

Signed Resolutions – August 6, 2018

- Res. #2018-246 Payment of Vouchers \$ 893,137.75
- Res. #2018-247 Authorization for the Payout of Accumulated Compensatory Time (E.Edwards \$3,366.58)
- Res. #2018-248 Approving a Professional Service Contract with Mott MacDonald for Professional Engineering Services for the Recreation Center Restrooms Upgrade Project (\$32,750)
- Res. #2018-249 Issuance of Ice Cream Peddling and Ice Cream Salesman License for the Year 2018 (Kona Ice)
- Res. #2018-250 Authorizing a Professional Service Contract Without Public Bidding with Mott MacDonald to Review U.S. Army Corps of Engineer (USACE) Plans for Proposed Hereford Inlet to Cape May Inlet Beachfill Project (\$3,500)
- Res. #2018-251 Amend Resolution for GovDeals to Retain 2009 Dodge Durango Vin #1D8HB38P49F712913 Into the Township Fleet Inventory
- Res. #2018-252 Authorizing Payment of 2018 County Taxes (Third and Fourth Quarters)
- Res. #2018-253 A Resolution Authorizing a Grant Application to the Cape May County Open Space Program for the Restoration of the Nathaniel Foster House
- Res. #2018-254 Authorization for Refund of Taxes (\$1,163.52)
- Res. #2018-255 Approving a Professional Service Contract with DeBlasio & Associates for Professional Engineering Services for the 2018 Road Program; Miramar Ave, Foster Ave, Idell Rd, Woolson Rd and Crescent Dr (\$70,000)
- Res. #2018-256 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Rural Bus Dev Grant \$25,000)
- Res. #2018-257 Resolution Authorizing Contracts with Approved State Contract Vendor Asplundh Tree Expert Company for Contracting Units Pursuant to N.J.S.A. 40A:11-12a

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00370 BLUE CROSS/BLUE SHIELD OF NJ	18-01999	07/24/18	AUGUST 2018 MED-D	Open	231.46	0.00		
00480 BURKE CHEVROLET*	18-00891	03/29/18	PARTS FOR POLICE VEHICLE/MAY	Open	30.09	0.00		
00611 COUNTY OF CAPE MAY	18-01927	07/11/18	GASOLINE/DIESEL	Open	21,688.09	0.00		
00651 MUNICIPAL UTIL AUTH DUMP FEES	18-01929	07/11/18	TIPPING FEES/JUNE	Open	77,930.83	0.00		
00739 CAPE MAY VETERINARY HOSPITAL	18-01975	07/18/18	VETERINARIAN SERVICES	Open	53.00	0.00		
00775 CAPRIONI PORTABLE TOILETS, INC*	18-01955	07/16/18	MONTHLY SERVICES	Open	528.00	0.00		
	18-01979	07/19/18	MONTHLY-SUMMER CONCERTS	Open	120.00	0.00		
					648.00			
00776 CAPE MEDIATION SERVICES, INC.	18-01987	07/20/18	2018 MEDIATION ASSESMEN	Open	2,743.92	0.00		
00784 CAPE MAY STAR & WAVE	18-01912	07/10/18	LEGAL AD FOR BOND SALE	Open	497.86	0.00		
	18-02002	07/24/18	LEGAL PUBLICATION 7/18/18	Open	66.34	0.00		
	18-02105	07/31/18	LEGAL PUBLICATION 7/25/18	Open	14.26	0.00		
					578.46			
00825 COMCAST*	18-01778	06/21/18	MONTHLY INTERNET 3/28 6/27	Open	505.91	0.00		PC1
	18-01889	07/09/18	FIRE SAFETY INTERNET	Open	76.73	0.00		PC1
	18-01968	07/18/18	INTERNET SERVICE -	Open	1,405.91	0.00		PC1
					1,988.55			
00940 COASTAL BROADCASTING*	18-01875	07/05/18	PROMOTE 18 CONCERT SERIES	Open	800.00	0.00		
01075 COPIERS PLUS*	18-01823	06/28/18	UPDATE FIRMWARE	Open	287.50	0.00		
01170 VERIZON WIRELESS* F/S	18-01936	07/13/18	FIRE SAFETY CELL 5/27-6/26/18	Open	52.56	0.00		
01171 VERIZON WIRELESS - TOWNHALL	18-02130	08/02/18	PHONE BILL 622310837-00001	Open	1,189.02	0.00		
01200 DELTA DENTAL PLAN OF NJ	18-02128	08/02/18	JULY ADMIN GROUP #9427	Open	1,245.60	0.00		
	18-02129	08/02/18	JULY CLAIMS GROUP #9427	Open	12,190.60	0.00		
					13,436.20			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01219 CONTRACTOR SERVICE*	18-01692	06/11/18	SAW BLADES	Open	487.20	0.00		
01365 GARY DOUGLASS	18-02126	08/02/18	CONTRACTUAL REIMBURSEMENT V	Open	275.00	0.00		
01480 E-Z PASS	18-01994	07/23/18	7/23/18 TRANSPONDERS/FEES	Open	1,000.00	0.00		PCI
01590 FORD, SCOTT & ASSOCIATES*	18-01867	07/03/18	PROF. SVCS - \$8.49M BOND SALE	Open	9,300.00	0.00		
01602 THOMSON WEST*	18-01952	07/16/18	NJ CRIM AND MOTOR VEHICLE LAW	Open	212.00	0.00		
	18-01996	07/23/18	2018 34/35/35A UPDATES	Open	342.00	0.00		
					554.00			
01641 GALL'S INC*	18-01871	07/03/18	PATROL SUPPLIES	Open	118.95	0.00		
01649 GARDEN STATE HWY PRODUCTS, INC*	18-01004	04/10/18	BEACH DR- SIGN POSTS	Open	2,450.00	0.00		
	18-01263	05/07/18	SIGN POST FOR BEACH DRIVE	Open	1,993.25	0.00		
	18-01439	05/24/18	SIGN POSTS	Open	2,925.00	0.00		
					7,368.25			
01660 GENERAL SPRING SERVICE*	18-01822	06/28/18	SPRINGS FOR TRASH TRUCK	Open	3,400.00	0.00		
01685 W.W. GRAINGER, INC.*	18-01820	06/28/18	BUILDING SUPPLIES	Open	192.02	0.00		
01690 GRANTURK EQUIPMENT CO*	18-00113	01/11/18	PARTS FOR RECY/JAN	Open	2,201.70	0.00		
	18-00904	03/29/18	PARTS FOR RECYCLING/APRIL	Open	1,126.99	0.00		
					3,328.69			
01806 ANTHONY J HARVATT, II, ESQ	18-00759	03/21/18	ZBA SOLICITOR SALARY	Open	1,250.00	0.00		
	18-01937	07/13/18	PREPARATION OF RESO 6/7/18	Open	750.00	0.00		
					2,000.00			
01898 HERITAGE BUSINESS SYSTEMS, INC*	18-01655	06/06/18	SERVICE FOR POLICE AND BOCA 18	Open	136.50	0.00		
01973 LOGIN INC.	18-01943	07/13/18	LOGIN CONTRACT RENEWAL	Open	875.00	0.00		
02025 HUNTER JERSEY PETERBILT*	18-01222	05/02/18	PARTS FOR TRUCKS/JUNE	Open	163.14	0.00		
02045 LIBERTY PARKS AND PLAYGROUNDS*	18-01294	05/10/18	30 INGROUND BENCH BLUE VALLEY	Open	25,965.31	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02108 KEEN COMPRESSED GAS CO*	18-01206	05/02/18	BOTTLED GAS FOR GARAGE/DPW	Open	356.30	0.00		
02134 THOMAS KEYWOOD	18-01986	07/20/18	CONTRACTUAL REIMBURSEMENT M	Open	928.90	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	18-01212	05/02/18	PARTS FOR POLICE VEHICLE/JULY	Open	764.66	0.00		
	18-01844	06/29/18	PARTS FOR POLICE VEHICLES/CONT	Open	745.80	0.00		
					1,510.46			
02183 KLENSWITE POOL SPA SUP.CO INC*	18-01302	05/11/18	POOL SUPPLIES	Open	1,567.35	0.00		
02223 LANDSMAN UNIFORMS*	18-00687	03/16/18	UNIFORMS	Open	778.00	0.00		
	18-01376	05/17/18	UNIFORMS	Open	417.00	0.00		
	18-01423	05/23/18	UNIFORMS	Open	1,196.50	0.00		
	18-01499	06/04/18	UNIFORMS	Open	1,222.00	0.00		
	18-01756	06/19/18	UNIFORMS	Open	59.50	0.00		
					3,673.00			
02247 LAWSON PRODUCTS, INC.*	18-01218	05/02/18	SUPPLIES FOR RECYCLING/JULY	Open	699.62	0.00		
02418 MAJESTIC SEWER AND DRAIN*	18-01897	07/09/18	CLEAN MAIN SEWER LINE	Open	185.00	0.00		
02538 MARSH & MCLENNAN AGENCY, LLC*	18-00140	01/16/18	DNE \$26,664 RES 18-43 BROKER	Open	2,222.00	0.00		B
02725 THOMAS MILLS	18-02007	07/24/18	CONTRACTUAL REIMBURSEMENT M	Open	830.00	0.00		
02775 BARBARA MOORE	18-01954	07/16/18	CONTRACTUAL REIMBURSEMENT	Open	830.00	0.00		
02940 MUNICIPAL RECORD SERVICE*	18-01710	06/12/18	BAIL RECOG FORMS	Open	230.00	0.00		
03026 NJ STATE HEALTH BENEFITS	18-02008	07/24/18	AUGUST 2018 ACTIVE ID#024700	Open	180,100.22	0.00		
	18-02009	07/24/18	AUGUST 18 RETIREES ID#024700	Open	104,597.48	0.00		
					284,697.70			
03104 NORTHEAST IND.&MARINE SUPPLY*	18-00898	03/29/18	PARTS/RDS/SANT/RECY/APRIL	Open	990.40	0.00		
	18-01213	05/02/18	PARTS/RDS/SANT/RECY/JUNE	Open	2,485.87	0.00		
	18-01321	05/14/18	PARTS/RDS/SANT/RECY/CONT.	Open	1,799.00	0.00		
					5,275.27			
03158 NYSCA*	18-01978	07/19/18	FOOTBALL COACHES RENEWALS	Open	200.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03160 OFFICE BASICS, INC*	18-00787	03/23/18	COUNTER TOP	Open	940.00	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	18-01663	06/07/18	BAYRUN SUPPLIES 8/4/18	Open	81.66	0.00		
	18-01801	06/25/18	RAGS FOR DPW	Open	349.23	0.00		
	18-01934	07/13/18	TRASH BAGS FOR TOWNSHIP	Open	<u>270.80</u>	0.00		
					701.69			
03305 PEDRONI FUEL*	18-02046	07/26/18	NO LEAD GAS	Open	710.88	0.00		
03377 JULIE PICARD	18-01981	07/20/18	REIMB MILEAGE - JIF MTGS 2018	Open	312.07	0.00		
03455 PUBLIC WORKS ASSOCIATION*	18-01868	07/03/18	PUBLIC WORKS ASSOCIATION	Open	45.00	0.00		
03466 R & R SPECIALTIES	18-01830	06/28/18	CHERRY SPONSOR PLAQUES	Open	247.50	0.00		
	18-01980	07/20/18	4X10 ETCHED BRONZE PLAQUES	Open	<u>1,080.00</u>	0.00		
					1,327.50			
03495 ELIZABETH BYRNE	18-00371	02/07/18	CONTRACTUAL REIMBURSEMENT-M	Open	328.08	0.00		B
03518 RIGGINS, INC.*	18-01956	07/17/18	HIGHWAY DIESEL	Open	732.28	0.00		
	18-01984	07/20/18	HIGHWAY DIESEL	Open	501.62	0.00		
	18-02006	07/24/18	OFF HIGHWAY DIESEL	Open	121.03	0.00		
	18-02070	07/30/18	HIGHWAY DIESEL	Open	<u>619.08</u>	0.00		
					1,974.01			
03611 SERVICE TIRE TRUCK CENTERS*	18-01233	05/02/18	TIRES/RDS/SANT/RECY/DPW/JULY	Open	5,042.66	0.00		
03613 SEA ISLE ICE CO. INC.*	18-01866	07/03/18	ICE/DPW	Open	243.75	0.00		
03692 SOUTH JERSEY GAS CO*	18-02090	07/30/18	SOUTH JERSEY GAS 6/25- 7/24/18	Open	442.79	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	18-01969	07/18/18	REIMBURSE HALF TOTAL BILL	Open	387.50	0.00		
03899 UPS	18-02040	07/25/18	UPS SHIPPING	Open	25.70	0.00		
03904 LOWE'S HOME CENTER INC*	18-01215	05/02/18	SUPPLIES/TOWNSHIP/JUNE	Open	645.28	0.00		
	18-01216	05/02/18	SUPPLIES FOR TOWNSHIP/JULY	Open	<u>203.76</u>	0.00		
					849.04			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03954 VAN NOTE-HARVEY ASSOCIATES*	17-02751	10/25/17	RES 2017-281 TAX MAP	Open	18,197.25	0.00		B
03971 VERIZON WIRELESS MDT POLICE	18-02106	07/31/18	VERIZON MDTs	Open	843.33	0.00		
03992 VAL-U AUTO PARTS LLC*	18-01230	05/02/18	RDS/SANT/RECY/DPW/JUNE	Open	2,972.17	0.00		
03995 VITAL COMMUNICATIONS, INC.*	18-01476	05/31/18	2018 MODIV BILLING	Open	100.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*	18-02005	07/24/18	SUPPLIES FOR FIRST AID KITS	Open	141.34	0.00		
	18-02053	07/26/18	MEDICAL CABINET	Open	149.31	0.00		
					290.65			
04122 JIM CONROY	18-01928	07/11/18	LACROSSE OFFICIAL	Open	60.00	0.00		
04204 ZACHARY ZELWAK	18-01101	04/20/18	CONTRACTUAL REIMBURSEMENT-M	Open	387.00	0.00		B
04261 STATE OF NEW JERSEY	18-02107	07/31/18	2ND QTR UNEMPLOYMENT 2018	Open	22,177.36	0.00		
04300 W B MASON CO INC*	18-01890	07/09/18	FIRE SAFETY SUPPLIES	Open	375.92	0.00		
04301 SEASHORE ASPHALT CORPORATION*	18-00913	03/29/18	ASPHALT/PATCH/MAY	Open	1,157.50	0.00		
04504 MEDIA FIVE LTD*	18-01104	04/23/18	RES 18-137 CONCERT SERIES	Open	7,250.00	0.00		
05066 MICHAEL REEB	18-01664	06/07/18	DJ FOR BAYRUN 8/4/18	Open	200.00	0.00		
6059 USABLE LIFE	18-01998	07/24/18	AUGUST 2018 LIFE INSURANCE	Open	579.74	0.00		
6063 CAPE MINING & RECYCLING, LLC*	18-01843	06/29/18	1-5 RECTCLING CONCRETE-P/U	Open	237.50	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	18-01501	06/04/18	UNIFORMS	Open	340.00	0.00		
	18-01711	06/12/18	UNIFORMS	Open	361.92	0.00		
					701.92			
6079 KAITLIN BLACK	18-02066	07/27/18	TRAINING MEALS	Open	53.86	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7079 SUBURBAN PROPANE L P*	18-02060	07/27/18	PROPANE FOR PARKS	Open	100.00	0.00		
7091 STEVE SELBY	18-01946	07/16/18	SPRING SOCCER OFFICIAL	Open	25.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	18-00139	01/16/18	ANIMAL CNTRL DNE \$54K RES18-20	Open	4,500.00	0.00		B
7196 LAUREN HUGGINS SUIT*	18-00085	01/10/18	RES 18-09 DNE \$10,400	Open	866.67	0.00		B
7199 STAPLES CREDIT PLAN-INSTORE PU	18-01751	06/19/18	OFFICE SUPPLIES	Open	162.93	0.00		
	18-01824	06/28/18	LADDER	Open	421.49	0.00		
	18-01902	07/10/18	TAX OFFICE SUPPLIES	Open	89.91	0.00		
					<u>674.33</u>			
7295 USPS HASLER #8007584	18-02146	08/03/18	POSTAGE METERS	Open	10,000.00	0.00		
7335 MAIL FINANCE/NEOPOST	18-01973	07/18/18	POSTAGE MACHINE 5/17-8/16/18	Open	1,890.00	0.00		
7354 FLEETPRIDE INC.*	18-01948	07/16/18	SAFETY VALVE	Open	287.46	0.00		
	18-01997	07/23/18	MATERIALS/CYLINDER/COMPRESSOR	Open	1,709.65	0.00		
	18-02069	07/30/18	SAFETY VALVES	Open	322.99	0.00		
					<u>2,320.10</u>			
7388 JONATHAN SCHECK	18-01958	07/17/18	MEDICAL REIMB-V	Open	155.00	0.00		
	18-02000	07/24/18	CONTACTUAL REIMBURSEMENT M	Open	75.00	0.00		
					<u>230.00</u>			
7440 RICKY BRANDS LLC*	18-01642	06/06/18	BAY RUN TSHIRTS	Open	2,302.84	0.00		
7457 SERVPRO OF CAPE MAY COUNTY*	18-01886	07/09/18	EX LARGE AIR SCRUBBER RENTAL	Open	639.18	0.00		
7478 WINDSTREAM COMMUNICATION INC*	18-02132	08/02/18	WINDSTREAM JULY 29TH 2018	Open	1,342.61	0.00		
7508 BLANEY & KARAVAN PC*	18-00131	01/11/18	RES# 18-05 PROSECUT DNE 37,500	Open	3,125.00	0.00		B
7618 MEGONIGAL ELECTRIC LLC*	18-01887	07/09/18	AIRPORT OUTLET FOR SCANNER	Open	400.00	0.00		
7631 C. CREAMER LAND SERVICES LLC*	17-03016	11/14/17	PROPERTY MAINTENANCE	Open	2,600.00	0.00		

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7636 MOTT MACDONALD LLC*								
	16-02312	08/29/16	ENGINEERING FOR ROSEANN AVE	Open	8,866.00	0.00		B
	17-01015	04/13/17	BEACH DRIVE PED SFTY IMPROVEMT	Open	14,945.77	0.00		B
	18-01691	06/11/18	ROSEANN AVE/BAYSHORE ESTATES	Open	2,453.10	0.00		B
	18-01767	06/20/18	RES 18-214 BEACH ACCESS IMPROV	Open	945.00	0.00		B
	18-01938	07/13/18	PROFESSIONAL ENGINEERING	Open	470.90	0.00		
	18-01939	07/13/18	PROFESSIONAL ENGINEERING	Open	1,477.15	0.00		
	18-01940	07/13/18	PROFESSIONAL ENGINEERING	Open	41.55	0.00		
	18-01989	07/20/18	PROFESSIONAL ENGINEERING	Open	346.25	0.00		
	18-01990	07/20/18	PROFESSIONAL ENGINEERING	Open	233.55	0.00		
	18-01991	07/20/18	PROFESSIONAL ENGINEERING	Open	277.00	0.00		
	18-01992	07/20/18	PROFESSIONAL ENGINEERING	Open	3,888.66	0.00		
					<u>33,944.93</u>			
7728 SOUTH JERSEY ENERGY								
	18-02091	07/30/18	S. JERSEY ENERGY 6/15 7/18/18	Open	112.23	0.00		
7739 CHRISTOPHER KERVRAN								
	18-02127	08/02/18	CONTRACTUAL REIMBURSEMENT V	Open	15.00	0.00		
7798 THE HON COMPANY								
	18-01658	06/07/18	CHAIRS GUEST	Open	3,190.36	0.00		
7811 KYOCERA DOCUMENT SOLUTION AMER								
	18-01935	07/13/18	KYOCERA MONTHLY CHARGE JULY 18	Open	78.00	0.00		
7820 DEBLASIO & ASSOCIATES, P.C.*								
	17-02477	09/21/17	ENGINEERING SERVICE /RT.109	Open	485.00	0.00		B
7925 BLUE HOST INC								
	18-01951	07/16/18	DOMAIN NAME WEBSIT 7/18-07/19	Open	15.99	0.00		PC1
7929 AMAZON CAPITAL SERVICES, INC								
	18-01878	07/05/18	PATROL SUPPLIES	Open	210.86	0.00		
	18-01895	07/09/18	SUPPLIES	Open	88.05	0.00		
	18-01949	07/16/18	OFFICE SUPPLIES	Open	98.29	0.00		
	18-01953	07/16/18	IPHONE CASE REPLACEMENT	Open	25.98	0.00		
	18-01993	07/20/18	CELL PHONE CASE	Open	15.79	0.00		
	18-02036	07/25/18	SWIVEL STOOLS FOR TAX OFFICE	Open	95.99	0.00		
	18-02045	07/26/18	OFFICE SUPPLIES	Open	57.56	0.00		
	18-02058	07/26/18	ADJUSTED BILL STAMP	Open	8.70	0.00		
					<u>601.22</u>			
7953 HOME TECH LLC*								
	18-01639	06/06/18	JUDGES BENCH RENOVATION	Open	7,730.06	0.00		
7979 TREE BABER TRIMMING AND LAND								
	18-01828	06/28/18	TRIM WORK FOR BAY DRIVE PROJEC	Open	3,600.00	0.00		
7981 CAFIERO & KAUFMANN								
	18-01903	07/10/18	CONFLICT CASE JUDGE	Open	900.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7983 Y NAIL & SPA	18-01941	07/13/18	REIMBURESE BUSINESS LICENSE	Open	100.00	0.00		
7984 MR & MRS LARRY CHRISTY	18-01966	07/18/18	RETURN UNUSED ESCROW	Open	12.26	0.00		
7986 POLICE ONE	18-00384	02/08/18	TRAINING	Open	435.00	0.00		
ANZE JENNIFER ANZELONE	17-00745	03/21/17	2017 EQUIP. ALLOWANCE	Open	69.25	0.00		B
FOURNIER KAREN FOURNIER	18-01982	07/20/18	MILEAGE REIMB - CLASS/TEST	Open	368.92	0.00		
GIANCOLA BRIAN GIANCOLA	18-01957	07/17/18	REIMBURSEMENT- FOOTBALL COACH	Open	20.00	0.00		
SEAGE SEAGEAR MARINE SUPPLY*	18-01739	06/15/18	SHACKLES	Open	50.64	0.00		
SOURCE SOURCEMEDIA LLC	18-02022	07/24/18	NOTICE OF BOND SALE	Open	1,701.00	0.00		
WELLSF WELLS FARGO REAL ESTATE TAX	18-02068	07/27/18 7/27/18	REFUND 3RD QTR	Open	1,163.52	0.00		

Total Purchase Orders: 178 Total P.O. Line Items: 0 Total List Amount: 883,170.31 Total Void Amount: 0.00

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION #2018-246

Title: AUTHORIZING THE PAYMENT OF VOUCHERS

Vendor	Description	CK #	Amount
Home Tech, LLC	Material for Judge Bench	62785	\$ 9,967.44

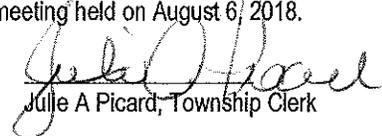
TOTAL Manual Checks \$ 9,967.44

TOTAL Computer Generated \$ 883,170.31

TOTAL Bill List \$ 893,137.75

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY			+			
ROY	+		+			
SIPPEL		+	+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-247

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

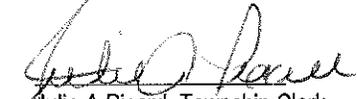
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Edward Edwards in the amount of \$3,366.58 is authorized and chargeable to the 2018 Budget account 8-01-25-240-122.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY			+			
ROY	+		+			
SIPPEL		+	+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held August 6, 2018.


Julie A. Picard, Township Clerk

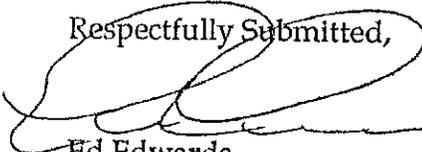
LOWER TOWNSHIP POLICE DEPARTMENT
SPECIAL REPORT

TO: Chief William Mastriana
FROM: Sgt. Ed Edwards
DATE: July 17, 2018
SUBJECT: Comp Time Buy Out

Sir,

I am requesting to turn in 65 hours of accrued comp time. Thank you for your consideration in this matter.

Respectfully Submitted,

 #147
Ed Edwards
Sergeant Badge 147

C	File	Date	Officer	Comments
		7/17/2018	Ed Edwards	Requested to township for review and approval.

65
x 51.7936

3,366.58

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-248

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH MOTT MACDONALD FOR PROFESSIONAL ENGINEERING SERVICES FOR THE RECREATION CENTER RESTROOMS UPGRADE PROJECT

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Mott MacDonald has provided a proposal for professional engineering services for the Recreation Center Restrooms Upgrade Project in an amount of \$32,750.00; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord 18-07 C-04-55-422-910

Signature: [Handwritten Signature] Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

- 1. The Project Proposal between Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, in the amount of \$32,750. is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT. Rows for CONRAD, PERRY, ROY, SIPPEL, SIMONSEN with handwritten marks in the AYE column.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

[Handwritten Signature] Julie A Picard, Township Clerk



Mr. Mitchell Plenn
Superintendent of Parks and Recreation
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at recreation@townshipoflower.org

Your Reference
Recreation Center Toilet
Rooms Upgrade

Professional Engineering Services Proposal
Recreation Center Toilet Rooms Upgrade
Township of Lower, Cape May County, New Jersey

Our Reference
400651

June 21, 2018

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

Dear Mr. Plenn:

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

In accordance with the Township of Lower's request, Mott MacDonald, LLC is pleased to provide herewith our proposal for Professional Engineering Services for the preparation of contract documents for the Recreation Center Toilet Rooms Upgrade. This project is an "*alteration*" in accordance with the NJ Rehabilitation Sub Code.

As per discussions at our on-site meeting on June 7, 2018, we have outlined our scope of services for this project below:

Contract Documents (CD) Preparation

CD services shall include the following:

- Document the existing conditions and prepare a preliminary design layout of the proposed toilet rooms for Township approval;
- Prepare construction documents after the Township's approval of the preliminary design layout. Construction documents shall consist of Drawings & Specifications setting forth in detail the quality levels of materials and systems and other requirements for the upgrade of the Toilet Rooms.

They shall include plans, sections, elevations, typical construction details and diagrammatic layouts of building systems to fix and describe the size and character of the project as to architectural, mechanical, and electrical systems and any such other elements as may be appropriate and;

- Prepare estimate of probable construction costs.

Professional Fees

We propose to perform these services for a lump sum fee of **\$32,750**.

We trust that the above scope of services and method of reimbursement meet with your approval and look forward to your authorization on this project. We anticipate a schedule of approximately eight (8) weeks from authorization to proceed to prepare construction documents for the public bidding of the project.

The following is a summary of project tasks that have been excluded from Mott MacDonald's scope of design services. These tasks, if required, are assumed to be the owner's responsibility:

- Preparation of permit application forms, bidding and award services
- Construction administration services
- Legal noticing and project notifications
- Application Fees, Certification Fees, Permit Fees (to be paid by Township)

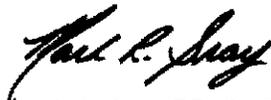
Contract: Mott MacDonald will perform this work under our 2018 "Agreement for Professional Engineering Services" with the Township of Lower.

Invoicing: Compensation for this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.

We thank you for the opportunity to provide this Scope of Work for the Recreation Center Toilet Rooms Upgrade. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC



Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Township Manager (via email)
Julie Picard, Township Clerk (via email)
Margaret Vitelli, RPPS, QPA (via email)
Cathleen Marcelli, PE, CME, Vice President, Mott MacDonald (via email)
Robert K. Fritz, AIA, Sr. Vice President, Mott MacDonald (via email)

P:\400651-Rec Center Toilet Room Upgrade\Proposal\mp0621.18-Proposal-Recreation Center Toilet Rooms Upgrade.docx

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-249

Title: ISSUANCE OF ICE CREAM PEDDLING AND ICE CREAM SALESMAN LICENSE FOR THE YEAR 2018

WHEREAS, Blum Family, LLC t/a Kona Ice has submitted an application for an Ice Cream Peddling and Ice Cream Salesman License for the year 2018; and

WHEREAS, all required paperwork and fees have been received for the license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Clerk be authorized to issue the following license for the year 2018, after inspection of the vehicle with the Police Department:

Ice Cream Peddling Salesman License

Kelly A. Blum

Ice Cream Peddling Business License

2017 Chev Vin #1GBOGRFF4H1114587

BE IT FURTHER RESOLVED, that anyone selling in conjunction with the above license shall do so only upon proper application and license approval by the Township.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
ROY	X		X			
SIPPEL		X	X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-250

Title: AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITHOUT PUBLIC BIDDING WITH MOTT MACDONALD TO REVIEW U. S. ARMY CORPS OF ENGINEER (USACE) PLANS FOR PROPOSED HEREFORD INLET TO CAPE MAY INLET BEACHFILL PROJECT

WHEREAS, the Township of Lower is given authority by N.J.S.A 40A:11-5(a)(i) to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay to Play law; and

WHEREAS, Mott MacDonald has provided a proposal to review and attend meetings for the USACE 60% Pre-Construction Engineering and Design Phase (PED) plans for the proposed Hereford Inlet to Cape May Inlet Beachfill Project; and

WHEREAS, Mott MacDonald's proposed amount for the plan review is not to exceed \$3,500.00 and funds are available as evidenced by the Chief Financial Officer's Certification & signature as follows:

Budget Account: C-04-55-422-910 Ord #2018-07

CFO Signature: [Handwritten Signature]
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

- 1. The attached Proposal between Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$ 3,500 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT. Rows for CONRAD, PERRY, ROY, SIPPEL, SIMONSEN with handwritten marks.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

[Handwritten Signature]
Julie A Picard, Township Clerk



Mr. James Ridgway
Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Proposal for Professional Engineering Services
Hereford Inlet to Cape May Inlet Beachfill Project
Review of USACE 60% Plans and Meeting**

Our Reference
USACE 60% Plan Review

July 18, 2018

211 Bayberry Drive, Suite 1A
Cape May Court House NJ
08210
United States of America

Dear Mr. Ridgway:

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

It is our understanding that the New Jersey Department of Environmental Protection (NJDEP) has forwarded to the Township a copy of the U.S. Army Corps of Engineers (USACE) 60% Pre-Construction Engineering and Design Phase (PED) plans for the proposed Hereford Inlet to Cape May Inlet beachfill project along with a request for the Township's comments on the preliminary plans. As with the 30% plan review, we expect that a meeting will be scheduled with the NJDEP, USACE, Lower Township, and other local stakeholders to discuss the project.

Per the Township's request, we are providing herewith our proposal to assist the Township in this process. Mott MacDonald will perform the following scope of services:

1. Review the 60% PED plans provided to the Township, with particular attention to the discernible impact of the proposed plans on the Township.
2. Attend one (1) meeting with Township officials and the regulatory agencies to obtain additional information from the agencies and to provide feedback relative to the Township's interests in the project.
3. Provide written comments to the NJDEP based on our review of the plans and additional understanding of the project obtained at the meeting. These comments will include: requests for clarification on the intent of the plans; questions or observations related to the impact of the proposed improvements on the Township's interests; and any particular concerns that the Township may have.

We will be able to provide the above services on a lump sum basis for the amount of \$3,500. Should the Township require additional services, including attendance at other meetings or interactions with agencies or other stakeholders, we will be able to provide an additional proposal for those services at the Township's request.



We thank you for the opportunity to provide this proposal for your consideration. Should you have any questions or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Thomas R. Thornton'.

Thomas R. Thornton, PE, CME
Vice President
T (609) 465-9377
C (609) 517-5057
thomas.thornton@mottmac.com

cc: Mark R. Sray, PE, CME, Mott MacDonald
Bill Galestok, Lower Township

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-251

Title: **AMEND RESOLUTION FOR GOVDEALS TO RETAIN 2009 DODGE DURANGO
VIN#1D8HB38P49F712913 INTO THE TOWNSHIP FLEET INVENTORY**

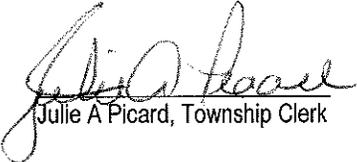
WHEREAS, Resolution #2018-133 was adopted by Council on April 9, 2018, listing a 2009 Dodge Durango VIN# 1D8HB38P49F712913 from the Police Department to be sold on GovDeals in error; and

WHEREAS, The 2009 Dodge Durango will remain in the Township's Fleet, transferring this vehicle from the Police Department to the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of Township of Lower, County of Cape May, State of New Jersey, that Resolution #2018-133 is hereby amended, removing the 2009 Dodge Durango from GovDeals list of items to be auctioned and said vehicle is hereby transferred to the Public Works Department.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY			+			
ROY	+		+			
SIPPEL		+	+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-252

Title: AUTHORIZING PAYMENT OF 2018 COUNTY TAXES (THIRD AND FOURTH QUARTERS)

WHEREAS, the amounts listed below are due to Cape May County and it is necessary to receive authorization for the payment of bills, and

WHEREAS, payment of County taxes and fees may be remitted through electronic payment (EFT); and

WHEREAS, it is the recommendation of the Chief Financial Officer that authorization for electronic payments be made through a resolution so that such payments are made in a timely and efficient manner, and

WHEREAS, County Tax payments are charged to non-budget appropriation County Tax 8-01-55-910-015 as certified by the Chief Financial Officer [Signature] payable as follows:

\$2,735,152.83 due 8/15/2018
\$2,735,152.83 due 11/15/2018

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned payments to Cape May County are hereby authorized.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY			+			
ROY	+		+			
SIPPEL		+	+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-253

Title: A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE CAPE MAY COUNTY OPEN SPACE PROGRAM FOR THE RESTORATION OF THE NATHANIAL FOSTER HOUSE

WHEREAS, the Council of the Township of Lower has determined that it is in the best interest of the Township to restore the Nathaniel Foster House, (1649 Bayshore Road, Villas); and

WHEREAS, funds for such a restoration may be available to the Township of Lower under the Cape May County Open Space Program; and

WHEREAS, an application must be filed with the Cape May County Open Space Program to apply for such funds.

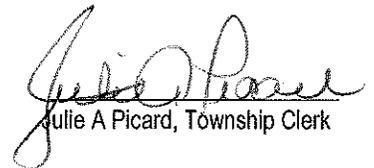
NOW, THEREFORE, BE IT RESOLVED that the Lower Township Council, County of Cape May, State of New Jersey formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY			+			
ROY	+		+			
SIPPEL		+	+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a Resolution duly authorized by the Township Council at a meeting held August 6, 2018.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-254

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

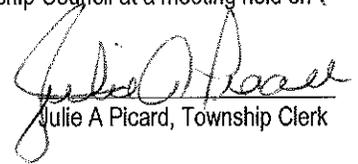
WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
537	20	Wells Fargo	Exempt Vet	\$1,163.52

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY			+			
ROY	+		+			
SIPPEL		+	+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, .


Julie A Picard, Township Clerk



TOWNSHIP OF LOWER

2600 BAYSHORE ROAD
VILLAS, N.J. 08251
FEDERAL ID #21-6005700

PURCHASING (609) 886-2005
FAX (609) 886-5342

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS,
CORRESPONDENCE, ETC.

No. _____

ORDER DATE: #####
REQUISITION NO:
DATE:
STATE CONTRACT NO:
F.O.B. TERMS:

PAYMENT RECORD

CHECK DATE	CHECK NO.

Lower Township
2600 Bayshore Road
Villas, NJ 08251

V
E
N
D
O
R

Wells Fargo
1 Home Campus
Des Moines, IA 50328
ATTN: Refunds

THE CONDITIONS OF THIS ORDER ARE NOT TO BE MODIFIED BY ANY
VERBAL UNDERSTANDING. ALL PRICES ARE F.O.B. DESTINATION
UNLESS NOTED.

The Township of Lower, being a political subdivision of the State of
New Jersey, is exempt from the New Jersey Sales and Use Taxes
pursuant to Section 9(a)(1) of the New Jersey Sales and Use Tax
(P.L. 1966 c.30 and c.53)

QUANTITY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
7/27/2018	Refund 3rd quarter taxes	8-01-60-910-014		\$ 1,163.52
	Exempt Veteran 2018			
	Block 537 Lot 20			
	Thomas Chestnut			
	Res #2018- 254			
	TOTAL COST			\$ 1,163.52

VENDOR: THE WHITE VOUCHER COPY MUST BE SIGNED AT X AND RETURNED WITH YOUR INVOICE FOR PAYMENT

CERTIFICATION OF FUNDS AVAILABLE		PAYMENT AUTHORIZED		REQUISITION REQUEST	REQUISITION APPROVED
CFO	QPA	The above claim was ordered and paid at a meeting of the Township Council held: DATE _____			
		TOWNSHIP CLERK		DEPARTMENT HEAD	TOWNSHIP MANAGER

VENDOR'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VIMBAI NARIMBE
for **WELLS FARGO BANK**

VENDOR SIGN HERE
7/27/2018
DATE

ASSISTANT VICE PRESIDENT
OFFICIAL POSITION
94-1347393
TAX I.D. NO OR SOCIAL SECURITY NO.

TOWNSHIP USE ONLY - CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPARTMENT HEAD

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-255

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DEBLASIO & ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES FOR THE 2018 ROAD PROGRAM; MIRAMAR AVENUE, FOSTER AVENUE, IDELL ROAD, WOOLSON ROAD AND CRESCENT DRIVE

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates have provided a proposal for professional engineering services for the 2018 Road Program; Miramar Avenue, Foster Avenue, Idell Road, Woolson Road and Crescent Drive in the amount of \$70,000.00 ; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: C-04-55-413-110

Signature: [Handwritten Signature]
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

- 1. The Project Proposal between DeBlasio & Associates in the form attached hereto as EXHIBIT A, for an amount of \$70,000.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT. Rows include names: CONRAD, PERRY, ROY, SIPPEL, SIMONSEN with handwritten checkmarks in the AYE column.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.

[Handwritten Signature]
Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

July 25, 2018

VIA EMAIL & REGULAR MAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
2018 Road Program
D&A File #: LT-C-006**

Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide this proposal to provide our professional engineering, public bidding and construction phase services for the **2018 Road Program**. As a follow up to our meeting, it is our understanding that the 2018 Road Program shall consist of the following five (5) roadways:

1. Miramar Avenue – Townbank Road to Emerson Avenue
2. Foster Avenue – New England Road to Shunpike Road
3. Idell Road – Towerview Road to Lenape Drive
4. Woolson Road – Corson Lane to N.J.S.H. Route 9
5. Crescent Drive – Woolson Road to South Parkway

➤ Engineering Phase Cost:	\$45,000.00
• Roadway Coring for Pavement Design	
• Design Plans and Specifications	
• Public Bidding Procurement	
➤ Construction Phase Cost:	\$25,000.00
• Part Time Construction Observation-160 Hours	
• Contract Administration	
• Project Close Out	

Total Professional Service Fee \$70,000.00

Enclosed please find one (1) copy of the project location map for your reference.

Upon your authorization, we are prepared to begin work immediately on the Township's **2018 Road Program**. Should you have any questions or require any additional information, please do not hesitate to contact me at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.

A handwritten signature in black ink, appearing to read "Marc DeBlasio". The signature is fluid and cursive, written over the printed name.

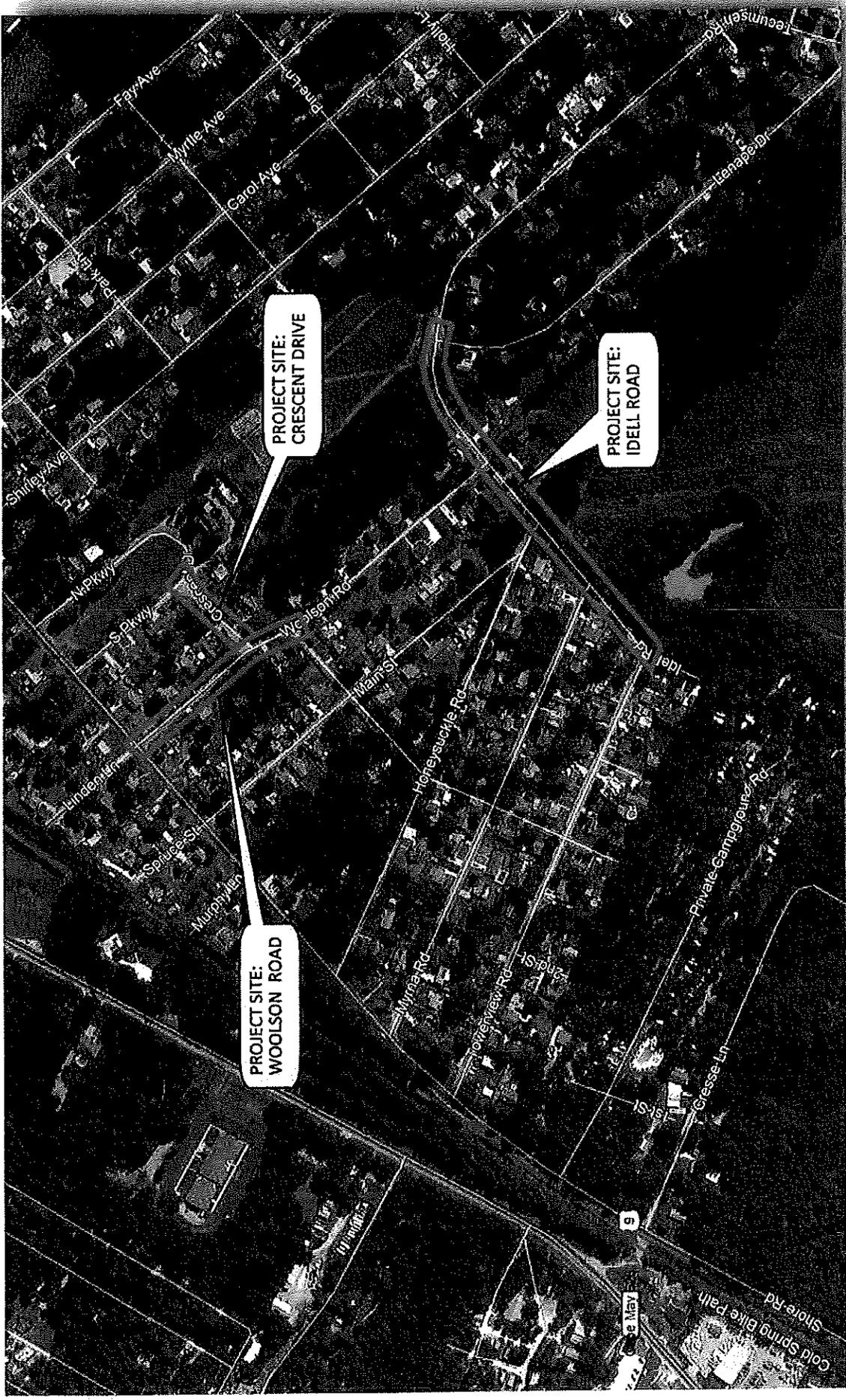
Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)

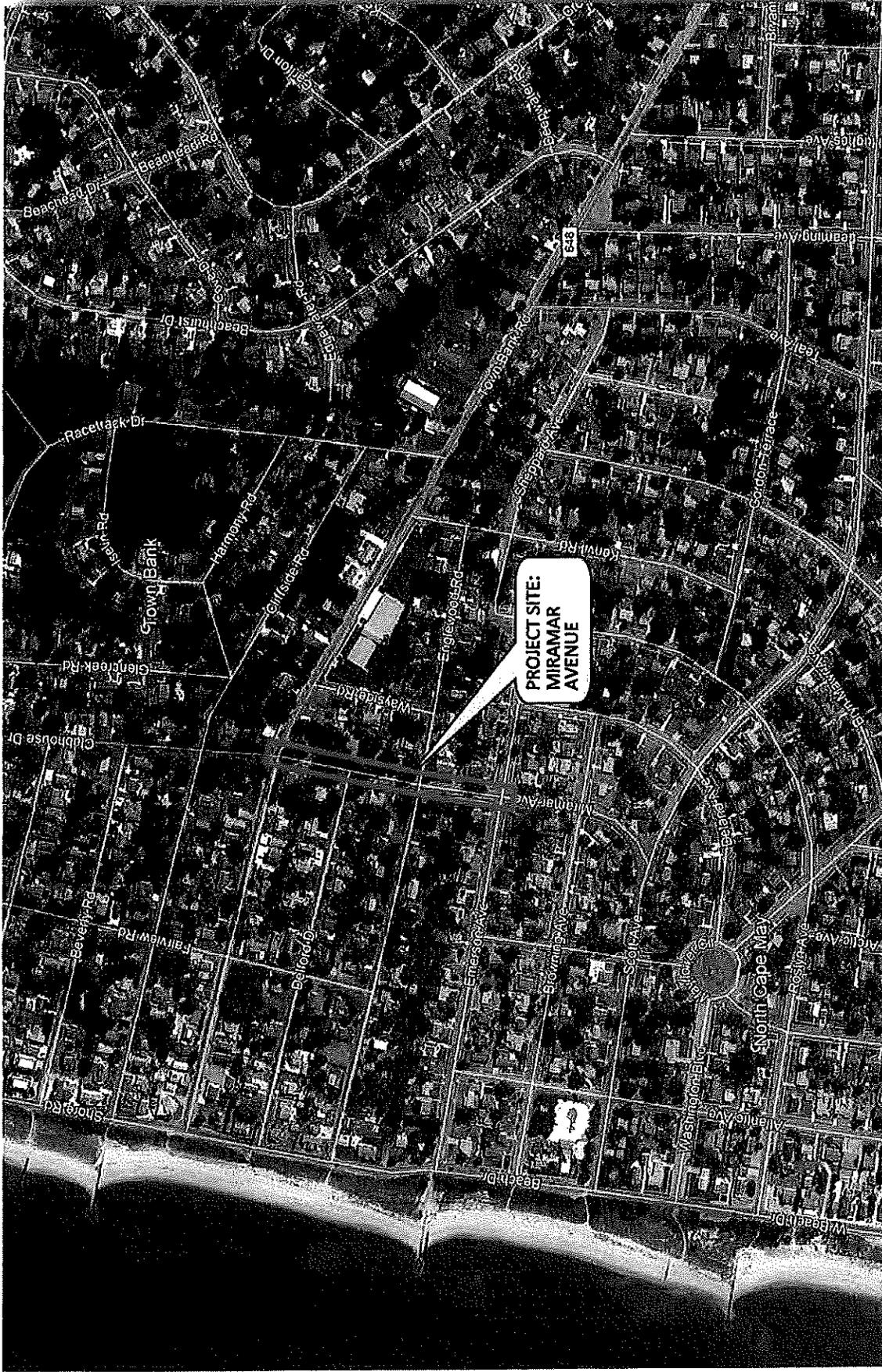


PROJECT SITE:
CRESCENT DRIVE

PROJECT SITE:
IDELL ROAD

PROJECT SITE:
WOOLSON ROAD

PROJECT LOCATION MAP
2018 ROAD PROGRAM
Township of Lower, Cape May County, New Jersey
Date: 7/25/2018



PROJECT LOCATION MAP

2018 ROAD PROGRAM

Township of Lower, Cape May County, New Jersey

Date: 7/25/2018



PROJECT LOCATION MAP
2018 ROAD PROGRAM
Township of Lower, Cape May County, New Jersey
Date: 7/25/2018

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-256

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$25,000.00 for an item of revenue in the budget of the year 2018 as follows:

Miscellaneous Revenues –
 Revenue Offset with Appropriations - **Rural Business Development Grant**
 Total with increase to be \$ 25,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$25,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
 Public & Private Programs Offset by Revenues - **Rural Business Development Grant**
 State/Federal Share \$ 25,000.00
 Non State Share \$
 Total with increase to be \$ 25,000.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
ROY	X		X			
SIPPEL		X	X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.


 Julie A Picard, Township Clerk



June 21, 2018

ERIK SIMONSEN, MAYOR
TOWNSHIP OF LOWER
2600 BAYSHORE ROAD
VILLAS, NJ 08251

SUBJECT: Rural Business Development Grant/RBOG
Letter of Conditions
Township of Lower
Grant Amount: \$25,000

Dear Mayor Simonsen,

Rural Business-Cooperative Service (RBS) hereby establishes conditions which must be understood and agreed to by you before further consideration may be given to your application. Any changes in project cost, source of funds, scope of services, and/or any other significant changes in the project or applicant must be reported to and approved by RBS by written amendment to this letter. Any changes not approved by RBS shall be cause for discontinuing processing of the application.

This letter is not to be considered as grant approval or as a representation as to the availability of funds. The docket may be completed on the basis of a grant not to exceed \$25,000

The grant will be considered approved on the date a signed copy of Form RD 1940-1, "Request for Obligation of Funds," and Form RD 4280-2, "Rural Business-Cooperative Service Financial Assistance Agreement," is mailed to you.

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," if you desire that further consideration be given your application. BY SIGNING FORM RD 1942-46, "LETTER OF INTENT TO MEET CONDITIONS," YOU ARE HEREBY AGREEING AND ACKNOWLEDGING THAT THIS RURAL BUSINESS DEVELOPMENT GRANT IS A NON-CONTINUING, NON-RENEWABLE GRANT AND ANY APPROVAL OF THIS GRANT IN NO WAY CONSTITUTES AN ASSURANCE THAT FUTURE GRANTS WILL BE AVAILABLE.

If the conditions set forth in this letter, except those to be met at grant closing, are not met within 60 days from the date hereof, Rural Business-Cooperative Service reserves the right to discontinue the processing of the application. This is not appealable.

Grantees expecting funds from other sources for use in completing projects partially financed with RBS funds will present evidence of commitment of funds from other sources. This evidence will be made available before grant closing. The funds provided by the

USDA is an equal opportunity provider, employer, and lender.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-257

Title: **RESOLUTION AUTHORIZING CONTRACTS WITH APPROVED STATE CONTRACT VENDOR ASPLUNDH TREE EXPERT COMPANY FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Township of Lower, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Lower has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of Lower intends to enter into contracts with State Contract Vendor **Asplundh Tree Expert, Contract #80905**, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Lower, County of Cape May, State of New Jersey authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors listed above, pursuant to all conditions of the individual State contracts.

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

BE IT FURTHER RESOLVED, that the duration of the contracts between the Township of Lower and the Referenced State Contract Vendors shall be until the Contract Expires as per the State of New Jersey Division of Purchase and Property Division.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY			X			
ROY	X		X			
SIPPEL		X	X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 6, 2018.


Julie A. Picard, Township Clerk