

Signed Resolutions – August 5, 2019

- Res. #2019-243 Payment of Vouchers \$ 1,394,857.78
- Res. #2019-244 Appointment to the Planning Board – Regular Member (R.Crompton moved from Alt to Reg member)
- Res. #2019-245 Appointment to the Planning Board (S.Supplee Alt #1)
- Res. #2019-246 Authorizing a Professional Service Contract with Blauer Associates for the Application Submission and Administrative Work, if needed, for an ADA Compliance Project for Rotary Park (not to exceed \$17,500)
- Res. #2019-247 Approval for a Public Facilities Grant Application in the Amount of \$400,000 for Rotary Park ADA Improvements
- Res. #2019-248 Authorization for Refund of Taxes (5 properties)
- Res. #2019-249 Authorizing Payout of Terminal Leave (E.Edwards \$18,875.36)
- Res. #2019-250 Approval for Good Day for a Run/Run the Vineyards – Down the Shore 5k on September 22, 2019
- Res. #2019-251 Approving Change Order #1 to Resolution #2018-248; Approving A Professional Service Contract with Mott MacDonald for Professional Engineering Services for the Recreation Center Restrooms Upgrade Project – Construction Phase (\$30,785)
- Res. #2019-252 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on Gov Deals Online Auction Website (3 vehicles) posted, published and made available to the public.
- Res. #2019-253 A Resolution Approving a Shared Service Agreement Between the Township of Lower and the Lower Cape May Regional School District to Permit the Lower Cape May Regional School District to Oversee and Manage the Township of Lower Recreation Department's Seventh and Eighth Grade Football Team
- Res. #2019-254 A Resolution Authorizing the Placement of a Non-Binding Referendum on the November 5, 2019 General Election Ballot to Ascertain Whether the Voters of the Township of Lower Support the Construction of a State of the Art Aquatic Center at the Cape May County Airport
- Res. #2019-255 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Contract /Negotiations Update**

August 2, 2019  
12:24 PMLower Township  
Bill List By Vendor Id

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P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: Y	Held: Y	Aprv: N
Format: Condensed		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00037 AGATE CONSTRUCTION CO.,INC.	18-01333	05/14/18	RES 18-162 ROSEANNE	Open	\$7,026,450	585,778.12	0.00	
00110 ANCO HOME CENTER*	19-01969	07/09/19	MONTHLY- JULY	Open		199.69	0.00	
	19-02083	07/23/19	WALL CLOCK 7/19/19	Open		12.99	0.00	
	19-02106	07/25/19	KEYS FOR FOSTER HOUSE	Open		7.77	0.00	
						<u>220.45</u>		
00134 ATLANTIC COUNTY JOINT INS FUND	19-00369	01/30/19	2019 JIF PAYMENTS	Open	208,283.00	0.00		B
00153 ATLANTIC CITY ELECTRIC*	19-02173	08/01/19	JULY 19 ELECTRIC BILL	Open	15,378.09	0.00		
00179 AVERY TEITLER*	19-00799	03/21/19	BOARD SOLICITOR SALARY	Open	625.00	0.00		
	19-01606	06/05/19	LITIGATION FOR PLANNING BOARD	Open	110.00	0.00		B
	19-02073	07/23/19	RESOLUTION 7/12/19	Open	300.00	0.00		
						<u>1,035.00</u>		
00301 BELMONT AND CRYSTAL SPRINGS*	19-02007	07/11/19	BOTTLED WATER	Open	22.07	0.00		
	19-02009	07/11/19	WATER DPS	Open	99.56	0.00		
	19-02014	07/12/19		Open	11.60	0.00		
						<u>133.23</u>		
00348 BENNETT BATTERIES, LLC*	19-01273	05/02/19	RDS/DPS/DPW/JULY	Open	400.00	0.00		
00354 BILLOWS ELECTRIC SUPPLY CO*	19-01714	06/07/19	FIXTURE/TOWNHALL	Open	103.40	0.00		
	19-01734	06/10/19	INCANDESCENT 120VOLT	Open	110.44	0.00		
						<u>213.84</u>		
00370 BLUE CROSS/BLUE SHIELD OF NJ	19-02070	07/23/19	AUGUST 2019 MED-D #65-81933	Open	150.88	0.00		
00392 JOSEPH BOYLE	18-00806	03/27/18	2018 EQUIP. ALLOWANCE	Open	150.00	0.00		
	19-00932	03/29/19	2019 EQUIPMENT ALLOWANCE	Open	78.00	0.00		B
						<u>228.00</u>		
00480 BURKE CHEVROLET*	19-01132	04/12/19	PARTS FOR POLICE VEHICLES	Open	162.18	0.00		
00611 COUNTY OF CAPE MAY (FUEL)	19-02008	07/11/19	GASOLINE/ DIESEL 5/1-5/31/19	Open	22,078.50	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00611 COUNTY OF CAPE MAY (FUEL) Continued								
	19-02147	07/29/19	FUEL/DPW 6/1/19-6/30/19	Open	<u>21,726.26</u>	0.00		
					43,804.76			
00651 MUNICIPAL UTIL AUTH DUMP FEES								
	19-02028	07/16/19	TIPPING FEES 6/3-6/29/19	Open	77,650.46	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*								
	19-01140	04/15/19	RENTAL OF DOUBLE TRAILER	Open	1,700.00	0.00		B
	19-02052	07/18/19	MONTHLY- SUMMER CONCERT-SOUL	Open	120.00	0.00		
	19-02053	07/18/19	MONTHLY- TOILET PAPER DELIVERY	Open	<u>44.82</u>	0.00		
					1,864.82			
00784 CAPE MAY STAR & WAVE								
	19-02071	07/23/19	LEGAL PUBLICATION 7/17/19	Open	30.38	0.00		
00807 CDW-GOVERNMENT INC*								
	19-01954	07/09/19	DET OFFICE DRY ERASE	Open	380.08	0.00		
00825 COMCAST*								
	19-02128	07/26/19	JULY 2019 INTERNET	Open	1,170.63	0.00		PC1
	19-02169	07/31/19	FIRE SAFETY INTERNET 7/28-8/27	Open	<u>157.16</u>	0.00		
					1,327.79			
00852 CHERRY VALLEY TRACTOR CO.*								
	19-01820	06/25/19	NEW HOLLAND BACKHOE FUEL TANK	Open	2,452.00	0.00		
	19-01821	06/25/19	LTPW TACTOR BOOMER PARTS	Open	<u>750.00</u>	0.00		
					3,202.00			
00928 CAPE MAY COUNTY CLERK								
	19-01884	06/28/19	NOTARY SWEARING IN BROWN/BREWS	Open	30.00	0.00		
	19-01944	07/08/19	2019 SAMPLE BALLOTS	Open	<u>6,586.00</u>	0.00		
					6,616.00			
01171 VERIZON WIRELESS - TOWNHALL								
	19-02178	08/01/19	6/24-7/23/19 CELL PHONE	Open	499.86	0.00		
01200 DELTA DENTAL PLAN OF NJ								
	19-02125	07/26/19	JULY 19 ADMIN GR# 9427	Open	1,303.20	0.00		
01201 DELL CORPORATION*								
	19-01903	07/02/19	COMPUTER - CODE ENFORCEMENT	Open	1,140.33	0.00		
01219 CONTRACTOR SERVICE*								
	19-01807	06/20/19	200 TRAFFIC CONES	Open	3,110.00	0.00		
01220 DRAEGER, INC*								
	19-01881	06/28/19	CERT. OF ALCHOTEST PARTS	Open	179.00	0.00		
01389 EDDIE'S AUTO BODY*								
	19-01772	06/13/19	VEHICLE PART	Open	85.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01389 EDDIE'S AUTO BODY*			Continued					
	19-01789	06/17/19	VEHICLE T-3	Open	<u>7,096.42</u>	0.00		
					7,181.42			
01499 JOSEPH FAZZIO, INC*								
	19-01713	06/07/19	STEEL FOR TUB GRINDER	Open	225.46	0.00		
01577 MIKE FLINN**								
	19-02181	08/01/19	JUDO SUMMER 19 SESSION	Open	760.00	0.00		
01590 FORD, SCOTT & ASSOCIATES*								
	19-00049	01/04/19	RES2019-03 AUDITOR DNE \$40,000	Open	4,000.00	0.00		
01602 THOMSON WEST*								
	19-02099	07/24/19	2019 PP UPDATE	Open	1,302.00	0.00		
01690 GRANTURK EQUIPMENT CO*								
	19-01956	07/09/19	PARTS FOR RECYCLING TRUCKS	Open	1,246.16	0.00		
01806 ANTHONY J HARVATT, II, ESQ								
	19-02020	07/15/19	PREP RESOLUTIONS 6/6/19	Open	750.00	0.00		
02136 TED KINGSTON INC*								
	19-01968	07/09/19	RADIO MAINT.	Open	125.00	0.00		
02140 KINDLE FORD LINC/MERC., INC.*								
	19-01268	05/02/19	PARTS FOR POLICE VEHICLES/JUNE	Open	870.57	0.00		
	19-01270	05/02/19	PARTS FOR POLICE VEHICLES/JULY	Open	832.60	0.00		
	19-01718	06/07/19	PARTS FOR POLICE VEHICLES/AUG	Open	883.86	0.00		
	19-01961	07/09/19	PARTS FOR POLICE VEHICLES/SEPT	Open	<u>562.72</u>	0.00		
					3,149.75			
02200 KOHLER'S AUTO GLASS*								
	19-02036	07/16/19	REPAIR PD WINDSHIELD	Open	100.00	0.00		
02418 MAJESTIC SEWER AND DRAIN*								
	19-01806	06/20/19	SNAKE DRAIN FOR TOWNSHIP POOL	Open	185.00	0.00		
02538 MARSH & MCLENNAN AGENCY, LLC*								
	19-00052	01/04/19	DNE\$26,674.08 BROKER	Open	2,222.84	0.00		B
02541 ROBERT D. MARTIN, JR								
	19-02011	07/11/19	CONTRACTUAL REIMBURSEMENT M	Open	96.55	0.00		
02585 WILLIAM MASTRIANA								
	19-02018	07/12/19	CONTRACTUAL REIMBURSEMENT V	Open	155.00	0.00		
02787 PHILIP MORSE								
	19-02136	07/29/19	REIMBURSEMENT- COACH	Open	44.05	0.00		
02810 MOUNT CONSTRUCTION CO*								
	19-02035	07/16/19	ROSEANN PHASE 3 DNE \$2464865.0	Open	8,281.00	0.00		

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<b>02940 MUNICIPAL RECORD SERVICE*</b>								
	19-02017	07/12/19	TRAFFIC TICKETS	Open	411.00	0.00		
<b>03026 NJ STATE HEALTH BENEFITS</b>								
	19-02121	07/26/19	AUGUST 19 BENEFITS ID 024700	Open	64,387.54	0.00		
	19-02122	07/26/19	AUGUST 19 ACTIVE ID 024700	Open	<u>188,322.23</u>	0.00		
					252,709.77			
<b>03104 NORTHEAST IND.&amp;MARINE SUPPLY*</b>								
	19-00849	03/22/19	PARTS/RDS/SANT/RECY/DPW/MARCH	Open	99.56	0.00		
	19-00850	03/22/19	PARTS/RDS/SANT/RECY/APRIL	Open	<u>443.39</u>	0.00		
					542.95			
<b>03226 OLD DOMINION BRUSH CO.*</b>								
	19-02033	07/16/19	18" INTAKE FLANG REMAINDER X1C	Open	262.00	0.00		
<b>03274 P &amp; J GAS SERVICE*</b>								
	19-01908	07/02/19	PROPANE	Open	36.00	0.00		
<b>03280 PARAMOUNT SANITARY SUPPLY*</b>								
	19-02000	07/10/19	TRASH BAGS FOR TOWNSHIP	Open	561.20	0.00		
<b>03293 BLAINE PAYNTER</b>								
	19-02074	07/23/19	CONTRACTUAL REIMBURSEMENT M	Open	40.00	0.00		
<b>03305 PEDRONI FUEL*</b>								
	19-02039	07/16/19	NO LEAD GAS	Open	461.28	0.00		
<b>03427 POLAR BEAR MECHANICAL SERVICES</b>								
	19-01799	06/19/19	PARTS FOR AC UNIT NOT WORKING	Open	1,556.98	0.00		
<b>03460 V.E. RALPH &amp; SON, INC.*</b>								
	19-01768	06/13/19	FLASH LIGHTS	Open	3,166.90	0.00		
<b>03491 RENTAL COUNTRY*</b>								
	19-01984	07/10/19	LAWN CARE ITEMS FOR PARKS	Open	727.88	0.00		
<b>03518 RIGGINS, INC.*</b>								
	19-02006	07/11/19	OFF HIGHWAY DIESEL	Open	672.08	0.00		
	19-02050	07/17/19	OFF HIGHWAY DIESEL 7/12/19	Open	159.33	0.00		
	19-02114	07/25/19	OFF HIGHWAY DIESEL	Open	<u>233.29</u>	0.00		
					1,064.70			
<b>03537 RUTGERS, THE STATE UNIVERSITY*</b>								
	19-01986	07/10/19	CONTINUING ED MARISSA MCCORKEL	Open	781.00	0.00		
<b>03573 SAFETY-KLEEN CORP*</b>								
	19-01284	05/02/19	EQUIP MAINTENCE/JUNE	Open	492.40	0.00		
<b>03611 SERVICE TIRE TRUCK CENTERS*</b>								
	19-01287	05/02/19	TIRES/RDS/SANT/DPW/JUNE	Open	6,475.50	0.00		

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03613 SEA ISLE ICE CO. INC.*								
	19-01825	06/26/19	ICE FOR DPW	Open	207.00	0.00		
	19-01826	06/26/19	ICE FOR DPW	Open	<u>180.00</u>	0.00		
					387.00			
03692 SOUTH JERSEY GAS CO*								
	19-02148	07/29/19	6/17-7/16/19 NATURAL GAS	Open	408.09	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL								
	19-02084	07/23/19	ONE CALL CONCEPTS	Open	277.11	0.00		
03954 VAN NOTE-HARVEY ASSOCIATES*								
	17-02751	10/25/17	RES 2017-281 TAX MAP	Open	38,982.01	0.00		B
03969 VERIZON								
	19-02056	07/19/19	7/13-8/12/19 LANDLINES	Open	259.85	0.00		
03971 VERIZON WIRELESS MDT POLICE								
	19-02168	07/31/19	MDT WIRELESS	Open	843.35	0.00		
03985 VILLAS NAPA AUTO PARTS								
	19-01297	05/02/19	RDS/SANT/REDY/JUNE	Open	3,919.06	0.00		
04085 CHRISTOPHER WINTER (EMPLOYEE)								
	19-02124	07/26/19	CONTRACTUAL REIMBURSEMENT M	Open	15.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*								
	19-02105	07/25/19	FIRST AID TOWNHALL 7/24/19	Open	86.93	0.00		
	19-02115	07/25/19	RESTOCK MEDICAL CABINET	Open	28.83	0.00		
	19-02116	07/25/19	FIRST AIS SUPPLIES	Open	<u>62.06</u>	0.00		
					177.82			
04261 STATE OF NEW JERSEY								
	19-02049	07/17/19	2ND QTR UNEMPLOYMENT	Open	13,215.77	0.00		
04301 SEASHORE ASPHALT CORPORATION*								
	19-01286	05/02/19	HP PATCH/JULY	Open	1,108.62	0.00		
	19-01988	07/10/19	HP/PATCH/AUG	Open	<u>533.71</u>	0.00		
					1,642.33			
04445 TRICOMM SERVICES CORP*								
	19-02013	07/12/19	MAIN TELEPHONE BOARD IP500	Open	1,278.50	0.00		
04504 MEDIA FIVE LTD*								
	19-00974	03/29/19	RES 19-66 CONCERT SERIES BANDS	Open	3,500.00	0.00		B
05066 MICHAEL REEB								
	19-02166	07/31/19	DJ COOMB/DOUGLASS RUN 8/4/19	Open	200.00	0.00		
2023 ATLANTIC TACTICAL INC*								
	19-01804	06/19/19	WEAPON LIGHTS	Open	756.00	0.00		

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6049 DONALD MUNNO	19-02127	07/26/19	7/20/19 REFUND TAX B507.05L9	Open	3,123.74	0.00		
6059 USABLE LIFE	19-02126	07/26/19	AUGUST 2019 LIFE INSURANCE	Open	622.60	0.00		
7019 OCEAN VIEW VETERINARY*	19-02010	07/11/19	VET SERVICES 7/1/19	Open	130.00	0.00		
7079 SUBURBAN PROPANE L P*	19-02059	07/19/19	PROPANE- SHUNPIKE	Open	30.37	0.00		
7098 SHORE VETERINARIAN ANIMAL *	19-00053	01/04/19	LOWER ANIMAL CONTROL DNE \$54K	Open	4,500.00	0.00		B
7117 NJLM	19-02097	07/23/19	2019 SALARY REPORT	Open	90.00	0.00		
7196 LAUREN HUGGINS SUIT*	19-00032	01/04/19	2019 DNE 12,900.00	Open	1,075.00	0.00		B
7199 STAPLES CREDIT PLAN-INSTORE PU	19-01780	06/14/19	OFFICE SUPPLIES	Open	315.71	0.00		
	19-01781	06/14/19	OFFICE SUPPLIES	Open	380.92	0.00		
	19-01891	07/01/19	OFFICE SUPPLIES	Open	224.90	0.00		
	19-01892	07/01/19		Open	143.99	0.00		
	19-01943	07/08/19	OFFICE SUPPLIES	Open	119.03	0.00		
	19-02005	07/11/19	OFFICE SUPPLIES	Open	104.43	0.00		
					1,288.98			
7209 FRANK KIELB ENTERTAINMENT INC*	19-00975	03/29/19	CONCERT SERIES - BANDS	Open	4,750.00	0.00		
7251 REIT LUBRICANTS CO*	19-02003	07/11/19	HYDRAULIC OIL/ BULK	Open	1,522.50	0.00		
7310 CORELOGIC REAL ESTATE TAX SER	19-02123	07/26/19	7/23/19 REFUND B496.29 L 91	Open	1,196.52	0.00		
7335 MAIL FINANCE/NEOPOST	19-02051	07/18/19	5/17-8/16/19 POSTAGE MACHINE	Open	1,890.00	0.00		
7354 FLEETPRIDE INC.*	19-02029	07/16/19	USER FRIENDLY FUEL FILTER	Open	296.40	0.00		
7449 JOHN HEARON	19-02135	07/29/19	REIMBURSEMENT-COACH	Open	59.05	0.00		
7475 SUZANNE M SCHEID	19-02140	07/29/19	CONTRACTUAL REIMBURSEMENT M	Open	35.32	0.00		
7507 STEFANKIEWICZ & BELASCO LLC	19-00046	01/04/19	RES 2019-01 DNE 28,000	Open	2,333.33	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>7507 STEFANKIEWICZ &amp; BELASCO LLC Continued</b>								
	19-00047	01/04/19	DNE \$97,000 EXPENSES	Open	5,506.00	0.00		
					<u>7,839.33</u>			
<b>7508 BLANEY &amp; KARAVAN PC*</b>								
	19-00050	01/04/19	RES#2019-05 PROSECUTOR DNE\$40K	Open	3,333.33	0.00		B
	19-01518	05/29/19	RES 2019-180 DNE 14K	Open	1,187.50	0.00		B
					<u>4,520.83</u>			
<b>7532 HEATHER MCNULTY*</b>								
	19-02179	08/01/19	JULY 2019 HIFITNESS	Open	415.00	0.00		
	19-02180	08/01/19	JULY 2019 SPROUT SPOT	Open	115.00	0.00		
					<u>530.00</u>			
<b>7534 ADAM HEGARTY</b>								
	19-00945	03/29/19	2019 EQUIPMENT ALLOWANCE	Open	150.00	0.00		
<b>7577 GARY'S AUTOMOTIVE</b>								
	19-01904	07/02/19	EMISSION TEST TRK 17	Open	101.50	0.00		
<b>7581 ASSOC OF STATE FLOODPLAIN</b>								
	19-01831	06/26/19	ASFPM ASSOCIATION DUES MARISSA	Open	160.00	0.00		
<b>7618 MEGONIGAL ELECTRIC LLC*</b>								
	19-02002	07/11/19	EMERGENCY WORK-NO POWER-TRAILE	Open	450.00	0.00		
<b>7636 MOTT MACDONALD LLC*</b>								
	18-01767	06/20/18	RES 18-214 BEACH ACCESS IMPROV	Open	2,700.00	0.00		B
	19-00165	01/09/19	MULLIGAN FIELD RENOVATIONS	Open	9,476.00	0.00		B
	19-02021	07/15/19	PROFESSIONAL ENGINEERING	Open	1,422.38	0.00		
	19-02022	07/15/19	PROFESSIONAL ENGINEERING	Open	2,753.65	0.00		
	19-02023	07/15/19	PROFESSIONAL ENGINEERING	Open	637.10	0.00		
	19-02024	07/15/19	PROFESSIONAL ENGINEERING	Open	782.31	0.00		
	19-02025	07/15/19	PROFESSIONAL ENGINEERING	Open	176.56	0.00		
	19-02026	07/15/19	PROFESSIONAL ENGINEERING	Open	412.00	0.00		
	19-02075	07/23/19	PROFESSIONAL ENGINEERING	Open	41.55	0.00		
	19-02076	07/23/19	PROFESSIONAL ENGINEERING	Open	382.33	0.00		
	19-02077	07/23/19	PROFESSIONAL ENGINEERING	Open	65.75	0.00		
	19-02078	07/23/19	PROFESSIONAL REIMBURSEMENT	Open	2,922.87	0.00		
	19-02079	07/23/19	PROFESSIONAL ENGINEERING	Open	346.25	0.00		
	19-02080	07/23/19	PROFESSIONAL ENGINEERING	Open	732.02	0.00		
					<u>22,850.77</u>			
<b>7739 CHRISTOPHER KERVAN</b>								
	19-02072	07/23/19	CONTRACTUAL REMIBRSEMENT V	Open	143.04	0.00		
<b>7747 KENNETH WALKER</b>								
	19-02146	07/29/19	TRAINING MEALS	Open	16.99	0.00		
<b>7759 DOG WASTE DEPOT*</b>								
	19-01985	07/10/19	TRASH CANS AND LINERS	Open	719.93	0.00		

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7841 ISIGN*	19-01786	06/17/19	ROOM IDENTIFICATION SIGNS	Open	260.00	0.00		
7929 AMAZON CAPITAL SERVICES, INC	19-01893	07/01/19	OFFICE SUPPLIES	Open	127.98	0.00		
	19-01929	07/05/19	OFFICE SUPPLIES	Open	369.09	0.00		
	19-02004	07/11/19	OFFICE SUPPLIES	Open	308.04	0.00		
	19-02046	07/16/19	RE-ORDER DAMAGED SUPPLIES	Open	84.80	0.00		
	19-02060	07/19/19		Open	99.49	0.00		
	19-02063	07/19/19	IPHONE CHARGER CORD	Open	11.89	0.00		
	19-02068	07/23/19	HP 305X TONER FIRE SAFETY	Open	108.99	0.00		
	19-02134	07/29/19		Open	15.99	0.00		
	19-02143	07/29/19	SUPPLIES	Open	903.37	0.00		
					2,029.64			
8011 SCOTT WHITE	19-02138	07/29/19	REIMBURSEMENT-COACH	Open	20.00	0.00		
8023 CONSTELLATION NEW ENERGY INC	19-02149	07/29/19	6/18/7/17/19 ELECTRIC SUPPLY	Open	5,885.28	0.00		
8026 JAY & SUSAN SUTCLIFFE	19-02100	07/24/19	RETURN UNUSED ESCROW 7/24/19	Open	150.00	0.00		
8117 ADAPT PHARMA INC	19-01810	06/20/19	NALOXONE	Open	1,800.00	0.00		
8119 WHOOSTER INC	19-01920	07/02/19	COMPUTER PROGRAM	Open	238.00	0.00		
8120 GARDEN STATE GENERAL CONST	19-01953	07/09/19	RETURN OF ESCROW - T-19-04-01	Open	502.50	0.00		
8121 JAMES CELLA	19-02027	07/16/19	FINGERPRINT REIMBURSEMENT	Open	56.05	0.00		
8122 JOE JOYCE	19-02034	07/16/19	REFUND MERCHANTILE LICENSE FEE	Open	75.00	0.00		
8123 ROBERT WILLIAMS	19-02120	07/26/19	REFUND TAX 7/20/19 2019-248	Open	2,230.59	0.00		
8124 WILLIAM FENNIMORE	19-02137	07/29/19	REIMBURSEMENT-COACH	Open	20.00	0.00		
8125 JOHN MCGAFFNEY	19-02139	07/29/19	REIMBURSEMENT- COACH	Open	41.91	0.00		
8126 CYNTHIA BALDACCHINI	19-02162	07/30/19	7/29/19 OVERPAYMENT B750 L9.02	Open	2,169.56	0.00		
8127 CLAUDIA WEBER	19-02163	07/30/19	7/20/19 TAX EXEMPT B510 L24.22	Open	1,851.58	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8128 SCOTT FIORE	19-02161	07/30/19	LIFEGUARD COURSE	Open	200.00	0.00		
8129 ELISE FIORE	19-02160	07/30/19	LIFEGUARD COURSE	Open	200.00	0.00		
8132 DELAWARE DEPT OF TRANS	19-02186	08/01/19	TOLL BY PLATE INVOICE	Open	10.80	0.00		
8211 CONFIRE FIRE PROT SERV LLC*	19-01942	07/08/19		Open	313.50	0.00		
BOSNA KAREN MANETTE BOSNA	19-02182	08/01/19	JULY 2019 AQUA FITNESS	Open	70.00	0.00		
	19-02183	08/01/19	JULY 2019 AQUA YOGA	Open	195.00	0.00		
					<u>265.00</u>			
SEAGE SEAGEAR MARINE SUPPLY*	19-01987	07/10/19	SUPPLIES/DPW	Open	304.30	0.00		
STEPHEN STEPHEN LEWIS	19-02159	07/30/19	REIMBURSEMENT-FOOTBALL COACH	Open	74.05	0.00		
Total Purchase Orders: 174 Total P.O. Line Items: 0 Total List Amount: 1,394,857.78 Total Void Amount: 0.00								

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-244

Title: APPOINTMENT TO THE PLANNING BOARD – REGULAR MEMBER

WHEREAS, Robert Crompton was re-appointed to the Planning Board on June 3, 2019 as Alternate #2 with a term expiring June 30, 2021; and

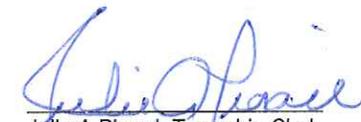
WHEREAS, an opening now exists for the position of a Regular Board Member and the Planning Board has requested Mr. Crompton be moved from the position of Alternate #2 to this position.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following change be made :

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Robert Crompton	Regular Member	June 30, 2023

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-245

Title: APPOINTMENT TO THE PLANNING BOARD

WHEREAS, An Opening exists on the Planning Board, Alternate Member #1; and

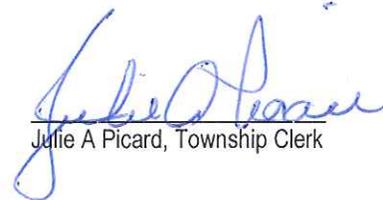
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Scott J. Supplee	Alt Member #1	June 30, 2021

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019

  
Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # \_\_\_\_\_ Board/Comm./Auth. \_\_\_\_\_

Term Exp. \_\_\_\_\_ Replaced \_\_\_\_\_ or Reappointed

TOWNSHIP OF LOWER  
CITIZEN LEADERSHIP FORM

NAME SCOTT J. SUPPLOCÉ

CITY AND STATE 160 BRIMWOOD DR., CAPE MAY, NJ, 08204

RCVD JUN 28 '19

YEARS OF RESIDENCY IN TOWNSHIP 1 1/2 OCCUPATION CARPENTER

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

MIDDLE TOWNSHIP NJ - 1988

LOCAL UNION 255 APPRENTICESHIP + JOURNEYMAN

HANDICAP RAMP VOLUNTEER BUILDS

USCG AUXILIARY MEMBER

Date: 6/29/19 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

**Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-246

Title: **AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITH BLAUER ASSOCIATES FOR THE APPLICATION SUBMISSION AND ADMINISTRATIVE WORK, IF NEEDED, FOR AN ADA COMPLIANCE PROJECT FOR ROTARY PARK**

**WHEREAS**, the Township of Lower is given authority by N.J.S.A 40A:11-5(a)(i) to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay to Play law; and

**WHEREAS**, Blauer Associates have provided a proposal for the application of a 2020 Small Cities ADA Compliance Project for Rotary Park, and administration, if needed; and

**WHEREAS**, the contract amount for the grant application for a 2020 Small Cities ADA Compliance Project for Rotary Park is One Thousand Five Hundred Dollars (\$1,500.00) and the amount for the administration, if needed, is Sixteen Thousand Dollars (\$16,000) and funds are available as evidenced by the Chief Financial Officer's Certification & signature below:

Budget Account: C-04-55-422-910

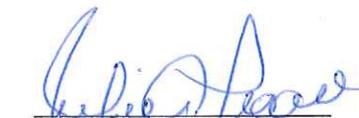
CFO Signature:   
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a contract without public bidding be awarded to Blauer Associates to provide the attached stated services at a fee of not to exceed \$17,500.00.

**BE IT FURTHER RESOLVED** that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.

  
Julie A Picard, Township Clerk



# BLAUER ASSOCIATES



P.O. Box 363, Nescopeck, Pa. 18635

Tel: 570.379.2552

mblauer@evenlink.com

June 25, 2019

Colleen Crippen  
Grants Coordinator  
Lower Township  
2600 Bay Shore Road  
Villas, NJ 08251-1399

Re: DCA FY 2020 Project

Dear Colleen;

I am enclosing two copies of my firm's proposal to assist the Township with a Fiscal Year 2020 Small Cities project. The ADA compliance project for Rotary Park would be a competitive successor to last year's approved Clem Mulligan Park project.

The fee for application submission will again be \$1,500. Post approval administrative work would again be applicable only if the grant is approved. The contract notes that administrative work is not to exceed \$16,000 charged at the rate of \$150 per hour for professional time.

Contact my office if you have any questions on my contract proposal. If it is satisfactory please return one signed copy.

Sincerely,

Mark Blauer  
President

Enclosures

AGREEMENT

BETWEEN

TOWNSHIP OF LOWER, NEW JERSEY

AND

MARK BLAUER, DBA BLAUER ASSOCIATES

This agreement entered into this 5<sup>th</sup> day of August 2019, by and between the Township of Lower, New Jersey, hereinafter called the "Municipality" and Mark Blauer, an individual doing business as Blauer Associates, hereinafter called the "Service Provider".

Whereas, the Municipality desires to engage the Service Provider to assist the Municipality in developing an application for assistance under the Fiscal Year 2020 New Jersey Small Cities Community Development Block Grant (CDBG) program and in administering such project, the following shall apply;

ARTICLE I: SCOPE OF SERVICES

Section A - Activities Prior to Application Submission

The Service Provider will assist the Municipality in conducting an analysis of local needs to determine which of several funds the Municipality should address its application. The analysis will seek to examine the Municipality's relative strengths and weaknesses under the review criteria which have been developed and made public as a document entitled "Final Statement For New Jersey's Administration of the Small Cities Community Development Block Grant Program". Based upon this analysis, the Service Provider will make its recommendations to the Municipality as to the type of application it should submit.

Section B - Application Services

Based upon the results of Section A of Article I above, the Service Provider will prepare the required application for funds from the state's Public Facilities Fund, in cooperation with the appropriate Municipal staff or its assigns, in accordance with the State's Fiscal Year 2020 Application Guide.

Section C - Post Approval Advisory and Monitoring  
Administrative Assistance

The Service Provider will perform the following services, contingent only upon the approval of the Small Cities Program application by the Department of Community Affairs.

Item 1 - Environmental Review Record

The Service Provider will conduct an Environmental Assessment process necessary to comply with the National Environmental Policy Act (NEPA).

Such services will include:

- a. Researching local environmental conditions with respect to the CDBG project;
- b. Conducting an Environmental Impact Assessment in accordance with regulations implementing NEPA established by HUD or DCA, as appropriate;
- c. Discussing possible project modifications, where appropriate, with the Municipality so as to minimize potentially adverse environmental impacts;
- d. Making the appropriate level of clearance finding;
- e. Preparing the written Environmental Review Record to document the level of clearance finding;
- f. Where the level of clearance finding does not require an Environmental Impact Statement, the Service Provider may prepare newspaper notices and HUD "Request for Release of Funds and Certification Form" and assist in the publication and distribution of same;
- g. Environmental review services do not include completion of Environmental Impact Statements as may be required by NEPA or by State regulations such as those of CAFRA.

Item 2 - Accounting System

The Service Provider will assist in establishing an accounting system in accordance with Federal and State standards.

Item 3 - Construction Contractor Selection and Labor Standards Compliance (applicable to Public Facilities Fund projects):

The Service Provider will assist the Municipality in the following areas:

- a. Assistance in coordination activity with the local engineer for preparation of bid specifications;

- b. Assistance in examining the proposed bid specifications to determine that language complies with all required Federal and State statutes;
- c. Assistance in preparing and publishing the proper legal advertising;
- d. Assistance in securing DCA approval of selected contractor(s);
- e. Assistance in the arranging and conducting of preconstruction conferences including preparation of preconstruction minutes;
- f. Assistance securing labor standards and equal opportunity documentation from contractor(s);
- g. Assistance in maintaining construction records including the following:
  - I. Contractors Certification with respect to Davis-Bacon, Equal Opportunity, and other Federal Statutory requirements;
  - ii. Payroll Compliance forms;
  - iii. Employee Interview forms;
  - iv. Copies of inspection reports from the Construction Inspector;
  - v. Labor Officer Reports;
  - vi. Correspondence with respect to violation of standards.
- h. As required, supply the Municipality with appropriate labor standards and equal opportunity forms, posters, etc.
- I. Assistance in monitoring the compliance of contractors with respect to the following:
  - I. Davis-Bacon Act;
  - ii. Contract Work Hours and Safety Standards Act;
  - iii. Copeland Act;
  - iv. Section 3 of the Housing and Urban Development Act of 1968;
  - v. Executive Order 11246.

#### Item 4 - Professional Contractor Selection

The Service Provider will assist the Municipality in the selection of professional service contractors in accordance with OMB Circular A-102, Attachment "O".

Item 7 - Assistance in Performance Reporting

The Service Provider will assist the Municipality in the research for and preparation of grant performance reports as may be required by the Department of HUD or DCA. These reports will include but are not limited to the following:

- Monthly Fiscal Monitoring Report
- Monthly Program Progress Report
- Monthly Matching Funds Report
- Monthly Contract and Subcontract Activity Report
- Monthly Fiscal Monitoring Report/Payment Voucher

Item 8 - DCA Monitoring Sessions

The Service Provider will assist the Municipality at monitoring visits and attend meetings with DCA staff at Trenton as necessary.

Item 9 - Grant Close-out Procedures

The Service Provider will coordinate the Activity necessary to accomplish the audit upon completion of the project and also prepare the necessary project completion forms.

ARTICLE II: PAYMENT FOR ARTICLE I SERVICES

The Municipality agrees to pay the Service Provider a fee of \$1,500.00 for Article I, Section A and B services. Such fee is due upon execution of this agreement.

Services under Article I, Section C shall be compensated upon the basis of invoices submitted monthly describing the services performed and the hourly rate and number of hours taken to perform the service. Invoices will list an hourly fee of \$150.00 for professional time.

It is understood and agreed that total compensation for Article I, Section C services shall not exceed \$16,000.00 per approved DCA grant project.

ARTICLE III: TERM OF SERVICE

The termination date of this agreement will coincide with the Department of Community Affairs's grant agreement with the Municipality ending date or March 31, 2022, whichever date is later.

ARTICLE IV: TERMINATION OF SERVICE FOR CAUSE

If, through any cause, the Service Provider shall fail to fulfill in a timely and proper manner his obligations under this agreement, or if the Service Provider shall violate any of the covenants, agreements, or stipulations of this agreement the Municipality shall, thereupon, have the right to modify, suspend or terminate this agreement by giving written notice to the Service Provider and specifying the effective date thereof, at least five days before the effective date of such suspension, modification, or termination.

IN WITNESS THEREOF, the parties hereto executed this agreement on the day and year first written above.

TOWNSHIP OF LOWER, NEW JERSEY  
MUNICIPALITY

BY:   
Erik Simonsen, Mayor

WITNESS:

  
\_\_\_\_\_

MARK BLAUER, dba BLAUER ASSOCIATES  
SERVICE PROVIDER

BY:   
Mark Blauer, President

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-247

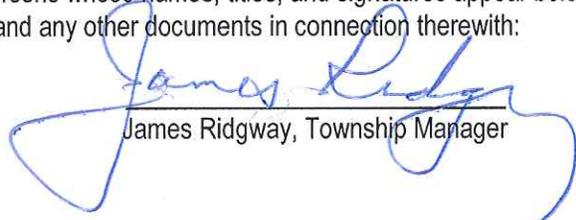
Title: APPROVAL FOR A PUBLIC FACILITIES GRANT APPLICATION IN THE AMOUNT OF \$400,000 FOR ROTARY PARK ADA IMPROVEMENTS

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Community Affairs Small Cities CDGB Public Facilities Program for approximately \$400,000, for Rotary Park ADA Improvements.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Lower, County of Cape May, State of New Jersey does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the agreement; and also, upon receipt of the fully executed agreement form the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, the agreement, and any other documents in connection therewith:

  
Erik Simonsen, Mayor

  
James Ridgway, Township Manager

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held August 5, 2019.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-248

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;  
and

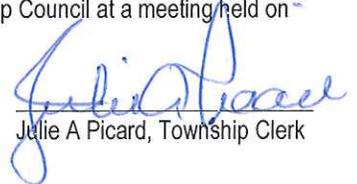
WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
496.29	91	Core Logic 10 Widgeon Way	Exempt Property as of 1/1/2019	\$ 1,196.52
496.21	1	Robert Williams 1 Cape Woods Road	Exempt Veteran as of 2/5/2019	\$ 2,230.59
507.02	9	Donald Munno 981 Tecumseh Road	Exempt Veteran as of 1/11/2019	\$ 3,123.74
510	24.22	Claudia Weber 1 Eagle Court	Exempt Veteran as of 5/6/2019	\$ 1,851.58
750	9.02	Cynthia Baldacchini 1082 Shunpike Road	Paid Twice	\$ 2,169.56

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-249

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick, compensatory and personal time; and

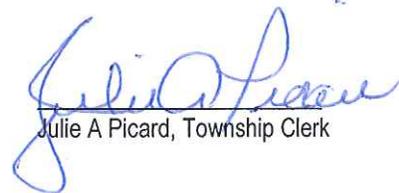
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a payment due to Edward Edwards in the amount of \$ 18,875.36 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER  
 RETIREMENT PAYOUT ANALYSIS  
 DATE:

EMPLOYEE: Edwards, Edward  
 DATE OF RETIREMENT 8/1/2019  
 DATE OF PAYMENT: 8/8/2019  
 RESOLUTION #:

Annual Salary:	\$116,882.57
Hourly Rate:	\$53.5177

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	(0.75)	53.52	(40.14)
Personal	0.00	53.52	0.00
Sick	332.35	53.52	17,786.59
Vacation	(20.25)	53.52	(1,083.73)
Holiday	32.00	53.52	1,712.64
College Credits			500.00
<b>Terminal Leave Payout</b>			<b>\$18,875.36</b>

	(A)	(B)	(C)	(B * C) (D)	(E)	A + D - E (F)	
	Carryover	Annual	13 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp	30.75	16.50		0.00	48.00	(0.75)	
Personal	0.00	48.00	0.25	12.00	12.00	0.00	contract max
Sick	1,027.35	128.00	0.25	32.00	727.00	332.35	1440 hours
Vacation	1.75	200.00	0.25	50.00	72.00	(20.25)	
Holidays						32.00	
<b>Total</b>	<b>1,059.85</b>	<b>392.50</b>	<b>0.75</b>	<b>94.00</b>	<b>859.00</b>	<b>311.35</b>	

Accrual and time used are current to 7/18/19 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-250

Title: APPROVAL FOR GOOD DAY FOR A RUN /RUN THE VINEYARDS – DOWN THE SHORE  
5K ON SEPTEMBER 22, 2019

WHEREAS, Good Day For A Run, LLC has requested permission to host Run The Vineyards – Down the Shore 5K on Sunday, September 22, 2019; and

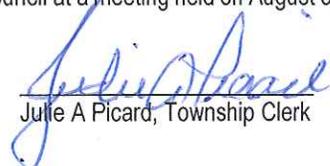
WHEREAS, Good Day for A Run, LLC has provided proof of the proper insurance and the attached permission required from the Cape May County Board of Chosen Freeholders to close a portion of Townbank Road (CR648) and Shunpike Road (CR644) from 9am until 10:30am on September 22, 2019; and

WHEREAS, Good Day For A Run, LLC has provided a copy of the Police Service Agreement for the event.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.

  
Julie A Picard, Township Clerk

**BOARD OF CHOSEN FREEHOLDERS  
CAPE MAY COUNTY, NEW JERSEY  
RESOLUTION**

No. 531-19

**RESOLUTION AUTHORIZING AN INDEMNIFICATION AGREEMENT WITH  
GOOD DAY FOR A RUN FOR THEIR EVENT RUN THE VINEYARDS- DOWN  
THE SHORE 5K ON SEPTEMBER 22, 2019**

**WHEREAS**, Good Day for a Run seeks authorization and permission to conduct Run the Vineyards – Down the Shore 5K on Townbank Road (County Road No. 648) and Shunpike Road (County Road No. 644) in the Township of Lower on Sunday, September 22, 2019; and

**WHEREAS**, a request has been made to close a portions of Townbank Road (CR648) and Shunpike Road (CR644) from 9:00 a.m. until 10:30 a.m.; and

**WHEREAS**, in consideration for said authorization and permission, Good Day for a Run executed an Indemnification Agreement in favor of the County of Cape May and submitted the required Certificate of Insurance.

**NOW, THEREFORE, BE IT RESOLVED** by the Cape May County Board of Chosen Freeholders that permission is hereby granted to Good Day for a Run to conduct its event on Townbank Road (CR648) and Shunpike Road (CR644) on Sunday, September 22, 2019 from 9:00 a.m. until 10:30 a.m.; and

**BE IT FURTHER RESOLVED** that permission is conditional for the Good Day for a Run and providing to the County:

1. A duly executed Promise of Indemnification in a form acceptable to County Counsel.
2. A Certificate of Insurance naming the County of Cape May, their officers and employees as additional insured for the scheduled event.
3. A letter from the Lower Township Police Department indicating that they are aware of the event and have approved the traffic control plan for the event.

STATEMENT

*This Resolution gives permission to Good Day for a Run to utilize County roads for a triathlon.*

cc: County Engineer Lower Township  
Lower Township Police Department County Counsel  
County Road Department File: Indemnification Agreements

STATE OF NEW JERSEY) ss.:  
COUNTY OF CAPE MAY)

I, Elizabeth Bozzelli, Clerk of the Board of Chosen Freeholders of the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the \_\_\_\_\_ 9<sup>th</sup> day of

July \_\_\_\_\_ 20 19

Signed,

*Elizabeth Bozzelli*  
(Clerk of the Board fac)

Freeholders	RECORD OF VOTE					
	Ayes	Nayes	Abstain	Absent	Moved	Second
Mr. Desiderio	✓					
Ms. Hayes	✓					
Mr. Morey	✓				✓	
Mr. Pierson	✓					✓
Mr. Thornton	✓					

V - Indicates Vote Moved-Resolution Offered Second-Resolution Seconded



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/19/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Management Group 959 E. 4th St. P.O. Box 1600 Marion IN 46952	<b>CONTACT NAME:</b> Margaret Mayers <b>PHONE (A/C, No, Ext):</b> (260) 338-2925 <b>E-MAIL ADDRESS:</b> mmayers@insmgt.com	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Road Runners Club of America/2019 and Its Member Clubs 1501 Lee Highway, Suite 140 Arlington VA 22209	<b>INSURER A:</b> National Casualty Company <b>NAIC #:</b> 11991	<b>INSURER B:</b> Nationwide Life Insurance Co. <b>NAIC #:</b> 66869
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 2019 \$1M.A.I.

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Legal Liability to Participant \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			KRO0000007654500	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ Unlimited PRODUCTS - COMP/OP AGG \$ 1,000,000 Abuse and Molestation \$ 500,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			KRO0000007654500	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)			SPX0000030282400	12/31/2018	12/31/2019	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 9/22/19 Run the Vineyards Down the Shore 5K INSURED RRCA CLUB/EVENT MEMBER: Good Day for a Run, LLC, Att'n: Ken Culbertson, 506 Macintosh Drive, Mullica Hill, NJ 08062

**CERTIFICATE HOLDER****CANCELLATION**

09/22/19 Township of Lower 2600 Bayshore Road Villas NJ 08251	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-251

Title: **APPROVING CHANGE ORDER #1 TO RESOLUTION #2018-248; APPROVING A PROFESSIONAL SERVICE CONTRACT WITH MOTT MACDONALD FOR PROFESSIONAL ENGINEERING SERVICES FOR THE RECREATION CENTER RESTROOMS UPGRADE PROJECT – CONSTRUCTION PHASE**

**WHEREAS**, Mott MacDonald has been approved by Resolution #2018-248 on August 6, 2018 to provide Professional Engineering Services for the Recreation Center Restrooms Upgrade Project in an amount of \$32,750.00; and

**WHEREAS**, Mott MacDonald has provided a proposal for professional engineering services for the Construction Phase of the Recreation Center Restrooms Upgrade Project in an amount of \$30,785.00 broken down as follows:

Task 1 – Bid Phase Services	\$ 4,950.
Task 2 – Construction Administration Services	\$ 13,560.
Task 3 – Construction Observation Inspections	\$ 12,275.

**TOTAL Construction Phase**                      \$ 30,785.

Making the new total contract price \$ 63,535; and

**WHEREAS**, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation:    Ord #13-10    C-04-55-414-910

Signature:   
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that change Order #1 is awarded as follows:

1. Change Order #1 in the form of the Project Proposal between Mott MacDonald and the Township of Lower, attached hereto as EXHIBIT A, for an additional amount of \$30,785.00; making the total project \$63,535.00 is hereby approved.
2. The purchase order sign-off will be under the direction of the Recreation Director

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.

  
Julie A Picard, Township Clerk



Mr. Mitchell Plenn  
Superintendent of Parks and Recreation  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Via email at [recreation@townshipoflower.org](mailto:recreation@townshipoflower.org)

Your Reference  
Recreation Center Restrooms  
Upgrade

**Professional Engineering Services Proposal – Construction Phase  
Recreation Center Restrooms Upgrade  
Township of Lower, Cape May County, New Jersey**

Our Reference  
400651

July 29, 2019

211 Bayberry Drive  
Suite 1A  
Cape May Court House NJ  
08210  
United States of America

Dear Mr. Plenn:

As per your request, please find enclosed herewith our proposal for construction phase services for the above referenced project.

T +1 (609) 465 9377  
F +1 (609) 465 5270  
[www.mottmac.com](http://www.mottmac.com)

**Task 1**

**Bid Phase Services**

---

Mott MacDonald will provide the following services under Task 1:

- Finalize Bid Documents for public bidding and assist the Township with the bidding process. It is assumed that the Township will advertise and assume advertising costs for the notice to bidders;
- Respond to potential questions and requests for additional information from Contractors bidding on the project;
- Prepare any addenda or clarification memos resulting from bidders' inquiries during the bidding phase. Report to the Township when clarifications and interpretations of the Contract Documents are needed and transmit to the Township clarifications and interpretations to be issued to prospective bidders;
- Attend the bid opening;
- Furnish a Bid Report that summarizes the information in the bids received and provide recommendations for the award of the Contract based upon input received from references and review of bid forms. (It is assumed the Township will contact Contractors' references and perform a legal review of the bidder's documents – bonds, technical completeness, compliance with public bidding laws, etc.).



Mott MacDonald's proposal for Bid Phase Services is based upon one round of bidding. If for any reason, other than an error on the part of Mott MacDonald, additional round(s) of bidding are required, those additional services will be considered beyond our original scope of services.

We propose to complete the scope of work outlined above for the lump sum amount of **\$4,950**.

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**Task 2** **Construction Administration Services**

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Mott MacDonald will provide the following services under Task 2:

- Following Bid and Award Mott MacDonald will revise the contract bid documents (plans, contract documents and specifications) to incorporate all clarifications and addendum details issued during the bidding process;
- Prepare Pre-Construction meeting agenda, coordinate and attend pre-construction meeting and prepare meeting minutes;
- Perform shop drawing review of construction materials to be submitted by Contractor;
- Prepare Contractor's applications for payment and potential change orders;
- Provision of contract and construction oversight by the Project Manager and other licensed engineers in the various disciplines required.

We propose to complete the scope of work outlined above for the lump sum amount of **\$13,560**.

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**Task 3** **Construction Observation Inspections**

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Mott MacDonald will provide the following services under Task 3:

- Limited inspection of the construction to be performed. The construction contract period for this project will be two hundred seventy (270) calendar days. As discussed with the Township it is our understanding that Township staff will be performing the daily inspection of the work being performed by the Contractor and coordinating with the Project Architect directly. As requested, we have included 20 hours of inspection time in this Task for our local office inspection staff to inspect the construction work (4 site visits) and coordinate the Contractor's progress and schedule with the Project Architect.

We have also included hours in the Task for Mott MacDonald's attendance at four (4) site progress meetings by our architectural staff during the course of the project;

- Prepare a list of required shop drawings and submittals and review /coordinate all shop drawing submittals;

- Inspect contractor's work on a part-time/limited basis as indicated above, ensure compliance with materials being incorporated into the project, and verify that construction practices comply with requirements of specifications and plans. Keep representatives of the Township informed of progress and potential issues;
- Maintain project documentation. Keep contract diary and author inspection reports;
- During construction: take appropriate progress photographs to document conditions and issues. Review monthly, contractor submitted work schedules and provide comments to the Township. Monitor work to ensure that work progresses in agreement with staging plans, work schedules and overall contract requirements;
- Verify that materials and construction techniques comply with contract requirements;
- Review monthly pay requisition quantities. Verify requisition forms, quantities and payment applications for timely submission to the Township for processing;
- Monitor work progress. Record any changes in contract conditions and advise owner. Keep records of potential extra work/claim situations and/or contract reductions/credits. Prepare periodic change orders and justification thereto;
- Review and prepare all change orders either resulting from unforeseen circumstances (Contractor change notices) or owner initiated prior to submission for approval by the Township;
- Review Contractor's O&M manual;
- Perform final inspection and prepare punch list of items requiring attention for contract closeout;
- Perform project closeout services.

The scope of work for Tasks 2 and 3 has been based on a two hundred seventy (270) calendar day construction contract with an anticipated four (4) site visits by our local inspection staff and four (4) site progress meetings by our architectural staff.

However, we have no control over the contractor's performance of the construction work and we will notify the Township when billings for this task reach 80 percent of the construction observation budget and advise on whether the remaining funds are adequate to complete the work and, if not, how much additional funds will be necessary to complete the work.

Based on the anticipated construction period and the assumptions identified above, we anticipate a **budget of \$12,275 for (Task 3)** will be required for construction inspection services and direct expenses incurred during the construction of the project.

**FEE SUMMARY**

<u>Scope of Work</u>	<u>Description</u>	<u>Payment Method</u>	<u>Cost</u>
Task 1	Bid Phase Services	Lump Sum	\$4,950
Task 2	Construction Administration Services	Lump Sum	\$13,560
Task 3	Construction Observation Inspections	Reimbursable (as incurred)	\$12,275
<b>TOTAL</b>			<b>\$30,785</b>

Contract: Mott MacDonald will perform this work under our 2019 "Agreement for Professional Engineering Services" with the Township of Lower.

Invoicing: Compensation for Tasks 1 & 2 of this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.

Compensation for Task 3 of this project shall be based upon a reimbursable method of compensation for direct expenses in accordance with our current rate schedule.

We thank you for the opportunity to provide this scope of work for engineering services for the construction phase of the Rec Center Restrooms Upgrade project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

**Mott MacDonald, LLC**



Mark R. Sray, PE, CME  
 Senior Associate  
 T 609.465.9377  
 mark.sray@mottmac.com



Shawn A. Carr, PE, CME  
 Associate  
 T 609.465.9377  
 shawn.carr@mottmac.com

cc: Jim Ridgway, Township Manager (via email)  
 Julie Picard, RMC, Township Clerk (via email)  
 Margaret Vitelli, RPPS, QPA, Township Purchasing Agent (via email)  
 Cathleen Marcelli, PE, CME, Sr. Vice President, Mott MacDonald (via email)  
 Robert Fritz, AIA, Sr. Vice President, Mott MacDonald (via email)

P:\400651-Rec Center Toilet Room Upgrade\Proposal\mp0729.19-Proposal-Rec Center Restrooms-Construction Phase Services.docx

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-252

Title: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

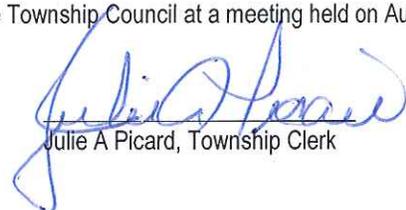
WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the Township surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the surplus property as indicated on Schedule A on an online auction website.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY			X			
ROY	X		X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.



Julie A Picard, Township Clerk

GOV DEALS 2019-

YEAR/MODEL	VIN#	COLOR	DEPARTMENT
2012 FORD FOCUS	1FAHP3E22CL322920	GREY	REC
2012 FORD FOCUS	1FAHP3E24CL285546	WHITE	BOCA
2012 FORD FOCUS	1FAHP3E2XCL291125	WHITE	BOCA

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-253

Title: **A RESOLUTION APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE LOWER CAPE MAY REGIONAL SCHOOL DISTRICT TO PERMIT THE LOWER CAPE MAY REGIONAL SCHOOL DISTRICT TO OVERSEE AND MANAGE THE TOWNSHIP OF LOWER RECREATION DEPARTMENT'S SEVENTH AND EIGHTH GRADE FOOTBALL TEAM**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units in order to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, Lower Township Recreation Department currently operates a youth football program for children in grades first through eighth, with teams separated by grade level, which participates in a competitive developmental league known as the Cape Atlantic Junior Football League ("CAJFL"); and

**WHEREAS**, the District does not currently operate or maintain a football program for its seventh and eighth grade students; however, junior varsity and varsity football teams are provided and maintained by the Lower Cape May Regional High School; and

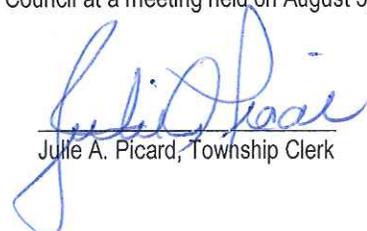
**WHEREAS**, in an effort to ensure continuity and competitiveness for both the Township's seventh and eighth grade recreation department football team and the District's junior varsity and varsity football teams, the parties are in agreement that the District should takeover, oversee, and manage the Township Recreation Department's seventh and eighth grade football team, and also seek to enroll the seventh and eighth grade football team in the Ocean County Junior High Football League ("OCJHFL") while also maintaining its partial involvement in the CAJFL; and

**WHEREAS**, in the spirit of interlocal cooperation, and in furtherance of the principals underlying the Act, the Township and the District have negotiated an Agreement and deem it necessary and proper to memorialize these terms, as set forth in the attached agreement in order to outline their respective rights and responsibilities for the benefit of both parties.

**NOW THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Lower, County of Cape May, State of New Jersey, does hereby adopt and endorse the attached agreement to permit the Lower Cape May Regional School District to oversee and manage the Township of Lower Recreation Department's seventh and eighth grade football team and authorizes the Mayor and Clerk to sign said agreement, term of agreement beginning date of final execution through December 31, 2029.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY			X			
SIPPEL			X			
SIMONSEN					X	

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.

  
Julie A. Picard, Township Clerk

**SHARED SERVICE AGREEMENT**

BY AND BETWEEN

**THE TOWNSHIP OF LOWER**

AND

**THE LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**

DATED

---

AN AGREEMENT TO PERMIT THE LOWER CAPE MAY REGIONAL SCHOOL DISTRICT TO  
OVERSEE AND MANAGE THE TOWNSHIP OF LOWER RECREATION DEPARTMENT'S SEVENTH  
AND EIGHTH GRADE FOOTBALL TEAM

**SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE  
LOWER CAPE MAY REGIONAL SCHOOL DISTRICT TO PERMIT THE LOWER CAPE  
MAY REGIONAL SCHOOL DISTRICT TO OVERSEE AND MANAGE THE TOWNSHIP  
OF LOWER RECREATION DEPARTMENT'S SEVENTH AND EIGHTH GRADE  
RECREATION DEPARTMENT FOOTBALL TEAM**

THIS SHARED SERVICE AGREEMENT is made this \_\_\_\_ day of \_\_\_\_\_, 2019 by and between the Township of Lower ("Township"), a municipal corporation of the State of New Jersey whose administrative offices are located at 2600 Bayshore Road, Villas, New Jersey 08251 and the LOWER CAPE MAY REGIONAL SCHOOL DISTRICT ("District"), a local municipal board of education whose administrative offices located at 687 Route 9, Cape May, New Jersey 08204, and who may collectively be referred to herein as the "Parties."

*WITNESSETH:*

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units in order to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

**WHEREAS**, the Township Recreation Department currently operates a youth football program for children in grades first through eighth, with teams separated by grade level, which participates in a competitive developmental league known as the Cape Atlantic Junior Football League ("CAJFL"); and

**WHEREAS**, the District does not currently operate or maintain a football program for its seventh and eighth grade students; however, junior varsity and varsity football teams are provided and maintained by the Lower Cape May Regional High School; and

**WHEREAS**, in an effort to ensure continuity and competitiveness for both the Township's seventh and eighth grade recreation department football team and the District's junior varsity and varsity football teams, the parties are in agreement that the District should takeover, oversee, and manage the Township Recreation Department's seventh and eighth grade football team, and also seek to enroll the seventh and eighth grade football team in the Ocean County Junior High Football League ("OCJHFL") while also maintaining its partial involvement in the CAJFL;

**WHEREAS**, in the spirit of interlocal cooperation, and in furtherance of the principals underlying the Act, the Township and the District have negotiated an Agreement and deem it necessary and proper to memorialize these terms, as set forth below, in order to outline their respective rights and responsibilities for the benefit of both parties.

**NOW THEREFORE**, the Parties hereto, intending to be legally bound, do hereby adopt and endorse the following agreement to permit the Lower Cape May Regional School District to oversee and manage the Township of Lower Recreation Department's seventh and eighth grade football team:

1. **PREAMBLE:** All of the Statements of the Preamble to this Agreement are repeated and incorporated herein by reference as if set forth in full.

2. **TERM OF THE AGREEMENT:** This Agreement shall take effect on the date on which the last of the parties executes same, and shall continue for a period of ten (10) years through December 31, 2029.

3. **TOWNSHIP RESPONSIBILITIES:**

A. The Township specifically agrees to turn over the operation and management of its seventh and eighth grade recreation department football team to the District.

B. In connection with this arrangement the Township will donate no more than forty (40) sets of equipment to the District in order to facilitate the District's management and oversight of the seventh and eighth grade football team, more specifically:

- i. Helmets;
- ii. Shoulder Pads;
- iii. Rib Vests;
- iv. Pants; and
- v. Protective Padding.

C. During year one (1), and only year one (1), of this Agreement, the Township will assist the District with league fees associated with the CAJFL and referee fees, if the need arises, provided that the seventh and eighth grade football team remains a participating team in the CAJFL. The parties recognize and acknowledge that the goal of this Agreement is to transition the seventh and eighth grade football team to be an exclusive participant of the OCJHFL; however, it is also acknowledged that a split schedule between both leagues is possible.

D. The Township will contribute \$3,000 to the District to be used by the District in furtherance of its football program.

4. **DISTRICT RESPONSIBILITIES:**

A. The District shall be solely and exclusively responsible for hiring, interviewing, and compensating, if necessary, coaching and/or training staff, including medical personnel and/or trainers, in connection with the seventh and eighth grade football team.

B. The District shall be solely and exclusively responsible for any and all transportation costs, including procuring said transportation, incurred in connection with transporting the seventh and eighth grade football team to and from league games played in either the OCJHFL or the CAJFL.

C. The District shall be solely and exclusively responsible for procuring uniforms for the seventh and eighth grade football team, and satisfying any expenses incurred in connection with same with no contribution from the Township.

**5. TERMINATION:** Notwithstanding the foregoing, this Agreement may be terminated, on nine (9) months written notice to the other party, for any reason or no reason, or if a provision of the Agreement is breached by the non-breaching party notifying the breaching party, in writing, of the grounds associated with the alleged breach. The breaching party shall have thirty (30) days in which to answer and cure said breach. If the breach is not adequately cured within that time, the non-breaching party shall have the immediate option to declare this Agreement terminated.

**6. INSURANCE AND INDEMNIFICATION:** The parties represent that each is insured for liability purposes and agree to remain insured by for so long as this Agreement remains in effect. The parties agree, to the extent possible under the terms of their respective insurance coverages, to name each other as additional insured on such policies of insurances to protect against liability arising from the provision of services under this Agreement, and to maintain such coverages throughout the duration of this Agreement.

The parties hereby agree to mutually indemnify, defend and hold one another harmless from any and all claims, demands, liabilities, causes of action, complaints, suits (at law or in equity), damages, penalties, fines, judgments, losses, costs and expenses (including without limitation reasonable attorneys' fees, court costs, consultants' and experts' fees, and the cost of enforcing this agreement) (collectively "claims"), arising out of the sole negligence, criminal acts and/or intentional conduct of either the Township or District or any employees, agents or officers thereof or acting on that Party's behalf, related to, either directly or indirectly, the performance by such Party contemplated by this Agreement.

The Parties agree to submit a copy of this Shared Services Agreement to their respective insurance carriers prior to the execution of same. The Parties agree that during the term of this Agreement they shall keep in force a policy of general and comprehensive liability insurance that will insure each party against any claims for any actions or omissions charged against either or both parties during the term of this Agreement. Each Party agrees to cooperate with the other in the defense of any claim or claims assessed against either or both parties arising out of the rendering or non-rendering of services contemplated by this Agreement.

7. **ADDITIONAL SERVICES:** In the event additional services associated with the football program are required or necessary, which are not specifically set forth within this Agreement, the parties are free to enter into additional written agreements in order to effectuate the intent and purposes of this Agreement, without the need for official authorization from the parties.

8. **ASSIGNMENT:** The rights and the obligations under this Agreement shall not be assigned by either party without the express written consent of the other.

9. **APPLICABLE LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

10. **ENTIRE AGREEMENT:** This Agreement represents the entire Agreement between the parties and may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

11. **SEVERABILITY:** If any part of this Agreement shall be held to unenforceable or invalid the remainder of the Agreement shall nevertheless remain in full force and effect.

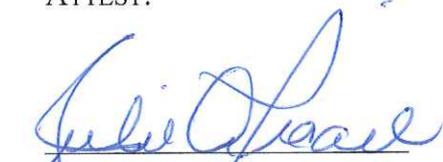
12. **WAIVER:** Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement at any one time shall not be deemed a waiver of such term, covenant or condition at any one time nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver of relinquishment of the same or any other right or power at any other time.

13. **AUTHORIZATION OF OFFICIALS; COUNSEL APPROVAL:** The parties acknowledge that this Agreement has been executed and sealed by officials authorized and directed to execute same on behalf of the respective Parties by duly adopted resolutions for such purposes.

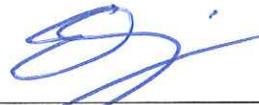
[SIGNATURES BEGIN ON THE NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the date first above written.

ATTEST:

  
\_\_\_\_\_  
Julie Picard, Township Clerk

TOWNSHIP OF LOWER

  
\_\_\_\_\_  
Erik Simonsen, Mayor

ATTEST:

\_\_\_\_\_

THE LOWER CAPE MAY REGIONAL  
SCHOOL DISTRICT

\_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-254

Title: **A RESOLUTION AUTHORIZING THE PLACEMENT OF A NON-BINDING REFERENDUM ON THE NOVEMBER 5, 2019 GENERAL ELECTION BALLOT TO ASCERTAIN WHETHER THE VOTERS OF THE TOWNSHIP OF LOWER SUPPORT THE CONSTRUCTION OF A STATE OF THE ART AQUATIC CENTER AT THE CAPE MAY COUNTY AIRPORT**

**WHEREAS**, in accordance with N.J.S.A. 19:37-1, the Township of Lower "may adopt at any regular meeting an ordinance or a resolution requesting that the Clerk of the County to print upon the official ballots to be used at the next ensuing general election a certain proposition to be formulated and expressed in the ordinance or resolution in concise form" in order to ascertain voter sentiment in relation to any question of policy pertinent to the government; and

**WHEREAS**, the Township previously retained the services of Lan Associates, LLC who conducted a feasibility study in relation to the potential construction of a state of the art Aquatic Center at the Cape May County Airport which outlined projected costs and opportunities associated with the project; and

**WHEREAS**, upon receipt of the aforementioned report the Township pursued funding through the Cape May County Open Space Review Board seeking an award of open space funds to offset the cost associated with the construction of said Aquatic Center and has thus far been awarded approximately \$2,500,000.00 towards the construction of said Aquatic Center; and

**WHEREAS**, prior to moving forward with the construction of the proposed Aquatic Center, the Township Council of the Township of Lower desires to ascertain the sentiment of Lower Township voters at the upcoming November 5, 2019 general election, in relation to the following non-binding Public Question, and associated Interpretive Statement:

Public Question

**Do you support the construction of a proposed \$10.5 million dollar state of the art Aquatic Center in Lower Township at the Cape May County Airport with the understanding that the Township's projected financial contribution would not exceed \$8.5 million dollars and would not require a tax increase?**

Interpretive Statement

In the event that this non-binding referendum is approved by the voters of the Township of Lower, the Township may move forward with the construction of a state of the art Aquatic Center at the Cape May County Airport provided project will not result in a tax increase to the residents of Lower Township. In the event the Township's financial obligation associated with this project would exceed the projected \$8.5 million dollars, or should same require a tax increase to the residents of the Township of Lower, the Township would not move forward with the construction of said Aquatic Center. Lower Township anticipates receiving approximately \$2.5 million dollars in funds towards said project from the Cape May County Open Space Review Board. The remaining amount would be satisfied by the Township through bonds which would not result in a tax increase to the residents of the Township. The purpose of this non-binding referendum is to gauge voter sentiment in connection with the proposition to construct said Aquatic Center.

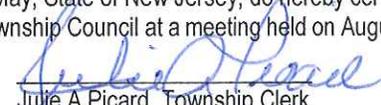
**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

1. That a copy of this Resolution be delivered to the Clerk of the County of Cape May with a request that the Question and Interpretive Statement be placed on the November 5, 2019 general election ballot.
2. That a copy of this Resolution be delivered to the Clerk of the Cape May County Freeholder Board.
3. That this Question and Interpretive Statement be placed on the November 5, 2019 general election ballot.

4. That the Resolution shall take effect immediately.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
ROY		X	X			
SIPPEL	X		X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-255

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

X  (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. **Contract Negotiation Update**

\_\_\_\_\_ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

X  (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Contract Update**

\_\_\_\_\_ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

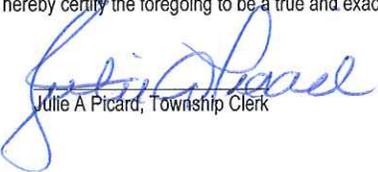
\_\_\_\_\_ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, assembled in public session on August 5, 2019, that an Executive Session closed to the public shall be held on this date at approximately 5:33 P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 5, 2019

  
Julie A. Picard, Township Clerk