WHEREAS, tax sale certificate 13-00091 was sold at tax sale on April 16, 2013 with a premium of \$500.00 respectively and was not redeemed within the 5 years; and

WHEREAS, tax sale certificates sold on April 16, 2013 have been foreclosed on; Tax sale certificate 13-00178 with a premium in the amount of \$3,500.00 was foreclosed on in 2015. Tax sale certificates 13-00013 and 13-00023 with premiums of \$1,800.00 and \$900.00 respectively were foreclosed on in 2016. Tax sale certificate 13-00112 had a premium of \$2,700.00 was foreclosed on in 2017.

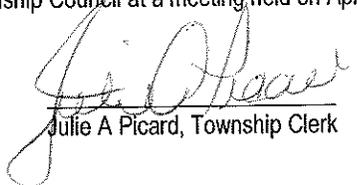
WHEREAS, tax sale certificate 14-00086 was sold at tax sale on March 25, 2014 had a premium of \$2,100.00 was foreclosed on in 2017.

WHEREAS, tax sale certificates sold on March 25, 2015 have been foreclosed on; tax sale certificate 15-00002 with a premium of \$3,000.00 was foreclosed on in 2017 and tax sale certificate 15-00114 with a premium of \$6,100.00 was foreclosed on in 2018.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to transfer \$20,600.00 from the tax premium account to council checking.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | X | X | | | |
| ROY | | | X | | | |
| SIPPEL | X | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 16, 2018.


Julie A. Picard, Township Clerk

Township of Lower, County of Cape May, State of New Jersey

Resolution #2018 - 149

Title: A RESOLUTION AUTHORIZING A GRANT APPLICATION AND THE EXECUTION OF AN AGREEMENT FOR A RURAL BUSINESS DEVELOPMENT GRANT FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE

Whereas, the Rural Business Development Grant Program of the United State Department of Agriculture (USDA) provides grants for projects benefitting rural areas; and

Whereas, grants and loans are available to public entities such as municipalities, counties and special purpose districts; and

Whereas, this program is a competitive grant designed to support targeted technical assistance, training and other activities leading to the development or expansion of small and emerging private businesses in rural areas which will employ 50 or fewer new employees and has less than \$1 million in gross revenue; and

Whereas, opportunity grants can be used for: community economic development; technology-based economic development; feasibility studies and business plans; leadership and entrepreneur training; rural business incubators, and long-term business strategic planning; and

Whereas, the Census Tract 218.04 of Lower Township was designated as an Opportunity Zone by the Governor of New Jersey and approved by the US Department of Treasury; and

Whereas, the Township of Lower wishes to apply for a Rural Business Development Grant to create an economic development and marketing plan for this Census Tract to take full advantage of the benefits derived from being designated as an Opportunity Zone; and

Whereas, competitive grants provide a fifty percent local match; and

Whereas, the Township of Lower carefully considers grant programs that assist the Township in achieving projects and programs that are priorities for the community; and

NOW, THEREFORE, BE IT RESOLVED that Township Council of the Township of Lower, County of Cape May, State of New Jersey formally approves a NJDOT grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application to the USDA on behalf of the Township of Lower.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Lower and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT. Rows list names: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN. Checkmarks are present in the AYE column for all names and in the MOTION column for SIPPEL.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 16, 2018.

Handwritten signature of Julie A. Picard and printed name Julie A Picard, Township Clerk.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-150

Title: A RESOLUTION AUTHORIZING CAPE MAY LIMOUSINE TO TRANSFER A LIMOUSINE LICENSE

WHEREAS, Cape May Limousine applied for and received a limousine license for a 2002 Ford Excursion Vin #FMNU40S12EB96857; and

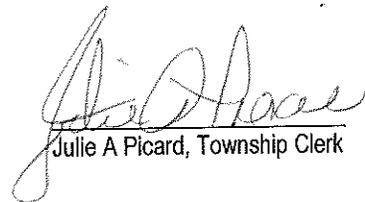
WHEREAS, Cape May Limousine has replaced the above vehicle with a 2011 Lincoln Town Car, Vin #2L1FL8JW4BX752630 and has requested the license be transferred to the new vehicle; and

WHEREAS, Cape May Limousine has paid the required twenty five dollar (\$25) transfer fee and provided the required insurance certificate showing the new vehicle.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the above license transfer is hereby approved.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | X | X | | | |
| ROY | | | X | | | |
| SIPPEL | X | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 16, 2018.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

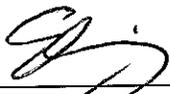
RESOLUTION #2018-151

Title: PRESERVE NEW JERSEY HISTORIC PRESERVATION FUND HISTORIC SITE MANAGEMENT GRANT

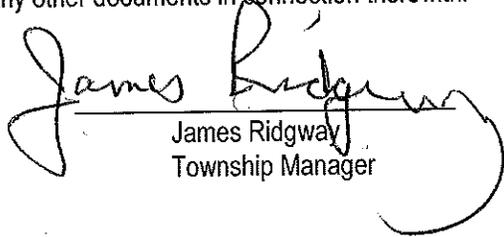
WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Historic Trust Preserve New Jersey Historic Preservation Fund to carry out a project to prepare specifications and environmental testing for the Judge Nathaniel Foster House.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the submission of the grant application in the amount of \$50,000 with a 30% cash match of \$15,000 to the New Jersey Historic Trust for such a grant; and, upon receipt of the grant agreement from the New Jersey Historic Trust, does further authorize the execution of the agreement; and also, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Historic Trust.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, the agreement, and any other documents in connection therewith:



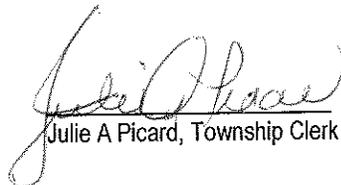
Erik Simonsen
Mayor



James Ridgway
Township Manager

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | X | X | | | |
| ROY | | | X | | | |
| SIPPEL | X | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 16, 2018.



Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-152

Title: **A RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH THE COUNTY OF CAPE MAY FOR HEAVY EQUIPMENT FLEET MAINTENANCE**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. (the "Inter-local Services Act"), any local government unit may enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide and receive within its own jurisdiction; and

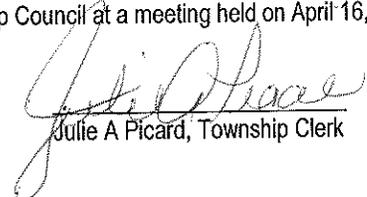
WHEREAS, the County of Cape May County ("County") desires to enter into a Shared Services Agreement with the Township of Lower ("Township") and permit the Township to provide Heavy Equipment Fleet Maintenance as outlined in the attached agreement, and

WHEREAS, the Township of Lower desires to enter into a Shared Services Agreement with the County of Cape May to provide Heavy Equipment Fleet Maintenance.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Lower Township is hereby authorized and empowered to enter into a Shared Services Agreement with the "County", a copy of which is attached hereto as EXHIBIT A, pursuant to the provisions of Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. the Township shall provide Heavy Equipment Fleet Maintenance to the County as described in EXHIBIT A.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | X | X | | | |
| ROY | | | X | | | |
| SIPPEL | X | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 16, 2018.


Julie A. Picard, Township Clerk

ipicard

From: gdouglass
Sent: Monday, April 16, 2018 11:13 AM
To: ipicard
Subject: Proposed Shared Services Agreement 2018-2022

Sent from my iPhone

Begin forwarded message:

From: "Donohue, Timothy" <Timothy.Donohue@CO.CAPE-MAY.NJ.US>
Date: October 6, 2017 at 2:01:26 PM EDT
To: gdouglass <gdouglass@townshipoflower.org>
Cc: "Foster, Dale" <dale.foster@co.cape-may.nj.us>, "Chiera, Shannon" <Shannon.Chiera@CO.CAPE-MAY.NJ.US>
Subject: Proposed Shared Services Agreement 2018-2022

Gary,
Below please find the proposed shared service agreement for mechanical services for 2018-2022.

| TOWN | CONTRACT YEAR | HOURLY RATE | HOURS BUDGETED | HOURS BILLED | COST OF HOURS BILLED | SHOP IMPACT PAYMENT | Y.E. BALANCE OF S.I.P. | ADVANCED ESCROW | PARTS COST | PARTS AND LABOR |
|-----------|-----------------------|-------------|----------------|--------------|----------------------|---------------------|------------------------|-----------------|------------|-----------------|
| LOWER TWP | 1/1/2018 - 12/31/2018 | \$80.31 | 610 | | | \$48,989.10 | | \$15,000.00 | | |
| LOWER TWP | 1/1/2019 - 12/31/2019 | \$81.92 | 610 | | | \$49,971.20 | | \$15,000.00 | | |
| LOWER TWP | 1/1/2020 - 12/31/2020 | \$83.56 | 610 | | | \$50,971.60 | | \$15,000.00 | | |
| LOWER TWP | 1/1/2021 - 12/31/2021 | \$85.23 | 610 | | | \$51,990.30 | | \$15,000.00 | | |
| LOWER TWP | 1/1/2022 - 12/31/2022 | \$86.93 | 610 | | | \$53,027.30 | | \$15,000.00 | | |
| | | | 3050 | | | \$254,949.50 | | \$75,000.00 | | |

Changes from previous agreement.

1. 2% annual increase in hourly rate beginning in 2018. Rate will go from \$78.74 to \$80.31 in first year.
2. Contract will now run with calendar year - 1/1 through 12/31 of each year

3. Total hour per year remain the same, but hours will be reallocated to reflect Upper Twp's reduced role. Upper Twp. will be providing emergency service and doing large equipment repairs. Upper Township will no longer be doing routine service and maintenance. Upper will lose 148 hours. Those hours will be split evenly between Lower Twp. and Avalon, with each town picking up an additional 74 hours per year.
4. Advanced escrows will increase substantially. This will reduce paperwork and the time it takes to get parts. Agreement will include a provision for any remaining escrow at year's end to roll over into the next year. County would then make up the difference to bring escrow up to agreed upon levels.

If you are good with this as proposed, we will move forward with drafting the final agreements.

Tim Donohue
Road Department Supervisor
County of Cape May
4 Moore Road, DN 402
Cape May Court House, NJ 08210

Office: 609-465-1035
Fax: 609-465-1418
Cell: 609-464-3394

